



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Regular Meeting
June 9, 2025 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

I. Opening of Meeting

A. *Call to Order*

B. *Roll Call*

C. *Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens*

D. *Approval of Agenda*

Motion: I move to approve the agenda of the June 9, 2025, regular meeting, as presented.

E. **Approval of Minutes**

Motion: I move to approve the minutes of the May 19, 2025 regular meeting, as presented.

1. May 19, 2025, regular meeting

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East Lansing Public Schools
Regular Meeting
Monday, May 19, 2025 7:00 PM Eastern

Board Room
509 Burcham Drive
East Lansing, Michigan 48823

I. Opening of Meeting

I.A. *Call to Order*

The meeting was called to order at 7:00 pm by Chris Martin, President.

I.B. *Roll Call*

Dr. Terah Chambers:	Present
Dr. Kath Edsall:	Present
Ms. Tali Faris-Hylen:	Present
Dr. Elizabeth Lyons:	Present
Mr. Chris Martin:	Present
Dr. Estrella Torrez:	Present
Ms. Abbie Tykocki:	Present
Student Representative Stella Alfredson	Present
Student Representative Holyn Walsh	Present
Superintendent Dori Leyko	Present

I.C. *Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens*

The mission statement was read by Trustee Abbie Tykocki.

I.D. *Approval of Agenda*

Motion: 24-25/104: I move to approve the May 19, 2025, regular meeting agenda, as presented.

This motion, made by Dr. Elizabeth Lyons and seconded by Dr. Estrella Torrez, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

I.E. *Approval of Minutes*

Motion: 24-25/105: I move to approve the April 28, 2025, regular meeting minutes, as presented.

I.E.1. April 28, 2025, regular meeting

This motion, made by Dr. Terah Chambers and seconded by Ms. Abbie Tykocki, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

II. Recognition

II.A. Boys' Basketball State Championship Team Comments from Coach Mitchell and players.



II.B. Student Representatives Holyn Walsh and Stella Alfredson



Thank you to the percussion quartet from MacDonald Middle School for the performance before the start of the Board meeting. They were amazing and very talented.

- Lydia Myers
- Makayla Mendez-McKinnes
- Maranda Kilme-Burke
- Sonia Palomba

Special Olympics took place on May 15 with elementary, middle school and high school athletes competing. Marcus Edsall Parr received two 2nd place ribbons - 50-meter dash and the softball throw. It was a great day and a lot of fun.

Click [here](#) for additional recognition.

III. Student Representative Report

- Student Council elections were held. The new liaisons for the 2025-26 were present and gave their bio.

- Student Council created – “Wish You Were Here”. Follow their Instagram to get an update on their meetings and what goes on in Student Council.
- Prom took place last weekend and the theme was *Midnight Meadow*. Held at the Kellogg Center and was a big success with plenty of room and the dinner was good. Post prom was a blast.
- Girls’ Varsity Soccer Districts are this week.
- Girls’ Varsity Tennis won CAAC’s and Regionals. This is three straight Regional titles in a row. They will complete in States at the end of the month in Kalamazoo.
- Water Polo advanced to Regionals.
- Senior tradition to be able to choose who hands them their diploma.
- Talent show will be May 25. Auditions took place on May 16.
- Seniors last day is May 23. They will parade at the elementary buildings and participate in a senior send-off at the football field.

IV. Superintendent's Report

Click [here](#) for the Superintendent Report.

Discussion followed

V. Consent Agenda

Motion: 24-25/106: I move to approve the consent agenda to include the following:

V.A. New Hires

V.A.1. Hiring of **Emma Sharp** as a conditional hire pending obtainment of certification - 1.0 FTE Resource Room Teacher at Robert L Green at BA Step 3 effective at the start of the 25/26 school year. The individual will be paid at a daily rate of \$200 until certification is received.

V.A.2. Hiring of **Anna Vandebussche** as a conditional hire pending obtainment of certification - 1.0 FTE Resource Room Teacher at MacDonald Middle School at BA Step 3 effective at the start of the 25/26 school year. The individual will be paid at a daily rate of \$200 until certification is received.

V.A.3. Hiring of **Renee Weirauch** as a conditional hire pending obtainment of certification -1.0 FTE Resource Room Teacher at East Lansing High School at MA Step 3 effective at the start of the 25/26 school year. The individual will be paid at a daily rate of \$200 until certification is received.

V.A.4. Hiring of **Haley Bovee** as a conditional hire pending obtainment of certification - 1.0 FTE Vocal Music Teacher at MacDonald Middle School and East Lansing High School at BA Step 3 effective at the start of the 25/26 school year. The individual will be paid at a daily rate of \$200 until certification is received.

This motion, made by Dr. Kath Edsall and seconded by Ms. Tali Faris-Hylen, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth

Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

VI. Public Comment: This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

- John Lee – 3rd grade class for Red Cedar Elementary
- Cherlyn Brown - Madison Cummins (teacher at Red Cedar)
- Amanda Schneider - ELEA – Keeping staff positions
- Ross Gorman - ELEA - Reduction
- Katie Hubbard – Decision to collapse a 3rd grade section at Red Cedar
- Cheryl - parent at Red Cedar - Class sizes and teachers
- Michelle White/Desmond Fincher -Jones – Red Cedar teacher
- Guadalupe Ayala – Ms. C-F/Red Cedar
- Shannon DeLap - Ms. C-F/Red Cedar
- Katie Blair - Red Cedar 3rd grade
- Molly Szpunar – East Lansing Info article today on MMS security issues
- Jessica Leahy - Mr. Konett
- Leilani Ayala – A student of Ms. C-F

VII. Board Discussion

Trustee Edsall – Stated that public comment is not a give and take; they listen and they will process all comments and there will be other conversations. Each person is heard.

VIII. Action Items

VIII.A. **Ingham Intermediate School District's 2025-26 Proposed General Fund Budget**
Motion: 24-25/107: I move that the Board of Education adopt the resolution in support of the proposed 2025-26 Ingham Intermediate School District General Fund budget, as presented.

This motion, made by Ms. Tali Faris-Hylen and seconded by Ms. Abbie Tykocki, Passed.

Discussion followed

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

VIII.B. Ingham ISD Board of Education Candidate/Election

Motion: 24-25/108: I move that the Board of Education approve the resolution designating the school district's election representative and alternate and authorize the representative to cast a vote on behalf of the school district, as presented.

VIII.B.1. Designate a representative and an alternate.

VIII.B.2. Name two (2) candidates for the two (2) six-year board seats. The candidates are Michael Flowers, Incumbent, and Erin Schor, Incumbent.

VIII.B.3. Name one (1) candidate for the one (1) open partial two-year board seat. The candidates are Joel Gerring and Caitlyn Salow.

This motion, made by Ms. Abbie Tykocki and seconded by Ms. Tali Faris-Hylen.

Motion amended: I move to amend the motion to designate Ms. Abbie Tykocki as the district's election representative and Mr. Chris Martin as the alternate.

This motion was moved by Ms. Abbie Tykocki and seconded by Ms. Tali Faris-Hylen.

Motion amended: I move to amend the motion to select Caitlyn Salow as the nominee.

This motion was moved by Dr. Kath Edsall and seconded by Ms. Abbie Tykocki.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

Motion passed.

VIII.C. Awards Bid for Safety, Security, and Accessibility Bond Bid Package #2 High School Addition

Motion: 24-25/109: I move the Board of Education award the following bids related to the High School Addition as follows:

<i>Category 05 Structural Steel- Zak Welding & Custom Fab.</i>	<i>\$ 346,650</i>
<i>Category 08 General Trades- LJ Trumble Builders</i>	<i>\$ 625,085</i>
<i>Category 09 Metal Stud & Drywall- Grand River Interiors & Plaster</i>	<i>\$ 609,000</i>
<i>Category 31 Sitework- Central Excavation</i>	<i>\$ 769,410</i>
<i>Total</i>	<i>\$2,350,145</i>

This motion, made by Dr. Kath Edsall and seconded by Dr. Elizabeth Lyons, Passed.

Discussion followed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

IX. Committee Reports

IX.A. Academic and Technology Committee

- Book Break – Ms. Kowalski
- Student Recognition
- Tech Updates
- Book Challenge Update

IX.B. Facilities Committee

- No meeting
- Working on scheduling building tours for new Board members

IX.C. Finance Committee

- Ingham ISD General Fund Budget
- Bid package#2 bid results
- Review of 2024-25 Final Budget
- Preliminary 2025-26 revenue, salary, and benefits estimate
- Scheduled an additional meeting May 22

IX.D. Intergovernmental Relations

- Trying to schedule a meeting with the City

IX.E. Personnel Committee

- No meeting
- Superintendent Evaluation – June 23

IX.F. Policy Committee

- Book review policy – K. Kowalski and G. Mitcham working on a draft
- Policy 5206 language
- Thrun Client/Attorney Privileged letter – three injunctions on certification; letter may not be necessary
- Recognition and Honors – Policy 3304.01 – further discussion

IX.G. Ingham School Officers Association (ISOA)

- Discussed budget - pending impacts to ISD
- Cuts to Medicaid

X. Announcements

X.A. East Lansing High School Graduation is June 5, 2025, 7:00 pm at the Breslin Center.

X.B. The next regular scheduled meeting of the Board of Education is June 9, 2025.

X.C. There will be a Board/Administration Goal Setting work session at 5:00 pm in the Student Union.

XI. Adjournment

The meeting adjourned at 8:49 pm.

President

Secretary

II. Recognition

A. Retirements

Monique Smith
Sabrina Arceo
Nicole Moore-Coss
Gary Smith
Barbara Bailen
Amy Japinga
Heather Dufner
Richard Pugh
Gail LaLonde
Greg Schma
Claire Floyd
Marie Volovsek
Robert Smith

III. Superintendent's Report

IV. Consent Agenda

Motion: I move to approve the consent agenda to include the following items:

A. MHSAA Resolution - 2025-26

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2025-26

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2025 — through July 31, 2026

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2025-26 must be listed on the back of this form)

_____ City/Township of _____

County of _____, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2025 and shall remain effective until July 31, 2026, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

_____ School(s), on the _____ day of _____, 2025, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

(Governing Body Name)

(Address)

(City & Zip Code)

(Contact E-mail)

Board Secretary Signature
or Designee
 Check if Designee

Schools Which Are To Be MHSAA Members During 2025-26

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades **6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12**; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools
for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. _____

Name of Member School

 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2025-26 7th and 8th-grade enrollment _____
 Provide anticipated 2025-26 6th-grade enrollment _____
 Grade levels for membership: 6 7 8

 1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

2. _____

Name of Member School

 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2025-26 7th and 8th-grade enrollment _____
 Provide anticipated 2025-26 6th-grade enrollment _____
 Grade levels for membership: 6 7 8

 1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

3. _____

Name of Member School

 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2025-26 7th and 8th-grade enrollment _____
 Provide anticipated 2025-26 6th-grade enrollment _____
 Grade levels for membership: 6 7 8

 1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.



East Lansing
Public Schools

MEMORANDUM

TO: Board of Education

FROM: Rulesha Glover-Payne
Chief Human Resources Officer

SUBJECT: Human Resources Action Item

DATE: June 2, 2025

Hire

It is recommended that the Board approve the hiring of **LaToya Benson** as a conditional hire pending obtainment of certification - 1.0 FTE Counselor at MacDonald Middle School at BA Step 3 effective at the beginning of the 25/26 school year. The individual will be paid at a daily rate of \$200 until certification is received.

It is recommended that the Board approve the hiring of **Collin Eidelson** - 1.0 FTE Counselor at MacDonald Middle School at MA Step 15 effective at the beginning of the 25/26 school year.

It is recommended that the Board approve the hiring of **Lance Enderle** - 1.0 FTE Resource Room Teacher – EI Focus at East Lansing High School at MA Step 16 effective at the beginning of the 25/26 school year.



MEMORANDUM

TO: Board of Education

FROM: Rulesha Glover-Payne
Chief Human Resources Officer

SUBJECT: Human Resources Action Item

DATE: June 4, 2025

Hire

It is recommended that the Board approve the hiring of **Julie Tobin** - 1.0 FTE Speech and Language Pathologist at Donley Elementary at MA Step 10 effective at the beginning of the 25/26 school year.



MEMORANDUM

TO: Board of Education

FROM: Rulesha Glover-Payne
Chief Human Resources Officer

SUBJECT: Human Resources Action Item

DATE: June 6, 2025

Hire

It is recommended that the Board approve the hiring of **Jessica Harden** - 1.0 FTE Elementary Instructional Coach at MA Step 17 effective at the start of the 25/26 school year.

1. Hiring of LaToya Benson as a conditional hire pending obtainment of certification - 1.0 FTE Counselor at MacDonald Middle School at BA Step 3 effective at the beginning of the 25/26 school year. The individual will be paid at a daily rate of \$200 until certification is received.

2. Hiring of Collin Eidelson - 1.0 FTE Counselor at MacDonald Middle School at MA Step 15 effective at the beginning of the 25/26 school year.

3. Hiring of Lance Enderle - 1.0 FTE Resource Room Teacher – EI Focus at East Lansing High School at MA Step 16 effective at the beginning of the 25/26 school year.

4. Hiring of Julie Tobin - 1.0 FTE Speech and Language Pathologist at Donley Elementary at MA Step 10 effective at the beginning of the 25/26 school year.

5. Hiring of Jessica Harden - 1.0 FTE Elementary Instructional Coach at MA Step 17 effective at the start of the 25/26 school year.

V. Public Hearing - 2025-26 Proposed Budget

- A. Opening of Public Hearing with comments from Lisa Allen, Director of Finance
- B. Public Comment on 2025-26 Proposed Budget
- C. Conclude Public Hearing

VI. Public Comment: This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

VII. Board Discussion

VIII. Action Items

A. World Language Department trip to France and Spain

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Motion: I move that the Board approve the trip request from Ms. Pratt, to travel to France and Spain, June 15-23, 2026.



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education

FROM: Glenn Mitcham

SUBJECT: Action Item: World Language Department trip to France and Spain

DATE: June 2, 2025

Recommendation:

It is recommended that the Board approve the trip request from Ms. Pratt, to travel to France and Spain, June 15-23, 2026.

Background:

In short, the trip will provide students with authentic interaction in the target language and personal connection with the rich cultural traditions of both French and Spanish heritage.

In keeping with district practice, bids from three tour companies, as well as other required information was provided within the information packet to the Board.

Erin Pratt
French Teacher
MacDonald Middle School

May 6th, 2025

Dear Superintendent Leyko and School Board Members,

I am excited to present a World Language Department trip to France and Spain during the month of June, 2026. We are seeking your approval for this educational opportunity, as it will provide our students with authentic interaction in the target language, personal connection with the rich cultural traditions of both French and Spanish heritage, and the chance to learn more about themselves as world travelers. We are interested in taking between 20 and 30 high school students on the trip.

The trip will take place June 15-23, 2026. We will board the flight from Detroit to Paris. In Paris, we will visit several cultural sites such as the Notre-Dame cathedral, the Louvre museum, the Château de Versailles, Arc de Triomphe, and numerous other cultural areas. We will take the TGV (high speed train) from Paris to Barcelona, where students will explore the Picasso Museum, the Sagrada Familia, Park Güel, and more. Finally, we will fly from Barcelona to Detroit. Throughout the trip, students will partake in interactive demonstrations and tours with native guides.

As you can see from the itinerary, this trip connects students to the target language within the contexts of architecture, history, art, transportation, and food. Students will use the target languages to navigate activities, understand their guides, and communicate with the native speakers they encounter during regular interactions. As this trip combines French and Spanish students, it is a great opportunity for students to experience the culture that they have learned about in class in addition to experiencing a completely new culture that they are unfamiliar with. It also reminds our students that they are part of a greater language learning community.

Out of the three itineraries that I researched, I ultimately chose the 9-day trip with Prométour due to the wide variety of activities for a fantastic price. Our department has worked with Prométour many times in the past and found their service to be excellent. They have proved themselves a reliable company that provides excellent experiences for students at an appropriate price. While Explorica/WorldStrides provides a solid itinerary, the trip is 2 days shorter for a similar price. The EF Tour quote is lower, but has fewer educational excursions included and is 1 day shorter. Our department trusts the accommodations and services that Prométour provides and I would like to travel with a company we have been with before.

In order to enable students with financial constraints to attend the trip, we plan to work with parents to provide fundraising opportunities. Parent-led fundraising efforts in the East Lansing community have been transformative, because the parents have a variety of connections and innovative ideas about how to fundraise. I believe that all students should have the opportunity to experience international travel, and I am very encouraged already with the number of students who have asked me about this trip throughout my years at MMS, as well as future trips to come. It is evident that our students are eager to become World Citizens, and I look forward to working to make this a reality.

Sincerely,
Erin Pratt

EAST LANSING PUBLIC SCHOOLS
EXTENDED EDUCATIONAL FIELD TRIP REQUEST FORM

IMPORTANT: all out-of-state and overnight field trips require the approval of the East Lansing Board of Education. Per Board Policy 2340.01, "The Board may approve extended educational field trips for student groups under school sponsorship. Each trip requires separate approval and must be approved annually. An extended educational field trip exceeds one (1) school day and is directly related to the subject matter being taught in the district." For further details, please refer to ELPS BOE Policy 2340.01, included in the Field Trip Application Packet. All requirements must be satisfied before the Board will act on Extended Educational Field Trip requests.

Required documents must be attached to this request form:

1. Letter to ELPS Board of Education, requesting approval of this trip
2. Detailed itinerary
3. 3 tour company bids, if a commercial carrier is providing service
4. Certificate of liability insurance, if a commercial carrier is providing service
5. Copy of parent consent form (customize using provided template)

Name and position of staff person requesting trip:

Erin Pratt - French Teacher

Trip destination and dates: (please attach detailed itinerary to this form)

Paris, ³ Barcelona, June 15-23 2026
France Spain

Purpose for trip and relationship to district curriculum:

Provide students authentic linguistic and cultural experiences for both French and Spanish language courses

Grade level of student participants, and number expected to participate:

9th - 12th , 20-30 students

Cost to students and fundraising/scholarship plans:

approximately \$4500 USD

Seniors v. Staff Basketball Games, will serve as district liason with families for additional fundraising.

Names of chaperones, plus total number committed:

Erin Pratt, Rachel Genres

**EAST LANSING PUBLIC SCHOOLS
EXTENDED EDUCATIONAL FIELD TRIP REQUEST FORM**

Method of transportation: (Important: please note 3 tour company bids must be obtained and attached to this paperwork. One bid must be from a local company.)

Flights (arranged by travel company Prométour)

Liability insurance: if using a private tour group or transportation company, a certificate of insurance from the outside company with a minimum of \$2,000,000 liability coverage naming East Lansing Public Schools as "additional insured" is required. Liability insurance form must be attached to this request.

Name of liability insurance company and amount of coverage:

Essor Assurances \$5,000,000

ELPS will be added to form after full commitment

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Signature of staff person requesting trip:

- I acknowledge responsibility for the accuracy of all submitted information.
- I acknowledge responsibility for holding an orientation session with students and chaperones, including expectations for chaperones, students, and staff. Session will include review of rules and procedures with parents.
- I acknowledge responsibility for appointing a second trip leader, and agree to familiarize him/her with all trip management details.
- I recognize it is my responsibility to ensure all student participants and their parents provide required documentation, including:
 - Field trip consent form with parent and student signatures
 - Rules acknowledgement form, with parent and student signatures
 - Medical authorization forms
- I acknowledge responsibility for leaving copies of all required documentation and forms with the building principal before leaving on the trip.

I have read and agree to all responsibilities listed above.

Eric M Platt

5/6/2025

Staff Member Signature

Date

I have discussed these plans with the staff member planning this trip. I believe the trip meets ELPS Board Policy requirements for Extended Educational Field Trips.

Asley

5/6/25

Building Principal Signature

Date

**EAST LANSING PUBLIC SCHOOLS
EXTENDED EDUCATIONAL FIELD TRIP CONSENT FORM**

Directions for use: type in all required information to customize this consent form for the planned field trip. Make copies for student participants and parents. Consent forms **MUST** be signed by both student participants and parents at least 10 days prior to the trip. A copy of all signed consent forms must be provided to the building principal at least a week before departure.

Destination and dates for field trip: insert information below.

Paris, France & Barcelona, Spain June 15-23, 2026
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Transportation arrangements:

Flights (arranged by travel company Prométour)

Trip leader and co-leader:

Erin Pratt

This is to certify that _____ has my permission
(print student name)
to participate in all activities and related travel for the extended educational field trip outlined above. I have had an opportunity to discuss plans with the trip leader, and understand the risks involved.

I release and hold harmless East Lansing Public Schools and its employees and officers from all liability with reference to this extended educational field trip.

Signature of Student

Date

Signature of Parent or Legal Guardian

Date

Prométour

EDUCATIONAL TOURS



Selected Program

East Lansing High School

Paris & Barcelona 2026

Travel Dates: June 15 - 23, 2026

9 Days

22

Erin Cuggy
Tour Project Manager
✉ erin@prometour.com

DAY 1: Travel to Paris



Monday 15-Jun-2026

Board your flight from Detroit and fly through the night to France

DAY 2: Paris



Tuesday 16-Jun-2026

Bienvenue en France! Meet your **French Prometour Tour Director** at the arrivals section of the **airport**.

Transfer by private **motor coach** to the hotel to drop off your luggage, check-in will be done later.

While in Paris, travel like the locals do by walking and using the Paris **metro system**.
(pass included)

Go to the iconic **Cathédrale Notre-Dame de Paris** and admire its rose window & French Gothic architecture, it's as impressive inside as it is outside. (**non-guided**)
(entrance is subject to visitor volume)

Have lunch on your own.

(location and time to be determined by your Prometour Tour Director and Group Leader)

With your **Tour Director**, discover some of the highlights of the **Quartier Latin** such as Luxembourg Gardens, the Pantheon, Sorbonne University, the famed Shakespeare & Co. bookstore, and the Petit Prince Store dedicated to St-Exupéry's masterpiece.

Discover **Sainte Chapelle**, a masterpiece of flamboyant Gothic architecture with its unique stained glass windows, rendering the air iridescent with light and color. **(non guided)**

Enjoy dinner with your group in a local restaurant.

Overnight accommodation in Paris.

DAY 3:Paris

Wed 17-Jun-2026



Enjoy breakfast at the hotel with your group.

Visit the **Musée du Louvre**, the world's most-visited museum, a Paris historic landmark, and home to more than 480,000 works of art and antiquities including the Mona Lisa and the Venus de Milo. **(guided)** *(this museum is subject to availability)*

Spend time in the **Jardins des Tuileries**, the inspiration for Manet's "La Musique aux Tuileries", and still a wonderful place to watch Parisians go about their day.

Have lunch on your own.

(location and time to be determined by your Prometour Tour Director and Group Leader)

Discover **Quartier Montmartre**, "La Butte", with your **Tour Director**, it was and still is the source of inspiration to many artists such as Pissarro and Delacroix. Enter **Sacré Coeur Basilica** to admire its mosaic interior, take a selfie at the Wall of Love, and spend time in the always lively Place du Tertre.

Enjoy dinner with your group in a local restaurant.

Overnight accommodation in Paris.

DAY 4:Paris & Versailles

Thursday 18-Jun-2026



Enjoy breakfast at the hotel with your group.

Board a local **RER train** and travel to **Versailles**.

Visit **Château de Versailles**, the extravagant Sun King Palace is one of the most beautiful achievements of 18th-century French art, boasting spectacular rooms such as the Grand Apartments, the Royal Chapel, and Hall of Mirrors. **(guided)** *(this activity is subject to availability)*

Have lunch on your own.

(location and time to be determined by your Prometour Tour Director and Group Leader)

Explore the elegantly landscaped **Gardens of Château de Versailles**, with a stop at the **Trianon Palaces**.

Board a local **RER train** and return to **Paris**.

Get a bird's eye view of Paris from the **2nd floor** of the **Eiffel Tower**.

(subject to availability, no access to 3rd floor)

Enjoy a traditional **French crêpe** meal with your group in a local restaurant.

Overnight accommodation in Paris.

DAY 5:Paris

Friday 19-Jun-2026



Enjoy breakfast at the hotel with your group.

Discover the impressive **Opera Garnier**. It is probably the most famous Opera house in the world, with its Chagall painted ceiling and known to be the inspiration for Leroux's "The Phantom of the Opera". **(non-guided)**

Visit **Parfumerie Fragonard and Boutique** to learn how French perfumes are made. **(guided)**

Have lunch on your own.

(location and time to be determined by your Prometour Tour Director and Group Leader)

Have time for shopping at the **Gallery Lafayette**

Climb to the **top of the Arc de Triomphe**, a monument that honors those who fought and died for France and is the location of the Tomb of the Unknown Soldier.

Enjoy dinner with your group in a local restaurant.

Overnight accommodation in Paris.

DAY 6:Paris to Barcelona

Saturday 20-Jun-2026



Enjoy breakfast at the hotel with your group.

Transfer by private **motor coach** to the train station.

Say a fond *Au Revoir* to your **French Prometour Tour Director** and continue on with your trip.

Board a **TGV / AVE high speed train** and enjoy the scenery as you travel to **Barcelona, Spain**.

Bienvenido a España! Meet your **Spanish Prometour Tour Director** at the arrivals section of the train station.

Transfer by **motor coach** to the hotel to drop off your luggage.

While in Barcelona, travel as the locals do by walking and using **public transportation**. (*tickets included*)

Have lunch on your own.
(*location and time to be determined by your Prometour Tour Director and Group Leader*)

Follow your **Prométour Tour Director** on a walk along **La Rambla**. Start at Placa de Catalunya, see the stretch called the "Rambla of the Little Birds", stop at Placa Real, and end your walk at the towering Columbus Monument.

Take some leisure time to enjoy **Barceloneta** and the sea front of Barcelona.

Enjoy an authentic **paella meal** with your group at a local restaurant.

Overnight accommodation in Barcelona.

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DAY 7:Barcelona

Sunday 21-Jun-2026



Enjoy breakfast at the hotel with your group.

Explore the intricate medieval streets of **El Barri Gòtic**, with your **Tour Director**. It is the original site of the Roman Village and where you can find the four columns from the Temple of Augustus which date back to the first century BC.

Spend some time at the **Picasso Museum** to explore the artist's lifelong relationship with Barcelona. It is on the pilgrimage route of all modern art lovers. (**non-guided**)

Have lunch on your own.
(*location and time to be determined by your Prometour Tour Director and Group Leader*)

Visit Gaudi's most famous work, the unfinished **Sagrada Família**. Five generations now have watched the progress of this undisputed symbol of Barcelona since construction began in 1882. (**guided**) *Your ticket includes entrance to the museum.*

Walk the **Passeig de Gracia** and discover what is meant by the expression **Manzana de la Discordia**

Enjoy a **Spanish tapas** meal in a local restaurant with your group.

Overnight accommodation in Barcelona.

DAY 8:Barcelona & Montserrat

Monday 22-Jun-2026

Enjoy breakfast at the hotel with your group.

Board your **motor coach** and travel to **Montserrat**, perhaps the most important spiritual and cultural center of Catalonia.

Discover the **Santa Maria Monastery** where the monks worship Catalonia's Patron Saint, *La Moreneta*, the Madonna blackened by the smoke of countless candles. (**non-guided**)



Enjoy a **pastry tasting** after your visit.
Have lunch on your own.
(location and time to be determined by your Prometour Tour Director and Group Leader)

Board your **motor coach** and return to **Barcelona**.

Discover **Park Güell**, a UNESCO World Heritage Site and an Art Nouveau extravaganza of pieces by Antoni Gaudí. (**non-guided**)

Enjoy dinner in a local restaurant with your group.

Overnight accommodation in Barcelona.

DAY 9: Return to Detroit

Tuesday 23-Jun-2026



Enjoy breakfast at the hotel with your group.

Transfer by **motor coach** to the airport.

Say a fond *Hasta Luego* to your **Spanish Prometour Tour Director**.

Board your transatlantic flight from Barcelona and fly back to Detroit

DOCUMENTS



PROTECTION PLAN: [student-group-coverage-highlights.pdf](#)

(<https://prometour.toogo.in/media/769efcce220c3bb4eb0801951a0ca2ff67708856ade843b5372d55776dbf6528/product/student-group-coverage-highlights.pdf>)

PRICE PER PERSON SHEET

This is a privately operated tour - you will not be combined with another group

30 to 34 participants : **4 449 USD**

25 to 29 participants : **4 493 USD**

20 to 24 participants : **4 545 USD**

STUDENT PLUS
INSURANCE PLAN: **+300 USD**

SUPPLEMENTS

Adult Activity Supplement \$15 per day, per person

Twin Room Supplement \$60 per night, per person

Single Room Supplement \$120 per night, per person

Student Plus Insurance Plan Supplement \$300 per person

Adult Plus Insurance Plan Supplement \$394 per person

PAYMENT SCHEDULE

Based on Travel Dates

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To Be Determined

Please check with your credit card company and/or financial institution for any extra application fees.

