



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Items of Information
October 9, 2023 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

I. Future Action

A. Revised Policies

1. Policy 2303 - Violation of Board Code of Ethics
2. Policy 2306 - Board Member Compensation
3. Policy 2405 - Board Officers
4. Policy 2501 - Meetings
5. Policy 2501A - Electronic Board of Education Meetings
6. Policy 2506 - Organizational Meetings
7. Policy 3118 - Title IX Sexual Harrassment
8. Policy 3301A - Purchasing and Procurement with Federal Funds
9. Policy 3303 - Gifts and Donations
10. Policy 3308 - Distribution of Printed Material and Advertising in School
11. Policy 3405 - Bloodborne Patogens
12. Policy 3407 - Asbestos Management
13. Policy 3408 - Firearms and Weapons
14. Policy 4101 - Non-Discrimination
15. Policy 4103 - Whistleblowers' Protection
16. Policy 4104 - Employment Complaint Procedure
17. Policy 4105 - Workplace Accommodations for Employees and Applicants Under State and Federal Law
18. Policy 4220 - Use or Disposal of District Property
19. Policy 4404 - Performance Based Compensation for Teachers
20. Policy 4504 - Performance Based Compensation
21. Policy 5206B - Student Discipline - Students with Disabilities
22. Policy 5411 - Student Promotion, Retention, and Placement
23. Policy 5419 - Reading Assessment, Instruction, Intervention, and Retention
24. Policy 5707 - School Wellness Policy

B. 2023-24 Tuition Rates 3

C. 2024 Summer Tax Levy Resolution 4

II. Committees

A. Policy Committee

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B. Facilities Committee

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C. <u>Finance Committee</u>	
1. Minutes - May 17, 2023	9
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D. <u>Academic and Technology Committee</u>	
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Respectfully Submitted,

*Dori Leyko
Superintendent*



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance & Operations

SUBJECT: Informational Item – 2023-24 Tuition Rates

DATE: October 4, 2023

Background:

Each year the Board of Education is required to determine tuition rates per Section 380.1401 of the Revised School Code. This generally coincides with the completion of the annual audited financial statements as operating costs of the preceding fiscal year are used in the calculation of tuition rates. **Tuition rates only apply to non-resident students wanting to attend the District outside of the School of Choice rules.** Example: the District has 10 slots for 6th grade and has 8 SOC applications and fills all 8 slots. After the close of the SOC process one non-resident student applies to attend the District as a tuition student. Note had the District originally filled all 10 slots via SOC and also had a waiting list for this grade it would not accept a tuition student for this grade.

The District rarely accepts a tuition student (only one over the last 14 years). Attached is the calculation of the 2023-24 tuition rates.



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance & Operations

SUBJECT: Informational Item – 2024 Summer Tax Levy Resolution

DATE: October 4, 2023

Background:

The Board of Education originally adopted a 100% summer tax levy resolution on April 14, 1997 (see Board Policy #3290). As required by the Revised School Code the Board of Education must annually adopt a resolution prior to January 1 to continue the summer tax levy. Attached is the resolution for consideration. Having a 100% summer tax levy is desirable because it enables the District to collect a large portion of its property tax revenue early in the school year. With the early collection of property tax revenue the District is able to earn more interest (when rates are favorable) through investments and also lessens the likelihood of having to borrow early in the school year because of cash flow shortages.

Board action anticipated on October 23, 2023.

ELPS Policy Committee

Agenda

September 13, 2023

1. Roll Call
2. Approval of the agenda
3. Approval of the minutes
4. Onboarding AG
5. Parental records request form
6. Thrun Policy updates
7. Thrun Wellness policy
8. Equity Policy
9. Other
10. Adjourn

Facilities Committee Meeting
September 22, 2023
12:30 pm

- I. Call to Order 12:31 pm
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes August 17
- V. Public Comment

- VI. Agenda Items:
 1. Updates
 - a. Community Gardens- Billy update
 - b. Playground update/progress
 - c. Track/Tennis Court hours moving forward
 - d. Update on Safety, Security and Accessibility Bond Proposal?

- VII. Announcements

Facilities Committee Meeting
September 22, 2023
12:30 pm

- I. Call to Order 12:34 pm
- II. Roll Call
Dr. Elizabeth Lyons
Tali Faris-Hylen
Billy Hastings
Nikki Norris
Chris Martin
- III. Approval of Agenda – motion by Faris-Hylen, seconded by Martin
- IV. Approval of Meeting Minutes August 17 motion by Faris-Hylen, seconded by Martin
- V. Public Comment

Ginger Ogilvie in attendance on behalf of Safe Routes to School

Updated group on traffic flows since new installations of traffic crosswalks at Marble, MMS and HS.

