



# East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Items of Information  
April 22, 2024 - 7:00 PM  
Board Room  
509 Burcham Drive  
East Lansing, Michigan 48823



## Agenda

### I. Future Action

- A. Middle School Orchestra Field Trip
- B. Ingham ISD 2024-25 General Fund Budget
- C. Renewal of the Food Service Management Contract with Chartwells School Dining for FY 2024-25

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### II. Racial Equity Policy

### III. Committees

#### A. Academic and Technology Committee

- 1. Agenda - April 12, 2024 18

#### B. Facilities Committee

- 1. Agenda - April 5, 2024 19
- 2. Minutes - April 5, 2024 20

#### C. Finance Committee

- 1. Agenda - April 15, 2024 22
- 2. Minutes - March 4, 2024 23

#### D. Mental Health Advisory Committee

- 1. Agenda - April 22, 2024 24
- 2. Minutes - April 2, 2024 25

#### E. Policy Committee

- 1. Agenda - April 15, 2024 27

#### F. Sex Education Advisory Board

- 1. Agenda - April 18, 2024 28
- 2. Minutes - February 15, 2024 30

*Respectfully Submitted,*

**Dori Leyko**  
**Superintendent**



East Lansing  
Public Schools

## MEMORANDUM

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**TO:** ELPS Board of Education, Dori Leyko, Superintendent

**FROM:** Richard Pugh, Director of Finance & Operations

**SUBJECT:** Informational Item – Ingham Intermediate School District’s 2024-25 Proposed General Fund Budget

**DATE:** April 15, 2024

Background:

By June 1 of each year (per PA 234 of 2004) constituent districts of an intermediate school district (ISD) must take board action on the ISD’s proposed General Fund budget. Attached for your review is Ingham Intermediate School District’s (IISD) 2024-25 Proposed General Fund Budget.

An overview of proposed revenue and expenses are highlighted on page 6 and 7 respectively. The proposed budget projects ending fund balance of \$7,749,911 or 15.9% of total expenditures. This is an increase of \$321,429 in the projected ending fund balance for the year ending June 30, 2024.

The IISD Proposed General Fund Budget will be reviewed at the April 15, 2024 Finance Committee meeting. At the May 13, 2024 Board meeting it is anticipated that a resolution will be presented to support IISD’s 2024-25 Proposed General Fund Budget.



Ingham Intermediate  
School District  
*A Regional Educational Service Agency*

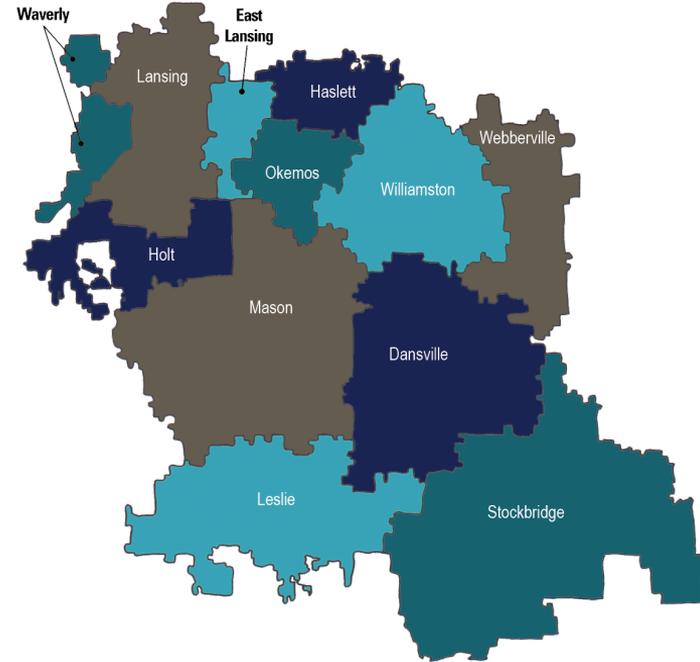
# Ingham Intermediate School District <sup>3</sup> 2024-25 Proposed General Fund Budget



# Ingham ISD General Fund Overview

Ingham Intermediate School District (ISD) is pleased to provide this information regarding our 2024-25 Proposed General Fund Budget. A wide variety of programs and services to support our constituent districts are encompassed within our General Fund Budget. Ingham ISD is focused on assisting districts in their efforts to increase student achievement by creating and supporting collaborative programs and services.

Ingham ISD operates three funds: General Education, Special Education and Career and Technical Education. [Public Act 234 of 2004](#) mandates local district boards of education adopt a resolution either in support or disapproval of Ingham ISD's General Fund Budget. The information in this report is designed to assist you as a board member in this process.



# Ingham ISD General Fund Overview

We strive to provide programs and services toward fulfilling our mission which is to lead and serve for the achievement and success of all learners. Our budget resource allocations also support our vision that Ingham ISD, in partnership with all stakeholders, will foster the success of all learners.

Ingham ISD's General Fund Budget supports our mission and vision in many different ways. Our programs and services are provided in collaboration with districts and are focused on individual district needs. Our General Fund Budget totals approximately \$48.8 million in expenditures and encompasses:

- Early childhood initiatives to ensure school readiness
- Instructional programs
- Instructional supports to districts to improve student outcomes
- Collaborations with districts to maximize resources



# General Fund 2024-25 Proposed Budget

The Ingham ISD General Fund Budget represents a diverse collection of instructional programs, support services and outgoing transfers which are supported by a set of equally diverse funding sources.

