

**Eaton RESA Board of Education Agenda  
Regular Board Meeting  
April 22, 2026, at 6:00 PM  
Board Room  
1790 East Packard Highway  
Charlotte, Michigan 48813**

**I. REGULAR BUSINESS**

**A. Call to Order**

- 1) Pledge of Allegiance
- 2) Roll Call

**B. Approval of Agenda**

**C. Presentations**

- 1) Technology Services
- 2) Meadowview School

**D. Audience Participation**

**E. Action Items**

- 1) Consent Agenda
  - a. 3.18.2026 Regular Board Meeting Minutes 5
  - b. Personnel Report 8
  - c. Board Bills and Disbursement Report 10
- 2) Board of Education Meeting Schedule School Year 2026-27:
- 3) Out of State Travel
  - a. HOSA State Conference: Marcee Theisen, Career & Technology Education Director and Principal, is requesting Board approval for Marina McCullen, Student Services Coordinator/HOSA Advisor, and three students from the Eaton RESA HOSA Chapter who are eligible to compete, to attend the HOSA State Conference. It will be from April 16th to the 18th, 2026, at the Grand Traverse Resort in Acme at a cost \$1,662.47, which will be paid for with CTE Program Funding. 32
  - b. Skills USA State Conference: Ben Bever, Career Preparation Center Principal, is requesting Board approval for a Student Services Coordinator/SkillsUSA Advisor (Reid Casey) and Student Services Coordinator Jenn Grantham to chaperon 36 students from the Eaton RESA SkillsUSA Chapter who are eligible to compete at the state conference in Grand Rapids, Michigan, from April 17- 19, 2026 with an expected cost of \$12,500. \$2000 will be funded by the LCC Foundation Donation that we received in March. The remaining funds will come from the CTSO Supplies & Fees portion of the CPC budget. 33
  - c. ACTE Vision Conference: Vlad Lebedintsev, Assistant Superintendent for Career and Technical Education, is 34

requesting board approval to attend the ACTE Vision Conference from December 2<sup>nd</sup>-December 5<sup>th</sup> in New Orleans, Louisiana with a cost of \$2,500.00. The conference will allow the administrator to learn the most recent and relevant best practices in Career and Technical Education and bring back to share and implement with CTE programs across Eaton County. Vlad also is the MI-ACTE President-Elect and executive board member, serving ACTE for the last 7 years.

4) Renewal Purchase of Online Assessment Library (DALs+): For the past four years, Eaton RESA related service staff have utilized the Digital Assessment Library (DALs+) through Pearson. This allows evaluators instant access to over 40 current assessments. Special Education-related service staff have found it to be engaging for students and more efficient than traditional paper/pencil assessments which require manual scoring. Kelly Hager, Assistant Superintendent for Special Education, is requesting Board approval to the purchase in the amount of \$42,456.40 for the 2026-27 School Year. 35

5) Special Education Administrator Agreement with Maple Valley Schools: Eaton RESA has provided a Special Education Director to Maple Valley Schools for many years. It is requesting that the Board authorize the Superintendent to execute an agreement with Maple Valley Schools for the continuation of a 0.5 FTE Special Education Director for the 2026-27 school year for an estimated amount of \$67,800, which will be a billback to Maple Valley Schools through the Special Education Funding System. 38

6) Special Education Administrator Agreement with Potterville Public Schools: Eaton RESA has provided a Special Education Director to Potterville Public Schools for many years. It is requesting that the Board authorize the Superintendent to execute an agreement with Potterville Public Schools for the continuation of a 0.8 FTE Special Education Director for the 2026-27 school year for an estimated amount of \$108,479, which will be a billback to Potterville Public Schools through the Special Education Funding System. 45

7) FTE Increase of Related Services Staff: Through our special education funding system, an annual review of related service staff is completed in coordination and collaboration with our local districts. As a result of this review, Kelly Hager, Assistant Superintendent for Special Education, is requesting that the Board approve an increase of a 1.8 FTE Speech and Language Pathologist at an estimated cost of \$179,958. A 1.4 FTE increase for School Psychologist or Testing Teacher Consultant at an estimated cost of \$151,952 and a 0.4 FTE School Social Worker increase at an estimated cost of \$34,550 for the 2026-27 School Year. 52

The cost will be a bill back to our local districts with the exception of the .4 SLP, .4 School Psychologist that is being requested for our

- Build-up program due to increasing evaluation requests with the continued expansion of GSRP and the Preschool for All initiative.
- 8) Relevant Academy Business Services Agreement: Eaton RESA has been providing business services for Relevant Academy since fiscal year 2018-19. The current service agreement ends June 30, 2026. Under the current agreement fees are 3% of foundation, or a \$10,000 minimum. Continuation of services is desired. Tina Monroe, Executive Director of Finance and Operations, would like to recommend that the Board approve a two-year agreement. 54
- 9) Revised 2026-2027 Non Affiliated/Non Administrative (NONA) Salary Schedule: The superintendent is requesting approval of the Revised 2026-2027 NONA Salary Schedules to include longevity as presented. The schedule also satisfies the new ORS salary schedule guidance for non-affiliated groups. 67
- 10) Bridge Care Service Agreement: The Superintendent is requesting approval to continue services with BridgeCare Technologies, Inc. 2026-2027 in order to provide virtual counseling to students in the Eaton RESA service area. Eaton RESA will utilize state C4S grant funds to cover the total cost of \$95,000 for August 15, 2026 – June 30, 2027. 70

**F. Information Items**

- 1) 2026-2027 Eaton RESA Proposed Budgets: Based on statutory requirements, Eaton RESA must provide its proposed general education and vocational education budgets to local district Boards of Education annually for review and a resolution either to approve or disapprove each of these Eaton RESA budgets. Tina Monroe, Executive Director of Finance & Operations, and Dr. Sean Williams, Superintendent, will provide the Board with information on the proposed 2026-2027 budgets for general education, vocational education and special education that will be shared with local districts to pass needed Board resolutions by June 1, 2026. 75
- 2) 2025-26 Annual Review of Probationary Teachers: Based on Board policy and MCL 38.83 and 380.1249, the Superintendent is providing the Board with a written summary and review of the status of each probationary teacher currently employed by the district. Given the performance of the probationary teachers listed during 2025–26, the following teacher will be in tenure status for 2026–27: Gina Ried 80
- 3) First Reading - Neola Spring Update Vol. 40, No. 2: 82
  - a. New Policies #1410, #4210, and #8655 91
  - b. Revised Policies #0100, #2370.01, #2418, #5136 (Replacement), #6320, #6325, #7540.09 (Replacement), #8120.09, and #8402 96
  - c. Rescinded Policies #3120.09, and #4120.09 127

**G. Board Member Reports & Requests**

**H. Correspondence**

- 1) Upcoming Events
  - a. Eaton CASBA, April 23, 2026 at 6:00 p.m., Eaton RESA Quad

b. Eaton RESA Regular Board Meeting, May 20, 2026, at 6:00 p.m., Eaton  
RESA

**I. Adjournment**

*It is the policy of Eaton Regional Education Service Agency not to discriminate on the basis of race, color, national origin, gender/sex, age, disability, height, weight, marital status, or lack of English language speaking skills, in its programs, services or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:  
Superintendent, 1790 East Packard Highway, Charlotte, MI 48813, 517.543.5500.*

## Eaton RESA Board of Education Minutes March 18, 2026 – Regular Board Meeting

A Regular Board Meeting of the Eaton Regional Education Service Agency was held on Wednesday, March 18, 2026, at 6:00 p.m. in the Board Room at 1790 East Packard Highway, Charlotte, Michigan.

### I. REGULAR BUSINESS

#### A. Call to Order

- 1) Pledge of Allegiance
- 2) Roll Call

*Roll Call: Temsey, DuFort, Roberts, and Rushford*

*Absent: Gonzalez*

#### B. Approval of Agenda

*MOTION: It was moved by Roberts and supported by Rushford to approve the amended agenda, as presented. Motion carried 4-0*

#### C. Presentations

- 1) Adult Education – Heather Algrim shared the accomplishments of students and staff in Adult Education and plans for the months ahead.
- 2) Early Childhood – Amy Lowrie and Jennifer McCaffrey provided an update on Early Childhood accomplishments and activities.

#### D. Information Items

- 1) Capital Projects Plan: Updates to the 10-year capital projects plan were shared, along with identified projects for 2025-26 and 2026-27. The plan was developed as a tool to address building improvement needs and provide a schedule so that upgrades are completed in a timely manner. The plan also assists in the financial planning of how projects are to be funded.
- 2) Superintendent Updates

#### E. Audience Participation

#### F. Action Items

- 1) Consent Agenda
  - a. 2/18/2026 Regular Board Meeting Minutes
  - b. Personnel Report
  - c. Board Bills and Disbursement Report

*MOTION: It was moved by Roberts and supported by Rushford to approve the consent agenda, as presented. Motion carried 4-0*

- 2) Superintendent Retirement and Next Steps: The Board of Education accepted the retirement notice of Dr. Sean Williams, effective December 31, 2026, and expressed its appreciation for his years of dedicated service to Eaton RESA. The Board further designated Dr. Nate Leale as the successor to Dr. Williams and intends to appoint Dr. Leale as the next Superintendent of Eaton RESA, pending successful contract negotiations. Additionally, effective April 1, 2026, the Board will elevate Dr. Leale to the position of Deputy Superintendent. During this period of transition, Dr. Leale will be compensated under the Dual Assignment lane of the Administrative Salary Schedule.

*MOTION: It was moved by Rushford and supported by Temsey to approve the Deputy Superintendent position as presented to take effect on April 1, 2026. Motion carried 4-0*

- 3) Device Purchase due to Cost Increases: Tina Monroe, Executive Director of Finance and Operations, requested that the Board approve the utilization of additional funds for the procurement of staff devices. Due to an international shortage of device storage (hard drives) and memory (RAM), the state REMC Save negotiated bid costs for devices will increase an average of 40–60% on April 1, 2026. Eaton RESA tech services annually refreshes a portion of our staff devices, which would include 60 Windows computers this summer. Purchasing devices is expected to cost \$35,397.00 and will now save us over \$267 per device.

***MOTION:** It was moved by Roberts and supported by Temsey to approve the purchase for the annual refreshment of a portion of Eaton RESA staff devices not to exceed \$60,000.00 for the 2025-26 School Year. Motion carried 4-0*

- 4) Presence Contract Amendment to provide School Social Work (SSW) Services for the remainder of the 2025-26 school year: Kelly Hager, Assistant Superintendent for Special Education, requested an amendment to increase contract hours to cover an additional 1.0 SSW vacancy. The original contract provided for 2.0 SSW positions. After one of our contracted SSW's resigned, Presence temporarily filled the vacancy; this amendment formalizes the additional 1.0 SSW support.

***MOTION:** It was moved by Roberts and supported by Rushford to authorize the Superintendent to execute the amended Presence Contract, increasing the contract hours to cover an additional 1.0 SSW Vacancy, as presented. Motion carried 4-0*

- 5) Amended Contract Letter of Understanding with Ingham ISD for School Psychologist and Occupational Therapy Support: Due to two resignations, Kelly Hager, Assistant Superintendent for Special Education, requested that the current Letter of Understanding with Ingham ISD be amended to include 1.0 of School Psychologist and 0.5 Occupational Therapy Support for the remainder of the 2025–26 school year. The increased cost of \$21,930 would result in a total cost of \$86,884, which also included Audiologist and Monitoring/Technical Assistance Services.

***MOTION:** It was moved by Rushford, and supported by Roberts to authorize the Superintendent to execute the amended agreement with Ingham ISD for an increase of 1.0 FTE School Psychologist and 0.5 Occupational Therapist, as presented. Motion carried 4-0*

**G. Board Member Reports & Requests**

**H. Correspondence**

- 1) Upcoming Events  
a. Eaton RESA Regular Board Meeting, April 22, 2026, at 6:00 p.m., Eaton RESA  
b. Eaton CASBA, April 23, 2026 at 6:00 p.m., Eaton RESA Quad

**I. Adjournment**

*Adjourned at 7:07 p.m.*

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Alex Gonzalez, Board Secretary

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Date

March 18, 2026, Regular Board Meeting Minutes  
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## Eaton RESA Personnel Report for April 22, 2026

It is recommended that the following personnel action items be approved:

HIRES	
<b>Name</b>	<b>Ashlyn Backe</b>
<b>Title</b>	School Social Worker
<b>FTE</b>	1.0
<b>Department</b>	Special Education
<b>Type of Contract</b>	EIEA
<b>New/Replace</b>	Replace
<b>Prior Incumbent</b>	Vacancy
<b>Supervisor</b>	Randy Cusack
<b>Schedule</b>	Tch/RSS/MA+30/Step 7
<b>Wage</b>	\$64,504
<b>Effective</b>	8/13/2026
<b>Name</b>	<b>Megan Bouwens</b>
<b>Title</b>	School Social Work Specialist
<b>FTE</b>	1.0
<b>Department</b>	Special Education
<b>Type of Contract</b>	EIEA
<b>New/Replace</b>	Replace
<b>Prior Incumbent</b>	Vacancy
<b>Supervisor</b>	Randy Cusack
<b>Schedule</b>	Tch/RSS/BA/Step 3
<b>Wage</b>	\$44,825
<b>Effective</b>	8/13/2026
<b>Name</b>	<b>Stephanie Caron</b>
<b>Title</b>	School Social Worker
<b>FTE</b>	1.0
<b>Department</b>	Special Education
<b>Type of Contract</b>	EIEA
<b>New/Replace</b>	Replace
<b>Prior Incumbent</b>	Vacancy
<b>Supervisor</b>	Randy Cusack
<b>Schedule</b>	Tch/RSS/MA+30/Step 5
<b>Wage</b>	\$60,131
<b>Effective</b>	8/13/2026
<b>Name</b>	<b>Britney Keiffer</b>
<b>Title</b>	Administrative Assistant
<b>FTE</b>	1.0
<b>Department</b>	Special Education
<b>Type of Contract</b>	ESPA
<b>New/Replace</b>	Replace
<b>Prior Incumbent</b>	Jessica Campos
<b>Supervisor</b>	Kelly Hager
<b>Schedule</b>	Admin. Asst./Step 3
<b>Wage</b>	\$19.62
<b>Effective</b>	4/6/2026

HIRES- Continued	
<b>Name</b>	<b>Heather Morehouse</b>
<b>Title</b>	Administrative Assistant
<b>FTE</b>	1.0
<b>Department</b>	Behavior/Mental Health Services
<b>Type of Contract</b>	ESPA
<b>New/Replace</b>	Replace
<b>Prior Incumbent</b>	Vacancy
<b>Supervisor</b>	Melea Belton
<b>Schedule</b>	Admin. Asst./Step 4
<b>Wage</b>	\$20.34
<b>Effective</b>	4/13/2026
<b>Name</b>	<b>Sage Myers</b>
<b>Title</b>	School Social Work Specialist
<b>FTE</b>	1.0
<b>Department</b>	Special Education
<b>Type of Contract</b>	EIEA
<b>New/Replace</b>	Replace
<b>Prior Incumbent</b>	Vacancy
<b>Supervisor</b>	Randy Cusack
<b>Schedule</b>	Tch/RSS/BA/Step 3
<b>Wage</b>	\$44,825
<b>Effective</b>	8/13/2026
<b>Name</b>	<b>Samantha O'Dowd</b>
<b>Title</b>	School Social Worker
<b>FTE</b>	1.0
<b>Department</b>	Special Education
<b>Type of Contract</b>	EIEA
<b>New/Replace</b>	Replace
<b>Prior Incumbent</b>	Vacancy
<b>Supervisor</b>	Randy Cusack
<b>Schedule</b>	Tch/RSS/MA/Step 5
<b>Wage</b>	\$52,477
<b>Effective</b>	8/13/2026
<b>Name</b>	<b>Dawne Velianoff</b>
<b>Title</b>	School Social Worker
<b>FTE</b>	1.0
<b>Department</b>	Special Education
<b>Type of Contract</b>	EIEA
<b>New/Replace</b>	Replace
<b>Prior Incumbent</b>	Vacancy
<b>Supervisor</b>	Randy Cusack
<b>Schedule</b>	Tch/RSS/MA+30/Step 16
<b>Wage</b>	\$86,370
<b>Effective</b>	8/13/2026

## Eaton RESA Personnel Report for April 22, 2026

It is recommended that the following personnel action items be approved:

HIRES - Continued	
<b>Name</b>	<b>Harper Walls</b>
<b>Title</b>	Prevention Specialist
<b>FTE</b>	1.0
<b>Department</b>	School Wellness & Prevention
<b>Type of Contract</b>	EIEA
<b>New/Replace</b>	Replace
<b>Prior Incumbent</b>	Trisha Washburn
<b>Supervisor</b>	Kimberly Thalison
<b>Schedule</b>	Tch/RSS/BA/Step 4
<b>Wage</b>	\$46,090
<b>Effective</b>	4/9/2026
DEPARTURES	
<b>Name</b>	<b>Jessica Campos</b>
<b>Title</b>	Administrative Assistant
<b>FTE</b>	1.0
<b>Department</b>	Special Education
<b>Type of Contract</b>	ESPA
<b>Supervisor</b>	Kelly Hager
<b>Effective</b>	3/17/2026
<b>Note</b>	Withdrew offer of employment
<b>Name</b>	<b>Evelyn Sommerlot</b>
<b>Title</b>	Speech Language Pathologist
<b>FTE</b>	1.0
<b>Department</b>	Special Education
<b>Type of Contract</b>	EIEA
<b>Supervisor</b>	Amy Lowrie
<b>Effective</b>	6/5/2026
<b>Note</b>	Retirement
<b>Name</b>	<b>Brooke Stump</b>
<b>Title</b>	Speech Language Pathologist
<b>FTE</b>	1.0
<b>Department</b>	Special Education
<b>Type of Contract</b>	EIEA
<b>Supervisor</b>	Amy Lowrie
<b>Effective</b>	4/30/2026
<b>Note</b>	Resignation
<b>Name</b>	<b>Mary Talarico</b>
<b>Title</b>	Speech Language Pathologist
<b>FTE</b>	1.0
<b>Department</b>	Special Education/Early On
<b>Type of Contract</b>	EIEA
<b>Supervisor</b>	Amy Lowrie
<b>Effective</b>	4/30/2026
<b>Note</b>	Retirement

**Eaton Regional Education Service Agency  
 Monthly Disbursements Report  
 For Period Ending March 31, 2026**

**Accounts Payable Disbursements (See attached register):**

Payroll Withholdings, Employer Liabilities & Electronic Withdrawal	\$ 1,195,719.50
Check Distributions	\$ 474,424.59
ACH transactions	\$ 2,515,790.21
<b>Total Electronic and Check Distributions</b>	<b><u>\$ 4,185,934.30</u></b>

**Payroll Disbursements:**

Net Pay	3/6/2026	\$ 392,612.92
Net Pay	3/20/2026	\$ 410,436.84
<b>Total Net Pay</b>		<b><u>\$ 803,049.76</u></b>

<b>Total Funds Disbursed This Month</b>	<b><u><u>\$ 4,988,984.06</u></u></b>
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Eaton RESA

### Check Register

Type of Checks: All

Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
<b>REGULAR CHECKS</b>									
309565	03/04/26	14285	CHARLOTTE MINI STORAGE, LLC.	20893 P	X	21-261-4210-000-000-0000	March Rent	800.00	800.00
309566	03/04/26	13777	DAVENPORT UNIVERSITY	21385 C	V	61-127-3110-000-000-9505	Health Course	28,673.50	
				21385 C	V	61-127-3110-000-000-9520	Business Course	59,079.00	
				21385 C	V	61-127-3110-000-000-9524	Game Design/Programming Course	26,725.00	
				21390 C	V	61-127-3730-000-999-9501	Computer Security Course	21,186.00	
				21390 C	V	61-127-3730-000-999-9503	Digital Media Course	7,276.00	
				21390 C	V	61-127-3730-000-999-9505	Health Course	1,926.00	
				21390 C	V	61-127-3730-000-999-9520	Business Academy Course	49,220.00	
				21390 C	V	61-127-5210-000-999-9501	Computer Security Textbooks	1,950.00	
				21390 C	V	61-127-5210-000-999-9503	Digital Media Textbooks	405.00	
				21390 C	V	61-127-5210-000-999-9505	Health Textbooks	60.00	
				21390 C	V	61-127-5210-000-999-9520	Business Academy Textbooks	3,364.91	199,865.41
309567	03/04/26	13381	EATON RAPIDS, CITY OF		G	11-261-3832-000-000-0000	UNION ST WATER/SEWER - 01/15 -	773.90	
					G	11-261-5522-000-000-0000	UNION ST ELECTRIC - 01/15 - 02	2,242.14	3,016.04
309568	03/04/26	13906	FIDELITY SECURITY LIFE		G	12-451-0012-000-000-0000	March - EYE MED-VISION INSURAN	2,370.08	2,370.08
309569	03/04/26	46477	LANSING SCHOOL DISTRICT		G	11-411-8510-020-000-3316	ADULT ED 107 LANSING RDS 3/3/2	40,373.72	40,373.72
309570	03/04/26	12763	MICHIGAN HOSA	21391 C	V	61-127-5990-000-000-9999	2026 MI HOSA State Leadership	232.50	232.50
309571	03/04/26	14148	MICHIGAN STATE DISBURSEMENT		G	12-451-0027-000-000-0000	ID# 913654672 - Corson	185.06	185.06
309572	03/04/26	15395	SMITH, LORETTA		X	21-271-3320-000-000-0000	Feb 17 - Feb 25 Mileage	292.18	292.18
309573	03/04/26	13986	NICHOLAS M THOMPSON		G	11-261-4110-000-000-0000	2/23/26 Services - Packard	421.00	
					G	11-261-4110-000-000-0000	2/25/26 Services - Packard	421.00	
					G	11-261-4110-000-000-0000	2/6/26 Services - Packard	421.00	
					G	11-261-4110-000-000-0000	2/5/26 Services - Packard	176.00	
					G	11-261-4110-000-000-0000	2/2/26 Services - Packard	842.00	
					G	11-261-4110-000-000-0000	2/3/26 Services - Packard	566.00	
					G	11-261-4111-000-000-0000	2/23/26 Services - Southridge	200.00	
					G	11-261-4111-000-000-0000	2/6/26 Services - Southridge	200.00	
					G	11-261-4111-000-000-0000	2/3/26 Services - Southridge	261.00	
					G	11-261-4111-000-000-0000	2/5/26 Services - Southridge	108.00	
					G	11-261-4111-000-000-0000	2/25/26 Services - Southridge	200.00	
					G	11-261-4111-000-000-0000	2/2/26 Services - Southridge	400.00	4,216.00
309574	03/11/26	16188	WYATT, JOSHUA	21434 C	G	11-221-3120-000-000-0000	STEM Presenter	660.00	660.00
309575	03/11/26	15104	REPUBLIC SERVICES, INC.		G	11-261-3840-000-000-0000	February Waste - Packard	262.97	
					G	11-261-3841-000-000-0000	February Waste - Southridge	128.48	391.45
309576	03/11/26	12897	DEAN TRAILWAYS OF MICHIGAN	21440 C	V	61-271-3310-000-000-0000	Howell Field Trip - CTE	4,200.00	4,200.00
309577	03/11/26	16165	EVERWAY HOLDCO LLC	20859 C	X	21-218-3450-000-000-0000	Read&Write Literacy Software	2,587.50	2,587.50
309578	03/11/26	16197	TOTAL WATER TREATMENT	21431 P	G	11-261-6410-000-000-0000	Softener System - 50%	5,918.26	5,918.26

## Check Register

Eaton RESA

Type of Checks: All

Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
309579	03/11/26	13956	WAVERLY COMMUNITY SCHOOLS	21458 C	G	11-221-8220-000-000-7674	Sub Reimb	802.97	802.97
309580	03/18/26	12944	AMERICAN OFFICE SOLUTIONS -		G	11-252-4220-000-000-0000	February Services	1,875.00	
					G	11-252-4220-000-000-0000	March Services	5,767.25	7,642.25
309581	03/18/26	09260	CONSUMERS ENERGY		G	11-261-5512-000-000-0000	March - Union St Gas	2,689.05	2,689.05
309582	03/18/26	14559	GREATER LANSING ASSOCIATION	21433 C	G	11-221-3120-000-000-0000	CALN - 2.23.26	478.31	478.31
309583	03/18/26	16169	MMI-CPR SCHOOL TECH REPAIR	21476 C	G	11-284-4120-000-000-0000	iPad 10th Gen	202.00	
				21515 C	G	11-284-4190-000-000-0000	Apple iPad LCD Repair	148.00	350.00
309584	03/18/26	46477	LANSING SCHOOL DISTRICT	21474 C	G	11-221-8220-000-000-7674	A.Krumback Training - Reimb	25.00	25.00
309585	03/18/26	15602	LAUTZ E FLIPS, LLC	19866 P	X	21-261-4210-000-000-0000	March - Consumers	259.80	259.80
309586	03/18/26	13602	MAHONEY AND ASSOCIATES, INC	21404 C	G	11-231-5990-000-000-0000	1/4 Zip Pullover for BOE Membe	38.15	
				21403 C	G	11-231-5990-000-000-0000	Eaton RESA Cardigan for BOE Me	31.79	69.94
309587	03/18/26	14148	MICHIGAN STATE DISBURSEMENT		G	12-451-0027-000-000-0000	ID# 913654672 - Corson	185.06	185.06
309588	03/18/26	15995	POSITIVE BEHAVIOR ADVOCATES	21495 C	X	21-216-3130-000-041-0000	BCBA Contracted Svs - February	2,275.00	2,275.00
309589	03/18/26	13822	DAN BARNEY		G	11-261-4112-000-000-0000	Repair Grade 2 classroom lever	270.00	270.00
309590	03/18/26	15337	UNITED WAY OF SOUTH CENTRAL	21491 C	V	61-212-3190-000-000-0000	Eaton CAN School Liaison	25,000.00	25,000.00
309591	03/18/26	00697	WASTE MANAGEMENT OF		G	11-261-3842-000-000-0000	March - Waste Services - Union	550.83	550.83
309592	03/18/26	13341	AT&T U-VERSE		V	61-284-3490-000-000-0000	March - CTE	226.92	226.92
309593	03/25/26	13341	AT&T U-VERSE		X	21-261-3410-000-000-0000	March - SPED	191.79	191.79
309594	03/25/26	16204	CARRIE A KOURI	21477 C	X	21-122-5110-001-130-0000	Mounted table scissors	92.30	92.30
309595	03/25/26	14285	CHARLOTTE MINI STORAGE, LLC.	20893 P	X	21-261-4210-000-000-0000	April Rent	800.00	800.00
309596	03/25/26	16105	COMMUNITY MAGAZINE GROUP	21524 C	G	11-283-3190-000-000-0000	Digital Printing Services - Fe	550.00	550.00
309597	03/25/26	09260	CONSUMERS ENERGY		G	11-261-5510-000-000-0000	March - Packard Gas	2,211.42	
					G	11-261-5520-000-000-0000	March - Packard Electric	3,484.63	
					G	11-261-5521-000-000-0000	March - Southridge Electric #2	628.17	
					X	21-261-5510-000-000-0000	March - Meadowview Gas	21.00	
					X	21-261-5520-000-000-0000	March - Meadowview Electric	43.24	6,388.46
309598	03/25/26	13960	EATON RAPIDS PUBLIC SCHOOLS	21557 C	G	11-261-4210-001-000-3310	ERPS Rent - Oct - Dec	1,440.00	
				21558 C	G	11-261-4210-001-000-3310	ERPS Rent - April - June	1,440.00	
					G	11-411-8510-000-000-3430	GSRP Dec - March	87,697.63	
					G	11-445-8510-000-000-3432	GSRP Start Up	35,801.15	126,378.78
309599	03/25/26	16206	EDGE PARTNERSHIPS LLC		G	11-282-3510-000-000-0000	2026 Discover Greater Lansing	8,750.00	8,750.00
309600	03/25/26	15982	JOSTENS, INC.	21519 C	G	11-249-5990-000-000-3310	Covers 8x6 Black	961.95	961.95
309601	03/25/26	15541	KELLOGG COMMUNITY COLLEGE	21573 C	V	61-227-5110-000-000-0000	CPR Certifications	75.00	75.00
309602	03/25/26	46477	LANSING SCHOOL DISTRICT	21574 C	G	11-221-3190-000-000-6974	SEAB Catering	210.00	210.00
309603	03/25/26	13602	MAHONEY AND ASSOCIATES, INC	21525 C	G	11-283-5990-000-000-0000	Engraved Name Badges	86.51	86.51
309604	03/25/26	44351	MASB	21521 C	G	11-231-3220-000-000-0000	10/23 Conf - CBA 103 - D.Rober	125.00	125.00
309605	03/25/26	15133	MICHIGAN INTERNATIONAL PREP	21539 C	G	11-125-8220-000-000-6352	MV - Notebooks/Folders/Markers	50.10	
				21539 C	G	11-361-8220-000-000-6352	MV - Sweatshirts/Backpack	64.66	

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### Check Register

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21539 C	G	11-361-8221-000-000-6352	MV - Body Wash	7.58	122.34
309606	03/25/26	15508	REALITY COUNSELING SERVICES	21548 C	G	11-212-3190-000-000-2251	12 Panel wETG	25.00	25.00
309607	03/25/26	15870	SAGINAW ROAD INVESTMENT LLC	21547 C	G	11-221-3190-000-000-0000	CALN Meeting 3/9/26	1,998.36	1,998.36
309608	03/25/26	14327	SCHOOL HEALTH CORPORATION	21392 P	X	21-215-6410-000-000-3262	Hearing screener w/printer	8,799.99	
				21392 C	X	21-215-6410-000-000-3262	Vision & Hearing Screening	5,937.99	
				21392 C	X	21-215-6410-000-032-0000	Hearing Screener w/Printer	5,937.99	20,675.97
309609	03/25/26	93591	SKILLS USA MICHIGAN	21564 C	V	61-127-5990-000-000-9999	Skills USA State Conf - Reg	3,610.00	3,610.00
309610	03/25/26	93591	SKILLS USA MICHIGAN	21584 C	V	61-127-5990-000-000-9999	Apr 17-16 registration for cha	190.00	190.00
991576	03/05/26	46259	HEALTHEQUITY INC		G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	1,088.33	1,088.33
991577	03/10/26	46259	HEALTHEQUITY INC		G	12-451-0041-000-000-0000	EMPLOYEE HSA CONTRIBUTION	8,086.43	8,086.43
991578	03/10/26	28660	MPSERS		G	12-451-1000-000-000-0000	EE/Member Defined Benefit	25,945.54	
					G	12-451-1001-000-000-0000	ER Defined Bene Contrib H299	143,950.60	
					G	12-451-1010-000-000-0000	H553-561 TDP	50.00	169,946.14
991579	03/10/26	28663	MPSERS DC		G	12-451-1005-000-000-0000	H538 EE Defined Contribution	20,072.67	
					G	12-451-1007-000-000-0000	H543 EE Personal Hlth Fund	5,236.87	25,309.54
991580	03/10/26	96133	UNITED STATES TREASURY		G	12-451-0002-000-000-0000	FEDERAL WITHHOLDING	40,450.52	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	34,972.06	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	34,972.06	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	8,179.13	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	8,179.13	126,752.90
991581	03/12/26	13536	EDUSTAFF, LLC		G	11-111-3110-000-000-0000	LEA ELEMENTARY SUB SERVICES	40,571.50	
					G	11-112-3110-000-000-0000	LEA MIDDLE SCHOOL SUB	40,571.49	
					G	11-113-3110-000-000-0000	LEA HIGH SCHOOL SUB SERVICES	38,866.60	
					G	11-118-3110-500-000-3430	GSRP SUB TEACHER	88.95	
					G	11-118-3110-530-000-3430	GSRP CPS TEACH SUBS	711.60	
					G	11-118-3110-560-000-3430	GSRP TEACHER SUBS GL	355.80	
					G	11-118-3110-565-000-3430	GSRP MVPS TEACHER SUBS	177.90	
					G	11-118-3111-530-000-3430	GSRP CPS AID SUBSTITUTES	324.67	
					G	11-118-3111-560-000-3430	GSRP GLPS AID SUBSTITUTES	593.00	
					G	11-118-3111-565-000-3430	GSRP MVPS AID SUBS	913.22	
					G	11-131-3110-000-000-2890	SEC 107a AE C/S ABE TEACHERS	1,164.24	
					G	11-131-3110-000-000-3310	AE 107 C/S INSTR SUPPORT	952.56	
					G	11-131-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - ABE	1,411.20	
					G	11-131-3110-000-919-6750	WIOA CORR C/S CLINTON - ABE	564.48	
					G	11-131-3110-000-923-6750	WIOA CORR C/S EATON - ABE	282.24	
					G	11-132-3110-000-000-2890	SEC 107a AE C/S HSE TEACHERS	1,023.12	
					G	11-132-3110-000-000-3310	AE 107 C/S HSE INSTRUCTORS	811.44	
					G	11-132-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - HSE	846.72	

