



# East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

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Items of Information  
December 12, 2022 - 7:00 PM  
Board Room  
509 Burcham Drive  
East Lansing, Michigan 48823



## Agenda

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***Respectfully Submitted,***

***Dori Leyko***  
***Superintendent***



East Lansing  
Public Schools

## MEMORANDUM

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**TO:** ELPS Board of Education, Dori Leyko, Superintendent

**FROM:** Richard Pugh, Director of Finance & Operations

**SUBJECT:** Informational Item – 2023 Roofing Bid

**DATE:** December 5, 2022

Background:

The District recently issued a request for proposal related to a roofing project at the High School. The project includes approximately 52,000 square feet and is above the gym and pool areas at the High School. That section of roof is 18 years old and has had leaks and material blow off. The District received one bid from Single Ply Solutions in the amount of \$654,900. This is within the projected budget of \$620,000. Also, because we only received one bid I checked with Clark Construction if the bid of \$13 per square foot was reasonable. Per my contact at Clark Construction, the per square foot cost is reasonable and slightly below their current construction estimates.

Attached is a recommendation letter from the District's roofing consultant RS Consultants. They also provide a proposal for their construction management services in the amount of \$30,550. I will recommend approval of the bid and service fee at the first Board meeting in January. If approved, the project will be paid from the Sinking Fund.



East Lansing Public Schools

**SCHOOL DISTRICT OF THE CITY OF EAST LANSING  
INGHAM AND CLINTON COUNTIES, MICHIGAN**

509 Burcham Dr  
East Lansing MI 48823  
517.333.7424  
Lower level of East Lansing High School  
7:00 pm

**NOTICE OF REGULAR MEETINGS OF THE  
EAST LANSING BOARD OF EDUCATION**

Please take notice that the regular meetings of the East Lansing Public Schools Board of Education will be held according to the following schedule.

**January 2023 – January 2024**

January 9, 2023 (organizational)	August 14, 2023
January 23, 2023	August 28, 2023
February 13, 2023	September 11, 2023
February 27, 2023	
March 13, 2023	October 9, 2023
	October 23, 2023
April 10, 2023	November 13, 2023
April 24, 2023	November 27, 2023
May 8, 2023	December 11, 2023
May 22, 2023	
June 12, 2023	January 8, 2024 (organizational)
June 26, 2023	
July 24, 2023	

\*cancel March 27 – Spring Break; cancel September 25 – Yom Kippur



## East Lansing Public Schools Religious and Cultural Calendar

The East Lansing Public Schools are committed to honoring the rich cultural diversity of our students and community. The calendar, adopted by the Board of Education, is designed to show respect for the cultural diversity in our district. The dates below are holidays of major significance to different religious and cultural groups in our community. To the extent possible, administrators, teachers, coaches, and event planners will be respectful of these dates as schedules and events are planned within our school district. Examples include, but are not limited to, major exams, reviews for exams, tryouts for teams or plays, and major events such as prom, graduations, banquets, or student elections.

If you are desirous of having a date or celebration considered for inclusion by the Board of Education, please contact the Superintendent's Office (517-333-7424).

Holiday	Religion	2023-2024	2024-2025	2025-2026
<b>Krishna Janmashtami</b>	Hindu	September 6, 2023	August 26, 2024	August 16, 2025
<b>Muharram</b>	Muslim	July 19, 2023	July 8, 2024	June 27, 2025
<b>Rosh Hashanah</b>	Jewish	September 15 - 17, 2023	October 2 - 4, 2024	September 22 - 24, 2025
<b>Yom Kippur</b>	Jewish	September 24 - 25, 2023	October 11 - 12, 2024	October 1 - 2, 2025
<b>Navaratri</b>	Hindu	October 15 - 24, 2023	October 3 - 12, 2024	September 22 - October 2, 2025
<b>Dussehra</b>	Hindu	October 24, 2023	October 12, 2024	October 2, 2025
<b>Diwali</b>	Hindu	November 12, 2023	November 1, 2024	October 20, 2025
<b>Bodhi Day</b>	Buddist	December 8, 2023	January 18, 2024	January 7, 2025
<b>Hanukkah</b>	Jewish	December 7 - 15, 2023	December 25, 2024 - January 2, 2025	December 14 - 22, 2025
<b>Christmas</b>	Christian	December 25, 2023	December 25, 2024	December 25, 2025
<b>Kwanzaa</b>	African American	December 26, 2023 - January 1, 2024	December 26, 2024 - January 1, 2025	December 26, 2025 - January 1, 2026
<b>Chinese New Year</b>	Buddhist/East Asian	February 10, 2024	January 29, 2025	February 17, 2026
<b>Ash Wednesday</b>	Christian	February 14, 2024	March 5, 2025	February 18, 2026
<b>*Magha Puja</b>	Buddhist	February 4, 2024	February 13, 2025	March 4, 2026
<b>Holi</b>	Hindu	March 25, 2024	March 14, 2025	March 4, 2026
<b>Good Friday</b>	Christian	March 29, 2024	April 18, 2025	April 3, 2026
<b>Passover</b>	Jewish	April 22 - 30, 2024	April 12 - 20, 2025	April 1 - 9, 2026
<b>Easter</b>	Christian	March 31, 2024	April 20, 2025	April 5, 2026
<b>Orthodox Easter</b>	Christian	May 5, 2024	April 20, 2025	April 12, 2026
<b>Ramadan</b>	Muslim	March 10 - April 9, 2024	February 28 - March 30, 2025	February 17 - March 28, 2026
<b>Eid al-Fitr</b>	Muslim	April 9 - 10, 2024	March 30 - 31, 2025	March 19 - 20, 2026
<b>Vesak</b>	Buddhist	May 23, 2024	May 12, 2025	April 8, 2026
<b>Eid al-Adha</b>	Muslim	June 16 - 17, 2024	June 6 - 7, 2025	May 26-27, 2026