## Budget Highlights

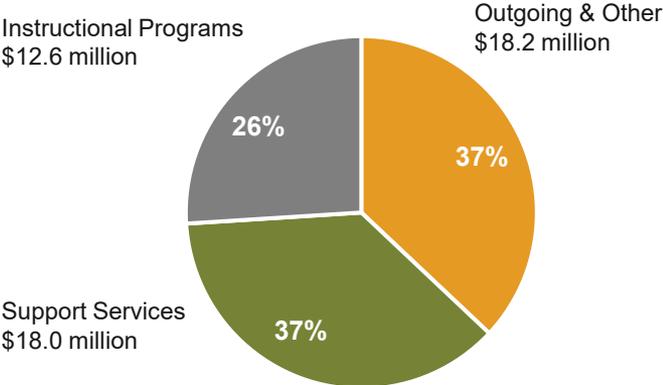
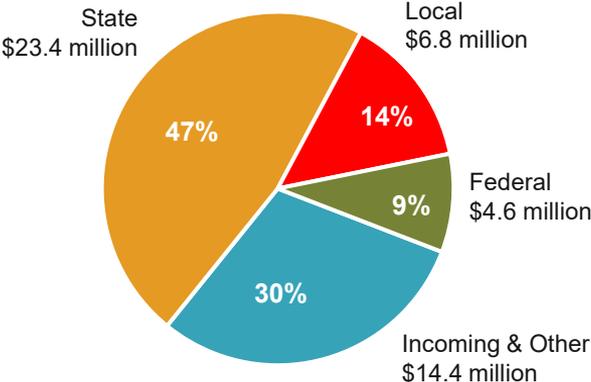
	<u>2023-24 Revised</u>	<u>2024-25 Proposed</u>	<u>Increase/ (Decrease)</u>
Revenue	58,401,131	49,158,192	(9,242,939)
Expense	<u>57,842,920</u>	<u>48,836,763</u>	<u>(9,006,157)</u>
Excess Revenue (Expense)	558,211	321,429	(236,782)
Beg Fund Balance	<u>6,870,271</u>	<u>7,428,482</u>	<u>558,211</u>
End Fund Balance	<u>7,428,482</u>	<u>7,749,911</u>	<u>321,429</u>

- The 2024-25 excess revenue of \$321,429 compares with 2023-24 revised budget excess revenue of \$558,211.
- The 2023-24 revised budget excess revenue was an improvement over the original budget excess revenue of \$182,014.
- The current year revised budget includes \$11.8 million of additional revenues and expenditures over the original budget related mainly to \$8.5 million of MISecure grant funding, \$1.3 million of GSRP grant funding and \$2.0 million of other additional funding.
- The General Fund Budget for both years includes recently expanded initiatives to directly support preschool education and school mental health services at the local district level.

# General Fund Revenues & Expenses

## General Fund Revenues - \$49.2 million

## General Fund Expenses - \$48.8 million



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### Revenue Highlights

General Fund revenue sources include property taxes, state aid, fees for programs/services and grants. A significant portion of revenue is restricted for specific programs or grants and is not available for discretionary general appropriations. Examples include instructional programs such as Ingham Academy, early childhood programs and services and regional substitute consortium.

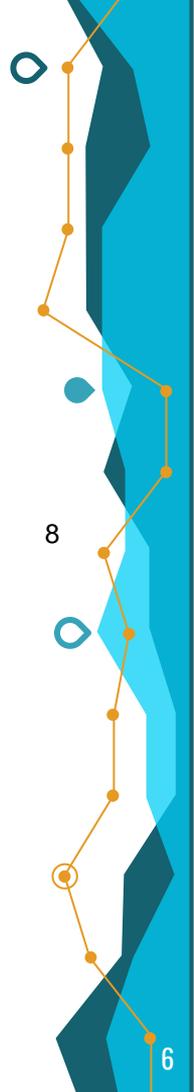
### Expense Highlights

General Fund expenditures include a wide variety of programs and services described in the following pages. The majority of expenditures for this fund have specific and designated revenues. As these designated revenues increase or decrease, there is an offsetting change in the related expenditures.

# General Fund 2024-25 Proposed Budget Overview

## Revenues

- The primary unrestricted revenue sources for the General Fund are property taxes and state aid Section 81.
- Property taxes contribute \$2.3 million in revenue and are based on an estimated levy of 0.1994 mills.
- Budget assumptions include a 4.0 percent increase in property tax revenue net of a contingency for reduced taxable values, increased personal property tax delinquencies and captures.
- State Aid Section 81 assumes no increase and is estimated at \$1.8 million.
- Revenues decreased overall from 2023-24, mainly due to a one-time 2023-24 MISecure grant of approximately \$8,500,000.
- The Governor's budget is currently in the recommendation stage thus no new assumptions have been included in the 2024-25 proposed budget.
- The revised budget for next year will likely see increases for early childhood and potentially Section 81.
- Local and state revenue sources will be monitored for a potential downturn in the economy and other uncertainties next year.



