



# East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

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Regular Meeting  
March 14, 2022 - 7:00 PM  
Board Room  
509 Burcham Drive  
East Lansing, Michigan 48823



## Agenda

### **I. Opening of Meeting**

A. *Call to Order*

B. *Roll Call*

C. *Mission: Nurturing Each Child, Educating All Students, Building World Citizens*

D. *Approval of Agenda*

*Motion: The Board of Education approves the agenda of the March 14, 2022, regular meeting, as presented.*

E. *Approval of Minutes*

*Motion: The Board of Education approves the minutes of February 28, 2022, regular meeting, as presented.*

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### **II. Recognition**

### **III. Student Representative Report**

### **IV. Superintendent's Report**

**V. Public Comment:** This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all, other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

### **VI. Board Discussion**

A. March 28, 2022 Board Meeting

VII. **Action Items**

A. **Adoption of New Policies**

**9**

*Motion: The Board of Education adopts the following new policies, as presented.*

- Policy 2401.01 - New Member Orientation
- Policy 2406.01 - Board Member Development Opportunities
- Policy 3304.01 - Facility Naming
- Policy 5707.01 - Recess
- Policy 5710 - Student Suicide Prevention - revised

B.

C. **Award Electrical Bid Category for Sinking Fund projects**

**15**

*Motion: The Board of Education awards the electrical bid category related to the athletic field and tennis courts Sinking Fund project to Centennial Electric, LLC in the amount of \$169,900.*

VIII. **Committee Reports**

- A. Academic and Technology Committee
- B. Facilities Committee
- C. Finance Committee
- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee

IX. **Announcements**

X. **Adjournment**

***Respectfully Submitted,***

***Dori Leyko  
Superintendent***

Regular Meeting  
Monday, February 28, 2022 7:00 PM Eastern

Board Room  
509 Burcham Drive  
East Lansing, Michigan 48823

**I. Opening of Meeting**

I.A. Call to Order

Board President Kate Powers called the meeting to order at 7:00 pm.

I.B. Roll Call

Dr. Terah Chambers:	Present
Dr. Kath Edsall:	Absent
Ms. Monica Fink:	Present
Dr. Elizabeth Lyons:	Present
Mr. Chris Martin:	Absent
Ms. Kate Powers:	Present
Ms. Debbie Walton:	Absent
Student Representatives:	
Elizabeth Beer	Present (7:03 pm)
Anne McIlhagga	Absent
Ms. Dori Leyko	Present

Present: 6, Absent: 4.

I.C. Mission: Nurturing Each Child, Educating All Students, Building World Citizens

I.D. Approval of Agenda

Motion 21-22/088: The Board of Education approve the agenda of the February 28, 2022 regular meeting, as presented.

This motion, made by Dr. Elizabeth Lyons and seconded by Dr. Terah Chambers, Passed.

Dr. Kath Edsall: Absent, Mr. Chris Martin: Absent, Ms. Debbie Walton: Absent, Dr. Terah Chambers: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Ms. Kate Powers: Aye

Aye: 4, Nay: 0, Absent: 3

I.E. Approval of Minutes

Motion 21-22/089: The Board of Education approve the minutes of the February 14, 2022 regular meeting and February 15, 2022 special meeting, as presented.

This motion, made by Dr. Terah Chambers and seconded by Ms. Monica Fink, Passed.

Dr. Kath Edsall: Absent, Mr. Chris Martin: Absent, Ms. Debbie Walton: Absent, Dr. Terah Chambers: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Ms. Kate Powers: Aye

Aye: 4, Nay: 0, Absent: 3

## II. Recognition

- Zora Alfredson won the Lansing Symphony Concerto competition called the *Kenneth Bloomquist* prize with the Lansing Concert Band. She won \$1,000 and will perform a solo.

## III. Student Representative Report

- Senior Solo concert took place – Everyone did fantastic and thank you for participating.
- Model UN Conference will be held in Kalamazoo next week.
- Winter Formal dance will be this Saturday. Students are excited.
- Date for Prom has been announced. It will be April 30, 2022 at the Huntington Center. Parent Council and the junior class are working hard. The theme will be *Old Hollywood*.

