



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Regular Meeting
July 25, 2022 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

I. Opening of Meeting

A. *Call to Order*

B. *Roll Call*

C. *Mission: Nurturing Each Child, Educating All Students, Building World Citizens*

D. *Approval of Agenda*

Motion: The Board of Education approves the agenda of the July 25, 2022, regular meeting, as presented.

E. *Approval of Minutes*

Motion: The Board of Education approves the minutes of the June 27, 2022, regular meeting, as presented.

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II. Recognition

III. Superintendent's Report

IV. Consent Agenda

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Motion: The Board of Education approves the consent agenda to include the following:

A. New Hires

1. Hiring of **Jullian Marshick**, 1.0 FTE Math Teacher at MacDonald Middle School at BA Step 3 effective August 22, 2022.

2. Hiring of **Chelsea Hunt-Teachout**, pending receiving her Michigan teaching certificate, 1.0 FTE Special Education Teacher at East Lansing High School at BA Step 5 effective August 22, 2022.

3. Hiring of **Elizabeth Falk**, 1.0 FTE Special Education Teacher at Whitehills Elementary School at MA Step 15 effective August 22, 2022.

B. Leave of Absence

1. Request for unpaid parental leave of absence for Robert L. Green Elementary Title 1 teacher, **Katharine Hutton** for the 2022-23 school year.

V. Presentation

Bill Boss, ELHS Athletic Booster, Donation to help fund High School Turf Field

VI. Public Comment: This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The

Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

VII. **Action Items**

A. **Acceptance of Donation**

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Motion: The Board of Education accepts the donation from East Lansing High School Athletic Booster Club in the amount of \$210,000.

B. **Appointment of Professional Learning Advisory Committee**

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Motion: The Board of Education appoints the following individuals to serve on the 2022 ELPS Professional Learning Advisory Committee;
Teachers: Mark Pendred, Evan Martin, Kathy Kain, Aimee Holbrook, Patty Sancshawala;
Parent: Shelley Boyd;
Administrator: Rinard Pugh;
Para Professional: Mary Clauncherty

C. **Food Service Meal Prices**

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Motion: The Board of Education approves the food service meal prices for the 2022-23 fiscal year as presented:
High School = \$1.55/\$1.80
Middle School = \$1.55
Elementary lunch = \$1.30
All levels breakfast = \$1.00
Reduced pricing no change
Adult lunch and breakfast = \$5.00

VIII. **Committee Reports**

- A. Academic and Technology Committee
- B. Facilities Committee
- C. Finance Committee
- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee

IX. **Announcements**

X. **Adjournment**

Respectfully Submitted,

Dori Leyko
Superintendent

Regular Meeting
Monday, June 27, 2022 7:00 PM Eastern

Board Room
509 Burcham Drive
East Lansing, Michigan 48823

I. Opening of Meeting

I.A. Call to Order

Board President Kate Powers called the meeting to order at 7:00 pm.

I.B. Roll Call

Dr. Terah Chambers: Absent
Dr. Kath Edsall: Present
Ms. Monica Fink: Present
Dr. Elizabeth Lyons: Present
Mr. Chris Martin: Present
Ms. Kate Powers: Present
Ms. Debbie Walton: Present

Present: 6, Absent: 1.

I.C. Mission: *Nurturing Each Child, Educating All Students, Building World Citizens*

I.D. Approval of Agenda

Motion: 21-22/147: The Board of Education approves the agenda of the June 27, 2022 regular meeting, as presented.

This motion, made by Dr. Kath Edsall and seconded by Mr. Chris Martin, Passed.

Dr. Terah Chambers: Absent, Dr. Kath Edsall: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye

Aye: 6, Nay: 0, Absent: 1

I.E. Approval of Minutes

Motion: 21-22/148: The Board of Education approves the minutes of the June 13, 2022 regular meeting, as presented.

This motion, made by Ms. Debbie Walton and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Terah Chambers: Absent, Dr. Kath Edsall: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye

Aye: 6, Nay: 0, Absent: 1

Gun Amendment to be included with minutes.

II. Recognition

No recognition.

III. Superintendent's Report

November 8 School Board Election

This November, there will be four School Board seats available due to terms ending. These seats are for 4-year terms, and the deadline to file is July 26, 2022 at 4:00 p.m. Here is a link to a document with filing requirements. This information will also be included in this Friday's July 1 Updates.

