

**INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

SCHOOL BOARD AGENDA

LSH Board Room - 115 1/2 North Fifth Street, Le Sueur MN 56058

January 7, 2019

6:30 PM - Organizational School Board Meeting

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1. INDUCT NEW BOARD MEMBERS

Presenter: Kelsey Schwartz

1. 1. Administration of Oath of Office

2. CALL TO ORDER

Presenter: Kelsey Schwartz

3. PLEDGE OF ALLEGIANCE

Presenter: Kelsey Schwartz

4. APPROVAL OF AGENDA

Presenter: Kelsey Schwartz

5. ELECTION OF OFFICERS

Please note: the attachment for item 6.11 "2018 Board Preferences" may offer support for Board member interest in officer positions and committees.

Presenter: Kelsey Schwartz

5. 1. Chair

5. 2. Vice Chair

5. 3. Clerk

5. 4. Treasurer

6. ORGANIZATIONAL ITEMS

Presenter: Board Chair

6. 1. Consideration to Adopt Resolution Declaring Columbus Day, October 14, 2019, a Non-Legal Holiday in the Le Sueur-Henderson School District

This action is required for the Board to conduct business on Columbus Day. On the proposed 2019 calendar, we do have a School Board meeting scheduled on Columbus Day this year. Approval is recommended.

6. 2. Consideration to Set Dates, Times and Locations for Regular School Board Meetings for 2019
- Approval of the 2019 School Board Meetings and Conferences Schedule is recommended.*

A few dates to note:

- *Our first meeting in September is scheduled for Tuesday, September 3, (Monday, September 2 is Labor Day) which is also the first day of school. In past practice, we tried to avoid the first day of school, but to stay consistent with holding meetings the first & third week, would cause us to hold a meeting on the first day of school.*
- *October's meetings will be on the 2nd and 3rd Monday's to allow Dr. Johnson to attend the*

annual MASA Superintendent Fall Conference in Duluth.

6. 3. Consideration to Approve Authorization of Facsimile Signatures
This authorization allows facsimile signatures of the board chair, clerk, and treasurer on all checks as well as graduation diplomas that we issue for 2019. Any new officers will need to sign new cards. Approval is recommended.
6. 4. Consideration to Approve the Business Manager and Superintendent as Authorized Signers for the Student Activity Bank Account.
Approval is recommended.
6. 5. Consideration to Approve Appointment of School District Legal Counsel
Administration recommends continuation of our relationship with the Anderson, Skubitz & Coryell, PLLC Law firm as well as the firms of Kennedy & Graven and Ratwick, Rosack & Maloney.
6. 6. Consideration to Approve Designation of Official Newspaper
Past practice is to designate one newspaper as our official newspaper. To support both of our local newspapers, we alternate designation each year. For 2019, the Henderson Independent is recommended as the official newspaper for the District.
6. 7. Consideration to Establish 2019 School Board Members' Compensation
The current attached Board Member compensation chart was approved in January 2018. Prior to that, there was a change made in 2013 after compensation had remained unchanged since 2004. The main change from 2004 to 2013 is that compensation went to an annual stipend instead of a per meeting stipend.
6. 7. 1. Alternative Board Member Compensation
Presenter: Gretchen Rehm
6. 8. Consideration to Approve Employee Reimbursed Meal Allowance Rates
The recommended 2019 meal reimbursement amounts are: \$10.00 - Breakfast, \$15.00 - Lunch, \$25.00 - Dinner. This is the same as 2018.
6. 9. Consideration to Approve Reimbursable Meal Allowance Rate for Participating Students and Coaches/Advisors for Minnesota State High School League (MSHSL) State Tournaments
The proposed rates are \$5.00 for breakfast, \$10.00 for lunch, and \$15.00 for dinner with a \$30.00 per day limit. This is the same as 2018.
6. 10. Consideration to Approve Mileage Rate
Administration recommends adjusting the mileage reimbursement for applicable employees (per master agreements) be set at \$0.58/mile, up from \$0.545/mile. This adjustment is based on the standard mileage rate established by the IRS.
6. 11. Consideration to Approve Authorizing Superintendent have Final Approval of all Purchase Orders processed in accordance to Policy 797 - Purchasing.
This is continued practice in coordination with the Accounts Payable Clerk and District Business Manager.
6. 12. Consideration to accept Resolution directing the administration to make recommendations for reductions in programs and positions and reasons therefore.
This is an annual agenda item allowing administration to make reductions should they be needed. Approval is recommended.
6. 13. Appointment of Board Committee Members, Representatives and Committee Chairs
Board committee and representative assignments will be discussed and determined at the meeting. We also look to establish one meeting date each for finance, policy and human resources committees.

7. ADJOURN

Presenter: Board Chair