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-132-3110-000-919-6750	WIOA CORR C/S CLINTON - HSE	564.48	
					G	11-132-3110-000-923-6750	WIOA CORR C/S EATON - HSE	282.24	
					G	11-132-3111-000-000-3310	AE 107 C/S HSE TUTOR	264.60	
					G	11-221-3190-000-000-3310	AE 107 PROG SUPPORT SPECIALIST	95.26	
					G	11-227-3190-000-000-3310	AE 107 C/S TEST PROCTOR	141.12	
					G	11-391-3110-000-933-7770	WIOA LTE INGHAM C/S INSTRUCT	1,384.74	
					G	11-391-3190-000-933-7770	WIOA LTE INGHAM C/S (HUDA)	1,575.55	
					X	21-122-3110-000-110-0000	LEA SUBS - MILD COG IMP	444.75	
					X	21-122-3110-000-191-0000	LEA SUBS - EARLY CHILDHOOD	389.07	
					X	21-122-3110-000-194-0000	LEA SUBS - RESOURCE ROOM	25,907.30	
					X	21-122-3110-000-196-0000	LEA SUBS - LRE CLASSROOM	100.49	
					X	21-122-3110-001-130-0000	SCI ERESA SUB TEACHERS	504.05	
					X	21-122-3110-001-140-0000	SEI ERESA SUB TEACHERS	2,372.00	
					X	21-122-3110-002-120-0000	MOCI SUB TEACHER ER	2,253.40	
					X	21-122-3111-001-110-0000	MICI SUB PARAPRO	272.78	
					X	21-122-3111-001-120-0000	MOCI ERESA SUB PARAPRO PPS	727.32	
					X	21-122-3111-001-130-0000	SCI ERESA SUB PARAPRO	277.53	
					X	21-122-3111-001-140-0000	SEI SUB PARAPRO	57.82	
					X	21-122-3111-001-193-0000	ASD ERESA PARA SUB	415.10	
					X	21-122-3111-002-120-0000	MOCI SUB PARAPRO ER	5,107.51	
					X	21-219-3190-000-000-9140	GECKO/TRANSITION CONTRACTED	6,781.99	
					F	51-297-3190-000-000-0000	FOOD SERVICE SUBSTITUTE	31.13	180,180.96
991582	03/12/26	13536	EDUSTAFF, LLC		G	11-111-3110-000-000-0000	LEA ELEMENTARY SUB SERVICES	29,437.25	
					G	11-112-3110-000-000-0000	LEA MIDDLE SCHOOL SUB	29,437.22	
					G	11-113-3110-000-000-0000	LEA HIGH SCHOOL SUB SERVICES	28,562.52	
					G	11-118-3110-530-000-3430	GSRP CPS TEACH SUBS	177.90	
					G	11-118-3110-560-000-3430	GSRP TEACHER SUBS GL	1,927.25	
					G	11-118-3111-530-000-3430	GSRP CPS AID SUBSTITUTES	300.95	
					G	11-118-3111-560-000-3430	GSRP GLPS AID SUBSTITUTES	569.28	
					G	11-118-3111-565-000-3430	GSRP MVPS AID SUBS	148.25	
					G	11-131-3110-000-000-2890	SEC 107a AE C/S ABE TEACHERS	1,261.26	
					G	11-131-3110-000-000-3310	AE 107 C/S INSTR SUPPORT	837.90	
					G	11-131-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - ABE	2,557.80	
					G	11-131-3110-000-919-6750	WIOA CORR C/S CLINTON - ABE	564.48	
					G	11-131-3110-000-923-6750	WIOA CORR C/S EATON - ABE	211.68	
					G	11-132-3110-000-000-2890	SEC 107a AE C/S HSE TEACHERS	1,022.41	
					G	11-132-3110-000-000-3310	AE 107 C/S HSE INSTRUCTORS	837.90	
					G	11-132-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - HSE	2,134.44	

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-132-3110-000-919-6750	WIOA CORR C/S CLINTON - HSE	564.48	
					G	11-132-3110-000-923-6750	WIOA CORR C/S EATON - HSE	211.68	
					G	11-227-3190-000-000-3310	AE 107 C/S TEST PROCTOR	70.56	
					G	11-391-3110-000-933-7770	WIOA LTE INGHAM C/S INSTRUCT	1,323.00	
					G	11-391-3190-000-933-7770	WIOA LTE INGHAM C/S (HUDA)	1,460.60	
					X	21-122-3110-000-110-0000	LEA SUBS - MILD COG IMP	177.90	
					X	21-122-3110-000-191-0000	LEA SUBS - EARLY CHILDHOOD	676.61	
					X	21-122-3110-000-194-0000	LEA SUBS - RESOURCE ROOM	13,935.31	
					X	21-122-3110-000-196-0000	LEA SUBS - LRE CLASSROOM	94.26	
					X	21-122-3110-001-120-0000	MOCI ERESA SUB TCHR PPS	326.15	
					X	21-122-3110-001-130-0000	SCI ERESA SUB TEACHERS	163.08	
					X	21-122-3110-001-140-0000	SEI ERESA SUB TEACHERS	1,897.60	
					X	21-122-3110-002-120-0000	MOCI SUB TEACHER ER	2,075.50	
					X	21-122-3111-001-120-0000	MOCI ERESA SUB PARAPRO PPS	296.50	
					X	21-122-3111-002-120-0000	MOCI SUB PARAPRO ER	2,870.12	
					X	21-219-3190-000-000-9140	GECKO/TRANSITION CONTRACTED	4,741.63	130,873.47
991583	03/12/26	13536	EDUSTAFF, LLC		G	11-111-3110-000-000-0000	LEA ELEMENTARY SUB SERVICES	2,009.20	
					G	11-112-3110-000-000-0000	LEA MIDDLE SCHOOL SUB	2,009.20	
					G	11-113-3110-000-000-0000	LEA HIGH SCHOOL SUB SERVICES	2,009.20	6,027.60
991584	03/16/26	13536	EDUSTAFF, LLC		G	11-111-3110-000-000-0000	LEA ELEMENTARY SUB SERVICES	44,951.18	
					G	11-112-3110-000-000-0000	LEA MIDDLE SCHOOL SUB	44,951.17	
					G	11-113-3110-000-000-0000	LEA HIGH SCHOOL SUB SERVICES	44,123.92	
					G	11-118-3110-500-000-3430	GSRP SUB TEACHER	177.90	
					G	11-118-3110-530-000-3430	GSRP CPS TEACH SUBS	266.85	
					G	11-118-3110-560-000-3430	GSRP TEACHER SUBS GL	3,943.45	
					G	11-118-3110-565-000-3430	GSRP MVPS TEACHER SUBS	88.95	
					G	11-118-3111-500-000-3430	GSRP ERESA AID SUBSTITUTES	249.08	
					G	11-118-3111-530-000-3430	GSRP CPS AID SUBSTITUTES	123.05	
					G	11-118-3111-560-000-3430	GSRP GLPS AID SUBSTITUTES	741.25	
					G	11-118-3111-565-000-3430	GSRP MVPS AID SUBS	705.67	
					G	11-131-3110-000-000-2890	SEC 107a AE C/S ABE TEACHERS	705.60	
					G	11-131-3110-000-000-3310	AE 107 C/S INSTR SUPPORT	890.82	
					G	11-131-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - ABE	2,857.68	
					G	11-131-3110-000-919-6750	WIOA CORR C/S CLINTON - ABE	564.48	
					G	11-131-3110-000-923-6750	WIOA CORR C/S EATON - ABE	282.24	
					G	11-132-3110-000-000-2890	SEC 107a AE C/S HSE TEACHERS	705.60	
					G	11-132-3110-000-000-3310	AE 107 C/S HSE INSTRUCTORS	870.83	
					G	11-132-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - HSE	2,293.20	

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-132-3110-000-919-6750	WIOA CORR C/S CLINTON - HSE	564.48	
					G	11-132-3110-000-923-6750	WIOA CORR C/S EATON - HSE	282.24	
					G	11-227-3190-000-000-3310	AE 107 C/S TEST PROCTOR	529.20	
					G	11-391-3110-000-933-7770	WIOA LTE INGHAM C/S INSTRUCT	1,693.44	
					G	11-391-3190-000-933-7770	WIOA LTE INGHAM C/S (HUDA)	1,568.78	
					X	21-122-3110-000-191-0000	LEA SUBS - EARLY CHILDHOOD	602.78	
					X	21-122-3110-000-193-0000	LEA SUBS - AUTISTIC IMPAIR	711.60	
					X	21-122-3110-000-194-0000	LEA SUBS - RESOURCE ROOM	17,429.38	
					X	21-122-3110-000-196-0000	LEA SUBS - LRE CLASSROOM	114.64	
					X	21-122-3110-001-120-0000	MOCI ERESA SUB TCHR PPS	504.05	
					X	21-122-3110-001-140-0000	SEI ERESA SUB TEACHERS	2,134.80	
					X	21-122-3110-002-120-0000	MOCI SUB TEACHER ER	3,439.40	
					X	21-122-3111-001-120-0000	MOCI ERESA SUB PARAPRO PPS	626.21	
					X	21-122-3111-001-130-0000	SCI ERESA SUB PARAPRO	497.24	
					X	21-122-3111-001-140-0000	SEI SUB PARAPRO	118.60	
					X	21-122-3111-001-193-0000	ASD ERESA PARA SUB	118.60	
					X	21-122-3111-002-120-0000	MOCI SUB PARAPRO ER	3,984.96	
					X	21-219-3190-000-000-9140	GECKO/TRANSITION CONTRACTED	7,997.38	192,410.70
991585	03/18/26	14239	WEST MICHIGAN HEALTH		G	12-451-0013-000-000-0000	Apr - WMHIP PREMIUMS-EMPLOYER	165,966.49	
					G	12-451-2001-000-000-0000	Apr - WMHIP COPAYS	40,945.38	206,911.87
991586	03/19/26	13536	EDUSTAFF, LLC		G	11-111-3110-000-000-0000	LEA ELEMENTARY SUB SERVICES	47,236.78	
					G	11-112-3110-000-000-0000	LEA MIDDLE SCHOOL SUB	47,236.76	
					G	11-113-3110-000-000-0000	LEA HIGH SCHOOL SUB SERVICES	46,477.72	
					G	11-118-3110-500-000-3430	GSRP SUB TEACHER	533.70	
					G	11-118-3110-530-000-3430	GSRP CPS TEACH SUBS	444.75	
					G	11-118-3110-560-000-3430	GSRP TEACHER SUBS GL	5,218.40	
					G	11-118-3110-565-000-3430	GSRP MVPS TEACHER SUBS	88.95	
					G	11-118-3111-500-000-3430	GSRP ERESA AID SUBSTITUTES	148.25	
					G	11-118-3111-530-000-3430	GSRP CPS AID SUBSTITUTES	246.10	
					G	11-118-3111-560-000-3430	GSRP GLPS AID SUBSTITUTES	444.75	
					G	11-118-3111-565-000-3430	GSRP MVPS AID SUBS	741.25	
					G	11-131-3110-000-000-2890	SEC 107a AE C/S ABE TEACHERS	776.16	
					G	11-131-3110-000-000-3310	AE 107 C/S INSTR SUPPORT	679.14	
					G	11-131-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - ABE	2,222.64	
					G	11-131-3110-000-919-6750	WIOA CORR C/S CLINTON - ABE	493.92	
					G	11-131-3110-000-923-6750	WIOA CORR C/S EATON - ABE	211.68	
					G	11-132-3110-000-000-2890	SEC 107a AE C/S HSE TEACHERS	635.04	
					G	11-132-3110-000-000-3310	AE 107 C/S HSE INSTRUCTORS	679.14	

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-132-3110-000-000-6710	WIOA INSTR C/S ABE INSTR - HSE	1,658.16	
					G	11-132-3110-000-919-6750	WIOA CORR C/S CLINTON - HSE	493.92	
					G	11-132-3110-000-923-6750	WIOA CORR C/S EATON - HSE	211.68	
					G	11-227-3190-000-000-3310	AE 107 C/S TEST PROCTOR	388.08	
					G	11-391-3110-000-933-7770	WIOA LTE INGHAM C/S INSTRUCT	1,481.76	
					G	11-391-3190-000-933-7770	WIOA LTE INGHAM C/S (HUDA)	1,595.83	
					X	21-122-3110-000-110-0000	LEA SUBS - MILD COG IMP	606.14	
					X	21-122-3110-000-191-0000	LEA SUBS - EARLY CHILDHOOD	355.80	
					X	21-122-3110-000-194-0000	LEA SUBS - RESOURCE ROOM	23,942.14	
					X	21-122-3110-000-196-0000	LEA SUBS - LRE CLASSROOM	110.39	
					X	21-122-3110-001-110-0000	MICI ERESA SUB TEACHERS	88.95	
					X	21-122-3110-001-140-0000	SEI ERESA SUB TEACHERS	2,134.80	
					X	21-122-3110-002-120-0000	MOCI SUB TEACHER ER	2,854.87	
					X	21-122-3111-001-110-0000	MICI SUB PARAPRO	59.30	
					X	21-122-3111-001-120-0000	MOCI ERESA SUB PARAPRO PPS	148.25	
					X	21-122-3111-001-130-0000	SCI ERESA SUB PARAPRO	574.03	
					X	21-122-3111-001-140-0000	SEI SUB PARAPRO	385.45	
					X	21-122-3111-002-120-0000	MOCI SUB PARAPRO ER	5,433.06	
					X	21-219-3190-000-000-9140	GECKO/TRANSITION CONTRACTED	8,086.77	205,124.51
991587	03/19/26	13536	EDUSTAFF, LLC		G	11-111-3110-000-000-0000	LEA ELEMENTARY SUB SERVICES	266.85	
					G	11-112-3110-000-000-0000	LEA MIDDLE SCHOOL SUB	266.85	
					G	11-113-3110-000-000-0000	LEA HIGH SCHOOL SUB SERVICES	266.85	800.55
991588	03/20/26	46259	HEALTHEQUITY INC		G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	823.40	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	971.52	1,794.92
991589	03/25/26	15244	CITY OF EAST LANSING		G	12-451-0045-000-000-0000	EAST LANSING CITY TAX - 03/06/	148.50	
					G	12-451-0045-000-000-0000	EAST LANSING CITY TAX - 03/20/	148.82	297.32
991590	03/25/26	46259	HEALTHEQUITY INC		G	12-451-0041-000-000-0000	EMPLOYEE HSA CONTRIBUTION	8,136.43	8,136.43
991591	03/25/26	44843	LANSING CITY TREASURER		G	12-451-0036-000-000-0000	LANSING CITY TAX - 03/06/2026	375.13	
					G	12-451-0036-000-000-0000	LANSING CITY TAX - 03/20/2026	420.05	795.18
991592	03/25/26	28660	MPSERS		G	12-451-1000-000-000-0000	EE/Member Defined Benefit	26,907.21	
					G	12-451-1001-000-000-0000	ER Defined Bene Contrib H299	149,086.77	
					G	12-451-1010-000-000-0000	H553-561 TDP	50.00	176,043.98
991593	03/25/26	46618	MPSERS 147C		G	12-451-1040-000-000-0000	ORS 147C UAAL LIABILITY	194,231.30	194,231.30
991594	03/25/26	28663	MPSERS DC		G	12-451-1005-000-000-0000	H538 EE Defined Contribution	23,880.49	
					G	12-451-1007-000-000-0000	H543 EE Personal Hlth Fund	5,569.09	29,449.58
991595	03/25/26	46409	STATE OF MICHIGAN - TREASURER		G	12-451-0004-000-000-0000	STATE WITHHOLDING - 03/06/2026	20,549.36	
					G	12-451-0004-000-000-0000	STATE WITHHOLDING - 03/20/2026	21,535.50	42,084.86
991596	03/25/26	96133	UNITED STATES TREASURY		G	12-451-0002-000-000-0000	FEDERAL WITHHOLDING	43,550.32	

### Check Register

Type of Checks: All

Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	36,752.58	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - SOC SEC	36,758.58	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	8,595.29	
					G	12-451-0003-000-000-0000	FICA WITHHOLDING - MED	8,595.29	134,252.06
991597	03/25/26	90436	PNC BANK - BUSINESS CARD	21485 C	G	11-118-5110-500-000-3430	Walmart - Wet mop/Hand soap	31.95	
				21485 C	G	11-118-5110-530-000-3430	Kroger - Milk/Dino Nuggets	64.85	
				21486 C	G	11-118-5110-530-000-3430	Walmart - Egg Challenge Suppli	27.58	
					G	11-118-5110-560-000-3430	Credit - Lakeshore Learning sa	(19.14)	
				21485 C	G	11-118-5110-560-000-3430	Kroger - Milk/Dino Nuggets	32.46	
				21516 C	G	11-131-5110-000-000-3316	Tracfone Service	108.31	
				21516 C	G	11-132-5110-000-000-3316	Tracfone Service	108.31	
				21518 C	G	11-132-5990-000-000-3310	Pearson - GED Vouchers	270.00	
				21453 C	G	11-211-3220-000-000-9074	DET Air/Gaylor Natl - Flight/M	100.06	
				21456 C	G	11-211-3220-000-000-9074	CADCA Conf - Meals/Travel	106.85	
				21475 C	G	11-211-3220-000-000-9074	CADCA - Meals/Lodging/Transpor	58.64	
				21456 C	G	11-221-3120-000-933-9304	MCBAP - Job Posting	50.00	
				21463 C	G	11-221-3220-000-000-0000	MSTA Conf - Reg	155.25	
				21453 C	G	11-221-3220-000-000-6952	Rosa Mexicano - CADCA Meal	34.50	
				21456 C	G	11-221-3220-000-000-6952	CADCA Conf - Meals/Lodging/Tra	1,138.09	
				21475 C	G	11-221-3220-000-000-6952	CADCA - Meals/Lodging/Transpor	59.75	
				21455 C	G	11-221-3220-000-000-9014	MiSCHA Conf - Reg	185.00	
				21454 C	G	11-221-3220-000-000-9014	MISHCA Conf - Reg	185.00	
				21475 C	G	11-221-3220-000-919-9304	CADCA - Meals/Lodging/Transpor	56.71	
				21453 P	G	11-221-3220-000-919-9304	Rosa Mexicano - CADCA Meal	30.90	
				21456 C	G	11-221-3220-000-919-9304	CADCA Conf - Meals/Travel	130.35	
				21452 C	G	11-221-3220-000-919-9304	Detroit Air/Tom'sWatch/Gaylor	1,459.00	
					G	11-221-3220-000-919-9304	Credit - Delta Air tickets for	(515.37)	
				21475 C	G	11-221-3220-000-923-9304	CADCA - Meals/Lodging/Transpor	1,168.18	
				21453 C	G	11-221-3220-000-923-9304	Rosa Mexicano - CADCA Meal	30.90	
				21456 C	G	11-221-3220-000-923-9304	CADCA Conf - Meals/Travel	103.10	
				21485 C	G	11-221-3220-500-000-3430	JJs - PD Lunch	17.76	
				21485 C	G	11-221-3220-530-000-3430	JJs - PD Lunch	71.02	
				21485 C	G	11-221-3220-560-000-3430	JJs - PD Lunch	106.55	
				21485 C	G	11-221-3220-565-000-3430	JJs - PD Lunch	53.28	
				21485 C	G	11-221-3221-000-000-3430	JJs - PD Lunch	195.33	
				21430 C	G	11-221-5910-000-000-6974	Amazon - eGift Cards	275.00	
				21461 C	G	11-221-5990-000-000-0000	Walmart - Plates/Napkins	36.51	
				21461 C	G	11-221-5990-000-000-2722	Jets - Pizza for IGNITE Meetin	167.90	

Eaton RESA

## Check Register

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Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21454	C	G 11-221-5990-000-000-7674	Basecamp - Payment	30.00	
				21430	C	G 11-221-5990-000-000-7674	Amazon - eGift Cards	950.00	
				21451	C	G 11-221-5990-000-000-9017	Walmart/LC - Youth Summit Supp	455.32	
				21461	C	G 11-221-5993-000-000-0000	Jets - UDL/Walmart - Napkins/P	299.64	
				21461	C	G 11-221-5993-000-000-3290	Jets - Pizza for MiStem Meetin	127.81	
				21464	C	G 11-226-3220-000-000-0000	MASA/MAISA/ASU/GSV - Registrat	3,425.00	
				21517	C	G 11-226-3450-000-000-3316	Canva Teams - Subscription	71.90	
				21516	C	G 11-226-5910-000-000-3316	Walmart - AAA Batteries	21.87	
				21492	C	G 11-232-3450-000-000-0000	Zoom/ChatGPT - Subscriptions	110.00	
				21506	C	G 11-232-5993-000-000-0000	Door Dash/Walmart - Food for M	470.83	
				21505	C	G 11-252-3220-000-000-0000	MSBO - Conf Reg K.P.	115.00	
				21505	C	G 11-252-3450-000-000-0000	Authorize.net - Payment	30.20	
				21430	C	G 11-257-3430-000-000-0000	USPS - Stamps	156.00	
				21535	C	G 11-261-3220-000-000-0000	MSBO - Team Leadership Webinar	115.00	
				21421	C	G 11-261-3410-000-000-0000	Verizon Business	163.32	
				21421	C	G 11-261-3450-000-000-0000	DocHub	200.00	
				21461	C	G 11-261-5990-000-000-0000	Walmart - Cleaning Supplies	31.43	
				21535	C	G 11-261-5990-000-000-0000	Ace/Walmart - Heater/Diaper Pa	417.88	
				21535	C	G 11-261-5990-000-000-4470	Walmart - Filters	135.44	
				21535	C	G 11-261-5991-000-000-0000	Zoro - Floor scraper/Cleaning	44.28	
				21535	C	G 11-261-5992-002-000-0000	FFH/Menards - Salt/Shovel/Plie	79.92	
				21535	C	G 11-266-5990-000-000-0000	DeLau - Fire alarm tubes	80.00	
				21516	C	G 11-282-3430-000-000-3310	USPS - Postage	7.30	
				21516	C	G 11-282-3510-000-000-3310	Meta - FB Ads	89.63	
				21486	C	G 11-282-3510-000-000-3430	Meta - Facebook Ads	89.96	
				21516	C	G 11-283-3142-000-000-0000	IdetoGo - Fingerprints	65.50	
				21506	C	G 11-283-3190-000-000-0000	SOS - Driving Record - Hayes	15.26	
				21430	C	G 11-283-5990-000-000-0000	Meijer - Snacks for retirement	71.72	
				21486	C	G 11-311-5990-000-000-3430	Walmart/Meijer - Donuts/Cookie	154.14	
				21436	C	X 21-122-5110-000-130-9220	Meijer -life skills	21.77	
				21436	C	X 21-122-5110-000-140-0000	Meijer - office supplies	20.98	
				21426	C	X 21-122-5111-001-110-0000	Meijer - Food for class activi	60.91	
				21422	C	X 21-122-5111-002-120-0000	Walmart - Food for Classroom A	91.60	
				21423	C	X 21-122-5111-002-120-0000	Meijer - Food for class activi	17.53	
				21425	C	X 21-122-5111-002-120-0000	Meijer/Walmart - Food for clas	75.31	
				21436	C	X 21-122-5990-000-140-0000	Walmart - ice cream reward	37.88	
				21436	C	X 21-122-5990-001-130-0000	Target - adaptive clothing	63.60	
						X 21-122-5990-001-130-0000	Credit - Target sales tax	(3.82)	

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Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					X	21-122-5992-001-000-0000	Credit - Walmart canceled item	(101.56)	
				21436 C	X	21-122-5992-001-000-0000	Walmart - school store items	606.84	
				21425 C	X	21-122-7910-001-001-0000	Charlanes - Bowling class acti	47.06	
				21417 C	X	21-213-5990-001-015-0000	LifeVac	254.37	
				21439 C	X	21-215-5990-000-032-0000	Comm Matrix - Registration	150.00	
				21496 C	X	21-216-5990-000-041-0000	EMOABCS - subscription	25.00	
				21421 C	X	21-218-3450-000-000-0000	ABA - Problem solving app	0.99	
				21484 C	X	21-218-3450-000-000-0000	Proloquo - License Renewal	451.75	
				21570 C	X	21-218-5990-000-000-0000	Sierra - roll cart	26.49	
				21439 C	X	21-221-3220-000-000-3990	Delta - Flight for ASL Conf	378.40	
				21438 C	X	21-221-3220-000-000-3990	ASL/Delta - Conf reg/flight	1,458.77	
				21570 C	X	21-221-3220-000-000-9150	Peer to Peer - March A.G & STA	210.00	
				21484 C	X	21-221-3220-000-035-0000	Jan 29-31 ATIA Conf - Travel/m	1,042.07	
				21466 C	X	21-221-3220-000-035-0000	Jan 29-31 ATIA Conf - Lodging/	1,109.37	
				21438 C	X	21-221-3220-000-080-0000	CCRESA - Growing Brain Conf Re	30.00	
				21438 C	X	21-261-3430-000-000-0000	USPS - Stamps	15.60	
				21570 C	X	21-283-3220-000-000-0000	MAASE conf - E.Hicks	250.00	
				21427 C	X	21-283-3220-000-000-0000	Lindsay-S-Site - CPR & First a	20.00	
				21556 C	X	21-283-3220-000-000-0000	Hot Topic - Feb reg	205.00	
				21555 P	X	21-283-3220-000-000-0000	MAISA June 10 & 11 - reg	210.00	
				21556 C	X	22-192-0000-000-000-0000	MAASE - Aug reg	549.00	
				21555 C	X	22-192-0000-000-000-0000	Grand Traverse Aug MAASE confr	729.00	
				21438 C	X	22-192-0000-000-000-0000	GTR - MAASE Lodging	243.00	
				21427 C	X	22-192-0000-000-000-0000	MAASE Aug - confr reg	549.00	
				21436 C	F	51-297-5610-000-000-8510	Meijer - food\snacks- Lynn req	8.99	
				21501 C	V	61-127-5110-000-000-9515	Championship Auto Show - Ticke	560.00	
				21443 C	V	61-127-5110-000-000-9523	Walmart - batteries	37.97	
					V	61-212-3220-000-000-0000	Credit - Amway Grand	(32.07)	
				21443 C	V	61-212-3220-000-000-0000	Courtyard Marriot - Jan confr	445.04	
				21442 C	V	61-212-3220-000-000-0000	Jan confr - Amway Grand	239.75	
				21442 C	V	61-226-3220-000-000-0000	Jan confr - Amway Grand, One9	759.67	
				21501 C	V	61-226-5993-000-000-0000	Mugshots Coffee - Lunch	69.06	
				21443 C	V	61-241-3220-000-000-0000	Jan confr - Amway Grand,Butche	653.70	
				21501 C	V	61-241-3220-000-000-0000	Feb & March MDE Conf - Reg	450.00	
				21441 C	V	61-241-5910-000-000-0000	Bjs/Walmart - Coffee/Silverwar	357.17	
				21443 C	V	61-241-5990-000-000-0000	Walmart - Educators in Industr	91.71	
					V	61-241-5990-000-000-0000	Credit - Walmart	(46.02)	
				21501 C	V	61-241-5993-000-000-0000	Hungry Howies - CPR Lunch	118.57	

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Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21501 C	V	61-271-5710-000-000-0000	Town&Country - Brakes for Subu	976.27	
				21501 C	V	62-192-0000-000-000-0000	Aug confr Lodging - Boyne Mtn	215.23	
				21443 C	V	62-192-0000-000-000-0000	Aug CTE confr - Assoc for Care	490.23	
				21442 C	V	62-192-0000-000-000-0000	Aug confr - ACTE & Boyne Mnt	490.23	
				21461 C	H	91-296-7920-000-000-4315	Sidestretts - SexEd Combo Lunc	92.40	
				21462 C	H	91-296-7920-000-000-4327	The Brew Cafe - GSRP Consult L	18.90	28,951.64
991598	03/30/26	46259	HEALTHEQUITY INC		G	12-451-0021-000-000-0000	FSA DEPENDENT DEDUCT	118.00	
					G	12-451-0021-000-000-0000	FSA DEPENDENT DEDUCT	1,700.00	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	8.82	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	2,761.13	
					G	12-451-0026-000-000-0000	FSA MEDICAL DEDUCTION	1,892.86	6,480.81
<b>Sub Total:</b>							<b>\$2,353,195.87</b>		
<b>ACH CHECKS</b>									
A15429	03/04/26	13573	ADAMS OUTDOOR ADVERTISING	21396 C	G	11-282-3510-000-000-0000	Billboard I-496 - 2/23-3/22	2,900.00	2,900.00
A15430	03/04/26	14848	AMAZON CAPITAL SERVICES, INC	21338 C	G	11-118-5110-530-343-3430	Books for GSRP Classroom CH	249.97	
				21360 C	G	11-118-5110-560-343-3430	Art Smocks/Easels/Dress up/Dol	363.98	
				21317 C	G	11-118-5110-560-343-3430	Play Sand	40.95	
				21358 C	G	11-212-5990-000-000-2251	Fidgets/Stickers	58.03	
					G	11-221-3220-560-000-3430	Positive Rainbow Sign	9.20	
				21358 C	G	11-221-5990-000-000-0000	Coffee Cups	25.89	
				21358 C	G	11-221-5990-000-000-2722	Teacher Handbook/Equity	3,133.20	
				21356 C	G	11-221-5990-000-000-8652	Portable Sharps Containers	2,973.92	
				21405 C	X	21-122-5110-000-140-0000	Capy Game/Stuffy/Book/Bookmark	27.97	
				21405 C	X	21-122-5990-000-140-0000	Capy Game/Stuffy/Book/Bookmark	57.04	
				21405 C	X	21-122-5992-001-000-0000	Scratch art paper/Scratch note	17.89	
				21381 C	X	21-213-5990-000-011-0000	Chew Necklace	9.88	
				21420 C	X	21-216-5990-000-041-0000	Velcro/Stickers/Fidgets/Breath	41.56	
				21337 C	X	21-218-6420-000-000-0000	Tablet Holder/Stylus/iPad case	300.86	
				21349 C	X	21-221-5990-000-000-9150	Storage Bins	58.20	
					X	21-221-5990-000-000-9150	Too Loud Lily	6.76	
				21405 C	X	21-261-5997-000-000-0000	Medical Gloves	52.20	
				21367 C	V	61-127-5110-000-000-9525	CPR shield protectors	52.20	
				21358 C	H	91-296-7920-000-000-4315	Gaffers Tape	18.99	7,498.69
A15431	03/04/26	15173	AMN ALLIED SERVICES LLC	21383 C	X	21-216-3130-000-041-0000	Rials - 2/8-2/14/2026	2,460.00	2,460.00
A15432	03/04/26	15588	BAKER, AMBER		X	21-226-3210-000-082-0000	Jan - Feb Mileage	62.79	62.79
A15433	03/04/26	02360	BARRY EATON DIST HEALTH DEPT	21406 C	G	11-221-3190-000-923-9304	ECSAAG - Nov	1,527.91	1,527.91
A15434	03/04/26	01194	SCP WQS LOWER HOLDCO, LLC	20029 P	G	11-261-2120-000-000-0000	Cooler Rent - February	76.00	
				20029 P	G	11-261-5990-000-000-0000	Water Delivery	68.75	144.75

### Check Register

Eaton RESA

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Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A15435	03/04/26	16033	BEVER, BENJAMIN		V	61-241-3220-000-000-0000	2/24/26 OTE Grants Conf - Mile	11.89	11.89
A15436	03/04/26	00065	CDW LLC	21418	C	G 11-284-3190-000-000-0000	Google Voice - January	831.39	831.39
A15437	03/04/26	13224	CHEESEMAN, KAREN		X	21-213-3210-000-014-0000	February Mileage	125.57	125.57
A15438	03/04/26	15845	CLARK, RACHAEL		X	21-212-3210-000-080-0000	February Mileage	51.98	51.98
A15439	03/04/26	16079	CLINICAL CONSULTING	21389	C	X 21-216-3130-000-041-0000	SSW Services - 2/16-2/20/26	8,346.00	8,346.00
A15440	03/04/26	15866	COMBS, MACKENSIE		X	21-216-3210-000-041-0000	February Mileage	117.38	117.38
A15441	03/04/26	15671	CUSACK, RANDY		X	21-226-3210-000-082-0000	February Mileage	76.13	76.13
A15442	03/04/26	13859	D & D MAINTENANCE SUPPLY, INC		G	11-261-5990-000-000-0000	Tissue/Roll Towel - Packard	117.00	
					G	11-261-5992-002-000-0000	Tissue/Roll Towel - Union St	234.00	
				21215	C	G 11-261-6410-000-000-0000	Automatic Scrubber	6,600.00	6,951.00
A15443	03/04/26	15537	DANCESAFE INC	21355	C	G 11-221-5990-000-000-8652	Xylazine/Fentanyl Strips	775.65	775.65
A15444	03/04/26	15501	DETERS, ERICA		X	21-218-3210-000-064-0000	February Mileage	393.68	393.68
A15445	03/04/26	14106	ELITE AUDITING AND CONSULTING,	19867	P	G 11-285-3190-000-000-0000	March Services	4,166.67	4,166.67
A15446	03/04/26	15611	EMBARK CORPORATION	21386	C	V 61-127-3450-000-000-0000	CPC Student App fees - January	180.00	180.00
A15447	03/04/26	44684	EPARS (403B)		G	12-451-0015-000-000-0000	TSA 403B	7,648.33	
					G	12-451-0015-000-000-0000	TSA 403B BOE PD	2,943.49	
					G	12-451-0015-000-000-0000	TSA 403B ROTH	1,124.00	
					G	12-451-0015-000-000-0000	457	350.00	12,065.82
A15448	03/04/26	16100	AVI SYSTEMS INC	21279	C	V 61-241-5910-000-000-0000	Wireless screen casting kit	298.00	298.00
A15449	03/04/26	16074	GAFFNER, ALISON		X	21-218-3210-000-067-0000	Feb Mileage	153.41	153.41
A15450	03/04/26	15689	GET 'EM AND GO PLUS MORE LLC	21372	C	X 21-271-3310-000-000-9140	2/18/26 Transportation Svs	206.76	
				21374	C	X 21-271-3310-000-000-9140	2/19/26 Transportation Svs	476.21	
				21373	C	X 21-271-3310-000-000-9140	2/12/26 Transportation Svs	361.41	1,044.38
A15451	03/04/26	46475	GRAND LEDGE PUBLIC SCHOOLS -		G	11-118-8220-560-000-3430	GSRP - December Meals	423.55	
					G	11-118-8220-560-000-3430	GSRP - January Meals	526.65	
					G	11-118-8220-560-000-3430	GSRP - February Meals	811.65	1,761.85
A15452	03/04/26	13367	GRANTHAM, JENNIFER		V	61-241-5990-000-000-0000	Bjs - Water & Chips for CPR Tr	23.98	23.98
A15453	03/04/26	12978	HAGER, KELLY		X	21-283-3220-000-000-0000	2/10/26 Hot Topics in SE Conf	8.70	8.70
A15454	03/04/26	15410	HALL, AMANDA L		G	11-118-3210-000-000-3430	Aug - Oct Mileage	68.74	68.74
A15455	03/04/26	16069	HAMILTON, SAMANTHA		X	21-215-3210-000-032-0000	Jan - Feb Mileage	107.88	107.88
A15456	03/04/26	14650	HAMMELL, TRACI LYNN		X	21-122-3210-000-273-0000	Jan - Feb Mileage	116.58	116.58
A15457	03/04/26	14714	HEFTY, MICAH ELIZABETH LURIE		G	11-221-3190-000-923-9304	February Mileage	49.01	
				21416	C	G 11-221-3190-000-923-9304	DYTUR/Class Prep & Plannin	1,220.00	1,269.01
A15458	03/04/26	13817	STEVEN KOLONICH		G	11-261-4112-000-000-0000	Union St - 2/23-2/25	460.00	460.00
A15459	03/04/26	00420	LANSING COMMUNITY COLLEGE	21399	C	V 61-127-3730-000-999-9503	Digital Media Course	15,867.65	
				21399	C	V 61-127-3730-000-999-9504	Robotics Course	2,375.50	
				21399	C	V 61-127-3730-000-999-9507	Law Enforcement Course	8,269.53	
				21399	C	V 61-127-3730-000-999-9511	Criminal Justice Course	19,253.91	

