



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Items of Information
July 22, 2024 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

I. Future Action

- A. Bond Stipends
- B. Contract Amendment for Director of Finance

II. Committees

A. Facilities Committee

- 1. Agenda - July 11, 2024
- 2. Minutes - July 11, 2024

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Respectfully Submitted,

*Dori Leyko
Superintendent*



East Lansing
Public Schools

MEMORANDUM

TO: Board of Education members
FROM: Dori Leyko, Superintendent
SUBJECT: Bond Stipends
DATE: July 15, 2024

Background:

I'm requesting the Board of Education approve Bond Stipends for the submitted list of individuals. A bond project requires significant additional work and time from many members; however, the amounts have been tiered based on the anticipated amount of additional work and time.

- Dori Leyko \$5000
- Rich Pugh \$5000
- Glenn Mitcham \$5000
- Billy Hastings \$5000
- Christian Palasty \$5000
- Matt Morales \$1000
- Ashley Schwarzbek \$1000

This is for the 2024-25 contract year only when most of the work will be on the planning and construction of the new Administration Building and planning and designing the high school entrance and cafeteria addition.

Motion:

The Board of Education approve Bond Stipends for contract year 2024-25 related to extra duties and responsibilities for the Safety, Security and Accessibility Bond Project.



East Lansing
Public Schools

MEMORANDUM

TO: Board of Education members

FROM: Dori Leyko, Superintendent

SUBJECT: Contract Amendment for Director of Finance

DATE: July 15, 2024

Background:

I'm requesting the Board of Education approve the contract amendment for the Director of Finance to include a \$10,000 training stipend. Mr. Pugh will be training a new individual to replace him in February 2025. The new individual will begin work September 3, 2024, and Mr. Pugh will have significant training responsibilities for those six months. We have provided a training stipend for two other employees in similar situations over the past two years.

Motion:

The Board of Education approve the contract amendment for the Director of Finance as presented.

Facilities Committee Meeting
July 11, 10:45 am

- I. Call to Order
- II. Roll Call
 - Invited
 - Billy Hastings
 - Nikki Norris
 - Rich Pugh
 - Trustee Chris Martin
 - Trustee Elizabeth Lyons
 - Trustee Tali Faris-Hylen
- III. Approval of Agenda
- IV. Approval of Meeting Minutes, May 17
- V. Public Comment
- VI. Agenda Items:
 1. Moving forward with Bond projects- timeline/what to expect (Rich Pugh)
 2. Facilities Updates (Billy)
 3. Athletic/Event Updates (Nikki)

Facilities Committee Meeting
July 11, 10:45 am

- I. Call to Order 1047 am
- II. Roll Call
 - Billy Hastings
 - Rich Pugh
 - Trustee Tali Faris-Hylen
 - Trustee Chris Martin arrived late (work commitments)
- III. Approval of Agenda
- IV. Approval of Meeting Minutes, May 17
- V. Public Comment
 - Ginger Ogilvie representing Safe Routes to school was here for an update. Awaiting next major grant approval and should know soon. Will inform us when/if they receive it.
 - Roundabout island structures built on Hagadorn keep getting hit. (in front of HS and Marble). Had not even expected the center poles that keep getting hit. Ginger spoke with ELPD and they are considering pulling center poles out and potentially just using the flashers on each side. Ginger can't speak for city on what will ultimately happen but thinks the center poles will not be replaced again.
 - Additional islands will be coming in on Hagadorn (not a Safe Route project). Scott House is no longer director of DPW. Ginger to forward new contact.
- VI. Agenda Items:
 1. Moving forward with Bond projects- timeline/what to expect (Rich Pugh)
 - Have had one meeting with architects re: the admin building. Another has been scheduled (design/development meeting) and have one scheduled for high school design too.
 - Contracted with Keba to do survey work and at Tower.
 - Contracted SME for soil testing for construction.
 - As design is developed, Clark Construction will do a cost estimate and based on that sometimes design is scaled back and final design will be created. New cost estimates will be done at that time as well.
 - From there- RFP's will be issued by Clark Construction and they will get bids and evaluate for recs to board for approval.
 - Contracts with King Scott and Clark will come to board for approval.
 - Admin building first on list. Anticipate demo to occur by winter(?) Will come to board first for approval.
 - Hoping to push a few things to project front and that is door locking hardware.
 - Closed on first issue. Got bond funds approx. 4.3 mil.
 - Still in process of bond issuance.
 - All accounts have been set up.
 2. Facilities Updates (Billy)

In process of deep summer clean right now. Emptying all classrooms completely. Doing floors, grout, heavy duty cleaning.

Resurfacing wood gym floors in MMS and ELHS. Significant savings to not hire this out any more.

Officially have terminated snow contract because of new truck/plow. Significant savings here as well.

Grass and landscape continuing to be maintained.

Tennis building to start August 1 and completed before school starts.

Changing all dynamic filters in all buildings.

Done a lot of painting at all buildings. They are staying on top of all painting.

MMS lockers were moved to increase traffic flow. Getting a ton of maintenance done here before they get new carpet.

All bleachers/stands have been inspected and certified and they will come back with recs on what we need to do (if anything).

All employees taking ownership and happy to be trained in new skills internally.

Re: recent storm- had minimal water damage that was handled internally.

3. Athletic/Event Updates (Nikki)

No big facility projects on right now so just continuing use of what they have.

Spring 2024 hosted MHSAA boys lacrosse quarter finals and girls lacrosse semi finals.

Will potentially host more in 2025 because outside groups are very pleased with what we have.

Potential we host boys tennis regional in the fall. No date secured yet but are looking at all logistics.

Summer hours at track and courts have been great. All EL programming happening after hours so no issues.

Youth volleyball camp next week.

Future projects:

-Pool timing system, video boards and bulk heads (separates swimming area from diving area) need replacement/fix. Not this year, but are planning ahead for this.

Adjourned 11:15 am