<https://www.cityofeastlansing.com/DocumentCenter/View/11654/2022-School-Board-Candidate-Filing-Requirements-PDF>

Upcoming COVID-19 Vaccination Clinics

The Ingham County Health Department and Michigan State University will be offering two upcoming COVID-19 vaccine and booster clinics.

Newly eligible for the vaccine are children from 6 months of age to 5 years, and these clinics will have pediatric doses available.

The clinics will be held Friday, July 1 and Friday, July 29 at the Breslin Center from 10:00 a.m. until 6:00 p.m. and are open to everyone.

Breslin Center clinics will serve as primary regional hub for immediate access to the vaccine for children 6 months to 5 years.

ELPS Welcomes New Chief Human Resources Officer and ELHS Principal

Beginning July 1, Rulesha Glover-Payne will begin as the district's Chief Human Resources officer. Ms. Glover-Payne comes to ELPS most recently from the Huron Valley School District and has also worked with the Michigan Education Association and as a teacher.

Mr. Shannon Mayfield has been hired as the new principal for East Lansing High School and will begin in this role July 19. Mr. Mayfield is moving back to Michigan from California where he served one year as an elementary principal. Prior to that, Mr. Mayfield was the principal of William Allen High School in Allentown, PA and has held a variety of teaching and administrative roles.

IV. Public Hearing

IV.A. Opening of Public Hearing with comments from Sara Smith, Sexual Education Advisory Board Supervisor, and District Nurse

This curriculum is the 2021 addition and will be starting next school year.

IV.B. Public Comment on "Puberty the Wonder Years" replacement for grades 4, 5, and 6

IV.C. Conclude Public Hearing

V. Consent Agenda

Motion: 21-22/149: The Board of Education approves the consent agenda to include the following:

V.A.1. Hiring of **Patricia Sanchawala**, 1.0 FTE Special Education Resource Room teaching position at East Lansing High School at MA Step 11 effective August 22, 2022.

V.A.2. Hiring of **Angie Cheritt**, 1.0 FTE Science teacher at MacDonald Middle School at BA Step 9 effective August 22, 2022.

V.A.3. Hiring of **Hunter Russell**, 1.0 ELL Teacher at MacDonald Middle School and East Lansing High School at BA Step 3 effective August 22, 2022.

V.A.4. Hiring of **Noreen Sheehan**, 1.0 FTE Elementary School Social Worker at Robert L. Green Elementary pending receiving her school social worker license at MA Step 3 effective August 22, 2022.

V.A.5. Hiring of **Erin Pratt**, 1.0 FTE French Teacher at MacDonald Middle School and East Lansing High School at MA Step 3.5 effective August 22, 2022.

V.A.6. Hiring of **Rochelle Hosler**, .50 FTE Intervention Specialist teaching position at Whitehills Elementary School at MA Step 8 effective August 22, 2022.

This motion, made by Dr. Kath Edsall and seconded by Mr. Chris Martin, Passed.

Dr. Terah Chambers: Absent, Dr. Kath Edsall: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye, Ms. Monica Fink: Nay

Aye: 5, Nay: 1, Absent: 1

VI. Public Comment: This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

No public comment.

VII. Action Items

VII.A. Replacement of "Puberty the Wonder Years" Video for Grades 4, 5, and 6

Motion: 21-22/150: The Board of Education approves the replacement of the "Puberty the Wonder Years" curriculum for grades 4, 5, and 6.

The action item should be the Replacement of "Puberty the Wonder Years" Curriculum for Grades 4, 5, and 6

This motion, made by Dr. Kath Edsall and seconded by Ms. Debbie Walton, Passed.

Dr. Terah Chambers: Absent, Dr. Kath Edsall: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye

Aye: 6, Nay: 0, Absent: 1

VII.B. Great Start Readiness Program (GSRP) paraprofessional recommendation for hourly rate increase

Motion: 21-22/151: The Board of Education approves the modification to the Collective Bargaining Agreement (CBA) from 1/1/22 - 6/30/24 with the East Lansing Educational Support Personnel Association (ELESPEA) to adjust the hourly rate of paraprofessionals in the Great Start Readiness Program (GSRP) to be equal to the specialized hourly rate of the American Sign Language (ASL) interpreter.

