



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Regular Meeting
April 24, 2023 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

I. Opening of Meeting

A. *Call to Order*

B. *Roll Call*

C. *Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens*

D. *Approval of Agenda*

Motion: The Board of Education approves the April 24, 2023 agenda, as presented.

E. *Approval of Minutes*

Motion: The Board of Education approves the April 10, 2023 regular meeting minutes, as presented.

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II. Recognition

III. Student Representative Report

IV. Superintendent's Report

V. Public Comment: This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

VI. Board Discussion

- A. School Resource Officers (SRO's)

VII. Action Items

A. Revisions to Board Policies

Motion: The Board of Education approves the revisions to the following Board Policies, as presented.

- | | |
|--|----|
| 1. Policy 3116 District Technology and Acceptable Use | 11 |
| 2. Policy 3120 Head Start COVID-19 Mitigation (Intentionally Left Blank) | 21 |

- 3. Policy 4101.01 Religious Accommodation 27
- 4. Policy 5206 Student Discipline 29

B. 2022-23 First Budget Revisions 47

1. General Fund

Motion: The Board of Education adopts the 2022-2023 First Budget Revision resolution for the General Fund, as presented on pages 5-6 of the Budget Book.

2. Food Service Fund

Motion: The Board of Education adopts the 2022-2023 First Budget Revision resolution for the Food Service Fund, as presented on page 7 of the Budget Book.

3. Student/School Activity Fund

Motion: The Board of Education adopts the 2022-2023 First Budget Revision resolution for the Student/School Activity Fund, as presented on page 8 of the Budget Book.

C. Schools of Choice Resolution for 2023-2024 89

Motion: The Board of Education adopts the Schools of Choice resolution for the 2023-2024 school year, as presented.

D. Schools of Choice Openings for 2023-2024 90

Motion: The Board of Education approves the following number of Schools of Choice (SOC) openings for the 2023-2024 school year.

E. Grade Level	F. Number of Openings
G. Young Fives/Kindergarten	H. 16
I. First Grade	J. 3
K. Second Grade	L. 6
M. Third Grade	N. 12
O. Fourth Grade	P. 3
Q. Fifth Grade	R. 17
S. Sixth Grade	T. 10
U. Seventh Grade	V. 0
W. Eighth Grade	X. 0
Y. Ninth Grade	Z. 5
AA. Tenth - Twelfth Grade	BB. 0
CC. Total	DD. 72

EE.

FF. Purchase of Technology Hardware 91

Motion: The Board of Education approves the purchase of iPads

from Apple in the amount of \$76,440.00 and the purchase of desktops from SEHI in the amount of \$36,975.00.

VIII. **Committee Reports**

- A. Academic and Technology Committee
- B. Facilities Committee
- C. Finance Committee
- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee

IX. **Announcements**

X. **Adjournment**

Respectfully Submitted,

***Dori Leyko
Superintendent***

East Lansing Public Schools
Board of Education
Regular Meeting
Monday, April 10, 2023 7:00 PM Eastern

Board Room
509 Burcham Drive
East Lansing, Michigan 48823

I. Opening of Meeting

I.A. Call to Order

Board President Chambers called the meeting to order at

I.B. Roll Call

Dr. Terah Chambers:	Present
Ms. Amanda Cormier:	Present
Dr. Kath Edsall:	Present
Ms. Tali Faris-Hylen:	Present
Ms. Monica Fink:	Present
Dr. Elizabeth Lyons:	Present
Mr. Chris Martin:	Present
Ms. Dori Leyko	Present

Student Representatives

Gabriel Benavides	Absent
Alexander Mielock	Absent

Present: 8. Absent 2.

I.C. Mission Statement: *Nurturing Each Child, Educating All Students, Building World Citizens*

The mission statement was read by Trustee Monica Fink.

I.D. Approval of Agenda

Motion: 22-23/093: The Board of Education approves the agenda for the April 10, 2023 regular meeting, as presented.

This motion, made by Mr. Chris Martin and seconded by Dr. Kath Edsall, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye

Aye: 7, Nay: 0

I.E. Approval of Minutes

Motion: 22-23/094: The Board of Education approves the minutes of the March 13, 2023, regular meeting, March 22, 2023, special meeting, and April 6, 2023, special meeting - Board Worksession, as presented.

I.E.1. March 13, 2023 regular meeting

I.E.2. March 22, 2023 special meeting

I.E.3. April 6, 2023 special meeting - Board Worksession

This motion, made by Dr. Kath Edsall and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye

Aye: 7, Nay: 0

II. Recognition

Green Elementary Kindergarten teacher Kathryn Kluzak received an Excellence in Education award on March 28.

Given by the Michigan Lottery, Ms. Kluzak received a plaque, a \$1500 cash prize, and a \$500 grant.

She has been a teacher within ELPS for seven years. Congrats Ms. Kluzak!

[Link to video](#)

III. Student Representative Report

No report.

IV. Superintendent's Report

ELHS Principal Hiring

The process for hiring a permanent principal for East Lansing High School will begin with the release of a Stakeholder Survey to include high school staff and students and families in grades 8 – 12. Chief Human Resources Officer Rulesha Glover-Payne will be facilitating the process and interview committee. The survey will be sent out tomorrow morning. The interview committee will include members from multiple stakeholder groups, and we plan to have a candidate recommended to the Board by the first Board of Education meeting in June. More details regarding the process and timeline will be communicated soon.

Kindergarten Registration for 2023-24 - Register Now!

All resident families of kindergarteners should register their students at this site by March 17:
<https://elps.us/our-district/prospective-families/online-enrollment/>

Here is a link to the presentation that was shared at Thursday's Information Night:

https://elps.us/downloads/district_-_kindergartenyoung_5s/kindergarten_parent_information_night_2023.pptx_1.pdf

Please reach out to your neighborhood boundary school if you have questions. Here is a link to the elementary school boundary map: https://elps.us/downloads/district_-_forms_notices_for_beginning_of_school/schoolsk-5new_2021_revised.pdf

If you have questions regarding our Schools of Choice process or timeline, see this site: <https://elps.us/our-district/prospective-families/schools-of-choice/>. You can sign up to receive Schools of Choice information on this page, too.

School Safety and Student Support Updates**Infrastructure:**

- Evaluation of and adoption of the RAVE mobile app system. RAVE is a mobile app that is used to communicate any type of emergency to 911, first responders, onsite personnel and other identified individuals instantly by the click of a button. The emergency communication platform can keep everyone informed and engaged throughout and following a crisis situation. RAVE will allow us to provide critical information, send updates, coordinate the response and check-in and follow up with individuals. It is designed to communicate in multiple types of emergencies, including active assailant, fire, police response, medical and other situations requiring 911 assistance. The benefit of RAVE is that it can be activated by personnel anywhere in and around a building.
- Additional exterior security cameras have been installed at the high school. Evaluation of other camera additions is in progress.
- Additional lockdown buttons were added in the high school office for increased accessibility for administrative assistants. (Lockdown buttons are different from “panic buttons” – RAVE will provide direct communication with 911 for school personnel no matter where they are in or outside the building within an established geo-fence.

Personnel Updates:

- All three individuals from DK Security have been hired to provide additional hall, bathroom, door and camera monitoring and supervision.

Community Engagement:

- Bi-weekly meetings with ELPAT representatives and central office/ELHS administrators and Board President continue to be held.
- ELHS Stakeholder Input Survey (details above)

Training:

- Three central office administrators participated in a day-long Behavioral Threat Assessment and Management (BTAM) training put on by the Michigan State Police on March 20. Additional school personnel have completed Basic Training throughout the school year, and we are sending a small group of individuals to attend the Advanced Training on May 15. From there, we will build a District Threat Assessment Program.
- Elementary staff will participate in Critical Incident Response Training as part of the April 28 professional learning day. The session covers a broad range of target violence hazards that include a violent intruder or other insider violence. The training includes discussions of the four main response options during emergencies: evacuation, shelter-in-place, lockout and lockdown. Participants will engage in discussion on common physiological responses that occur during emergencies, as well as strategies to combat the potentially debilitating impact of those responses. Middle and high school staff will participate in the training during the August back-to-school professional learning days.

Student Supports:

- On Friday, ELHS launched a new school-wide positive behavioral expectation and rewards program called Trojan T.R.U.E. The acronym stands for Trust, Respect, Unity, and Equity. The high school's PBIS (Positive Behavioral Intervention & Supports) staff work group helped resurrect and redesign a program that was absent during COVID with an added equity focus. When staff members notice students exemplifying one of the four values, they fill out a postcard, acknowledging the positive behavior. Then, these postcards are taken to the main office where they are entered into a weekly raffle for prizes, and later, sent home in the mail for families to enjoy. A pep assembly was held Friday to launch Trojan TRUE and celebrate the many accomplishments of our students.
- Communities In Schools and East Lansing High School have partnered with Grit, Glam, and Guts. This program is designed for teenage girls to find their voice and recognize the power of that voice. This program will offer an 8-week curriculum with Week 8 being a celebration at the end of the school year. Meetings will take place during Excel on Tuesdays in room 717 and will begin April 11, 2023. Parent/Guardian Permission is required, and more information was included in the Friday updates from ELHS.
- ELHS is partnering with United Mentoring Program (UMP) to provide group, peer, and one-on-one mentoring to promote the successful transition to employment, continued learning opportunities, and independent living. UMP gives students a deeper appreciation of their value, improve and develop communication and leadership skills, and promotes the satisfaction of giving back to their school and community. The group will be meeting on Thursdays during Excel. Details were included in the Friday updates from ELHS.

Discussion followed.

V. Public Comment: This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

- Jen Chenault - School Safety.
- Jared Roberts – Safety and Return of Resources Officers,
- Shari Brooks - (ELPAT) Areas to consider for the new hire process.
- Shari Brooks - Student Recognition.
- Ashley Ahlin – Class Sizes.
- Mark Cauley – The special Board meeting on April 6.
- Jen Chenault - NHS and recognizing students.

VI. Board Discussion

Board discussion – norms were set during the Board Worksession on April 6 for Board members to email items for Board Discussion before the agenda-setting meeting on Thursdays to be included on the agenda.

Dr. Kath Edsall:

- Discussed the district’s participation in No Mow May. Discussion at the Facilities Committee meeting on Tuesday. Superintendent Leyko mentioned that No Mow May was discussed during the Cabinet meeting and the district will be participating. Some areas will need to be mowed (i.e. infield of ball diamonds).
- Convocation is a way to acknowledge other students such as those graduating early and students who improved.
- Motions that take action require a second. When a Board member seconds a motion they are showing support. If they don’t support the motion then they should not second it.

Mr. Chris Martin:

- Secure our buildings to make sure the students and staff are safe.
- This is discussed in every committee meeting - identified areas where there are vulnerabilities.
- Speaking ahead of taking action might make us more vulnerable.

Dr. Terah Chambers:

- Reiterated that safety is still being discussed and is being talked about in all the committee meetings.

Ms. Monica Fink:

- The community wants more from the Board. There is a disconnection between what the Board is saying and what the community is asking.

VII. Action Items

VII.A. Authority to Enter into Contracts

Motion 22-23/095: The Board of Education delegates the authority to enter into contracts to Dori Leyko, Superintendent.

This motion, made by Dr. Kath Edsall and seconded by Mr. Chris Martin, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye

Aye: 7, Nay: 0

Discussion followed.

VII.B. Food Service Truck Bid

Motion 22-23/096: The Board of Education approves the purchase of a food service truck from Lunghamer Ford in the amount of \$62,467.

This motion, made by Dr. Kath Edsall and seconded by Ms. Tali Faris-Hylen, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye

Aye: 7, Nay: 0

Discussion followed.

VIII. Committee Reports

VIII.A. Academic and Technology Committee

- Met on April 10.
- Discussed upcoming summer projects.
- Server Updates.
- Auditorium Lighting.
- Senior Laptop Collection.
- Cybersecurity Plan.
- Cameras updated and installed.
- Clarification of lockdown button.
- Communication software improvements.
- May 5 next meeting

VIII.B. Facilities Committee

- Next meeting is tomorrow, April 11 at 11:15 am.

VIII.C. Finance Committee

- Met on March 15.
- RFP Food Service Management.
- Food Service Truck – action item for tonight.
- 147C2 - \$2,206,000.

- DK Security – estimated \$113,000 annually.
- Renew accounting software - saved \$111,000.
- Second Semester Class Size Overages - \$37,000.
- 2023-24 budget development.
- Next meeting is April 19

VIII.D. Intergovernmental Relations

- Intergovernmental met on March 15.
- [Link to March 15 meeting minutes and additional legislative updates.](#)

VIII.E. Personnel Committee

- Next meeting is Tuesday, April 18 at 9:00 am.
- Finalizing agenda and it will be posted soon.

VIII.F. Policy Committee

- Met on March 23.
- Policy 5206 and 5206A - language clarification - Superintendent 6 - 10 days.
- Correct 5206 policy for the disciplinary hearing packet.
- Policy 4101.01 – Religious and Cultural Observance Accommodations - limit to the number of days.
- Policy 3120 - Headstart COVID Mitigation – not used by the district.
- Policy 3116 - District Technology and Acceptable Use - new section added for State Assessment Testing.
- Continued work on Equity Policy.
- ELPAT - access student records.
- Onboarding policy for new Board members; MASB training, building tours, etc.
- Speaking with Thrun regarding policy surrounding curricular animals (ours are district owned).
- Next meeting is April 13.

IX. Announcements

No announcements

X. Adjournment

The meeting adjourned at 8:21 pm.

President

Secretary

Series 3000: Operations, Finance, and Property

3100 General Operations

3116 District Technology and Acceptable Use

The Board will provide students, staff, volunteers, and other authorized users access to the District's technology resources, including its computers and network resources, in a manner that encourages responsible use. Any use of District technology resources that violates federal or state law is expressly prohibited.

A. Children's Internet Protection Act

The Board complies with the Children's Internet Protection Act ("CIPA") and directs its administration to:

1. Monitor minors' online activities and use technology protection measures on the District's computers with internet access to block minors' access to visual depictions that are obscene, pornography, including child pornography, constitute child pornography, or are harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - a. taken as a whole and as to minors, appeals to a prurient interest in nudity, sex, or excretion;
 - b. depicts, describes, or represents, in a patently offensive way as to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated sexual acts, or a lewd exhibition of the genitals; and
 - c. taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
2. Use technology protection measures on the District's computers with internet access to block all access to visual depictions that are obscene or that constitute child pornography. The technology protection measures may be disabled by authorized personnel during adult use to enable access to bona fide research or for other lawful purposes. The Superintendent or designee will determine which District personnel are authorized to disable the protection measures.
3. Educate minors about appropriate online behavior, including interacting with other people on social networking websites and chat rooms, as well as cyberbullying awareness and response.
4. Prohibit access by minors to inappropriate matter on the internet.
5. Prohibit unauthorized access, including hacking and other unlawful online activity by minors.

6. Prohibit the unauthorized disclosure, use, and dissemination of personal identification information about minors.
7. Restrict minors' access to materials that are inappropriate for minors. The Board defines materials that are "inappropriate for minors" to include obscene depictions, child pornography, and any other material harmful to minors.
8. Encourage the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communication.

The Superintendent or designee will take steps necessary to implement this Policy and to otherwise comply with CIPA.

B. Acceptable Use Agreement

The Superintendent or designee will develop, review, and revise as necessary an acceptable use agreement for all users of the District's technology resources. Different acceptable use agreements may be developed based on the user's status. At a minimum, the Superintendent or designee will develop an acceptable use agreement for each of the following groups:

- adult users, including employees, volunteers, and Board members;
- students in grades 6 and above.

The acceptable use agreement must be consistent with this Policy and must include, at a minimum, all of the following:

1. A statement that:
 - a. use of District technology resources is a privilege that may be revoked at any time;
 - b. a user has no expectation of privacy when using District technology resources;
 - c. District technology resources use may be monitored by the District and that the use may be subject to FOIA or disclosure in litigation;
 - d. District technology resources may not be used to bully, harass, or intimidate others;
 - e. misuse of District technology resources may result in loss of access to the resources and potential disciplinary action; and
 - f. the District does not guarantee that the District's technology resources will be error free or uninterrupted.

2. Provisions to protect the integrity of District technology resources, including a requirement that each user only access the resources by using that user's assigned user name and password.
3. A list of what constitutes misuse of District technology resources.
4. A prohibition against:
 - a. accessing other user accounts or files without authorization;
 - b. conducting personal business or activities;
 - c. accessing pornography;
 - d. communicating inappropriately with students;
 - e. accessing or downloading confidential student information which the employee has no legitimate educational need to know; and
 - f. accessing or downloading unauthorized software or programs.
5. A requirement that users report any material that is threatening, harassing, or bullying.
6. A release of all claims and liability against the District for use of District technology resources.

C. District Personnel Use

District personnel must comply with Policies 4215 and 4216.

D. State Assessments

During the administration of state assessments (e.g., WIDA, M-STEP, etc.), unless otherwise permitted by this subsection, students and District personnel, including those individuals acting as test administrators, are prohibited from possessing, using, wearing, or otherwise accessing any electronic devices not being actively used for testing purposes when in an active testing session or while on a break when in an active testing session. Pictures, videos, or other communications regarding test content are prohibited during all testing and breaks.

For the purposes of this subsection, an "electronic device" includes any electronic device that can be used to record, transmit, or receive information not used for testing, including but not limited to computers, tablets, iPads, e-readers, smart watches (including Fitbits), smartphones and cell phones, Bluetooth headphones or smart earbuds, or smart glasses.

The Superintendent and building principals are authorized to develop additional building-level rules related to state assessments so long as those rules are not in conflict with this subsection.

1. Students

- a. Students shall leave all electronic devices outside of the testing room or shall power off all electronic devices and surrender them to the test administrator for collection prior to beginning the testing session.
- b. If an additional electronic device is medically necessary for a testing student, the device must be left with the test administrator, unless the student is required to possess the device, in which case the test must be administered to the student by a test administrator in a one-on-one setting and the student must be actively monitored at all times while testing.
- c. During the testing sessions or breaks, students may not access any additional websites or applications on a device used for testing.

2. Test Administrators

- a. Test administrators or other District personnel monitoring or troubleshooting the administration of state assessments must:
 - i. Ensure that all background applications and alternative websites are disabled on testing devices.
 - ii. Actively monitor students in the testing room and verify that students do not have access to additional electronic devices before, during and after testing, including breaks.
 - iii. Refrain from disturbing the testing environment, including through texting, speaking, or using electronic devices for non-testing purposes (e.g. to complete other work). Test administrators must silence all electronic devices. Test administrators may wear a wearable electronic device (e.g., smart watch or Fitbit), but must ensure that the device is in airplane mode during test administration.
- b. Test administrators may use electronic devices to alert other personnel of issues or emergencies requiring assistance. Such other personnel may use their electronic devices for troubleshooting purposes, but should exit the testing room when engaging in those communications.

3. Penalties

The failure to comply with this subsection may result, as applicable, in employee or student disciplinary action and such consequences as deemed necessary or appropriate by the Michigan Department of Education (e.g. invalidation of an individual student's test, or misadministration of the entire testing session and invalidation of all the students' tests).

E. Public Access to Technology

1. Pursuant to the Michigan Library Privacy Act, each school library offering public access to the internet or a computer, computer program, computer network, or computer system (a "Qualifying School Library") will limit minors to only use or view those terminals that do not receive material that is obscene, sexually explicit, or harmful to minors. Persons age 18 or older, or a minor accompanied by the minor's parent/guardian, may access a school library terminal that is not restricted from receiving such material, if any.
2. Only when a Qualifying School Library offers public access as described in subsection D.1., the District must designate at least 1 terminal that is not restricted from receiving such material and at least 1 terminal that is restricted from receiving such material. Library staff must take steps to ensure that minors not accompanied by a parent or guardian do not access the unrestricted terminal. The Superintendent or designee will determine which employees will implement subsection D in each Qualifying School Library.
3. As used in this Policy, "terminal" means a device used to access the internet or a computer, computer program, computer network, or computer system.

