



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Regular Meeting
January 27, 2025 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

I. Opening of Meeting

A. *Call to Order*

B. *Roll Call*

C. *Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens*

D. *Approval of Agenda*

Motion: I move to approve the January 27, 2025, regular meeting agenda, as presented.

E. **Approval of Minutes**

Motion: I move to approve the minutes of the following meetings:

1. January 13, 2025, organizational meeting

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I. Opening of Meeting

I.A. Call to Order

The meeting was called to order at 7:00 pm by President Chris Martin.

I.B. Roll Call

Dr. Terah Chambers:	Present
Dr. Kath Edsall:	Present
Ms. Tali Faris-Hylen:	Present
Dr. Elizabeth Lyons:	Present
Mr. Chris Martin:	Present
Dr. Estrella Torrez:	Present
Ms. Abbie Tykocki:	Present
Student Representative Stella Alfredson	Absent
Student Representative Holyn Walsh	Present
Superintendent Dori Leyko	Present

I.C. Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens

The mission statement was read by Dr. Elizabeth Lyons.

I.D. Ceremonial Oath of Office by Elected School Board Members

I.D.1. Abbie Tykocki

I.D.2. Chris Martin

I.D.3. Elizabeth Lyons

I.D.4. Estrella Torrez

I.E. Approval of Agenda

Motion: 24-25/045: I move to approve the January 13, 2025 organizational meeting, as presented.

This motion, made by Ms. Tali Faris-Hylen and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye,
Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

I.F. Election of Officers

I.F.1. Election of President

Motion: 24-25/046: I move to nominate Chris Martin for President.

This motion, made by Ms. Tali Faris-Hylen and seconded by Dr. Estrella Torrez, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

I.F.2. Election of Vice President

Motion: 24-25/047: I move to nominate Elizabeth Lyons for Vice President.

This motion, made by Mr. Chris Martin and seconded by Ms. Tali Faris-Hylen, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

I.F.3. Election of Treasurer

Motion: 24-25/048: I move to nominate Kath Edsall for Treasurer.

This motion, made by Ms. Tali Faris-Hylen and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

I.F.4. Election of Secretary

Motion: 24-25/049: I move to nominate Tali Faris-Hylen for Secretary.

This motion, made by Dr. Kath Edsall and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

I.G. Approval of Minutes

Motion: 24-25/050: I move to approve the minutes of the following meeting, as presented.

I.G.1. December 9, 2024, regular meeting

This motion, made by Dr. Elizabeth Lyons and seconded by Dr. Estrella Torrez, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

II. Recognition

Click [here](#) for Recognition.

III. Student Representative Report

Student Representative Holyn Walsh reported:

- This week is finals week.
- The multi-cultural assembly is on February 2.
- The Winter Formal is on February 8.
- New club at the high school - SPARK - students promoting resilience, awareness, and kindness - goal to organize projects to promote mental health awareness
- Boys' and girls' basketball played Holt last week and will plays Okemos this week
- The gymnastics team took 6th place at the Fraser Invitational and has a meet against Fowlerville this week.

IV. Superintendent's Report

Click [here](#) for the Superintendent's Report.

V. Consent Agenda

Motion: 24-25/051: I move to approve the consent agenda to include the following items:

V.A. Hiring of **Randi Trumble** - 1.0 FTE district-wide School Nurse at MA Step 14 effective February 3, 2025.

This motion, made by Ms. Tali Faris-Hylen and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

VI. Public Comment: This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

- Ross Gorman - ELEA Representative
- Kristen Pfaendtner - AFSCME - welcome to the new board member

VII. Board Discussion

VII.A. Proposed Resolution

- Kath Edsall - discussed the proposed resolution to incorporate with current policy; this is to reaffirm our commitment to undocumented students and staff;
- Tali Faris-Hylen and Estrella Torrez - appreciate the promptness in putting this together;
- Terah Chambers - appreciates foresight in looking at this policy; current policies will protect students and families.

Motion: 24-25/052: I move to amend the agenda to add VIII. Action Item D: Resolution Affirming its Commitment to a Safe and Supportive School Environment for all Students, regardless of immigration status, as presented.

