

# LAWTON COMMUNITY SCHOOLS

## BOARD OF EDUCATION

Regular Meeting

September 21, 2026

7:00 PM

## AGENDA

1. **CALL TO ORDER** - This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during forum time.
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA** **3**
4. **FORUM TIME** - Comments specific to meeting agenda
5. **BUDGET REPORTS**
6. **SUPERINTENDENT'S REPORT**
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  - B. MASB Annual Leadership Conference Reminder
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  - B. Approval of Board of Education Meeting Minutes 8
  - C. Hire Resolution - Henshaw - Childcare Provider 13
  - D. Hire Resolution - Tomsic - JV Sideline Cheer 14
  - E. Hire Resolution - Mandujano - MS Boys Soccer Coach 15
  - F. Hire Resolution - Woodward - 7th Grade Girls Volleyball Coach 16
  - G. Hire Resolution - Hernandez - Title I Paraprofessional 17
  - H. Hire Resolution - Dykstra - Childcare Provider 18
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  - K. Hire Resolution - Smith - LAAC Paraprofessional 21
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  - D. Facilities & Student Activities Committee Meeting - 09.16.26 28
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9. **FORUM TIME**

10. **ADJOURNMENT**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Approval of Agenda

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the agenda as presented."**

# LES Building Schedule

**2026-2027** \*Please note RED Not Updated\*

| Title 1 / Small Group                                                                                                                                                               |                     |        | Related Arts |             | Recess/Lunch                |     |             |             |                                                                                                                      | Travel Aide        |              | INSIDE RECESS |                                                                                 |             |         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------|--------------|-------------|-----------------------------|-----|-------------|-------------|----------------------------------------------------------------------------------------------------------------------|--------------------|--------------|---------------|---------------------------------------------------------------------------------|-------------|---------|
| Time                                                                                                                                                                                | Grade               | Type   | Grade        | Time        | Classrooms                  | Grd | Recess      | Travel/Wash | Lunch                                                                                                                | Coverage           | Staff        | Recess        | Classrooms                                                                      |             |         |
| 8:00-8:30                                                                                                                                                                           | Prep (30)           |        | 4            | 8:05-9:05   | Welburn                     | K   | 10:15-10:35 | 10:35-10:40 | 10:40-11:00                                                                                                          | Kindergarten Aide  |              | 10:15-10:37   | Welburn                                                                         |             |         |
| 8:30                                                                                                                                                                                | 3rd                 | Tier 2 | 3            | 9:10-10:10  | Taylor                      | K   | 10:20-10:40 | 10:40-10:45 | 10:45-11:05                                                                                                          |                    | Velasquez    | 10:20-10:42   | Taylor                                                                          |             |         |
| 9:05                                                                                                                                                                                | 2nd                 | Tier 2 | 2            | 10:15-11:15 | Clark                       | TK  | 10:25-10:45 | 10:45-10:50 | 10:50-11:10                                                                                                          |                    | Goss         | 10:25-10:47   | Clark                                                                           |             |         |
| 9:40                                                                                                                                                                                | K                   | Tier 2 | Plan         | 11:50-12:50 | Eufracio                    | K   | 10:30-10:50 | 10:50-10:55 | 10:55-11:15                                                                                                          |                    |              | 10:30-10:52   | Eufracio                                                                        |             |         |
| 10:10                                                                                                                                                                               | Break               |        | 1            | 12:55-1:55  | Schubert                    | K   | 10:35-10:55 | 10:55-11:00 | 11:00-11:20                                                                                                          |                    |              | 10:35-10:58   | Schubert                                                                        |             |         |
| 10:25                                                                                                                                                                               | Add. Needs/Planning |        | K            | 1:55-2:55   | Visser                      | 1   | 10:40-11:00 | 11:00-11:05 | 11:05-11:25                                                                                                          | Holder / Safeties? | Title 1 Aide | 10:40-11:03   | Visser                                                                          |             |         |
| 10:40                                                                                                                                                                               | 4th                 | Tier 2 | Extra Recess |             | Ludwig                      | 1   | 10:45-11:05 | 11:05-11:10 | 11:10-11:30                                                                                                          |                    | Title 1 Aide | 10:45-11:08   | Ludwig                                                                          |             |         |
| 11:15                                                                                                                                                                               | Lunch               | Lunch  | Grade        |             | Prior                       | 1   | 10:50-11:10 | 11:10-11:15 | 11:15-11:35                                                                                                          |                    | Title 1 Aide | 10:50-11:13   | Prior                                                                           |             |         |
| 11:50                                                                                                                                                                               | 1st                 | Tier 2 | Time         |             | Lycan                       | 1   | 10:55-11:15 | 11:15-11:20 | 11:20-11:40                                                                                                          |                    | Green        | 10:55-11:18   | Lycan                                                                           |             |         |
| 12:20                                                                                                                                                                               | 1st                 | Tier 2 | Lunch Recess |             | Walley                      | 3   | 11:00-11:20 | 11:20-11:25 | 11:25-11:45                                                                                                          |                    | Markle       | 11:00-11:23   | Walley                                                                          |             |         |
| 1:00                                                                                                                                                                                | K                   | Tier 2 | K            |             | Bainbridge                  | 3   | 11:05-11:25 | 11:25-11:30 | 11:30-11:50                                                                                                          | Withrow            | Williamson   | 11:05-11:28   | Bainbridge                                                                      |             |         |
| 1:30                                                                                                                                                                                | Break / Add. Needs  |        | 1:30 - 1:50  |             | Martin                      | 3   | 11:10-11:30 | 11:30-11:35 | 11:35-11:55                                                                                                          |                    | Sellon       | 11:10-11:33   | Martin                                                                          |             |         |
| 1:50                                                                                                                                                                                | 2nd                 | Tier 2 | 1            |             | Weurding                    | 3   | 11:15-11:35 | 11:35-11:40 | 11:40-12:00                                                                                                          |                    | Green        | 11:15-11:39   | Weurding                                                                        |             |         |
| 2:25                                                                                                                                                                                | 3rd                 | Tier 2 | 3            |             | Withrow                     | 4   | 11:20-11:40 | 11:40-11:45 | 11:45-12:05                                                                                                          |                    |              | 11:20-11:44   | Withrow                                                                         |             |         |
|                                                                                                                                                                                     |                     |        |              |             | Oswald                      | 4   | 11:25-11:45 | 11:45-11:50 | 11:50-12:10                                                                                                          |                    | Oswald       | Markle        | 11:25-11:49                                                                     | Oswald      |         |
| <div>Half-Day Schedule<br/>2026-2027</div> <div>November 13th – PM</div> <div>January 15th – AM</div> <div>March 4th – PM</div> <div>April 16th – AM</div> <div>June 2nd – PM</div> |                     |        |              |             | Waterson                    | 4   | 11:30-11:50 | 11:50-11:55 | 11:55-12:15                                                                                                          | Waterson           |              | Henshaw       | 11:30-11:54                                                                     | Waterson    |         |
|                                                                                                                                                                                     |                     |        |              |             | Prine                       | 4   | 11:35-11:55 | 11:55-12:00 | 12:00-12:20                                                                                                          |                    |              | Prine         | Holder                                                                          | 11:35-11:59 | Prine   |
|                                                                                                                                                                                     |                     |        |              |             | Cornish                     | 2   | 11:40-12:00 | 12:00-12:05 | 12:05-12:25                                                                                                          |                    |              | Holder        | Green                                                                           | 11:40-12:04 | Cornish |
|                                                                                                                                                                                     |                     |        |              |             | L Smith                     | 2   | 11:45-12:05 | 12:05-12:10 | 12:10-12:30                                                                                                          |                    |              |               | Whipple                                                                         | 11:45-12:09 | L Smith |
|                                                                                                                                                                                     |                     |        |              |             | Mills                       | 2   | 11:50-12:10 | 12:10-12:15 | 12:15-12:35                                                                                                          |                    |              |               | 11:50-12:14                                                                     | Mills       |         |
|                                                                                                                                                                                     |                     |        |              |             | Coombs                      | 2   | 11:55-12:15 | 12:15-12:20 | 12:20-12:40                                                                                                          | Markle             | 11:55-12:19  | Coombs        |                                                                                 |             |         |
|                                                                                                                                                                                     |                     |        |              |             | Half Day Related Arts Times |     |             |             | 4th grade will transition their own grade level. Safeties need to be walking students all the way to the cafe doors. |                    |              |               | *NOTE: Inside recess will run five minutes later (shorter) than outside recess. |             |         |
|                                                                                                                                                                                     |                     |        |              |             | Time                        | AM  | PM          |             |                                                                                                                      |                    |              |               |                                                                                 |             |         |
|                                                                                                                                                                                     |                     |        |              |             | 8:05-9:05                   | 4th | Planning    |             |                                                                                                                      |                    |              |               |                                                                                 |             |         |
|                                                                                                                                                                                     |                     |        |              |             | 9:10-10:10                  | 3rd | 1st         |             |                                                                                                                      |                    |              |               |                                                                                 |             |         |
|                                                                                                                                                                                     |                     |        |              |             | 10:15-11:15                 | 2nd | K           |             |                                                                                                                      |                    |              |               |                                                                                 |             |         |

