



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Regular Meeting
February 14, 2022 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

I. Opening of Meeting

A. *Call to Order*

B. *Roll Call*

C. *Mission: Nurturing Each Child, Educating All Students, Building World Citizens*

D. *Approval of Agenda*

Motion: The Board of Education approve the agenda of the February 14, 2022 regular meeting, as presented.

E. *Approval of Minutes*

Motion: The Board of Education approve the minutes of the January 24, 2022 regular meeting, as presented.

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II. Recognition

III. Student Representative Report

IV. Superintendent's Report

V. Public Comment: This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

VI. Presentation

A. Benchmark Testing Update, Glenn Mitcham, Assistant Superintendent

10

VII. **Board Discussion**

A. Attorney General's Opinion on OMA and ADA

B. Flexibility for Attendance Requirements Resolution

VIII. **Closed Session**

Motion: The Board of Education meet in closed session pursuant to Section 8(c) of the Open Meetings Act related to the collective bargaining agreement.

IX. **Action Items**

A. **IUOE (secretaries) CBA TA**

23

Motion: The Board of Education approve the changes to the agreement between East Lansing Board of Education and the International Union of Operating Engineers Local #324 AFL-CIO through June 30, 2024, as presented.

B. **Parking Lot Lease Agreement with Eastminster**

57

Motion: The Board of Education authorize the Superintendent to sign the Parking Lot Lease Agreement, as presented.

C. **At-Will Agreements Second Amendment for FY 2021-22**

60

Motion: The Board of Education approve the Second Amendment to At-Will Wage, Benefits, and Conditions for July 1, 2021 to June 30, 2022, as presented.

D. **New High School Course**

62

Motion: The Board of Education adopt the new high school course, Black American History, as presented.

E. **2021-22 First Budget Revision**

65

Motion: The Board of Education adopt the 2021-2022 First Budget Revision resolution for the General Fund as presented.

Motion: The Board of Education adopt the 2021-2022 First Budget Revision resolution for the Food Service Fund as presented.

Motion: The Board of Education adopt the 2021-2022 First Budget Revision resolution for the Student/School Activity Fund as presented.

**F. Award Bids for Elementary Bond and Sinking Fund projects Motion: ~~T113~~
*Board of Education award the following bids related to the Elementary Bond projects (outdoor learning centers and Red Cedar courtyard and amphitheater) and Sinking Fund projects (athletic field and tennis courts) as follows:***

● Category 01C Material Testing - Professional Services Industries, Inc.	\$ 25,715
● Category 03A Site Concrete- Leavitt & Starck Excavating, Inc.	\$1,254,900
● Category 13B Fabricated Structures - Penchura LLC	\$ 604,291
● Category 031A Earthwork - Sandborn Construction, Inc.	\$1,877,000
● Category 032D Fencing - Justice Fence Acquisition, LLC	\$ 245,932
● Category 032E Synthetic Turf - Sprinturf, LLC	\$ 992,800
● Category 032F Surfacing - Racquet Sports	<u>\$ 94,500</u>

G. Total \$5,095,138

X. Committee Reports

- A. Academic and Technology Committee
- B. Facilities Committee
- C. Finance Committee
- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee

XI. Announcements

XII. Adjournment

Respectfully Submitted,

***Dori Leyko
 Superintendent***

I. Opening of Meeting

I.A. Call to Order

Board President Kate Powers called the meeting to order at 7:00 pm.

I.B. Roll Call

Dr. Terah Chambers: Present

Dr. Kath Edsall: Present

Ms. Monica Fink: Present

Dr. Elizabeth Lyons: Present

Mr. Chris Martin: Present

Ms. Kate Powers: Present

Ms. Debbie Walton: Present

Student Representatives:

Elisabeth Beer Present – 7:03 pm

Anne McIlhagga Absent

Ms. Leyko Present

Present: 9; Absent: 1

I.C. Mission Statement: Nurturing Each Child, Educating All Students, Building World Citizens

I.D. Approval of Agenda

Motion: 21-22/070: The Board of Education approve the agenda of the January 24, 2022 regular meeting, as presented.

This motion, made by Ms. Debbie Walton and seconded by Dr. Terah Chambers, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye

Aye: 7, Nay: 0

I.E. Approval of Minutes

Motion: 21-22/071: The Board of Education approve the minutes of the January 10, 2022 regular meeting, as presented.

This motion, made by Mr. Chris Martin and seconded by Dr. Kath Edsall, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye

Aye: 7, Nay: 0

II. Recognition

- First-grade students at Robert L. Green Elementary wrote letters to people in the community they were grateful to and the staff at Sparrow were top on their list. You can read some of the letters at <https://www.facebook.com/SparrowHealthSystem/>.
- ELHS Wind Ensemble was selected to perform at the 2022 Music Conference this Friday in Grand Rapids at DeVos Hall. They will be performing a preview concert on Wednesday, January 26 at 7:30 pm. Due to spectator limits, this concert is only open to 100 parents or other supporters if they cannot attend in Grand Rapids. This is the fifth time they have been selected. Congratulations to all of the students and Mr. Larzelere. It will be live-streamed as well.
- January is School Board Appreciation Month. Ms. Leyko recognized our Board members for all of their hard work and commitment to East Lansing Public Schools.

III. Student Representative Report

- Boys' and girls' basketball are doing fantastic even without student spectators.
- Wind Ensemble is going to MI Music Conference this weekend.
- The high school musical of Cinderella is being prepped and is underway.
- High school COVID absences have decreased since last week.
- Issues with finals due to COVID absences have been resolved.
- Collage concert was recorded and is being edited for release.
- It has been a good start to the second semester.

IV. Superintendent's Report

COVID Reporting Updates

As of today (1/24/22), ELPS is reporting the following COVID data for school-related cases:

School	Active cases (students and/or staff)	Number of individuals currently in quarantine as a result of school-related cases*	Cumulative cases for 2021-22
Donley Elementary	6	3	43
Glencairn Elementary	3	5	52
Marble Elementary	5	0	34
Red Cedar Elementary	5	2	21
Robert L. Green Elementary	5	1	35
Whitehills Elementary	5	0	33
MacDonald MS	11	14	78
East Lansing HS	15	4	130

On-Site COVID Booster Shot Clinic this Thursday - Appointments Still Available!

We are partnering with the Ingham County Health Department to host a Booster Shot Clinic **Thursday, January 27 from 3:00 – 6:00 p.m.** at East Lansing High School. As of last week, children 12 and up are eligible for a booster shot! Booster shots are available now at many pharmacies and other locations if you'd prefer to have your child boosted sooner than Jan. 31.

Here is a link to register for an appointment - eligibility requirements are detailed on this site.

<https://app.acuityscheduling.com/schedule.php?owner=21488751&calendarID=5521423>

Additional COVID Booster Shot Clinics at MSU

The Ingham County Health Department and Michigan State University are partnering to provide the COVID-19 vaccine, including booster doses, to the MSU and greater East Lansing community at the Breslin Center on Jan. 26, and 31 from 10:00 am to 6:00 pm. Individuals are strongly encouraged to schedule an appointment using this link:

https://hd.ingham.org/coronavirus/r_1014.aspx.

For more info: <https://bit.ly/ICHDMSUvaccination>

Upgraded Masks Available for Students

ELPS has secured a supply of KN95 and KF94 masks for adults and for students. They are available in each school office.

Potential Shortage of Rapid Tests

Schools have been accessing bulk rapid testing supplies to rapid test students and staff. We received word last week that those tests are now in short supply. We anticipate this short supply may continue and will be taking measures to preserve tests and offer specific masking options when tests are not available. The Ingham County Health Department has provided guidance for use of these tests when they are in short supply as well as alternative measures that can be put in place to keep kids in school should these tests run out and not be available. ELPS currently has tests on hand and will keep you informed should we run out and new processes are implemented for close contacts and others participating in Test-to-Stay or Test-to-Participate programs.

Discussion followed.

V. Consent Agenda

Motion 21-22/072: The Board of Education approve the consent agenda to include the following items:

V.A. Budget Calendar - 2022-2023

V.B. Authorized Signers

Board of Education Treasurer, Kath Edsall

Superintendent, Dori Leyko

Director of Finance and Operations, Richard Pugh

V.C. New Hires:

V.C.1. Hiring of Rachel Matthews, 1.0 FTE High School Special Education Teacher at MA Step 6 effective January 31, 2022.

V.C.2. Hiring of Anne Laretz, 1.0 FTE Red Cedar Intervention Specialist at MA Step 6 effective February 14, 2022.

V.C.3. Hiring of Daniel Modzelewski, 1.0 FTE MacDonald Middle School Social Studies Teacher at BA Step 4.5 effective February 7, 2022.

This motion, made by Dr. Kath Edsall and seconded by Mr. Chris Martin, Passed.

Dr. Terah Chambers: Aye, Dr. Kath Edsall: Aye, Ms. Monica Fink: Aye, Dr. Elizabeth Lyons: Aye, Mr. Chris Martin: Aye, Ms. Kate Powers: Aye, Ms. Debbie Walton: Aye

Aye: 7, Nay: 0

VI. Presentation

GMB Architecture and Engineering - Athletic Field and Tennis Courts, Red Cedar Courtyard, and Elementary Outdoor Learning Spaces

Discussion followed.

VII. **Public Comment:** This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

- Kristin Pennock, 227 Clarendon Rd, East Lansing - Configuration of tennis courts.

VIII. Board Discussion

VIII.A. Board discussion moving forward

- Ms. Powers - asked board members their thoughts regarding how board discussion should go forward. Originally, board discussion was to have a discussion about a specific topic. Board members could give the President a particular topic and it would allow for the board to have time to gather their thoughts for the discussion;
- Dr. Lyons - would like to be still be able to discuss items that may have been brought up earlier in the meeting;
- Ms. Walton - asked Ms. Powers to brainstorm ideas; would like clarification regarding items that would be discussed - example would be visions of the board;
- Ms. Powers - stated something like this would take place at a board retreat. Due to COVID, the board has not been able to hold a retreat. However, topics like this could be finished during board discussion at a board meeting. She will reach out to board members regarding priorities - fiduciary responsibilities and support of superintendent. Now is the time to begin thinking of goals;
- Dr. Edsall - it allows everyone to think about what is going to be discussed. Board members would reach out to Ms. Powers with items to put on the agenda during agenda setting;
- Dr. Chambers - supports the idea, meetings are 10% of what members do and they are held accountable for what they say. Having advance notice will lead to more thoughtful engagement;

- Dr. Edsall - looking at respecting each other so there are no surprises or being caught off guard and have an opportunity to learn more and process your thoughts;
- Ms. Leyko - although not usually involved in board discussion, it is helpful to have information or data so she can be prepared to discuss or answer questions if needed.

IX. Committee Reports

IX.A. Academic and Technology Committee

- Met last week;
- Look at Items of Information for a new course proposal - Black American History mainly targeted for juniors;
- Pre AP History course being eliminated;
- Talked about scheduling issues;
- Procedural work with the new Policy Manual regarding curricular changes.

X.B. Facilities Committee

- Meeting tomorrow at 12:00 pm;
- Talking about tennis courts and athletic field, outdoor learning spaces;
- Thank you to Rich Pugh and Nikki Norris for all of their work;
- SRTS coming to present their accomplishments.

IX.C. Finance Committee

- Budget calendar;
- Authorized signers;
- Rich attended the Consensus Revenue conference;
- 2021-22 Class size overages;
- Draft of First Budget Revision
- Tennis, athletic field and outdoor learning spaces

IX.D. Intergovernmental Relations

- No report

IX.E. Personnel Committee

- No report

IX.F. Policy Committee

- Racial Equity Policy;
- Mental Health Policy;
- Absences and extracurricular activities - Policy 5505 will remain as is;
- Policy regarding AED's checking to see if it is needed;
- Dual Enrollment policy - checking with Thrun to see if it is needed;
- School renaming - asking Thrun to draft a policy;
- Policy regarding recess as punishment - Dr. Edsall will draft and run by Thrun;
- Onboarding new members - add to new policy manual - will ask Thrun for Policy number.

- Continue with Racial Equity work;
- Looking for platform for new policy manual.

X. Announcements

Ms. Fink announced 180 students across the six elementary schools participated in the Walk and Roll activity provided by SRTS over winter break.

XI. Adjournment

The meeting was adjourned at 8:17 pm.

President

Secretary

BENCHMARK TESTING UPDATE

Glenn Mitcham

Assistant Superintendent

East Lansing Public Schools

February 14, 2022

AIMS_{WEB} PLUS SCREENER

Math and Reading Grades K-8

Fall, Winter and Spring

Section 98b of MCL 388.1698b



JUN 29 1993

AIMS_{WEB} PLUS SCREENER

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Just one measurement

Sometimes not an accurate reflection of student learning

Combined with other data

Intervention or Extension

Individual Reading Improvement Plans (TGRL)

AIMS_{WEB} PLUS SCREENER

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Percent of students “reaching the criteria”

Criteria = National 40th Percentile or above

National percentile average = 25th – 75th %

Predicts to state testing

Skills vs. Content

AIMS_{WEB} PLUS SCREENER

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Composite Score – Math

Early Math Composite

Quantity Total Fluency

Math Fact Fluency

Number Comparison Fluency

Mental Computation Fluency

AIMS_{WEB} PLUS SCREENER

Composite Score – Reading

Early Literacy Composite

Initial Sounds

Letter Word Sound Fluency

Letter Naming Fluency

Oral Reading Fluency

Silent Reading Fluency

Reading Comprehension

AIMSweb+ Achievement or Growth on Benchmark

Filters:

Enrollment/Rostering Date: 21-22 | Y
 Site: East Lansing Public Schools
 Student Group:
 Course(s): All Courses
 Section(s):
 Teacher(s):
 Program(s):
 Test Year: 2021-22

English Proficiency:
 SED Status: SED & Not SED
 Special Ed Status: Special & Non Special Ed
 Race/Ethnicity: All Reported Races
 Grade Level(s):
 Additional Student Group: All Students
 Gender: All

Reporting Category	Fall		Winter		Before End of the Year	
	Reading	Math	Reading	Math	Reading	Math
ALL Students	1552 (69%)	1249 (56%)	1632 (73%)	1484 (70%)		
Econ. Disadvantaged	490 (59%)	313 (38%)	497 (62%)	402 (51%)		
Special Education	60 (34%)	47 (27%)	62 (36%)	75 (45%)		
English Learner	96 (50%)	71 (37%)	108 (55%)	101 (52%)		
Male	773 (67%)	697 (61%)	813 (72%)	795 (74%)		
Female	779 (71%)	552 (51%)	819 (75%)	689 (65%)		
American Indian or Alaska Native						
Asian American	101 (70%)	84 (57%)	105 (72%)	100 (69%)		
Black or African American	186 (57%)	112 (34%)	189 (58%)	152 (49%)		
Native Hawaiian or Other Pacific Islander						
White	952 (75%)	824 (66%)	997 (80%)	938 (78%)		
Hispanic or Latino	137 (56%)	93 (38%)	157 (63%)	134 (58%)		
Two or More	265 (62%)	198 (47%)	289 (68%)	254 (64%)		

AIMSweb+ Achievement or Growth on Benchmark

Filters:

Enrollment/Rostering Date: 21-22 | Y
 Site: East Lansing Public Schools
 Student Group:
 Course(s): All Courses
 Section(s):
 Teacher(s):
 Program(s):
 Test Year: 2021-22

English Proficiency:
 SED Status: SED & Not SED
 Special Ed Status: Special & Non Special Ed
 Race/Ethnicity: All Reported Races
 Grade Level(s): 1
 Additional Student Group: All Students
 Gender: All

Reporting Category	Fall		Winter		Before End of the Year	
	Reading	Math	Reading	Math	Reading	Math
ALL Students	113 (47%)	127 (53%)	150 (63%)	164 (77%)		
Econ. Disadvantaged	26 (34%)	28 (36%)	36 (48%)	45 (66%)		
Special Education				12 (60%)		
English Learner	14 (42%)	12 (36%)	19 (58%)	19 (68%)		
Male	64 (48%)	77 (58%)	84 (63%)	95 (81%)		
Female	49 (47%)	50 (48%)	66 (64%)	69 (72%)		
American Indian or Alaska Native						
Asian American	13 (62%)	12 (57%)	15 (71%)	15 (75%)		
Black or African American	11 (44%)		14 (56%)	14 (58%)		
Native Hawaiian or Other Pacific Islander						
White	66 (46%)	87 (61%)	93 (66%)	104 (84%)		
Hispanic or Latino			11 (48%)	16 (80%)		
Two or More	19 (50%)	21 (55%)	25 (64%)	24 (71%)		

AIMSweb+ Achievement or Growth on Benchmark

Filters:

Enrollment/Rostering Date: **21-22 | Y**
 Site: **East Lansing Public Schools**
 Student Group:
 Course(s): **All Courses**
 Section(s):
 Teacher(s):
 Program(s):
 Test Year: **2021-22**

English Proficiency:
 SED Status: **SED & Not SED**
 Special Ed Status: **Special & Non Special Ed**
 Race/Ethnicity: **All Reported Races**
 Grade Level(s): **3**
 Additional Student Group: **All Students**
 Gender: **All**

Reporting Category	Fall		Winter		Before End of the Year	
	Reading	Math	Reading	Math	Reading	Math
ALL Students	149 (65%)	131 (57%)	162 (72%)	159 (71%)		
Econ. Disadvantaged	41 (43%)	32 (34%)	46 (50%)	47 (51%)		
Special Education				11 (58%)		
English Learner	13 (43%)	13 (46%)	15 (52%)	18 (62%)		
Male	80 (62%)	78 (61%)	90 (71%)	94 (75%)		
Female	69 (68%)	53 (52%)	72 (73%)	65 (65%)		
American Indian or Alaska Native						
Asian American				12 (86%)		
Black or African American	17 (49%)	11 (31%)	19 (59%)	16 (52%)		
Native Hawaiian or Other Pacific Islander						
White	107 (75%)	98 (69%)	114 (82%)	113 (81%)		
Hispanic or Latino	14 (61%)	10 (45%)	15 (63%)	12 (50%)		
Two or More	13 (45%)	13 (46%)	16 (52%)	14 (45%)		

AIMSweb+ Achievement or Growth on Benchmark

Filters:

Enrollment/Rostering Date: **21-22 | Y**
 Site: **East Lansing Public Schools**
 Student Group:
 Course(s): **All Courses**
 Section(s):
 Teacher(s):
 Program(s):
 Test Year: **2021-22**

English Proficiency:
 SED Status: **SED & Not SED**
 Special Ed Status: **Special & Non Special Ed**
 Race/Ethnicity: **All Reported Races**
 Grade Level(s): **0**
 Additional Student Group: **All Students**
 Gender: **All**

Reporting Category	Fall		Winter		Before End of the Year	
	Reading	Math	Reading	Math	Reading	Math
ALL Students	237 (82%)	147 (57%)	219 (82%)	204 (78%)		
Econ. Disadvantaged	80 (71%)	40 (40%)	69 (71%)	61 (61%)		
Special Education						
English Learner						
Male	120 (85%)	80 (66%)	112 (85%)	107 (84%)		
Female	117 (80%)	67 (50%)	107 (79%)	97 (73%)		
American Indian or Alaska Native						
Asian American	14 (82%)	11 (61%)	14 (88%)	12 (71%)		
Black or African American	34 (74%)	22 (50%)	26 (65%)	28 (67%)		
Native Hawaiian or Other Pacific Islander						
White	147 (87%)	96 (67%)	136 (86%)	127 (85%)		
Hispanic or Latino	12 (63%)		15 (71%)	13 (65%)		
Two or More	40 (75%)	17 (36%)	39 (81%)	37 (76%)		

WWW.ELPS.US

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Transparency Reporting
District Benchmark Goals and Test Results

QUESTIONS AND WONDERINGS?

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance

SUBJECT: Action Item – IUOE (secretaries) CBA TA

DATE: February 10, 2022

Recommended:

It is recommended that the Board of Education approve the changes to the agreement between the East Lansing Board of Education and The International Union of Operating Engineers Local #324 AFL-CIO through June 30, 2024, as presented.

Background:

The IUOE CBA expires June 30, 2022. On January 31, 2022, a TA was reached on a new CBA with IUOE. On February 7, 2022, I was notified that the IUOE ratified the TA. Below are the major highlights of the TA (the red-lined CBA is attached for your review):

- New agreement from 7-1-2022 to 6-30-2024
- Eliminate the probationary period for eligibility of insurance and paid leave.
- Change the cut-off date to be eligible for district paid insurance coverage greater than single subscriber from 12-1-2010 to 6-30-2024
- Aligned winter break holiday time-off to other contracts
- 2022-23 Salary Schedule A Hourly Wage Rates:
 - Full step and longevity advancements
 - Move S-7 to S-9
 - 2% increase to steps
 - Adjusted longevity percentages
- 2023-24 Salary Schedule A Hourly Wage Rates:
 - Full step and longevity advancements
 - Move S-9 to S-11
 - 2% increase to steps
 - Adjusted longevity percentages

The estimated total cost of this two-year TA is as follows:

- \$150,000 for steps, longevity and percentage increases.
- Potentially \$121,000 annually for the changes to the cut-off date for eligibility of health insurance. Please refer to my BOE memo dated 10-15-2021 for more detail.

If the Board would like to discuss the new contract I would suggest a closed session pursuant to Section 8(C) of the Michigan Open Meeting Act for discussion related to collective bargaining strategy.

AGREEMENT

between

**THE BOARD OF EDUCATION OF THE SCHOOL DISTRICT
OF THE CITY OF EAST LANSING,
Ingham and Clinton Counties, Michigan,
hereinafter called the “Board,”**

and

**THE INTERNATIONAL UNION OF OPERATING ENGINEERS
LOCAL #324 AFL-CIO
hereinafter called the “Union”**

2021-2024

4-14-2021 TA 1-31-2022

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ARTICLE 1
AGREEMENT AND PURPOSE

This Agreement entered into by and between the Board of Education of the East Lansing Public Schools, East Lansing, Michigan (hereinafter referred to as the "Board" or "Employer") and the International Union of Operating Engineers, Local 324, AFL-CIO (hereinafter referred to as the "Union").

It is the purpose of this Agreement to set forth wages, hours and conditions of employment. It is the desire of the Board and the Union to promote harmonious relations, cooperation, and understanding between the parties.

ARTICLE 2
UNION RECOGNITION, PAYROLL DEDUCTIONS

A. Union Recognition

1. The Board hereby recognizes the Union as the sole and exclusive bargaining agent of the employees covered by this Agreement for the purpose of collective bargaining with respect to rates of pay, wages, hours of employment and other conditions of employment.
2. The term "employee" shall include all educational secretaries and all personnel engaged in secretarial and clerical work including bookkeepers, copy center operators, clerks, receptionist, general typist and instructional clerks, but excluding: ~~secretaries~~Secretary to the Superintendent; Secretary to the Director of Finance; personnel secretary; payroll supervisor; all supervisory employees, substitute employees (subject to the provisions of Article 8) and all other employees.

B. Payroll Deductions

1. Requests for payroll deductions or reductions shall be in writing and signed by the bargaining unit member. The Board assumes only the responsibility for the remittance of the amount specified by the employee. The Board shall be held harmless from violations of the tax code relating to tax sheltered annuity contribution limitations.

ARTICLE 3
NONDISCRIMINATION

The Board and the Union both reaffirm by this Agreement the commitment not to discriminate against any person or persons because of race, creed, or ancestry, color, religion, sex, age, disability, marital status or national origin.

ARTICLE 4
VISITATION

Upon request by the Union and the presentation of proper credentials, officers or accredited representatives of the Union shall be admitted onto the Board's premises during working hours for the purpose of assisting in the adjusting of grievances. The officer or representative shall not disrupt orderly operations and must check in at the building office.

ARTICLE 5
STEWARDS

- A. The employees will be represented by a chief and an alternate steward, who shall be chosen or selected in a manner determined by the employees and the Union and whose names shall be furnished to the Board within five (5) working days of the date of their election or selection to such positions.
- B. Reasonable arrangements may be made when the chief or alternate steward is required by the Board to engage during their working day in negotiations on behalf of the Union with any representative of the Board or required to participate in any grievance procedure, including arbitration, and they shall not incur loss of salary when same has been mutually scheduled by both parties or the arbitrator.
- C. During their terms of office, the chief and alternate stewards shall be deemed to head the seniority list for the purpose of layoff and recall only, provided they are qualified to do the required work. Upon termination of their terms, they shall be returned to their regular seniority status.
- D. The chief steward shall be supplied the following information for any newly hired employees within the employee's third week of employment: Name, date of hire, address, schedule placement and job location. Such information will be only for the purpose of Union business, and in no case will the information be sold or used for any nonunion purpose.
- E. The chief steward shall receive eight (8) hours of release time per year for union business. The Employer may request reasonable notification and documentation.

ARTICLE 6
BOARD RIGHTS

There is exclusively reserved to the Board all responsibilities, powers, rights and authority vested in it by the laws and constitutions of the State of Michigan and the United States, or which have heretofore been properly exercised by it, excepting where expressly limited by the provisions of this Agreement. The Board retains the right, among others, to establish and equitably enforce reasonable rules and personnel policies relating to the duties and responsibilities of the employees and their working conditions which are not inconsistent with the provisions of this Agreement or

in violation of law. It is further recognized that the Board, in meeting such responsibilities and in exercising its powers and rights, acts through its administrative staff.

ARTICLE 7
SAFETY

The Board, the Union and bargaining unit members will take reasonable measures in order to prevent and eliminate any present or potential job hazards which employees may encounter at their places of work in accordance with the Occupational Safety and Health Act, state and local regulations. If an employee feels their job safety conditions are in violation of the Occupational Safety and Health Act or state and local regulations, the employee shall promptly make a written report of the condition to her immediate supervisor and may utilize the grievance procedure through Step 3.