### Check Register

Eaton RESA

Type of Checks: All

Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21399 C	V	61-127-3730-000-999-9512	Construction Course	12,010.03	
				21399 C	V	61-127-3730-000-999-9515	Auto Mechanic Course	25,124.02	
				21399 C	V	61-127-3730-000-999-9518	CADD Course	16,559.15	
				21399 C	V	61-127-3730-000-999-9519	Welding Course	19,237.50	
				21399 C	V	61-127-3730-000-999-9523	Sports Medicine Course	12,911.00	
				21399 C	V	61-127-3730-000-999-9525	Health Course	25,625.17	157,233.46
A15460	03/04/26	15474	LEBEDINTSEV, VLADISLAV		V	61-226-3220-000-000-0000	Feb 24 Grant Workshop - Mileag	5.80	5.80
A15461	03/04/26	14540	LOBDELL, CHRISTINA JOY		X	21-215-3210-000-035-0000	Jan - Feb Mileage	91.35	91.35
A15462	03/04/26	16062	BETSY S. MAUK	21413 P	V	61-281-3190-000-000-4005	Morenci - Apprenticeship Wall	2,950.00	
				21413 P	V	61-281-3190-000-000-4005	Theodore Roosevelt -Apprentice	3,800.00	
				21413 P	V	61-281-3190-000-000-4005	Three Rivers - Apprenticeship	3,800.00	
				21413 P	V	61-281-3190-000-000-4005	Madison High - Apprenticeship	2,950.00	
				21413 C	V	61-281-3190-000-000-4005	Britton-Deerfield - Apprentice	2,750.00	
				21413 P	V	61-281-3190-000-000-4005	Clinton - Apprenticeship Wall	3,150.00	
				21413 P	V	61-281-3190-000-000-4005	Brown City - Apprenticeship Wa	2,750.00	
				21413 P	V	61-281-3190-000-000-4005	Capac - Apprenticeship Wall	2,950.00	
				21413 C	V	61-281-3190-000-000-4005	Corunna - Apprenticeship Wall	3,550.00	
				21413 P	V	61-281-3190-000-000-4005	Peck - Apprenticeship Wall	3,550.00	
				21413 P	V	61-281-3190-000-000-4005	Three Rivers - Apprenticeship	3,800.00	
				21413 P	V	61-281-3190-000-000-4005	Adrian - Apprenticeship Wall	3,800.00	
				21413 P	V	61-281-3190-000-000-4005	Adrian - Apprenticeship Wall	3,800.00	
				21413 P	V	61-281-3190-000-000-4005	Bangor - Apprenticeship Wall	3,400.00	
				21413 P	V	61-281-3190-000-000-4005	Pinconning - Apprenticeship Wa	3,150.00	50,150.00
A15463	03/04/26	15662	MIDWEST AIR LLC	21397 C	V	61-127-3110-000-000-9528	December Hours	6,000.00	
				21398 C	V	61-127-3110-000-000-9528	January Hours	6,000.00	12,000.00
A15464	03/04/26	16156	MORTON, ZOEY		V	61-212-3210-000-000-0000	Jan - Feb Mileage	142.75	142.75
A15465	03/04/26	15731	MUNETRIX LLC	21387 C	G	11-284-3450-000-000-0000	Enterprise License	109,656.25	109,656.25
A15466	03/04/26	14253	OSBORN, BRIDGET KAY		G	11-226-3220-000-000-3430	8/12/25 Early Math Conf - Mile	87.00	87.00
A15467	03/04/26	94398	PEARSON	21267 C	X	21-226-5990-000-080-0000	GFTA-3 Complete Kit	311.28	311.28
A15468	03/04/26	14878	PRESENCELEARNING, INC	21388 C	X	21-214-3130-000-021-0000	SP Evaluations	3,764.75	
				21388 P	X	21-214-3130-000-021-0000	SP Evaluations	2,818.00	
				21388 C	X	21-216-3130-000-041-0000	BMH Hours	40,560.00	
				21388 P	X	21-216-3130-000-041-0000	BMH Hours	30,420.00	77,562.75
A15469	03/04/26	13834	R.A. DINKEL & ASSOCIATES, INC.	21316 C	G	11-221-5110-000-000-7674	MyPlate/Food Cards/Food Labels	174.00	174.00
A15470	03/04/26	13043	TALARICO, MARY		X	21-212-3210-000-080-0000	November Mileage	227.64	227.64
A15471	03/04/26	13160	WPS	21274 C	X	21-215-5910-000-032-0000	CASL 2 Protocols/Forms	426.80	426.80
A15472	03/11/26	13889	A.D.N. ADMINISTRATORS - CLAIMS		G	12-451-0009-000-000-0000	February Replenish	18,587.13	18,587.13
A15473	03/11/26	12719	ALGRIM, HEATHER		G	11-226-3210-000-000-3310	February Mileage	99.33	99.33

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A15474	03/11/26	14848	AMAZON CAPITAL SERVICES, INC	21251	P	G 11-118-5110-530-000-3430	Dinosaur Stickers	7.97	
				21251	C	G 11-118-5110-530-000-3430	Felt Board Story/Watercolors/E	136.95	
				21238	P	G 11-118-5110-560-343-3430	ABCs of Art and Puffy Stickers	18.58	
				21238	C	G 11-118-5110-560-343-3430	Books/Paper Punches/Costumes/E	235.58	
				21393	C	G 11-118-5110-560-343-3430	Dry Erase Markers	9.98	
				21407	C	G 11-118-5110-560-343-3430	Finger Paints	67.93	
				21394	C	G 11-118-5110-565-000-3430	Paint/Playdoh	60.08	
				21394	P	G 11-118-5110-565-251-2510	Games/Magnetic People/Snowball	209.20	
				21394	C	G 11-118-5110-565-251-2510	Fort Building Block	21.37	
					G	11-221-5910-000-000-6974	Gift Cards	150.00	
				21402	C	G 11-221-5990-000-000-7674	Hoops/Jumpropos/Basketballs	716.89	
				21412	C	G 11-221-5990-000-000-7674	Stress Balls/Pickleball/Fidget	1,646.36	
				21409	C	G 11-221-5990-000-000-8652	CPR Face Shields	161.88	
				21414	C	X 21-122-5110-001-130-0000	3 Hole Punch	45.98	
				21414	C	X 21-122-6420-001-130-0000	Classroom rug	208.99	
				21447	C	X 21-215-5910-000-032-0000	Reward Stickers/Pens/Games/Sto	109.30	
				21445	C	X 21-215-5910-000-032-0000	Corded Headset	20.90	
				21446	C	X 21-216-5990-000-041-0000	Caddy/Pencils/Tissue/Pencil Sh	121.42	
				21375	C	X 21-218-5990-000-000-0000	USB Power cords/Multiplication	292.66	
				21435	C	X 21-218-5990-000-000-0000	Waterproof paper for Inkjet Pr	73.97	
				21467	P	X 21-218-6420-000-000-0000	Lenovo Idea Pad 3i Chromebook	344.00	
				21467	C	X 21-218-6420-000-000-0000	Lenovo Idea Pad 3i Chromebook	183.88	
				21408	C	X 21-218-6420-000-000-0000	Backlit Keyboard for iPad	24.74	
				21411	C	X 21-391-5990-000-000-3262	Umbrella Stroller/Play Tunnel/	84.05	4,952.66
A15475	03/11/26	14345	BANK OF NEW YORK MELLON		D	31-511-7120-000-000-0000	EATONRESA 18- DEBT RTRMNT	155,000.00	
					D	31-511-7220-000-000-0000	EATONRESA 18- DEBT RTRMNT INTR	43,312.50	198,312.50
A15476	03/11/26	02360	BARRY EATON DIST HEALTH DEPT	21457	C	G 11-221-3190-000-923-9304	ECSAAG - Oct	1,527.91	1,527.91
A15477	03/11/26	16083	BEERS, LAUREN		X	21-213-3210-000-013-0000	February Mileage	47.92	47.92
A15478	03/11/26	14659	BLANCHARD, JADA MARIE		X	21-226-3210-000-082-0000	February Mileage	52.20	52.20
A15479	03/11/26	16176	BROWN, DAYNAN		G	11-216-3210-000-000-2890	February Mileage	75.76	75.76
A15480	03/11/26	15613	CAPITAL REGION AIRPORT		V	61-261-4210-000-000-0000	March - Rent & Utilities	3,565.82	3,565.82
A15481	03/11/26	07360	CHARLOTTE PUBLIC SCHOOL		F	51-297-8220-000-000-0000	December - MV GSRP Snacks/Deli	66.73	
					F	51-297-8220-000-000-0000	November - Galewood Sporks	34.70	
					F	51-297-8220-000-000-0000	December - Galewood Lunch tray	157.13	
					F	51-297-8220-000-000-0000	November - Delivery	49.40	
					F	51-297-8220-000-000-8500	December - MV GSRP Breakfast	383.50	
					F	51-297-8220-000-000-8500	November - MV GSRP Breakfast	383.50	
					F	51-297-8220-000-000-8500	December - Galewood Breakfast	1,657.90	

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					F	51-297-8220-000-000-8500	November - Galewood Breakfast	1,575.30	
					F	51-297-8220-000-000-8510	November - Galewood Lunch	2,483.10	
					F	51-297-8220-000-000-8510	December - Galewood Lunch	2,613.30	
					F	51-297-8220-000-000-8510	November - MV GSRP Lunch	604.50	
					F	51-297-8220-000-000-8510	December - MV GSRP Lunch	604.50	10,613.56
A15482	03/11/26	15521	CHG MEDICAL STAFFING INC	21275 P	X	21-215-3130-000-032-0000	R.Hooy - 02/15-02/21/2026	2,903.78	2,903.78
A15483	03/11/26	46233	CLEAR RATE COMMUNICATIONS,	20040 P	G	11-261-3410-000-000-0000	March Services	358.46	358.46
A15484	03/11/26	16079	CLINICAL CONSULTING	21444 C	X	21-216-3130-000-041-0000	SSW Services - 02/23-02/27/26	8,560.50	8,560.50
A15485	03/11/26	00341	CLINTON COUNTY RESA		G	11-282-3510-000-000-3430	Reimb for META ad charges	116.77	116.77
A15486	03/11/26	15487	CUNNINGHAM, KAMIE		X	21-122-3210-001-120-0000	September Mileage	7.56	7.56
A15487	03/11/26	13859	D & D MAINTENANCE SUPPLY, INC	19865 P	G	11-261-4110-000-000-0000	February Services	8,197.00	8,197.00
A15488	03/11/26	94460	HASSEL FREE FUELS		G	11-261-5710-000-000-0000	S/C PACK TRUCK FUEL/OIL/WASH	47.36	47.36
A15489	03/11/26	15537	DANCESAFE INC	21410 C	G	11-221-5990-000-000-8652	Xylazine/Fentanyl Strips	1,512.42	1,512.42
A15490	03/11/26	15710	DRZEWICKI, LARSON		X	21-215-3210-000-032-0000	Oct - Nov Mileage	11.20	11.20
A15491	03/11/26	15456	FARMER, MAKENZI		X	21-215-3210-000-035-0000	January Mileage	115.57	
					X	21-221-3220-000-035-0000	Jan 29-31 ATIA Conf - Mileage	605.89	721.46
A15492	03/11/26	16100	AVI SYSTEMS INC	21469 C	G	11-284-5990-000-000-0000	Wireless screen casting kit	447.00	447.00
A15493	03/11/26	15689	GET 'EM AND GO PLUS MORE LLC	21460 C	X	21-271-3310-000-000-9140	2/24 & 2/26/26 Transportation	750.08	
				21459 C	X	21-271-3310-000-000-9140	2/23 & 2/25/26 Transportation	420.28	
				21350 C	X	21-271-3310-000-000-9140	2/10 & 2/12/26 Transportation	775.27	
				21465 C	X	21-271-3310-000-000-9140	02/26 Transportation Svs	358.32	2,303.95
A15494	03/11/26	15655	GILMORE, HANNAH		X	21-215-3210-000-032-0000	February Mileage	25.45	25.45
A15495	03/11/26	14408	GREAT LAKES GRAPHICS, INC.	21382 C	G	11-221-5910-000-000-6974	MS Health Fair Passports	84.90	84.90
A15496	03/11/26	16183	HICKS, ELIZABETH		X	21-283-3220-000-000-0000	Feb 10 MAAE Conf - Mileage	29.00	29.00
A15497	03/11/26	16118	HICKS, LUCAS		G	11-221-3210-000-923-9304	February Mileage	40.31	40.31
A15498	03/11/26	16024	HOORT, JILL		G	11-221-3210-000-000-0000	February Mileage	245.12	245.12
A15499	03/11/26	14743	HUBBERT, LAURIE ANN		X	21-218-3210-000-065-0000	February Mileage	300.73	300.73
A15500	03/11/26	13597	JESSUP, JESSICA		X	21-214-3210-000-021-0000	Feb Mileage	144.42	
					X	21-214-3210-000-021-0000	January Mileage	124.63	269.05
A15501	03/11/26	13402	KAISER, BARBARA		X	21-215-3210-000-032-0000	Jan - Feb Mileage	28.06	28.06
A15502	03/11/26	14558	KAPLAN EARLY LEARNING	21364 C	X	21-122-6420-001-130-0000	30x48 Rectangle Table	327.69	327.69
A15503	03/11/26	90876	LAKESHORE LEARNING	21371 C	X	21-391-5990-000-000-3262	Lacing Keys/Rainsticks/Magnet	492.06	492.06
A15504	03/11/26	15511	MAIDA, ALICIA		X	21-215-3210-000-032-0000	February Mileage	47.13	47.13
A15505	03/11/26	13901	MANER COSTERISAN & ELLIS PC		G	11-231-3180-000-000-0000	Audit wrap up	1,013.81	1,013.81
A15506	03/11/26	15393	MILLS, ANITA		V	61-212-3220-000-000-0000	Feb 26 Asphalt Paving Conf - M	44.66	44.66
A15507	03/11/26	13218	MORSE, HEATHER		X	21-213-3210-000-013-0000	February Mileage	102.95	102.95
A15508	03/11/26	12639	PRO-ED, INC	21253 C	X	21-215-5990-000-032-0000	SLDT A Testing Forms	56.10	
				21265 C	X	21-215-5990-000-032-0000	SLDT:E Picture Book	97.90	154.00

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A15509	03/11/26	14827	RED ROVER TECHNOLOGIES LLC		G	11-283-3450-000-000-0000	Implementation/Subscription 3/	2,829.60	2,829.60
A15510	03/11/26	14750	RIFTON EQUIPMENT	21363 C	X	21-122-6420-001-130-0000	Medium HTS	1,959.75	1,959.75
A15511	03/11/26	40545	ROSE PEST SOLUTIONS	20167 P	G	11-261-4110-000-000-0000	2/24/26 - Services - Packard	88.00	88.00
A15512	03/11/26	16019	STUMP, BROOKE		X	21-215-3210-000-032-0000	February Mileage	144.06	144.06
A15513	03/11/26	13043	TALARICO, MARY		X	21-212-3210-000-080-0000	January Mileage	304.57	
					X	21-212-3210-000-080-0000	February Mileage	160.81	465.38
A15514	03/11/26	15636	TAYLOR, LYNN		F	51-297-3210-000-000-0000	February Mileage	8.19	8.19
A15515	03/11/26	15113	TTF SOLUTIONS, LLC	21468 C	X	21-216-3130-000-041-0000	V.Carmona - 1/26-2/20/2026	12,020.89	12,020.89
A15516	03/11/26	14683	VANDEVEN, RACHEL		X	21-213-3210-000-011-0000	February Mileage	172.91	172.91
A15517	03/11/26	91627	CELICO PARTNERSHIP		G	11-261-3410-000-000-0000	Feb - *S/C TELEPHONE EXPENSE	1,424.91	
					G	11-261-3490-000-000-0000	Feb - GE Broadband Wireless	72.02	1,496.93
A15518	03/11/26	15900	WACOUSTA COOPERATIVE		G	11-445-8512-000-000-3430	GSRP - Dec/Jan	21,890.44	21,890.44
A15519	03/11/26	00013	WAYNE COUNTY RESA		G	11-252-8220-000-000-0000	2025-26 Computer Service Fees	24,963.60	24,963.60
A15520	03/11/26	46314	ZAYO NETWORK SERVICES, LLC	19868 C	G	11-284-3490-000-000-0000	March Services	8,798.00	8,798.00
A15521	03/18/26	15142	ALLEN-JOHNSON, KARRI		G	11-118-3210-000-000-3430	Aug - Dec Mileage	109.90	109.90
A15522	03/18/26	14848	AMAZON CAPITAL SERVICES, INC	21490 C	G	11-118-5110-560-000-3430	Chew Necklaces	18.96	
				21472 C	G	11-118-5110-560-343-3430	Colored masking tape/Gem Stick	19.79	
				21450 C	G	11-118-5110-565-000-3430	Paint brushes/Tape/Googly eyes	81.84	
				21449 C	G	11-118-5110-565-251-2510	Bad Case of the Stripes - Book	6.95	
				21432 C	G	11-221-5990-000-000-7674	Yoga Mats/Weighted Ball/Resist	484.54	
				21470 C	G	11-221-5990-000-000-7674	Adult Coloring Book/Spikeball/	304.50	
				21479 C	G	11-221-5990-000-919-9304	Fingertip Protectors/36" Board	33.66	
				21479 C	G	11-221-5990-000-923-9304	Fingertip Protectors/36" Board	33.66	
				21479 C	G	11-221-5990-000-933-9304	Fingertip Protectors/36" Board	33.66	
				21483 C	G	11-284-5910-000-000-0000	Zipper Pouches/Label Tape	52.27	
				21437 P	X	21-122-5990-001-120-0000	AAA Batteries/Digital Timers/S	89.13	
				21437 C	X	21-122-5990-001-120-0000	Ear Muffs	54.98	
				21482 C	X	21-226-5990-000-080-0000	Lunch Boxes - 3	27.57	
				21362 C	X	21-391-5990-000-000-3262	Puzzles/Tiles/Eggs/Baby dolls/	1,049.37	2,290.88
A15523	03/18/26	15173	AMN ALLIED SERVICES LLC	21497 C	X	21-216-3130-000-041-0000	Rials - 2/22-2/28/2026	3,075.00	
				21494 C	X	21-216-3130-000-041-0000	Rials 02/15-02/21/2026	2,460.00	5,535.00
A15524	03/18/26	16184	LOWERY CORPORATION	21295 P	G	11-252-4220-000-000-0000	March Services	159.00	159.00
A15525	03/18/26	16033	BEVER, BENJAMIN		V	61-241-3220-000-000-0000	March 12-13 MEMCA Tech Conf -	105.85	105.85
A15526	03/18/26	94390	BOSWORTH URGENT CARE	20237 P	X	21-213-3150-000-000-9310	26 RX - 2/23 & 2/24	97.50	97.50
A15527	03/18/26	07360	CHARLOTTE PUBLIC SCHOOL		G	11-261-8220-530-000-3430	GSRP Classroom Rent	24,000.00	
					G	11-411-8510-000-000-6014	Title I - RAG Feb 27	201.25	
				21509 C	V	61-271-8220-000-000-0000	10th Grade to LCC Transportati	987.00	25,188.25
A15528	03/18/26	13827	CLUTE, ANGELA		G	11-226-3210-000-000-3430	Jan & Feb Mileage	73.59	73.59

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CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt	
A15529	03/18/26	12823	COUSINS, SUSAN		G	11-118-3210-000-000-3430	January Mileage	38.43		
						11-118-5110-560-000-3430	Fruit/Snack for Classrooms	17.07		
						11-118-5610-560-000-3430	Fruit/Snack for Classrooms/Bus	91.96	147.46	
A15530	03/18/26	13859	D & D MAINTENANCE SUPPLY, INC		G	11-261-5990-000-000-0000	Refresh Hand Soap/Liners	249.14		
						11-261-5992-002-000-0000	Liners/Cream Cleanser	108.74	357.88	
A15531	03/18/26	90023	DEAN TRANSPORTATION, INC.	21488 C	V	61-271-3310-000-000-0000	1/14/26 Aviation Field trip to	406.73	406.73	
A15532	03/18/26	11550	DELAU FIRE SERVICES, INC		G	11-261-4111-000-000-0000	Southridge -Annual Inspection	435.00	435.00	
A15533	03/18/26	15611	EMBARK CORPORATION	21510 C	V	61-127-3450-000-000-0000	Variable Transactions - Febru	360.00	360.00	
A15534	03/18/26	44684	EPARS (403B)		G	12-451-0015-000-000-0000	TSA 403B	7,298.33		
						12-451-0015-000-000-0000	TSA 403B BOE PD	2,712.25		
						12-451-0015-000-000-0000	TSA 403B ROTH	1,124.00		
						12-451-0015-000-000-0000	457	700.00	11,834.58	
A15535	03/18/26	16165	EVERWAY HOLDCO LLC	20959 C	X	21-122-3450-001-120-0000	ULS/Symbolstix/New2You	2,551.94		
						21-122-3450-001-130-0000	ULS/Symbolstix/New2You	3,827.91		
						21-122-3450-001-193-0000	ULS/Symbolstix/New2You	1,275.97		
						21-122-3450-002-120-0000	ULS/Symbolstix/New2You	3,827.91	11,483.73	
A15536	03/18/26	14138	FADER, BRYANNA YVONNE		X	21-212-3210-000-080-0000	November Mileage	219.87		
						21-212-3210-000-080-0000	December Mileage	278.60		
						21-212-3210-000-080-0000	January Mileage	245.70	744.17	
A15537	03/18/26	15456	FARMER, MAKENZI		X	21-215-3210-000-035-0000	February Mileage	203.73	203.73	
A15538	03/18/26	15540	FELSING, SARAH		G	11-221-3220-000-000-0000	March 4-5/2026 - MSTA Conf - M	165.88	165.88	
A15539	03/18/26	15857	FOX, ELIZABETH		X	21-212-3210-000-080-0000	February Mileage	259.19	259.19	
A15540	03/18/26	15689	GET 'EM AND GO PLUS MORE LLC	21511 C	X	21-271-3310-000-000-9140	3/2 & 3/4/26 Transportation Sv	413.52		
						21512 C	21-271-3310-000-000-9140	3/3 & 3/5/26 Transportation Sv	738.03	
						21513 C	21-271-3310-000-000-9140	3/5/26 Transportation Svs	393.39	1,544.94
A15541	03/18/26	19060	GRAND LEDGE PUBLIC SCHOOLS		G	11-261-8220-560-000-3430	GSRP Classroom Rent	30,000.00	30,000.00	
A15542	03/18/26	13367	GRANTHAM, JENNIFER		V	61-331-5993-000-000-0000	Log Jam - Advisory Dinner for	210.83	210.83	
A15543	03/18/26	14299	HOLT PUBLIC SCHOOLS	21489 C	G	11-221-3190-000-000-6952	YMHFA Stipends	800.00		
						11-221-8220-000-000-6952	Staff Reimb	258.44		
						11-221-8220-000-000-7674	Shape - Reg for S.Moore	25.00	1,083.44	
A15544	03/18/26	14743	HUBBERT, LAURIE ANN		X	21-218-7410-000-065-0000	AER Membership - Reimb	175.00	175.00	
A15545	03/18/26	13476	JASKOWSKI, LISA		X	21-212-3210-000-080-0000	February Mileage	118.47	118.47	
A15546	03/18/26	12749	LIFE TECH ACADEMY		G	11-411-8510-000-000-6014	Title I RAG Dec - Feb	70,182.54	70,182.54	
A15547	03/18/26	29560	MAPLE VALLEY PUBLIC SCHOOLS	21502 C	G	11-261-8220-565-000-3430	GSRP Classroom Rent	18,000.00		
						61-271-8220-000-000-0000	8th grade field trip to LCC -	261.15	18,261.15	
A15548	03/18/26	15583	MCINNIS, MEGAN		X	21-215-3210-000-032-0000	Jan - Feb Mileage	113.75	113.75	
A15549	03/18/26	16156	MORTON, ZOEY		V	61-331-5993-000-000-0000	Walmart - Food/Silverware for	57.18	57.18	
A15550	03/18/26	16001	POSITIVE BEHAVIOR SUPPORTS	21498 C	X	21-216-3130-000-041-0000	K.Thomas - 02/02	546.25		

### Check Register

Eaton RESA

Type of Checks: All

Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21499 C	X	21-216-3130-000-041-0000	S.Young/K.Thomas - February	3,665.00	
				21500 C	X	21-216-3130-000-041-0000	K.Thomas - 2/4-2/18-2/27	258.75	4,470.00
A15551	03/18/26	15703	PROMER, MARLENE		X	21-212-3210-000-080-0000	February Mileage	171.39	
					X	21-226-5990-000-080-0000	Target - Toys - Reimb	119.98	291.37
A15552	03/18/26	45836	PURITY CYLINDER GASES INC	21503 C	V	61-127-5110-000-000-0000	Ind Gas, Small - Rental	54.83	54.83
A15553	03/18/26	46007	RELEVANT ACADEMY OF EATON		G	10-518-1902-902-000-0000	March State Aid	(1,936.26)	
					G	12-421-1902-000-000-0000	March State Aid	72,697.48	70,761.22
A15554	03/18/26	14919	RICHARDSON, EMILY ANN		G	11-212-3210-000-000-2251	Aug - Sept Mileage	81.34	
					G	11-212-3210-000-000-2251	Oct - Dec Mileage	194.88	276.22
A15555	03/18/26	40545	ROSE PEST SOLUTIONS		G	11-261-4112-000-000-0000	2/19/26 Services - US	147.00	147.00
A15556	03/18/26	13018	SIMON, BRITTANY		X	21-212-3210-000-080-0000	February Mileage	238.24	238.24
A15557	03/18/26	15968	VIANE, JAEDYN		V	61-241-5910-000-000-0000	Walmart - Paper Plates for 8th	14.78	14.78
A15558	03/18/26	13355	WALDROP, CARLY R		X	21-212-3210-000-080-0000	Nov - Dec Mileage	368.34	
					X	21-212-3210-000-080-0000	January Mileage	173.93	542.27
A15559	03/18/26	00013	WAYNE COUNTY RESA	20892 C	G	11-252-5990-000-000-0000	2025 Tax Forms/Envelopes	58.71	58.71
A15560	03/18/26	15879	YOU AND ME ACADEMY		G	11-445-8511-000-000-3430	GSRP - February	15,260.43	15,260.43
A15561	03/25/26	16066	A.D.N ADMINISTRATORS - ADMIN		G	12-451-0009-000-000-0000	A.D.N. ADMIN-DENTAL PREMIUMS -	1,626.75	1,626.75
A15562	03/25/26	13858	ACCUSHRED, LLC	20072 P	G	11-261-3840-000-000-0000	February Services - Southridge	73.50	
				20072 P	G	11-261-3840-000-000-0000	February Services - Packard	119.45	
				20072 P	G	11-261-3840-000-000-0000	March Services - Packard	119.45	312.40
A15563	03/25/26	14848	AMAZON CAPITAL SERVICES, INC	21568 C	G	11-221-3222-000-000-0000	Color sorting toy/Fraction til	278.77	
				21540 C	G	11-221-5910-000-000-6974	Stamps/Gift Cards	322.78	
				21202 C	G	11-221-5990-000-000-7674	Pens/plush toys/nametags/card	835.75	
				21504 C	G	11-221-5990-000-919-9304	Stress Balls/Stickers/Emotiona	49.43	
				21504 C	G	11-221-5990-000-923-9304	Stress Balls/Stickers/Emotiona	49.42	
				21202 C	G	11-221-5990-000-933-9304	Flags/Bracelets	32.98	
				21504 C	G	11-221-5990-000-933-9304	Stress Balls/Stickers/Emotiona	49.42	
					G	11-232-5910-000-000-0000	Board Member Frames	127.69	
					G	11-252-5910-000-000-0000	Desktop File Binder	44.90	
				21507 C	X	21-122-5110-001-130-0000	Electronic Timers	12.99	
				21507 C	X	21-122-5110-002-120-0000	Bluetooth Keyboard	9.49	
				21507 C	X	21-122-5990-001-130-0000	Rug Grippers	9.99	
				21543 C	X	21-213-5990-000-011-0000	Shoelaces/Stamp/Drawing Pencil	107.49	
				21561 C	X	21-215-5990-000-032-0000	Sticky notes/Sensory toys/Emot	95.32	
				21545 C	X	21-216-5990-000-041-0000	Markers/Cardstock/Glue Sticks/	159.63	
				21424 C	X	21-221-5990-000-000-9150	Dry Erase Notebook/Beach Balls	81.61	
				21514 C	X	21-221-5990-000-000-9150	Stickers/Keychains/Pop fidgets	117.73	
				21508 C	X	21-226-5990-000-080-0000	Monthly Planner	25.72	

Eaton RESA

### Check Register

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Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				21507 C	X	21-241-7910-001-000-0000	Batteries/Tissues	24.94	
				21507 C	X	21-261-5990-000-000-0000	Wipes/Paper Towels	46.80	
				21507 C	X	21-261-5997-000-000-0000	Latex Gloves	93.94	
				21480 C	X	21-391-5990-000-000-3262	Climb/Crawl foam block structu	63.69	
				21530 C	V	61-226-5910-000-000-0000	Sharpie Gel Pens	13.59	2,654.07
A15564	03/25/26	15173	AMN ALLIED SERVICES LLC	21534 C	X	21-216-3130-000-041-0000	Rials - 3/2-3/6/2026	2,849.50	2,849.50
A15565	03/25/26	02360	BARRY EATON DIST HEALTH DEPT		F	51-297-7410-000-000-0000	SFE-0823-359336 License Renewa	119.00	
					F	51-297-7410-000-000-0000	SFE-0823-217549 License Renewa	119.00	238.00
A15566	03/25/26	16083	BEERS, LAUREN		X	21-221-3220-000-013-0000	March 17 OT/PT Conf - Meals	20.74	20.74
A15567	03/25/26	01194	SCP WQS LOWER HOLDCO, LLC	20029 P	G	11-261-5990-000-000-0000	Water Delivery	119.50	119.50
A15568	03/25/26	94390	BOSWORTH URGENT CARE	20237 P	X	21-213-3150-000-000-9310	73 RX - 3/13	273.75	273.75
A15569	03/25/26	16181	CAPITAL AREA MANUFACTURING	21531 C	G	11-231-7410-000-000-0000	CAMC Membership Dues	1,000.00	1,000.00
A15570	03/25/26	15613	CAPITAL REGION AIRPORT		V	61-261-4210-000-000-0000	April Rent & Utilities	3,565.82	3,565.82
A15571	03/25/26	15892	CHAMBERLAIN, ADYSON		G	11-221-3210-000-919-9304	March Mileage	126.37	
					G	11-221-3210-000-919-9304	February Mileage	101.65	228.02
A15572	03/25/26	07360	CHARLOTTE PUBLIC SCHOOL	20506 C	X	21-219-4210-000-075-9450	Swimming - July 2025	200.00	
				21553 C	F	51-297-8220-000-000-0000	Delivery/Breakfast Bags/White	197.57	
					F	51-297-8220-000-000-0000	February - GSRP MV Delivery/Sn	130.73	
					F	51-297-8220-000-000-0000	February - GSRP Galewood Deliv	144.79	
				21553 C	F	51-297-8220-000-000-8500	MV Breakfast - February	1,197.70	
					F	51-297-8220-000-000-8500	February - GSRP Galewood Break	2,619.60	
					F	51-297-8220-000-000-8500	February - GSRP MV Breakfast	575.25	
					F	51-297-8220-000-000-8510	February - GSRP MV Lunch	906.75	
					F	51-297-8220-000-000-8510	February - GSRP Galewood Lunch	4,129.20	
				21553 C	F	51-297-8220-000-000-8510	MV Lunch - February	1,794.90	11,896.49
A15573	03/25/26	13224	CHEESEMAN, KAREN		X	21-221-3220-000-013-0000	March 17 OT/PT Collab - Meals	14.71	14.71
A15574	03/25/26	15521	CHG MEDICAL STAFFING INC	21275 P	X	21-215-3130-000-032-0000	R.Hooey - 3/2-3/6/2026	3,277.78	
				21275 P	X	21-215-3130-000-032-0000	R.Hooey - 2/22-2/28/2026	2,310.30	
				21275 P	X	21-215-3130-000-032-0000	R.Hooey - 03/08-03/14/2026	3,279.88	8,867.96
A15575	03/25/26	15675	CHILDTIME CHILDCARE INC.		G	11-441-8510-000-000-3430	August GSRP	1,447.89	
					G	11-441-8510-000-000-3430	Sept GSRP	2,270.60	
					G	11-441-8510-000-000-3430	Nov GSRP	66,418.20	
					G	11-441-8510-000-000-3430	Dec GSRP	15,933.16	
					G	11-441-8510-000-000-3430	Jan GSRP	13,271.89	
					G	11-441-8510-000-000-3430	Feb GSRP	14,998.57	
					G	11-441-8511-000-000-3430	August GSRP	2,562.90	
					G	11-441-8511-000-000-3430	Sept GSRP	23,053.85	
					G	11-441-8511-000-000-3430	Nov GSRP	17,379.88	

