



# East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

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Regular Meeting  
August 25, 2025 - 7:00 PM  
MacDonald Middle School Auditorium  
1601 Burcham Dr  
East Lansing, MI 48823



## Agenda

### I. Opening of Meeting

A. *Call to Order*

B. *Roll Call*

C. *Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens*

D. *Approval of Agenda*

*Motion: I move that the Board of Education approve the August 25, 2025, regular meeting agenda, as presented.*

### E. Approval of Minutes

1. August 11, 2025, regular meeting

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**I. Opening of Meeting**

*I.A. Call to Order*

The meeting was called to order by Vice President Lyons at 7:00 pm.

*I.B. Roll Call*

Terah Chambers: Present  
Kath Edsall: Present  
Tali Faris-Hylen: Present  
Elizabeth Lyons: Present  
Chris Martin: Absent  
Estrella Torrez: Present  
Abbie Tykocki: Present  
Dori Leyko: Present

*I.C. Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens*

The mission statement was read by Trustee Tykocki.

*I.D. Approval of Agenda*

Motion: 25-26/006: *I move that the Board of Education approve the August 11, 2025, regular meeting, as presented.*

This motion, made by Kath Edsall and seconded by Estrella Torrez, Passed.

Chris Martin: Absent, Terah Chambers: Aye, Kath Edsall: Aye, Tali Faris-Hylen: Aye, Elizabeth Lyons: Aye, Estrella Torrez: Aye, Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

*I.E. Approval of Minutes*

Motion: 25-26/007: *I move that the Board of Education approve the following minutes as presented:*

I.E.1. July 14, 2025, regular meeting

I.E.2. July 14, 2025, closed session

This motion, made by Abbie Tykocki and seconded by Kath Edsall, Passed.

Chris Martin: Absent, Terah Chambers: Aye, Kath Edsall: Aye, Tali Faris-Hylen: Aye, Elizabeth Lyons: Aye, Estrella Torrez: Aye, Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

## II. Recognition

No recognition

## III. Superintendent's Report

Click [here](#) for Superintendent's Report

Discussion followed

## IV. Consent Agenda

*Motion: 25-26/008: I move that the Board of Education approve the consent agenda to include the following items:*

### IV.A. New Hires

IV.A.1. Hiring of Chuan-Ru Brown - 1.0 FTE English Language Learner Teacher at Red Cedar Elementary at MA Step 5 effective August 21, 2025.

IV.A.2. Hiring of Jennifer Harvey – 0.50 FTE English Language Learner Teacher at Glencairn Elementary at MA Step 3 effective August 21, 2025.

IV.A.3. Hiring of Jasmine Salmon as a conditional hire pending obtainment of certification - 1.0 FTE School Social Worker at East Lansing High School at MA Step 11 effective August 21, 2025. The individual will be paid at a daily rate of \$250 until certification is received.

IV.A.4. Hiring of Rachel Sherman as a conditional hire pending obtainment of certification - 1.0 FTE Resource Room Teacher at MacDonald Middle School at BA Step 3 effective August 21, 2025. The individual will be paid at a daily rate of \$250 until certification is received.

This motion, made by Kath Edsall and seconded by Abbie Tykocki, Passed.

Chris Martin: Absent, Terah Chambers: Aye, Kath Edsall: Aye, Tali Faris-Hylen: Aye, Elizabeth Lyons: Aye, Estrella Torrez: Aye, Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

**V. Public Comment:** This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

- Tim Akers – Compensation – ELEA contract
- Kristen Pfaendtner - AFSCME
- Ross Gorman - ELEA
- Adam Orange – ELEA support

**VI. Board Discussion**

No discussion

**VII. Action Items**

**VII.A. June 2025 Thrun Policy Updates**

*Motion: 25-26/009: I move that the Board approve the June 2025 Thrun Policy Updates as recommended, excluding Policies 3201A, 4105B, 5405, 5420, and 5421.*

This motion, made by Kath Edsall and seconded by Terah Chambers, Passed.