Legal authority: 47 USC 254; MCL 397.602, 397.606

Date adopted: December 13, 2021

Date revised: September 12, 2022

Date revised:

Series 3000: Operations, Finance, and Property

3100 General Operations

2 3116 District Technology and Acceptable Use

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A. Children's Internet Protection Act

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1. Monitor minors' online activities and use technology protection measures on the District's computers with internet access to block minors' access to visual depictions that are obscene, pornography, including child pornography, constitute child pornography, or are harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - a. taken as a whole and as to minors, appeals to a prurient interest in nudity, sex, or excretion;
 - b. depicts, describes, or represents, in a patently offensive way as to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated sexual acts, or a lewd exhibition of the genitals; and
 - c. taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
2. Use technology protection measures on the District's computers with internet access to block all access to visual depictions that are obscene or that constitute child pornography. The technology protection measures may be disabled by authorized personnel during adult use to enable access to bona fide research or for other lawful purposes. The Superintendent or designee will determine which District personnel are authorized to disable the protection measures.
3. Educate minors about appropriate online behavior, including interacting with other people on social networking websites and chat rooms, as well as cyberbullying awareness and response.
4. Prohibit access by minors to inappropriate matter on the internet.
5. Prohibit unauthorized access, including hacking and other unlawful online activity by minors.

6. Prohibit the unauthorized disclosure, use, and dissemination of personal identification information about minors.
7. Restrict minors' access to materials that are inappropriate for minors. The Board defines materials that are "inappropriate for minors" to include obscene depictions, child pornography, and any other material harmful to minors.
8. Encourage the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communication.

The Superintendent or designee will take steps necessary to implement this Policy and to otherwise comply with CIPA.

B. Acceptable Use Agreement

The Superintendent or designee will develop, review, and revise as necessary an acceptable use agreement that must be signed by all users of the District's technology resources. Different acceptable use agreements may be developed based on the user's status. At a minimum, the Superintendent or designee will develop an acceptable use agreement to be signed by each of the following groups:

- adult users, including employees, volunteers, and Board members;
- students in grades 6 and above.

The acceptable use agreement must be consistent with this Policy and must include, at a minimum, all of the following:

1. A statement that:
 - a. use of District technology resources is a privilege that may be revoked at any time;
 - b. a user has no expectation of privacy when using District technology resources;
 - c. District technology resources use may be monitored by the District and that the use may be subject to FOIA or disclosure in litigation;
 - d. District technology resources may not be used to bully, harass, or intimidate others;
 - e. misuse of District technology resources may result in loss of access to the resources and potential disciplinary action; and
 - f. the District does not guarantee that the District's technology resources will be error free or uninterrupted.

2. Provisions to protect the integrity of District technology resources, including a requirement that each user only access the resources by using that user's assigned user name and password.
3. A list of what constitutes misuse of District technology resources.
4. A prohibition against:
 - a. accessing other user accounts or files without authorization;
 - b. conducting personal business or activities;
 - c. accessing pornography;
 - d. communicating inappropriately with students;
 - e. accessing or downloading confidential student information which the employee has no legitimate educational need to know; and
 - f. accessing or downloading unauthorized software or programs.
5. A requirement that users report any material that is threatening, harassing, or bullying.
6. A release of all claims and liability against the District for use of District technology resources.

C. District Personnel Use

District personnel must comply with Policies 4215 and 4216.

D. State Assessments

During the administration of state assessments (e.g., WIDA, M-STEP, etc.), unless otherwise permitted by this subsection, students and District personnel, including those individuals acting as test administrators, are prohibited from possessing, using, wearing, or otherwise accessing any electronic devices not being actively used for testing purposes when in an active testing session or while on a break when in an active testing session. Pictures, videos, or other communications regarding test content are prohibited during all testing and breaks.

For the purposes of this subsection, an "electronic device" includes any electronic device that can be used to record, transmit, or receive information not used for testing, including but not limited to computers, tablets, iPads, e-readers, smart watches (including Fitbits), smartphones and cell phones, Bluetooth headphones or smart earbuds, or smart glasses.

The Superintendent and building principals are authorized to develop additional building-level rules related to state assessments so long as those rules are not in conflict with this subsection.

1. Students

- a. Students shall leave all electronic devices outside of the testing room or shall power off all electronic devices and surrender them to the test administrator for collection prior to beginning the testing session.
- a-b. If an additional electronic device is medically necessary for a testing student, the device must be left with the test administrator, unless the student is required to possess the device, in which case the test must be administered to the student by a test administrator in a one-on-one setting and the student must be actively monitored at all times while testing.
- c. During the testing sessions or breaks, students may not access any additional websites or applications on a device used for testing.

2. Test Administrators

- a. Test administrators or other District personnel monitoring or troubleshooting the administration of state assessments must:
 - i. Ensure that all background applications and alternative websites are disabled on testing devices.
 - ii. Actively monitor students in the testing room and verify that students do not have access to additional electronic devices before, during and after testing, including breaks.
 - iii. Refrain from disturbing the testing environment, including through texting, speaking, or using electronic devices for non-testing purposes (e.g. to complete other work). Test administrators must silence all electronic devices. Test administrators may wear a wearable electronic device (e.g., smart watch or Fitbit), but must ensure that the device is in airplane mode during test administration.
- a-b. Test administrators may use electronic devices to alert other personnel of issues or emergencies requiring assistance. Such other personnel may use their electronic devices for troubleshooting purposes, but should exit the testing room when engaging in those communications.

3. Penalties

The failure to comply with this subsection may result, as applicable, in employee or student disciplinary action and such consequences as deemed necessary or appropriate by the Michigan Department of Education (e.g.

invalidation of an individual student's test, or misadministration of the entire testing session and invalidation of all the students' tests).

D.E. Public Access to Technology

1. Pursuant to the Michigan Library Privacy Act, each school library offering public access to the internet or a computer, computer program, computer network, or computer system (a "Qualifying School Library") will limit minors to only use or view those terminals that do not receive material that is obscene, sexually explicit, or harmful to minors. Persons age 18 or older, or a minor accompanied by the minor's parent/guardian, may access a school library terminal that is not restricted from receiving such material, if any.
2. Only when a Qualifying School Library offers public access as described in subsection D.1., the District must designate at least 1 terminal that is not restricted from receiving such material and at least 1 terminal that is restricted from receiving such material. Library staff must take steps to ensure that minors not accompanied by a parent or guardian do not access the unrestricted terminal. The Superintendent or designee will determine which employees will implement subsection D in each Qualifying School Library.
3. As used in this Policy, "terminal" means a device used to access the internet or a computer, computer program, computer network, or computer system.

Legal authority: 47 USC 254; MCL 397.602, 397.606

Date adopted: December 13, 2021

Date revised: September 12, 2022

Date revised:

Series 3000: Operations, Finance, and Property

3100 General Operations

3120 *Intentionally Left Blank*

Series 3000: Operations, Finance, and Property

3100 General Operations

~~3120 **Intentionally Left Blank Head Start COVID-19 Mitigation** [Optional] [Note: If the Board elects not to adopt this Policy, delete the body of the policy and replace the title with “Intentionally Left Blank” after the policy number and in the Table of Contents to ensure accurate numbering of subsequent policies in the Policy Manual.]~~

~~On November 30, 2021, the U.S. Department of Health and Human Services (“DHHS”) issued an interim final rule with comment on Head Start program vaccination and mask requirements (“IFR”). On January 6, 2023, DHHS issued a final rule that rescinded the IFR mask requirement but retained the IFR vaccination requirement (“Final Rule”). The Final Rule also added a COVID-19 mitigation policy requirement.~~

~~A. Policy Duration~~

~~This Policy is effective immediately and will remain in effect for the duration of the IFR and the Final Rule. Notwithstanding anything to the contrary in this Policy, the Superintendent may suspend or revise this Policy (in whole or in part) if, following consultation with the District’s legal counsel, the Superintendent determines that legal authority requires or permits the suspension or revision. The Superintendent must report such suspension or revision to the Board at the next scheduled Board meeting for ratification.~~

~~B. Definitions~~

~~The definitions in this Section apply to this Policy.~~

- ~~1. “Acceptable Proof of Vaccination Status” means any of the following:~~
 - ~~a. CDC COVID-19 vaccination record card (or a legible photo of the card),~~
 - ~~b. Documentation of vaccination from a health care provider or electronic health record,~~
 - ~~c. State immunization information system record, or~~
 - ~~d. If vaccinated outside the U.S., a reasonable equivalent of a document listed in (a)-(c) immediately above.~~

~~2. “Administrator” [Choose Option 1 or 2:]~~

~~[Option 1 (District Is a Head Start Grantee): means the Superintendent or designee; except, if the District delegated responsibility for operating the Head Start program to another entity in whole or in part, “Administrator” means the chief official of that entity or designee to the extent the program is operated by that entity].~~

~~[Option 2 (District Is not a Head Start Grantee, but a Head Start Grantee Delegated Head Start Program Responsibilities to the District): means the Superintendent or designee].~~

- ~~3. "Fully Vaccinated." A person is "fully vaccinated" 2 weeks after receiving:
 - ~~a. an approved COVID-19 vaccine that requires only 1 dose (e.g., Johnson & Johnson), or~~
 - ~~b. the second dose of an approved COVID-19 vaccine that requires 2 doses with at least the minimum recommended interval between doses (e.g., Pfizer or Moderna).~~~~
- ~~4. "Facility" means a structure, such as a building or modular unit, appropriate for use in operating a Head Start program and used primarily to provide Head Start services, including services to children and their families, or for administrative purposes or other activities necessary to operate a Head Start program.~~
- ~~5. "Head Start Program" means a program funded under the Head Start Act, 42 USC 9831, et seq., including a Head Start, Early Head Start, migrant, seasonal, and tribal program.~~
- ~~6. "Mask" means a face covering that (i) covers one's mouth, nose, and chin, (ii) stays in place when a person talks and moves, (iii) does not contain vents or exhalation valves, and (iv) is consistent with the CDC's "Your Guide to Masks" (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>).~~
- ~~7. "Staff" means paid adults who have responsibilities related to children and their families who are enrolled in Head Start programs.~~

~~C. Vaccination~~

~~1. Requirement~~

~~The following Head Start program participants shall be fully vaccinated for COVID-19 before participating in the Head Start program:~~

- ~~a. Staff,~~
- ~~b. Contractors whose activities involve contact with or providing direct services to children and families, and~~
- ~~c. Volunteers in classrooms or working directly with children other than their own.~~

~~2. Exemptions~~

~~This Policy's vaccination requirement does not apply to those:~~

- ~~a. For whom a vaccine is medically contraindicated,~~

- ~~b. For whom medical necessity requires a delay in vaccination, or~~
- ~~c. Who are legally entitled to an accommodation with regard to the COVID-19 vaccination requirements based on an applicable federal law.~~

~~3. Exemption Requests~~

~~A person requesting an exemption under Section C(2)(a) or (b) shall complete and provide to the Administrator a signed and dated statement explaining the basis for the requested exemption, along with documentation confirming a recognized clinical contraindication to COVID-19 vaccines or medical need for delay. The documentation shall be signed and dated by a licensed practitioner, who is not the person requesting the exemption, and who is acting within the practitioner's respective scope of practice as defined by, and in accordance with, all applicable state and local laws. The documentation must contain all information specifying which of the authorized or approved COVID-19 vaccines are clinically contraindicated for the person to receive and the recognized clinical reasons for the contraindications or the recognized clinical reasons necessitating a delay in vaccination; and a statement by the authenticating practitioner recommending that the person be exempted from this Policy's vaccination requirement based on the recognized clinical contraindications or allowed to delay vaccination.~~

~~The Administrator will consider, in consultation with the District's legal counsel, an accommodation request pursuant to Section C(2)(c) under applicable federal or state law based on a person's disability or sincerely held religious belief, practice, or observance that conflicts with this Policy's vaccination requirement.~~

~~4. Proof of Vaccination Status~~

~~A person subject to this Policy's vaccination requirement shall provide acceptable proof of vaccination status to the Administrator before participating in the Head Start program.~~

~~5. Testing~~

~~A person exempt from this Policy's vaccination requirement shall undergo COVID-19 testing on at least a weekly basis. That person shall promptly provide documentation of each COVID-19 test result to the Administrator.~~

~~6. Exclusion from Facility~~

~~A person with a positive COVID-19 test result shall immediately leave the facility. The person shall not return to the facility without the prior written approval of the Administrator, which approval will not be granted until the person establishes — to the satisfaction of the Administrator — that the person is no longer infectious.~~

~~D. COVID-19 Mitigation~~

~~The Final Rule imposes a COVID-19 mitigation policy requirement on Head Start programs. The mitigation provisions in this Section were developed in consultation with the applicable Health Start program Health Services Advisory Committee to reduce COVID-19 transmission, infection, and severity. The provisions were also developed using DHHS guidance issued on January 6, 2023 (Supplementary Information on Establishing an Evidence-based COVID-19 Mitigation Policy) and objective evidence and findings from public health authorities such as the CDC, the Michigan Department of Health and Human Services (“MDHHS”), and the local health department.~~

~~1. COVID-19 Levels~~

~~The Administrator or designee will monitor COVID-19 levels in the local community using data from sources such as the CDC, MDHHS, and the local health department. Mitigation procedures identified below will apply to the District’s Head Start Programs depending on whether COVID-19 levels are low, medium, or high, as determined by the Administrator or designee.~~

~~At the time of this Policy’s revision date (identified below), the Administrator or designee has determined that COVID-19 levels in the local community are [low/medium/high]. The mitigation procedures for that category will continue to apply until the Administrator or designee announces a category change.~~

~~a. Low: staff, contractors, volunteers, and children may choose to wear masks.~~

~~b. Medium:~~

- ~~i. Masks are recommended for staff, contractors, volunteers, and children who are at high risk for contracting COVID-19.~~
- ~~ii. Staff, contractors, volunteers, and children are encouraged to stay at home when sick.~~
- ~~iii. The Administrator or designee will research potential ventilation improvements and report any improvement recommendations to the Board.~~

~~c. High:~~

- ~~i. Masks are required for staff, contractors, volunteers, and children two years of age and older when there are two or more people:
 - ~~A) On a vehicle owned, leased, or arranged by the Head Start program, and~~
 - ~~B) Indoors in a setting when Head Start services are provided.~~~~

- ~~ii. Staff, contractors, volunteers, and children are encouraged to stay at home when sick.~~
- ~~iii. If COVID-19 ventilation improvements have not already been made, the Administrator or designee will implement ventilation improvements within Board-approved parameters.~~
- ~~iv. This Section's mask requirement does not apply to the following:
 - ~~A) When a person is eating or drinking, and~~
 - ~~B) Children when they are napping.~~~~

~~The Administrator or designee will consider, in consultation with the District's legal counsel, an accommodation request under applicable federal or state law based on a person's disability or sincerely held religious belief, practice, or observance that conflicts with this Policy's mask requirement.~~

~~2. Communication~~

~~The Administrator or designee will notify applicable Head Start staff, contractors, volunteers, and children of changes in COVID-19 level categories as soon as possible. The communication will identify the rationale for the category change and will refer back to this Policy for applicable mitigation procedures. The communication will be made through email, using emails on file with the District, to staff, contractors, volunteers. Children will be notified through an appropriate medium, as determined by the Administrator or designee, such as through a PA system announcement or classroom postings.~~

~~E. Retention of Exemption Requests and Outcomes~~

~~The Administrator will retain copies of exemption requests, outcomes, and supporting documentation completed or obtained pursuant to this Policy.~~

~~F. Document Confidentiality~~

~~The District will maintain as confidential all medical information in accordance with applicable laws and policies.~~

~~G. Discipline~~

~~An employee or child who fails to comply with this Policy may be subject to discipline. A contractor or volunteer who fails to comply with this Policy may be removed from the facility.~~

~~Legal authority: 45 CFR Part 1302; MCL 380.11a~~

~~Date adopted:~~

~~Date revised:~~

Series 4000: District Employment

4100 Employee Rights and Responsibilities

4101.01 Religious Accommodation

The Board will reasonably accommodate an employee whose sincerely held religious belief, practice, or observance conflicts with a work requirement, up to 3 days per school year, unless providing the accommodation would create an undue hardship.

An employee requesting a religious accommodation will provide adequate notice to the building Principal or designee of their request.

Date adopted: December 13, 2021

Date revised:

Series 4000: District Employment

4100 Employee Rights and Responsibilities

4101.01 Religious Accommodation

The Board will reasonably accommodate an employee whose sincerely held religious belief, practice, or observance conflicts with a work requirement, up to 3 days per school year, unless providing the accommodation would create an undue hardship.

An employee requesting a religious accommodation will provide adequate notice to the building Principal or designee of their request.

Date adopted: December 13, 2021

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5200 Student Conduct and Discipline

5206 Student Discipline

A. Student Discipline – Generally

The Board is committed to providing students and staff with a safe learning environment free from substantial disruption. Consistent with this commitment, the District may discipline students who engage in misconduct, up to and including suspension or expulsion from school.

The District will take steps to effectively discipline students in a manner that minimizes out-of-school suspensions and expulsions. The District will comply with applicable laws related to student discipline, including the consideration of specific factors and possible use of restorative practices.

B. Applicability

This Policy applies to student conduct that occurs:

1. on District property;
2. at a school-sponsored or school-related event;
3. on a school bus or vehicle;
4. while traveling to or from school, including at a bus stop; and
5. at any other time or place if the conduct has a nexus to the school, substantially disrupts the school environment, or as permitted by law.

C. Student Code of Conduct

The Superintendent or designee will develop, regularly update, and annually publish a student code of conduct in all student handbooks. The student code of conduct must:

1. identify offenses that may result in discipline;
2. identify possible disciplinary consequences for each offense, which may, if appropriate, include suspension or expulsion;
3. be consistent with applicable state and federal laws and Board Policies; and
4. include a copy of Policy 5206E entitled “Suspension from Class, Subject, or Activity by Teacher.”

D. Definitions

For purposes of this Policy:

1. “suspend” or “suspension” means a disciplinary removal from school for less than 60 school days;
2. “expel” or “expulsion” means a disciplinary removal from school for 60 or more school days;
3. “restorative practices” means practices that emphasize repairing the harm to the victim and the school community caused by a student’s misconduct; and
4. “Mandatory 7 Factors” means the following:
 - a. the student’s age;
 - b. the student’s disciplinary history;
 - c. whether the student has a disability;
 - d. the seriousness of the behavior;
 - e. whether the behavior posed a safety risk;
 - f. whether restorative practices are a better option; and
 - g. whether lesser interventions would address the behavior.

E. Restorative Practices

Before suspending or expelling a student (except a student who possesses a firearm in a weapon-free school zone), teachers, administrators, and the Board must first determine whether restorative practices would better address the student’s misconduct, recognizing the Board’s objective of minimizing out-of-school suspensions and expulsions. Likewise, teachers, administrators, and the Board must consider whether restorative practices should be used in addition to the suspension or expulsion. Restorative practices, which may include a victim-offender conference, should be the first consideration to remediate offenses such as interpersonal conflicts, bullying, verbal and physical conflicts, theft, damage to property, class disruption, harassment, and cyberbullying.

All victim-offender conferences must be conducted consistent with state and federal law and Policies. No student who claims to be the victim of unlawful harassment may be compelled to meet with the alleged perpetrator of the harassment as part of a restorative practice.

F. Discretionary Suspension or Expulsion

Under Michigan law, a suspension of 10 or fewer school days is presumed to be reasonable. A suspension of more than 10 school days or an expulsion is, in most circumstances, presumed not to be justified. Before imposing a suspension or an expulsion, administrators or the Board must consider the Mandatory 7 Factors.

1. Building Administrators – 5 or fewer days

The Board delegates to all building administrators the authority to suspend a student for up to 5 school days consistent with the student code of conduct.

A building administrator may also suspend a student for up to 5 school days pending further investigation and possible further disciplinary consequences, including a longer-term suspension or expulsion.

Before exercising this authority, the building administrator must consider the Mandatory 7 Factors.

Additionally, before suspending a student for any length of time, the building administrator must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

2. Superintendent – 6 to 10 days.

The Board delegates to the Superintendent the authority to suspend a student for 6 to 10 days consistent with the student code of conduct. Before exercising this authority, the Superintendent must consider the Mandatory 7 Factors.

