



East Lansing Board of Education

509 Burcham Drive, East Lansing, MI 48823

Regular Meeting
April 26, 2021 - 7:00 PM
Board Room
509 Burcham Drive
East Lansing, Michigan 48823



Agenda

I. Opening of Meeting

A. *Call to Order*

B. *Roll Call*

C. *Mission: Nurturing Each Child, Educating All Students, Building World Citizens*

D. *Approval of Agenda*

Motion: The Board of Education approve the agenda for the April 26, 2021 regular meeting as presented.

E. *Approval of Minutes*

April 12, 2021

Motion: The Board of Education approve the April 12, 2021 regular meeting minutes as presented.

4

II. Recognition

III. Student Representative Report

IV. Superintendent's Report

V. Bond Update

VI. Consent Agenda

Motion: The Board of Education approve the consent agenda to include the following items:

A. hiring, pending receiving her School Social Work Certificate for **Danielle Fournier**, 1.0 FTE Elementary School Social Worker at MA Step 1 level effective August 23, 2021;

B. unpaid personal leave of absence for East Lansing High School teacher, **Nicole Heggelund** for the 2021-22 school year;

C. unpaid personal leave of absence for MacDonald Middle School teacher, **Lauren Engler** for the 2021-22 school year;

D. unpaid personal leave of absence for Pinecrest Elementary teacher, **Katherine Ieremias** for the 2021-22 school year

VII. **Public Comment:** This is the opportunity to address the Board. Speakers are to confine their remarks to five minutes. If a speaker requires more than five minutes, after all other persons who have requested to speak during this part of the meeting have spoken, that speaker will be allowed additional time. The Superintendent or other district staff may comment to clear up or avoid significant misunderstandings.

VIII. **Presentation**

Progress on 2020 District Equity Goals and Commitments, Dori Leyko, Superintendent

IX. **Board Discussion**

X. **Action Items**

11

A. Schools of Choice Resolution for 2021-22

Motion: The Board of Education adopt the Schools of Choice resolution for the 2021-22 school year as presented.

B. Schools of Choice Openings for 2021-22

Motion: The Board of Education approve the following number of Schools of Choice (SOC) openings for the 2021-22 school year:

Young Fives/Kindergarten	5
1st grade	5
2nd grade	1
3rd grade	19
4th grade	18
5th grade	6
6th grade	6
7th - 12th grade	<u>0</u>
	60

C. Title IX Policy

Motion: The Board of Education approve the Title IX Policy as presented.

D. Vacation/Flex Day Payouts

Motion: The Board of Education authorize the attached employees the option to request a maximum of 20 vacation days paid out or a maximum of 10 flex days paid out from their earned leave balances on June 18, 2021.

E. Recertification of Extended Continuity of Learning Plan

Motion: The Board of Education approve the recertification of the Extended Continuity of Learning Plan as presented.

XI. **Committee Reports**

- A. Academic and Technology Committee
- B. Facilities Committee
- C. Finance Committee
- D. Intergovernmental Relations
- E. Personnel Committee
- F. Policy Committee

XII. **Announcements**

XIII. **Adjournment**

Respectfully Submitted,

***Dori Leyko
Superintendent***

Minutes of the Regular Meeting
Of the
East Lansing Board of Education
Via Zoom
Meeting ID: 820 5167 7846
April 12, 2021
7:00 p.m.

Opening of Meeting

Board President Terah Chambers called the meeting to order at 7:03 p.m.

Roll Call

Present: Terah Chambers, Kath Edsall, Chris Martin, Kate Powers, Monica Fink, Elizabeth Lyons, Debbie Walton and Dori Leyko

Absent: None

Approval of Agenda

Motion 20-21/104 Moved by Dr. Edsall supported by Dr. Lyons that the agenda for the April 12, 2021 regular meeting via Zoom pursuant to the Open Meetings Act be approved as presented.

Roll Call Vote:

Ayes – Chambers, Edsall, Martin, Powers, Fink, Lyons, Walton

Nays – None

The motion carried unanimously.

Approval of Minutes

Motion 20-21/105 Moved by Ms. Fink and supported by Ms. Walton that the minutes of the March 22, 2021 regular meeting be approved as presented.

Roll Call Vote:

Ayes – Chambers, Edsall, Martin, Powers, Fink, Lyons, Walton

Nays – None

The motion carried unanimously.

Recognition

None

Student Representative Report

The student representatives introduced themselves and spoke on what they envision their role to the board will be for the remainder of the year.

Kali Francisco – a senior, yearbook editor, played soccer and is also the student representative for the Mental Health Advisory Committee. She appreciates the

opportunity to be the connection between students, administration and staff. She will be reporting on what is going on in the student's lives and having the student voice.

Marie Adele Grosso – a junior, on the newspaper and involved in social justice clubs. She is excited to help build a bridge between the board and the students at ELPS.

Dr. Chambers thanked them for sharing their time and is excited to them as the board liaisons.

Superintendent's Report

Recommendations by Michigan Department of Health and Human Services

On Friday, April 9, Governor Whitmer and MDHHS strongly recommended communities take the following mitigation measures for the next two weeks:

- Remote learning for high school students – the Ingham County Health Department had previously recommended remote learning for all secondary students for the week of April 12
- Pause all youth sports

ELPS complied with these recommendations and is evaluating its antigen testing data throughout the week to inform next steps.

ELPS Staff and Student Antigen Testing

ELPS is able to expand its antigen testing offerings to all preK – 12 staff and students. We'll offer testing every Thursday and Sunday from 4:00 – 6:00 p.m. at East Lansing High School as a drive-thru event.

Last evening, we tested 314 individuals. Due to the incubation period of the virus, we encourage staff and students to test again this Thursday, even if they tested last night. We are also strongly encouraging student-athletes to get tested this Thursday or Sunday as this will provide the district with data that may impact our timeline for resuming athletic practices and competitions.

Discussion followed.