ARTICLE 8
JURISDICTION

Employees of the Employer not covered by the terms of this Agreement shall not perform the work covered by this Agreement except in cases of instructional training, in cases of emergency or in the case when a substitute secretary is required. If a substitute employee of the Employer works in a bargaining unit position for more than thirty (30) consecutive days, for the same person in the same building, the substitute employee shall be covered by all provisions of this Agreement, except that they will not accrue seniority and will terminate upon the return of the regular member.

ARTICLE 9
SENIORITY

- A. A newly hired regular employee shall be on a probationary status for sixty (60) work days, starting from the first day of employment. If at any time prior to the completion of the probationary period the employee's work performance is determined by the Employer to be unsatisfactory, the employee may be dismissed by the Board during this period without appeal by the Union. Employees who are absent during their probationary period must work additional days equal to the number of days absent in order to complete the probationary period.

Upon satisfactory completion of the probationary period, the employee's seniority date shall be retroactive to the first day of employment.

- B. 1. "Seniority" shall be defined as the amount of service accumulated within the District as an employee within the bargaining unit. Seniority shall be measured from the employee's most recent date of hire in a bargaining unit position.
2. Employees regularly scheduled to work less than twenty (20) hours per week will be credited with one-half year of seniority. Employees regularly scheduled to work twenty (20) or more hours per week will be credited with a full year of seniority. There will be no prorating for a partial year of service for members hired during

the course of the fiscal year. Bargaining unit members hired after the commencement of a fiscal year (July 1) shall receive pro-rated seniority, on a quarterly basis, during their first year of employment. However, quarters of service will not be pro-rated.

3. Whenever two or more members of the unit have equal seniority, they shall be ranked using the following criteria in the order stated:
 - a. The employee with the earliest date of hire shall be ranked first.
 - b. If the employees have the same date of hire and one is a 12-month secretary, one is an 11-month secretary and one is a 10-month secretary, the 12-month secretary shall be ranked first, the 11-month secretary shall be ranked second, and the 10-month secretary shall be ranked third.
 - c. If the employees have the same work year (e.g. both are 12-month) the employee with the lowest number in the last four digits of the employee's social security number shall be ranked first.
4. A seniority list shall be made available to all bargaining unit members and the Union by September 30 of each year. The list shall contain the employee's location, assignment, seniority and date of hire into the unit. The seniority list shall contain a statement, signed by the Board and the Union, that if no objections are received within thirty (30) days thereafter, the list distributed shall be regarded as conclusive.
5. A member of the bargaining unit shall retain accumulated seniority for a period of up to two (2) years, but shall not accrue seniority while on an unpaid leave of absence.

C. Employees shall be laid off and/or recalled according to seniority and qualifications. In the event it becomes necessary to lay off an employee, the employee whose position is being eliminated or reduced (by two or more hours per day) shall have the right to displace:

1. Any position held by an employee with less seniority.
2. It is understood that this provision may result in an increase or decrease in an employee's hours and/or work year.
3. All displacement and bumping under this provision will be accomplished at a single meeting.
4. If the bargaining unit member whose position has been eliminated chooses not to displace a less senior employee, as outlined above, the displaced bargaining unit member will be placed on layoff with recall rights as specified in this Agreement.

Section C (1) and (2) will only apply if the senior employee is qualified to hold the position,

as determined by the Employer, and the employee has more seniority than the employee being displaced. This determination is subject to the grievance procedure.

- D. In the event the Board determines to eliminate a position or to reduce the hours of a position by two (2) or more hours per day, the employee then assigned to that position shall be given a minimum of fourteen (14) calendar days written notice, with a copy of such notification furnished to the Union. The Union may then request that a meeting be scheduled with a representative of the Board in order to receive an explanation of the reasons for the lay-off or reduction of hours and how the work associated with the eliminated or reduced assignment will be performed.
- E. An employee will lose seniority rights and shall be deemed terminated if the employee:
 - 1. Quits.
 - 2. Is discharged in accordance with the discharge provisions in Article 11 and the discharge is not reversed through the grievance procedure.
 - 3. Does not return to work when recalled after a layoff. Notice of recall shall be sent by e-mail and first class mail to the last known e-mail and residential address of the employee which the Board has in its personnel records. If the employee does not notify the Board of acceptance of recall with five (5) calendar days from the mailing of the notice of recall or if the employee does not report within ten (10) calendar days from the date of mailing of notice of recall (unless otherwise excused by the Board) the employee shall be considered a quit.
 - 4. Is laid off for three (3) consecutive years without being recalled.
 - 5. Is absent for three (3) consecutive working days without notifying the immediate supervisor.
 - 6. Fails to return to work within three (3) consecutive working days from the day of expiration of a leave of absence, vacation or disciplinary layoff without notifying the immediate supervisor.
 - 7. Retires.
- F.
 - 1. The bargaining unit seniority which was accumulated as of the date an employee transfers to a position in the East Lansing School District, outside of the bargaining unit, shall be retained for up to a period of two (2) years. The employee shall have the right to exercise this seniority and bid on a vacant position within the bargaining unit providing the employee possesses the qualifications for that vacant position.
 - 2. When an employee is hired as a confidential secretary in the East Lansing Public Schools, the employee shall accumulate seniority, beyond any seniority retained as

described in ¶ F (1) of this Article, for up to two (2) years as a confidential secretary. The employee shall have the right to exercise this seniority and bid on a vacant position within the bargaining unit providing the employee's position is being eliminated or the employee is being laid off and the employee possesses the qualifications for that vacant position.

ARTICLE 10
TRANSFER AND PROMOTIONAL PROCEDURE

- A. When the Board determines to fill a vacancy or create a new position, notice of such vacancy or newly created position shall be publicized by posting and by giving written notice to the Chief Steward within one (1) pay period from the date the Board determines to fill such vacancy. No vacancy shall be filled on a permanent basis until five (5) working days after notice of the vacancy has been posted.

The written notice of a newly created position or vacancy shall include the following information: The type of work, starting date, rate of pay, hours to be worked, and specific qualifications and training.

A vacancy shall not exist when the work year or work week of a bargaining unit position is increased by 20% or less. Example: If the established work week of a bargaining unit position is 35 hours, 7 or fewer added hours would not cause the position to be regarded as vacant under this Article.

Notification of appointment or non-appointment will be given to employees within the unit who have applied for the vacancy or newly created position within ten (10) working days after the position is filled.

- B. The Board has the right to hire the most qualified applicant as determined in the Board's sole discretion, for all vacancies and new positions in the bargaining unit, regardless of seniority. Upon application, a member of the bargaining unit who is qualified and has received at least a satisfactory evaluation in his/her most recent evaluation shall be interviewed and considered for the vacancy or new position.

A committee composed of two (2) Union members and an employer designee will make recommendations to the Employer regarding written or skills tests. Final selection will be the right of the Employer. Portions of the test may be waived if that portion of the test is not currently being performed on the job.

- C. The employee who is promoted or transferred shall be granted a three (3) week (15 working days when students are in the building) trial period [which includes ten (10) working days when the bargaining unit member's immediate supervisor is present and when students are in school, for those employees working in buildings with students] to determine: (1) the ability to perform on the job and (2) the desire to remain on the job. The trial period shall be extended for ten (10) additional working days upon mutual written agreement of the Employer and the Union.

During the above trial period, the employee shall have the opportunity to revert to the employee's former position.

If the employee's job performance in the new position is determined to be unsatisfactory by the Employer notice of such a finding and reasons shall be given to the employee before the employee is returned to their former position, with the employee having the right to grieve the decision of the Employer, through Step Three of the Grievance Procedure.

During the trial period, the Employer shall have the right to use a substitute employee in the position to which the promoted or transferred bargaining unit member was previously assigned.

- D. Any employee temporarily transferred to an assignment in another salary grade within the bargaining unit shall either be paid the rate of the position from which the employee is transferred or the rate of the position to which the employee is transferred, whichever is higher. Such temporary transfer shall be at the employee's present rate of pay for the first four (4) working days and then as of the fifth (5th) working day, if the employee continues in the same position, the employee shall be paid at the same step level of pay for the duration of the temporary position, retroactive to the date of temporary transfer.

The temporary transfer shall not exceed 180 school days.

- E. In the event the transferred employee reverts to the employee's former position or is returned to the former position, the position need not be re-posted as a vacancy if another bargaining unit applicant for the originally posted vacancy may be offered the position under the standards set forth in ¶ B of this Article. If there were no other bargaining unit applicants for the original posting or if those applicants do not meet the selection standards set forth in ¶ B of this Article, the position will be re-posted.

ARTICLE 11
DISCHARGE, DEMOTION AND DISCIPLINE

- A. No non-probationary employee shall be disciplined, without just cause. Any such action imposed upon an employee may be processed as a grievance through the regular grievance procedure. An employee may ask for representation from the Union in the event of any such disciplinary action.
- B. The Board agrees, promptly upon the discharge, suspension, or demotion of any employee covered by this Agreement, to furnish written notification of the action taken to the employee and the chief steward.
- C. Should it be determined that an injustice has occurred regarding an employee's demotion, suspension or discharge, the Board agrees to reinstate the employee and pay for all time lost.

ARTICLE 12
LEAVE OF ABSENCE

A. Leave for Extended Illness/Disability

An employee who, because of illness or disability which is non-compensable under the Worker's Disability Compensation Act, is physically unable to report for work and has exhausted all means of allowable compensation from the Board, shall be granted a leave of absence for a period of up to one (1) year, provided the employee promptly notifies the Board of the necessity of the leave and provided the employee supplies the Board with a statement from their medical or osteopathic doctor of the necessity for the leave and the projected length of time of the absence. Upon return from leave, the employee shall be assigned to the same position or a position of like nature.

B. Child Care Leave

Child care leaves may be granted (where leave is otherwise not required to be granted under the Family and Medical Leave Act) to employees for the primary care of children during infancy (approximately to 12 months). Request for such leave shall be made in writing at least thirty (30) calendar days where need for such leave is foreseeable. Requests shall state the expected date the leave is to begin and the expected duration of the leave.

A member of the bargaining unit adopting a child may be granted (where leave is not otherwise required to be granted under the Family and Medical Leave Act) leave under the same terms and conditions as provided herein which shall begin upon the entry of an order under the Probate Court awarding custody to the adopting parents.

C. Family and Medical Leave Act

The District will comply with the provisions of the Family and Medical Leave Act of 1993 (FMLA).

D. Military Leave

The reinstatement rights of any employee who enters the military service of the United States by reason of an act or law enacted by the Congress of the United States or who may voluntarily enlist during the effective period of such law shall be determined in accordance with the provisions of the law granting such rights.

E. Reserve Training

A leave of absence will be granted to an employee who is active in the National Guard or a branch of the armed forces reserves for the purpose of fulfilling his/her annual field training obligations, or in the event the employee is ordered to active duty for the purpose of handling civil disorders. The employee must submit a written request for the leave of absence immediately upon receiving his/her orders to report for duty. The Board will pay

the difference between the employee's military pay and regular pay if military pay is less, for a period not to exceed fourteen (14) days in any fiscal year (July 1 - June 30).

F. Union Leaves

Any employee in the bargaining unit who is either elected or appointed to a full time position or office in the Union whose duties require the employee's absence from work shall be granted a leave of absence for a period up to three (3) years. The Union leave of absence may be extended beyond three (3) years, upon request by the employee, at the option of the Board. No more than one (1) Union member shall be on leave of absence for Union activity at any one time.

G. General Leave Provisions

1. All reasons for leave of absence shall be in writing, stating the reason for the request and the approximate length of leave requested with a copy of the request to be maintained by the Board. If leave is taken under this Article, the Board shall notify the Union of the identity of the bargaining unit member taking the leave but shall not be required to disclose confidential information pertaining to the leave (e.g. medical information) to the Union without the consent of the bargaining unit member.
2. An employee who meets all of the requirements as specified in this Article shall be granted a leave of absence (with the exception of child care leaves or other discretionary leaves) without pay and benefits. Other leaves of absence(s) may be granted at the discretion of the Board for reasons other than those listed above when they are deemed beneficial to the employee and the Board. The Superintendent may grant a leave of sixty (60) days or less.
3. Return from any leave of absence not covered by law shall be in accordance with the following:
 - (a) An employee who is on leave for six (6) months or less shall be entitled to resume his/her regular seniority status and all job and recall rights.
 - (b) An employee who is on a leave of more than six (6) months (to a maximum of two [2] years) must inform the Board, in writing, sixty (60) calendar days prior to the date of return, and he/she will be given the opportunity to return to the first open position for which he/she possesses seniority and for which he/she is qualified.
 - (1) A position will be considered "open" after it has been posted as per the terms of Article 10 of this Agreement.
 - (2) An employee who has informed the Board of his/her intent to return from leave shall have the right to bid on open positions which have been posted under the provisions of Article 10 of this Agreement.

4. The Employer has the right to receive medical certification from the employee's health care provider regarding the necessity for personal illness/disability leave taken under this Article. The employee will facilitate and cooperate in the furnishing of such information, which shall include the information that may permissibly be requested under Form WH 380-E (or its successor form) as developed by the United States Department of Labor to implement the Family and Medical Leave Act.

The Employer has the right to require that a second medical opinion (at Employer expense) be obtained. If that opinion differs from that of the employee's health provider, the employee and Employer (in consultation with the Union, if requested by the employee) shall mutually designate a third health provider whose opinion relative to leave eligibility or initial fitness to return to work shall be considered final and binding on the Employer, the employee and the Union. The cost of this examination shall be paid by the Employer.

The Employer shall have the right to require the medical certification of the employee's fitness to return to duty at the expiration of the leave period, including the securing of a second medical opinion (at Employer expense).

ARTICLE 13
GRIEVANCE PROCEDURE

A. Definitions

1. A "grievance" shall be defined as an alleged violation of the express terms of this Agreement.
2. For the purpose of processing grievances "working days" shall be defined as Monday through Friday, excluding all paid holidays and Winter and Spring vacation intervals.

B. Procedures

1. The time elements in the Steps may be shortened, waived or extended upon written mutual agreement between the parties.
2. Any grievance which is not appealed within the specified time limits set forth in that Step level of the grievance procedure will be considered settled on the basis of the decision rendered at the previous step level of the grievance procedure.

In the event an answer to a grievance is not given within the specified time limits of that Step level of the grievance procedure, the appealing party may automatically appeal the grievance to the next Step level of the grievance procedure.

3. Any employee or Union grievance not presented for disposition through the grievance procedure within five (5) working days of the occurrence of the condition giving rise to the grievance or within five (5) working days of the date it is reasonable to assume that the employee or the Union first became aware of the conditions giving rise to the grievance, shall not be considered as a grievance under this Agreement. The processing of a grievance by the Board, where the Board has raised an objection to the timeliness of the grievance, shall not be regarded as a waiver of the timeliness objection.
4. The purpose of this procedure is to secure, at the earliest possible administrative level, equitable solutions to grievances which may arise. Both parties agree that these proceedings shall be kept as informal and confidential as may be appropriate at any level of the procedure.
5. Nothing contained herein shall be construed as limiting the right of any employee having a grievance to discuss the matter informally with any appropriate member of the administration.

C. Step One

1. Any employee having a grievance shall discuss the grievance with their immediate supervisor within the time limitations set forth in ¶ B (3) above, and if the grievance is not settled orally, the employee may request a meeting with the Chief Steward to discuss the grievance.
2. The Chief Steward may submit the grievance in writing to the immediate supervisor stating the remedy or correction requested, plus the facts upon which the grievance is based and the alleged contract violation. The employee and the Chief Steward shall sign the grievance and submit it to the immediate supervisor within the time limitations set forth in ¶ B (3), above.

D. Step Two

1. The Chief Steward and the affected bargaining unit member(s) shall meet with the immediate supervisor to discuss the grievance within five (5) working days of its written submission to the immediate supervisor.
2. The immediate supervisor shall give a decision in writing relative to the grievance within five (5) working days of the meeting with the Chief Steward.

E. Step Three

1. Any appeal of a decision rendered by the immediate supervisor shall be presented to the Superintendent (or the Superintendent's designee) within five (5) working days from date of receipt of the answer given by the immediate supervisor, and the

Superintendent (or the Superintendent's designee) shall meet with a business representative of the Union at a time mutually agreeable to them.

2. The Superintendent (or the Superintendent's designee) shall give their answer in writing relative to the grievance within ten (10) working days of the date of the meeting with the Business Representative of the Union.

F. Step Four

1. If the Union is not satisfied with the disposition of the grievance by the Superintendent (or the Superintendent's designee), the grievance may be submitted to arbitration, provided that the grievance is submitted within thirty (30) calendar days from the date of receipt of the answer given at Step 3 or the date the answer was due, whichever date occurs first.
2. Within fifteen (15) calendar days after the demand for arbitration representatives of the Board and the Union will confer for the purpose of identifying a mutually acceptable arbitrator. If no agreement is reached on appointment of an arbitrator, within the above interval, the appealing party shall file with the Federal Mediation and Conciliation Service to request a panel of arbitrators residing within Michigan.
3. The Arbitrator, the Union or the Board may call any relevant person as a witness in any arbitration hearing.
4. Each party shall be responsible for the expenses of the witnesses that they may call.
5. The Arbitrator shall not have jurisdiction to subtract from or modify any of the terms of this Agreement or any written amendments to this Agreement, to specify the terms of a new Agreement, to decide matters removed from the scope of arbitration under this Agreement, or to substitute the Arbitrator's discretion for that of the parties.
6. The parties shall not be permitted to assert in such arbitration proceedings any ground or to rely on any evidence not previously disclosed to the other party.
7. The arbitration filing fee shall be paid equally by the parties. The fees and expenses of the Arbitrator shall be paid by the non-prevailing party.
8. The Arbitrator shall render a decision in writing not later than thirty (30) calendar days from the date of the conclusion of the arbitration hearing.
9. The decision of the Arbitrator shall be final, conclusive and binding upon all employees within the bargaining unit, the Board and the Union.

ARTICLE 14
HOURS AND WORK WEEK

- A. The normal work day shall consist of eight (8) consecutive hours per day, excluding a duty-free, uninterrupted lunch period of not less than one (1) hour, unless mutually agreed between the Employer and the employee. The normal work week shall consist of forty (40) hours per week, Monday through Friday. The Board retains the right to regularly schedule work for less than eight (8) hours per day or forty (40) hours per week.

The normal work day will be scheduled between the hours of 6 a.m. and 7 p.m. The Board has the right to reduce the hours of positions within the bargaining unit, in accordance with the provisions of Article 9 Seniority of this Agreement.

B. Overtime

1. Time and one-half (1/2) will be paid for all time worked in excess of forty (40) hours in one week. All overtime must be authorized in advance.
2. All hours worked on Saturday or Sunday will have a three (3) hour minimum.
3. As an alternative to monetary payment of overtime, an employee and his/her immediate supervisor may agree that compensatory time will be earned instead of overtime. Both are computed at 1.5 hours for each hour worked over forty (40) hours in a week. Compensatory time is subject to a maximum accrual of forty-five (45) compensatory hours which is thirty (30) overtime hours and its use will be scheduled cooperatively between the employee and his/her immediate supervisor.

Compensatory time earned, used and current balance will be recorded in the notes section on time sheets.

4. No employee shall be required to take time off from the employee's regular schedule or have their hours reduced as a result of having to report to work prior to their shift or because the employee worked over eight (8) hours in a work day. However, an employee and his/her immediate supervisor may agree to a flexible work schedule within the regular work week that better meets the needs of the Employer and the employee.
5. If the Employer determines to allocate overtime projects (involving ten or more work hours) to its employees (as opposed to utilizing outside contractors), such projects will first be offered to bargaining unit members where the work in question involves functions normally performed by bargaining unit personnel. The person assigned to the position where the overtime opportunity occurs shall have the first opportunity to bid on the overtime project. If that person declines the overtime (or is unavailable) the next most senior bargaining unit member in the same building who is qualified to perform the overtime work will be offered that opportunity. If the work remains unallocated after the above steps, it will be offered to the most senior qualified bargaining unit member who has indicated interest in overtime

opportunities by placing her name on the district-wide overtime list. Overtime will be rotated in inverse order of seniority, with the Union having responsibility for maintaining an equalization list and furnishing the Employer with an updated list at all times.

C. Reporting Pay

Any employee called to work or permitted to come to work without being notified by the Board that there will be no work, or who has been notified that there is less work than they are regularly scheduled to work, shall receive four (4) hours of pay or if they are regularly scheduled to work less than four (4) hours per day, they shall receive their regular daily rate of pay.

D. Call Back

Whenever an employee has left the employer's premises and is required to return to work after the completion of the employee's regularly scheduled working hours, the employee shall receive the pay for the actual hours worked at the appropriate rate of pay or a minimum of two (2) hours pay at the employee's straight hourly rate, whichever is greater.

E. Relief Time

Employees shall be provided a fifteen (15) minute relief time during each four (4) hours of work. This period, if not used, may not accumulate to be used at some later time and may not be used for any other purpose. The Employer may provide a person to relieve the employee for these 15 minute breaks.

F. In the event that the Board requires an employee to work more than his/her established work weeks or work days per year, that employee shall be so notified by the Board, in writing, at least fifteen (15) work days before the effective date of the additional work, unless the change by shorter notice is by mutual agreement.

**ARTICLE 15
PAID LEAVE**

A. Sick Leave

1. Each employee covered by this Agreement shall accumulate one (1) sick leave day per month in an individual single sick leave bank, with a maximum accumulation of one hundred and fifty (150) days. ~~Probationary employees accumulate sick leave but are not credited with or granted the leave until they achieve non-probationary status.~~

2. Leaves of absence with pay chargeable against the employee's sick leave allowance shall be granted for the following reasons or any other approved reasons:

a. When the employee is incapacitated from the performance of the

employee's duties due to sickness, pregnancy, injury or for medical, dental or optical examination or treatment.

- b. A maximum of ten (10) working days per working year for an illness in the immediate family. "Immediate family" shall include the employee's spouse, children, mother, father, brother, sister and corresponding in-laws, grandparents, grandchildren or member(s) of the employee's household.
 - c. When critical illness in the immediate family requires the attendance of the employee, the appropriate administrator may grant use of sick leave allowance up to the amount accumulated by the employee. "Immediate family" shall be as defined above.
3. Employees who are unable to perform their duties because of illness or disability shall notify their supervisor before the start of the work day. If an illness or disability extends beyond the first day, the employee and the employee's supervisor may make arrangements as to the frequency of notification of the continued illness or disability.
 4. An employee who permanently separates from the employment of the Board for retirement purposes, in accordance with the provisions of the Michigan Public School Employees Retirement Act, shall be paid a lump sum payment of the employee's unused sick leave days at the rate of \$55 per day. The maximum amount payable shall not exceed \$7,500. This payment shall be made in the fiscal year immediately following the retirement. The retiree may elect to receive the payment in either July or January. Employees receiving payment for unused sick leave under ¶ A(5) of this Article are ineligible for this benefit. This provision will not apply to those employees who are discharged and the discharge is not reversed through the grievance procedure.
 5. An employee who permanently separates from the employment of the Board, after ten (10) years of service, in accordance with the provisions defined in Article 19, Section D, shall be paid a lump sum payment of the employee's unused sick leave days at the rate of \$50 per day. The maximum amount payable shall not exceed \$6,000. This payment shall be made in the fiscal year immediately following separation. The employee may elect to receive the payment in either July or January. Employees receiving payment for unused sick leave under ¶ A(4) of this Article are ineligible for this benefit. This provision will not apply to those employees who are discharged and the discharge is not reversed through the grievance procedure.
 6. Employees who have exhausted their sick leave credit and are still unable to return to work may be paid for any unused vacation days.
 7. Employees who have attained maximum sick leave accumulation will be paid \$25 per day for each unused sick leave day from their annual allotment which cannot be added to their accumulation due to accumulation limit contained in ¶ A(1) of this Article. This payment will be made in July annually, based upon sick leave accumulation and utilization as of the immediately preceding June 30.

B. Funeral Leave

1. All employees shall be granted up to five (5) working days off with pay for a death in the employee's immediate family. The immediate family shall be defined as: Employee's spouse, children, mother, father, brother, sister and corresponding in-laws, grandparents, grandchildren or member(s) of the employee's household.
2. Time off with pay, not to exceed one (1) day, will be granted for attendance at the funeral service of a person whose relationship warrants such attendance.

C. Personal Business Days

Each employee covered by this Agreement shall earn two (2) personal business days per year for the purpose of attending to or caring for personal business, which by its nature cannot be scheduled outside of the regular workday. Personal business days shall not be used to extend a holiday, vacation period or to extend a period when school is not in session, nor shall personal business days be granted for the purpose of other employment or for any other leave provision in this Agreement. Personal business days may not be utilized for less than one-half (1/2) day increments. In the event the employee does not use the personal business days provided for, such days shall be credited to the employee's sick leave bank the following year. The use of the personal business days must be arranged with the employee's immediate supervisor prior to the use of such days by submission of written application with as much advance notice as possible.

D. Jury Duty

An employee who serves on jury duty will be paid the difference between the employee's pay for that duty and the employee's regular pay provided proof of service and pay is submitted. A leave of absence with full pay shall be granted for court appearance when subpoenaed as a witness in any case connected with the employee's employment in the school.

