



East Lansing Board of Education
509 Burcham Drive, East Lansing, MI 48823

Items of Information
June 12, 2023 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

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Respectfully Submitted,

***Dori Leyko
Superintendent***



East Lansing
Public Schools

MEMORANDUM

SUBJECT: Informational Item – Policy Committee Description

DATE: June 2, 2023

Background:

Below is the Board Policy Committee Description as reviewed by the Policy Committee:

The role of the ELPS Board of Education Policy Committee is to review current and create new policies to assure our district's policies are in compliance with the law and appropriate to the District's mission and social and educational needs. Board policies are used to create guidelines for the internal procedures of the district.



East Lansing
Public Schools

MEMORANDUM

SUBJECT: Informational Item – Facilities Committee Description

DATE: May 19, 2023

Background:

Below is the Board Facilities Committee Description as reviewed by the Facilities Committee and Director of Operations and Maintenance, Billy Hastings:

The Facilities Committee addresses issues related to the district's buildings, grounds, and infrastructure. This includes close contact with ELPS Director of Operations in regards to construction, engineering, architecture, renovations, building codes, custodial work, maintenance, and related areas throughout the district.



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education & Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance & Operations

SUBJECT: Informational Item – Finance Committee Description

DATE: May 17, 2023

Background:

Below is the Board Finance Committee Description as reviewed by the Finance Committee:

The role of the ELPS Board of Education Finance Committee is to collaborate with the Director of Finance to provide financial oversight for the district. This includes having ongoing involvement in reviewing and monitoring the district's original and revised budgets to ensure the school district's financial stability and sustainability.

The Finance Committee is responsible for reviewing major financial items that require the approval of the Board of Education, such as capital improvement projects, equipment purchases, contracts, and the audited financial statements.

The Finance Committee plays a critical role in ensuring that ELPS has the resources and financial management necessary to provide high-quality education to all students.



Mark Uyl, Executive Director

1661 Ramblewood Drive • East Lansing, MI 48823-7329 • 517-332-5046 • Fax 517-332-4071 • MHSAA.com

TO: Superintendents of Schools
FROM: Mark Uyl, Executive Director
DATE: May, 2023
SUBJECT: 2023-24 Membership – **Take Action Now!**

Unlike classroom courses in our schools, the interscholastic athletic program requires opponents; and to help promote a level playing field for competition, the interscholastic athletic program requires some organization to provide a forum to assist in developing competitive standards and to help assure they are maintained. For many years, many schools have worked through the Michigan High School Athletic Association to establish a common set of rules for the orderly administration of an interscholastic athletic program, which promotes academic integrity and competitive equity.

According to Michigan Attorney General Opinion #4795 of 1977, any local board of education, which desires to do so, may voluntarily join the MHSAA by adopting the association's rules and agreeing to enforce those rules with respect to its schools. Institutional control remains the key to this organization.

Enclosed is the MHSAA Membership Resolution from August 1, 2023, through July 31, 2024. Please complete and return the original to the MHSAA and retain a copy for your files. Two brochures may be downloaded from the Administrators page at MHSAA.com (A Summary of Handbook Regulations and MHSAA Eligibility Brochure). Both summarize essential eligibility requirements.

Each school district that wishes one or more schools to participate in MHSAA tournaments and benefit from MHSAA services must schedule the adoption of the Membership Resolution on its board of education agenda. The Resolution should be signed in sufficient time to prevent a membership lapse (before August 1). A Membership lapse, even though for only a week, can create unnecessary problems should there be claims under the \$1,000,000 accident medical insurance plan or the concussion care gap insurance or if eligibility rulings are to be made during that period.

While it is not a prerequisite to conducting an interscholastic athletic program, MHSAA membership is required for all school districts wishing their high schools to participate in MHSAA post-season tournaments. If the Membership Resolution is not signed and returned by the fourth Friday after Labor Day (Sept. 29), your district's schools may not enter MHSAA post-season tournaments during 2023-24.

If the Membership Resolution is being returned from a multi-school district or diocese, please list ALL junior and senior high schools for which membership is requested. We strongly urge that all junior high/middle schools become MHSAA members, subject to MHSAA rules specially designed for students of that age and educational programs of that level. To ensure compatible philosophies, equitable opportunities, and competition, you are urged to invite all the junior high/middle schools against which yours compete or which feed into your high schools to become MHSAA member schools if they are not already.