Bond Update

No report

Public Comment

- Matthew Zeleke, 963 Touraine Ave – Reconsideration of the pause in athletics.
- Gabe Benevides, 3632 Shearwater – Reconsideration of the pause in athletics.
- Candace Hawkins, 6263 Gossard – Thank you for looking at the data and responding to emails. Asked if students who are fully vaccinated need to have the anti-gen test.
- Chelsea Wade, 665 John R St – Unsatisfactory letter of apology to 8th grade families regarding Social Studies assignment.
 - Dr. Chambers apologized for the assignment.
 - Dr. Edsall apologized for the assignment. We are working to correct these issues.
- Ahnalee Brincks, 1826 Walnut Heights Dr – Clarify miscommunication regarding return from spring break.
- Pat Murray, ELHS English teacher and Track & Field coach – Thanked administration for looking at data. Challenge to explain why ELHS athletics are paused and other schools are still able to practice.
- Connor Long, 715 Buteo Dr – Concerned with being able to get scholarships if not able to practice or compete.
- Nichole Biber, 1037 Blanchette – Earth day is April 22 – Restore our Earth. Encourages ELPS to eliminate pesticide and herbicide on all ELPS properties and increase pollinator gardens.
- Lynette Long, 715 Buteo Dr – Reiterate that she is thankful for the reconsideration of the pause in athletics.
- Jaida Thomas, 1835 Denison – Reconsideration of pause in athletics.
- Ahmad Kareem, 308 Red Leaf Ln – Reconsideration of pause in athletics.
- Thomas Hanley, 2100 Groesbeck – Reconsideration of pause in athletics.
- Catherine Grosso, 661 Beech St – Thankful the district is doing best to follow the science. Thankful for continuing to allow for online.
- Sarah Kalt, 648 Rosewood – Reconsider sports that allow for social distancing like golf and tennis.
- Caitlin Pertner, 1515 Harrington – There is no focus on the performing arts, only on athletics.
- Kayla Yingling, 514 Avocet – Thank you for making it safe for all students. Please consider students who are in marching band and performing arts.
- Glo Zink, 2604 Heights Ave – Huge advocate for extra-curricular activities but the biggest priority should be on educating students.
- Evan Newcombe, 3830 Kiskadee Dr – Track & Field is easy to social distance. Thank you for reconsidering the pause on athletics.
- Marie Adele Grosso, 661 Beech St – Need to prioritize education and health over sports and performing arts.
- Elaine O'Neal, 6000 Dawn Ave – Band/music programs are still shut down even though there have been no cases reported. Being overlooked by sports teams.
- Jayden Page, 656 Worthington Dr – Reconsideration of pause in athletics.
- Bailey Nicholson, 1436 Farwood – Thank you to the Board of Education and Superintendent. Students have given up a lot for COVID. Appreciates the ability to just practice.

Superintendent Leyko clarified that even students who are fully vaccinated need to have the antigen testing per state guidelines.

Dr. Chambers was happy to hear from all the students. She appreciates the thoughtfulness during public comment. Proud of our ELPS students.

Board Discussion

Ms. Walton addressed athletics and stated priority is in education. She supported the pause hoping the numbers would decrease. After receiving emails from coaches, she is concerned that students will get together to practice without coaches and if they may not social distance or take safety precautions. Asked the Board to possibly reconsider allowing practice to take place and keep the pause on competitions. Students who traveled over spring break would not be able to participate and must quarantine this week.

Ms. Fink wondered if the athletic and band/theater can be considered non-sanctioned so ELPS would not be backing the practices.

Ms. Powers stated student athletes even with the best intentions may possibly not make the best choices. She is deeply concerned with the mental health of the students. The transition back to remote for the next two weeks after being back to in-person learning could take a turn on the mental health. Concerned with students not having an outlet they were seeking. Safety must be the number one priority. We are doing everything to stop the spread. Possibly find a way for teams to practice and/or compete in a safe environment.

Dr. Lyons appreciates the comments from her colleagues. This makes her nervous to just open up sports. We need to wait for the numbers to drop. She urges everyone to get tested on Thursday so we can gather more data. She addressed the public comment regarding the grade 8 social studies assignment. We need to get groups set up to have a hard conversation regarding systemic racism. White supremacy and racism are not going away.

Dr. Edsall clarified a comment made regarding the assignment in public comment was no doubt taught before. This assignment may have been taught but it was under a different superintendent and administration. She agrees we need to have everyday conversations.

Mr. Martin stated everyone agrees with guidance from the state. Students are bringing us proof of being responsible. There were a lot of people out of town over spring break and we need data to assess the possibility of resuming athletics. There is nothing stopping us from reevaluating. He trusts administration on making the decision on what is best for our students and families. He hears the concerns over the social studies assignment. He sees how this has affected Glenn Mitcham. He agrees that we need to continue building equity teams. This possibly may be a role of the Academic and Technology committee. It is definitely not a two-week solution. It is hard not to think about the culture we live in.

Ms. Fink said Ms. Wade's comments cut her to the core, the fact that this is still happening. She is still a part of the Marble Equity Team but wants everyone to know this is not just for Marble. Anyone can be a part.

Dr. Chambers addressed Ms. Wade's public comment. We are committed as a district to take this on. Unfortunately, this is going to continue, institutional racism is imbedded in our culture. Policy Committee is committed in taking this on. It will take time it isn't something we can put a bandage on. She wanted everyone to know that she supports the two-week pause on athletics. However, she is encouraged with the early data but needs to see what happens with the data after the antigen testing this Thursday. We are trying

to protect each other and the community and appreciates everyone stepping up to do their part. We are following the recommendations, we will have stumbles but we are moving forward. Not everyone is going to agree with the decisions. She thanked everyone for the comments. We will move forward together.

Ms. Walton addressed the social studies assignment. She was horrified by the situation. We are in 2021 and this should not be happening. The job of the Board of Education is to prevent this from ever happening again. The Equity Teams should not be staff led they must be parent led. This needs to be changed sooner than later. She then addressed if there needs to be a motion to change the pause in athletics.

Superintendent Leyko admitted we collectively messed up and hurt our students. She is aware that an apology doesn't help. We are meeting repeatedly and have read *Curriculum Violence*. The plan was for the teachers to say we messed up and it was wrong. We acknowledge and we take ownership. The teachers are responsible for all assignments. This was a Board approved Social Studies curriculum. We have made it an issue to review. Equity team is in training now with a basic understanding of social justice, equity and inclusion. Still a lot of work to be done. We are taking steps in responding to the assignment. She, along with, Glenn Mitcham will be doing an interview Tuesday morning in response to the assignment. We know we need to do better. An apology doesn't fix it but we are truly sorry.

Dr. Edsall stated to get to the other side of this we as a Board of Education and Superintendent will relook at the data after Thursday. We need to agree that everyone need to do their part and not encourage athletes to get together to practice and to get tested.

Dr. Lyons thanked Dr. Edsall for her comments. She reiterated that to get us back to being able to practice and compete it has to be a community effort – remember to wash hands, and wear a mask as it will help the numbers to go down. She would like to see a forum for parents and community on the issue of the social studies assignment and curriculum. Possibly to just begin having a conversation about this issue.

Dr. Chambers addressed Ms. Walton's question regarding a motion to reconsider the pause on athletics. She stated any member can make a motion during the Action Items portion of the agenda. However, at this time we have a recommendation from the Superintendent that we can follow.

Superintendent Leyko stated we don't need Board action for this plan as it falls under administrative guidelines. She also clarified that sports could not be considered non-sanctioned.

Action Items

Correction of Furniture, Fixtures & Equipment for Marble

Motion: 20-21/106 Moved by Dr. Edsall and supported by Ms. Powers that the Board of Education correct the following bids related to the furniture, fixtures and equipment bid package for Marble:

Category 01 – Classroom and Miscellaneous Furnishings

Dew-EI: from \$57,480.80 to \$49,358.80

Great Lakes: from \$67,004 to \$75,126

Discussion followed.

Roll Call Vote:

Ayes – Chambers, Edsall, Martin, Powers, Fink, Lyons, Walton

Nays – None

The motion carried unanimously.

Committees

Academic and Technology:

- Discussed systems delivering instruction.
- Dedication of teachers/leaders to make this work.
- Summer programming.
- Next meeting will be May 17 – agenda will come out closer to meeting.

