



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Items of Information
March 13, 2023 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

I. ISOA Minutes

A. March 1, 2023

II. Committees

A. Facilities Committee

- Agenda - March 1, 2023
- Approved minutes - January 23, 2023
- Draft minutes - March 1, 2023

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B. Mental Health Advisory Committee

- Agenda - March 9, 2023
- Draft Minutes - February 6, 2023

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Respectfully Submitted,

*Dori Leyko
Superintendent*



Facilities Committee

March 1, 2023
ELPS Board Room
9:00 am

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes – January 23, 2023
- V. Public Comment
- VI. Agenda Topics/Action Items
 - Handicap doors/accessibility in District
 - Recent power outage at Marble
 - Custodial/Maintenance staffing update
 - Purchase of mower
 - Playground update
 - Lighting project for the auditorium
- VII. Announcements
- VIII. Adjournment

Facilities committee meeting 3-1-23 Notes

I. Call to Order 9:02 am

II. Roll Call

Tali Faris-Hylen

Elizabeth Lyons

Billy Hastings

Mike Stahlmann

III. Approval of Agenda approved by Lyons seconded by Faris-Hylen

IV. Approval of Meeting Minutes – January 23, 2023 approved by Lyons seconded by Faris-Hylen^[1]_[SEP]

V. Public Comment

Karin Polischuk - concerned about playground. Told in November a bid was going out. Glencairn has not had adequate playgrounds since 2014. District hadn't made it suitable. Staff spent time purchasing playhouses, building flooring, etc to put things there. Very little equipment for the kids. School then told items needed to be removed.

Wanted something to move forward last meeting- January. Equipment continues to degrade (since 2019). Now 2023, playground is in much worse condition now than beginning of year. Heard there are moves to do something.

Principal contacted to see what was going on after last meeting. Stated nobody was consulted on this. Staff members have put together equipment after school and would give input on things that are appropriate. They need things available for kids over 3rd grade. No appropriate ladder for kids to use.

Believes things are in progress. Asking that a bit of urgency given to this matter.

Also drainage pond- principals of elementary schools didn't know they were going in. Outdoor classroom and retention pond has eaten up free space and caused problems with playground drainage. No plants in it and there is standing water therefore a safety hazard. Entire playground is muddy and gross. Also an empty wood chip pit of mud. 50-70% of playground is unusable because it is covered in mud. Kids are coming in covered in mud because of this.

Angela Sperecher- parent of 2nd and 4th grader at Whitehills.

Similar concerns to Karin. Niece has mobility³ limitations that opened her eyes to see how not

accessible these playgrounds are to younger and kids with mobility issues. Concerned about WH playground as Karin is concerned with Glencairn.

Equipment is not accessible. No ramps for slides, no space for creative play. Real issues for kids with mobility.

Weather has made half playground unusable so kids are limited to blacktop. This can cause behavioral issues in classroom when they don't get enough space to run and burn energy.

Muddy conditions are also an upkeep issue. i.e. Woodchips get dug out under swings so littler kids can't even use them. Swings are also very loud and can be distracting for all kids (specifically those with special needs.)

She had previously reached out in November and received no response.

Was looking at a playground audit because she was looking for this. Need to send her this. She is resending email to address.

Look at this as a diversity/inclusion initiative. Elementary schools get left out on a lot of the conversations at the board level. Let's devote more resources here. Said - Let's work with ELEF and other parents on this (husband is head of ELEF).

Amanda Epolito- Daughter K at Donley. Can not access some of the playground equipment- she is smaller and often uses a wheelchair. Can't use this on woodchips and now requires an aid at recess to have support to access equipment that is so large. This has affected her socially unable to play with peers.

Amanda worked with principal who agreed there are issues. Can we look into ramps to go over woodchips. Things that can be done to make it easier. i.e. Kids with walkers that have braces etc, just can't move among the woodchips.

Not a lot of imaginative structures- would love to see more of these things purchased for kids of younger ages.

VI. Agenda Topics/Action Items

- Handicap doors/accessibility in District

Per Billy- got here January 9. Heard of these issues. In prior position in Haslett they had push button doors. He found "The Door Pro" to do a district audit in Haslett and gave a price to get all those doors working correctly. This man came out last week and went to every handicapped door throughout entire district. He gave estimate and within a week will have total price. Previously, Billy had this person come once a year to do an audit. Will update on pricing at next meeting and action steps.

- Recent power outage at Marble

Had a couple problems there due to HVAC unit shorting out and has been fixed.