(over)

The Membership Resolution obligates the listed schools of your district to follow the standardized rules if your schools wish to qualify for and participate in MHSAA post-season tournaments. It obligates your administration and the board of education to enforce those rules.

Complete the Membership Resolution only if your district intends to fulfill these obligations without exception.

Also enclosed is a copy of the MHSAA Representative Council meeting minutes held May 7 & 8, 2023. Regulation CHANGES, as indicated in the minutes, will be published in the 2023-24 *MHSAA Handbook*, which we anticipate receiving from the printer before June 15. Copies will be sent to each superintendent and each member school immediately after delivery to our office. Minutes, and a summary of Representative Council Action, can be found on the Administrators page at MHSAA.com.

Thank you for cooperating with these first procedures for the 2023-24 school year of inter-scholastic athletics, which we will work diligently to make the best experience possible.



2023-24

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2023 — through July 31, 2024

7

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2023-24 must be listed on the back of this form)

_____ City/Township of _____

County of _____, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2023 and shall remain effective until July 31, 2024, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

_____ School(s), on the _____ day of _____, 2023,
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

(Governing Body Name)

(Address)

(City & Zip Code)

(Contact E-mail)

Board Secretary Signature
or Designee

Check if Designee

Schools Which Are To Be MHSAA Members During 2023-24

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools
for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2023-24 7th and 8th-grade enrollment 8
 Provide anticipated 2023-24 6th-grade enrollment _____
 Grade levels for membership: 6 7 8

 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

2. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2023-24 7th and 8th-grade enrollment _____
 Provide anticipated 2023-24 6th-grade enrollment _____
 Grade levels for membership: 6 7 8

 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

3. _____

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
 Provide anticipated 2023-24 7th and 8th-grade enrollment _____
 Provide anticipated 2023-24 6th-grade enrollment _____
 Grade levels for membership: 6 7 8

 1. **Yes or No (circle one)** 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.



East Lansing
Public Schools

MEMORANDUM

TO: East Lansing Board of Education

FROM: Glenn Mitcham, Assistant Superintendent

SUBJECT: Final Benchmark Testing Data and Goal Update 2023

DATE: June 2023

Data

The following document provides East Lansing Public Schools aimswebPlus fall to spring benchmark scores for the 2022/2023 school year. Data is reported by grade level (K-8) and by school for reading and math as well and for African American, Asian, Hispanic or Latino, and more than one race (multiple) sub groups. The scores listed are Student Growth Percentile (SGP) scores from the aimswebPlus Tiered Transition Report. The SGP compares a student's growth to other students who scored similarly to them on the fall assessment. ELPS has a district goal of students scoring 55 or higher (75 or higher for students identified for targeted and intensive instruction) on this assessment. These benchmarks, if achieved, would mean the student is "closing the gap" or lessening the discrepancy between their performance and typical peers. For a more detailed explanation of Student Growth Percentiles, please see the attached: *Understanding Student Growth Percentile*.

Goals

Since looking at growth data this year, we have been encouraged by our student's progress. These results show that in many cases ELPS students are closing the gap from the ill effects of online learning and for some, a disengagement from school for many months. More work needs to be done to improve our core and targeted instruction (for all students) and deepen our intensive instruction (for some identified students). This work is in progress as our teachers continue to learn and grow in best practice teaching that seeks to meet the needs of all of our students. We are confident that our professional learning efforts will produce even greater gains in the future.

Please note: We are not able to show K and 1st grade Math scores in the same "composite" way that all other scores are reported. This is because we do not give all of our K and 1 students the Concepts and Applications screener (required to receive a composite score). This 30 minute one to one screener is only given to students who's other Math screener scores indicate a need for more information.

East Lansing Public Schools

Goal Reporting

Date: June, 2023

Educational Goals

Educational goals have been set for both Reading and Mathematics for the 2023/2024 School year for East Lansing Public School Students. Progress towards these goals will be assessed in February and June and a progress report will be provided in the February and June board packet and posted on the transparency reporting link on the www.elps.us website.

ELPS goals are tied to the aimswebPlus benchmark assessment given three times a year - Fall, winter and spring. Student scores will be sent to parents and guardians after each benchmark window closes. Scores and progress will be measured using Student Growth Percentiles (SGP) *.