Facilities:

- Interventions being done in the buildings to make them safer.
- Tackling over the summer improvements to athletic facilities.
- Looking at recognizing school groups with new signage.
- Next meeting will be May 10 – agenda will come out closer to meeting.

Finance:

- Not met. Next meeting will be this Thursday, April 15 at 2:00 p.m.

Intergovernmental:

- No report.

Personnel:

- Met two weeks ago.
- Discussed At-Will employees contracts; personnel matters including potential new hiring.

Policy:

- No report. Last meeting was on March 17.
- Next meeting is Wednesday, April 14 at 4:00 p.m.

Announcements

- Trustee Martin gave an update on his 2-year-old son. He is doing well.

Adjournment

The meeting adjourned at 9:19 p.m.

PRESIDENT

SECRETARY

SCHOOLS OF CHOICE RESOLUTION
FOR ADOPTION BY
THE EAST LANSING BOARD OF EDUCATION

A regular meeting of the Board of Education of the District was held in the Board of Education Room in the District on the _____ at 7:00 o'clock in the p.m.

The meeting was called to order by President Terah Chambers at _____ p.m.

Present:

Absent:

The following resolution was offered by Member _____ and supported by Member _____

RESOLVED: The Board of Education of the School District of the City of East Lansing, exercising the option permitted by Section 105 and Section 105C of the State Aid Act, will accept applications of nonresident students residing within the intermediate school district in which this district is a constituent district as well as in a contiguous intermediate school district for the _____ school year and will operate a schools of choice program in our district in compliance with the statutory requirements of Sections 105 and 105C.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution by and the same are hereby rescinded.

Ayes:

Nays:

Motion declared adopted.

Secretary of the Board of Education
Chris Martin



East Lansing
Public Schools

MEMORANDUM

TO: East Lansing Board of Education
FROM: Dori Leyko, Superintendent
SUBJECT: Schools of Choice openings for 2021-22
DATE: April 18, 2021

Recommendation:

The Board of Education approve the following number of Schools of Choice (SOC) openings for the 2021-22 school year:

Young Fives/Kindergarten	5
1 st grade	5
2 nd grade	1
3 rd grade	19
4 th grade	18
5 th grade	6
6 th grade	6
7 th – 12 th grade	0
Total:	60

Background:

A detailed recommendation document was provided to the Board on April 19, 2021. Per the SOC lottery process, siblings of current students are given preference when slots are available.



Schools of Choice Slots Recommendation for 2021-22

Prepared for the Board of Education – April 18, 2021

Introduction – This document has been prepared to share the assumptions and background information that was considered in order to make a recommendation for Schools of Choice slots for the 2021-22 school year.

Process

- February 25, 2021
 - *Virtual Kindergarten Parent Information Night* was held via Zoom.
 - Online enrollment portal open for resident families. Information and timeline for applications were provided to prospective SOC families.
- March 19, 2021
 - Communicated deadline for kindergarten electronic enrollment.
- April 9, 2021
 - Dori & Rich reviewed current enrollment data, anticipated returnees, and anticipated additional kindergarten enrollment to determine SOC slots.

Assumptions

- For planning purposes, we typically use ‘two students below the class size limits’ as our target number of students per classroom. This year, due to the pandemic, we built in a bigger “buffer” (four students per class) to identify open seats. In some cases, class sizes are already at or above this target number, and we added no slots for those schools/classes.
 - Young Fives– two sections of 18 students per section (Class size limit is 22 per ELEA contract, but we try to keep the Young Fives section(s) at 18 or less.)
 - Kindergarten – plan to 18 students (class size limit = 22)
 - 1st grade – plan to 20 students (class size limit = 24)
 - 2nd grade – plan to 20 students (class size limit = 24)
 - 3rd grade – plan to 24 students (class size limit = 28)
 - 4th grade – plan to 24 students (class size limit = 28)
 - 5th grade – plan to 26 students (class size limit = 30)
- Resident students (Permeable Boundary) and Employees’ Children get preference over a non-resident student for an available slot. Therefore, a Permeable Boundary request was approved if an SOC slot would be available at a specific grade level at the requested building (same for employee’s children after PB placements).
- This recommendation assumes two sections of kindergarten at each of the five buildings, one section at Red Cedar, and two sections of Young Fives.

Additional Information

- At this time of the year, we are really working with estimates at the kindergarten and Young Fives levels. We are uncertain whether or not we will welcome the typical number of young students of MSU International Students, so we are estimating slots very conservatively. As long as we advertise at least one SOC slot at a particular grade level, we have the ability to increase the number of students we accept at that grade level but not until late August. We’ve exercised this option before because our

enrollment data is much more stable by then, especially important as we plan for 2021-22.

- Recap of past SOC slots offered at K-12:
 - 2009-10 – 154 slots
 - 2010-11 – 112 slots
 - 2011-12 – 114 slots
 - 2012-13 – 114 slots
 - 2013-14 – 111 slots
 - 2014-15 – 122 slots
 - 2015-16 – 220 slots
 - 2016-17 – 128 slots
 - 2017-18 – 84 slots
 - 2018-19 – 82 slots
 - 2019-20 – 95 slots
 - 2020-21 – 59 slots

SOC Slot Recommendations for 2021-22

- Based on current class sizes and grade level enrollment, we are recommending the following number of SOC slots for the 2021-22 school year:

Y5/Kindergarten	5
1 st grade	5
2 nd grade	1
3 rd grade	19 (unlikely that we will get this many apps.)
4 th grade	18 (same as above)
5 th grade	6
6 th grade	6
7 th grade	0
8 th grade	0
9 th grade	0
10 th – 12 th grade	0
Total:	60

Our Schools of Choice lottery meeting will be held in late June 2021.

Action on Schools of Choice slot recommendations is scheduled for April 26, 2021.



East Lansing
Public Schools

MEMORANDUM

TO: East Lansing Board of Education
FROM: Dori Leyko, Superintendent
SUBJECT: Title IX Policy
DATE: April 19, 2021

Recommendation:

The Board of Education approve the Title IX Policy as presented.

Background:

In 2020, Title IX requirements for school districts were changed. This Policy from Thrun Law Firm reflects all of the new requirements. This was reviewed by the Policy Committee in fall 2020, and the committee recommended it be brought to the full Board for action.



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education & Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance

SUBJECT: Action Item – Vacation/Flex Day payouts

DATE: April 20, 2021

Recommendation:

It is recommended that the Board authorize the attached employees the option to request a maximum of 20 vacation days paid out or a maximum of 10 flex days paid out from their earned leave balances on June 18, 2021.

Background:

From the 4-12-21 BOE packet:

Twelve-month employees are provided vacation days to use throughout the fiscal year. The principal group employees, who work less than 12 months, are provided flex days which is trading a workday for a non-workday (excluding weekends). Due to the pandemic, it has been difficult for employees to utilize their earned vacation leave or flex time. Contract language limits the number of vacation days that may be carried over into the subsequent fiscal year. If an employee's vacation days exceed the carryover limit, the excess vacation days are transferred to the employee's sick leave bank.

It is recommended that the Board allow employees the option to request a maximum of 20 vacation days paid out or a maximum of 10 flex days paid out from their earned leave balances on June 18, 2021. See attached for estimated cost if all employees requested the maximum payout (subject to the maximum day payout cap and individual earned leave balances).