# General Fund 2024-25 Proposed Budget Overview - Continued

## Expenses

- Several open and unfilled positions are budgeted to be filled at full-year levels.
- The General Fund includes an increase of one staffing position fully funded by an Early Childhood grant and a reduction of two staffing positions that were previously held open for the Regional Assistance Grant but remained unfilled and subsequently removed from the grant.
- Ingham ISD is working to implement an updated early college program and will look to fill the Director, Early College position in 2024-25.
- Ingham ISD continues to support local districts with accounting, payroll, technology and public relations support. Although this leads to increases in overall expenditures, the expenditures are off-set with bill-back revenue from the Local Education Agencies.
- As new threats emerge in the realm of cyber security, Ingham ISD has led the consortium-wide procurement of systems to proactively protect Ingham ISD and local districts.
- Ingham ISD bargaining contracts are in effect through 2024-25 providing stability in estimating future year staffing costs.
- Statutory healthcare hard cap and retirement rates will be monitored for future year impact to the budget.

# Programs and Services Supported by Ingham ISD's General Fund

## Student Instructional Services (SIS)/Multi-Tiered System of Supports (MTSS)

\$7.0 million

Ingham ISD, in collaboration with our constituent districts, is committed to implementing the essential research and evidence-based practices of MTSS to increase achievement for all pre-K-12 students. Specifically, Ingham ISD supports stakeholders in the following ways:

### Data Review

Ingham ISD provides training and facilitation for ongoing data reviews utilizing a problem-solving process at the grade, building and district level.

### Michigan's Continuous Improvement Process (MICIP)

Ingham ISD provides professional learning and customized support to local districts in the implementation of a continuous improvement process and the use of the MICIP platform. Professional learning and support with the MiStrategy Bank are provided to internal Ingham ISD programs and local districts.

### English Language Arts (ELA) Steering Committee

The ELA Steering Committee provides an opportunity for literacy educators in the service area to learn about and implement the essential evidence-based literacy practices within an MTSS framework. The emphasis of this work focuses on four core areas: collaboration, professional development, assessment/data and research-based practices (General Education Leadership Network (GELN) Essential Practices).

### Early Warning Systems and Positive Behavioral Interventions & Supports (PBIS)

Ingham ISD supports the collection and analysis of K-12 early warning indicators. We support implementation of school-wide and classroom PBIS systems through training and technical support.

### Survey of Enacted Curriculum

In collaboration with the University of Wisconsin, Ingham ISD provides training and support in the use of The Surveys of Enacted Curriculum (SEC) to assist district/school leadership and teachers in aligning instruction to the Common Core.

# Programs and Services Supported by Ingham ISD's General Fund

## Student Instructional Services (SIS)/Multi-Tiered System of Supports (MTSS) – Continued

### **Continuous Improvement and Accountability Index School Support**

Technical assistance and support are provided to identified schools consistent with our MTSS framework for Michigan's required continuous school improvement model.

### **Literacy and Math Supports**

Ingham ISD provides county-wide and customized support, pre-K-12, for evidence-based curriculum, assessment and instructional practices within the universal tier and for supplemental and intensive support. Ingham ISD provides in-district math and literacy coaching support that augments our professional learning opportunities as well as direct grant payments to districts which support literacy coaching. We support the GELN Literacy Essential School-wide and Instructional Practices through professional learning and coaching to build capacity and expertise in area schools.

### **Science, Technology, Engineering and Mathematics (STEM)**

Ingham ISD provides training, support and technical assistance for implementing an integrated curriculum aligned with the Next Generation Science Standards as well as engineering design practices pre-K-12. Ingham ISD is supporting districts implementing recommended curriculum material aligned with the Next Generation Science Standards.

### **Leadership Learning Networks**

Ingham Leadership Networks provide principal and central office support and learning for our constituent districts' administrators and leadership teams. It provides a networking opportunity for school-based leaders that combines updates from the state, problem solving, collaboration and leadership learning. In addition, collaborative networks are led by SIS staff for counselors, new teachers, instructional coaches and leaders of English learners.

### **School Mental Health Services**

Ingham ISD supports local districts with professional learning on mental health and wellness. Mental health specialists provide mental health treatment and linkage to community services for students and families in need of mental health support through the 31n grant.

# Programs and Services Supported by Ingham ISD's General Fund

## Instructional Programs

\$13.4 million

### Central Michigan Substitute System

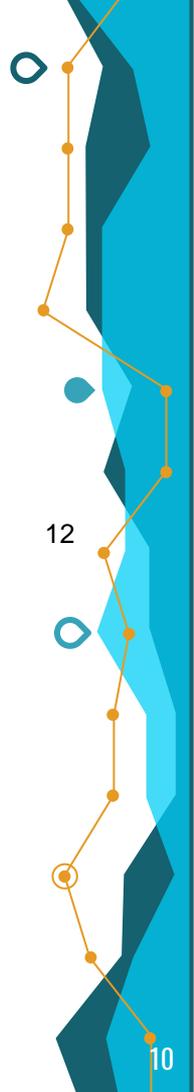
Ingham ISD, along with Clinton County RESA, Eaton RESA and Shiawassee RESD, provide a regionalized substitute teacher system to identify and contract substitute teachers for participating districts. Ingham ISD provides coordination, contract administration and billing for districts.

### Early College

The Early College at Lansing Community College (LCC) was fully phased out at the end of the 2022-23 school year. Ingham ISD has committed to hiring a director in 2024-25 to embark on re-envisioning a new model of success moving forward to provide high school students an opportunity for early entry to a higher education environment by earning post-secondary credentials.