## IV. Superintendent's Report

### COVID Reporting Updates

As of today (2/28/22), ELPS is reporting the following COVID data for school-related cases:

School	Active cases (students and/or staff)	Number of individuals currently in quarantine as a result of school-related cases*	Cumulative cases for 2021-22
Donley Elementary	0	0	48
Glenclair Elementary	1	0	75
Marble Elementary	0	0	49
Red Cedar Elementary	1	1	28
Robert L. Green Elementary	0	0	45
Whitehills Elementary	0	0	40
MacDonald MS	1	0	98
East Lansing HS	1	0	153

### Kindergarten Enrollment Going on Now!

Kindergarten Information Night was held last Wednesday, February 23 from 6:30 – 7:30 p.m. We are currently enrolling resident students who will be eligible for kindergarten this fall (turning five by December 1, 2022). Families can enroll online or pick up enrollment packets at their neighborhood

school building. Families interested in attending ELPS through the Schools of Choice program can get information about our process and timeline by clicking on the Schools of Choice tab on the ELPS homepage. Applications for Schools of Choice will be available on or near June 1, 2022.

**Applications for ELHS Principal and ELPS Director of Human Resources due next Monday**

The application deadline for these two positions is Monday, March 7 at 4:00 p.m.

**Recognition of Black History Month in ELPS**

While teaching and learning about Black History occurs throughout the year, many of our staff members and buildings recognize Black History Month with lessons, activities and displays. While this list is not exhaustive, I'd like to share a few examples:

**Q+A with Dr. Robert L. Green:** Students at Green Elementary (K-5) wrote questions for Dr. Green to answer. Ms. Burton interviewed Dr. Green and shared the video responses with all buildings. Green Elementary used their [video clips](#) throughout the month as part of the morning announcements and also in their classrooms with students.

**BSU Interviews Ernest Green of the Little Rock Nine** – On February 4<sup>th</sup>, student leaders in the Black Student Union interviewed Ernest Green of the Little Rock Nine and had an opportunity to hear first-hand what it was like to fight for injustice at such a young age.

**Amanda Gorman's "Change Sings"** at Whitehills – Whitehills Elementary did a school-wide book study of awarded poet laureate Amanda Gorman. Activities included a read aloud, classroom discussions surrounding social change and activism and a bulletin board of information on Amanda and student work.

**"My Black is Excellent..." Gallery Wall** – Black students at ELHS had the opportunity to let other students know just how excellent they are as young Black people today by using the prompt "My Black is excellent...". Students' black and white portraits were displayed above their quotes outside the library for all to see and read.

Discussion followed.

**V. Public Comment:** This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

- Mike Feldpausch, 517-582-1083; [mfeldpausch62@gmail.com](mailto:mfeldpausch62@gmail.com); - public comment rules; mask mandate.

**VI. Consent Agenda**

**Motion: 21-22/090:** The Board of Education approve the consent agenda to include the following item:

- Hiring of **Aja Jenks**, 1.0 FTE Red Cedar Elementary Art Teacher at BA Step 2, effective January 3, 2022.

This motion, made by Dr. Terah Chambers and seconded by Dr. Elizabeth Lyons, Passed.

Dr. Kath Edsall: Absent, Mr. Chris Martin: Absent, Ms. Debbie Walton: Absent, Dr. Terah Chambers: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Ms. Kate Powers: Aye  
Aye: 4, Nay: 0, Absent: 3

**VII. Board Discussion**

None

**VIII. Action Items**

**VIII.A. Face Mask Resolution**

Motion 21-22/091: The Board of Education approve the Board Resolution requiring the use of face masks while indoors in an East Lansing Public Schools building or structure, as presented.

This motion, made by Dr. Terah Chambers and seconded by Ms. Monica Fink.

Amended Motion 21-22/092: The Board of Education approve the Board Resolution requiring the use of face masks while indoors in an East Lansing Public Schools building or structure, and transportation.

This motion, made by Ms. Monica Fink and seconded by Dr. Terah Chambers, Passed.