Vacation Balances attendance posted through 4/9/21

7.65% 28.21%

Full Name Last-First	Leave Title	Leave Balance (days)	Hourly Rate	Est. cost - max 20 vacation days or 10 flex days	FICA	MPSERS	Estimated Total Cost
Atkinson, John	Flex days	10.00	\$ 57.92	\$ 4,633.60	\$ 354.47	\$ 1,307.14	\$ 6,295.21
Barton, Tracey	Flex days	5.50	\$ 60.24	\$ 2,650.56	\$ 202.77	\$ 747.72	\$ 3,601.05
Johnson, Shane	Flex days	4.50	\$ 55.32	\$ 1,991.52	\$ 152.35	\$ 561.81	\$ 2,705.68
Martin, Amy	Flex days	10.00	\$ 59.54	\$ 4,763.20	\$ 364.38	\$ 1,343.70	\$ 6,471.28
Morales, Matt	Flex days	8.00	\$ 52.43	\$ 3,355.52	\$ 256.70	\$ 946.59	\$ 4,558.81
Norris, Nikki	Flex days	8.00	\$ 52.25	\$ 3,344.00	\$ 255.82	\$ 943.34	\$ 4,543.16
Pugh, Rinard	Flex days	5.50	\$ 55.80	\$ 2,455.20	\$ 187.82	\$ 692.61	\$ 3,335.63
Robertson, Josh	Flex days	5.50	\$ 55.32	\$ 2,434.08	\$ 186.21	\$ 686.65	\$ 3,306.94
Schwarzbeke, Ashley	Flex days	8.00	\$ 51.40	\$ 3,289.60	\$ 251.65	\$ 928.00	\$ 4,469.25
Ware, Lorraine	Flex days	9.00	\$ 62.70	\$ 4,514.40	\$ 345.35	\$ 1,273.51	\$ 6,133.26
Webster, Amy	Flex days	8.50	\$ 58.09	\$ 3,950.12	\$ 302.18	\$ 1,114.33	\$ 5,366.63
Wells, Andy	Flex days	6.00	\$ 69.47	\$ 3,334.56	\$ 255.09	\$ 940.68	\$ 4,530.33
BAKER-YOUNG, SCOTT	VAC-CONFIDENTIALS	23.00	\$ 32.12	\$ 5,139.20	\$ 393.15	\$ -	\$ 5,532.35
HOCQUARD, KELLY	VAC-CONFIDENTIALS	24.00	\$ 26.97	\$ 4,315.20	\$ 330.11	\$ -	\$ 4,645.31
LALONDE, FLORENCE	VAC-CONFIDENTIALS	21.00	\$ 28.64	\$ 4,582.40	\$ 350.55	\$ -	\$ 4,932.95
CHAPMAN, BRANDT	VAC-CUST/MAINT	5.00	\$ 18.88	\$ 755.20	\$ 57.77	\$ -	\$ 812.97
FULKERSON, JEFFREY	VAC-CUST/MAINT	7.50	\$ 18.88	\$ 1,132.80	\$ 86.66	\$ -	\$ 1,219.46
MANKE JR, DONALD	VAC-CUST/MAINT	6.00	\$ 18.88	\$ 906.24	\$ 69.33	\$ -	\$ 975.57
HAMILTON, NICHOLAS	VAC-DIRECTORS	29.50	\$ 56.18	\$ 8,988.80	\$ 687.64	\$ -	\$ 9,676.44
MITCHAM, GLENN	VAC-DIRECTORS	26.00	\$ 56.90	\$ 9,104.00	\$ 696.46	\$ -	\$ 9,800.46
PALASTY, CHRISTIAN	VAC-DIRECTORS	14.00	\$ 51.57	\$ 5,775.84	\$ 441.85	\$ -	\$ 6,217.69
PUGH, RICHARD	VAC-DIRECTORS	35.50	\$ 60.07	\$ 9,611.20	\$ 735.26	\$ -	\$ 10,346.46
LONG, RICHARD	VAC-P/T DIRECTOR	13.00	\$ 36.11	\$ 1,877.72	\$ 143.65	\$ 529.70	\$ 2,551.07
LEYKO, DORI	VAC-SUPERINTENDENT	20.00	\$ 73.04	\$ 11,686.40	\$ 894.01	\$ -	\$ 12,580.41
ARCEO, JOSE	VAC-SUPERVISOR 260 DAY	27.50	\$ 32.85	\$ 5,256.00	\$ 402.08	\$ -	\$ 5,658.08
MOST, AARON	VAC-SUPERVISOR 260 DAY	35.00	\$ 24.37	\$ 3,899.20	\$ 298.29	\$ -	\$ 4,197.49
ROJAS, HUMBERTO	VAC-SUPERVISOR 260 DAY	26.00	\$ 24.37	\$ 3,899.20	\$ 298.29	\$ -	\$ 4,197.49
SMOLINSKI, LINDSAY	VAC-SUPERVISOR 260 DAY	6.00	\$ 19.33	\$ 927.84	\$ 70.98	\$ -	\$ 998.82
SPARKIA, JASON	VAC-SUPERVISOR 260 DAY	32.00	\$ 24.37	\$ 3,899.20	\$ 298.29	\$ -	\$ 4,197.49
STAHLMANN, MICHAEL	VAC-SUPERVISOR 260 DAY	24.00	\$ 36.11	\$ 5,777.60	\$ 441.99	\$ -	\$ 6,219.59
STEVENS, KALI	VAC-SUPERVISOR 260 DAY	14.50	\$ 26.14	\$ 3,032.24	\$ 231.97	\$ -	\$ 3,264.21
				\$ 131,282.64	\$ 10,043.12	\$ 12,015.78	\$ 153,341.54



Extended COVID-19 Learning Plan
as described in Public Act 149, Section 98a
Final

August 27, 2020

[September 3, 2020 Clarifications](#)

September 30, 2020 Revisions Based on SB927

Updated on 10/25/20 for Board of Education Action on 10/26/20

Updated on 11/20/20 for Board of Education Action on 11/23/20

Updated on 12/14/20 for Board of Education Action on 12/14/20

Updated on 1/22/21 for Board of Education Action on 1/25/21

Updated on 2/19/21 for Board of Education Action on 2/22/21

Updated on 3/16/21 for Board of Education Action on 3/19/21

Updated on 4/23/21 for Board of Education Action on 3/26/21

On August 20, 2020, Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s/PSA’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

District/PSA educational goals written for all students and all subgroups must be established no later than September 15, 2020, and submitted in their Plan to the ISD or Authorizing Body, as applicable, no later than October 1, 2020, for approval. A district that is a public school academy that, by agreement, provides educational services for the residents of a district that is not a public school academy and that does not directly provide public educational services to its residents that intends to provide instruction under an extended COVID-19 learning plan shall submit its extended COVID-19 learning plan described in subsection (1) to the intermediate district in which is it located not later than October 1, 2020 for approval.

