



Brandon School District

Quality

Service

Planning

Delivering the highest quality education so every student can soar!

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Rd.
Ortonville, Michigan 48462
June 19, 2023
6:30 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Superintendent Report ~ Carly Stone
 - A. Brandon Preschool Showcase - Chrissandra Padilla
- V. Public Comments and Questions on Agenda Business
- VI. Approval of Consent Agenda

The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.

 - A. Unofficial Minutes of the May 15, 2023, Regular Meeting and Closed Session 3
 - B. Unofficial Minutes of the May 16, 2023 - Special Meeting Superintendent Evaluation Training 6
 - C. Unofficial Minutes of the May 10, 2023, COW Work Session 7
 - D. General Fund Accounts Payable in the amount of \$ 2,756,269.30 8
 - E. 2023-2024 Michigan High School Athletic Association Resolution
- VII. Information and Discussion Items
 - A. Board Report ~ Rebecca Haynes
 - B. Finance Report ~ Janice Ziesel
 - 1. Annual Budget Hearing / Truth and Taxation Hearing
 - C. Education Report
 - 1. Benchmark Assessment Data
- VIII. Action Items
 - A. Approval of Human Resource Report
 - B. Adoption of the Final 2022-2023 Budget
 - C. Adoption of the Proposed 2023-2024 Budget
 - D. Approval of the 2023 Tax Levy
 - E. Approval of Food Service Employees Contract
 - F. Approval of ABM Addendum
 - G. Non-Homestead Operating Millage Renewal Resolution
- IX. Citizens' Input

Public Participation at Board Meetings

The Brandon Board of Education recognizes the value of public comments and the importance of expressing yourselves to us on district matters.

PUBLIC COMMENT GUIDELINES

IN PERSON: You must sign in with your name, email address or phone number, home address, group affiliation (if any) and the topic you are going to speak on. Sign In sheet is on the table with agendas.

1. When addressing the Board please recognize yourself by stating your name.
2. Each statement shall be limited to THREE (3) minutes: you can only speak once.
3. The statements shall be directed at the board only.
4. Generally, the board will not respond to public comments during the meeting.
5. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments.

To ensure due process and respect of individual rights, the district maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. Such matter should be reduced to writing and sent to the superintendent or the board president.

While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

The board wants to hear what people want to say. We expect each speaker will model for our students and others in the audience on how one can respectfully disagree with others' views or voice an opinion or ask questions.



Brandon School District

Brandon Board of Education
Regular Meeting
Central Office Board Room and Zoom Platform
1025 S. Ortonville Rd.
Ortonville, Michigan 48462

May 15, 2023
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. by Rebecca Haynes
- II. Roll Call
Present: Jane Derry-Burkett, Rebecca Haynes, Herb Robinson, Kimberly Smith-Kulaga, Hilary Stockoski, Jeff Zielke
Absent with notice: Lisa Kavalhuna
Others present: Carly Stone, Superintendent of Schools; Janice Meek, Executive Director of Business Services; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the board.
- IV. BHS Student Report
Student council members Jacqueline Schell and Clare Schmaltz provided an update on recent and upcoming events at Brandon High School.
- V. Superintendent Report ~ Carly Stone
 - A. 8th Grade Cedar Point Trip - Jason Sheldon
Jason Sheldon provided information about the 8th Grade Cedar Point trip scheduled for June 9, 2023.
 - B. Introduction of Oakwood Elementary Principal
Carly Stone introduced Colleen Ransford as our new principal of Oakwood Elementary, effective July 1, 2023, replacing Coy Stewart.
 - C. Introduction of Executive Director of Curriculum/Instruction
Carly Stone introduced Coy Stewart as our new executive director of curriculum/instruction, effective July 1, 2023.
 - D. Introduction of Brandon Middle School Interim Principal
Carly Stone introduced Lance Harper as our interim principal at Brandon Middle School.
 - E. Brandon Special Education Services Showcase - Dr. Jessica Cohen
Dr. Cohen has shared a presentation defining and refining our special education structure at the middle school.
- VI. Public Comments and Questions on Agenda Business
No one from the public wished to address the board.
- VII. Approval of Consent Agenda
The Brandon Board of Education deems all items listed on the consent agenda non-controversial and routine in nature. The body will approve these items under one motion and there will be no discussion. A member of the Brandon Board of Education wishing to discuss an item on the consent agenda may request it be removed from the consent agenda, and placed on the regular agenda. The body will consider and discuss the item at that time.
Hilary Stockoski moved and Jane Derry-Burkett supported that the Brandon Board of Education approve the consent agenda as presented. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett-

yes; R. Haynes – yes; H. Robinson – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

Consent agenda items include:

A. Unofficial Minutes of the April 17, 2023, Regular Meeting

B. General Fund Accounts Payable in the amount of \$ 2,780,536.31

VIII. Information and Discussion Items

A. Board Report

Rebecca Haynes provided a summary of the Oakland Schools Budget. She recommends that the board supports the 2023-2024 Oakland Schools Budget.