Roll Call Vote:

Dr. Terah Chambers: Aye,  
Ms. Monica Fink: Aye,  
Dr. Elizabeth Lyons: Aye,  
Ms. Kate Powers: Aye

Aye: 4, Nay: 0, Absent: 3

Discussion followed.

**VIII.B. MASB Region 7 Board of Directors Election**

Motion 21-22/093: The Board of Education cast a vote for candidate (Guillermo Lopez) for MASB Board of Directors.

This motion, made by Dr. Terah Chambers and seconded by Ms. Monica Fink, Passed.

Dr. Kath Edsall: Absent, Mr. Chris Martin: Absent, Ms. Debbie Walton: Absent, Dr. Terah Chambers: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Ms. Kate Powers: Aye

Aye: 4, Nay: 0, Absent: 3

**VIII.C. Flexibility of Daily Attendance Requirements Resolution**

Motion 21-22/094: The Board of Education adopt the Flexibility of Daily Attendance Requirements, as presented.

This motion, made by Dr. Elizabeth Lyons and seconded by Ms. Monica Fink, Passed.

Dr. Kath Edsall: Absent, Mr. Chris Martin: Absent, Ms. Debbie Walton: Absent, Dr. Terah Chambers: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Ms. Kate Powers: Aye

Aye: 4, Nay: 0, Absent: 3

Discussion followed.

**IX. Committee Reports****IX.A. Academic and Technology Committee**

- Last meeting was February 16;
- Two students joined the committee – Anabelle DiMaggio and Pardis Raberimiandoab. Meetings will be rotated so they won't miss the same class.
- The committee will address one or two issues that for them to use their voice.
- Continuing technology and devices conversation
- Working on logistics and legality for two-way public comments at board meetings.

**IX.B. Facilities Committee**

- No report

**IX.C. Finance Committee**

- Discussed state budget and info from Governor's office. It looks good so far.

**IX.D. Intergovernmental Relations**

- No report

**IX.E. Personnel Committee**

- No report

**IX.F. Policy Committee**

- Discussed policies in old manual that aren't addressed in new manual;
- Placed new policies in Items of Information:
  - Onboarding of new Board members;
  - Thrun helped with consolidating Mental Health with Student Suicide policy;
  - Recess policy;
  - Renaming policy
- Continue work on Racial Equity policy;
- Cabinet is reviewing the new policy manual one section at a time.

**X. Announcements**

- Board meetings are normally held the second and fourth Monday of the month. The second meeting in March is scheduled for March 28, which is the week of Spring Break. This meeting will be cancelled.
- Looking at different options:
  - Only have one meeting in March. School boards must meet at least once a month.
  - Move the meeting to either March 21 or April 4 putting meetings back to back.
- With only having four board members present this will be added to Board Discussion for the next meeting. There will still be time to have it posted.
- Ms. Fink is in favor of just sticking with one meeting.
- Dr. Chambers would like to consider conditions at the March 14 meeting.

**XI. Adjournment**

The meeting adjourned at 7:55 pm.

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President

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Secretary

## Series 2000: Bylaws

### 2400 Board Membership and Duties

#### 2401.01 New Member Orientation

The Board believes that the preparation of each Board member for the performance of Board duties is essential to the effective functioning of the Board. The Board shall encourage each new Board member to understand the functions of the Board, acquire knowledge of matters related to the operation of the District, and learn Board procedures. Accordingly, the Board shall give to each new Board member no later than his/her first regular meeting as a Board member for his/her use and possession during the term on the Board the following items:

- A. A copy of the Board policy manual and administrative guidelines,
- B. A copy of each current negotiated agreement, and
- C. The current budget statement, audit report, and related fiscal materials.

The Board will provide and maintain a library of publications and reference materials for the use of Board members.

Each new Board member shall be invited to meet with the Board President and the Superintendent to discuss Board functions, policies, and procedures.

Newly elected members of the Board shall be invited to attend all meetings of the Board prior to the time they officially take office. Newly elected and newly appointed Board members shall be encouraged to attend workshops for new Board members sponsored by the Michigan Association of School Boards.