The ISD or Authorizing Body will approve Extended COVID-19 Learning Plans no later than October 9, 2020 and transmit the approved plans to the state superintendent of public instruction and the state treasurer. Approved plans must be made accessible through the transparency link located on the district's website by not later than October 12, 2020.

District/PSA Extended COVID-19 Learning Plans should be submitted to the ISD or Authorizing Body as a PDF file.

East Lansing Public Schools Extended COVID-19 Learning Plan

Address of School District/PSA: 501 Burcham Dr., East Lansing, MI 48823

District/PSA Code Number: 33010

District/PSA Website Address: www.elps.us

District/PSA Contact and Title: Dori Leyko, Superintendent

District/PSA Contact Email Address: dori.leyko@elps.us

Name of Intermediate School District/PSA: Ingham Intermediate School District

Name of PSA Authorizing Body (if applicable):

Date of Approval by ISD/Authorizing Body:

Assurances

- 7· The District/PSA will make their ISD/Authorizing Body approved Extended COVID-19 Learning Plan accessible through the transparency reporting link located on the District's/PSA's website no later than October 1, 2020.

- 2· By not later than January 15, 2021, the district shall create a report that includes information regarding both of the following and shall ensure that the report under this subdivision can be accessed through the transparency reporting link located on the district's website:
 - a. The amount and type of training provided during the current school year as of the date of the report to teachers of the district through professional development that focuses on how to deliver virtual instruction.
 - b. The amount and type of training provided during the current school year as of the date of the report to parents and legal guardians of pupils and to pupils on how to access and use virtual content provided by the district.

- 3· The District/PSA will create and make available on its transparency reporting link located on the District/PSA's website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan no later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals the District/PSA expected would be achieved by the end of the school year.

- 4· Benchmark Assessments: The District/PSA will
 - a. select a benchmark assessment or benchmark assessments that is/are aligned to state standards.
 - b. administer the approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year and again not later than the last day of the 2020-2021 school year.

- 5· If delivering pupil instruction virtually, the District/PSA will
 - a. provide pupils with equitable access to technology and the internet necessary to participate in instruction, and
 - b. expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.

- 6· The District/PSA, in consultation with a local health department will develop guidelines concerning appropriate methods for delivering pupil instruction for the

2020-2021 school year that is based on local data that are based on key metrics. Note: A determination concerning the method for delivering pupil instruction shall remain at the District/PSA Board's discretion. Key metrics that the District/PSA will consider shall include at least all of the following:

- a. COVID-19 Cases or Positive COVID-19 tests
 - b. Hospitalizations due to COVID-19
 - c. Number of deaths resulting from COVID-19 over a 14-day period
 - d. COVID-19 cases for each day for each 1 million individuals
 - e. The percentage of positive COVID-19 tests over a 4-week period
 - f. Health capacity strength
 - g. Testing, tracing, and containment infrastructure with regard to COVID-19
7. If the District/PSA determines that it is safe to provide in-person instruction to pupils, the District/PSA will prioritize providing in-person instruction to pupils in grades K to 5 who are enrolled in the District/PSA.
8. The District/PSA assures that
- a. instruction will be delivered as described in this plan and re-confirmed by the District/PSA Board,
 - b. the description of instructional delivery in this plan matches the delivery of instruction to be delivered during the 2020-2021 school year,
 - c. the District/PSA will re-confirm how instruction will be delivered during the 2020-2021 school year thirty days after the approval of the plan, and each month thereafter at a meeting of the Board, and
 - d. For each reconfirmation described in this subdivision, the district shall report to the center, in a form and manner prescribed by the center,
 1. the instructional delivery method that was reconfirmed;
 2. how that instruction will be delivered for each grade level offered by the district, including pre-kindergarten, as applicable; and
 3. whether or not, as determined by the department in consultation with the center, the district is offering higher levels of in-person instruction for English language learners, special education students, or other special populations.
 - e. public comment will be solicited from the parents or legal guardians of the pupils enrolled in the District/PSA during a public meeting described in PA-149.
9. The District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules, and regulations.
10. The District/PSA will ensure that two (2), 2-way interactions occur between a pupil enrolled in the District/PSA and the pupil's teacher or at least one (1) of the pupil's teachers, or another district employee who has responsibility for the pupil's learning, grade progression, or academic progress during each week of

the school year for at least 75% of the pupils enrolled in the District/PSA. The District/PSA will publicly announce its weekly interaction rates at each District/PSA Board meeting where it re-confirms how instruction is being delivered. The District/PSA will make those rates available through the transparency reporting link located on the District/PSA website each month for the 2020-2021 school year.

Clarification of Assurance 10: "Two-way interaction" means a communication that occurs between a pupil and the pupil's teacher or at least one of the pupil's teachers or another district employee who has responsibility for the pupil's learning, grade progression, or academic progress, where one party initiates communication and a response from the other party follows that communication, and this is relevant to course progress or course content for at least one of the courses in which the pupil is enrolled or relevant to the pupil's overall academic progress or grade progression. Responses, as described in this subdivision, must be communication initiated by the teacher, by another district employee who has responsibility for the pupil's learning, grade progression, or academic progress, or by the pupil and not some other action taken.

Dori Leyko, Superintendent

District Superintendent or President of the Board of Education/Directors

9/30/20

Date

Learning Plan Narrative

Opening Statement

- Please provide a statement indicating why an Extended COVID-19 Learning Plan is necessary to increase pupil engagement and achievement for the 2020-2021 school year.

The COVID-19 global pandemic is impacting our school community in a number of ways: we are experiencing a traumatic event, many students may have significant gaps in their learning, and equity issues are more pronounced.

The ELPS COVID-19 Preparedness and Response Plan provides direction, requirements, and recommendations for programming for each phase of the MI Safe Start Plan. The plan prioritizes student and staff wellness and mental health, equity and access, student growth, and relationships and school connectedness, while being fluid enough to adapt to continuing changes in conditions. The additional requirements of the E-COL Plan require the district to identify and commit to the administration of beginning and end-of-year assessment tools and to develop goals for student growth.

ELPS has begun the school year with a fully remote model of instruction as we continue to monitor local health data.

As we return to school in the fall, our first priority will be to ensure the well-being of all members of our school community. Because of the wide range of experiences students had during the remote learning portion of the 19-20 school year, we anticipate that students will come to school in the fall of 2020 with a wider than usual range of competencies. We expect that many students will need opportunities for additional instruction. Teachers will need opportunities to collaborate with each other as they examine student work and determine what comes next in the learning for each student.

ELPS stakeholder groups and committees are in the process of developing our plan for transitioning to in-person instruction as soon as safely possible.

