



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Items of Information
April 11, 2022 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

I. Future Action

- Food Service Management Company Renewal
- ELEA - TA

II. Committees

- Mental Health Advisory Committee
 - Agenda - March 17, 2022
 - Minutes - February 17, 2022
- Sex Education Advisory Committee
 - Agenda - March 17, 2022
 - Minutes - February 17, 2022
- Academic and Technology Committee
 - Agenda - March 21, 2022
 - Minutes - November 15, 2021
 - Minutes - February 16, 2022
- Facilities Committee
 - Agenda - March 21, 2022
 - Minutes - January 25, 2022
- Finance Committee
 - Agenda - March 24, 2022
 - Minutes - February 17, 2022

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Respectfully Submitted,

***Dori Leyko
Superintendent***

MENTAL HEALTH ADVISORY COMMITTEE
AGENDA
VIRTUALLY VIA ZOOM
[MHAC ZOOM INFORMATION](#)
Meeting ID: 823 6620 8699

March 17, 2022
6:00 PM

1. Call to Order
2. Approval of Meeting Agenda
3. Approval of Minutes
 - a. [February 17, 2022](#)
4. Public Comment
5. Update from Lindsay Young, District Wellness Leader
6. Student Update
7. Mental Health Month
8. Subcommittee Work
 - a. Classroom Wellness Toolbox
 - b. Survey to Teachers/Staff Re: Mental Health Literacy and Professional Development
9. Announcements
10. Adjournment

Minutes of the Mental Health Advisory Committee of the
East Lansing Board of Education
Zoom Virtual Meeting
February 17, 2021

Opening of Meeting

The meeting was called to order at 6:03 p.m.

Roll Call

Present: Natalie Moser, Jenn Briere, Erin Parcell, Jenn Peatross, Libby Keenan, Heidi Mendez, Dori Leyko, Lindsay Young, Kurt Scholler, Quiana “Q” Davis, Jade Corse, Mark Foster, Mori Rothorn, Liz Allen, Jim McEvoy, Danielle Lopez, Gina Zerka, Libby Keenan; Paradis Raberimiandoab; Lorraine Ware (Glencairn)

Absent: Djinn Thompson

Approval of Agenda

A motion to approve the agenda was made by Gina and seconded by Natalie.

Approval of Minutes

Approval of January 2022 minutes was made by Jenn and seconded by Natalie.

Public Comment – None

Updates

- TRAILS: Lindsay shared that a TRAILS survey will be emailed to all ELHS and MacDonald Middle School Staff to gauge interest, how best to implement, and appropriate timelines for implementation
- Lindsay has been visiting an elementary school each Friday on a rotating basis to offer “Need a break? Need a hand” support to teachers with positive response; teachers complete a survey a week before Lindsay’s visit to provide information on what is needed which as included recess duty
- The student Mental Health Club is restarting this month; Paradis shared plans for setting goals, encouraging new membership, writing thank you notes to staff, providing opportunities for education and self-care

Agenda Topics

- Lorraine Ware, principal of Glencairn, attended today and shared the different ways their school is promoting SEL and mental/emotional wellness including having a therapy dog at the school, morning meetings.

- The group broke out into two subcommittees – one to review and update a Mental Health Wellness toolbox for teachers and one to identify what kinds of mental health resources and trainings would be helpful to teachers; the committees reconvened at the end of meeting to review findings. Will continue this work during next meeting.

New Business/Future Meeting Topics

Continue committee work at next meeting.

Announcements

Next Full Committee Meeting: ***April 21st, 2022; 6:00 – 7:30 pm via Zoom***

Adjournment

The meeting adjourned at 7:30pm

Sex Education Advisory Board Meeting

Virtual Meeting - Zoom

March 17, 2022, 6:30PM

- 1) Call to Order
- 2) Membership Roll Call
- 3) Approval/Additions to the Agenda
- 4) Approval/Modifications to the February Meeting Minutes
- 5) Public Comment
- 6) Presentations/Committee Reports
 - a. Sex Ed Director Report
- 8) Unfinished Business
 - a. 2021 Puberty: The Wonder Years curriculum discussion
- 9) New Business (time permitting)
 - a. No new business
- 11) Announcements
 - a. Next Meeting – No meetings scheduled this academic year. Do we need to schedule one?
- 12) Adjournment