### Check Register

Eaton RESA

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Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					G	11-441-8511-000-000-3430	Dec GSRP	17,181.41	
					G	11-441-8511-000-000-3430	Jan GSRP	16,696.12	
					G	11-441-8511-000-000-3430	Feb GSRP	18,247.88	209,462.35
A15576	03/25/26	13740	CLARK HILL PLC	21523 C	X	21-226-3170-000-000-0000	Services through 1/31/26	1,003.40	1,003.40
A15577	03/25/26	15845	CLARK, RACHAEL		X	21-212-3210-000-080-0000	March Mileage	148.55	148.55
A15578	03/25/26	16079	CLINICAL CONSULTING	21532 C	X	21-216-3130-000-041-0000	SSW Services - 3/2-3/6/26	8,892.00	
				21572 C	X	21-216-3130-000-041-0000	SSW Services - 03/09-03/13	9,652.50	18,544.50
A15579	03/25/26	13859	D & D MAINTENANCE SUPPLY, INC		G	11-261-5990-000-000-0000	Nitrile Gloves/Black	60.50	
					G	11-261-5990-000-000-0000	Roll Towel/Tissue	319.24	
					G	11-261-5992-002-000-0000	Roll Towel/Tissue	117.00	496.74
A15580	03/25/26	90023	DEAN TRANSPORTATION, INC.	20239 P	G	11-271-3310-000-000-3431	Feb GSRP	5,574.30	
					X	21-122-3111-001-140-0000	February ParaPro - Eaton RESA	4,446.61	
				21554 C	X	21-271-3310-001-000-0000	Field Trip - US to ERESA	78.64	
				20239 P	X	21-271-3310-030-000-0000	Feb Bus & Driver - CPS	86,419.78	
				20239 P	X	21-271-3310-030-000-0000	Feb Attendant - CPS	15,018.11	
				20239 P	X	21-271-3310-030-000-9140	Feb GECKO - CPS	1,372.69	
				20239 P	X	21-271-3310-050-000-0000	Feb Attendant - ERPS	8,658.15	
				20239 P	X	21-271-3310-050-000-0000	Feb Bus & Driver - ERPS	52,832.52	
				20239 P	X	21-271-3310-050-000-9140	Feb GECKO - ERPS	994.72	
				20239 P	X	21-271-3310-060-000-0000	Feb Bus & Driver - GLPS	112,616.27	
				20239 P	X	21-271-3310-060-000-0000	Feb Attendant - GLPS	18,464.20	
				20239 P	X	21-271-3310-060-000-9140	Feb GECKO - GLPS	2,174.70	
				20239 P	X	21-271-3310-065-000-0000	Feb Attendant - MVPS	4,741.90	
				20239 P	X	21-271-3310-065-000-0000	Feb Bus & Driver - MVPS	28,869.89	
				20239 P	X	21-271-3310-065-000-9140	Feb GECKO - MVPS	610.26	
				20239 P	X	21-271-3310-090-000-0000	Feb Attendant - PPS	3,946.87	
				20239 P	X	21-271-3310-090-000-0000	Feb Bus & Driver - PPS	22,748.06	
				20239 P	X	21-271-3310-090-000-9140	Feb GECKO - PPS	1,789.40	371,357.07
A15581	03/25/26	13084	DEAN, HARRIETT		G	11-211-3210-000-000-9074	December Mileage	177.80	
					G	11-211-3210-000-000-9074	Jan - Feb Mileage	448.78	626.58
A15582	03/25/26	14924	E3 DIAGNOSTICS	21542 C	X	21-212-4120-000-080-0000	OAE Annual Calibration - EO	484.00	
				21542 C	X	21-215-4120-000-032-0000	OAE Annual Calibration - Spec	242.00	726.00
A15583	03/25/26	16074	GAFFNER, ALISON		X	21-221-5990-000-000-9150	DT/Walmart/BJs/JJ - Fruit/Wate	477.49	477.49
A15584	03/25/26	15689	GET 'EM AND GO PLUS MORE LLC	21552 C	X	21-271-3310-000-000-9140	3/10 & 3/12 Transportation Svs	738.03	738.03
A15585	03/25/26	14408	GREAT LAKES GRAPHICS, INC.	21541 C	G	11-221-5910-000-000-6974	Health Fair Passports	183.20	
				21567 C	G	11-221-5990-000-923-9304	Quit Stickers	87.00	
				21549 C	G	11-232-5990-000-000-0000	Eaton RESA Notecards	41.65	
				21528 C	G	11-232-5990-000-000-0000	Gloss Covers	0.53	312.38

### Check Register

Eaton RESA

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Date Range: 03/01/2026 to 03/31/2026

CheckNo	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
A15586	03/25/26	13367	GRANTHAM, JENNIFER		V	61-212-3210-000-000-0000	March Mileage	55.39	55.39
A15587	03/25/26	16183	HICKS, ELIZABETH		X	21-283-3220-000-000-0000	March 6 CPI Training - Mileage	27.55	27.55
A15588	03/25/26	15607	HOARD, KRISTEN		X	21-218-3210-000-063-0000	Feb - March Mileage	26.39	26.39
A15589	03/25/26	13369	INSIGHT SCHOOL OF MICHIGAN		G	11-411-8510-000-000-6014	Title I RAG - Oct - Dec	49,915.57	49,915.57
A15590	03/25/26	16084	LAYHER, MICHAEL		X	21-213-3210-000-011-0000	Jan - Feb Mileage	50.53	50.53
A15591	03/25/26	14540	LOBDELL, CHRISTINA JOY		X	21-221-3220-000-035-0000	March 18-20 MACUL Conf - Milea	175.60	175.60
A15592	03/25/26	15688	LUMBERT, TAMMY		X	21-122-3210-001-120-0000	March Mileage	7.83	7.83
A15593	03/25/26	14484	MADISON NATIONAL LIFE		G	12-451-0022-000-000-0000	April - MADISON NAT'L LIFE INS	7,289.88	7,289.88
A15594	03/25/26	16026	MCBRIDE, MEGHAN		G	11-221-3210-000-000-7674	March Mileage	99.91	
					G	11-221-3210-000-933-9304	March Mileage	27.26	127.17
A15595	03/25/26	14440	MICHIGAN ORGANIZATION	20948 P	G	11-221-3190-000-000-7674	Dec - Feb Service Fees	2,170.99	2,170.99
A15596	03/25/26	15608	MILLER, LAURA		X	21-215-3210-000-032-0000	Feb - March Mileage	34.08	34.08
A15597	03/25/26	14859	PLANSOURCE BENEFITS		G	12-451-0023-000-000-0000	AFLAC - April	1,811.43	1,811.43
A15598	03/25/26	16042	LAW OFFICES OF DENNIS	21538 C	G	11-231-3170-000-000-0000	Adair, et vs State of Mich	102.06	102.06
A15599	03/25/26	37660	POTTERVILLE PUBLIC SCHOOL		G	11-411-8510-000-000-3430	GSRP Jan - Feb	47,716.74	47,716.74
A15600	03/25/26	39160	STAPLES INC		G	11-252-5910-000-000-0000	Stamp - Union Street	62.29	62.29
A15601	03/25/26	14309	ALARM MANAGEMENT II, LLC		G	11-261-4111-000-000-0000	Southridge - Service Call	210.00	210.00
A15602	03/25/26	13127	STAMBAUGH, RACHEL		G	11-252-3210-000-000-0000	Feb-March Mileage	48.72	
					G	11-252-3210-000-000-3310	Feb-March Mileage	12.18	60.90
A15603	03/25/26	00019	SUPER DUPER INC	21537 C	X	21-215-5990-000-032-0000	EOWPVT-4 & ROWPVT-4 Forms	99.95	99.95
A15604	03/25/26	45860	THRUN, MAATSCH, AND	21526 C	G	11-231-3170-000-000-0000	Services through 02/19/26	70.00	70.00
A15605	03/25/26	13160	WPS	21419 C	X	21-215-5910-000-032-0000	CASL-2 Comprehensive Forms	106.70	106.70
A15606	03/25/26	15690	TRUSTMARK VOLUNTARY BENEFIT		G	12-451-0060-000-000-0000	LTC ER PREMIUM - 03/06/2026	2,719.43	
					G	12-451-0060-000-000-0000	LTC ER PREMIUM - 03/20/2026	2,719.43	
					G	12-451-0061-000-000-0000	LTC EE PREMIUM - 03/06/2026	1,215.06	
					G	12-451-0061-000-000-0000	LTC EE PREMIUM - 03/20/2026	1,215.06	7,868.98
A15607	03/30/26	12684	MEA FINANCIAL SERVICES, INC.		G	12-451-2500-000-000-0000	Apr Premiums	233.08	233.08
<b>Sub Total:</b>								<b>\$1,832,738.43</b>	
<b>Register Total:</b>								<b>\$4,185,934.30</b>	

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

- I. DATE OF BOARD MEETING:** April 22, 2026  
**II. AGENDA ITEM TITLE:** HOSA State Conference (April 16-18, 2026)  
**III. TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

- Presentation  
 Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*  
 Action/Approval *(new positions/FTE increases for existing positions are action items)*  
 Information

**IV. AGENDA ITEM DESCRIPTION:**

- a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

The HOSA State Conference will be held April 16-18, 2026 at the Grand Traverse Resort in Acme, MI. Three students from the Eaton RESA HOSA Chapter are eligible to compete at the State Conference. Marina McCullen (Student Services Coordinator/HOSA Advisor) will be attending the conference with the students.

- b) **Cost:** \$1,662.47  
c) **Timeframe/term of agreement:** April 16, 2026 to April 18, 2026  
d) **List Supporting materials/attachments, if any:**

**V. RECOMMENDATION:** *(Place an X in the box you select)*

- Approve  
 Authorize the Superintendent to execute agreement  
 Approve the increase of FTE: Position \_\_\_\_\_ FTE Increase \_\_\_\_\_  
 Award a bid  
 Other: \_\_\_\_\_

**VI. RECOMMENDED BY:** Marcee Theisen

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

I. **DATE OF BOARD MEETING:** April 22nd, 2026

II. **AGENDA ITEM TITLE:** Skills USA State Conference

III. **TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

- Presentation
- Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*
- Action/Approval *(new positions/FTE increases for existing positions are action items)*
- Information

IV. **AGENDA ITEM DESCRIPTION:**

a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Ben Bever, Career Preparation Center Principal, is requesting Board approval for a Student Services Coordinator/SkillsUSA Advisor (Reid Casey) and Student Services Coordinator Jenn Grantham to chaperone 36 students from the Eaton RESA SkillsUSA Chapter who are eligible to compete at the state conference in Grand Rapids, Michigan, from April 17-19, 2026.

b) **Cost:** \$12,500

c) **Timeframe/term of agreement:** April 17, 2026 to April 19, 2026

d) **List Supporting materials/attachments, if any:**

V. **RECOMMENDATION:** *(Place an X in the box you select)*

- Approve
- Authorize the Superintendent to execute agreement
- Approve the increase of FTE: Position \_\_\_\_\_ FTE Increase \_\_\_\_\_
- Award a bid
- Other: \_\_\_\_\_

VI. **RECOMMENDED BY:** Ben Bever CPC Principal/Director

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

**I. DATE OF BOARD MEETING:** 4/22/2026

**II. AGENDA ITEM TITLE:** Out of state conference travel request

**III. TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

Presentation

Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*

Action/Approval *(new positions/FTE increases for existing positions are action items)*

Information

**IV. AGENDA ITEM DESCRIPTION:**

a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Vlad Lebedintsev, Assistant Superintendent for CTE is requesting board approval to attend the ACTE Vision Conference from December 2<sup>nd</sup>-December 5<sup>th</sup> in New Orleans, Louisiana. The conference will allow the administrator to learn the most recent and relevant best practices in Career and Technical Education and bring back to share and implement with CTE programs across Eaton County. Vlad also is the MI-ACTE President Elect and executive board member serving ACTE for the last 7 years.

b) **Cost:** \$2,500

c) **Timeframe/term of agreement:** 12/02/2026 to 12/05/2026

d) **List Supporting materials/attachments, if any:**

Pre-Conference Travel Request Form

**V. RECOMMENDATION:** *(Place an X in the box you select)*

Approve

Authorize the Superintendent to execute agreement

Approve the increase of FTE: Position \_\_\_\_\_ FTE Increase \_\_\_\_\_

Award a bid

Other: \_\_\_\_\_

**VI. RECOMMENDED BY:** Vlad Lebedintsev, Assistant Superintendent for CTE

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

**I. DATE OF BOARD MEETING:** 04/22/2026

**II. AGENDA ITEM TITLE:** Renewal Purchase of Online Assessment Library (DALs+) through Pearson

**III. TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

Presentation

Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*

Action/Approval *(new positions/FTE increases for existing positions are action items)*

Information

**IV. AGENDA ITEM DESCRIPTION:**

a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

For the past four years, Eaton RESA related service staff have utilized the Digital Assessment Library (DALs+) through Pearson. This allows evaluators instant access to over 40 current assessments. Special Education related service staff have found it to be engaging for students and more efficient than traditional paper/pencil assessments which require manual scoring.

a) **Estimated Cost:** \$42,456.40\_

b) **Timeframe/term of agreement:** 2026-27 School Year

c) **Supporting materials/attachments, if any:** Pearson Quote

**V. RECOMMENDATION:** *(Place an X in the box you select)*

Approve

Authorize the Superintendent to execute agreement

Approve the increase of FTE:

Award a bid

Other: \_\_\_\_\_

**VI. RECOMMENDED BY:** Kelly Hager, Assistant Superintendent for Special Education

# Pearson

## QUOTE / PROFORMA

**Customer Bill-to:**  
 EATON RESA  
 1790 E PACKARD HWY  
 CHARLOTTE MI, 48813-9717

**Customer Ship-to:**  
 EATON RESA  
 1790 E PACKARD HWY  
 CHARLOTTE MI, 48813-9717

**NCS Pearson, Inc.**  
 P.O Box 599700,  
 San Antonio, TX 78259  
**Tel:** 800-627-7271  
**Tax ID No:**  
 41-0850527

**Quote/Proforma Number :** 416453  
**Date :** 26-MAR-2026  
**Customer Account# :** 3890579  
**Sales Order Number :**  
**Customer PO# :** DALSPRENEWALQUOTE2026  
**Currency :** USD  
**Shipment Terms :** Paid  
**Customer Tax Number :**  
**Number of Pages :** Page 1 of 2

**Attention:**

**Attention:**

Prices will be honored for 60 days from price quote date.  
 This price quote does not guarantee stock availability and shipping amount is estimated, standard shipping charges apply.

<table> <tr> <td><b>Total Ordered Quantity (No. Of Items) :</b></td> <td></td> <td>20560</td> </tr> <tr> <td><b>Other Charges :</b></td> <td>USD</td> <td>\$0.00</td> </tr> <tr> <td><b>Net Amount :</b></td> <td>USD</td> <td>\$42,456.40</td> </tr> <tr> <td><b>Tax Total :</b></td> <td>USD</td> <td>\$0.00</td> </tr> <tr> <td><b>Quote/Proforma Total :</b></td> <td>USD</td> <td>\$42,456.40</td> </tr> <tr> <td><b>Amount Due :</b></td> <td>USD</td> <td>\$42,456.40</td> </tr> </table>	<b>Total Ordered Quantity (No. Of Items) :</b>		20560	<b>Other Charges :</b>	USD	\$0.00	<b>Net Amount :</b>	USD	\$42,456.40	<b>Tax Total :</b>	USD	\$0.00	<b>Quote/Proforma Total :</b>	USD	\$42,456.40	<b>Amount Due :</b>	USD	\$42,456.40	<p style="text-align: center;"><b>REMITTANCE INFORMATION</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>Make Checks Payable to:</b></td> <td style="width: 40%;"><b>Bank Wire to:</b></td> </tr> <tr> <td>13036 COLLECTION CENTER DRIVE CHICAGO, IL 60693 NCS Pearson, Inc.</td> <td>Bank of America N A 071000039 <b>SWIFT Code :</b> BOFAUS3N <b>A/C No:</b> 8188105388</td> </tr> </table>	<b>Make Checks Payable to:</b>	<b>Bank Wire to:</b>	13036 COLLECTION CENTER DRIVE CHICAGO, IL 60693 NCS Pearson, Inc.	Bank of America N A 071000039 <b>SWIFT Code :</b> BOFAUS3N <b>A/C No:</b> 8188105388
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**Please attach Quote to PO**

**DALS Q Global – 4093272**  
**DALS Q-Interactive – 3890579**

Quote/Proforma Number: 416453						Page 2 of 2
Item Number	Item Description	Quantity	Unit Price	Discount	Tax	Line Total
A103000244405	DALSCOMPLETE RENEWAL (DIGITAL)	2056	17.00	NET	0.00	\$34,952.00
A103000157866	Digital Assessment Library for Schools PLUS	2056	3.00	NET	0.00	\$6,168.00
A103000419375	DAL-SCHOOLS-MHS ED. 2025 (CONNERS & ASRS)	2056	0.65	NET	0.00	\$1,336.40
A103000278938	QG-DAL-SCHOOLS PSYCH PORTFOLIO	2056	0.00	PROMO	0.00	\$0.00
A103000278933	QG-DAL-SCHOOLS SLP-OT-PT PORTFOLIO	2056	0.00	PROMO	0.00	\$0.00
A103000278934	QG-DAL-SCHOOLS SCREENER PORTFOLIO	2056	0.00	PROMO	0.00	\$0.00
A103000278935	QG-DAL-SCHOOLS-ABILITY PORTFOLIO	2056	0.00	PROMO	0.00	\$0.00
A103000252569	DALS QGLOBAL DEVELOPMENTAL PORTFOLIO (DIGITAL)	2056	0.00	PROMO	0.00	\$0.00
A103000278937	QG-DAL-SCHOOLS MENTAL HEALTH PORTFOLIO	2056	0.00	PROMO	0.00	\$0.00
A103000278936	QG-DAL-SCHOOLS ACADEMIC PORTFOLIO	2056	0.00	PROMO	0.00	\$0.00

\*\*\* IMPORTANT CUSTOMER MESSAGES \*\*\*

DALS COMPLETE RENEWAL WITH DALS PLUS AND MHS ADD-ON  
DIGITAL ASSESSMENT LIBRARY FOR SCHOOLS - 2056 IEPS

QUOTE/PROFORMA TOTALS	Subtotal	Total Other Charges	Total Tax	Total Due
	USD	USD	USD	USD
	\$42,456.40	\$0.00	\$0.00	\$42,456.40

By placing your order, you hereby agree to the Terms and Conditions which govern your purchase:

<https://www.pearsonassessments.com/footer/terms-of-sale---use.html>

For questions, please visit our support site at

<https://www.pearsonassessments.com/contact-us.html>

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

**I. DATE OF BOARD MEETING:** 04/22/2026

**II. AGENDA ITEM TITLE:** Special Education Administrator Agreement with Maple Valley Schools

**III. TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

Presentation

Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*

Action/Approval *(new positions/FTE increases for existing positions are action items)*

Information

**IV. AGENDA ITEM DESCRIPTION:**

a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Eaton RESA has provided a Special Education Director to Maple Valley Schools for many years. It is requesting that the Board authorize the Superintendent to execute an agreement with Maple Valley Schools for the continuation of a 0.5 FTE Special Education Director for the 2026-27 school year for an estimated amount of \$67,800 which will be a bill back to Maple Valley Schools through the Special Education Funding System.

a) **Estimated Cost:** \$67,800

b) **Timeframe/term of agreement:** July 1, 2026 through June 30, 2027

c) **Supporting materials/attachments, if any:** Special Education Director/Supervisor Agreement

**V. RECOMMENDATION:** *(Place an X in the box you select)*

Approve

Authorize the Superintendent to execute agreement

Approve the increase of FTE:

Award a bid

Other:

---

**VI. RECOMMENDED BY:** Kelly Hager, Assistant Superintendent for Special Education

**SPECIAL EDUCATION DIRECTOR/SUPERVISOR  
AGREEMENT  
For Special Education Director or Supervisor Services**

This Agreement is entered into this 1st day of July, 2026, between Eaton Regional Education Service Agency, 1790 E. Packard Highway, Charlotte, MI 48813 (hereinafter referred to as "ERESA") and Maple Valley Schools located at 11090 Nashville Hwy., Vermontville, MI 49096 (hereinafter referred to as "MVS").

**RECITALS**

ERESA is organized and operated as a general powers school district pursuant to Section 11 of the Revised School Code, MCLA 380.11, and has the powers, authority and duties specified therein.

MVS is organized and operated as a general powers school district pursuant to Section 11 of the Revised School Code, MCLA 380.11, and has the powers, authority and duties specified therein.

MVS desires to enter into an agreement with ERESA to perform certain ministerial functions connected with the Special Education services of ERESA, under the authority set forth in Section 11a(4) of the Revised School Code.

**SECTION 1. DESCRIPTION OF SERVICES TO BE PROVIDED BY ERESA**

**Section 1.1** ERESA will provide a 0.50 FTE Special Education Director or Supervisor on-site at MVS alternating weeks of two and three days a week. It is recognized that special circumstances may occur that require alteration of those designated work days. MVS acknowledges that the Special Education Director or Supervisor is also performing services for ERESA and that the scheduling of services must accordingly be accomplished cooperatively, and in view of the respective needs of each school system.

**Section 1.2** ERESA will assign a qualified administrator to serve as the Director of Special Education and be responsible to provide special education services that include: (1) supervise and administer district programs for children with disabilities under the Individuals with Disabilities Education Act (IDEA); (2) supervise the location, identification and evaluation process for students with disabilities; (3) provide information related to due process and dispute resolution procedures and IDEA requirements to administrators, teachers and parents; (4) consult with administrators and teaching staff to determine needs of specific students and the program including professional development, materials and supplies needed for the program; and (5) provide on-going consultation to district personnel to determine goals and objectives of a student's individualized education program (IEP)

## **SECTION 2. RELATIONSHIP OF PARTIES**

**Section 2.1** ERESA shall be regarded, designated and considered to be the employer with respect to the personnel which ERESA will assign to provide services for implementation and delivery under this Agreement. ERESA shall be exclusively and solely responsible for hiring, retaining, evaluating, disciplining, dismissing and otherwise regulating the employment conditions, employment rights, compensation and other similar matters relative to personnel which ERESA utilizes in connection with the performance of services under this Agreement.

**Section 2.2** The parties intend that an independent contractor relationship exists between ERESA and MVS and that nothing in this Agreement shall be construed as being inconsistent with that status or relationship. ERESA's employees and contractors shall not be considered as agents, employees, third party beneficiaries or contractors of MVS for any purpose and no such ERESA employees or contractors are entitled to rights, compensation or other benefits which MVS may provide to its own employees.

**Section 2.3** MVS does not agree to use ERESA exclusively for the services contemplated under this Agreement or otherwise. It is understood and acknowledged that MVS is free to contract for similar services to be performed by other persons or entities so long as such services do not interfere with the performance or obligations of the parties under this Agreement.

**Section 2.4** MVS agrees to provide and equip suitable facilities on its premises for carrying out the services contemplated under this Agreement. These facilities shall include reasonable work space and parking for ERESA personnel assigned to perform services under this Agreement.

**Section 2.5** MVS agrees to give designated personnel of ERESA use of and access to its computers, servers and network for the purposes of providing services under this Agreement. Such use by ERESA personnel shall be subject to the policies and user agreements which MVS otherwise requires of its employees and agents.

**Section 2.6** ERESA will periodically communicate with MVS regarding facilities and supplies which ERESA believes are necessary to effectively carry out the purposes and objectives of this Agreement. ERESA shall have no authority to expend funds or commit any financial resources chargeable to MVS without the express written consent of MVS.

**SECTION 3. ADHERENCE TO DISTRICT POLICIES**

**Section 3.1** ERESA (and its employees and agents) recognize the need to conform and abide by MVS policies while performing services under the terms of this Agreement on the premises of MVS. These policies include, but are not limited to: corporal punishment and use of physical force upon students; sexual harassment and/or abuse of pupils of MVS employees; and all policies relating to use of controlled substances or alcohol.

**Section 3.2** ERESA additionally recognizes the need to perform services under this Agreement in a manner that is consistent with applicable state and federal laws and the policies of MVS pertaining to financial matters and operations which have been adopted by MVS.

**Section 3.3** At the inception of this Agreement, a copy of any and all of the above policies shall be delivered to ERESA by MVS. Additionally, MVS agrees to provide copies of revised, amended or additional policies to ERESA should the same be adopted during the term of this Agreement.

**SECTION 4. FEES AND PAYMENT**

**Section 4.1** In consideration of the services provided to MVS by ERESA under this Agreement, ERESA will billback through the Special Ed Funding System an estimated amount of \$67,800 for the 2026- 2027 fiscal year. Amounts will be deducted from MVS’s gross claim in December (50%), April (25%), and June (25%). Subsequent yearly fees will be mutually agreed upon and determined by July 1, 2026. The parties agree that changes in employee costs may occur if benefit elections or offerings change during the course of the year, or if there are staff assignment changes.

<i>Cost</i>	<i>Total Salary</i>	<i>FICA 7.65%</i>	<i>Retirement 29.91%</i>	<i>Health Insurance</i>	<i>Total Salary &amp; Benefits</i>	<i>Overhead 10%</i>	<i>Total Billback</i>	<i>State Aid Reimbursement 28.6138%</i>	<i>Net Costs</i>
<i>ERESA Avg. @ 1.0 FTE</i>	114,825	8,784	34,344	14,730	172,683	17,268	189,951	(54,352)	135,599
<i>MVS @ .5 FTE</i>	57,413	4,392	17,172	7,365	86,342	8,634	94,976	(27,176)	67,800

**Section 4.2** If any approved services provided by ERESA are in excess of the above fees, ERESA shall notify MVS when such hourly charges are in effect because the budgeted number of hours for a given service period has been exceeded. MVS shall have the right to accept or decline such services.

**Section 4.3** ERESA shall have the sole and exclusive responsibility for the following costs and charges attributable to the assignment of its personnel or contractors performing services under the terms of this Agreement: wage and salary compensation; pension and retirement contribution; all state and federal employment taxes, unemployment taxes or unemployment reimbursements; all applicable premium costs for insurance coverage and programs applicable to ERESA personnel.

#### **SECTION 5. INSURANCE**

**Section 5.1** ERESA will be responsible for workers' compensation and employee insurance for all personnel under this agreement. MVS will be responsible for insuring all hardware and equipment assets owned by MVS.

#### **SECTION 6. NON-DISCRIMINATION**

**Section 6.1** ERESA and MVS agree not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, due to race, color, religion, national origin, age, height, weight, disability, marital status or veteran status.

**Section 6.2** ERESA and MVS further agree not to discriminate against any student or other recipient of service under this Agreement due to race, color, religion, sex, national origin or disability in the delivery of services under this Agreement.

**Section 6.3** Breach of the covenant recited in this Section shall be regarded as a material breach of this Agreement.

#### **SECTION 7. WAIVER AND MODIFICATION**

**Section 7.1** No waiver, alteration or modification of any provision of this Agreement shall be binding unless committed to writing and signed by duly authorized representatives of both ERESA and MVS.

**SECTION 8. NO ASSIGNMENT WITHOUT CONSENT**

**Section 8.1** This Agreement shall be binding upon and shall inure to the benefit of ERESA and MVS and their successors and assigns. However, no party to this Agreement may assign or delegate any of the rights or obligations hereunder without first obtaining the written consent of the other party.

**SECTION 9. NOTICES**

**Section 9.1** All communications regarding this Agreement shall be sent to ERESA at:  
Eaton RESA, 1790 E Packard Highway, Charlotte, MI 48813  
and to MVS at:  
Maple Valley Schools, 11090 Nashville Hwy., Vermontville, MI 49096.

Any written notice required or contemplated under this Agreement shall become effective as of the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the addressee at the address above or to such other addresses which may hereafter be designated by written notice.

**SECTION 10. GOVERNING LAW**

**Section 10.1** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

**SECTION 11. SEPARABILITY**

**Section 11.1** In the event that any provision of this Agreement is determined by a Court (or other judicial or administrative body of competent jurisdiction) to be null, void or unenforceable or in the event that any provisions of this Agreement becomes subsequently invalid due to legislative enactment, such invalidity shall not affect the remaining provision of this Agreement which can be given effect without the invalid provision, and, to that extent, the provisions hereof are severable.

**SECTION 12. TERMINATION**

**Section 12.1** The term of this Agreement shall commence on July 1, 2026, unless otherwise mutually agreed to by addendum to this agreement, and will expire on June 30, 2027.

**Section 12.2** This Agreement may be terminated during its term by either ERESA or MVS for any reason upon sixty (60) days written notice to the other party.

**SECTION 13. AUTHORIZATION**

**Section 13.1** This Agreement has been duly authorized, executed and delivered by the parties and constitutes a legal, valid and binding obligation upon each of them, enforceable in accordance with its terms. Each individual placing his/her signature below represents and warrants that he/she is the signatory duly authorized to execute this Agreement on behalf of ERESA or MVS, as is respectively applicable.

**EATON RESA**

Dated: \_\_\_\_\_, 2026

By: \_\_\_\_\_

Its: \_\_\_\_\_

**MAPLE VALLEY SCHOOLS**

Dated: 3/17/2026, 2026

By: *Kevin Schulz*

Its: Superintendent

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

**I. DATE OF BOARD MEETING:** 04/22/2026

**II. AGENDA ITEM TITLE:** Special Education Administrator Agreement with Pottersville Public Schools

**III. TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

Presentation

Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*

Action/Approval *(new positions/FTE increases for existing positions are action items)*

Information

**IV. AGENDA ITEM DESCRIPTION:**

a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Eaton RESA has provided a Special Education Director to Pottersville Public Schools for many years. It is requesting that the Board authorize the Superintendent to execute an agreement with Pottersville Public Schools for the continuation of a 0.8 FTE Special Education Director for the 2026-27 school year which will be a bill back to Pottersville Public Schools through the Special Education Funding System.

a) **Estimated Cost:** \$108,479

b) **Timeframe/term of agreement:** July 1, 2026 through June 30, 2027

c) **Supporting materials/attachments, if any:** Special Education Director/Supervisor Agreement

**V. RECOMMENDATION:** *(Place an X in the box you select)*

Approve

Authorize the Superintendent to execute agreement

Approve the increase of FTE:

Award a bid

Other: \_\_\_\_\_

**VI. RECOMMENDED BY:** Kelly Hager, Assistant Superintendent for Special Education

**SPECIAL EDUCATION DIRECTOR/SUPERVISOR  
AGREEMENT  
For Special Education Director or Supervisor Services**

This Agreement is entered into this 1st day of July 1, 2026, between Eaton Regional Education Service Agency, 1790 E. Packard Highway, Charlotte, MI 48813 (hereinafter referred to as "ERESA") and Potterville Public Schools located at 422 N. High St, Potterville, MI 48876 (hereinafter referred to as "PPS").

**RECITALS**

ERESA is organized and operated as a general powers school district pursuant to Section 11 of the Revised School Code, MCLA 380.11, and has the powers, authority and duties specified therein.

PPS is organized and operated as a general powers school district pursuant to Section 11 of the Revised School Code, MCLA 380.11, and has the powers, authority and duties specified therein.

PPS desires to enter into an agreement with ERESA to perform certain ministerial functions connected with the Special Education services of ERESA, under the authority set forth in Section 11a(4) of the Revised School Code.

**SECTION 1. DESCRIPTION OF SERVICES TO BE PROVIDED BY ERESA**

**Section 1.1** ERESA will provide a 0.80 FTE Special Education Director or Supervisor on-site at PPS four days a week. It is recognized that special circumstances may occur that require alteration of those designated work days. PPS acknowledges that the Special Education Director or Supervisor is also performing services for ERESA and that the scheduling of services must accordingly be accomplished cooperatively, and in view of the respective needs of each school system.

**Section 1.2** ERESA will assign a qualified administrator to serve as the Director of Special Education and be responsible to provide special education services that include: (1) supervise and administer district programs for children with disabilities under the Individuals with Disabilities Education Act (IDEA); (2) supervise the location, identification and evaluation process for students with disabilities; (3) provide information related to due process and dispute resolution procedures and IDEA requirements to administrators, teachers and parents; (4) consult with administrators and teaching staff to determine needs of specific students and the program including professional development, materials and supplies needed for the program; and (5) provide on-going consultation to district personnel to determine goals and objectives of a student's individualized education program (IEP)

## **SECTION 2. RELATIONSHIP OF PARTIES**

**Section 2.1** ERESA shall be regarded, designated and considered to be the employer with respect to the personnel which ERESA will assign to provide services for implementation and delivery under this Agreement. ERESA shall be exclusively and solely responsible for hiring, retaining, evaluating, disciplining, dismissing and otherwise regulating the employment conditions, employment rights, compensation and other similar matters relative to personnel which ERESA utilizes in connection with the performance of services under this Agreement.

**Section 2.2** The parties intend that an independent contractor relationship exists between ERESA and PPS and that nothing in this Agreement shall be construed as being inconsistent with that status or relationship. ERESA's employees and contractors shall not be considered as agents, employees, third party beneficiaries or contractors of PPS for any purpose and no such ERESA employees or contractors are entitled to rights, compensation or other benefits which PPS may provide to its own employees.