Legal Authority: MCL 380.11a

Date Adopted:

Date Revised:

## Series 2000: Bylaws

### 2400: Board Membership and Duties

#### 2406.01 Board Member Development Opportunities

The Board recognizes the need for continuing in-service training and education and encourages the participation of all members at these specific categories of activities as a part of their official duties: conferences, workshops, in-service programs, and conventions, at the local, regional, state and national levels. A Board member's actual and necessary expenses shall be paid for or reimbursed when the member attends any of these activities.

In situations where a Board member holds a state or national office in a School Board Association, or has been asked or appointed to serve a School Board Association at the state or national level, the Board shall budget for the additional expenses as agreed to prior to the beginning of each fiscal year.

The Superintendent and Board Secretary shall provide regular and timely notification of conferences, workshops, in-service programs, and conventions which Board members may wish to attend. The Board shall designate those activities for Board member participation along with limitations as to the number of persons attending specific events.

The Superintendent and Board Secretary are responsible for authorizing requests for attendance of Board members at approved meetings if the requests come within budgeted appropriations and limitations.

The Superintendent and Board Secretary shall consult with the Board President in situations where funds may not be available for a specific activity or when a determination is necessary as to who shall attend a given activity when more requests are received than can be honored. The President and Superintendent may bring recommendations to the Board on such matters for final determination.

Funds for participation at all activities shall be budgeted for on an annual basis.

#### **Board Certification**

The Board shall be informed of the opportunity to earn the Certified Board Member Award (CBA) through the Michigan Association of School Boards Board Member Award Program during the first two years in office.

Expense reimbursement shall be in accord with policy bylaws and procedures on Board reimbursement.

Legal Authority: MCL 380.11a, 380.1254, 388.1764b

Date Adopted:

Date Revised:

## Series 3000: Operations, Finance, and Property

### 3300 Facilities, Real, and Personal Property

#### 3304.01 *Facility Naming, Renaming, and Commemoration*

The Board has the sole authority to name, rename, or commemorate District property and facilities.

- A. The Board will name, rename, or commemorate District property and facilities consistent with the District's mission of nurturing each child, educating all students, and building world citizens.
- B. If the Board names, renames, or commemorates District property or facilities after a person, the Board must conclude that the person:
  - 1. made significant contributions to improving the quality of education or extracurricular programs for District students;
  - 2. advanced the well-being of the local community in important ways; or
  - 3. is a historical figure generally recognized as improving education on a state, national, or worldwide level.
- C. To name, rename, or commemorate District property or facilities, the Board will use the following procedure:
  - 1. At a regularly scheduled Board meeting, the Board will consider the name to be assigned to a particular property or facility.
  - 2. At the next two regularly scheduled Board meetings thereafter, the Board will hold public hearings to allow members of the community to provide feedback on the proposed name.
  - 3. At the first regularly scheduled Board meeting following the last hearing, the Board will vote on the proposed name.

Date adopted:

Date revised:

## **Series 5000: Students, Curriculum, and Academic Matters**

### **5700 Student Health and Safety**

#### **5707.01 Recess**

The District recognizes the importance of recess to allow for students to engage in outdoor play, social interaction, and physical activity. These activities improve student focus, mental health, and classroom behavior. Withholding a student's participation in recess is counterintuitive to the District's mission and should be a rare occurrence.

If a teacher withholds a student from participating in recess, the teacher must communicate this decision in writing to the building principal or designee within one school day. The building principal or designee will maintain a log each school year identifying: (1) the student withheld from recess, (2) the date of the withholding, (3) the teacher imposing the withholding, and (4) the reason for the withholding.

Date Adopted:

Date Revised:

## **Series 5000: Students, Curriculum, and Academic Matters**

### **5700 Student Health and Safety**

#### ***5710 Student Suicide Prevention***

Employees, volunteers, and contractors must immediately notify the building principal or designee if a student is exhibiting signs of unusual depression, expressing suicidal thoughts, or threatening or attempting suicide or self-harm.

