



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Regular Meeting
March 13, 2023 - 7:00 PM

MacDonald Middle School Auditorium
1601 Burcham Dr
East Lansing, MI 48823

Agenda

- I. **Opening of Meeting**
 - A. *Call to Order*
 - B. *Roll Call*
 - C. *Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens*
 - D. *Oath of Office*
 1. Chris Martin
 - E. *Approval of Agenda*

Motion: The Board of Education approves the agenda of the March 13, 2023, regular meeting, as presented.
 - F. *Approval of Minutes*

Motion: The Board of Education approves the February 27, 2023, regular meeting minutes, as presented.

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- II. **Recognition**
- III. **Student Representative Report**
- IV. **Superintendent's Report**
- V. **Consent Agenda**
- VI. **Presentation**
 - A. Model UN, Mark Pontoni and Model UN students

- VII. **Public Comment:** This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.
- VIII. **Board Discussion**
- IX. **Action Items**
- A. **Amendment to the Supervisor of Operations and Maintenance Contract** **10**
Motion: The Board of Education approves the contract amendment to the Supervisor of Operations and Maintenance, as presented.
- B. **Added Action Item - Resolution for Safe Gun Storage**
Motion: The Board of Education approves the ELPS Safe Gun Storage Resolution, as presented.
- X. **Committee Reports**
- A. Academic and Technology Committee
- B. Facilities Committee
- C. Finance Committee
- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee
- XI. **Announcements**
- XII. **Adjournment**

Respectfully Submitted,

***Dori Leyko
Superintendent***

I. Opening of Meeting

I.A. Call to Order

The meeting was called to order by President Terah Chambers at 7:00 pm.

I.B. Roll Call

Dr. Terah Chambers: Present
Ms. Amanda Cormier: Present
Dr. Kath Edsall: Present
Ms. Tali Faris-Hylen: Present
Ms. Monica Fink: Present
Dr. Elizabeth Lyons: Present
Ms. Dori Leyko Present

Present: 7. Absent 2.

Student Representatives Benavides and Mielock were not in attendance.

I.C. Mission Statement: *Nurturing Each Child, Educating All Students, Building World Citizens*

I.D. Approval of Agenda

Motion 22-23/076: *The Board of Education approves the agenda of the February 27, 2023 regular meeting, as presented.*

This motion, made by Dr. Elizabeth Lyons and seconded by Dr. Kath Edsall, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye

Aye: 6, Nay: 0

I.E. Approval of Minutes

Motion: 22-23/077: *The Board of Education approves the minutes of the February 13, 2023 regular meeting, as presented.*

I.E.1. February 13, 2023

This motion, made by Dr. Kath Edsall and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye

Aye: 6, Nay: 0

II. Recognition

Trustee Faris-Hylen reported:

- Second and third-grade students from Donley Elementary can see their artwork on display at the Impression 5 Museum throughout the month of March. This exhibit entitled "Fringes" kicks off on Sunday, March 5th from 1-2 pm and includes 96 framed portraits they created of inspirational women throughout history.
- Congratulations to the 7th Grade band for their excellent performance at band festival last Friday! They received top ratings from all four judges, earning straight ones in concert and sight-reading. Thank you also to band students Scarlett Alfredson, Kilian Boulware-Lopez, Henry Cambell, Calvin Politowski, Sarah Johnson, Zail Roberts, Aeden Knight, and orchestra student Zoe Salvadore for representing MMS in the New Directions in Music Education workshop at Kellogg Center last Saturday.
- Congratulations to all of MMS science Olympians on their competition and placements at Holt on Saturday.

Keaton Smith and Charlotte Gowell took 3rd in forestry.

Joe Barger and Newman Laio took 2nd flight,

Dominic Beaver and Grace Jeong took 1st flight!

Newman Laio and Elizabeth Ahlin placed 4th in crave the wave!

Joe Barger and Lena Konett took 5th in rocks and minerals.

Laila Naji and Charlotte Gowell placed 8th in Can't Judge a Powder.

Cash Winchel and Dominic Beaver placed 7th in crave the wave.

Summer Hicks and Grace Jeong took 7th in Write It Do It.

And finally, Eleanor Hamlin and Lena Konett took 1st place on dynamic planet!

Well done to all of our students.

III. Student Representative Report

No report.

IV. Superintendent's Report

Comments Regarding the February 13 Deadly Shooting on MSU's Campus

Tonight at 8:18 p.m., Michigan State University will light Beaumont Tower in green. Immediately before the lights are turned on, the carillon will play 'MSU Shadows,' followed by tolling the bell eight times - three times with a break for the three students who lost their lives two weeks ago tonight and then another five times for the five survivors who were shot.