The full ELPS COVID-19 Preparedness and Response Plan can be found at this link: <https://elps.us/downloads/news/elps.preparedness.and.response.plan.final.8.10.20.pdf>

Educational Goals

- **Please outline and describe** the educational goals expected to be achieved for the 2020-2021 school year. The District/PSA must establish all of its goals no later than September 15, 2020. Authorizing bodies expect PSA educational goals will be aligned to the educational goal within your charter contract.
- **Specify** which goals are expected to be achieved by the middle of the school year and which goals are expected to be achieved by the end of the school year.
- **Ensure** that all of the following apply to the educational goals described in this section: (a) The goals include increased pupil achievement or, if growth can be validly and reliably measured using a benchmark assessment or benchmark assessments, growth on a benchmark assessment in the aggregate and for all subgroups of pupils; (b) The District/PSA benchmark assessment(s) are aligned to state standards and will be administered to all pupils K-8 at least once within the first 9 weeks of the 2020-2021 school year and not later than the last day of the 2020-2021 school year to determine whether pupils are making meaningful progress toward mastery of these standards; and (c) the District's/PSA's educational goals are measurable through a benchmark assessment or benchmark assessments.
- To the extent practicable, the District/PSA will administer the same benchmark assessment or benchmark assessments that was administered to pupils in previous years.

Quality Evidence-Based Assessment Practices

ELPS believes that benchmark assessment evidence can be used to monitor and evaluate patterns and trends in school/district academic performance and to identify effective instructional programs. We believe it can provide guidance for standardizing or adjusting curriculum and instruction across grade levels, schools, and districts and within classrooms.

We will not, however, use benchmark assessment data to make high-stakes instructional decisions about individual student learning. Rather, ELPS will continue the use of (and professional learning around the use of) the formative assessment process as a powerful practice embedded in the teaching and learning process to continuously observe where our students are in order to modify instruction.

We believe the use of the formative assessment process, which is supported by an extensive body of research, provides real-time data for both our teachers and students to accelerate their learning and progress and gives us a more complete picture of what our students know and are able to do.

Educational Goals

Screening assessments in reading and mathematics will be administered to all students at least twice during the school year: once in the first nine weeks of the school year, mid-year for some of the assessments, and again prior to the last day of school. Formative assessments will provide information to inform our progress toward our goals over the course of the year. Progress reports will be available on our website in February and June, and individual student progress will be shared with students and families.

Additionally, we will continue to engage stakeholders in the district's balanced assessment system, including publicly sharing aggregate and student subgroup performance reports on multiple assessments.

Goal 1 - All students (K-8) will improve performance in Reading/ELA from Fall to Spring as measured by AIMSweb Plus or through the use of a local assessment.

- All teachers will use the assessment process to support adjustment to teaching & learning, to support meaningful student progress towards mastery of Reading/ELA academic standards.
- Results from Reading/ELA benchmark assessments, local Reading/ELA summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

Goal 2 - All students (K-8) will improve performance in Mathematics from Fall to Spring as measured by AIMSweb Plus (Kindergarten and grades 6 - 8) and the Math Expressions Benchmark Assessments (grades 1 - 5).

- All teachers will use the formative assessment process to support adjustment to teaching & learning, to support meaningful student progress towards mastery of Math academic standards.
- Results from Math benchmark assessments, local Math summative assessments, and formative assessment will be continuously discussed and analyzed by staff.

Instructional Delivery & Exposure to Core Content

- **Please describe** how and where instruction will be delivered during the 2020-2021 school year. (e.g. instruction may be delivered at school or a different location, in-person, online, digitally, by other remote means, in a synchronous or asynchronous format, or any combination thereof).

Mode of Instruction

To start the school year, all students will begin the year with remote instruction at least through September 30, 2020.

Through a set of surveys, ELPS will gather information from families, staff, and students regarding the transition to in-person instruction. Using this data, local health data, and guidance from the Ingham County Health Department, the district will communicate a recommendation for the mode of instruction for October no later than September 21, 2020. Per requirements for the Board of Education (BOE) to recertify the E-COL Plan and the mode of instruction, this process will occur every 30 days. Stakeholders will also have the opportunity to provide input through public comment at BOE meetings, which are held twice a month.

Once a decision is made to transition to in-person instruction, students will be phased in, likely beginning with a hybrid model schedule but depending on the number of students returning for in-person instruction. The transition from online learning to in-person learning will occur over a 2 - 3-week period. Students in the Great Start Readiness Program (GSRP), Young Fives, Kindergarten and First Grade will return first, followed by students in grades 2 - 5. At the middle school, students in Grade 6 will return, followed by students in Grades 7 & 8. Due to the multi-grade classes at the high school, students in grades 9 - 12 will return together, likely in a hybrid schedule. Remote learning will continue to be offered to students at least through Phase 5 of the MI Safe Start Plan.

Note: Before and/or during this phase-in period, special education students in district categorical programs may be offered in-person instruction in very small groups scheduled by the teacher and families. In addition, English Learners and other students with IEPs may be offered face-to-face support.

Updated 9/27/20

On August 10, 2020, the ELPS Board of Education approved the recommendation to start the 2020-21 school year remotely through September 30, 2020, with a reevaluation

and recommendation for instructional delivery beyond that date to be communicated to the Board and stakeholders the week of September 21, 2020.

Since then, legislation was passed to require each district to develop an Extended Continuity of Learning Plan by October 1, 2020, and for the Board of Education to recertify the mode of instructional delivery every 30 days after October 1. ELPS is monitoring health data for the county and East Lansing Community daily. We are also in communication with MSU and the Ingham County Health Department on a regular basis and are utilizing tools developed by the Michigan Department of Health and Human Service (MDHHS) and the Center for Disease Control and Prevention (CDC) to guide decisions regarding the increasing intensity of in-person instruction.

Based on the following data, ELPS will continue with remote learning through October 30, 2020. The district will survey our stakeholders again in mid-October to inform future programming decisions. The district is also working with teachers and families on plans to begin providing some in-person instruction in very small groups for some students with disabilities and other special populations, as local health conditions permit.

Current local, county, and state data is as follows (as of 9/21/20):

- COVID-19 cases in Ingham County:
 - 3172 confirmed cases
 - 45 reported deaths
- COVID-19 cases per million in Ingham County (as of 9/15/20):
 - 294 cases per million per day (7-day rolling average)
 - “very high” risk level (criteria for “very high” is 70 cases per million per day)
- COVID-19 positivity rate in Ingham County (as of 9/15/20):
 - 5.6% (7-day rolling average)
 - “medium” risk level
- COVID-19 cases in Zip Code 48823:
 - 1261 – 1270 confirmed cases
- New COVID-19 positive cases and positivity rate at MSU:

	<u>New Cases</u>	<u>Positivity Rate</u>
Week of 9/14	209	13.38%
Week of 9/7	160	16.53%
Week of 8/31	126	12.56%
Week of 8/24	4	1.3%
Week of 8/17	5	2.13%
Week of 8/10	12	4.2%
Week of 8/3	8	11.76%

- New cases in K-12 school and universities this past week: 548 cases

Here are links to sites that provide local and state COVID-19 health data:

- MI Safe Start Map: <https://www.mistartmap.info/> (Click on our region – then click on Ingham County for county-specific data)
- Ingham County Health Department reporting: <https://ichd.maps.arcgis.com/apps/opsdashboard/index.html#/d9fd5db6d01348fdb1b9f8d1516bb825>
- MSU reporting: <https://msu.edu/together-we-will/testing-reporting/>
- School Related Outbreak Reporting - updated every Monday https://www.michigan.gov/coronavirus/0,9753,7-406-98163_98173_102480---,00.html

Updated 10/25/20

Based on current COVID health and risk data, remote learning will continue through at least January 3, 2021, at which time ELPS will offer both remote and in-person instruction should local, county and state health and risk data support a transition to in-person instruction. This determination will be made using the Michigan Department of Health and Human Services (MDHHS) and the Center for Disease Control (CDC) health data metric tools. The week of January 4, 2021 will be an orientation week for students in grades preK – grade 5, and middle and high school students will have an orientation week the week of January 18, 2021.