Any time the Superintendent finds that a suspension of more than 10 school days is warranted, the Superintendent must base the rationale on the Mandatory 7 Factors and explain the rationale in writing.

Additionally, before suspending a student for any length of time, the Superintendent must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

3. Board – Suspension or Expulsion

The Board may suspend or expel a student for an offense consistent with the student code of conduct.

Before exercising this authority, the Board must consider the Mandatory 7 Factors.

Any time the Board finds that a suspension of more than 10 school days or expulsion is warranted, the Board must base the rationale on the Mandatory 7 Factors and explain the rationale in writing.

Before exercising this authority, the Board must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

G. Criminal Sexual Conduct – Discretionary Suspension or Expulsion

If a student commits criminal sexual conduct, as defined in Revised School Code Section 1311, against another student enrolled in the District and expulsion is not mandatory under Policy 5206 H.3, the District may suspend or expel the student even if the student has not been criminally charged, subject to consideration of the Mandatory 7 Factors.

Before exercising this authority, the District must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

H. Mandatory Suspension or Expulsion

Building principals and other administrators must refer all incidents that may result in a mandatory suspension or expulsion to the Superintendent or designee for transmission to the Board. As explained below, the Board recognizes that in some circumstances it may choose not to suspend or expel a student. Nothing in this section may be construed as limiting the Board's discretion to suspend or expel a student for any offense that the student code of conduct identifies as possibly resulting in suspension or expulsion.

1. Possession of a Dangerous Weapon

a. Possession of a Firearm

If a student possesses a firearm in a weapon-free school zone, the Board will permanently expel the student unless the student demonstrates, in a clear and convincing manner, at least one of the following:

- the student was not possessing the firearm to use as a weapon or to deliver, either directly or indirectly, to another person to use as a weapon;
- the student did not knowingly possess the firearm;

- the student did not know or have reason to know that the firearm constituted a “dangerous weapon”; or
- the student possessed the firearm at the suggestion, request, or direction of, or with the express permission of, school or police authorities.

If a student demonstrates one of the above circumstances in a clear and convincing manner and the student has not been previously suspended or expelled from school, the Board will not expel the student unless the Board finds that, based on the circumstances, expulsion is warranted.

b. Possession of a Dangerous Weapon (Other than a Firearm)

If a student possesses a dangerous weapon (other than a firearm) in a weapon-free school zone, the Board will consider whether to permanently expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Board is not required to expel a student for possession of a dangerous weapon (other than a firearm) if the student demonstrates, in a clear and convincing manner, at least one of the following:

- the student was not possessing the instrument or object to use as a weapon or to deliver, either directly or indirectly, to another person to use as a weapon;
- the student did not knowingly possess the weapon;
- the student did not know or have reason to know that the instrument or object constituted a “dangerous weapon”; or
- the student possessed the weapon at the suggestion, request, or direction of, or with the express permission of, school or police authorities.

If a student demonstrates one of the above circumstances in a clear and convincing manner and the student has not been previously suspended or expelled from school, the Board will not expel the student unless the Board finds that, based on the circumstances, expulsion is warranted.

c. Applicable Definitions for Dangerous Weapon Offense

“Weapon-free school zone” means school property and a vehicle used by a school to transport students to or from school property.

“School property” means a building, playing field, or property used for school purposes to impart instruction to children or used for functions and events sponsored by a school, except a building used primarily for adult education or college extension courses.

“Dangerous weapon” means a firearm, dagger, dirk, stiletto, knife with a blade over 3 inches in length, pocket knife opened by a mechanical device, iron bar, or brass knuckles.

“Firearm” means (i) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (ii) the frame or receiver of any such weapon; (iii) any firearm muffler or firearm silencer; or (iv) any destructive device. “Firearm” does not include an antique firearm, as defined by 18 USC § 921.

“Destructive device” means (i) any explosive, incendiary, or poison gas (including a bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or similar device); (ii) any type of weapon (other than a shotgun or a shotgun shell that the Attorney General finds is generally recognized as particularly suitable for sporting purposes) by whatever name known which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter; and (iii) any combination of parts either designed or intended for use in converting any device into a destructive device and from which a destructive device may be readily assembled.

d. Additional Procedures for Dangerous Weapon Expulsion

The Superintendent or designee must ensure that if a student is expelled for possession of a dangerous weapon, the student’s permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for possession of a dangerous weapon to the county department of social services or the county community mental health agency and notify the student’s parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion. The Superintendent or designee must also make a referral to local law enforcement and contact the student’s parent/guardian immediately any time a student is found to have brought a dangerous weapon to school or possessed a dangerous weapon at school, at a school related activity, or in a school vehicle. If a District official confiscates a dangerous weapon, the District official will give the dangerous weapon to law enforcement and will not release the dangerous weapon to any other person, including the legal owner.

Unless reinstated pursuant to Revised School Code Section 1311(6), a student expelled by another district or public school academy for possession of a dangerous weapon may not enroll in the District.

2. Arson

If a student commits arson as defined in Revised School Code Section 1311, in a school building or on school grounds, the Board will consider whether to permanently expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Superintendent or designee must ensure that if a student is expelled for committing arson, the student's permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for committing arson to the county department of social services or the county community mental health agency and notify the student's parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion.

Unless reinstated pursuant to Revised School Code Section 1311(6), a student expelled by another district or public school academy for committing arson may not enroll in the District.

3. Criminal Sexual Conduct

If a student commits criminal sexual conduct as defined in Revised School Code Section 1311, in a school building or on school grounds, or pleads to, is convicted of, or is adjudicated for criminal sexual conduct against another student enrolled in the District, the Board will consider whether to permanently expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Superintendent or designee must ensure that if a student is expelled for committing criminal sexual conduct, the student's permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for committing criminal sexual conduct to the county department of social services or the county community mental health agency and notify the student's parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion.

Unless reinstated pursuant to Revised School Code Section 1311(6), a student expelled by another district or public school academy for committing criminal sexual conduct may not enroll in the District.

4. Physical Assault

a. Physical Assault Against Employee, Volunteer, or Contractor

If a student in grade 6 or above commits a physical assault at school against an employee, volunteer, or contractor and the victim reports the physical assault to the Board or to a school administrator or, if the victim is unable to report the assault, another person makes the report on the victim's behalf, the Board will consider whether to permanently expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Superintendent or designee must ensure that if a student is expelled for physically assaulting an employee, volunteer, or contractor, the student's permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for physically assaulting an employee, volunteer, or contractor to the county department of social services or the county community mental health agency and notify the student's parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion.

Unless reinstated pursuant to Revised School Code Section 1311a(5), a student expelled by another district or public school academy for physically assaulting an employee, volunteer, or contractor may not enroll in the District.

b. Physical Assault Against Another Student

If a student in grade 6 or above commits a physical assault at school against another student and the physical assault is reported to the Board or to an administrator, the District will consider whether to suspend or expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

A resident student in grade 6 or above who is currently expelled by another district or public school academy for committing a physical assault against another student may request to enroll in the District. The Superintendent or designee will consider the request along with any information the Superintendent or designee determines relevant. The Superintendent or designee may either grant or deny the request. The Superintendent's decision is final.

c. Applicable Definitions for Physical Assault Against Student

- i. "Physical assault" means intentionally causing or attempting to cause physical harm to another through force or violence.

- ii. “At school” means in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event whether or not it is held on school premises.

5. Bomb Threat or Similar Threat

If a student in grade 6 or above makes a bomb threat or similar threat directed at a school building, other District property, or at a school-related event, the District will consider whether to suspend or expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

A resident student in grade 6 or above who is currently expelled by another district or public school academy for making a bomb threat or similar threat may request to enroll in the District. The Superintendent or designee will consider the request along with any information the Superintendent or designee determines relevant. The Superintendent or designee may either grant or deny the request. The Superintendent’s decision is final.

I. Statewide School Safety Information Policy (SSSIP) & Law Enforcement Reporting

The Superintendent or designee must notify law enforcement when required by the SSSIP and make all other reports and provide all other notifications required by the SSSIP or any state or federal law. Nothing in this Policy limits the ability of a school administrator to contact law enforcement at any other time.

J. Educational Programming During Suspension or Expulsion

Except as otherwise required by law or as provided in this Policy, a student who has been suspended or expelled may not be on school property, attend classes or other school functions, or participate in extracurricular activities during the student’s suspension or expulsion without written permission from the Superintendent or designee. District personnel may assist students who have been suspended or expelled to explore alternative means, as allowed by law, to earn credit and to complete coursework during the period of the student’s suspension or expulsion.

Legal authority: 18 USC 921; 20 USC 1401 et seq., 7151; 29 USC 705, 794-794b; MCL 380.1308-.1310, 380.1310a, 380.1310c, 380.1310d, 380.1311, 380.1311a, 380.1312, 380.1313

Date adopted: December 13, 2021

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

~~4.~~ 5200 Student Conduct and Discipline

~~4.~~ 5206 Student Discipline

A. Student Discipline – Generally

The Board is committed to providing students and staff with a safe learning environment free from substantial disruption. Consistent with this commitment, the District may discipline students who engage in misconduct, up to and including suspension or expulsion from school.

The District will take steps to effectively discipline students in a manner that minimizes out-of-school suspensions and expulsions. The District will comply with applicable laws related to student discipline, including the consideration of specific factors and possible use of restorative practices.

B. Applicability

This Policy applies to student conduct that occurs:

1. on District property;
2. at a school-sponsored or school-related event;
3. on a school bus or vehicle;
4. while traveling to or from school, including at a bus stop; and
5. at any other time or place if the conduct has a nexus to the school, substantially disrupts the school environment, or as permitted by law.

C. Student Code of Conduct

The Superintendent or designee will develop, regularly update, and annually publish a student code of conduct in all student handbooks. The student code of conduct must:

1. identify offenses that may result in discipline;
2. identify possible disciplinary consequences for each offense, which may, if appropriate, include suspension or expulsion;
3. be consistent with applicable state and federal laws and Board Policies; and
4. include a copy of Policy 5206E entitled “Suspension from Class, Subject, or Activity by Teacher.”

D. Definitions

For purposes of this Policy:

1. “suspend” or “suspension” means a disciplinary removal from school for less than 60 school days;
2. “expel” or “expulsion” means a disciplinary removal from school for 60 or more school days;
3. “restorative practices” means practices that emphasize repairing the harm to the victim and the school community caused by a student’s misconduct; and
4. “Mandatory 7 Factors” means the following:
 - a. the student’s age;
 - b. the student’s disciplinary history;
 - c. whether the student has a disability;
 - d. the seriousness of the behavior;
 - e. whether the behavior posed a safety risk;
 - f. whether restorative practices are a better option; and
 - g. whether lesser interventions would address the behavior.

E. Restorative Practices

Before suspending or expelling a student (except a student who possesses a firearm in a weapon-free school zone), teachers, administrators, and the Board must first determine whether restorative practices would better address the student’s misconduct, recognizing the Board’s objective of minimizing out-of-school suspensions and expulsions. Likewise, teachers, administrators, and the Board must consider whether restorative practices should be used in addition to the suspension or expulsion. Restorative practices, which may include a victim-offender conference, should be the first consideration to remediate offenses such as interpersonal conflicts, bullying, verbal and physical conflicts, theft, damage to property, class disruption, harassment, and cyberbullying.

All victim-offender conferences must be conducted consistent with state and federal law and Policies. No student who claims to be the victim of unlawful harassment may be compelled to meet with the alleged perpetrator of the harassment as part of a restorative practice.

F. Discretionary Suspension or Expulsion

Under Michigan law, a suspension of 10 or fewer school days is presumed to be reasonable. A suspension of more than 10 school days or an expulsion is, in most

circumstances, presumed not to be justified. Before imposing a suspension or an expulsion, administrators or the Board must consider the Mandatory 7 Factors.

1. Building Administrators – 5 or fewer days

The Board delegates to all building administrators the authority to suspend a student for up to 5 school days consistent with the student code of conduct.

A building administrator may also suspend a student for up to 5 school days pending further investigation and possible further disciplinary consequences, including a longer-term suspension or expulsion.

Before exercising this authority, the building administrator must consider the Mandatory 7 Factors.

Additionally, before suspending a student for any length of time, the building administrator must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

2. Superintendent – 6 to 10 days. ~~Less than 10 school days~~

The Board delegates to the Superintendent the authority to suspend a student for 6 to 10 ~~less than 10 school~~ days consistent with the student code of conduct. Before exercising this authority, the Superintendent must consider the Mandatory 7 Factors.

Any time the Superintendent finds that a suspension of more than 10 school days is warranted, the Superintendent must base the rationale on the Mandatory 7 Factors and explain the rationale in writing.

Additionally, before suspending a student for any length of time, the Superintendent must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

3. Board – Suspension or Expulsion

The Board may suspend or expel a student for an offense consistent with the student code of conduct.

Before exercising this authority, the Board must consider the Mandatory 7 Factors.

Any time the Board finds that a suspension of more than 10 school days or expulsion is warranted, the Board must base the rationale on the Mandatory 7 Factors and explain the rationale in writing.

Before exercising this authority, the Board must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

G. Criminal Sexual Conduct – Discretionary Suspension or Expulsion

If a student commits criminal sexual conduct, as defined in Revised School Code Section 1311, against another student enrolled in the District and expulsion is not mandatory under Policy 5206 H.3, the District may suspend or expel the student even if the student has not been criminally charged, subject to consideration of the Mandatory 7 Factors.

Before exercising this authority, the District must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

H. Mandatory Suspension or Expulsion

Building principals and other administrators must refer all incidents that may result in a mandatory suspension or expulsion to the Superintendent or designee for transmission to the Board. As explained below, the Board recognizes that in some circumstances it may choose not to suspend or expel a student. Nothing in this section may be construed as limiting the Board's discretion to suspend or expel a student for any offense that the student code of conduct identifies as possibly resulting in suspension or expulsion.

1. Possession of a Dangerous Weapon

a. Possession of a Firearm

If a student possesses a firearm in a weapon-free school zone, the Board will permanently expel the student unless the student demonstrates, in a clear and convincing manner, at least one of the following:

- the student was not possessing the firearm to use as a weapon or to deliver, either directly or indirectly, to another person to use as a weapon;
- the student did not knowingly possess the firearm;
- the student did not know or have reason to know that the firearm constituted a "dangerous weapon"; or
- the student possessed the firearm at the suggestion, request, or direction of, or with the express permission of, school or police authorities.

If a student demonstrates one of the above circumstances in a clear and convincing manner and the student has not been previously suspended or

expelled from school, the Board will not expel the student unless the Board finds that, based on the circumstances, expulsion is warranted.

b. Possession of a Dangerous Weapon (Other than a Firearm)

If a student possesses a dangerous weapon (other than a firearm) in a weapon-free school zone, the Board will consider whether to permanently expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Board is not required to expel a student for possession of a dangerous weapon (other than a firearm) if the student demonstrates, in a clear and convincing manner, at least one of the following:

- the student was not possessing the instrument or object to use as a weapon or to deliver, either directly or indirectly, to another person to use as a weapon;
- the student did not knowingly possess the weapon;
- the student did not know or have reason to know that the instrument or object constituted a “dangerous weapon”; or
- the student possessed the weapon at the suggestion, request, or direction of, or with the express permission of, school or police authorities.

If a student demonstrates one of the above circumstances in a clear and convincing manner and the student has not been previously suspended or expelled from school, the Board will not expel the student unless the Board finds that, based on the circumstances, expulsion is warranted.

c. Applicable Definitions for Dangerous Weapon Offense

“Weapon-free school zone” means school property and a vehicle used by a school to transport students to or from school property.

“School property” means a building, playing field, or property used for school purposes to impart instruction to children or used for functions and events sponsored by a school, except a building used primarily for adult education or college extension courses.

“Dangerous weapon” means a firearm, dagger, dirk, stiletto, knife with a blade over 3 inches in length, pocket knife opened by a mechanical device, iron bar, or brass knuckles.

“Firearm” means (i) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (ii) the frame or receiver of any such weapon; (iii) any

firearm muffler or firearm silencer; or (iv) any destructive device. “Firearm” does not include an antique firearm, as defined by 18 USC § 921.

“Destructive device” means (i) any explosive, incendiary, or poison gas (including a bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or similar device); (ii) any type of weapon (other than a shotgun or a shotgun shell that the Attorney General finds is generally recognized as particularly suitable for sporting purposes) by whatever name known which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter; and (iii) any combination of parts either designed or intended for use in converting any device into a destructive device and from which a destructive device may be readily assembled.

d. **Additional Procedures for Dangerous Weapon Expulsion**

The Superintendent or designee must ensure that if a student is expelled for possession of a dangerous weapon, the student’s permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for possession of a dangerous weapon to the county department of social services or the county community mental health agency and notify the student’s parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion. The Superintendent or designee must also make a referral to local law enforcement and contact the student’s parent/guardian immediately any time a student is found to have brought a dangerous weapon to school or possessed a dangerous weapon at school, at a school related activity, or in a school vehicle. If a District official confiscates a dangerous weapon, the District official will give the dangerous weapon to law enforcement and will not release the dangerous weapon to any other person, including the legal owner.

Unless reinstated pursuant to Revised School Code Section 1311(6), a student expelled by another district or public school academy for possession of a dangerous weapon may not enroll in the District.

2. **Arson**

If a student commits arson as defined in Revised School Code Section 1311, in a school building or on school grounds, the Board will consider whether to permanently expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Superintendent or designee must ensure that if a student is expelled for committing arson, the student’s permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for

committing arson to the county department of social services or the county community mental health agency and notify the student's parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion.

Unless reinstated pursuant to Revised School Code Section 1311(6), a student expelled by another district or public school academy for committing arson may not enroll in the District.

3. **Criminal Sexual Conduct**

If a student commits criminal sexual conduct as defined in Revised School Code Section 1311, in a school building or on school grounds, or pleads to, is convicted of, or is adjudicated for criminal sexual conduct against another student enrolled in the District, the Board will consider whether to permanently expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Superintendent or designee must ensure that if a student is expelled for committing criminal sexual conduct, the student's permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for committing criminal sexual conduct to the county department of social services or the county community mental health agency and notify the student's parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion.

Unless reinstated pursuant to Revised School Code Section 1311(6), a student expelled by another district or public school academy for committing criminal sexual conduct may not enroll in the District.

4. **Physical Assault**

a. **Physical Assault Against Employee, Volunteer, or Contractor**

If a student in grade 6 or above commits a physical assault at school against an employee, volunteer, or contractor and the victim reports the physical assault to the Board or to a school administrator or, if the victim is unable to report the assault, another person makes the report on the victim's behalf, the Board will consider whether to permanently expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Superintendent or designee must ensure that if a student is expelled for physically assaulting an employee, volunteer, or contractor, the student's permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for physically assaulting an employee, volunteer, or contractor to the county department of social services or the

county community mental health agency and notify the student's parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion.

Unless reinstated pursuant to Revised School Code Section 1311a(5), a student expelled by another district or public school academy for physically assaulting an employee, volunteer, or contractor may not enroll in the District.

b. Physical Assault Against Another Student

If a student in grade 6 or above commits a physical assault at school against another student and the physical assault is reported to the Board or to an administrator, the District will consider whether to suspend or expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

A resident student in grade 6 or above who is currently expelled by another district or public school academy for committing a physical assault against another student may request to enroll in the District. The Superintendent or designee will consider the request along with any information the Superintendent or designee determines relevant. The Superintendent or designee may either grant or deny the request. The Superintendent's decision is final.

c. Applicable Definitions for Physical Assault Against Student

- i. "Physical assault" means intentionally causing or attempting to cause physical harm to another through force or violence.
- ii. "At school" means in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event whether or not it is held on school premises.

5. Bomb Threat or Similar Threat

If a student in grade 6 or above makes a bomb threat or similar threat directed at a school building, other District property, or at a school-related event, the District will consider whether to suspend or expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

A resident student in grade 6 or above who is currently expelled by another district or public school academy for making a bomb threat or similar threat may request to enroll in the District. The Superintendent or designee will consider the request along with any information the Superintendent or designee determines relevant. The Superintendent or designee may either grant or deny the request. The Superintendent's decision is final.