Discussion followed

Chris Martin: Absent, Terah Chambers: Aye, Kath Edsall: Aye, Tali Faris-Hylen: Aye, Elizabeth Lyons: Aye, Estrella Torrez: Aye, Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

**VII.B. Award Bids for Safety, Security, and Accessibility Bond Bid Package #2 High School Addition**

*Motion: 25-26/010: I move that the Board of Education award the following bid related to the High School Addition as follows:*

- *Category 06 Metal Panels- Eagle Enterprise*                      \$ 82,215

This motion, made by Tali Faris-Hylen and seconded by Kath Edsall, Passed.

Chris Martin: Absent, Terah Chambers: Aye, Kath Edsall: Aye, Tali Faris-Hylen: Aye, Elizabeth Lyons: Aye, Estrella Torrez: Aye, Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

**VII.C. Bid Package #2- High School Addition- Request for Construction General Conditions**

*Motion: 25-26/011: I move that the Board of Education approve a budgetary change order in the amount of \$225,070 to Clark Construction Company to fund construction general conditions costs associated with on-site operations for the High School Addition project.*

This motion, made by Terah Chambers and seconded by Abbie Tykocki, Passed.

Chris Martin: Absent, Terah Chambers: Aye, Kath Edsall: Aye, Tali Faris-Hylen: Aye, Elizabeth Lyons: Aye, Estrella Torrez: Aye, Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

**VII.D. Hot Water Storage Tanks**

*Motion: 25-26/012: I move that the Board of Education award the bid for the replacement of the high school hot water storage tanks to Hopkins Mechanical Services in the amount of \$113,900.*

This motion, made by Abbie Tykocki and seconded by Kath Edsall, Passed.

Chris Martin: Absent, Terah Chambers: Aye, Kath Edsall: Aye, Tali Faris-Hylen: Aye, Elizabeth Lyons: Aye, Estrella Torrez: Aye, Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

**VII.E. Updates to At-Will Contracts**

*Motion: 25-26/013: I move that the Board of Education approve the contract updates for the following salaried employees:*

*Dorcas Prater-Shumake, Dean for Student Success  
Melvin White, Dean for Student Success  
Heather Findley, District Mental Health Coordinator  
Paul Shanks, Behavior Systems Analyst  
Kara Wall, Payroll Manager  
Kali Stevens, Instruction Design Specialist  
Tavo Arceo, Supervisor of Grounds  
Scott Baker-Young, Supervisor of Accounting  
Vince Watson, Supervisor of Custodians*

This motion, made by Kath Edsall and seconded by Tali Faris-Hylen, Passed.

Chris Martin: Absent, Terah Chambers: Aye, Kath Edsall: Aye, Tali Faris-Hylen: Aye, Elizabeth Lyons: Aye, Estrella Torrez: Aye, Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

**VII.F. AFCSME Contract**

*Motion: 25-26/014: I move that the Board of Education approve the changes to the agreement between the East Lansing Board of Education and the American Federation of State, County, and Municipal Employees (AFSCME) as presented.*

This motion, made by Tali Faris-Hylen and seconded by Estrella Torrez, Passed.

Chris Martin: Absent, Terah Chambers: Aye, Kath Edsall: Aye, Tali Faris-Hylen: Aye, Elizabeth Lyons: Aye, Estrella Torrez: Aye, Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

**VIII. Closed Session**

*Motion: 25-26/015: I move that the Board of Education go into closed session pursuant to Section 8(c) of the Open Meetings Act related to collective bargaining.*

This motion, made by Terah Chambers and seconded by Kath Edsall, Passed.

Roll Call Vote

Chris Martin: Absent, Terah Chambers: Aye, Kath Edsall: Aye, Tali Faris-Hylen: Aye, Elizabeth Lyons: Aye, Estrella Torrez: Aye, Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

The board went into closed session at 7:30 pm.