**Section 2.3** PPS does not agree to use ERESA exclusively for the services contemplated under this Agreement or otherwise. It is understood and acknowledged that PPS is free to contract for similar services to be performed by other persons or entities so long as such services do not interfere with the performance or obligations of the parties under this Agreement.

**Section 2.4** PPS agrees to provide and equip suitable facilities on its premises for carrying out the services contemplated under this Agreement. These facilities shall include reasonable work space and parking for ERESA personnel assigned to perform services under this Agreement.

**Section 2.5** PPS agrees to give designated personnel of ERESA use of and access to its computers, servers and network for the purposes of providing services under this Agreement. Such use by ERESA personnel shall be subject to the policies and user agreements which PPS otherwise requires of its employees and agents.

**Section 2.6** ERESA will periodically communicate with PPS regarding facilities and supplies which ERESA believes are necessary to effectively carry out the purposes and objectives of this Agreement. ERESA shall have no authority to expend funds or commit any financial resources chargeable to PPS without the express written consent of PPS.

**SECTION 3. ADHERENCE TO DISTRICT POLICIES**

**Section 3.1** ERESA (and its employees and agents) recognize the need to conform and abide by PPS policies while performing services under the terms of this Agreement on the premises of PPS. These policies include, but are not limited to: corporal punishment and use of physical force upon students; sexual harassment and/or abuse of pupils or PPS employees; and all policies relating to use of controlled substances or alcohol.

**Section 3.2** ERESA additionally recognizes the need to perform services under this Agreement in a manner that is consistent with applicable state and federal laws and the policies of PPS pertaining to financial matters and operations which have been adopted by PPS.

**Section 3.3** At the inception of this Agreement, a copy of any and all of the above policies shall be delivered to ERESA by PPS. Additionally, PPS agrees to provide copies of revised, amended or additional policies to ERESA should the same be adopted during the term of this Agreement.

**SECTION 4. FEES AND PAYMENT**

**Section 4.1** In consideration of the services provided to PPS by ERESA under this Agreement, ERESA will billback through the Special Ed Funding System an estimated amount of \$108,479 for the 2026 - 2027 fiscal year. Amounts will be deducted from PPS's gross claim in December (50%), April (25%), and June (25%). Subsequent yearly fees will be mutually agreed upon and determined by July 1, 2027. The parties agree that changes in employee costs may occur if benefit elections or offerings change during the course of the year, or if there are staff assignment changes.

<i>Cost</i>	<i>Total Salary</i>	<i>FICA 7.65%</i>	<i>Retirement 29.91%</i>	<i>Health Insurance</i>	<i>Total Salary &amp; Benefits</i>	<i>Overhead 10%</i>	<i>Total Billback</i>	<i>State Aid Reimbursement 28.6138%</i>	<i>Net Costs</i>
<i>ERESA Avg @ 1.0 FTE</i>	114,825	8,784	34,344	14,730	172,683	17,268	189,951	(54,352)	135,599
<i>PPS @ .8 FTE</i>	91,860	7,027	27,475	11,784	138,146	13,815	151,961	(43,482)	108,479

**Section 4.2** If any approved services provided by ERESA are in excess of the above fees, ERESA shall notify PPS when such hourly charges are in effect because the budgeted number of hours for a given service period has been exceeded. PPS shall have the right to accept or decline such services.

**Section 4.3** ERESA shall have the sole and exclusive responsibility for the following costs and charges attributable to the assignment of its personnel or contractors performing services under the terms of this Agreement: wage and salary compensation; pension and retirement contribution; all state and federal employment taxes, unemployment taxes or unemployment reimbursements; all applicable premium costs for insurance coverage and programs applicable to ERESA personnel.

#### **SECTION 5. INSURANCE**

**Section 5.1** ERESA will be responsible for workers' compensation and employee insurance for all personnel under this agreement. PPS will be responsible for insuring all hardware and equipment assets owned by PPS.

#### **SECTION 6. NON-DISCRIMINATION**

**Section 6.1** ERESA and PPS agree not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, due to race, color, religion, national origin, age, height, weight, disability, marital status or veteran status.

**Section 6.2** ERESA and PPS further agree not to discriminate against any student or other recipient of service under this Agreement due to race, color, religion, sex, national origin or disability in the delivery of services under this Agreement.

**Section 6.3** Breach of the covenant recited in this Section shall be regarded as a material breach of this Agreement.

#### **SECTION 7. WAIVER AND MODIFICATION**

**Section 7.1** No waiver, alteration or modification of any provision of this Agreement shall be binding unless committed to writing and signed by duly authorized representatives of both ERESA and PPS.

### **SECTION 8. NO ASSIGNMENT WITHOUT CONSENT**

**Section 8.1** This Agreement shall be binding upon and shall inure to the benefit of ERESA and PPS and their successors and assigns. However, no party to this Agreement may assign or delegate any of the rights or obligations hereunder without first obtaining the written consent of the other party.

### **SECTION 9. NOTICES**

**Section 9.1** All communications regarding this Agreement shall be sent to ERESA at:  
Eaton RESA, 1790 E Packard Highway, Charlotte, MI 48813 and to PPS at:  
Pottersville Public Schools, 422 N. High St, Pottersville, MI 48876.

Any written notice required or contemplated under this Agreement shall become effective as of the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the addressee at the address above or to such other addresses which may hereafter be designated by written notice.

### **SECTION 10. GOVERNING LAW**

**Section 10.1** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

### **SECTION 11. SEPARABILITY**

**Section 11.1** In the event that any provision of this Agreement is determined by a Court (or other judicial or administrative body of competent jurisdiction) to be null, void or unenforceable or in the event that any provisions of this Agreement becomes subsequently invalid due to legislative enactment, such invalidity shall not affect the remaining provision of this Agreement which can be given effect without the invalid provision, and, to that extent, the provisions hereof are severable.

### **SECTION 12. TERMINATION**

**Section 12.1** The term of this Agreement shall commence on July 1, 2026, unless otherwise mutually agreed to by addendum to this agreement, and will expire on June 30, 2027.

**Section 12.2** This Agreement may be terminated during its term by either ERESA or PPS for any reason upon sixty (60) days written notice to the other party.

**SECTION 13. AUTHORIZATION**

**Section 13.1** This Agreement has been duly authorized, executed and delivered by the parties and constitutes a legal, valid and binding obligation upon each of them, enforceable in accordance with its terms. Each individual placing his/her signature below represents and warrants that he/she is the signatory duly authorized to execute this Agreement on behalf of ERESA or PPS, as is respectively applicable.

**EATON RESA**

Dated: \_\_\_\_\_, 2026

By: \_\_\_\_\_

**Its:** Superintendent of Eaton RESA

**POTTERVILLE PUBLIC SCHOOLS**

Dated: \_\_\_\_\_ 4/10/2026 \_\_\_\_\_, 2026

By: Michelle Falson

**Its:** Superintendent of Potterville Public Schools

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

**I. DATE OF BOARD MEETING:** 04/22/2026

**II. AGENDA ITEM TITLE:** FTE Increase of Related Services Staff

**III. TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

Presentation

Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*

Action/Approval *(new positions/FTE increases for existing positions are action items)*

Information

**IV. AGENDA ITEM DESCRIPTION:**

- a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*  
Through our special education funding system, an annual review of related service staff is completed in coordination and collaboration with our local districts. As a result of this review, Kelly Hager, Assistant Superintendent for Special Education, is requesting that the Board approve an increase of a 1.8 FTE Speech and Language Pathologist at an estimated cost of \$179,958. A 1.4 FTE increase for School Psychologist or Testing Teacher Consultant at an estimated cost of \$151,952 and a 0.4 FTE School Social Worker increase at an estimated cost of \$34,550 for the 2026-27 School Year.

The cost will be a billback to our local districts with the exception of the .4 SLP, .4 School Psychologist that is being requested for our Build up program due to increasing evaluation requests with the continued expansion of GSRP and the Preschool for All initiative.

- a) **Total Cost:** \$366,460  
b) **Timeframe/term of agreement:** 2026-27 School Year  
c) **Supporting materials/attachments, if any:** Local District RSS FTE Agreements

**V. RECOMMENDATION:** *(Place an X in the box you select)*

Approve

Authorize the Superintendent to execute agreement

Approve the increase of FTE: 1.8 SLP, 1.4 Psych/TC & 0.4 SSW

Award a bid

Other: \_\_\_\_\_

**VI. RECOMMENDED BY:** Kelly Hager, Assistant Superintendent for Special Education

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

- I. DATE OF BOARD MEETING:** April 22, 2026  
**II. AGENDA ITEM TITLE:** Relevant Academy Business Services Agreement

**III. TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

- Presentation
- Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*
- Action/Approval *(new positions/FTE increases for existing positions are action items)*
- Information

**IV. AGENDA ITEM DESCRIPTION:**

- a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Eaton RESA has been providing business services for Relevant Academy since fiscal year 2018-19. The current service agreement ends June 30, 2026. Under the current agreement fees are 3% of foundation, or a \$10,000 minimum. Continuation of services is desired, and it is recommended that the Board approve a two-year agreement.

- b) **Cost:** N/A
- c) **Timeframe/term of agreement:** July 1, 2026 to June 30, 2027

d) **List Supporting materials/attachments, if any:**

*Business Services Agreement to be approved by Relevant Academy in May 2026.*

**V. RECOMMENDATION:** *(Place an X in the box you select)*

- Approve
- Authorize the Superintendent to execute agreement
- Approve the increase of FTE: Position \_\_\_\_\_ FTE Increase \_\_\_\_\_
- Award a bid
- Other: \_\_\_\_\_

**VI. RECOMMENDED BY:** Tina Monroe, Executive Director of Finance and Operations

# COOPERATIVE SHARED BUSINESS SERVICES AGREEMENT

This Shared Services Agreement (this "Agreement") is made this 1<sup>st</sup> day of July 2025, by and among the Eaton Regional Service Agency (Eaton RESA), a Michigan Intermediate school district and Relevant Academy, a Michigan public school academy. Eaton RESA and the Relevant Academy are collectively referred to herein as the "Districts".

## RECITALS

WHEREAS, Eaton RESA is organized and operating as an intermediate school district under the Revised School Code, MCL 380.1, et seq., as amended (the "Revised School Code"), and has the powers, authorities and duties established therein, specifically including the authority under Section 627(4) of the Revised School Code to provide its constituent district business services that can be accomplished on a more cost-effective basis by Eaton RESA and

WHEREAS, Relevant Academy is organized and operating as a public school academy under the Revised School Code and has the powers, authority and duties established therein, specifically including the authority under Section 11 a(4) of the Revised School Code to enter into agreements or cooperative arrangements for the purpose of performing the functions of the Districts; and

WHEREAS, Sections 11(a)(4) and 601(a)(2) of the Revised School Code generally authorize and encourage school districts and intermediate school districts to enter into cooperative arrangements with other entities as part of performing the functions of the Districts; and

WHEREAS, Relevant Academy desires to engage Eaton RESA to provide certain business services and other services as may be mutually agreed to in the future by the Districts (collectively, the "Services"); and

WHEREAS, the Districts share an interest in achieving cost saving and cost-efficient administrative, supervisory and support staff for the Services; and

WHEREAS, Eaton RESA is willing to provide the Services to Relevant Academy upon the terms and conditions contained in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and benefits contained herein, the Districts agree as follows:

## SECTION 1

### PURPOSE

1.1. **Purpose.** The purpose of this Agreement is to outline the terms and conditions upon which Eaton RESA will provide the Services to Relevant Academy. In the future, Eaton RESA may provide additional services to Relevant Academy, the provision of which shall be subject to a written agreement between the Districts that will be appended to this Agreement.

## SECTION 2

### **TERM**

2.1 **Initial Term.** This Agreement shall become effective on July 1, 2026 or at such time as it receives the formal approval of the Board of Education of each District and when authorized representatives of the Districts have executed this Agreement. Subject to the termination provisions contained in Section 6, below, this Agreement shall continue thereafter until June 30, 2026.

2.2 **Renewal Terms.** The Districts may agree to renew this Agreement beyond the initial term for subsequent terms. Renewal shall be by mutual written agreement of Districts within ninety (90) days of the end of the Agreement or no later than April 1, 2028.

2.3 **Fiscal Year.** The initial and any renewal terms of this Agreement shall be the fiscal years of the Districts (i.e. July 1st through June 30th).

## SECTION 3

### **COMPENSATION AND PAYMENT**

3.1 **Compensation.** Eaton RESA shall accept the 3% oversight fee prescribed in the Charter Agreement and the Fiscal Agent Agreement entered into by the districts on July 1, 2026 as payment for business services covered by this Agreement, or an annual charge of \$10,000, whichever is greater. No additional compensation for business services outlined in this Shared Services Agreement shall apply.

3.2 **Excluded Services:** The following costs shall be paid by Relevant Academy:

- Cost for the Academy's annual financial audit
- Legal or other professional consulting fees associated with the agreed upon work
- Finance Software (SMART)
- Cost for services not specified in this Agreement or that become necessary because the Academy is identified as in financial distress or has a deficit financial position.

3.3 **Payment.** Subject to the specific provisions contained in the Charter Agreement and the Fiscal Agent Agreement, Eaton RESA shall withhold the 3% oversight fee from the State School Aid Foundation payments. Fees that result from additional services or low enrollment (as noted in section 3.1), may also be deducted from State School Aid payments prior to funds being transferred to the Academy.

## SECTION 4

### **RELATIONSHIP OF PARTIES**

4.1. Eaton RESA shall be regarded, designated and considered to be the employer with respect to all individuals whom Eaton RESA may select and assign to provide Services under this Agreement. Eaton RESA shall be exclusively and solely responsible for compensating, hiring, retaining, evaluating, disciplining, dismissing and otherwise regulating the employment conditions, employment rights, compensation and other similar matters relative to all individuals whom Eaton RESA utilizes in connection with providing Services under this Agreement.

Eaton RESA shall be responsible for answering, defending and/or resolving any and all claims arising from the assignment and performance of its employees or agents to carry out the services under this Agreement. These claims shall include, but shall not be limited to: proceedings before the Michigan Employment Relations Commission; the National Labor Relations Board; proceedings for unemployment compensation benefits; claims for workers' compensation disability benefits; claims of unlawful discrimination brought before any state or federal agency or court; claims or grievances for breach of contract; and any other claims of whatsoever kind or character arising from or which are attributable to the performance of services by employees or agents of Eaton RESA in connection with this Service Agreement.

4.2. All costs (including legal fees) incurred in connection with the defense of the foregoing matters and any judgments resulting therefrom shall be the sole and exclusive responsibility of Eaton RESA.

4.3. Relevant Academy shall be responsible for the adoption, implementation and maintaining of policies related to the financial operation of the school and communicating those policies to Eaton RESA. Such policies shall include, but not be limited to, fiscal planning and budgeting, purchasing, credit/debit card use, vendor selection and conflict of interest. Relevant Academy shall be responsible for the timely submission of information to Eaton RESA to assure that the services prescribed by this Agreement can be carried out. Eaton RESA shall rely on the data submitted by the Academy to carry out the services prescribed.

4.4. Eaton RESA agrees that the individuals it assigns to the Relevant Academy under this Agreement will abide by those policies of Relevant Academy which are applicable to performance of services under this Agreement including, but not limited to, policies pertinent to:

- A. Corporal punishment/physical contact with students;
- B. Non-discrimination;
- C. Child abuse and neglect reporting;
- D. Sexual harassment;
- E. Confidentiality of student records and student record information;
- F. Bloodborne pathogens exposure control;
- G. Administration of medication to pupils;
- H. Communicable diseases;
- I. Alcohol/controlled substance possession and use; and

- J. Copyright
- K. Emergency Procedures (Fire Drills, Evacuations)

At the inception of this Agreement, a copy of the above policies will be provided to Eaton RESA by Relevant Academy.

4.5 **No Tenure Rights**. All employees assigned by Eaton RESA to provide services to Relevant Academy under this Agreement shall remain employees of Eaton RESA. Eaton RESA employees shall not be eligible for tenure or other employment security rights with Relevant Academy or be entitled to participate in any benefit, pension, retirement, deferred compensation, insurance, disability, vacation pay, severance pay or other similar plans, programs or agreements of Relevant Academy.

4.6 **Tax Filings**. Eaton RESA acknowledges and agrees that it has the sole and exclusive responsibility to make the requisite tax filings, deductions and payments to the appropriate federal, state and local tax authorities for and on behalf of all employees of Eaton RESA who provide Services under this Agreement.

4.7 **Personnel**. Personnel provided by Eaton RESA shall be qualified and competent to provide the services and shall possess such licenses and qualifications as required by law. No Eaton RESA employee providing services under this Agreement shall have been convicted of a felony, Eaton RESA shall maintain personnel files for all of its employees providing services, which personnel files shall be provided to Schools upon request, except to the extent permitted by law.

4.8 **Removal or Reassignment of Personnel**. Relevant Academy may request that Eaton RESA remove any person providing Service under this Agreement if, in its good faith judgment, the employee should be removed from providing services or reassigned to a different position with regards to the Services. Eaton RESA shall consider such request, but is not obligated to comply with any such request.

4.9 **Director**. Eaton RESA shall appoint a Director who will oversee all business operations at the Relevant Academy. The Director shall attend meetings of the Relevant Academy Board of Education, Finance Committee, and Administrative Meetings when requested and **agreed by Eaton RESA**.

4.10 **Contracting Authority**. Eaton RESA and its employees providing Services under this Agreement shall not have the authority to enter into the contracts or otherwise bind Relevant Academy with regards to any obligation, except to the extent that Relevant Academy has provided written authorization which grants this authorization.

4.11 **Work Space**. Services provided under this agreement will be performed at Eaton RESA. The physical space, use of a desk, and related supplies for the performance of duties shall be provided by Eaton RESA at no cost.

## SECTION 5

### **BUSINESS SERVICES**

5.1 **Scope of Services.** Eaton RESA shall provide to Relevant Academy day to day management and operation of Relevant Academy business services. These responsibilities shall specifically include the following:

#### **Business Management and Accounting Services:**

- a) Prepare the annual budget, including required amendments
- b) Assist with long- range financial planning
- c) Maintain a chart of accounts that is compliant with state requirements and Financial Infrastructure Database (FID) reporting
- d) Prepare audit schedules and oversee annual audit and financial statements
- e) Monitor cash flow and facilitate cash flow borrowing if necessary
- f) Reconcile payroll and accounts payable bank accounts monthly
- g) Provide periodic (monthly) budget comparison to actual financial reports to the Director and Board of Education
- h) Assist with the administration of State and Federal grants including grant budgets, NexSys, cash requests, and final expenditure reports.
- i) Prepare and submit required financial reports to the Michigan Departments of Education
- j) Attend Board and/or committee meetings for budget adoption/amendment presentation, additional meetings at hourly charge
- k) Prepare monthly journal entries for month end and year end close
- l) Provide financial information to the District for inclusion in their Transparency Report
- m) Facilitate records retention/destruction of Financial records produced under the scope of this agreement
- n) Other duties as agreed between Districts which are necessary to maintain an efficient business management services

#### **Payroll Services:**

- a) Assist Relevant Academy with matters related to contracted employees and record all related transactions in the accounting system
- b) Other duties as agreed between Districts which are necessary to maintain an efficient service of the payroll services function of the school district

#### **Accounts Payable Services:**

- a) Input invoices, prepare and mail vendor checks
- b) Issue 1099's and submittals
- c) Purchase order preparation, transmittal and recordkeeping
- d) Monitor open purchase orders and close partials with approval from District
- e) Verify receipt of goods and services prior to processing vendor invoices

- f) Work with District personnel to assure that vendor files are maintained, W-9s are on file and verify that vendors have not been debarred or suspended
- g) Other duties as agreed by the Districts which are necessary to maintain an efficient service of the accounts payable function of the school district

**Accounts Receivable Services:**

- a) Process cash receipts for district
- b) Other duties as agreed by Districts which are necessary to maintain an efficient service of the account receivable function of the school district

5.2 **Written Reports.** On at least a quarterly basis, Eaton RESA shall provide a written report o Relevant Academy which updates Relevant Academy with regard to the Services that Eaton RESA provided during the previous quarter and any recommendations with regards to the Services or coordination with the central office of Relevant Academy.

SECTION 6

**BREACH, DISPUTE RESOLUTION AND TERMINATION**

6.1 **Breach by Eaton RESA.** Relevant Academy shall have the right to declare to be in breach of this Agreement if:

- a) Eaton RESA abandons any of the Services required under this Agreement.
- b) The level of Services provided under this Agreement falls below the standards which are generally required of the type of Services being provided.
- c) Relevant Academy is of the good faith opinion that Eaton RESA is o has been willfully or in bad faith violating any provisions of this Agreement,
- d) Eaton RESA or its agents, servants or employees have violated any applicable legal requirements.
- e) Services have been provided in a manner that imperils the safety of Relevant Academy, its employees, agents or students.
- f) Eaton RESA has materially breached any other terms or conditions contained in this Agreement.

6.2 **Breach by Relevant Academy.** Eaton RESA shall have the right to declare Relevant Academy to be in breach of this Agreement if:

- a) Relevant Academy ceases to exist as an entity.
- b) Relevant Academy fails to pay, when due, an invoice for Services provided under this Agreement.
- c) Eaton RESA is of the good faith opinion that Relevant Academy has been willfully or in bad faith violating any of the provisions of this Agreement.
- d) Relevant Academy or its agents, servants or employees have violated any applicable legal requirements.

- e) Relevant Academy has materially breached any other terms or condition contained in this Agreement.

6.3 **Remedy Procedure.** In the event of a breach described in Sections 6.1 or 6.2, above, the non-breaching party shall provide the breaching party written notice of the specific breach being alleged and, if possible, a description of how the breaching party can cure the breach. Within five (5) days of a notice of breach, authorized representatives of both districts shall convene a meeting to discuss resolution of the breach. If the parties are unable to resolve the dispute, either party may request mediation in accordance with Section 6.4, below.

6.4 **Mediation.** Within five (5) days after the Superintendents are not been able to resolve the dispute, either party may file a written request for mediation with the American Arbitration Association, a copy of which notice shall be provided to the other District. A mediation shall then be conducted in accordance with the American Arbitration Association's commercial dispute resolution rules. All potential mediators shall have their principal place of business in Eaton County, Michigan. During the time that a mediation proceeding is pending, Eaton RESA shall continue to provide the Services and Relevant Academy shall pay the cost of the Services as provided in this Agreement. In the event the matter is not resolved by mediation, the Services shall be provided for thirty (30) days after the last mediation session, at which time this Agreement shall terminate. The Districts may then pursue their legal and equitable rights.

## SECTION 7

### **CRIMINAL OFFENSES AND CRIMINAL HISTORY CHECK**

7.1 **Criminal Offenses.** Eaton RESA agrees that it shall not assign any of its employees, agents or other individuals to perform any Services under this Agreement where such individuals would regularly and continuously work in Relevant Academy<sup>1</sup> facilities if such person has been convicted of any of the following offenses:

- (a) Any "listed offense" as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722.
- (b) Any offense enumerated in Sections 1535a or 1539b of the Revised School Code, MCL 380.1535a; 380.1539b.
- (c) Any felony as provided in Section 5.6, above.
- (d) Any misdemeanor conviction involving sexual or physical abuse as those terms are defined in Sections 1230(10) and 1230a(8) of the Revised School Code, MCL 380.1230(10) and 1230a(8).
- (e) Any offense of a substantially similar enactment (to those enumerated in A-D, above) of the United States or another State.
- (f) Any other offense that would, in the reasonable judgment of Eaton RESA, create a potential risk to the safety and security of Relevant Academy students or employees.

7.2 **Criminal Background Check.** Eaton RESA shall at its cost, comply with Sections 1230, 1230a, and 1230g of the Revised School Code for all its employees regularly and continuously working in the Relevant Academy facility. Relevant Academy shall reimburse Eaton RESA for the costs associated with criminal history checks and criminal records checks required pursuant to the terms of this Agreement which are accomplished in order to comply with the Revised School Code with respect to the Eaton RESA employees and agents who provide services under this Agreement.

## SECTION 8

### CONFLICTS

8.1 **Representations.** The Districts warrant and represent to each other that at the inception of this Agreement there are no disputes or conflicts between the Districts, either pending or within the past five (5) years; that their relationship, contractual and otherwise, has been amicable and harmonious; that each District is intent on cooperation with the other for the full and mutual benefit of both Districts; and that each District anticipates no future dispute or conflict with the other District.

8.2 **Quality Meeting.** During the course of the Agreement, a meeting may be called at any time by the Districts to review the quality of the financial services provided or any other issue that may arise, including, but not limited to, the performance of any particular employee(s),

8.3 **Unanticipated Conflicts.** While no future disputes or conflicts between the Districts are either foreseen or anticipated, the Districts acknowledge that future events, developments or other circumstances could give rise to such disputes and/or conflicts.

## SECTION 9

### INSURANCE

9.1 **Workers' Compensation Insurance.** Eaton RESA agrees to procure and maintain in full force workers' compensation insurance covering its employees while those persons are engaged in performing the Services under this Agreement. Eaton RESA agrees to provide Relevant Academy, upon request with certifications evidencing the required coverage.

9.2 **Comprehensive General Liability and Errors and Omissions Insurance.** Eaton RESA agree to carry comprehensive general liability and errors and omissions insurance, with limits identified in its applicable policies and procedures, to protect Eaton RESA and Relevant Academy against liability or claims of liability which may arise out of Eaton RESA's (including Eaton RESA's employees and agents) performance under this Agreement. Not more than ten (10) days from the date both Districts have executed this Agreement, Eaton RESA shall provide Relevant Academy with certificates of insurance evidencing all coverages and endorsements required hereunder. Eaton RESA agrees to name Relevant Academy, and its officers, agents and employees, as additional insured under said policies.

9.3 **Surety Bond.** Eaton RESA agrees to maintain sufficient Employee Dishonesty insurance to cover the acts of all persons providing services under this Agreement (in particular, handling any monies of Relevant Academy). The cost of such insurance shall be included in the fees noted in Exhibit “A”.

9.4 **Levels of Coverage.** The following types of insurance, limits of liability, and policy extensions are required of Eaton RESA:

**Workers Compensation and Employers Liability Insurance**

- Coverage A- Statutory
- Coverage B - Employer's Employee: \$500,000 each accident/\$500,000 each disease/\$500,000 each employee policy limit

**Broad Form Comprehensive General Liability Insurance**

(Including - Premises, Contractual, Products & Completed Operations, Personal Injury - Including Broad Form Extensions)

- Each Occurrence \$1,000,000
- General Aggregate \$2,000,000
- Products & Completed Operations per Occurrence \$2,000,000
- Personal & Advertising Injury \$1,000,000
- Crime - Blanket Public Employee Dishonesty \$500,000

**Comprehensive Automobile Liability Insurance** (owned, hired, and non-owned automobiles)

- Combined Single Limit \$1,000,000
- Errors and Omissions per Occurrence \$1,000,000
- Umbrella Liability \$5,000,000

Eaton RESA shall not commence work under the Contract until all insurance stated in these Specifications is obtained and the Relevant Academy has reviewed all associated insurance policies.

9.5 **Mutual Indemnification.** Each District shall be solely and entirely responsible for the obligations under this Agreement, and for the acts and omissions attributable to it, or its officers, employees or agents during the performance of this Agreement. To the extent permitted by law, each District shall indemnify and hold harmless the other District from any claims, suits, damages or causes of action, including a defense thereof, arising out of any action or inaction by the other District, its officers, employees, agents or subcontractors with respect to the Services or this Agreement.

SECTION 10

**CONFIDENTIALITY**

10.1 **Student Records.** Eaton RESA agrees that it shall direct its employees to observe and hold them accountable for compliance with the policies of Relevant Academy pertaining to the confidentiality of student records and student record information under, without limitation, the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA"), 20 USC 1232334 CFR 99; the Individuals with Disabilities Education Act ("IDEA"), 20 USC 1404, et seq., 34 CFR 300.610 - 300.626; and Section 504 of the Rehabilitation Act of 1973, 29 USC 794(a); 34 CFR 104.36, as well as the regulations implementing each of those enactments.

## SECTION 11

### **NON-DISCRIMINATION**

11.1 **General.** The Districts agree not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, due to race, color, religion, sex, national origin, pregnancy, age, height, weight, disability, marital status or veteran status,

11.2 **Delivery of Services.** The Districts further agree not to discriminate against any student or other recipient of services under this Agreement due to race, color, religion, sex, national origin, or disability in the delivery of services rendered under this Agreement.

11.3 **Material Breach.** Breach of covenants recited in this Section 13 shall be regarded as a material breach of this Agreement.

## SECTION 12

### **MISCELLANEOUS**

12.1 **No Joint Liability.** The Districts are not jointly liable for any act, failure to act or omission committed by the other District. Any cause of action, in any form, brought based upon the act, failure to act or omission of a District may be brought only against the District that failed to act or committed the omission. Each District is a separate legal entity with all rights provided by law and this Agreement.

12.2 **Entire Agreement.** This Agreement contains all of the terms of the Agreement among the Districts, collectively, with respect to the Services and supersedes all prior and contemporaneous agreements and understandings, oral or written, with respect to the District, jointly, and the Services.

12.3 **Amendment.** Any amendment to this Agreement shall be by mutual written agreement of both of the Districts.

12.4 **Waiver.** Failure to enforce or insist upon compliance with any of the terms or provision of this Agreement shall not constitute a general waiver or relinquishment of any term or provision of this

12.5 **Applicable Law.** The term "applicable law" as used in this Agreement means:

- a) Generally, all federal, state, and municipal laws and regulations, and judicial or administrative determinations, applicable to this Agreement, the Districts and the funding administration and operation thereof.
- b) In particular, but not limited to, the Revised School Code (1976 PA 451), CIA 380.1, et seq.; MSA 15.4001, et seq.

12.6 **Notices.** All notices, bills, or other communications required or permitted under this Agreement shall be in Writing and shall be deemed to be duly given on the day of service if served personally or by confirmed facsimile or e-mail delivery upon the District to whom notice is given at its address as listed above, or any address subsequently provided to all other Districts, or on the day after delivery to the United States Postal Service for regular mail service, to the attention of the District's Superintendent of Schools or the Superintendent's designee.

12.7 **Successors and Assigns.** The terms and conditions of this Agreement shall be binding upon the successors or assigns of either of the Districts. No District may assign or transfer any of its rights under this Agreement in whole or in part without the prior written consent of the other District, which consent shall not be unreasonably withheld.

12.8 **Headings and Titles.** The headings and titles in this Agreement are for convenience only and shall not be considered a part of or used in the interpretation of this Agreement.

12.9 **Severability.** The unenforceability of any provision of this Agreement shall not affect the enforceability of the remaining provisions of this Agreement, and to this end, the provisions hereof are severable.

12.10 **Governing Law.** The Agreement shall be governed by and enforced in accordance with the laws of the State of Michigan.

12.11 **Counterparts.** This Agreement shall be executed in counterparts separately by each District, each of which counterparts shall be deemed an original, and all of which shall constitute one and the same instrument.

12.12 **Effectiveness.** This Agreement shall come into full force and effect at such time as this Agreement has been executed by both Districts, and such executed Agreement or counterparts are on file with the Districts.

12.13 **No Third Party Beneficiaries.** This Agreement is enforceable only by the Districts. No other person may enforce any of the terms contained in this Agreement, nor is the Agreement intended to confer third party beneficiary status on any third party.

12.14 **Force Majeure.** Neither District shall be liable to the other for damages caused by an interruption of this Shared Services Agreement where such interruption is due to war, rebellion, or insurrection, acts of God, fire, governmental statute, judicial or agency order or regulation prohibiting the performance of this Agreement, labor disputes, or for other causes beyond the reasonable control of either District.

12.15 **Change of Employees.** Eaton RESA is required to inform the District's designee when there will be a change of employees including long-term absence.

12.16 **Training Program.** Eaton RESA is to have, in-place, an on-going, effective and documented training program which provides all local, state and federally mandated training.

12.17 **Timeliness of Financial Reporting.** The Districts agree that monthly financial reporting shall take place by the third Tuesday after the previous month end in accordance with the monthly Board meeting schedule.

AGREEMENT HAS BEEN APPROVED BY THE GOVERNING BODY OF THE DISTRICT ON WHOSE BEHALF THIS AGREEMENT IS SIGNED AND THAT HE/SHE HAS BEEN AUTHORIZED TO SIGN THIS AGREEMENT. A COPY OF EACH DISTRICT'S RESOLUTION SHALL BE APPENDED TO THIS AGREEMENT.

AUTHORIZED SIGNATURES

Relevant Academy Representative

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Eaton RESA Representative

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

- I. DATE OF BOARD MEETING:** April 22, 2026  
**II. AGENDA ITEM TITLE:** Revised Non-Affiliated/Non-Administrative Salary Schedules

**III. TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

- Presentation
- Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*
- Action/Approval *(new positions/FTE increases for existing positions are action items)*
- Information

**IV. AGENDA ITEM DESCRIPTION:**

- a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Revised 2026-2027 Non Affiliated/Non Administrative Salary Schedule: The superintendent is requesting approval of the Revised 2026-2027 Non Affiliated/Non Administrative Salary Schedules to include longevity as presented. The schedule also satisfies the new ORS salary schedule guidance for non-affiliated groups.

- b) **Cost:**
- c) **Timeframe/term of agreement:** \_\_\_\_\_ as of 7/1/2026 to \_\_\_\_\_
- d) **List Supporting materials/attachments, if any:**

*REVISED NONA Salary and Hourly salary schedules.*

**V. RECOMMENDATION:** *(Place an X in the box you select)*

- Approve
- Authorize the Superintendent to execute agreement
- Approve the increase of FTE: Position \_\_\_\_\_ FTE Increase \_\_\_\_\_
- Award a bid
- Other: \_\_\_\_\_

- VI. RECOMMENDED BY:** Tina Monroe, Executive Director of Finance & Operations

**NONA Salary Personnel**

2026-2027 Schedule with 3% Increase

<b>STEPS</b>												
Group	1	2	3	4	5	6	7	8	9	10	11	12
A	\$ 83,371	\$ 85,600	\$ 87,829	\$ 90,058	\$ 92,288	\$ 94,517	\$ 96,746	\$ 98,975	\$ 101,204	\$ 103,434	\$ 105,663	\$ 107,891
B	\$ 61,532	\$ 63,654	\$ 65,776	\$ 67,898	\$ 70,019	\$ 72,141	\$ 74,263	\$ 76,385	\$ 78,507	\$ 80,628	\$ 82,750	\$ 84,872
C	\$ 55,840	\$ 57,847	\$ 59,853	\$ 61,859	\$ 63,865	\$ 65,872	\$ 67,878	\$ 69,884	\$ 71,891	\$ 73,897	\$ 75,903	\$ 77,909

1. Actual salary/wage is subject to approval by the Superintendent
2. All schedules are based on a 52 week work schedule

**NONA Hourly Personnel**

2026-2027 Schedule with 3% Increase

<b>STEPS</b>												
Group	1	2	3	4	5	6	7	8	9	10	11	12
D	\$ 23.30	\$ 24.12	\$ 24.98	\$ 25.80	\$ 26.64	\$ 27.47	\$ 28.31	\$ 29.14	\$ 29.98	\$ 30.82	\$ 31.66	\$ 32.49
E	\$ 20.90	\$ 21.57	\$ 22.24	\$ 22.91	\$ 23.58	\$ 24.26	\$ 24.91	\$ 25.57	\$ 26.24	\$ 26.91	\$ 27.59	\$ 28.26

1. Actual salary/wage is subject to approval by the Superintendent

**Proposed Longevity Schedule**

Longevity is a payment for continuous service in the District. Years of service in an ERESA bargaining unit as an employee shall be credited and counted when determining the amount of longevity.

Employees must work until the end of the fiscal/school year (depending on position) to receive the longevity payment. Employees who resign and/or retire mid-year are ineligible to receive the longevity payment.

Employees who have worked for the District for at least 11 consecutive years are eligible for an annual lump sum payment of:

11-14 years of service	\$ 750.00
15-19 years of service	\$ 1,250.00
20+ years of service	\$ 2,250.00

Employee years of service will be counted as of June 30 of each year with payment of longevity issued in the first payroll in July, or as soon as administratively feasible.

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

**I. DATE OF BOARD MEETING:** 4/22/26

**II. AGENDA ITEM TITLE:** Bridge Care Service Agreement

**III. TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

Presentation

Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*

Action/Approval *(new positions/FTE increases for existing positions are action items)*

Information

**IV. AGENDA ITEM DESCRIPTION:**

a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

The superintendent is requesting approval to continue services with BridgeCare Technologies, Inc. 2026-2027 in order to provide virtual counseling to students in the Eaton RESA service area. Eaton RESA will utilize state C4S grant funds to cover the total cost of \$95,000 for August 15, 2026 – June 30, 2027.

**MOTION:** *Motion: I move that the Board approve the agreement with BridgeCare Technologies, Inc. to provide student mental health and well-being support services for high school students in the Eaton RESA service area during the Spring 2026 semester, at a total cost of \$30,000, to be funded through state C4S grant funds.*

b) **Cost:** \$95,000

c) **Timeframe/term of agreement:** August 20, 2026 to June 30, 2027

d) **List Supporting materials/attachments, if any:**

Public Relations and Communications Service Agreement

**V. RECOMMENDATION:** *(Place an X in the box you select)*

Approve

Authorize

Approve the increase of FTE: Position \_\_\_\_\_ FTE Increase \_\_\_\_\_

Award a bid

Other: \_\_\_\_\_

**VI. RECOMMENDED BY:** Sean Williams, Superintendent

## SERVICE AGREEMENT

This Service Agreement (the "Agreement") is made and entered into as of **May 1, 2026** (the "**Effective Date**"), by and between **BridgeCare Technologies, Inc.**, a corporation duly organized and existing under the laws of Delaware, with its principal place of business at 3535 Forest Rd., Lansing, MI 48910 ("**Provider**"), and Easton RESA, located at 1790 East Packard Highway, Charlotte, MI 48813 ("**Eaton RESA**").

### 1. Scope of Services

- On-Demand Student Support
- 24/7 Crisis prevention
- Well-Being Self Check-Ins
- Self-paced Content Library
- Interactive Personal Growth Guides and Goal Setting
- Proactive Personal Outreach
- Pre- and Post- Assessments
- Data Insights

The Provider agrees to provide the above **Services** (the "**Services**") to high school students at the following school districts:

- Grand Ledge School District
- Charlotte School District
- Potterville School District
- Maple Valley School District
- Eaton Rapids School District

The **Services** shall commence starting **August 15, 2026**, and continue until **June 30, 2027** (the "**Service Period**").

### 2. Pricing and Discount

**Eaton RESA** will pay a total of **\$95,000** for all the high school students from the above five school districts for the **academic year 2026-2027**. **Eaton RESA may extend availability of the Services to middle school students at the same partner rate of \$2.20 per student per month. Additional student fees will be added into the total amount due.** Payments can be made either at the beginning of the year **or in 10 equal monthly payments** payable at the end of each calendar month.

### 3. Service Extension and Termination

A new agreement for the upcoming year with a rate to be agreed by both parties can be put in place prior to **July 31<sup>st</sup>, 2027**. Either party may terminate this Agreement with 30 days' written notice.

#### **4. Responsibilities of the Parties**

##### **a) Provider Responsibilities:**

- i) Deliver the **Services** in a professional manner.
- ii) Maintain confidentiality and compliance with applicable laws.
- iii) Provide periodic reports on student engagement and service effectiveness.

##### **b) School District Responsibilities:**

- i) Provide a primary contact within the school system and students' demographic and academic data
- ii) Ensure access to students, teachers, and counselors for the provision of **Services**.
- iii) Provide timely payment for the **Services** as outlined in this Agreement.

#### **5. Confidentiality and Compliance**

Both parties agree to maintain the confidentiality of student information and comply with all applicable federal and state regulations, including but not limited to the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA).

#### **6. Indemnification and Risk of Loss**

To the extent allowed by laws and the Constitution of the State of Michigan, both **Provider** and **Eaton RESA** shall defend, indemnify and hold each other's owners, trustees, officers and employees harmless from any and all claims, liabilities, losses, damages, and costs. Each party agrees to provide the other party with written notice in the event facts or circumstances arise that indicate a reasonable possibility of litigation with any third party that is relevant to any rights, obligations, responsibilities or duties of any party under this Agreement.

#### **7. Nondiscrimination**

Each party shall be separately responsible for compliance with all federal and state laws, including nondiscrimination laws.

#### **8. Independent Contractor**

The relationship between the parties to this Agreement extends only and is limited to the rights and obligations under this Agreement and nothing herein shall be construed to constitute any party, the agent or general partner of any other party or in any other

manner to limit the parties in carrying on any of its respective businesses or activities other than the activities included within the scope of this agreement. In the performance of their respective duties and obligations under this Agreement, each party is an independent contractor, and neither is the agent, employee, or servant of the other, and each is responsible only for its own conduct.

**9. General Provisions**

- a) **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.
- b) **Entire Agreement:** This Agreement constitutes the entire understanding between the parties and supersedes any prior agreements, whether written or oral.
- c) **Amendments:** No amendment or modification shall be valid unless in writing and signed by both parties.
- d) **Severability:** If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.
- e) **Notice:** Any notice under this Agreement shall be directed to:
  - i) Bridgecare: 3535 Forest Rd., Lansing, MI 48910
  - ii) Eaton RESA: 1790 East Packard Highway, Charlotte, MI 48813

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the Effective Date.

BridgeCare Technologies, Inc.

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Eaton RESA

By: \_\_\_\_\_  
Date: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

**I. DATE OF BOARD MEETING:** April 22, 2026

**II. AGENDA ITEM TITLE:** 2026-27 Proposed Budgets

**III. TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

Presentation

Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*

Action/Approval *(new positions/FTE increases for existing positions are action items)*

Information

**IV. AGENDA ITEM DESCRIPTION:**

a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

2026-2027 Eaton RESA Proposed Budgets: Based on statutory requirements, Eaton RESA must provide its proposed general education and vocational education budgets to local district Boards of Education annually for review and a resolution either to approve or disapprove each of these Eaton RESA budgets. Tina Monroe, Executive Director of Finance & Operations, and Dr. Sean Williams, Superintendent, will provide the Board with information on the proposed 2026-2027 budgets for general education, vocational education and special education that will be shared with local districts to pass needed Board resolutions by June 1, 2026.

b) **Cost:** N/A

c) **Timeframe/term of agreement:** N/A to \_\_\_\_\_

d) **List Supporting materials/attachments, if any:**

*Budget Presentation and Summaries*

**V. RECOMMENDATION:** *(Place an X in the box you select)*

Approve

Authorize the Superintendent to execute agreement

Approve the increase of FTE: Position \_\_\_\_\_ FTE Increase \_\_\_\_\_

Award a bid

Other: Information \_\_\_\_\_

**VI. RECOMMENDED BY:** Tina Monroe, Executive Director of Finance and Operations

<b>General Fund Original</b>	<b>2025-26 Revision 1</b>	<b>2026-27 Original</b>	<b>Increase/ (Decrease)</b>
Revenues	22,241,361	20,045,024	(2,196,337)
Expenditures	22,079,883	20,175,234	(1,904,649)
Revenues Over/(Under) Expenditures	161,478	(130,210)	(291,688)
Beginning Fund Balance	4,014,968	4,176,446	
Ending Fund Balance	4,176,446	4,046,236	
Fund Balance % of Expenditures	19%	20%	

<b>Special Education Fund Original</b>	<b>2025-26 Revision 1</b>	<b>2026-27 Original</b>	<b>Increase/ (Decrease)</b>
Revenues	41,351,097	41,333,331	(17,766)
Expenditures	42,535,359	41,366,786	(1,168,573)
Revenues Over/(Under) Expenditures	(1,184,262)	(33,455)	1,150,807
Beginning Fund Balance	2,047,233	862,971	
Ending Fund Balance	862,971	829,516	
Fund Balance % of Expenditures	2%	2%	

<b>Career &amp; Technical Education Original</b>	<b>2025-26 Revision 1</b>	<b>2026-27 Original</b>	<b>Increase/ (Decrease)</b>
Revenues	6,868,303	6,441,521	(426,782)
Expenditures	6,833,083	6,835,726	2,643
Revenues Over/(Under) Expenditures	35,220	(394,205)	(429,425)
Beginning Fund Balance	3,377,814	3,413,034	
Ending Fund Balance	3,413,034	3,018,829	
Fund Balance % of Expenditures	50%	44%	

**2026-27 General Fund Original  
Budget Summary**

	<b>2025-26 Revision 1</b>	<b>2026-27 Original</b>	<b>Increase/ (Decrease)</b>
Revenues	22,241,361	20,045,024	(2,196,337)
Expenditures	22,079,883	20,175,234	(1,904,649)
Revenues Over/(Under) Expenditures	161,478	(130,210)	(291,688)
Beginning Fund Balance	4,014,968	4,176,446	
Ending Fund Balance	4,176,446	4,046,236	
Fund Balance % of Expenditures	19%	20%	

**MAJOR CHANGES**

**Revenues:**

Property Taxes	13,900
Headstream Tech Handling Fee	(100,000)
Shared Cost	125,000
MPSERS Offsets	(20,800)
Caring for Students (Bridgecare)	66,050
Sub Calling system	(678,000)
Mid State Health Network	151,000
Educator on Loan	(183,224)
Other Local Grants	45,000
Mi-Stem	(70,300)
Health Center Grants	(708,500)
MPSERS Stabilization	(179,600)
Strong Beginnings	(152,000)
Adult Ed	(302,250)
Michigan Virtual	450,000
Great Start Collaborative	(113,900)
Black Male Ed Alliance	(550,000)
	(2,207,624)

**Expenditures:**

Staff Overlap	110,600
Instructional Services	102,000
Operations	68,500
Lobbyist	50,000
Technology	45,000
Contractual Increases (Staff)/Hard Cap	130,000
Capital Projects Transfer	(225,000)
Great Start Collaborative Subsidy	(19,000)
Transfer to Other Funds	(55,000)
Caring for Students (Bridgecare)	66,050
Sub Calling system	(678,000)
Mid State Health Network	151,000
Implementer Specialist	(183,224)
Other Local Grants	45,000
Mi-Stem	(70,300)
Health Center Grants	(708,500)
MPSERS Stabilization	(179,600)
Strong Beginnings	(152,000)
Adult Ed	(302,250)
Michigan Virtual	450,000
Great Start Collaborative	(113,900)
Black Male Ed Alliance	(550,000)
	(2,018,624)

## 2026-27 Special Education Fund Original Budget Summary

	2025-26 Revision 1	2026-27 Original	Increase/ (Decrease)
Revenues	41,351,097	41,333,331	(17,766)
Expenditures	42,535,359	41,366,786	(1,168,573)
Revenues Over/(Under) Expenditures	(1,184,262)	(33,455)	1,150,807
Beginning Fund Balance	2,047,233	862,971	
Ending Fund Balance	862,971	829,516	
Fund Balance % of Expenditures	2%	2%	

### MAJOR CHANGES

#### Revenues:

Property Taxes	279,260
SE State Reimbursements	(375,000)
MPSERS Offsets	(108,500)
Billbacks	172,900
Sub Revenue	68,000
MPSERS Stabilization	45,700
Misc. Local Grants	(20,800)
State Grants	6,500
IDEA Grants	(83,300)
	(15,240)

#### Expenditures:

Instructional Staff	503,900
Related Service Staff	467,000
Sub Costs (LEA Staff)	100,000
Sub Costs (ERESA Staff)	(178,500)
Building Administration	85,400
Operations	(27,500)
Transportation	250,300
Transfer to other funds	34,000
Fund Balance Surplus Payment	(1,222,600)
SE Claims Allocation	(1,125,000)
MPSERS Stabilization	45,700
Misc. Local Grants	(20,800)
State Grants	6,500
IDEA Grants	(83,300)
	(1,164,900)

## 2026-27 Career & Technical Education Original Budget Summary

	2025-26 Revision 1	2026-27 Original	Increase/ (Decrease)
Revenues	6,868,303	6,441,521	(426,782)
Expenditures	6,833,083	6,835,726	2,643
Revenues Over/(Under) Expenditures	35,220	(394,205)	(429,425)
Beginning Fund Balance	3,377,814	3,413,034	
Ending Fund Balance	3,413,034	3,018,829	
Fund Balance % of Expenditures	50%	44%	

### MAJOR CHANGES

#### *Revenues:*

Property Tax	65,900
State Aid Reimbursements	31,500
MPSERS Offsets	(11,000)
CRTEC/Out County Tuition	(271,000)
MPSERS Stabilization	(16,400)
Aviation Grant	(5,000)
P3 PS-12 STEM	(103,000)
FFA Grant	(116,000)
	<u>(425,000)</u>

#### *Expenditures:*

Instructional Tuition	242,000
Instructional Supplies	8,500
Admin Staffing changes/overlap in 2025-26	(42,700)
Contractual Increases (Staff)/Hard Cap	26,000
Other Misc. Operational Costs	10,300
MPSERS Stabilization	(16,400)
Aviation Grant	(5,000)
P3 PS-12 STEM	(103,000)
FFA Grant	(116,000)
	<u>3,700</u>

## BOARD AGENDA ITEM

Email completed form and supporting documents to the Superintendent and the Superintendent's Executive Assistant by 12:00 noon, the Tuesday prior to the Board Meeting. *(Submit one form per agenda item and provide attachments as separate documents.)*

**I. DATE OF BOARD MEETING:** 4/22/2026

**II. AGENDA ITEM TITLE:** 2025-26 Annual Review of Probationary Teachers

**III. TYPE OF AGENDA ITEM:** *(Place an X in the box you select)*

Presentation

Consent Agenda *(replacement of/transfer to/resignation from existing positions are consent agenda)*

Action/Approval *(new positions/FTE increases for existing positions are action items)*

Information

**IV. AGENDA ITEM DESCRIPTION:**

a) **Purpose and background:** *(Provide 1-3 sentences describing the type of service/good, who will be providing it, as well as the background on the need)*

Based on Board policy and MCL 38.83 and 380.1249, the Superintendent is providing the Board with a written summary and review of the status of each probationary teacher currently employed by the district. Given the performance of the probationary teachers listed during 2025-26, the following teacher will be in tenure status for 2026-27: Gina Ried.

b) **Cost:** \_\_\_\_\_

c) **Timeframe/term of agreement:** \_\_\_\_\_ to \_\_\_\_\_

d) **List Supporting materials/attachments, if any:**

*2025-26 Annual Review of Probationary Teachers*

**V. RECOMMENDATION:** *(Place an X in the box you select)*

Approve

Authorize the Superintendent to execute agreement

Approve the increase of FTE: Position \_\_\_\_\_ FTE Increase \_\_\_\_\_

Award a bid

Other: \_\_\_\_\_

**VI. RECOMMENDED BY:** Sean Williams, Superintendent

## 2025-26 Annual Review of Probationary Teachers

Last Name	First Name	Date of Hire	End Date of Probation	Job Title	Years of Probation Completed (As Of 6-30-26)	2026-27 School Year Employment Status
Ried	Gina	9/23/2024	9/23/2026	Special Education Teacher	2 of 2**	Tenured

*\*Two (2) year probationary period due to prior tenure status.*

*\*\* Two (2) year probationary period due to prior tenure status, period begins at hire date when not at start of school year.*

*\*\*\* Four (4) year probationary period begins at hire date when not at start of school year unless full evaluation completed in partial year.*



Book Policy Manual  
Section Board Review Spring 2026 (40.2)  
Title Vol. 40, No. 2 - February 2026 OVERVIEW  
Code 01 - OVERVIEW  
Status

## **MICHIGAN ISD UPDATE OVERVIEW AND COMMENTS**

### **VOLUME 40 NUMBER 2**

### **FEBRUARY 2026**

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All production-related materials and questions should be directed to the Production Office at 632 Main Street, Coshocton, Ohio 43812 (phone: 800-407-5815 or 740-622-5341, e-mail: [production@neola.com](mailto:production@neola.com)). Billing questions should be directed to the Stow Office at 3914 Clock Pointe Trail, Suite 103, Stow, Ohio 44224 (phone: 330-926-0514, e-mail: [accounts@neola.com](mailto:accounts@neola.com)).

Please do not retype Neola materials before returning them for processing. We prefer to have the original materials returned after you have marked them indicating which changes and additions you choose to have/not have for your District. If a District chooses not to adopt a policy or an administrative guideline, the District is still obligated to follow applicable Federal and State laws relating to that section.

The proposed new, revised, and replacement policies, administrative guidelines, and forms included in this update have been thoughtfully prepared and reviewed by Neola's legal counsel for statutory compliance. If you make changes or substitute in its entirety policies or other materials of your own drafting, those materials should be reviewed by your legal counsel to verify compliance. Neola does not review District-specific edits to update materials or District-specific policies for statutory compliance.

If a policy or guideline is marked as a revision, the changes have been marked in bold/green font (to add material) and crossed out/red font (to delete material). As you review a revised policy or guideline, you may choose to accept one (1), many, or all of the changes provided. If a policy or guideline is marked as a replacement, that means there have been enough changes made that justify a complete, clean replacement copy. As you review a replacement policy or guideline, you should also check the materials you have in your current policy or guideline to see if there is some District/other specific wording you want to be included in the replacement policy. If so, any wording from the current policy should be added using "Track Changes" in the BoardDocs platform in the replacement policy or guideline before returning it electronically to the Production Office for processing.

If the District alters language and adds it to a policy template or deletes content that is not marked as a choice in the policy template, then these actions will constitute District-specific edits.

Policies that are to be removed from the policy manual require Board action to rescind the policy.

As the Update "season" gets underway, Neola offers some suggestions for accessing the comprehensive policy services through your Neola Associate. While "in-person" consultation sessions are the preferred method for Neola Update "visits", the means by which you and your Neola associate accomplish this review should be

mutually determined based on availability and level of comfort with the consultation process. Overall, health and safety are the primary concerns. Your Neola associate will be in contact with you soon to discuss these options with you and to schedule an appointment to review this update and ensure you are current on this and previous updates. Please consider the following options:

- A. schedule an appointment date/time to review the update materials during an in-person conference;
- B. schedule/reschedule update or drafting visits for a later time;
- C. schedule an appointment date/time to review the update materials via a virtual meeting such as Google Meet or other electronic options; or
- D. schedule an appointment date/time to review the update materials in a telephone conference.

If you are not an administrative guidelines client, you did not receive those materials in this packet. Contact your Associate for more information about becoming an administrative guidelines client.

### **Processing Update Materials**

If you will be making changes to these Update documents electronically, use the "Track Changes" editing tool in the BoardDocs platform to mark the Neola materials indicating which of the proposed revisions and additions you choose to include or not include for your District, or to make additional edits, before returning them electronically for processing. Be sure to leave the "track changes" and marked-up version as the one you submit to the Production office in Coshocton, Ohio.

### **District-Specific Material**

If the District chooses during any step of the Update process to incorporate District-specific material into a new policy or guideline that has been proposed, or to insert District-specific material into a current policy or guideline for which revisions have been proposed in an update issued by Neola, then the District agrees to hold Neola harmless for those District-specific edits and acknowledges that Neola's warranty for legal challenges to that District-specific language in that policy or guideline will not be in effect. In addition, Neola retains ownership of the text from the original policy template that remains in a policy to which District-specific material has been added. District-specific materials include the following:

- A. materials from the District's existing materials that the District requests be incorporated during the drafting process;
- B. new materials that the District develops in their entirety and exclusive of Neola; and
- C. revisions or deletions that substantively depart from Neola's templates.

Further, Neola does not recommend the use or incorporation of District-specific materials. Neola will, at the request of the District, incorporate District-specific materials into the licensed materials, with the implicit understanding that the District bears all risks associated with the District's decision to request that such District-specific materials be incorporated. Neola reserves the right, but is not obligated, to advise the District to seek its own legal review of District-specific materials.

### **FY 2025-26 Thresholds for Competitive Bids, Value of Awards, and Gifts**

The Michigan Department of Education ("MDE") provides updated information on statutory requirements that determine thresholds for competitive bids and value of awards and gifts. The fiscal year 2025 -26 base for M.C.L. 380.623a, M.C.L. 380.1267, and M.C.L. 380.1274 is \$31,321 (pertaining to school building construction, addition, renovation, or repair and procurement of supplies, materials, and equipment). There are changes to the limits on the value of awards given by an ISD to an employee, volunteer, or pupil, as well as the value above which an ISD administrator may not accept a gift from a vendor or potential vendor. The fiscal year 2025-26 upper limit (M.C.L. 380.634) for awards is \$180 and the cap for gifts is \$79. Thresholds and caps included in MDE's Memo #089-25 are effective as of October 2, 2025, and are in effect until the next MDE communication revises them.

Section 620(1) of the Revised School Code (MCL 380.620(1)) establishes a base above which travel expenses paid with intermediate school district (ISD) funds must be posted to the ISD website. For fiscal year 2026, the base amount for travel increases to \$5,128.

## **Notice Regarding Legal Accuracy**

Neola is vigilant in providing policy language to clients that has been vetted for legal accuracy by outside legal counsel. Should questions arise as to the legal compliance or accuracy of Neola's materials, it is our expectation that Neola's counsel would have the opportunity to assist in the resolution of such a claim. Please notify the Neola corporate office if an issue arises in which such a review or assistance is necessary.

Policies in this update have been reviewed by Varnum, LLP (Grand Rapids, MI) for consistency with Federal and State law.

## **REMINDERS**

- A. The Minimum Wage in Michigan for the entire State of Michigan is expected to increase due to legislation passed in February 2025. Starting January 1, 2026, the minimum wage is at \$13.73 per hour. Additional increases are scheduled for 2027 and beyond, with future adjustments tied to inflation.
- B. The Internal Revenue Service ("IRS") issued Notice IR-2025-128 (December 29, 2025), which provides the 2026 mileage rate at seventy-two and 1/2 cents (\$0.725) per mile for business travel.
- C. The U.S. Department of Labor maintains regulatory authority over state and local government employers, including public school districts. Note that the following Federal laws have poster requirements which apply to school districts (no Federal or Federally-assisted contracts or subcontracts):
  1. The Equal Employment Opportunity Commission ("EEOC")
  2. The Employee Polygraph Protection Act ("EPPA")
  3. Employee Rights under the Fair Labor Standards Act ("FLSA/ Minimum Wage")
  4. Employee Rights and Responsibilities under the Family and Medical Leave Act ("FMLA")
  5. Uniformed Services Employment and Reemployment Rights Act ("USERRA")
  6. Job Safety and Health: It's the Law ("Occupational Safety and Health Act/OSHA")
  7. Whistleblower Protections

In addition, certain organizations may be required to display posters that can only be obtained from DOL's Office of Workers' Compensation Programs ("OWCP"). More information on these posters is available. Links to all Federal employment posters are always available on the Poster Page, as are answers to frequently asked questions. Note that school districts with Federal or Federally-assisted contracts or subcontracts may have additional requirements.

## **LEGAL ALERTS**

Included with this update are four (4) legal alerts. These include:

03 - Executive Order 14370 - Increasing Medical Marijuana and Cannabidiol Research

04 - Protected Classes Guidance Memo

05 - Preliminary Injunction Issued Following Sixth Circuit en banc decision in Parents Defending Education v. Olentangy Local School District Bd. of Educ., et al. (Case: 23-3630)

06 - Vaccination Requirements for Students

## **BYLAWS AND POLICIES**

### **Bylaw 0100 - Definitions (Revised)**

This bylaw has been revised to reflect the provisions of H.B.4141 (Public Act 2 - 2026) which prohibit students from using a wireless communications device on school grounds during instructional time. The definition of "wireless communications device (WCD)" was added to this bylaw and the definition of "personal communications device (PCD)" was modified to include WCDs.

Revisions to this bylaw should be adopted to maintain current and statutorily compliant policies.

### **Policy 1410 - Staff Ethics (New)**

This new policy is provided at the request of clients in order to establish the overall expectation of ethical behavior of all district staff.

Specifically, the intent of Policy 1410 - Staff Ethics is to ensure an effective educational program by establishing high standards of integrity, ideals, and professional conduct for all administrators. The policy outlines key ethical responsibilities across five (5) areas: the profession itself, professional competence, relationships with students, engagement with the school community, and the responsible use of technology. Ultimately, this framework is designed to promote the well-being of students and the district community while upholding the highest levels of professional and ethical practice, including an explicit prohibition on inappropriate staff-student relationships.

This policy is consistent with Policy 3210 - Staff Ethics and Policy 4210 - Staff Ethics. This adoption should be considered in order to maintain consistent expectations for all employees.

### **Policy 2370.01 - Online/Blended Learning Program (Revised)**

The policy establishes an Online/Blended Learning Program to offer eligible students the option of participating in courses that use online or distance education technology. Its primary purpose is to make instruction available to students in both traditional and nontraditional classroom settings, including courses where the student and teacher may be separated by time or location. Furthermore, the District is responsible for ensuring all eligible students and their parents or guardians are made aware of this program.

This policy has been revised to reflect the latest provisions in the School Aid Act regarding Online/Blended Learning Programs (Section 21f). The Act eliminated the provision for a district to provide online instruction for not more than fifteen (15) days per school year.

This revision should be adopted in order to reflect current provisions of state law.

### **Policy 2418 - Sex Education (Revised)**

Policy 2418 is in accordance with Michigan statute which authorizes Boards of Education to provide elective instruction in sex education, covering topics such as human sexuality, consent, and the prevention of STIs. The policy requires the instruction to be medically accurate, developmentally appropriate, and stress abstinence as the only 100% effective prevention method. Furthermore, it mandates advance parental notification and the right for a student to be excused from the course without penalty or loss of academic credit.

The revised policy broadens the scope of instruction to include topics such as gender identity, sexual orientation, and consent education, while also structuring the curriculum into detailed content areas appropriate for specific grade spans (3-5, 6-8, 9-12). Additionally, the policy strengthens its position on abstinence, stating it is the only 100% effective protection, and includes new requirements for secondary-level teacher endorsements, aligning with the Michigan Health Education Standard Guidelines and the Elliott-Larsen Civil Rights Act.

This revision should be adopted in order to reflect best practice and current provisions of state law.

### **Policy 3120.09/4120.09 - Volunteers (Renumbered/Rescind)**

### **Policy 8120.09 - Volunteers (Renumbered/Revised for Policies 3120.09/4120.09)**

The purpose of the volunteer policies is to enhance District programs and activities by strategically utilizing community volunteers who possess helpful knowledge or skills, with the Superintendent responsible for their appropriate recruitment and placement. A critical component of the policy is ensuring student and staff safety by mandating criminal history and registry checks for all volunteers, especially those who work with or have access to students. Additionally, the policy requires the Superintendent to inform volunteers of their obligation to follow District policies and the understanding that the District provides liability coverage but no health insurance for injuries sustained during their service.

Policies 3120.09 and 4120.09 have both been deleted and replaced by one policy that has been placed in the 8000 series. Much of the content remains the same. The change to a different series recognizes that volunteers are not considered employees of the district, but rather function more to support general district operations. School districts should keep in mind that this policy governs unpaid volunteers. Teaching and nonteaching employees who receive supplemental contracts/stipends to supervise extracurricular activities are covered by other policies.

In the future, any revisions to the volunteer policy will be made in Policy 8120.09 only. As a result, the revisions to these policies are highly recommended.

### **Policy 4210 - Staff Ethics (NEW)**

As described above in Policy 1410 - Staff Ethics, this new parallel policy is provided at the request of clients in order to establish the overall expectation of ethical behavior of all district staff. This policy is consistent with Policy 1410 - Staff Ethics and Policy 3210 - Staff Ethics.

This adoption should be considered in order to maintain consistent expectations for all employees.

### **Policy 5136 - Wireless Communications Devices (WCDs) (Replacement)**

This replacement policy reflects the provisions of S.B. 495 (Public Act 1 - 2026) and H.B. 4141 (Public Act 2 - 2026) which were signed by Governor Whitmer on February 10, 2026. This legislation prohibits students from using a wireless communications device on school grounds during instructional time, allows for specific exemptions, and requires a protocol for when and how pupils are permitted to use wireless communications devices during an emergency be included in the District's emergency operations plan.

This replacement policy should be adopted in order to reflect current provisions of state law.

### **Policy 5336 - Diabetes (NEW)**

The intent of this new policy is to provide clear guidance so that all diabetic students receive required, physician-ordered care at school, including blood glucose/ketone checks, insulin/glucagon administration, and oral medication. It allows trained staff to administer medication, permits authorized student self-care, and requires informing parents about potential Section 504 Plan eligibility. This new policy is offered in response to client requests for authorization for the use of glucagon and for more guidance regarding the care of students with diabetes.

This policy is highly recommended, but not required.

### **Policy 6320 - Purchasing (Revised)**

The primary intent of Policy 6320 is to ensure all procurement of supplies, materials, equipment, and services using District funds complies with federal and state laws, encourages full and open competition, and is conducted with sound business judgment. It establishes a structured system for purchasing by setting various levels for procurement—from seeking informal price quotations to requiring formal competitive bids—and defining the specific financial thresholds at which Board involvement and approval are required.

This policy has been revised to include language specific to bidding requirements and processes. Additionally, the drafting note reflects current bidding thresholds issued each year by the Michigan Department of Education, as required by law.

This revised policy should be adopted to maintain accurate policies.

### **Policy 6325 - Procurement - Federal Grants/Funds (Revised)**

The primary intent of Policy 6325 is to ensure that all procurement of supplies, materials, equipment, and services paid for with Federal funds or District matching funds complies with all applicable Federal, State, and local statutes and regulations, as well as the terms of the Federal grant. It mandates that procurement transactions must be conducted with full and open competition, sound business judgment, and includes requirements for a contract administration system that incorporates affirmative steps for various small and minority business enterprises.

This policy is revised to reflect revised threshold amounts for micro-purchases (not to exceed \$15,000), small purchases (not to exceed \$350,000), and price analysis requirement threshold (\$350,000 effective October 1, 2025). Revisions to this policy should be adopted in order to be consistent with Federal regulations.

This revised policy should be adopted to maintain accurate policies.

### **Policy 7540.09 - Artificial Intelligence (AI) (Replacement)**

Replacement Policy 7540.09 acknowledges the transformative potential of Artificial Intelligence (AI) in education and operations, emphasizing a balanced, people-centered approach that supports its responsible and innovative use to enhance, but not replace, human interaction and instruction. It establishes a framework for ethical use, transparency, and content responsibility, mandating that all AI-driven decisions require human review and that the District only approves the use of carefully vetted, Closed AI tools.

This replacement policy should be adopted as it provides all staff with clear direction on AI use, as well as provides the district with clear and current legal guidance. around AI use.

### **Policy 8402 - Emergency Operations Plan (Revised)**

This policy has been revised to reflect the requirement in S.B. 495 (Public Act 1 - 2026) to include a protocol for when and how pupils are permitted to use wireless communications devices during an emergency.

Revisions to this policy should be adopted in order to reflect current provisions of state law.

### **Policy 8655 - Specialized Transportation for Students with IEPs (NEW)**

The intent of this new policy is to ensure that students with an Individualized Education Program ("IEP") receive specialized transportation as a related service when it is necessary for them to access a Free Appropriate Public Education ("FAPE") in the Least Restrictive Environment ("LRE"). The IEP Team is responsible for determining the need for specialized transportation based on the student's individual needs, considering all options to keep the student with their peers, and without cost being a factor in the determination.

This new policy is recommended but not required for adoption.

## **ADMINISTRATIVE GUIDELINES**

### **AG 2418 - Sex Education (Revised)**

See note on Policy 2418.

### **AG 5136 - Wireless Communications Devices (WCDs) (Revised)**

See note on Policy 5136.

## **FORMS**

### **Form 3120.09 F1/4120.09 F1 (Renumber/Rescind)**

### **Form 8120.09 F1 - Volunteer Release Form (Renumber)**

This form replaces Form 3120.09 F1 and Form 4120.09 F1.

### **Form 5336 F1 (New)**

See note on Policy 5336.

## **COMMENTS**

### **Reviewing Board Minutes**

A feature of your subscription to the Update Service is the review of your District's Board minutes to identify actions that result in new policy or revision to existing policy. If such action has been taken and copies of the related materials have not been submitted to the Coshocton Office, the District will be contacted and additional

information regarding the action will be requested. Please take advantage of this valuable service by sending copies of your Board minutes to the Coshocton Office for review.



Book Policy Manual  
 Section Board Review Spring 2026 (40.2)  
 Title Vol. 40, No. 2 - February 2026 Policy Disposition Sheet  
 Code 02 - Policy Disposition Sheet  
 Status

**DISPOSITION OF NEW/REVISED/REPLACEMENT POLICIES FOR BOARD ADOPTION**

**Vol. 40, No. 2 - February 2026 ISD**

**Coding for District-Specific Edits**

- \*1 = drafted by District staff
- \*2 = if the material was a work for hire, that is, material the District paid someone else to develop but from whom the District purchased the rights to publish
- \*3 = if the material is copyrighted to someone else from whom the District has secured permission to publish the material (No code is needed for accepting Neola's vetted material)

Policy Number	Date Adopted	District-Specific Edits (1, 2, or 3)	Date Tabled	Date Rejected
po0100				
po1410 New				
po2370.01				
po2418				
po3120.09 Renumber/Rescind				
po4120.09 Rescind				
po4210 New				
po5136 Replacement				
po6320				
po6325				
po7540.09 Replacement				
po8120.09 Renumber/Revised				
po8402		89		

<b>Policy Number</b>	<b>Date Adopted</b>	<b>District-Specific Edits (1, 2, or 3)</b>	<b>Date Tabled</b>	<b>Date Rejected</b>
po8655 New				



Book Policy Manual  
Section Board Review Spring 2026 (40.2)  
Title Vol. 40, No. 2 - February 2026 New STAFF ETHICS  
Code po1410  
Status

**New Policy - Vol. 40, No. 2**

**1410 - STAFF ETHICS**

An effective educational program requires the services of men and women of integrity, high ideals, and human understanding. To maintain and promote these essentials, the Board of Education expects all administrators to maintain high standards in their working relationships, and in the performance of their professional duties, to:

**A. Responsibility to the Profession**

1. demonstrate responsibility for oneself as an ethical professional;
2. acknowledge, address, and attempt to resolve ethical issues in an appropriate manner;
3. promote and advance the profession within and beyond the school community;

**B. Responsibility to Professional Competence**

1. demonstrate commitment to high standards of practice;
2. demonstrate responsible use of data, materials, research, and assessment;
3. act in the best interest of all students;

**C. Responsibility to Students**

1. respect the rights and dignity of students;
2. demonstrate an ethic of care for students;
3. maintain student trust and confidentiality in a developmentally appropriate manner and within appropriate limits;

**D. Responsibility to the School Community**

1. promote effective and appropriate relationships with parents/guardians;
2. promote effective and appropriate relationships with colleagues;
3. promote effective and appropriate relationships with the community and other stakeholders;
4. promote effective and appropriate relationships with employers;

5. understand the problematic nature of dual or multiple relationships;

**E. Responsible and Ethical Use of Technology**

1. use technology in a responsible manner;

2. ensure student safety and well-being when using technology;

3. maintain confidentiality in the use of technology;

4. promote the appropriate use of technology in educational settings;

F.  represent accurately their qualifications;

G.  exercise due care to protect the mental and physical safety of students, colleagues, and subordinates;

H.  keep in confidence legally-confidential information as they may secure;

I.  ensure that their actions or those of another on their behalf are not made with specific intent of advancing private economic interests;

J.  avoid accepting anything of value offered by another for the purpose of influencing judgment;

K.  refrain from using position or public property, or permitting another person to use an employee's position or public property for partisan political or religious purposes. This will not be implemented in a manner that limits constitutionally or legally protected rights as a citizen.

**[END OF OPTIONS]**

In keeping with the ethical responsibilities of administrators, the Board prohibits staff from engaging in a romantic or sexual relationship of any kind with students of this District, regardless of the student's age. District staff should not provide alcohol, drugs, cigarettes, or any other contraband to a student.

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Legal

M.C.L. 750.520b, 750.520c, 750.520d, 750.520e

Michigan Code of Educational Ethics



Book Policy Manual  
Section Board Review Spring 2026 (40.2)  
Title Vol. 40, No. 2 - February 2026 New STAFF ETHICS  
Code po4210  
Status

**New Policy - Vol. 40, No. 2**

**4210 - STAFF ETHICS**

An effective educational program requires the services of men and women of integrity, high ideals, and human understanding. To maintain and promote these essentials, the Board of Education expects all support staff members to maintain high standards in their working relationships, and in the performance of their professional duties, to:

**A. Responsibility to the Profession**

1. demonstrate responsibility for oneself as an ethical professional;
2. acknowledge, address, and attempt to resolve ethical issues in an appropriate manner;
3. promote and advance the profession within and beyond the school community;

**B. Responsibility to Professional Competence**

1. demonstrate commitment to high standards of practice;
2. demonstrate responsible use of data, materials, research, and assessment;
3. act in the best interest of all students;

**C. Responsibility to Students**

1. respect the rights and dignity of students;
2. demonstrate an ethic of care for students;
3. maintain student trust and confidentiality in a developmentally appropriate manner and within appropriate limits;

**D. Responsibility to the School Community**

1. promote effective and appropriate relationships with parents/guardians;
2. promote effective and appropriate relationships with colleagues;
3. promote effective and appropriate relationships with the community and other stakeholders;
4. promote effective and appropriate relationships with employers;

5. understand the problematic nature of dual or multiple relationships;

**E. Responsible and Ethical Use of Technology**

1. use technology in a responsible manner;

2. ensure student safety and well-being when using technology;

3. maintain confidentiality in the use of technology;

4. promote the appropriate use of technology in educational settings;

F.  represent accurately their qualifications;

G.  exercise due care to protect the mental and physical safety of students, colleagues, and subordinates;

H.  keep in confidence legally-confidential information as they may secure;

I.  ensure that their actions or those of another on their behalf are not made with specific intent of advancing private economic interests;

J.  avoid accepting anything of value offered by another for the purpose of influencing judgment;

K.  refrain from using position or public property, or permitting another person to use an employee's position or public property for partisan political or religious purposes. This will not be implemented in a manner that limits constitutionally or legally protected rights as a citizen.

**[END OF OPTIONS]**

In keeping with the ethical responsibilities of the support staff, the Board prohibits staff from engaging in a romantic or sexual relationship of any kind with students of this District, regardless of the student's age. District staff should not provide alcohol, drugs, cigarettes, or any other contraband to a student.

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M.C.L. 750.520b, 750.520c, 750.520d, 750.520e

Michigan Code of Educational Ethics



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 New SPECIALIZED TRANSPORTATION FOR STUDENTS WITH IEPs
Code	po8655
Status	

**New Policy - Vol. 40, No. 2**

**8655 - SPECIALIZED TRANSPORTATION FOR STUDENTS WITH IEPs**

It is the policy of the Board of Education to provide specialized transportation as a related service when it is necessary for a student with an individualized education program ("IEP") to receive a free appropriate public education ("FAPE"), consistent with the least restrictive environment ("LRE") requirements. Specialized transportation is defined under 34 C.F.R. 300.34(c) (16) and includes travel to and from school and between schools; travel in and around school buildings; and specialized equipment such as special or adapted buses, lifts, and ramps, if required to provide transportation for a student with an IEP.

The IEP Team shall determine whether specialized transportation is required based on the individual needs of the student and the student's access to education in the LRE, including nonacademic settings, in accordance with 34 C.F.R. 300.114 and 300.117. Transporting a student with an IEP separately from their peers shall be used only when necessary to meet the student's needs and after consideration of supplementary aids and services that could support the student on general education transportation. The IEP Team will consider whether the student can safely walk or use general education transportation to get to and from school and activities, and if not, whether disability-related medical, health, developmental, or behavioral needs necessitate specialized transportation. The IEP Team will also consider potential harmful effects on the student or the quality of services, consistent with 34 C.F.R. 300.116(d). Cost shall not be a factor in determining a student's need for specialized transportation as a related service. Any required specialized equipment or supports will be documented in the student's IEP.

Transportation options shall be selected in accordance with LRE principles and the student's documented needs and may include: general education vehicles without supplementary aids and services; general education vehicles with supplementary aids and services for specialized equipment; or specialized transportation vehicles when necessary for the student to receive FAPE. The IEP Team's determination shall address transportation to and from school and, as appropriate, nonacademic and extracurricular activities that are part of the student's IEP.

The Superintendent shall establish administrative guidelines to implement this policy and to ensure that transportation personnel receive the information necessary to carry out IEP-required transportation supports and services in compliance with Federal and State requirements.

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Legal	34 C.F.R. 300.34(c)(16), 300.114, 300.116(d), 300.117 M.C.L. 380.1321, 1322, 1323, 1324, 1756 A.C. Rule 340.281, 282
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Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 Replacement WIRELESS COMMUNICATIONS DEVICES (WCDs)
Code	po5136
Status	
Adopted	March 17, 2004
Last Revised	November 17, 2010

**Replacement Policy - Vol. 40, No. 2**

**5136 - WIRELESS COMMUNICATIONS DEVICES (WCDs)**

Students are prohibited from using a wireless communications device ("WCD") on school grounds during instructional time. A WCD is an electronic device capable of, but not limited to, text messaging, voice communication, entertainment, navigation, accessing the internet, sending and receiving photos and videos, or producing email. A WCD does not include a basic telephone, which is a device primarily used for voice calling that cannot support third-party applications, except those preinstalled, and does not support access to internet platforms via applications or web browsers.

For purposes of this policy, school grounds means a building, playing field, or property used for school purposes to impart instruction to children or used for functions and events sponsored by a school. School grounds does not include a building used primarily for adult education or college extension courses.

The prohibition on WCD use does not apply to the following:

- A. Medically necessary devices.
- B. District-owned devices including, but not limited to, school-issued tablets and laptops.
- C. Devices designated by the District to be used for instructional purposes.
- D. Devices used for special education programming or devices provided as an accommodation to students as required under Section 504 of Title V of the Rehabilitation Act of 1973, 29 U.S.C. 794, or as part of an individualized education plan under Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. 12131 to 12165.
- E. Lesson-specific academic assignments, at the limited and direct discretion of a classroom teacher.
- F. Emergency situations. Use of a WCD under this exemption must not interfere with school emergency protocols or the actions of first responders, and must not endanger students or faculty. A protocol for when and how pupils are permitted to use wireless communications devices during an emergency is included in the District's Emergency Operations Plan (Policy 8402).

**[SELECT OPTION A, OPTION B, OR OPTION C - (DRAFTING NOTE: M.C.L. 380.1303a (Public Act 2 of 2026) requires the policy to include enforcement language, but does not specify what that language must say. The following is optional language for the district to consider.)]**

Students who violate this policy by using a WCD on school grounds during instructional time will be subject to discipline in accordance with the Student Code of Conduct.

**[END OF OPTION A]**

~~**[ ] [OPTION B]**~~

~~Students who violate this policy by using a WCD on school grounds during instructional time will be subject to the following progressive disciplinary measures:~~

- ~~A. First Offense: Verbal warning and confiscation of the device until the end of the school day.~~
- ~~B. Second Offense: Confiscation of the device with parent/guardian notification and required parent/guardian pickup.~~
- ~~C. Third Offense: Confiscation of the device, parent/guardian conference, and additional disciplinary action as determined by school administration.~~

~~These enforcement mechanisms are designed to achieve the goals of this policy.~~

~~**[END OF OPTION B]**~~

~~**[ ] [OPTION C]**~~

~~Enforcement mechanism language as drafted by the District.~~

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**[END OF OPTION C]**

**[DRAFTING NOTE: CHOOSE OPTION #1, OPTION #2, OR OPTION #3]**

~~**[ ] [OPTION #1]**~~

~~The use of WCDs that contain built-in cameras (i.e., devices that take still or motion pictures, whether in a digital or other format) is prohibited in ( ) classrooms, ( ) gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms ( ) and/or swimming pool **[END OF OPTION]**.~~

~~**[END OF OPTION #1]**~~

~~**[ ] [OPTION #2]**~~

~~The use of WCDs in ( ) classrooms, ( ) gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms ( ) and/or swimming pool **[END OF OPTION]** is prohibited.~~

~~**[END OF OPTION #2]**~~

**[x ] [OPTION #3]**

WCDs, including, but not limited to, those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, ( ) classrooms, ( ) gymnasiums, **[END OF OPTIONS]** locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The Superintendent and building principals are authorized to determine other specific locations and situations where use of a WCD is absolutely prohibited.

**[END OF OPTION #3]**

Students shall have no expectation of confidentiality with respect to their use of WCDs on school premises/property.

Students may not use a WCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated. See Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior. In particular, students are prohibited from using WCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon

their race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, or political beliefs; and (2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a WCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using WCDs to receive such information.

A copy of the District's Wireless Communications Devices policy shall be posted on the District's website.

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M.C.L. 380.1303a (Public Act 2 of 2026)



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Copy of PURCHASING
Code	po6320
Status	
Adopted	April 21, 1993
Last Revised	May 15, 2024

## 6320 - PURCHASING

Procurement of all supplies, materials, equipment, and services paid for from District funds shall be made in accordance with all applicable Federal and State statutes, Board policies, and administrative procedures. Standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts are established in Policy 1130, Policy 3110, and Policy 4110 – Conflict of Interest.

All procurement transactions shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment.

Each year, the State of Michigan informs the District of the legal amount for purchases which require a formal bidding process of a single item.

It is the policy of the Board that the Superintendent adhere to the following:

- A. Seek informal price quotations on purchases that are under fifty percent (50%) of the amount allowed by State statute for a single item, except in cases of emergency or when the materials purchased are of such a nature that price negotiations would not result in a savings to the District.
- B. When the purchase of, and contract for, single items of supplies, materials, or equipment is in excess of fifty percent (50%) but less than the amount allowed by State statute, the Superintendent shall, whenever possible, require three (3) competitive price quotations.

Purchases in a single transaction that are in excess of the dollar amount permitted by State statute shall require competitive bids and, whenever possible, have at least three (3) such bids for substantiation of purchase and shall require approval of the Board prior to purchase.

### Competitive Bids

Michigan's Revised School Code (M.C.L. 380.623a, 380.1267, and 380.1274) establishes a base above which competitive bids must be obtained for school construction projects (including renovation, repair, or remodeling) and procurement of supplies, materials, and equipment. This requirement does not apply to buildings, renovations, or repairs costing less than the amount specified in Michigan's Revised School Code. **[DRAFTING NOTE: The maximum amount specified in this subsection shall be adjusted each year by multiplying the amount for the immediately preceding year by the percentage by which the average consumer price index for all items for the twelve (12) months ending August 31 of the year in which the adjustment is made differs from that index's average for the twelve (12) months ending on August 31 of the immediately preceding year and adding that product to the maximum amount that applied in the immediately preceding year, rounding to the nearest whole dollar. The state laws also provide for an increase in the base amount corresponding to increases in the Consumer Price Index ("CPI"). For fiscal year 2026, which began on Wednesday, October 1, the base amount for Section 1267 (pertaining to**

**construction, renovation, repair, or remodeling) and the new base for Sections 623a and 1274 (pertaining to procurement of supplies, materials, and equipment) are each \$31,321.]**

**[ x ]** In order for sealed bidding to be feasible, the following conditions shall be present:

- A. a complete, adequate, and realistic specification or purchase description is available;
- B. two (2) or more responsible bidders have been identified as willing and able to compete effectively for the business; and
- C. the procurement lends itself to a firm, fixed-price contract and the selection of the successful bidder can be made principally based on price.

When sealed bids are used, the following requirements apply:

- A. Bids shall be solicited in accordance with the provisions of State law and this policy. Bids shall be solicited from **( x )** an adequate number of **[END OF OPTION]** qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
- B. The invitation for bids must define the items or services with specific information, including any required specifications, for the bidder to properly respond.
- C. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- D. A firm, fixed-price contract is awarded in writing to the lowest responsive bid and responsible bidder. When specified in the invitation for bids, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts must only be used to determine the low bid when the District determines they are a valid factor based on prior experience.
- E. The Board reserves the right to reject any or all bids, but must document and provide a justification for all bids it rejects for sound documented reason.

Competitive bids are not required for items purchased through the cooperative bulk purchasing program operated by the Michigan Department of Management and Budget pursuant to M.C.L. 18.1263.

Competitive bids are not required for food purchases, unless food purchased in a single transaction costs \$100,000 or more.

Bids shall be sealed and shall be opened by the Executive Director of Finance & Operations in the presence of at least one (1) witness. All orders or contracts should be awarded to the lowest responsible bidder; however, consideration can be given to:

- A. the quality of the item(s) to be supplied;
- B. its conformity with specifications;
- C. suitability to the requirements of the District;
- D. delivery terms;
- E. past performance of vendor.

In addition to the factors above, the Board may consider and provide a preference to bidders which use a Michigan-based business as the primary contractor which use one (1) or more Michigan-based businesses as subcontractors.

For purposes of this preference, a Michigan-based business means a business that would qualify for Michigan preference for procurement contracts under M.C.L. 18.1268, which requires that the business certifies that, since inception or during the last twelve (12) months, it has done one (1) of the following:

- A. filed a Michigan business tax return showing an allocation of income tax base to Michigan
- B. filed a Michigan income tax return showing income generated in or attributed to Michigan
- C. withheld Michigan income tax from compensation paid to the bidder's owners and remitted the tax to the Michigan Department of Treasury

This preference shall not apply to any procurement or project using Federal funds, nor shall it be used if it would violate any Federal law or requirements.

The Board reserves the right to reject any and all bids.

Contracts may be awarded by the Executive Director of Finance & Operations without Board approval for any single item or group of identical items costing less than the identified Michigan Department of Education bid limit. All other contracts require Board approval prior to purchase.

The Board shall be informed of the terms and conditions of all competitive bids and shall award contracts as a consequence of such bids.

### **Bid Protest**

A bidder who wishes to file a bid protest must file such notice and follow procedures prescribed by the Request For Proposals (RFP) or the individual bid specifications package for resolution. Bid protests must be filed in writing with the Office of the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

### **General Provisions**

The Superintendent is authorized to purchase all items within budget allocations.

The Board should be advised, for prior approval, of all purchases of equipment, materials, and services when the purchase was not contemplated during the budgeting process.

The Superintendent is authorized to make emergency purchases, without prior approval, of those goods and/or services needed to keep the school in operation. Such purchases shall be brought to the Board's attention at the next regular meeting.

In order to promote efficiency and economy in the operation of the District, the Board requires that the Executive Director of Finance & Operations periodically estimate requirements for standard items or classes of items and make quantity purchases on a bid basis to procure the lowest cost consistent with good quality.

Whenever storage facilities or other conditions make it impractical to receive total delivery at any one time, the total quantity to be shipped, but with staggered delivery dates, shall be made a part of the bid specifications.

Before an order is placed, the Superintendent or designee checks as to whether the proposed purchase is subject to bid, whether sufficient funds exist in the budget, and whether the material might be available elsewhere in the District. All purchase orders shall be numbered consecutively.

In the interests of economy, fairness, and efficiency in its business dealings, the Board requires that:

- A. opportunity be provided to as many responsible suppliers as possible to do business with the School District;
- B. a prompt and courteous reception, insofar as conditions permit, be given to all who call on legitimate business matters;
- C. where the requisitioner has recommended a supplier, the Executive Director of Finance & Operations may make alternate suggestions to the requisitioner if, in the Executive Director of Finance & Operations judgment, better service, delivery, economy, or utility can be achieved by changing the proposed order;
- D. upon the placement of a purchase order, the Superintendent shall commit the expenditure against a specific line item to guard against the creation of liabilities in excess of appropriations.

The Superintendent shall determine the amount of purchase and type of purchase which shall be allowed without a properly signed purchase order. Employees may be held personally responsible for anything purchased without a properly signed purchase order or authorization.

The Board may acquire equipment as defined in law by lease, by installment payments, by entering into lease-purchase agreements, or by lease with an option to purchase, provided the contract sets forth the terms of such a purchase.

**Procurement – Federal Grants**

The Superintendent shall maintain a procurement and contract administration system in accordance with the USDOE requirements (34 C.F.R. 80.36) for the administration and management of Federal grants and Federally funded programs. The District shall maintain a compliance system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of this policy and administrative guidelines (AG 6320A).

Revised 7/20/05  
Revised 1/16/13  
Revised 2/17/16  
T.C. 5/15/24

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Legal M.C.L. 380.1267, 380.1274 et seq.

Cross References po6350 - PREVAILING WAGE



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Copy of PROCUREMENT - FEDERAL GRANTS/FUNDS
Code	po6325
Status	
Adopted	June 14, 2017
Last Revised	December 18, 2024

#### **6325 - PROCUREMENT – FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds or District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board of Education policies, and administrative procedures.

The Superintendent shall have and use a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326), including affirmative steps for small businesses, minority businesses and women's business enterprises, veteran-owned businesses, and labor surplus area firms for the administration and management of Federal grants and Federally-funded programs. The District shall maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing Policy 6320 and AG 6320A.

When required by Federal program legislation, all Federally-funded contracts in excess of \$2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130, Policy 3110, and Policy 4110 – Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase. When appropriate, an analysis shall be made between leasing and purchasing property or equipment to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

#### **Competition**

All procurement transactions under the Federal award paid for from Federal funds or District matching funds shall be conducted in a manner that provides full and open competition and that is in accordance with 2 C.F.R. Part 200, good administrative practice, and sound business judgment. To ensure objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids from competition for such procurements.

Examples of situations that may restrict competition include, ~~103~~ are not limited to:

- A. unreasonable requirements on firms for them to qualify to do business;
- B. unnecessary experience and excessive bonding requirements;
- C. noncompetitive pricing practices between firms or between affiliated companies;
- D. noncompetitive contracts to consultants that are on retainer contracts;
- E. organizational conflicts of interest;
- F. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- G. any arbitrary action in the procurement process.

To the extent that the District uses a pre-qualified list of persons, firms, or products to acquire goods and services that are subject to this policy, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list.

The District shall require that all prequalified lists of persons, firms, or products which are used in procurement transactions are current and include enough qualified sources to provide maximum open competition. When establishing or amending prequalified lists, the District (or subrecipient) must consider objective factors that evaluate price and cost to maximize competition. The District shall not preclude potential bidders from qualifying during the solicitation period.

To the extent consistent with established practices and legal requirements applicable to the recipient or subrecipient, this subpart does not prohibit recipients or subrecipients from developing written procedures for procurement transactions that incorporate a scoring mechanism that rewards bidders that commit to specific numbers and types of U.S. jobs, minimum compensation, benefits, on-the-job-training for employees making work products or providing services on a contract, and other worker protections. This subpart also does not prohibit recipients and subrecipients from making inquiries of bidders about these subjects and 2 C.F.R. Revisions 2024: Unofficial Comparison Version assessing the responses. Any scoring mechanism must be consistent with the U.S. Constitution, applicable Federal statutes and regulations, and the terms and conditions of the Federal award.

**Solicitation Language (Purchasing Procedures)**

The District shall have written procurement procedures (in accordance with 2 C.F.R. 200.319(d)) that require that all solicitations made pursuant to this policy incorporate a clear and accurate description of the technical requirements for the property, equipment, or service being procured. The description may include a statement of the qualitative nature of the property, equipment, or service to be procured. When necessary, the description must set forth those minimum essential characteristics and standards to which the property, equipment, or service shall conform. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to clearly and accurately describe the technical requirements, a "brand name or equivalent" description of features to provide procurement requirements may be used. The specific features of the named brand must be clearly stated and the District must identify any additional requirements which the offerors must fulfill and all other factors that will be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

**Procurement Methods**

The District shall have and use documented procedures, consistent with the standards described above for the following methods of procurement:

**A. Informal Procurement Methods**

Informal procurement methods for small purchases expedite the completion of transactions, minimize administrative burdens, and reduce costs. Informal procurement methods may be used when the value of the procurement transaction under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The informal procurement methods include:

**1. Micro-Purchases**

which does not exceed ~~\$10,000~~ \$15,000. To the extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the Superintendent considers the price to be reasonable based on research, experience, purchase history, or other relevant information, and maintains documents to support its conclusion. The District shall maintain evidence of this reasonableness in the records of all purchases made by this method.

Unless otherwise defined by State or local law, Districts are responsible for determining and documenting an appropriate micro-purchase threshold in accordance with 2 C.F.R. 200.320(a)(iv) based on internal controls, an evaluation of the risk, and its documented procurement procedures. The micro-purchase threshold used by the District shall be authorized or not prohibited under State, local, or tribal laws or regulations. An eligible District may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal agency or pass-through entity and auditors in accordance with C.F.R. 200.334. The self-certification, in accordance with C.F.R. 200.334, must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

- a. a qualification as a low-risk auditee, in accordance with the criteria in C.F.R. 200.520;
- b. an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or
- c. For public institutions, a higher threshold is consistent with State law.

## 2. Small Purchases

Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold from the State of Michigan. Small purchase procedures require that price or rate quotations shall be obtained from three (3) qualified sources.

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the District must be authorized or not prohibited under State, local, or tribal laws or regulations.

## B. Formal Procurement Methods

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in C.F.R. 200.319 or non-competitive procurement. The formal methods of procurement are:

### 1. Sealed Bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to more than the amount allowed by Michigan statute and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed the amount allowed by Michigan statute.

In order for sealed bidding to be feasible, the following conditions shall be present:

- a. a complete, adequate, and realistic specification or purchase description is available;
- b. two (2) or more responsible bidders have been identified as willing and able to compete effectively for the business; and
- c. the procurement lends itself to a firm, fixed-price contract and the selection of the successful bidder can be made principally based on price.

When sealed bids are used, the following requirements apply:

- a. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to

the date set for the opening of bids. The invitation to bid shall be publicly advertised.

- b. The invitation for bids must define the items or services with specific information, including any required specifications, for the bidder to properly respond.
- c. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- d. A firm, fixed-price contract is awarded in writing to the lowest responsive bid and responsible bidder. When specified in the invitation for bids, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts must only be used to determine the low bid when the District determines they are a valid factor based on prior experience.
- e. The Board reserves the right to reject any or all bids, but must document and provide a justification for all bids it rejects for sound documented reason.

## **2. Proposals**

Procurement by proposals is a method in which either a fixed-price or cost-reimbursement contract is awarded. This method is used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

- a. Requests for proposals require public notice, and must identify all evaluation factors and their relative importance. To the maximum extent practicable, any proposals submitted in response to the public notice must be considered.
- b. Proposals shall be solicited from an adequate number of sources.
- c. The District must have written procedures for conducting technical evaluations and for making selections.
- d. Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the District considering price and other factors.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby the competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where the price is not used as a selection factor, can only be used to procure A/E professional services. The method cannot be used to purchase other services provided by A/E firms are a potential source to perform the proposed effort.

## **3. Noncompetitive Procurement**

Procurement by noncompetitive proposals may be used only when one (1) or more of the following circumstances apply:

- a. the aggregate amount of the procurement transaction does not exceed the micro-purchase threshold;
- b. the procurement transaction can only be fulfilled by a single source;
- c. the public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
- d. the District requests in writing to use a noncompetitive procurement method, and the Federal agency or pass-through entity provides written approval; or
- e. after soliciting several sources, competition is determined to be inadequate.

## **Domestic Preference for Procurement**

The District should, to the extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements shall be included in all subawards, contracts, and purchase orders under the Federal award.

### **Procurement of Recovered Materials**

The District must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976, as amended, 42 U.S.C. 6962. These requirements include:

- A. procuring only items designated in the guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000;
- B. procuring solid waste management services in a manner that maximizes energy and resource recovery; and
- C. establishing an affirmative procurement program for the procurement of recovered materials identified in the EPA guidelines.

The District should, to the greatest extent practicable and consistent with law, purchase, acquire, or use products and services that can be reused, refurbished, or recycled; contain recycled content, are biobased, or are energy and water efficient; and are sustainable.

This may include purchasing compostable items and other products and services that reduce the use of single-use plastic products.

### **Contract/Price Analysis**

The District shall perform a cost or price analysis for every procurement transaction, including contract modifications, in excess of the Simplified Acquisition Threshold (currently ~~\$350,000~~ ~~\$250,000~~). The method and degree of analysis conducted depend on the facts surrounding the particular procurement transaction. For example, the District should consider potential workforce impacts in their analysis if the procurement transaction will displace public sector employees. However, as a starting point, the District must make independent estimates before receiving bids or proposals. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements. The District must not use the "cost plus a percentage of cost" and "percentage of construction costs" methods of contracting.

Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that the costs incurred or cost estimates included in negotiated prices would be allowable for the District according to cost principle requirements.

### **Time and Materials Contracts**

The District uses a time-and-materials type contract only 1) after a determination that no other contract is suitable, and 2) if the contract includes a ceiling price that the contractor exceeds at its own risk. A time-and-materials type contract means a contract whose cost to the District is the sum of the actual costs of materials and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Because this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

### **Suspension and Debarment**

The District will award contracts only to responsible contractors that possess the ability to perform successfully under the terms and conditions of the proposed contract. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as 1) contractor integrity; 2) public policy; 3) compliance; 4) proper classification of employees; 5) record of past performance; and 6) financial and technical resources.

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors, at





Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 Replacement ARTIFICIAL INTELLIGENCE (AI)
Code	po7540.09
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Adopted	December 18, 2024

### **Replacement Policy - Vol. 40, No. 2**

#### **7540.09 - ARTIFICIAL INTELLIGENCE (AI)**

The Board acknowledges the positive impact and transformative potential of Artificial Intelligence ("AI") in education and operations, emphasizing a balanced, people-centered approach. It supports the responsible and innovative use of AI in classrooms and professional settings, with the understanding that AI should enhance human interaction and instruction, not replace it, and all AI-driven decisions require human review. The Superintendent is authorized to support the use of artificial intelligence technology when its use is consistent with the District's mission, goals, and operational integrity. The ~~Superintendent~~ **(x)** **Technology Director** **[END OF OPTIONS]** is responsible for overseeing and ensuring compliance of this policy.

#### **Definitions**

For purposes of this policy, the following definitions apply:

##### **Artificial Intelligence ("AI")**

AI refers to systems or tools capable of performing tasks that typically require human intelligence including, but not limited to, decision-making, problem-solving, and language understanding. AI is computer code that can resemble human intelligence to complete a given task (e.g., problem-solving, planning, etc.). It involves developing algorithms and systems that can perceive, reason, learn, and make decisions based on data made available to the AI tool.

##### **Generative AI**

A subset of AI that uses large language models ("LLMs") and other advanced algorithms to create content, such as text, images, audio, or video, in response to user input.

Generative AI works by analyzing large datasets to learn patterns and features, which it then uses to generate new, original content. It uses complex algorithms, often based on neural networks, to make predictions based on the input data it has processed; thereby enabling it to create a wide range of outputs, from text and images to music and code, that mimic the style or characteristics of the data on which it was trained.

At its core, generative AI predicts the flows of language. Trained on massive amounts of text taken from publicly available internet sources to recognize the relationships that most commonly exist between individual units of meaning (including full or partial words, phrases, and sentences), LLMs can, with great frequency, generate replies to users' prompts that are contextually appropriate, linguistically facile, and factually correct.

##### **Natural Language Processing ("NLP")**

A field of artificial intelligence that focuses on enabling computers to understand, interpret, and respond to human language in a meaningful way. Examples of NLP include, but are not limited to, Grammarly, GPT-Based APIs, Google Cloud Natural Language AI, Microsoft Azure Text Analytics, IBM Watson NLP, Amazon Comprehend, etc.

##### **Large Language Model ("LLM")**

A sophisticated AI system trained on extensive text data to process and produce language; recognize patterns, grammar, and nuances. It can perform tasks like text generation, question answering, and language translation.

### **Algorithm**

A set of rules or instructions guiding AI operations and decision-making.

### **Personally Identifiable Data/Personal Data**

Refers to any information that can directly or indirectly identify an individual including, but not limited to, names, addresses, student records, and health information.

### **Proprietary Information/Data**

Refers to a broad category of non-public, sensitive, or confidential data belonging to the District, its staff, or its operations. This information is considered the District's. This information is generally protected from unauthorized disclosure or use.

### **Open AI ("Open-Source AI")**

Definition: AI models where the developers openly share the model's architecture, underlying code, and often the "weights" (the learned parameters of the model), and sometimes the training data. Open AI models accessed publicly present a high risk of data release, as data input is often used for AI tool training and can be publicly available. Open AI models may require the District to implement and manage its own wrapper or filtering layer. As a result, it is not recommended that OpenAI tools/applications are used in districts due to the high potential of violating Federal and State laws. Open-Source AI also produces less reliable content, because it is accessing a pool of data that is not universally verified as accurate.

### **Closed AI ("Closed-Source/Proprietary AI")**

Definition: AI models where the developers obscure or protect the model's architecture, underlying code, training data, and weights. Users interact with the model via a restricted service. Closed AI may offer better, contractually-guaranteed data security (e.g., "enterprise" versions), but its "black box" nature still requires a formal audit and contract. Closed AI developers typically manage these filters internally. Closed-Source or Proprietary AI produces more reliable results because it is accessing data sources that are controlled and can be verified as accurate.