1/2 Day PM Title Schedule  
8:15-8:30- Kinder

8:35-9:05- 3rd Grade

9:10-9:40- 1st Grade

9:45-10:15- 3rd Grade

10:25-10:50- 1st Grade

10:55-11:25-

In the event of a 2 hr. delay we will start the day with second hour at 10 am. Normal building schedule from 10-3pm. If we end up with multiple delays we may need to address the missed related arts classes and title services from the am. A 2 hr delay may also impact whether the next half day is determined AM or PM. Breakfast served as normal with the exception of kindergarten.

|   |                |                    |                      |                     |                           |                             |                       |                     |                      |                    |   |   |   |
|---|----------------|--------------------|----------------------|---------------------|---------------------------|-----------------------------|-----------------------|---------------------|----------------------|--------------------|---|---|---|
|   | Pds            | 1                  | 2                    | 3                   | 4                         | 4                           | 5                     | 5                   | 6                    | 7                  |   |   |   |
|   | 6th            | 3                  | 4                    | 3                   | 6                         |                             | 4                     |                     | 3                    | 3                  |   |   |   |
|   | 7th            | 3                  | 3                    | 4                   | 6                         |                             | Lunch                 | 5                   | 3                    | 3                  |   |   |   |
|   | 8th            | 3                  | 3                    | 3                   | 6                         |                             | 5                     | Lunch               | 3                    | 3                  |   |   |   |
|   |                |                    |                      |                     |                           |                             |                       |                     |                      |                    |   |   |   |
|   | Plannings      | 5*                 | 3                    | 4*                  | 4                         |                             | 1*                    |                     | 2                    | 1                  |   |   |   |
|   | Lunches        | -                  | -                    | -                   | -                         | 5*                          | 6                     | 5                   | 4                    | 2*                 | - | - | - |
|   |                |                    |                      |                     |                           |                             |                       | 7th Lunch 11:54     | 8th Lunch 12:24      |                    |   |   |   |
|   |                | 8:00-8:55 (55 Min) | 8:59-9:54 (55 Min)   | 9:58-10:54 (55 Min) | 10:57-11:24               | 11:24-11:54                 | 11:57-12:24           | 12:27-12:54         | 12:58-1:54 (56 Min)  | 1:58-2:55 (57 Min) |   |   |   |
|   |                | 1                  | 2                    | 3                   | 4                         | -                           | 5                     |                     | 6                    | 7                  |   |   |   |
|   | C. Williams    | Math 6             | Transitional Math    | Math 6              | 6th ACH                   | Lunch                       | Planning              |                     | Math 6               | PLTW 6             |   |   |   |
|   | T. Oles        | ELA 6              | ELA 6                | ELA 6               | 6th ACH                   | Lunch                       | 8th ACH               | 7th ACH             | ELA 6                | Planning           |   |   |   |
|   | C. Kuhlmann    | SS 6               | SS 6                 | SS 6                | Middle School Success 7/8 |                             | Lunch                 | ROAR                | Planning             | SS 7               |   |   |   |
|   | N. Frank       | Sci 7              | Sci 6                | Sci 6               | Planning                  |                             | Lunch                 | 7th ACH             | Sci 6                | Sci 7              |   |   |   |
|   | S. Cangemi     | Art 5              | Art 8                | Planning            | 6th ACH                   | Lunch                       | 6 Whole Yr Art Lab    |                     | Art 7                | Art 6              |   |   |   |
|   |                |                    |                      |                     |                           |                             |                       |                     |                      |                    |   |   |   |
|   | K. Ahlberg     | Adaptive ELA       | Inclusion 6th ELA    | Sci 7               | 6th ACH                   | Lunch                       | Planning              |                     | Inclusion 6th Math   | Inclusion 7 Math   |   |   |   |
| X | J. Patterson   | Adaptive ELA       | Inclusion 7th ELA    | Adaptive Math       | Planning                  |                             | 8th ACH               | Lunch               | Inclusion 8 Math     | Inclusion 8 ELA    |   |   |   |
|   | Building Para  | 5th Grade          | 5th Grade            | 5th Grade           | Lunch                     |                             | 5th Grade             |                     | 5th Grade            |                    |   |   |   |
|   |                |                    |                      |                     |                           |                             |                       |                     |                      |                    |   |   |   |
|   | A. Ashmus      | SS 7               | SS 7                 | Hist 8              | Planning                  |                             | Lunch                 | 7th ACH             | Hlst 8               | Hist 8             |   |   |   |
|   | G. McDaniel    | 7th ELA            | 7th ELA              | 7th ELA             | Planning                  |                             |                       |                     | HS                   |                    |   |   |   |
|   | S. Grear       | 5th Grade Stem     | 7 Math               | 7 Math              | 6th Ach                   | Lunch                       | 6 Whole Yr STEM Class |                     | Planning             | 7 Math             |   |   |   |
|   |                |                    |                      |                     |                           |                             |                       |                     |                      |                    |   |   |   |
|   |                |                    |                      |                     |                           |                             | Bell 12:19            | Bell 12:53          |                      |                    |   |   |   |
|   |                | 8:00-8:55 (55 Min) | 8:59-9:54 (55 Min)   | 9:58-10:53 (55 Min) | 10:57-11:53 (56 min)      | 11:53-12:23                 | 12:23-12:53 (30 min)  | 12:57-1:52 (55 Min) | 1:56-2:55 (59 Min)   |                    |   |   |   |
|   |                | 1                  | 2                    | 3                   | 4                         | 5                           | -                     | 6                   | 7                    |                    |   |   |   |
|   | A. Maurer      | Sci 8              | Planning             |                     | PLTW 7/8                  | ROAR                        | Lunch                 | Sci 8               | Sci 8                |                    |   |   |   |
|   | M. Schwartz    | Math 8             | Planning             | Math 8              | Project Based Math 7/8    | 8th ACH                     | Lunch                 | Math 8              | Algebra              |                    |   |   |   |
|   | A. Rotzien     | ELA 8              | Planning             | ELA 8               | Novels 7/8                | 8th ACH                     | Lunch                 | Creative Writing 7  | ELA 8                |                    |   |   |   |
|   |                |                    |                      |                     |                           |                             |                       |                     |                      |                    |   |   |   |
|   | K. Harrison    | 5th Grade PE       | 9th Grade PE (10:16) | 10:16-10:44 Plan    | Planning                  | Lunch                       | 8th ACH               | 7th ACH             | Health+7th PE        | 6th PE             |   |   |   |
|   | M. Klein (Band | 5th Grade          | HS                   | Planning            | Band 7/8                  |                             | Band 6                |                     | Lunch                | HS                 |   |   |   |
|   | A. Herrman     | 5th Grade Music    | 8th Music            | Planning            | 7/8 Choir                 | 6th Grade Choir             |                       | Lunch               | HS Choir             |                    |   |   |   |
|   | T. Karsen      | HS                 | 8th Grade PE         |                     |                           | HS                          |                       |                     |                      |                    |   |   |   |
|   |                |                    |                      |                     |                           |                             |                       |                     |                      |                    |   |   |   |
|   |                |                    |                      |                     |                           |                             |                       |                     |                      |                    |   |   |   |
|   |                |                    |                      |                     |                           |                             |                       |                     |                      |                    |   |   |   |
|   |                | 1                  | 2                    | 3                   | 10:54-11:24               | 4                           | 5                     | 6                   | 7                    |                    |   |   |   |
|   | K. Miller      | Planning           | Inclusion Math 5     | Resource Room       | Lunch                     | Inclusion ELA/Resource Room |                       | 5th Inclusionary SS | 5th Inclusionary Sci |                    |   |   |   |
|   | Brewster       | Planning           | ELA 8:56-10:20       | ACH 10:20-10:44     | Lunch                     | ELA 11:22-12:42pm           |                       | Science 12:42-1:46  | Science 1:50-2:55pm  |                    |   |   |   |
|   | Jellies        | Planning           | Math 8:56-10:20      | ACH 10:20-10:44     | Lunch                     | Math 11:22-12:42pm          |                       | SS 12:42-1:46       | SS 1:50-2:55pm       |                    |   |   |   |
|   | VanPeteghem    | Planning           | ELA 8:56-10:20       | ACH 10:20-10:44     | Lunch                     | ELA 11:22-12:42pm           |                       | SS 12:42-1:46       | SS 1:50-2:55pm       |                    |   |   |   |
|   | Beach          | Planning           | Math 8:56-10:20      | ACH 10:20-10:44     | Lunch                     | Math 11:22-12:42pm          |                       | Science 12:42-1:46  | Science 1:50-2:55pm  |                    |   |   |   |

