



# East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

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Regular Meeting  
September 12, 2022 - 7:00 PM  
Board Room  
509 Burcham Drive  
East Lansing, Michigan 48823



## Agenda

### **I. Opening of Meeting**

A. *Call to Order*

B. *Roll Call*

C. *Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens*

D. *Approval of Agenda*

*Motion: The Board of Education approves the agenda of the September 12, 2022, regular meeting, as presented*

E. *Approval of Minutes*

*Motion: The Board of Education approves the August 22, 2022, regular meeting minutes, as presented.*

3

### **II. Recognition**

### **III. Student Representative Report**

### **IV. Superintendent's Report**

**V. Public Comment:** This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

### **VI. Action Items**

A. **Policy 3116 - District Technology and Acceptable Use - Revision**

9

*Motion: The Board of Education approves the revisions to Policy 3116 - District Technology and Acceptable Use, as presented.*

### **VII. Committee Reports**

A. Academic and Technology Committee

B. Facilities Committee

C. Finance Committee

- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee

**VIII. Announcements**

**IX. Adjournment**

*Respectfully Submitted,*

*Dori Leyko  
Superintendent*

Regular Meeting  
Monday, August 22, 2022 7:00 PM Eastern

Board Room  
509 Burcham Drive  
East Lansing, Michigan 48823

**I. Opening of Meeting**

**I.A. Call to Order**

Board President Kate Powers called the meeting to order at 7:01 pm.

**I.B. Roll Call**

Dr. Chambers	Present
Dr. Edsall	Present
Ms. Fink	Present
Dr. Lyons	Present
Mr. Martin	Present
Ms. Powers	Present
Ms. Walton	Present
Ms. Leyko	Presents

Present: 8. Absent: 0

**I.C. Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens**

**I.D. Approval of Agenda**

Motion 22-23/015: The Board of Education approves the agenda of the August 22, 2022, regular meeting, as presented.

This motion, made by Ms. Debbie Walton and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye

Aye: 7, Nay: 0

**I.E. Approval of Minutes**

Motion 22-23/016: The Board of Education approves the minutes of the August 8, 2022, regular meeting and August 16, 2022, special meeting, as presented.

This motion, made by Dr. Kath Edsall and seconded by Dr. Terah Chambers, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye

Aye: 7, Nay: 0

## II. Recognition

- If anyone has recognition for the Board meetings, please email the board via the [Board Contact Form](#).
- During the Opening Day event 78 staff members were recognized for their years of service from 2020, 2021 and 2022. The district recognized three employees with 30 years; Connie Cannon - Donley Administrative Assistant, Norm Scott – MMS teacher and ELEA President, and Bonnie McGraw – Registrar at ELHS. Three employees were recognized for 35 years; Walleen DeGeer – Marble Library Paraprofessional; Tavo Arceo – Maintenance and Grounds, Sabrina Arceo – Marble teacher.

## III. Superintendent's Report

- District Goals for 2022-23

[https://docs.google.com/presentation/Review and Preview\\_District Goals 22-23](https://docs.google.com/presentation/Review and Preview_District Goals 22-23)

### [School Starts this Wednesday for Students](#)

The first day of school for students is Wednesday, August 24! This is a half day at the elementary level and full day for middle and high school students. Here is a link to our school calendars with dates and times for each building: <https://elps.us/our-district/district-calendar/>

Today was the first day back for staff. We held our Welcome Back breakfast and opening event with all District staff this morning here at the high school – this was the first time holding this event in person since fall 2019, and it was awesome being back together.

### Construction Update

High School tennis courts are complete and in use!

Athletic field turf is in progress. Our scheduled home game this week will be played away at Portage Central Thursday evening. We hope to play next week's games on our new field.

Elementary outdoor learning spaces are being installed, and the Red Cedar courtyard playground for 2 – 5-year-olds and the new amphitheater are complete!



New tennis courts in use Wednesday, August 17!



New tennis courts



ELHS Athletic field Saturday morning



ELHS Athletic field Saturday evening



Red Cedar courtyard playground



Red Cedar courtyard playground



Red Cedar courtyard playground



Red Cedar amphitheater

### COVID Protocols for 2022-23

COVID protocols were sent to staff and families Friday. Ingham County moved from Low Risk Level to Medium Thursday. Here is a link to the current COVID protocols:

[https://docs.google.com/document/d/1vJMwBEP2qL8il1mVjTMGD4T2EyZFegaoEty9S\\_rXCGo/edit?usp=sharing](https://docs.google.com/document/d/1vJMwBEP2qL8il1mVjTMGD4T2EyZFegaoEty9S_rXCGo/edit?usp=sharing)

Discussion followed.

**IV. Public Comment:** This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

No public comment.