This motion, made by Dr. Kath Edsall and seconded by Dr. Terah Chambers, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

VIII. Action Items

VIII.A. **Updated Policy 5710 Student Suicide Prevention**

Motion: 24-25/053: I move to adopt the updated Policy 5710 Student Suicide Prevention, as presented.

This motion, made by Dr. Terah Chambers and seconded by Abbie Tykocki, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

VIII.B. **Policy 5714 Threat Assessment and Response**

Motion: 24-25/054: I move to adopt Policy 5714 Threat Assessment and Response, as presented.

This motion, made by Dr. Terah Chambers and seconded by Abbie Tykocki, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

Discussion followed.

VIII.C. **2025 Board Meeting Schedule**

Motion: 24-25/055: I move to adopt the 2025 Board Meeting Schedule, as presented.

This motion, made by Ms. Tali Faris-Hylen and seconded by Dr. Terah Chambers, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

Discussion followed.

VIII.D. **Resolution for Safe and Supportive Schools**

Motion: 24-25/056: I move to adopt the Resolution Affirming its Commitment to a Safe and Supportive School Environment for all Students, regardless of immigration status, as presented.

This motion, made by Dr. Kath Edsall and seconded by Dr. Estrella Torrez, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye,
Mr. Chris Martin: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 7, Nay: 0

IX. Committee Reports

IX.A. Academic and Technology Committee

- No report

IX.B. Facilities Committee

- No report

IX.C. Finance Committee

- Consolidated Grant Final Allocations
- Section 31aa Supplemental Award Estimate
- Bond Issue 2nd Series and Bond Refunding Underwriting Fee
- HB 6058 Possible Financial Impacts

IX.D. Intergovernmental Relations

- No report

IX.E. Personnel Committee

- No report

IX.F. Policy Committee

- The January 6 meeting was canceled
- The committee was waiting for legal clarification
- Discussion regarding enrollment documents

X. Announcements

X.A. The next regularly scheduled meeting of the Board of Education is January 27, 2025.

X.B. Mr. Chris Martin will reach out this week for committee assignments.

X.C. With the departure of Mr. Gary Holbrook the board will need a new representative for ISOA.

XI. Adjournment

The meeting was adjourned at 7:53 pm.

President

Secretary

2. January 22, 2025, special meeting

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I. Opening of Meeting

I.A. Call to Order

The meeting was called to order by Vice President Elizabeth Lyons at 12:00 pm.

I.B. Roll Call

Dr. Terah Chambers:	Present
Dr. Kath Edsall:	Present
Ms. Tali Faris-Hylen:	Present
Dr. Elizabeth Lyons:	Present
Mr. Chris Martin:	Absent
Dr. Estrella Torrez:	Present
Ms. Abbie Tykocki:	Present
Superintendent Dori Leyko	Present

I.C. Approval of Agenda

Motion: 24-25/057: I move to approve the agenda of the January 22, 2025, special meeting, as presented.

This motion, made by Dr. Kath Edsall and seconded by Dr. Terah Chambers, Passed.

Mr. Chris Martin: Absent, Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

II. Appointment of Hearing Officer

Motion: 24-25/058: I move to appoint attorney Lisa Swem as acting Hearing Officer for the disciplinary hearing.

This motion, made by Dr. Kath Edsall and seconded by Ms. Tali Faris-Hylen, Passed.

Mr. Chris Martin: Absent, Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

III. Public Comment

This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

No public comment

IV. Discipline Hearing for Student #1005804

IV.A. Closed session student discipline hearing pursuant to the Michigan Open Meetings Act Section 8(1)(b)

Motion: 24-25/059: Pursuant to Section 8(1)(b) of the Michigan Open Meetings Act and upon the request of the student's Parents, I move that the Board of Education go into closed session for the purpose of conducting a hearing to consider the discipline of a student whose identity is known to the Board as Student 1005804.

This motion, made by Dr. Kath Edsall and seconded by Dr. Estrella Torrez, Passed.

