



**BOARD OF EDUCATION  
ORGANIZATIONAL MEETING AGENDA  
July 11, 2013**

**5:30 PM - KRESA Service Center - Conference Rooms B & C**

- I. CALL TO ORDER**
- II. DESIGNATE CHAIRPERSON TO CONDUCT ELECTION OF OFFICERS**  
-Motion to be made to appoint Mr. Campbell chairperson to conduct election of officers.
- III. ELECTION OF OFFICERS**
- IV. DESIGNATE TIME AND PLACE FOR REGULAR MEETINGS**  
Superintendent recommends that all Board of Education Meetings begin at 5:30 p.m., at the Service Center, unless otherwise stated and approved by the Board of Education. All special meetings would be pre-approved by the Board.
- V. DESIGNATE ACTING BOARD SECRETARY IN THE ABSENCE OF ELECTED BOARD SECRETARY**  
Superintendent recommends that the Board of Education appoint the KRESA Board Recording Secretary to act on behalf of the Board Secretary on any occasion when the Board Secretary may not be in attendance, as provided in Kalamazoo RESA Board Policy 1150.
- VI. DESIGNATE DEPOSITORIES FOR SCHOOL FUNDS**
  - A. General Education Fund - Fifth Third Bank
  - B. Special Education Fund - Fifth Third Bank
  - C. Payroll Funds - Fifth Third Bank
  - D. Treasury Funds - Fifth Third Bank
  - E. Capital Projects Funds - Fifth Third Bank
  - F. Internal Service Funds - Fifth Third Bank
  - G. Debt Retirement Fund - Fifth Third Bank
  - H. Enterprise Fund - First Third Bank
- VII. TREASURER'S BOND**  
Treasurer's Bond is included in the Blanket Honesty Bond for the Superintendent and Treasurer in the amount of \$100,000.
- VIII. DESIGNATE LEGAL ADVISORS TO KALAMAZOO RESA**  
Superintendent recommends that the following be designated legal advisors to Kalamazoo RESA:
  - A. Miller, Johnson, Snell & Cumminsky, P.L.C.
  - B. Thrun Law Firm, P.C.
  - C. LaPointe & Butler, P.C.
  - D. McCarthy Smith Law Group
  - E. Varnum, Riddering, Schmidt & Howlett
- IX. SELECTION OF AUDITOR FOR 2013-2014**  
Superintendent recommends that the Board of Education approve Plante and Moran, PLLC, as

auditors for 2013-2014.

**X. CONFLICT OF INTEREST**

A Conflict of Interest policy and disclosure form to be completed annually by each board member. The affidavit regarding conflict of interest as to a contract, to be completed as necessary.

- A. Policy 1160 - Board Member Disclosure Obligations
- B. Annual Disclosure of Conflict of Interest
- C. Disclosure Regarding Conflict of Interest as to a Contract

**XI. ADJOURNMENT OF ORGANIZATIONAL MEETING**

**XII. CALL TO ORDER REGULAR MEETING**

**XIII. APPROVAL OF MINUTES**

- A. Board of Education Biennial Election - June 3, 2013
- B. Board of Education Regular Meeting Minutes - June 13, 2013
- C. Board of Education Special Meeting Minutes - June 28, 2013

**XIV. COMMENTS FROM AUDIENCE**

**XV. CONSENT AGENDA**

- A. 2012-2013 Attendance Officer Report - Mr. Jansma
- B. Personnel Matters
  - 1. Approval of New Data Specialist Position-funded by Learning Network
  - 2. Approval of New Hires - July 10, 2013

**XVI. PROGRAM AND/OR CONFERENCE REVIEW**

**XVII. ADMINISTRATIVE REPORTS**

- A. Financial Report - Ms. Norman
  - 1. Monthly Budget Reports - Mr. Thomas
- B. Instructional Report - Dr. McGlinchey
  - 1. Head Start and GSRP Update
- C. Special Education Report - Ms. Montgomery
- D. Superintendent Report - Mr. Campbell
  - 1. Board Retreat in Early August
  - 2. Dave's Orientation
  - 3. Back to School Breakfast - August 26, 2013 @ 7:30 a.m. - Radisson Arcadia Ballroom
  - 4. AESA Annual Conference - December 4-7, 2013 in San Antonio, TX
  - 5. Correspondence
    - a. Thrun Law Notes
    - b. RDI Grant Review
    - c. Lin Dyga [tech. dept.] - MSBO renewal of School Technology Mgmt. Certification
    - d. Scott Thomas [bus. mgr.] - MSBO renewal of Chief Financial Officer certification

**XVIII. ITEMS FOR DISCUSSION AND/OR ACTION**

- A. **APPROVAL OF HEAD START GRANT AWARD FOR BUDGET PERIOD 7/1/2013 - 10/31/2013.**

**XIX. COMMENTS AND/OR QUESTIONS FROM THE AUDIENCE**

**XX. ADJOURNMENT**

*In the event you have a disability that requires special accommodation, including the provision of auxiliary aids or services, please advise the Superintendent's office at 269-250-9202. The advance notice of a special need will enable us to better accommodate you. Thank you for your cooperation.*