### Ingham Academy

Ingham ISD partners with the Ingham County Board of Commissioners and the Circuit Court to provide an alternative day-school for adjudicated youth that provides educational and behavioral support. Ingham Academy is funded by state aid with the remaining cost billed to the Circuit Court.



# Programs and Services Supported by Ingham ISD's General Fund

## Early Childhood Programs

\$17.6 million

### Early Childhood

Ingham ISD provides early childhood administrative support and coordination for the implementation of a comprehensive continuum of early childhood programs and services for children from birth to age eight and for their families. Through facilitation of the Ingham Great Start Collaborative (GSC), Ingham ISD guides local districts, human service agencies and families in the development, implementation and sustainability of an ISD-wide early childhood education and care system. The majority of these activities are grant-funded and support core implementation of the GSC and the Great Start Family Coalitions (GSFC).

### Great Parents, Great Start (GPGS)

Ingham ISD provides a parent involvement and education program that offers personal visits, developmental screenings, playgroups and connections to community resources for families with children, ages birth to kindergarten, to improve school readiness. GPGS also has received grant funds through Families First Prevention Services Act (FFPSA) connecting GPGS programming with families served through Child Protective Services (CPS) to reduce recidivism and prevent foster care placements through parent education.

### Great Start Readiness Program (GSRP)

Ingham ISD operates the consortium in coordination with local districts, public school academies and community grantees which provides eligible, at-risk four-year-olds with preschool programming. Ingham ISD provides professional learning, instructional coaching and program outreach services for consortium partners.

### Early Childhood Support Networks (ECSN)

Ingham ISD participates in a federally-funded partnership with the Michigan Department of Education to develop and facilitate regional access to a better-coordinated early childhood system for providers and families. The Eastern ECSN provides training and technical assistance to resource centers, GSC and GSFC for 18 counties.

# Programs and Services Supported by Ingham ISD's General Fund

## Instructional Data, Software & Analysis

\$1.3 million

### Data, Systems and Analysis Team (DSA)

The DSA team assists district stakeholders in the use of data to improve student outcomes. This includes facilitating, collecting, moving, analyzing data and making it accessible and actionable. The DSA team also disseminates research, bridges the gap between research and practice and develops innovative practices by conducting rigorous research. Research is interwoven in DSA and Ingham ISD activities by examining the effectiveness of third-party vendors, Ingham ISD programs and services.

### Student Data and Assessment Software

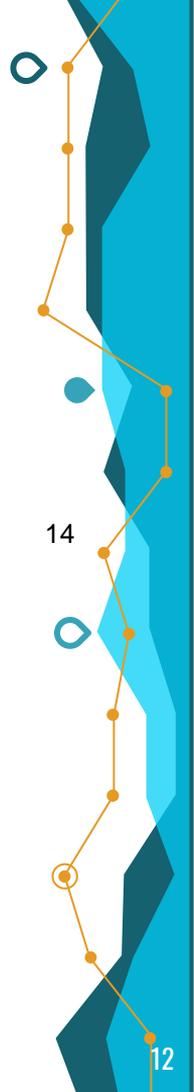
Eleven districts and Ingham ISD are part of a student data and assessment software collaboration utilizing Illuminate Education DnA which helps districts manage and leverage student data and assessments to improve student outcomes.

### Student Information Software

Nine districts and Ingham ISD are using PowerSchool as their Student Information System and Ingham ISD provides application support to eight of those school districts.

### Data Visualization Tool

Eight districts and Ingham ISD are part of a service area agreement with Eidex/Munetrix for software to assist in data visualization and calculations of student growth.



# Programs and Services Supported by Ingham ISD's General Fund

## Other

\$9.5 million

### Sharing Technology & Academic Resources Network (StarNET)

StarNET wide-area network members (all twelve local districts and Ingham ISD) share resources including a wide-area network and internet bandwidth. Members collaborate on a variety of instructional and other resources including student information systems, web content filtering, data center hosting, shared application servers (Meal Magic servers, Foxbright, etc.) and other shared technical resources. Cooperative purchasing and sharing of services, such as software for student data and assessment and special education, are also done through StarNET. Additionally, StarNET is the mechanism in place for connecting local districts to the Michigan Statewide Educational Network (MiSEN) to leverage statewide cooperative buying power on things like internet service, peering with content providers as well as secure data transport to projects such as Michigan Data Hub for automating movement of student data between common school resources.

### General Education Transportation

Ingham ISD operates a general education transportation consortium to provide a cost-effective and quality transportation service option for participating districts. Additionally, regional bus driver and transportation supervisor training is provided for all districts in Ingham ISD, Clinton County RESA and Eaton RESA service areas. Ingham ISD also facilitates contracted transportation routing services and management consulting services for districts.

### Technology Services

Ingham ISD provides a variety of technology support services including comprehensive technology services for three local districts and one neighboring ISD, as well as strategic staffing supports varied on district need in four local districts. In addition, many other technology services are being provided such as web content filtering, website hosting, data center hosting, VoIP phone system support, blended and online learning supports, technology integration and various instructional resources.

# Programs and Services Supported by Ingham ISD's General Fund

## Other – Continued

### **Business Services**

Ingham ISD provides comprehensive business services including finance, accounting, purchasing, payroll and benefits, budgeting and reporting services to two local districts and one public school academy as well as payroll and benefit services to three additional local districts.