Goal 1 Literacy - From fall 2023 to spring 2024, every grade level (K-8) will have an average aimswebPlus SGP of 55 or higher in Reading.

Goal 2 Mathematics - From fall 2023 to spring 2024, every grade level (K-8) will have an average aimswebPlus SGP of 55 or higher in Math.

*Student Growth Percentiles (SGPs) describe a student's learning over time compared to other students with comparable prior test scores. SGP's help students, parents, and educators determine if a student's learning is above, near, or below the average of their comparison group. For more information concerning Student Growth Percentiles, please refer to the attachment: *Understanding Student Growth Percentile*.

Great Start Readiness Program (GSRP) and Young Fives Goals 2023-2024

GSRP

Mathematics

- By Fall, 70% of students will score at a level 4 for objective 20a. Verbally counts to 20; counts 10–20 objects accurately; knows the last number states how many in all; tells what number (1–10) comes next in order by counting in TS Gold.
- By Winter, 70% of students will score a level 5 for objective 20a. Verbally counts to 20; counts 10–20 objects accurately; knows the last number states how many in all; tells what number (1–10) comes next in order by counting in TS Gold.
- By Spring 70% of students will be at a level 6 for 20a Counts: Verbally counts to 20; counts 10–20 objects accurately; knows the last number states how many in all; tells what number (1–10) comes next in order by counting in TS Gold.

Literacy

- By Fall, 75% of children will score at a level 3 for objective 15b. Notices and discriminates alliteration in TS Gold.
- By Winter, 75% of children will score at level 4 or 5 for 15b. Notices and discriminates alliteration in TSG.
- By Spring, 75% of children will score at level 5 or 6 for 15b. Notices and discriminates alliteration in TSG.

Young 5s

Mathematics

- By Fall, Young 5s students will score at least 11 points on the Academic-Cognitive Mathematics Domains of the Brigance Early Childhood Screen 3.
- By Winter, Young 5s students will score at least 20 points on the Academic-Cognitive Mathematics Domains of the Brigance Early Childhood Screen 3.
- By Spring, Young 5s students will score at least 30 points on the Academic-Cognitive Mathematics Domains of the Brigance Early Childhood Screen 3.

Literacy

- By Fall, Young 5s students will score at least 11 points on the Academic-Cognitive Literacy Domains of the Brigance Early Childhood Screen 3.
- By Winter, Young 5s students will score at least 20 points on the Academic-Cognitive Literacy Domains of the Brigance Early Childhood Screen 3.
- By Spring, Young 5s students will score at least 30 points on the Academic-Cognitive Literacy Domains of the Brigance Early Childhood Screen 3.

Note: East Lansing Public Schools participates in the Michigan Integrated Continuous Improvement Process (MICIP). A MICIP Portfolio report - including additional ELPS goals is available upon request from our district Assistant Superintendent. Please email glenn.mitcham@elps.us to request this information.

Average SGP by Grade Level - Fall 2022 to Spring 2023

	District		Donley	
	Reading	Math	Reading	Math
Kindergarten	56	*	55	*
First Grade	57	*	53	*
Second Grade	52	69	62	81
Third Grade	55	60	59	56
Fourth Grade	59	53	58	52
Fifth Grade	57	60	55	57

Average SGP by Grade Level - Fall 2022 to Spring 2023

	District		Glencairn	
	Reading	Math	Reading	Math
Kindergarten	56	*	56	*
First Grade	57	*	59	*
Second Grade	52	69	43	71
Third Grade	55	60	38	53
Fourth Grade	59	53	58	63
Fifth Grade	57	60	63	65

Average SGP by Grade Level - Fall 2022 to Spring 2023

	District		Green	
	Reading	Math	Reading	Math
Kindergarten	56	*	54	*
First Grade	57	*	56	*
Second Grade	52	69	58	70
Third Grade	55	60	59	66
Fourth Grade	59	53	54	51
Fifth Grade	57	60	60	48

Average SGP by Grade Level - Fall 2022 to Spring 2023

	District		Marble	
	Reading	Math	Reading	Math
Kindergarten	56	*	70	*
First Grade	57	*	63	*
Second Grade	52	69	55	68
Third Grade	55	60	58	60
Fourth Grade	59	53	58	45
Fifth Grade	57	60	59	66