ARTICLE 16
HOLIDAYS

- A. The Board will pay the normal day's pay for the following holidays, even though no work is performed by the employee:

Twelve-month Employees	Ten-month and Eleven-month Employees
New Year's Day	New Year's Day
Martin Luther King Day	Martin Luther King Day
Memorial Day	Memorial Day

Fourth of July	National Presidents Day
National Presidents Day	Labor Day
Labor Day	Thanksgiving Day
Day Before Thanksgiving if students are not in session	Day Before Thanksgiving if students are not in session
Thanksgiving Day	Day Following Thanksgiving
Day Following Thanksgiving	Christmas Eve Day
Christmas Eve Day	Christmas Day
Christmas Day	New Year's Eve Day
New Year's Eve Day	

- B. Employees required to work on any of the above-named holidays shall receive double time for hours worked in addition to the regular holiday pay with a three (3) hour minimum.
- C. If an employee is on vacation on any of the above-named holidays, the employee shall be entitled to an additional day off with pay for the holiday. In the event that an employee is on sick leave on any of the above-named holidays, the employee shall not have that day charged against the employee's allowable sick leave. If an employee terminates their employment, the employee will not receive pay for holidays occurring after the last day worked, even though the holidays may fall within the period of their projected terminal vacation leave.
- D. ~~If~~When one of the above holidays falls on ~~a~~Saturday or Sunday, the ~~day~~Friday preceding shall be recognized as ~~the~~ paid holiday shall be consistent with the holiday calendar designated by administration. ~~When any of the above holidays fall on a Sunday, the Monday following shall be recognized as a paid holiday. For consecutive holidays where one or both days occur on a Saturday or Sunday the preceding Friday and following Monday will be recognized as the paid holiday.~~ If any of the above alternate days for observing a designated holiday fall on a pupil attendance day, the Employer, in consultation with the Union, shall designate another day to serve as the alternate paid holiday.
- E. In order to receive holiday pay, the employee must work the last work day scheduled preceding the holiday and the first scheduled work day following the holiday, unless specified otherwise or the absence is excused.

ARTICLE 17
VACATIONS

- A. All employees working on a twelve month basis shall receive an annual vacation with full pay based on the following schedule:

YEARS OF SERVICE	DAYS EARNED PER MONTH
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1-5 years	5/6 day per month or 10 days per year
6-10 years	1-1/4 days per month or 15 days per year
11 years or more	1-2/3 days per month or 20 days per year
25 years or more	2.083 days per month or 25 days per year

Twelve-month secretaries (hired on or before July 1, 1994) who are reassigned or reduced to 11 month positions will receive pro-rated vacation allotment (88%) of that accrued by a twelve month secretary. Twelve month secretaries (hired after July 1, 1994) who are reassigned or reduced to 11 month positions will accrue vacation under the provisions of ¶ B of this Article.

- B. Employees working less than 12 months shall be entitled to a paid vacation on the following schedule:

YEARS OF SERVICE	VACATION DAYS EARNED
1-10 years	5 working days
11 years or more	7 working days

Bargaining unit members hired after July 1, 1994 who work less than twelve (12) months per year shall not be eligible for paid vacation days under this section.

- C. Vacation allowance shall be prorated during the first year of employment to the nearest one-half (1/2) day (based on 5/6 of a day per month of service to June 30).

Vacation allowances shall be front loaded July 1st of each year.

- D. Less than twelve month secretaries will normally utilize their vacation time at the end of their work year but may utilize vacation time during their work year with approval of their supervisor. If vacation days are not used by the end of the secretary's work year, the secretary may request that they be paid at the end of July following the work year in which they originally accrued, provided that this request is made to the business office not later than May 15. Alternatively, the secretary may request that the unused vacation days be carried over to the next fiscal year (i.e. July 1), to a maximum carryover of one year's earned vacation days. If the vacation days carried over are not used during the fiscal year immediately following the fiscal year in which they originally accrued, they will be paid by July 31. Payment shall be made at the employee's hourly rate at the time the vacation time originally accrued.
- E. Not more than fifteen (15) vacation days for twelve month secretaries may be carried over from one fiscal year to the next. In the event that days carried over are not utilized, they will be paid by July 31 immediately following the fiscal year in which they originally

accrued. Payment shall be made at the employee's hourly rate at the time that the vacation time originally accrued.

- F. Vacations shall be scheduled at a time which will not unduly interfere with or hamper normal operations of the school system. Insofar as is possible within this limitation, vacations shall be scheduled at a time satisfactory to the employee.
- G. Vacations shall be scheduled for a period of not less than one (1) week at a time or not less than the number of days to which the employee is entitled, whichever is smaller, unless otherwise approved by the immediate supervisor and the appropriate director.
- H. Employees terminating their employment or commencing a leave of absence under Article 12 shall receive a prorated vacation allowance based on the amount of vacation time that has been earned according to the above schedule.

ARTICLE 18 **INSURANCE PROTECTION**

The Employer will make premium contributions, as specified in this Article, on behalf of each employee (and the employee's eligible dependents) working thirty (30) hours or more per week for the following insurance programs:

Employer premium and health savings account contributions, as specified in this Article, shall be pro-rated for employees regularly scheduled to work at least seventeen and one-half (17.5) hours per week but less than thirty (30) hours per week.

Employees working less than seventeen and one-half (17.5) hours per week are not eligible to participate in any insurance benefit programs at Employer expense.

All premium or premium equivalent amounts for which the employee is responsible will be payroll deducted.

A. Health/Medical Insurance and Cash-In-Lieu

Health/medical plan coverage shall be MESSA Choices II (PAK) with in-network deductible of \$500/\$1,000, \$20 office visit copay, \$25 urgent care copay, \$50 emergency copay, and Saver Rx drug copay, or an equivalent policy. Bargaining unit employees shall have the option to enroll in MESSA ABC Plan 1. ~~For calendar year 2021 the Board shall contribute the following amounts to an employee's health savings account: \$650 for single subscribers and \$1,300 for two person or family subscribers. Effective January 1, 2022~~ For calendar year 2022 the Board shall contribute the following annual amounts to an employee's health savings account: \$1,000 for single subscribers and \$2,000 for two-person or family subscribers.

All employees enrolled in health/medical insurance shall be required, as a condition of enrollment, to pay twenty percent (20-0%) of the medical benefit plan costs for their enrollment category. This shall be in addition to pro-rated premium amounts that are the

responsibility of part-time employees. Bargaining unit members that elect MESSA Choices II, rather than MESSA ABC Plan 1, shall additionally pay one hundred percent (100%) of the difference in medical benefit plan costs (including any Board paid H.S.A. contribution) between MESSA Choices II and MESSA ABC Plan 1.

It is expressly understood that full twelve (12) months' coverage is dependent upon completion of the contract for the total school year.

1. Bargaining unit members (and/or their eligible dependents) who are enrolled in any health or medical insurance coverage from any outside source or through another District employee shall not be concurrently eligible for health plan premium contributions by the Employer, as set forth in this Article, but shall instead elect the cash option specified in Paragraph ~~FA(2)~~ of this Article.
2. Eligible employees (those working 30 or more hours per week) who elect not to participate in the health insurance program offered shall instead receive \$300 each month in cash under a valid IRS Section 125 Plan established by the Employer. The amount shall be \$200 each month for bargaining unit members hired after July 1, 2014.
3. Bargaining unit members hired ~~on or after December 1, 2010~~ June 30, 2024 shall only be eligible to have the Employer's portion of single subscriber health/medical benefit plan costs contributed on their behalf. However, those individuals may elect additional health/medical coverage, at their expense, provided that such additional enrollment is allowed by the carrier.

~~3.4.~~ There shall be no probationary period for eligibility of Insurance Protection (Article 18).

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B. Dental Insurance

The Employer shall provide Delta Insurance 100% of Class I, 80% of Class II, and 80% of Class III benefits with \$1,500 annual maximum; and 80% orthodontics with \$1,500 lifetime maximum or an equivalent policy.

C. Life Insurance

The Employer shall provide group life insurance protection in the amount of \$50,000.

D. Vision Insurance

The Employer shall provide MESSA VSP-3 vision insurance, or an equivalent policy.

E. Long-Term Disability Insurance

The Employer shall provide an insured income continuation plan for disability that extends beyond the employee's accumulated sick leave. The benefits of this plan are summarized

per MESSA's "Negotiated LTD Plan Highlights" document.

Employees who have exhausted their accumulated sick leave but who are not eligible for long-term disability benefits because they have not satisfied the 90 day wait period will be eligible for continuation of 60% of their base wages after an unpaid ten (10) work day waiting period. The wage continuation amount funded by the Employer shall be reduced by the amount of Social Security, Workers' Compensation or any other employer-sponsored benefit. The Employer's responsibility after the above ten (10) day unpaid wait period shall not exceed the number of work days in the balance of the 90 calendar day qualifying interval for long-term disability benefits.

The employee will continue to receive health insurance while on long term disability for up to a maximum of twenty-four (24) months.

F. Tax Deferred Annuities

The Employer agrees to deduct twice each month tax-deferred 403(b) employee contributions and to remit such contributions to a single Employer approved 403(b) vendor or third party administrator within one (1) week following the deduction subject to the following conditions:

1. The Employer-approved 403(b) vendor shall be selected from a list of vendors established by the Michigan Retirement Investment Consortium and the Employer.
2. The third party administrator shall be determined by the Michigan Retirement Investment Consortium.
3. Any failure by the 403(b) vendor to promptly credit employee contributions transmitted pursuant to this Article shall be addressed the employee directly with the 403(b) vendor and/or the third party administrator.

G. Worker's Compensation

Any employee who is injured in the line of duty shall receive compensation and expenses as are prescribed by the worker's compensation law of the State of Michigan, except that his/her pay shall be adjusted to the difference between regular pay and lost time benefits paid by worker's compensation fund. This difference shall be paid to the extent covered by sick leave accumulation. The employee will continue to receive health insurance while on worker's compensation for up to a maximum of twenty-four (24) months.

- H. The Union will continue to participate in District level review of insurance program coverages and cost structure during the term of this Agreement.

ARTICLE 19
GENERAL

A. Telephone Facilities

Telephone facilities shall be made available to employees for their reasonable use.

B. Parking

Adequate parking facilities for the employees covered by this Agreement will be provided within the reasonable proximity of their building.

C. Emergency School Closing

Bargaining unit members shall not be required to report for work on scheduled days of student instruction where classes are canceled due to conditions beyond the Board's control such as inclement weather, fire, mechanical breakdowns or public health conditions (as defined by city, county and State health authorities) and will receive their regular wages for such day(s), based on their regularly scheduled number of hours. If the Board is required to reschedule lost instruction day(s) in order to comply with the provisions of the Revised School Code and the State School Aid Act for receipt of full state aid, bargaining unit members who were paid for the previously canceled day(s) and who would not otherwise be scheduled to work on the rescheduled instruction day(s) may be required by the Board to work on the rescheduled day(s) with no compensation beyond what was previously paid to them for the canceled day(s) on which they were not required to work.

D. Resignation

1. Any employee desiring to resign shall file a letter of resignation with the personnel office at least ten (10) working days prior to the effective date.
2. Any employee who resigns from the position in the manner described in paragraph 1 of this section maintains their right to termination pay under Article 15 of this Agreement and earned vacation time.

E. Continuing Education

1. A continuing education committee is hereby established and shall consist of two (2) administrators and four (4) bargaining unit members.
 - a. The tracks of instruction and/or training shall be published and distributed among bargaining unit members.
 - b. The committee shall review and update the guidelines for application and reimbursement upon the request of either party for the duration of this Agreement.
 - c. The committee shall act as an appeal body.
2. Bargaining unit members shall not be limited to training within any one specific track of instruction but may select training from any and/or all tracks. In addition, the bargaining unit member may elect training and/or course work which is reasonably

related to any of the established tracks.

3. A bargaining unit member shall submit an application for training and/or education to his/her supervising administrator on the form provided.
 - a. The supervising administrator may approve the bargaining unit member's application. Should the supervising administrator withhold approval of the bargaining unit member's request or fail to respond to the request within five (5) calendar days, the unit member may submit the application to the committee for a decision.
 - b. Upon receipt of an application for training and/or education, the committee shall have ten (10) calendar days within which to render a decision on the request.
4. Upon successful completion of each 4.0 unit block of training and/or course work within a three-year period, the Board agrees:
 - *a. The bargaining unit member's hourly rate of pay will be increased by \$0.10.
 - b. The bargaining unit member will be reimbursed for registration fees, tuition, books, lab fees, supplies and any other expenses approved in advance of training up to a maximum of \$100.00 in any fiscal year. The committee shall approve not more than \$4,000 for the entire bargaining unit in any fiscal year.
 - c. Expenses incurred but not initially approved may be resubmitted for payment prior to June 1 in any fiscal year.

* This provision shall only be retroactive to July 1, 2002.
5. Upon successful completion of training and/or course work, the bargaining unit member shall submit a completed copy of the Continuing Education Reimbursement Form together with the Course Completion Form to the supervising administrator.
6. Successful completion shall be defined as a minimum of a 2.5 (C+) grade for college, university or other graded courses or a Course Completion Form signed by the instructor for nongraded courses.
7. Training and course work shall be measured in unit blocks in accordance with the formula below:

<u>Hours</u>	<u>Units</u>
1	.1
2	.2
3	.3
4	.4
5	.5
6	.6
7	.7

8		.8
10 OR 1 Credit	1.0	
20 OR 2 Credits	2.0	
30 OR 3 Credits	3.0	
40 OR 4 Credits	4.0	

8. The bargaining unit member shall confirm the completion of the required hours with the personnel office when he/she has completed 4.0 units of education and/or training. The personnel office shall take appropriate action to increase the bargaining unit member's rate of pay by \$0.10/hour effective the date of the completion of course work.
9. Involuntary in-service training which is restricted to this bargaining unit or required by law and is provided during the normal work day and/or year shall not qualify for credit under the terms of this Article.

F. Evaluation

The Union specifically recognizes the right and necessity of the Board to evaluate employee performance. Each employee's immediate supervisor shall perform an evaluation at least once every two (2) years; however, other administrative personnel may be called upon to assist in the evaluation process if requested to do so by either the employee or the immediate supervisor.

1. Evaluation shall be primarily directed to the improvement of employee performance and to provide assistance to the employee to correct or improve areas of concern which may be revealed by the evaluation.
2. All evaluations of employee performance shall be reduced to writing prior to placement in the personnel file and will adhere to the Board of Education/Secretarial Union Evaluation Form. The criteria for evaluation shall include but not be limited to:
 - a. Adaptability
 - b. Initiative
 - c. Job knowledge
 - d. Organization
 - e. Personal fitness
 - f. Personal relations / cooperation
 - g. Punctuality and attendance
 - h. Quality of work
 - i. Responsibility

ARTICLE 20
COMPENSATION

- A. The salaries of employees covered by this Agreement are set forth in Schedule A of this Agreement. The salary schedule shall remain in effect during the term of this Agreement. ~~For 2021-22 increase steps 1 through 4 by 2.5%, full step advancement, and longevity~~

advancement. For fiscal year 2022-23 increase steps 1-4 by 2.0%, full step and longevity advancement. For fiscal year 2023-24 increase steps 1-4 by 2.0%, full step and longevity advancement.

- B. A new employee maybe placed on experience steps within pay grade S-79 (S-11 if hired on or after July 1, 2023) at the discretion of the Board, provided that the employee does not also receive credit for longevity and/or seniority except as based on years of service in the bargaining unit. Criteria for determining experience credit shall include the following:
1. Experience must be in a skill-related position.
 2. Experience must be of nine months or more in order to be credited a step.
 3. Formal training beyond high school will be credited at the rate of one step for each two years of formal training, with a maximum credit of two steps.
- C. No current employee, through the execution of this Agreement, shall be caused to lose any longevity credit which they are currently receiving.
- D. All employees working less than twelve months shall be paid on the bi-weekly payroll during their scheduled work year unless a signed consent form is submitted to the Payroll department electing to be paid on the bi-weekly payroll over a twelve (12) month period.
- ~~D-E.~~ To be eligible for reimbursement, employee receipts for out-of-pocket expenses shall be submitted to the business office no later than June 30 of the fiscal year of the transaction.

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ARTICLE 21 **PART-TIME EMPLOYEES**

It is agreed between the parties that in the event an employee works less than the established full-time hours in the employee's assignment and the employee is covered by this Agreement, the employee shall be entitled to a prorated portion (based on the hours the employee works for the Board in comparison to full-time hours) of the sick leave, vacation, holiday, personal business day, funeral leave and terminal leave benefits provided under this Agreement. For purposes of this provision, "full-time hours" shall be as set forth in Article 14 ¶ A of this Agreement. However, for those bargaining unit members holding a part-time assignment on December 1, 2010 "full-time-hours" shall instead be thirty-five (35) hours per week.

Eligibility of part-time bargaining unit members to participate in insurance programs shall be as set forth in Article 18 of this Agreement.

ARTICLE 22 **SCOPE, WAIVER, AND ALTERATION OF AGREEMENT**

- A. A written waiver of any breach or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of the terms and conditions herein.

- B. If any Article or section of the Agreement or any supplements thereto should be held invalid by operation of law, or if compliance with or enforcement of any article or section should be restrained by such law, the remainder of this Agreement shall not be affected, and the parties shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement for the article or section.
- C. This Agreement shall supersede any rules, policies, regulations or practices of the Board which shall be contrary to or inconsistent with its policies. The provisions of this Agreement shall be incorporated into and be considered part of the established policies of the Board.

ARTICLE 23
LONGEVITY

Employees who have served the required number of years within the bargaining unit shall be entitled to longevity payment. To determine the hourly rate with longevity, multiply the amount of the last step in the appropriate pay grade by the index opposite the number of current years of service.

<u>YEARS OF SERVICE AND LONGEVITY</u> <u>PERCENTAGE</u>	<u>YEARS OF SERVICE AND LONGEVITY</u> <u>PERCENTAGE</u>
Beginning year 5 = 2% through 6	Beginning year 13 = 10% (4%)
Beginning year 6 = 3% 7 through 8	Beginning year 14 = 11% (6%)
Beginning year 7 = 4% 9 through 10	Beginning year 15 = 12% (7%)
Beginning year 8 = 5% 11 through 13	Beginning year 16 = 13% (8%)
Beginning year 9 = 6% 14 through 16	Beginning year 17 = 14% (10%)
Beginning year 10 = 7% 17 through 19	Beginning year 18 = 15% (12%)
Beginning year 11 = 8% 20 through 21	Beginning year 19 = 16% (14%)
Beginning year 12 = 9% 22 and above	Beginning year 20 = 18% (20% eff. 7-1-23) (15.75%)

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ARTICLE 24
TERMINATION AND MODIFICATION

- A. This Agreement shall continue in full force and effect until June 30, 202~~4~~².
- B. If either party desires to terminate or modify this Agreement, they shall give written notice of termination or modification one hundred twenty (120) calendar days prior to the termination date. If neither party shall give notice of termination or modification or withdraws prior to the termination date of this Agreement, it shall continue in full force and effect from year to year thereafter, subject to notice of termination or modification by

either party on one hundred twenty (120) calendar days written notice prior to the current year of termination.

- C. Notice of termination or modification shall be in writing and shall be sufficient if sent by Certified Mail to the Union, International Union of Operating Engineers, Local #324, AFL-CIO, 500 Hulet Drive, Bloomfield Township, Michigan 48302, and if to the Board addressed to East Lansing Public Schools, Board of Education Office, 501 Burcham Drive, East Lansing, Michigan 48823 or to any other address the parties may make available to each other.
- D. An emergency manager appointed under the Local Government and School District Fiscal Accountability Act, MCL 141.1501 et seq., shall have the authority to reject, modify, or terminate this Agreement as provided in that Act.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed.

**EAST LANSING PUBLIC SCHOOLS
BOARD OF EDUCATION**

**INTERNATIONAL UNION OF
OPERATING ENGINEERS,
LOCAL #324, AFL-CIO**

President

Business Manager

Secretary

President

Secretary

2021-2022 SALARY SCHEDULE A HOURLY WAGE RATES

Grade S-7		Grade S-9		Grade S-11	
Steps	Rate	Steps	Rate	Steps	Rate
1	\$20.25	1	\$20.63	1	\$21.01
1.5	\$20.42	1.5	\$20.82	1.5	\$21.24
2	\$20.59	2	\$20.98	2	\$21.43
2.5	\$20.77	2.5	\$21.23	2.5	\$21.65
3	\$20.93	3	\$21.44	3	\$21.86
3.5	\$21.24	3.5	\$21.74	3.5	\$22.17
4	\$21.95	4	\$22.47	4	\$22.93
Longevity		Longevity		Longevity	
5	\$22.83	5	\$23.37	5	\$23.85
6	\$22.83	6	\$23.37	6	\$23.85
7	\$23.27	7	\$23.82	7	\$24.31
8	\$23.27	8	\$23.82	8	\$24.31
9	\$23.49	9	\$24.04	9	\$24.54
10	\$23.49	10	\$24.04	10	\$24.54
11	\$23.71	11	\$24.27	11	\$24.76
12	\$23.71	12	\$24.27	12	\$24.76
13	\$23.71	13	\$24.27	13	\$24.76
14	\$24.15	14	\$24.72	14	\$25.22
15	\$24.15	15	\$24.72	15	\$25.22
16	\$24.15	16	\$24.72	16	\$25.22
17	\$24.58	17	\$25.17	17	\$25.68
18	\$24.58	18	\$25.17	18	\$25.68
19	\$24.58	19	\$25.17	19	\$25.68
20	\$25.02	20	\$25.62	20	\$26.14
21	\$25.02	21	\$25.62	21	\$26.14
22	\$25.41	22	\$26.01	22	\$26.54

Grade S-7 (all bargaining unit members hired after November 1, 2010).

Grade S-9 and S-11 (applies only if job incumbent was hired on or before November 1, 2010).

2022-2023 SALARY SCHEDULE A HOURLY WAGE RATES

		<u>Grade S-9</u>		<u>Grade S-11</u>	
		<u>Steps</u>	<u>Rate</u>	<u>Steps</u>	<u>Rate</u>
		<u>1</u>	<u>\$21.04</u>	<u>1</u>	<u>\$21.43</u>
		<u>2</u>	<u>\$21.40</u>	<u>2</u>	<u>\$21.86</u>
		<u>3</u>	<u>\$21.87</u>	<u>3</u>	<u>\$22.30</u>
		<u>4</u>	<u>\$22.92</u>	<u>4</u>	<u>\$23.39</u>
		<u>Longevity</u>		<u>Longevity</u>	
		<u>5</u>	<u>\$23.38</u>	<u>5</u>	<u>\$23.86</u>
		<u>6</u>	<u>\$23.61</u>	<u>6</u>	<u>\$24.09</u>
		<u>7</u>	<u>\$23.84</u>	<u>7</u>	<u>\$24.33</u>
		<u>8</u>	<u>\$24.07</u>	<u>8</u>	<u>\$24.56</u>
		<u>9</u>	<u>\$24.30</u>	<u>9</u>	<u>\$24.79</u>
		<u>10</u>	<u>\$24.52</u>	<u>10</u>	<u>\$25.03</u>
		<u>11</u>	<u>\$24.75</u>	<u>11</u>	<u>\$25.26</u>
		<u>12</u>	<u>\$24.98</u>	<u>12</u>	<u>\$25.50</u>
		<u>13</u>	<u>\$25.21</u>	<u>13</u>	<u>\$25.73</u>
		<u>14</u>	<u>\$25.44</u>	<u>14</u>	<u>\$25.96</u>
		<u>15</u>	<u>\$25.67</u>	<u>15</u>	<u>\$26.20</u>
		<u>16</u>	<u>\$25.90</u>	<u>16</u>	<u>\$26.43</u>
		<u>17</u>	<u>\$26.13</u>	<u>17</u>	<u>\$26.66</u>
		<u>18</u>	<u>\$26.36</u>	<u>18</u>	<u>\$26.90</u>
		<u>19</u>	<u>\$26.59</u>	<u>19</u>	<u>\$27.13</u>
		<u>20+</u>	<u>\$27.05</u>	<u>20+</u>	<u>\$27.60</u>

Grade S-9 (all bargaining unit members hired after November 1, 2010).

Grade S-11 (applies only if job incumbent was hired on or before November 1, 2010).

2023-2024 SALARY SCHEDULE A HOURLY WAGE RATES

						Grade S-11	
						Steps	Rate
						<u>1</u>	<u>\$21.86</u>
						<u>2</u>	<u>\$22.30</u>
						<u>3</u>	<u>\$22.75</u>
						<u>4</u>	<u>\$23.86</u>
						<u>Longevity</u>	
						<u>5</u>	<u>\$24.34</u>
						<u>6</u>	<u>\$24.58</u>
						<u>7</u>	<u>\$24.81</u>
						<u>8</u>	<u>\$25.05</u>
						<u>9</u>	<u>\$25.29</u>
						<u>10</u>	<u>\$25.53</u>
						<u>11</u>	<u>\$25.77</u>
						<u>12</u>	<u>\$26.01</u>
						<u>13</u>	<u>\$26.25</u>
						<u>14</u>	<u>\$26.48</u>
						<u>15</u>	<u>\$26.72</u>
						<u>16</u>	<u>\$26.96</u>
						<u>17</u>	<u>\$27.20</u>
						<u>18</u>	<u>\$27.44</u>
						<u>19</u>	<u>\$27.68</u>
						<u>20+</u>	<u>\$28.63</u>

Grade S-11 (effective 7-1-2023 applies to all members regardless of hire date).



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance & Operations

SUBJECT: Action Item – Parking Lot Lease Agreement with Eastminster

DATE: January 25, 2022

Recommendation:

It is recommended that the Board of Education authorize the Superintendent to sign the Parking Lot Lease Agreement, as presented.

Background:

East Lansing Public Schools has a history of entering into an agreement with Eastminster to use a portion of their parking lot. The location is a convenient spot for student drop-off and pick-up for Marble (and MacDonald) parents. The use of the lot helps to reduce congestion at the two school buildings.

