



# East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

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Regular Meeting  
September 25, 2025 - 7:00 PM  
MacDonald Middle School Auditorium  
1601 Burcham Dr  
East Lansing, MI 48823



## Agenda

### I. Opening of Meeting

A. *Call to Order*

B. *Roll Call*

C. *Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens*

D. *Approval of Agenda*

*Motion: I move that the Board of Education approve the agenda for the September 25, 2025, regular meeting, as presented.*

E. **Approval of Minutes**

**Motion: I move that the Board of Education approve the minutes for the September 8, 2025, regular meeting, as presented.**

1. September 8, 2025, regular meeting

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I. **Opening of Meeting**

I.A. Call to Order

The meeting was called to order by President Chris Martin at 7:04 pm.

I.B. Roll Call

Attendance Taken at 7:04 PM.

Chambers: Present, Edsall: Present, Faris-Hylen: Present, Lyons: Present, Martin: Present, Torrez: Present, Tykocki: Present  
Student Representative Dijagah: Present, Student Representative Meghea: Present  
Superintendent Dori Leyko: Present

I.C. Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens  
The mission statement was read by Trustee Lyons.

I.D. Approval of Agenda

*Motion: 25-26/021: I move that the Board of Education approve the September 8, 2025, regular meeting agenda, as presented.*

This motion, made by Torrez and seconded by Tykocki, Passed.

Chambers: Aye, Edsall: Aye, Faris-Hylen: Aye, Lyons: Aye, Martin: Aye, Torrez: Aye, Tykocki: Aye

Aye: 7, Nay: 0

I.E. Approval of Minutes

*Motion: 25-26/022: I move that the Board of Education approve the following minutes:*

*I.E.1. August 25, 2025, regular meeting*

This motion, made by Faris-Hylen and seconded by Torrez, Passed.

Chambers: Aye, Edsall: Aye, Faris-Hylen: Aye, Lyons: Aye, Martin: Aye, Torrez: Aye, Tykocki: Aye

Aye: 7, Nay: 0

II. **Recognition**

Trustee Faris-Hylen did not have any recognition to report.

III. **Student Representative Report**

Student Representative Dijagah and Meghea reported:

- Club Rush was a big success with many incoming freshmen and new students joining; new clubs formed include the Pre-Law Club and Fun Club. It's an important way for students to meet new people, and the variety of clubs is something to celebrate.

- First home Varsity football game was last Friday; despite the loss, the marching band debuted their show and the dance team performed a new piece. The student section showed great spirit.
- Students are excited for Spirit Week, the Homecoming parade on Friday, and the dance on Saturday.
- MSAN students will be traveling to Virginia this year.
- Seniors are beginning the college application process.
- Girls' volleyball team is on a winning streak.
- Girls' swim and dive team won their last two quads.
- Senior Sunrise kicked off the first week of school with strong attendance and plenty of photos.

Trustee Faris-Hylen shared that sophomore Addie Louagie hit a hole-in-one at last week's golf tournament.

Superintendent Leyko said her favorite moment from Friday's game was when she noticed everyone in the student section recording with their phones. At first, she thought it was a scuffle—but it turned out to be a praying mantis. Overall, it was a great atmosphere for our first home game, despite the loss.

Trustee Martin noted that one of his favorite parts of the Homecoming Parade is seeing all the student organizations represented and the important work they're doing.

#### IV. Superintendent's Report

Click [here](#) for the Superintendent's Report.

#### V. **Public Comment**

This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

- Ross Gorman - ELEA - Tentative Agreement for ELEA

Superintendent Leyko spoke about the work of the bargaining team and clarified a few points in the contract.

#### VI. **Board Discussion**

Trustee Faris-Hylen mentioned the new attendance policy at the high school and the upcoming conferences at both the middle and high school. While information has been sent out, she would like to see additional communication to ensure it is presented clearly. She also raised concerns about traffic near Glencairn, noting that the city appears to be addressing the issue, and asked for clarity on what falls under the city's responsibility versus the Board's role.