I. Statewide School Safety Information Policy (SSSIP) & Law Enforcement Reporting

The Superintendent or designee must notify law enforcement when required by the SSSIP and make all other reports and provide all other notifications required by the SSSIP or any state or federal law. Nothing in this Policy limits the ability of a school administrator to contact law enforcement at any other time.

J. Educational Programming During Suspension or Expulsion

Except as otherwise required by law or as provided in this Policy, a student who has been suspended or expelled may not be on school property, attend classes or other school functions, or participate in extracurricular activities during the student's suspension or expulsion without written permission from the Superintendent or designee. District personnel may assist students who have been suspended or expelled to explore alternative means, as allowed by law, to earn credit and to complete coursework during the period of the student's suspension or expulsion.

Legal authority: 18 USC 921; 20 USC 1401 et seq., 7151; 29 USC 705, 794-794b; MCL 380.1308-.1310, 380.1310a, 380.1310c, 380.1310d, 380.1311, 380.1311a, 380.1312, 380.1313

Date adopted: December 13, 2021

Date revised:



MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance & Operations

SUBJECT: Action Items – 2022-23 First Budget Revision

DATE: April 20, 2023

Recommendation:

It is recommended that the Board of Education adopt the 2022-2023 First Budget Revision resolution for the General Fund, as presented on pages 5-6 of the Budget Book.

It is recommended that the Board of Education adopt the 2022-2023 First Budget Revision resolution for the Food Service Fund, as presented on page 7 of the Budget Book.

It is recommended that the Board of Education adopt the 2022-2023 First Budget Revision resolution for the Student/School Activity Fund, as presented on page 8 of the Budget Book.

Background:

Attached is the 2022-23 First Budget Revision for your review. The Finance Committee reviewed 2022-23 First Budget Revision on April 19, 2023. Originally, the Finance Committee reviewed a draft of the budget revision back on January 25, 2023 but I decided to delay taking the budget revision to the full Board at that time due to a few budget items that were still unknown. A couple of those items was 147c(2) funds (\$2.2 million) and the accounting for Subscription-Based Information Technology Agreements (GASB 96). Also, I have now received the details of the County SE net claim and have made the appropriate budget adjustments. Page 9 of the Budget Book provides a General Fund comparison, between the 2022-23 First Budget Revision and the 2022-23 Recommended Budget (adopted June 13, 2022), of major budget assumptions, revenues and expenditures.

GENERAL FUND:

The 2022-23 First Budget Revision shows overall revenue increases of \$4,984,534 and overall expenditure increases, net of estimated favorable expenditure budget variance, of \$5,272,886.

The major revenue increases over the Recommended Budget are:

- Interest earnings (\$564,000). Rates have increased substantially since the end of last fiscal year when the business office changed banking from an earnings credit that offsets banking fees to investment earnings.
- State Aid due to enrollment increases (\$938,000).

- 147c(2) (\$2,206,000). This is both a revenue and expenditure increase. This is similar to 147c(1) which is an in and an out.
- 31a At-Risk funds (\$139,000).
- County SE net claim (\$554,000).
- Other financing sources related to accounting for Subscription-Based Information Technology Agreements (\$375,000).

The major expenditure changes from the Recommended Budget are:

- The decision to bring custodial services back in-house is a large contributor to the projected expenditure increases in salaries and benefits (\$1.4 million).
- Like the revenue side, the expenditures side (benefits) includes an increase of \$2.2 million of 147c(2) funds.
- Purchase services are down due to ending the contracted custodial contract six months early (\$668,000).
- The increase in supplies and material is largely due to the timing of receiving a large curriculum order after June 30, 2022 which caused it to become a FY 2022-23 expenditure (\$282,000).
- The increase in capital outlay is related to custodial equipment (\$172,000) and new accounting rules (GASB 96) for Subscription-Based Information Technology Agreements (\$375,000).

General Fund ending fund balance is projected to be \$14,109,244 or \$573,747 decrease over actual fund balance at June 30, 2022. Ending fund balance is 25.7% of total revenues. Although the General Fund fund balance is healthy, current year revenues include approximately \$2.5 million of non-reoccurring Federal COVID related funds. Absent significant funding increases this will bring budget challenges going into FY 2023-24 and beyond.

FOOD SERVICE FUND:

The Food Service Fund budget is on page 24. This revision shows ending fund balance to be \$389,193 or \$357,139 decrease over actual fund balance at June 30, 2022. You may recall the District has had a fund balance in excess of the allowable amount for the past two years. This was largely due to pandemic related food service funding increases. The District is intentionally drawing down the fund balance to get below the maximum allowable fund balance. This budget revision now projects the District will be below that threshold.

STUDENT/SCHOOL ACTIVITY FUND:

The Student/School Activity Fund budget is on page 25. This revision shows ending fund balance to be \$467,932 or \$7,000 decrease over actual fund balance at June 30, 2022.

Although the Uniform Budgeting and Accounting Act does not require formal Board action on Debt Funds and Capital Project Funds the budgets for these funds are provided in the Budget Book.



East Lansing Public Schools

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BUDGET BOOK 2022-23 FIRST BUDGET REVISION

Prepared By: Richard Pugh, CPA
Director of Finance & Operations

Date: April 24, 2023

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East Lansing Public Schools

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MISSION STATEMENT

Nurturing each child • Educating all students • Building world citizens

VISION STATEMENT

East Lansing Public Schools strives to provide every student with exemplary instruction in equitable learning environments designed to educate the whole child. In partnership with the community, ELPS endeavors to affirm cultural differences and nurture intellectual curiosity, collaboration, creativity, critical thinking, and effective communication so every student graduates to become a productive member of society.

BOARD OF EDUCATION and ADMINISTRATION

Board Members:

President – Dr. Terah Chambers
Vice President – Dr. Elizabeth Guerrero Lyons
Secretary – Tali Faris-Hylen
Treasurer – Dr. Kath Edsall
Trustee – Amanda Cormier
Trustee – Monica Fink
Trustee – Chris Martin

Administration:

Superintendent – Dori Leyko
Assistant Superintendent – Glenn Mitcham
Chief Human Resources Officer – Rulesha Glover-Payne
Director of Finance & Operations – Rich Pugh
Director of Operations & Maintenance – Billy Hastings
Director of Student Support Services – Nick Hamilton
Director of Technology & Communications – Christian Palasty
East Lansing High School Interim Principal – Ashley Schwarzbek
East Lansing High School Associate Principal – Quiana Davis-Lewis
East Lansing High School Interim Associate Principal – Jeff Lampi
East Lansing High School Director of Athletics and Activities – Nikki Norris
MacDonald Middle School Principal – Amy Martin
MacDonald Middle School Associate Principal – John Atkinson
Donley Elementary Principal – Tracey Barton
Glencairn Elementary Principal – Lorraine Ware
Marble Elementary Principal – Josh Robertson
Robert L Green Elementary Principal – Amy Webster
Red Cedar Elementary Principal – Rinard Pugh
Whitehills Elementary Principal – Shane Johnson

GENERAL FUND APPROPRIATIONS

RESOLUTION FOR ADOPTION BY THE EAST LANSING BOARD OF EDUCATION

RESOLVED: That this resolution shall be the General Fund appropriations of East Lansing Public Schools (the School District) for the fiscal year 2022-23; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of general fund income received by this School District.

RESOLVED FURTHER: That this School District shall levy 18.0000 operating mills as approved by voters generating \$11,071,355 in property tax revenue from the “non-homestead” group of properties.

RESOLVED FURTHER: That the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Fund of the School District for the fiscal year 2022-23 is as follows:

Revenues:		
Local	\$	12,125,506
State		33,964,171
Federal		3,187,310
Incoming Transfers		5,619,944
Other Financing Sources (Uses)		<u>390,000</u>
Total Revenues & Other Financing Sources (Uses)	\$	<u>55,286,931</u>
Total Fund Balance, July 1, 2022		<u>14,682,991</u>
Total Available to Appropriate	\$	<u>69,969,922</u>

RESOLVED FURTHER: That the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Instruction:	
Basic Programs	\$ 25,619,976
Added Needs	7,838,884
	<hr/>
Total Instruction	\$ 33,458,860
Support Services:	
Pupil Services	4,265,889
Instructional Staff Services	3,552,411
General Administration	511,452
School Administration	3,099,686
Business Services	682,000
Operations and Maintenance	5,656,320
Pupil Transportation	1,767,528
Central Services	1,679,002
Athletic Activities	968,782
	<hr/>
Total Support Services	\$ 22,183,070
Community Services	37,857
Payments to Other Government Agencies	-
Debt Services	180,891
	<hr/>
Total Appropriations	\$ 55,860,678
Total Fund Balance, June 30, 2023	\$ 14,109,244

RESOLVED FURTHER: That no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with budgetary policy statement hitherto adopted by the Board.

RESOLVED FURTHER: That the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This resolution shall take immediate effect.

Ayes:

Nays:

Excused Absences:

Resolution declared adopted on: April 24, 2023

FOOD SERVICE FUND APPROPRIATIONS

RESOLUTION FOR ADOPTION BY THE EAST LANSING BOARD OF EDUCATION

RESOLVED: That this resolution shall be the Food Service Fund appropriations of East Lansing Public Schools (the School District) for the fiscal year **2022-23**; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of Food Service Fund income received by this School District.

RESOLVED FURTHER: That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Food Service Fund of the School District for the fiscal year **2022-23** is as follows:

Revenues:	
Local	\$ 261,625
State	42,894
Federal	1,026,167
Other Financing Sources (Uses)	-
Total Revenues & Other Financing Sources (Uses)	\$ 1,330,686
Total Fund Balance, July 1, 2022	746,332
Total Available to Appropriate	\$ 2,077,018

RESOLVED FURTHER: That the total available to appropriate in the Food Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Salaries & Benefits	\$ 105,825
Purchased Services	714,400
Supplies & Materials	822,600
Capital Outlay	27,000
Other	18,000
Total Appropriations	\$ 1,687,825
Total Fund Balance, June 30, 2023	\$ 389,193

RESOLVED FURTHER: That no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with budgetary policy statement hitherto adopted by the Board.

RESOLVED FURTHER: That the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This resolution shall take immediate effect.

Ayes:

Nayes:

Excused Absences:

Resolution declared adopted on: April 24, 2023

STUDENT/SCHOOL ACTIVITY FUND APPROPRIATIONS

RESOLUTION FOR ADOPTION BY THE EAST LANSING BOARD OF EDUCATION

RESOLVED: That this resolution shall be the Student/School Activity Fund appropriations of East Lansing Public Schools (the School District) for the fiscal year 2022-23; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of Student/School Activity Fund income received by this School District.

RESOLVED FURTHER: That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Student/School Activity Fund of the School District for the fiscal year 2022-23 is as follows:

Revenues:			
Local - student/school groups	\$	328,000	
Other Financing Sources (Uses)		-	
Total Revenues & Other Financing Sources (Uses)		\$	328,000
Total Fund Balance, July 1, 2022			474,932
Total Available to Appropriate		\$	802,932

RESOLVED FURTHER: That the total available to appropriate in the Student/School Activity Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:			
Other		\$	335,000
Total Appropriations		\$	335,000
Total Fund Balance, June 30, 2023		\$	467,932

RESOLVED FURTHER: That no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with budgetary policy statement hitherto adopted by the Board.

RESOLVED FURTHER: That the Board of Education commits the projected ending fund balance for student/school activities.

RESOLVED FURTHER: That the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This resolution shall take immediate effect.

Ayes:

Nays:

Excused Absences:

Resolution declared adopted on: April 24, 2023

East Lansing Public Schools

General Fund

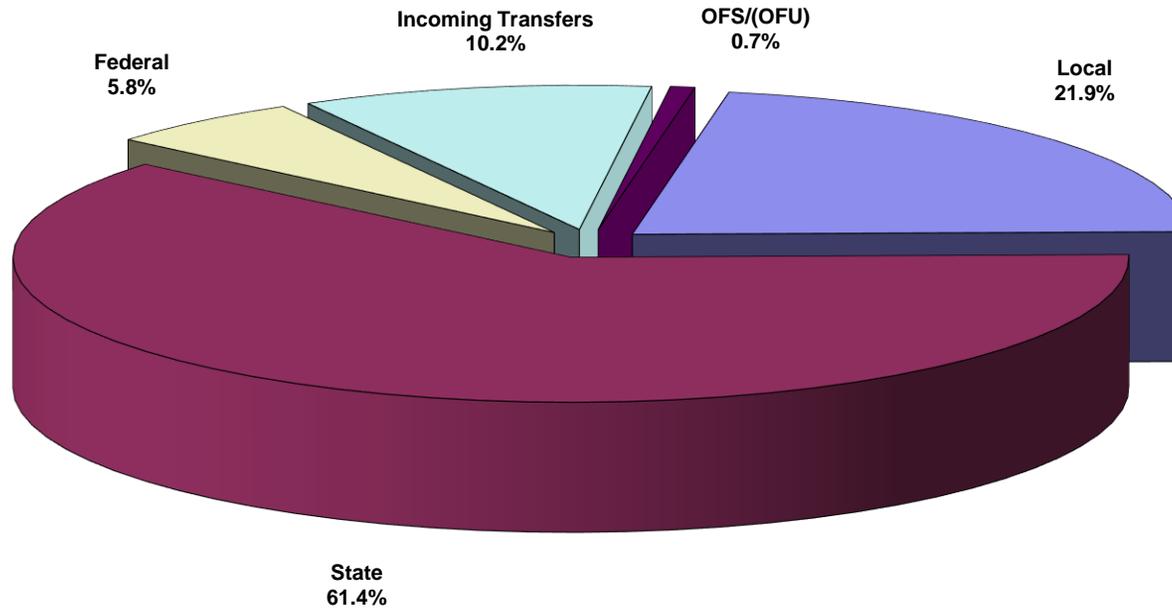
Major Assumptions and Revenue & Expenditure Summary Comparison

					2022-23 RECOMMENDED BUDGET	2022-23 FIRST BUDGET REVISION	Change
1							
2	Major Assumptions						
3	Revenues:						
4		Blended Enrollment			3,642.46	3,746.54	104.08
5		Foundation Allowance			9,135	9,150	15
6		Property Taxable Values (excludes Captured Values)			1,290,587,533	1,289,681,671	-0.07%
7		Property Taxes Delinquent %			1.50%	1.50%	0.00%
8		Current Property Taxes			11,205,828	11,124,900	(80,928)
9		Prop A/Disc./SE Headlee			23,042,267	24,060,794	1,018,527
10		MPSERS 147 Funds			4,494,846	6,896,948	2,402,102
11		Prior Year State Aid Adjustments			225,752	(50,638)	(276,390)
12		At-Risk			1,347,712	1,486,881	139,169
13		Federal Grants			3,194,449	3,187,310	(7,139)
14		County Special Education			5,009,931	5,564,061	554,130
15	Expenditures:						
16		Employee wages			Per Contract Settlements	Per Contract Settlements	
17		MPSERS Rate (Pension & Health)			28.23%	28.23%	0.00%
18		Health Insurance Renewal			7.00%	9.50%	2.50%
19		Staffing FTEs:					
20		Maintenance, Custodial, Grounds, & Courier			6.00	22.52	16.5
21		At-Wills			17.75	19.11	1.4
22		Central Office Administrators			6.00	6.48	0.5
23		ELESPA			73.00	74.62	1.6
24		IUOE			18.50	18.50	-
25		ELEA			242.86	241.01	(1.9)
26		Building Level Administrators			12.00	11.71	(0.3)
27		Superintendent			1.00	1.00	-
28	Revenue & Expenditure Summary Comparison						
29	Revenues:						
30		Local			\$ 11,538,841	\$ 12,125,506	\$ 586,665
31		State			30,490,909	33,964,171	3,473,262
32		Federal			3,194,449	3,187,310	(7,139)
33		Incoming Transfers			5,063,198	5,619,944	556,746
34		Other Financing Sources/ (Uses)			15,000	390,000	375,000
35		Total Revenues			\$ 50,302,397	\$ 55,286,931	\$ 4,984,534
36	Expenditures:						
37		Salaries			\$ 23,091,349	\$ 24,738,059	\$ 1,646,710
38		Benefits			16,875,272	19,837,184	2,961,912
39		Purchase Services			3,619,843	3,270,097	(349,746)
40		Supplies & Materials			2,910,004	3,117,068	207,064
41		Capital Outlay			225,900	855,800	629,900
42		Other			4,119,634	4,323,175	203,541
43		Total Expenditures (before favorable variance)			\$ 50,842,002	\$ 56,141,383	\$ 5,299,381
44		Favorable Expenditure Variance			\$ (254,210)	\$ (280,705)	\$ (26,495)
45		Projected Add/(Draw) To/From Fund Balance			\$ (285,395)	\$ (573,747)	\$ (288,352)
46		Beginning Fund Balance			13,107,320	14,682,991	1,575,671
47		Ending Fund Balance			\$ 12,821,925	\$ 14,109,244	\$ 1,287,319

EAST LANSING PUBLIC SCHOOLS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
2022-23 FIRST BUDGET REVISION

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL PROJECT FUNDS	TOTAL
REVENUES:					
Local:					
Property Taxes	11,159,900		9,109,000	1,283,000	21,551,900
Interest Earnings	564,000		99,500	300	663,800
Building Use	70,000				70,000
Food Sales		261,625			261,625
Athletics	87,600				87,600
Other	244,006	328,000	0	210,000	782,006
State	33,964,171	42,894			34,007,065
Federal	3,187,310	1,026,167		7,400	4,220,877
County Special Education and Misc. via IISD	5,619,944				5,619,944
Total Revenues	54,896,931	1,658,686	9,208,500	1,500,700	67,264,817
EXPENDITURES:					
Instruction:					
Basic Programs	25,619,976				25,619,976
Added Needs	7,838,884				7,838,884
Instructional Support Services:					
Pupil	4,265,889				4,265,889
Instructional Staff	3,552,411				3,552,411
School Administration	3,099,686				3,099,686
Non-Instructional Support Services:					
General Administration	511,452				511,452
Business	682,000		12,000	1,000	695,000
Operations and Maintenance	5,656,320				5,656,320
Pupil Transportation	1,767,528				1,767,528
Central	1,679,002				1,679,002
Athletics	968,782				968,782
Food Service		1,687,825			1,687,825
Student/School Activity		335,000			335,000
Community	37,857				37,857
Payments to Other Gov't Agencies and Prior Period Adj.	0				0
Capital Outlay				6,272,000	6,272,000
Debt Services:					
Principal	180,891		4,540,000		4,720,891
Interest & Issuance Costs/Escrow			4,572,950		4,572,950
Dues and Fees			1,800		1,800
Total Expenditures	55,860,678	2,022,825	9,126,750	6,273,000	72,948,253
Excess of Revenues over Expenditures	(963,747)	(364,139)	81,750	(4,772,300)	(5,683,436)
OTHER FINANCING SOURCES/(USES):					
Net Operating Transfers	0	0	0	0	0
SBLF Proceeds					0
Sale of Bonds			0	0	0
SBITA	375,000				375,000
Other	15,000	0			15,000
Total Other Financing Sources/(Uses)	390,000	0	0	0	15,000
Excess of Revenues and OFS/(OFU) over Expenditures	(573,747)	(364,139)	81,750	(4,772,300)	(5,668,436)
Fund Balance - Beginning of Year	14,682,991	1,221,264	760,243	5,837,978	22,502,476
Fund Balance - End of Year	14,109,244	857,125	841,993	1,065,678	16,834,040

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND - REVENUES AND OTHER FINANCING SOURCES (USES)**



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	2021-22	2022-23		2022-23			
	ACTUAL	RECOMMENDED BUDGET	% of Total Revenues	FIRST REVISION	% of Total Revenues	\$ CHANGE from 2022-23 RECOMMENDED	% CHANGE from 2022-23 RECOMMENDED
REVENUES and OFS/(OFU):							
Local	10,945,147	11,538,841	22.9%	12,125,506	21.9%	586,665	5.1%
State	28,440,081	30,490,909	60.6%	33,964,171	61.4%	3,473,262	11.4%
Federal	4,110,556	3,194,449	6.4%	3,187,310	5.8%	(7,139)	-0.2%
Incoming Transfers	5,286,903	5,063,198	10.1%	5,619,944	10.2%	556,746	11.0%
OFS/(OFU)	24,760	15,000	0.0%	390,000	0.7%	375,000	2500.0%
Total ¹	48,807,447	50,302,397	100.0%	55,286,931	100.0%	4,984,534	9.9%