OPTIONAL ADDITIONAL COVERAGE covering group travel dates

Prométour is pleased to provide the Student Essentials plan from Travelex Insurance Services for all participants. Information for this included coverage can be found in the Student Essentials product flier [here](#).

For your convenience, we offer a travel insurance plan for additional benefits through Travelex Insurance Services. You will have the option to purchase this coverage. For more information and rates, refer to the Student Group Plus flyer [here](#).

Travel Insurance is underwritten by Zurich American Insurance Company, (NAIC #16535). Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. Please visit travelexinsurance.com/company/fraud-warning to view the state specific fraud warnings or call 844.825.1716.

This trip is quoted as a student tour, prices are subject to increase if number of adults exceeds 30% of group size.

PRICE INCLUDES:

Student Group Essentials Plan covering group dates of travel

Refer to **complete policy** for all insurance details.

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Roundtrip airfare*

Detroit - Paris - Barcelona - Detroit

-direct flights not guaranteed

Ground transportation while in destination

Private bus transportation for European bus transfers

Public transit passes in Paris and Barcelona

RER transportation to and from Versailles

Private bus transportation to and from Montserrat

TGV Train Paris - Barcelona

Accommodation

7 nights in 3 star quality hotels

Students: 3 & 4 per room, single beds not guaranteed

Chaperones: 2 per room according to gender, single beds guaranteed

Meals

7 Breakfasts + 7 Dinners

Group menu with 1 non-alcoholic beverage + vegetarian option

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Activities & Sightseeing

All aforementioned visits, activities, tours and admissions

Tour Guides

Service of a dynamic, bilingual Prometour Tour Director

Local city/activity guides as indicated in the program

Chaperones

1:7 complimentary trip ratio

2 per room according to gender, single beds guaranteed

Other

Applicable service fees, taxes and FICAV contribution

Prométour Liability Certificate

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PRICE DOES NOT INCLUDE:

Airline baggage charges according to their policies

Departure tax depending on destination & airline

Transportation to/from Detroit airport

Meals that are not indicated in the daily program

Student Group Plus Plan

- *Cancellation*

- *Cancel For Any Reason (CFAR)*

Service of a Prometour Tour Director on train from Paris to Barcelona

Tips

It's customary to tip as a token of appreciation, ultimately tips are at the discretion of the group.

These tipping suggestions are based on industry standards:

Prometour Tour Director \$6 per day, per person

Motor Coach Drivers \$3 per day, per person

Personal spending money

Any applicable processing fees \$45

Costs associated with travel documents, visas, medical testing, vaccinations, or other as required by your destination(s) or home country

Costs associated with changes to itinerary due to unforeseen circumstances including but not limited to: pandemics, epidemics, natural disasters, or other.

NOTES

These prices are based on current seasonal rates. This program may be subject to price revision 11 months prior to return date.

*AIRLINE FUEL SURCHARGE (already included in these prices): Airlines have the legal right to impose fuel surcharges to tickets even after bookings have been made. Departure taxes and airline fuel surcharges at time of this quote = \$550

*Flights can only be researched and booked within 11-months prior to return date, and confirmed once first deposits are received.

*Flight times are subject to airline-imposed schedule changes outside of Prométour's control. Direct flights are not guaranteed.

Prométour reserves the right to alter your itinerary before or during your tour for reasons including but not limited to: severe weather conditions, government restrictions, holidays, special events, or other unforeseen circumstances.

The final itinerary may differ from this version. When a scheduled activity or tourist site is not possible, we will make every effort to minimize inconvenience by adjusting the itinerary or replacing the item with a similar item of equal standard and value.

Special requests such as: specific hotels, restaurants, activities, Tour Director, daily scheduling etc. are subject to availability.

Green Initiative!
Prométour's target is to be a 100% carbon neutral company. Complimentary CO2 offsetting is included on all tours with bus or air transportation.

EXCHANGE RATE: Prométour has quoted this package at an exchange of 1.00 EURO = 1.10 USD

Useful Information

→ TERMS & CONDITIONS

These prices are valid until: 03-May-2025

Your Prométour Tour Consultant: Erin Cuggy

339 rue Saint-Paul East, Montreal, Quebec, H2Y 1H3, Canada

www.prometour.com

✉ erin@prometour.com

📞 USA: 1-800-304-9446 / CAN: 1-800-657-7754



CERTIFICAT D'ASSURANCE RESPONSABILITÉ CIVILE / CERTIFICATE OF LIABILITY INSURANCE

****La présente attestation n'est émise qu'à titre d'information et ne confère aucun droit à son détenteur. Elle ne peut ni étendre ni modifier les garanties accordées par le contrat. / **This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy.**

Titulaire de l'attestation / Certificate holder :	TO WHOM IT MAY CONCERN	Assuré additionnel / Additional insured	<input type="checkbox"/>
Assuré / Insured :	9081-5523 Québec Inc. FASRS Prométour 2000 339 rue St-Paul Est Montreal, QC H2Y 1H3		

Description des opérations / Description of operations	Travel agency specializing in tours for student groups
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GARANTIES / COVERAGE DATE = JJ/MM/AAAA DATE = DD/MM/YYYY	Assureur/ Insurer Police # / Policy #	Période / Period	Limite de garantie / Limits of liability	Fr. / Ded.	Limite / Limit		
Responsabilité entreprises / Commercial liability <input checked="" type="checkbox"/> Événement / Occurrence <input type="checkbox"/> Réclamation / Claims made	Certain Underwriters of Lloyd's of London through ESSOR Assurances inc. #B0507C12400542	August 26, 2024 au / to August 26, 2025	Par sinistre / Each occurrence Dommages matériels et corporels / Material and bodily damage Global pour risque produits - Après travaux / Products - completed operations aggregate Global général / General Aggregate	25 000 \$	5 000 000 \$		
		5 000 000 \$					
		5 000 000 \$					
					Préjudice personnel - imputable à la publicité / Personal & Advertising Injury Frais médicaux (par personne) / Medical expense (any one person)	25 000 \$	5 000 000 \$
					Responsabilité locative (par situation) / Tenant's Legal Liability (each premises) FPQ 6 - RC des non-propriétaires / QEF 6 - Non-owned auto	5 000 \$	500 000 \$
						5 000 \$	5 000 000 \$
						---	---
<input checked="" type="checkbox"/> Erreurs & Omissions / Errors & Omissions Insurance	SOUVERAINE #SOV79159015	August 28, 2024 au / to August 26, 2025		25 000 \$	5 000 000 \$		
<input checked="" type="checkbox"/> Cyber responsabilité / Cyber liability insurance	CFC #ESN0040055622	August 26, 2024 au / to August 26, 2025	Autres limites applicables selon la police / Other limits applicable under the contract	2 500 \$	1 000 000 \$		

Nature des activités, situations ou véhicules, exclusions ajoutées par avenant et dispositions spéciales / Description of operations / Locations / vehicles / Exclusions added by endorsement / special provisions

* Limits in Canadian currency

Résiliation : L'assureur enverra au détenteur de l'attestation ci-dessus un préavis écrit de --- jours de la résiliation du contrat indiqué ci-dessus, mais son défaut de se faire ne saurait imposer à l'assureur ni à ses agents ou représentants quelque obligation ou responsabilité de quelque nature que ce soit.

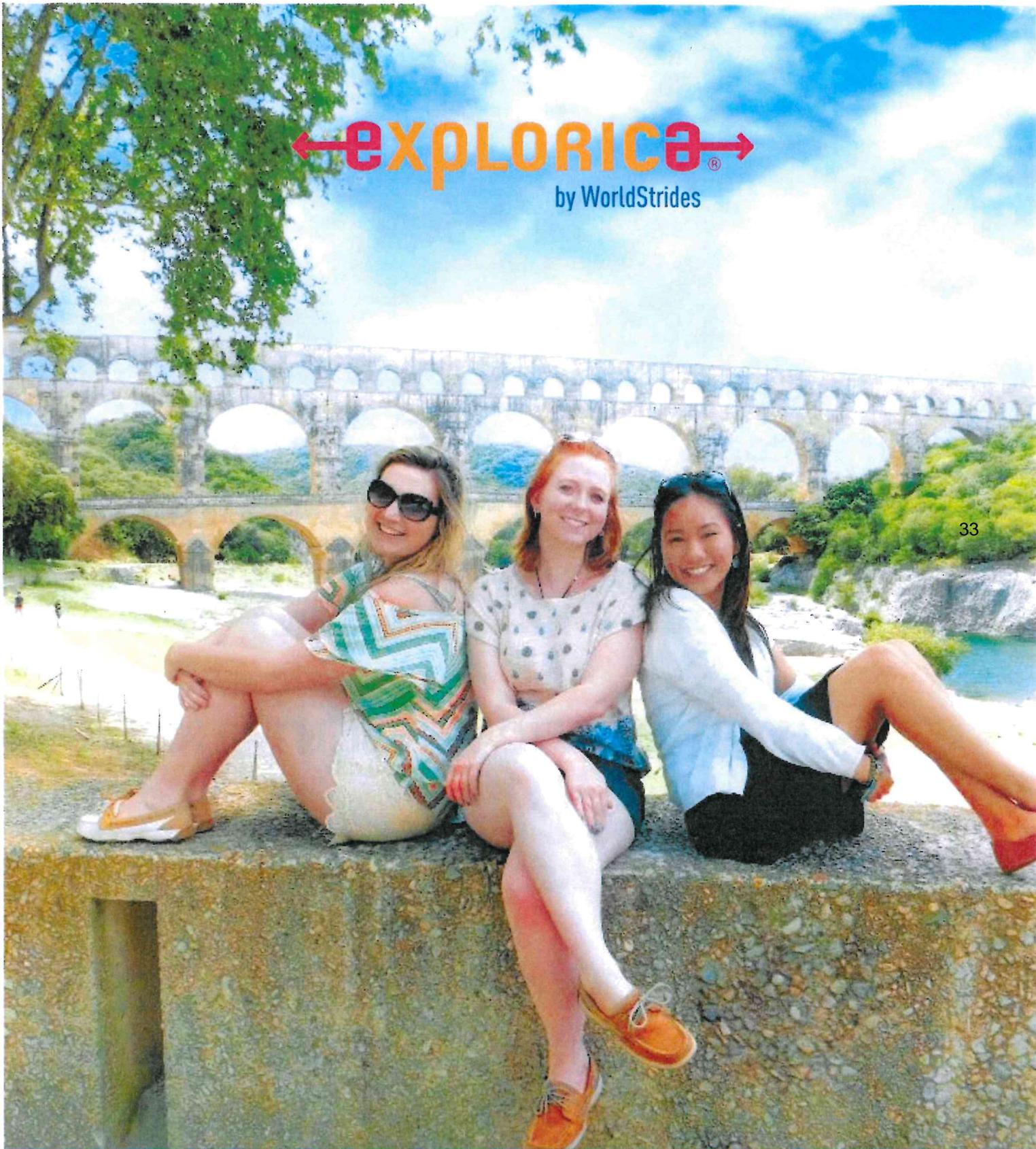
Cancellation : Should the above described policy be cancelled before the expiration date, the insurer will endeavor to mail --- days written notice to the certificate holder named above, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives.

Chantal Lessard

Chantal Lessard
 Courtier en assurance de dommages des entreprises / Commercial-lines damage insurance broker

ESSOR
ASSURANCES

Date : 23/08/2024



**SCHOOL BOARD
PRESENTATION**

— 2025 —



SCHOOL BOARD PRESENTATION

Paris & Barcelona

June 14, 2026 - June 21, 2026

Contents

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Welcome to Explorica and thank you for your interest in student travel!

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As a licensed tour operator, Explorica is proud to be able to give your students the opportunity of a lifetime! When your school travels with Explorica, you'll bring your classroom lessons to life and offer your students valuable exposure to a city outside of their home town. It's an educational adventure for both you and your students.

Before we begin, here's a little more about us:

Founded in 2000, Explorica helps teachers create educational tours full of authentic, interactive learning experiences. We specialize in connecting teachers and students to new cultures, languages and people on educational tours across the globe.

We believe we can create a better world by enriching every student with a cultural experience through travel. We aim to be the product leader in educational travel, helping teachers and students discover the wonders of the world through safe and reliable tour experiences. And we do this with a passion for delighting customers and connecting travelers to the world.

Explorica's combination of exclusive online tools and personalized service enables us to create tours uniquely suited to provide both the best value and the most customized tours in the industry.

Every Explorica tour includes flights or bus transportation, accommodations, on-tour transportation, most meals and an expert, full-time Tour Director dedicated to your group. What's more, as a WorldStrides organization, we have a network of more than 45 offices around the globe. And with our veteran Program Consultants, Customer Care Representatives, and comprehensive, user-friendly website, we're always here to support you from the moment you contact us, to the minute you shout bon voyage!

Join more than one million teachers and students in experiencing the world on Explorica tours!

Happy travels!

Sincerely,

The Explorica by WorldStrides Team



Hotel information

Even though you'll be far from home, your comfort won't be compromised. That's because when you travel with Explorica, you'll stay in clean, safe, attractive hotels that provide modern amenities and easy access to major attractions.

It is Explorica's policy to accommodate students in safe and clean hotels. We follow the three "C"s for our hotels – clean, comfortable and convenient. Upgraded hotels are available upon request.

The selection of our hotels is based on proximity to tour sights, comfort, quality and safety. Students are roomed in either triple or quad accommodations based on the hotel availability. Students have the option to upgrade to twin rooming for \$45 per night. Paying adults (23 or older) are roomed in twin/double accommodations and a \$45 per night double/twin rooming supplement is included in the adult total cost (\$75 per night for cruises and ferries). Adults have the option to upgrade to a single room for an additional \$40 per night.

HOTEL SAMPLE SPECIFIC TO PARIS, FRANCE

Hotel Campanile Paris Pont de Suresnes

Standard hotel

Hotel description

"Your Campanile Hotel-Restaurant Paris - Pont de Suresnes, fully-refurbished in July 2012, is a 3 star hotel located in the centre of Suresnes within easy reach of Porte Maillot. The ideal setting for both your professional and personal trips, you can reach La Défense, the CNIT conference centre and the Palais des Congrès in five minutes by tram. The Eiffel Tower, Champs Elysées and Roland Garros stadium can all easily be reached on public transport."

Group leader evaluations

"This was a great hotel! Loved the location (for Paris)."

"I enjoyed this hotel a great deal. It was clean and neat and in an area of Paris easily accessible by public transit."



Meal information

Explorica provides breakfast and dinner daily on all tours (unless otherwise indicated on your itinerary). Explorica makes sure all travelers have the opportunity to experience local cuisine with their meals, such as a tapas dinner in Spain, crêpes in France or wiener schnitzel in Germany. ³⁷

Tour director

Your tour director is responsible for organizing the overall logistics of the trip. He or she will be with you from the beginning of the tour until the end to oversee the arrangements for all transportation, meals, accommodations and sightseeing. The tour director can also provide a wealth of information and suggestions for your free time. Local guides are your resource for detailed destination information and help supplement the travel experience.

Communication on tour

Explorica provides a Tour Diary for each group that travels. We were the first company to develop the diary and have been providing this service for 10 successful years. Our online Tour Diary lets parents and friends see pictures of the group as they travel, so they know their children are safe, happy, learning and having fun. Here is an example of a posting for a group that traveled on our Galápagos Islands tour in February 2017:

"Day 2 - Hello everyone! Today was a wonderful first day! After breakfast we went to visit the highlights of Quito, museums, churches, plazas, government palace, and more. Then we had lunch in a traditional restaurant of the old town, after that we went to the equator line; there we had fun practicing some experiments and some of us got a certification as 'egg master.' We went back to the hotel and at night kids had dinner, and finally it was time to prepare everything to Galapagos! Tomorrow we leave early. We're having a great time!"



Safety and security

All tour directors come highly recommended with at least five years of experience in the industry. In addition to their safety expertise, we provide 24/7 emergency support, and have a global presence with over 45 offices around the world.

The cost for the Travel Protection Plan and Travel Protection Plan Plus is based on your program's total price and provided at enrollment. The estimated cost for your program will be provided in advance. This plan should be purchased at the time of enrollment.

Explorica has a \$50 million Liability Insurance Policy (see below). We can have the school information printed on the certificate before traveling.

We are a member of USTOA: United States Tour Operators Association's \$1 Million Travelers Assistance Program. As an Active Member of USTOA, Explorica, Inc. is required to post \$1 million with USTOA to be used to reimburse, in accordance with the terms and conditions of the USTOA Travelers Assistance Program, the advance payments of Explorica, Inc. customers in the unlikely event of Explorica, Inc. bankruptcy, insolvency or cessation of business. Further, the \$1 million posted by Explorica, Inc. may be sufficient to provide only a partial recovery of the advance payments received by Explorica, Inc. Complete details of the USTOA Travelers Assistance Program may be obtained by writing to USTOA at 275 Madison Avenue, Suite 2014, New York, New York 10016, by email to information@ustoa.com or by visiting their website at www.USTOA.com.

In addition to the USTOA, Explorica is affiliated with the following notable organizations: Student Youth Travel Association (SYTA), National Tour Association (NTA), European Tour Operators Association (ETOA), Better Business Bureau (BBB), International Air Transportation Association (IATA), World Youth Student & Educational (WYSE) Travel Confederation, British Educational Travel Association (BETA). We also partner with iJET, a leading worldwide security and risk management organization, for additional assistance in evaluating global conditions.



Liability policy

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To Whom It May Concern,

We understand that many school officials have expressed concern about allowing their students to travel. We want to assure you that the safety of the tour participants is Explorica's number one priority and that we have policies and procedures in place to protect the school, school district, teachers and participants involved with this tour.

Explorica's liability insurance is one of the largest in the industry at \$50 million. This insurance coverage extends to cover certain individuals acting on behalf of Explorica as tour directors, program leaders, chaperones, and volunteer speakers. Your school can be named as additional insured, if desired.

We of course share your concern for the students' safety and peace of mind. Our optional Cancel for Any Reason travel protection plan provides medical, baggage and cancellation insurance coverage for our travelers. We also have a network of support staff in the United States as well as a 24-hour emergency service for groups and their families. We offer additional peace of mind for parents and friends of our travelers by providing an online Tour Diary that is updated with pictures and journal entries by the Tour Director throughout the trip.

If you would like to discuss this matter further, we would be happy to speak with you at any time. Please call us at 1.888.310.7120.

Sincerely,
Tim Sweeney
Chief Product Delivery Officer
Explorica by WorldStrides



Payment options

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FULL PAYMENT

Pay in full at time of enrollment.

MONTHLY AUTOMATED PLAN

Pay your \$50 deposit plus any travel protection plan fees with a credit card or checking account upon enrollment, and the balance of your tour fee will be automatically charged to your card or debited from your account in equal monthly installments until 35 days prior to your departure date. Please note that you must make all payments by credit card, debit card or checking account. If two consecutive payments are returned NSF or declined, we will change your account to the 4-Step Manual Plan.

4-STEP MANUAL PLAN

Pay your \$99 deposit upon enrollment, and then pay \$500 toward your balance 30 days later. At 110 days prior to departure 75% of the balance is due. At 65 days prior to departure the remainder of the balance is due. You must make each payment manually.

GENERAL PAYMENT INFORMATION

We accept MasterCard, Visa, ACH checking account payments (and require a credit card or ACH payment for our monthly payment plan), money orders and personal checks. Please note personal checks are only accepted until 75 days prior to departure and ACH payments until 65 days prior to departure.

Each month we will automatically charge the credit cards or debit the checking accounts of participants who choose our monthly payment plan; we will send email reminders of payments due to all other participants approximately two weeks in advance of the payment due date. You will receive payment reminders only through email and not through the mail. Payments that are late are subject to a \$50 late fee. The date of payments is determined by the date of receipt at Explorica. If you are not paid in full by 75 days prior to your departure or do not meet the conditions of your payment plan, then your tour reservation will be cancelled (subject to standard cancellation policy). Credit card payments may incur a non-refundable processing fee. To avoid this, participants can choose to select checking account.

Payments rejected due to insufficient funds, disputed by your credit company, returned to us by the drawer's bank, or returned due to a stop-payment order are subject to a \$35 non-refundable fee. We reserve the right to cancel reservations for any participant who does not meet his or her contractually obligated payment schedule. Any bounced checks are subject to a \$35 non-refundable fee.



Insurance policy

EXPLORICA'S TRAVEL PROTECTION PLANS

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Through Trip Mate, our third-party travel protection plan provider, four out of five Explorica travelers protect their tours with our travel protection plans. Explorica offers two great plans that help protect your educational travel investment.

EXPLORICA'S TRAVEL PROTECTION PLAN

Our standard travel protection plan covers you for the following events:

- ›A traveler's injury, sickness, or death of a family member
- ›Theft of passport or visas
- ›Flight cancellations due to strike or bad weather
- ›Loss of luggage and personal effects
- ›Trip cancellation or trip interruption due to covered reasons such as a covered sickness, illness, injury or death
- ›Trip cancellation or trip interruption due to terrorist acts, as defined

EXPLORICA'S TRAVEL PROTECTION PLAN PLUS

Along with providing you the same benefits as our standard Travel Protection Plan, the Explorica Travel Protection Plan Plus also includes our exclusive Cancel For Any Reason Waiver Benefit. With our Cancel For Any Reason Waiver Benefit, if you cancel your trip for any reason not otherwise covered by this policy, we will reimburse you for 75% of the non-refundable cancellation fees which apply to your trip, provided:

- 1) Payment for this plan is received by Explorica within 14 days of your initial deposit/payment for your trip; and
- 2) You cancel your trip 48 hours (2) days or more before your scheduled trip departure date.

This Cancel For Any Reason Waiver Benefit does not cover: 1) penalties associated with any air or other travel arrangements not provided by Explorica; or 2) the failure of Explorica to provide the bargained-for travel arrangements due to cessation of operations for any reason.

The Cancel For Any Reason Waiver Benefit is provided by Explorica and is not an insurance benefit underwritten by United States Fire Insurance Company and must be purchased within 14 days of your initial payment for your trip.



Insurance policy cont.

TRAVEL PROTECTION PLAN BENEFITS

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The following benefits apply to both of Explorica's high-quality Travel Protection Plans:

TRIP INTERRUPTION

If you have to interrupt your Explorica trip after departure due to a covered injury, sickness or death (your own or that of a traveling companion or a family member) or for other covered reasons such as: cancellation of arrangements by an airline due to strike or bad weather; a documented theft of passports or visas; or a terrorist incident which occurs in a city which is listed on the itinerary of your trip and within 30 days prior to your scheduled departure date for your trip, as defined, you will be reimbursed up to the trip cost for the unused, non-refundable land or water arrangements and the additional transport charges paid to return home or to rejoin your trip (limited to economy one-way airfare, or first class if your original tickets were first class).

TRAVEL DELAY

Reimburses up to \$100 per day (maximum of \$500) for reasonable accommodation and traveling expenses until travel becomes possible if you are delayed for 12 hours or more due to a covered reason such as a common carrier delay; injury, sickness or death of you or your traveling companion; quarantine; loss of passport, travel documents or money; or natural disaster.

MEDICAL EXPENSE/EMERGENCY ASSISTANCE

Provides reimbursement up to \$25,000 for reasonable and customary medical expenses incurred while on your trip; emergency dental treatment received during your trip, up to \$750; the costs for emergency transport to home or an appropriate hospital, including escort expense (both, if deemed necessary by the attending physician), for a covered injury or sickness which occurs while on your trip; or the cost of homeward carriage if deceased, up to \$50,000.



Insurance policy cont.

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BAGGAGE & PERSONAL EFFECTS

Coverage up to \$2,000 for direct physical loss or damage to your baggage, passports or visas while on your trip. A \$600 maximum limit applies to jewelry, gems, watches, cameras and camera equipment, and furs; a \$300 per article limit applies to all other items. If, while on your trip, your baggage is delayed for more than 24 hours, we will reimburse you up to \$100 for the purchase of necessary additional clothing and personal articles.

PRE-EXISTING CONDITIONS WAIVER

The plan exclusion for pre-existing conditions is waived if you purchase the plan within 14 days of your initial deposit/payment for your trip.

A "Certificate of Coverage" which provides complete details of the plan, including conditions, exclusions and limitations is available to you on our website under the Travel Protection Plan or at any time by request. The Explorica Travel Protection Plan benefits are administered by: Trip Mate, Inc. (In CA, dba Trip Mate Insurance Agency), 9225 Ward Parkway, Suite 200, Kansas City, Missouri 64114; tel. 1.800.888.7292. The Explorica Travel Protection Plan is underwritten by United States Fire Insurance Company, Morristown, NJ.

The cost for the Travel Protection Plan and Travel Protection Plan Plus is based on your program's total price and provided at enrollment. The estimated cost for your program will be provided in advance. This plan should be purchased at the time of enrollment.



Positive feedback

After every tour Explorica asks our program leaders to create an evaluation to judge our overall pre-tour, 44 during tour, and post-tour performance as a company. Everything is judged and it is a great way to provide feedback for us to improve as a company. Oftentimes we are given such positive feedback that we want to share it with potential Explorica program leaders.

Linda L., English & German teacher, Bowdoin, ME

My students had the time of their lives on this trip. Our tour director was so knowledgeable and incredible that Berlin, Prague and Munich just came alive during these 10 days. What an experience!

Michelle D., Coburg, ON

Well-organized, educational and safe travel — I couldn't ask for more! I have students knocking on my door the first day back asking, "Where is the trip next year?"

Joe H., Spanish teacher, Chandler, AZ

I LOVE teaching, but I LOVE traveling more! What better experience can we bring to the lives of our students than actually living in the countries we study?!

Kathleen W., French teacher, Higganum, CT

A wonderful experience for the students, especially hitting Carnevale in Venice. Our tour director enlivened the whole trip with his wit, charm and depth of knowledge.



Paris & Barcelona

Visit two incredibly different cities with one very important common interest: art. See Paris, the mecca of artists for centuries and the present home of masterpieces by Van Gogh, Renoir, Cézanne, and more. Take in the culture of the “City of Light” with visits to the Louvre, the Eiffel Tower, and even a Seine River Cruise. Then travel to Barcelona and discover a different side of art history, visiting the surreal architectural works of Antoni Gaudi that made the city famous for Catalan Modernism. Then step into colorful Barcelona streets filled with overflowing flower carts and local food stalls, and feel like a local in no time.

Tour specifics

TOUR ITINERARY:

Day 1 Overnight flight to France (Paris)

Day 2 Bonjour Paris

- › Meet your tour director and check into hotel
- › Paris city walk: Île de la Cité, Notre Dame Cathedral, Île St. Louis, Latin Quarter
- › Dinner in Latin Quarter

Day 3 Paris landmarks

- › Paris guided sightseeing tour
- › Arc de Triomphe, Champs Élysées, Eiffel Tower, Les Invalides, Opera House
- › Optional Versailles guided excursion (pre-book only) \$80
- › State Apartments, Hall of Mirrors, Gardens of Versailles

Day 4 The art of Paris

- › Louvre Museum visit
- › Montmartre tour director-led sightseeing
- › Seine River cruise

Day 5 Paris to Barcelona

- › Travel to Barcelona by train
- › Las Ramblas treasure hunt
- › Tapas dinner

Day 6 Barcelona landmarks

- › Barcelona guided sightseeing tour
- › Plaza de Espana, Gaudí's Sagrada Familia, Montjuic Hill, Park Güell visit
- › Paella dinner

Day 7 Gerona & Figueres

- › Optional Gerona and Figueres guided excursion — \$95: Salvador Dalí Theater Museum visit

Day 8 Flight home from Barcelona

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TOUR INVESTMENT:

Travelers under 23 years \$4,574.00*

Travelers 23 and above \$4,969.00*

**Sign up by 03/27/2025 and use voucher code 26EarlyBird to receive this discounted price!*

INCLUDED:

Round-trip airfare, hotels with private bathroom, breakfast and dinner daily, full-time multi-lingual tour director, guided sightseeing tours and city walks, select attraction visits, Tour Diary

— The easiest ways to —
ENROLL TODAY



Enroll on our website
eftours.com/enroll



Enroll by phone
800-665-5364



Enroll by mail
EF Educational Tours
Two Education Circle
Cambridge, MA 02141

My daughter has gained such an amazing view of the world and history, from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan, and knowledgeable tour guides.