Average SGP by Grade Level - Fall 2022 to Spring 2023

	District		Red Cedar	
	Reading	Math	Reading	Math
Kindergarten	56	*	45	*
First Grade	57	*	49	*
Second Grade	52	69	38	59
Third Grade	55	60	47	51
Fourth Grade	59	53	55	46
Fifth Grade	57	60	69	67

Average SGP by Grade Level - Fall 2022 to Spring 2023

	District		Whitehills	
	Reading	Math	Reading	Math
Kindergarten	56	*	49	*
First Grade	57	*	61	*
Second Grade	52	69	54	60
Third Grade	55	60	59	65
Fourth Grade	59	53	67	61
Fifth Grade	57	60	43	56

Average SGP by Grade Level - Fall 2022 to Spring 2023

	District		MMS	
	Reading	Math	Reading	Math
Sixth Grade	59	61	59	61
Seventh Grade	55	77	55	77
Eighth Grade	55	55	55	55

Average SGP by Subgroup - Fall 2022 to Spring 2023

	Math				
	District	Asian	Black	Hispanic /Latino	More than one race
Kindergarten	n/a				
First Grade	n/a				
Second Grade	69				
Third Grade	60				
Fourth Grade	53				
Fifth Grade	60				

	Early Literacy/Reading				
	District	Asian	Black	Hispanic /Latino	More than one race
Kindergarten	56				
First Grade	57				
Second Grade	52				
Third Grade	55				
Fourth Grade	59				
Fifth Grade	57				

* Please note: We are not able to show K and 1st grade Math scores in the same “composite” way that all other scores are reported. This is because we do not give all of our K and 1 students the Concepts and Applications screener (required to receive a composite score). This 30 minute one to one screener is only given to students whose other Math screener scores indicate a need for more information

Please Note: At the time of this posting Pearson Education (the developer of aimswebPlus) was having technical issues reporting accurate sub group data. As soon as this issue is resolved, this data will be reported.

What is Student Growth Percentile (SGP)?

Student Growth Percentiles (SGPs) describe a student's learning over time compared to other students with comparable prior test scores.

Student Growth Percentiles (SGPs) help students, parents, and educators determine if a student's learning is above, near, or below the average of their comparison group.