**Jewish and Muslim holy days begin at sundown on the first day indicated.**

**\*Observance of this day can vary based on region. Dates are based on the lunar calendar and should be checked every year.**



## Explanatory Notes

**Ash Wednesday** – Begins Christian Lent; name derives from symbolic use of ashes to signify penitence.

**Bodhi Day** – The day many Buddhist traditions celebrate the enlightenment of the Buddha. This is a full day meant for remembrance and meditation.

**Chinese New Year** – East Asian holiday commemorating the lunar New Year.

**Christmas** – Christian holiday celebrating the birth of Jesus Christ.

**Diwali – Festival of Lights** – This holiday is typically celebrated by families sharing various traditional rituals in their homes. It extends over 5 days and celebrates the victory of good over evil.

**Easter** – Christian holiday celebrating the resurrection of Jesus Christ.

**Eid-al-Adha**, follows and marks the end of the Hajj pilgrimage to Mecca, also known as the Feast of Sacrifice, This festival commemorates Ibrahim's (Abraham) willingness to sacrifice his son to God.

**Eid al-Fitr** is the first day of Shawwal in the Islamic calendar. It marks the end of the month-long fast of Ramadan and the start of a feast that lasts up to three days in some countries.

**Good Friday** – Christian Holiday commemorating the day of Jesus' crucifixion.

**Hanukkah** – Jewish festival of lights, eight-day commemoration of the rededication of the Second Temple in 165 B.C.E. Jewish families celebrate this holiday every night for 8 consecutive nights.

**Holi** – Festival of Spring or Festival of Colors. This day is typically celebrated by families in India, Nepal, and other parts of Asia by partaking in various regional traditions.

**Krishna Janmashtami** – A two-day festival celebrating the birth of Lord Krishna.

**Kwanzaa** – Seven-day celebration of African-American values and traditions and their continued vitality. "Kwanzaa" in Kiswahili, means "first fruits of the harvest."

**\*Magha Puja**– Commemorates the date when the four disciples traveled to join the Buddha.

**Muharram** – Muslims observe the start of the Islamic New Year on the first day of **Muharram**, which is the first month in the Islamic calendar.

**Navratri/Dussehra** – The celebration and festival held in honor of the divine feminine. It occurs over 9 days and ends with Dussehra celebration on the tenth day.

**Passover** – Jewish Holiday - Seven day celebration marking the deliverance of the Jews from slavery in Egypt; "Seder" ceremonies emphasize concept of freedom. Jewish families usually have evening celebrations the first two nights of this holiday. Observant Jews follow a strict "Passover diet" during this time, abstaining from eating leavened breads. Please note that some Jews observe Passover for eight days.

**Ramadan** – The ninth month in the Islamic calendar; month of prayer, charitable giving, self-accountability, and strict fasting from all food and drink from sunup to sundown.

**Rosh Hashanah** – Jewish New Year beginning 10 days of penitence concluded on Yom Kippur. Jewish families observe the holiday starting in the evening before the first full day, and many Jewish children will miss school the first and second days of this holiday.

**Vesak**– There are a variety of cultural traditions celebrating Buddha's Birthday. Many Buddhist cultures celebrate the birth, Awakening, and death of the Buddha on Vesak.

**Yom Kippur** – The holiest day of the year; Jewish Day of Atonement; devoted to prayer, fasting and repentance. . This holiday is observed starting the evening before the first full day.