Middle School is not running smoothly.

Can we take some time to study what is going on at MMS officially? Maybe even ask experts to come in. Does Safe Routes have a rec for a consultant? Maybe profs at MSU? Ginger sending some contacts.

She encouraged us to visit and observe behaviors on Burcham at MMS.

Noticing behaviors on Burcham (u-turns, people pulling off on all sides in front of crosswalk, pulling over at turn lane, dropping kids off,) People coming in anticipation of pick-up 45 min early parking in bike lane etc. People resisting system in place because it's not working for them.

Could we use grant money for school safety?

Can we get police involved? Can we have guidance (not enforcement) from law enforcement? Be strategic about timing i.e. first week of school, when they return from break etc

Ginger has made a flow chart on how kids can get to school. Maybe do a dedicated email blast. Perhaps have it sent with how to sign up for the bus too?

Marble: Salvaged pole in their possession and work will begin soon hopefully to get it back to functional.

HS- maybe some more communication from high school encouraging people to use them more

Sidewalks along Snyder great

Grant money will help with programming to communicate moving forward.

Grant #2

Submitting this in February

Elsrts.weebly.com

*still taking feedback and public input

Implementation would be 2026-2027

VI. Agenda Items:

1. Updates

a. Community Gardens- Billy update

Billy scouted areas at each elementary schools for the best place to put the gardens. He placed them where he thought they would be best for the kids and community.

Gets a lot of complaints about bees (certain times of the year) so with this in mind, he put them further from playground and close to sidewalks.

Facilities has offered – in order to get these going:

1. rototilling to begin planting. All sites identical in size.
2. If budget allows, a garden fence could be put around each
3. Hoses would be provided

Additionally, we would need a district-wide handbook of sorts to include no pesticides, expectations, etc.

Next steps-Billy to loop in Rich and ask him to alert principals of suggested locations.

b. Playground update/progress

All moving ahead

c. Track/Tennis Court hours moving forward

7 am-1 pm Weekday Track

Tennis Courts have remained open

Adjourned at 1:42 pm



FINANCE COMMITTEE

509 Burcham Drive, East Lansing, MI 48823

Members: Kath Edsall (chair), Monica Fink and Chris Martin

Minutes – May 17, 2023

1. Opening of Meeting
 - a. Finance Committee member, Kath Edsall called the meeting to order at 12:34 p.m.
 - b. Roll Call
 1. Members Present: Kath Edsall and Chris Martin
 2. Excused Absences: Monica Fink
 3. Nonmembers present: Dori Leyko (Superintendent) and Rich Pugh (Director of Finance & Operations)
 - c. Approval of Agenda
 - Moved by Chris Martin and supported by Kath Edsall that the agenda for the Finance Committee meeting of May 17, 2023 be approved as presented. The motion carried 2-0.
 - d. Approval of Minutes
 - Moved by Chris Martin and supported by Kath Edsall that the minutes of the April 19, 2023 Finance Committee meeting be approved as presented. The motion carried 2-0.
2. Public Comment
 - a. None.
3. Discussion
 - a. Reviewed the Finance Committee purpose description. The Committee decided to provide the purpose description, as written, to the full Board as an information item.
 - b. Reviewed the suspension of the pay-to-participate fees. The Committee would like the full Board to consider continuing the suspension of the fees for the upcoming 2023-24 fiscal year.
 - c. Reviewed the draft 2023 L-4029 (tax rate request).
 - d. Reviewed the draft 2023-24 budget.
4. Adjournment
 - a. Kath Edsall declared the meeting adjourned at 1:20 p.m.



FINANCE COMMITTEE

509 Burcham Drive, East Lansing, MI 48823

Members: Kath Edsall (Chair) and Chris Martin

Agenda September 27, 2023 – 12:30 p.m. ELHS Board Room

1. Opening of Meeting
 - a. Call to Order
 - b. Roll Call
 - c. Approval of Agenda
 - d. Approval of Minutes: May 17, 2023
2. Public Comment
3. Items of Discussion
 - a. Review audited financial statements for year ended June 30, 2023 (Maner Costerisan)
 - b. 2023-24 Finance Committee meeting schedule
 - c. MESSA benefits renewal effective 1-1-2024
 - d. PA 152 of 2011 (Hard Cap vs 80/20)
 - e. Boiler repairs
4. Adjournment



Academic and Technology Committee Agenda

ELPS Board of Education Room

September 29, 2023

1:00 pm

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes – August 30, 2023
- V. Public Comment
- VI. Student Rep Selection – Glenn Mitcham
- VII. Technology Updates – Christian Palasty
- VIII. Announcements
- IX. Adjournment