Trustee Martin shared that he has received questions from families about conferences, with some concerned they may not be able to find time to meet with their students' teachers. While some communication has already been sent, he appreciates the district's efforts to

address these concerns. He also expressed confidence that the district can work with the city to make routes to school safer and asked the Board to be informed if additional support is needed in terms of communication or advocacy.

Superintendent Leyko explained that the new style of conferences came about through negotiations, allowing greater flexibility for parents and staff over a period of time. She noted that she would need to direct questions about the high school attendance policy to the high school administrators. She also reported being in contact with ELPD regarding traffic at Grand River and Kensington. Since the start of the school year, several steps have been taken:

- Road control officers have been conducting traffic enforcement at the intersection.
- Police have assisted with traffic management.
- Additional overtime has been posted for traffic enforcement during school start and end times.
- PACE has helped with crossing guard posts.
- MDOT has requested the school route plan for Glencairn and is reviewing the school zone and crossing on Grand River near the school, with transportation staff and Principal Richardson supplying the necessary information.

## VII. **Action Items**

### VII.A. **Collective Bargaining Agreement with the East Lansing Education Association (ELEA)**

*Motion: 25-26/023: I move that the Board of Education approve the Collective Bargaining Agreement with the East Lansing Education Association (ELEA) as presented.*

This motion, made by Edsall and seconded by Torrez, Passed.

Chambers: Aye, Edsall: Aye, Faris-Hylen: Aye, Lyons: Aye, Martin: Aye, Torrez: Aye, Tykocki: Aye

Aye: 7, Nay: 0

Discussion followed

## VIII. **Committee Reports**

### VIII.A. Academic and Technology Committee

- No report; scheduling a meeting the week of September 22

### VIII.B. Facilities Committee

- No report; scheduling a meeting the week of September 22

### VIII.C. Finance Committee

- Met on September 8 and discussed:
  - ELL funding
  - State funding - delay in budget;
  - MESSA renewal - came in lower
  - Audit update; presentation at the October 27 regular meeting

VIII.D. Intergovernmental Relations

- No report

VIII.E. Personnel Committee

- No report

VIII.F. Policy Committee

- Met on September 8 and discussed:
  - Five remaining Thrun policies; two do not need to add optional language; one will add the optional language and be placed in Items of Information; two still reviewing;
  - Facility naming policy;
  - Book review policy – Klaudia Burton and Kathy Kowalski;
  - Women’s Center proposal

VIII.G. Ingham School Officers Association (ISOA)

- Met on September 3
  - Jennifer Smith, MASB – urging all to contact legislature regarding state budget;
  - Jason Mellema, Ingham ISD Superintendent discussed highlights from the Superintendent’s Round Table retreat;
  - Will be touring Beekman Center in November – renovations needed to the building;
  - Round table discussion with other Ingham County representatives;
  - Next meeting is October 1

IX. **Announcements**

IX.A. The next regular scheduled meeting of the Board of Education is Thursday, September 25, 2025.

X. **Adjournment**

The meeting adjourned at 7:39 pm.

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President

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Secretary

**II. Recognition**

**III. Student Representative Report**

**IV. Superintendent's Report**

**V. Consent Agenda**

**Motion: I move that the Board of Education approve the consent agenda to include the following:**

**A. New Hire**

1. Hiring of Britten Steele as a conditional hire pending obtainment of certification - 1.0 FTE Speech and Language Pathologist at MacDonald Middle School at MA Step 17 effective October 8, 2025. The individual will be paid at a daily rate of \$200 until certification is received.