### **Communication Services**

Ingham ISD provides communication services including media support, crisis management, website support, writing and/or graphic design to four local districts and two regional education service agencies.

### **Pupil Accounting & Truancy**

Ingham ISD assists local districts by conducting MDE required audits to verify the accuracy of pupil membership counts which determines the amount of state school aid a district receives. Statutorily required student attendance and truancy services are also provided.

### **Administrative Services and Support**

Ingham ISD's General Fund Budget partially funds programs designed to assist local districts in areas such as administrative services, facilitation and support for board members, curriculum directors, human resources directors, business directors and technology directors, acquisition of grant funds, communication and public information planning, property tax reporting assistance and purchasing collaborations. Ingham ISD also provides programs and services to improve the effectiveness and efficiency of school operations supported by the General Fund such as Superintendents' Round Table facilitation, finance software system (MUNIS) and human resources employee application system.

### **Capital Projects Fund Transfer**

The General Fund Budget includes an outgoing transfer to our Capital Projects Fund for future facility needs.

# Next Steps and Responsibility

Next Steps	Responsibility
<p>Submit 2024-25 General Fund Budget to local districts by May 1.</p>	<p>Ingham ISD</p>
<p>By June 1, adopt a resolution either in support or in disapproval of the General Fund Budget. If disapproved, submit specific objections and proposed changes.</p> <p>Send resolution to Ingham ISD, c/o Superintendent's Office.</p>	<p>Local Districts</p>
<p>Adopt General Fund Budget by July 1.</p>	<p>Ingham ISD</p>





# Academic and Technology Committee Agenda

BOARD OF EDUCATION ROOM

April 12, 2024

11:00 pm

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes – February 15, 2024
- V. Public Comment
- VI. Items for Discussion
  - i Professional Learning – Glenn Mitcham
  - ii Algebra pilot – Glenn Mitcham
  - iii Artificial Intelligence and K-12 education presentation – Kali Stevens
  - iv Field Trip planning
  - v District Calendar
- VII. Announcements
- VIII. Adjournment

Facilities Committee Meeting  
April 5, 2024  
12:00 pm

- I. Call to Order
- II. Roll Call
  - Billy Hastings
  - Nikki Norris
  - Trustee Chris Martin
  - Trustee Elizabeth Lyons
  - Trustee Tali Faris-Hylen
- III. Approval of Agenda
- IV. Approval of Meeting Minutes, February 9
- V. Public Comment
- VI. Agenda Items:
  1. Facilities Updates (Billy)
  2. Athletic/Event Updates (Nikki)

Facilities Committee Meeting  
April 5, 2024  
12:00 pm

- I. Call to Order 12:05 pm
- II. Roll Call
  - Billy Hastings
  - Trustee Chris Martin
  - Trustee Elizabeth Lyons
  - Trustee Tali Faris-Hylen
- III. Approval of Agenda moved by Martin, seconded by Lyons
- IV. Approval of Meeting Minutes, February 9 moved by Martin, seconded by Lyons
- V. Public Comment
- VI. Agenda Items:
  1. Facilities Updates (Billy)
    - a. WH playground is original so slide is cracked and pieces that need replaced. Billy has bid to replace. He will also look into a new piece of equipment to compare costs.
    - b. Billy evaluating all other playground and conducting an audit to check conditions of all others.
    - c. New water heater being installed in stadium as the other is no longer working.
    - d. Wood floors being redone (recoat/rescreen/sand) this summer internally. Will save district a ton of money doing this internally. (MMS and HS gym (4) and theaters).
    - e. MMS exterior needs to be commercially power washed. Billy to explore costs
    - f. Almost finished with putting sensor hand washing fixtures in MMS
    - g. After painting MMS bathrooms blue (due to vandalism) defacing of finishes has went way down
    - h. During both professional development sessions, custodial team started bringing in specialized companies to pertain ie. Floor company on floors maintenance and carpet caring and bathroom cleaning. 100% participation! Next one they are going to teach how to bonnet carpet.
    - i. Looking into an edger to purchase for district landscape.
  2. Athletic/Event Updates (Nikki)
    - a. Nikki unable to attend for updates

Meeting adjourned at 12:25 pm





## **FINANCE COMMITTEE**

509 Burcham Drive, East Lansing, MI 48823

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Members: Kath Edsall (Chair), Gary Holbrook, and Estrella Torrez

### Agenda

April 15, 2024 – 1:00 p.m.  
ELHS Board Room

1. Opening of Meeting
  - a. Call to Order
  - b. Roll Call
  - c. Approval of Agenda
  - d. Approval of Minutes: March 4, 2024
2. Public Comment
3. Items of Discussion
  - a. Second Semester Class Size Overages
  - b. Accounts Payable Changes
  - c. Red Cedar Emergency Egress – Widen Path vs. Easement
  - d. IISD 2024-25 Proposed GF Budget
  - e. Other Post-Employment Benefits (OPEB)
  - f. Draft 2023-24 Final Budget Revision
4. Adjournment



## FINANCE COMMITTEE

509 Burcham Drive, East Lansing, MI 48823

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Members: Kath Edsall (Chair), Gary Holbrook, and Estrella Torrez