¹ Amount may not add to 100.0% due to rounding

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND**
REVENUE DETAIL AND CHANGES IN FUND BALANCE

2021-22 ACTUAL		2022-23 RECOMMENDED BUDGET	2022-23 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2021-22 ACTUAL
LOCAL REVENUE:					
10,413,396	Current Property Taxes (net 1.50% est. uncollectible)	11,205,828	11,124,900	(80,928)	711,504
186,923	Delinquent Property Taxes (includes P & I)	60,000	35,000	(25,000)	(151,923)
71,622	Building Use	70,000	70,000	0	(1,622)
0	Interest on Investments	0	564,000	564,000	564,000
189,552	Other	128,313	244,006	115,693	54,454
83,654	Other - Athletics	74,700	87,600	12,900	3,946
10,945,147	TOTAL LOCAL SOURCES	11,538,841	12,125,506	586,665	1,180,359
STATE REVENUE:					
13,271,977	Proposal A	12,299,461	13,058,228	758,767	(213,749)
7,311,778	Discretionary	8,789,015	9,168,264	379,249	1,856,486
1,728,039	Special Ed. Headlee	1,953,791	1,834,302	(119,489)	106,263
124,552	Prior Year State Aid Adjustments	225,752	(50,638)	(276,390)	(175,190)
751,819	At-Risk	1,347,712	1,486,881	139,169	735,062
209,620	Wraparound	138,600	138,350	(250)	(71,270)
4,118,635	MPSERS 147	4,494,846	6,896,948	2,402,102	2,778,313
187,915	Hold Harmless Guarantee	187,520	193,252	5,732	5,337
97,631	Headlee Obligation for Data Collection	97,461	100,842	3,381	3,211
196,378	SE Cost Reimbursement	522,439	570,068	47,629	373,690
263,013	GSRP	272,728	361,463	88,735	98,450
178,724	Other	161,584	206,211	44,627	27,487
28,440,081	TOTAL STATE SOURCES	30,490,909	33,964,171	3,473,262	5,524,090
FEDERAL REVENUE:					
466,965	Title 1a (Improving Basic Programs)	400,053	405,710	5,657	(61,255)
73,714	Title 2a (Supporting Effective Instruction)	79,829	80,974	1,145	7,260
42,774	Title 3 (Language English Learners & Immigrant)	45,552	34,532	(11,020)	(8,242)
28,608	Title 4 (Student Support & Academic Enrichment)	28,608	28,863	255	255
3,304,214	ESSER/CRF/11T/Other COVID	2,475,364	2,447,305	(28,059)	(856,909)
31,284	IDEA Preschool/Flowthrough	33,961	52,991	19,030	21,707
162,997	Other	131,082	136,935	5,853	(26,062)
4,110,556	TOTAL FEDERAL SOURCES	3,194,449	3,187,310	(7,139)	(923,246)
INCOMING TRANSFERS:					
5,212,613	County Special Education (via IISD)	5,009,931	5,564,061	554,130	351,448
74,290	Other	53,267	55,883	2,616	(18,407)
5,286,903	TOTAL INCOMING TRANSFERS	5,063,198	5,619,944	556,746	333,041
48,782,687	TOTAL REVENUES	50,287,397	54,896,931	4,609,534	6,114,244
OTHER FINANCING SOURCES (USES):					
0	Operating Transfer	0	0	0	0
0	Subscription-Based IT Agreements	0	375,000	375,000	375,000
24,760	Sale of Property	15,000	15,000	0	(9,760)
24,760	TOTAL OTHER FINANCING SOURCES (USES)	15,000	390,000	375,000	365,240
48,807,447	TOTAL REVENUE & OTHER FINANCING SOURCES (USES)	50,302,397	55,286,931	4,984,534	6,479,484
46,446,051	TOTAL EXPENDITURES	50,842,002	56,141,383	5,299,381	9,695,332
2,361,396	Increase (Decrease) in Fund Balance before est. Variance	(539,605)	(854,452)	(314,847)	(3,215,848)
0	Estimated Favorable Budget Variance	254,210	280,705	26,495	280,705
2,361,396	Total Increase (Decrease) in Fund Balance	(285,395)	(573,747)	(288,352)	(2,935,143)
0	Prior Year Restatement	0	0	0	0
12,321,595	Fund Balance - Beginning of Year	13,107,320	14,682,991	1,575,671	2,361,396
14,682,991	Fund Balance - End of Year	12,821,925	14,109,244	1,287,319	(573,747)
31.6%	Fund Balance as a % of Expenditures	25.3%	25.3%		
30.1%	Fund Balance as a % of Total Revenues (excludes OFS)	25.5%	25.7%		

EAST LANSING PUBLIC SCHOOLS

Historical General Fund Ending Fund Balance

Fiscal Year	June 30 Fund Balance	Fund Balance as a % of total Expenditures	Total Expenditures	Fund Balance \$ Change
1989-90	2,377,345	10.4%	22,836,724	
1990-91	2,688,814	10.7%	25,055,917	311,469
1991-92	3,620,163	14.5%	24,954,194	931,349
1992-93	4,457,580	17.4%	25,609,114	837,417
1993-94	5,823,424	21.7%	26,843,471	1,365,844
1994-95	6,340,596	21.5%	29,423,552	517,172
1995-96	4,164,229	12.7%	32,682,971	(2,176,367)
1996-97	3,644,912	11.5%	31,731,132	(519,317)
1997-98	5,956,669	20.1%	29,587,086	2,311,757
1998-99	7,074,058	24.7%	28,679,200	1,117,389
1999-00	5,797,623	18.3%	31,747,831	(1,276,435)
2000-01	3,556,908	10.6%	33,537,841	(2,240,715)
2001-02	2,620,071	7.8%	33,788,558	(936,837)
2002-03	2,938,881	9.0%	32,578,547	318,810
2003-04	4,071,119	13.2%	30,891,542	1,132,238
2004-05	3,365,883	10.2%	32,906,276	(705,236)
2005-06	4,180,079	12.8%	32,624,654	814,196
2006-07	4,075,841	12.3%	33,177,118	(104,238)
2007-08	3,489,117	10.4%	33,691,698	(586,724)
2008-09	3,031,437	8.9%	34,129,930	(457,680)
2009-10	3,073,835	9.2%	33,492,118	42,398
2010-11	3,535,398	10.5%	33,820,516	461,563
2011-12	2,593,010	7.4%	35,221,189	(942,388)
2012-13	3,268,954	9.3%	34,989,783	675,944
2013-14	2,449,816	6.8%	36,106,849	(819,138)
2014-15	2,817,424	7.8%	35,952,301	367,608
2015-16	4,581,595	12.6%	36,228,845	1,764,171
2016-17	4,457,204	11.5%	38,694,524	(124,391)
2017-18	5,101,107	13.1%	38,895,323	643,903
2018-19	6,326,360	16.4%	38,673,882	1,225,253
2019-20	6,908,352	16.9%	40,809,543	581,992
2020-21	12,321,595	29.7%	41,534,344	5,413,243
2021-22	14,682,991	31.6%	46,446,051	2,361,396
2022-23 estimated	14,109,244	25.3%	55,860,678 ¹	(573,747)

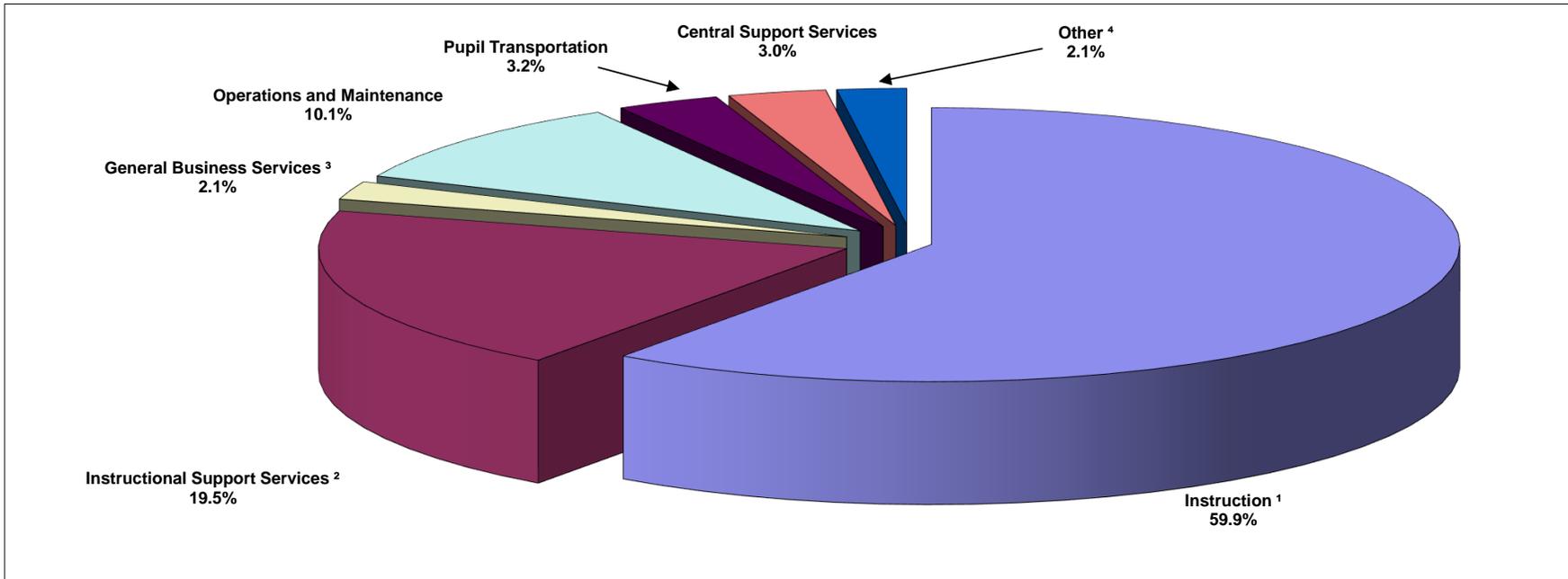
¹ Net of Estimate Favorable Budget Variance

EAST LANSING PUBLIC SCHOOLS
PER PUPIL FOUNDATION ALLOWANCE HISTORY

<u>Fiscal Year</u>	<u>Per Pupil Foundation</u>	<u>20j Hold Harmless PP</u>	<u>HB 6212</u>	<u>Foundation Inc (Dec)</u>	<u>Total Foundation</u>	<u>Per Pupil Pro-ratio</u>	<u>Reduction ARRA ¹</u>	<u>Net Foundation</u>	<u>Net \$ Change</u>	<u>Net % Change</u>
1994-95	6,632	0		0	6,632	0		6,632	0	
1995-96	6,632	0		153	6,785	0		6,785	153	2.3%
1996-97	6,785	0		155	6,940	0		6,940	155	2.3%
1997-98	6,940	0		154	7,094	0		7,094	154	2.2%
1998-99	7,094	0		0	7,094	0		7,094	0	0.0%
1999-00	7,094	124		114	7,332	0		7,332	238	3.4%
2000-01	7,332	141		159	7,632	0		7,632	300	4.1%
2001-02	7,632	49		251	7,932	0		7,932	300	3.9%
2002-03	7,932	0		200	8,132	(43)		8,089	157	2.0%
2003-04	8,132	0		0	8,132	(74)		8,058	(74)	-0.9%
2004-05	8,132	0		0	8,132	0		8,132	0	0.0%
2005-06	8,132	0		175	8,307	0		8,307	175	2.2%
2006-07	8,307	0		210	8,517	0		8,517	210	2.5%
2007-08	8,517	0		48	8,565	0		8,565	48	0.6%
2008-09	8,565	0		56	8,621	0	(372)	8,249	(316)	-3.7%
2009-10	8,621	(314)		(154)	8,153	0	(277)	7,876	(745)	-9.0%
2010-11	8,153			(16)	8,137	0	(116)	8,021	(132)	-1.7%
2011-12	8,137		182	(300)	8,019	0		8,019	(118)	-1.5%
2012-13	8,019			0	8,019	0		8,019	0	0.0%
2013-14	8,019			30	8,049	0		8,049	30	0.4%
2014-15	8,049			50	8,099	0		8,099	50	0.6%
2015-16	8,099			70	8,169	0		8,169	70	0.9%
2016-17	8,169			60	8,229	0		8,229	60	0.7%
2017-18	8,229			60	8,289	0		8,289	60	0.7%
2018-19	8,289			120	8,409	0		8,409	120	1.4%
2019-20	8,409			120	8,529	0		8,529	120	1.4%
2020-21	8,529			0	8,529	0		8,529	0	0.0%
2021-22	8,529			171	8,700	0		8,700	171	2.0%
2022-23	8,700			450	9,150	0		9,150	450	5.2%

¹ The American Recovery and Reinvestment Act (ARRA) provided "Stabilization Funds" to offset Foundation decreases in 2008-09, 2009-10, & 2010-11.

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND - EXPENDITURES BY FUNCTION (Before Est. Variance)**



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	2021-22	2022-23		2022-23			
	ACTUAL	RECOMMENDED BUDGET	% of Total Expenditures	FIRST REVISION	% of Total Expenditures	\$ CHANGE from 2022-23 RECOMMENDED	% CHANGE from 2022-23 RECOMMENDED
EXPENDITURES:							
Instruction ¹	28,455,365	30,496,921	60.0%	33,626,994	59.9%	3,130,073	10.3%
Instructional Support Services ²	9,344,027	10,760,932	21.2%	10,972,850	19.5%	211,918	2.0%
General Business Services ³	1,004,956	1,138,156	2.2%	1,199,449	2.1%	61,293	5.4%
Operations and Maintenance	4,274,750	4,678,800	9.2%	5,684,744	10.1%	1,005,944	21.5%
Pupil Transportation	1,557,709	1,562,563	3.1%	1,776,410	3.2%	213,847	13.7%
Central Support Services	968,126	1,263,938	2.5%	1,687,439	3.0%	423,501	33.5%
Other ⁴	841,118	940,692	1.9%	1,193,497	2.1%	252,805	26.9%
Total ⁵	46,446,051	50,842,002	100.1%	56,141,383	99.9%	5,299,381	10.4%

¹ Includes Basic Programs and Added Needs

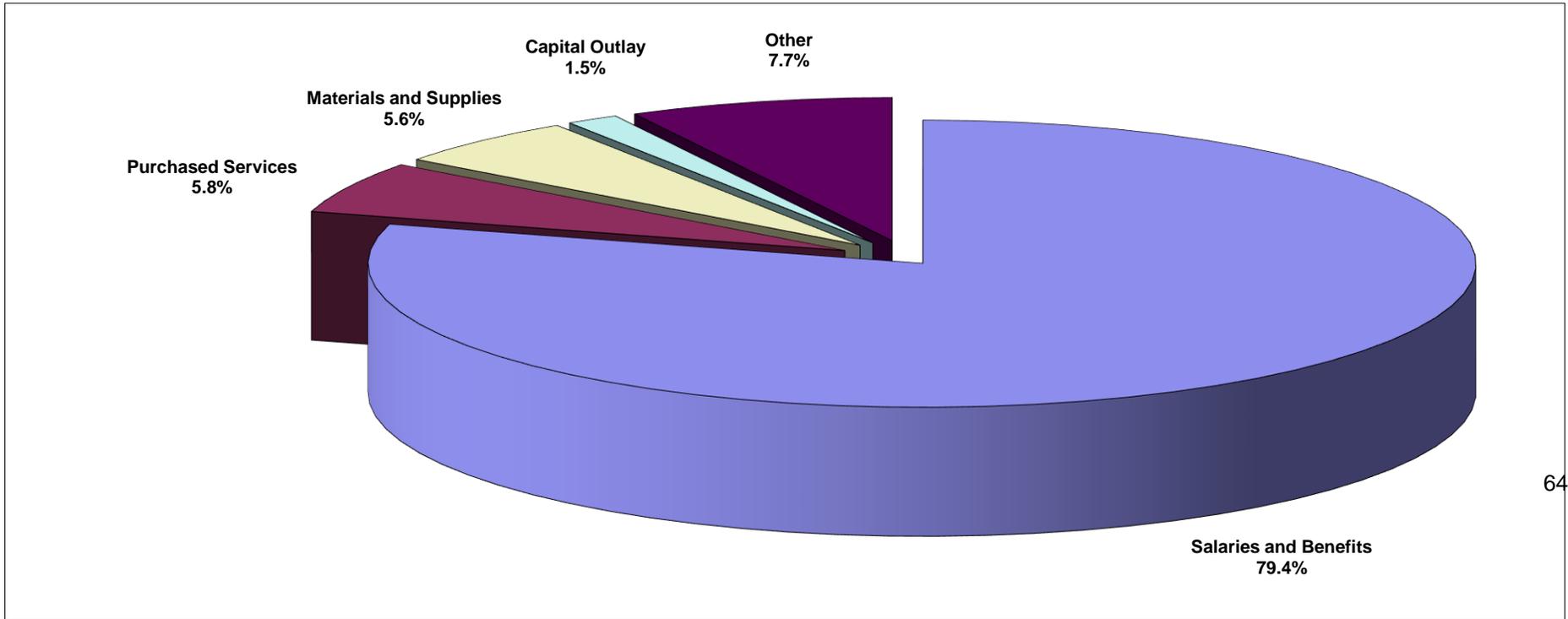
² Includes Pupil Support Services, Instructional Staff Services and School Administration

³ Includes General Administration and Business Services

⁴ Includes Athletic Activities, Community Services, Payments to Other Government Agencies, Facilities Acquisition, and Prior Period Adjustments, Debt Service and Operating Transfer Out

⁵ Amount may not add to 100.0% due to rounding

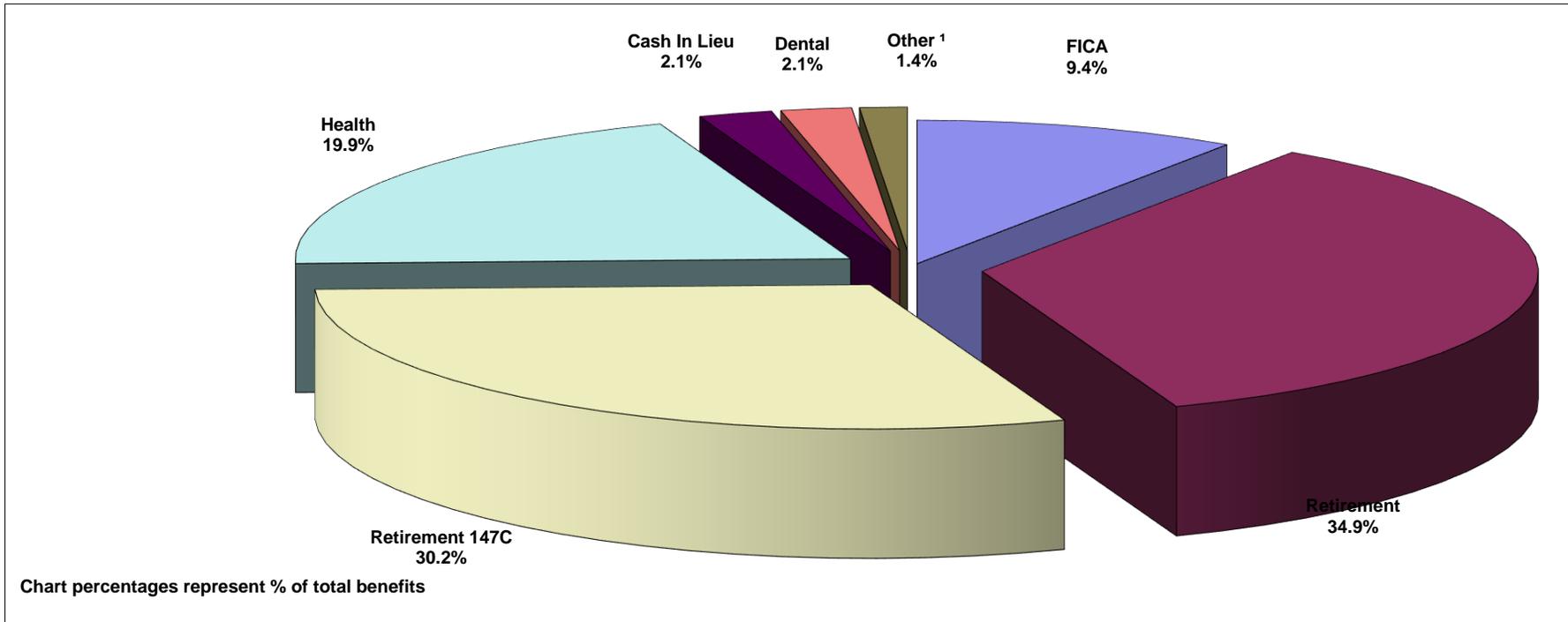
**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND - EXPENDITURES BY OBJECT CODE (Before Est. Variance)**