B. Finance Report ~ Janice Ziesel

1. 2024 Budget Assumptions

Janice Ziesel provided information regarding budget assumptions for next school year, revenue and expenditure. She shared that the budget will be added to the June board meeting agenda as an action item.

IX. Action Items

A. Approval of 8th Grade Students Trip to Cedar Point

Hilary Stockoski moved and Jane Derry-Burkett supported that the Brandon Board of Education approve the 8th grade out-of-state trip to Cedar Point in Sandusky, Ohio, June 9, 2023, as presented. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett-yes; R. Haynes – yes; H. Robinson – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

B. Approval of Human Resource Report

Jane Derry-Burkett moved and Hilary Stockoski supported that the Brandon Board of Education approve the Human Resource Report as presented. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett-yes; R. Haynes – yes; H. Robinson – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

C. Approval of Maintenance Contract Wage Opener

Hilary Stockoski moved and Jeff Zielke supported that the Brandon Board of Education approve the maintenance contract 2022-2023 wage opener as presented. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett-yes; R. Haynes – yes; H. Robinson – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

D. Resolution for Oakland ISD Budget

Jane Derry-Burkett moved and Hilary Stockoski supported that the Brandon Board of Education approve the Oakland ISD Budget Resolution in support of the General Fund Budget as presented. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett-yes; R. Haynes – yes; H. Robinson – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

E. Approval of Appendix C of the Brandon Education Association Contract

Hilary Stockoski moved and Jane Derry-Burkett supported that the Brandon Board of Education approve Appendix C of the Brandon Education Association Contract as presented. Roll call vote: J. Derry-Burkett-yes; R. Haynes – yes; H. Robinson – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

F. Approval of Harvey-Swanson Elementary Parking Lot Improvements

Hilary Stockoski moved and Jane Derry-Burkett supported that Brandon Board of Education approve the Harvey-Swanson Elementary parking lot improvements - Traffic Flow Concept C-4 as presented. Carried 4-2. Roll call vote: J. Derry-Burkett-yes; R. Haynes – yes; H. Robinson – yes; K. Smith-Kulaga – no; H. Stockoski – yes; J. Zielke – no.

G. Approval of Goodman Drive Improvements

Hilary Stockoski moved and Jane Derry-Burkett supported that the Brandon Board of Education approve the Goodman Drive improvements as presented. Roll call vote: J. Derry-Burkett-yes; R. Haynes – yes; H. Robinson – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

H. Approval of Expenditure Reclassification

Jane Derry-Burkett moved and Hilary Stockoski supported that the Brandon Board of Education approve The expenditure reclassification of the ROK security camera project and the new district-wide phone/emergency communication system to the general fund as presented. Roll call vote: J. Derry-Burkett-yes; R. Haynes – yes; H. Robinson – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

X. Citizens' Input

Judy Standley publicly recognized Truck Town Thunder's achievements and spoke highly of the robotics program.

XI. Closed Session ~ Contract Negotiations

Hilary Stockoski moved and Jane Derry-Burkett supported that the Board of Education enter a closed session for the purpose of Contract Negotiations. Carried unanimously 6-0. Roll call vote: J. Derry-Burkett-yes; R. Haynes – yes; H. Robinson – yes; K. Smith-Kulaga – yes; H. Stockoski – yes; J. Zielke – yes.

Dismissed audience at 7:27 p.m.

Closed Session started at 7:33 p.m.

Return to open session at 7:48 p.m.

XII. Adjournment – 7:48 p.m. by Rebecca Haynes

Minutes prepared by Maria Schubring, Recording Secretary



Jeff Zielke, Board Secretary

5-25-2023

Date



Brandon School District

Brandon Board of Education
Special Meeting Board Work Session
Central Office Board Room
1025 S. Ortonville Rd.
Ortonville, MI 48462

May 16, 2023
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 p.m. Rebecca Haynes
- II. Roll Call
Present: Jane Derry-Burkett, Rebecca Haynes, Herb Robinson (arrived at 7:15 p.m.), Kimberly Smith-Kulaga, Hilary Stockoski, Jeff Zielke
Absent with notice: Lisa Kavalhuna
Others present: Carly Stone, Superintendent of Schools; Dr. Rod Green, MASB Consultant; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the board.
- IV. Public Comments and Questions on Agenda Business
No one from the public wished to address the board.
- V. Superintendent Evaluation Training for Board Members and Superintendent ~ Dr. Rod Green, MASB
Dr. Green shared a presentation regarding MASB Superintendent Evaluation Instrument Specific Training and engaged board members in the discussion. He reviewed board requirements for evaluating the superintendent, legal requirements, possible cycles, the board's role, targets and evidence, superintendent's self-assessment. The board and Superintendent Stone agreed to a Spring 2024 evaluation. Superintendent Stone will continue to report out to the board.
- VI. Adjournment – 8:42 p.m. by Rebecca Haynes

Minutes prepared by Maria Schubring, Recording Secretary



Jeff Zielke, Board Secretary

5-26-2023

Date



Brandon School District

Brandon Board of Education
Committee of the Whole Work Session
Central Office Board Room
1025 S. Ortonville Rd.
Ortonville, MI 48462

May 10, 2023
6:30 PM

UNOFFICIAL MINUTES

- I. Call to Order – 6:30 by Lisa Kavalhuna
- II. Roll Call
Present: Jane Derry-Burkett, Rebecca Haynes, Herb Robinson, Kimberly Smith-Kulaga, Hilary Stockoski, Jeff Zielke
Absent with notice: Lisa Kavalhuna
Others present: Carly Stone, Superintendent of Schools; Janice Meek, Executive Director of Business Services; Maria Schubring, Recording Secretary
- III. Pledge of Allegiance
Led by the Board.
- IV. Public Comments and Questions on Agenda Business
Dave Wilson addressed the Board about turning the HSE tennis courts into pickleball courts.
Mary Wilson addressed the Board about turning the HSE tennis courts into pickleball courts.
Wayne Wills addressed the Board about turning the HSE tennis courts into pickleball courts.
- V. Information and Discussion Items
 - A. Bond Update
 1. Parking Lot (HSE and Goodman Drive)
Brian Smilnak provided a presentation regarding two concepts for Harvey-Swanson parking lot and a Goodman Drive concept. He shared that the parking lot projects will take place in 2024. Rebecca Haynes provided some history about the HSE concepts and shared that voting on the parking lot will take place at the May 15th board meeting. Board members discussed the Harvey-Swanson parking lot concepts and Goodman Drive concept.
 2. Bond Budget ~ Janice Ziesel
Janice Ziesel shared information and engaged board members in discussing moving some bond charges to the general fund budget. She shared that this will be added to the May 15th board meeting agenda as an action item.
 - B. Non-Homestead Millage ~ Janice Ziesel
Janice Ziesel shared that she has contacted bond counsel regarding millage renewal. Rebecca Haynes shared that we are not doing an increase, and the recommendation is to bring it to the Board in June for placing it on the ballot in November 2023.
 - C. Policy Manual Work
Carly Stone and board members continued working on policy manual development.
- VI. Adjournment – 9:00 p.m. by Rebecca Haynes

Minutes prepared by Maria Schubring, Recording Secretary



Jeff Zielke, Board Secretary

5-22-2023
Date

**BRANDON SCHOOL DISTRICT
ALL FUNDS
COVER SHEET**

**May
2023**

All Funds Check Register	\$ 1,653,127.96
BMO Harris Bank Purchase Card Register	\$ 29,481.78
Pre-pays	\$ -
Employee Reimbursements (05.10.2023)	\$ 5,852.14
Employee Reimbursements (05.25.2023)	\$ 2,530.06
MESSA Insurance	\$ 207,779.44
Set Seg Insurance	\$ -
EDUSTAFF	\$ 187,915.81
Payroll Runs - net of reimbursements shown above	
Payroll Run 05.10.2023 (Run 623)	\$ 344,576.32
Payroll Run 05.25.2023 (Run 624)	\$ 325,005.79

Total for Approval: **\$ 2,756,269.30**

Please contact Janice Ziesel at 248-627-1810 or by email at jziesel@brandon.k12.mi.us prior to the meeting if you have questions.