**Hindu holidays were determined from <https://www.india.gov.in/calendar> with additional resources from <https://publicholidays.in/>**

**Adopted by the Board of Education \_\_\_\_\_ .**

**Jewish and Muslim holy days begin at sundown on the first day indicated.**

**\*Observance of this day can vary based on region. Dates are based on the lunar calendar and should be checked every year.**

Mental Health Advisory Committee  
Agenda

[MHAC ZOOM INFORMATION](#)

**Meeting ID:  
823 6620 8699**

**December 1, 2022  
6:30PM**

1. Call to Order
2. Approval of Meeting Agenda
3. Public Comment
4. Update on MHAC Moving Forward
5. Update of Current Mental Health Supports in District
6. Update from Superintendent Leyko (31aa)
7. Adjournment

Minutes of the Mental Health Advisory Committee of the  
East Lansing Board of Education  
Zoom Virtual Meeting  
December 1, 2022

**Opening of Meeting**

The meeting was called to order at 6:03 p.m.

**Roll Call**

Present: Lindsay Young, Kurt Scholler, Quiana “Q” Davis, Dori Leyko, Djinn Thompson, Heidi Mendez Denning, Jim McEvoy

Absent: Amy Martin, Elizabeth Allen, Erin Parcell, Gina Zerka. Jade Corse, Mark Foster, Natalie Moser, Klaudia Burton

**Minutes**

Lindsay Young and Dori Leyko provided an update on the Mental Health Advisory Committee’s (MHAC) outlook moving forward. Lindsay explained that a meeting was held between previous committee leaders, Kate Powers from the school board, Dori and herself to discuss how the MHAC can be utilized moving forward. Lindsay explained that there would be a couple of transitions happening due to the growth that this committee has made in the district and that she would be taking over leadership of the committee. The goal would be that the MHAC work in an advisory role to support needs as they arise. Dori then discussed the history of the MHAC and its impact on the district as a whole. Dori explained the need for ongoing support from the MHAC for future implementation or projects related to mental health. Jim McEvoy asked what the best form of communication to the district would be regarding mental health information between meetings. Dori and Lindsay explained that all community members are welcome to contact Lindsay with any information, questions or concerns around mental health in the district.

Lindsay then provided an update on the current mental health supports in the district. She explained the implementation and reboot of TRAILS and Second Step. The utilization of the mental health response team. Increased professional development around mental health and wellness. Bi-monthly wellness newsletters that go out to all families and staff in the district. Full time social work at all of the buildings in the district this year. The district partnered with the Cook Center for Human Connection on November 16<sup>th</sup> for a family mental health night. The district is working hard to grow connections with outside resources, such as; Lansing mental health providers, Community Mental health and Cedar Creek Hospital. The district is also working to support students’ basic needs by running a winter clothing drive and gift card drive for the holiday break.

Dori Leyko provided an update on the 97 and 31aa grants that the district applied for in regards to school safety and mental health. The district is still awaiting a response on the grants to see how much they will be given and then the hope is that through discussion with the MHAC and others we can create a plan to best support the district with the grant funds.

**Future Meetings**

The next meeting will be held in the spring to provide an update to the MHAC. Lindsay Young will reach out to the group prior to the spring meeting if the expertise of the group is needed in processing through decisions around mental health for the district.

**Adjournment**

The meeting adjourned at 7:25pm



PERSONNEL COMMITTEE  
509 Burcham Dr, East Lansing MI 48823

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Agenda  
December 7, 2022  
1:00 pm  
Board Room

1. Opening of Meeting
  - a. Roll Call
  - b. Approval of Agenda
  - c. Approval of Minutes – June 7, 2022
2. Public Comments
3. Discussion Items
  - a. Hiring process – Rulesha Glover-Payne
  - b. Superintendent Evaluation Process/Timeline
4. Adjournment

Minutes from the Personnel Committee Meeting  
Dec. 7, 2022, 1 PM

Present: Monica Fink, Kate Powers, Dori Leyko, Rulesha Glover-Payne, Debbie Walton

### **Review of Hiring Process**

Rulesha Glover-Payne gave a thorough review of the hiring process. Packet was distributed containing details of all aspects of the process from determining the need for a position, the interview process, notification of successful and unsuccessful applicants, to onboarding. Discussion also included information about InformedK12, which the district is planning to use to take this entire process online to streamline the process and reduce the need for paper storage.

### **Discussion of Upcoming Superintendent Review**

Committee assignments will change after Jan. 9th, 2023 organizational meeting, so we will need to discuss again in the new year, but next year will be a required Superintendent evaluation. The committee should have a meeting early in the new year to determine which tool will be used and to ensure that all board members have the required training to participate in the evaluation.

**New Action Item being added to Monday night's board meeting.** Employment contract for Director of Operations and Maintenance. Reason is that the timing requires us to move quickly in order to maximize the amount of time that the new hire can spend working with Mike Stahlmann before he retires in March.

Meeting adjourned at 1:55 PM  
DHW