

**INDEPENDENT SCHOOL DISTRICT 2397  
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

**SCHOOL BOARD AGENDA  
LSH MIDDLE / HIGH SCHOOL MEDIA CENTER**

**January 6, 2020**

**6:30 PM - Organizational School Board Meeting**

**Page #**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF AGENDA**
- 4. ELECTION OF OFFICERS**

4. 1. Chair
4. 2. Vice Chair
4. 3. Clerk
4. 4. Treasurer

**5. ORGANIZATIONAL ITEMS**

Presenter: Board Chair

5. 1. Consideration to Adopt Resolution Declaring Columbus Day, October 12, 2020, a Non-Legal Holiday in the Le Sueur-Henderson School District  
*This action is required for the Board to conduct business on Columbus Day.*  
Presenter: Superintendent Marlene Johnson
5. 2. Consideration to Set Dates, Times and Locations for Regular School Board Meetings for 2020  
*Approval of the 2020 School Board Meetings and Conferences Schedule is recommended.*

*A few dates to note:*

- *Our first meeting in September is scheduled for Tuesday, September 8, (Monday, September 7 is Labor Day) the 8th is the first day of school. In past practice, we tried to avoid the first day of school, but to stay consistent with holding meetings the first & third week, would cause us to hold a meeting on the first day of school.*
- *October's meetings will be on the 2nd and 3rd Monday's to allow Dr. Johnson to attend the annual MASA Superintendent Fall Conference in Duluth.*
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Presenter: Superintendent Marlene Johnson

5. 3. Consideration to Establish 2020 School Board Members' Compensation  
*2019 Compensation Chart is attached, Special Meetings Compensation does not apply when Special Meetings are held with scheduled Work Sessions.*
5. 4. Consideration to Approve Authorization of Facsimile Signatures

*This authorization allows facsimile signatures of the board chair, clerk, and treasurer on all checks as well as graduation diplomas that we issue for 2020. Any new officers will need to sign new cards. Approval is recommended.*

Presenter: Superintendent Marlene Johnson

5. 5. Consideration to Approve Appointment of School District Legal Counsel  
*Administration recommends continuation of our relationship with the Anderson, Skubitz & Coryell, PLLC Law firm as well as the firms of Kennedy & Graven and Ratwick, Rosack & Maloney.*  
Presenter: Superintendent Marlene Johnson
5. 6. Consideration to Approve Designation of Official Newspaper  
*Past practice is to designate one newspaper as our official newspaper. To support both of our local newspapers, we alternate designation each year. For 2020, the Le Sueur County News is recommended as the official newspaper for the District.*  
Presenter: Superintendent Marlene Johnson
5. 7. Consideration to Approve Employee Reimbursed Meal Allowance Rates  
*The recommended 2020 meal reimbursement amounts are: \$10.00 - Breakfast, \$15.00 - Lunch, \$25.00 - Dinner. This is the same as 2019.*  
Presenter: Superintendent Marlene Johnson
5. 8. Consideration to Approve Reimbursable Meal Allowance Rate for Participating Students and Coaches/Advisors for Minnesota State High School League (MSHSL) State Tournaments  
*The proposed rates are \$5.00 for breakfast, \$10.00 for lunch, and \$15.00 for dinner with a \$30.00 per day limit. This is the same as 2019.*  
Presenter: Superintendent Marlene Johnson
5. 9. Consideration to Approve Mileage Rate  
*Administration recommends the mileage reimbursement for applicable employees to be based on the standard business mileage rate established by the IRS.*  
Presenter: Superintendent Marlene Johnson
5. 10. Consideration to Approve Authorizing Superintendent to have Final Approval of all Purchase Orders processed in accordance to Policy 797 - Purchasing.  
*This is continued practice in coordination with the Accounts Payable Clerk and District Business Manager.*  
Presenter: Superintendent Marlene Johnson
5. 11. Consideration to accept Resolution directing the administration to make recommendations for reductions in programs and positions and reasons therefore.  
*This is an annual agenda item allowing administration to make reductions should they be needed. Approval is recommended.*  
Presenter: Board Chair
5. 12. Appointment of Board Committee Members, Representatives and Committee Chairs  
*Board committee and representative assignments will be discussed and determined at the meeting. We also look to establish one meeting date each for finance, policy and human resources committees.*  
Presenter: Board Chair
  5. 12. 1. Finance Committee Members and Chair
  5. 12. 2. Human Resources Committee and Chair
  5. 12. 3. Policy Committee Members and Chair
  5. 12. 4. Negotiations Committee Members and Chair
  5. 12. 5. Activities Advisory (1)
  5. 12. 6. Community Education Council Member (1)
  5. 12. 7. District Staff Development Team (1)
  5. 12. 8. Facilities Steering Committee (3 plus 1 Chair)
  5. 12. 9. Insurance (1)

5. 12. 10. MVED Board Member (1)

5. 12. 11. MN State High School League Liason (1)

5. 12. 12. Professional Growth Committee (1)

5. 12. 13. World's Best Workforce (1)

5. 12. 14. Core Team

5. 12. 15. Meet and Confer

5. 13. Consideration to Dissolve Marketing Committee as a Board Committee

*The marketing committee would continue under the direction of the superintendent.*

Presenter: Board Chair

5. 13. 1. Marketing Committee Members and Chair (if not dissolved)

Presenter: Board Chair

6. **ADJOURN**

Presenter: Board Chair