Currently, ELPS is offering in-person instruction and support to students in some of the district's special education categorical programs and is beginning in-person support to English Learners beginning the week of November 2, 2020. These in-person offerings are contingent upon the district's ability to safely and effectively staff each classroom.

Updated 11/20/20

Based on current COVID health and risk data and the current Epidemic Order announced by the Michigan Department of Health and Human Services on Sunday, November 16, 2020, remote learning will continue through at least January 15, 2021, at which time ELPS may offer both remote and in-person instruction should local, county and state health and risk data support a transition to in-person instruction. This determination will be made using the Michigan Department of Health and Human

Services (MDHHS) and the Center for Disease Control (CDC) health data metric tools and other factors listed in the district’s metric guidance tool. In-person instruction will be offered no earlier than January 19, 2021, and this start date for offering in-person instruction will either be recertified or amended at the December 14, 2020 Board of Education meeting.

ELPS was offering small-group in-person instruction to some special education and English Learner students prior to the announcement of the DHHS Epidemic Order that provides directives and guidelines for the “three-week pause.” Should the order expire on December 8, 2020, ELPS will evaluate whether or not we are able to resume this programming.

Updated 12/14/20

ELPS In-Person Instruction Plan (12/13/20)

For Implementation from January 19, 2021 – April 1, 2021

Pillars of this Plan

- We will offer in-person instruction to some students, starting with elementary and special populations.
- We will continue to honor the ability and/or willingness of our teachers and support staff to return to in-person instruction by allowing them choice.

Rationale/Guiding Principles

- Start in-person instruction with able and willing teachers and staff
- Provide classroom parameters and COVID-stipend information in advance of teachers making decision to return to in-person instruction
- Prioritize classroom slots by student need – more details below
- Phase in beginning with our youngest students first – preschool and elementary grades prioritized
- This plan will be implemented through April 1, 2021. A larger-scale post-Spring Break return will be evaluated and communicated in March.
- Secondary (grades 6 – 12) will remain online at least through February. Small-group academic support and extra curriculars will be offered as permitted by state orders, ELPS discretion and personnel availability.

Resources that Informed this Recommendation

- https://www.washingtonpost.com/world/europe/europe-schools-covid-open/2020/12/01/4480a5c8-2e61-11eb-9dd6-2d0179981719_story.html
- <https://amp.theatlantic.com/amp/article/616669/>
- https://www.washingtonpost.com/education/students-falling-behind/2020/12/06/88d7157a-3665-11eb-8d38-6aea1adb3839_story.html

Timeline for In-Person Offerings

Target Date	Grade(s)/Group(s)	Comments
Tuesday, January 19, 2021	Special Education Categorical Classrooms English Learner support	Resume these offerings that were previously in place
Monday, February 1, 2021	GSRP, Young Fives – Grade 2 Secondary learning labs	
Monday, February 15, 2021	Grades 3 - 5	
Monday, March 1, 2021	Grades 6 – 12	Programming model to be determined

Details of Classroom, Slots and Teacher/Staff Provisions

Classroom	Allocation of Classroom Slots	Teacher/Staff COVID-Stipend
<ul style="list-style-type: none"> • Max 16 students per classroom • Partial days (approx. 8:45 a.m. – 2:00 p.m. – schedule in development) • Desk partitions/dividers or other classroom safety equipment provided upon request • All safety protocols from ELPS COVID-19 Preparedness and Response Plan (PRP) will be implemented as described 	<ul style="list-style-type: none"> • In-person spots will be offered to students based on need (need may include: special education support, English Learner support, breakfast and lunch needs, intervention services, supervision, mental health, lack of participation in remote learning, and other criteria) 	<ul style="list-style-type: none"> • COVID stipend for in-person staff – amount TBD by 12/18 • District will provide disposable masks, face shields, gloves, disinfecting wipes, hand sanitizer • \$200 PPE reimbursement per person (for additional items beyond the list above) • Applications available by 12/18/20 and due 1/4/21

Key Points

- This plan will reassign some students – will keep as minimal as possible
- May not be slots available for all students who desire in-person instruction at this time
- May need to group buildings for offerings – depends on teacher applications by building and grade level (ex. Donley/Marble, Red Cedar/Glencairn, Whitehills/Pinecrest OR Marble, Donley & Whitehills, Pinecrest, Glencairn & Red Cedar)

Updated 1/22/21

Based on decreasing COVID metrics, vaccination availability for educators and the Governor's encouragement to offer in-person instruction as soon as possible and no later than March 1, 2021, ELPS has begun in-person instruction for some classrooms that serve students with IEPs as of January 19, 2021.

The District will begin offering in-person instruction on the following dates:

- PreK – Grade 5: February 22, 2021
- Grades 6 – 12+: March 1, 2021

Families that elect for their children to remain online at this point will have the opportunity to opt in to in-person instruction following Spring Break, and the District will continue to offer remote learning through the end of the 2020-21 school year.

More details are contained in the attached PowerPoint:

[https://elps.us/downloads/district - coronavirus covid-19/elps.ecol.plan.recommendation.1.25.21.pdf](https://elps.us/downloads/district-coronavirus-covid-19/elps.ecol.plan.recommendation.1.25.21.pdf)

Updated 2/22/21

ELPS continues to offer in-person instruction for some programs that serve students with IEPs.

ELPS will begin offering in-person instruction for all preschool – grade 12 students beginning the week of March 1, 2021.

Families that elect for their children to remain online at this point will have the opportunity to opt in to in-person instruction following Spring Break, and the District will continue to offer remote learning through the end of the 2020-21 school year.

The schedules and instructional models for each level are as follows:

- **Preschool and Elementary:** Monday – Friday 8:45 a.m. – 2:00 p.m.
 - Most students who elected to remain online were assigned to a teacher who is only teaching remotely. Some teachers offered families the opportunity to “stream into” their live in-person classes to access instruction with their current class, known as “concurrent classrooms.”
 - Lunch is provided on site – breakfast is offered as a take-home option to be consumed before coming to school the next morning.
- **Middle School:** Monday: all remote, Tuesday – Friday 11:15 a.m. – 3:10 p.m.
 - In-person students will attend three classes per day on Tuesdays through Fridays for 75 minutes each. Concurrent classrooms will operate in the

middle school where remote students stream in and join the in-person class for instruction and activities.

- Breakfast and lunch will be offered as a take-home option to be consumed before coming to school the next morning.
- High School: Monday: all remote, Tuesday – Friday 11:00 a.m. – 2:55 p.m.
 - In-person students will attend three classes per day on Tuesdays through Fridays for 75 minutes each. Concurrent classrooms will operate in the middle school where remote students stream in and join the in-person class for instruction and activities.
 - Breakfast and lunch will be offered as a take-home option to be consumed before coming to school the next morning.