|                                |             |                 |              |                               |               |                    |                     |
|--------------------------------|-------------|-----------------|--------------|-------------------------------|---------------|--------------------|---------------------|
|                                |             |                 |              |                               |               |                    | Fall Trimester      |
| Teacher                        | Room #      | Period 1        | Period 2     | Period 3                      | Achievement   | Period 4           | Period 5            |
|                                |             | 8:00 - 9:06     | 9:10 - 10:16 | 10:20 - 11:26                 | 11:30 - 12:00 | 12:04 - 1:40       | 1:44- 2:50          |
| Karsen, T                      | Gym/A103    | Plan            | MS           | Strength and Speed            | 9th           | Strength and Speed | Strength & Speed 2  |
| Harrison                       | Gym         | MS              | PE 9         | MS                            | X             | MS                 | MS                  |
| Blanchard                      | B102        | Eng 11 A        | Eng 11 A*    | Plan                          | 12th          | AP Lit             | Eng 12 A*           |
| Foster                         | B106        | Eng 10 A        | Eng 9 A      | Eng 9 A*                      | Writing Lab   | Plan               | Eng 10 A            |
| McDaniel                       | A115        | MS              | MS           | MS / Plan                     | X             | Eng 12 A           | Eng 9 A             |
| Wells                          | A132        | Civics          | Civics       | AP World History              | 10th          | Civics             | Plan                |
| Ruhl                           | A104        | World History A | Plan         | World History A               | HS Success 9  | US A               | US A                |
| Bullock                        | A105        | Alg 2 A         | Geo A        | Geo A*                        | 11th          | Alg 2 A            | Plan                |
| Meyer                          | A111        | Computer Com    | Plan         | S/E Marketing                 | 12th          | Careers            | Personal Finance A  |
| Karsen, J                      | B103        | Health          | Pre Calc A   | Health                        | Math Tutor    | Plan               | AP Calc             |
| Kline                          | A102        | Plan            | Pre Algebra* | Alg 1 A                       | 9th           | Alg 1 A            | PE 9                |
| Eastman                        | A110        | Chem A*         | Chem A*      | Anatomy A                     | HS Success 10 | Chem A             | Plan                |
| Stutzky                        | A108        | Bio A           | Forensics A  | Plan                          | 9th           | Bio A*             | Biology over Time A |
| Dewey                          | A127        | Spanish 1A      | Spanish 2A   | Spanish 2A                    | X             | Spanish 1A         | Spanish 1A          |
| Herrman                        | MS          | X               | X            | X                             | X             | X                  | Choir               |
| Klein                          | E116        | X               | Online Lab   | X                             | X             | X                  | Band                |
| Burleson                       | Art         | Basic Art       | Sculpture    | Plan                          | 10th          | Mixed Media        | Drawing & Painting  |
| High                           | A128        | Plan            | Pre Algebra* | Geo A*                        | Caseload      | Civics             | Life Math A         |
| Barone                         | B105        | Resource Room   | Eng 11 A*    | English 9A*                   | Caseload      | Plan               | Eng 12 A*           |
| Richter                        |             | Chem A*         | Chem A*      | X                             | X             | X                  | X                   |
| Martinez                       |             | Health          | Pre Algebra  | English 9A                    |               | Biology            | PE 9                |
| Michalski                      |             | Spanish 1A      | Forensics A  | World History A               |               |                    | Band/Choir          |
| <b>1st Lunch 12:00 - 12:26</b> |             |                 |              | <b>2nd Lunch 12:34 - 1:00</b> |               |                    |                     |
| Blanchard                      | Burleson    |                 |              | Dewey                         | Bullock       |                    |                     |
| Stutzky                        | Wells       |                 |              | Kline                         | McDaniel      |                    |                     |
| Eastman                        | online@LAAC |                 |              | Meyer                         | Ruhl          |                    |                     |
| TKarsen                        |             |                 |              |                               |               |                    |                     |

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Consent Agenda Items

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves consent agenda items: 7. A, B, C, D, E, F, G, H, I, J, K, L, M, and N."**



# LAWTON COMMUNITY SCHOOLS

## Lawton Community Schools Board of Education Minutes of the Regular Meeting on August 17, 2026 High School Board Room

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A REGULAR MEETING of the Board of Education of Lawton Community Schools was held Monday, August 17, 2026 beginning at 7:00pm in the HIGH SCHOOL BOARD ROOM.

- Board members present: Steve Carroll, Eric Smith, Bryan Cronenwett, Larissa Hunt, Walter Hitchcock, Matt Riggs
- Board members absent: Nate Pursley

A. **CALL TO ORDER** - This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during forum time.

B. **PLEDGE OF ALLEGIANCE**

C. **APPROVAL OF AGENDA**

Motion: Riggs

Support: Smith

Carried: 6-0, 1 absent

"RESOLVED, that the Lawton Community Schools Board of Education approves the agenda as presented."

D. **FORUM TIME** - Comments specific to meeting agenda

E. **BUDGET REPORTS**

F. **SUPERINTENDENT'S REPORT**

A. Athletic Update/Presentation

B. 2026-2027 – Fall Athletic Schedule

C. 2026-2027 – Fall Coaching Staff

G. **NEW BUSINESS - CONSENT AGENDA ITEMS**

A. Approval of Consent Agenda Items

Motion: Hitchcock

Support: Cronenwett

Carried: 6-0, 1 absent

"RESOLVED, that the Lawton Community Schools Board of Education approves consent agenda items: 7. A, B, C, D, E, F, G, H, I, J, K, L, and M."

B. Approval of Board of Education Meeting Minutes

"RESOLVED, that the Lawton Community Schools Board of Education approves the July 20, 2026 Regular Minutes as presented."

C. Hire Resolution – Ramlow – Title I Paraprofessional

- “RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Heather Ramlow as an Elementary Title I Paraprofessional.”
- D. Hire Resolution – Harrison – MS Physical Education Teacher  
 “RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Kallie Harrison as a Physical Education Teacher for the Middle School.”
- E. Hire Resolution – Saidla – Kindergarten Paraprofessional  
 “RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Bridgette Saidla as a Kindergarten Paraprofessional for the Elementary School.”
- F. Hire Resolution – Green – Special Education Paraprofessional  
 “RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Allison Green as a Special Education Paraprofessional for the Elementary School.”
- G. Hire Resolution – Reynolds – Classroom Aide-Kindergarten  
 “RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Mikayla Reynolds as a Kindergarten Paraprofessional for the Elementary School.”
- H. Hire Resolution – Mandujano – Transitional Kindergarten/Recess Aide  
 “RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Kata Mandujano as a Transitional Kindergarten Paraprofessional/Recess Aide for the Elementary School.”
- I. Resignation Resolution – Whipple – Special Education Paraprofessional  
 “RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Jessica Whipple as a Special Education Paraprofessional effective July 10, 2026.”
- J. Resignation Resolution – Raymond – Special Education Paraprofessional  
 “RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Mackenzie Raymond as a Special Education Paraprofessional effective July 13, 2026.”
- K. Resignation Resolution – Weurding – MS Volleyball Coach  
 “RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Derek Weurding as a Middle School Volleyball Coach effective August 3, 2026.”
- L. Resignation Resolution – Saidla – Title I Reading Lab Paraprofessional  
 “RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Bridgette Saidla as a Title I Reading Lab Paraprofessional effective August 10, 2026.”
- M. Termination Resolution – Rayman – Childcare Provider  
 “RESOLVED, that the Lawton Community Schools Board of Education accepts the termination of Amara Rayman as a Childcare Provider with Lawton Little Learners effective August 7, 2026.”
- H. **NEW BUSINESS**
- A. Points of Pride  
 Hitchcock – parking lots look nice
- B. Approval of Long-Range Financial Forecast  
 Motion: Hitchcock  
 Support: Cronenwett  
 Carried: 6-0, 1 absent  
 “RESOLVED, that the Lawton Community Schools Board of Education accepts the long-range financial forecast as presented.”
- C. Facilities & Student Activities Committee Meeting – 07.28.26  
 Committee: Facilities, Athletics, Student Activities  
 Date of Meeting: 7.28.26  
 Committee Members attending: Cronenwett, Riggs, Smith  
 Administrator(s) attending: Bandfield, Turner  
 Type of committee report:

X Reporting/updating

Recommending board action

Brief background of committee issues/area reporting:

The committee met on Tuesday July 28th to discuss a number of topics.

1. Middle School Roof

a. Further discussion on the Skylight. Seeking a quote on costs and plans for the interior if it was determined the best approach to cover the exterior of the skylight with Metal when completing the roof. Keeping the skylight we are exploring a cleaning, coating, and weatherproofing. The FASA Committee will take a trip to visit a metal roof(s) that have been installed. Eventually the Committee plans to bring a resolution to the BOE to take the project to bid.

2. HS Flat Roof

a. Based on a Companies rough estimates we estimated costs for the HS & MS Flat Roof

HS Roof - 106,043.36 square feet x \$7= \$742,303.52

MS Flat Roof - 48,811.04 square feet x \$7 = 341,677.28

3. We continued to work through the Facility Assessment. The committee previously completed Admin Office, Transportation, Stadium & Ball Fields. At this meeting we completed the High School. We still have to complete the Middle School. We are waiting on the Site Assessment on the Elementary School

CHAIR DOES NOT NEED TO READ THE FOLLOWING BOARD ACTIONS AS THEY WILL BE RESOLUTIONS AFTER THE COMMITTEE REPORT

D. Change to District Calendar – HS Parent Teacher Conference Pilot

Motion: Hltchcock

Support: Riggs

Carried: 6-0, 1 absent

“RESOLVED, that the Lawton Community Schools Board of Education approves the change in regards to the previously approved Parent Teacher Conference dates and times, adding three Academic Preview nights at the beginning of each Trimester and adjusting the Parent Teacher Conference times as presented.”

E. Neola Policy – Vol. 40, No. 2 – 2<sup>nd</sup> Reading

Motion: Riggs

Support: Hitchcock

Carried: 6-0, 1 absent

“RESOLVED, that the Lawton Community Schools Board of Education adopts the Neola Board Policies of Vol. 40, No. 2 with the exception of policies 2418, 7540.09, and 8120.09 as presented.”

F. Neola Policy – Vol. 40, No. 2 – 1<sup>st</sup> Reading

9. **FORUM TIME**

Bandfield – Facilities Committee – painting parking spots, year one had stencils, year two could do colors, year three has proposals that disregard criteria; spoke with Attorney and it’s been decided that it’s best to no longer allow parking spots to be painted

Hunt – inquired about tech students, transporation, and 1:1 parapro

10. **CLOSED SESSION** – to consider the dismissal, suspension, or disciplining of a student, as allowed by the Open Meetings Act, P.A. 267 of 1976, Section 8(b).”– **Roll Call Vote**

The board went into Closed Session at 8:14pm and returned to Open Session at 8:39pm.

Motion: Cronenwett

Support: Hitchcock

Carried: 6-0, 1 absent

Ayes: Carroll, Smith, Cronenwett, Hunt, Hitchcock, Riggs

Nays: None

"RESOLVED, that the Lawton Community Schools Board of Education go into Closed Session to consider the dismissal, suspension, or discipling of a student, as allowed by the Open Meetings Act, P.A. 267 of 1976, Section 8(b). Closed session requested by student."

