

Special School Board Organizational Meeting

Monday, January 9, 2023 6:30 PM

LS-H MS/HS Media Center & Online (if unable to attend in person), 901 Ferry St., Le Sueur, MN 56058

1. INDUCT NEW BOARD MEMBERS

1.1. Administration of Oath of Office

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. NEW BUSINESS

5.1. ELECTION OF OFFICERS

5.1.1. Chair

5.1.2. Vice Chair

5.1.3. Clerk

5.1.4. Treasurer

5.2. ORGANIZATIONAL ITEMS

5.2.1. Consideration to Adopt Resolution Declaring Columbus Day, October 9, 2023, a Non-legal Holiday in the Le Sueur- Henderson School District.

5.2.2. Consideration to Set Dates, Times and Locations for Regular School Board Meetings for 2023.

5.2.3. Consideration to Approve Authorization of Facsimile Signatures.

5.2.4. Consideration to Approve Appointment of School District Legal Counsel.

5.2.5. Consideration to Approve Designation of Official Newspaper.

5.2.6. Consideration to Establish 2023 School Board Members' Compensation.

5.2.7. Consideration to Approve Employee Reimbursed Meal Allowance Rates.

5.2.8. Consideration to Approve Reimbursable Meal Allowance Rate for Participating Students and Coaches/Advisors for Minnesota State High School League (MSHSL) State Tournaments.

5.2.9. Consideration to Approve Mileage Rate.

5.2.10. Consideration to Approve Authorizing Superintendent have Final Approval of all Purchase Orders processed in accordance to Policy 797- Purchasing.

- 5.2.11. Consideration to accept Resolution directing the administration to make recommendations for reductions in programs and positions and reasons therefore.
- 5.2.12. Appointment of Board Committee Members, Representatives and Committee Chairs.
 - 5.2.12.1. Finance Committee Members and Chair-
 - 5.2.12.2. Human Resources Committee and Chair-
 - 5.2.12.3. Policy Committee Members and Chair-
 - 5.2.12.4. Negotiations Committee Members and Chair-
 - 5.2.12.5. Activity Advisory (1)-
 - 5.2.12.6. Community Education Council Member (1)-
 - 5.2.12.7. District Staff Development Team (1)-
 - 5.2.12.8. Facilities Steering Committee (3 plus 1 Chair)-
 - 5.2.12.9. Insurance (1)-
 - 5.2.12.10. MVED Board Member (1)-
 - 5.2.12.11. MN State High School League Liasion (1)-
 - 5.2.12.12. Professional Growth Committee (1)-
 - 5.2.12.13. World's Best Workforce (1)-
 - 5.2.12.14. Meet and Confer-

6. **ADJOURN**

**RESOLUTION TO DECLARE COLUMBUS DAY A NON-LEGAL HOLIDAY
IN THE LE SUEUR-HENDERSON PUBLIC SCHOOL DISTRICT**

WHEREAS, pursuant to Minnesota Statute 645.44, Sub.5, the Le Sueur-Henderson Public School District declares Columbus Day in October to be a non-legal holiday in the Le Sueur-Henderson Public School District.

BE IT RESOLVED, by the School Board of Independent School District 2397, to declare this holiday a non-legal holiday.

Board Clerk

Dated: January 3, 2023

2023 DRAFT (1 School Board Work Session/Month)
 Le Sueur-Henderson Public Schools
 School Board Meetings & Conferences Schedule

Description of Meeting	Day	Date	Time	Meeting Location	
Organization School Board Meeting	Mon.	January 3, 2023	6:30 PM	MS/HS Media Center	
Regular School Board Meeting	Mon.	January 3, 2023	Following	MS/HS Media Center	
MSBA Leadership Conference	Thur. and Fri.	January 12-13, 2023	8:00 AM	Minneapolis Convention Center	
School Board Work Session	Mon.	January 16, 2023	6:30 PM	MS/HS Media Center	Work Session will need to be moved to Tuesday, January 18th, or Monday, January 23, 2023
Regular School Board Meeting	Mon.	February 6, 2023	6:30 PM	MS/HS Media Center	
School Board Work Session	Tues.	February 21, 2023	6:30 PM	MS/HS Media Center	
Regular School Board Meeting	Mon.	March 6, 2023	6:30 PM	MS/HS Media Center	
School Board Work Session	Mon.	March 20, 2023	6:30 PM	MS/HS Media Center	
Regular School Board Meeting	Mon.	April 3, 2023	6:30 PM	MS/HS Media Center	
School Board Work Session	Mon.	April 17, 2023	6:30 PM	MS/HS Media Center	
Regular School Board Meeting	Mon.	May 1, 2023	6:30 PM	MS/HS Media Center	
School Board Work Session	Mon.	May 15, 2023	6:30 PM	MS/HS Media Center	
Regular School Board Meeting	Mon.	June 5, 2023	6:30 PM	MS/HS Media Center	
School Board Work Session	Tues.	June 20, 2023	6:30 PM	MS/HS Media Center	
Regular School Board Meeting <i>Optional Meeting</i>	Mon.	July 3, 2023	6:30 PM	MS/HS Media Center	Meeting will need to be moved to Tuesday, July 5th, or Monday, July 11, 2022
School Board Work Session	Mon.	July 17, 2023	6:30 PM	MS/HS Media Center	
<i>MSBA 2022 Summer Seminar</i>		<i>TBD</i>	<i>TBD</i>	<i>TBD</i>	
Regular School Board Meeting	Mon.	August 7, 2023	6:30 PM	MS/HS Media Center	
School Board Work Session	Mon.	August 21, 2023	6:30 PM	MS/HS Media Center	
Regular School Board Meeting	Tues.	September, 5, 2023	6:30 PM	MS/HS Media Center	
School Board Work Session	Mon.	September 18, 2023	6:30 PM	MS/HS Media Center	
Regular Mtg/Levy Certification	Mon.	September 18, 2023	6:30 PM	MS/HS Media Center	
Regular School Board Meeting	Mon.	October 2, 2023	6:30 PM	MS/HS Media Center	
School Board Work Session	Mon.	October 16, 2023	6:30 PM	MS/HS Media Center	