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## MEMORANDUM

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**TO:** Board of Education

**FROM:** Rulesha Glover-Payne  
*Chief Human Resources Officer*

**SUBJECT:** Human Resources Action Item

**DATE:** September 22, 2025

**Hire**

It is recommended that the Board approve the hiring of **Britten Steele** as a conditional hire pending obtainment of certification - 1.0 FTE Speech and Language Pathologist at MacDonald Middle School at MA Step 17 effective October 8, 2025. The individual will be paid at a daily rate of \$200 until certification is received.

**VI. Public Comment**

This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

**VII. Board Discussion**

A. Resolution on Fiscal Year 2025-2026

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**EAST LANSING PUBLIC SCHOOLS  
BOARD OF EDUCATION**

**RESOLUTION ON FISCAL YEAR 2025-2026  
MICHIGAN SCHOOL AID FUND BUDGET DELAYS**

WHEREAS, the Constitution of Michigan of 1963 requires the Michigan Legislature and Governor to pass an annual School Aid Budget for the exclusive purpose of funding public education; and

WHEREAS, Governor Gretchen Whitmer signed Public Act 160 into law in 2019 which states that the legislature must pass and present general appropriation bills for the upcoming fiscal year to the governor on or before July 1; and

WHEREAS, local school districts in Michigan are required by law to pass their own budgets for the upcoming school year by July 1; and

WHEREAS, the Michigan Legislature has failed to meet their July 1 legal deadline to pass a School Aid Budget appropriation bill or make any meaningful progress toward doing so; and

WHEREAS, the East Lansing Public Schools Board of Education adopted its budget for the 2025-2026 school year without key funding information due to the ongoing lack of a state budget; and

WHEREAS, the Fiscal Year 2025-2026 School Aid Fund Budget continues to be delayed by political battles that are unrelated to school funding or the needs of our students; and

WHEREAS, School Aid Fund dollars should not:

- Be used to fill budget gaps
- Tied to or used to fund unrelated budget items such as road construction and maintenance
- Fund higher education or private education
- Increase burdensome reporting requirements for already struggling school districts; and

WHEREAS, a responsible School Aid Fund Budget should include:

- A reasonable increase in the per-pupil foundation allowance
- Dedicated funding for Michigan's at-risk youth, English language learners, students in special education, ISD's/RESA's, Great Start Readiness Programs, school libraries, rural communities, CT programs, and additional academic programs
- Continuation of the free breakfast and lunch meal program
- Funding that should be allocated to certain pertinent non-education purposes, such as school infrastructure funding to support districts with older buildings and safety concerns

- Funding for safe, reliable student transportation
- Wrap-around special service funding including mental health support for high needs students

WHEREAS, the ongoing delay in funding certainty has already impacted our ability to best plan for the support our students need and deserve in the upcoming school year; and

WHEREAS, every day the budget continues to be delayed by lawmakers will only worsen the negative impacts on our schools, staff, and students this academic year and beyond; and

WHEREAS, comments by lawmakers that suggest the School Aid Budget can, or should, wait for other budget agreements to fall into place ignore the critical needs of our students; and

THEREFORE, BE IT RESOLVED, the East Lansing Public Schools Board of Education is strongly urging state lawmakers to immediately pass a spending bill that fully allocates the entirety of funding meant for our schools in a manner that equitably supports the needs of every student in Michigan.

BE IT RESOLVED FURTHER, the East Lansing Public School Board of Education is affirming that School Aid Funding should not be tied to any other budget deals, including ongoing proposals regarding road funding.

VIII. **Action Items**

A. **Technology Solutions Bid**

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*Motion: I move that the Board of Education approve the bid from Technology Solutions Unlimited for low voltage cabling in the amount of \$33,557.94.*



509 Burcham Drive, East Lansing, MI 48823  
Technology & Media Services Department  
(517) 333-7418 Phone (517) 333-7404 Fax

East Lansing  
Public Schools

September 22, 2025

To: Board of Education  
From: Christian Palasty, Director of Technology & Media Services

**SUBJ: ACTION ITEM – MOVE TO APPROVE THE BID FROM TECHNOLOGY SOLUTIONS UNLIMITED FOR LOW VOLTAGE CABLING IN THE AMOUNT OF \$33,557.94**

The District has contracted with Communications By Design (CBD) to assist with the technology aspects of the security bond. This specific project includes installing low voltage ethernet cabling for the new central administration building. CBD drafted the bid document (Attachment A is the shortened copy of that document, the original document being 92 pages) and it was released on August 20, 2025. The bid document requested pricing for low voltage ethernet cabling and included a multimedia solution for the Board room and other conference rooms located in the central administration building. This Action Item is only for the low voltage cabling.