—CHARLOTTE, PARENT OF TRAVELER



THE WORLD LEADER IN INTERNATIONAL EDUCATION

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For over 55 years, EF has been working toward one global mission: *Opening the World Through Education*. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration, and global competence. What's more:

- We always offer the lowest prices so more students can travel.
- We're fully accredited, just like your school, so you can earn credit while on tour.
- All of our educational tours feature experiential learning activities and visits to the best sites.
- We're completely committed to your safety. We have more than 600 schools and offices in over 50 countries around the world, so local EF staff members can react quickly and in person wherever you travel.
- Your full-time Tour Director is with your group every step of the way on tour, providing insight about your destinations as well as great local tips.



What you'll experience on your tour

Day 1: Fly overnight to Spain

Day 2: Barcelona

- Meet your Tour Director at the airport in Barcelona, an art lover's dream city and the place where masters like Miró, Picasso, and Dalí flourished. During your stay you'll explore open-air plazas dotted with avant-garde gems, like the Plaza de Catalunya and Plaza España. Snap photos of the twisting spires of La Sagrada Família and marvel at the landscaped greenery and playful modernist mosaics during your visit to Park Güell.
- Flower vendors and street performers greet you on a Tour Director-led walking tour of the tree-lined Las Ramblas Boulevard.

Day 3: Barcelona

- Take an expert-led tour of Barcelona: Park Güell; La Sagrada Família; Casa Milà & Casa Batlló.
- Visit Park Güell.
- Visit La Sagrada Família.
- Enjoy a free evening or
 - attend a Barcelona flamenco evening.

Day 4: Barcelona

- Snap a photo from atop Montjuïc Hill and enjoy panoramic views of the harbor below.
- Participate in a walking tour and scavenger hunt around the Gothic Quarter and Barcelona Cathedral.
- Time to see more of Barcelona or
 - enjoy a hands-on "Taste of Spain" cooking lesson.

Day 5: Barcelona | Paris

- Travel by TGV train to Paris, the City of Light. During your stay you'll get a taste of Parisian style as you ride down the Champs-Élysées, an elegant boulevard packed with high-fashion boutiques. Pass the Place de la Concorde and the Arc de Triomphe and strike a pose in front of the Eiffel Tower. At the École Militaire, see where a promising young Napoleon launched his rise to power.
- Take a walking tour of Paris. See the Latin Quarter; Louvre; Notre-Dame Cathedral.

Day 6: Paris

- Take an expert-led tour of Paris: Place de la Concorde; Champs-Élysées; Arc de Triomphe; Les Invalides; Eiffel Tower.
- Time to see more of Paris or
 - visit Versailles.

Day 7: Paris

- Visit the Fragonard Perfume Factory.
- Visit the Louvre and explore art from around the world as you wander from wing to wing of one of Paris's biggest attractions and the most visited museum in the world. Built to defend the city in the 13th century, today the Louvre safeguards collections that span continents and the ages. Enter by I.M. Pei's glass pyramid, considered a controversial addition by many resident Parisians. Inside, discover Greek, Roman, and Asian antiquities, as well as precious objects from the Middle Ages. These massive halls are home to over 35,000 objects; among them is Leonardo da Vinci's masterpiece, the *Mona Lisa*. Be sure to get an up-close look at her beguiling smile.
- Enjoy a Seine River cruise.

Day 8: Depart for home

• 3-DAY TOUR EXTENSION

Day 8: Paris | Amsterdam

- Travel to Amsterdam.
- Explore the city during a self-guided Immersive Scavenger Hunt designed exclusively for EF.

Day 9: Amsterdam

- Take an expert-led tour of Amsterdam.
- Visit the Rijksmuseum.
- Time to see more of Amsterdam or
 - take a bike tour of the city.

Day 10: Amsterdam

- Explore more of Amsterdam or
 - visit Volendam and Zaanse Schans.
- Enjoy a canal cruise.

Day 11: Depart for home

TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. _____

2. _____

3. _____



Paris & Barcelona

GROUP INFORMATION



Departing From:
Detroit

Departing:
June 14, 2026

Returning:
June 21, 2026

RESERVE YOUR TOUR NOW!

TOUR ITINERARY

Day 1 Overnight flight to France (Paris)

Day 2 Bonjour Paris

Meet your tour director and check into hotel
Paris city walk
Île de la Cité, Notre-Dame Cathedral, Île St. Louis, Latin Quarter
Dinner in Latin Quarter

Day 3 Paris landmarks

Paris guided sightseeing tour
Arc de Triomphe, Champs Élysées, Eiffel Tower, Les Invalides, Opera House
Optional Versailles guided excursion (pre-book only) \$80
State Apartments, Hall of Mirrors, Gardens of Versailles

Day 4 The art of Paris

Louvre Museum visit
Montmartre tour director-led sightseeing
Seine River cruise

Day 5 Paris--Barcelona

Travel to Barcelona by train
Las Ramblas treasure hunt
Tapas dinner

Day 6 Barcelona landmarks

Barcelona guided sightseeing tour
Plaza de Espana, Gaudí's Sagrada Familia, Montjuïc Hill, Park Güell visit

BEST PRICE
guaranteed

Total Fee: * \$4,792.00

Tour Quote Breakdown

The following fees apply to your full-paying participants:

Tour Fee*	\$4,504.00
Private Group Fee	\$112.00
Travel Protection Plan	\$176.00

Total Fee* \$4,792.00

OR 13 monthly payments of \$351.23
After initial payment of \$226.00

* Last day for this Tour Fee is Mar 27, 2025.

Additional Adult Fees

The following additional fees apply only to full-paying participants 23 and older and are not included in the total price listed above.

Adult Supplement	\$125.00
Twin Room Upgrade	\$270.00
Additional Adult Fee	\$395.00

Private Group Fees:

Your Tour is a Private Group Tour

As a Private Group, the cost of your tour will be based on the final group size. The Private Group amount in bold below has been included in the total cost of the trip quoted above and this is based on your estimated group size per bus. If the final group size is smaller or larger than estimated, the Private Group amount will be updated on each participant's account the day after the final enrollment deadline.

15-19 Travelers	\$260
20-24 Travelers	\$169
25-29 Travelers	\$112
30-34 Travelers	\$72
35-39 Travelers	\$43
40+ Travelers	\$0

Paella dinner

Day 7 Gerona & Figueres

Optional Gerona and Figueres guided excursion \$95
Salvador Dalí Theater Museum visit

Day 8 Flight home from Barcelona

TOUR FEE INCLUDES:

- Round-trip airfare
- 6 overnight stays (8 with extension) in hotels with private bathrooms
- Full European breakfast daily
- Dinner daily
- Full-time services of a professional tour director
- Guided sightseeing tours and city walks as per itinerary
- Visits to select attractions as per itinerary
- Tour Diary™
- Local Guide and Local Bus Driver tips; see note regarding other important tips
- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa. Optional excursions, optional pre-paid Tour Director and multi-day bus driver tipping, among other individual and group customizations will be listed as separate line items in the total trip cost, if included.



701 E Water Street
Suite 200
Charlottesville, VA 22902

591 Camino de la Reina
Suite 1025
San Diego, CA 92108

1.888.310.7120 | explorica.com



Supporting documents

This school board packet should be submitted with the following supporting documents:

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- › Official price quote
- › Student application
- › Student/parent agreement & release form
- › Explorica's terms & conditions



Watch videos, read reviews, and enroll on your teacher's Tour Website

eftours.com/

This is also your tour number

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BARCELONA & PARIS

8 or 11 days | France | Spain | Extension to the Netherlands

You can learn a lot about a city on its grandest boulevards. The Champs-Élysées in Paris has witnessed many historical moments, and today it's the number one symbol of France's affinity for fashion. On Las Ramblas in Barcelona, Spanish guitarists play flamenco rhythms, and the sights and sounds reveal a stimulating blend of local traditions and international buzz.

YOUR EXPERIENCE INCLUDES:

-  **Full-time Tour Director**
-  **Sightseeing:** 2 sightseeing tours led by expert, licensed local guides (*4 with extension*); 2 walking tours led by your Tour Director (*2 with extension*)
-  **Entrances:** Park Güell; La Sagrada Família; Fragonard Perfume Factory; Louvre; Seine River cruise; *with extension:* Rijksmuseum; *Immersive Scavenger Hunt*; canal cruise
-  **Personalized learning guide:** Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for academic credit.
-   **All of the details are covered:** Round-trip flights on major carriers; comfortable motorcoach; TGV train; 6 overnight stays in hotels with private bathrooms (*9 with extension*); European breakfast and dinner daily
-  



Anyone can see the world.

YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food, the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

And the experience begins long before you get your passport stamped and meet your Tour Director in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter, or Instagram, or delving deeper into your destinations with our personalized learning experience, the excitement will hit you long before you pack your suitcase.

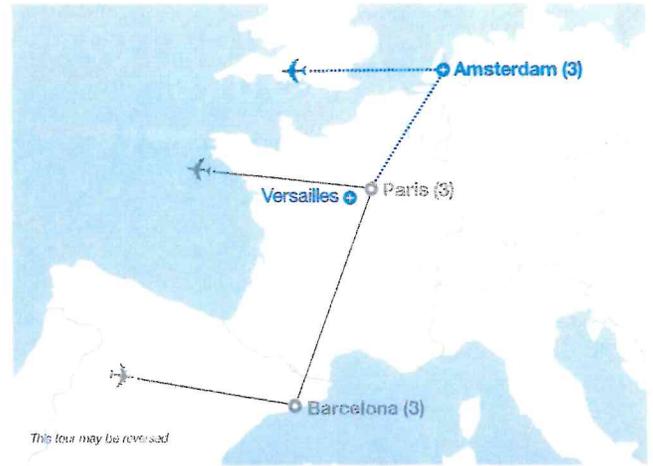
When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels, and meals while also providing their own insight into the local history and culture. Expert local guides will lead your group on sightseeing tours, providing detailed views on history, art, architecture, or anything you may have a question about.

When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.

@EFTours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school #traveltuesday

- MELISSA TRAVIER

 via Twitter



CHECK OUT WHAT A TOUR IS ALL ABOUT
Watch the videos at eftours.com/

Your teacher's Tour Website



EDUCATIONAL
TOURS

Global Travel Program Proposal

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Your partner in travel-based learning

Our mission

We're educators, just like you. And we're dedicated to helping students become more future ready.

EF stands for Education First. For almost 60 years, we've worked in service of our mission, *Opening the World Through Education*, to help learners of all ages overcome barriers of culture, language, and geography to increase global understanding. We partner with educators to provide innovative, immersive programs that prepare students to succeed in college, in their careers, and throughout their adult lives. Here's how we'll collaborate with your school to create meaningful learning experiences.

What's in this document

- pg. 2 Learning outcomes
- pg. 4 Academic credit & professional learning
- pg. 5 Building equitable travel programs
- pg. 6 Managing cost & payments
- pg. 7 Safety
- pg. 9 Protection for travelers, schools & districts
- pg. 11 Travel logistics
- pg. 13 Next steps



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Learning outcomes

It's our goal to put "education first" in every single tour. That's why we carefully design our itineraries to complement your teaching, offering students hands-on experiences that deepen their understanding, build essential skills, and inspire them to apply their learning in meaningful ways.

Our method

We enhance what you teach with relevant experiences outside the classroom.

Our proven travel-based learning method safely takes students out of their comfort zones and helps them understand more about themselves and the world around them. It sparks a true journey of self-discovery, empowering them to take action and make a positive impact in their communities and beyond.

Our programs

We design every EF program with a curriculum of immersive, hands-on learning that builds essential skills. 57

EF learning journeys offer incredible growth opportunities. Through professionally guided travel, authentic cultural exchange, experiential learning, and independent discovery, students develop critical skills they'll carry with them through the rest of their lives.



Learning outcomes

Continued

EF students build essential skills in these key growth areas:

Cultural awareness

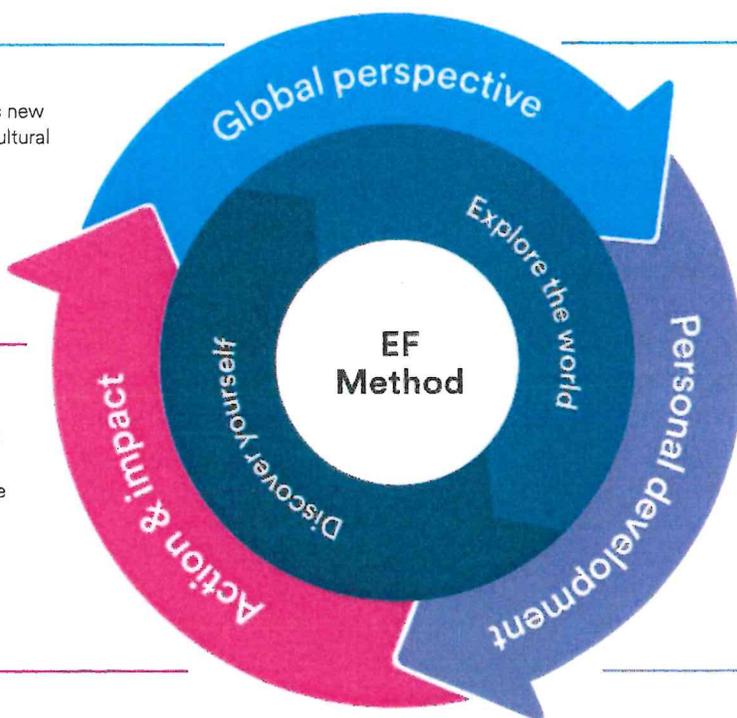
Changing your context creates new experiences that build cross-cultural knowledge and skills

Collaboration

You develop the interpersonal skills to flourish in multicultural teams: to find new and better solutions, take action, and have real impact

Communication

You connect with others more deeply by listening, empathizing, and appreciating—then sharing your own point of view



Growth mindset

Broadening your worldview helps you become more curious, open, and adaptable; you embrace becoming a lifelong learner

Self-awareness

Connecting with others in meaningful ways reflects your own biases and beliefs back to you, leading to a change of mindset

Agency

Knowing yourself helps you decide who you want to be and the mark you want to make—and enables you to become a better advocate for your dreams

Academic credit & professional learning

We provide opportunities for students to earn academic credit and for educators to pursue professional development, supplementing their travel experiences with real-world educational achievements.

EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



Academic credit for students

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays, further enriching their travel experiences.

- Students in grades 6–12 can earn half an elective high school credit by successfully completing the final project that's part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9–12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$360.

Professional learning for educators ⁵⁹

We're equally invested in giving educators professional development opportunities that will change their lives. Experiencing an EF tour allows your teaching staff to grow in countless ways and equips them with fresh perspectives to bring back to their classrooms.

- Group Leaders can earn **25 professional learning hours** by participating in the seminars and scheduled activities on an EF training tour.
- Group Leaders can earn **45 professional learning hours** by completing EF's in-house course, "Cultures, Comparisons & Connections." This includes pre-tour research and coursework.
- Group Leaders can earn **3 or 6 graduate-level credits** (\$360/\$720) upon the completion of a 16-week, online course, "Leading Global Discussions," with Southern New Hampshire University the year after their tour.

To learn more about EF's educational philosophy, visit eftours.com/education

Building equitable travel programs

One tour can open up countless possibilities for a group of students. A sustainable, multi-tour travel program extends those possibilities to even more students—year after year. It also promotes greater equity by giving families time to fund travel and by offering options that cater to different interests.

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A multi-tour program could include:

2025

London, Paris & Rome (Summer)

Japan: Land of the Rising Sun (Summer)

2026

Belize: Conservation from Ridge to Reef (Spring)

Greece & Italy (Summer)

Culture & Service in Thailand (Summer)

2027

Costa Rican Explorer (Spring)

Language Immersion through Spain (Summer)

Marine Conservation in the Dominican Republic (Summer)

Travel programs in your region

Here are the other districts in your region that have embraced travel-based learning opportunities. Read on to discover how you can help the students in your community access these same life-changing experiences.

Eastern High School – Greece 2026

Haslett High School – France 2025, Peru 2025, France 2026

J W Sexton High School – France and England 2026

Everett High School – Japan 2026, Europe 2026

Bath High School – Costa Rica 2026

DeWitt High School – France 2025, Central Europe 2025, Iceland 2026, Costa Rica 2026

And many more!

Managing cost & payments

We believe in the life-changing power of educational travel and want as many students as possible to be able to experience it. With flexible payment options, fundraising tools, and scholarships, we aim to make these transformative experiences more widely accessible.

Automatic Payment Plan

Our recommended payment plan allows travelers to break their tour fee into manageable installments. Since most tours are planned well in advance, travelers can enroll for only \$95 and then spread the tour cost over an extended period—often up to 18 months or two years—with the final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

Fundraising pages

Each student receives their own unique and customizable fundraising page. This easy-to-share page makes it simple for friends and family to contribute directly to the tour cost, with no fees

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Global Citizen Scholarship Fund

Every year, EF Educational Tours awards \$100,000 in scholarships to students across the country. Any student can apply for the Global Citizen Scholarship, which is granted on both a merit and needs basis.

Risk-Free Enrollment Period

New travelers who enroll can cancel for any reason up to 7 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.



Safety

Our travelers' safety is our top priority. With an extensive global presence, industry-leading experience, and close relationships with U.S. and international authorities, that's a statement we can back up with confidence. We ensure that every situation is managed with the utmost care.

Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries around the world. And we don't just work in those countries—we call them home. Better yet, EF has team members in nearly every one of our tour destinations, providing local knowledge and ensuring the safety of our groups. This presence allows us to support travelers wherever and whenever they need us.

24/7 emergency support

In the event that anything on tour goes wrong, EF staff are always available to help. Your Tour Director serves as your group's constant companion and first point of contact in an emergency. Our fully trained support teams are also on call 24/7, ready to assist teachers with any issues and provide the necessary resources to get things back on track. Finally our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 365 days a year.



Safety

Continued

Your school's team

These EF staff are fully committed to your school's travel program and the safety of every student.

OPERATIONS SAFETY & INCIDENT RESPONSE TEAM

This team is strategically based in our Boston, Panama, and Zurich offices to accommodate all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and experience to manage emergencies. They also facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities as needed.

EMERGENCY SERVICES & SUPPORT TEAM

Our support team is also available 24/7 to help resolve any issue, from a missed flight or a lost passport to more serious on-tour incidents. They're also the ones facilitating communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

TOUR DIRECTOR

Tour Directors are assigned exclusively to each tour for the duration of the trip. They meet your group at the airport and stay with them until their departure home. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings.

They're the first point of contact in an emergency and provide safety information to the travelers in their group. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're culturally connected and expertly trained to support impactful learning experiences.

EF TRAVEL TEAM

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This team—comprised of a Tour Consultant and an EF Experience Specialist—is your school's main point of contact at EF. The Tour Consultant serves as your itinerary expert and is devoted to making sure your students get the most out of their travel experience. They partner with your school on everything from finding the perfect tour and enrolling travelers to developing long-term programs for your district and community. The EF Experience Specialist handles the finer details that make your experience with EF seamless. They work directly with Group Leaders (your teachers) right up until the moment of departure, ensuring everything goes smoothly.

TRAVELER SUPPORT

Our team of Travel Support Specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

CHAPERONES

For every six travelers who enroll on a school's tour, the group is eligible to bring along a chaperone for free (with the first spot reserved for the Group Leader). This creates a 6:1 student-to-chaperone ratio, and allows chaperones to assist Group Leaders in supervising students.

Protection for travelers, schools & districts

We understand that unpredictable situations can happen, whether on tour or before departure. That's why we offer a range of protections to make sure travelers, schools, and districts are covered no matter what. We do everything we can to make planning for the future as flexible as possible.

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General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement which includes a release of liability of their Group Leader, school, and school board.

Peace of Mind Program

Provided to all groups

When your school decides to travel with EF, we want you to feel secure in that decision. This benefit, built into every EF program, gives groups the flexibility to change their tour dates or destination. It can be enacted up to 45 days prior to departure for any reason, including terrorism or other world events.



Protection for travelers, schools & districts

Continued

Protection for individual travelers

While on tour, travelers can help protect their investment and themselves from certain unexpected events and expenses with our Global Travel Protection and Global Travel Protection Plus plans.

GLOBAL TRAVEL PROTECTION

Available to all travelers

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation coverage for specified reasons.

GLOBAL TRAVEL PROTECTION PLUS

Available to all travelers

This plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

Background checks for adult travelers

EF requires all adults (20 years and older) to pass a criminal background check before travelling on our student tours. This provides a safer tour experience for all and aligns with the process many school districts have for adults who volunteer or chaperone school 65 activities. Conducted by a leading professional provider, the secure background check only flags individuals who could present a risk to student travelers while on tour.



Travel logistics

Proposed tour for Erin Pratt in Summer 2026

Price of this tour

The tour program price covers a wide range of services that ensure students have an incredible travel experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, and logistical support once the group reaches their destination.

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Full, flexible travel window: June 12-25, 2026
Requested travel dates: June 15-22, 2026

Price Details

Barcelona & Paris

Program Price ¹	\$4,399
Includes	
• Round-trip airfare and on-tour transportation	
• Hotels with private bathrooms	
• Breakfast and dinner (see your itinerary for meal details)	
• Full-time Tour Director	
• Daily activities, tours and entrances to attractions	
Early Enrollment Discount	-\$200
EF's Peace of Mind Program ²	Free
Total for Students (under 20)	\$4,199
14 monthly payments	\$294/mo

Travel logistics

Continued

Hotels

Every hotel we partner with must meet our strict standards for safety, quality, and cleanliness. Hotels are thoroughly vetted by our team and they're regularly inspected to ensure they continue to meet these standards. It's important to note that hotels abroad may have different amenities than travelers may be accustomed to in the United States. Below are examples of hotels travelers may encounter at your proposed destination:

Paris, France

Groups stay near one of the airports or in areas such as Marne-la-Vallée. Hotels are selected to minimize travel time between the previous and following stops on your itinerary. They can be up to an hour outside the center of Paris—sometimes more with traffic—and may not always be located near public transport. Accommodations meet the standard you'd expect from a typical European hotel, which means that rooms come with private bathrooms and feature multiple single or shared double beds. Rooms may also be on the smaller side without AC, and hotels may not have elevator access.

Hotel Novotel Marne-la-Vallée Collégien

<https://all.accor.com/hotel/0385/index.en.shtml>

Address: 2 Allée des Portes de la Forêt, 77090 Collégien

Eklo Porte de Versailles

<https://www.eklohotels.com/paris-versailles>

Address: 1 Rue du Moulin, 92170 Vanves, France

Moxy Hotel Paris Val d'Europe

<https://www.marriott.com/en-us/hotels/paroi-moxy-paris-val-deurope/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>

Address: 2 Av. de l'Europe, 77144 Montévrain, France

Barcelona, Spain

Groups stay in areas such as Pineda de Mar, Castelldefels, Montcada i Reixac, Vilanova I la Geltru, and Terrassa. Many hotels are up to an hour outside the center of Barcelona—sometimes more with traffic—and can usually be found in beautiful coastal settings. Accommodations meet the standard you'd expect from a typical European hotel, which means rooms come with private bathrooms and feature multiple single or shared double beds. Rooms may be on the smaller side without AC. Hotels may not have elevator access.

Hotel Canal Olímpic

<http://www.hotelcanalolimpic.com/en/barcelona/>

Address: Carrer de la Ginesta, 13, 08860 Castelldefels, Barcelona

Meals

Meals are chosen to provide a more immersive cultural experience, giving students the chance to sample traditional cuisine and experience local dining customs. Below are examples of dishes travelers may encounter at your proposed destination:

France: Sample Meals

Cheese quiche, turkey with rice, sauce, mushroom and beans, apple tart

Couscous with vegetables and meat, fruit salad

Spain: Sample Meals

Spanish tortilla, pork loin with potatoes and mushrooms, ice cream

On tour, breakfast is typically simple and served at the hotel, either plated or buffet-style. Lunch usually gives travelers the opportunity to explore the local cuisine on their own. Dinners will be a mix of familiar dishes and local specialties, all served from a pre-set group menu.

Next steps

\$1,000 student scholarship available

Enroll 6 participants by May 30th and receive a \$1,000 student scholarship!

My name is Lindsay Tavarozzi and I'm the dedicated Tour Consultant for East Lansing High School. I'll be working closely with your Group Leader, Erin Pratt, every step of the way to make sure your student tour is perfectly planned. If you have any questions or need additional information, don't hesitate to reach out.

Sincerely,

68

Lindsay Tavarozzi
Senior Business Development Manager
Lindsay.Tavarozzi@ef.com



ADDITIONAL REMARKS SCHEDULE

AGENCY MARSH USA, LLC.		NAMED INSURED EF Education First International AG Selnaustrasse 30 8001 Zurich	
POLICY NUMBER		SWITZERLAND	
CARRIER	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

The General Liability policy evidenced above excludes coverage for foreign entities, i.e. EF Education First International, AG. General Liability coverage is provided for foreign entities under the Master Global Program with Policy numbers LP0000048395-19, MA619824, and MA629824 placed by Marsh Sweden.

The Global Primary Liability is excess only over local US GL of \$5,000,000. The Global Primary Liability Policy #LP0000048395-18 placement was made by Marsh Sweden. Marsh USA Inc. has only acted in the role of a consultant to the client with respect to this placement, which is indicated here for your convenience.

Global Excess General & Products Liability (1st Excess Layer)
 Insurer: XL Insurance Company SE
 Policy Number: MA619824
 Policy Term: 10/01/2024 - 09/30/2025
 Limit: \$25,000,000

70

Global Excess General & Products Liability Policy #MA619824 is 1st excess over General Liability in excess of \$15,000,000. Global Excess General & Products Liability Policy #MA619824 placement was made by Marsh Sweden. Marsh USA LLC has only acted in the role of a consultant to the client with respect to this placement, which is indicated here for your convenience.

Global Excess General & Products Liability (2nd Excess Layer)
 Insurer: HDI Global SE
 Policy Number:
 MA629824
 Policy Term: 10/01/2024 - 09/30/2025
 Limit: \$10,000,000

Global Excess General & Products Liability Policy #MA629824 is in 2nd excess over General Liability of \$40,000,000. Global Excess General & Products Liability Policy #MA629824 placement was made by Marsh Sweden. Marsh USA LLC. has only acted in the role of a consultant to the client with respect to this placement, which is indicated here for your convenience.

B. East Lansing Health Center

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Motion: I move the Board of Education approve the following items related to the ELPS Health Center as presented:

- 1. The location of the ELPS Health Center*
- 2. The ELPS Health Center Parent Consent Policy*
- 3. The administration of the MiPHY survey to students in grades 7, 9, and 11*
- 4. The ELPS Health Center list of Services Provided*



MEMORANDUM

TO: ELPS Board of Education members

FROM: Dori Leyko, Superintendent

SUBJECT: East Lansing Health Center action items

DATE: June 2, 2025

With the fall opening of the East Lansing Public Schools Health Center (ELPS Health Center) through our partnership with the University of Michigan Health System – Sparrow (UM Health – Sparrow) and the Michigan Department of Health and Human Services (MDHHS), there are a few items on which the Board of Education needs to take action. The Community Advisory Committee reviewed the Parental Consent Policy and the Services Provided and had the opportunity to provide feedback to the UM Health – Sparrow team on these documents before moving them onto the Board for action.

1. Location of the ELPS Health Center

The location of the ELPS Health Center will be 509 Burcham Drive, Suite 59, East Lansing, MI 48823. This is in the space previously occupied by the Technology Department. The center will have its own exterior entrance and parking lot off of Old Hickory and will also have a secure interior entrance for our students to access from the high school hallway.

2. [Parental Consent Policy:](#)
3. Administration of Needs Assessment

The needs assessment is used to determine priority health services for the population served. ELPS students in grade 7, 9 and 11 will take the Michigan Profile for Health Youth (MiPHY). This online student health survey is provided by the Michigan Departments of Education and Health and Human Services to support local and regional needs assessment. The MiPHY provides student results on health risk behaviors including substance use, violence, physical activity, nutrition, sexual behavior, and emotional health. The survey also measures risk and protective factors most predictive of alcohol, tobacco, and other drug use and violence. MiPHY results, along with other school-reported data, will help both the schools and the ELPS Health Center make data-driven decisions to improve prevention and health promotion programming. ELPS is already administering this assessment in grades 7, 9 and 11.

4. Services Provided by the ELPS Health Center

The following services may be provided at the ELPS Health Center:

- Preventative care
- Medication administration
- Treatment of acute and chronic injuries and minor illnesses
- Physical exams for school, sports, and camps
- Well-child visits
- Referral for specialty care
- Health education
- Risk assessments
- Immunizations
- Medicaid outreach and enrollment
- Behavioral health services
- Group therapy
- Crisis support services
- *Physical/Sexual Abuse Counseling and Referrals
- *Substance Abuse Education, Counseling, and Referrals
- *Sexually Transmitted Infection and HIV Testing, Treatment, and Counseling
- *Pregnancy Prevention Counseling, Testing, and Referrals
- **Mental Health and Psycho-Social Assessment, Counseling, and Referrals (limit of 12 visits in 4 months)

* Michigan Law allows minors to receive confidential services in these areas without parental consent.