Any use of artificial intelligence technology in the District's educational program or operations must be in accordance with State and Federal law as well as Board policies. ~~( ) including, but not limited to, the following: Policy 5500 — Student Code of Classroom Conduct; Policy 5517 — Student Anti Harassment; Policy 5517.01 — Bullying; Policy 2266 — Nondiscrimination on the Basis of Sex in Education Programs or Activities; Policy 8330 — Student Records; Policy 2240 — Controversial Issues in the Classroom; Policy 7540.03 — Student Technology Acceptable Use and Safety; and Policy 7540.04 — Staff Technology Acceptable Use and Safety [END OF OPTION]. [DRAFTING NOTE: Confirm and Select as Needed]~~

## **General Principles**

### **A. Transparency**

Users of AI tools must disclose when and how these tools have been employed in the creation of academic or professional work.

### **B. Ethical Use**

District employees who use AI technologies must do so in ways consistent with institutional values, privacy standards, Family Educational Rights and Privacy Act ("FERPA"), Individuals with Disabilities Education Act ("IDEA"), copyright laws, and ethical principles, honesty, trustworthiness, and personal dignity of both employees and students.

### **C. Content Responsibility**

District employees who use AI technologies are responsible for the content created by that AI tool.

## **Evaluation and Approval**

Before adopting any AI tool or system, the District will conduct a comprehensive risk assessment — evaluating data sources (including use of student Personally Identifiable Information), decision-making impacts on students, potential bias or disparate impact, and vendor compliance with privacy, security, and data retention laws — and ensure all contracts include clear legal, ethical, and technical safeguards aligned with FERPA, IDEA, COPPA, PPRA, Michigan statutes, and

District policies. AI systems must be reviewed to ensure they are nondiscriminatory, fully accessible, and do not compromise the rights or individualized support of students, particularly those protected under federal and state civil rights laws.

### **AI Tool Selection**

The District approves the use of Closed AI tools only, that have been carefully reviewed, evaluated, and approved by (  ) Technology Director [e.g., **IT Director, Curriculum Director, or a AI Committee**] for student and staff use.

### **Transparency**

The District is committed to transparency and accountability in AI use by informing teachers, students, and parents when AI influences decisions, clearly explaining how it works and what data it uses, assigning oversight to (  ) Technology Director, and conducting regular audits to evaluate accuracy, fairness, and impact on equity and student rights. The District will maintain a public AI Tool Inventory that lists every approved AI tool and includes a summary of its data-handling and privacy features. ~~[ ] The AI Tool Inventory will be posted on the District website. [END OPTION]~~

### **Vendor Vetting & Contracts**

All AI tools used by the District must undergo a formal risk assessment by the IT/Legal department to review their Terms of Service and data handling practices to ensure compliance with all Federal and State privacy laws. The District prohibits the input by any user of any student information, staff information, or confidential district data into any AI tool that does not have a formal, vetted contract guaranteeing data privacy and non-use for training.

### **Employee Use of AI**

Employees may integrate AI tools into their instruction at their discretion and should clearly define the parameters for AI usage in the classroom by students using District-approved AI applications/tools.

When using AI to create instructional materials, assessments, or feedback, employees shall maintain transparency by disclosing the role of AI in these processes. Employees must review and verify the accuracy and appropriateness of any AI-generated content.

Employees shall not input sensitive, confidential, personally identifiable, or proprietary information about students, colleagues, or institutional operations into AI systems that lack safeguards and policies to protect such data from being used in their training models, and if such information will be entered into an AI system, employees shall seek the approval of their (  ) supervisor ~~( ) Principal [END OF OPTION]~~ before doing so.

Using AI detection software to enforce academic integrity should be done in accordance with the knowledge that this software is not foolproof and that the disruptive nature of AI technologies in education can lead to considerable confusion regarding expectations for AI use. Employees should use AI-detection ethically and as the starting point of an inquiry into a possible violation of academic integrity rather than as a definitive indication of student dishonesty. Employees must also disclose the use of AI software in course curricula.

Employees may use AI tools to enhance workflows, such as drafting communications, analyzing data, or developing reports, provided the outputs are verified for accuracy and compliance with State and Board policies. The use of AI tools for such purposes should be disclosed when disseminating AI output.

### **Student Use of AI**

Students shall receive age-appropriate instruction about responsible AI use, digital citizenship, privacy, and the risks/limitations of AI prior to using AI.

Students are expected to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI tools, and they should ask their teacher(s) when they have questions and/or need assistance.

Students may use AI tools for academic purposes when specifically and clearly permitted by their teacher(s). The use of AI must be properly disclosed and cited in accordance with the established guidelines and not be employed to undermine authentic learning or learning objectives for the course or assignment.

If a student has any questions about whether they are permitted to use AI tools for a specific class assignment, they should ask their teacher(s).

Unauthorized use of AI tools will be considered a form of plagiarism, unauthorized collaboration, or misrepresentation of AI-generated content as original work and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Handbook or Policy 5500 – Student Code of Conduct. **[DRAFTING NOTE: Confirm the Board has adopted this policy if included in this policy]**

AI tools can be utilized to assist students with disabilities in accessing and understanding written materials. For example, text-to-speech software can help students with specific learning disabilities, visual impairments, or other disabilities in reading texts, and AI-powered translation tools can help students with hearing impairments understand spoken language (e.g., create transcripts or provide closed-captioning for spoken material). Specific use of AI technologies beyond universal application for students with disabilities is best addressed in each student's Individual Education Plan ("IEP").

### **Employee Training**

Employees will receive training ~~( ) annually~~  periodically **[END OF OPTION]** to ensure adherence to this and other related policies, data privacy, student records, and allowable/approved AI tools in the District.

### **Non-Academic Use of AI**

Students and staff are prohibited in the use of AI from generating false or knowingly misleading representations of other students, staff, volunteers, or Board members that are reasonably interpreted as derogatory, threatening, or otherwise objectionable to a reasonable person, including by way of AI generated or manipulated visual or verbal depictions of any such individual, or the distribution of such depictions through any means, for example via social media, regardless of whether the distributor created the depictions themselves.

### **Enforcement**

Violation of this policy may result in disciplinary consequences. Students may be disciplined for violations, up to and including suspension or expulsion. Staff may be disciplined for violations, up to and including suspension or termination of employment. The Superintendent will refer any illegal acts to law enforcement.

### **Questions or Concerns**

Staff, parents, or members of the public who have questions or concerns regarding this policy or the use of AI in the District should contact the ~~( ) Superintendent~~  Technology Director **[END OF OPTION]**.

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Cross References            po5500 - STUDENT CONDUCT  
   po7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY  
   po7540.04 - STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY



Book Policy Manual  
Section Board Review Spring 2026 (40.2)  
Title Vol. 40, No. 2 - February 2026 Renumbered/Revised VOLUNTEERS  
Code po8120.09  
Status

### **Renumbered/Revised Policy - Vol. 40, No. 2**

#### **8120.09~~3120.09~~ - VOLUNTEERS**

The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the professional staff responsible for the conduct of those programs and activities.

The Superintendent shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. ~~The Districts/He~~ shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.

#### **Volunteers for Athletic Activities**

Volunteers who direct, supervise, or coach a student activity program that involves athletics, routine or regular physical activity, or activities with health and safety considerations may be required to complete a sudden cardiac arrest training course. The qualifications may also include completion of a student mental health training course. The mental health training course may be combined with or part of another training course.

These volunteers will submit to a background check and take courses as may be required by the Michigan Department of Education ("MDE") and/or the Michigan High School Athletic Association ("MHSAA").

#### **General Requirements**

Any individual who volunteers to work in the schools or on any school-sponsored activity shall submit to a criminal history records check prior to being allowed to participate in any activity or program.

Any volunteer who works with or has access to students shall submit to a criminal history records check prior to being allowed to participate in any activity or program.

~~Any person who volunteers to work with the District shall be screened through the Internet sites for the Sex Offenders Registry ("SOR") list, the Internet Criminal History Access Tool ("ICHAT") criminal history records check, and the Offender Tracking Information System ("OTIS") prior to being allowed to participate in any activity or program.~~

~~Any volunteer who works with or has access to students shall be screened through the Internet sites for the Sex Offenders Registry ("SOR") list, the Internet Criminal History Access Tool ("ICHAT") criminal history records check, and the Offender Tracking Information System ("OTIS") prior to being allowed to participate in any activity or program.~~

The Superintendent is to inform each volunteer that ~~they/s/he~~:

- A. ~~are required~~ shall agree to abide by all Board policies and District guidelines while on duty as a volunteer (including, but not limited to, the volunteer's obligation to keep confidential and not release or permit access to any and all student personally identifiable information to which they are exposed except as authorized by law) including signing,

~~if appropriate, the District's Network and Internet Access Agreement Forms;~~

- B. will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers' compensation;
- C. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of ~~their~~ his/her volunteer services;
- D. ~~( ) may not accept compensation from any third party or source including, but not limited to, booster, parent, or other District support organizations for the performance of their official duties as a volunteer on behalf of the Board.~~  
**[END OF OPTION]**

~~Furthermore, the Superintendent shall inform all volunteers who work or apply to work unsupervised with children on a regular basis of the need to display appropriate behavior at all times, and that The Superintendent shall also ensure that each volunteer is properly informed of the District's appreciation for his/her time and efforts in assisting the operation of the schools.~~

**[CHOOSE OPTION #1 OR #2]**

**[x ] [OPTION #1]**

they may be required to provide a set of fingerprints at any time so that a criminal records check can be conducted. If a criminal records check is then conducted, it will be done as a condition of continued service as a volunteer and will be at ( ) the Board's **[OR]** ( ) the volunteer's **[END OF OPTION]** expense.

**[ ] [OPTION #2]**

~~they will have to provide a set of fingerprints so that a criminal records check can be conducted ( ) at the Board's expense ( ) and that they will have to pay the costs associated with the criminal records check **[END OF OPTION]** either before they can begin their duties or as a condition of continued service as a volunteer at the discretion of the Board.~~

**[END OF OPTIONS]**

If a criminal records check indicates that a volunteer has been convicted of or pleaded guilty to any offense that would preclude an individual from employment pursuant to M.C.L. 28.722, the volunteer will be informed either that the Board is no longer interested in maintaining their volunteer service or that the volunteer will be reassigned to duties in which they will not work unsupervised with children. Under no circumstances shall a volunteer with a disqualifying conviction under M.C.L. 28.722 be permitted to work unsupervised with children.

A volunteer with a disqualifying conviction under M.C.L. 28.722 may, at the Superintendent's discretion, be permitted to engage in limited volunteer activities — such as a family member reading aloud to a classroom — provided that: (i) a certificated District employee is present and directly supervising at all times; and (ii) the volunteer has no unsupervised contact with students at any point. The Superintendent may revoke this permission at any time.

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Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 Revised EMERGENCY OPERATIONS PLAN
Code	po8402
Status	
Adopted	May 15, 2019

**Revised Policy - Vol. 40, No. 2**

**8402 - EMERGENCY OPERATIONS PLAN**

~~For~~By no later than January 1, 2020, for each school building, the District shall 1) develop an emergency operations plan or 2) adapt its statewide school information policy (referred to as the "Plan" throughout the remainder of this Policy) to comply with the requirements of this Policy. This action shall be taken with input from the public. School building means any building intended to be used to provide instruction to students and any recreational or athletic structure or field intended to be used by students.

Beginning in the 2019-2020 school year, and at least biennially thereafter, the District shall conduct a review of its Plan, including a review of the vulnerability assessment, with at least one (1) law enforcement agency that has jurisdiction over the District.

The Plan must include guidelines and procedures that address all of the following:

- A. school violence and attacks
- B. threats of school violence and attacks
- C. bomb threats
- D. fire
- E. weather-related emergencies
- F. intruders
- G. parent and student reunification
- H. threats to a school-sponsored activity or event whether or not it is held on school premises
- I. a plan to train teachers on mental health and student and teacher safety
- J. a plan to improve school building security
- K. an active violence protocol
- L. continuity of operations after an incident

M. a vulnerability assessment

N. a protocol for when and how pupils are permitted to use wireless communications devices during an emergency

The District shall notify the Michigan Department of Education not later than thirty (30) days after it adopts its Plan and after each biennial review in the form and manner prescribed by the Department.

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Legal

M.C.L. 380.1308b



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Copy of DEFINITIONS
Code	po0100
Status	
Adopted	April 21, 1993
Last Revised	December 15, 2021

#### 0100 - **DEFINITIONS**

Whenever the following items are used in these bylaws, policies and administrative guidelines, they shall have the meaning set forth below:

##### **Administrative Guideline**

A statement, based on policy, usually written, which outlines and/or describes the means by which a policy should be implemented and which provides for the management cycle of planning, action, and assessment or evaluation.

##### **Agreement**

A collectively negotiated contract with a recognized bargaining unit.

##### **Apps and Services**

Apps and services are software (i.e., computer programs) that support the interaction of personal communication devices (as defined in Bylaw 0100) over a network, or client-server applications in which the user interface runs in a web browser. Apps and services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress, and allow staff to perform other tasks related to their employment. Apps and services also are used to facilitate communication to, from and among and between, staff, students, and parents, Board members and/or other stakeholders and members of the community.

##### **Board**

The Board of Education.

##### **Bylaw**

Rule of the Board for its own governance.

##### **Classified or Support Employee**

An employee who provides support to the District's program and whose position does not require a professional certificate.

##### **Constituent Local District**

The following local school districts which comprise the Eaton Regional Education Service Agency (Eaton RESA):

- A. Charlotte Public Schools
- B. Eaton Rapids Public Schools
- C. Insight School of Michigan
- D. Island City Academy
- E. Grand Ledge Public Schools
- F. LifeTech Academy
- G. Maple Valley Schools
- H. Oneida School
- I. Potterville Public Schools
- J. Relevant Academy of Eaton County

**District**

The Regional Education Service Agency.

**Due Process**

Procedural due process requires prior knowledge (a posted discipline code), notice of offense (accusation), and the opportunity to respond.

Procedural due process may require consideration of statutorily mandated factors, right to counsel and/or confrontation or cross-examination of witnesses, depending upon the situation.

**Family Member**

"Family member" means a person's spouse or spouse's sibling or child; a person's sibling or sibling's spouse or child; a person's child or child's spouse; or a person's parent or parent's spouse, and includes these relationships as created by adoption or marriage. (See Bylaw 0144.3)

**Full Board**

Authorized number of voting members entitled to govern the District.

**Information Resources**

The Board defines Information Resources to include any data/information in electronic, audio-visual or physical form, or any hardware or software that makes possible the storage and use of data/information. This definition includes but is not limited to electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, web sites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting or retrieving electronic communications.

**May**

This word is used when an action by the Board or its designee is permitted but not required.

**Meeting**

Any gathering which is attended by or open to all of the members of the Board, held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body.

**Parent**

The natural or adoptive parents, or individuals with a valid power of attorney for the care and custody of the student for purposes other than educational placement. Parent refers to any individual appointed by the State or court as a legal guardian or custodian for the student. Both parents will have equal access to records and rights regarding the student's education absent a court order restricting such rights.

### **Personal Communication Devices**

Personal communication devices ("PCDs") may include computers, laptops, tablets, e-readers, wireless communication devices ("WCDs"), cellular/mobile phones, smartphones, telephone paging devices (e.g., beepers or pagers), and/or other web-enabled devices of any type.

### **Policy**

A general, written statement by the governing board which defines its expectations or position on a particular matter and authorizes appropriate action that must or may be taken to establish and/or maintain those expectations.

### **President**

The chief executive officer of the Board of Education. (See Bylaw 0171.1)

### **Principal/Director**

The educational leader and head administrator of one (1) or more District schools or programs, as designated by the Board of Education. The Principal/Director must hold an appropriate school administrator certificate or permit. The Principal/Director is responsible for the supervision of the school or program consistent with Board policy and directives of the Superintendent and may delegate responsibilities to subordinates as appropriate.

### **Professional Staff Member**

An employee who implements or supervises one (1) or more aspects of the District's program and whose position requires a professional credential from the State.

### **Relative**

The mother, father, sister, brother, spouse, parent of spouse, child, grandparents, grandchild, or dependent in the immediate household as defined in the negotiated, collectively-bargained agreement.

### **Secretary**

The chief clerk of the Board of Education. (See Bylaw 0171.3)

### **Shall**

This word is used when an action by the Board or its designee is required. (The word "will" or "must" also signifies a required action.)

### **Social Media**

Social media are online platforms where users engage one another and/or share information and ideas through text, video, or pictures. Social media consists of any form of online publication or presence that allows interactive communication, including, but not limited to, text messaging, instant messaging, websites, web logs ("blogs"), wikis, online forums (e.g., chat rooms), virtual worlds, and social networks. Examples of social media include, but are not limited to, Facebook, Facebook Messenger, Google Hangouts, Twitter, LinkedIn, YouTube, Flickr, Instagram, Pinterest, Skype, and Facetime. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts. Apps and web services shall not be considered social media unless they are listed on the District's website as District-approved social media platforms/sites.

### **Student**

A person who is officially enrolled in a school or program of the District.

### **Superintendent**

The chief executive officer of the School District is responsible to supervise all programs and staff of the District and to implement Board policy and follow Board directives. Consistent with Board policies and directives, the Superintendent must hold an appropriate school administrator certificate or permit. Consistent with Board policies and directives, the Superintendent may delegate responsibility to subordinates as appropriate.

### **Technology Resources**

The Board defines Technology Resources to include computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, web-enabled devices, video and/or audio recording equipment, projectors, software and operating systems that work on any device, copy machines, printers and scanners, information storage devices (including mobile/portable storage devices such as external hard drives, CDs/DVDs, USB thumb drives and memory chips), the computer network, Internet connection, and online educational services and apps.

### **Treasurer**

The chief financial officer of the District. (See Bylaw 0171.4)

### **Vice-President**

The Vice-President of the Board of Education. (See Bylaw 0171.2)

### **Voting**

A vote at a meeting of the Board of Education. Except to accommodate the absence of any member of the Board due to military duty or for any other purpose permitted by law, Board members must be physically present to have their vote officially recorded in the Board minutes.

Citations to Michigan Compiled Laws (M.C.L.) are shown as M.C.L. followed by the Section Number (e.g., M.C.L. 380.114). Citations to the Michigan Administrative Code are prefaced A.C. Rule (e.g., A.C. Rule R380.221). Citations to the Federal Register are noted as FR, to the Code of Federal Regulations as C.F.R., and to the United States Code as U.S.C.

Revised 5/17/06  
Revised 4/19/17  
Revised 9/19/18  
Revised 1/16/19  
Revised 5/15/19

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Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Copy of ONLINE/BLENDED LEARNING PROGRAM
Code	po2370.01
Status	
Adopted	February 18, 2015
Last Revised	January 17, 2024

#### 2370.01 - **ONLINE/BLENDED LEARNING PROGRAM**

The District shall provide eligible students the option of participating in online or blended learning courses. The purpose of the program is to make instruction available to eligible students using online and distance education technology in both traditional and nontraditional classroom settings. The District must make all eligible students and their parents or guardians aware of this program.

##### **A. Definitions**

1. **Online Learning** - Means a course of study that is capable of generating a credit or a grade, that is provided in an interactive internet-connected learning environment, in which students and their teachers are separated by time or location, or both, and in which the teacher is responsible for determining appropriate instructional methods for each student, diagnosing learning needs, assessing student learning, prescribing intervention strategies, reporting outcomes, and evaluating the effects of instruction and support strategies.
2. **Blended Learning** - A hybrid instructional delivery model where students are provided content, instruction, and assessment in part at the classroom, with a teacher, and in part through internet-connected learning environments with some degree of student control over time, location, and pace of instruction.

##### **B. Program Eligibility**

The District shall offer a program for students in Grades 9-12.

The District may offer a full-time or part-time program for grades nine (9) through twelve (12) students enrolled in dropout prevention, academic intervention, core courses to meet graduation requirements, or dual enrollment programs.

##### **C. Course Availability and Access**

1. The District shall provide access to enroll and participate in the available courses and shall award credit, as may be appropriate, for successful completion. Access shall be available to eligible students during or after the school day and during summer school enrollment. The District will provide Online Learning, pursuant to the requirements set forth in Pupil Accounting Manual 5-O-D.
2. The District shall enroll an eligible student in up to two (2) online courses as requested by the student during an academic term, semester, or trimester. Consent from the student's parent or legal guardian must be obtained for students under the age of eighteen (18), except that permission shall not be required if the course is being provided as permitted by M.C.L. 198.1621f(14), ~~which allows a district to provide online~~

~~instruction for not more than fifteen (15) days per school year under specific circumstances.~~

3. A student may enroll in more than two (2) virtual courses in a specific academic term, semester, or trimester if both of the following conditions are met:
  - a. The District has determined that it is in the best interest of the student.
  - b. The student agrees with the recommendation of the District.
4. The District will provide two (2) or fewer courses per semester in grades K through five (5) and one (1) or more courses per semester in grades six (6) through twelve (12). If students are taking more than two (2) courses per semester, the guidance found in the Pupil Accounting Manual 5-0-B shall be followed and seat time waivers obtained.
5. An eligible student may enroll in an online course published in the District online course syllabus, as described in section 8 below, or the State-wide catalog of online courses maintained by the Michigan Virtual University.
6. The District may deny a student enrollment in an online course if any of the following apply, as determined by the District:
  - a. The student is enrolled in any of grades K to five (5).
  - b. The student has previously gained the credits provided from the completion of the online course.
  - c. The online course is not capable of generating academic credit.
  - d. The online course is inconsistent with the remaining graduation requirements or career interests of the student.
  - e. The student has not completed the prerequisite coursework for the requested virtual course or has not demonstrated proficiency in the prerequisite course content.
  - f. The online course is of insufficient quality or rigor. If the District denies a student enrollment for this reason, the District shall make a reasonable effort to assist the student in finding an alternative course in the same or a similar subject that is of acceptable rigor and quality.
  - g. The cost of the virtual course causes the District to exceed the target foundation allowance percentage.
  - h. The request for a virtual course enrollment was not made in the academic term, semester, trimester, or summer preceding the enrollment. This subsection does not apply to a request made by a student who is newly enrolled in the District.
  - i. If a student is denied enrollment in an online course by the District, the student may appeal the denial by submitting a letter to the Principal. The appeal must include the reason provided by the District for not enrolling the student and the reason why the student is claiming that the enrollment should be approved.

The Principal shall respond to the appeal within five (5) days after it is received. If the Principal determines that the denial of enrollment does not meet one (1) or more of the reasons specified in this subsection, the District shall allow the student to enroll in the online course.
7. An online learning student shall have the same rights and access to technology in his/her District's school facilities as all other students enrolled in that District.
8. If a student successfully completes an online course, as determined by the District, the District shall grant appropriate academic credit for completion of the course and shall count that credit toward completion of graduation and subject area requirements. A student's school record and transcript shall identify the online course title as it appears in the online course syllabus.
9. The enrollment of a student in one (1) or more online courses shall not result in a student being counted as more than 1.0 full-time equivalent student under this act.

#### **D. Applicants**

1. If the number of nonresident applicants eligible for acceptance in an online course does not exceed the capacity of the District to provide the online course, the District shall accept for enrollment all of the nonresident applicants eligible for acceptance.
2. If the number of nonresident applicants exceeds the District's capacity to provide the online course, the District shall use a random draw system.
3. The District shall determine whether or not it has the capacity to accept applications for enrollment from nonresident applicants in online courses and may use that limit as the reason for refusal to enroll an applicant.

#### **E. Requirements Specific to Online Learning Courses**

To offer an online course, the District must:

1. Provide the Michigan Virtual University with the course syllabus in a form and method prescribed by the Michigan Virtual University for inclusion in a State-wide online course catalog.
2. Provide on its publicly accessible website a link to the course syllabi for all of the online courses offered by the District and a link to the State-wide catalog of online courses maintained by the Michigan Virtual University.
3. Assign to each student a teacher of record.
4. Offer the online course on an open entry and exit method, or aligned to a semester, trimester, or accelerated academic term format.

#### **F. Online Course Syllabus**

The District must publish an online course syllabus for each online course offered. The online course syllabus must include:

1. An alignment document showing how the course meets applicable State academic standards.
2. Online course content outline.
3. Online course required assessments.
4. Online course prerequisites.
5. Expectations for actual teacher contact time with the online learning student and other student-to-teacher communications.
6. Academic support available to the online learning student.
7. Online course learning outcomes and objectives.
8. Name of the institution or organization providing the online content.
9. Name of the institution or organization providing the teacher of record.
10. The course titles assigned by the provider and the course titles and course codes from the National Center for Education Statistics school codes for the exchange of data.
11. Number of eligible nonresident students that will be accepted by the District in the online course. This may include limiting enrollment to students enrolled in the District.
12. Results of the online course quality review using the guidelines and model review process published by the Michigan Virtual University.

Legal

M.C.L. 388.1621f

Michigan Department of Education Guidance on Best Practices as Defined in M.C.L.  
388.1621f



Book Policy Manual  
Section Board Review Spring 2026 (40.2)  
Title Vol. 40, No. 2 - February 2026 Revised SEX EDUCATION  
Code po2418  
Status  
Adopted May 15, 2024

### **Revised Policy - Vol. 40, No. 2**

#### **2418 - SEX EDUCATION**

In accordance with Michigan statute **and the Michigan Health Education Standard Guidelines**, the Board of Education authorizes instruction in sex education. Such instruction may include family planning, human sexuality, and the emotional, physical, psychological, hygienic, economic, and social aspects of family life. Instruction may also include the subjects of reproductive health, **consent education**, and the recognition, prevention, and treatment of sexually transmitted **infections ("STIs")**, including HIV/AIDS ~~diseases~~.

The instruction described in this policy shall ~~emphasize~~ **stress** that abstinence from sex is **the only protection that is 100% effective against unplanned pregnancy, sexually transmitted infections, and HIV**. Instruction shall also articulate the **benefits of abstinence, postponing sexual activity, and setting personal limits based on individual beliefs and values** ~~a responsible and effective method of preventing unplanned or out of wedlock pregnancy and sexually transmitted diseases and is a positive lifestyle for unmarried young people~~.

Such instruction shall be elective and not a requirement for graduation.

A student shall not be enrolled in a class in which the subjects of family planning or reproductive health are discussed unless the student's parent or guardian is notified in advance of the course and the content of the course, is given a prior opportunity to review the materials to be used in the course and is notified in advance of the parent's/guardian's right to have the student excused from the class. The Michigan Board of Education shall determine the form and content of the notice required in this policy.

Upon the written request of a student or the student's parent or legal guardian, the student shall be excused, without penalty or loss of academic credit, from attending a class described in this policy. If a parent or guardian submits a continuing written notice, the student will not be enrolled in a class described in this policy unless the parent or guardian submits a written authorization for that enrollment.

The District shall provide the instruction by teachers qualified to teach health education. Material and instruction in a sex education curriculum shall be **developmentally appropriate, age-appropriate, medically accurate** ~~age appropriate, not medically inaccurate~~, and shall comply with the statutory requirements of M.C.L. 380.1507b **and align with the Michigan Health Education Standard Guidelines**.

**Instruction shall be organized around grade spans (3-5, 6-8, 9-12) and shall address content areas appropriate to each span as detailed in AG 2418 and aligned with the Michigan Health Education Standard Guidelines.**

**If a district chooses to include sex education as part of its comprehensive health education program, the district shall** ~~The Board~~ shall establish a sex education advisory board and shall determine terms of service for the sex education advisory board, the number of members to serve on the advisory board ~~125~~ and a membership selection process that reasonably reflects the District's population. The Board shall appoint two (2) co-chairs for the advisory board, at least one (1) of whom

is a parent of a child attending a District school. At least one-half (1/2) of the members of the sex education advisory board shall be parents who have a child attending a District school, and a majority of these parent members shall be individuals who are not employed by the District. The sex education advisory board shall include students of the District, educators, local clergy, and community health professionals. Written or electronic notice of a sex education advisory board meeting shall be sent to each member at least two (2) weeks before the date of the meeting.

The sex education advisory board shall:

- A. Establish program goals and objectives for student knowledge and skills that are likely to reduce the rates of **sexual activity**, pregnancy, and sexually transmitted **infections**. ~~Additional program goals and objectives may be established by the sex education advisory board that are not contrary to Michigan law.~~
- B. Review the materials and methods of instruction used and make recommendations to the Board for implementation. The advisory board shall take into consideration the District's needs, demographics, and trends including, but not limited to, teenage pregnancy rates, **STI** rates, and incidents of student sexual violence and harassment.
- C. At least once every two (2) years, evaluate, measure, and report the attainment of program goals and objectives established by the advisory board. The Board shall make the resulting report available to parents in the District.

Before adopting any revisions in the materials or methods used in instruction under this policy including, but not limited to, revisions to provide for the teaching of abstinence from sex as a method of preventing unplanned or out-of-wedlock pregnancy and **STI**, the Board shall hold at least two (2) public hearings on the proposed revisions. The hearings shall be held at least one (1) week apart and public notice of the hearings shall be given in the manner required for Board meetings. A public hearing held pursuant to this section may be held in conjunction with a public hearing held pursuant to M.C.L. 380.1169.

**Teachers providing instruction at the secondary level (Grades 6-12) must hold appropriate endorsements as specified by Michigan statute and the Michigan Department of Education. Instruction in health and sex education shall comply with the Elliott-Larsen Civil Rights Act and all applicable laws, including parent opt-out provisions.** ~~Each person who provides instruction to K to twelve (12) students in accordance with this policy shall receive training based on District approved standards and in accordance with training requirements of the Michigan Department of Education (MDE) and Michigan Department of Health and Human Services (MDHHS).~~

No person shall dispense or otherwise distribute, in a District school or on District school property, a family planning drug or device.

For purposes of this policy, "family planning" means the use of a range of methods of fertility regulation to help individuals or couples avoid unplanned pregnancies; bring about wanted births; regulate the intervals between pregnancies; and plan the time at which births occur in relation to the age of parents. It may include the study of fetology. It may include marital and genetic information. Clinical abortion shall not be considered a method of family planning, nor shall abortion be taught as a method of reproductive health.

M.C.L. 380.1169, **380.1170, 380.1310b**, 380.1507, **380.1507a**, 380.1507b  
**Act 453 of 1976, as amended by Public Act 6 of 2023 (Elliott-Larsen Civil Rights Act)**

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Legal M.C.L. 380.1169, 380.1170, 380.1310b, 380.1507, 380.1507a, 380.1507b  
Act 453 of 1976 as amended by Public Act 6 of 2023 (Elliott-Larsen Civil Rights Act)



Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 Renumber/Rescind VOLUNTEERS
Code	po3120.09
Status	
Adopted	August 21, 2002
Last Revised	December 20, 2006

### **Renumber/Rescind Policy - Vol. 40, No. 2**

#### **3120.09 — VOLUNTEERS**

~~The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the professional staff responsible for the conduct of those programs and activities.~~

~~The Superintendent shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. S/He shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.~~

~~[ ] Any individual who volunteers to work in the schools or on any school sponsored activity shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.~~

~~[ ] Any volunteer who works with or has access to students shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.~~

~~[ ] Any person who volunteers to work with the District shall be screened through the Internet sites for the Sex Offenders Registry (SOR) list, the Internet Criminal History Access Tool (ICHAT) criminal history records check, and the Offender Tracking Information System (OTIS) prior to being allowed to participate in any activity or program.~~

~~[ ] Any volunteer who works with or has access to students shall be screened through the Internet sites for the Sex Offenders Registry (SOR) list, the Internet Criminal History Access Tool (ICHAT) criminal history records check, and the Offender Tracking Information System (OTIS) prior to being allowed to participate in any activity or program.~~

~~The Superintendent is to inform each volunteer that s/he:~~

- ~~A. shall agree to abide by all Board policies and District guidelines while on duty as a volunteer including signing, if appropriate, the District's Network and Internet Access Agreement Forms;~~
- ~~B. will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers compensation;~~
- ~~C. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of his/her volunteer services.~~

~~The Superintendent shall also ensure that each volunteer is properly informed of the District's appreciation for his/her time and efforts in assisting the operation of the schools.~~





Book	Policy Manual
Section	Board Review Spring 2026 (40.2)
Title	Vol. 40, No. 2 - February 2026 Rescind VOLUNTEERS
Code	po4120.09
Status	
Adopted	April 21, 1993
Last Revised	December 20, 2006

### **Rescind Policy - Vol. 40, No. 2**

#### **4120.09 — VOLUNTEERS**

~~The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the support staff responsible for the conduct of those programs and activities.~~

~~The Superintendent shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. S/He shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.~~

~~[ ] Any individual who volunteers to work in the schools or on any school sponsored activity shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.~~

~~[ ] Any volunteer who works with or has access to students shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.~~

~~[ ] Any person who volunteers to work with the District shall be screened through the Internet sites for the Sex Offenders Registry (SOR) list, the Internet Criminal History Access Tool (ICHAT) criminal history records check and the Offender Tracking Information System (OTIS), prior to being allowed to participate in any activity or program.~~

~~[ ] Any volunteer who works with or has access to students shall be screened through the Internet sites for the Sex Offenders Registry (SOR) list, the Internet Criminal History Access Tool (ICHAT) criminal history records check and the Offender Tracking Information System (OTIS) prior to being allowed to participate in any activity or program.~~

~~The Superintendent is to inform each volunteer that s/he:~~

- ~~A. shall agree to abide by all Board policies and District guidelines while on duty as a volunteer including signing, if appropriate, the District's Network and Internet Access Agreement Forms;~~
- ~~B. will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers compensation;~~
- ~~C. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of his/her volunteer services.~~

~~The Superintendent shall also ensure that each volunteer is properly informed of the District's appreciation for his/her time and efforts in assisting the operation of the schools.~~