- Custodial/Maintenance staffing update

Happy to say only position they have to fill is an on-call 4-hour custodian.

- Purchase of mower

Hustler mower purchased. Have an 8-foot cutting deck. Prior they were paying an outside company to mow the high school. Now we are going to do this ourselves. This will be about a 2 year payback for this mower but it was already in our budget. Billy thinks it's important for us to have control over cutting the grass vs. a contractor. He can ensure this can be done when it is needed.

- Playground update

Lorraine working with GMB Architect to get a bid for the playground at Glencairn.

Billy will address woodchip issues at elementary schools.

Billy to look into handicap matting to put under all swings.

Will look into squeaking things.

Grass and planting and retaining ponds were probably not planted in time enough to take. It was required to have established plants in there (per contract). They will get ahold of them to let them know nothing grew. New person in grounds department is going to focus on this to get grass grown in areas there are not. They are going to plant early Summer.

If they can't get ponds to drain, they will make it work.

Worked with sod at Red Cedar, Marble and Green. They did this on high traffic areas around the building.

Care and maintenance of equipment is under facilities. Selecting of equipment and placing of this is usually parent groups/principals/Rich.

- Lighting project for the auditorium - approved on Monday.

VII. Announcements

VIII. Adjournment - 9:30 am.



Facilities Committee

January 23, 2023 – In-Person Meeting
11:15 am, Board Room, ELHS

DRAFT Minutes

I. Call to Order: 11:13 AM

II. Roll Call

Present: Tali Faris-Hylen, Liz Lyons, Rich Pugh, Billy Hastings, Debbie Walton

Absent: Mike Stahlmann, Nikki Norris

Public: Karin Polischuk

III. Approval of Agenda

Approved 3-0

IV. Public Comment

None

V. Agenda Topics/Action Items

a. Introduction of Billy Hastings

b. Custodial Services - staffing update

Bringing the custodial services in-house has been very successful. Many positions have been hired. Daytime supervisor has been excellent. Still have 5 vacancies. Great feedback from staff, and particularly Green Elementary has been looking wonderful.

c. Updates on current/upcoming projects

i. Outdoor Learning Centers / drainage areas

Billy and Mike came up with a potential solution for the pooling water. By adding a secondary drain that will handle any overflow, they believe that they can prevent a pool of water from forming and can keep the areas safe for the kids. Also, vegetation will be

planted so that in the summer and fall the ponds should fully drain within 72 hours of precipitation.

Additionally, Don Manke has been hired as a grounds person to get grass growing on all playgrounds. He has experience as a golf course manager.

ii. Fencing at Donley

There are a couple of items left on the punch list: adding some missing caps and removing debris. Finishing those items will complete the project.

iii. Auditorium lighting

Project involves replacing all auditorium lighting at ELHS and MMS. RFP went out 1/9. There was a walk-through with four contractors on 1/13. Proposals are due 1/27. Assuming that supply chains work as necessary, the project should be completed before the beginning of school in fall of '23.

iv. Roofing

Project was approved by the Board at the last meeting. Assuming all goes according to schedule, the roof will be completed before the start of school in fall of '23. Project should not interfere with usage of the pool over the summer.

Written update from Mike Stahlmann, because he could not attend the meeting:

I am sure Rich will cover all the staffing we have done and the pool roofing project. I will add a hand out from our punch list on the ODLC's. If puddling at Whitehills and Glencarin rain gardens is still an issue we have a fix for that. We have moved staff around and we now have a former head grounds keeper from a local golf course to help get grass established at the elementary buildings. We will still probably need to do some hard surfacing or wood chips in an area at Whitehills by the playground.

Sound panels went up at Whitehills on MLK day and the ones for Glencarin are due to be shipped on the 25th of this month.

I want to extoll on how well our new in house custodians are doing. My self and Rich are receiving nice feedback from staff. We still have a few people to hire and due some more training.

The incident at Macdonald on the 18th was a true testament on what it means to have our own staff and quality equipment.

I want to personally thank the board and everyone else involved for making that happen, because every day of learning begins and ends with support staff.

Lastly I want to welcome Billy Hastings To ELPS. I look forward to working with him over the next 2 months. I believe he will be a great asset to the district and he has already shared with me how impressed he is with what he has seen so far. Welcome Billy, and I don't think it will take long for you to see what a truly amazing place ELPS is.