For those of you who were with us in this same space two Monday's ago, thank you for your patience, your cooperation and your calmness that evening. Our thoughts and prayers continue to be with the victims, the survivors, their families and for all those who were impacted by this event. To support the healing process of our students, staff and community members, we will continue to include opportunities for support in these updates. Our school counselors, social workers and facility dogs are available to support our students, and the City of East Lansing will have counseling services available this week as follows:

- Hannah Community Center (819 Abbot Rd.): this week Monday (2/27), Tuesday (2/28) and Thursday (3/2) from 2:00 - 6:00 p.m.
- East Lansing Public Library (950 Abbot Rd.): this week Monday (2/27), Wednesday (3/1) and Friday (3/3) from 12:30 - 5:00 p.m.

Visit this site for more details: <https://www.cityofeastlansing.com/CivicAlerts.aspx?AID=1849>. These crisis support services are available to anyone in the community.

MSU has published a webpage with additional information about crisis support services being offered on campus and virtually: <https://caps.msu.edu/emergency/feb2023crisisresponse/index.html>.

Kindergarten Information Night Rescheduled for this Thursday, March 2, 2023

Due to last week's ice storm, Kindergarten Information Night was postponed. Kindergarten Information Night will be held **Thursday, March 2 from 6:00 - 7:00 p.m. at MacDonald Middle School (1601 Burcham Drive)**. This is an informational event for all families of prospective kindergarten and Young Fives students, including families who plan to apply for Schools of Choice this June. An additional Kindergarten Roundup event for our incoming students will be held at each building later this spring.

Here is a flyer for the event: https://elps.us/downloads/district_-_kindergartenyoung_5s/kindergarten_information_night_flier_2023.pdf

Closed Captioning for Board Meetings & ELPS Website Improvements

Our current platform does not allow for closed captioning while live streaming our meetings. We are pursuing the use of YouTube video for this purpose and hope to have it switched over and functional within the next couple meetings.

Improvements and updates to our website are also a district and technology department goal for this school year. Some pages will be put "under construction" while we update content and access to information on our site.

While public comment is not a time that responses or answers are provided to individuals, it is our practice to respond to inquiries and requests received via email to the Board, myself or other appropriate school staff. Sometimes there is information that would be helpful for the greater school community to be aware of and we will include that information in our regular updates and/or Superintendent reports.

V. Presentation

V.A. School Safety Data and District Safety Plan Updates, Superintendent Dori Leyko and Assistant Superintendent Glenn Mitcham

[..\OneDrive - East Lansing Public Schools\Board Items\Presentations\ELHS Safety Enhancement Plan - PROGRESS UPDATES 2.27.23.pdf](#)

Discussion followed.

VI. Public Comment: This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

- Kerry Roberts - Safety concerns
- Cindy Horgan - Social-Emotional program recommendation
- Nico Gisholt - The Board and the community
- Shari Brooks - Student safety
- Brandi Branson - Follow up on Policies from February 13 meeting & policies
- Jared Roberts - Safety/resource officer
- Michael Lynn - Violence prevention
- Erica Lynn - School safety & partnering with parents and community
- Dee Florence - Active shooter preparedness/training
- Alice Dreger - Transparency
- Shari Brooks - Civil Rights Data
- Michael Lynn - Violence prevention (continued)
- Erica Lynn - Partnering & collaborating with the community

The Board went into a 5-minute recess at 9:06 pm.

Returned to the open session at 9:16 pm.

VII. Board Vacancy Interviews

VII.A. Tracy Edmond, Sr
Rescinded application.

VII.B. Michael R. Feldpausch

VII.C. Gary Holbrook

VII.D. Rufus Jackson

VII.E. Velora Kimball

VII.F. Chris Martin

VII.G. David McConnell

VII.H. Daniel Myers

VII.I. Dionnedra Reid

Discussion followed after all interviews had taken place.

Motion 22-23/078: The Board of Education appoint Chris Martin to the Board for the duration of the term vacated by Debbie Walton.

This motion, made by Ms. Tali Faris-Hylen and seconded by Dr. Kath Edsall, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Dr. Elizabeth Lyons: Aye, Ms. Amanda Cormier: Nay, Ms. Monica Fink: Nay

Aye: 4, Nay: 2 Ms. Amanda Cormier: Nay, Ms. Monica Fink: Nay

VIII. Action Items

VIII.A. **Budget Calendar**

Motion: 22-23/079: The Board of Education adopts the budget calendar for the development of East Lansing Public Schools 2023-24 budget, as presented.

This motion, made by Dr. Kath Edsall and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye

Aye: 6, Nay: 0

VIII.B. **Policy 5707 School Wellness Policy**

Motion 22-23/080: The Board of Education approves the revisions to Policy 5707, School Wellness Policy, as presented.