This motion, made by Mr. Chris Martin and seconded by Dr. Kath Edsall, Passed.

Dr. Terah Chambers: Absent, Dr. Kath Edsall: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye

Aye: 6, Nay: 0, Absent: 1

VIII. Committee Reports

VIII.A. Academic and Technology Committee
No report.

VIII.B. Facilities Committee
The next meeting will be on July 12.

VIII.C. Finance Committee
No report.

VIII.D. Intergovernmental Relations
No report.

VIII.E. Personnel Committee
Will be scheduling a meeting in July.

VIII.F. Policy Committee
The next meeting will be August 17 at 4:00 pm.

IX. Announcements

No announcements.

X. Adjournment

The meeting was adjourned at 7:18 pm.

President

Secretary



East Lansing
Public Schools

MEMORANDUM

TO: Board of Education

FROM: Dori Leyko
Superintendent of Schools

SUBJECT: Human Resources Action Items

DATE: July 22, 2022

Hires

It is recommended that the Board approve the hiring of **Jullian Marshick** 1.0 FTE Math teacher at MacDonald Middle School at BA Step 3 effective August 22, 2022.

It is recommended that the Board approve the hiring of **Chelsea Hunt-Teachout**, pending receiving her Michigan teaching certificate, 1.0 FTE Special Education Teacher at East Lansing High School at BA Step 5 effective August 22, 2022.

It is recommended that the Board approve the hiring of **Elizabeth Falk**, 1.0 FTE Special Education Teacher at Whitehills Elementary School at MA Step 15 effective August 22, 2022.

Leave of Absence

It is recommended that the Board approve the request for an unpaid parental leave of absence for Robert L. Green Elementary Title 1 teacher, **Katharine Hutton** for the 2022-2023 school year.



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance & Operations

SUBJECT: Action Item – Acceptance of Donation

DATE: July 18, 2022

Recommended:

It is recommended that the Board of Education accept the donation from the East Lansing High School Athletic Boosters Club in the amount of \$210,000.

Background:

Per Board policy 3303, the Board retains the authority to accept donations exceeding \$5,000. This \$210,000 donation will help fund the new High School artificial turf field. The funds will be deposited into the 2019 Sinking Fund.

Many thanks to the ELHS Athletic Boosters Club for this generous donation.

Series 3000: Operations, Finance, and Property

3300 Facilities, Real, and Personal Property

3303-F Gifts and Donations Form

The Board of Education recognizes and appreciates the generosity and support it receives from individuals, companies, parent support groups, the community, and other donors ("Donors").

The District is a tax-exempt organization that may receive charitable contributions under Internal Revenue Service (IRS) Code Section 170(c)(1). The District may not be a tax-exempt organization under Section 501(c)(3). For additional information on deductions related to a donation ("Donation") or charitable contribution, Donors are encouraged to consult with a tax professional. Donations to the District shall be treated as public funds to be used for a public and educational purpose in accordance with state and federal law. Donors may also donate directly to the District's educational foundation, East Lansing Educational Foundation. The Foundation is a tax-exempt organization under Section 501(c)(3).

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Donor Information

Name of Donor: EAST LANSING HIGH SCHOOL ATHLETIC BOOSTERS CLUB

Contact Person: WILLIAM E. BOSS

Address: 735 W. LAKE LANSING RD STE 200 EAST LANSING, MI 48823

Phone: (517) 333-9546 Email: bboss@webbosscpa.com

If the Donor is an internal support group operating within the District as described under Policy 3106, please provide the following information, if applicable:

Describe student group or club, activity, or event:

N/A

3303-F Gifts and Donations Form

Donation Information

School building associated with Donation: HIGH SCHOOL FOOTBALL STADIUM

Insert "district-wide" if not associated with a particular school building.

Please indicate type of Donation and complete the appropriate section that follows.

- Cash Donation
- Real Property
- Personal Property (e.g., equipment, supplies)
- Other (e.g., services, capital projects, or other construction):

Cash or Monetary Donation:

Amount of Donation: \$ 210,000

Do not attach checks to this Form. The District will provide notification of acceptance or, if unable to accept, notification including the reason for non-acceptance.