The last agreement with Eastminster expired July 1, 2020. Attached is a new agreement through June 30, 2031 (total term of nine years and five months). The new agreement language has been reviewed by Thrun Law Firm and is fairly consistent with the prior agreement, except the district is no longer responsible for maintaining the parking lot. The district does not have the personnel to manage and provide maintenance services, such as repainting parking lines, repairing pot holes, removing snow, etc. The first-year lease payment includes \$30,000 to have the parking lot resurfaced which is about half the projected cost. The useful life of a mill and resurface is estimated between 5-10 years per Clark Construction. The agreement has been reviewed by the Finance and Facilities Committees.

PARKING LOT LEASE AGREEMENT

This Lease Agreement (this "Agreement") is made between East Lansing Public Schools, a Michigan general powers school district, whose address is 501 Burcham Drive, East Lansing, Michigan 48823 ("ELPS"), and Eastminster Community Concerns, Inc., a Michigan nonprofit corporation, whose address is 693 N. Hagadorn Road, East Lansing, Michigan 48823 ("Eastminster"). The parties agree as follows:

- I. **PREMISES.** Eastminster, in consideration of the lease payments provided in this Agreement, leases to ELPS its parking lot at 693 N. Hagadorn Road, East Lansing, Michigan. The use of the parking lot shall be as follows:
 - A. For ELPS staff members, volunteers, and parents of Marble Elementary and MacDonald Middle School.
 - B. For 30 parking spaces (plus 4 for drop offs and pick ups only).
 - C. Parents may drive through the parking lot in order to drop off and/or pick up students. Standing and parked vehicles owned by parents are not allowed in the parking lot, unless they are parking or standing in an assigned parking space.
 - D. Use shall be limited during ELPS business hours or at any time during scheduled events at Marble Elementary and/or MacDonald Middle School.
 - E. Eastminster reserves the right to restrict the use of its parking lot at certain times during the year. Eastminster shall provide a list of those dates 30 days in advance of the restricted dates/times.

- II. **TERM.** The lease term will begin February 1, 2022 and will expire June 30, 2031 (the "Term").

- III. **LEASE PAYMENTS.** ELPS shall pay to Eastminster by June 30 of each of the below ending periods the following lump sums:
 - A. Period 2-1-2022 to 6-30-2022 = \$1,000 + \$30,000 for parking lot repairs/improvements for a total payment of \$31,000
 - B. Period 7-1-2022 to 6-30-2023 = \$2,306
 - C. Period 7-1-2023 to 6-30-2024 = \$2,364
 - D. Period 7-1-2024 to 6-30-2025 = \$2,423
 - E. Period 7-1-2025 to 6-30-2026 = \$2,484
 - F. Period 7-1-2026 to 6-30-2027 = \$2,546
 - G. Period 7-1-2027 to 6-30-2028 = \$2,610
 - H. Period 7-1-2028 to 6-30-2029 = \$2,675
 - I. Period 7-1-2029 to 6-30-2030 = \$2,742
 - J. Period 7-1-2030 to 6-30-2031 = \$2,811

- IV. **PARKING LOT MAINTENANCE.** Eastminster, at its sole expense, will repair and maintain its parking lot in good condition at all times, normal wear and tear excepted. This maintenance duty will include, but not be limited to, striping parking lines, posting parking signage, removing snow and ice, and fixing potholes and other defects.

- V. **PROPERTY INSURANCE.** During the Term, ELPS and Eastminster shall each maintain public liability and property damage insurance in the sum of One Million Dollars (\$1,000,000.00). ELPS and Eastminster both agree that they will name the other as an additional insured on their respective insurance policy.

- VI. **TERMINATION.** Either party may terminate this Agreement before the end of the Term if written notice is provided at least 30 days prior to the beginning of a lease period (i.e., on or before June 1 each year).

- VII. **DEFAULT.** If a party breaches this Agreement and fails to cure that breach within thirty (30) days of receiving written notice of said breach from the other party, the breaching party shall be in default

and the other party may terminate this Agreement at the conclusion of that thirty (30) day cure period. In the event of termination after a breach by Eastminster, ELPS will only be responsible for paying a prorated amount for the number of days used during that lease period.

- VIII. **SUCCESSORS AND ASSIGNS.** The covenants and terms of this Agreement will be binding upon and inure to the benefit of the successors and assigns of the parties. Notwithstanding the foregoing, neither party will assign any portion of this Agreement without the written consent of the other party.
- IX. **ENTIRE AGREEMENT.** This Agreement supersedes any and all other agreements, either oral or written, between the parties regarding parking lot usage. No changes or modifications to this Agreement will be valid unless the same is in writing and signed by both parties.
- X. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original, but all of which together will constitute one and the same instrument.

East Lansing Public Schools

By: _____
Dori Leyko, Superintendent

Date: _____

Eastminster Community Concerns, Inc.

By: _____
Stacey Horstman, Executive Director

Date: _____



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance

SUBJECT: Action Item – At-Will Agreements Second Amendment for FY 2021-22

DATE: January 25, 2022

Recommendation:

It is recommended that the Board of Education approve the Second Amendment to At-Will Wage, Benefits, and Conditions for July 1, 2021 to June 30, 2022, as presented.

Background:

As you may recall, the previous governing contract for the maintenance and grounds personnel was the ASCFME collective bargaining agreement (CBA). That CBA went away when AFSCME decided they no longer wanted to represent the unit members in ELPS. We establish a new wage and benefit agreement with those employees that was consistent with other at-will employees. However, the maintenance and grounds employees have a few unique responsibilities that we want to recognize. The First Amendment approved by the Board addressed on-call duty. This Second Amendment is to address a minimum of 2 hours for on-call duty, if the employee is physically required to report to a school facility, and snow removal on the weekends.

**SECOND AMENDMENT TO AT-WILLS WAGE, BENEFITS, AND
CONDITIONS JULY 1, 2021 – JUNE 30, 2022**

Effective February 14, 2022 the Board of Education wishes to add the following terms to the at-will agreements for maintenance and grounds personnel:

- An employee who is on-call and physically reports to a school facility shall receive a minimum of two (2) hours of compensation.
- An employee that is called in on a weekend to remove snow shall receive a minimum of two (2) hours of compensation.

All other provisions shall remain the same.

IT WITNESS WHEREOF, the parties have caused this SECOND AMENDMENT TO AT-WILLS WAGE, BENEFITS, AND CONDITIONS agreements to be executed in their respective names.

EAST LANSING PUBLIC SCHOOLS

Date: _____, 2022

By: _____
Dori Leyko
Superintendent

Date: _____, 2022

By: _____
Kate Powers
Board President

Date: _____, 2022

By: _____
Monica Fink
Board Secretary

To: Glenn Mitcham

From: ELHS History Teachers

Re: Proposal to Implement an Elective Course: Black American History

Background / Rationale

- In an effort to offer courses more representative of our student body, the community at large, and our nation as a whole, and to promote equity and inclusivity in our institutions, members of the ELHS Social Studies Department began discussions about offering a Black American History course in 2016.
- In the Spring of 2021 district administration, along with the ELPS School Board met and reaffirmed its priorities and goals. As part of this recommitment the following was set forth by district leadership:
 - Building World Citizens
 - Goal: Target the district’s commitment to equity and inclusion by raising awareness, developing acceptance, and building a culture of social and racial justice and accessibility for all students in order to create a school community that is culturally responsive.
 - Objective 2: Intentionally provide students and staff with opportunities to explore, reflect, discuss and learn more about themselves and others of different social identities and traditionally marginalized groups.
 - ELPS district administration believes that offering a Black American History course at East Lansing High School helps to support and move forward with this goal and objective.

Prerequisites

Students must take U.S. History and World History before enrolling in this course. This course will be offered to Juniors and Seniors for elective Social Studies credit.

Expected Impact on FTE

A pre-registration survey will help determine the number of sections that will be offered. We anticipate this will require a .2 FTE.

Timeline

January 2022	Proposal submitted to Academic Committee
February 14, 2022	Proposal submitted for Board approval
February 2022	Course description added to Course Description Booklet
March 2022	Course offered to students for the 2022-23 school year
Summer 2022	Continuation and completion of unit development
Fall 2020	Course will be taught by Ross Gorman

Research

The research for the development of this course included a review of scholarship related to Black History education and a review of syllabi from high school Black History courses across the country. The development team used this research to establish guiding principles for the development of this course: US History and World History curriculum will serve as context but content, inquiries, and activities will push beyond the scope and expectations of these courses; units will be shaped by both chronological and thematic threads; experiences should empower students with a deeper understanding of the historic roots of the progress and challenges we face today and provide opportunities for community engagement.

- Materials Reviewed/Created for Context and Consideration
 - Sample Course Descriptions and Syllabi
 - [Sample Course 1 - LA Unified](#)
 - [Sample Course 2 - Miami](#)
 - [Sample Course 3 - New Jersey](#)
 - [Sample Course 4](#)
 - [BH 365 Objectives](#)
 - Articles
 - [Black History is Not American History: Toward a Framework of Black Historical Consciousness](#)
 - [Developing a Black History and Black Studies Course Using a Black Historical Consciousness](#)
 - Texts
 - Black History 365 - Textbook (Attended Virtual Presentation)
 - Freedom on My Mind - A History of African American History - Textbook
 - Stamped from the Beginning - Adult and Youth Versions (Ibram X Kendi)
 - How the Word is Passed (Clint Smith)
 - 400 Souls: A Community History of African America 1619-2019 (Editors - Ibram X Kendi, Keisha Blain)

Budget

- Class Set - Black History 365 - 35 @ \$175 = \$6,125 (one time purchase)
- Class Set - Stamped for Youth - 35 @ \$15 = \$525 (one time purchase)
- Guest Speaker Fees - \$250 (per semester)
- Field Trips - 2 @ \$350 = \$700 (per semester)

Course Description

This course is designed to develop students' awareness and understanding of topics and issues that illustrate Black agency, resistance, and perseverance; celebrate Black achievement, identities, and culture; and provide opportunities to explore local history.

Unit 1: African Civilizations and Empires

Unit 2: The Slave Trade and the Arrival of Enslaved People in the Colonial Period

Unit 3: The Expansion of Slavery and the Emergence of Anti-Slavery Movements

Unit 4: The Civil War and Reconstruction

Unit 5: The Jim Crow Era - Oppression, Resilience, and Advocacy

Unit 6: The Great Migration - Achievements, Activism, and Challenges

Unit 7: The Modern Civil Rights Era

Unit 8: Current Events and Issues - Legacies and Possibilities

These units are still under development, but each unit will include:

- A review of relevant historical context and discussion of prior knowledge from U.S. and/or World History
- An inquiry related to content delivered via primary sources, scholarly articles, lectures, films, podcasts, and/or chapters from relevant texts
- An exploration of horizontal themes related to Black culture, institutions, innovation, entrepreneurship, and resilience
- The reinforcement of historical thinking skills such as interpreting bias, identifying trends, recognizing continuity and change over time, analyzing multiple perspectives, citing evidence, and understanding cause and effect
- An opportunity to practice civil discourse
- A conversation with a guest speaker or panel
- A culminating project that incorporates student choice



MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance

SUBJECT: Action Items – 2021-22 First Budget Revision

DATE: February 11, 2022

Recommendation:

It is recommended that the Board of Education adopt the 2021-2022 First Budget Revision resolution for the General Fund as presented.

It is recommended that the Board of Education adopt the 2021-2022 First Budget Revision resolution for the Food Service Fund as presented.

It is recommended that the Board of Education adopt the 2021-2022 First Budget Revision resolution for the Student/School Activity Fund as presented.

Background:

Attached is the 2021-22 First Budget Revision for your review. The Finance Committee reviewed a draft of the 2021-22 First Budget Revision at their meeting on January 20, 2022. Page 9 of the Budget Book provides a General Fund comparison, between the 2021-22 First Budget Revision and the 2021-22 Recommended Budget (adopted June 14, 2021), of major budget assumptions, revenues and expenditures.

GENERAL FUND:

The 2021-22 First Budget Revision shows overall revenue increases of \$3,388,503 and overall expenditure increases of \$2,937,104. General Fund ending fund balance is projected to be \$11,967,280 or \$1,597,203 increase over the Recommended Budget. Ending fund balance is approximately 25% of total revenues. Although the 2021-22 General Fund budget appears to be structurally in balanced with only a slight drawdown of fund balance (\$354,315), there is approximately \$3 million of one-time revenues included in revenues.

FOOD SERVICE FUND:

The Food Service Fund budget is on page 24. This revision shows ending fund balance to be \$784,408 or \$249,648 increase over the Recommended Budget. Even with \$175,000 of capital outlay expenditures we are again projected to exceed the maximum allowable fund balance at the end of the fiscal year. We will continue to develop a plan to drawdown the fund balance.

STUDENT/SCHOOL ACTIVITY FUND:

The Student/School Activity Fund budget is on page 25. This revision shows ending fund balance to be \$475,700 or \$84,553 increase over the Recommended Budget. This fund's activity is challenging to project due to it being a relatively new fund and abnormal activity during the pandemic.



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East Lansing Public Schools

BUDGET BOOK 2021-22 FIRST BUDGET REVISION

Prepared By: Richard Pugh, CPA
Director of Finance & Operations

Date: February 11, 2022

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East Lansing Public Schools

MISSION STATEMENT

Nurturing each child • Educating all students • Building world citizens

VISION STATEMENT

East Lansing Public Schools strives to provide every student with exemplary instruction in equitable learning environments designed to educate the whole child. In partnership with the community, ELPS endeavors to affirm cultural differences and nurture intellectual curiosity, collaboration, creativity, critical thinking, and effective communication so every student graduates to become a productive member of society.

BOARD OF EDUCATION and ADMINISTRATION

Board Members:

President – Kate Powers
Vice President – Chris Martin
Secretary – Monica Fink
Treasurer – Dr. Kath Edsall
Trustee – Dr. Terah Chambers
Trustee – Dr. Elizabeth Guerrero Lyons
Trustee – Debbie Walton

Administration:

Superintendent – Dori Leyko
Assistant Superintendent – Glenn Mitcham
Director of Finance & Operations – Rich Pugh
Director of Student Support Services – Nick Hamilton
Director of Technology & Communications – Christian Palasty
East Lansing High School Principal – Andy Wells
East Lansing High School Associate Principal – Quiana Davis-Lewis
East Lansing High School Associate Principal – Ashley Schwarzbek
East Lansing High School Director of Athletics and Activities – Nikki Norris
MacDonald Middle School Principal – Amy Martin
MacDonald Middle School Associate Principal – John Atkinson
Donley Elementary Principal – Tracey Barton
Glencairn Elementary Principal – Lorraine Ware
Marble Elementary Principal – Josh Robertson
Robert L Green Elementary Principal – Amy Webster
Red Cedar Elementary Principal – Rinard Pugh
Whitehills Elementary Principal – Shane Johnson

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GENERAL FUND APPROPRIATIONS

RESOLUTION FOR ADOPTION BY THE EAST LANSING BOARD OF EDUCATION

RESOLVED: That this resolution shall be the General Fund appropriations of East Lansing Public Schools (the School District) for the fiscal year 2021-22; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of general fund income received by this School District.

RESOLVED FURTHER: That this School District shall levy 18.0000 operating mills as approved by voters generating \$10,570,902 in property tax revenue from the “non-homestead” group of properties.

RESOLVED FURTHER: That the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Fund of the School District for the fiscal year 2021-22 is as follows:

Revenues:	
Local	\$ 10,968,652
State	27,625,787
Federal	3,837,876
Incoming Transfers	5,000,016
Other Financing Sources (Uses)	24,000
Total Revenues & Other Financing Sources (Uses)	\$ 47,456,331
Total Fund Balance, July 1, 2021	12,321,595
Total Available to Appropriate	\$ 59,777,926

RESOLVED FURTHER: That the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Instruction:	
Basic Programs	\$ 22,294,138
Added Needs	6,878,189
	<hr/>
Total Instruction	\$ 29,172,327
Support Services:	
Pupil Services	3,709,489
Instructional Staff Services	3,180,008
General Administration	489,469
School Administration	2,815,787
Business Services	590,968
Operations and Maintenance	4,244,417
Pupil Transportation	1,563,319
Central Services	1,187,767
Athletic Activities	829,431
	<hr/>
Total Support Services	\$ 18,610,655
Community Services	27,664
Payments to Other Government Agencies	-
Debt Services	-
	<hr/>
Total Appropriations	\$ 47,810,646
Total Fund Balance, June 30, 2022	\$ 11,967,280

RESOLVED FURTHER: That no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with budgetary policy statement hitherto adopted by the Board.

RESOLVED FURTHER: That the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This resolution shall take immediate effect.

Ayes:

Nays:

Excused Absences:

Resolution declared adopted on:

FOOD SERVICE FUND APPROPRIATIONS

RESOLUTION FOR ADOPTION BY THE EAST LANSING BOARD OF EDUCATION

RESOLVED: That this resolution shall be the Food Service Fund appropriations of East Lansing Public Schools (the School District) for the fiscal year **2021-22**; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of Food Service Fund income received by this School District.

RESOLVED FURTHER: That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Food Service Fund of the School District for the fiscal year **2021-22** is as follows:

Revenues:	
Local	\$ 12,000
State	60,749
Federal	1,771,300
Other Financing Sources (Uses)	-
Total Revenues & Other Financing Sources (Uses)	\$ 1,844,049
Total Fund Balance, July 1, 2021	740,822
Total Available to Appropriate	\$ 2,584,871

RESOLVED FURTHER: That the total available to appropriate in the Food Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Salaries & Benefits	\$ 95,963
Purchased Services	524,000
Supplies & Materials	989,000
Capital Outlay	175,000
Other	16,500
Total Appropriations	\$ 1,800,463
Total Fund Balance, June 30, 2022	\$ 784,408

RESOLVED FURTHER: That no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with budgetary policy statement hitherto adopted by the Board.

RESOLVED FURTHER: That the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This resolution shall take immediate effect.

Ayes:

Nayes:

Excused Absences:

Resolution declared adopted on:

STUDENT/SCHOOL ACTIVITY FUND APPROPRIATIONS

RESOLUTION FOR ADOPTION BY THE EAST LANSING BOARD OF EDUCATION

RESOLVED: That this resolution shall be the Student/School Activity Fund appropriations of East Lansing Public Schools (the School District) for the fiscal year 2021-22; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of Student/School Activity Fund income received by this School District.

RESOLVED FURTHER: That the total revenues and unappropriated fund balance estimated to be available for appropriations in the Student/School Activity Fund of the School District for the fiscal year 2021-22 is as follows:

Revenues:	
Local - student/school groups	\$ 260,115
Other Financing Sources (Uses)	-
Total Revenues & Other Financing Sources (Uses)	\$ 260,115
Total Fund Balance, July 1, 2021	401,508
Total Available to Appropriate	\$ 661,623

RESOLVED FURTHER: That the total available to appropriate in the Student/School Activity Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
Other	\$ 185,923
Total Appropriations	\$ 185,923
Total Fund Balance, June 30, 2022	\$ 475,700

RESOLVED FURTHER: That no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with budgetary policy statement hitherto adopted by the Board.

RESOLVED FURTHER: That the Board of Education commits the projected ending fund balance for student/school activities.

RESOLVED FURTHER: That the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This resolution shall take immediate effect.

Ayes:

Nays:

Excused Absences:

Resolution declared adopted on:

East Lansing Public Schools

General Fund

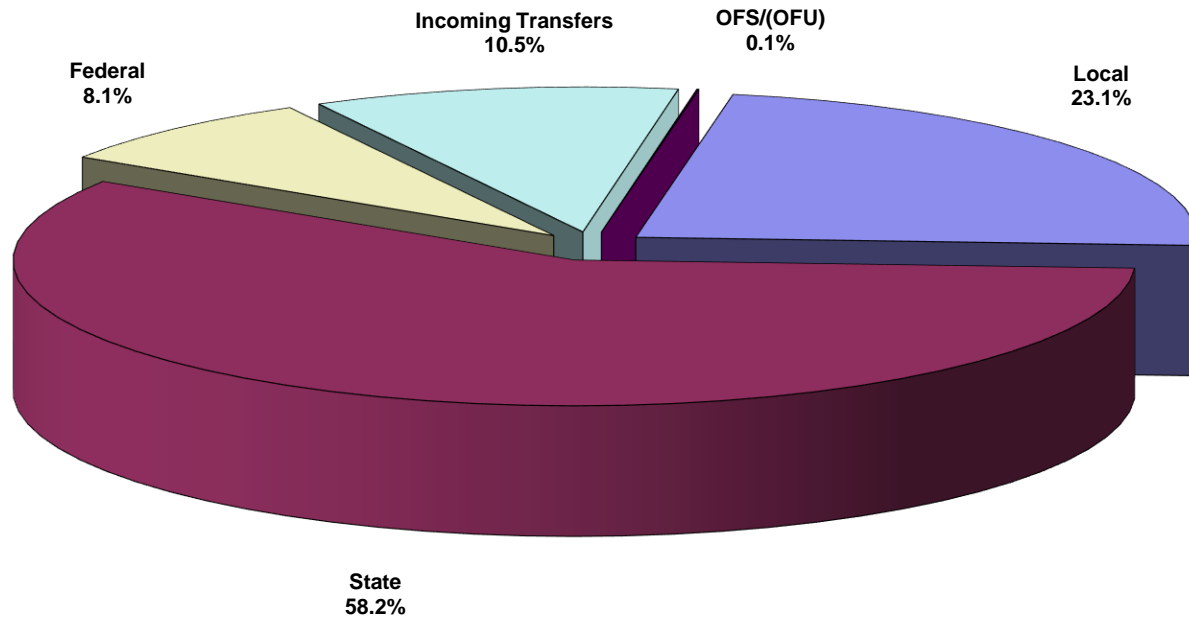
Major Assumptions and Revenue & Expenditure Summary Comparison

						2021-22 RECOMMENDED BUDGET	2021-22 FIRST BUDGET REVISION	Change	
1									1
2	Major Assumptions								
3	Revenues:								
4		Blended Enrollment				3,633.86	3,620.88	(12.98)	4
5		Foundation Allowance				8,615	8,700	85	5
6		Property Taxable Values (excludes Captured Values)				1,261,314,336	1,229,849,960	-2.49%	6
7		Property Taxes Delinquent %				1.50%	1.50%	0.00%	7
8		Current Property Taxes				11,160,408	10,634,852	(525,556)	8
9		Prop A/Disc./SE Headlee				20,659,154	21,737,763	1,078,609	9
10		MPSERS 147 Funds				3,541,202	4,132,586	591,384	10
11		Prior Year State Aid Adjustments				208,660	103,785	(104,875)	11
12		At-Risk				924,684	748,090	(176,594)	12
13		Federal Grants				1,849,202	3,837,876	1,988,674	13
14		County Special Education				4,547,603	4,941,678	394,075	14
15	Expenditures:								
16		Employee wages				Per Contract Settlements	Per Contract Settlements		16
17		MPSERS Rate (Pension & Health)				28.23%	28.23%	0.00%	17
18		Health Insurance Renewal				4.00%	6.50%	2.50%	18
19		Staffing FTEs:							19
20		Maintenance				5.00	5.00	-	20
21		At-Will				15.50	18.45	2.95	21
22		Director				4.00	5.42	1.42	22
23		Paraprofessional				66.51	69.05	2.54	23
24		Secretary				18.50	18.52	0.02	24
25		Teacher				230.25	233.43	3.18	25
26		Principal Group				13.00	11.92	(1.08)	26
27		Superintendent				1.00	1.00	-	27
28	Revenue & Expenditure Summary Comparison								
29	Revenues:								
30		Local				\$ 11,522,815	\$ 10,968,652	\$ (554,163)	30
31		State				26,089,008	27,625,787	1,536,779	31
32		Federal				1,849,202	3,837,876	1,988,674	32
33		Incoming Transfers				4,595,803	5,000,016	404,213	33
34		Other Financing Sources/ (Uses)				11,000	24,000	13,000	34
35		Total Revenues				\$ 44,067,828	\$ 47,456,331	\$ 3,388,503	35
36	Expenditures:								
37		Salaries				\$ 21,038,737	\$ 21,939,679	\$ 900,942	37
38		Benefits				14,699,468	15,499,182	799,714	38
39		Purchase Services				3,136,860	3,359,296	222,436	39
40		Supplies & Materials				2,726,326	3,004,599	278,273	40
41		Capital Outlay				66,404	288,827	222,423	41
42		Other				3,446,000	3,959,316	513,316	42
43		Total Expenditures (before favorable variance)				\$ 45,113,795	\$ 48,050,899	\$ 2,937,104	43
44		Favorable Expenditure Variance				\$ (225,567)	\$ (240,253)	\$ (14,686)	44
45		Projected Add/(Draw) To/From Fund Balance				\$ (820,400)	\$ (354,315)	\$ 466,085	45
46		Beginning Fund Balance				11,190,477	12,321,595	1,131,118	46
47		Ending Fund Balance				\$ 10,370,077	\$ 11,967,280	\$ 1,597,203	47
48		Fund Balance as a Percentage of Expenditures				23.1%	25.0%		48
49		Fund Balance as a Percentage of Revenues				23.5%	25.2%		49

EAST LANSING PUBLIC SCHOOLS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
2021-22 FIRST BUDGET REVISION

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL PROJECT FUNDS	TOTAL
REVENUES:					
Local:					
Property Taxes	10,692,852		8,941,706	1,225,571	20,860,129
Interest Earnings			3,100	1,700	4,800
Building Use	56,694				56,694
Food Sales		12,000			12,000
Athletics	80,000				80,000
Other	139,106	260,115	0	2,800	402,021
State	27,625,787	60,749			27,686,536
Federal	3,837,876	1,771,300			5,609,176
County Special Education and Misc. via IISD	5,000,016				5,000,016
Total Revenues	47,432,331	2,104,164	8,944,806	1,230,071	59,711,372
EXPENDITURES:					
Instruction:					
Basic Programs	22,294,138				22,294,138
Added Needs	6,878,189				6,878,189
Instructional Support Services:					
Pupil	3,709,489				3,709,489
Instructional Staff	3,180,008				3,180,008
School Administration	2,815,787				2,815,787
Non-Instructional Support Services:					
General Administration	489,469				489,469
Business	590,968		12,000	0	602,968
Operations and Maintenance	4,244,417				4,244,417
Pupil Transportation	1,563,319				1,563,319
Central	1,187,767				1,187,767
Athletics	829,431				829,431
Food Service		1,800,463			1,800,463
Student/School Activity		185,923			
Community	27,664				27,664
Payments to Other Gov't Agencies and Prior Period Adj.	0				0
Capital Outlay				8,410,414	8,410,414
Debt Services:					
Principal	0		4,030,000		4,030,000
Interest & Issuance Costs/Escrow			4,760,150		4,760,150
Dues and Fees			1,800		1,800
Total Expenditures	47,810,646	1,986,386	8,803,950	8,410,414	66,825,473
Excess of Revenues over Expenditures	(378,315)	117,778	140,856	(7,180,343)	(7,114,101)
OTHER FINANCING SOURCES/(USES):					
Net Operating Transfers	0	0	0	0	0
SBLF Proceeds					0
Sale of Bonds			0	0	0
Other	24,000	0			24,000
Total Other Financing Sources/(Uses)	24,000	0	0	0	24,000
Excess of Revenues and OFS/(OFU) over Expenditures	(354,315)	117,778	140,856	(7,180,343)	(7,090,101)
Fund Balance - Beginning of Year	12,321,595	1,142,330	570,659	13,709,262	27,743,846
Fund Balance - End of Year	11,967,280	1,260,108	711,515	6,528,919	20,653,745

EAST LANSING PUBLIC SCHOOLS GENERAL FUND - REVENUES AND OTHER FINANCING SOURCES (USES)



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	2020-21	2021-22	2021-22				
	ACTUAL	RECOMMENDED BUDGET	% of Total Revenues	FIRST REVISION	% of Total Revenues	\$ CHANGE from 2021-22 RECOMMENDED	% CHANGE from 2020-21 RECOMMENDED
REVENUES and OFS/(OFU):							
Local	10,679,986	11,522,815	26.1%	10,968,652	23.1%	(554,163)	-4.8%
State	29,448,462	26,089,008	59.2%	27,625,787	58.2%	1,536,779	5.9%
Federal	2,371,244	1,849,202	4.2%	3,837,876	8.1%	1,988,674	107.5%
Incoming Transfers	4,426,088	4,595,803	10.4%	5,000,016	10.5%	404,213	8.8%
OFS/(OFU)	21,807	11,000	0.0%	24,000	0.1%	13,000	118.2%
Total ¹	46,947,587	44,067,828	99.9%	47,456,331	100.0%	3,388,503	7.7%

¹ Amount may not add to 100.0% due to rounding

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
REVENUE DETAIL AND CHANGES IN FUND BALANCE

2020-21 ACTUAL		2021-22 RECOMMENDED BUDGET	2021-22 FIRST REVISION	\$ CHANGE FIRST REVISION vs. 2021-22 RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2020-21 ACTUAL
LOCAL REVENUE:					
10,191,076	Current Property Taxes (net 1.50% est. uncollectible)	11,160,408	10,634,852	(525,556)	443,776
34,273	Delinquent Property Taxes (includes P & I)	15,000	58,000	43,000	23,727
2,265	Building Use	56,694	56,694	0	54,429
317,177	Other	120,713	139,106	18,393	(178,071)
135,195	Other - Athletics	170,000	80,000	(90,000)	(55,195)
<u>10,679,986</u>	TOTAL LOCAL SOURCES	<u>11,522,815</u>	<u>10,968,652</u>	<u>(554,163)</u>	<u>288,666</u>
STATE REVENUE:					
13,782,477	Proposal A	12,289,715	12,738,979	449,264	(1,043,498)
6,841,401	Discretionary	6,725,504	7,270,745	545,241	429,344
1,643,935	Special Ed. Headlee	1,643,935	1,728,039	84,104	84,104
1,263,957	Prior Year State Aid Adjustments	208,660	103,785	(104,875)	(1,160,172)
1,005,156	At-Risk	924,684	748,090	(176,594)	(257,066)
425,116	Equalization Payment	0	0	0	(425,116)
3,603,702	MPSERS 147	3,541,202	4,132,586	591,384	528,884
190,680	Hold Harmless Guarantee	190,396	186,983	(3,413)	(3,697)
95,940	Headlee Obligation for Data Collection	95,834	97,153	1,319	1,213
214,988	GSRP	220,000	272,728	52,728	57,740
381,110	Other	249,078	346,699	97,621	(34,411)
<u>29,448,462</u>	TOTAL STATE SOURCES	<u>26,089,008</u>	<u>27,625,787</u>	<u>1,536,779</u>	<u>(1,822,675)</u>
FEDERAL REVENUE:					
344,036	Title 1a (Improving Basic Programs)	392,956	494,868	101,912	150,832
132,405	Title 2a (Supporting Effective Instruction)	81,505	79,828	(1,677)	(52,577)
42,770	Title 3 (Language English Learners & Immigrant)	39,106	45,553	6,447	2,783
45,252	Title 4 (Student Support & Academic Enrichment)	29,661	28,608	(1,053)	(16,644)
1,723,811	ESSER/CRF/Other COVID	1,236,505	3,016,294	1,779,789	1,292,483
49,751	IDEA Preschool/Flowthrough	40,118	33,961	(6,157)	(15,790)
33,219	Other	29,351	138,764	109,413	105,545
<u>2,371,244</u>	TOTAL FEDERAL SOURCES	<u>1,849,202</u>	<u>3,837,876</u>	<u>1,988,674</u>	<u>1,466,632</u>
INCOMING TRANSFERS:					
4,379,774	County Special Education (via IISD)	4,547,603	4,941,678	394,075	561,904
46,314	Other	48,200	58,338	10,138	12,024
<u>4,426,088</u>	TOTAL INCOMING TRANSFERS	<u>4,595,803</u>	<u>5,000,016</u>	<u>404,213</u>	<u>573,928</u>
<u>46,925,780</u>	TOTAL REVENUES	<u>44,056,828</u>	<u>47,432,331</u>	<u>3,375,503</u>	<u>506,551</u>
OTHER FINANCING SOURCES (USES):					
0	Operating Transfer	0	0	0	0
21,807	Sale of Property	11,000	24,000	13,000	2,193
<u>21,807</u>	TOTAL OTHER FINANCING SOURCES (USES)	<u>11,000</u>	<u>24,000</u>	<u>13,000</u>	<u>2,193</u>
<u>46,947,587</u>	TOTAL REVENUE & OTHER FINANCING SOURCES (USES)	<u>44,067,828</u>	<u>47,456,331</u>	<u>3,388,503</u>	<u>508,744</u>
<u>41,534,344</u>	TOTAL EXPENDITURES	<u>45,113,795</u>	<u>48,050,899</u>	<u>2,937,104</u>	<u>6,516,555</u>
5,413,243	Increase (Decrease) in Fund Balance before est. Variance	(1,045,967)	(594,568)	451,399	(6,007,811)
0	Estimated Favorable Budget Variance	225,567	240,253	14,686	240,253
5,413,243	Total Increase (Decrease) in Fund Balance	(820,400)	(354,315)	466,085	(5,767,558)
0	Prior Year Restatement	0	0	0	0
6,908,352	Fund Balance - Beginning of Year	11,190,477	12,321,595	1,131,118	5,413,243
<u>12,321,595</u>	Fund Balance - End of Year	<u>10,370,077</u>	<u>11,967,280</u>	<u>1,597,203</u>	<u>(354,315)</u>
29.7%	Fund Balance as a Percentage of Expenditures	23.1%	25.0%		
26.2%	Fund Balance as a Percentage of Revenues, OFS & OFU	23.5%	25.2%		

EAST LANSING PUBLIC SCHOOLS
Historical General Fund Ending Fund Balance

<u>Fiscal Year</u>	<u>June 30 Fund Balance</u>	<u>Fund Balance as a % of total Expenditures</u>	<u>Total Expenditures</u>	<u>Fund Balance \$ Change</u>
1989-90	2,377,345	10.4%	22,836,724	
1990-91	2,688,814	10.7%	25,055,917	311,469
1991-92	3,620,163	14.5%	24,954,194	931,349
1992-93	4,457,580	17.4%	25,609,114	837,417
1993-94	5,823,424	21.7%	26,843,471	1,365,844
1994-95	6,340,596	21.5%	29,423,552	517,172
1995-96	4,164,229	12.7%	32,682,971	(2,176,367)
1996-97	3,644,912	11.5%	31,731,132	(519,317)
1997-98	5,956,669	20.1%	29,587,086	2,311,757
1998-99	7,074,058	24.7%	28,679,200	1,117,389
1999-00	5,797,623	18.3%	31,747,831	(1,276,435)
2000-01	3,556,908	10.6%	33,537,841	(2,240,715)
2001-02	2,620,071	7.8%	33,788,558	(936,837)
2002-03	2,938,881	9.0%	32,578,547	318,810
2003-04	4,071,119	13.2%	30,891,542	1,132,238
2004-05	3,365,883	10.2%	32,906,276	(705,236)
2005-06	4,180,079	12.8%	32,624,654	814,196
2006-07	4,075,841	12.3%	33,177,118	(104,238)
2007-08	3,489,117	10.4%	33,691,698	(586,724)
2008-09	3,031,437	8.9%	34,129,930	(457,680)
2009-10	3,073,835	9.2%	33,492,118	42,398
2010-11	3,535,398	10.5%	33,820,516	461,563
2011-12	2,593,010	7.4%	35,221,189	(942,388)
2012-13	3,268,954	9.3%	34,989,783	675,944
2013-14	2,449,816	6.8%	36,106,849	(819,138)
2014-15	2,817,424	7.8%	35,952,301	367,608
2015-16	4,581,595	12.6%	36,228,845	1,764,171
2016-17	4,457,204	11.5%	38,694,524	(124,391)
2017-18	5,101,107	13.1%	38,895,323	643,903
2018-19	6,326,360	16.4%	38,673,882	1,225,253
2019-20	6,908,352	16.9%	40,809,543	581,992
2020-21	12,321,595	29.7%	41,534,344	5,413,243
2021-22 estimated	11,967,280	25.0%	47,810,646 ¹	(354,315)

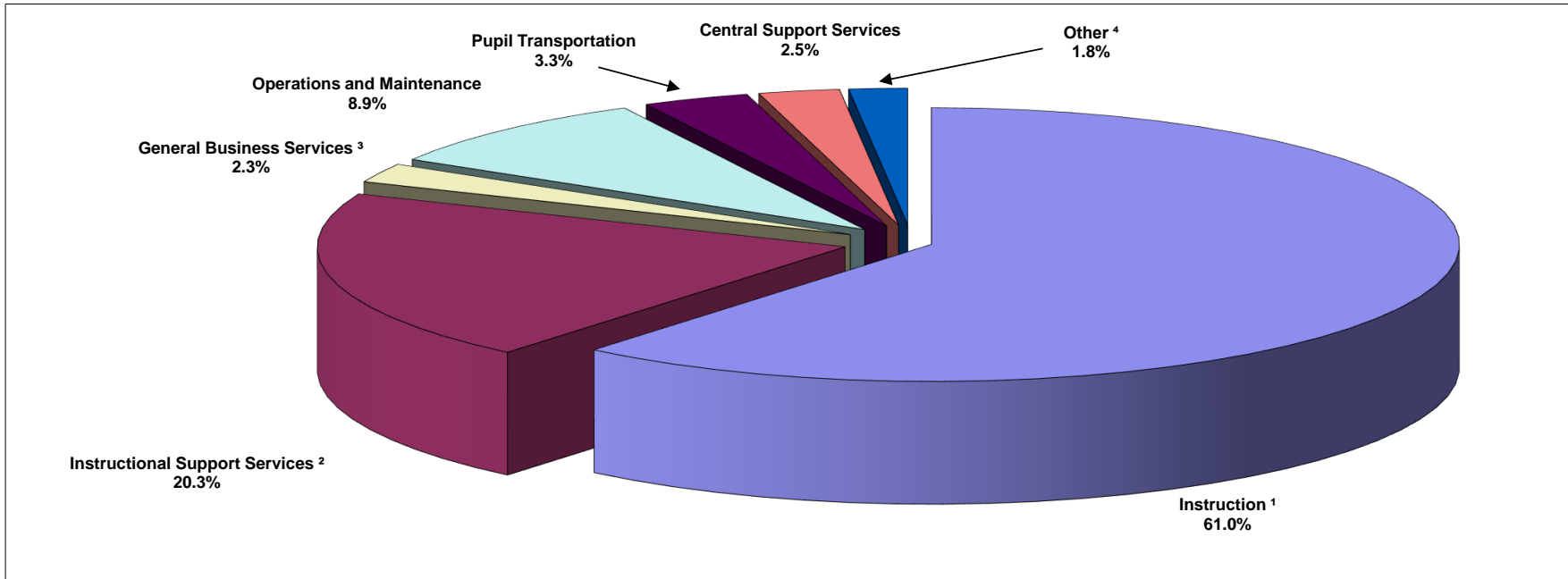
¹ Net of Estimate Favorable Budget Variance

EAST LANSING PUBLIC SCHOOLS
PER PUPIL FOUNDATION ALLOWANCE HISTORY

<u>Fiscal Year</u>	<u>Per Pupil Foundation</u>	<u>Foundation Inc (Dec)</u>	<u>20j Hold Harmless PP</u>	<u>HB 6212</u>	<u>Per Pupil Pro-ratio</u>	<u>ARRA¹</u>	<u>Total Foundation</u>	<u>\$ Change Foundation</u>	<u>% Change Foundation</u>
1994-95	6,632	0	0	0	0	0	6,632	0	0.0%
1995-96	6,632	153	0	0	0	0	6,785	153	2.3%
1996-97	6,785	155	0	0	0	0	6,940	155	2.3%
1997-98	6,940	154	0	0	0	0	7,094	154	2.2%
1998-99	7,094	0	0	0	0	0	7,094	0	0.0%
1999-00	7,094	114	124	0	0	0	7,332	238	3.4%
2000-01	7,332	159	141	0	0	0	7,632	300	4.1%
2001-02	7,632	251	49	0	0	0	7,932	300	3.9%
2002-03	7,932	200	0	0	(43)	0	8,089	157	2.0%
2003-04	8,089	0	0	0	(74)	0	8,015	(74)	-0.9%
2004-05	8,015	0	0	0	0	0	8,015	0	0.0%
2005-06	8,015	175	0	0	0	0	8,190	175	2.2%
2006-07	8,190	210	0	0	0	0	8,400	210	2.6%
2007-08	8,400	48	0	0	0	0	8,448	48	0.6%
2008-09	8,448	56	0	0	0	(372)	8,132	(316)	-3.7%
2009-10	8,132	(154)	(314)	0	0	(277)	7,387	(745)	-9.2%
2010-11	7,387	(16)	0	0	0	(116)	7,255	(132)	-1.8%
2011-12	7,255	(300)	0	182	0	0	7,137	(118)	-1.6%
2012-13	7,137	0	0	0	0	0	7,137	0	0.0%
2013-14	7,137	30	0	0	0	0	7,167	30	0.4%
2014-15	8,049	50	0	0	0	0	8,099	50	0.7%
2015-16	8,099	70	0	0	0	0	8,169	70	0.9%
2016-17	8,169	60	0	0	0	0	8,229	60	0.7%
2017-18	8,229	60	0	0	0	0	8,289	60	0.7%
2018-19	8,289	120	0	0	0	0	8,409	120	1.4%
2019-20	8,409	120	0	0	0	0	8,529	120	1.4%
2020-21	8,529	0	0	0	0	0	8,529	0	0.0%
2021-22	8,529	171	0	0	0	0	8,700	171	2.0%

¹ The American Recovery and Reinvestment Act (ARRA) provided "Stabilization Funds" to offset Foundation decreases.

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND - EXPENDITURES BY FUNCTION (Before Est. Variance)**



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EXPENDITURES:	2020-21	2021-22		2021-22			
	ACTUAL	RECOMMENDED	% of Total	FIRST	% of Total	\$ CHANGE	% CHANGE
		BUDGET	Expenditures	REVISION	Expenditures	from 2021-22	from 2021-22
					RECOMMENDED	RECOMMENDED	
Instruction ¹	25,452,267	27,738,914	61.5%	29,318,920	61.0%	1,580,006	5.7%
Instructional Support Services ²	8,373,511	9,016,432	20.0%	9,754,055	20.3%	737,623	8.2%
General Business Services ³	1,038,865	1,139,467	2.5%	1,085,866	2.3%	(53,601)	-4.7%
Operations and Maintenance	3,942,405	4,173,004	9.2%	4,265,745	8.9%	92,741	2.2%
Pupil Transportation	1,005,073	1,256,325	2.8%	1,571,175	3.3%	314,850	25.1%
Central Support Services	934,256	990,024	2.2%	1,193,736	2.5%	203,712	20.6%
Other ⁴	787,967	799,629	1.8%	861,402	1.8%	61,773	7.7%
Total ⁵	41,534,344	45,113,795	100.0%	48,050,899	100.1%	2,937,104	6.5%

¹ Includes Basic Programs and Added Needs

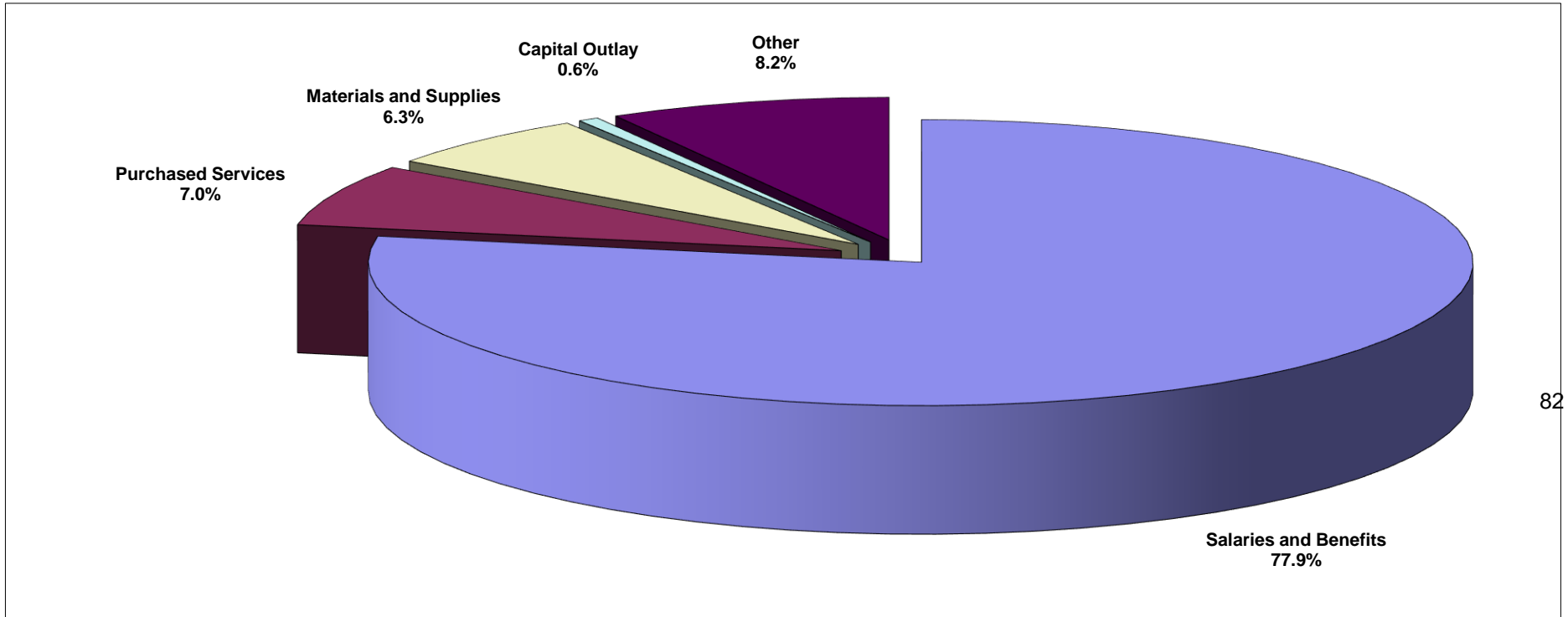
² Includes Pupil Support Services, Instructional Staff Services and School Administration

³ Includes General Administration and Business Services

⁴ Includes Athletic Activities, Community Services, Payments to Other Government Agencies, Facilities Acquisition, and Prior Period Adjustments, Debt Service and Operating Transfer Out

⁵ Amount may not add to 100.0% due to rounding

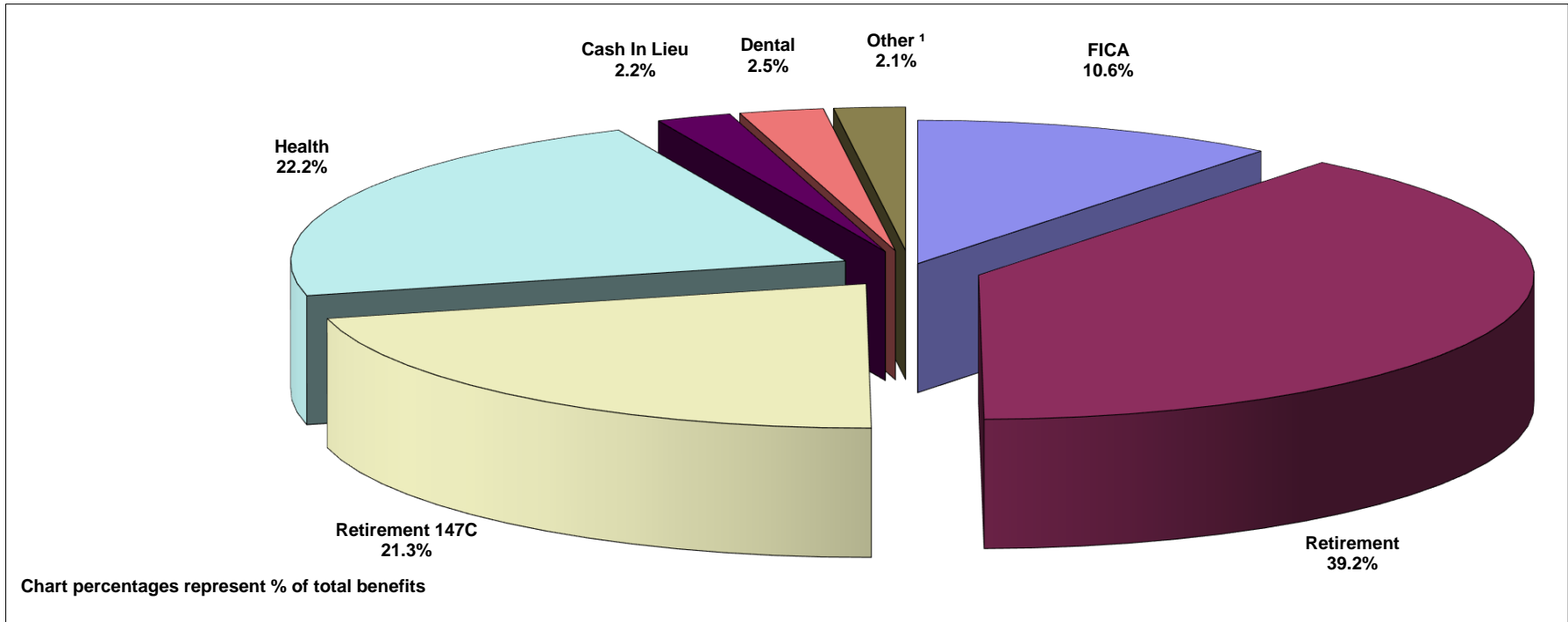
**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND - EXPENDITURES BY OBJECT CODE (Before Est. Variance)**



	2020-21	2021-22		2021-22			
	ACTUAL	RECOMMENDED BUDGET	% of Total Expenditures	FIRST REVISION	% of Total Expenditures	\$ CHANGE from 2021-22 RECOMMENDED	% CHANGE from 2021-22 RECOMMENDED
EXPENDITURES:							
Salaries and Benefits	33,664,043	35,738,205	79.2%	37,438,861	77.9%	1,700,656	4.8%
Purchased Services	2,544,613	3,136,860	7.0%	3,359,296	7.0%	222,436	7.1%
Materials and Supplies	2,162,967	2,726,326	6.0%	3,004,599	6.3%	278,273	10.2%
Capital Outlay	364,993	66,404	0.1%	288,827	0.6%	222,423	335.0%
Other	2,797,728	3,446,000	7.6%	3,959,316	8.2%	513,316	14.9%
Total ¹	41,534,344	45,113,795	99.9%	48,050,899	100.0%	2,937,104	6.5%

¹ Amount may not add to 100.0% due to rounding

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND - EMPLOYEE BENEFITS (Before Est. Variance)**



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	2020-21	2021-22		2021-22			
	ACTUAL	RECOMMENDED BUDGET	% of Total Expenditures	FIRST REVISION	% of Total Expenditures	\$ CHANGE from 2021-22 RECOMMENDED	% CHANGE from 2021-22 RECOMMENDED
EXPENDITURES:							
FICA	1,443,324	1,583,263	4.0%	1,648,458	3.4%	65,195	4.1%
Retirement	5,467,884	5,878,796	14.7%	6,077,307	12.6%	198,511	3.4%
Retirement 147C	2,818,971	2,823,647	7.1%	3,297,260	6.9%	473,613	16.8%
Health	2,930,542	3,410,338	8.5%	3,434,726	7.1%	24,388	0.7%
Cash In Lieu	316,277	307,571	0.8%	338,495	0.7%	30,924	10.1%
Dental	359,616	382,385	1.0%	380,557	0.8%	(1,828)	-0.5%
Other ¹	260,716	313,468	0.8%	322,379	0.7%	8,911	2.8%
Total	13,597,330	14,699,468	36.9%	15,499,182	32.2%	799,714	5.4%

¹ LTD, Life, Vision, Workers Comp, Unemployment, Misc.

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
EXPENDITURE DETAIL

2020-21 ACTUAL	FUNCTION	2020-21 RECOMMENDED BUDGET	(Net 0.50% Variance)		2021-22 FIRST BUDGET REVISION					
			Total	Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other
8,970,454	111 Elementary	10,155,832	10,380,637	10,432,801	5,555,305	3,760,096	55,100	605,623	1,500	455,177
4,003,618	112 Middle School	4,345,390	4,721,373	4,745,098	2,491,800	1,771,747	54,592	320,535	14,400	92,024
6,095,389	113 High School	6,208,798	6,477,346	6,509,895	3,386,527	2,345,299	296,950	126,611	67,443	287,065
283,660	118 Pre-Kindergarten	305,327	297,187	298,680	160,877	125,303	3,000	3,000	0	6,500
226,696	119 Summer School	87,133	417,595	419,693	279,237	122,659	0	1,297	0	16,500
19,579,817	Total Basic Programs	21,102,480	22,294,138	22,406,167	11,873,746	8,125,104	409,642	1,057,066	83,343	857,266
4,080,996	122 Special Education	4,609,195	5,106,712	5,132,374	2,289,337	1,902,561	2,500	15,000	0	922,976
1,791,454	125 Compensatory Education	1,888,545	1,771,477	1,780,379	974,169	760,740	29,470	13,000	0	3,000
5,872,450	Total Added Needs	6,497,740	6,878,189	6,912,753	3,263,506	2,663,301	31,970	28,000	0	925,976
25,452,267	Total Instruction	27,600,220	29,172,327	29,318,920	15,137,252	10,788,405	441,612	1,085,066	83,343	1,783,242
575,199	212 Guidance	594,713	787,006	790,961	470,524	311,137	300	9,000	0	0
167,236	213 Health	176,082	240,518	241,727	44,012	26,925	5,000	6,000	3,000	156,790
213,166	214 Psychology	219,895	222,294	223,411	132,169	89,142	600	1,500	0	0
731,398	215 Speech	801,511	829,520	833,688	398,336	314,690	700	1,500	0	118,462
832,541	216 Social Work	914,278	879,266	883,684	532,221	349,863	100	1,500	0	0
587,913	218 Teacher Consultant	500,379	442,095	444,317	185,425	135,938	1,000	1,500	10,000	110,454
114,843	219 Other Pupil Support	214,310	308,790	310,342	157,976	102,985	0	7,500	0	41,881
3,222,296	Total Pupil Support Services	3,421,168	3,709,489	3,728,130	1,920,663	1,330,680	7,700	28,500	13,000	427,587
612,757	221 Improvement of Instruction	678,272	1,087,444	1,092,909	518,832	314,312	96,961	82,528	0	80,276
436,876	222 Educational Media Services	527,770	662,396	665,725	284,275	254,381	20,240	104,329	0	2,500
62,774	224 Educational Television	60,261	60,742	61,047	36,683	24,364	0	0	0	0
369,161	225 Instruction Related Technology	315,132	393,712	395,690	175,337	113,853	60,000	11,500	30,000	5,000
605,281	226 Supervision of Instructional Staff	811,614	628,024	631,180	369,176	250,204	4,300	5,500	0	2,000
47,158	227 Academic Student Assessment	71,159	68,531	68,875	4,000	2,038	4,000	55,041	0	3,796
246,610	229 Other Instructional Staff Services	267,108	279,159	280,562	150,846	111,516	8,200	7,000	0	3,000
2,380,617	Total Instructional Staff Services	2,731,316	3,180,008	3,195,988	1,539,149	1,070,668	193,701	265,898	30,000	96,572
84,760	231 Board of Education	110,943	115,520	116,100	0	0	104,000	3,500	1,100	7,500
355,935	232 Executive Administration	370,773	373,949	375,828	215,767	148,361	1,200	8,500	0	2,000
440,695	Total General Administration	481,716	489,469	491,928	215,767	148,361	105,200	12,000	1,100	9,500
2,741,306	241 Office of the Principal	2,792,001	2,788,922	2,802,937	1,611,394	1,123,249	25,097	24,697	0	18,500
29,292	249 Other School Administration	26,865	26,865	27,000	0	0	16,000	11,000	0	0
2,770,598	Total School Administration	2,818,866	2,815,787	2,829,937	1,611,394	1,123,249	41,097	35,697	0	18,500
472,627	252 Fiscal Services	449,978	408,364	410,416	225,916	156,300	11,200	3,000	0	14,000
79,534	257 Internal Services	125,005	109,413	109,963	47,975	36,719	18,269	7,000	0	0
46,009	259 Other Business	77,072	73,191	73,559	0	0	15,559	0	0	58,000
598,170	Total Business Services	652,055	590,968	593,938	273,891	193,019	45,028	10,000	0	72,000

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
EXPENDITURE DETAIL

2020-21 ACTUAL	FUNCTION	2020-21 RECOMMENDED BUDGET	2021-22 FIRST BUDGET REVISION							
			(Net 0.50% Variance) Total	Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other
3,931,839	261 Operating Buildings Services	4,131,741	4,224,019	4,245,245	394,979	276,695	2,036,698	1,434,989	97,884	4,000
10,566	266 Building Security	20,398	20,398	20,500	0	0	19,500	1,000	0	0
3,942,405	Total Operations and Maintenance	4,152,139	4,244,417	4,265,745	394,979	276,695	2,056,198	1,435,989	97,884	4,000
1,005,073	271 Pupil Transportation	1,250,043	1,563,319	1,571,175	0	0	8,550	58,110	0	1,504,515
9,728	281 Planning, Research, Development	9,679	0	0	0	0	0	0	0	0
51,256	282 Communication Services	74,280	85,748	86,179	23,223	14,256	26,300	2,500	0	19,900
275,236	283 Staff/Personnel Services	312,815	480,530	482,945	238,325	177,420	55,200	1,500	0	10,500
461,222	284 Non-Instructional Technology	440,433	477,151	479,549	119,870	81,722	241,457	3,000	32,500	1,000
136,814	285 Pupil Accounting	147,867	144,338	145,063	58,449	51,614	35,000	0	0	0
934,256	Total Central Support Services	985,074	1,187,767	1,193,736	439,867	325,012	357,957	7,000	32,500	31,400
722,301	293 Athletic Activities	757,130	829,431	833,599	403,700	241,110	84,150	61,639	31,000	12,000
65,666	3xx Community Services	38,501	27,664	27,803	3,017	1,983	18,103	4,700	0	0
0	Payments to Oth Gov't Agencies, Facilities Acquisition, and Prior 4xx Period Adjustments	0	0	0	0	0	0	0	0	0
0	5xx Debt Service - Long Term	0	0	0	0	0	0	0	0	0
41,534,344	Total General Fund	44,888,228	47,810,646	48,050,899	21,939,679	15,499,182	3,359,296	3,004,599	288,827	3,959,316
	Percent of Total ¹	net est. variance	net est. variance							
			99.50%	100.0%	45.7%	32.3%	7.0%	6.3%	0.6%	8.2%
	2020-21 RECOMMENDED BUDGET REVISION (before est. variance)			45,113,795	21,038,737	14,699,468	3,136,860	2,726,326	66,404	3,446,000
	\$ CHANGE			2,937,104	900,942	799,714	222,436	278,273	222,423	513,316
	% CHANGE			6.5%	4.3%	5.4%	7.1%	10.2%	335.0%	14.9%
	2020-21 ACTUAL			41,534,344	20,066,713	13,597,330	2,544,613	2,162,967	364,993	2,797,728
	\$ CHANGE			6,516,555	1,872,966	1,901,852	814,683	841,632	(76,166)	1,161,588
	% CHANGE			15.7%	9.3%	14.0%	32.0%	38.9%	-20.9%	41.5%

¹ Amount may not add to 100.0% due to rounding

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND**

NET EXPENDITURE CHANGES (Before Est. Variance)

FUNCTION	2021-22 FIRST BUDGET REVISION VS. 2021-22 RECOMMENDED BUDGET							Adjustment Notes
	Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other	
111 Elementary	225,935	19,364	(21,811)	36,160	154,822	1,500	35,900	
112 Middle School	377,872	126,810	96,327	21,282	101,053	14,400	18,000	
113 High School	269,897	76,614	123,431	81,766	7,736	50,539	(70,189)	
118 Pre-Kindergarten	(8,181)	(4,729)	(1,952)	0	(2,000)	0	500	
119 Summer School	332,122	230,637	98,688	0	(13,703)	0	16,500	
Total Basic Programs	1,197,645	448,696	294,683	139,208	247,908	66,439	711	
122 Special Education	500,017	155,445	185,120	0	4,000	0	155,452	
125 Compensatory Education	(117,656)	(87,146)	(32,380)	4,870	0	0	(3,000)	
Total Added Needs	382,361	68,299	152,740	4,870	4,000	0	152,452	
Total Instruction	1,580,006	516,995	447,423	144,078	251,908	66,439	153,163	
212 Guidance	193,259	113,751	79,527	(19)	0	0	0	
213 Health	64,760	39,978	22,958	(2,000)	0	0	3,824	
214 Psychology	2,411	0	2,411	0	0	0	0	
215 Speech	28,149	2,337	8,927	0	0	0	16,885	
216 Social Work	(35,188)	(18,382)	(10,679)	0	0	0	(6,127)	
218 Teacher Consultant	(58,576)	(56,443)	(32,715)	0	0	0	30,582	
219 Other Pupil Support	94,955	41,788	45,647	0	0	0	7,520	
Total Pupil Support Services	289,770	123,029	116,076	(2,019)	0	0	52,684	
221 Improvement of Instruction	411,229	217,532	137,959	26,700	29,638	0	(600)	
222 Educational Media Services	135,303	60,740	64,904	(59,779)	67,938	0	1,500	
224 Educational Television	483	(4)	487	0	0	0	0	
225 Instruction Related Technology	78,974	497	2,977	34,000	11,500	30,000	0	
226 Supervision of Instructional Staff	(184,512)	(114,500)	(71,915)	1,903	0	0	0	
227 Academic Student Assessment	(2,642)	(3,000)	(1,417)	0	1,775	0	0	
229 Other Instructional Staff Services	12,112	7,737	5,076	299	0	0	(1,000)	
Total Instructional Staff Services	450,947	169,002	138,071	3,123	110,851	30,000	(100)	
231 Board of Education	4,600	0	0	1,500	2,000	1,100	0	
232 Executive Administration	3,192	1	3,088	103	0	0	0	
Total General Administration	7,792	1	3,088	1,603	2,000	1,100	0	

EAST LANSING PUBLIC SCHOOLS
GENERAL FUND
NET EXPENDITURE CHANGES (Before Est. Variance)

FUNCTION	2021-22 FIRST BUDGET REVISION VS. 2021-22 RECOMMENDED BUDGET							Adjustment Notes
	Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other	
241 Office of the Principal	(3,094)	(4,390)	15,778	(511)	(13,971)	0	0	
249 Other School Administration	0	0	0	0	0	0	0	
Total School Administration	(3,094)	(4,390)	15,778	(511)	(13,971)	0	0	
252 Fiscal Services	(41,823)	(26,347)	(15,579)	103	0	0	0	
257 Internal Services	(15,670)	(5,269)	(8,528)	(1,873)	0	0	0	
259 Other Business	(3,900)	0	0	(4,400)	0	0	500	
Total Business Services	(61,393)	(31,616)	(24,107)	(6,170)	0	0	500	
261 Operating Buildings Services	92,741	18,200	13,634	77,543	(88,020)	71,384	0	
266 Building Security	0	0	0	0	0	0	0	
Total Operations and Maintenance	92,741	18,200	13,634	77,543	(88,020)	71,384	0	
271 Pupil Transportation	314,850	0	0	1,550	503	0	312,797	
281 Planning, Research, Development	(9,728)	0	0	0	0	0	(9,728)	
282 Communication Services	11,526	7,500	4,026	0	0	0	0	
283 Staff/Personnel Services	168,558	99,168	78,264	(9,374)	500	0	0	
284 Non-Instructional Technology	36,903	(5)	1,883	12,525	0	22,500	0	
285 Pupil Accounting	(3,547)	0	(3,547)	0	0	0	0	
Total Central Support Services	203,712	106,663	80,626	3,151	500	22,500	(9,728)	
293 Athletic Activities	72,664	6,487	12,165	4,012	15,000	31,000	4,000	
3xx Community Services	(10,891)	(3,429)	(3,040)	(3,924)	(498)	0	0	
Payments to Oth Gov't Agencies, Facilities Acquisition, and Prior Period 4xx Adjustments	0	0	0	0	0	0	0	
5xx Debt Service - Long Term	0	0	0	0	0	0	0	
Total General Fund	2,937,104	900,942	799,714	222,436	278,273	222,423	513,316	
Percent of Total ¹	100.0%	30.7%	27.2%	7.6%	9.5%	7.6%	17.5%	

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¹ Amount may not add to 100.0% due to rounding

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND**

THREE YEAR EXPENDITURE COMPARISON (Net Est. Variance)

FUNCTION:	2019-20		2020-21		2021-22	
	ACTUAL	% of TOTAL	ACTUAL	% of TOTAL	FIRST REVISION	% of TOTAL
111 Elementary	9,071,575	22.2%	8,970,454	21.6%	10,380,637	21.7%
112 Middle School	4,009,563	9.8%	4,003,618	9.6%	4,721,373	9.9%
113 High School	6,289,605	15.4%	6,095,389	14.7%	6,477,346	13.5%
118 Pre-Kindergarten	281,451	0.7%	283,660	0.7%	297,187	0.6%
119 Summer School	1,724	0.0%	226,696	0.5%	417,595	0.9%
Total Basic Programs	19,653,918	48.2%	19,579,817	47.1%	22,294,138	46.6%
122 Special Education	3,826,167	9.4%	4,080,996	9.8%	5,106,712	10.7%
125 Compensatory Education	1,550,890	3.8%	1,791,454	4.3%	1,771,477	3.7%
Total Added Needs	5,377,057	13.2%	5,872,450	14.1%	6,878,189	14.4%
Total Instruction	25,030,975	61.3%	25,452,267	61.3%	29,172,327	61.0%
212 Guidance	624,837	1.5%	575,199	1.4%	787,006	1.6%
213 Health	147,150	0.4%	167,236	0.4%	240,518	0.5%
214 Psychology	209,233	0.5%	213,166	0.5%	222,294	0.5%
215 Speech	687,854	1.7%	731,398	1.8%	829,520	1.7%
216 Social Work	772,560	1.9%	832,541	2.0%	879,266	1.8%
218 Teacher Consultant	557,905	1.4%	587,913	1.4%	442,095	0.9%
219 Other Pupil Support	174,062	0.4%	114,843	0.3%	308,790	0.6%
Total Pupil Support Services	3,173,601	7.8%	3,222,296	7.8%	3,709,489	7.8%
221 Improvement of Instruction	685,647	1.7%	612,757	1.5%	1,087,444	2.3%
222 Educational Media Services	523,245	1.3%	436,876	1.1%	662,396	1.4%
224 Educational Television	58,193	0.1%	62,774	0.2%	60,742	0.1%
225 Instruction Related Technology	292,355	0.7%	369,161	0.9%	393,712	0.8%
226 Supervision of Instructional Staff	602,662	1.5%	605,281	1.5%	628,024	1.3%
227 Academic Student Assessment	69,685	0.2%	47,158	0.1%	68,531	0.1%
229 Other Instructional Staff Services	253,615	0.6%	246,610	0.6%	279,159	0.6%
Total Instructional Staff Support	2,485,402	6.1%	2,380,617	5.7%	3,180,008	6.7%
231 Board of Education	77,973	0.2%	84,760	0.2%	115,520	0.2%
232 Executive Administration	346,448	0.8%	355,935	0.9%	373,949	0.8%
Total General Administration	424,421	1.0%	440,695	1.1%	489,469	1.0%

**EAST LANSING PUBLIC SCHOOLS
GENERAL FUND**

THREE YEAR EXPENDITURE COMPARISON (Net Est. Variance)

FUNCTION:	2019-20		2020-21		2021-22	
	ACTUAL	% of TOTAL	ACTUAL	% of TOTAL	FIRST REVISION	% of TOTAL
241 Office of the Principal	2,367,247	5.8%	2,741,306	6.6%	2,788,922	5.8%
249 Other School Administration	9,505	0.0%	29,292	0.1%	26,865	0.1%
Total School Administration	2,376,752	5.8%	2,770,598	6.7%	2,815,787	5.9%
252 Fiscal Services	432,257	1.1%	472,627	1.1%	408,364	0.9%
257 Internal Services	94,195	0.2%	79,534	0.2%	109,413	0.2%
259 Other Business	89,839	0.2%	46,009	0.1%	73,191	0.2%
Total Business Services	616,291	1.5%	598,170	1.4%	590,968	1.2%
261 Operating Buildings Services	3,798,275	9.3%	3,931,839	9.5%	4,224,019	8.8%
266 Building Security	75,341	0.2%	10,566	0.0%	20,398	0.0%
Total Operations and Maintenance	3,873,616	9.5%	3,942,405	9.5%	4,244,417	8.9%
271 Pupil Transportation	1,216,326	3.0%	1,005,073	2.4%	1,563,319	3.3%
281 Planning, Research, Development	0	0.0%	9,728	0.0%	0	0.0%
282 Communication Services	36,377	0.1%	51,256	0.1%	85,748	0.2%
283 Staff/Personnel Services	261,452	0.6%	275,236	0.7%	480,530	1.0%
284 Non-Instructional Technology	450,471	1.1%	461,222	1.1%	477,151	1.0%
285 Pupil Accounting	155,469	0.4%	136,814	0.3%	144,338	0.3%
Total Central Support Services	903,769	2.2%	934,256	2.2%	1,187,767	2.5%
Total Support Services	15,070,178	36.9%	15,294,110	36.8%	17,781,224	37.2%
293 Athletic Activities	689,509	1.7%	722,301	1.7%	829,431	1.7%
3xx Community Services	18,881	0.0%	65,666	0.2%	27,664	0.1%
Payments to Oth Gov't Agencies, Facilities Acquisition, and Prior 4xx Period Adjustments	0	0.0%	0	0.0%	0	0.0%
5xx Debt Service - Long Term	0	0.0%	0	0.0%	0	0.0%
Total ¹	40,809,543	100.0%	41,534,344	100.0%	47,810,646	100.0%

net est. variance

¹ Amount may not add to 100.0% due to rounding

EAST LANSING PUBLIC SCHOOLS
FOOD SERVICE FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2020-21 ACTUAL		2021-22 RECOMMENDED BUDGET	2021-22 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2020-21 ACTUAL
	Revenues:				
	Local:				
0	Food Sales	0	12,000	12,000	12,000
0	Catered Events	0	0	0	0
0	Other	0	0	0	0
	State:				
3,148	Breakfast - Supplemental & At-Risk	10,000	10,000	0	6,852
59,481	Lunch	50,749	50,749	0	(8,732)
	Federal:				
0	Breakfast	0	0	0	0
0	Lunch	0	0	0	0
1,507,629	Other (SSO - SFSP)	1,639,000	1,680,300	41,300	172,671
84,846	USDA Commodity	91,000	91,000	0	6,154
1,655,104	Total Revenues	1,790,749	1,844,049	53,300	188,945
	Expenditures:				
28,732	Salaries	111,353	64,400	(46,953)	35,668
14,046	Employee Benefits	37,770	31,563	(6,207)	17,517
422,319	Purchased Services	477,000	524,000	47,000	101,681
773,126	Supplies & Materials	1,012,000	989,000	(23,000)	215,874
30,916	Capital Outlay	180,000	175,000	(5,000)	144,084
14,345	Other	15,000	16,500	1,500	2,155
1,283,484	Total Expenditures	1,833,123	1,800,463	(32,660)	516,979
371,620	Excess (Deficit) of Revenues over (under) Expenditures	(42,374)	43,586	85,960	(328,034)
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Other	0	0	0	0
0	Total Other Financing (Uses) Sources	0	0	0	0
371,620	Increase (Decrease) in Fund Balance	(42,374)	43,586	85,960	(328,034)
369,202	Fund Balance - Beginning of Year	577,134	740,822	163,688	371,620
740,822	Fund Balance - End of Year	534,760	784,408	249,648	43,586
57.7%	Fund Balance as a Percentage of Expenditures	29.2%	43.6%		
417,523	Max. Fund Balance per 3 Months of Operating Costs	551,041	541,821		

EAST LANSING PUBLIC SCHOOLS
STUDENT/SCHOOL ACTIVITY FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2020-21 ACTUAL		2021-22 RECOMMENDED BUDGET	2021-22 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2020-21 ACTUAL
	Revenues:				
	Local:				
4,966	Donley Elementary	6,000	3,412	(2,588)	(1,554)
3,496	Glencairn Elementary	21,000	17,397	(3,603)	13,901
4,645	Marble Elementary	40,000	17,057	(22,943)	12,412
1,927	Robert L Green Elementary	11,000	2,537	(8,463)	610
129	Red Cedar Elementary	0	8,280	8,280	8,151
460	Whitehills Elementary	5,000	1,000	(4,000)	540
12,423	MacDonald Middle School	32,000	2,620	(29,380)	(9,803)
101,476	East Lansing High School	200,000	207,812	7,812	106,336
<u>129,522</u>	Total Revenues	<u>315,000</u>	<u>260,115</u>	<u>(54,885)</u>	<u>130,593</u>
	Expenditures:				
1,561	Donley Elementary	8,000	3,701	(4,299)	2,140
4,306	Glencairn Elementary	20,000	10,090	(9,910)	5,784
2,540	Marble Elementary	24,000	11,247	(12,753)	8,707
1,939	Robert L Green Elementary	8,000	2,163	(5,837)	224
63	Red Cedar Elementary	0	1,807	1,807	1,744
371	Whitehills Elementary	4,000	1,316	(2,684)	945
4,126	MacDonald Middle School	30,000	1,930	(28,070)	(2,196)
89,755	East Lansing High School	215,000	153,669	(61,331)	63,914
<u>104,661</u>	Total Expenditures	<u>309,000</u>	<u>185,923</u>	<u>(123,077)</u>	<u>81,262</u>
24,861	Excess (Deficit) of Revenues over (under) Expenditures	6,000	74,192	68,192	49,331
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Other	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
24,861	Increase (Decrease) in Fund Balance	6,000	74,192	68,192	49,331
376,647	Fund Balance - Beginning of Year	385,147	401,508	16,361	24,861
<u>401,508</u>	Fund Balance - End of Year	<u>391,147</u>	<u>475,700</u>	<u>84,553</u>	<u>74,192</u>

EAST LANSING PUBLIC SCHOOLS
2015 DEBT FUND (REFUNDING of 2005 REFUNDING SERIES B BONDS)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2020-21 ACTUAL		2021-22 RECOMMENDED BUDGET	2021-22 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2020-21 ACTUAL
	Revenues:				
	Local:				
3,810,595	Current Property Taxes (net 0.50% est. delinquent)	3,799,775	3,799,775	0	(10,820)
4,096	Payment in Lieu of Taxes	7,500	7,500	0	3,404
4,116	Delinquent Property Taxes (includes penalties & interest)	3,300	2,000	(1,300)	(2,116)
2,647	Interest on Investments	2,600	1,400	(1,200)	(1,247)
0	Other	0	0	0	0
<u>3,821,454</u>	Total Revenues	<u>3,813,175</u>	<u>3,810,675</u>	<u>(2,500)</u>	<u>(10,779)</u>
	Expenditures:				
	Due November:				
635,625	Interest on Bonded Debt	571,000	571,000	0	(64,625)
	Due May:				
2,585,000	Redemption of Principal (matures May 2030)	2,600,000	2,600,000	0	15,000
0	Redemption of Principal - SLRF	0	0	0	0
635,625	Interest on Bonded Debt	571,000	571,000	0	(64,625)
0	Interest on SLRF	0	0	0	0
544	Dues and Fees	600	600	0	56
4,205	Property Tax Refunds (MTT/STC/Board of Review)	8,000	5,000	(3,000)	795
0	Other - Costs of Bond Issuance	0	0	0	0
<u>3,860,999</u>	Total Expenditures	<u>3,750,600</u>	<u>3,747,600</u>	<u>(3,000)</u>	<u>(113,399)</u>
(39,545)	Excess (Deficit) of Revenues over (under) Expenditures	62,575	63,075	500	102,620
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Sale of Bonds	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(39,545)	Increase (Decrease) in Fund Balance	62,575	63,075	500	102,620
<u>283,825</u>	Fund Balance - Beginning of Year	<u>230,020</u>	<u>244,280</u>	<u>14,260</u>	<u>(39,545)</u>
<u>244,280</u>	Fund Balance - End of Year	<u>292,595</u>	<u>307,355</u>	<u>14,760</u>	<u>63,075</u>

EAST LANSING PUBLIC SCHOOLS
2017 DEBT FUND (ELEMENTARY BONDS)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2020-21 ACTUAL		2021-22 RECOMMENDED BUDGET	2021-22 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2020-21 ACTUAL
	Revenues:				
	Local:				
3,810,595	Current Property Taxes (net 0.50% est. delinquent)	4,114,238	4,114,238	0	303,643
4,096	Payment in Lieu of Taxes	7,500	7,500	0	3,404
4,081	Delinquent Property Taxes (includes penalties & interest)	3,300	2,000	(1,300)	(2,081)
2,067	Interest on Investments	2,000	1,400	(600)	(667)
0	Other	0	0	0	0
<u>3,820,839</u>	Total Revenues	<u>4,127,038</u>	<u>4,125,138</u>	<u>(1,900)</u>	<u>304,299</u>
	Expenditures:				
	Due November:				
1,316,825	Interest on Bonded Debt	1,304,525	1,304,525	0	(12,300)
	Due May:				
1,230,000	Redemption of Principal (matures May 2042)	1,430,000	1,430,000	0	200,000
0	Redemption of Principal - SLRF	0	0	0	0
1,316,825	Interest on Bonded Debt	1,304,525	1,304,525	0	(12,300)
0	Interest on SLRF	0	0	0	0
699	Dues and Fees	700	600	(100)	(99)
4,192	Property Tax Refunds (MTT/STC/Board of Review)	8,000	5,000	(3,000)	808
0	Other - Costs of Bond Issuance	0	0	0	0
<u>3,868,541</u>	Total Expenditures	<u>4,047,750</u>	<u>4,044,650</u>	<u>(3,100)</u>	<u>176,109</u>
(47,702)	Excess (Deficit) of Revenues over (under) Expenditures	79,288	80,488	1,200	128,190
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Sale of Bonds	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(47,702)	Increase (Decrease) in Fund Balance	79,288	80,488	1,200	128,190
293,145	Fund Balance - Beginning of Year	231,240	245,443	14,203	(47,702)
<u>245,443</u>	Fund Balance - End of Year	<u>310,528</u>	<u>325,931</u>	<u>15,403</u>	<u>80,488</u>

EAST LANSING PUBLIC SCHOOLS
2020 DEBT FUND (ELEMENTARY BONDS)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2020-21 ACTUAL		2021-22 RECOMMENDED BUDGET	2021-22 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2020-21 ACTUAL
	Revenues:				
	Local:				
1,270,199	Current Property Taxes (net 0.50% est. delinquent)	995,793	995,793	0	(274,406)
1,365	Payment in Lieu of Taxes	2,500	12,500	10,000	11,135
388	Delinquent Property Taxes (includes penalties & interest)	200	400	200	12
497	Interest on Investments	500	300	(200)	(197)
0	Other	0	0	0	0
<u>1,272,449</u>	Total Revenues	<u>998,993</u>	<u>1,008,993</u>	<u>10,000</u>	<u>(263,456)</u>
	Expenditures:				
	Due November:				
686,749	Interest on Bonded Debt	504,550	504,550	0	(182,199)
	Due May:				
0	Redemption of Principal (matures May 2044)	0	0	0	0
0	Redemption of Principal - SLRF	0	0	0	0
504,550	Interest on Bonded Debt	504,550	504,550	0	0
0	Interest on SLRF	0	0	0	0
211	Dues and Fees	600	600	0	389
3	Property Tax Refunds (MTT/STC/Board of Review)	4,000	2,000	(2,000)	1,997
0	Other - Costs of Bond Issuance	0	0	0	0
<u>1,191,513</u>	Total Expenditures	<u>1,013,700</u>	<u>1,011,700</u>	<u>(2,000)</u>	<u>(179,813)</u>
80,936	Excess (Deficit) of Revenues over (under) Expenditures	(14,707)	(2,707)	12,000	(83,643)
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Sale of Bonds	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
80,936	Increase (Decrease) in Fund Balance	(14,707)	(2,707)	12,000	(83,643)
<u>0</u>	Fund Balance - Beginning of Year	<u>77,176</u>	<u>80,936</u>	<u>3,760</u>	<u>80,936</u>
<u>80,936</u>	Fund Balance - End of Year	<u>62,469</u>	<u>78,229</u>	<u>15,760</u>	<u>(2,707)</u>

**EAST LANSING PUBLIC SCHOOLS
SINKING FUND**

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2020-21 ACTUAL		2021-22 RECOMMENDED BUDGET	2021-22 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2020-21 ACTUAL
	Revenues:				
	Local:				
0	Current Property Taxes (net 0.50% est. delinquent)	0	0	0	0
0	Payment in Lieu of Taxes	0	0	0	0
126	Delinquent Property Taxes (includes penalties & interest)	100	100	0	(26)
0	Interest on Investments	0	0	0	0
0	Other	0	2,800	2,800	2,800
126	Total Revenues	100	2,900	2,800	2,774
	Expenditures:				
3,070	Donley Elementary	0	410	410	(2,660)
1,295	Glencairn Elementary	0	3,907	3,907	2,612
0	Marble Elementary	0	6,108	6,108	6,108
3,788	Robert L Green Elementary	0	0	0	(3,788)
5,428	Red Cedar Elementary	0	2,151	2,151	(3,277)
655	Whitehills Elementary	0	4,621	4,621	3,966
58,739	MacDonald Middle School	200,000	59,121	(140,879)	382
88,791	East Lansing High School	1,002,005	1,220,197	218,192	1,131,406
0	Towar	0	0	0	0
50	Property Tax Refunds (MTT/STC/Board of Review)	3,000	0	(3,000)	(50)
161,816	Total Expenditures	1,205,005	1,296,515	91,510	1,134,699
(161,690)	Excess (Deficit) of Revenues over (under) Expenditures	(1,204,905)	(1,293,615)	(88,710)	(1,131,925)
0	Other Financing (Uses) Sources - Operating Transfers	0	0	0	0
(161,690)	Increase (Decrease) in Fund Balance	(1,204,905)	(1,293,615)	(88,710)	(1,131,925)
1,455,305	Fund Balance - Beginning of Year	1,204,905	1,293,615	88,710	(161,690)
1,293,615	Fund Balance - End of Year	0	0	0	(1,293,615)

**EAST LANSING PUBLIC SCHOOLS
2019 SINKING FUND**

REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2020-21 ACTUAL		2021-22 RECOMMENDED BUDGET	2021-22 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2020-21 ACTUAL
	Revenues:				
	Local:				
1,218,967	Current Property Taxes (net 0.50% est. delinquent)	1,253,746	1,222,471	(31,275)	3,504
1,365	Payment in Lieu of Taxes	2,500	2,500	0	1,135
1,186	Delinquent Property Taxes (includes penalties & interest)	1,000	500	(500)	(686)
0	Interest on Investments	0	0	0	0
0	Other	0	0	0	0
<u>1,221,518</u>	Total Revenues	<u>1,257,246</u>	<u>1,225,471</u>	<u>(31,775)</u>	<u>3,953</u>
	Expenditures:				
0	Donley Elementary	3,000	0	(3,000)	0
0	Glencairn Elementary	3,000	345	(2,655)	345
0	Marble Elementary	3,000	0	(3,000)	0
0	Robert L Green Elementary	3,000	0	(3,000)	0
0	Red Cedar Elementary	3,000	0	(3,000)	0
0	Whitehills Elementary	3,000	0	(3,000)	0
13,297	MacDonald Middle School	98,000	0	(98,000)	(13,297)
125,787	East Lansing High School	400,000	394,065	(5,935)	268,278
0	Towar	0	0	0	0
1,250	Property Tax Refunds (MTT/STC/Board of Review)	1,500	0	(1,500)	(1,250)
<u>140,334</u>	Total Expenditures	<u>517,500</u>	<u>394,410</u>	<u>(123,090)</u>	<u>254,076</u>
1,081,184	Excess (Deficit) of Revenues over (under) Expenditures	739,746	831,061	91,315	(250,123)
0	Other Financing (Uses) Sources - Operating Transfers	0	0	0	0
1,081,184	Increase (Decrease) in Fund Balance	739,746	831,061	91,315	(250,123)
<u>1,055,207</u>	Fund Balance - Beginning of Year	<u>2,074,821</u>	<u>2,136,391</u>	<u>61,570</u>	<u>1,081,184</u>
<u>2,136,391</u>	Fund Balance - End of Year	<u>2,814,567</u>	<u>2,967,452</u>	<u>152,885</u>	<u>831,061</u>

EAST LANSING PUBLIC SCHOOLS
2012 CAPITAL PROJECTS FUND (SALE OF TIMBERLANE BUILDING)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2020-21 ACTUAL		2021-22 RECOMMENDED BUDGET	2021-22 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2020-21 ACTUAL
	Revenues:				
	Local:				
0	Interest on Investments	0	0	0	0
0	Other	0	0	0	0
<u>0</u>	Total Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Expenditures:				
0	Donley Elementary	0	0	0	0
0	Glencairn Elementary	0	0	0	0
0	Marble Elementary	0	0	0	0
0	Robert L Green Elementary	0	0	0	0
53,645	Red Cedar Elementary	0	0	0	(53,645)
0	Whitehills Elementary	0	0	0	0
223,503	MacDonald Middle School	0	79,130	79,130	(144,373)
85,309	East Lansing High School	0	67,522	67,522	(17,787)
29,387	Other	0	0	0	(29,387)
<u>391,844</u>	Total Expenditures	<u>0</u>	<u>146,652</u>	<u>146,652</u>	<u>(245,192)</u>
(391,844)	Excess (Deficit) of Revenues over (under) Expenditures	0	(146,652)	(146,652)	245,192
	Other Financing (Uses) Sources				
0	Operating Transfers	0	0	0	0
0	Sale of Bonds	0	0	0	0
<u>0</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(391,844)	Increase (Decrease) in Fund Balance	0	(146,652)	(146,652)	245,192
538,496	Fund Balance - Beginning of Year	0	146,652	146,652	(391,844)
<u>146,652</u>	Fund Balance - End of Year	<u>0</u>	<u>0</u>	<u>0</u>	<u>(146,652)</u>

EAST LANSING PUBLIC SCHOOLS
2020 CAPITAL PROJECTS FUND (ELEMENTARY BOND)
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

2020-21 ACTUAL		2021-22 RECOMMENDED BUDGET	2021-22 FIRST REVISION	\$ CHANGE FIRST REVISION vs. RECOMMENDED	\$ CHANGE FIRST REVISION vs. 2020-21 ACTUAL
	Revenues:				
	Local:				
22,139	Interest on Investments	5,000	1,700	(3,300)	(20,439)
80,292	Other	0	0	0	(80,292)
<u>102,431</u>	Total Revenues	<u>5,000</u>	<u>1,700</u>	<u>(3,300)</u>	<u>(100,731)</u>
	Expenditures:				
369,292	Donley Elementary	2,447,047	2,348,104	(98,943)	1,978,812
179,664	Glencairn Elementary	343,316	348,734	5,418	169,070
12,589,590	Marble Elementary	2,653,332	2,071,185	(582,147)	(10,518,405)
836,030	Robert L Green Elementary	359,952	389,984	30,032	(446,046)
706,779	Red Cedar Elementary	719,559	720,995	1,436	14,216
848,730	Whitehills Elementary	717,921	693,835	(24,086)	(154,895)
<u>15,530,085</u>	Total Expenditures	<u>7,241,127</u>	<u>6,572,837</u>	<u>(668,290)</u>	<u>(8,957,248)</u>
(15,427,654)	Excess (Deficit) of Revenues over (under) Expenditures	(7,236,127)	(6,571,137)	664,990	8,856,517
	Other Financing (Uses) Sources				
2,987	Operating Transfers	0	0	0	(2,987)
0	Sale of Bonds	0	0	0	0
<u>2,987</u>	Total Other Financing (Uses) Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>(2,987)</u>
(15,424,667)	Increase (Decrease) in Fund Balance	(7,236,127)	(6,571,137)	664,990	8,853,530
<u>25,557,271</u>	Fund Balance - Beginning of Year	<u>10,892,558</u>	<u>10,132,604</u>	<u>(759,954)</u>	<u>(15,424,667)</u>
<u>10,132,604</u>	Fund Balance - End of Year	<u>3,656,431</u>	<u>3,561,467</u>	<u>(94,964)</u>	<u>(6,571,137)</u>

EAST LANSING PUBLIC SCHOOLS
BLENDED PUPIL MEMBERSHIP FTE (FULL-TIME EQUIVALENCY)
 THREE YEAR COMPARISON BY BUILDING

	10/2/2019 Fall 19	2/13/2019 Supp 19	Audited 2019-20 Blended Count	10/7/2020 Fall 20	2/12/2020 Supp 20	Audited 2020-21 Blended Count	Audited 2020-21 "Super Blend"	Projected 10/6/2021 Fall 21	Audited 2/10/2021 Supp 21	Projected 2021-22 Blended Count
ELEMENTARY:										
Donley	281.22	275.00	280.60	263.00	277.22	264.42	276.56	271.00	261.00	270.00
Glencairn	341.00	316.00	338.50	275.00	346.12	282.11	324.40	270.00	268.00	269.80
Marble	364.14	362.00	363.93	332.14	370.14	335.94	356.93	319.00	319.46	319.05
Robert L Green	325.53	347.02	327.68	274.03	337.72	280.40	315.86	289.90	271.32	288.04
Red Cedar	0.00	0.00	0.00	108.00	0.00	97.20	24.30	135.00	108.00	132.30
Whitehills	308.00	318.00	309.00	284.00	308.00	286.40	303.35	282.00	279.00	281.70
Total Elementary	1,619.89	1,618.02	1,619.71	1,536.17	1,639.20	1,546.47	1,601.40	1,566.90	1,506.78	1,560.89
MacDonald Middle School	894.16	856.74	890.42	895.33	897.87	895.58	891.71	862.28	889.12	864.96
East Lansing High School	1,183.03	1,091.43	1,173.87	1,198.90	1,156.59	1,194.67	1,179.07	1,187.46	1,181.56	1,186.87
Sec 23a	7.17	0.00	7.17	14.92	0.00	14.92	20.30	8.16	0.00	8.16
TOTAL PUPIL MEMBERSHIP	3,704.25	3,566.19	3,691.17	3,645.32	3,693.66	3,651.64	3,692.48	3,624.80	3,577.46	3,620.88
Blended FTE count change from prior year			101.77			(39.53)	1.31			(71.60)
Blended FTE % change from prior year			2.8%			-1.1%	0.0%			-1.9%
Fall FTE count change from prior year	115.78			-58.93				-20.52		

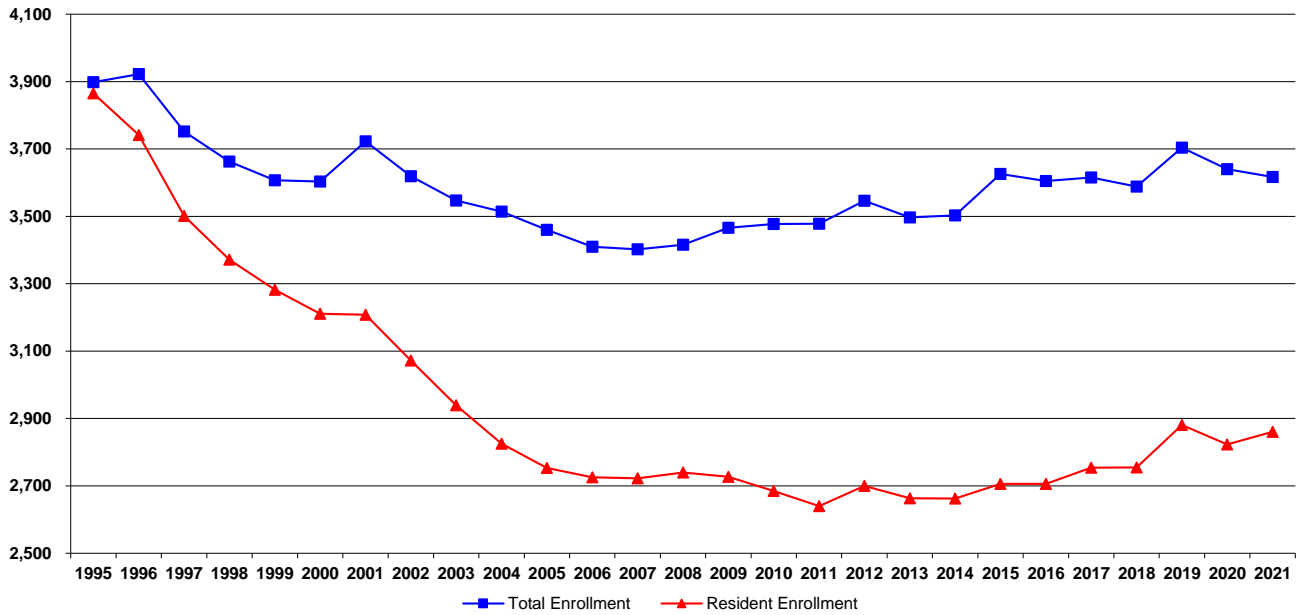
Note: State pupil membership blended count is based on full time equivalent enrollment with 90% funding from the fall count day and 10% funding from the previous supplemental count day. Pupil membership does not include students in Great Start Readiness Program. For FY 2020-21 a "Super Blend" was used which included 75% of counts from 2019 (90% Fall plus 10% Spring) and 25% of counts from 2020 (90% Fall plus 10% Spring).

EAST LANSING PUBLIC SCHOOLS
FALL PUPIL MEMBERSHIP FTE (FULL-TIME EQUIVALENCY)
 TEN YEAR COMPARISON BY GRADE LEVEL

Grade Level	2012	2013	2014	2015	2016	2017	2018	2019	2020	Projected 2021	Change from Prior Year Fall Count
Early Childhood Special Education	16.84	15.61	16.79	17.00	17.75	16.00	16.00	22.00	16.00	18.00	2.00
Kindergarten	291.00	275.00	285.32	276.62	288.24	271.00	256.00	292.13	254.00	288.00	34.00
1st Grade	274.05	260.78	250.45	279.57	248.67	271.00	256.00	242.36	251.00	246.00	(5.00)
2nd Grade	276.42	246.59	248.70	274.27	281.50	259.44	265.08	245.00	230.73	261.68	30.95
3rd Grade	259.65	268.36	258.74	267.03	261.71	285.00	258.28	268.00	239.00	234.22	(4.78)
4th Grade	267.81	254.69	276.42	271.54	277.26	277.32	283.00	263.09	279.00	238.00	(41.00)
5th Grade	251.05	260.22	265.06	289.19	280.75	282.00	287.15	287.31	266.44	281.00	14.56
Elementary Total			1,601.48	1,675.22	1,655.88	1,661.76	1,621.51	1,619.89	1,536.17	1,566.90	30.73
6th Grade	247.58	250.29	259.30	278.33	286.77	282.69	287.00	306.30	297.00	266.00	(31.00)
7th Grade	261.19	258.76	267.34	282.78	279.05	279.37	283.24	286.00	317.33	282.28	(35.05)
8th Grade	274.13	281.17	256.24	279.20	280.37	278.86	284.92	301.86	281.00	314.00	33.00
Middle School Total			782.88	840.31	846.19	840.92	855.16	894.16	895.33	862.28	(33.05)
9th Grade	280.00	280.00	289.67	278.00	269.78	299.46	287.74	306.33	308.00	300.00	(8.00)
10th Grade	280.97	283.95	291.83	295.53	277.00	283.51	301.84	306.83	312.33	296.83	(15.50)
11th Grade	284.77	266.83	261.49	293.01	275.27	258.66	274.71	289.64	297.00	305.17	8.17
12th Grade + Sec 23a	280.96	295.23	275.21	244.28	280.68	270.76	247.51	287.40	290.99	293.62	2.63
High School Total			1,118.20	1,110.82	1,102.73	1,112.39	1,111.80	1,190.20	1,208.32	1,195.62	(12.70)
TOTAL PUPIL MEMBERSHIP COUNT	3,546.42	3,497.48	7,005.12	3,626.35	3,604.80	3,615.07	3,588.47	3,704.25	3,639.82	3,624.80	(15.02)
FTE change from prior year	68.34	(48.94)	3,507.64	(3,378.77)	(21.55)	10.27	(26.60)	115.78	(64.43)	(15.02)	

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EAST LANSING PUBLIC SCHOOLS
FALL PUPIL MEMBERSHIP FTE - RESIDENT vs. NON-RESIDENT ENROLLMENT



Year	Total Fall Enrollment	Resident Enrollment	Non-Resident (NR) Enrollment ¹	Resident as a % of Total Enrollment	NR as a % of Total Enrollment	Total School of Choice	SOC as a % of Total Enrollment
1995	3,898	3,865	33	99.2%	0.8%	0	0.0%
1996	3,922	3,742	180	95.4%	4.6%	161	4.1%
1997	3,752	3,501	251	93.3%	6.7%	221	5.9%
1998	3,663	3,372	292	92.0%	8.0%	272	7.4%
1999	3,607	3,283	325	91.0%	9.0%	306	8.5%
2000	3,603	3,211	392	89.1%	10.9%	365	10.1%
2001	3,723	3,208	515	86.2%	13.8%	497	13.3%
2002	3,619	3,072	547	84.9%	15.1%	532	14.7%
2003	3,547	2,939	608	82.9%	17.1%	593	16.7%
2004	3,514	2,825	689	80.4%	19.6%	669	19.0%
2005	3,460	2,754	707	79.6%	20.4%	683	19.7%
2006	3,410	2,726	684	79.9%	20.1%	664	19.5%
2007	3,402	2,722	680	80.0%	20.0%	648	19.0%
2008	3,416	2,740	676	80.2%	19.8%	585	17.1%
2009	3,466	2,727	739	78.7%	21.3%	668	19.3%
2010	3,477	2,685	792	77.2%	22.8%	717	20.6%
2011	3,478	2,640	838	75.9%	24.1%	735	21.1%
2012	3,546	2,700	846	76.1%	23.9%	758	21.4%
2013	3,497	2,663	834	76.1%	23.9%	736	21.0%
2014	3,503	2,662	841	76.0%	24.0%	754	21.5%
2015	3,626	2,706	920	74.6%	25.4%	825	22.8%
2016	3,605	2,706	899	75.1%	24.9%	826	22.9%
2017	3,615	2,754	861	76.2%	23.8%	793	21.9%
2018	3,588	2,755	833	76.8%	23.2%	775	21.6%
2019	3,704	2,881	823	77.8%	22.2%	753	20.3%
2020	3,640	2,823	816	77.6%	22.4%	739	20.3%
2021	3,617	2,861	756	79.1%	20.9%	656	18.1%

¹ Non-Resident enrollment includes: schools of choice, non-public non-residents (began Fall 2007), former resident students that moved after SOC period and are on release, SE cooperative agreements, non-resident students of district employees (employee provision began Fall 2005). Effective with FY 2021-22 the per pupil Foundation Allowance is the same for a Resident and Non-Resident student.

EAST LANSING PUBLIC SCHOOLS
PROPERTY TAX MILLAGE RATES - Five Year History

Levy	Expiration	2021 Tax Year (TY)	2020 TY	2019 TY	2018 TY	2017 TY
		2021-22	2020-21	2019-20	2018-19	2017-18
Operating - Non-PRE (Non-Homestead)	12/31/28	18.0000	18.0000	18.0000	17.9795	18.0000
Sinking Fund - ALL					1.2770	1.2804
2019 Sinking Fund - ALL	12/31/28	0.9990	1.0000	1.0000		
Total Sinking Funds		0.9990	1.0000	1.0000	1.2770	1.2804
2020 Debt Fund - ALL		0.7600	1.0000			
2017 Debt Fund - ALL		3.1400	3.0000	3.2500	3.3400	2.2890
2015 Debt Fund - ALL		2.9000	3.0000	3.2500	3.6600	3.7550
2013 Debt Fund - ALL						0.9560
Total Debt		6.8000	7.0000	6.5000	7.0000	7.0000
Total PRE (Homestead)		7.7990	8.0000	7.5000	8.2770	8.2804
Total Non-PRE (Non-Homestead)		25.7990	26.0000	25.5000	26.2565	26.2804
Headlee Reduction ¹ - ALL		YES - 0.9990	NO	NO	YES - 0.9974	YES - 0.9957
Headlee Reduction - Non-PRE (Non-Homestead)		NO	NO	YES - 0.9993	YES - 0.9924	YES - 0.9922

¹ A Headlee reduction is a reduction to a millage rate in which the authorized millage rate must be reduced if the value of property taxed by the District increases at a rate greater than inflation. Debt millages are not subject to Headlee reductions.

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

TOTAL PRE & INDUSTRIAL PP, COMMERCIAL PERSONAL, & NON-PRE TAXABLE VALUE (excludes Capture)

	Percentage of Taxable Value	(as of Jan. 11, 2022) 2021-22	(as of Jan. 11, 2022) 2020-21	\$ Change	% Change
City of East Lansing	76.8%	944,199,408	908,603,578	35,595,830	3.92%
City of Lansing	3.6%	44,848,575	43,916,118	932,457	2.12% 103
Bath Township	4.1%	50,086,975	48,818,226	1,268,749	2.60%
DeWitt Township	0.2%	1,895,250	1,847,846	47,404	2.57%
Lansing Township	0.0%	249,433	240,146	9,287	3.87%
Meridian Township	15.3%	188,570,319	181,807,501	6,762,818	3.72%
	100.0%	1,229,849,960	1,185,233,415	44,616,545	3.76%

Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

Note: PRE (Principal Residence Exemption) is formerly known as "Homestead" and Non-PRE is formerly known as "Non-Homestead".

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

PRE, QUALIFIED AG. & FOREST, & INDUSTRIAL PERSONAL PROPERTY TAXABLE VALUE (excludes Capture)

	(as of Jan. 11, 2022)	(as of Jan. 11, 2022)			
	2021-22	2020-21	\$ Change	% Change	
City of East Lansing	458,766,764	448,442,640	10,324,124	2.30%	
City of Lansing	7,749,207	8,021,055	(271,848)	-3.39%	104
Bath Township	0	0	0	#DIV/0!	
DeWitt Township	39,383	38,840	543	1.40%	
Lansing Township	0	0	0	#DIV/0!	
Meridian Township	138,371,653	135,477,972	2,893,681	2.14%	
	<u>604,927,007</u>	<u>591,980,507</u>	<u>12,946,500</u>	<u>2.19%</u>	
Percent of total taxable value	49.2%	49.9%			

Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

COMMERCIAL PERSONAL PROPERTY TAXABLE VALUE (excludes Capture)

	(as of Jan. 11, 2022)	(as of Jan. 11, 2022)			
	2021-22	2020-21	\$ Change	% Change	
City of East Lansing	31,671,700	32,256,900	(585,200)	-1.81%	
City of Lansing	3,746,000	4,251,400	(505,400)	-11.89%	105
Bath Township	1,610,000	1,468,500	141,500	9.64%	
DeWitt Township	219,200	182,800	36,400	19.91%	
Lansing Township	0	0	0	#DIV/0!	
Meridian Township	403,500	527,600	(124,100)	-23.52%	
	<u>37,650,400</u>	<u>38,687,200</u>	<u>(1,036,800)</u>	<u>-2.68%</u>	
Percent of total taxable value	3.1%	3.3%			

Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

EAST LANSING PUBLIC SCHOOLS PROPERTY TAXABLE VALUES

NON-PRE PROPERTY TAXABLE VALUE (excludes Capture)

	(as of Jan. 11, 2022)	(as of Jan. 11, 2022)			
	2021-22	2020-21	\$ Change	% Change	
City of East Lansing	453,760,944	427,904,038	25,856,906	6.04%	
City of Lansing	33,353,368	31,643,663	1,709,705	5.40%	106
Bath Township	48,476,975	47,349,726	1,127,249	2.38%	
DeWitt Township	1,636,667	1,626,206	10,461	0.64%	
Lansing Township	249,433	240,146	9,287	3.87%	
Meridian Township	49,795,166	45,801,929	3,993,237	8.72%	
	<u>587,272,553</u>	<u>554,565,708</u>	<u>32,706,845</u>	<u>5.90%</u>	
Percent of total taxable value	47.8%	46.8%			

Note: Taxable values, both current and prior years, are subject to change per MTT, STC, and Board of Review judgments. Amounts do not include Captured TVs. Taxable values are obtained from the Taxable Value Management System, a Michigan Department of Education web-based system.

**EAST LANSING PUBLIC SCHOOLS
PROPERTY TAX REVENUES BY MILLAGE**

ASSESSING UNIT	COUNTY	OPERATING MILLAGE			2019 SINKING FUND	2015 DEBT (2005 Refinance)	2017 DEBT (Elem.)	2020 DEBT (Elem.)	
		2021 TAXABLE VALUATION ¹	Non-PRE	Commercial Personal					TOTAL OPERATING
			18.0000	6.0000					
City of East Lansing	Ingham								
PRE (includes Industrial Personal)		437,884,320			\$ 437,446	\$ 1,269,864	\$ 1,374,956	\$ 332,792	
Commercial Personal		31,671,700		\$ 190,030	\$ 31,640	91,847	99,449	24,070	
Non-PRE		453,020,596	\$ 8,154,370		452,567	1,313,759	1,422,484	344,295	
Capture - PRE		11,663,332				33,823	36,622	8,864	
Capture - Commercial Personal		0				0	0	0	
Capture - Non-PRE		54,426,108				157,835	170,897	41,363	
TOTAL CITY OF EAST LANSING		988,666,056	8,154,370	190,030	921,653	2,867,128	3,104,408	751,384	
City of East Lansing	Clinton								
PRE		20,882,444			20,861	60,559	65,570	15,870	
Commercial Personal		0		0	0	0	0	0	
Non-PRE		740,348	13,326		739	2,147	2,324	562	
TOTAL CITY OF EAST LANSING		21,622,792	13,326	0	21,600	62,706	67,894	16,432	
City of Lansing	Ingham								
PRE		7,749,207			7,741	22,472	24,332	5,889	
Commercial Personal		3,746,000		22,476	3,742	10,863	11,762	2,846	
Non-PRE		33,353,368	600,360		33,320	96,724	104,729	25,348	
Capture - PRE		0				0	0	0	
Capture - Commercial Personal		0				0	0	0	
Capture - Non-PRE		20,915,004				60,653	65,673	15,895	
TOTAL CITY OF LANSING		65,763,579	600,360	22,476	44,803	190,712	206,496	49,978	
Lansing Township	Ingham								
PRE		0			0	0	0	0	
Commercial Personal		0		0	0	0	0	0	
Non-PRE		249,433	4,489		249	723	783	189	
TOTAL LANSING TOWNSHIP		249,433	4,489	0	249	723	783	189	
Meridian Township	Ingham								
PRE		138,371,653			138,233	401,277	434,486	105,162	
Commercial Personal		403,500		2,421	403	1,170	1,266	306	
Non-PRE		49,795,166	896,312		49,745	144,405	156,356	37,844	
TOTAL MERIDIAN TOWNSHIP		188,570,319	896,312	2,421	188,381	546,852	592,108	143,312	
DeWitt Township	Clinton								
PRE		39,383			39	114	123	29	
Commercial Personal		219,200		1,315	218	635	688	166	
Non-PRE		1,636,667	29,460		1,635	4,746	5,139	1,243	
TOTAL DEWITT TOWNSHIP		1,895,250	29,460	1,315	1,892	5,495	5,950	1,438	
Bath Township	Clinton								
PRE		0			0	0	0	0	
Commercial Personal		1,610,000		9,660	1,608	4,669	5,055	1,223	
Non-PRE		48,476,975	872,585		48,428	140,583	152,217	36,842	
TOTAL BATH TOWNSHIP		50,086,975	872,585	9,660	50,036	145,252	157,272	38,065	
Total PRE (Homestead)		616,590,339	0	0	604,320	1,788,109	1,936,089	468,606	
Total Commercial Personal		37,650,400	0	225,902	37,611	109,184	118,220	28,611	
Total Non-PRE (Non-Homestead)		662,613,665	10,570,902	0	10,570,902	1,921,575	2,080,602	503,581	
Grand Total (includes Capture)		1,316,854,404	\$ 10,570,902	\$ 225,902	\$ 10,796,804	\$ 3,818,868	\$ 4,134,911	\$ 1,000,798	
Less Capture Amount		(87,004,444)						\$ 8,954,577	
Grand Total (excludes Capture)		1,229,849,960				Total Debt Tax Revenue		\$ 20,979,995	
						Total Tax Revenue			

¹ As of January 11, 2022 per MDE Taxable Value System website (<https://mdoe.state.mi.us/TVS/Menu>).

DEFINITIONS of EXPENDITURE FUNCTION CODES

Per Michigan Public School Accounting Manual - Bulletin 1022 (updated through Change Notice #31 dated 12-17-2020)

Function Code	Function Name	Description
111	Elementary	Learning experiences concerned with knowledge, skills, appreciations, attitudes, and behavioral characteristics considered to be needed by all pupils in terms of their awareness of life within our culture and the world of work and which normally may be achieved during the elementary school years.
112	Middle/Junior High	Learning experiences concerned with knowledge, skills, appreciations, attitudes and behavioral characteristics considered to be needed by all pupils in terms of understanding themselves and their relationships with society and various career clusters, and which normally may be achieved during the middle and/or junior high school years.
113	High School	Learning experiences concerned with knowledge, skills, appreciations, attitudes, and behavioral characteristics considered to be needed by all pupils in terms of understanding themselves and their relationships with society and various occupations and/or professions which normally may be achieved in the high school years.
118	Pre-Kindergarten	Learning experiences designed for ages preceding kindergarten.
119	Summer School	Any basic program activity offered in summer.
122	Special Education	Instructional activities designed primarily to deal with pupils having impairments requiring special accommodation. The special education programs area includes Preprimary, Elementary, Middle/Junior High, and High School services for pupils with mental, emotional, hearing, visual, speech, language, physical and other impairments and learning disabilities. Homebound and hospitalized programs for pupils who are not classified as special education pupils should not be included in this account.
125	Compensatory Education	Instructional activities designed to improve the achievement in basic cognitive skills of pupils who have extraordinary need for assistance to improve their competence in such basic skills as State At Risk, NCLB Title I and Bilingual.
212	Guidance Services	Consist of those activities of counseling with pupils and parents, providing consultation with other staff members on learning problems, evaluating the abilities of pupils, assisting pupils to make their own educational and career plans and choices, assisting pupils in personal and social development, providing referral assistance, and working with other staff members in planning and conducting guidance programs for pupils.
213	Health Services	Consist of physical and mental health services. Included are activities involved with providing pupils with appropriate medical, dental, nursing, occupational therapy or other health services.
214	Psychological Services	Consist of those activities of administering psychological tests, interpreting the results of psychological tests, working with other staff members in planning school programs to meet the special needs of pupils as indicated by psychological tests, and planning and managing a program of psychological services including psychological counseling for the school or school system.
215	Speech Pathology and Audiology Services	Consist of those activities which have as their purpose the identification, assessment, and treatment of children with impairments in speech, hearing and language.

DEFINITIONS of EXPENDITURE FUNCTION CODES

Per Michigan Public School Accounting Manual - Bulletin 1022 (updated through Change Notice #31 dated 12-17-2020)

Function Code	Function Name	Description
216	Social Work Services	Consist of those activities that have as their purpose the performance of school social work activities dealing with the problems of pupils that involve the home, school and community.
218	Teacher Consultant	Consists of those activities for special education programs and services. See MDE Administrative Rules 340.1755 and R340.1749 for the appropriate use of special education teacher consultants.
219	Other Pupil Support Services	This function is assigned to expenditures involving monitoring activities, such as, lunchroom monitors, hall monitors, playground monitors and crossing guards. Bus monitors are assigned to the transportation function, 271.
221	Improvement of Instruction	Consists of those activities that are designed primarily for assisting instructional staff in planning, developing, and evaluating the process of providing challenging and natural learning experiences for pupils. These activities include curriculum development, techniques of instruction, child development and understanding, in-service training for instructional staff.
222	Educational Media Services	Consist of those activities such as selecting, acquiring, preparing, cataloging, and circulating books and other printed materials; planning the use of educational media by teachers and other members of the instructional staff; and guiding instructional staff members in their use of educational media. Included here are the activities for planning the use of the educational media by pupils and instructing pupils in their use of media materials.
224	Educational Television	Consist of those activities concerned with planning, programming, and writing educational programs or segments of programs for use on closed circuit or broadcast television or radio.
225	Instruction Related Technology	Consist of all technology activities and services for the purpose of supporting instruction. Specifically costs associated with the operation and support of computer learning labs, media center computer labs, instructional technology centers, and instructional networks. Technology that is used by students in the classroom or that has an instruction focus (including distance learning) should be coded to the appropriate Instruction (1xx) function.
226	Supervision and Direction of Instructional Staff	Directing and managing instructional services. Includes the activities of program coordination and program compliance monitoring. Examples: Special Education, Career Technical and Title I directors.
227	Academic Student Assessment	Services rendered for the academic assessment of pupils. Examples: Purchased academic testing services, purchased grading services, academic testing supplies.
229	Other Instructional Staff Services	Consist of activities other than those defined above to assist instructional staff.
231	Board of Education	Activities performed by the elected body that has been created according to state law and vested with responsibilities for educational activities in a school district. Includes legal, audit and election costs or fees.

DEFINITIONS of EXPENDITURE FUNCTION CODES

Per Michigan Public School Accounting Manual - Bulletin 1022 (updated through Change Notice #31 dated 12-17-2020)

Function Code	Function Name	Description
232	Executive Administration	Those activities associated with the district-wide general or executive responsibilities, including the development and execution of school district policies through staff at all levels. Titles may include superintendent, associate or assistant superintendent, but may not be limited to such designations. These activities may be distinguished from the supervision or direction of a specific function, program or supporting service that may appropriately be charged to another specific instructional or supporting function. When the same individual directs two or more functions, the services of that individual's office may be prorated between the functions concerned. Include community relations services (district wide activities and programs designed to improve school/community relations.)
241	Office of the Principal	Activities performed by the principal, assistant principal and other assistants in the general supervision of all operations of the school building; evaluation of staff members of the school; supervision and maintenance of the school records are included under this function, along with clerical staff for these activities.
249	Other School Administration	Other activities of school administration not defined above. Include full-time department chairpersons and graduation expenditures here.
252	Fiscal Services	Activities concerned with the fiscal operations of the school system. This function includes budgeting, receiving and disbursing, financial accounting, payroll, purchasing, inventory control, and internal auditing.
257	Internal Services	Activities concerned with storing and distributing supplies, furniture, and equipment. Also include district wide duplicating/printing services and central mail services.
259	Other Business Services	This function is assigned to those kinds of transactions that should not be identified to any of the business activities defined above. Examples: short term interest on notes, judgments, taxes abated and written off.
261	Operating Buildings Services	Activities concerned with keeping the physical plant open, clean, and ready for daily use. They include operating the heating, lighting, and ventilation systems, and repairing facilities/equipment. Also included are operating building leases, property and liability insurance, janitorial and ground maintenance costs. May be used in a Capital Projects fund only to extent allowed by law.
266	Security Services	Activities concerned with maintaining order and safety in school buildings, on the grounds and in the vicinity of schools at all times. Included are police activities for school functions, traffic control on grounds and in the vicinity of schools, building alarm systems, and security guards.
271	Pupil Transportation Services	Activities concerned with the conveyance of pupils to and from school, as provided by state law. It includes trips between home and school or trips to school activities. All other direct costs related to pupil transportation should be included under this function, i.e., physical exams, uniforms, school bus driver licenses, awards, bus monitors, etc. May be used in Capital Projects Funds only to extent allowed by law.

DEFINITIONS of EXPENDITURE FUNCTION CODES

Per Michigan Public School Accounting Manual - Bulletin 1022 (updated through Change Notice #31 dated 12-17-2020)

Function Code	Function Name	Description
281	Planning, Research, Development, and Evaluation	Activities, on a system-wide basis, associated with conducting and managing programs of planning, research, development, and evaluation for a school system.
282	Communication Services	Activities concerned with writing, editing, and other preparation necessary to disseminate educational and administrative information to pupils, staff, managers or to the general public through direct mailing, the various news media, or personal contact.
283	Staff/Personnel Services	Activities concerned with maintaining an efficient staff for the school system. It includes such activities as recruiting and placement, staff transfers, in-service training, health services, staff accounting, and staff relations and negotiations. In-service training and professional development for non-instructional support staff should be recorded here.
284	Non-Instructional Technology Services	Activities concerned with supporting the school district's information technology system, including supporting administrative networks, maintaining administrative information systems, and processing data for administrative and managerial purposes. Included costs associated with the administration and supervision of technology personnel, systems planning and analysis, system application development, systems operation, network support services, hardware maintenance and support, etc.
285	Pupil Accounting	Consists of those activities concerned with acquiring, maintaining, and auditing records or pupil attendance, and reporting information to various oversight agencies.
293	Athletic Activities	Consist of those activities concerned with financing the interscholastic athletic programs that are under the supervision of the school.
296	Student/School Activity	Other student/school activity expenditures
297	Food Services	Consist of those activities concerned with providing food to pupils and staff in a school or school system. This service includes the preparation and serving of regular and incidental meals, lunches, or snacks in connection with school activities and the delivery of food.
311	Community Service Direction	Activities concerned with directing and managing community services activities, i.e., community school direction.
321	Community Recreation	Consists of those activities concerned with providing recreation for the community as a whole, or for some segment of the community. It includes such staff activities as organizing and supervising playgrounds, swimming pools, and other recreation programs for the community.
331	Community Activities	Consists of those activities concerned with providing services to civic affairs organizations. This includes services to parent-teacher association meetings, other parental involvement functions, public forums, lectures, and civil defense planning.
361	Welfare Activities	Pertain to providing for the personal needs of individuals who have been designated by an appropriate governmental entity. They include food or other personal needs.

DEFINITIONS of EXPENDITURE FUNCTION CODES

Per Michigan Public School Accounting Manual - Bulletin 1022 (updated through Change Notice #31 dated 12-17-2020)

Function Code	Function Name	Description
371	Non-Public School Pupils	Services to pupils attending a school established by an agency other than the state, subdivision of the state, or the federal government, which usually is supported primarily by other than public funds. They may consist of such activities as those involved in providing instructional services, attendance and social work services, health services, professional development and transportation services for no-public school pupils.
411	Payments to Other Public Schools Within the State of Michigan	Sub-Grantee/Flow Through Distributions Only. All other payments for services, supplies, and materials should be reported in the appropriate function and object code 82xx.
441	Payments to Other Governmental Entities	Sub-grantee Relationships Only (Non-Public School, Community Organizations, etc.)
452	Site Improvement Services	Activities concerned with improving sites, and with maintaining existing site improvements.
455	Building Acquisition and Construction Services	Activities concerned with buying or constructing buildings. Include cost for the initial equipping of facilities.
459	Other Facilities Acquisition and Construction Services	Other Facilities Acquisition and Construction Services that cannot be classified above. Includes Furniture, Fixtures, and Equipment FF &E).
491	Prior Period Adjustments-Material Transactions	Amounts reported here must be reported in the audited financial statements as adjustments to the prior year fund balance with appropriate notation.
511	Debt Service - Long Term Only	Principal on short-term notes/loans will be recorded in offsetting balance sheet accounts (Notes payable/Cash) rather than as an "other financing use." Interest on short-term notes/loans will be coded in Function "259."
601-659	Fund Modifications (Other Operating Transfers Out)	Use "6" in the first position of the fund code, then two position fund code of fund the dollars are going to.

112



MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance & Operations

SUBJECT: Action Item – Award Bids for Elementary Bond and Sinking Fund projects

DATE: February 11, 2022

Recommendation:

It is recommended that the Board of Education award the following bids related to the Elementary Bond projects (outdoor learning centers and Red Cedar courtyard and amphitheater) and the Sinking Fund projects (athletic field and tennis courts) as follows:

• Category 01C Material Testing – Professional Services Industries, Inc.	\$ 25,715
• Category 03A Site Concrete – Leavitt & Starck Excavating, Inc.	\$1,254,900
• Category 13B Fabricated Structures – Penchura LLC	\$ 604,291
• Category 031A Earthwork – Sandborn Construction, Inc.	\$1,877,000
• Category 032D Fencing – Justice Fence Acquisition, LLC	\$ 245,932
• Category 032E Synthetic Turf – Sprinturf, LLC	\$ 992,800
• Category 032F Surfacing – Racquet Sports	<u>\$ 94,500</u>
Total	\$5,095,138

Background:

Attached is a contract award recommendation letter and bid tabulation from Clark Construction for the Elementary Bond (outdoor learning centers and Red Cedar courtyard and amphitheater) and Sinking Fund projects (athletic field and tennis courts).

Bids were due on February 8, 2022. There was a total of eight bid categories. We did not receive any bids for the electrical category and will rebid that scope of work. With the electrical bid outstanding, the overall construction bids are under the construction design estimates. Including the professional service fees (CM and architect) the elementary bond projects are approximately \$2.6 million and the Sinking Fund projects are approximately \$3.2 million.

A representative from Clark Construction will be present at the meeting on February 14, 2022 to answer questions if needed. You may of course communicate questions to

administration prior to the meeting and we will do our best to promptly provide a response.



Headquarters
 3535 Moores River Drive
 Lansing, MI 48911
 517.372.0940 phone | 517.372.0668 fax

Southeast Michigan Office

2660 Superior Court
 Auburn Hills, MI 48326
 248.286.1000 phone

Northern Michigan Office

3432 US 23 South
 Alpena, MI 49707
 989.278.2272 phone

February 10, 2022

Richard Pugh Director of Finance
 501 Burcham Drive
 East Lansing, MI 48823

Re: East Lansing Public School – 2017 Bond Program/Sinking Fund
Bid Package #8 – 2022 Summer Work
Contract Award Recommendation

www.clarkcc.com

Dear Mr. Pugh,

Clark Construction Company recommends East Lansing Public Schools enter into Contracts with each Trade Contractors listed below.

Competitive bids were received February 8th, 2022. Clark Construction Company has conducted post-bid interviews with the each of the Trade Contractors. The recommended Trade Contractors provided the lowest responsive bid for the Work.

Trade Contract award recommendations:

<u>Bid Category/Area of Work</u>	<u>Trade Contractor</u>	<u>Total Bid Amounts</u>
• 01C Material Testing	Professional Services Industries, Inc.	\$ 25,715
• 03A Site Concrete	Leavitt and Starck, Inc.	\$ 1,254,900
• 13B Fabricated Structures	Penchura LLC	\$ 604,291
• 026A Electrical	NO Bids received (will rebid)	
• 031A Earthwork	Sandborn Construction	\$ 1,877,000
• 032D Fencing	Justice Fence Acquisition	\$ 245,932
• 032E Synthetic Turf	Sprinturf LLC	\$ 992,800
• 032F Surfacing	Racquet Sports	\$ 94,500
Trade Contract Award Total		\$5,095,138
Subtotal		\$ 5,095,138
East Lansing Public Schools Construction Contingency 5%		\$ <u>254,756.90</u>
TOTAL		\$ 5,349,894.90

2017 Bond Program Breakdown

• 01C Material Testing	Professional Services Industries, Inc.	\$ 12,280
• 03A Site Concrete	Leavitt and Starck, Inc.	\$ 665,820.20
• 13B Fabricated Structures	Penchura LLC	\$ 604,291
• 031A Earthwork	Sandborn Construction	\$ 727,000





- 032D Fencing Justice Fence Acquisition \$ 135,000

Bid totals for Bond project: \$ 2,144,391.20

Sinking Fund Breakdown

- 01C Material Testing Professional Services Industries, Inc. \$ 13,435
- 03A Site Concrete Leavitt and Starck, Inc. \$ 589,079.80
- 026A Electrical NO Bids received (will rebid)
- 031A Earthwork Sandborn Construction \$ 1,150,000
- 032D Fencing Justice Fence Acquisition \$ 110,932
- 032E Synthetic Turf Sprinturf LLC \$ 992,800
- 032F Surfacing Racquet Sports \$ 94,500

Bid totals for Sinking Fund: \$ 2,950,746.80

The scope of work for Bid Package #8 includes the Demolition and Construction of the High School tennis courts, athletic field and Elementary Schools Outdoor Learning Centers, Red Cedar Amphitheater and Courtyard. We have enclosed bid a bid tabulation and summary of bids received. Please contact me should you have any questions regarding the above.

Sincerely,

CLARK CONSTRUCTION COMPANY

Shane E. Lounsberry
 Shane Lounsberry
 Project Manager

Enclosure
 C: File w/Enc





HS Athletics Tennis Courts & Football Turf & Misc. 2022 Work - BID RESULTS

001C - Material quality Testing & Inspections						
Contractor	Soils and Structures Inc.	Professional Services Industries Inc.				
Base Bid	\$ 39,940	\$ 25,715	-	-	-	-
Base Bid Valid						
Alternate 01 - Provide Concrete Planters	\$ -	\$ -	-	-	-	-
Alternate C-1 - Sanitary Sewer Replacement Under Tennis Courts	\$ -	\$ -	-	-	-	-
NOTES						

003A - Site Concrete & Foundations						
Contractor	Leavitt & Starck					
Base Bid	\$ 1,254,900	-	-	-	-	-
Base Bid Valid						
Alternate 01 - Provide Concrete Planters	\$ 96,000	-	-	-	-	-
Alternate C-1 - Sanitary Sewer Replacement Under Tennis Courts	\$ -	-	-	-	-	-
NOTES						

013B - Fabricated Structures						
Contractor	Penchura					
Base Bid	\$ 604,291	-	-	-	-	-
Base Bid Valid						
Alternate 01 - Provide Concrete Planters	190,000 (not part of work scope)	-	-	-	-	-
NOTES						

026A - Electrical						
Contractor						
Base Bid	\$ -	-	-	-	-	-
Base Bid Valid						
Alternate 01 - Provide Concrete Planters	\$ -	-	-	-	-	-
Alternate C-1 - Sanitary Sewer Replacement Under Tennis Courts	\$ -	-	-	-	-	-
NOTES						

031A - Earthwork & Utilities						
Contractor	Leavitt & Starck	Fessler Bowman	Sandborn			
Base Bid	\$ 2,054,400	\$ 1,990,607	\$ 1,877,000	-	-	-
Base Bid Valid						
Alternate 01 - Provide Concrete Planters	\$ -	-	-	-	-	-
Alternate C-1 - Sanitary Sewer Replacement Under Tennis Courts	\$ 75,000	\$ 30,000	\$ 47,000	-	-	-
NOTES						

032D - Fencing						
Contractor	Straight Line Fencing	Future Fence Company	Justice Fence Aquisition			
Base Bid	\$ 293,327	\$ 327,457	\$ 245,932	-	-	-
Base Bid Valid						
Alternate 01 - Provide Concrete Planters	\$ -	-	-	-	-	-
Alternate C-1 - Sanitary Sewer Replacement Under Tennis Courts	\$ -	-	-	-	-	-
NOTES						

032E - Synthetic Turf & Sub Base						
Contractor	LA Construction Corp	AstroTurf	Sprint Turf LLC	Hellas Construction		
Base Bid	\$ 1,367,000	\$ 1,112,285	\$ 992,800	\$ 1,273,003	-	-
Base Bid Valid						
Alternate 01 - Provide Concrete Planters	\$ -	-	-	-	-	-
Alternate C-1 - Sanitary Sewer Replacement Under Tennis Courts	\$ -	-	-	-	-	-
NOTES						



HS Athletics Tennis Courts & Football Turf & Misc. 2022 Work - BID RESULTS

032F - Surfacing						
Contractor	Pro Surfaces	Raquet Sports				
Base Bid	\$ 90,000	\$ 94,500	\$ -	\$ -	\$ -	\$ -
Base Bid Valid	No					
Alternate 01 - Provide Concrete Planters	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Alternate C-1 - Sanitary Sewer Replacement Under Tennis Courts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NOTES						