This motion, made by Dr. Kath Edsall and seconded by Ms. Tali Faris-Hylen, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye

Aye: 6, Nay: 0

VIII.C. **Authorized Check Signers**

Motion 22-23/081: The Board of Education authorizes the following positions to be authorized check signers:

VIII.C.1. Board of Education Treasurer

VIII.C.2. Superintendent

VIII.C.3. Director of Finance and Operations

This motion, made by Dr. Kath Edsall and seconded by Ms. Amanda Cormier, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye

Aye: 6, Nay: 0

VIII.D. Employment Contract for Supervisor of Custodial Services

Motion 22-23/082: The Board of Education approves the employment contract for Vince Watson, Supervisor of Custodial Services, as presented.

This motion, made by Ms. Tali Faris-Hylen and seconded by Dr. Kath Edsall, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye

Aye: 6, Nay: 0

VIII.E. ELHS and MMS Auditorium Lighting Upgrades

Motion 22-23/083: The Board of Education approves the Auditorium lighting project with Pierce Power Electric at \$720,065.95.

This motion, made by Dr. Kath Edsall and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye

Aye: 6, Nay: 0

VIII.F. Purchase of Technology

Motion: 22-23/083: The Board of Education approves the purchase of 400 Chromebooks and licensing from Sehi Computer Products in the amount of \$114,744.00.

This motion, made by Dr. Kath Edsall and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Terah Chambers: Aye, Ms. Amanda Cormier: Aye, Dr. Kath Edsall: Aye, Ms. Tali Faris-Hylen: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye

Aye: 6, Nay: 0

IX. Committee Reports**IX.A. Academic and Technology Committee**

- Meeting on 2.16.23
- Guest speakers: Ashley Schwarzbek, Jennifer Jockheck, and Josh Barrons spoke on Student Services Improvement Plan.
 - Counseling services at high school
 - High school scheduling - Arena Scheduling
- NHS students made a poster and all students signed it and will give it to MSU.

IX.B. Facilities Committee

- The meeting was scheduled for February 22, but due to inclement weather, it was rescheduled to March 1 at 9:00 am.

IX.C. Finance Committee

- Meeting held on February 15
 - Section 31 aa and 97 award amounts
 - Governor's 2023-24 SAF budget proposal

IX.D. Intergovernmental Relations

- Met on January 30
 - Structure and procedures
 - Goals for Committee
 - Community Councils
 - Mental Health

IX.E. Personnel Committee

- Will be scheduling a meeting soon.

IX.F. Policy Committee

- Met on February 15
 - Student Disciplinary Policy 5206
 - Language needs to be clarified; waiting for legal counsel.
 - Policy 4101.01 - Religious Holidays
 - Looking at the language of the new policy - the old policy capped the number of days at 2; the new policy doesn't cap the number of days used by an employee.
 - Therapy Dogs
 - Waiting for legal counsel on policy. Thurn Policy doesn't cover ELPS dogs owned by the district.
 - Equity Policy tabled until next meeting.

X. Announcements

No announcements.

XI. Adjournment

The meeting adjourned at 10:47 pm.

[Link](#) to meeting video.

President

Secretary



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education & Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance & Operations

SUBJECT: Action Item – Amendment to the Supervisor or Operations and Maintenance contract

DATE: March 7, 2023

Recommendation:

It is recommended that the Board of Education approve the contract amendment to the Supervisor of Operations and Maintenance, as presented.

Background:

At the November 17, 2022 Finance Committee, I informed the Committee that Michael Stahlmann, Supervisor of Operations and Maintenance, was retiring. With nearly 40 years of institutional knowledge, the desire to find a replacement for his responsibilities, and the timing of bringing back custodial service in-house it was critical for the District to retain Mr. Stahlmann as long as possible. To achieve that goal an incentive of \$10,000 was offered to Mr. Stahlmann to continue to work through March 31, 2023. The Finance committee was supportive of this incentive but I failed to bring it to the full Board for action. I take full responsibility for that omission and apologize. Mr. Stahlmann was invaluable to our efforts to transition from outsourced custodial services to in-house. We were able to find Mike's replacement and he has been passing on his institutional knowledge. I do regret this action item is coming late but am hopeful the Board will approve this recommendation. Please note the incentive has not been processed yet.

AMENDMENT - SUPERVISOR OF OPERATIONS AND MAINTENANCE CONTRACT

The Board of Education wishes to add the following amendment to the Supervisor of Operations and Maintenance employment contract commencing on July 1, 2022 and ending on June 30, 2025:

- The Supervisor shall be provided a one-time stipend of \$10,000 to delayed his retirement until March 31, 2023.

All other provisions shall remain the same.

IT WITNESS WHEREOF, the parties have caused this AMENDMENT – SUPERVISOR OF OPERATIONS AND MAINTENANCE CONTRACT to be executed in their respective names.

Date

Michael Stahlmann, Supervisor of Operations and Maintenance

Date

Dori Leyko, Superintendent

Date

Terah Chambers, President of the Board of Education

Date

Tali Faris-Hylen, Secretary of the Board of Education