We have bypassed the normal procedure of presenting an Information Item prior to Action due to the short timeline for the contractor to perform the necessary work in coordination with the other contractors in the building.

We received eight (8) bids (Attachment B) for the project. The low bid from MOSS was retracted due to an error in their bid. We are recommending that the Board of Education approve the second lowest bid from Technology Solutions Unlimited to include their alternate bid addition for Category 6A cabling.

Please see Attachment C for a copy of their bid proposal.

Attachments:

- A. ELPS Request for Proposal
- B. Bid Tabulation
- C. Technology Solutions Unlimited Bid

# East Lansing Public Schools

SECTION 00 01 10  
TABLE OF CONTENTS

**DIVISION 00 – BIDDING & CONTRACT REQUIREMENTS**

<u>Section</u>	<u>Description</u>
00 01 01	Cover Page
00 01 10	Table of Contents
00 01 15	List of Drawings
00 11 16	Invitation to Bid
00 40 00	Bid Forms
00 21 13	Instructions to Bidders
00 65 00	Contract Close-out

**DIVISION 27 – TECHNOLOGY SYSTEMS**

<u>Section</u>	<u>Description</u>
27 10 00	Low Voltage Cabling
27 41 16	Multimedia Systems

**APPENDICES**

<u>Section</u>	<u>Description</u>
A	FIRST FLOOR COMPOSITE PLAN REFERENCE
B	BUILDING SECTION REFERENCE
C	INTERIOR ELEVATION REFERENCE
D	FIRST FLOOR REFLECTED CEILING PLAN REFERENCE

END OF SECTION

SECTION 00 01 15  
LIST OF DRAWINGS

<u>File/Name</u>	<u>Description</u>
T-100	TECHNOLOGY COVER SHEET
T-101	LOW VOLTAGE CABLING PLAN
T-200	MULTIMEDIA SYSTEM PLAN
T-600	SPECIAL CONFIGURATION A - BOARD ROOM 105 SCHEMATIC
T-601	SPECIAL CONFIGURATION B - CONFERENCE ROOM 109 SCHEMATIC
T-602	SPECIAL CONFIGURATION C – LOBBY WAITING AREA SCHEMATIC & SPECIAL CONFIGURATION D – OFFICE ROOM 122 SCHEMATIC

END OF SECTION

SECTION 00 11 16  
INVITATION TO BID

PART 1 - GENERAL

1.01 WORK INCLUDED: MULTIMEDIA ADDITIONS

- A. East Lansing Public Schools (Owner) is seeking bids for purchase and installation of associated equipment and installation related multimedia systems. Proposed systems shall be configured and installed to service Owner's New Administration Building as described herein.
- B. Project: ADMINISTRATION BUILDING MULTIMEDIA ADDITIONS
- C. Owner: East Lansing Public Schools  
501 Burcham Drive  
East Lansing, Michigan 48823
- D. Designer: Communications by Design, Inc.
- E. Sites of Work:
  - 1. EAST LANSING PUBLIC SCHOOLS  
6160 TOWAR AVENUE  
EAST LANSING, MICHIGAN 48823