** Michigan Law allows minors 14 years and older to receive confidential services in these areas without parental consent.

The confidential services will remain confidential unless:

- The healthcare provider believes there is a medical reason to inform a parent/guardian. The provider will first talk with the minor before telling a parent/guardian.
- The healthcare provider believes the minor may harm themselves. The provider will first tell the minor that they are going to tell a parent/guardian.
- The minor threatens to hurt someone else. If the healthcare provider believes the minor will hurt the other person, then the healthcare provider must tell the other person and the police. The healthcare provider will talk to the minor about the threats and will tell a parent/guardian.

Healthcare providers are required to report suspected child abuse or neglect to Child Protective Services.

Services not provided:

Distribution or prescription of birth control pills and/or devices, such as condoms
Abortion counseling, referrals, or services

Motion: I move the Board of Education approve the following items related to the ELPS Health Center as presented:

1. The location of the ELPS Health Center
2. The ELPS Health Center Parental Consent Policy
3. The administration of the MiPHY survey to students in grades 7, 9 and 11
4. The ELPS Health Center list of Services Provided

C. B & A Agreement with City of East Lansing

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Motion: I move that the Board of Education approve the Ninth Addendum to Contract for Services and Use of School Facilities Agreement, as presented.



MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Lisa Allen, Director of Finance

SUBJECT: Action Item – B&A Agreement with City of East Lansing

DATE: June 9, 2025

Recommended:

It is recommended that the Board of Education approve the Ninth Addendum to Contract for Services and Use of School Facilities Agreement, as presented.

Background:

The District's current B&A (Before and After Care) Agreement with the City of East Lansing expires June 30, 2025. Attached is a proposed addendum to extend the Agreement for one year. A rental fee of \$60,372.50 is proposed, which is a 2.5% increase over the current year.

**NINTH ADDENDUM TO
CONTRACT FOR SERVICES AND USE OF SCHOOL FACILITIES AGREEMENT**

This Ninth Addendum to the Contract for Services and Use of School Facilities Agreement is by and between the City of East Lansing, a Michigan municipal corporation, with its principal offices located at 410 Abbot Road, East Lansing, Michigan (the "City") and the East Lansing Public Schools, a public school district, with its principal offices located at 501 Burcham Drive, East Lansing, Michigan (the "School District").

RECITAL

A. The City and School District (the "Parties") entered into an agreement (the "Agreement") on August 12, 2002, for the City to provide an arts and recreation program and a before-and-after school program (the "B&A Program" or "B&A") (collectively, the "Programs") which programs shall be operated by the City and located in the School District Facilities.

B. The Agreement contains a provision that the School District receives funds from the City in consideration for the City to use the School District's facilities for the Programs. The payments were in the manner and in the amounts set forth in Section 1 of the Agreement.

C. The Agreement commenced on July 1, 2002, and was set to expire on June 20, 2008, but was extended by mutual agreement of both Parties in the form of Addendums as provided in Section 10.1 of the Agreement.

D. The Parties desire to extend the Agreement again for an additional one (1) year, as provided in Section 10.1 of the Agreement, to expire to June 30, 2026.

NOW, THEREFORE, intending to be bound by this Addendum, the Parties agree that the Agreement shall be modified as follows:

1. The Agreement is hereby extended to June 30, 2026, by mutual agreement of the Parties and may not be terminated prior to June 30, 2026, without the written consent of both parties to this Agreement except as otherwise provided in Section 10.3 of the Agreement. The Agreement, as amended, may be extended beyond June 30, 2026, by mutual agreement of the parties.
2. In consideration of the mutual promises set forth in the Agreement and in this Addendum, the City shall pay a rental fee on or before December 31 of each year to the School District for the use of the School District's facilities for B&A, as follows:

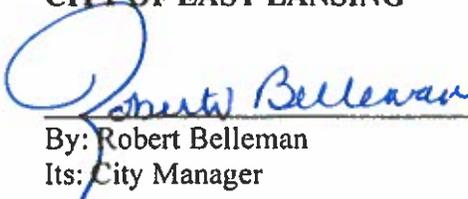
July 1, 2025 through June 30, 2026 = rental fee from previous fiscal year
(\$58,900.00) plus a percentage increase equal to 2.5% (\$1,472.50) for a
total of \$60,372.50.
3. Except as specifically modified by the Addendum, the remaining terms and conditions of this Agreement shall remain in full force and effect.
4. This Addendum shall become effective as the date upon which the last of the Parties listed below shall have signed this Addendum and is binding upon and shall insure to the benefit of the Parties.

5. In the event of any conflict between the terms of the Addendum and the Agreement, the terms of this Addendum shall govern and control.
6. The Addendum may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall together constitute one and the same instrument.
7. This Addendum further acknowledges that there have been changes to schools referenced in the original agreement. Specifically, this Addendum recognizes that former Pinecrest Elementary School is now named Robert Green Elementary; Spartan Village Elementary no longer exists, and Red Cedar Elementary has taken the place of prior Spartan Village Elementary use for purposes of this Agreement.

EAST LANSING PUBLIC SCHOOLS

 By: Dori Leyko Date
 Its: Superintendent of Schools

CITY OF EAST LANSING

 5/28/2025
 By: Robert Belleman Date
 Its: City Manager

Approved as to form:

 5/21/25
 By: Anthony K. Chubb Date
 Its: East Lansing City Attorney

Approved sufficiency of funds:

 5/28/25
 By: Audrey Kincade Date
 Its: Finance Director

D. Certification of form L-4029 (2025 Tax Rate Request)

80

Motion: I move that the Board of Education approve the 2025 millage rates to be levied on July 1, 2025, as calculated according to the Michigan Department of Treasury's form L-4029, as presented.



MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Lisa Allen, Director of Finance

SUBJECT: Action Item – Certification of form L-4029 (2025 Tax Rate Request)

DATE: June 9, 2025

Recommendation:

It is recommended that the Board of Education approve the 2025 millage rates to be levied on July 1, 2025, as calculated according to the Michigan Department of Treasury's form L-4029, as presented.

Background:

Attached are the computed July 1, 2025, millage rates (per L-4029). The mills to be levied are:

- Operating (Non-Homestead) = 18.0000
- 2019 Sinking Fund (All Property) = 0.9956
- Debt Funds (All Property) = 6.3000
 - 2017 DF 2.5800
 - 2020 DF 1.1000
 - 2024 DF 0.3600
 - 2025 DF 2.2600

Operating Levy:

The Operating millage is taxed on non-homestead property. There is no "Headlee" millage reduction fraction for non-homestead property. The Operating millage of 18.0 mills is the same as the current year.

2019 Sinking Fund Levy:

The Sinking Fund millage is taxed on all property. There is no "Headlee" millage reduction fraction for all property. The requested Sinking Fund millage of 0.9956 mill is the same as the current year.

Debt Fund Levy:

The Debt Fund millage is taxed on all property and is not subject to "Headlee" millage reduction fractions. The requested total Debt Fund millage of 6.30 mills is the same as the current year.

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes

Ingham and Clinton

Local Government Unit Requesting Millage Levy
East Lansing Public Schools

2025 Taxable Value for ALL Properties in the Unit as of 5-27-2025.
For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial
Personal and Commercial Personal Properties.
1,617,703,959
807,038,060

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township and city clerk

L-4029

Carefully read the instructions on page 2.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2025 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2025 Current Millage Reduction Fraction	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	11/2018	22.0000	21.9384	1.0000	21.9384	1.0000	21.9384	18.0000	N/A	12/31/2028
Extra Voted	Sinking Fund ALL	11/2018	1.0000	0.9956	1.0000	0.9956	1.0000	0.9956	0.9956	N/A	12/31/2028
Extra Voted											
Extra Voted	Debt-ALL	2017	Unlimited	N/A	1.0000	N/A	1.0000	N/A	2.5800	N/A	N/A
Extra Voted	Debt-ALL	2020	Unlimited	N/A	1.0000	N/A	1.0000	N/A	1.1000	N/A	N/A
Extra Voted	Debt-ALL	05/2017	Unlimited	N/A	1.0000	N/A	1.0000	N/A	0.3600	N/A	N/A
Extra Voted	Debt-ALL	2024	Unlimited	N/A	1.0000	N/A	1.0000	N/A	0.3600	N/A	N/A
Extra Voted	Debt-ALL	05/2024	Unlimited	N/A	1.0000	N/A	1.0000	N/A	2.2600	N/A	N/A
Extra Voted	Debt-ALL	2025	Unlimited	N/A	1.0000	N/A	1.0000	N/A	2.2600	N/A	N/A

Prepared by Andrew Dravland Telephone Number 517-244-4515 Title of Preparer Director, Business Operations, Ingham ISD Date 05/27/25

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

Clerk Signature _____ Print Name **Tall Farris-Hylen** Date 06/09/2025
 Secretary Signature _____
 Chairperson Signature _____ Print Name **Chris Martin** Date 06/09/2025
 President Signature _____

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section.	Rate ***
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY	0.0000
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.0000
For Commercial Personal	6.0000
For all Other	18.0000

*** FOR JULY 1 LEVY

Instructions For Completing Form 614 (L-4029) 2025 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2025 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2024 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2024 permanently reduced rate can be found in column 7 of the 2024 Form L-4029. For operating millage approved by the voters after April 30, 2024, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 6: Current Year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2025 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2025 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2025. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2025 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2025 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2025 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2025. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2025 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2025. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.

E. Award Bids for Safety, Security, and Accessibility Bond Bid Package #2 High School Addition

Motion: I move that the Board of Education award the following bids related to the

High School Addition as follows:

- *Category 02 Project Testing-Soils & Materials Engineering \$ 33,500*
- *Category 03 Concrete Foundations-Proline Concrete \$ 970,600*
- *Category 10 Flooring- DF Floor Coverings \$ 87,684*
- *Category 12 Aluminum & Glass-Daniels Glass \$ 789,875*
- *Category 21 Fire Protection-Wolverine Fire Protection \$ 134,923*
- *Category 22 Plumbing & HVAC-Advantage Mechanical \$1,377,500*
- *Category 26 Electrical-Centennial Electric \$ 709,215*
- Total \$4,103,297*



MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Lisa Allen, Director of Finance

SUBJECT: Action Item – Award Bids for Safety, Security, and Accessibility Bond Bid Package #2 High School Addition

DATE: June 9, 2025

Recommendation:

It is recommended that the Board of Education award the following bids related to the High School Addition as follows:

• Category 02 Project Testing- Soils & Materials Engineering	\$ 33,500
• Category 03 Concrete Foundations- Proline Concrete	\$ 970,600
• Category 10 Flooring- DF Floor Coverings	\$ 87,684
• Category 12 Aluminum & Glass- Daniels Glass	\$ 789,875
• Category 21 Fire Protection- Wolverine Fire Protection	\$ 134,923
• Category 22 Plumbing & HVAC- Advantage Mechanical	\$1,377,500
• Category 26 Electrical- Centennial Electric	<u>\$ 709,215</u>
Total	\$4,103,297

Background:

Category 04 Masonry has been removed from the recommendation at this time, as Clark Construction requested additional time to review this category. The updated Bid Package now includes seven bid categories, including \$123,099 professional service fees for construction management.

From the 05-19-2025 Informational Items

“I’ve attached a contract award recommendation letter and bid tabulation from Clark Construction for Bid Package #2—High School Addition project.

Bids were due on May 1, 2025. This bid package included eight bid categories, including the \$140,559 professional service fees for construction management.”

A representative from Clark Construction will attend the meeting on June 9, 2025, to address any questions that may arise. Of course, you may communicate questions to the administration before the meeting, and we will do our best to respond promptly.



Headquarters
 3535 Moores River Drive
 Lansing, MI 48911
 517.372.0940 phone | 517.372.0668 fax

Southeast Michigan Office
 2660 Superior Court
 Auburn Hills, MI 48326
 248.286.1000 phone

Northern Michigan Office
 3432 US 23 South
 Alpena, MI 49707
 989.278.2272 phone

June 5, 2025

Lisa Allen Director of Finance
 501 Burcham Drive
 East Lansing, MI 48823

Re: East Lansing Public School – 2024 Bond Program
Bid Package #2 – High School Addition
Contract Award Recommendation #2 Revised

www.clarkcc.com

Dear Mrs. Allen,

Clark Construction Company recommends East Lansing Public Schools enter Contracts with each Trade Contractors listed below.

Competitive bids were received May 1, 2025. Clark Construction Company has conducted post-bid interviews with each of the Trade Contractors listed below. The recommended Trade Contractors provided the lowest responsible bid for the Work. The recommendation for category 12 - Aluminum & Glass is the second bidder, the apparent low bid in that category did not include a full scope of work. We did not receive bids for the landscaping category and will be re-issuing for bids. There are now six additional bid categories still under review that will be submitted for approval after review of qualifications.

Trade Contract award recommendations:

<u>Bid Category/Area of Work</u>	<u>Trade Contractor</u>	<u>Amount</u>
• 02 Project Testing	Soils & Materials Engineering	\$ 33,500
• 03 Concrete Foundations	Proline Concrete	\$ 970,600
• 10 Flooring	DF Floor Coverings	\$ 87,684
• 12 Aluminum & Glass	Daniels Glass	\$ 789,875
• 21 Fire Protection	Wolverine Fire Protection	\$ 134,923
• 22 Plumbing & HVAC	Advantage Mechanical	\$1,377,500
• 26 Electrical	Centennial Electric	\$ 709,215

Trade Contract Award Total \$ 4,103,297

Construction General Conditions 3% (Clark Construction) \$ 123,099

Subtotal \$ 4,226,396

East Lansing Public Schools Construction Contingency 7% \$ 295,848

TOTAL \$ 4,522,244





The scope of work for Bid Package #2 includes the construction of the addition for cafeteria seating and provide the new secure entry and the high school administrative offices. We have enclosed a bid tabulation and summary of bids received.

Please contact me should you have any questions regarding the above.

Sincerely,

CLARK CONSTRUCTION COMPANY

Joseph L. Lorenz
Sr. Project Manager

Enclosure
C: File w/Enc



24-2946-02: East Lansing Public Schools - High School Addition

Prepared by Clark Construction Company - 3535 Moores River Dr, Lansing, MI 48911, USA

Project Lead: Joseph Lorenz (jlorenz@clarkcc.com)

Project Location: 509 Burcham Drive, East Lansing, MI 48823, United States of America

Proposal Summary

Generated May 9, 2025

Base Bid

BID PACKAGES

02: Testing & Inspection
03: Concrete Foundations & Flatwork
10: Flooring
12: Aluminum & Glass
21: Fire Protection
22: Plumbing & HVAC
26: Electrical

Subtotal

Apparent Low

Soft awarded bids are highlighted in blue

\$4,103,297

Company	Total Cost
SME	\$33,500
Proline Concrete Construction	\$970,600
DF Floor Covering	\$87,684
Daniels Glass Co. Inc	\$789,875
Wolverine Fire Protection Co.	\$134,923
Advantage Mechanical Group	\$1,377,500
Centennial Electric LLC	\$709,215
Subtotal	\$4,103,297

2nd Apparent Low

Company	Total Cost
No Bid	
No Bid	
William Reichenbach Company	\$91,000
Hewett Company	\$795,000
No Bid	
WATSON BROS. SERVICE CO. INC.	\$1,467,000
H&R Electrical Contractors LLC	\$760,705
Subtotal	\$3,113,705

3rd Apparent Low

Company	Total Cost
Lansing Tile & Mosaic, Inc.	\$94,000
Vos Glass	\$925,000
Ecker Mechanical Contractors, Inc	\$1,500,000
Subtotal	\$2,519,000

24-2946-02: East Lansing Public Schools - High School Addition

Prepared by Clark Construction Company - 3535 Moores River Dr, Lansing, MI 48911, USA

Bid Package Lead: Joseph Lorenz (jlorenz@clarkcc.com)

Project Location: 509 Burcham Drive, East Lansing, MI 48823, United States of America

02: Testing & Inspection

Generated May 9, 2025

Base Bid

Estimated Cost

\$46,617

LINE ITEMS

Testing & Inspection

Base Bid Total

GENERAL ACKNOWLEDGMENTS

This Bid has been prepared after our examination of the complete Drawings and Specifications, together with their related documents, and our examination of the conditions surrounding the construction of the proposed Work including the availability of materials, equipment, and labor. The undersigned submits the following Bid to enter into a Contract with Owner Noted In Project Details and agrees to furnish all labor, material, equipment, and service to complete the Work in accordance with the Contract Documents for bids submitted.

All appropriate sales taxes are included in the above Lump Sum Base Bid.

COMBINED BIDS

Combined Bids of two (2) or more Bid Categories may be submitted. Separate Bids for each Bid Category included in a combined Bid are required.

Bid Category Numbers

Bid Category Descriptions

For the Lump Sum Base Bid of

ADDENDA

Acknowledges receipt of the following Addenda and has included the cost thereof in the Lump Sum Base Bid

No. 1, dated

No. 2, dated

No. 3, dated

No. 4, dated

No. 5, dated

No. 6, dated

REJECTION OF BID

Acknowledges the right of the Owner to accept or reject any or all Bids in whole or in part and to waive any informality or irregularity in the Bid, or to award the Contract to other than the low Bidder in its sole and absolute discretion.

Summary

SME

Submitted by Megan Jacobs

\$33,500

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$33,500
			\$33,500

YES

YES

YES

Not applicable

Not applicable

\$0

YES

Yes (addendum 1, dated April 17, 2025)

Not applicable

Not applicable

Not applicable

Not applicable

Not applicable

YES

24-2946-02: East Lansing Public Schools - High School Addition

Prepared by Clark Construction Company - 3535 Moores River Dr, Lansing, MI 48911, USA

Bid Package Lead: Joseph Lorenz (jlorenz@clarkcc.com)

Project Location: 509 Burcham Drive, East Lansing, MI 48823, United States of America

03: Concrete Foundations & Flatwork

Generated May 9, 2025

Base Bid

Estimated Cost

\$820,035

LINE ITEMS

Concrete Foundations & Flatwork

Base Bid Total

GENERAL ACKNOWLEDGMENTS

This Bid has been prepared after our examination of the complete Drawings and Specifications, together with their related documents, and our examination of the conditions surrounding the construction of the proposed Work including the availability of materials, equipment, and labor. The undersigned submits the following Bid to enter into a Contract with Owner Noted In Project Details and agrees to furnish all labor, material, equipment, and service to complete the Work in accordance with the Contract Documents for bids submitted.

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Bid Category Descriptions

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No. 2, dated

No. 3, dated

No. 4, dated

No. 5, dated

No. 6, dated

REJECTION OF BID

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Summary

Proline Concrete Construction

Submitted by Pete Klaasen

\$970,600

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$970,600
			\$970,600

YES

YES

NO

YES

4-17-25

4-24-25

NA

NA

NA

NA

YES

24-2946-02: East Lansing Public Schools - High School Addition

Prepared by Clark Construction Company - 3535 Moores River Dr, Lansing, MI 48911, USA

Bid Package Lead: Joseph Lorenz (jlorenz@clarkcc.com)

Project Location: 509 Burcham Drive, East Lansing, MI 48823, United States of America

10: Flooring

Generated May 9, 2025

Base Bid

Estimated Cost
\$104,834

LINE ITEMS

Flooring				\$87,684
----------	--	--	--	----------

Base Bid Total

\$87,684

GENERAL ACKNOWLEDGMENTS

This Bid has been prepared after our examination of the complete Drawings and Specifications, together with their related documents, and our examination of the conditions surrounding the construction of the proposed Work including the availability of materials, equipment, and labor. The undersigned submits the following Bid to enter into a Contract with Owner Noted In Project Details and agrees to furnish all labor, material, equipment, and service to complete the Work in accordance with the Contract Documents for bids submitted.

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Bid Category Numbers
Bid Category Descriptions
For the Lump Sum Base Bid of

ADDENDA

Acknowledges receipt of the following Addenda and has included the cost thereof in the Lump Sum Base Bid

No. 1, dated	YES
No. 2, dated	
No. 3, dated	
No. 4, dated	
No. 5, dated	
No. 6, dated	

REJECTION OF BID

Acknowledges the right of the Owner to accept or reject any or all Bids in whole or in part and to waive any informality or irregularity in the Bid, or to award the Contract to other than the low Bidder in its sole and absolute discretion.

Summary

DF Floor Covering

Submitted by Lisa Weltsby

\$87,684

Original Proposal, April 30, 2025

Unit	Qty	Unit Cost	Total Cost
			\$87,684

Base Bid Total

\$87,684

YES

YES

NO

Not Applicable

YES

4/17/2025

4/24/2025

Not Applicable

Not Applicable

Not Applicable

Not Applicable

YES

Proposal Notes:1) CTW-3 Material Allowance Only \$3

William Reichenbach Company

Submitted by Gerald Rutkowski

\$91,000

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$91,000

Base Bid Total

\$91,000

YES

YES

NO

Not Applicable

YES

yes

yes

no

no

no

no

YES

Matching of Existing VCT has a material allowance of \$2.00 sf_Mat

Lansing Tile & Mosaic, Inc.

Submitted by Estimating Lansing-Tile

\$94,000

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$94,000

Base Bid Total

\$94,000

YES

YES

NO

Not Applicable

YES

4/21/25

4/25/25

na

na

na

na

YES

Integrity Interiors, Inc

Submitted by Evan Howe

\$94,330

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$94,330

Base Bid Total

\$94,330

YES

YES

YES

Not Applicable

YES

4/17/25

4/24/25

NA

NA

NA

NA

YES

Superior Floor Coverings LLC

Submitted by Todd Hoeve

\$107,600

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$107,600

Base Bid Total

\$107,600

YES

YES

NO

NA

NA

YES

4/17/2025

4/24/2025

na

na

na

na

YES

24-2946-02: East Lansing Public Schools - High School Addition

Prepared by Clark Construction Company - 3535 Moores River Dr, Lansing, MI 48911, USA

Bid Package Lead: Joseph Lorenz (jlorenz@clarkcc.com)

Project Location: 509 Burcham Drive, East Lansing, MI 48823, United States of America

12: Aluminum & Glass

Generated May 9, 2025

Base Bid

Estimated Cost
\$643,551

LINE ITEMS

Aluminum & Glass

Base Bid Total

GENERAL ACKNOWLEDGMENTS

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Bid Category Descriptions

For the Lump Sum Base Bid of

ADDENDA

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No. 5, dated

No. 6, dated

REJECTION OF BID

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Summary

Daniels Glass Co. Inc

Submitted by Mitch Hurley

\$789,875

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$789,875
Base Bid Total			\$789,875

GENERAL ACKNOWLEDGMENTS

YES

YES

COMBINED BIDS

NO

N/A

N/A

\$0

ADDENDA

YES

4/17/25

4/24/25

N/A

N/A

N/A

N/A

REJECTION OF BID

YES

Hewett Company

Submitted by William Hewett

\$795,000

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$795,000
Base Bid Total			\$795,000

GENERAL ACKNOWLEDGMENTS

YES

YES

COMBINED BIDS

NO

N/A

N/A

ADDENDA

YES

4/17/25

4/24/25

0

0

0

0

REJECTION OF BID

YES

Vos Glass

Submitted by nathan humphries

\$925,000

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$925,000
Base Bid Total			\$925,000

GENERAL ACKNOWLEDGMENTS

YES

YES

COMBINED BIDS

NO

N/A

N/A

ADDENDA

YES

4/17/2025

4/24/2025

N/A

N/A

N/A

N/A

REJECTION OF BID

YES

Aaron Glass Company

Submitted by David Wohlscheid

\$625,000

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$625,000
Base Bid Total			\$625,000

GENERAL ACKNOWLEDGMENTS

NO

YES

COMBINED BIDS

NO

N/A

N/A

ADDENDA

YES

4/17/2025

4/24/2025

N/A

N/A

N/A

N/A

REJECTION OF BID

YES

Per the attached written bid document we are excluding Railing work section 057313. We are also excluding section 093050 Metal Trims as this specification is for flooring trim. We do have aluminum trims at our aluminum frames included.

24-2946-02: East Lansing Public Schools - High School Addition

Prepared by Clark Construction Company - 3535 Moores River Dr, Lansing, MI 48911, USA

Bid Package Lead: Joseph Lorenz (jlorenz@clarkcc.com)

Project Location: 509 Burcham Drive, East Lansing, MI 48823, United States of America

21: Fire Protection

Generated May 9, 2025

Base Bid

Estimated Cost

\$127,310

LINE ITEMS

Fire Protection

Base Bid Total

GENERAL ACKNOWLEDGMENTS

This Bid has been prepared after our examination of the complete Drawings and Specifications, together with their related documents, and our examination of the conditions surrounding the construction of the proposed Work including the availability of materials, equipment, and labor. The undersigned submits the following Bid to enter into a Contract with Owner Noted In Project Details and agrees to furnish all labor, material, equipment, and service to complete the Work in accordance with the Contract Documents for bids submitted.

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REJECTION OF BID

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Summary

Wolverine Fire Protection Co.

Submitted by Jill Underwood

\$134,923

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$134,923
			\$134,923

YES

YES

NO

21

Fire Protection

\$134,923

YES

April 17, 2025

April 24, 2025

n/a

n/a

n/a

n/a

YES

24-2946-02: East Lansing Public Schools - High School Addition

Prepared by Clark Construction Company - 3535 Moores River Dr, Lansing, MI 48911, USA

Bid Package Lead: Joseph Lorenz (jlorenz@clarkcc.com)

Project Location: 509 Burcham Drive, East Lansing, MI 48823, United States of America

22: Plumbing & HVAC

Generated May 9, 2025

Base Bid

Estimated Cost

\$1,254,900

LINE ITEMS

Plumbing & HVAC

Base Bid Total

GENERAL ACKNOWLEDGMENTS

This Bid has been prepared after our examination of the complete Drawings and Specifications, together with their related documents, and our examination of the conditions surrounding the construction of the proposed Work including the availability of materials, equipment, and labor. The undersigned submits the following Bid to enter into a Contract with Owner Noted In Project Details and agrees to furnish all labor, material, equipment, and service to complete the Work in accordance with the Contract Documents for bids submitted.

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No. 3, dated

No. 4, dated

No. 5, dated

No. 6, dated

REJECTION OF BID

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Summary

Advantage Mechanical Group

Submitted by Kylie Wright

\$1,377,500

Revision #1, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$1,377,500

\$1,377,500

YES

YES

NO

YES

4/17/2025

4/24/2025

na

na

na

na

na

YES

EXCLUDE ANY STRUCTURAL STEEL, GAS METER COST OR PAINTING OF PIPING. (INCLUDED IN OTHER SCOPES)/VOLUNTARY ALTERNATE DEDUCT: (\$20,000) TO NOT INCLUDE BIM/CAD DRAWINGS FOR DUCTWORK AND PIPING.

WATSON BROS. SERVICE CO. INC.

Submitted by James Watson

\$1,467,000

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$1,467,000

\$1,467,000

YES

YES

NO

YES

04/17/25

04/24/25

NA

NA

NA

NA

NA

YES

Ecker Mechanical Contractors, Inc

Submitted by Estimating Department

\$1,500,000

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$1,500,000

\$1,500,000

YES

YES

NO

YES

4/17/2025

4/24/2025

N/A

N/A

N/A

N/A

N/A

YES

Gunthorpe Plumbing & Heating, Inc.

Submitted by Nick Rodgers

\$1,927,346

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$1,927,346

\$1,927,346

YES

YES

NO

YES

4-17-2025

4-24-2025

NA

NA

NA

NA

NA

YES

24-2946-02: East Lansing Public Schools - High School Addition

Prepared by Clark Construction Company - 3535 Moores River Dr, Lansing, MI 48911, USA

Bid Package Lead: Joseph Lorenz (jlorenz@clarkcc.com)

Project Location: 509 Burcham Drive, East Lansing, MI 48823, United States of America

26: Electrical

Generated May 9, 2025

Base Bid

Estimated Cost

\$749,976

LINE ITEMS

Electrical

Base Bid Total

GENERAL ACKNOWLEDGMENTS

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Bid Category Numbers

Bid Category Descriptions

For the Lump Sum Base Bid of

ADDENDA

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No. 1, dated

No. 2, dated

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No. 4, dated

No. 5, dated

No. 6, dated

REJECTION OF BID

Acknowledges the right of the Owner to accept or reject any or all Bids in whole or in part and to waive any informality or irregularity in the Bid, or to award the Contract to other than the low Bidder in its sole and absolute discretion.

Summary

Centennial Electric LLC

Submitted by Ryan Lay

\$709,215

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$709,215
Base Bid Total			\$709,215

YES

YES

NO

4/17/2025 YES

4/24/2025

NA

NA

NA

NA

YES

No criminal back ground check in bid docs.