11. **OPEN SESSION**

Motion: Hitchcock

Support: Cronenwett

Carried: 6-0, 1 absent

"RESOLVED, that the Lawton Community Schools Board of Education return to Open Session." as presented."

A. Resinstatement Review

Motion: Hunt

Support: Hitchcock

Carried: 6-0, 1 absent

"RESOLVED, that the Lawton Community Schools Board of Education is in support of conditional reinstatement of permanently expelled student #20311075. The conditions of the reinstatement are for only virtual learning through the LAAC, and the student is not allowed on school grounds unless expressly approved by the Administration for required assessments only. Any changes of the conditions of educational placement other than virtual learning through the LAAC would require Lawton Community Schools Board of Education action."

12. **ADJOURNMENT**

The meeting adjourned at 8:35pm.

Submitted by: \_\_\_\_\_

Larissa Hunt, Lawton Community Schools Board of Education Secretary

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Approval of Minutes

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the August 17, 2026 Regular Meeting Minutes as presented."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Hire – Henshaw – Childcare Provider

Anne Wokeck is recommending Catherine Henshaw be hired as a Childcare Provider for Lawton Little Learners. One candidate applied and one was interviewed.

Catherine has experience, is good with kids, and worked with Lawton Little Learners over the summer.

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Catherine Henshaw as a Childcare Provider for Lawton Little Learners."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Hire – Tomsic – JV Sideline Cheer

Chris Richter is recommending Kim Tomsic be hired as a JV Sideline Cheer Head Coach. One candidate applied and one was interviewed.

Mrs. Tomsic works as the Middle School attendance secretary. Previously, she coached MS volleyball at Dowagiac for 2 years and Decatur for 1 year. She also coached JV softball at Decatur for a season. She has spent 2 years coaching competitive cheer for Champion Force.

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Kim Tomsic as a JV Sideline Cheer Head Coach."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Hire – Mandujano – MS Boys Soccer Coach

Chris Richter is recommending Martin Mandujano be hired as a Middle School Boys Soccer Coach. One candidate applied and one was interviewed.

Coach Mandujano is a long-time soccer coach who has children in our district. He has coached at the AYSO level, club level (BC Fire), MS Girls level at Lawton and has been the varsity girls soccer assistant coach the last 5 years. We are lucky to have someone with such vast knowledge working with our young soccer players.

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Martin Mandujano as a Middle School Boys Soccer Coach."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Hire – Woodward – 7<sup>th</sup> Grade Girls Volleyball Coach

Chris Richter is recommending Ryan Woodward be hired as a 7<sup>th</sup> Grade Girls Volleyball Coach. One candidate applied and one was interviewed.

Coach Woodward is an experienced club coach who has children in our district. Last fall, he was the assistant MS 8<sup>th</sup> grade volleyball coach at Lawton. We are lucky to have someone with such vast knowledge working with our young volleyball players.

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Ryan Woodward as a 7<sup>th</sup> Grade Girls Volleyball Coach."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Hire – Hernandez – Title I Paraprofessional

Heather Olson is recommending Selina Hernandez be hired as a Title I Paraprofessional for the Elementary. Five internal candidates applied and zero were interviewed as the hiring was based on seniority of applicants.

Selina is a parent in our district that has become a very dedicated sub para in our building and completed long-term sub jobs last year. She will be a great full-time addition.

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Selina Hernandez as a Title I Paraprofessional for the Elementary."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Hire – Dykstra – Childcare Provider

Anne Wokeck is recommending Charlotte Dykstra be hired as a Childcare Provider for Lawton Little Learners. One candidate applied and one was interviewed.

Charlotte is going to college to work with kids. She volunteered two days and did well with kids. Her schedule fits with what we need.

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Charlotte Dykstra as a Childcare Provider for Lawton Little Learners."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Hire – Slevatz – Special Education Paraprofessional

Heather Olson is recommending Raegan Slevatz be hired as a Special Education Paraprofessional for the Elementary. One candidate applied and one was interviewed.

Raegan moved to the area and is attending KVCC for elementary education. She has a passion for working with students with special needs.

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Raegan Slevatz as a Special Education Paraprofessional for the Elementary."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Hire – Williams – Special Education Paraprofessional

Heather Olson is recommending Marc Williams be hired as a Special Education Paraprofessional for the Elementary. Three candidates applied and two were interviewed.

Marc is a dad of 3 kids in our district and has worked at the elementary before. He builds strong relationships with kids and we are happy to have him back at LES.

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Marc Williams as a Special Education Paraprofessional for the Elementary."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Hire – Smith – LAAC Paraprofessional

Tamara Webster is recommending Starr Smith be hired as a Paraprofessional for the LAAC. One candidate applied and one was interviewed.

Starr was the only applicant. She had a strong interview and strong references. She is the parent of several LCS students.

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the hiring of Starr Smith as an LAAC Paraprofessional."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Resignation Resolution – O’Neal – Bus Driver

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Natalia O’Neal as a Bus Driver effective August 7, 2026."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Resignation Resolution – Nienhuis – MS Girls Soccer Coach

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Addison Nienhuis as a Middle School Girls Soccer Coach effective August 18, 2026."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Resignation Resolution – Ludwig – Varsity Softball Coach

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education accepts the resignation of Madison Ludwig as a Varsity Softball Coach effective August 20, 2026."**



# Standards of Practice

## Lawton Community Schools Governance Team

*In order to provide outstanding leadership and best serve the students of the Lawton Community Schools, we the Governance Team, commit to the following:*

- A 'students first' philosophy will guide decision making.
- Information will be shared in a timely manner to allow fact based decisions to be made. When presented with timely information, the Board will seek clarity on issues also in a timely manner.
- The Governance Team shall maintain transparency through frequent, open, honest communication.
- Mutual respect will be demonstrated via public support of decisions made by a majority vote of the Board.
- The work and focus of the Governance Team shall be goal based addressing all major aspects of the district's operations.
- Efficient stewardship of all district resources shall be a priority.
- Challenges will be addressed proactively within the appropriate roles of the Governance Team.

\_\_\_\_\_ President

\_\_\_\_\_ Trustee

\_\_\_\_\_ Vice President

\_\_\_\_\_ Trustee

\_\_\_\_\_ Secretary

\_\_\_\_\_ Trustee

\_\_\_\_\_ Treasurer

\_\_\_\_\_ 25 Superintendent

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
RE: Standards of Practice

I am recommending renewal adoption of the Standards of Practice document which will serve as guiding principles for the governance team. Doing so promotes: a public demonstration of collaboration among the Superintendent and Board; a system of transparency; and an outline for shared accountability.

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education renews the Standards of Practice as a model for the effective governance of the district."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: MASB Voting Delegate

MASB's 2026 Delegate Assembly is Thursday, October 15, 2026 at Lansing Center in Lansing. The Delegate Assembly is made up of at least one delegate from each of the school districts in the state. The Delegate Assembly provides direction to the Association, its officers and committees through the adoption of resolutions. All resolutions adopted by the Delegate Assembly become the official position of MASB as interpreted and pursued by the Board of Directors. The Delegate Assembly also may vote on proposals to amend the MASB Articles of Incorporation and Bylaws.