1.02 GENERAL DESCRIPTION OF PROJECT SEQUENCE

- A. Sequences and dates specified herein are for information only and indicate the plan and intent of the Owner. Actual dates shall be established based on final award of project.
- B. Sequence of operations shall be established by the Contractor within the guidelines established by the Owner as required to meet schedules.
- C. Schedule:
  - 1. Request for Bid Distributed: August 20, 2025
  - 2. Pre-Bid Meeting: August 27, 2025 at 4:00PM
  - 3. Intent to Bids Due: August 29, 2025 by 5:00pm
  - 4. Question and Clarification Deadline: September 1, 2025 by 5:00pm
  - 5. Public Bids Due: September 10, 2025 at 2:00PM

1.03 TYPES OF BIDS

- A. Bids shall be submitted in total and with required detail for each item bid and as is required herein, and include all portions of the work identified for the individual bid package as specified herein. Bids shall be made on unaltered bid forms as included herein. Bidder shall fill in all blank spaces and the bid shall be signed by a legal officer or agent authorized to bind the bidder to a contract.

#### 1.04 PRE-BID CONFERENCE

- A. A pre-bid conference will be held. A discussion of the project and review of bid documents will be followed by a site review and an opportunity to ask questions. Attendance is highly encouraged for all contractors interested in bidding on any components or portions of this project. Attendance at the pre-bid conference will be a factor considered during evaluation of bids.
- B. Time: August 27, 2025 at 4:00PM
- C. Location:
  - 1. Central Administration Office  
501 Burcham Drive  
East Lansing, Michigan 48823
- D. Any drawings identified in the table of contents herein will be distributed and reviewed at this conference.
- E. Physical building inspections of sites of work will be provided for at this time.

#### 1.05 TIME AND PLACE OF BID RECEPTION

- A. Physically sealed bids for the base bid work will be received at the district office and read aloud at a public opening. Bids arriving after the appointed time as determined by the Owner's representative conducting the public opening, shall be returned unopened. Bids will be accepted beginning forty-eight (48) hours prior to the appointed opening time provided they are in sealed packages and addressed as specified herein.
- B. Bid Receipt Deadline: September 10, 2025 at 2:00PM
- C. Bid Opening Location:
  - 1. Central Administration Office  
501 Burcham Drive  
East Lansing, Michigan 48823
- D. Faxed or electronically delivered bids will not be accepted.

#### 1.06 EXAMINATION AND PROCUREMENT OF DOCUMENTS

- A. Specifications and any relevant Drawings may be obtained from the Technology Designer. Contractors may obtain copies by documented request to Communications by Design, Attn: Rebecca Szilagy. Requests may be made by:

1. Writing – 4101 Sparks Drive, Grand Rapids, Michigan 49456
2. Email – [rszilagy@cbdconsulting.com](mailto:rszilagy@cbdconsulting.com)

#### 1.07 BID SECURITY

- A. Bid security equal to five percent (5%) of the total bid amount, must accompany each base bid in accordance with the Instruction to Bidders.
- B. Bid security shall be either a Bid Bond issued by a company licensed in the State of Michigan to furnish bid security or Certified Check made payable to the Owner.

#### 1.08 PERFORMANCE BOND COVERAGE

- A. Selected Contractor(s) will be required to provide a performance bond and payment bond in an amount equal to one hundred percent (100%) of the bid amount including any accepted alternates at the Owner’s discretion. Such bonds shall be issued by surety licensed by the State of Michigan and acceptable to the Owner.

#### 1.09 OWNER’S RIGHT TO REJECT BIDS

- A. The Owner reserves the right to reject any and/or all bids. The Owner reserves the right to accept a bid, or portion thereof by issuance of a valid purchase order within ninety (90) calendar days following the bid opening. No bids may be withdrawn during this time without the specific approval of the Owner.
- B. Withdrawal of any Bids after the opening time without specific approval by Owner may result in forfeiture of required bid security by Bidder.