Thank you.
Michael

d. Safe Routes to School Update

The following is a written update provided by Ginger Ogilvie, the SRTS volunteer:

I'm sorry that none of our team members are able to attend the upcoming Facilities Committee meeting on January 23rd.

If you are able to share the following update at or following the meeting, that would be much appreciated!

1. Our Community Coordinator, Andrew Arbaugh (cc'd here), and I have been visiting our K-8 schools over the past few weeks to observe morning drop off. We currently have a couple more to go, but for the most part the elementary schools seem to be doing well. The middle school is still experiencing unsafe driver behavior on Burcham.

We did notice at Robert L. Green Elementary that it might be helpful to extend the concrete curb in the car line further back. It's a pretty short

distance between the start of the curb and the parking lot crosswalk, which is slowing the drop-off process. We are also still interested in following up on the addition of a path in the back of that school, as previously discussed with Brian Reeve. We'll follow up with Billy Hastings once he's settled in (Welcome Billy and wishing Mike a happy retirement!).

2. We heard at the recent Red Cedar Family Council that they could use another bike rack at the front entrance of the school and wanted to pass that along.

3. As reported previously, we have been working with the city to pull together a second Safe Routes to School Major Grant application for the following schools: Green, Whitehills, Glencairn, and Red Cedar. We're hoping to submit the application in October, so you'll be hearing more over the next few months. We can apply for up to \$300,000 per school for infrastructure improvements outside of school property and up to \$15,000 per school for programming, which can include things like signs on school property. We're getting close to finalizing a list of prioritized projects and should be able to bring that to the next Facilities Meeting. If you have any suggestions or questions please let me know as soon as possible.

4. The work for our previous Major Grant for Marble and MacDonald should be starting this summer after last year's delay. We will be seeing two pedestrian islands with flashing RRFBs (rectangular rapid-flashing beacons) going in on Burcham at John R and Lexington, as well as new sidewalk in the Bailey neighborhood (on Snyder, between Gunson and Stoddard).

(There will be additional work happening with that project that is not funded by our grant. One more pedestrian island with RRFB at the high school on Burcham near the bus stop/stadium, as well as new sidewalks along the north side of Burcham between MacDonald and Timberlane.)

Please see this link for more information:

<https://elsrts.weebly.com/major-grant.html>

5. Just fyi, our city really needs crossing guards. Please share: [Crossing Guard Job Posting](#)

6. We're looking forward to our next Safe Routes to School stakeholder meeting planned for March 16th at 9:30am. Our next monthly team meeting will be Feb. 9th at 6:30pm.

All the best,

Ginger Ogilvie
East Lansing Safe Routes to School Volunteer

VI. **Announcements**

Next meetings: 2/22 - 8 AM,
4/11 - 11:15 AM

VII. **Adjournment: 11:43 AM**

Mental Health Advisory Committee Agenda

Mar 9, 2023

6:00PM

1. Call to Order
2. Approval of Meeting Agenda
3. Public Comment
4. Update of Current Mental Health Supports in District
5. 31aa Funding Discussion
6. Mental health month support for students during finals and a Mental Health Series (including a fair) next year.
7. Anti-Bullying Curriculum/Additional SEL Extension Options
8. Adjournment

Mental Health Advisory Committee
Meeting Notes - Feb. 6, 2023
6:00 p.m. via Zoom

1. Meeting Participants

Jenn Briere	Mark Foster	Dori Leyko
Gina Zerka	Jade Corse	Terah Chambers
Jim McEvoy	Lindsay Young	Erin Parcell
Klaudia Burton	Elizabeth Allen	Natalie Moser
Kurt Scholler	Heidi Denning	

2. Review of history of MHAC

3. Recent events at ELHS - Safety across the District

4. Current mental health and wellness offerings and opportunities within the district - acknowledgment statement of the psychological impact/effects on all members of our community

Develop a list of offerings and how to access them at each level

Communicate to our stakeholders

Include: TRAILS, Student Advocates, Excel, Communities in Schools, additional School Social Workers, additional Counselors, CMH, Gus, Second Step

5. Topics for further discussion or development:

Mental Health Fair - one was recently held in Holt

Maybe end of day, multiple offerings and repeated a couple times

Include food!

Find out what students would like to see or hear about

Student Mental Health week?

31aa Mental Health Funds becoming available - \$431,497 for ELPS

Find the memo with allowable expenses [here](#)

6. Infusion of mental health resources

Stall stories, QR code to connect to resources for support

7. Continuation of Behavior Threat Assessment Training