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education appoints \_\_\_\_\_  
as a voting delegate."**



## Committee Report Form

**Committee:** Facilities, Athletics, Student Activities

**Date of Meeting:** 9.16.26

**Committee Members attending:** Cronenwett, Riggs, Smith

**Administrator(s) attending:** Bandfield, Turner

**Type of committee report:**

|   |                           |
|---|---------------------------|
| X | Reporting/updating        |
| X | Recommending board action |

### Brief background of committee issues/area reporting:

The committee met on Wednesday Sept 16 to discuss a number of topics.

1. Middle School Facility Assessment Review
  - a. Completed the MS review and now have all areas reviewed. Changes will be compiled and sent to Triangle.
2. Elementary Sewer Pipe
  - a. Continued exploration on any further things that can be done to prevent parking lot flooding. Monday 9.21 the district will be looking at the potential of connecting the problem area to another pipe running along the front of the building.
3. Elementary Humidity
  - a. Discussion around the challenges, adjustments, and remedies that were suggested and done. Suggestion to maintain awareness of humidity and HVAC concerns while in discussion of the Elementary Site Assessment and the future plans of the Elementary. The committee will explore future air quality testing
4. 8th Grade Washington Field Trip
  - a. Explored the Proposal submitted for the Washington DC Trip for 8th grade which is tentatively scheduled for the summer after the school year is complete. There were comments around safety, behavior, communication, and cost. Since the meeting responses from Mrs. Ashmus & Mr. Williams has been provided to the committee. The Committee moves this to the BOE for consideration.
5. Champions 101
  - a. The committee learned more <sup>28</sup>about Champions 101 and potential implementation. This is a program for athletes, coaches, and parents that

focus on the foundational mindsets, choices, and behaviors that help people become worthy of winning in sports and in life.

**CHAIR DOES NOT NEED TO READ THE FOLLOWING BOARD ACTIONS AS THEY  
WILL BE RESOLUTIONS AFTER THE COMMITTEE REPORT**

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip overnight trip (4 days)  
 Proposed Departure Date June 7<sup>th</sup> 2027 Return Date June 10<sup>th</sup> 2027  
 Proposer Aiman Ashmus Position MS History teacher  
 Date by which response is needed 9/21/26 Proposal Date 9/9/26

A. Purpose

1. What is the major place to be visited or event to be attended?  
 Washington D.C.
2. How is the trip related to the educational program of the District?  
 This trip aligns with United States History content + standards for 8<sup>th</sup> grade
3. In what ways will the students benefit?  
 It will enhance US History content + provide students with opportunities not available locally. It will bring history + government to life outside the classroom.
4. In what ways will the District benefit?  
 We hope to start a new tradition at LMS, allowing more students to explore areas outside Lawton.
5. How will the trip be evaluated to determine the extent to which these benefits were realized? We will send out a survey to parents after the trip to evaluate if their child learned about history/government + if the trip was a worthwhile experience.

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?  
 8<sup>th</sup> grade optional trip.

B. Students and Staff (cont'd)

2. How many students in total?

Between 25-35 students.

3. How many students are currently experiencing academic problems?

This early in the year, no students are experiencing this. Only 1 to 2 of these students have had academic problems in the past.

4. Which staff member will be in charge?

Aiman Ashmus

5. What previous experience has the staff member had in conducting overnight or extended field trips? In my previous district (Waldon MS, Lake Oric) I chaperoned the same trip through the same company in 2023.

6. What other staff members will be going?

Potential staff includes 1-2 of the following:

- Allison Rotzien ELA8
- Chad Kuhlmann S.S. 6/7
- Amanda Maurer Sci 8
- Zander Armstrong-Dean
- Michelle Schwartz Math 8

7. How many chaperones, in addition to staff members, will be going?

We would like to maintain a 1:10 staff to student ratio with 2-3 additional parents to strive for a 1:6 adult to student ratio.

8. What are their names and affiliations with the students?

Chaperones will be chosen after confirmation of # of students + may be prioritized by medical assistance first.

9. How many school days will be missed?

None - trip takes place during summer break.

10. How will teachers be advised in advance that the students will be out of school?

N/A

C. School Work

1. How will missed work be made up?

N/A

2. What special assistance will be provided students with academic problems?

N/A

D. Itinerary

1. What is the destination?

Washington D.C.

2. What will be the mode of transportation? What liability insurance does the carrier have? transport → charter bus.

The specific bus company is yet to be determined (a list of options can be provided upon request). The company has their own liability insurance + a certificate of liability will be provided.

3. Where will the group be housed and fed?

Similarly, hotels vary depending on trip #s + times. Accommodations are in safe areas in the greater D.C. area and sleep 4 students to a room.

~~at~~ Breakfast is provided at the hotel, lunch is an on the go type setting (ex. food court in national mall). Dinner is at a sit down restaurant in the D.C. area. (List can be provided upon request, but depends on total # of participants confirmed)

D. Itinerary (cont'd)

4. What enroute or supplementary activities are planned?  
We will stop for food on the way there and back. On the trip we will go to Monuments + museums in D.C. & travel to Mount Vernon + Arlington National Cemetery.
5. What arrangements have been made for dealing with emergency situations?  
24/7 emergency services available through Explorica / access to transportation to hospital or airport. Updates to parents through
6. If tour guides are involved, what liability insurance do they carry?  
Through the company, Explorica provides 50mil dollar liability insurance.

E. Finances

1. What is the estimated total cost and cost per student?  
The exact cost is based on total # of participants, but will be around \$1300 for 25-35 students. This is all inclusive + no extra costs are associated.
2. What is the source of funds?  
Parents/families pay out of pocket. Individualized fundraising/donation links provided for each participant. In school fundraising events are being planned as well.
3. How will the funds be collected and safeguarded?  
Funds are paid online, directly through the Explorica enrollment portal.
4. How will any shortfall be made up or excess funds used?  
N/A - if donations are provided outside of enrollment cost, could go towards making trip T-shirts or snacks on the bus.
5. What provision has been made for students who are financially unable to pay any necessary costs?  
The trip is optional for those willing/able to participate. Fundraising opportunities will be made available to those enrolled.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?  
through email/phone, tour updates available on Explorica portal, parent meeting prior to trip, social media updates.
2. List telephone numbers at destination and where group will be housed.  
Housing is TBD and can be provided upon confirmation.
3. What information will be provided to the media and the community?  
Social Media posts on school website, Facebook, + instagram.

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
RE: Washington DC – Out of State Approval Resolution

This resolution recommends approval of the Washington DC trip for the current 8<sup>th</sup> grade class planned for June of 2027.