Fall Reading
Composite Score
304

7th Percentile
Well Below Average

Ian 3rd Grader



Winter Reading
Composite Score
376

30th Percentile
Average

Well Below
Average

Below
Average

Average

Above
Average

Well Above
Average



Fall Score:
304



Winter Score:
376

Well Below Average

Below Average

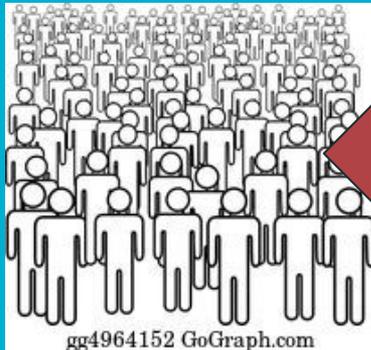
Average

Above Average

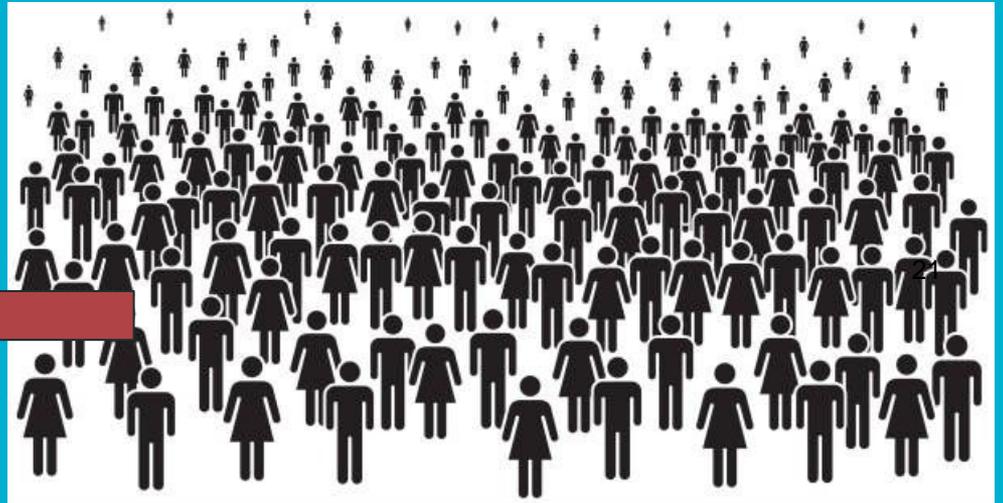
Well Above Average



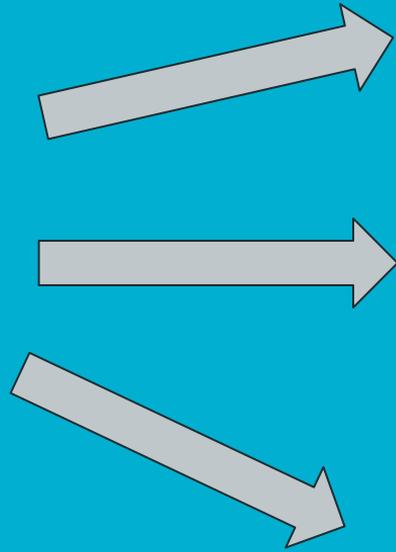
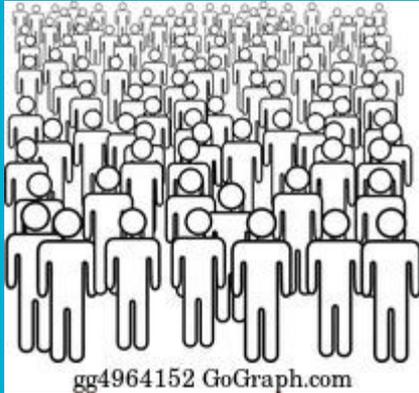
Fall
Score:
304



gg4964152 GoGraph.com



Ian's Comparison Group



SGP
95
85
75
65
55
45
35
25
15
5



Median growth

Winter Score: 376
SGP: 75

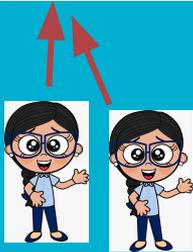
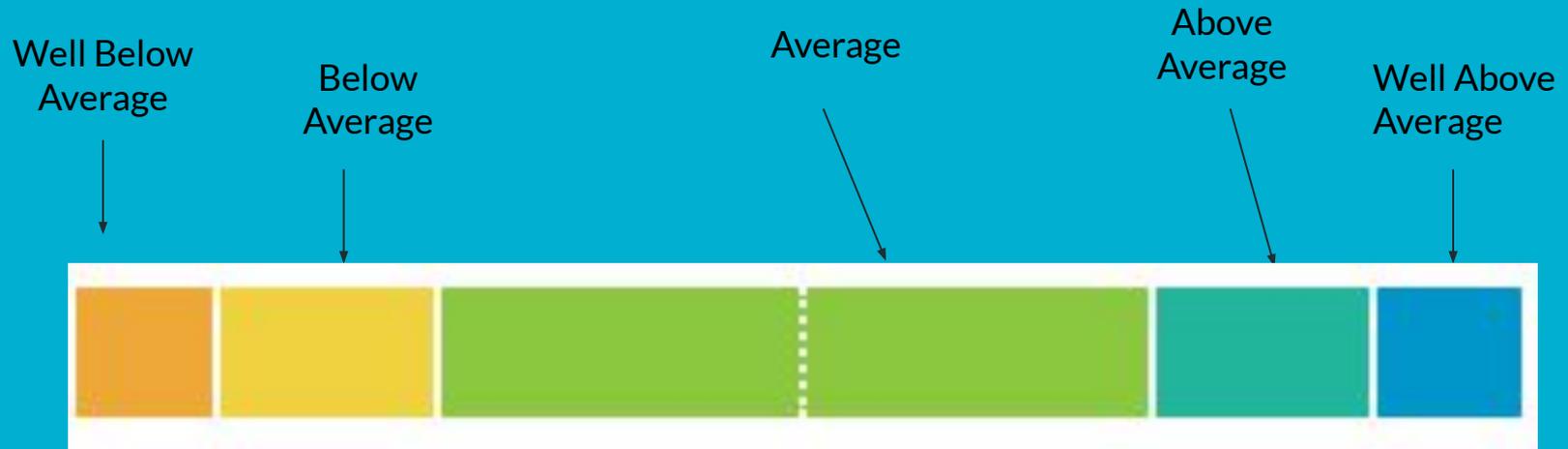