Mr. Chris Martin: Absent, Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

IV.B. Comments from acting Hearing Officer Lisa Swem

IV.C. Administration's comments and recommendations to the Board of Education

IV.D. Comments from the student, parent, and/or representative

IV.E. Opportunity for Board members to ask questions

V. Return to Open Session

The meeting returned to open session at 2:37 pm.

VI. Disciplinary Action

Motion: 24-25/060: I move the Board of Education approve the [resolution](#) for disciplinary action for Student #1005804.

This motion, made by Ms. Tali Faris-Hylen and seconded by Dr. Terah Chambers, Passed.

Mr. Chris Martin: Absent, Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Dr. Estrella Torrez: Aye, Ms. Abbie Tykocki: Aye

Aye: 6, Nay: 0, Absent: 1

VII. Adjournment

The meeting adjourned at 2:42 pm.

President

Secretary

**East Lansing Public Schools
Board Resolution for Student Discipline #1005804**

A special meeting of the Board of Education (the “Board”) was held in the Board Room located at 509 Burcham Drive, within the boundaries of the District, on January 22, 2025, at 12:00 o’clock in the p.m. (the “Meeting”).

The Meeting was called to order by Elizabeth Lyons, Vice-President

Present: Elizabeth Lyons, Tali Faris-Hylen, Kath Edsall, Terah Chambers, Estrella Torrez, Abbie Tykocki

Absent: Chris Martin

The following preamble and resolution were offered by Member Faris-Hylen and supported by Member Chambers

WHEREAS:

1. The administration has recommended that, pursuant to Revised School Code Section 1311(2), Student #1005804 whose identity is known to the Board (the “Student”) be expelled from school for possessing a dangerous weapon (knife with a blade over 3”) in a weapon-free school zone.

2. School administrators notified the Student’s parent/guardian of the specific charge underlying the disciplinary recommendation, as well as the date, time, and place of the disciplinary hearing.

3. Pursuant to the request of the Student’s parent/guardian, and as authorized by Michigan Open Meetings Act Section 8(b), MCL 15.268(b), the disciplinary hearing was conducted in a closed session meeting of the Board.

4. The hearing afforded the Student and the Student’s representatives an opportunity to respond to the charge and to present pertinent evidence for the Board’s consideration.

5. The Board has carefully considered all of the evidence produced in this student discipline hearing.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A preponderance of the evidence establishes that on December 20, 2024, the Student possessed a dangerous weapon (knife with a blade over 3”) in a weapon-free school zone.

2. Clear and convincing evidence establishes that the Student possessed the object or instrument for use as a weapon.

3. Based on careful consideration of all of the following factors, the Board determines that expulsion is warranted:

- The Student’s age;
- The Student’s disciplinary history;
- Whether the Student has a disability;

- The seriousness of the behavior;
- Whether the behavior posed a safety risk;
- Whether restorative practices are a better option; and
- Whether lesser interventions would address the behavior.

4. Based on the above factors, the Student is not permanently expelled from the District but instead is expelled through June 6, 2025. The Student must also:

- Participate in the Prevent 2 Protect program;
- Participate in a re-entry meeting with parent/guardian and school staff; and
- Comply with a Safety Plan upon school re-entry.

The Student’s failure to complete these actions may result in additional consequences.

5. During the time of the expulsion, the Student may not be on school grounds or attend any functions at the District without prior written approval from an appropriate administrator.

6. Administrators shall refer the Student to the county department of social services or the county community mental health agency and to notify the Student’s parent/guardian of the referral within 3 calendar days of this Resolution.

7. Consistent with Revised School Code Sections 11a and 1311(1), the Board finds that the interests of the District are served by this resolution.

8. Consistent with the Board’s actions taken this date, administration shall promptly meet with the Student’s parent/guardian to determine those appropriate educational services to which the Student may be entitled under state and federal law.

9. Administrators are directed and authorized to implement all terms of this resolution and are delegated all necessary authority to do so.

10. All resolutions and parts of resolutions that conflict with this resolution are rescinded.

Ayes: Elizabeth Lyons, Tali Faris-Hylen, Kath Edsall, Terah Chambers, Estrella Torrez, Abbie Tykocki

Nays: None

Absent: Chris Martin

Resolution declared adopted.