**RECOMMENDED BOARD ACTION:**

**“RESOLVED, that the Lawton Community Schools Board of Education approves the out of state Washington DC trip planned for June 7, 2027 through June 10, 2027.”**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Purchase of Textbook Resolution – **Roll Call Vote**

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the adoption of the digital and student editions of Savvas American history Beginning to 1877 for a six-year cycle. Beginning in the 2026-2027 school year and ending in the 2031-2032 school year. The price of this adoption would not exceed \$15,109.16."**

TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Purchase of Thrun Policy – **Roll Call Vote**

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education approves the purchase of Thrun Policy and Administrative Guidelines. The cost to purchase the Policy Manual and Administrative Guidelines/Forms is \$14,000 with an Annual Update Cost not to exceed \$2,750 per year."**

|              |                                                      |
|--------------|------------------------------------------------------|
| Book         | Policy Manual                                        |
| Section      | Board Review 40.2                                    |
| Title        | Vol. 40, No. 2 - February 2026 Revised SEX EDUCATION |
| Code         | po2418                                               |
| Status       |                                                      |
| Adopted      | November 20, 2017                                    |
| Last Revised | May 20, 2024                                         |

### **Revised Policy - Vol. 40, No. 2**

#### **2418 - SEX EDUCATION**

~~In accordance with Michigan statute the Board of Education authorizes instruction in sex education. Such instruction may include family planning, human sexuality, and the emotional, physical, psychological, hygienic, economic, and social aspects of family life. Instruction may also include the subjects of reproductive health, and the recognition, prevention, and treatment of sexually transmitted diseases.~~

In accordance with Michigan statute and the Michigan Health Education Standard Guidelines, the Board of Education authorizes instruction in sex education. Such instruction will include the curriculum as recommended by the sex education advisory board and adopted by the Board.

The instruction described in this policy shall ~~emphasize~~ stress that abstinence from sex is the only protection that is 100% effective against unplanned pregnancy, sexually transmitted infections, and HIV. Instruction shall also articulate the benefits of abstinence, postponing sexual activity, and setting personal limits based on individual beliefs and values a responsible and effective method of preventing unplanned or out of wedlock pregnancy and sexually transmitted diseases and is a positive lifestyle for unmarried young people.

Such instruction shall be elective and not a requirement for graduation.

A student shall not be enrolled in a class in which the subjects of family planning or reproductive health are discussed unless the student's parent or guardian is notified in advance of the course and the content of the course, is given a prior opportunity to review the materials to be used in the course and is notified in advance of the parent's/guardian's right to have the student excused from the class. The Michigan Board of Education shall determine the form and content of the notice required in this policy.

Upon the written request of a student or the student's parent or legal guardian, the student shall be excused, without penalty or loss of academic credit, from attending a class described in this policy. If a parent or guardian submits a continuing written notice, the student will not be enrolled in a class described in this policy unless the parent or guardian submits a written authorization for that enrollment.

The District shall provide the instruction by teachers qualified to teach health education. Material and instruction in a sex education curriculum shall be ~~developmentally appropriate, age-appropriate, medically accurate~~ age appropriate, not medically inaccurate, and shall comply with the statutory requirements of M.C.L. 380.1507b and align with the Michigan Health Education Standard Guidelines.

Instruction shall be organized around grade spans (3-5, 6-8, 9-12) and shall address content areas appropriate to each span as detailed in AG 2418 and aligned with the Michigan Health Education Standard Guidelines.

If a district chooses to include sex education as part of its comprehensive health education program, the district shall ~~The Board~~ shall establish a sex education advisory board and shall determine terms of service for the sex education advisory board, the number of members to serve on the advisory board, and a membership selection process that reasonably reflects the District's population. The Board shall appoint two (2) co-chairs for the advisory board, at least one (1) of whom is a parent of a child attending a District school. At least one-half (1/2) of the members of the sex education advisory board shall be parents who have a child attending a District school, and a majority of these parent members shall be individuals

who are not employed by the District. The sex education advisory board shall include students of the District, educators, local clergy, and community health professionals. Written or electronic notice of a sex education advisory board meeting shall be sent to each member at least two (2) weeks before the date of the meeting.

The sex education advisory board shall:

- A. Establish program goals and objectives for student knowledge and skills that are likely to reduce the rates of ~~sexual activity~~sex, pregnancy, and sexually transmitted ~~infections~~diseases. ~~Additional program goals and objectives may be established by the sex education advisory board that are not contrary to Michigan law.~~
- B. Review the materials and methods of instruction used and make recommendations to the Board for implementation. The advisory board shall take into consideration the District's needs, demographics, and trends including, but not limited to, teenage pregnancy rates, ~~STI~~sexually transmitted disease rates, and incidents of student sexual violence and harassment.
- C. At least once every two (2) years, evaluate, measure, and report the attainment of program goals and objectives established by the advisory board. The Board shall make the resulting report available to parents in the District.

Before adopting any revisions in the materials or methods used in instruction under this policy including, but not limited to, revisions to provide for the teaching of abstinence from sex as a method of preventing unplanned or out-of-wedlock pregnancy and ~~STI~~sexually transmitted disease, the Board shall hold at least two (2) public hearings on the proposed revisions. The hearings shall be held at least one (1) week apart and public notice of the hearings shall be given in the manner required for Board meetings. A public hearing held pursuant to this section may be held in conjunction with a public hearing held pursuant to M.C.L. 380.1169.

~~Teachers providing instruction at the secondary level (Grades 6-12) must hold appropriate endorsements as specified by Michigan statute and the Michigan Department of Education. Instruction in health and sex education shall comply with the Elliott-Larsen Civil Rights Act and all applicable laws, including parent opt-out provisions. Each person who provides instruction to K to twelve (12) students in accordance with this policy shall receive training based on District approved standards and in accordance with training requirements of the Michigan Department of Education (MDE) and Michigan Department of Health and Human Services (MDHHS).~~

No person shall dispense or otherwise distribute, in a District school or on District school property, a family planning drug or device.

For purposes of this policy, "family planning" means the use of a range of methods of fertility regulation to help individuals or couples avoid unplanned pregnancies; bring about wanted births; regulate the intervals between pregnancies; and plan the time at which births occur in relation to the age of parents. It may include the study of fetology. It may include marital and genetic information. Clinical abortion shall not be considered a method of family planning, nor shall abortion be taught as a method of reproductive health.

M.C.L. 380.1169, 380.1170, 380.1310b, 380.1507, 380.1507a, 380.1507b  
Act 453 of 1976, as amended by Public Act 6 of 2023 (Elliott-Larsen Civil Rights Act)

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Legal

M.C.L. 380.1169, 380.1170, 380.1310b, 380.1507, 380.1507a, 380.1507b

Act 453 of 1976 as amended by Public Act 6 of 2023 (Elliott-Larsen Civil Rights Act)

|         |                                        |
|---------|----------------------------------------|
| Book    | Policy Manual                          |
| Section | Board Review 40.2                      |
| Title   | Copy of ARTIFICIAL INTELLIGENCE ("AI") |
| Code    | po7540.09                              |
| Status  |                                        |
| Adopted | November 18, 2024                      |

7540.09 - **ARTIFICIAL INTELLIGENCE ("AI")**

The Board of Education recognizes the positive impact that artificial intelligence ("AI") technology may have in the District’s educational program and operations. The Superintendent is authorized to support the use of artificial intelligence technology when its use is consistent with the District’s mission, goals, and operational integrity.