	2021-22	2022-23		2022-23			
	ACTUAL	RECOMMENDED BUDGET	% of Total Expenditures	FIRST REVISION	% of Total Expenditures	\$ CHANGE from 2022-23 RECOMMENDED	% CHANGE from 2022-23 RECOMMENDED
EXPENDITURES:							
Salaries and Benefits	36,595,453	39,966,621	78.6%	44,575,243	79.4%	4,608,622	11.5%
Purchased Services	3,045,610	3,619,843	7.1%	3,270,097	5.8%	(349,746)	-9.7%
Materials and Supplies	2,461,545	2,910,004	5.7%	3,117,068	5.6%	207,064	7.1%
Capital Outlay	221,184	225,900	0.4%	855,800	1.5%	629,900	278.8%
Other	4,122,259	4,119,634	8.1%	4,323,175	7.7%	203,541	4.9%
Total ¹	46,446,051	50,842,002	99.9%	56,141,383	100.0%	5,299,381	10.4%

¹ Amount may not add to 100.0% due to rounding

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND - EMPLOYEE BENEFITS (Before Est. Variance)**



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	2021-22	2022-23		2022-23			
	ACTUAL	RECOMMENDED BUDGET	% of Total Expenditures	FIRST REVISION	% of Total Expenditures	\$ CHANGE from 2022-23 RECOMMENDED	% CHANGE from 2022-23 RECOMMENDED
EXPENDITURES:							
FICA	1,547,026	1,737,424	4.3%	1,872,298	3.3%	134,874	7.8%
Retirement	6,031,610	6,468,805	16.2%	6,921,244	12.3%	452,439	7.0%
Retirement 147C	3,288,636	3,631,474	9.1%	5,981,106	10.7%	2,349,632	64.7%
Health	3,261,639	4,032,136	10.1%	3,954,521	7.0%	(77,615)	-1.9%
Cash In Lieu	337,041	335,764	0.8%	425,500	0.8%	89,736	26.7%
Dental	364,735	391,708	1.0%	408,735	0.7%	17,027	4.3%
Other 1	297,479	277,961	0.7%	273,780	0.5%	(4,181)	-1.5%
Total	15,128,166	16,875,272	42.2%	19,837,184	35.3%	2,961,912	17.6%

¹ LTD, Life, Vision, Workers Comp, Unemployment, Misc.

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
EXPENDITURE DETAIL

2021-22 ACTUAL	FUNCTION	2021-22 RECOMMENDED BUDGET	(Net 0.50% Variance)		2022-23 FIRST BUDGET REVISION					
			Total	Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other
9,967,810	111 Elementary	10,520,143	12,233,219	12,294,692	5,813,618	5,146,474	99,800	506,187	103,600	625,013
4,593,437	112 Middle School	4,898,826	5,181,555	5,207,593	2,571,230	2,315,663	46,480	102,799	31,300	140,121
6,490,675	113 High School	6,825,643	7,653,301	7,691,760	3,651,550	3,200,427	385,400	142,595	19,000	292,788
306,932	118 Pre-Kindergarten	317,312	357,267	359,062	197,726	150,336	3,000	2,000	500	5,500
465,581	119 Summer School	124,825	194,634	195,612	126,646	64,796	0	4,170	0	0
21,824,435	Total Basic Programs	22,686,749	25,619,976	25,748,719	12,360,770	10,877,696	534,680	757,751	154,400	1,063,422
4,882,391	122 Special Education	5,387,456	5,494,791	5,522,403	2,638,163	2,155,609	36,600	30,500	4,000	657,531
1,748,539	125 Compensatory Education	2,270,231	2,344,093	2,355,872	1,300,441	1,001,706	45,725	8,000	0	0
6,630,930	Total Added Needs	7,657,687	7,838,884	7,878,275	3,938,604	3,157,315	82,325	38,500	4,000	657,531
28,455,365	Total Instruction	30,344,436	33,458,860	33,626,994	16,299,374	14,035,011	617,005	796,251	158,400	1,720,953
761,341	212 Guidance	835,212	1,043,136	1,048,378	534,206	354,872	75,300	14,000	70,000	0
255,118	213 Health	248,227	285,245	286,678	53,622	31,589	2,200	6,000	17,000	176,267
222,154	214 Psychology	240,443	277,444	278,838	168,424	107,814	600	2,000	0	0
826,395	215 Speech	869,939	830,137	834,309	390,647	315,712	700	4,000	0	123,250
813,867	216 Social Work	981,627	972,159	977,044	580,670	390,874	2,000	3,500	0	0
470,064	218 Teacher Consultant	487,682	521,099	523,718	225,255	155,911	10,100	1,500	0	130,952
213,953	219 Other Pupil Support	360,189	336,669	338,361	177,648	110,251	0	7,500	0	42,962
3,562,892	Total Pupil Support Services	4,023,319	4,265,889	4,287,326	2,130,472	1,467,023	90,900	38,500	87,000	473,431
1,014,935	221 Improvement of Instruction	1,379,245	1,312,696	1,319,292	593,616	363,440	167,055	103,405	0	91,776
586,526	222 Educational Media Services	660,060	696,453	699,953	332,237	280,367	19,100	67,749	500	0
61,045	224 Educational Television	63,852	65,137	65,464	39,385	26,079	0	0	0	0
380,707	225 Instruction Related Technology	416,678	419,029	421,135	199,053	139,082	62,500	15,000	0	5,500
620,724	226 Supervision of Instructional Staff	663,663	635,275	638,467	373,500	252,867	4,600	5,500	0	2,000
62,524	227 Academic Student Assessment	70,250	89,488	89,938	5,000	2,554	10,000	68,588	0	3,796
275,364	229 Other Instructional Staff Services	335,740	334,333	336,013	181,517	137,796	6,700	7,000	0	3,000
3,001,825	Total Instructional Staff Services	3,589,488	3,552,411	3,570,262	1,724,308	1,202,185	269,955	267,242	500	106,072
89,037	231 Board of Education	117,510	104,077	104,600	0	0	92,000	3,500	1,100	8,000
374,901	232 Executive Administration	398,133	407,375	409,422	232,012	160,710	1,700	11,500	1,500	2,000
463,938	Total General Administration	515,643	511,452	514,022	232,012	160,710	93,700	15,000	2,600	10,000
2,754,223	241 Office of the Principal	3,067,455	3,072,821	3,088,262	1,771,402	1,246,466	23,197	24,697	1,500	21,000
25,087	249 Other School Administration	26,865	26,865	27,000	0	0	16,000	11,000	0	0
2,779,310	Total School Administration	3,094,320	3,099,686	3,115,262	1,771,402	1,246,466	39,197	35,697	1,500	21,000
402,454	252 Fiscal Services	461,499	493,893	496,375	268,857	173,818	12,000	3,000	6,600	32,100
114,789	257 Internal Services	106,615	109,549	110,099	50,029	40,301	12,769	7,000	0	0
23,775	259 Other Business	48,708	78,558	78,953	0	0	15,953	0	0	63,000
541,018	Total Business Services	616,822	682,000	685,427	318,886	214,119	40,722	10,000	6,600	95,100

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
EXPENDITURE DETAIL

2021-22 ACTUAL	FUNCTION	2021-22 RECOMMENDED BUDGET	2022-23 FIRST BUDGET REVISION							
			(Net 0.50% Variance) Total	Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other
4,271,936	261 Operating Buildings Services	4,636,999	5,510,945	5,538,638	1,259,312	853,139	1,469,287	1,742,500	210,400	4,000
2,814	266 Building Security	18,408	145,375	146,106	0	0	110,706	2,000	31,800	1,600
<u>4,274,750</u>	Total Operations and Maintenance	<u>4,655,407</u>	<u>5,656,320</u>	<u>5,684,744</u>	<u>1,259,312</u>	<u>853,139</u>	<u>1,579,993</u>	<u>1,744,500</u>	<u>242,200</u>	<u>5,600</u>
1,557,709	271 Pupil Transportation	1,554,750	1,767,528	1,776,410	13,398	7,716	5,500	93,977	0	1,655,819
0	281 Planning, Research, Development	0	0	0	0	0	0	0	0	0
56,919	282 Communication Services	72,200	88,634	89,079	24,380	14,999	11,300	1,500	17,000	19,900
334,546	283 Staff/Personnel Services	519,491	674,277	677,665	331,293	222,172	105,700	6,000	500	12,000
441,760	284 Non-Instructional Technology	511,713	758,165	761,975	132,662	94,513	269,300	4,000	260,500	1,000
134,901	285 Pupil Accounting	154,214	157,926	158,720	65,781	56,939	35,000	500	0	500
<u>968,126</u>	Total Central Support Services	<u>1,257,618</u>	<u>1,679,002</u>	<u>1,687,439</u>	<u>554,116</u>	<u>388,623</u>	<u>421,300</u>	<u>12,000</u>	<u>278,000</u>	<u>33,400</u>
828,519	293 Athletic Activities	908,136	968,782	973,650	431,607	260,093	93,950	89,000	79,000	20,000
12,599	3xx Community Services	27,853	37,857	38,047	3,172	2,099	17,875	14,901	0	0
0	4xx Period Adjustments	0	0	0	0	0	0	0	0	0
0	5xx Debt Service - Long Term	0	180,891	181,800	0	0	0	0	0	181,800
<u>46,446,051</u>	Total General Fund	<u>50,587,792</u>	<u>55,860,678</u>	<u>56,141,383</u>	<u>24,738,059</u>	<u>19,837,184</u>	<u>3,270,097</u>	<u>3,117,068</u>	<u>855,800</u>	<u>4,323,175</u>
	Percent of Total ¹	net est. variance	net est. variance							
			99.50%	100.0%	44.1%	35.3%	5.8%	5.6%	1.5%	7.7%
	2022-23 RECOMMENDED BUDGET (before est. variance)			50,842,002	23,091,349	16,875,272	3,619,843	2,910,004	225,900	4,119,634
	\$ CHANGE			5,299,381	1,646,710	2,961,912	(349,746)	207,064	629,900	203,541
	% CHANGE			10.4%	7.1%	17.6%	-9.7%	7.1%	278.8%	4.9%
	2021-22 ACTUAL			46,446,051	21,467,287	15,128,166	3,045,610	2,461,545	221,184	4,122,259
	\$ CHANGE			9,695,332	3,270,772	4,709,018	224,487	655,523	634,616	200,916
	% CHANGE			20.9%	15.2%	31.1%	7.4%	26.6%	286.9%	4.9%

¹ Amount may not add to 100.0% due to rounding

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
NET EXPENDITURE CHANGES (Before Est. Variance)

FUNCTION	2022-23 FIRST BUDGET REVISION vs. 2022-23 RECOMMENDED BUDGET							Adjustment Notes
	Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other	
111 Elementary	1,721,684	166,646	1,124,544	(22,300)	280,414	99,600	72,780	147c(2) - benefits
112 Middle School	284,150	(40,080)	453,761	5,888	(161,916)	22,400	4,097	147c(2) - benefits
113 High School	831,817	91,459	665,961	94,200	17,182	0	(36,985)	147c(2) - benefits
118 Pre-Kindergarten	40,155	27,233	12,922	0	0	0	0	
119 Summer School	70,160	46,646	23,514	0	0	0	0	
Total Basic Programs	2,947,966	291,904	2,280,702	77,788	135,680	122,000	39,892	
122 Special Education	107,874	259,958	113,549	36,600	12,500	500	(315,233)	
125 Compensatory Education	74,233	67,424	(16,446)	25,255	0	0	(2,000)	
Total Added Needs	182,107	327,382	97,103	61,855	12,500	500	(317,233)	
Total Instruction	3,130,073	619,286	2,377,805	139,643	148,180	122,500	(277,341)	
212 Guidance	208,969	40,576	18,493	74,900	5,000	70,000	0	Canines for change moved from function 221
213 Health	37,204	2,000	1,619	(2,800)	0	14,000	22,385	
214 Psychology	37,187	26,098	11,089	0	0	0	0	
215 Speech	(40,002)	(28,628)	(20,803)	0	2,500	0	6,929	
216 Social Work	(9,516)	(1,132)	(11,784)	1,900	1,500	0	0	68
218 Teacher Consultant	33,585	3,001	(1,518)	10,000	0	(5,000)	27,102	
219 Other Pupil Support	(23,638)	(5,611)	(20,077)	0	0	0	2,050	
Total Pupil Support Services	243,789	36,304	(22,981)	84,000	9,000	79,000	58,466	
221 Improvement of Instruction	(66,884)	969	(326)	(97,100)	23,073	0	6,500	Canines for change moved to function 212
222 Educational Media Services	36,576	28,539	8,257	(1,140)	3,420	0	(2,500)	
224 Educational Television	1,291	1,050	241	0	0	0	0	
225 Instruction Related Technology	2,363	3,750	13,113	500	(5,000)	(10,000)	0	
226 Supervision of Instructional Staff	(28,531)	(16,057)	(12,774)	300	0	0	0	
227 Academic Student Assessment	19,335	1,000	492	6,000	11,843	0	0	
229 Other Instructional Staff Services	(1,414)	411	(325)	(1,500)	0	0	0	
Total Instructional Staff Services	(37,264)	19,662	8,678	(92,940)	33,336	(10,000)	4,000	
231 Board of Education	(13,500)	0	0	(14,000)	0	0	500	
232 Executive Administration	9,288	2,700	1,588	500	3,000	1,500	0	
Total General Administration	(4,212)	2,700	1,588	(13,500)	3,000	1,500	500	

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
NET EXPENDITURE CHANGES (Before Est. Variance)

FUNCTION	2022-23 FIRST BUDGET REVISION vs. 2022-23 RECOMMENDED BUDGET							Adjustment Notes
	Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other	
241 Office of the Principal	5,393	27,619	(21,326)	(1,900)	0	500	500	
249 Other School Administration	0	0	0	0	0	0	0	
Total School Administration	5,393	27,619	(21,326)	(1,900)	0	500	500	
252 Fiscal Services	32,557	6,654	903	300	0	6,600	18,100	
257 Internal Services	2,948	3,321	5,127	(5,500)	0	0	0	
259 Other Business	30,000	0	0	0	0	0	30,000	Property tax refunds
Total Business Services	65,505	9,975	6,030	(5,200)	0	6,600	48,100	
261 Operating Buildings Services	878,338	838,130	560,205	(632,477)	(16,520)	129,000	0	Custodial services brought back in-house
266 Building Security	127,606	0	0	94,706	0	31,800	1,100	Section 97 grant
Total Operations and Maintenance	1,005,944	838,130	560,205	(537,771)	(16,520)	160,800	1,100	
271 Pupil Transportation	213,847	13,398	7,716	(3,050)	16,867	0	178,916	
281 Planning, Research, Development	0	0	0	0	0	0	0	
282 Communication Services	16,516	450	66	0	0	16,000	0	
283 Staff/Personnel Services	155,563	61,618	33,945	55,500	3,000	0	1,500	Staff addition (HR admin assistant)
284 Non-Instructional Technology	247,691	3,000	5,891	10,800	0	228,000	0	
285 Pupil Accounting	3,731	2,816	915	0	0	0	0	
Total Central Support Services	423,501	67,884	40,817	66,300	3,000	244,000	1,500	
293 Athletic Activities	60,951	11,752	3,399	14,800	0	25,000	6,000	
3xx Community Services	10,054	0	(19)	(128)	10,201	0	0	
4xx Payments to Oth Gov't Agencies, Facilities Acquisition, and Prior Period Adjustments	0	0	0	0	0	0	0	
5xx Debt Service - Long Term	181,800	0	0	0	0	0	181,800	GASB 96 - SBITA
Total General Fund	5,299,381	1,646,710	2,961,912	(349,746)	207,064	629,900	203,541	
Percent of Total ¹	100.0%	31.1%	55.9%	-6.6%	3.9%	11.9%	3.8%	

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¹ Amount may not add to 100.0% due to rounding

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND**

THREE YEAR EXPENDITURE COMPARISON (Net Est. Variance)

FUNCTION:	2020-21		2021-22		2022-23	
	ACTUAL	% of TOTAL	ACTUAL	% of TOTAL	FIRST REVISION	% of TOTAL
111 Elementary	8,970,454	21.6%	9,967,810	21.5%	12,233,219	21.9%
112 Middle School	4,003,618	9.6%	4,593,437	9.9%	5,181,555	9.3%
113 High School	6,095,389	14.7%	6,490,675	14.0%	7,653,301	13.7%
118 Pre-Kindergarten	283,660	0.7%	306,932	0.7%	357,267	0.6%
119 Summer School	226,696	0.5%	465,581	1.0%	194,634	0.3%
Total Basic Programs	19,579,817	47.1%	21,824,435	47.0%	25,619,976	45.9%
122 Special Education	4,080,996	9.8%	4,882,391	10.5%	5,494,791	9.8%
125 Compensatory Education	1,791,454	4.3%	1,748,539	3.8%	2,344,093	4.2%
Total Added Needs	5,872,450	14.1%	6,630,930	14.3%	7,838,884	14.0%
Total Instruction	25,452,267	61.3%	28,455,365	61.3%	33,458,860	59.9%
212 Guidance	575,199	1.4%	761,341	1.6%	1,043,136	1.9%
213 Health	167,236	0.4%	255,118	0.5%	285,245	0.5%
214 Psychology	213,166	0.5%	222,154	0.5%	277,444	0.5%
215 Speech	731,398	1.8%	826,395	1.8%	830,137	1.5%
216 Social Work	832,541	2.0%	813,867	1.8%	972,159	1.7%
218 Teacher Consultant	587,913	1.4%	470,064	1.0%	521,099	0.9%
219 Other Pupil Support	114,843	0.3%	213,953	0.5%	336,669	0.6%
Total Pupil Support Services	3,222,296	7.8%	3,562,892	7.7%	4,265,889	7.6%
221 Improvement of Instruction	612,757	1.5%	1,014,935	2.2%	1,312,696	2.3%
222 Educational Media Services	436,876	1.1%	586,526	1.3%	696,453	1.2%
224 Educational Television	62,774	0.2%	61,045	0.1%	65,137	0.1%
225 Instruction Related Technology	369,161	0.9%	380,707	0.8%	419,029	0.8%
226 Supervision of Instructional Staff	605,281	1.5%	620,724	1.3%	635,275	1.1%
227 Academic Student Assessment	47,158	0.1%	62,524	0.1%	89,488	0.2%
229 Other Instructional Staff Services	246,610	0.6%	275,364	0.6%	334,333	0.6%
Total Instructional Staff Support	2,380,617	5.7%	3,001,825	6.5%	3,552,411	6.4%
231 Board of Education	84,760	0.2%	89,037	0.2%	104,077	0.2%
232 Executive Administration	355,935	0.9%	374,901	0.8%	407,375	0.7%
Total General Administration	440,695	1.1%	463,938	1.0%	511,452	0.9%

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND**

THREE YEAR EXPENDITURE COMPARISON (Net Est. Variance)