#### 1.10 DEFINITIONS

- A. “Owner” is intended to mean East Lansing Public Schools, a general powers school district.
- B. For purposes of this project, the terms “Architect”, “Engineer” and “Designer” are used synonymously to refer to Communications by Design, Inc., a Michigan Corporation.
- C. The term “Bidder” refers to any organization properly and accurately submitting a complete “Intent to Bid Form” prior to the required time

specified herein and subsequently properly submitting completed set of bid documents as specified herein.

- D. The term “Contractor” herein is a reference to the firm(s) eventually selected by the Owner to provide the intended system(s), or any portion thereof, and fulfill the terms of the contract.
- E. The term Contract is a reference to the collective set of documents, drawings, diagrams, Owner’s Purchase Order, Addenda and all other materials as provided for herein defining arrangement between Owner and Contractor.
- F. The term Addenda (or Addendum) are that portion of the Contract consisting of modifications, amendments, deletions or substitutions to the contract documents issued prior to the execution of the Contract.

END OF SECTION



## East Lansing Public Schools

### Bid Tabulation

Name: Admin Building AV Renovations  
Date: September 10, 2025 at 2:00pm

#	Bidder Name	Contract Form (Y/N)	Addendum #1 (Y/N)	Security (Bond/Check)	Familiar Statement (Y/N)	References (Y/N)	Contract Exceptions (Y/N)	Electronic Version (Y/N)	Section 27 10 00 Low Voltage Cabling	Section 27 41 16 Multimedia Systems	NOTES:
1	PRO-TECH	Y	Y	Y	B	Y	Y	Y	\$37,421.24	-	
2	ELECTOROMEDIA	Y	Y	B	Y	Y	Y	Y	\$51,499.90		
3	SSD	Y	Y	B	Y	Y	Y	Y	\$38,742.05		
4	AMCOMM	Y	Y	B	Y	Y	Y	Y	\$41,200.00		
5	TOWN AND COUNTRY	Y	Y	B	Y	Y	Y	Y	\$55,000.00	\$199,700.00	
6	TEL SYSTEMS	Y	Y	B	Y	Y	Y	Y		\$172,814.79	
7	TECHNOLOGY SOLUTIONS UNLIMITED	Y	Y	B	Y	Y	N	Y	\$29,733.62		ALTERNATE CABLING PRICING OF \$33,557.94
8	BLUUM	Y	Y	B	Y	Y	Y	Y		\$122,814.79	DISQUALIFIED DURING POST BID REVIEW
9	RED LETTER	Y	N	B	Y	Y	Y	Y	\$38,850.00	\$141,666.03	
10	MOSS	Y	Y	B	Y	Y	Y	Y	\$17,376.51	\$135,030.84	LOW VOLTAGE CABLING DISQUALIFIED DURING POST BID REVIEW.

BID FORM

BID TO: East Lansing Public Schools  
Attention: Christian Palasty  
501 Burcham Drive  
East Lansing, Michigan 48823

BID FROM: Technology Solutions Unlimited Inc.  
1305 W. Vassar Rd.  
Reese MI. 48507

PROJECT: TECHNOLOGY RENOVATIONS  
TECHNOLOGY BID #3074

The undersigned, having familiarized themselves with all local conditions affecting the cost of work, and having examined the site and all applicable Bidding Documents herein, and herein referenced, including, but not limited to, all addenda issued thereto, hereby propose to furnish all labor, material, equipment, applicable taxes and services required for proper completion of each of the following categories of this project for the sum of:

Bid Category 27 10 00 Title Low Voltage Cabling

twenty nine thousand seven hundred thirty three dollars 62/100 Dollars (\$ 29,733.62 ).  
Said amount written above constituting the Base Bid

Bid Category 27 41 16 Title Multimedia Systems

NOT BIDDING Dollars (\$ NOT BIDDING ).  
Said amount written above constituting the Base Bid

**TAXES:**

Bid sum includes all applicable taxes.

**ALLOWANCES:**

Base bid includes all applicable allowance cost(s) as set forth herein.