All safety protocols from the [State of Michigan Guidelines for Operating Schools Safely](#) will be followed.

Updated 3/16/21

In order to comply with House Bill 4048 (Public Act 3 of 2021) that was passed by the legislature on 3/9/21, ELPS will be modifying its middle and high school in-person schedules to comply with the requirement to offer 20 hours of in-person instruction weekly to all students in order to receive its equalization payment. This schedule change will take place beginning March 22, 2021.

The District will continue to offer remote learning through the end of the 2020-21 school year and has offered a second opt-in opportunity for in-person instruction beginning the week of April 19, 2021.

The schedules for each level as of March 22, 2021, are being modified as follows:

- Preschool and Elementary: no change from previous schedule
- Middle School:
 - Daily schedule (for in-person and remote learning): 11:15 a.m. – 3:15 p.m.
 - Students will attend all six classes each Monday for approximately 35 minutes each and attend three classes per day on Tuesdays through Fridays for 75 minutes each. Concurrent classrooms will operate in the middle school where remote students stream in and join the in-person class for instruction and activities.
 - Breakfast and lunch will be offered as a take-home option to be consumed before coming to school the next morning.
- High School:
 - Daily schedule (for in-person and remote learning): 11:00 a.m. – 3:00 p.m.

- Students will attend all six classes each Monday for approximately 35 minutes each and attend three classes per day on Tuesdays through Fridays for 75 minutes each. Concurrent classrooms will operate in the middle school where remote students stream in and join the in-person class for instruction and activities.
- Breakfast and lunch will be offered as a take-home option to be consumed before coming to school the next morning.

Updated 4/23/21

Due to the rising case numbers and positivity rates in the state and county, along with the Spring Break travel the first week of March, the Ingham County Health Department recommended that county secondary schools offer fully remote instruction for the week of April 12, 2021. On April 9, 2021, Governor Whitmer and the Michigan Department of Health and Human Services strongly recommended that high schools offer only remote instruction during the weeks of April 12 and April 19.

East Lansing Public Schools returned elementary students to in-person instruction April 9 and continues to operate five days per week from 8:45 a.m. – 2:00 p.m. A second round of students began in-person instruction the week of April 19.

MacDonald Middle School and East Lansing High School provided remote instruction to all students the weeks of April 12 and 19 and began offering in-person instruction Monday, April 26. Secondary students who elect in-person instruction attend school five days a week for four hours each day. A second round of students began in-person instruction the week of April 26.

ELPS continues to provide remote learning for all students whose families have elected for them to remain online for the remainder of the school year.

Pending any future recommendations from the state or county, ELPS plans to continue its current offerings for the remainder of the school year as described in the previous month's updates, with the last day of school being June 4, 2021.

- **Please describe** how instruction for core academic areas will expose each pupil to the academic standards that apply for each pupil's grade level or course in the same scope and sequence as the District/PSA had planned for that exposure to occur for in-person instruction.

Curriculum and Instruction: Academic Standards

East Lansing Public Schools board-approved standards-aligned curriculum will be taught by ELPS teachers during remote and in-person instruction. Live and on-demand learning and best practices will be integrated to promote student engagement and differentiation. As teachers navigate the wider than usual range of competencies expected this fall, they will use pre-assessments to plan for differentiation of content, use results from pre-assessments to inform instruction and prioritize K-12 instructional standards for the 2020-2021 School Year. Teachers will utilize ELPS Scope and Sequence documents to guide content coverage.

Teachers and other professional staff will utilize SeeSaw (grades preK – 2) and Google Classroom (grades 3 – 12) to deliver instruction.

- **Please describe** how pupil progress toward mastery of the standards described within this section will be graded or otherwise reported to the pupil and the pupil's parent or legal guardian.

Assessment and Grading

East Lansing Public Schools bases its assessment system on the Michigan Standards. We regularly assess students at the district and classroom level to determine if they are making progress toward meeting those standards. We place a heavy emphasis on formative assessment. This is critical in the instructional process so that students receive timely feedback that helps them know what they need to do to improve. It also gives the teacher important information to know how to adjust the teaching and learning process to meet each student's needs.

We also have a system for delivering summative assessments at the district and classroom levels. These are given at the end of a period of learning as an evaluation of what has been learned and are part of our district grading process. These assessments are based on a coherent set of standards in the subject area that focus on a related group of skills and disciplinary knowledge.

We make available to our parents and legal guardians a web-based system that allows them to see their children's grades at any time. Our teachers keep up-to-date information on student grades in this system. This is in addition to the expectation we have for all teachers that they keep parents and guardians abreast of any concerns regarding a student's grade through emails and phone calls. Finally, we send out to parents report cards at the end of each marking period.

Elementary students will receive standards-based marks ratings on their report cards on a trimester basis. Middle and high school students will receive report cards on a quarterly basis - these students will receive letter grades or Incomplete, with an opportunity to make up work when students return to in-person learning.

Equitable Access

- If delivering pupil instruction virtually, please **describe** how the District/PSA will provide pupils with equitable access to technology and the internet necessary to participate in instruction.

Technology

ELPS ensures all students will be provided equitable access to technology and the internet as described in our Preparedness and Response Plan that was previously submitted to the state. ELPS is providing devices (iPads, laptops and/or Chromebooks) to all students who need them to access the curriculum and instruction and hotspots to families who need high-speed internet access.

- **Please describe** how the District/PSA will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules, and regulations.

Students with Disabilities

Daily student and staff schedules were intentionally developed to provide time for both push-in and pull-out support and services. Time for communication and collaboration between teachers and service providers are also included in the weekly schedule.

Service providers will make initial contact with families to share district plans and processes for supporting students during remote learning. Service providers will ensure that students have all materials and resources to be successful with the online platform.

Service providers, in conjunction with IEP teams, will review students' IEPs, solicit parent input, and assess where students are at on their IEP goals. Teams will then determine to what extent the current services can be delivered during online learning and will generate one of the following: new IEP, an IEP amendment, or a contingency learning plan. These plans will be developed with parent input.

The ELPS Special Education Department continues to gather parent input and feedback in order to inform decisions on how to best support students with IEPs during remote learning.

The district has developed a method to complete evaluation for students suspected of having a disability as well as those requiring re-evaluation. In-person assessments will be completed as needed, with strict safety protocols and PPE utilized.

The district is in the planning process for transitioning students to in-person instruction. Students with disabilities in categorical programs will be offered in-person instruction first.

- **Optional Considerations for District/PSA Extended COVID-19 Learning Plans:**

- 1. In addition to the students with disabilities noted above, please describe how the District/PSA will ensure that the needs of other vulnerable student populations, such as but not limited to, early English Learners and Fledgling/struggling students, are met.

2. Please describe how the District/PSA will ensure that students will, during pandemic learning, have continued access to programs such as, but not limited to, Early Childhood, CTE, Early-Middle College, Dual Enrollment, and Advanced Placement as applicable within the District/PSA.

The ELPS full instructional plan (COVID-19 Preparedness and Response Plan) addresses ways all learners are supported and can be found at:

https://elps.us/downloads/news/_elps.preparedness.and.response.plan.final.8.10.20.pdf