H&R Electrical Contractors LLC

Submitted by Caleb Smith

\$760,705

Original Proposal, May 1, 2025

Unit	Qty	Unit Cost	Total Cost
			\$760,705
Base Bid Total			\$760,705

YES

YES

NO

N/A

N/A

4/17/2025 YES

4/24/2025

N/A

N/A

N/A

N/A

YES

Thank you for the opportunity.



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Lisa Allen, Director of Finance

SUBJECT: Action Items – 2025-26 Original Budget

DATE: June 9, 2025

Recommendation:

It is recommended that the Board of Education adopt the 2025-2026 Original Budget resolution for the General Fund as presented on pages 5-6 of the Budget Book.

It is recommended that the Board of Education adopt the 2025-2026 Original Budget resolution for the Food Service Fund as presented on page 7 of the Budget Book.

It is recommended that the Board of Education adopt the 2025-2026 Original Budget resolution for the Student/School Activity Fund as presented on page 8 of the Budget Book.

Background:

Attached is the Budget Book for the 2025-26 Original Budget for your review. The Finance Committee has been reviewing the development of the 2025-26 Original Budget throughout the second half of the school year. On June 2, 2025, the Finance Committee reviewed the final draft of the 2025-26 Original Budget. Page 9 of the Budget Book presents a comparison of major budget assumptions, revenues, and expenditures between the 2025-26 Original Budget and the proposed 2024-25 Final Budget Revision for the General Fund. The 2025 Tax Rates and the major budget assumptions used to develop the 2025-26 Original Budget will be reviewed at the opening of the budget hearing.

GENERAL FUND:

The 2025-26 Original Budget shows overall revenue decreases of \$942,901 and overall expenditure decreases of \$639,292 before estimated favorable expenditure variance of 1.5%. The major decrease in revenues is related to projected MPERS 147a4 funding. General Fund ending fund balance is projected to be \$13,362,658 or a decrease of \$1,455,704 from the 2024-25 Final Budget Revision. Ending fund balance is approximately 23.6% of total revenues. Although the General Fund's fund balance remains healthy, the District's budget remains structurally imbalanced for the 2025-26 fiscal year. Unless there are future year revenue increases, the District will need to reduce ongoing operational costs to maintain fund balance.

FOOD SERVICE FUND:

The Food Service Fund budget is on page 24. The 2025-26 Original Budget shows an ending fund balance of \$644,083, a decrease of \$2,293 from the 2024-25 Final Budget Revision. The budget includes the continuation of State funding for free meals, breakfast, and lunch for all students.

STUDENT/SCHOOL ACTIVITY FUND:

The Student/School Activity Fund budget is on page 25. The 2025-26 Original Budget shows an ending fund balance of \$546,170, an increase of \$38,900 over the 2024-25 Final Budget Revision. This fund's activity is projected using a two-year average of 2023-24 actual and 2023-25 year-to-date activity as of May 18, 2025.



East Lansing Public Schools

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BUDGET BOOK 2025-26 ORIGINAL BUDGET

Prepared By: Lisa Allen, CMA
Director of Finance

Date: 06/09/2025

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East Lansing Public Schools

100

MISSION STATEMENT

Nurturing each child • Educating all students • Building world citizens

VISION STATEMENT

East Lansing Public Schools strives to provide every student with exemplary instruction in equitable learning environments designed to educate the whole child. In partnership with the community, ELPS endeavors to affirm cultural differences and nurture intellectual curiosity, collaboration, creativity, critical thinking, and effective communication so every student graduates to become a productive member of society.

BOARD OF EDUCATION and ADMINISTRATION

Board Members:

President – Chris Martin
Vice President – Dr. Elizabeth Guerrero Lyons
Secretary – Tali Faris-Hylen
Treasurer – Dr. Kath Edsall
Trustee – Dr. Terah Chambers
Trustee – Dr. Estrella Torrez
Trustee – Abbie Tykocki

Administration:

Superintendent – Dori Leyko
Deputy Superintendent – Glenn Mitcham
Chief Human Resources Officer – Rulesha Glover-Payne
Director of Equity and Social Justice – Klaudia Burton
Director of Finance – Lisa Allen
Director of Health and Safety – Matt Morales
Director of Operations and Maintenance – Billy Hastings
Director of Special Education – Precios Armstrong
Director of Technology and Communications – Christian Palasty
East Lansing High School Principal – Ashley Schwarzbek
East Lansing High School Associate Principal – Quiana Davis-Lewis
East Lansing High School Associate Principal – Jeff Lampi
East Lansing High School Director of Athletics and Activities – Nikki Norris
MacDonald Middle School Principal – Amy Martin
MacDonald Middle School Associate Principal – John Atkinson
Donley Elementary Principal – Tracey Barton
Glencairn Elementary Principal – Justyne Richardson
Marble Elementary Principal – Josh Robertson
Robert L Green Elementary Principal – Amy Webster
Red Cedar Elementary Principal – Rinard Pugh
Whitehills Elementary Principal – Molly Williams

GENERAL FUND APPROPRIATIONS

RESOLUTION FOR ADOPTION BY THE EAST LANSING BOARD OF EDUCATION

RESOLVED: That this resolution shall be the General Fund appropriations of East Lansing Public Schools (the School District) for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of general fund income received by this School District.

RESOLVED FURTHER: That this School District shall levy 18.0000 operating mills as approved by voters, generating \$12,482,706 in property tax revenue from the “non-homestead” group of properties.

RESOLVED FURTHER: That the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Fund of the School District for the fiscal year 2025-26 are as follows:

Revenues:						
Local					\$	13,603,263
State						36,296,044
Federal						1,001,545
Incoming Transfers						5,762,241
Other Financing Sources (Uses)						30,000
Total Revenues & Other Financing Sources (Uses)					\$	56,693,093
Total Fund Balance, July 1, 2025						14,818,362
Total Available to Appropriate					\$	71,511,455

RESOLVED FURTHER: That the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Basic Programs	\$	24,329,735
Added Needs		8,700,603
		<hr/>
Total Instruction	\$	33,030,338
Support Services:		
Pupil Services		5,176,362
Instructional Staff Services		3,919,255
General Administration		640,139
School Administration		3,175,149
Business Services		981,048
Operations and Maintenance		6,808,894
Pupil Transportation		1,816,800
Central Services		1,418,079
Athletic Activities		1,111,038
		<hr/>
Total Support Services	\$	25,046,764
Community Services		50,025
Payments to Other Government Agencies		-
Debt Services		21,670
		<hr/>
Total Appropriations	\$	58,148,797
Total Fund Balance, June 30, 2026	\$	13,362,658
		<hr/> <hr/>

RESOLVED FURTHER: That no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

RESOLVED FURTHER: That the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This resolution shall take immediate effect.

Ayes:

Nayes:

Excused Absences:

Resolution declared adopted on:

FOOD SERVICE FUND APPROPRIATIONS

RESOLUTION FOR ADOPTION BY THE EAST LANSING BOARD OF EDUCATION

RESOLVED: That this resolution shall be the Food Service Fund appropriations of East Lansing Public Schools (the School District) for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of Food Service Fund income received by this School District.

RESOLVED FURTHER: That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Food Service Fund of the School District for the fiscal year 2025-26 are as follows:

Revenues:		
Local	\$	45,250
State		896,700
Federal		1,284,800
Other Financing Sources (Uses)		-
 Total Revenues & Other Financing Sources (Uses)	 \$	 2,226,750
 Total Fund Balance, July 1, 2025		 646,376
 Total Available to Appropriate	 \$	 2,873,126

RESOLVED FURTHER: That the total available to appropriate in the Food Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:			
Salaries & Benefits		\$	121,800
Purchased Services			932,253
Supplies & Materials			1,119,990
Capital Outlay			35,000
Other			20,000
Total Appropriations		\$	2,229,043
Total Fund Balance, June 30, 2026		\$	644,083

RESOLVED FURTHER: That no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

RESOLVED FURTHER: That the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This resolution shall take immediate effect.

Ayes

Nays:

Excused Absences:

Resolution declared adopted on:

STUDENT/SCHOOL ACTIVITY FUND APPROPRIATIONS

RESOLUTION FOR ADOPTION BY THE EAST LANSING BOARD OF EDUCATION

RESOLVED: That this resolution shall be the Student/School Activity Fund appropriations of East Lansing Public Schools (the School District) for the fiscal year 2025-26; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of Student/School Activity Fund income received by this School District.

RESOLVED FURTHER: That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Student/School Activity Fund of the School District for the fiscal year 2025-26 are as follows:

Revenues:	
Local - student/school groups	\$ 516,700
Other Financing Sources (Uses)	-
Total Revenues & Other Financing Sources (Uses)	\$ 516,700
Total Fund Balance, July 1, 2025	507,270
Total Available to Appropriate	\$ 1,023,970

RESOLVED FURTHER: That the total available to appropriate in the Student/School Activity Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Other	\$ 477,800
Total Appropriations	\$ 477,800
Total Fund Balance, June 30, 2026	\$ 546,170

RESOLVED FURTHER: That no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

RESOLVED FURTHER: That the Board of Education commits the projected ending fund balance for student/school activities.

RESOLVED FURTHER: That the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This resolution shall take immediate effect.

Ayes:

Nays:

Excused Absences:

Resolution declared adopted on:

East Lansing Public Schools

GENERAL FUND - Major Assumptions

		2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	Change	
1	Revenues:				1
2	Blended Enrollment	3,693.18	3,718.66	25.48	2
3	Foundation Allowance	\$ 9,608	\$ 10,000	\$ 392	3
4	Property Taxable Values (excludes Captured Values)	\$ 1,431,637,496	\$ 1,476,018,227	3.10%	4
5	Property Taxes Delinquent %	1.50%	1.50%	0.00%	5
6	Current Property Taxes	\$ 12,138,000	\$ 12,514,000	\$ 376,000	6
7	Prop A/Disc./SE Headlee	\$ 25,543,064	\$ 27,092,754	\$ 1,549,690	7
8	MPERS 147 Funds	\$ 6,670,009	\$ 5,601,141	\$ (1,068,868)	8
9	Prior Year State Aid Adjustments	\$ 910,159	\$ 251,614	\$ (658,545)	9
10	At-Risk	\$ 1,908,887	\$ 1,999,299	\$ 90,412	10
11	Federal Grants	\$ 1,004,045	\$ 1,001,545	\$ (2,500)	11
12	County Special Education	\$ 5,835,818	\$ 5,519,128	\$ (316,690)	12
13	Expenditures:				13
14	Employee wages	Per contract settlements	Estimates		14
15	MPERS Rate (Pension & Health)	31.36%	29.91%	-1.45%	15
16	Health Insurance Renewal January 1st	17.00%	12.00%	-5.00%	16
17	Staffing FTEs:				17
18	Maintenance, Custodial, Grounds, & Courier	35.3	35.7	0.4	18
19	At-Wills	27.6	27.9	0.3	19
20	Central Office Administrators	8.5	6.5	(2.0)	20
21	ELESPA (paraprofessionals)	78.0	76.8	(1.2)	21
22	AFSCME (administrative assistants)	19.4	19.6	0.2	22
23	ELEA (teachers)	246.7	248.9	2.2	23
24	Building Level Administrators	12.0	12.0	-	24
25	Superintendent	1.0	1.0	-	25

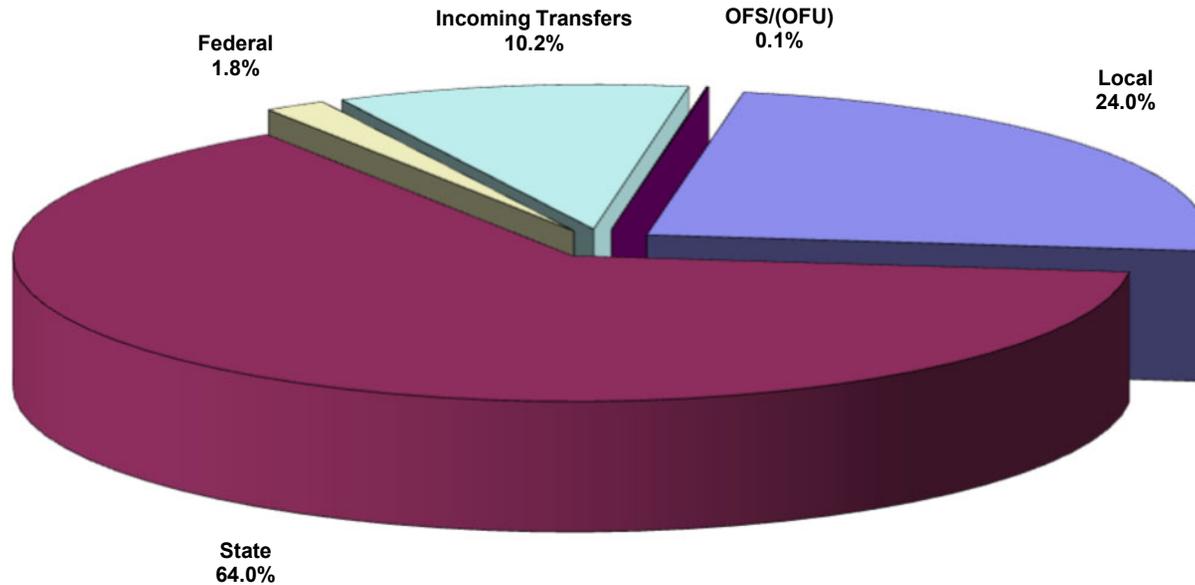
GENERAL FUND - Revenue & Expenditure Summary Comparison

		2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	Change	
27	Revenues:				27
28	Local	\$ 13,372,049	\$ 13,603,263	\$ 231,214	28
29	State	37,160,666	36,296,044	(864,622)	29
30	Federal	1,004,045	1,001,545	(2,500)	30
31	Incoming Transfers	6,074,234	5,762,241	(311,993)	31
32	Other Financing Sources/(Uses)	25,000	30,000	5,000	32
33	Total Revenues	\$ 57,635,994	\$ 56,693,093	\$ (942,901)	33
34	Expenditures:				34
35	Salaries	\$ 27,882,115	\$ 28,152,879	\$ 270,764	35
36	Benefits	20,127,105	19,806,957	(320,148)	36
37	Purchase Services	3,075,608	2,977,882	(97,726)	37
38	Supplies & Materials	2,939,918	2,955,365	15,447	38
39	Capital Outlay	480,507	500,507	20,000	39
40	Other	5,168,352	4,640,722	(527,630)	40
41	Total Expenditures (before favorable variance)	\$ 59,673,604	\$ 59,034,312	\$ (639,292)	41
42	Favorable Expenditure Variance (1.5%)	\$ (895,104)	\$ (885,515)	\$ 9,589	42
43	Projected Add/(Draw) To/From Fund Balance	\$ (1,142,506)	\$ (1,455,704)	\$ (313,198)	43
44	Beginning Fund Balance	15,960,868	14,818,362	(1,142,506)	44
45	Ending Fund Balance	\$ 14,818,362	\$ 13,362,658	\$ (1,455,704)	45
46					46

EAST LANSING PUBLIC SCHOOLS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
2025-26 ORIGINAL BUDGET

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL PROJECT FUNDS	TOTAL
REVENUES:					
Local:					
Property Taxes	12,544,000		6,455,500	1,490,100	20,489,600
Interest Earnings	650,000		72,500	120,000	842,500
Building Use	90,000				90,000
Food Sales		45,250			45,250
Athletics	91,385				91,385
Other	227,878	516,700	0	11,400	755,978
State	36,296,044	896,700			37,192,744
Federal	1,001,545	1,284,800			2,286,345
County Special Education and Misc. via IISD	5,762,241				5,762,241
Total Revenues	56,663,093	2,743,450	6,528,000	1,621,500	67,556,043
EXPENDITURES:					
Instruction:					
Basic Programs	24,329,735				24,329,735
Added Needs	8,700,603				8,700,603
Instructional Support Services:					
Pupil	5,176,362				5,176,362
Instructional Staff	3,919,255				3,919,255
School Administration	3,175,149				3,175,149
Non-Instructional Support Services:					
General Administration	640,139				640,139
Business	981,048		3,000	1,000	985,048
Operations and Maintenance	6,808,894				6,808,894
Pupil Transportation	1,816,800				1,816,800
Central	1,418,079				1,418,079
Athletics	1,111,038				1,111,038
Food Service		2,229,043			2,229,043
Student/School Activity		477,800			477,800
Community	50,025				50,025
Payments to Other Gov't Agencies and Prior Period Adj.	0				0
Capital Outlay				2,379,108	2,379,108
Debt Services:					
Principal	21,670		15,820,000		15,841,670
Interest & Issuance Costs/Escrow			3,451,750		3,451,750
Dues and Fees			1,500		1,500
Total Expenditures	58,148,797	2,706,843	19,276,250	2,380,108	82,034,198
Excess of Revenues over Expenditures	(1,485,704)	36,607	(12,748,250)	(758,608)	(14,478,155)
OTHER FINANCING SOURCES/(USES):					
Net Operating Transfers	0	0	(303,641)	0	(303,641)
SBLF Proceeds					0
Sale of Bonds			12,300,000	0	12,300,000
SBITA	0				0
Other	30,000	0			30,000
Total Other Financing Sources/(Uses)	30,000	0	11,996,359	0	12,026,359
Excess of Revenues and OFS/(OFU) over Expenditures	(1,455,704)	36,607	(751,891)	(758,608)	(2,451,796)
Fund Balance - Beginning of Year	14,818,360	1,153,646	904,540	1,632,843	18,509,391
Fund Balance - End of Year	13,362,658	1,190,253	152,649	874,235	16,057,595

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND - REVENUES AND OTHER FINANCING SOURCES/(USES)



	2023-24	2024-25		2025-26			
	ACTUAL	FINAL BUDGET REVISION	% of Total Revenues	ORIGINAL BUDGET	% of Total Revenues	\$ CHANGE from 2024-25 FINAL BUDGET	% CHANGE from 2024-25 FINAL BUDGET
REVENUES and OFS/(OFU):							
Local	12,968,876	13,372,049	23.2%	13,603,263	24.0%	231,214	1.7%
State	36,744,088	37,160,666	64.5%	36,296,044	64.0%	(864,622)	-2.3%
Federal	809,197	1,004,045	1.7%	1,001,545	1.8%	(2,500)	-0.2%
Incoming Transfers	5,597,052	6,074,234	10.5%	5,762,241	10.2%	(311,993)	-5.1%
OFS/(OFU)	249,269	25,000	0.0%	30,000	0.1%	5,000	20.0%
Total ¹	56,368,482	57,635,994	99.9%	56,693,093	100.1%	(942,901)	-1.6%

¹ Amount may not add to 100.0% due to rounding

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND**

REVENUE DETAIL AND CHANGES IN FUND BALANCE

2023-24 ACTUAL		2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	\$ CHANGE ORIGINAL BUDGET vs. 2024-25 FINAL REVISION	\$ CHANGE ORIGINAL BUDGET vs. vs. 2023-24 ACTUAL
	LOCAL REVENUE:				
11,603,776	Current Property Taxes (net 1.50% est. uncollectible)	12,138,000	12,514,000	376,000	910,224
40,670	Delinquent Property Taxes (includes P & I)	30,000	30,000	0	(10,670)
72,311	Building Use	88,000	90,000	2,000	17,689
940,575	Interest on Investments	800,000	650,000	(150,000)	(290,575)
225,232	Other	225,135	227,878	2,743	2,646
86,312	Other - Athletics	90,914	91,385	471	5,073
<u>12,968,876</u>	TOTAL LOCAL SOURCES	<u>13,387,489</u>	<u>13,603,263</u>	<u>231,214</u>	<u>634,387</u>
	STATE REVENUE:				
12,233,452	Proposal A	11,698,464	11,466,897	(231,567)	(766,555)
11,482,464	Discretionary (includes 51e SE)	11,485,680	13,015,323	1,529,643	1,532,859
2,220,231	Special Ed. Headlee	2,358,920	2,610,534	251,614	390,303
258,132	Enrollment Stabilization	0	0	0	(258,132)
412,675	Prior Year State Aid Adjustments	910,159	251,614	(658,545)	(161,061)
1,557,769	At-Risk	1,908,887	1,999,299	90,412	441,530
6,288,974	MPSERS	6,670,009	5,601,141	(1,068,868)	(687,833)
190,784	Hold Harmless Guarantee	95,270	0	(95,270)	(190,784)
107,994	Headlee Obligation for Data Collection	108,386	108,386	0	392
281,446	GSRP	458,011	433,011	(25,000)	151,565
190,231	Educator Compensation	0	0	0	(190,231)
368,972	Student Safety	0	0	0	(368,972)
564,428	Mental Health & Student Safety	786,138	420,000	(366,138)	(144,428)
160,167	MI Kids Back on Track	274,338	0	(274,338)	(160,167)
426,369	Other	406,404	389,839	(16,565)	(36,530)
<u>36,744,088</u>	TOTAL STATE SOURCES	<u>37,158,223</u>	<u>36,296,044</u>	<u>(864,622)</u>	<u>(448,044)</u>
	FEDERAL REVENUE:				
452,564	Title 1a (Improving Basic Programs)	564,494	564,494	0	111,930
97,371	Title 2a (Supporting Effective Instruction)	95,418	95,418	0	(1,953)
31,036	Title 3 (Language English Learners & Immigrant)	52,003	52,003	0	20,967
29,769	Title 4 (Student Support & Academic Enrichment)	36,022	36,022	0	6,253
103,702	ESSER/CRF/11T/Other COVID	0	0	0	(103,702)
39,065	IDEA Preschool/Flowthrough	31,232	31,232	0	(7,833)
0	Filter First	173,840	173,840	0	173,840
55,690	Other	51,036	48,536	(2,500)	(7,154)
<u>809,197</u>	TOTAL FEDERAL SOURCES	<u>1,004,045</u>	<u>1,001,545</u>	<u>(2,500)</u>	<u>192,348</u>
	INCOMING TRANSFERS:				
5,498,894	County Special Education (via IISD)	5,835,818	5,519,128	(316,690)	20,234
98,158	Other	238,416	243,113	4,697	144,955
<u>5,597,052</u>	TOTAL INCOMING TRANSFERS	<u>6,074,234</u>	<u>5,762,241</u>	<u>(311,993)</u>	<u>165,189</u>
<u>56,119,213</u>	TOTAL REVENUES	<u>57,623,991</u>	<u>56,663,093</u>	<u>(947,901)</u>	<u>543,880</u>
	OTHER FINANCING SOURCES/(USES):				
0	Operating Transfer	0	0	0	0
206,933	Subscription-Based IT Agreements	0	0	0	(206,933)
42,336	Sale of Property	25,000	30,000	5,000	(12,336)
<u>249,269</u>	TOTAL OTHER FINANCING SOURCES (USES)	<u>30,000</u>	<u>30,000</u>	<u>5,000</u>	<u>(219,269)</u>
<u>56,368,482</u>	TOTAL REVENUE & OTHER FINANCING SOURCES (USES)	<u>57,635,994</u>	<u>56,693,093</u>	<u>(942,901)</u>	<u>324,611</u>
<u>55,909,568</u>	TOTAL EXPENDITURES	<u>59,673,604</u>	<u>59,034,312</u>	<u>(639,293)</u>	<u>3,124,744</u>
458,914	Increase (Decrease) in Fund Balance before est. Variance	(2,037,610)	(2,341,219)	(303,609)	(2,800,133)
0	Estimated Favorable Budget Variance (1.5%)	895,104	885,515	(9,589)	885,515
458,914	Total Increase (Decrease) in Fund Balance	(1,142,506)	(1,455,704)	(313,198)	(1,914,618)
0	Prior Year Restatement	0	0	0	0
<u>15,501,954</u>	Fund Balance - Beginning of Year	<u>15,960,868</u>	<u>14,818,362</u>	<u>(1,142,506)</u>	<u>(683,592)</u>
<u>15,960,868</u>	Fund Balance - End of Year	<u>14,818,362</u>	<u>13,362,658</u>	<u>(1,455,704)</u>	<u>(2,598,210)</u>
28.5%	Fund Balance as a % of Total Expenditures (excludes OFU)	25.1%	23.0%		
28.3%	Fund Balance as a % of Total Revenues (excludes OFS)	25.6%	23.6%		

EAST LANSING PUBLIC SCHOOLS

Historical General Fund Ending Fund Balance

Fiscal Year	June 30 Fund Balance	Fund Balance as a % of total Expenditures	Total Expenditures	Fund Balance \$ Change
1989-90	2,377,345	10.4%	22,836,724	
1990-91	2,688,814	10.7%	25,055,917	311,469
1991-92	3,620,163	14.5%	24,954,194	931,349
1992-93	4,457,580	17.4%	25,609,114	837,417
1993-94	5,823,424	21.7%	26,843,471	1,365,844
1994-95	6,340,596	21.5%	29,423,552	517,172
1995-96	4,164,229	12.7%	32,682,971	(2,176,367)
1996-97	3,644,912	11.5%	31,731,132	(519,317)
1997-98	5,956,669	20.1%	29,587,086	2,311,757
1998-99	7,074,058	24.7%	28,679,200	1,117,389
1999-00	5,797,623	18.3%	31,747,831	(1,276,435)
2000-01	3,556,908	10.6%	33,537,841	(2,240,715)
2001-02	2,620,071	7.8%	33,788,558	(936,837)
2002-03	2,938,881	9.0%	32,578,547	318,810
2003-04	4,071,119	13.2%	30,891,542	1,132,238
2004-05	3,365,883	10.2%	32,906,276	(705,236)
2005-06	4,180,079	12.8%	32,624,654	814,196
2006-07	4,075,841	12.3%	33,177,118	(104,238)
2007-08	3,489,117	10.4%	33,691,698	(586,724)
2008-09	3,031,437	8.9%	34,129,930	(457,680)
2009-10	3,073,835	9.2%	33,492,118	42,398
2010-11	3,535,398	10.5%	33,820,516	461,563
2011-12	2,593,010	7.4%	35,221,189	(942,388)
2012-13	3,268,954	9.3%	34,989,783	675,944
2013-14	2,449,816	6.8%	36,106,849	(819,138)
2014-15	2,817,424	7.8%	35,952,301	367,608
2015-16	4,581,595	12.6%	36,228,845	1,764,171
2016-17	4,457,204	11.5%	38,694,524	(124,391)
2017-18	5,101,107	13.1%	38,895,323	643,903
2018-19	6,326,360	16.4%	38,673,882	1,225,253
2019-20	6,908,352	16.9%	40,809,543	581,992
2020-21	12,321,595	29.7%	41,534,344	5,413,243
2021-22	14,682,991	31.6%	46,446,051	2,361,396
2022-23	15,501,954	28.4%	54,517,922	818,963
2023-24	15,960,868	28.5%	55,909,568	458,914
2024-25 est.	14,818,362	25.2%	58,778,500 ¹	(1,142,506)
2025-26 est.	13,362,658	23.0%	58,148,797 ¹	(1,455,704)

¹ Net of Estimate Favorable Budget Variance

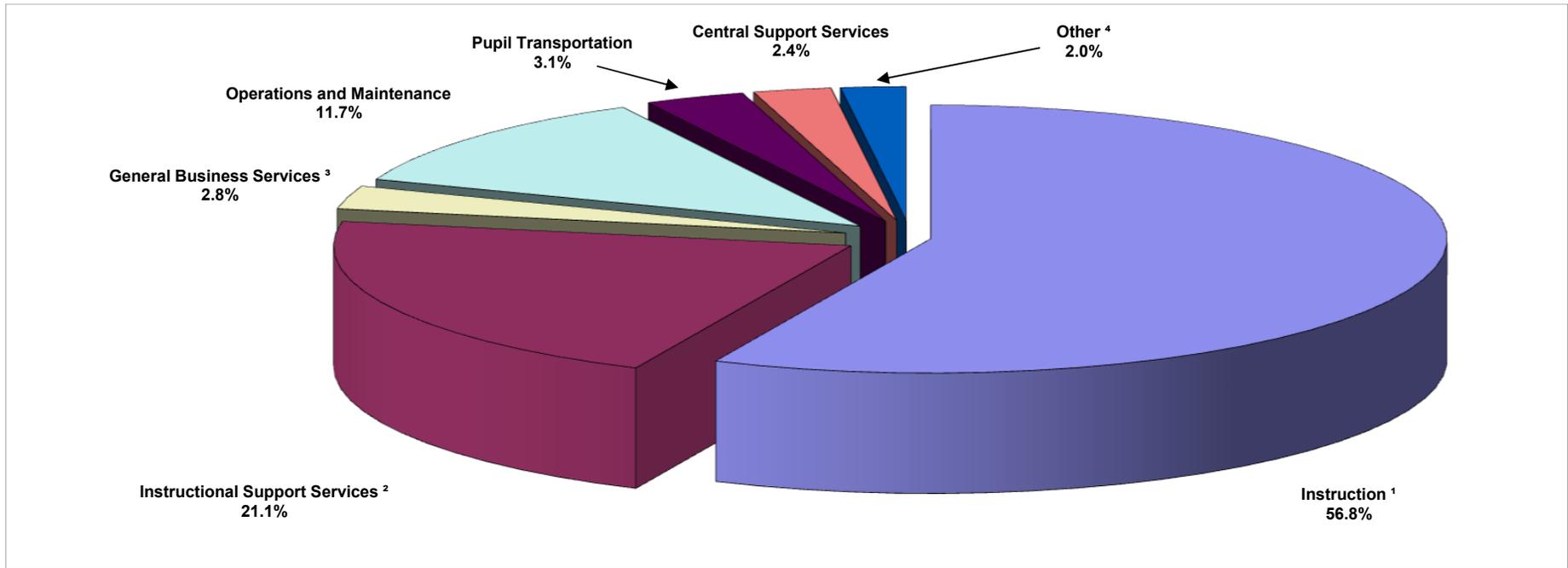
Board Policy #3202 (section A(6)) - unassigned General Fund fund balance of at least 10% of estimated expenditures.