The undersigned, duly qualified and acting Secretary to the Board of Education of East Lansing Public Schools, certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board at the Meeting, the original of which is part of the Board’s minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the “Open Meetings Act” (Act 267, Public Acts of Michigan, 1976, as amended).

Tali Faris-Hylen, Board Secretary

3. January 22, 2025, closed session

II. **Presentation**

A. School Board Appreciation, Rep. Tsernoglu

III. **Recognition**

IV. **Student Representative Report**

V. **Superintendent's Report**

VI. **Consent Agenda**

Motion: I move to approve the consent agenda for the following items.

A. **Designation of Depositories**

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MEMORANDUM

TO: ELPS Board of Education & Dori Leyko, Superintendent

FROM: Lisa Allen, Director of Finance

SUBJECT: Consent Agenda Item – Designation of Depositories

DATE: January 27, 2025

Recommendation:

It is recommended that the Board of Education approve the following financial institutions in which District funds may be deposited:

- Comerica Bank
- Huntington National Bank
- Michigan Liquid Asset Fund (MILAF)

Background:

Per Board policy 3203, the Board shall annually designate financial institutions in which District funds will be deposited.

Comerica Bank:

- General Fund -Commercial Checking-Business Sweep
- Food Services Fund-Commercial Checking-Business Sweep
- Student/School Activity Fund--Commercial Checking-Business Sweep
- Custodial Fund--Commercial Checking-Business Sweep
- Flex Spending Account-Commercial Checking
- 2019 Sinking Fund- Commercial Checking
- 2015 Debt Fund- Money Market
- 2017 Debt Fund- Money Market
- 2020 Debt Fund- Money Market
- 2024 Debt Bond- Money Market
- 2024 Capital Projects- Money Market

Huntington National Bank:

- Debt service paying agent accounts

Michigan Liquid Asset Fund (MILAF)

- Bond proceeds

1. The Board of Education approve the following financial institutions in which District funds may be deposited:

- Comerica Bank
- Huntington National Bank
- Michigan Liquid Asset Fund (MILAF)

B. New Hire

1. Hiring of Luke Smith - 1.0 FTE School Counselor at East Lansing High School at MA Step 6 effective February 17, 2025.

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MEMORANDUM

TO: Board of Education

FROM: Rulesha Glover-Payne
Chief Human Resources Officer

SUBJECT: Human Resources Action Item

DATE: January 24, 2025

Hire

It is recommended that the Board approve the hiring of **Luke Smith** - 1.0 FTE School Counselor at East Lansing High School at MA Step 6 effective February 17, 2025.

VII. Public Comment:

This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

VIII. Closed Session

Motion: The Board of Education meets in closed session pursuant to Section 8(1)(c) of the Open Meetings Act related to collective bargaining.

Roll Call Vote

IX. Board Discussion

X. Action Items

A. Authorized Check Signers

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Motion: I move that the Board of Education authorize the following positions to be authorized check signers:

- *Board of Education Treasurer*
- *Superintendent*
- *Director of Finance and Operations*
- *Director of Finance*



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Lisa Allen, Director of Finance

SUBJECT: Action Item – Authorized Check Signers

DATE: January 27, 2025

Recommendation:

It is recommended that the Board of Education authorize the following positions to be authorized check signers:

- Board of Education Treasurer
- Superintendent
- Director of Finance and Operations
- Director of Finance

Background:

With the impending retirement of the Director of Finance and Operations and the hiring of the position of Director of Finance, the list of previously approved positions needs to be expanded to include the Director of Finance.

In February 2023, the authorized check signers were changed from the names of individuals in the position to the positions only to accommodate changes of individuals into the various positions.

XI. Committee Reports

- A. Academic and Technology Committee
- B. Facilities Committee
- C. Finance Committee
- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee
- G. Ingham School Officers Association (ISOA)

XII. Announcements

- A. The next regularly scheduled meeting of the Board of Education is February 10, 2025.

XIII. Adjournment

Respectfully Submitted,

***Dori Leyko
Superintendent***