FUNCTION:	2020-21		2021-22		2022-23	
	ACTUAL	% of TOTAL	ACTUAL	% of TOTAL	FIRST REVISION	% of TOTAL
241 Office of the Principal	2,741,306	6.6%	2,754,223	5.9%	3,072,821	5.5%
249 Other School Administration	29,292	0.1%	25,087	0.1%	26,865	0.0%
Total School Administration	2,770,598	6.7%	2,779,310	6.0%	3,099,686	5.5%
252 Fiscal Services	472,627	1.1%	402,454	0.9%	493,893	0.9%
257 Internal Services	79,534	0.2%	114,789	0.2%	109,549	0.2%
259 Other Business	46,009	0.1%	23,775	0.1%	78,558	0.1%
Total Business Services	598,170	1.4%	541,018	1.2%	682,000	1.2%
261 Operating Buildings Services	3,931,839	9.5%	4,271,936	9.2%	5,510,945	9.9%
266 Building Security	10,566	0.0%	2,814	0.0%	145,375	0.3%
Total Operations and Maintenance	3,942,405	9.5%	4,274,750	9.2%	5,656,320	10.1%
271 Pupil Transportation	1,005,073	2.4%	1,557,709	3.4%	1,767,528	3.2%
281 Planning, Research, Development	9,728	0.0%	0	0.0%	0	0.0%
282 Communication Services	51,256	0.1%	56,919	0.1%	88,634	0.2%
283 Staff/Personnel Services	275,236	0.7%	334,546	0.7%	674,277	1.2%
284 Non-Instructional Technology	461,222	1.1%	441,760	1.0%	758,165	1.4%
285 Pupil Accounting	136,814	0.3%	134,901	0.3%	157,926	0.3%
Total Central Support Services	934,256	2.2%	968,126	2.1%	1,679,002	3.0%
Total Support Services	15,294,110	36.8%	17,149,568	36.9%	21,214,288	38.0%
293 Athletic Activities	722,301	1.7%	828,519	1.8%	968,782	1.7%
3xx Community Services	65,666	0.2%	12,599	0.0%	37,857	0.1%
Payments to Oth Gov't Agencies, Facilities Acquisition, and Prior 4xx Period Adjustments	0	0.0%	0	0.0%	0	0.0%
5xx Debt Service - Long Term	0	0.0%	0	0.0%	180,891	0.3%
Total ¹	41,534,344	100.0%	46,446,051	100.0%	55,860,678	100.0%

net est. variance

¹ Amount may not add to 100.0% due to rounding

EAST LANSING PUBLIC SCHOOLS
FOOD SERVICE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2021-22 ACTUAL		2022-23 RECOMMENDED BUDGET	2022-23 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2021-22 ACTUAL
	Revenues:				
	Local:				
21,994	Food Sales	450,000	241,000	(209,000)	219,006
2,452	Catered Events	2,000	20,000	18,000	17,548
0	Other	0	625	625	625
	State:				
3,060	Breakfast - Supplemental & At-Risk	13,420	1,261	(12,159)	(1,799)
31,416	Lunch	50,749	41,082	(9,667)	9,666
15,153	Other (31j)	0	551	551	(14,602)
	Federal:				
419,767	Breakfast	143,000	123,000	(20,000)	(296,767)
1,312,466	Lunch	572,000	652,000	80,000	(660,466)
76,439	Other (SSO - SFSP)	10,000	18,800	8,800	(57,639)
176,944	USDA Commodity & Supply Chain Assistance & LFS	91,000	232,367	141,367	55,423
2,059,691	Total Revenues	1,332,169	1,330,686	(1,483)	(729,005)
	Expenditures:				
49,865	Salaries	135,432	70,067	(65,365)	20,202
26,349	Employee Benefits	68,792	35,758	(33,034)	9,409
651,640	Purchased Services	534,600	714,400	179,800	62,760
1,047,142	Supplies & Materials	553,000	822,600	269,600	(224,542)
260,553	Capital Outlay	200,000	27,000	(173,000)	(233,553)
18,632	Other	12,500	18,000	5,500	(632)
2,054,181	Total Expenditures	1,504,324	1,687,825	183,501	(366,356)
5,510	Excess (Deficit) of Revenues over (under) Expenditures	(172,155)	(357,139)	(184,984)	(362,649)
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Other	0	0	0	0
0	Total Other Financing (Uses) Sources	0	0	0	0
5,510	Increase (Decrease) in Fund Balance	(172,155)	(357,139)	(184,984)	(362,649)
740,822	Fund Balance - Beginning of Year	862,971	746,332	(116,639)	5,510
746,332	Fund Balance - End of Year	690,816	389,193	(301,623)	(357,139)
36.3%	Fund Balance as a Percentage of Expenditures	45.9%	23.1%		
597,876	Max. Fund Balance per 3 Months of Operating Costs	434,775	553,608		

EAST LANSING PUBLIC SCHOOLS
STUDENT/SCHOOL ACTIVITY FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2021-22 ACTUAL		2022-23 RECOMMENDED BUDGET	2022-23 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2021-22 ACTUAL
	Revenues:				
	Local:				
542	Donley Elementary	1,100	3,000	1,900	2,458
17,851	Glencairn Elementary	16,500	22,000	5,500	4,149
13,694	Marble Elementary	14,300	6,000	(8,300)	(7,694)
7,277	Robert L Green Elementary	7,700	5,000	(2,700)	(2,277)
7,879	Red Cedar Elementary	8,800	8,000	(800)	121
557	Whitehills Elementary	1,100	7,000	5,900	6,443
5,145	MacDonald Middle School	4,400	27,000	22,600	21,855
333,679	East Lansing High School	239,800	250,000	10,200	(83,679)
386,624	Total Revenues	293,700	328,000	34,300	(58,624)
	Expenditures:				
3,092	Donley Elementary	5,500	2,000	(3,500)	(1,092)
16,002	Glencairn Elementary	15,400	32,000	16,600	15,998
19,467	Marble Elementary	16,500	14,000	(2,500)	(5,467)
7,364	Robert L Green Elementary	11,000	3,000	(8,000)	(4,364)
2,701	Red Cedar Elementary	4,400	7,000	2,600	4,299
400	Whitehills Elementary	2,200	7,000	4,800	6,600
10,357	MacDonald Middle School	13,200	20,000	6,800	9,643
253,817	East Lansing High School	218,900	250,000	31,100	(3,817)
313,200	Total Expenditures	287,100	335,000	47,900	21,800
73,424	Excess (Deficit) of Revenues over (under) Expenditures	6,600	(7,000)	(13,600)	(80,424)
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Other	0	0	0	0
0	Total Other Financing (Uses) Sources	0	0	0	0
73,424	Increase (Decrease) in Fund Balance	6,600	(7,000)	(13,600)	(80,424)
401,508	Fund Balance - Beginning of Year	407,508	474,932	67,424	73,424
474,932	Fund Balance - End of Year	414,108	467,932	53,824	(7,000)

EAST LANSING PUBLIC SCHOOLS
2015 DEBT FUND (REFUNDING of 2005 REFUNDING SERIES B BONDS)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2021-22 ACTUAL		2022-23 RECOMMENDED BUDGET	2022-23 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2021-22 ACTUAL
Revenues:					
Local:					
3,815,008	Current Property Taxes (net 0.50% est. delinquent)	3,604,900	3,603,800	(1,100)	(211,208)
11,965	Payment in Lieu of Taxes	7,800	7,600	(200)	(4,365)
1,808	Delinquent Property Taxes (includes penalties & interest)	2,000	2,000	0	192
1,608	Interest on Investments	1,400	42,000	40,600	40,392
0	Other	0	0	0	0
<u>3,830,389</u>	Total Revenues	<u>3,616,100</u>	<u>3,655,400</u>	<u>39,300</u>	<u>(174,989)</u>
Expenditures:					
Due November:					
571,000	Interest on Bonded Debt	506,000	506,000	0	(65,000)
Due May:					
2,600,000	Redemption of Principal (matures May 2030)	2,620,000	2,620,000	0	20,000
571,000	Interest on Bonded Debt	506,000	506,000	0	(65,000)
544	Dues and Fees	600	600	0	56
27	Property Tax Refunds (MTT/STC/Board of Review)	5,000	5,000	0	4,973
0	Other - Costs of Bond Issuance	0	0	0	0
<u>3,742,571</u>	Total Expenditures	<u>3,637,600</u>	<u>3,637,600</u>	<u>0</u>	<u>(104,971)</u>
87,818	Excess (Deficit) of Revenues over (under) Expenditures	(21,500)	17,800	39,300	(70,018)
Other Financing (Uses) Sources					
0	Operating Transfers	0	0	0	0
0	Sale of Bonds	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
87,818	Increase (Decrease) in Fund Balance	(21,500)	17,800	39,300	(70,018)
<u>244,280</u>	Fund Balance - Beginning of Year	<u>303,950</u>	<u>332,098</u>	<u>28,148</u>	<u>87,818</u>
<u>332,098</u>	Fund Balance - End of Year	<u>282,450</u>	<u>349,898</u>	<u>67,448</u>	<u>17,800</u>

EAST LANSING PUBLIC SCHOOLS
2017 DEBT FUND (ELEMENTARY BONDS)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2021-22 ACTUAL		2022-23 RECOMMENDED BUDGET	2022-23 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2021-22 ACTUAL
Revenues:					
Local:					
4,130,733	Current Property Taxes (net 0.50% est. delinquent)	4,112,100	4,110,800	(1,300)	(19,933)
12,642	Payment in Lieu of Taxes	8,900	8,600	(300)	(4,042)
1,852	Delinquent Property Taxes (includes penalties & interest)	2,000	2,000	0	148
1,332	Interest on Investments	1,300	42,000	40,700	40,668
549	Other	0	0	0	(549)
<u>4,147,108</u>	Total Revenues	<u>4,124,300</u>	<u>4,163,400</u>	<u>39,100</u>	<u>16,292</u>
Expenditures:					
Due November:					
1,304,525	Interest on Bonded Debt	1,275,925	1,275,925	0	(28,600)
Due May:					
1,430,000	Redemption of Principal (matures May 2042)	1,575,000	1,575,000	0	145,000
1,304,525	Interest on Bonded Debt	1,275,925	1,275,925	0	(28,600)
544	Dues and Fees	600	600	0	56
28	Property Tax Refunds (MTT/STC/Board of Review)	5,000	5,000	0	4,972
0	Other - Costs of Bond Issuance	0	0	0	0
<u>4,039,622</u>	Total Expenditures	<u>4,132,450</u>	<u>4,132,450</u>	<u>0</u>	<u>92,828</u>
107,486	Excess (Deficit) of Revenues over (under) Expenditures	(8,150)	30,950	39,100	(76,536)
Other Financing (Uses) Sources					
0	Operating Transfers	0	0	0	0
0	Sale of Bonds	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
107,486	Increase (Decrease) in Fund Balance	(8,150)	30,950	39,100	(76,536)
<u>245,443</u>	Fund Balance - Beginning of Year	<u>322,646</u>	<u>352,929</u>	<u>30,283</u>	<u>107,486</u>
<u>352,929</u>	Fund Balance - End of Year	<u>314,496</u>	<u>383,879</u>	<u>69,383</u>	<u>30,950</u>

EAST LANSING PUBLIC SCHOOLS
2020 DEBT FUND (ELEMENTARY BONDS)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2021-22 ACTUAL		2022-23 RECOMMENDED BUDGET	2022-23 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2021-22 ACTUAL
	Revenues:				
	Local:				
999,795	Current Property Taxes (net 0.50% est. delinquent)	1,370,700	1,370,300	(400)	370,505
3,406	Payment in Lieu of Taxes	3,000	2,900	(100)	(506)
457	Delinquent Property Taxes (includes penalties & interest)	400	1,000	600	543
275	Interest on Investments	300	15,500	15,200	15,225
0	Other	0	0	0	0
<u>1,003,933</u>	Total Revenues	<u>1,374,400</u>	<u>1,389,700</u>	<u>15,300</u>	<u>385,767</u>
	Expenditures:				
	Due November:				
504,550	Interest on Bonded Debt	504,550	504,550	0	0
	Due May:				
0	Redemption of Principal (matures May 2044)	345,000	345,000	0	345,000
504,550	Interest on Bonded Debt	504,550	504,550	0	0
544	Dues and Fees	600	600	0	56
9	Property Tax Refunds (MTT/STC/Board of Review)	2,000	2,000	0	1,991
0	Other - Costs of Bond Issuance	0	0	0	0
<u>1,009,653</u>	Total Expenditures	<u>1,356,700</u>	<u>1,356,700</u>	<u>0</u>	<u>347,047</u>
(5,720)	Excess (Deficit) of Revenues over (under) Expenditures	17,700	33,000	15,300	38,720
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Sale of Bonds	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(5,720)	Increase (Decrease) in Fund Balance	17,700	33,000	15,300	38,720
80,936	Fund Balance - Beginning of Year	77,338	75,216	(2,122)	(5,720)
<u>75,216</u>	Fund Balance - End of Year	<u>95,038</u>	<u>108,216</u>	<u>13,178</u>	<u>33,000</u>

**EAST LANSING PUBLIC SCHOOLS
2019 SINKING FUND**

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2021-22 ACTUAL		2022-23 RECOMMENDED BUDGET	2022-23 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2021-22 ACTUAL
	Revenues:				
	Local:				
1,228,465	Current Property Taxes (net 0.50% est. delinquent)	1,280,500	1,279,600	(900)	51,135
4,081	Payment in Lieu of Taxes	3,000	2,900	(100)	(1,181)
576	Delinquent Property Taxes (includes penalties & interest)	500	500	0	(76)
0	Interest on Investments	0	0	0	0
0	Other	209,000	210,000	1,000	210,000
	Federal:				
0	Erate	0	600	600	600
<u>1,233,122</u>	Total Revenues	<u>1,493,000</u>	<u>1,493,600</u>	<u>600</u>	<u>260,478</u>
	Expenditures:				
0	Donley Elementary	0	0	0	0
345	Glencairn Elementary	0	4,000	4,000	3,655
0	Marble Elementary	0	0	0	0
0	Robert L Green Elementary	0	0	0	0
0	Red Cedar Elementary	0	0	0	0
0	Whitehills Elementary	0	0	0	0
29,020	MacDonald Middle School	220,000	432,000	212,000	402,980
631,189	East Lansing High School	2,894,502	3,200,000	305,498	2,568,811
0	Towar	0	0	0	0
9	Property Tax Refunds (MTT/STC/Board of Review)	3,000	1,000	(2,000)	991
<u>660,563</u>	Total Expenditures	<u>3,117,502</u>	<u>3,637,000</u>	<u>519,498</u>	<u>2,976,437</u>
572,559	Excess (Deficit) of Revenues over (under) Expenditures	(1,624,502)	(2,143,400)	(518,898)	(2,715,959)
<u>0</u>	Other Financing (Uses) Sources - Operating Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
572,559	Increase (Decrease) in Fund Balance	(1,624,502)	(2,143,400)	(518,898)	(2,715,959)
<u>2,136,391</u>	Fund Balance - Beginning of Year	<u>2,368,105</u>	<u>2,708,950</u>	<u>340,845</u>	<u>572,559</u>
<u>2,708,950</u>	Fund Balance - End of Year	<u>743,603</u>	<u>565,550</u>	<u>(178,053)</u>	<u>(2,143,400)</u>

EAST LANSING PUBLIC SCHOOLS
2020 CAPITAL PROJECTS FUND (ELEMENTARY BOND)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2021-22 ACTUAL		2022-23 RECOMMENDED BUDGET	2022-23 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2021-22 ACTUAL
	Revenues:				
	Local:				
3,186	Interest on Investments	0	300	300	(2,886)
0	Other	0	0	0	0
	Federal:				
0	Erate	0	6,800	6,800	6,800
<u>3,186</u>	Total Revenues	<u>0</u>	<u>7,100</u>	<u>7,100</u>	<u>3,914</u>
	Expenditures:				
2,343,485	Donley Elementary	337,574	420,000	82,426	(1,923,485)
388,600	Glencairn Elementary	291,352	336,000	44,648	(52,600)
2,185,440	Marble Elementary	298,982	290,000	(8,982)	(1,895,440)
433,374	Robert L Green Elementary	291,793	353,000	61,207	(80,374)
929,335	Red Cedar Elementary	981,028	899,000	(82,028)	(30,335)
726,528	Whitehills Elementary	287,749	338,000	50,251	(388,528)
<u>7,006,762</u>	Total Expenditures	<u>2,488,478</u>	<u>2,636,000</u>	<u>147,522</u>	<u>(4,370,762)</u>
<u>(7,003,576)</u>	Excess (Deficit) of Revenues over (under) Expenditures	<u>(2,488,478)</u>	<u>(2,628,900)</u>	<u>(140,422)</u>	<u>4,374,676</u>
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Sale of Bonds	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>(7,003,576)</u>	Increase (Decrease) in Fund Balance	<u>(2,488,478)</u>	<u>(2,628,900)</u>	<u>(140,422)</u>	<u>4,374,676</u>
<u>10,132,604</u>	Fund Balance - Beginning of Year	<u>3,122,104</u>	<u>3,129,028</u>	<u>6,924</u>	<u>(7,003,576)</u>
<u>3,129,028</u>	Fund Balance - End of Year	<u>633,626</u>	<u>500,128</u>	<u>(133,498)</u>	<u>(2,628,900)</u>

EAST LANSING PUBLIC SCHOOLS
BLENDED PUPIL MEMBERSHIP FTE (FULL-TIME EQUIVALENCY)
 THREE YEAR COMPARISON BY BUILDING

	10/7/2020 Fall 20	2/12/2020 Supp 20	2020-21 Blended Count	2020-21 "Super Blend"	10/6/2021 Fall 21	2/10/2021 Supp 21	2021-22 Blended Count	10/5/2022 Fall 22	2/9/2022 Supp 22	2022-23 Blended Count
ELEMENTARY:										
Donley	263.00	277.22	264.42	276.56	271.00	261.00	270.00	266.00	267.00	266.10
Glencairn	275.00	346.12	282.11	324.40	270.00	268.00	269.80	299.00	283.00	297.40
Marble	332.14	370.14	335.94	356.93	319.00	319.46	319.05	298.00	316.00	299.80
Robert L Green	274.03	337.72	280.40	315.86	289.90	271.32	288.04	303.32	289.01	301.89
Red Cedar	108.00	0.00	97.20	24.30	135.00	108.00	132.30	210.20	153.70	204.55
Whitehills	284.00	308.00	286.40	303.35	282.00	279.00	281.70	288.00	284.00	287.60
Total Elementary	1,536.17	1,639.20	1,546.47	1,601.40	1,566.90	1,506.78	1,560.89	1,664.52	1,592.71	1,657.34
MacDonald Middle School	895.33	897.87	895.58	891.71	862.28	889.12	864.96	862.54	837.46	860.93
East Lansing High School	1,198.90	1,156.59	1,194.67	1,179.07	1,184.66	1,181.56	1,184.35	1,205.66	1,144.09	1,199.50
Sec 23a	14.92	0.00	14.92	20.30	28.75	0.00	28.75	29.67	0.00	29.67
TOTAL PUPIL MEMBERSHIP	3,645.32	3,693.66	3,651.64	3,692.48	3,642.59	3,577.46	3,638.95	3,762.39	3,574.26	3,746.54
Blended FTE count change from prior year			(39.53)	1.31			(53.53)			107.59
Blended FTE % change from prior year			-1.1%	0.0%			-1.4%			3.0%
Fall FTE count change from prior year	-58.93				-2.73			119.80		

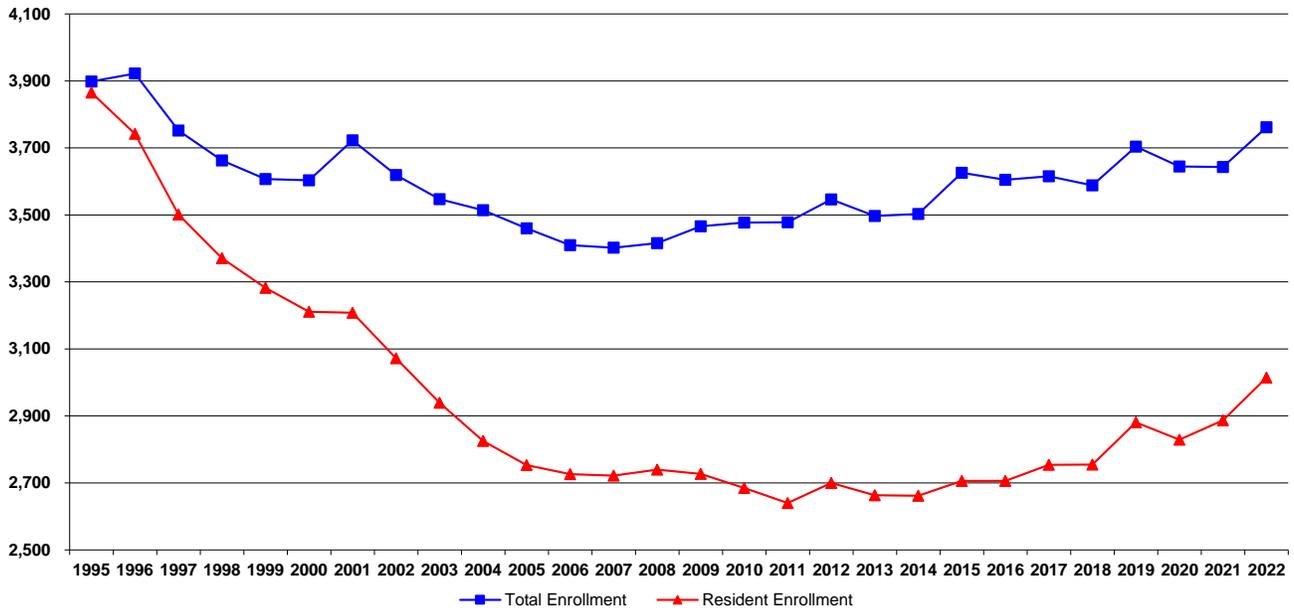
Note: State pupil membership blended count is based on full time equivalent enrollment with 90% funding from the fall count day and 10% funding from the previous supplemental count day. Pupil membership does not include students in Great Start Readiness Program. For FY 2020-21 a "Super Blend" was used which included 75% of counts from 2019 (90% Fall plus 10% Spring) and 25% of counts from 2020 (90% Fall plus 10% Spring).