### Minutes – March 4, 2024

1. Opening of Meeting
  - a. Finance Committee member, Kath Edsall called the meeting to order at 1:02 p.m.
  - b. Roll Call
    1. Members Present: Kath Edsall and Gary Holbrook
    2. Excused Absences: Estrella Torrez
    3. Nonmembers present: Dori Leyko (Superintendent) and Rich Pugh (Director of Finance & Operations)
  - c. Approval of Agenda
    - Moved by Gary Holbrook and supported by Kath Edsall that the agenda for the Finance Committee meeting of March 4, 2024 be approved as presented. The motion carried 2-0.
  - d. Approval of Minutes
    - Moved by Gary Holbrook and supported by Kath Edsall that the minutes of the January 29, 2024 Finance Committee meeting be approved as presented. The motion carried 2-0.
2. Public Comment
  - a. None.
3. Discussion
  - a. Reviewed emergency egress at Red Cedar Elementary for the Ivanhoe neighborhood. Support to have the City of EL continue to explore.
  - b. Reviewed the Governor's 2024-25 SAF proposal.
  - c. Reviewed the preliminary 2024-25 salary and benefits budget. Currently projected to increase expenditures by \$2.5m.
4. Adjournment
  - a. Kath Edsall declared the meeting adjourned at 1:35 p.m.

## Mental Health Advisory Committee Meeting Agenda

6pm-8:00pm 4.22.24

In Person (In the HUB at ELHS)

1. **Call to Order (Fin)**
  - Present:
  - Absent:
  - Note taker:
2. **Approval of the meeting agenda**
  - A motion to approve the agenda was made by
3. **Approval of the meeting minutes**
  - A motion to approve the minutes was made by
4. **Public Comment (If Applicable)**
5. **Agenda Topics**
  - **Summit Review: (6:15-6:30)**
    - Review Map
    - Review Program
    - Review Passport
    - Review volunteers
  - **Summit Walk Through (6:45-7:30)**

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Main Gym	Hoola Hooping, bball, ball games	Hallway/Table	Ingham County Health Department
Gymnastics room	Natural Nutrition: Eat Well, Feel Well	Hallway/Table	Canines for Change
Classroom: Theater	Therapy Today, Getting Services Today	Hallway/Table	East Lansing Public Library
Classroom: Choir Room	Mental health issues with that guy? Never, not Mr. Foster!	Hallway/Table	Cedar Creek Hospital
Aux Gym	Introduction to Mindfulness & Meditation	Hallway/Table	Ingham ISD
Fuzzy/Calm Corner- Board Room	Canine's For Change-confirmed 3 dogs	Hallway/Table	United Resiliency - A Program of Common Ground
Student Union	Make-Your-Own Sensory Slime Rooted Counseling		
Student Union	ML Knitting Club	Two tables at door 8	Welcome/Goodbye
Student Union	Be Positive: Journal Making	Throughout	Questions/Maps/Directions
Student Union	Arts and Crafts-rocks, 'zines	Concession Stand	Drinks and Snacks
Student Union	Nyx-Writer's Workshop		

- **7:30-7:45 Questions?**

**8. New Business/ Future Meeting Topics**

**9. Announcements**

Next Full Committee Meeting: TBD

**10. Adjournment**

## Mental Health Advisory Committee Meeting Agenda

6pm-7:30pm

In Person (In the HUB at ELHS)

1. **Call to Order (Fin)**
  - Present: Fin, Nyx, Kristin Sesti, Diane Cox Powe, Kurt Scholler
  - Absent: ML Konett, Gaby Hodkinson, Leo Kendall, Gina Zerka, Klaudia Burton, Quiana Davis, Heather Mueller
  - Note taker: Kristin Sesti
2. **Approval of the meeting agenda**
  - A motion to approve the agenda was made by
3. **Approval of the meeting minutes**
  - A motion to approve the minutes was made by
4. **Public Comment (If Applicable)None**
5. **Agenda Topics**
  - **Summit Needs:**
    - Donations (financial, art supplies, office supplies)
      - Discussed that we have 500 dollars donated, and requested folks continue to spread the word.
      - Hoping to secure \$1000 total
    - Anyone have a couple bean bags we could borrow
      - Sesti has secured corn hole items
    - Reminder Email to booth participants (ask for arrival at 515)
      - Fin to send out ASAP
    - Volunteers-[Sign Up Genius](#)
      - Secured two adults, and 10 students thus far, hoping for a couple more adults
    - We need folks to make signs
      - Directions to things
      - nuts/allergies
      - Welcoming
        - Sesti will make nuts/allergies signs
        - Nyx will connect with Kali Stevens to create other signs
  - **Summit Walk Through**
    - Start at Door 8 (each person will have a map)
      - We did not do an actual walk through because there were a lot of events happening throughout the school
      - Discussed set up and plan
      - Diane said she would help in whatever way is helpful the day of

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Main Gym	Hoola Hooping, bball, ball games
Gymnastics room	Natural Nutrition: Eat Well, Feel Well
Classroom: Theater	Therapy Today, Getting Services Today
Classroom: Choir Room	Mental health issues with that guy? Never, not Mr. Foster!
Aux Gym	Introduction to Mindfulness & Meditation
Concession Stand	Drinks and Snacks
Fuzzy/Calm Corner- Board Room	Canine's For Change-confirmed 3 dogs
Hallway/Table	Ingham County Health Department
Hallway/Table	Canines for Change
Hallway/Table	East Lansing Public Library
Hallway/Table	Cedar Creek Hospital
Hallway/Table	Ingham ISD

## Mental Health Advisory Committee Meeting Agenda

6pm-7:30pm

In Person (In the HUB at ELHS)