When Thu Mar 17, 2022 6:30pm – 8:30pm Eastern Time - New York

Where <https://zoom.us/j/99719268261?pwd=c2tKRy9VdzMvRXhWVHdEZXB0THp4Zz09> (map)

Who • sara.smith@elps.us - organizer

Sara Smith is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/99719268261?pwd=c2tKRy9VdzMvRXhWVHdEZXB0THp4Zz09>

Meeting ID: 997 1926 8261

Passcode: rfm2LF

Sex Education Advisory Board Meeting

Virtual Meeting - Zoom

February 17th, 2022, 6:30 PM

- 1) **Call to Order.** The meeting was called to order by Melissa Fore at 6:37 PM.
- 2) **Membership Roll Call.** Members present: Diane Tuinstra, Melissa Fore, Danny Hearit, Glenn Mitcham, Anne Scott, Seth Eckel, Edith Pendell, Amy Bigman. Guest: Mary Ellen Vrbanac.

3) **Approval/Additions to the Agenda**

A motion to approve the agenda without any changes was made by Edith Pendell and seconded by Anne Scott. Motion passed unanimously.

4) **Approval/Modifications to the January Meeting Minutes**

A motion to approve the January Meeting Minutes was made by Danny Hearit and seconded by Anne Scott. Motion passed unanimously.

5) **Public Comment:** None

6) **Presentations/Committee Reports**

a. **Sex Ed Director Report**

- i. Sara Smith and Allie Spitzley met with the 4th and 5th grade teachers about the sex ed curriculum.
- ii. K-5 Content Toolkit is now on the ELSP site under parent resources as well as the Health/SEAB tab.

7) **Unfinished Business**

a. **2021 Puberty: The Wonder Years curriculum discussion**

- i. Intersex inclusion was discussed, specific to what grade it is introduced, how intersex lessons are lacking in 4th, 5th and 6th grade 2021 Puberty: The Wonder Years curriculum.
- ii. 4th grade material evaluation seemed impressive as it was sex positive, trauma informed and provided inclusive language for gender identity by using “female bodies” and “male bodies” instead of girl and boy. The additional lesson of gender identity was recommended, but unsure on the sexual and asexual reproduction additional lesson mentioned.
- iii. 5th grade material contained mention of abstinence but seem to avoid mentioning sex in the current materials, but the new materials phrase things as postponing sexual intercourse is a step in the right direction.
- iv. Masturbation and body exploration was discussed as it was missed in the two grade evaluations that were discussed today.
- v. Add-ons to be reviewed by everyone and help with 6th grade review was requested.

8) **April Meeting**

The board voted to hold a meeting in April to complete the review and approval of the 2021 Puberty: The Wonder Years curriculum.

9) **Announcements**

- a. Next meeting March 17, 2022 6:30 PM

10) **Adjournment**

Motion to adjourn was made by Diane Tuinstra and seconded by Steve Eckel Meeting adjourned at 7:39 PM.



East Lansing Public Schools

Academic and Technology Committee

March 21, 2022

ELPS Board Room - 9:00 am

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes – February 16, 2022
- V. Public Comment
- VI. Agenda Topics/Action Items
 - Update on mobile device management (1:1)
 - Other tech updates
- VII. Announcements
- VIII. Adjournment



Academic and Technology Committee

November 15, 2021 – In-Person Meeting
2:00pm

- I. Call to Order at 2:07pm
- II. Roll Call (Present: Trustee Lyons, Trustee Chambers, Trustee Martin, Mr. Mitcham)
- III. Approval of Agenda (moved by Trustee Lyons, seconded by Trustee Chambers; motion carries unanimously)
- IV. Approval of Meeting Minutes—October 18 Meeting (moved by Trustee Lyons, seconded by Trustee Chambers; motion carries unanimously)
- V. Public Comment
 - a. Dr. Ashley Ahlin 1773 Walnut Heights—feedback from 13 years in ELPS. Requesting more opportunities for advanced students.
 - b. Debbie Walton 1536 Stanlake – Suggestion that District should focus on getting more info out to families about testing into certain programs in middle school and high school.
- VI. Agenda Topics/Action Items
 - ACADEMIC (Mr. Mitcham)
 - a. Staffing updates
 1. Red Cedar art and music
 2. Kindergarten teacher at Marble
 3. MS resource room teacher
 4. Three student support monitors

b. Curriculum Updates

1. Middle school Social Studies
 1. Down to 2 curricula – McGraw Hill and Savas Learning—these rose to the top
 2. We are reaching out to other Districts using these curricula
 3. Pilot begins in February continuing through March
 - a. Working through details of how pilot will work
2. Elementary Literacy
 1. Two meetings of this committee so far, including a productive meeting last week
 2. Two finalists are:
 - a. EL Education
 - b. Bookworms
 3. Evaluating pros and cons and setting up pilot program for early spring
3. Support for MS Math Instruction
4. Middle School Science – department wants to move away from open sci ed
 1. Looking to deep dive into 2-3 other curricula
 2. This will also have to happen this year

c. Student Representative(s) to Committee

1. Two strong applicants (names withheld from minutes)
2. We will invite both students to join as student reps; one may go to policy committee or they may serve on both committees

d. Motion to instruct Mr. Mitcham to invite 2 student reps (moved by Trustee Lyons, seconded by Trustee Chambers; motion carries unanimously)

- 1.

TECHNOLOGY (Mr. Palasty)

e. Technology Updates

1. Working with Sentinel to conduct network audit

2. Lots of changes since last security audit
 3. Holistic security assessment
 4. New replacement screens
 - f. 10 year planning for tech expenditures
 1. Beginning to engage plan for next 10 years
 - g. Need to figure out if 1 to 1 is sustainable
 1. Hard to keep up with replacement of devices
 2. Need to look at updates to tech policies now that we are 1 to 1
 - h. Classroom AV Upgrades
 1. Coming up for vote at next board meeting
 2. Coming from sinking fund
- VII. New Business/Future Meeting topics
 - A. Future Topics:
 - a. We need to “on-board” student reps
 - b. Potentially inviting Ms. Schwarzbek to discuss counseling review and course registration
 - B. Future Meeting Dates
 - a. Will be determined
- VIII. Announcements
- IX. Adjournment at 3:30pm

Minutes of the Academic & Technology Committee of the
East Lansing Board of Education
East Lansing High School – Board Meeting
509 Burcham Drive, East Lansing, MI
February 16, 2022
8:00-9:30am

Opening of Meeting

Terah Chambers called the meeting to order at 8:01am.

Roll Call

Present: Terah Chambers, Debbie Walton, Elizabeth Lyons, Glenn Mitcham, Christian Palasty,
Student members: Pardis Raberimiandoab, Annabelle DiMaggio

Absent: N/A

Approval of Agenda

Elizabeth Lyons offered the motion to approve the agenda. Debbie Walton seconded.
Unanimously approved.

Approval of Minutes

Moved this item to the next meeting.

Public Comment – 3 minutes

None

Meeting Topics/Action Items

- Welcome/Introductions
 - Introduced student members to ACAD/TECH and discussed the purpose of the committee and ways to incorporate student feedback.
- College/Career Counseling
 - Gathering data that will be reported out at next meeting.
- 1:1 Updates
 - Robust conversation about managing our devices (primarily Chromebooks) and increased breakage incidents. Do we need insurance? Should we charge students for breakage? Purchase cases? Mr. Palasty will bring additional data to our next meeting to bear on this conversation and next steps.
- Virtual Board Meetings
 - Discussed logistical and legal options associated with providing two-way public comment at monthly Board meetings.

East Lansing Public Schools Board of Education

None.

Adjournment

The meeting adjourned at 9:27am.



Facilities Committee

March 21, 2022 – In-Person Meeting
11:00am

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Meeting Minutes—January 25, 2022
- V. Public Comment
- VI. Agenda Topics/Action Items
 - a. Updates/timeline for Elementary Outdoor Learning Areas
 - i. Updated plans
 - ii. Any changes since we last met
 - b. Updates/timeline for ELHS Tennis and Turf
 - i. Updated plans
 - ii. Any changes since we last met
 - c. Other upcoming facilities projects for 2022
 - i. Routine Summer Maintenance
 - ii. Playground equipment “audit”
 - d. Future facilities upgrades
- VII. Announcements
- VIII. Adjournment



Facilities Committee

January 25, 2022 – In-Person Meeting
12:00pm

- I. Call to Order 12:02
- II. Roll Call (Present: Lyons, Walton, Stahlmann, Norris, Pugh)
- III. Approval of Agenda (moved by Trustee Lyons; second by Trustee Walton. Motion carried unanimously)
- IV. Approval of Meeting Minutes—November 15, 2021 (moved by Trustee Walton; second by Trustee Lyons. Motion carried unanimously)
- V. Public Comment (none)
- VI. Agenda Topics/Action Items
 - a. Presentation: Safe Routes to School Ginger Ogilvie
 - i. Updates on major infrastructure improvements around our buildings
 - ii. Major grant from 2018 coming to fruition—a number of projects will be completed this summer
 1. Projects funded by grant
 2. Projects funded by city of EL
 - iii. Possible “traffic playground” at MMS – this is still in the planning stages
 - b. Updates/timeline for Elementary Outdoor Learning Areas
 - i. Plans proposed construction dates
 1. 6/3 through 8/15
 - ii. RFPs
 1. We are officially out to bid
 2. Bids are due 2/8

- 3. Follow up with Rich on 2/9
 - 4. We may need special meeting between 2/14 and 2/28
 - c. Updates/timeline for ELHS Tennis and Turf
 - i. Plans – Proposed Construction dates
 - 1. Tennis 5/4 through 8/2
 - 2. Turf 5/30 through 8/8
 - d. Other upcoming facilities projects for 2022
 - i. Classroom air scrubbers with HEPA filters and UV lights
 - 1. We just got 38 in – they have been distributed between Donley and Marble
 - 2. Unneeded at HS and MS because we have dynamic filters and purifiers
 - 3. We can probably re-distribute some of the purifiers to other elementary buildings
 - ii. Playground equipment “audit”
 - 1. We are still waiting on an audit from GMB. Will depend on funding following completion of the outdoor learning spaces
 - iii. Summer project:
 - 1. Leaks in pipes at HS
 - iv. Eastminster – 31K for resurfacing next year ~ approx. 2500 per year after that. Contractual agreement because we often use their parking lot for Marble and MMS dropoff.
- VII. Future Meeting Dates:
- a. Need to set regular meeting times for spring/summer 2022
 - i. March 22, 2022 at 11:00am
 - ii. May 17, 2022 at 11:00am
- VIII. Announcements (none)
- IX. Adjournment at 1:14pm



FINANCE COMMITTEE

509 Burcham Drive, East Lansing, MI 48823

Members: Kath Edsall (chair), Chris Martin, and Kate Powers

Agenda

March 24, 2022 – 3:00 p.m.

ELHS Board Room

1. Opening of Meeting
 - a. Call to Order
 - b. Roll Call
 - c. Approval of Agenda
 - d. Approval of Minutes: February 17, 2022

2. Public Comment

3. Items of Discussion
 - a. LEAs 6-30-2021 GF Fund Balances
 - b. SOC data as of October 6, 2021 Count
 - c. Petty Cash
 - d. Turf Drive Fundraiser
 - e. Governor's FY 2022-23 District by District Impact per HFA
 - f. Preliminary Look at ELPS FY 2022-23 GF Budget
 - g. Other

4. Adjournment



FINANCE COMMITTEE

509 Burcham Drive, East Lansing, MI 48823

Members: Kath Edsall (chair), Chris Martin, and Kate Powers

Minutes – February 17, 2022

1. Opening of Meeting
 - a. Finance Committee member, Kate Powers, called the meeting to order at 3:05 p.m.
 - b. Roll Call
 1. Members Present: Kath Edsall (via phone), Chris Martin (3:15 pm) and Kate Powers
 2. Excused Absences: None
 3. Nonmembers present: Dori Leyko (Superintendent) and Rich Pugh (Director of Finance)
 - c. Approval of Agenda
 - Moved by Kath Edsall and supported by Kate Powers that the agenda for the Finance Committee meeting of February 17, 2022 be approved as presented. The motion carried 2-0 (voted prior to Mr. Martin's attendance).
 - d. Approval of Minutes
 - Moved by Kath Edsall and supported by Kate Powers that the minutes of the January 20, 2022 Finance Committee meeting be approved as presented. The motion carried 2-0 (voted prior to Mr. Martin's attendance).
2. Public Comment
 - a. None.
3. Discussion
 - a. Reviewed the remaining Finance Committee meeting dates and adjusted dates and times to fit various members schedules.
 - b. Reviewed the supplemental count day (2-9-2022) enrollment.
 - c. Reviewed the 2021-22 First Budget Revision change in fund balance less one-time revenue and expenditure items.
 - d. Reviewed the Governor's 2022-23 School Aid Fund budget proposal and its potential impact to ELPS.
4. Adjournment
 - a. Kate Powers declared the meeting adjourned at 3:35 p.m.