**COST OF BONDS:**

Bid sum includes cost of furnishing a Performance Bond and Labor and Material Payment Bond, each in the amount of one hundred percent (100%) of the bid.

**ACKNOWLEDGEMENT OF ADDENDA:**

The following addenda have been received, are hereby acknowledged, and their execution is included in both base bid and alternate bids herein.

Addendum No. 1 Dated August 20, 2025 Addendum No. 2 Dated August 20, 2025

**ALTERNATES:**

Based bid amount may be increased or decreased in accordance with each of the following alternate bids as may be selected, following procedures stated herein. Voluntary Alternates shown below are identified and described in detail on appropriate attachment(s) as referenced herein.

~~Voluntary~~ Alternate A Complete system install using CAT6A \$33,557.94  
Required

Voluntary Alternate B N/A

Voluntary Alternate C N/A

Voluntary Alternate D N/A

Voluntary Alternate E N/A

**PRINCIPAL SUBCONTRACTORS**

As required herein, the following Subcontractors are proposed to be used for this project:

Legal Name: N/A Work Proposed N/A

Legal Name: N/A Work Proposed N/A

**BID SECURITY:**

Accompanying this Bid, as required herein, is a bid security in the form of Certified Check/Cashier's Check/Bidder's Bond in the amount of:

one thousand four hundred eighty seven dollars 00/100 Dollars (\$1487.00), payable to the Owner, which it is agreed, shall be retained as liquidated damages, not as a penalty, by the Owner, if the undersigned fails to execute the Contract in conformity with the form of Contract incorporated and referenced herein and fails to furnish specified bonds within ten (10) days after date of issuance of a Letter of Intent to the undersigned.

If awarded the Contract, the undersigned agrees to commence work within ten (10) calendar days after date of issuance of a Purchase Order, which shall be considered as the notice to proceed, and agrees to complete the work in accordance with the schedule herein.

**FAMILIAL DISCLOSURE:**

Accompanying this Bid, as required herein, is a legally executed and notarized Michigan Familial Disclosure Statement.

**EXCEPTIONS:**

Bidder takes no exception to terms, conditions, specifications and/or any other requirements herein unless expressly noted, and specifically identified as provided for herein on unaltered Contract Exception form accompanying this Bid.

**SIGNATORY AUTHORITY:**

The undersigned certifies they are an authorized agent of the bidding entity, and legally able to bind the bidding entity to the terms, conditions and responsibilities of this, and all referenced bid documents. Furthermore, the undersigned acknowledges an understanding that non-compliance of this authority or any other bidding requirements may result in forfeiture of bid security, dismissal of consideration of bid submitted, and/or personal liability against the signatory.

**AGREEMENT:**

The undersigned agree(s) to provide the post-bid information required within ten (10) days after notification of a Letter of Intent and to execute an agreement for work covered by this Bid on the Owner's standard Purchase Order for which terms and conditions are expanded to include all Bidding Documents and subsequent addenda issued thereto.

In submitting this bid, it is understood that the Owner reserves the right to reject any or all bids. It is further agreed that this bid is binding for a period of Ninety (90) days from the opening thereof.

Respectfully submitted,

Date: September 10, 2025

Firm Name: Technology Solutions Unlimited Inc.

By: Kevin Gibbon

Signed: Kevin Gibbon

Title: Project Manager

Official Address: 1305 W. Vassar

Reese MI. 48757

Telephone Number: 989-415-8898

Primary Contact Email Address: kevin@tsu-inc.com

*(If Corporation, affix Seal)*

**IX. Committee Reports**

- A. Academic and Technology Committee
- B. Facilities Committee
- C. Finance Committee
- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee
- G. Ingham School Officers Association (ISOA)

**X. Announcements**

- A. The next regular scheduled meeting of the Board of Education is October 14, 2025.

**XI. Adjournment**

***Respectfully Submitted,***

***Dori Leyko  
Superintendent***