The District will convene a crisis response team to investigate and develop an intervention plan for the student, if necessary.

A member of the crisis response team will immediately notify the student's parent/guardian if the student threatens or attempts suicide.

District personnel who suspect that a student may have a disability under Section 504 of the Rehabilitation Act or the Individuals with Disabilities Education Act must immediately refer the student for an evaluation.

The District will provide age-appropriate instruction and professional development about suicide prevention, consistent with Policy 2203 and state law.

Legal authority: MCL 380.1171

Date adopted: December 13, 2021

Date revised:



East Lansing  
Public Schools

## MEMORANDUM

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**TO:** ELPS Board of Education, Dori Leyko, Superintendent

**FROM:** Richard Pugh, Director of Finance & Operations

**SUBJECT:** Action Item – Award Electrical Bid Category for Sinking Fund projects

**DATE:** March 10, 2022

Recommendation:

It is recommended that the Board of Education award the electrical bid category related to the athletic field and tennis courts Sinking Fund project to Centennial Electric, LLC in the amount of \$169,000.

Background:

As indicated below the electrical category was rebid. We unfortunately received only one bid, but it is from a contractor that we have experience with. Attached is the recommendation letter from Clark Construction.

***From the 2-14-2022 BOE packet:***

Attached is a contract award recommendation letter and bid tabulation from Clark Construction for the Elementary Bond (outdoor learning centers and Red Cedar courtyard and amphitheater) and Sinking Fund projects (athletic field and tennis courts).

Bids were due on February 8, 2022. There was a total of eight bid categories. We did not receive any bids for the electrical category and will rebid that scope of work. With the electrical bid outstanding, the overall construction bids are under the construction design estimates. Including the professional service fees (CM and architect) the elementary bond projects are approximately \$2.6 million and the Sinking Fund projects are approximately \$3.2 million.

A representative from Clark Construction will be present at the meeting on February 14, 2022 to answer questions if needed. You may of course communicate questions to administration prior to the meeting and we will do our best to promptly provide a response.



**Headquarters**  
 3535 Moores River Drive  
 Lansing, MI 48911  
 517.372.0940 phone | 517.372.0668 fax

**Southeast Michigan Office**

2660 Superior Court  
 Auburn Hills, MI 48326  
 248.286.1000 phone

**Northern Michigan Office**

3432 US 23 South  
 Alpena, MI 49707  
 989.278.2272 phone

March 9th, 2022

Richard Pugh Director of Finance  
 501 Burcham Drive  
 East Lansing, MI 48823

Re: East Lansing Public School – 2017 Bond Program/Sinking Fund  
**Bid Package #8 – 2022 Summer Work (Electrical Rebid)**  
**Contract Award Recommendation**

[www.clarkcc.com](http://www.clarkcc.com)

Dear Mr. Pugh,

Clark Construction Company recommends East Lansing Public Schools enter into Contracts with each Trade Contractors listed below.

Competitive bids were received March 4th, 2022. Clark Construction Company has conducted post-bid interviews with the each of the Trade Contractors. The recommended Trade Contractors provided the lowest responsive bid for the Work.

**Trade Contract award recommendations:**

<u>Bid Category/Area of Work</u>	<u>Trade Contractor</u>	<u>Total Bid Amounts</u>
• 26A Electrical(HS only)	Centennial Electric, LLC	\$169,900
<b>Trade Contract Award Total</b>		<b>\$169,000</b>
	Subtotal	\$ 169,900
	East Lansing Public Schools Construction Contingency 5%	<u>\$ 8,495</u>
	<b>Electrical Sinking Fund TOTAL</b>	<b>\$178,395</b>

The scope of work for Bid Package #8 includes the Demolition and Construction of the High School tennis courts, athletic field and Elementary Schools Outdoor Learning Centers, Red Cedar Amphitheater and Courtyard. We have enclosed bid a bid tabulation and summary of bids received. Please contact me should you have any questions regarding the above.

Sincerely,



CLARK CONSTRUCTION COMPANY  
 Shane Lounsberry





Project Manager

Enclosure  
C: File w/Enc