**V. Action Items**

**V.A. Request for Annual Delegation of School Plan Review and Inspection Authority to the City of East Lansing**

*Motion 22-23/017: The Board of Education approve the Request for Annual Delegation of School Plan Review and Inspection Authority as presented.*

This motion, made by Mr. Chris Martin and seconded by Ms. Debbie Walton, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye

Aye: 7, Nay: 0

**V.B. Request for Annual Delegation of School Plan Review and Inspection Authority to Meridian Township**

*Motion 22-23/018: The Board of Education approve the Request for Annual Delegation of School Plan Review and Inspection Authority as presented.*

This motion, made by Dr. Terah Chambers and seconded by Dr. Kath Edsall, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye

Aye: 7, Nay: 0

**VI. Committee Reports**

**VI.A. Academic and Technology Committee**

- Held meeting on August 10
- Discussed high school students' support/counseling/scheduling
- Technology updates

**VI.B. Facilities Committee**

- Have not met
- Schedule Fall meetings soon

**VI.C. Finance Committee**

- Have not met
- Next meeting will be scheduled soon

VI.D. Intergovernmental Relations

- No meeting

VI.E. Personnel Committee

- No meeting

VI.F. Policy Committee

- Met on August 17
- Discussed minor changes to:
  - Transgender policy edits and updates sent to Thrun for review;
  - District AUP slight changes – will be added to Items of Information for Board members

**VII. Announcements**

- Happy First Day of School!
- Great opening day with staff. It was nice to have everyone back together in person. It was a very successful start to the school year.

**VIII. Adjournment**

The meeting adjourned at 7:32 pm.

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President

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Secretary

## Series 3000: Operations, Finance, and Property

### 3100 General Operations

#### ***3116 District Technology and Acceptable Use***

The Board will provide students, staff, volunteers, and other authorized users access to the District's technology resources, including its computers and network resources, in a manner that encourages responsible use. Any use of District technology resources that violates federal or state law is expressly prohibited.

##### A. Children's Internet Protection Act

The Board complies with the Children's Internet Protection Act ("CIPA") and directs its administration to:

1. Monitor minors' online activities and use technology protection measures on the District's computers with internet access to block minors' access to visual depictions that are obscene, pornography, including child pornography, constitute child pornography, or are harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
  - a. taken as a whole and as to minors, appeals to a prurient interest in nudity, sex, or excretion;
  - b. depicts, describes, or represents, in a patently offensive way as to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated sexual acts, or a lewd exhibition of the genitals; and
  - c. taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
2. Use technology protection measures on the District's computers with internet access to block all access to visual depictions that are obscene or that constitute child pornography. The technology protection measures may be disabled by authorized personnel during adult use to enable access to bona fide research or for other lawful purposes. The Superintendent or designee will determine which District personnel are authorized to disable the protection measures.
3. Educate minors about appropriate online behavior, including interacting with other people on social networking websites and chat rooms, as well as cyberbullying awareness and response.
4. Prohibit access by minors to inappropriate matter on the internet.

5. Prohibit unauthorized access, including hacking and other unlawful online activity by minors.
6. Prohibit the unauthorized disclosure, use, and dissemination of personal identification information about minors.
7. Restrict minors' access to materials that are inappropriate for minors. The Board defines materials that are "inappropriate for minors"..
8. Encourage the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communication.

The Superintendent or designee will take steps necessary to implement this Policy and to otherwise comply with CIPA.

**B. Acceptable Use Agreement**

The Superintendent or designee will develop, review, and revise as necessary an acceptable use agreement that must be signed by all users of the District's technology resources. Different acceptable use agreements may be developed based on the user's status. At a minimum, the Superintendent or designee will develop an acceptable use agreement to be signed by each of the following groups:

- adult users, including employees, volunteers, and Board members;
- students in grades 6 and above.

The acceptable use agreement must be consistent with this Policy and must include, at a minimum, all of the following:

1. A statement that:
  - a. use of District technology resources is a privilege that may be revoked at any time;
  - b. a user has no expectation of privacy when using District technology resources;
  - c. District technology resources use may be monitored by the District and that the use may be subject to FOIA or disclosure in litigation;
  - d. District technology resources may not be used to bully, harass, or intimidate others;
  - e. misuse of District technology resources may result in loss of access to the resources and potential disciplinary action; and

- f. the District does not guarantee that the District's technology resources will be error free or uninterrupted.
2. Provisions to protect the integrity of District technology resources, including a requirement that each user only access the resources by using that user's assigned user name and password.
3. A list of what constitutes misuse of District technology resources.
4. A prohibition against:
  - a. accessing other user accounts or files without authorization;
  - b. conducting personal business or activities;
  - c. accessing pornography;
  - d. communicating inappropriately with students;
  - e. accessing or downloading confidential student information which the employee has no legitimate educational need to know; and
  - f. accessing or downloading unauthorized software or programs.
5. A requirement that users report any material that is threatening, harassing, or bullying.
6. A release of all claims and liability against the District for use of District technology resources.

**C. District Personnel Use**

District personnel must comply with Policies 4215 and 4216.

**D. Public Access to Technology**

1. Pursuant to the Michigan Library Privacy Act, each school library offering public access to the internet or a computer, computer program, computer network, or computer system (a "Qualifying School Library") will limit minors to only use or view those terminals that do not receive material that is obscene, sexually explicit, or harmful to minors. Persons age 18 or older, or a minor accompanied by the minor's parent/guardian, may access a school library terminal that is not restricted from receiving such material, if any.
2. Only when a Qualifying School Library offers public access as described in subsection D.1., the District must designate at least 1 terminal that is not restricted from receiving such material and at least 1 terminal that is restricted from receiving such material. Library staff must take steps to ensure that

minors not accompanied by a parent or guardian do not access the unrestricted terminal. The Superintendent or designee will determine which employees will implement subsection D in each Qualifying School Library.

3. As used in this Policy, “terminal” means a device used to access the internet or a computer, computer program, computer network, or computer system.

Legal authority: 47 USC 254; MCL 397.602, 397.606

Date adopted: December 13, 2021

Date revised: