



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Regular Meeting
August 23, 2021 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

I. Opening of Meeting

A. *Call to Order*

B. *Roll Call*

C. *Mission: Nurturing Each Child, Educating All Students, Building World Citizens*

D. *Approval of Agenda*

Motion: The Board of Education approve the agenda of the August 23, 2021 regular meeting, as presented.

E. *Approval of Minutes*

- *August 9, 2021 regular meeting*
- *August 16, 2021 special meeting*

F. Motion: The Board of Education approve the minutes of the August 9, 2021 regular meeting and August 16, 2021 special meeting, as presented.

3

II. Recognition

III. Superintendent's Report

IV. Bond Update

V. Consent Agenda

13

Motion: The Board of Education approve the consent agenda to include the following items:

- *hiring of Kelsey Padgett, 1.0 FTE Glencairn Elementary Teacher, at MA Step 4.5 level, effective August 24, 2021.*
- *hiring of Marshall Gerwin, 1.0 FTE Middle School Counselor, at MA Step 4.5 level, effective August 24, 2021.*
- *hiring of Jessica Poke, 1.0 FTE High School Social Worker, at MA Step 3.5 level, effective August 24, 2021.*
- *hiring of Jennifer Jockheck, 1.0 FTE High School Counselor, at MA Step 10.5 level, effective September 7, 2021.*
- *hiring of Melissa Capolingua, 1.0 FTE Marble Elementary Teacher until January 28, 2022, at MA Step 12 level, effective August 24, 2021.*
- *hiring of Cosette Buckberry, .35 FTE Red Cedar Elementary Physical Education Teacher, at MA Step 4.5 level, effective August 24, 2021.*

- *the request for an unpaid personal leave of absence for Glencairn Teacher, Kelly Camiller for the 2021-22 school year.*

VI. **Public Comment:** This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

VII. **Presentation** **15**
 2021 Summer School Highlights, Glenn Mitcham, Assistant Superintendent

VIII. **Board Discussion**

IX. **Action Items** **30**

A. Request for Annual Delegation of School Plan Review and Inspection Authority to the City of East Lansing

Motion: The Board of Education approve the Request for Annual Delegation of School Plan Review and Inspection Authority as presented.

B. Request for Annual Delegation of School Plan Review and Inspection Authority to Meridian Township

Motion: The Board of Education approve the Request for Annual Delegation of School Plan Review and Inspection Authority as presented.

C. Associate High School Principal revised contract for FY 2021-22

Motion: The Board of Education approve the FY 2021-22 revised contract for the Associate High School Principal, as presented. The presented contract modifies the original contract approved by the Board of Education on August 16, 2021, based on a revised start date of August 19, 2021.

X. **Committee Reports**

- A. Academic and Technology Committee
- B. Facilities Committee
- C. Finance Committee
- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee

XI. **Announcements**

XII. **Adjournment**

Respectfully Submitted,

***Dori Leyko
 Superintendent***



Regular Meeting
Monday, August 9, 2021 7:00 PM Eastern

Board Room
509 Burcham Drive
East Lansing, Michigan 48823

I. Opening of Meeting

I.A. Call to Order

Board President Terah Chambers called the meeting to order at 7:05 p.m.

I.B. Roll Call

- Dr. Terah Chambers: Present
- Dr. Kath Edsall: Present
- Ms. Monica Fink: Present
- Dr. Elizabeth Lyons: Present
- Mr. Chris Martin: Present
- Ms. Kate Powers: Present
- Ms. Debbie Walton: Present
- Ms. Dori Leyko Present

Present: 8.

Chris Martin attended via phone.

I, Chris Martin, am attending this August 9, 2021 regular Board meeting remotely, I am physically located in Carteret County, North Carolina. I am able to have two-way communication for this Board meeting. Please record this public announcement in the meeting minutes.

I.C. Mission: Nurturing Each Child, Educating All Students, Building World Citizens

I.D. Approval of Agenda

Motion 21-22/006: The Board of Education approve the agenda for the August 9, 2021 regular meeting, as presented.

This motion, made by Ms. Debbie Walton and seconded by Ms. Monica Fink, Passed.

Dr. Terah Chambers: Yea, Dr. Kath Edsall: Yea, Ms. Monica Fink: Yea, Dr. Elizabeth Lyons: Yea, Mr. Chris Martin: Yea, Ms. Kate Powers: Yea, Ms. Debbie Walton: Yea

Yea: 7, Nay: 0

I.E. Approval of Minutes

Motion 21-22/007: The Board of Education approve the minutes of the July 26, 2021 regular meeting, as presented.

This motion, made by Dr. Elizabeth Lyons and seconded by Ms. Kate Powers, Passed.

Dr. Terah Chambers: Yea, Dr. Kath Edsall: Yea, Ms. Monica Fink: Yea, Dr. Elizabeth Lyons: Yea, Mr. Chris Martin: Yea, Ms. Kate Powers: Yea, Ms. Debbie Walton: Yea

Yea: 7, Nay: 0

II. Recognition

Dr. Lyons thanked all the teachers and staff for all their hard work during the summer program.

III. Superintendent's Report

First Day of School

The first day of school for students is Tuesday, August 24. It is a full day for middle and high school and a half day for elementary students. Details and more back-to-school information will be coming from the buildings over the next few weeks.

Vaccination Event for all Child Vaccines (and COVID) and I Vaccinate Press Conference held Today
ELPS partnered with the Ingham County Health Department to offer a Back-to-School Vaccination Event today. They offered the COVID vaccine for all eligible individuals and provided all school-required immunizations to children.

Whitehills School also hosted Dr. Joneigh Khaldun, Chief Medical Executive for the State of Michigan, Veronica McNally of the Franny Strong Foundation, Linda Vail, Ingham County Health Department Officer and our own Dr. Terah Chambers for an I Vaccinate press conference, encouraging families to prioritize all school required vaccinations. The press conference was streamed on Facebook live and filmed by local and statewide media. WILX filmed their 5:30 program live from our ELHS child vaccine event just a little while ago.

Fall Instruction and Safety Protocols

ELPS is layering many preventative safety strategies for our return to school in two weeks - we are working to create the safest environment possible and provide the best opportunity to safely maintain in-person instruction five days a week for the whole school year.

To support this goal, we will be implementing the following protocols:

- Encouragement to vaccinate if eligible
- Universal mask wearing (except while eating and when outside)
- Distancing to the extent possible
- Improved ventilation systems, filters and purifier systems
- Cohorting where possible
- Frequent hand-washing and hand-sanitizing
- Encouragement to open windows and to teach and learn outside when possible
- No large gatherings or assemblies
- Limited guests in the buildings
- Testing available for staff and students (more information to come)

Supporting our Students

All ELPS administrators spent a couple days last week reviewing and discussing this post-ish-pandemic return to school. We used the MI Blueprint for Comprehensive Student Recovery as our guide - this document was crafted by members of the Student Recovery Advisory Council of Michigan which consisted of parents, students, school leaders, educators, school counselors, public health officials, pediatricians, mental health experts, and community-based organizations. The Blueprint is divided into five sections: wellness, academics, school climate, family and community engagement and post-secondary. Our team spent our time primarily on the first two sections - wellness and academics. From our work last week, there were numerous outcomes I'd like to share:

- The addition of a counselor at MacDonald Middle School
- The addition of a counselor at East Lansing High School

(Note - an additional social worker at the elementary level had previously been added and hired in the spring.)

- The addition of a District Wellness Leader
- The offering of paid collaboration time for teachers and professional staff prior to the start of school to plan and prepare around topics including: reintegration of students to school & school connectedness, baseline assessments and small-group instruction
- The addition of part-time special area teachers at Red Cedar School in order to allow for more scheduling flexibility at each building for school connectedness activities across the building.
- Collaboration with the Mental Health Advisory Board to develop and establish staff wellness professional learning, opportunities and resources

We are super thankful for the work of the state legislature to provide funding through the per pupil foundation allowance that allows us to financially support the recommendations of this council.

Discussion followed.

IV. Bond Update

Donley - Phase 2

- Site work is ongoing
- Playground has been relocated
- Staff will be able to get in their rooms next week.

Glencairn, Pinecrest, Red Cedar and Whitehills

- Solar platform structures for the carports are in progress. We are waiting on the actual panels, which are delayed and will be installed this fall once they arrive.

Marble

- Our staff and hired movers have moved the contents to Marble.
- Furniture is being delivered and put together this week, with a few exceptions.
- Teachers and staff will be able to get in their rooms to begin unpacking no later than Monday, August 16.

Community open houses for all buildings will be scheduled once our COVID protocols allow for visitors in the buildings and when distancing is no longer recommended.

Discussion followed.

V. Public Hearing

A. Opening of Public Hearing - Renaming of Pinecrest

B. Public Comments

- Kacie Kefgen, 1777 Colorado Dr - Robert L. Green renaming
- Nichole Biber - 1037 Blanchette - Support for renaming Pinecrest to Robert L. Green Elementary
- Elaine Hardy - 1412 Meadow Rue - Rename Pinecrest
- Vincent Green - 3705 Taos Circle - Pinecrest Elementary school renaming

C. Conclude Public Hearing

VI. Consent Agenda

Motion 21-22/008: The Board of Education approve the consent agenda to include the following:

A. hiring of Allison Schaub, 1.0 FTE Marble Elementary Special Education Teacher/Interventionist, at BA Step 3 level, effective August 23, 2021.

B. hiring of Douglas Damery, 1.0 FTE High School Science Teacher, at MA Step 11.5 level, effective August 23, 2021.

C. hiring of Emily Zann, .80 FTE High School Social Studies Teacher, at BA Step 2 level, effective August 23, 2021.

This motion, made by Ms. Kate Powers and seconded by Dr. Kath Edsall, Passed.

Dr. Terah Chambers: Yea, Dr. Kath Edsall: Yea, Ms. Monica Fink: Yea, Dr. Elizabeth Lyons: Yea, Mr. Chris Martin: Yea, Ms. Kate Powers: Yea, Ms. Debbie Walton: Yea

Yea: 7, Nay: 0

VII. Public Comment: This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

- Dr. Erin Sarzynski, 3307 Stonewood - COVID
- Nichole Biber, 1037 Blanchette - Climate change
- Jason Noffsinger, 1560 Snyder Rd - Lack of COVID protocol information

VIII. Board Discussion

- Ms. Walton - Asked about the email sent to families who wanted their child to be virtual.
- Ms. Leyko responded - There were 40 K-6 total online learning, which was not enough students to run one section per grade level. We don't have enough staff and we don't have capacity to teach both online and in person. We were looking for families with medical conditions. We spoke with Lansing Superintendent about the new Capital Area K-12 online program. They are offering online to students throughout the region. Looking at a traditional school day but online. The teachers are certified and some are veteran teachers while others are new. We would do a release for resident students. SOC families would remain in East Lansing with a cooperative agreement with Lansing. Families with medical conditions could choose to do homebound services. We would need a note from their doctor stating due to their medical condition the child should refrain from attending school in-person.
- Dr. Edsall asked - Children doing homebound do not need IEP. Lansing offers the option for K -12 not just K - 6.
- Ms. Powers asked - With the reality of pandemic has homebound requirements been revised?
- Ms. Leyko responded - the guidance and rules comes from the Pupil Accounting Manual at the State level, not the district. Other districts are also offering this to their families. We wish we could have offered the online option.
- Ms. Fink asked - Students who are unable to get vaccine how long can they participate in homebound services.
- Ms. Leyko responded - depends on Dr. note.
- Dr. Lyons asked - What are the protocols for coming back to school? For example - screeners, temperatures, dividers, etc. Are we thinking about what will happen when/if we shut down again?
- Ms. Leyko responded - We will not be doing temperature checks. These were not an indicator that resulted in cases being discovered. The dividers will not allow for 90% of students returning. A contingency plan has not been set, but we have been talking about it. There will be dividers in the lunchroom as well as possibly eating outdoors. We will be using the outdoors as much as possible. Met with Linda Vail after press conference, and she stated drinking fountains will return. We are looking at testing programs other than the previous Sunday and Thursday testing; possibly a pool testing program. Each building will have antigen test for staff who would like to be tested.
- Dr. Edsall asked - Will the hallways remain the one way and will entrance and exits remain?
- Ms. Powers asked - How much leeway do we have with Dean Transportation and bus protocols?
- Ms. Leyko said she will check with Rich Pugh about bus windows.
- Dr. Edsall stated open bus windows and a child with significant disability could lead to throwing things out the window, i.e. braces.
- Ms. Powers thanked Ms. Leyko for the helpful information.

IX. Action Items

A. Renaming of Pinecrest Elementary to Dr. Robert L. Green Elementary

Motion 21-22/009: The Board of Education approve changing the name of Pinecrest Elementary, to honor the civil rights, social justice and educational equity work of Dr. Robert L. Green, to Robert L. Green Elementary.

This motion, made by Dr. Kath Edsall and seconded by Ms. Monica Fink, Passed.

Dr. Terah Chambers: Yea, Dr. Kath Edsall: Yea, Ms. Monica Fink: Yea, Dr. Elizabeth Lyons: Yea, Mr. Chris Martin: Yea, Ms. Kate Powers: Yea, Ms. Debbie Walton: Yea

Yea: 7, Nay: 0

Discussion followed with comments from Elaine Hardy, Robert L. Green Commission member.

X. Committee Reports

X.A. Academic and Technology Committee

- Next meeting - August 16 at 2:00 p.m.;
- Coming back in-person;
- Programming and curriculum in district

X.B. Facilities Committee

- Meeting in early September;
- In touch with facilities;
- Retrofitting old systems;
- Updating ventilation in older buildings

X.C. Finance Committee

- Not met and no meeting scheduled

X.D. Intergovernmental Relations

- Not met and no meeting scheduled

X.E. Personnel Committee

- Not met and no report

X.F. Policy Committee

- In process of completing committee work on policy manual;
- Still have work to do with several items to be sure they are worded properly and there are protections in place; i.e. ICE coming into schools, drug detection dogs, etc;
- Coming to items of information hopefully soon, if ready for a vote on August 23 meeting;

- Two stage process; anti-bullying policy - must have a hearing on anti-bullying; it will be a separate vote;
- Policy work completed - full attention to racial equity policy and will include Klaudia Burton in this work.

XI. Announcements

Dr. Chambers reiterated how much she appreciates everyone's patience and hard work.

XII. Adjournment

The meeting adjourned at 8:28 p.m.

PRESIDENT

SECRETARY



Special Meeting
Monday, August 16, 2021 5:15 PM Eastern

Board Room
509 Burcham Drive
East Lansing, Michigan 48823

I. Opening of Meeting

I.A. *Call to Order*

Board President Terah Chambers called the meeting to order at 5:15 p.m.

I.B. *Roll Call*

Dr. Terah Chambers:	Present
Dr. Kath Edsall:	Present
Ms. Monica Fink:	Present
Dr. Elizabeth Lyons:	Present
Mr. Chris Martin:	Present
Ms. Kate Powers:	Absent
Ms. Debbie Walton:	Present
Ms. Dori Leyko	Present

Present: 7, Absent: 1.

I.C. *Mission: Nurturing Each Child, Educating All Students, Building World Citizens*

I.D. *Approval of Agenda*

Motion 21-22/010: The Board of Education approve the agenda of the August 16, 2021 special meeting, as presented.

This motion, made by Ms. Monica Fink and seconded by Dr. Elizabeth Lyons, Passed.

Ms. Kate Powers: Absent, Dr. Terah Chambers: Yea, Dr. Kath Edsall: Yea, Ms. Monica Fink: Yea, Dr. Elizabeth Lyons: Yea, Mr. Chris Martin: Yea, Ms. Debbie Walton: Yea

Yea: 6, Nay: 0, Absent: 1

II. Public Comment: This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

- Jen Noffsinger, 1560 Snyder, East Lansing 48823 - COVID Mitigation Strategies
- Erika Brown-Binion, 539 Durand St, East Lansing 48823 - Lunch at MMS
- Heather Marlow, 1016 Cresenwood Rd, East Lansing 48823 - Mandatory vaccination for ELPS staff/students

III. Consent Agenda

Motion 21-22/011: The Board of Education approve the consent agenda to include the following items:

- hiring of Courtney Flood, Jani-King custodian, effective August 17, 2021.
- hiring of Madison Cummins-Freund, 1.0 FTE Red Cedar Elementary Teacher at BA Step 2 level, effective August 23, 2021.
- hiring of Alexandra Sanchez, 1.0 FTE Glencairn Elementary Teacher at MA Step 4.5 level, effective August 23, 2021.
- hiring of Madison Brosky, 1.0 FTE Robert L. Green Elementary Teacher at BA Step 2 level, effective August 23, 2021.
- hiring of Erin Farver, 1.0 FTE Marble Elementary Teacher at MA Step 8.5 level, effective August 23, 2201.

This motion, made by Dr. Kath Edsall and seconded by Ms. Monica Fink, Passed.

Ms. Kate Powers: Absent, Dr. Terah Chambers: Yea, Dr. Kath Edsall: Yea, Ms. Monica Fink: Yea, Dr. Elizabeth Lyons: Yea, Mr. Chris Martin: Yea, Ms. Debbie Walton: Yea

Yea: 6, Nay: 0, Absent: 1

IV. Action Items

A. Quiana Davis-Lewis' Employment Contract

Motion: 21-22/012: The Board of Education approve the FY 2021-22 contract for Quiana Davis-Lewis, Associate High School Principal, as presented.

Discussion followed.

This motion, made by Ms. Debbie Walton and seconded by Dr. Kath Edsall, Passed.

Ms. Kate Powers: Absent, Dr. Terah Chambers: Yea, Dr. Kath Edsall: Yea, Ms. Monica Fink: Yea, Dr. Elizabeth Lyons: Yea, Mr. Chris Martin: Yea, Ms. Debbie Walton: Yea

Yea: 6, Nay: 0, Absent: 1

B. Suspension of Pay-to-Participate Fees

Motion: 21-22/013: The Board of Education approve the suspension of the athletic and theater pay-to-participate fees for fiscal years 2021-22 and 2022-23. Any PTP fees collected for FY 2021-22 shall be refunded to payee.

Discussion followed.

This motion, made by Dr. Elizabeth Lyons and seconded by Ms. Debbie Walton, Passed.

Ms. Kate Powers: Absent, Dr. Kath Edsall: Abstain (With Conflict), Dr. Terah Chambers: Yea, Ms. Monica Fink: Yea, Dr. Elizabeth Lyons: Yea, Mr. Chris Martin: Yea, Ms. Debbie Walton: Yea

Yea: 5, Nay: 0, Absent: 1, Abstain (With Conflict): 1

V. Announcements

None

VI. Adjournment

The meeting adjourned at 5:38 p.m.

PRESIDENT

SECRETARY



East Lansing
Public Schools

MEMORANDUM

TO: Board of Education

FROM: Dori Leyko
Superintendent of Schools

SUBJECT: Human Resources Action Items

DATE: August 19, 2021

Hires

It is recommended that the Board approve the hiring of **Kelsey Padgett**, 1.0 FTE Glencairn Elementary Teacher, at MA Step 4.5 level, effective August 24, 2021.

It is recommended that the Board approve the hiring of **Marshall Gerwin**, 1.0 FTE Middle School Counselor, at MA Step 4.5 level, effective August 24, 2021.

It is recommended that the Board approve the hiring of **Jessica Poke**, 1.0 FTE High School Social Worker, at MA Step 3.5 level, effective August 24, 2021.

It is recommended that the Board approve the hiring of **Jennifer Jockheck**, 1.0 FTE High School Counselor, at MA Step 10.5 level, effective September 7, 2021.

It is recommended that the Board approve the hiring of **Melissa Capolingua**, 1.0 FTE Marble Elementary Teacher until January 28, 2022, at MA Step 12 level, effective August 24, 2021.

It is recommended that the Board approve the hiring of **Cosette Buckberry**, .35 FTE Red Cedar Elementary Physical Education Teacher, at MA Step 4.5 level, effective August 24, 2021.

Leave of Absence

It is recommended that the Board approve the request for an unpaid personal leave of absence for Glencairn Teacher, **Kelly Camiller** for the 2021-2022 school year

SUMMER SCHOOL 2021

A NEW VENTURE FOR EAST LANSING PUBLIC SCHOOLS

NEEDS ALL AROUND

- TEACHER NEEDS
- STUDENT NEEDS
- FAMILY NEEDS

THE “VILLAGE” CAME THROUGH!

ELPS STAFF, INTERNS, LONG TERM SUBSTITUTES, PARA EDUCATORS
ETC...

☐ 77 TEACHERS

☐ 24 SUPPORT STAFF

IN-PERSON LEARNING CAMP

375

READING CHECK-IN

279

K-5 TUTORING

50

6-8 TUTORING

91

HIGH SCHOOL TUTORING

59

MIDDLE SCHOOL MATH
CAMP

187

HIGH SCHOOL 101

80

SPECIAL EDUCATION CATEGORICAL PROGRAM

70

HIGH SCHOOL CREDIT RECOVERY

73

E2020

126

FINAL COUNT

- ❑ 942 INDIVIDUAL SUMMER SCHOOL STUDENTS
- ❑ 106 INDIVIDUAL CREDIT RECOVERY STUDENTS
- ❑ 1048 INDIVIDUAL SUMMER SCHOOL STUDENTS
- ❑ 1397 TOTAL SUMMER PROGRAMING "SPOTS" UTILIZED

QUESTIONS



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Rich Pugh, Director of Finance & Operations

SUBJECT: Informational Item – Request for Annual Delegation of School Plan Review and Inspection Authority to the City of East Lansing

DATE: August 4, 2021

Recommendation:

It is recommended that the Board of Education approve the Request for Annual Delegation of School Plan Review and Inspection Authority as presented.

Background:

The previous agreement approved by the Board of Education expires September 30, 2021. To continue to work with the City of East Lansing for plan reviews, building permits, and building inspections a new agreement is required. Attached is a State of Michigan required form that must be signed and agreed to by both The City of East Lansing and East Lansing Public Schools. By approving and signing this agreement the District gives the City of East Lansing authority over plan reviews, building permits, and inspections for the period of October 1, 2021 to September 30, 2022. Permits and inspections include building, plumbing, and electrical. Fire safety reviews and inspections are still required by the State of Michigan to be performed by the State of Michigan Bureau of Fire and Safety.

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
 Phone: 517-241-9303 / E-Mail: lara-bcc-asd@michigan.gov
 www.michigan.gov/bcc

Authority: 2016 PA 407 Penalty: Failure to provide information may result in the denial of your request.	LARA is an equal opportunity employer/program. Auxillary aids, services and other reasonable accomodations are available upon request to individuals with disabilities.
---	---

SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT				COUNTY
ADDRESS				
CITY	STATE MI	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT				COUNTY
ADDRESS				
CITY	STATE MI	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	

By checking the boxes below you are certifying the following:

- The governmental subdivision and the enforcing agency are qualified by experience or training to administer and enforce this act and the code and all related acts and rules
- Pursuant to MCL 338.851(b)(5) this form is to certify that full-time code officials, inspectors and plan reviewers registered under the skilled trades regulation act, 2016 PA 407, MCL339.5101 to 339.6133, will conduct plan reviews and inspections of school buildings.
- Agency personnel are provided as necessary
- Administrative services are provided
- Timely field inspection services will be provided
- Plan review services are provided

Certification by School District and Local Government Enforcing Agency - In the sections below, provide the signature of the school board and the local government authorized to enforce construction codes in which school facilities are located. **Note:** A local government not authorized to enforce the state construction codes does not qualify for delegation of school plan review and inspection authority.

SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME OF SCHOOL BOARD OFFICIAL (Please Print)	NAME OF LOCAL SCHOOL DISTRICT
SIGNATURE OF SCHOOL BOARD OFFICIAL	DATE

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency)
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Rich Pugh, Director of Finance & Operations

SUBJECT: Informational Item – Request for Annual Delegation of School Plan Review and Inspection Authority to Meridian Township

DATE: August 4, 2021

Recommendation:

It is recommended that the Board of Education approve the Request for Annual Delegation of School Plan Review and Inspection Authority as presented.

Background:

The previous agreement approved by the Board of Education expires September 30, 2021. To continue to work with the Meridian Township for Donley plan reviews, building permits, and building inspections a new agreement is required. Attached is a State of Michigan required form that must be signed and agreed to by both Meridian Township and East Lansing Public Schools. By approving and signing this agreement the District gives Meridian Township authority over Donley plan reviews, building permits, and inspections for the period of October 1, 2021 to September 30, 2022. Permits and inspections include building, plumbing, and electrical. Fire safety reviews and inspections are still required by the State of Michigan to be performed by the State of Michigan Bureau of Fire and Safety.

Request for Annual Delegation of School Plan Review and Inspection Authority to a Local Unit of Government Enforcing Agency
 Michigan Department of Licensing and Regulatory Affairs
 Bureau of Construction Codes
 P.O. Box 30254, Lansing, MI 48909
 Phone: 517-241-9303 / E-Mail: lara-bcc-asd@michigan.gov
 www.michigan.gov/bcc

Authority: 2016 PA 407 Penalty: Failure to provide information may result in the denial of your request.	LARA is an equal opportunity employer/program. Auxillary aids, services and other reasonable accomodations are available upon request to individuals with disabilities.
---	---

SCHOOL DISTRICT				
NAME OF SCHOOL DISTRICT				COUNTY
ADDRESS				
CITY	STATE MI	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	

Each local government enforcing agency in which facilities of the school district are located must complete this application attesting to the agreement with the information contained in this application. (Attach additional sheets if necessary)

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY				
NAME OF LOCAL UNIT OF GOVERNMENT				COUNTY
ADDRESS				
CITY	STATE MI	ZIP CODE	TELEPHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)
PRIMARY CONTACT PERSON		TITLE	E-MAIL ADDRESS	

By checking the boxes below you are certifying the following:

- The governmental subdivision and the enforcing agency are qualified by experience or training to administer and enforce this act and the code and all related acts and rules
- Pursuant to MCL 338.851(b)(5) this form is to certify that full-time code officials, inspectors and plan reviewers registered under the skilled trades regulation act, 2016 PA 407, MCL339.5101 to 339.6133, will conduct plan reviews and inspections of school buildings.
- Agency personnel are provided as necessary
- Administrative services are provided
- Timely field inspection services will be provided
- Plan review services are provided

Certification by School District and Local Government Enforcing Agency - In the sections below, provide the signature of the school board and the local government authorized to enforce construction codes in which school facilities are located. **Note:** A local government not authorized to enforce the state construction codes does not qualify for delegation of school plan review and inspection authority.

SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME OF SCHOOL BOARD OFFICIAL (Please Print)	NAME OF LOCAL SCHOOL DISTRICT
SIGNATURE OF SCHOOL BOARD OFFICIAL	DATE

SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT	
I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. I further certify adherence to all applicable laws and rules under the delegation of authority.	
NAME AND TITLE OF LOCAL UNIT OF GOVERNMENT OFFICIAL (Please Print)	NAME OF LOCAL UNIT OF GOVERNMENT (enforcing agency)
SIGNATURE OF LOCAL UNIT OF GOVERNMENT OFFICIAL	DATE



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance

SUBJECT: Action Item – Associate High School Principal revised contract for FY 2021-22

DATE: August 17, 2021

Recommended:

It is recommended that the Board of Education approve the FY 2021-22 revised contract for the Associate High School Principal, as presented. The presented contract modifies the original contract approved by the Board of Education on August 16, 2021 based on a revised start date of August 19, 2021.

Background:

The FY 2021-22 contract for the Associate High School Principal is being modified based on a revised start date. Quiana Davis-Lewis start date changed from August 17, 2021 to August 19, 2021. This change required a small adjustment to the prorated salary.