Hallway/Table	Helping Women Period
Hallway/Table	United Resiliency - A Program of Common Ground
Hallway/Table	CMHA-CEI
Hallway/Table	Child and Family Charities
Hallway/Table	NAMI Lansing
Hallway/Table	Ele's Place
Student Union	Make-Your-Own Sensory Slime Rooted Counseling
Student Union	ML Knitting Club
Student Union	Be Positive: Journal Making
Student Union	Arts and Crafts-rocks, 'zines
Student Union	Nyx-Writer's Workshop
Two tables at door 8	Welcome
Throughout	Questions/Maps/Directions

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**8. New Business/ Future Meeting Topics**

**9. Announcements**

Next Full Committee Meeting: Monday, Apr 22, 2024 6pm-8pm in the HUB

**10. Adjournment**



ELPS BOARD OF EDUCATION  
Policy Committee Agenda  
April 15, 2024  
10:30 am  
ELPS Board Room

1. Roll call
2. Approval of the Agenda
3. Approval of the minutes - January 29, 2024
4. Public Comment
5. Agenda Items
  - a. Racial Equity Policy
  - b. Religious Observance Policy
  - c. AFSCME update
  - d. Boundary Inquiry
  - e. Land Acknowledgement update
  - f. Updates from other board members
  - g. Other items
7. Adjourn

# **Sex Education Advisory Board Meeting**

## **Board Meeting Room – East Lansing High School**

### **April 18, 2024**

- 1) Call to Order: Melissa Fore
- 2) Membership Roll Call
- 3) Approval of Previous Meeting's Minutes
- 4) Approval/Additions to the Agenda
- 5) Public Comment
- 6) Guest Speaker: MOASH
- 7) Presentations/Committee Reports
  - a. Sex Ed Director Report
- 8) Unfinished Business
  - a. Parent Information Event: Technology, Pornography, and Kids with Megan Maas Recap
  - b. Subcommittee Reports
    - a) Sexual Violence Prevention/Green Dot: Melissa Fore, Chad O'Neil
    - b) Student Surveys and Outreach: Myah Valla, Kelly Maier
    - c) Video Updates/Replacements: Anne Scott, Danny Hearit, Bridget Burns-King
    - d) Guest Speakers: Anne Scott, Danny Hearit, Kelly Maier, Karessa Wheeler
    - e) Parent Resources: Anne Scott, Jonathan Gold, Megan Maas
- 9) New Business
  - a. Review of 2-Year SEAB Report
  - b. Need a New Co-chair for 2024-2025 School Year
- 10) Announcements

Next Meeting, **May 16, 2024**
- 11) Adjournment

#### **Future Meetings:**

May 16

## **SEAB Goals 2023-2024**

### **Curriculum**

- Evaluate HS curriculum options including 3 R's (State of MI).
- Find, evaluate, and recommend a puberty video for use in 4th grade to replace the currently used videos.
- Find, evaluate, and recommend a video on healthy sexual decisions for use in the HS (Lesson 2) to replace video that was removed at 5/23 meeting.
- Evaluate Green Dot: Culture of Respect curriculum and evaluate other programs and education around violent masculinity, gender norms/roles and consideration of future programming.
- Evaluate a possible High School student sexual health needs assessment.
- Evaluate introducing earlier health education classes in K-3.

### **Parent Resources**

- Resources for parents and technology/pornography education (offer a speaker series for families-centered around Safe Technology Use, including "Teen sexual development and tech")

### **Speakers**

- Find a speaker on gender norms/LGBTQIA+ education for high school
- Inviting school-based wellness speaker/director and school-based health center personnel.

## **Subcommittees 2023-2024**

### **Sexual violence** (Green Dot and violent masculinity)

- Melisa Fore
- Chad O'Neil

### **Student surveys and outreach**

- Myah Valla
- Kelly Maier

### **Videos for 4<sup>th</sup> grade and high school**

- Bridget Burns-King
- Anne Scott
- Danny Hearit

### **Speakers**

- Anne Scott
- Danny Hearit
- Kelly Maier

### **Parent Resources**

- Anne Scott
- Megan Maas
- Jonathan Gold

# Sex Education Advisory Board Meeting

## Board Meeting Room – East Lansing High School

### February 15th, 2024, 6:30 PM

- 1) **Call to Order.** The meeting was called to order by Melissa Fore at 6:35 PM
- 2) **Membership Roll Call.** Members present: Glenn Mitcham, Megan Maas, Melissa Fore, Anne Scott, Karessa Wheeler, Myah Valla, Kelly Maier, Danny Hearit, Heather Marlow, Diane Tuinstra, Bridget Burns-King, Chad O'Neil. No guests.

#### 3) **Approval/Modifications to the Previous Meeting Minutes**

A motion to approve the previous meeting minutes without any changes was made by Megan Maas and seconded by Karessa Wheeler. Motion passed unanimously.

#### 4) **Approval/Additions to the Agenda**

A motion to approve the agenda without any changes was made by Diane Tuinstra and seconded by Heather Marlow. Motion passed unanimously.

#### 5) **Public Comment:**

- a. None.