Maria 3rd Grader



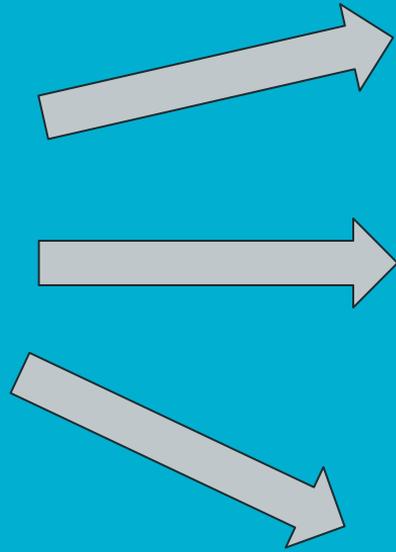
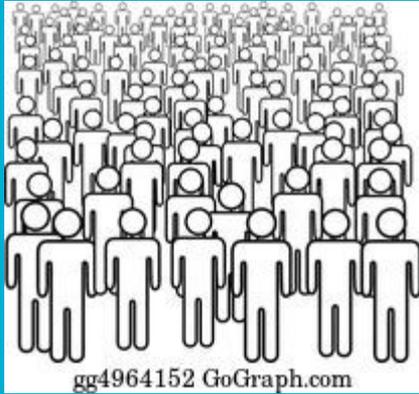
Fall Reading
Composite Score
304
7th Percentile
Well Below
Average

Winter Reading
Composite Score
310
4th Percentile
Average



Fall Score: 304 Winter Score: 310

Ian's Comparison Group



SGP
95
85
75
65
55
45
35
25
15
5



Winter Score: 376
SGP: 75



Average growth



25

Winter Score: 310
SGP: 15

Policy Committee

Minutes

May 17, 2023, 10 am

1. Roll call: Present Amanda, Kath, Dori. Absent: Terah
2. Approval of the Agenda: Motion Amanda, seconded by Kath passed unanimously
3. Approval of the minutes from April 13th, 2023, meeting: Motion Amanda, seconded by Kath passed unanimously
4. Public Comment: None
5. Policy 5206 A. Discussed proposed edits, will put in items of information for June 12th meeting to be voted on at the June 26th meeting.
6. Records Request Form. Will link it to Policy 5309 and ask Thrun to look it over. Continued discussion at next Policy meeting.
Some concerns: Handwritten communication needs better descriptions
Redactions if other students are identifiable
7. Policy 3109: Discussed proposed edits, will put in items of information for June 12th meeting to be voted on at the June 26th meeting.
8. Equity Policy: Amanda working on more directive language. Will continue discussion at next meeting.
9. On boarding Policy: Postponed
10. Other:
Need to get input on Policy committee description from Terah and then get to items of information.
May need a policy that aligns with the Behavior threat management assessment that the district is doing training on. Will bring forward in the future. Might need policy that gives authority to perform a screener.
Place holder for social media litigation
Place holder for District technology use signature that may be required in December.
Need to schedule July and August meetings at our next Policy meeting.
11. Adjourn

May 19. 2023

Meeting called to order 12:34 pm

Roll Call

Chris Martin

Liz Lyons

Tali Faris-Hylen

Billy Hastings

Nikki Norris

Amanda Ipiloto

Agenda approved

Meeting minutes approved

Agenda items

1. Community Gardens
 - putting these on plans on hold for all of the buildings until the administration can come together with a plan.
 - district can determine layouts, best practices, locations etc but likely these will continue to be more community/volunteer efforts
 - Billy and his team will put together a boilerplate plan/standards i.e. what is handled by all parties by next Facilities meeting
2. No Mow May
 - perhaps could extend this out in some areas
 - could also consider planting some pollinators
 - Billy to look into alternatives to present at next meeting
3. Update on playground bid
 - bids are due back May 25 at 2 pm. Rec to board June 12.
 - included in bid are ADA bucket swings, access mats to ADA equipment, Glencairn climber, Donley roller slide ADA compliant. All matting and installation is included in bid.
 - goal to have contractor install by beginning of school year 2023-2024
 - Billy to look into shading for slide at Red Cedar
 - Billy had March playground audit done and they are working on some things now. Will plan on doing this every March moving forward.
4. Update on handicap door audit
 - found things that needed to be replaced.
 - will stay on top of this yearly
5. Update on track/tennis court community hours
 - having issues still with people helping themselves to facilities (jumping fences) outside of community hours
 - what are solutions? Extend fencing so they can't be climbed. More signage. Different designated hours.