The meeting returned to open session at 8:14 pm.

**IX. Committee Reports**

IX.A. Academic and Technology Committee

- No report

IX.B. Facilities Committee

- No report – will schedule a meeting in early fall

IX.C. Finance Committee

- The next meeting is September 8 at 1:00 pm

IX.D. Intergovernmental Relations

- No report

IX.E. Personnel Committee

- No report – scheduling a meeting

IX.F. Policy Committee

- The next meeting is September 8 at 10:30 am

IX.G. Ingham School Officers Association (ISOA)

- No report – will meet in September

**X. Announcements**

X.A. The next regular scheduled meeting of the Board of Education is August 25, 2025.

**XI. Adjournment**

The meeting adjourned at 8:16 pm.

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President

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Secretary

2. August 11, 2025, closed session

**II. Recognition**

**III. Student Representative Report**

- A. Student Representative Tania Dijagah
- B. Student Representative Maia Meghea

**IV. Superintendent's Report**

**V. Public Comment:** This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

**VI. Board Discussion**

- A. September/October Board Meeting Date(s)

**VII. Action Items**

**A. Amendment to East Lansing Public Schools Contract of Employment**

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*Motion: I move that the Board of Education modify the following terms in Section I.1 (Earned Sick Time) for Principals, Associate Principals, Director of Athletics & Activities, District Mental Health Coordinator, and Behavior Systems Analyst for the period of July 1, 2025 to June 30, 2026 and July 1, 2026 to June 30, 2027.*

**MEMORANDUM**

TO: ELPS Board

FROM: Rulesha Glover-Payne *RGP*  
*Chief Human Resources Officer & Title IX Coordinator*

DATE: August 25, 2025

SUBJECT: Amendment to Contracts

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Human Resources are updating all contracts with the new Earned Sick Time changes. The approved contract incorrectly listed the number of sick days employees will receive for both 2025-2026 and 2026-2027 school years. The attached letter memorializes the amended change from 10 days to 12 days. The amendment is for employees holding the following positions:

- Principals
- Associate Principals
- Director of Athletics & Activities
- District Mental Health Coordinator
- Behavior Systems Analyst

**AMENDMENT TO EAST LANSING PUBLIC SCHOOLS CONTRACT OF EMPLOYMENT**  
Building Administrators, Director of Athletics & Activities, District Mental Health  
Coordinator, and Behavior Systems Analyst

Effective August 26, 2025, the Board of Education wishes to modify the following terms in Section I.1 (Earned Sick Time) for Principals, Associate Principals, Director of Athletics & Activities, District Mental Health Coordinator, and Behavior Systems Analyst for the period of July 1, 2025 to June 30, 2026 and July 1, 2026 to June 30, 2027.

**The section that reads:**

Administrator will receive 10 days (80 hours) of earned sick time per school year, if working a full school year. Administrator may access and use Earned Sick Time before it is earned through actual hours worked.

**Shall be replaced with:**

Administrator will receive 12 days (96 hours) of earned sick time per school year, if working a full school year. Administrator may access and use Earned Sick Time before it is earned through actual hours worked.

All other provisions shall remain the same.

IT WITNESS WHEREOF, the parties have caused this AMENDMENT TO EAST LANSING PUBLIC SCHOOL CONTRACT OF EMPLOYMENT – Building Administrators, Director of Athletics & Activities, District Mental Health Coordinator, And Behavior Systems Analyst to be executed in their respective names.

\_\_\_\_\_  
Employee’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board President’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary’s Signature

\_\_\_\_\_  
Date

VIII. **Committee Reports**

- A. Academic and Technology Committee
- B. Facilities Committee
- C. Finance Committee
- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee
- G. Ingham School Officers Association (ISOA)

IX. **Announcements**

- A. The next regular scheduled meeting of the Board of Education is September 8, 2025.

X. **Adjournment**

*Respectfully Submitted,*

*Dori Leyko  
Superintendent*