Any use of artificial intelligence technology in the District’s educational program or operations must be in accordance with State and Federal law as well as Board policies, including, but not limited to, the following: ~~Policy 2264 — Nondiscrimination on the Basis of Sex in Education Programs or Activities; Policy 2266 — Nondiscrimination on the Basis of Sex in Education Programs and Activities; Policy 5136 — Personal Communication Devices; Policy 5500 — Student Conduct; Policy 7540.03 — Student Technology Acceptable Use and Safety; Policy 7540.04 — Staff Technology Acceptable Use and Safety; Policy 8330 — Student Records; Policy 8350 — Confidentiality; and Policy 8351 — Security Breach of Confidential Databases.~~

Violation of this policy may result in disciplinary consequences. Students may be disciplined for violations, up to and including suspension or expulsion. Staff may be disciplined for violations, up to and including suspension or termination of employment. The Administration will refer any illegal acts to law enforcement.

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|                  |                                                          |
|------------------|----------------------------------------------------------|
| Cross References | po5500 - STUDENT CONDUCT                                 |
|                  | po7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY |
|                  | po7540.04 - STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY   |

|         |                                                              |
|---------|--------------------------------------------------------------|
| Book    | Policy Manual                                                |
| Section | Board Review 40.2                                            |
| Title   | Vol. 40, No. 2 - February 2026 Renumbered/Revised VOLUNTEERS |
| Code    | po8120.09                                                    |
| Status  |                                                              |

### **Renumbered/Revised Policy - Vol. 40, No. 2**

#### **8120.09~~3120.09~~ - VOLUNTEERS**

The Board of Education recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the professional staff responsible for the conduct of those programs and activities.

The Superintendent shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. ~~The Districts/He~~ shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.

#### **Volunteers for Athletic Activities**

Volunteers who direct, supervise, or coach a student activity program that involves athletics, routine or regular physical activity, or activities with health and safety considerations may be required to complete a sudden cardiac arrest training course. The qualifications may also include completion of a student mental health training course. The mental health training course may be combined with or part of another training course.

These volunteers will submit to a background check and take courses as may be required by the Michigan Department of Education ("MDE") and/or the Michigan High School Athletic Association ("MHSAA").

#### **General Requirements**

**x ]** Any individual who volunteers to work in the schools or on any school-sponsored activity shall submit to a criminal history records check prior to being allowed to participate in any activity or program.

~~**[ ]** Any volunteer who works with or has access to students shall submit to a criminal history records check prior to being allowed to participate in any activity or program.~~

~~**[ ]** Any person who volunteers to work with the District shall be screened through the Internet sites for the Sex Offenders Registry ("SOR") list, the Internet Criminal History Access Tool ("ICHAT") criminal history records check, and the Offender Tracking Information System ("OTIS") prior to being allowed to participate in any activity or program.~~

~~**[ ]** Any volunteer who works with or has access to students shall be screened through the Internet sites for the Sex Offenders Registry ("SOR") list, the Internet Criminal History Access Tool ("ICHAT") criminal history records check, and the Offender Tracking Information System ("OTIS") prior to being allowed to participate in any activity or program.~~

The Superintendent is to inform each volunteer that ~~they~~/he:

- A. ~~are required~~shall agree to abide by all Board policies and District guidelines while on duty as a volunteer (including, but not limited to, the volunteer's obligation to keep confidential and not release or permit access to any and all student personally identifiable information to which they are exposed except as authorized by law)including signing, if appropriate, the District's Network and Internet Access Agreement Forms;
- B. will be covered under the District's liability policy but the District cannot provide any type of health insurance to cover illness or accident incurred while serving as a volunteer, nor is the person eligible for workers' compensation;

- C. will be asked to sign a form releasing the District of any obligation should the volunteer become ill or receive an injury as a result of ~~their~~his/her volunteer services;
- D. ~~( ) may not accept compensation from any third party or source including, but not limited to, booster, parent, or other District support organizations for the performance of their official duties as a volunteer on behalf of the Board.~~  
**[END OF OPTION]**

Furthermore, the Superintendent shall inform all volunteers who work or apply to work unsupervised with children on a regular basis of the need to display appropriate behavior at all times, and that ~~The Superintendent shall also ensure that each volunteer is properly informed of the District's appreciation for his/her time and efforts in assisting the operation of the schools.~~

#### **[CHOOSE OPTION #1 OR #2]**

##### **[x ] [OPTION #1]**

they may be required to provide a set of fingerprints at any time so that a criminal records check can be conducted. If a criminal records check is then conducted, it will be done as a condition of continued service as a volunteer and will be at ( ) the Board's **[OR]** ( ) the volunteer's **[END OF OPTION]** expense.

##### **[ ] [OPTION #2]**

~~they will have to provide a set of fingerprints so that a criminal records check can be conducted ( ) at the Board's expense ( ) and that they will have to pay the costs associated with the criminal records check [END OF OPTION] either before they can begin their duties or as a condition of continued service as a volunteer at the discretion of the Board.~~

#### **[END OF OPTIONS]**

If a criminal records check indicates that a volunteer has been convicted of or pleaded guilty to any of the offenses listed below the volunteer will be informed either that the Board is no longer interested in maintaining their volunteer service or that the volunteer will be assigned to duties for which they will not work unsupervised with children.

The Superintendent shall inform each volunteer of the District's appreciation for their time and efforts in assisting in the operation of the schools and for their understanding with regard to the need for all volunteers to be subject to a possible criminal records check.

#### **Offenses**

~~If a criminal records check indicates that a volunteer has been convicted of or pleaded guilty to any offense that would preclude an individual from employment pursuant to M.C.L. 28.722, the volunteer will be informed either that the Board is no longer interested in maintaining their volunteer service or that the volunteer will be reassigned to duties in which they will not work unsupervised with children. Under no circumstances shall a volunteer with a disqualifying conviction under M.C.L. 28.722 be permitted to work unsupervised with children.~~

If a criminal records check indicates that a volunteer has been convicted of or pleaded guilty to any offense, it shall be within the Superintendent's discretion, considering the nature and severity of the offense, the amount of time that has elapsed since the offense, and the extent to which the volunteer's duties would involve contact with students, to determine whether to permit the individual to serve as a volunteer and whether any such service will involve unsupervised contact with students. Notwithstanding the foregoing, if the offense is one that would preclude an individual from employment pursuant to M.C.L. 28.722, the volunteer will be informed either that the Board is no longer interested in maintaining their volunteer service or that the volunteer will be reassigned to duties in which they will not work unsupervised with children, and the volunteer shall under no circumstances be permitted to work unsupervised with children.

Notwithstanding the foregoing, a volunteer with a disqualifying conviction under M.C.L. 28.722 may, at the Superintendent's discretion, be permitted to engage in limited volunteer activities, such as a family member reading aloud to a classroom, provided that: (i) a certificated District employee is present and directly supervising at all times; and (ii) the volunteer has no unsupervised contact with students at any point. The Superintendent may revoke this permission at any time.

~~A volunteer with a disqualifying conviction under M.C.L. 28.722 may, at the Superintendent's discretion, be permitted to engage in limited volunteer activities — such as a family member reading aloud to a classroom — provided that: (i) a certificated District employee is present and directly supervising at all times; and (ii) the volunteer has no unsupervised contact with students at any point. The Superintendent may revoke this~~

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TO: Board of Education  
FROM: Ben Bandfield  
DATE: September 21, 2026  
SUBJECT: Neola Policy Adoption

**RECOMMENDED BOARD ACTION:**

**"RESOLVED, that the Lawton Community Schools Board of Education adopts the Neola Board Policies 2418, 7540.09, and 8120.09 from Vol. 40, No. 2 as presented."**