



**BOARD OF EDUCATION  
ORGANIZATIONAL MEETING AGENDA  
July 16, 2015**

**5:30 PM - KRESA Service Center - Conference Rooms B & C**

- I. CALL TO ORDER**
- II. DESIGNATE CHAIRPERSON TO CONDUCT ELECTION OF OFFICERS**

Motion to be made to appoint Mr. Knowles as temporary chairperson to conduct election of officers.
- III. ELECTION OF OFFICERS**
- IV. DESIGNATE TIME AND PLACE FOR REGULAR MEETINGS**

Superintendent recommends that all Board of Education Meetings begin at 5:30 p.m., at the Service Center, unless otherwise stated and approved by the Board of Education. All unscheduled special meetings would be pre-approved by the Board and posted in compliance with the Michigan Open Meetings Act.
- V. DESIGNATE ACTING BOARD SECRETARY IN THE ABSENCE OF ELECTED BOARD SECRETARY**

Superintendent recommends that the Board of Education appoint the KRESA Board Recording Secretary to act on behalf of the Board Secretary on any occasion when the Board Secretary may not be in attendance, as provided in Kalamazoo RESA Board Policy 1150.
- VI. DESIGNATE DEPOSITORIES FOR SCHOOL FUNDS**
  - A. General Education Fund - Fifth Third Bank
  - B. Special Education Fund - Fifth Third Bank
  - C. Payroll Funds - Fifth Third Bank
  - D. Treasury Funds - Fifth Third Bank
  - E. Capital Projects Funds - Fifth Third Bank
  - F. Internal Service Funds - Fifth Third Bank
  - G. Debt Retirement Fund - Fifth Third Bank
  - H. Enterprise Fund - Fifth Third Bank
- VII. TREASURER'S BOND**

Treasurer's Bond is included in the Blanket Honesty Bond for the Superintendent and Treasurer in the amount of \$100,000.
- VIII. DESIGNATE LEGAL ADVISORS TO KALAMAZOO RESA**

Superintendent recommends that the following be designated legal advisors to Kalamazoo RESA:

  - A. Miller, Johnson, Snell & Cumminsky, P.L.C.
  - B. Thrun Law Firm, P.C.
  - C. LaPointe & Butler, P.C.
  - D. Warner, Norcross & Judd, LLP
  - E. Varnum, Riddering, Schmidt & Howlett, LLP
- IX. SELECTION OF AUDITOR FOR 2015-2016**

Superintendent recommends that the Board of Education approve Plante and Moran, PLLC, as auditors for 2015-2016.

**X. CONFLICT OF INTEREST**

A Conflict of Interest policy and disclosure form to be completed annually by each board member. The affidavit regarding conflict of interest as to a contract, to be completed as necessary.

- A. Policy 1160 - Board Member Disclosure Obligations - Informational
- B. Annual Disclosure of Conflict of Interest - Informational

**XI. ADJOURNMENT OF ORGANIZATIONAL MEETING**

**XII. CALL TO ORDER REGULAR MEETING**

**XIII. APPROVAL OF MINUTES**

- A. Board of Education Regular Meeting Minutes - June 11, 2015

**XIV. COMMENTS FROM AUDIENCE**

**XV. CONSENT AGENDA**

- A. 2014-2015 Attendance Officer Report
- B. Comstock Township - Notice of Industrial Facilities Exemption Hearing -July 20, 2015 at 7:00 p.m. - Landscape Forms, Inc.
- C. Approval of New Positions

**XVI. PROGRAM AND/OR CONFERENCE REVIEW**

**XVII. ADMINISTRATIVE REPORTS**

- A. Deputy Superintendent Report - Dr. Harwood
  - 1. Michigan School Business Officials (MSBO) Certification Recognitions
    - a. Kevin Bullard - MSBO Certification - Mr. Schupbach
    - b. Ona Doolittle - MSBO Certification - Mr. Thomas
    - c. Michele Buckley - MSBO Certification - Mr. Thomas
  - 2. Facility Planning Update - Dr. Harwood
  - 3. Head Start Transportation Update - Dr. Harwood
  - 4. Early Warning Legislation - Dr. Harwood/Mr. Thomas
  - 5. TRIG Update - Dr. Harwood
  - 6. Budget Report - Mr. Thomas
- B. Instructional Report - Dr. McGlinchey
  - 1. Monthly Head Start Report - Ms. Carambula
  - 2. Head Start Annual Administrative Report and Training - Ms. Lemmer
    - a. Budget
    - b. Self-Assessment/Program Improvement Plan
    - c. Program Information Report
  - 3. Early/Middle College Administrator Position - Ms. Miller
- C. Special Education Report - Ms. Montgomery
- D. Superintendent Report - Mr. Campbell
  - 1. Learning Network

2. Off-Site Programming
3. MASB Annual Leadership Conference - October 22-25, 2015
4. Letter to Kalamazoo County Board of Commissioners
5. Other
6. Correspondence
  - a. Thrun Law Notes
  - b. Employee Retirement Thank You Note

**XVIII. ITEMS FOR DISCUSSION AND/OR ACTION**

**A. APPROVAL OF 2015-2016 CONTINUING FUNDING APPLICATION AND BUDGET**

Administration recommends that the Board of Education approve the 2015-2016 Head Start Continuing Funding Application and Budget, as presented.

**B. APPROVAL OF HEAD START ANNUAL PROGRAM INFORMATION REPORT, AS PRESENTED**

Administration recommends approval of the Head Start program information report, as presented.

**C. APPROVAL OF TOWER PINKSTER FACILITIES STUDY CONTRACT, AS PRESENTED**

**D. APPROVAL OF 2015-2016 PROPOSED BOARD AND SUPERINTENDENT CONFERENCES**

Superintendent recommends that the Board of Education approve the proposed 2015-2016 Board and Superintendent conferences.

**E. APPROVAL OF SUPERINTENDENT'S CONTRACT AND COMPENSATION**

**XIX. COMMENTS AND/OR QUESTIONS FROM THE AUDIENCE**

**XX. ADJOURNMENT**

*In the event you have a disability that requires special accommodation, including the provision of auxiliary aids or services, please advise the Superintendent's office at 269-250-9202. The advance notice of a special need will enable us to better accommodate you. Thank you for your cooperation.*