#### 6) **Presentations/Committee Reports**

- a. Sex Ed Director Report – Anne Scott
  - i. Grade Level Sex Education Delivery and Parent Notification Procedures

The Director and teachers are setting dates for 6th and 7th grade parent nights in March. 5th Grade parent night was held February 1 and had one parent attendee.
  - ii. Teacher and Educator Support
    1. 4th Grade Video replacement - Recommended Always Changing and Growing Up - Co-ed Puberty Education. 4th Grade Chair (Danielle Smalley) provided feedback and supports the recommendation to approve for 4th grade.
    2. Attending training through Easton RESA:
      - a. April 18th - Attending HIV Education training to be up to speed on the most current standards for HIV education and prevention. (Working to get teachers that have not refreshed HIV training in more than 5 years to update to ensure they are up-to-date on latest information).
      - b. Feb 21 - Silent Crisis 101: Creating Safe & Supportive Schools for LGBTQ+ students
      - c. March 7th PTWY Legacy Curriculum Training
  - iii. Parent Resources (See attachment)

Dr. Megan Maas is confirmed for March 5th, 6-7pm at Macdonald Middle School for a parent presentation called "How to Talk to Kids About Pornography." The presentation will cover the increase in pornography experiences for middle and high schoolers and its effects on attitudes and behaviors as well as the brain and body

experience. The presentation will give parents and care givers tools to start and continue conversations about pornography with teens and younger kids. Attendees will also have access to a parenting course, courtesy of Dr. Maas and her team.

- iv. Guest Speakers and potential collaborators:
  - 1. MOASH - Provides support for organizations establishing (March)
  - 2. Educators from Elementary, MMS and ELHS (April)
  - 3. School RN/Wellness Coordinator (May)
- v. Curriculum Enhancements

Received an overview of Rights, Respect and Responsibility (<https://www.3rs.org/>) through Eaton RESA in January. 3Rs is a comprehensive sex education curriculum that fully meets the National Sexuality Education Standards and seeks to address both the functional knowledge related to sexuality and the specific skills necessary to adopt healthy behaviors. 3Rs has Michigan Specific lesson versions, which meet Michigan State law and requirements for sex education. It may provide more robust coverage of other topics this SEAB is interested to have in ELPS Sex Ed curriculum. It could be a potential alternative for our 7th -12th grade Sex Education and HIV education materials. I would like to invite a presentation on the curriculum for the SEAB to consider as an update to the 7-12th curriculum.

## 7) Unfinished Business

- a. Fourth Grade Video Approval  
4th Grade Video replacement. A motion to approve the recommendation to replace the current 4<sup>th</sup> grade video with Always Changing and Growing Up - Co-ed Puberty Education was made by Chad O'Neil and seconded by Danny Hearit. Motion passed unanimously.
- b. Parent Information Event: Dr. Megan Maas How to Talk to Kids About Pornography (March 5th, 6-7pm MMS)

Similar to PopPorn presentation given to the board a few years back. Paired back for parents, less academic. She will discuss addiction, brain development and problematic use of pornography as a resource for parents. We need to clarify on the flyer/post that this is for parents, no students. Attendees will have access to this online training course. Launches in May, 4-hour course. She would like it to be free for EL parents, but unsure about feasibility. We will provide a signup sheet to help follow-up with parents (names and emails). Question cards could be passed out for Q&A. 1.5 hours for this event.

- c. Subcommittee Reports
  - i. Sexual Violence Prevention/Green Dot: Melissa Fore, Chad O'Neil
    - a. Green Dot has a significant road to adopt this for ELHS. Green Dot can do a Zoom meeting to introduce the program to a larger group of stakeholders. We would need to use the Hub rather than the board room. Looking to partner with other community bodies through the district to help build a coalition of support and get feedback on this program as well as participation.
    - b. EPHI oversees the sexual prevention monies, there should be a resource that could help us out for another bystander intervention program other than Green Dot.
  - ii. Student Surveys and Outreach: Myah Valla, Kelly Maier  
They have created a Google Form, "Rate your experience with sex-ed."  
Feedback on the form: Should add some demographic information to the form.

Keep things neutral, not indemnifying for the school or teachers. The SEAB discussed wording of questions; final form will be sent to the advisory board for feedback.

- iii. Video Updates/Replacements: Anne Scott, Danny Hearit, Bridget Burns-King  
Approved video earlier in the meeting.
- iv. Guest Speakers: Anne Scott, Danny Hearit, Kelly Maier, Karessa Wheeler
  - 1. Eve's Healthy Relationship workshop and Bystander Intervention workshop are possibilities. A person from Eve could possibly make the April 18<sup>th</sup> meeting. Eve is already an approved speaker.
  - 2. Considering the idea of developing an approved speaker/organization list for the board and as a public resource.
- v. Parent Resources: Anne Scott, Jonathan Gold, Megan Maas  
Discussed platforms to get parents more resources. Local events, email blasts, etc.

#### **8) New Business**

- a. Board Member Removal - Trisha Kosloski for non-attendance.

A motion to approve the removal of Trisha Kosloski was made by Karessa Wheeler and seconded by Megan Maas. Motion passed unanimously.

#### **9) Announcements**

- a. Next meeting March 21, 2024

#### **11) Adjournment**

Motion to adjourn was made by Danny Hearit and seconded by Diane Tuinstra. Meeting adjourned at 8:02 PM.

**NOTE:** The date for "How to Talk to Kids About Pornography" date was changed subsequent to the meeting due to a conflict on March 5. The new date will be March 13, 2024, 6:00-7:30PM at MacDonald Middle School