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Personal Property:

Description of Personal Property: N/A

Estimated fair market value: * \$ _____

Real Property and Capital Projects:

Description of Real Property: N/A

Estimated fair market value: * \$ _____

Pursuant to Policy 3303, donations of real property require approval by the Board of Education. The Superintendent or designee will contact Donors desiring to gift real property or complete capital projects for additional documentation as identified in Policy 3303.

3303-F Gifts and Donations Form

Donation Purpose

Is the gift or donation for a specific purpose? Yes No

If yes, please describe the specific purpose (e.g., the District building, event or student club) as well as any other related details:

FUNDS TO BE USED FOR THE INSTALLATION OF AN ARTIFICIAL TURF SURFACE FOR THE FOOTBALL FIELD

Is the Donation for the purchase of a gift or an award for recognition (e.g., volunteer services, student achievement, staff appreciation)? Yes No

If yes, please describe the purpose: N/A

Do any other terms, conditions, or restrictions apply to the Donation? Yes No

If yes, please describe:

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By signing this form, I understand and agree that:

The information provided is complete and accurate to the best of my knowledge and belief. I acknowledge that I have read and understand Board Policy 3303, Gifts and Donations, and understand that accepted Donations become public funds of the District unless a specific exception applies under law. Donor acknowledges that the District shall not be accountable to replace Donations that are lost, destroyed, or become obsolete. I further represent that I am an authorized representative of the Donor.

Signature: [Signature] Date: 7/14/22

Printed Name: WILLIAM E. BOSS

Title or Position (if Donor is other than an individual): TREASURER

For Internal Use

Accepted Not Accepted Date: _____

Signature of Superintendent or Designee: _____

Donor Contacted by: _____ staff member name

Date: _____

If approved by Board, date of Board meeting: _____

3303-F Gifts and Donations Form

[Optional: Provide a link to PDF version of Form on District letterhead]



East Lansing
Public Schools

MEMORANDUM

TO: East Lansing Board of Education

FROM: Glenn Mitcham, Assistant Superintendent

SUBJECT: Board Action – Appointment of professional learning advisory Committee

DATE: July 18, 2022

Background:

Beginning next school year – 2022/2023, ELPS will be launching a new format for educator professional learning. The new format consists of 7 professional learning days – two before school starts and five on various Fridays throughout the school year. We are excited about this important time for educators to be able to pull away from their student responsibilities and focus on important professional learning – especially in light of key initiatives our district is undertaking (new elementary reading curriculum, a new system for supporting learners, a new behavior tracking system and a continued opportunity to participate in equity and social justice learning - to name a few).

To be able to do this and remain within the parameters of the pupil accounting laws, (MCL 388.1701 Section 101 - 10) we are utilizing a special provision by the state which allows us to count up to 38 hours of professional learning as instructional time. Along with this allowance comes many requirements, one of which, is to form a district-wide advisory committee that is **appointed by our Board of Education** to recommend a portion of the 38 hours of professional learning. The advisory committee must include a variety of teachers (including special education), non-teaching staff, parents, and administrators. The majority of the committee must be comprised of teaching staff.

Recommendation:

The East Lansing Board of Education appoint the following individuals to serve on the 2022 ELPS Professional Learning Advisory Committee:

Teachers: Mark Pendred, Evan Martin, Kathy Kain, Aimee Holbrook, Patty Sanchawala, Parent: Shelley Boyd, Administrator: Rinard Pugh Para professional: Mary Claucherty



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance and Operations

SUBJECT: Action Item – Food Service meal prices

DATE: July 20, 2022

Recommended:

It is recommended that the Board of Education approve the food service meal prices for the 2022-23 fiscal year as presented:

- High School lunch = \$1.55/\$1.80
- Middle School lunch = \$1.55
- Elementary lunch = \$1.30
- All levels breakfast = \$1.00
- Reduced pricing no charge
- Adult lunch and breakfast = \$5.00

Background:

Since March 2020 student meals have been free as the Federal government provided a number of different waivers enabling students to eat for free. For the 2022-23 school year the Federal government has not extended the waivers. The District will be returning to charging for meals but at a reduced price from what was charged in 2019-20. Lunch prices have been reduced 50%. Breakfast prices have been reduced 60 cents (or 38%). Students eligible for reduced meal pricing will not be charged the 40 cents for lunch and 30 cents for breakfast. The district is able to reduce its meal prices due to its healthy Food Service fund balance.