EAST LANSING PUBLIC SCHOOLS
PER PUPIL FOUNDATION ALLOWANCE HISTORY

<u>Fiscal Year</u>	<u>Per Pupil Foundation</u>	<u>20j Hold Harmless PP</u>	<u>HB 6212</u>	<u>Foundation Inc (Dec)</u>	<u>Total Foundation</u>	<u>Per Pupil Pro-ration</u>	<u>Reduction ARRA ¹</u>	<u>Net Foundation</u>	<u>Net \$ Change</u>	<u>Net % Change</u>
1994-95	6,632	0		0	6,632	0		6,632	0	
1995-96	6,632	0		153	6,785	0		6,785	153	2.3%
1996-97	6,785	0		155	6,940	0		6,940	155	2.3%
1997-98	6,940	0		154	7,094	0		7,094	154	2.2%
1998-99	7,094	0		0	7,094	0		7,094	0	0.0%
1999-00	7,094	124		114	7,332	0		7,332	238	3.4%
2000-01	7,332	141		159	7,632	0		7,632	300	4.1%
2001-02	7,632	49		251	7,932	0		7,932	300	3.9%
2002-03	7,932	0		200	8,132	(43)		8,089	157	2.0%
2003-04	8,132	0		0	8,132	(74)		8,058	(74)	-0.9%
2004-05	8,132	0		0	8,132	0		8,132	0	0.0%
2005-06	8,132	0		175	8,307	0		8,307	175	2.2%
2006-07	8,307	0		210	8,517	0		8,517	210	2.5%
2007-08	8,517	0		48	8,565	0		8,565	48	0.6%
2008-09	8,565	0		56	8,621	0	(372)	8,249	(316)	-3.7%
2009-10	8,621	(314)		(154)	8,153	0	(277)	7,876	(745)	-9.0%
2010-11	8,153			(16)	8,137	0	(116)	8,021	(132)	-1.7%
2011-12	8,137		182	(300)	8,019	0		8,019	(118)	-1.5%
2012-13	8,019			0	8,019	0		8,019	0	0.0%
2013-14	8,019			30	8,049	0		8,049	30	0.4%
2014-15	8,049			50	8,099	0		8,099	50	0.6%
2015-16	8,099			70	8,169	0		8,169	70	0.9%
2016-17	8,169			60	8,229	0		8,229	60	0.7%
2017-18	8,229			60	8,289	0		8,289	60	0.7%
2018-19	8,289			120	8,409	0		8,409	120	1.4%
2019-20	8,409			120	8,529	0		8,529	120	1.4%
2020-21	8,529			0	8,529	0		8,529	0	0.0%
2021-22	8,529			171	8,700	0		8,700	171	2.0%
2022-23	8,700			450	9,150	0		9,150	450	5.2%
2023-24	9,150			458	9,608	0		9,608	458	5.0%
2024-25	9,608			0	9,608	0		9,608	0	0.0%
2025-26 est.	9,608			392	10,000	0		10,000	392	4.1%

¹ The American Recovery and Reinvestment Act (ARRA) provided "Stabilization Funds" to offset Foundation decreases in 2008-09, 2009-10, & 2010-11.

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND - EXPENDITURES BY FUNCTION (Before Est. Variance)



EXPENDITURES:	2023-24	2024-25		2025-26			
	ACTUAL	FINAL BUDGET REVISION	% of Total Revenues	ORIGINAL BUDGET	% of Total Revenues	\$ CHANGE from 2024-25 FINAL BUDGET	% CHANGE from 2024-25 FINAL BUDGET
Instruction ¹	32,115,842	33,641,676	56.4%	33,533,338	56.8%	(108,338)	-0.3%
Instructional Support Services ²	11,748,155	12,381,137	20.7%	12,457,631	21.1%	76,494	0.6%
General Business Services ³	1,365,473	2,272,778	3.8%	1,645,875	2.8%	(626,903)	-27.6%
Operations and Maintenance	6,149,338	6,869,833	11.5%	6,912,583	11.7%	42,750	0.6%
Pupil Transportation	1,794,048	1,877,383	3.1%	1,844,467	3.1%	(32,916)	-1.8%
Central Support Services	1,538,557	1,440,973	2.4%	1,439,674	2.4%	(1,299)	-0.1%
Other ⁴	1,198,155	1,189,825	2.0%	1,200,744	2.0%	10,919	0.9%
Total ⁵	55,909,568	59,673,604	99.9%	59,034,312	99.9%	(639,293)	-1.1%

¹ Includes Basic Programs and Added Needs

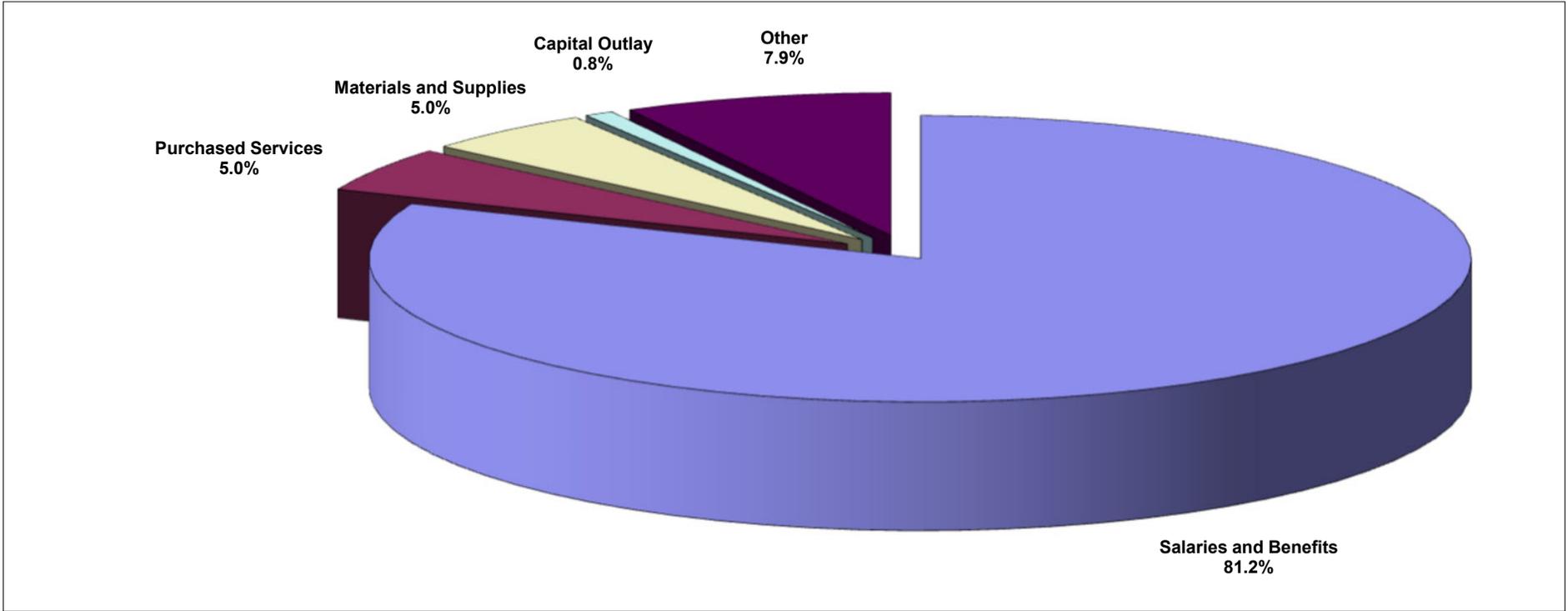
² Includes Pupil Support Services, Instructional Staff Services and School Administration

³ Includes General Administration and Business Services

⁴ Includes Athletic Activities, Community Services, Payments to Other Government Agencies, Facilities Acquisition, and Prior Period Adjustments, Debt Service and Operating Transfer Out

⁵ Amount may not add to 100.0% due to rounding

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND - EXPENDITURES BY OBJECT CODE (Before Est. Variance)



	2023-24	2024-25		2025-26			
	ACTUAL	FINAL BUDGET REVISION	% of Total Revenues	ORIGINAL BUDGET	% of Total Revenues	\$ CHANGE from 2024-25 FINAL BUDGET	% CHANGE from 2024-25 FINAL BUDGET
EXPENDITURES:							
Salaries and Benefits	45,744,805	48,009,220	80.5%	47,959,836	81.2%	(49,384)	-0.1%
Purchased Services	2,560,734	3,075,608	5.2%	2,977,882	5.0%	(97,726)	-3.2%
Materials and Supplies	2,651,419	2,939,918	4.9%	2,955,365	5.0%	15,447	0.5%
Capital Outlay	492,913	480,507	0.8%	500,507	0.8%	20,000	4.2%
Other	4,459,697	5,168,352	8.7%	4,640,722	7.9%	(527,630)	-10.2%
Total ¹	55,909,568	59,673,604	100.1%	59,034,312	99.9%	(639,293)	-1.1%

¹ Amount may not add to 100.0% due to rounding

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND - EMPLOYEE BENEFITS (Before Est. Variance)**

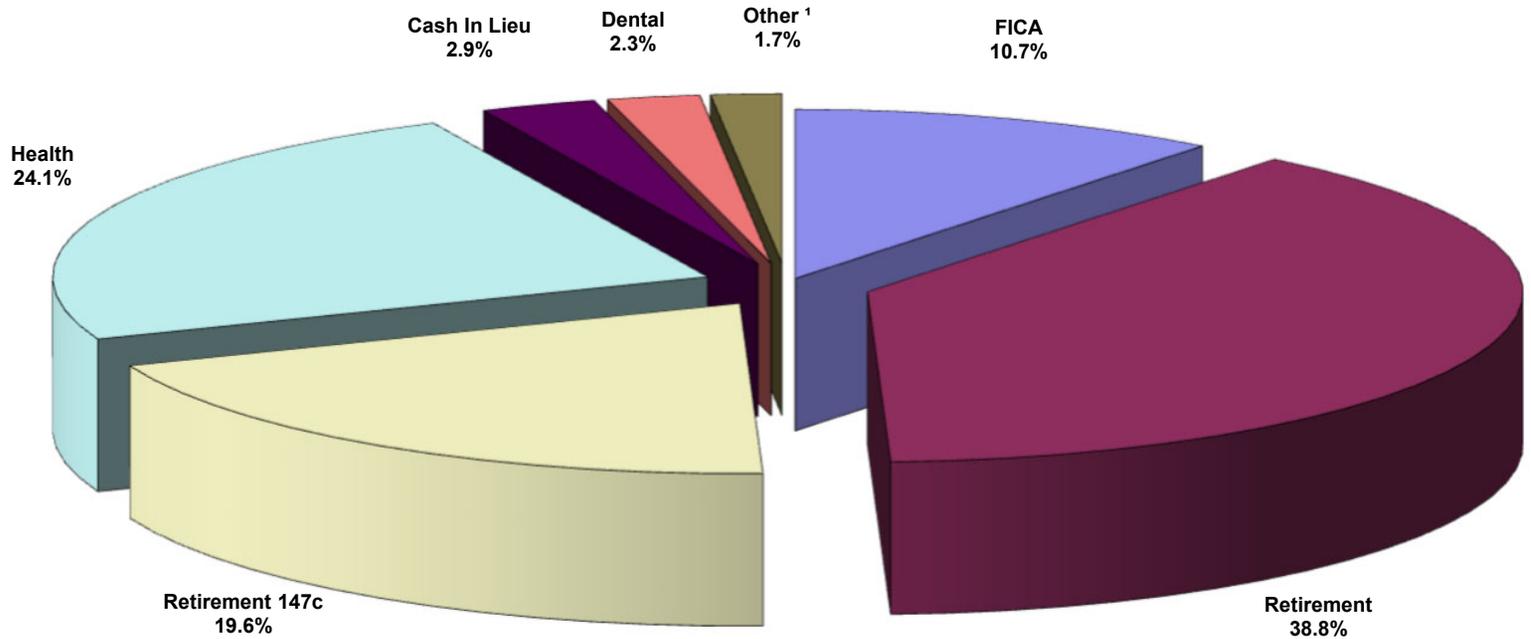


Chart percentages represent % of total benefits

	2023-24	2024-25		2025-26			
	ACTUAL	FINAL BUDGET REVISION	% of Total Revenues	ORIGINAL BUDGET	% of Total Revenues	\$ CHANGE from 2024-25 FINAL BUDGET	% CHANGE from 2024-25 FINAL BUDGET
EXPENDITURES:							
FICA	1,903,461	2,040,676	5.1%	2,116,248	3.6%	75,572	3.7%
Retirement	7,731,802	8,840,687	22.1%	7,675,894	13.0%	(1,164,793)	-13.2%
Retirement 147c	4,646,560	3,232,818	8.1%	3,878,061	6.6%	645,243	20.0%
Health	4,033,150	4,662,718	11.7%	4,771,836	8.1%	109,118	2.3%
Cash In Lieu	492,339	529,019	1.3%	566,136	1.0%	37,117	7.0%
Dental	427,439	449,437	1.1%	453,324	0.8%	3,887	0.9%
Other ¹	339,292	371,750	0.9%	345,458	0.6%	(26,292)	-7.1%
Total	19,574,043	20,127,105	50.3%	19,806,957	33.7%	(320,148)	-1.6%

¹ LTD, Life, Vision, Workers Comp, Unemployment, Misc.

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
EXPENDITURE DETAIL

2023-24 ACTUAL	FUNCTION	2024-25 FINAL BUDGET	(Net 1.5% Variance) Total	2025-26 ORIGINAL BUDGET						
				Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other
11,034,134	111 Elementary	11,030,531	11,266,284	11,437,852	6,254,548	4,458,440	69,720	169,356	19,500	466,288
4,880,855	112 Middle School	4,874,546	4,803,382	4,876,530	2,717,890	1,885,486	40,115	65,531	31,650	135,858
7,458,212	113 High School	7,678,783	7,683,092	7,800,093	4,030,664	2,748,134	478,385	148,151	16,693	378,066
368,273	118 Pre-Kindergarten	587,008	576,977	585,763	313,830	234,922	3,000	19,011	500	14,500
283,174	119 Summer School	361,638	0	0	0	0	0	0	0	0
24,024,647	Total Basic Programs	24,532,506	24,329,735	24,700,238	13,316,932	9,326,982	591,220	402,049	68,343	994,712
5,819,086	122 Special Education	6,147,831	6,062,191	6,154,509	2,941,791	2,261,095	80,900	44,000	5,000	821,723
2,272,110	125 Compensatory Education	2,456,713	2,638,412	2,678,591	1,528,695	1,106,271	15,625	8,000	0	20,000
8,091,195	Total Added Needs	8,604,544	8,700,603	8,833,100	4,470,486	3,367,366	96,525	52,000	5,000	841,723
32,115,843	Total Instruction	33,137,050	33,030,338	33,533,338	17,787,418	12,694,348	687,745	454,049	73,343	1,836,435
0	211 Attendance	0	0	0	0	0	0	0	0	0
1,453,471	212 Guidance	1,422,143	1,633,045	1,657,914	920,912	700,502	17,500	17,000	2,000	0
376,229	213 Health	427,074	511,192	518,977	186,784	122,343	2,200	6,000	4,000	197,650
336,248	214 Psychology	345,136	349,074	354,390	212,973	137,817	600	3,000	0	0
964,751	215 Speech	940,000	926,880	940,995	447,635	311,067	700	3,000	1,000	177,593
1,017,869	216 Social Work	1,120,584	1,094,288	1,110,952	630,952	441,799	2,000	3,500	2,700	30,001
515,137	218 Teacher Consultant	579,243	417,530	423,888	143,556	72,973	9,100	2,500	0	195,759
283,955	219 Other Pupil Support	236,575	244,353	248,074	126,319	66,181	0	6,500	0	49,074
4,947,659	Total Pupil Support Services	5,070,755	5,176,362	5,255,190	2,669,131	1,852,682	32,100	41,500	9,700	650,077
1,385,242	221 Improvement of Instruction	1,529,927	1,418,157	1,439,753	642,551	412,798	131,030	119,374	3,000	131,000
672,491	222 Educational Media Services	741,079	736,691	747,910	379,143	299,266	19,300	49,701	0	500
69,791	224 Educational Television	68,963	76,671	77,839	43,118	34,721	0	0	0	0
358,859	225 Instruction Related Technology	390,517	410,886	417,143	203,293	153,850	55,000	5,000	0	0
723,192	226 Supervision of Instructional Staff	753,132	764,760	776,406	459,958	299,348	3,600	5,500	6,000	2,000
101,949	227 Academic Student Assessment	129,692	130,319	132,304	31,201	15,303	2,500	78,200	0	5,100
356,564	229 Other Instructional Staff Services	355,492	381,771	387,585	202,760	174,825	0	7,000	0	3,000
3,668,089	Total Instructional Staff Services	3,968,802	3,919,255	3,978,940	1,962,024	1,390,111	211,430	264,775	9,000	141,600
100,674	231 Board of Education	111,305	106,380	108,000	0	0	97,500	2,500	0	8,000
437,112	232 Executive Administration	527,358	533,759	541,887	307,156	202,731	14,000	15,000	1,000	2,000
537,786	Total General Administration	638,663	640,139	649,887	307,156	202,731	111,500	17,500	1,000	10,000
3,116,294	241 Office of the Principal	3,117,943	3,137,226	3,185,001	1,832,686	1,288,381	13,437	24,697	6,800	19,000
16,113	249 Other School Administration	37,923	37,923	38,500	0	0	21,500	17,000	0	0
3,132,407	Total School Administration	3,155,866	3,175,149	3,223,501	1,832,686	1,288,381	34,937	41,697	6,800	19,000
657,570	252 Fiscal Services	832,261	692,641	703,189	388,858	251,041	28,190	3,000	500	31,600
134,917	257 Internal Services	204,047	213,360	216,609	62,344	44,825	89,940	15,000	4,500	0
35,200	259 Other Business	563,716	75,047	76,190	0	0	20,190	0	0	56,000

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
EXPENDITURE DETAIL

2023-24 ACTUAL	FUNCTION	2024-25 FINAL BUDGET	2025-26 ORIGINAL BUDGET							
			(Net 1.5% Variance) Total	Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other
<u>827,687</u>	Total Business Services	<u>1,600,024</u>	<u>981,048</u>	<u>995,988</u>	<u>451,202</u>	<u>295,866</u>	<u>138,320</u>	<u>18,000</u>	<u>5,000</u>	<u>87,600</u>
<u>5,752,373</u>	261 Operating Buildings Services	<u>6,115,175</u>	<u>6,180,926</u>	<u>6,275,052</u>	<u>1,848,414</u>	<u>1,162,578</u>	<u>1,093,820</u>	<u>1,914,340</u>	<u>250,400</u>	<u>5,500</u>
<u>396,965</u>	266 Building Security	<u>651,610</u>	<u>627,968</u>	<u>637,531</u>	<u>246,541</u>	<u>242,738</u>	<u>43,800</u>	<u>11,000</u>	<u>7,500</u>	<u>85,952</u>
<u>6,149,338</u>	Total Operations and Maintenance	<u>6,766,785</u>	<u>6,808,894</u>	<u>6,912,583</u>	<u>2,094,955</u>	<u>1,405,316</u>	<u>1,137,620</u>	<u>1,925,340</u>	<u>257,900</u>	<u>91,452</u>
<u>1,794,048</u>	271 Pupil Transportation	<u>1,849,222</u>	<u>1,816,800</u>	<u>1,844,467</u>	<u>30,900</u>	<u>6,693</u>	<u>28,000</u>	<u>82,716</u>	<u>0</u>	<u>1,696,158</u>
<u>0</u>	281 Planning, Research, Development	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>76,003</u>	282 Communication Services	<u>112,057</u>	<u>114,642</u>	<u>116,388</u>	<u>46,660</u>	<u>33,528</u>	<u>12,800</u>	<u>1,500</u>	<u>2,000</u>	<u>19,900</u>
<u>623,241</u>	283 Staff/Personnel Services	<u>566,193</u>	<u>570,920</u>	<u>579,614</u>	<u>269,717</u>	<u>190,647</u>	<u>83,750</u>	<u>10,000</u>	<u>1,500</u>	<u>24,000</u>
<u>678,066</u>	284 Non-Instructional Technology	<u>561,834</u>	<u>547,995</u>	<u>556,340</u>	<u>129,016</u>	<u>95,579</u>	<u>286,245</u>	<u>10,000</u>	<u>34,500</u>	<u>1,000</u>
<u>161,247</u>	285 Pupil Accounting	<u>179,275</u>	<u>184,522</u>	<u>187,332</u>	<u>80,368</u>	<u>59,964</u>	<u>40,000</u>	<u>500</u>	<u>0</u>	<u>6,500</u>
<u>1,538,557</u>	Total Central Support Services	<u>1,419,359</u>	<u>1,418,079</u>	<u>1,439,674</u>	<u>525,761</u>	<u>379,718</u>	<u>422,795</u>	<u>22,000</u>	<u>38,000</u>	<u>51,400</u>
<u>1,060,435</u>	293 Athletic Activities	<u>1,100,282</u>	<u>1,111,038</u>	<u>1,127,957</u>	<u>491,646</u>	<u>291,111</u>	<u>152,200</u>	<u>73,000</u>	<u>85,000</u>	<u>35,000</u>
<u>31,295</u>	3xx Community Services	<u>50,025</u>	<u>50,025</u>	<u>50,787</u>	<u>0</u>	<u>0</u>	<u>21,235</u>	<u>14,788</u>	<u>14,764</u>	<u>0</u>
<u>0</u>	4xx Period Adjustments	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>106,425</u>	5xx Debt Service - Long Term	<u>21,670</u>	<u>21,670</u>	<u>22,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>22,000</u>
<u>55,909,568</u>	Total General Fund	<u>58,778,503</u>	<u>58,148,797</u>	<u>59,034,312</u>	<u>28,152,879</u>	<u>19,806,957</u>	<u>2,977,882</u>	<u>2,955,365</u>	<u>500,507</u>	<u>4,640,722</u>
	Percent of Total ¹		<u>net est. variance</u> 98.50%	<u>net est. variance</u> 100.0%	47.7%	33.6%	5.0%	5.0%	0.8%	7.9%
	2024-25 FINAL BUDGET (before est. variance)			59,673,604	27,882,115	20,127,105	3,075,608	2,939,918	480,507	5,168,352
	\$ CHANGE			(639,293)	270,764	(320,148)	(97,726)	15,447	20,000	(527,630)
	% CHANGE			-1.1%	1.0%	-1.6%	-3.2%	0.5%	4.2%	-10.2%
	2023-24 ACTUAL			55,909,568	26,170,762	19,574,043	2,560,734	2,651,419	492,913	4,459,697
	\$ CHANGE			3,124,744	1,982,117	232,914	417,148	303,946	7,594	181,025
	% CHANGE			5.6%	7.6%	1.2%	16.3%	11.5%	1.5%	4.1%

¹ Amount may not add to 100.0% due to rounding

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
NET EXPENDITURE CHANGES (Before Est. Variance)

FUNCTION	2024-25 FINAL BUDGET REVISION vs. 2025-26 ORIGINAL BUDGET							Adjustment Notes
	Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other	
111 Elementary	239,343	259,660	(20,317)	0	0	0	0	
112 Middle School	(72,248)	23,045	(95,293)	0	0	0	0	
113 High School	4,374	103,073	(98,699)	0	0	0	0	
118 Pre-Kindergarten	(10,184)	11,577	(1,068)	0	(20,693)	0	0	
119 Summer School	(367,145)	(242,843)	(119,002)	(200)	(5,100)	0	0	
Total Basic Programs	(205,860)	154,512	(334,379)	(200)	(25,793)	0	0	
122 Special Education	(86,944)	(21,427)	(65,517)	0	0	0	0	
125 Compensatory Education	184,466	157,074	27,392	0	0	0	0	
Total Added Needs	97,522	135,647	(38,125)	0	0	0	0	
Total Instruction	(108,338)	290,159	(372,504)	(200)	(25,793)	0	0	
211 Attendance	0	0	0	0	0	0	0	
212 Guidance	214,115	139,530	149,585	(75,000)	0	0	0	
213 Health	85,399	51,928	33,471	0	0	0	0	
214 Psychology	3,998	2,095	1,903	0	0	0	0	
215 Speech	(13,319)	21,106	(34,425)	0	0	0	0	
216 Social Work	(26,696)	(15,763)	(10,933)	0	0	0	0	
218 Teacher Consultant	(164,176)	(88,367)	(75,809)	0	0	0	0	
219 Other Pupil Support	7,896	2,823	5,073	0	0	0	0	
Total Pupil Support Services	107,217	113,352	68,865	(75,000)	0	0	0	
221 Improvement of Instruction	(113,472)	(77,229)	(22,483)	0	(13,760)	0	0	
222 Educational Media Services	(4,454)	6,980	(11,434)	0	0	0	0	
224 Educational Television	7,826	1,258	6,568	0	0	0	0	
225 Instruction Related Technology	20,679	5,903	14,776	0	0	0	0	
226 Supervision of Instructional Staff	11,805	19,774	(7,969)	0	0	0	0	
227 Academic Student Assessment	637	414	484	(261)	0	0	0	
229 Other Instructional Staff Services	26,679	6,411	20,268	0	0	0	0	
Total Instructional Staff Services	(50,300)	(36,489)	210	(261)	(13,760)	0	0	
231 Board of Education	(5,000)	0	0	(5,000)	0	0	0	
232 Executive Administration	6,498	3,946	2,552	0	0	0	0	
Total General Administration	1,498	3,946	2,552	(5,000)	0	0	0	

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
NET EXPENDITURE CHANGES (Before Est. Variance)

FUNCTION	2024-25 FINAL BUDGET REVISION vs. 2025-26 ORIGINAL BUDGET							Adjustment Notes
	Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other	
241 Office of the Principal	19,577	28,915	(9,338)	0	0	0	0	
249 Other School Administration	0	0	0	0	0	0	0	
Total School Administration	19,577	28,915	(9,338)	0	0	0	0	
252 Fiscal Services	(141,746)	(108,730)	(33,016)	0	0	0	0	
257 Internal Services	9,455	1,814	3,481	4,160	0	0	0	
259 Other Business	(496,110)	0	0	890	0	0	(497,000)	
Total Business Services	(628,401)	(106,916)	(29,535)	5,050	0	0	(497,000)	
261 Operating Buildings Services	66,752	34,957	(52,045)	14,150	50,000	20,000	(310)	
266 Building Security	(24,002)	(57,789)	43,787	(15,000)	5,000	0	0	
Total Operations and Maintenance	42,750	(22,832)	(8,258)	(850)	55,000	20,000	(310)	
271 Pupil Transportation	(32,916)	900	1,504	0	0	0	(35,320)	
281 Planning, Research, Development	0	0	0	0	0	0	0	
282 Communication Services	2,625	1,126	1,499	0	0	0	0	
283 Staff/Personnel Services	4,799	(5,796)	10,860	(265)	0	0	0	
284 Non-Instructional Technology	(14,050)	(1,389)	12,339	(25,000)	0	0	0	
285 Pupil Accounting	5,327	1,040	4,287	0	0	0	0	
Total Central Support Services	(1,299)	(5,019)	28,985	(25,265)	0	0	0	
293 Athletic Activities	10,919	4,748	(2,629)	3,800	0	0	5,000	
3xx Community Services	0	0	0	0	0	0	0	
4xx Adjustments Payments to Oth Gov't Agencies, Facilities Acquisition, and Prior Period	0	0	0	0	0	0	0	
5xx Debt Service - Long Term	0	0	0	0	0	0	0	
Total General Fund	(639,293)	270,764	(320,148)	(97,726)	15,447	20,000	(527,630)	
Percent of Total ¹	100.0%	-42.4%	50.1%	15.3%	-2.4%	-3.1%	82.5%	

¹ Amount may not add to 100.0% due to rounding

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND**

THREE YEAR EXPENDITURE COMPARISON (Net Est. Variance)

FUNCTION:	2023-24		2024-25		2025-26	
	ACTUAL	% of TOTAL	FINAL BUDGET REVISION	% of TOTAL	ORIGINAL BUDGET	% of TOTAL
111 Elementary	11,034,132	19.7%	11,030,531	18.8%	11,266,284	19.4%
112 Middle School	4,880,855	8.7%	4,874,546	8.3%	4,803,382	8.3%
113 High School	7,458,212	13.3%	7,678,783	13.1%	7,683,092	13.2%
118 Pre-Kindergarten	368,273	0.7%	587,008	1.0%	576,977	1.0%
119 Summer School	283,174	0.5%	361,638	0.6%	0	0.0%
Total Basic Programs	24,024,646	43.0%	24,532,506	41.7%	24,329,735	41.8%
122 Special Education	5,819,086	10.4%	6,147,831	10.5%	6,062,191	10.4%
125 Compensatory Education	2,272,110	4.1%	2,456,713	4.2%	2,638,412	4.5%
Total Added Needs	8,091,196	14.5%	8,604,544	14.6%	8,700,603	15.0%
Total Instruction	32,115,842	57.4%	33,137,050	56.4%	33,030,338	56.8%
211 Attendance	0	0.0%	0	0.0%	0	0.0%
212 Guidance	1,453,471	2.6%	1,422,142	2.4%	1,633,045	2.8%
213 Health	376,229	0.7%	427,074	0.7%	511,192	0.9%
214 Psychology	336,248	0.6%	345,136	0.6%	349,074	0.6%
215 Speech	964,751	1.7%	939,999	1.6%	926,880	1.6%
216 Social Work	1,017,869	1.8%	1,120,583	1.9%	1,094,288	1.9%
218 Teacher Consultant	515,137	0.9%	579,243	1.0%	417,530	0.7%
219 Other Pupil Support	283,955	0.5%	236,575	0.4%	244,353	0.4%
Total Pupil Support Services	4,947,660	8.8%	5,070,752	8.6%	5,176,362	8.9%
221 Improvement of Instruction	1,385,242	2.5%	1,529,927	2.6%	1,418,157	2.4%
222 Educational Media Services	672,491	1.2%	741,079	1.3%	736,691	1.3%
224 Educational Television	69,791	0.1%	68,963	0.1%	76,671	0.1%
225 Instruction Related Technology	358,859	0.6%	390,517	0.7%	410,886	0.7%
226 Supervision of Instructional Staff	723,192	1.3%	753,132	1.3%	764,760	1.3%
227 Academic Student Assessment	101,949	0.2%	129,692	0.2%	130,319	0.2%
229 Other Instructional Staff Services	356,564	0.6%	355,492	0.6%	381,771	0.7%
Total Instructional Staff Support	3,668,088	6.6%	3,968,802	6.8%	3,919,255	6.7%
231 Board of Education	100,674	0.2%	111,305	0.2%	106,380	0.2%
232 Executive Administration	437,112	0.8%	527,358	0.9%	533,759	0.9%
Total General Administration	537,786	1.0%	638,663	1.1%	640,139	1.1%

EAST LANSING PUBLIC SCHOOLS GENERAL FUND

THREE YEAR EXPENDITURE COMPARISON (Net Est. Variance)

FUNCTION:	2023-24		2024-25		2025-26	
	ACTUAL	% of TOTAL	FINAL BUDGET REVISION	% of TOTAL	ORIGINAL BUDGET	% of TOTAL
241 Office of the Principal	3,116,294	5.6%	3,117,943	5.3%	3,137,226	5.4%
249 Other School Administration	16,113	0.0%	37,923	0.1%	37,923	0.1%
Total School Administration	3,132,407	5.6%	3,155,866	5.4%	3,175,149	5.5%
252 Fiscal Services	657,570	1.2%	832,261	1.4%	692,641	1.2%
257 Internal Services	134,917	0.2%	204,047	0.3%	213,360	0.4%
259 Other Business	35,200	0.1%	563,716	1.0%	75,047	0.1%
Total Business Services	827,687	1.5%	1,600,024	2.7%	981,048	1.7%
261 Operating Buildings Services	5,752,373	10.3%	6,115,175	10.4%	6,180,926	10.6%
266 Building Security	396,965	0.7%	651,610	1.1%	627,968	1.1%
Total Operations and Maintenance	6,149,338	11.0%	6,766,785	11.5%	6,808,894	11.7%
271 Pupil Transportation	1,794,048	3.2%	1,849,222	3.1%	1,816,800	3.1%
281 Planning, Research, Development	0	0.0%	0	0.0%	0	0.0%
282 Communication Services	76,003	0.1%	112,057	0.2%	114,642	0.2%
283 Staff/Personnel Services	623,241	1.1%	566,193	1.0%	570,920	1.0%
284 Non-Instructional Technology	678,066	1.2%	561,834	1.0%	547,995	0.9%
285 Pupil Accounting	161,247	0.3%	179,275	0.3%	184,522	0.3%
Total Central Support Services	1,538,557	2.8%	1,419,359	2.4%	1,418,079	2.4%
Total Support Services	22,595,571	40.4%	24,469,473	41.6%	23,935,726	41.2%
293 Athletic Activities	1,060,435	1.9%	1,100,282	1.9%	1,111,038	1.9%
3xx Community Services	31,295	0.1%	50,025	0.1%	50,025	0.1%
Payments to Oth Gov't Agencies, Facilities Acquisition, and Prior						
4xx Period Adjustments	0	0.0%	0	0.0%	0	0.0%
5xx Debt Service - Long Term	106,425	0.2%	21,670	0.0%	21,670	0.0%
Total ¹	55,909,568	100.0%	58,778,500	100.0%	58,148,797	100.0%
			net est. variance		net est. variance	

¹ Amount may not add to 100.0% due to rounding

EAST LANSING PUBLIC SCHOOLS
FOOD SERVICE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2023-24 ACTUAL		2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	\$ CHANGE ORIGINAL BUDGET vs. 2024-25 FINAL REVISION	\$ CHANGE ORIGINAL BUDGET vs. 2023-24 ACTUAL
	Revenues:				
	Local:				
43,064	Food Sales	30,000	30,000	0	(13,064)
9,952	Catered Events	14,800	15,250	450	5,298
0	Other	0	0	0	0
	State:				
	Breakfast - Supplemental	0	0	0	0
11,482	At-Risk	13,580	13,600	20	2,118
80,403	Lunch	93,965	94,700	735	14,297
14,317	31j 10 Cents	12,362	12,800	438	(1,517)
809,398	30d Expanded Breakfast and Lunch Program	740,000	775,600	35,600	(33,798)
	Federal:				
197,038	Breakfast	215,300	225,700	10,400	28,662
755,427	Lunch	864,500	906,100	41,600	150,673
22,288	SSO/SFSP	21,100	15,000	(6,100)	(7,288)
117,522	Supply Chain Assistance	0	0	0	(117,522)
0	Local Food for Schools	0	0	0	0
125,616	USDA Commodities (Entitlement and Bonus)	147,950	138,000	(9,950)	12,384
<u>2,186,507</u>	Total Revenues	<u>2,153,557</u>	<u>2,226,750</u>	<u>73,193</u>	<u>40,243</u>
	Expenditures:				
73,294	Salaries	79,810	83,000	3,190	9,706
36,089	Employee Benefits	37,296	38,800	1,504	2,711
904,585	Purchased Services	890,600	932,253	41,653	27,668
999,207	Supplies & Materials	1,101,500	1,119,990	18,490	120,783
75,283	Capital Outlay	34,000	35,000	1,000	(40,283)
19,070	Other	20,000	20,000	0	930
<u>2,107,528</u>	Total Expenditures	<u>2,163,206</u>	<u>2,229,043</u>	<u>65,837</u>	<u>121,515</u>
78,979	Excess (Deficit) of Revenues over (under) Expenditures	(9,649)	(2,293)	7,356	(81,272)
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Other	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
78,979	Increase (Decrease) in Fund Balance	(9,649)	(2,293)	7,356	(81,272)
<u>577,046</u>	Fund Balance - Beginning of Year	<u>656,025</u>	<u>646,376</u>	<u>(9,649)</u>	<u>69,330</u>
<u>656,025</u>	Fund Balance - End of Year	<u>646,376</u>	<u>644,083</u>	<u>(2,293)</u>	<u>(11,942)</u>
31.1%	Fund Balance as a Percentage of Expenditures	29.9%	28.9%		
677,415	Max. Fund Balance three Months of Operating Costs	709,735	731,348		

**EAST LANSING PUBLIC SCHOOLS
STUDENT/SCHOOL ACTIVITY FUND**

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2023-24 ACTUAL		2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	\$ CHANGE ORIGINAL BUDGET vs. 2024-25 FINAL REVISION	\$ CHANGE ORIGINAL BUDGET vs. vs. 2023-24 ACTUAL
	Revenues:				
	Local:				
9,899	Donley Elementary	11,000	11,000	0	1,101
22,781	Glencairn Elementary	9,000	12,800	3,800	(9,981)
6,982	Marble Elementary	7,000	5,000	(2,000)	(1,982)
6,418	Robert L Green Elementary	7,000	4,000	(3,000)	(2,418)
12,377	Red Cedar Elementary	20,000	16,900	(3,100)	4,523
6,913	Whitehills Elementary	8,000	6,100	(1,900)	(813)
68,997	MacDonald Middle School	62,000	55,000	(7,000)	(13,997)
435,410	East Lansing High School	394,000	405,900	11,900	(29,510)
<u>569,777</u>	Total Revenues	<u>518,000</u>	<u>516,700</u>	<u>(1,300)</u>	<u>(53,077)</u>
	Expenditures:				
6,119	Donley Elementary	7,000	7,200	200	1,081
33,435	Glencairn Elementary	10,000	16,100	6,100	(17,335)
22,773	Marble Elementary	17,000	13,200	(3,800)	(9,573)
7,054	Robert L Green Elementary	7,000	6,000	(1,000)	(1,054)
7,683	Red Cedar Elementary	18,000	14,600	(3,400)	6,917
3,891	Whitehills Elementary	5,000	3,700	(1,300)	(191)
80,686	MacDonald Middle School	68,000	48,500	(19,500)	(32,186)
373,996	East Lansing High School	376,000	368,500	(7,500)	(5,496)
<u>535,637</u>	Total Expenditures	<u>508,000</u>	<u>477,800</u>	<u>(30,200)</u>	<u>(57,837)</u>
34,140	Excess (Deficit) of Revenues over (under) Expenditures	10,000	38,900	28,900	4,760
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Other	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
34,140	Increase (Decrease) in Fund Balance	10,000	38,900	28,900	4,760
463,130	Fund Balance - Beginning of Year	497,270	507,270	10,000	44,140
<u>497,270</u>	Fund Balance - End of Year	<u>507,270</u>	<u>546,170</u>	<u>38,900</u>	<u>48,900</u>

EAST LANSING PUBLIC SCHOOLS
2015 DEBT FUND (REFUNDING of 2005 REFUNDING SERIES B BONDS)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2023-24 ACTUAL		2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	\$ CHANGE ORIGINAL BUDGET vs. 2024-25 FINAL REVISION	\$ CHANGE ORIGINAL BUDGET vs. vs. 2023-24 ACTUAL
	Revenues:				
	Local:				
3,379,876	Current Property Taxes (net 0.50% est. delinquent)	3,279,000	0	(3,279,000)	(3,379,876)
5,144	Payment in Lieu of Taxes	7,000	0	(7,000)	(5,144)
1,748	Delinquent Property Taxes (includes penalties & interest)	1,800	0	(1,800)	(1,748)
61,327	Interest on Investments	41,600	0	(41,600)	(61,327)
0	Other	0	0	0	0
<u>3,448,095</u>	Total Revenues	<u>3,329,400</u>	<u>0</u>	<u>(3,329,400)</u>	<u>(3,448,095)</u>
	Expenditures:				
	Due November:				
440,500	Interest on Bonded Debt	375,375	0	(375,375)	(440,500)
	Due May:				
2,605,000	Redemption of Principal (matures May 2030)	2,590,000	12,300,000	9,710,000	9,695,000
440,500	Interest on Bonded Debt	375,375	0	(375,375)	(440,500)
548	Dues and Fees	600	0	(600)	(548)
1,539	Property Tax Refunds (MTT/STC/Board of Review)	2,000	0	(2,000)	(1,539)
0	Other - Costs of Bond Issuance	0	0	0	0
<u>3,488,087</u>	Total Expenditures	<u>3,343,350</u>	<u>12,300,000</u>	<u>8,956,650</u>	<u>8,811,913</u>
(39,992)	Excess (Deficit) of Revenues over (under) Expenditures	(13,950)	(12,300,000)	(12,286,050)	(12,260,008)
	Other Financing (Uses) Sources				
0	Operating Transfers	0	(303,641)	(303,641)	(303,641)
0	Sale of Bonds	0	12,300,000	12,300,000	12,300,000
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>11,996,359</u>	<u>11,996,359</u>	<u>11,996,359</u>
(39,992)	Increase (Decrease) in Fund Balance	(13,950)	(303,641)	(289,691)	(263,649)
<u>357,583</u>	Fund Balance - Beginning of Year	<u>317,591</u>	<u>303,641</u>	<u>(13,950)</u>	<u>(53,942)</u>
<u>317,591</u>	Fund Balance - End of Year	<u>303,641</u>	<u>0</u>	<u>(303,641)</u>	<u>(317,591)</u>

EAST LANSING PUBLIC SCHOOLS
2017 DEBT FUND (ELEMENTARY BOND - SERIES 1)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2023-24 ACTUAL		2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	\$ CHANGE ORIGINAL BUDGET vs. 2024-25 FINAL REVISION	\$ CHANGE ORIGINAL BUDGET vs. vs. 2023-24 ACTUAL
	Revenues:				
	Local:				
4,184,608	Current Property Taxes (net 0.50% est. delinquent)	4,423,600	4,114,200	(309,400)	(70,408)
6,261	Payment in Lieu of Taxes	7,200	7,200	0	939
1,979	Delinquent Property Taxes (includes penalties & interest)	2,400	2,400	0	421
65,014	Interest on Investments	48,600	45,500	(3,100)	(19,514)
0	Other	0	0	0	0
<u>4,257,862</u>	Total Revenues	<u>4,481,800</u>	<u>4,169,300</u>	<u>(312,500)</u>	<u>(88,562)</u>
	Expenditures:				
	Due November:				
1,244,425	Interest on Bonded Debt	1,208,625	1,168,625	(40,000)	(75,800)
	Due May:				
1,790,000	Redemption of Principal (matures May 2042)	2,000,000	2,200,000	200,000	410,000
1,244,425	Interest on Bonded Debt	1,208,625	1,168,625	(40,000)	(75,800)
549	Dues and Fees	600	500	(100)	(49)
1,755	Property Tax Refunds (MTT/STC/Board of Review)	2,000	2,000	0	245
0	Other - Costs of Bond Issuance	0	0	0	0
<u>4,281,154</u>	Total Expenditures	<u>4,419,850</u>	<u>4,539,750</u>	<u>119,900</u>	<u>258,596</u>
(23,292)	Excess (Deficit) of Revenues over (under) Expenditures	61,950	(370,450)	(432,400)	(347,158)
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Sale of Bonds	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(23,292)	Increase (Decrease) in Fund Balance	61,950	(370,450)	(432,400)	(347,158)
<u>392,296</u>	Fund Balance - Beginning of Year	<u>369,004</u>	<u>430,954</u>	<u>61,950</u>	<u>38,658</u>
<u>369,004</u>	Fund Balance - End of Year	<u>430,954</u>	<u>60,504</u>	<u>(370,450)</u>	<u>(308,500)</u>

EAST LANSING PUBLIC SCHOOLS
2020 DEBT FUND (ELEMENTARY BOND - SERIES 2)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2023-24 ACTUAL		2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	\$ CHANGE ORIGINAL BUDGET vs. 2024-25 FINAL REVISION	\$ CHANGE ORIGINAL BUDGET vs. vs. 2023-24 ACTUAL
	Revenues:				
	Local:				
1,653,359	Current Property Taxes (net 0.50% est. delinquent)	1,887,000	1,754,100	(132,900)	100,741
2,396	Payment in Lieu of Taxes	2,100	2,500	400	104
648	Delinquent Property Taxes (includes penalties & interest)	1,000	1,000	0	352
24,236	Interest on Investments	19,600	21,000	1,400	(3,236)
0	Other	0	0	0	0
<u>1,680,639</u>	Total Revenues	<u>1,909,700</u>	<u>1,778,600</u>	<u>(131,100)</u>	<u>97,961</u>
	Expenditures:				
	Due November:				
497,650	Interest on Bonded Debt	484,650	466,350	(18,300)	(31,300)
	Due May:				
650,000	Redemption of Principal (matures May 2044)	915,000	980,000	65,000	330,000
497,650	Interest on Bonded Debt	484,650	466,350	(18,300)	(31,300)
548	Dues and Fees	600	500	(100)	(48)
585	Property Tax Refunds (MTT/STC/Board of Review)	1,000	1,000	0	415
0	Other - Costs of Bond Issuance	0	0	0	0
<u>1,646,433</u>	Total Expenditures	<u>1,885,900</u>	<u>1,914,200</u>	<u>28,300</u>	<u>267,767</u>
34,206	Excess (Deficit) of Revenues over (under) Expenditures	23,800	(135,600)	(159,400)	(169,806)
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Sale of Bonds	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
34,206	Increase (Decrease) in Fund Balance	23,800	(135,600)	(159,400)	(169,806)
<u>111,264</u>	Fund Balance - Beginning of Year	<u>145,470</u>	<u>169,270</u>	<u>23,800</u>	<u>58,006</u>
<u>145,470</u>	Fund Balance - End of Year	<u>169,270</u>	<u>33,670</u>	<u>(135,600)</u>	<u>(111,800)</u>

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EAST LANSING PUBLIC SCHOOLS
2024 DEBT FUND (SAFETY, SECURITY AND ACCESSIBILITY BOND - SERIES 1)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2023-24 ACTUAL	2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	\$ CHANGE ORIGINAL BUDGET vs. 2024-25 FINAL REVISION	\$ CHANGE ORIGINAL BUDGET vs. vs. 2023-24 ACTUAL
Revenues:				
Local:				
0	154,700	574,100	419,400	574,100
0	0	0	0	0
0	0	0	0	0
0	600	6,000	5,400	6,000
0	0	0	0	0
0	155,300	580,100	424,800	580,100
Expenditures:				
Due November:				
0	63,125	90,900	27,775	90,900
Due May:				
0	0	340,000	340,000	340,000
0	90,900	90,900	0	90,900
0	600	500	(100)	500
0	0	0	0	0
0	0	0	0	0
0	154,625	522,300	367,675	522,300
0	675	57,800	57,125	57,800
Other Financing (Uses) Sources				
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	675	57,800	57,125	57,800
0	0	675	675	675
0	675	58,475	57,800	58,475

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EAST LANSING PUBLIC SCHOOLS
2025 DEBT FUND (SAFETY, SECURITY, AND ACCESSIBILITY - SERIES 2 AND REFUNDING BOND)
 REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2023-24 ACTUAL	2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	\$ CHANGE ORIGINAL BUDGET vs. 2024-25 FINAL REVISION	\$ CHANGE ORIGINAL BUDGET vs. vs. 2023-24 ACTUAL
Revenues:				
Local:				
0	0	3,603,900	3,603,900	3,603,900
0	0	0	0	0
0	0	0	0	0
0	0	28,800	28,800	28,800
0	0	0	0	0
0	0	3,632,700	3,632,700	3,632,700
Total Revenues				
Expenditures:				
Due November:				
0	0	447,249	0	0
Due May:				
0	0	2,545,000	2,545,000	2,545,000
0	0	606,000	606,000	606,000
0	0	500	500	500
0	0	0	0	0
0	0	0	0	0
0	0	3,598,749	3,151,500	3,151,500
Total Expenditures				
0	0	33,951	481,200	481,200
Excess (Deficit) of Revenues over (under) Expenditures				
Other Financing (Uses) Sources				
0	0	303,641	303,641	303,641
0	0	0	0	0
0	0	303,641	303,641	303,641
Total Other Financing (Uses) Sources				
0	0	337,592	784,841	784,841
Increase (Decrease) in Fund Balance				
0	0	0	0	0
Fund Balance - Beginning of Year				
0	0	337,592	784,841	784,841
Fund Balance - End of Year				

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**EAST LANSING PUBLIC SCHOOLS
2019 SINKING FUND**

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2023-24 ACTUAL		2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	\$ CHANGE ORIGINAL BUDGET vs. 2024-25 FINAL REVISION	\$ CHANGE ORIGINAL BUDGET vs. vs. 2023-24 ACTUAL
	Revenues:				
	Local:				
1,377,916	Current Property Taxes (net 0.50% est. delinquent)	1,442,000	1,486,700	44,700	108,784
2,163	Payment in Lieu of Taxes	2,400	2,400	0	237
1,458	Delinquent Property Taxes (includes penalties & interest)	1,000	1,000	0	(458)
0	Interest on Investments	0	0	0	0
0	Other	11,400	11,400	0	11,400
<u>1,381,537</u>	Total Revenues	<u>1,456,800</u>	<u>1,501,500</u>	<u>44,700</u>	<u>119,963</u>
	Expenditures:				
39,709	Donley Elementary	29,500	44,800	15,300	5,091
107,700	Glencairn Elementary	33,900	40,000	6,100	(67,700)
40,849	Marble Elementary	27,400	40,000	12,600	(849)
37,356	Robert L Green Elementary	50,400	40,000	(10,400)	2,644
59,517	Red Cedar Elementary	31,200	40,000	8,800	(19,517)
45,631	Whitehills Elementary	35,300	44,800	9,500	(831)
336,664	MacDonald Middle School	360,500	907,000	546,500	570,336
545,467	East Lansing High School	609,200	334,683	(274,517)	(210,784)
6,471	Towar	0	9,800	9,800	3,329
583	Property Tax Refunds (MTT/STC/Board of Review)	1,000	1,000	0	417
<u>1,219,947</u>	Total Expenditures	<u>1,178,400</u>	<u>1,502,083</u>	<u>323,683</u>	<u>282,136</u>
161,590	Excess (Deficit) of Revenues over (under) Expenditures	278,400	(583)	(278,983)	(162,173)
<u>0</u>	Other Financing (Uses) Sources - Operating Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
161,590	Increase (Decrease) in Fund Balance	278,400	(583)	(278,983)	(162,173)
<u>434,828</u>	Fund Balance - Beginning of Year	<u>596,418</u>	<u>874,818</u>	<u>278,400</u>	<u>439,990</u>
<u>596,418</u>	Fund Balance - End of Year	<u>874,818</u>	<u>874,235</u>	<u>(583)</u>	<u>277,817</u>

EAST LANSING PUBLIC SCHOOLS
2024 CAPITAL PROJECTS FUND (SAFETY, SECURITY AND ACCESSIBILITY BOND)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2023-24 ACTUAL		2024-25 FINAL BUDGET REVISION	2025-26 ORIGINAL BUDGET	\$ CHANGE ORIGINAL BUDGET vs. 2024-25 FINAL REVISION	\$ CHANGE ORIGINAL BUDGET vs. vs. 2023-24 ACTUAL
	Revenues:				
	Local:				
3,004	Interest on Investments	160,000	120,000	(40,000)	116,996
0	Other	0	0	0	0
<u>3,004</u>	Total Revenues	<u>160,000</u>	<u>120,000</u>	<u>(40,000)</u>	<u>116,996</u>
	Expenditures:				
56,836	MacDonald Middle School	100,000	100,000	0	43,164
49,303	East Lansing High School	800,000	500,000	(300,000)	450,697
41,770	Towar (Admin)	3,000,000	278,025	(2,721,975)	236,255
<u>147,909</u>	Total Expenditures	<u>3,900,000</u>	<u>878,025</u>	<u>(3,021,975)</u>	<u>730,116</u>
<u>(144,905)</u>	Excess (Deficit) of Revenues over (under) Expenditures	<u>(3,740,000)</u>	<u>(758,025)</u>	<u>2,981,975</u>	<u>(613,120)</u>
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
4,642,930	Sale of Bonds	0	0	0	(4,642,930)
<u>4,642,930</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>(4,642,930)</u>
<u>4,498,025</u>	Increase (Decrease) in Fund Balance	<u>(3,740,000)</u>	<u>(758,025)</u>	<u>2,981,975</u>	<u>(5,256,050)</u>
<u>0</u>	Fund Balance - Beginning of Year	<u>4,498,025</u>	<u>758,025</u>	<u>(3,740,000)</u>	<u>758,025</u>
<u><u>4,498,025</u></u>	Fund Balance - End of Year	<u><u>758,025</u></u>	<u><u>0</u></u>	<u><u>(758,025)</u></u>	<u><u>(4,498,025)</u></u>

EAST LANSING PUBLIC SCHOOLS

2025 CAPITAL PROJECTS FUND (SAFETY, SECURITY AND ACCESSIBILITY BOND)- Series II & 2015 Refunding Bond

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	<u>2023-24 ACTUAL</u>	<u>2024-25 FINAL BUDGET REVISION</u>	<u>2025-26 ORIGINAL BUDGET</u>	<u>\$ CHANGE ORIGINAL BUDGET vs. 2024-25 FINAL REVISION</u>	<u>\$ CHANGE ORIGINAL BUDGET vs. vs. 2023-24 ACTUAL</u>
Revenues:					
Local:					
0 Interest on Investments	0	0	140,000	140,000	140,000
0 Other	0	0	0	0	0
<u>0 Total Revenues</u>	<u>0</u>	<u>0</u>	<u>140,000</u>	<u>140,000</u>	<u>140,000</u>
Expenditures:					
0 MacDonal Middle School	0	0	2,000,000	2,000,000	2,000,000
0 East Lansing High School	0	0	13,000,000	13,000,000	13,000,000
0 Towar (Admin)	0	0	4,000,000	4,000,000	4,000,000
<u>0 Total Expenditures</u>	<u>0</u>	<u>0</u>	<u>19,000,000</u>	<u>19,000,000</u>	<u>19,000,000</u>
0 Excess (Deficit) of Revenues over (under) Expenditures	0	0	(18,860,000)	(18,860,000)	(18,860,000)
Other Financing (Uses) Sources					
0 Operating Transfers	0	0	0	0	0
0 Sale of Bonds	0	0	18,900,000	18,900,000	18,900,000
<u>0 Total Other Financing (Uses) Sources</u>	<u>0</u>	<u>0</u>	<u>18,900,000</u>	<u>18,900,000</u>	<u>18,900,000</u>
0 Increase (Decrease) in Fund Balance	0	0	40,000	40,000	40,000
<u>0 Fund Balance - Beginning of Year</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u><u>0 Fund Balance - End of Year</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>40,000</u></u>	<u><u>40,000</u></u>	<u><u>40,000</u></u>

EAST LANSING PUBLIC SCHOOLS
BLENDED PUPIL MEMBERSHIP FTE (FULL-TIME EQUIVALENCY)
 THREE YEAR COMPARISON BY BUILDING

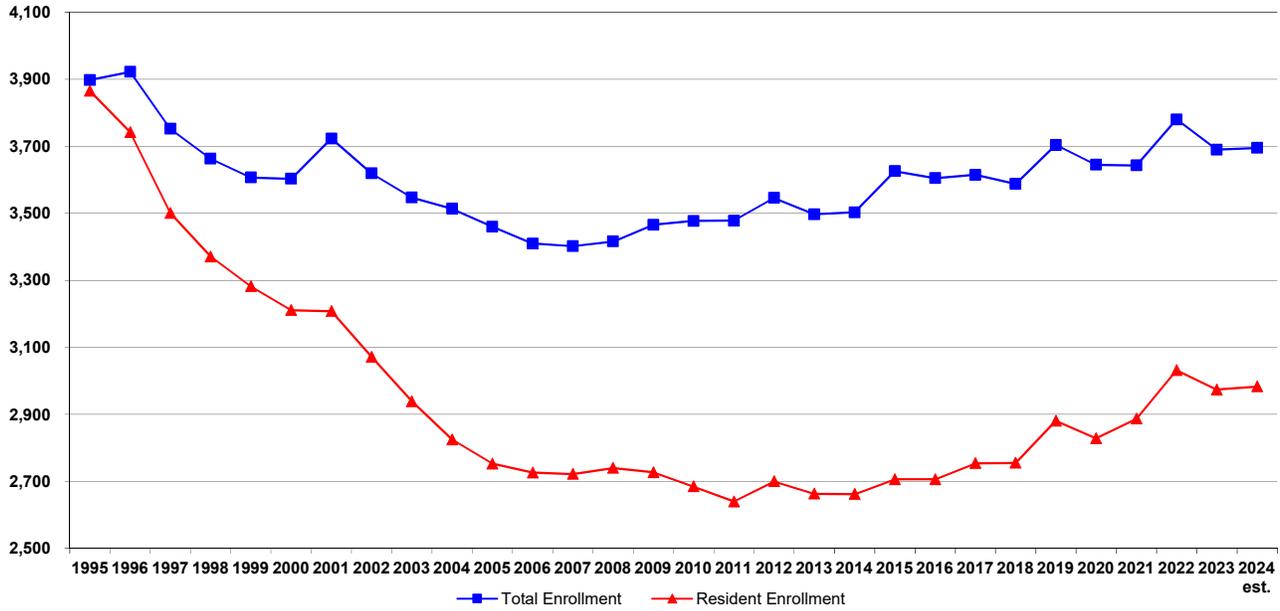
	10/5/2022 Fall 22	2/9/2022 Supp 22	2022-23 Blended Count	10/4/2023 Fall 23	2/8/2023 Supp 23	2023-24 Blended Count	10/2/2024 Fall 24	2/14/2024 Supp 24	Projected 2024-25 Blended Count
ELEMENTARY:									
Donley	266.00	267.00	266.10	274.00	262.00	272.80	262.00	273.00	263.10
Glencairn	299.00	283.00	297.40	296.00	299.00	296.30	298.00	294.00	297.60
Marble	298.00	316.00	299.80	301.00	297.00	300.60	306.00	306.00	306.00
Robert L Green	303.32	289.01	301.89	272.33	294.38	274.54	274.08	270.80	273.75
Red Cedar	210.20	153.70	204.55	209.44	221.31	210.63	210.45	224.82	211.89
Whitehills	288.00	284.00	287.60	274.00	297.00	276.30	286.00	276.00	285.00
Total Elementary	1,664.52	1,592.71	1,657.34	1,626.77	1,670.69	1,631.17	1,636.53	1,644.62	1,637.34
MacDonald Middle School	862.54	837.46	860.03	838.41	852.73	839.84	854.17	832.06	851.96
East Lansing High School	1,205.32	1,144.09	1,199.20	1,181.90	1,164.42	1,180.15	1,164.49	1,155.13	1,163.55
Sec 23a (Graduation Alliance)	48.00	0.00	48.00	43.33	0.00	43.33	40.33	0.00	40.33
TOTAL PUPIL MEMBERSHIP	3,780.38	3,574.26	3,764.57	3,690.41	3,687.84	3,694.49	3,695.52	3,631.81	3,693.18
Blended FTE count change from prior year			125.62			(70.08)			(1.31)
Blended FTE % change from prior year			3.5%			-1.9%			0.0%
Fall FTE count change from prior year	137.79			(89.97)			5.11		

Note: State pupil membership blended count is based on full time equivalent enrollment with 90% funding from the fall count day and 10% funding from the previous supplemental count day. Pupil membership does not include students in Great Start Readiness Program.

EAST LANSING PUBLIC SCHOOLS
FALL PUPIL MEMBERSHIP FTE (FULL-TIME EQUIVALENCY)
 TEN YEAR COMPARISON BY GRADE LEVEL

Grade Level	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Change from Prior Year Fall Count
Early Childhood Special Education	17.75	16.00	16.00	22.00	16.00	18.00	17.20	17.44	21.45		
Kindergarten	288.24	271.00	256.00	292.13	254.00	288.00	304.00	276.00	272.00		
1st Grade	248.67	271.00	256.00	242.36	251.00	246.00	286.29	271.00	247.00		
2nd Grade	281.50	259.44	265.08	245.00	230.73	261.68	258.33	273.58	264.00		
3rd Grade	261.71	285.00	258.28	268.00	239.00	234.22	282.70	251.33	286.83		
4th Grade	277.26	277.32	283.00	263.09	279.00	238.00	249.00	279.73	266.25		
5th Grade	280.75	282.00	287.15	287.31	266.44	281.00	267.00	257.69	279.00		
Elementary Total	1,655.88	1,661.76	1,621.51	1,619.89	1,536.17	1,566.90	1,664.52	1,626.77	1,636.53		
6th Grade	286.77	282.69	287.00	306.30	297.00	266.00	301.15	267.27	286.00		
7th Grade	279.05	279.37	283.24	286.00	317.33	282.28	277.71	293.83	269.17		
8th Grade	280.37	278.86	284.92	301.86	281.00	314.00	283.68	277.31	299.00		
Middle School Total	846.19	840.92	855.16	894.16	895.33	862.28	862.54	838.41	854.17		
9th Grade	269.78	299.46	287.74	306.33	308.00	300.00	313.34	296.55	299.88		
10th Grade	277.00	283.51	301.84	306.83	312.33	296.83	296.33	304.24	296.93		
11th Grade	275.27	258.66	274.71	289.64	297.00	305.17	302.02	291.00	291.56		
12th Grade (plus Sec 23a)	280.68	270.76	247.51	287.40	296.49	311.41	341.63	333.44	316.45		
High School Total	1,102.73	1,112.39	1,111.80	1,190.20	1,213.82	1,213.41	1,253.32	1,225.23	1,204.82		
TOTAL PUPIL MEMBERSHIP COUNT	3,604.80	3,615.07	3,588.47	3,704.25	3,645.32	3,642.59	3,780.38	3,690.41	3,695.52		
FTE change from prior year	3,604.80	10.27	(26.60)	115.78	(58.93)	(2.73)	137.79	(89.97)	5.11		

**EAST LANSING PUBLIC SCHOOLS
FALL PUPIL MEMBERSHIP FTE - RESIDENT vs. NON-RESIDENT ENROLLMENT**



Year	Total Fall Enrollment	Resident Enrollment	Non-Resident (NR) Enrollment ¹	Resident as a % of Total Enrollment	NR as a % of Total Enrollment	Total School of Choice	SOC as a % of Total Enrollment
1995	3,898	3,865	33	99.2%	0.8%	0	0.0%
1996	3,922	3,742	180	95.4%	4.6%	161	4.1%
1997	3,752	3,501	251	93.3%	6.7%	221	5.9%
1998	3,663	3,371	292	92.0%	8.0%	272	7.4%
1999	3,607	3,282	325	91.0%	9.0%	306	8.5%
2000	3,603	3,211	392	89.1%	10.9%	365	10.1%
2001	3,723	3,208	515	86.2%	13.8%	497	13.3%
2002	3,619	3,072	547	84.9%	15.1%	532	14.7%
2003	3,547	2,939	608	82.9%	17.1%	593	16.7%
2004	3,514	2,825	689	80.4%	19.6%	669	19.0%
2005	3,460	2,753	707	79.6%	20.4%	683	19.7%
2006	3,410	2,726	684	79.9%	20.1%	664	19.5%
2007	3,402	2,722	680	80.0%	20.0%	648	19.0%
2008	3,416	2,740	676	80.2%	19.8%	585	17.1%
2009	3,466	2,727	739	78.7%	21.3%	668	19.3%
2010	3,477	2,685	792	77.2%	22.8%	717	20.6%
2011	3,478	2,640	838	75.9%	24.1%	735	21.1%
2012	3,546	2,700	846	76.1%	23.9%	758	21.4%
2013	3,497	2,663	834	76.2%	23.8%	736	21.0%
2014	3,503	2,662	841	76.0%	24.0%	754	21.5%
2015	3,626	2,706	920	74.6%	25.4%	825	22.8%
2016	3,605	2,706	899	75.1%	24.9%	826	22.9%
2017	3,615	2,754	861	76.2%	23.8%	793	21.9%
2018	3,588	2,755	833	76.8%	23.2%	775	21.6%
2019	3,704	2,881	823	77.8%	22.2%	753	20.3%
2020	3,645	2,829	816	77.6%	22.4%	739	20.3%
2021	3,643	2,887	756	79.2%	20.8%	656	18.0%
2022	3,780	3,032	748	80.2%	19.8%	601	15.9%
2023	3,690	2,974	716	80.6%	19.4%	563	15.3%
2024 est.	3,695	2,983	712	80.7%	19.3%	596	16.1%

¹ Non-Resident enrollment includes: schools of choice, non-public non-residents (began Fall 2007), former resident students that moved after SOC period and are on release, SE cooperative agreements, non-resident students of district employees (employee provision began Fall 2005). Effective with FY 2021-22 the per pupil Foundation Allowance is the same for a Resident and Non-Resident student.

EAST LANSING PUBLIC SCHOOLS
PROPERTY TAX MILLAGE RATES - Five Year History

Levy	Expiration	2025 Tax Year (TY)	2024 Tax Year	2023 TY	2022 TY	2021 TY
		2025-26	2024-25	2023-24	2022-23	2021-22
Operating - Non-PRE (Non-Homestead)	12/31/28	18.0000	18.0000	18.0000	18.0000	18.0000
2019 Sinking Fund - ALL	12/31/28	0.9956	0.9956	0.9972	0.9972	0.9990
2025 Debt Fund - ALL	N/A	2.2600	0.1000	0.0000	0.0000	0.0000
2024 Debt Fund - ALL	N/A	0.3600	0.1000	0.0000	0.0000	0.0000
2020 Debt Fund - ALL	N/A	1.1000	1.2200	1.1300	1.0000	0.7600
2017 Debt Fund - ALL	N/A	2.5800	2.8600	2.8600	3.0000	3.1400
2015 Debt Fund - ALL	N/A	0.0000	2.1200	2.3100	2.6300	2.9000
Total Debt		6.3000	6.3000	6.3000	6.6300	6.8000
Total PRE (Homestead)		7.2956	7.2956	7.2972	7.6272	7.7990
Total Non-PRE (Non-Homestead)		25.2956	25.2956	25.2972	25.6272	25.7990
Headlee Reduction ¹ - ALL		NO	YES - 0.9984	NO	YES - 0.9982	YES - 0.9990
Headlee Reduction ¹ - Non-PRE (Non-Homestead)		NO	YES - 0.9984	NO	YES - 0.9995	NO
Operating - Non-PRE (Non-Homestead) authorized millage rate only		21.9384	21.9384	21.9736	21.9736	21.9846

¹ A Headlee reduction is a reduction to a millage rate in which the authorized millage rate must be reduced if the value of property taxed by the District increases at a rate greater than inflation. Debt millages are not subject to Headlee reductions.

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

TOTAL PRE & INDUSTRIAL PP, COMMERCIAL PERSONAL, & NON-PRE TAXABLE VALUE (excludes Capture)

	Percentage of	(Est. 3.1% of 2024-25)	(as of Apr. 14, 2025)		
	Taxable Value	2025-26	2024-25	\$ Change	% Change
City of East Lansing	76.7%	1,132,107,322	1,098,067,268	34,040,054	3.10%
City of Lansing	3.4%	50,862,709	49,333,374	1,529,335	3.10%
Bath Township	3.9%	57,292,508	55,569,843	1,722,665	3.10%
DeWitt Township	0.1%	1,981,924	1,922,332	59,592	3.10%
Lansing Township	0.0%	166,342	161,340	5,002	3.10%
Meridian Township	15.8%	233,607,423	226,583,339	7,024,084	3.10%
	100.0%	1,476,018,227	1,431,637,496	44,380,731	3.10%

Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

Note: PRE (Principal Residence Exemption) is formerly known as "Homestead" and Non-PRE is formerly known as "Non-Homestead".

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

PRE, QUALIFIED AG. & FOREST, & INDUSTRIAL PERSONAL PROPERTY TAXABLE VALUE (excludes Capture)

	(Est. 3.1% of 2024-25)	(as of Apr. 14, 2025)		
	2025-26	2024-25	\$ Change	% Change
City of East Lansing	563,866,782	546,912,495	16,954,287	3.10%
City of Lansing	8,501,409	8,245,790	255,619	3.10%
Bath Township	0	0	0	N/A
DeWitt Township	46,241	44,851	1,390	3.10%
Lansing Township	0	0	0	N/A
Meridian Township	173,172,639	167,965,702	5,206,937	3.10%
	<u>745,587,072</u>	<u>723,168,838</u>	<u>22,418,234</u>	<u>3.10%</u>
Percent of total taxable value	50.5%	50.5%		

Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

COMMERCIAL PERSONAL PROPERTY TAXABLE VALUE (excludes Capture)

	(Est. 3.1% of 2024-25)	(as of Apr. 14, 2025)		
	2025-26	2024-25	\$ Change	% Change
City of East Lansing	31,129,086	30,193,100	935,986	3.10%
City of Lansing	3,215,483	3,118,800	96,683	3.10%
Bath Township	1,916,938	1,859,300	57,638	3.10%
DeWitt Township	183,724	178,200	5,524	3.10%
Lansing Township	0	0	0	N/A
Meridian Township	502,097	487,000	15,097	3.10%
	36,947,328	35,836,400	1,110,928	3.10%
Percent of total taxable value	2.5%	2.5%		

Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

NON-PRE PROPERTY TAXABLE VALUE (excludes Capture)

	(Est. 3.1% of 2024-25) 2025-26	(as of Apr. 14, 2025) 2024-25	\$ Change	% Change
City of East Lansing	537,111,454	520,961,673	16,149,781	3.10%
City of Lansing	39,145,816	37,968,784	1,177,032	3.10%
Bath Township	55,375,570	53,710,543	1,665,027	3.10%
DeWitt Township	1,751,959	1,699,281	52,678	3.10%
Lansing Township	166,342	161,340	5,002	3.10%
Meridian Township	59,932,687	58,130,637	1,802,050	3.10%
	693,483,827	672,632,258	20,851,569	3.10%
Percent of total taxable value	47.0%	47.0%		

Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

**EAST LANSING PUBLIC SCHOOLS
PROPERTY TAX REVENUES BY MILLAGE**

ASSESSING UNIT	COUNTY	2025 TAX YEAR TAXABLE VALUATION ¹	OPERATING MILLAGE (GENERAL FUND)			2019 SINKING FUND	2015 DEBT FUND	2017 DEBT FUND	2020 DEBT FUND	2024 DEBT FUND	2025 DEBT FUND
			Commercial		TOTAL OPERATING						
			Non-PRE 18.0000	Personal 6.0000							
City of East Lansing	Ingham										
PRE (includes Industrial Personal)		539,119,857			\$ 536,747	\$ -	\$ 1,390,929	\$ 593,031	\$ 194,083	\$ 1,218,410	
Commercial Personal		31,121,457		\$ 186,728	\$ 30,984	0	80,293	34,233	11,203	70,334	
Non-PRE		536,155,975	\$ 9,650,807		533,796	0	1,383,282	589,771	193,016	1,211,712	
Capture - PRE		10,705,291				0	27,619	11,775	3,853	24,193	
Capture - Commercial Personal		0				0	0	0	0	0	
Capture - Non-PRE		90,196,993				0	232,708	99,216	32,470	203,845	
TOTAL CITY OF EAST LANSING		1,207,299,572	9,650,807	186,728	9,837,535	1,101,527	0	3,114,831	1,328,026	434,625	2,728,494
City of East Lansing	Clinton										
PRE		24,746,925			24,638	0	63,847	27,221	8,908	55,928	
Commercial Personal		7,629		45	7	0	19	8	2	17	
Non-PRE		955,479	17,198		17,198	0	2,465	1,051	343	2,159	
TOTAL CITY OF EAST LANSING		25,710,034	17,198	45	17,243	25,596	0	66,331	28,280	9,253	58,104
City of Lansing	Ingham										
PRE		8,501,409			8,464	0	21,933	9,351	3,060	19,213	
Commercial Personal		3,215,483		19,292	3,201	0	8,295	3,537	1,157	7,266	
Non-PRE		39,145,816	704,624		38,973	0	100,996	43,060	14,092	88,469	
Capture - PRE		971,959				0	2,507	1,069	349	2,196	
Capture - Commercial Personal		0				0	0	0	0	0	
Capture - Non-PRE		24,781,397			24,672	0	63,936	27,259	8,921	56,005	
TOTAL CITY OF LANSING		76,616,065	704,624	19,292	723,916	75,310	0	197,667	84,276	27,579	173,149
Lansing Township	Ingham										
PRE		0			0	0	0	0	0	0	
Commercial Personal		0		0	0	0	0	0	0	0	
Non-PRE		166,342	2,994		2,994	165	429	182	59	375	
TOTAL LANSING TOWNSHIP		166,342	2,994	0	2,994	165	0	429	182	59	375
Meridian Township	Ingham										
PRE		173,172,639			172,410	0	446,785	190,489	62,342	391,370	
Commercial Personal		502,097		3,012	499	0	1,295	552	180	1,134	
Non-PRE		59,932,687	1,078,788		59,668	0	154,626	65,925	21,575	135,447	
TOTAL MERIDIAN TOWNSHIP		233,607,423	1,078,788	3,012	1,081,800	232,577	0	602,706	256,966	84,097	527,951
DeWitt Township	Clinton										
PRE		46,241			46	0	119	50	16	104	
Commercial Personal		183,724		1,102	182	0	474	202	66	415	
Non-PRE		1,751,959	31,535		1,744	0	4,520	1,927	630	3,959	
TOTAL DEWITT TOWNSHIP		1,981,924	31,535	1,102	32,637	1,972	0	5,113	2,179	712	4,478
Bath Township	Clinton										
PRE		0			0	0	0	0	0	0	
Commercial Personal		1,916,938		11,501	1,908	0	4,945	2,108	690	4,332	
Non-PRE		55,375,570	996,760		55,131	0	142,868	60,913	19,935	125,148	
TOTAL BATH TOWNSHIP		57,292,508	996,760	11,501	1,008,261	57,039	0	147,813	63,021	20,625	129,480
Total PRE (Homestead)		757,264,321	0	0	742,305	0	1,953,739	832,986	272,611	1,711,414	
Total Commercial Personal		36,947,328	0	221,680	36,781	0	95,321	40,640	13,298	83,498	
Total Non-PRE (Non-Homestead)		808,462,217	12,482,706	0	715,100	0	2,085,830	889,304	291,041	1,827,119	
Grand Total (includes Capture)		1,602,673,867	\$ 12,482,706	\$ 221,680	\$ 12,704,386	\$ 1,494,186	\$ -	\$ 4,134,890	\$ 1,762,930	\$ 576,950	\$ 3,622,031
Less Capture Amount (126,655,640)											\$ 10,096,801
Grand Total (excludes Capture)		1,476,018,227									\$ 24,295,373

¹ As of May 10, 2025 per the Michigan Department of Education Taxable Value System website and 3.1% allowable increase

DEFINITIONS of EXPENDITURE FUNCTION CODES

Below is a hyper link to the Michigan Public School Accounting Manual. Definitions to expenditure function codes can be found in the **Appendix - Definition for Accounting Codes**.

<https://www.michigan.gov/mde/services/financial-management/state-aid/publications/michigan-public-school-accounting-manual>

1. General Fund

Motion: I move that the Board of Education adopt the 2025-2026 Original Budget resolution for the General Fund as presented on pages 5-6 of the Budget Book.

2. Food Service Fund

Motion: I move that the Board of Education adopt the 2025-2026 Original Budget resolution for the Food Service Fund as presented on page 7 of the Budget Book.

3. Student/School Activity Fund

Motion: I move that the Board of Education adopt the 2025-2026 Original Budget resolution for the Student/School Activity Fund as presented on page 8 of the Budget Book.

G. Ratifying Resolution (2025 Bond School Building and Site, Series II, and Refunding Bonds)

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Motion: I move that the Board of Education approve the Ratifying Resolution for the 2025 School Building and Site, Series II, and Refunding Bonds as presented.



MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Lisa Allen, Director of Finance

SUBJECT: Action Item – Ratifying Resolution (2025 Bond School Building and Site, Series II, and Refunding Bonds)

DATE: June 9, 2025

Recommendation:

It is recommended that the Board of Education approve the Ratifying Resolution for the 2025 School Building and Site, Series II, and Refunding Bonds as presented.

Background:

Bond pricing occurred on May 20, 2025. According to the District's financial advisors (PFM), the true interest cost is 3.37%, which is lower than the estimated 4.10% at the time the ballot was prepared. Attached is the Ratifying Resolution for the 2025 School Building and Site, Series II, and Refunding Bonds as prepared by Thrun Law Firm. This series included two components. The refunding portion was \$12,060,000. The issuance of the second and final series was \$18,240,000 for the voter-approved school building and site bond project, not to exceed \$23,500,000.

School District of the City of East Lansing, Ingham and Clinton Counties, Michigan (the “Issuer”)

A regular meeting of the board of education of the Issuer (the “Board”) was held in the East Lansing Public Schools Board Room, within the boundaries of the Issuer, on the 9th day of June, 2025, at 7 o’clock in the p.m. (the “Meeting”).

The Meeting was called to order by Chris Martin, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. By resolution adopted on February 10, 2025 (the “Bond Resolution”), this Board authorized the issuance of not to exceed Thirty-One Million Six Hundred Thousand Dollars (\$31,600,000) 2025 School Building and Site, Series II, and Refunding Bonds (General Obligation - Unlimited Tax) (the “Bonds”) for school building and site purposes (the “Project”) and to refund that portion of the Issuer’s 2015 Refunding Bonds which are callable on or after May 1, 2025, and are due and payable May 1, 2026 through May 1, 2030, inclusive (the “Refunded Bonds”).

2. In the Bond Resolution, the Issuer authorized the Superintendent of Schools and/or the Director of Finance (each an “Authorized Officer”) to accept an offer on behalf of this Board for the sale of the Bonds within the parameters set forth in the Bond Resolution.

3. Based upon information provided by the Issuer’s financial consulting firm and Stifel, Nicolaus & Company, Incorporated (the “Underwriter”), the Issuer selected a negotiated sale to allow for flexibility in the timing, sale and structure of the Bonds in response to changing market conditions and to allow for flexibility in sizing the defeasance escrow necessary to accomplish the refunding of the Refunded Bonds.

4. The Underwriter presented an offer to purchase the Bonds to an Authorized Officer on May 21, 2025, which was accepted pursuant to the authority delegated in the Bond Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Underwriter’s offer, and the terms and conditions as set forth in the bond purchase agreement (the “Bond Purchase Agreement”), presented to the Authorized Officer and accepted on May 21, 2025, to purchase the Bonds at a purchase price of \$31,164,977.05, which is the par value of the Bonds, plus an original issue premium of \$979,814.05, less the Underwriter’s discount of \$114,837.00 is hereby ratified and affirmed. The Bonds shall be issued in the mutually adjusted aggregate principal amount of \$30,300,000 and designated 2025 School Building and Site, Series II, and Refunding Bonds (General Obligation - Unlimited Tax). The Underwriter has

agreed in the Bond Purchase Agreement that it shall initially offer the Bonds to the public at the yields set forth in Exhibit A hereto.

2. The Bonds shall be dated June 18, 2025, and shall mature on May 1 of the years 2026 through 2033, inclusive, on which interest is payable commencing November 1, 2025 and semi-annually thereafter on May 1 and November 1 at the rate and in the principal amounts set forth in Exhibit A.

3. Bonds of this issue are not subject to redemption prior to maturity.

4. Blank Bonds with the manual or facsimile signatures of the President and Secretary affixed thereto, shall, at the direction of bond counsel and as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

The Bonds are registered as to principal and interest and are transferable as provided in the Bond Resolution only upon the books of the Issuer kept for that purpose by the Paying Agent, by the registered owner thereof in person or by an agent of the owner duly authorized in writing, upon the surrender of the Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the registered owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Bond Resolution, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000, or any integral multiple thereof, not exceeding the aggregate principal amount for each maturity.

If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

5. The Huntington National Bank, Grand Rapids, Michigan, is hereby approved as Escrow Agent under the proposed Escrow Agreement (the "Escrow Agreement") presented to the Board. The Escrow Agreement providing for payment and redemption of the Refunded Bonds is hereby approved. The President or Secretary shall execute and deliver the Escrow Agreement substantially in the form presented to the Board with such changes and completions as shall be necessary as determined by Thrun Law Firm, P.C., in order to accomplish refunding the Refunded Bonds in accordance with the law and the Bond Resolution. The Escrow Agent is further authorized to act as the Issuer's attorney-in-fact for the purpose of acquiring on behalf of the Issuer the federal securities, if necessary, as defined in the Escrow Agreement to meet the Board's obligations under the Escrow Agreement.

6. Upon delivery of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds and the balance of the Bond proceeds shall be used as follows:

A. The approximate sum of \$172,328.95 shall be used to pay the costs of issuance of the Bonds, and any balance remaining from that sum allocated to the new money portion of the Bonds after paying the costs of issuance shall be deposited in the 2025 Capital Projects Fund and any balance remaining from that sum allocated to the refunding portion of the Bonds shall be deposited in the Debt Retirement Fund for the Bonds.

B. The sum of \$12,213,317 from the Bonds, together with funds on hand from the 2015 Refunding Bond Debt Retirement Fund Account in the amount of \$303,000, shall be paid to the Escrow Agent and then invested by it as provided in the Bond Resolution and Exhibit C of the Escrow Agreement for payment of principal and interest on the Refunded Bonds. Any funds from the Bond proceeds not used for the Escrow Account shall be deposited in the Debt Retirement Fund for the Bonds.

C. The sum of \$18,779,331.10 shall be deposited to the 2025 Capital Projects Fund to be used to pay costs of the Project.

7. The President and Secretary are hereby authorized to provide the Bonds in conformity with the specifications of this resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer be and is hereby authorized and directed to cause said Bonds to be delivered to the Underwriter upon receipt of the purchase price and accrued interest, if any.

8. The Preliminary Official Statement, dated May 13, 2025, is deemed final for purposes of SEC Rule 15c2-12(b)(1), relating to the Bonds and its use and distribution by the Underwriter is hereby authorized, approved and confirmed.

9. An Authorized Officer is authorized and directed to execute and deliver the final Official Statement on behalf of the Issuer. An Authorized Officer is further authorized to approve, execute and deliver any amendments and supplements to the final Official Statement necessary to assure that the statements therein are true, as of the time the Bonds are delivered to the Underwriter, and that it does not contain any untrue statement of a material fact and does not omit to state a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading. In the absence of an Authorized Officer, the President may execute the above documents.

10. The President and Secretary are authorized to execute a Certificate of the District Regarding Covenants and Representations to enable the Underwriter to comply with Rule 15c2-12 under the Securities and Exchange Act of 1934 in connection with the offering and sale of the Bonds. The President or Vice President, the Secretary, the Treasurer, the Superintendent, the Director of Finance, and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution, the Bonds or the Bond Purchase Agreement.

11. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate sale and delivery of the Bonds.

12. The Issuer hereby appoints The Huntington National Bank, Grand Rapids, Michigan, as Paying Agent-Bond Registrar and directs an Authorized Officer to execute for and on behalf of the Issuer a Paying Agent-Bond Registrar Agreement.

13. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the School District of the City of East Lansing, Ingham and Clinton Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

CJI/klg



EXHIBIT A

BOND PRICING

School District of the City of East Lansing
 Counties of Ingham and Clinton, State of Michigan
 2025 School Building and Site, Series II, and Refunding Bonds
 (General Obligation - Unlimited Tax)

 Final Numbers

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Premium (-Discount)
Serial Bonds:						
	05/01/2026	2,545,000	4.000%	3.100%	100.763	19,418.35
	05/01/2027	2,415,000	4.000%	3.130%	101.564	37,770.60
	05/01/2028	3,010,000	4.000%	3.130%	102.366	71,216.60
	05/01/2029	3,355,000	4.000%	3.160%	103.033	101,757.15
	05/01/2030	3,830,000	4.000%	3.190%	103.623	138,760.90
	05/01/2031	4,395,000	4.000%	3.250%	103.975	174,701.25
	05/01/2032	5,010,000	4.000%	3.330%	104.080	204,408.00
	05/01/2033	5,740,000	4.000%	3.410%	104.038	231,781.20
		30,300,000				979,814.05

Dated Date	06/18/2025	
Delivery Date	06/18/2025	
First Coupon	11/01/2025	
Par Amount	30,300,000.00	
Premium	979,814.05	
Production	31,279,814.05	103.233710%
Underwriter's Discount	(114,837.00)	(0.379000%)
Purchase Price	31,164,977.05	102.854710%
Accrued Interest		
Net Proceeds	31,164,977.05	

IX. Closed Session

Motion: I move that the Board of Education move into closed session according to Section 8(1)(c) of the Open Meetings Act related to collective bargaining.

Roll Call Vote

X. Committee Reports

- A. Academic and Technology Committee
- B. Facilities Committee
- C. Finance Committee
- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee
- G. Ingham School Officers Association (ISOA)

XI. Announcements

- A. The next regular scheduled meeting of the Board of Education is June 23, 2025.

XII. Adjournment

Respectfully Submitted,

***Dori Leyko
Superintendent***