EAST LANSING PUBLIC SCHOOLS
FALL PUPIL MEMBERSHIP FTE (FULL-TIME EQUIVALENCY)
 TEN YEAR COMPARISON BY GRADE LEVEL

Grade Level	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Change from Prior Year Fall Count
Early Childhood Special Education	15.61	16.79	17.00	17.75	16.00	16.00	22.00	16.00	18.00	17.20	(0.80)
Kindergarten	275.00	285.32	276.62	288.24	271.00	256.00	292.13	254.00	288.00	304.00	16.00
1st Grade	260.78	250.45	279.57	248.67	271.00	256.00	242.36	251.00	246.00	286.29	40.29
2nd Grade	246.59	248.70	274.27	281.50	259.44	265.08	245.00	230.73	261.68	258.33	(3.35)
3rd Grade	268.36	258.74	267.03	261.71	285.00	258.28	268.00	239.00	234.22	282.70	48.48
4th Grade	254.69	276.42	271.54	277.26	277.32	283.00	263.09	279.00	238.00	249.00	11.00
5th Grade	260.22	265.06	289.19	280.75	282.00	287.15	287.31	266.44	281.00	267.00	(14.00)
Elementary Total	1,581.25	1,601.48	1,675.22	1,655.88	1,661.76	1,621.51	1,619.89	1,536.17	1,566.90	1,664.52	97.62
6th Grade	250.29	259.30	278.33	286.77	282.69	287.00	306.30	297.00	266.00	301.15	35.15
7th Grade	258.76	267.34	282.78	279.05	279.37	283.24	286.00	317.33	282.28	277.71	(4.57)
8th Grade	281.17	256.24	279.20	280.37	278.86	284.92	301.86	281.00	314.00	283.68	(30.32)
Middle School Total	790.22	782.88	840.31	846.19	840.92	855.16	894.16	895.33	862.28	862.54	0.26
9th Grade	280.00	289.67	278.00	269.78	299.46	287.74	306.33	308.00	300.00	313.34	13.34
10th Grade	283.95	291.83	295.53	277.00	283.51	301.84	306.83	312.33	296.83	296.33	(0.50)
11th Grade	266.83	261.49	293.01	275.27	258.66	274.71	289.64	297.00	305.17	302.02	(3.15)
12th Grade + Sec 23a	295.23	275.21	244.28	280.68	270.76	247.51	287.40	296.49	311.41	323.64	12.23
High School Total	1,126.01	1,118.20	1,110.82	1,102.73	1,112.39	1,111.80	1,190.20	1,213.82	1,213.41	1,235.33	21.92
TOTAL PUPIL MEMBERSHIP COUNT	3,497.48	3,502.56	3,626.35	3,604.80	3,615.07	3,588.47	3,704.25	3,645.32	3,642.59	3,762.39	119.80
FTE change from prior year	(48.94)	5.08	123.79	(21.55)	10.27	(26.60)	115.78	(58.93)	(2.73)	119.80	

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**EAST LANSING PUBLIC SCHOOLS
FALL PUPIL MEMBERSHIP FTE - RESIDENT vs. NON-RESIDENT ENROLLMENT**



Year	Total Fall Enrollment	Resident Enrollment	Non-Resident (NR) Enrollment ¹	Resident as a % of Total Enrollment	NR as a % of Total Enrollment	Total School of Choice	SOC as a % of Total Enrollment
1995	3,898	3,865	33	99.2%	0.8%	0	0.0%
1996	3,922	3,742	180	95.4%	4.6%	161	4.1%
1997	3,752	3,501	251	93.3%	6.7%	221	5.9%
1998	3,663	3,371	292	92.0%	8.0%	272	7.4%
1999	3,607	3,282	325	91.0%	9.0%	306	8.5%
2000	3,603	3,211	392	89.1%	10.9%	365	10.1%
2001	3,723	3,208	515	86.2%	13.8%	497	13.3%
2002	3,619	3,072	547	84.9%	15.1%	532	14.7%
2003	3,547	2,939	608	82.9%	17.1%	593	16.7%
2004	3,514	2,825	689	80.4%	19.6%	669	19.0%
2005	3,460	2,753	707	79.6%	20.4%	683	19.7%
2006	3,410	2,726	684	79.9%	20.1%	664	19.5%
2007	3,402	2,722	680	80.0%	20.0%	648	19.0%
2008	3,416	2,740	676	80.2%	19.8%	585	17.1%
2009	3,466	2,727	739	78.7%	21.3%	668	19.3%
2010	3,477	2,685	792	77.2%	22.8%	717	20.6%
2011	3,478	2,640	838	75.9%	24.1%	735	21.1%
2012	3,546	2,700	846	76.1%	23.9%	758	21.4%
2013	3,497	2,663	834	76.2%	23.8%	736	21.0%
2014	3,503	2,662	841	76.0%	24.0%	754	21.5%
2015	3,626	2,706	920	74.6%	25.4%	825	22.8%
2016	3,605	2,706	899	75.1%	24.9%	826	22.9%
2017	3,615	2,754	861	76.2%	23.8%	793	21.9%
2018	3,588	2,755	833	76.8%	23.2%	775	21.6%
2019	3,704	2,881	823	77.8%	22.2%	753	20.3%
2020	3,645	2,829	816	77.6%	22.4%	739	20.3%
2021	3,643	2,887	756	79.2%	20.8%	656	18.0%
2022	3,762	3,014	748	80.1%	19.9%	601	16.0%

¹ Non-Resident enrollment includes: schools of choice, non-public non-residents (began Fall 2007), former resident students that moved after SOC period and are on release, SE cooperative agreements, non-resident students of district employees (employee provision began Fall 2005). Effective with FY 2021-22 the per pupil Foundation Allowance is the same for a Resident and Non-Resident student.

EAST LANSING PUBLIC SCHOOLS
PROPERTY TAX MILLAGE RATES - Five Year History

Levy	Expiration	2022 Tax Year (TY)	2021 TY	2020 TY	2019 TY	2018 TY
		2022-23	2021-22	2020-21	2019-20	2018-19
Operating - Non-PRE (Non-Homestead)	12/31/28	18.0000	18.0000	18.0000	18.0000	17.9795
Sinking Fund - ALL						1.2770
2019 Sinking Fund - ALL	12/31/28	0.9972	0.9990	1.0000	1.0000	
Total Sinking Funds		0.9972	0.9990	1.0000	1.0000	1.2770
2020 Debt Fund - ALL		1.0000	0.7600	1.0000		82
2017 Debt Fund - ALL		3.0000	3.1400	3.0000	3.2500	3.3400
2015 Debt Fund - ALL		2.6300	2.9000	3.0000	3.2500	3.6600
Total Debt		6.6300	6.8000	7.0000	6.5000	7.0000
Total PRE (Homestead)		7.6272	7.7990	8.0000	7.5000	8.2770
Total Non-PRE (Non-Homestead)		25.6272	25.7990	26.0000	25.5000	26.2565
Headlee Reduction ¹ - ALL		YES - 0.9982	YES - 0.9990	NO	NO	YES - 0.9974
Headlee Reduction ¹ - Non-PRE (Non-Homestead)		YES - 0.9995	NO	NO	YES - 0.9993	YES - 0.9924
Operating - Non-PRE (Non-Homestead) authorized millage rate only		21.9736	21.9846	21.9846	21.9846	17.9795

¹ A Headlee reduction is a reduction to a millage rate in which the authorized millage rate must be reduced if the value of property taxed by the District increases at a rate greater than inflation. Debt millages are not subject to Headlee reductions.

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

TOTAL PRE & INDUSTRIAL PP, COMMERCIAL PERSONAL, & NON-PRE TAXABLE VALUE (excludes Capture)

	Percentage of Taxable Value	(as of Apr. 7, 2023) 2022-23	(as of Apr. 7, 2023) 2021-22	\$ Change	% Change
City of East Lansing	77.0%	992,667,922	926,227,574	66,440,348	7.17%
City of Lansing	3.7%	47,778,075	41,420,520	6,357,555	15.35%
Bath Township	3.9%	50,045,943	50,086,975	(41,032)	-0.08% 83
DeWitt Township	0.1%	1,907,583	1,895,250	12,333	0.65%
Lansing Township	0.0%	275,200	249,433	25,767	10.33%
Meridian Township	15.3%	197,006,948	188,391,942	8,615,006	4.57%
	100.0%	1,289,681,671	1,208,271,694	81,409,977	6.74%

Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

Note: PRE (Principal Residence Exemption) is formerly known as "Homestead" and Non-PRE is formerly known as "Non-Homestead".

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

PRE, QUALIFIED AG. & FOREST, & INDUSTRIAL PERSONAL PROPERTY TAXABLE VALUE (excludes Capture)

	(as of Apr. 7, 2023)	(as of Apr. 7, 2023)			
	2022-23	2021-22	\$ Change	% Change	
City of East Lansing	482,347,588	459,613,206	22,734,382	4.95%	
City of Lansing	8,375,070	7,858,921	516,149	6.57%	
Bath Township	0	0	0	#DIV/0!	84
DeWitt Township	40,682	39,383	1,299	3.30%	
Lansing Township	0	0	0	#DIV/0!	
Meridian Township	146,690,753	138,986,520	7,704,233	5.54%	
	637,454,093	606,498,030	30,956,063	5.10%	
Percent of total taxable value	49.4%	50.2%			

Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

COMMERCIAL PERSONAL PROPERTY TAXABLE VALUE (excludes Capture)

	(as of Apr. 7, 2023)	(as of Apr. 7, 2023)		
	2022-23	2021-22	\$ Change	% Change
City of East Lansing	31,437,100	31,621,200	(184,100)	-0.58%
City of Lansing	3,479,000	3,741,000	(262,000)	-7.00%
Bath Township	1,656,500	1,610,000	46,500	2.89%
DeWitt Township	183,500	219,200	(35,700)	-16.29%
Lansing Township	0	0	0	#DIV/0!
Meridian Township	396,000	396,000	0	0.00%
	<u>37,152,100</u>	<u>37,587,400</u>	<u>(435,300)</u>	<u>-1.16%</u>
Percent of total taxable value	2.9%	3.1%		

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Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

NON-PRE PROPERTY TAXABLE VALUE (excludes Capture)

	(as of Apr. 7, 2023)	(as of Apr. 7, 2023)		
	2022-23	2021-22	\$ Change	% Change
City of East Lansing	478,883,234	434,993,168	43,890,066	10.09%
City of Lansing	35,924,005	29,820,599	6,103,406	20.47%
Bath Township	48,389,443	48,476,975	(87,532)	-0.18%
DeWitt Township	1,683,401	1,636,667	46,734	2.86%
Lansing Township	275,200	249,433	25,767	10.33%
Meridian Township	49,920,195	49,009,422	910,773	1.86%
	<u>615,075,478</u>	<u>564,186,264</u>	<u>50,889,214</u>	<u>9.02%</u>
Percent of total taxable value	47.7%	46.7%		

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Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

**EAST LANSING PUBLIC SCHOOLS
PROPERTY TAX REVENUES BY MILLAGE**

ASSESSING UNIT	COUNTY	OPERATING MILLAGE			2019 SINKING FUND	2015 DEBT (2005 Refinance)	2017 DEBT (Elem.)	2020 DEBT (Elem.)	
		2022 TAXABLE VALUATION ¹	Non-PRE	Commercial Personal					TOTAL OPERATING
			18.0000	6.0000					
City of East Lansing	Ingham								
PRE (includes Industrial Personal)		460,552,644			\$ 459,263	\$ 1,211,253	\$ 1,381,657	\$ 460,552	
Commercial Personal		31,435,800		\$ 188,614	\$ 188,614	82,676	94,307	31,435	
Non-PRE		478,122,822	\$ 8,606,210		8,606,210	1,257,463	1,434,368	478,122	
Capture - PRE		12,135,264				31,915	36,405	12,135	
Capture - Commercial Personal		0				0	0	0	
Capture - Non-PRE		54,426,108				143,140	163,278	54,426	
TOTAL CITY OF EAST LANSING		1,036,672,638	8,606,210	188,614	8,794,824	967,394	2,726,447	3,110,015	1,036,670
City of East Lansing	Clinton								
PRE		21,794,944			21,733	57,320	65,384	21,794	
Commercial Personal		1,300		7	7	3	3	1	
Non-PRE		760,412	13,687		13,687	1,999	2,281	760	
TOTAL CITY OF EAST LANSING		22,556,656	13,687	7	13,694	22,492	59,322	67,668	22,555
City of Lansing	Ingham								
PRE		8,375,070			8,351	22,026	25,125	8,375	
Commercial Personal		3,479,000		20,874	20,874	9,149	10,437	3,479	
Non-PRE		35,924,005	646,632		646,632	35,823	94,480	107,772	
Capture - PRE		0				0	0	0	
Capture - Commercial Personal		0				0	0	0	
Capture - Non-PRE		20,915,004				55,006	62,745	20,915	
TOTAL CITY OF LANSING		68,693,079	646,632	20,874	667,506	47,643	180,661	206,079	68,693
Lansing Township	Ingham								
PRE		0			0	0	0	0	
Commercial Personal		0		0	0	0	0	0	
Non-PRE		275,200	4,953		4,953	274	825	275	
TOTAL LANSING TOWNSHIP		275,200	4,953	0	4,953	274	825	275	
Meridian Township	Ingham								
PRE		146,690,753			146,280	385,796	440,072	146,690	
Commercial Personal		396,000		2,376	2,376	394	1,188	396	
Non-PRE		49,920,195	898,563		898,563	49,780	131,290	49,920	
TOTAL MERIDIAN TOWNSHIP		197,006,948	898,563	2,376	900,939	196,454	518,127	591,020	197,006
DeWitt Township	Clinton								
PRE		40,682			40	106	122	40	
Commercial Personal		183,500		1,101	1,101	482	550	183	
Non-PRE		1,683,401	30,301		30,301	4,427	5,050	1,683	
TOTAL DEWITT TOWNSHIP		1,907,583	30,301	1,101	31,402	1,900	5,015	5,722	1,906
Bath Township	Clinton								
PRE		0			0	0	0	0	
Commercial Personal		1,656,500		9,939	9,939	4,356	4,969	1,656	
Non-PRE		48,389,443	871,009		871,009	127,264	145,168	48,389	
TOTAL BATH TOWNSHIP		50,045,943	871,009	9,939	880,948	49,904	131,620	150,137	50,045
Total PRE (Homestead)		649,589,357	0	0	0	635,667	1,708,416	1,948,765	649,586
Total Commercial Personal		37,152,100	0	222,911	222,911	37,044	97,707	111,454	37,150
Total Non-PRE (Non-Homestead)		690,416,590	11,071,355	0	11,071,355	613,350	1,815,792	2,071,247	690,414
Grand Total (includes Capture)		1,377,158,047	\$ 11,071,355	\$ 222,911	\$ 11,294,266	\$ 1,286,061	\$ 3,621,915	\$ 4,131,466	\$ 1,377,150
Less Capture Amount		(87,476,376)							
Grand Total (excludes Capture)		1,289,681,671							
						Total Debt Tax Revenue			\$ 9,130,531
						Total Tax Revenue			\$ 21,710,858

¹ As of April 7, 2023 per MDE Taxable Value System website.

DEFINITIONS of EXPENDITURE FUNCTION CODES

Below is a hyper link to the Michigan Public School Accounting Manual. Definitions to expenditure function codes can be found in the Appendix - Definition for Accounting Codes.

<https://www.michigan.gov/mde/services/financial-management/state-aid/publications/michigan-public-school-accounting-manual>

SCHOOLS OF CHOICE 2023 - 2024

**RESOLUTION FOR ADOPTION BY
THE EAST LANSING BOARD OF EDUCATION**

A regular meeting of the Board of Education (Board) of the District was held in the Board Room in the District at 509 Burcham Dr, East Lansing, Michigan on the _____ at _____ pm.

The meeting was called to order by President Terah Chambers at _____pm.

Present:

Absent:

The following resolution was offered by Member _____ and supported by Member _____.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Education of the School District of the City of East Lansing, exercising the option permitted by Section 105 and Section 105c of the State Aid Act, will accept applications of nonresident students residing within the intermediate school district in which this district is a constituent district as well as in a contiguous intermediate school district for the 2023-2024 school year and will operate a Schools of Choice program in our district in compliance with the statutory requirements of Sections 105 and 105c.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution by and the same are rescinded.

Aye:

Nay:

Abstain with conflict:

Motion declared _____.

Tali Faris-Hylen
Secretary of the Board of Education



East Lansing
Public Schools

MEMORANDUM

TO: East Lansing Board of Education
FROM: Dori Leyko, Superintendent
SUBJECT: Schools of Choice openings for 2023-24
DATE: April 21, 2023

Recommendation:

The Board of Education approve the following number of Schools of Choice (SOC) openings for the 2023-24 school year:

Y5/Kindergarten	16
1 st grade	3
2 nd grade	6
3 rd grade	12
4 th grade	3
5 th grade	17
6 th grade	10
7 th grade	0
8 th grade	0
9 th grade	5
10 th – 12 th grade	0
Total:	72

Background:

A detailed recommendation document was provided to the Board on April 11, 2023.

The window for applying for a Schools of Choice slot is June 1 – 15, 2023, and the lottery will be held in late June.



509 Burcham Drive, East Lansing, MI 48823
 Technology Department
 (517) 333-7418 Phone (517) 333-7404 Fax

East Lansing
 Public Schools

April 5, 2023

To: Board of Education
 From: Christian Palasty, Director of Technology

Subj: ACTION ITEM – Purchase of Technology Hardware

MOTION

Approve the purchase of iPads from Apple in the amount of 76,440.00 and approve the purchase of desktops from SEHI in the amount of 36,975.00.

As part of the regular rotation schedule, which replenishes aging instructional technology hardware, we are planning to purchase and replace the following items:

Qty	Item	Cost per	Total Cost
75	MMS Teacher PC's	493.00	36,975.00
260	Apple iPads (Elementary class sets)	294.00	76,440.00
			113,415.00

The iPads are replacing devices originally purchased in June 2017. The desktops are replacing computers originally purchased in August 2016. The district rotation schedule typically replaces iPads after year six and desktops after year seven.

Both desktop and Apple iPads expenditures have been budgeted for and will come out of the sinking fund budget. The purchases will be made through the state REMC program and the SPOT catalog and meets all state and local bidding requirements.