- Thoughts are that we need community hours – same for track and tennis courts. Billy to come up with schedule and will identify who's locking and unlocking.
- Currently track is open M-F 7 am- 1pm
- Expand hours for track, establish hours for tennis courts. Make this clear in communications (eblasts, signage, weekly eblast announcement through district, marquee onsite). Hope to begin this June 5.
- Need new signage to support tennis courts M-F 8 am – 8 pm Saturday 8 am – 4 pm. and track M-F 7 am- 1 pm and Saturday and Sunday not open.
- some verbiage “Open to community members unless in use by ELPS students and staff.”
- Hope to start this on Monday, June 5
- We discussed this being included this as an item of information on BOE agenda as another way to put this out to the community.
- *This is the unanimous recommendation of the Facilities committee to offer up specific hours in order to protect the community investment of these facilities.

Adjournment at 1:30 pm



Facilities Committee

June 9, 2023
ELPS Board Room
12:30 pm

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes – May 19, 2023
- V. Public Comment
- VI. Agenda Topics
 1. Updates
 - a. Community Gardens
 - b. Playground bid (Due May 25 – to present at BOE meeting June 12)
 - c. Track/Tennis Court hours –did they begin June 5 as hoped?
 2. Summer deep cleaning
- VII. Announcements
 1. Next meeting – August 17, 2023 at 12:30 pm.
- VIII. Adjournment

Facilities Committee Meeting
June 9, 2023
12:30 pm

Meeting called to order at 12:33 pm

Roll Call:
Chris Martin
Elizabeth Lyons
Nikki Norris
Billy Hastings
Tali Faris-Hylen

Agenda approved

Meeting minutes approved

Agenda Items:

1. Updates
 - a. Community Gardens-
 - Billy needs permission from Dori and Rich on moving forward with site determination at each building. Billy to circle back with them.
 - b. Playground bid (Due May 25- to present at BOE meeting June 12).
 - BOE voting on this at Monday meeting.
 - c. Track/Tennis Court hours- did they begin June 5 as hoped?
 - Don't have weekend plan yet. Continuing with weekday plans.
 - Not going to do weekend hours.
 - Nikki rec is to go 7 am-5 pm for public usage track on weekdays until August 7. Track teams have practice beginning at 5:30 pm. Closed on weekends.
 - Nikki rec for tennis courts are 7 am-9 pm. Going to place a sign out there.
2. Summer deep cleaning
 - Whole lower level of flooring at MMS stripped and ready for wax
 - Doing a complete deep clean of every room in the district
 - Spot painting throughout district
 - Each classroom has a checklist of what to do

Additional items per Billy:

1. Retention ponds at Glencairn
 - Billy monitoring all in district. Glencairn – to get a 4 foot chain link fence to put around it. Will consider installing in other areas at other schools as needed.
2. Handling all mowing through district and are keeping up with it all (after cancelling contract with outside vendors)

3. Pool roof is being installed. Pool is protected during this process. Projected date to be done is July 15.

3. Next meeting, August 17, 2023 at 12:30 pm

Meeting adjourned 1:28 pm



MEMORANDUM

TO: Secretaries of Local District Boards of Education
FROM: Jason Mellema, Superintendent
DATE: June 6, 2023

Re: *Ingham ISD Board Election*

Please consider this memo as formal notification regarding the results of the June 5, 2023 Ingham Intermediate School District Board of Education election.

Lori Zajac and John Wolenberg were elected to serve six-year terms of office, beginning July 1, 2023 and running through June 30, 2029.

On behalf of Ingham Intermediate School District, I want to express sincere appreciation for your district's participation in our board election.

Best wishes to you and your board colleagues for an enjoyable and relaxing summer season.

cc: Superintendents