Regular School Board Meeting	Mon.	November 6, 2023	6:30 PM	MS/HS Media Center
<i>MREA Annual Conference</i>	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>
School Board Work Session	Mon.	November 20, 2023	6:30 PM	MS/HS Media Center
TNT/Levy Adopt.	Mon.	December 4, 2023	6:00 PM	MS/HS Media Center
Regular Meeting	Mon.	December 4, 2023	6:30 PM	
School Board Work Session <i>Optional</i>	Mon.	December 18, 2023	6:30 PM	MS/HS Media Center
Organizational Meeting	Tues.	January 2, 2024	6:30 PM	MS/HS Media Center
Regular Meeting	Tues.	January 2, 2024	6:30 PM	MS/HS Media Center

2023 DRAFT (2 School Board Work Sessions/Month)
 Le Sueur-Henderson Public Schools
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2023 BOARD MEMBER MEETING COMPENSATION

Director – Annual Stipend	\$1,750
Chairperson – Annual Stipend	\$500
Vice-Chairperson – Annual Stipend	\$125
Treasurer – Annual Stipend	\$250
Clerk – Annual Stipend	\$250
Special Meeting Compensation (per meeting)	\$40
In/Out of District Meeting Compensation per day	\$110
In/Out of District Meeting Compensation per ½ day	\$55
Negotiations Committee Member – Annual Stipend	\$250

- Board members shall receive the annual stipend for all regularly scheduled board and committee meetings during the year regardless of attendance. Board members in attendance of all special board meetings during the year shall receive the meeting compensation listed.

- Mileage and meal compensation shall be as established by the school board at its annual organizational meeting.

- In/Out of District compensation to board members are available only when compensation is not provided by any other agency or governmental body.

I, _____ would like to receive my board stipend:

- Annually on the payroll closest to Dec 15th
- Semi-Annually – ½ in June and ½ in December
- Bi-Monthly – paid in 24 equal installments through the year
- I do not wish to be paid at this time; I will donate my stipend to the school district.

Signature

Date

<p>For Payroll Use Only:</p> <p>Annual Stipend: <input type="checkbox"/> Director <input type="checkbox"/> Chair <input type="checkbox"/> Vice Chair <input type="checkbox"/> Treasurer <input type="checkbox"/> Clerk <input type="checkbox"/> Negotiations</p>
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Board Member _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS
THEREFOR.

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, there has been a reduction in student enrollment, or,

WHEREAS, this reduction in expenditure or decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 2397, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following

voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

BOARD COMMITTEE ASSIGNMENTS LE SUEUR - HENDERSON SCHOOL DISTRICT

BOARD COMMITTEES	2023 COMMITTEE MEMBERS		
FINANCE COMMITTEE	Matt	Jenny	Steve
HUMAN RESOURCES COMMITTEE	Kelsey		
POLICY COMMITTEE	Gretchen	Jenny	Steve
CALENDAR COMMITTEE	Kelsey		
NEGOTIATIONS COMMITTEE		Brian	
BOARD REPRESENTATIVES	<i>Schedule</i>		
MARKETING COMMITTEE		Gretchen	
ACTIVITIES ADVISORY		Matt	
COMMUNITY EDUCATION COUNCIL MEMBER			
DISTRICT STAFF DEVELOPMENT TEAM		Jenny	
DISTRICT WELLNESS		Jenny	
FACILITIES STEERING COMMITTEE		Matt	Brian
INSURANCE	1 per year	Kelsey	
MVED BOARD MEMBER	1 per month	Steve	
MN STATE HIGH SCHOOL LEAGUE LIASON		Matt	Kelsey
PROFESSIONAL GROWTH COMMITTEE			
WORLD'S BEST WORKFORCE		Gretchen	
MEET AND CONFER		Gretchen	
2023 BOARD OFFICERS			
BOARD CHAIR			
VICE CHAIR			
CLERK		Kelsey	
TREASURER		Steve	