

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Committee of the Whole Meeting
January 20, 2026 - 6:15 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- I. AUDIENCE COMMUNICATIONS**
- II. COMMITTEE OF THE WHOLE**
 - Bradford, Chair; Acosta; Bradford; Burton; Frank; Jarvis; Johnson; MacFarland**
 - A. Discussion of Election of Officers - 2026 Board of Education**
 - K. Bradford**
 - B. Board Operating Procedures 2**
 - K. Bradford**
- III. OPERATIONS COMMITTEE**
 - Burton, Chair; Johnson; MacFarland**
- IV. DIVISION OF INSTRUCTION COMMITTEE**
 - Acosta, Chair; Frank; MacFarland**
- V. FINANCE COMMITTEE**
 - Johnson, Chair; Acosta; Jarvis**
- VI. BOARD POLICY COMMITTEE**
 - Frank, Chair; Burton; Jarvis**
 - A. Board Policy DFL 3**
 - A. Smith**
 - B. Board Policy, Procedure & Exhibit JDA 10**
 - M. Sprow**
 - C. Board Policy JDAAA 15**
 - M. Sprow**
 - D. Board Policy JQE 17**
 - K. Etue, J. Keatts**
 - E. Board Policy JR 19**
 - K. Etue, J. Keatts**
- VII. HUMAN RESOURCES COMMITTEE**
 - MacFarland, Chair; Burton; Johnson**
- VIII. LEGISLATIVE COMMITTEE**
 - Jarvis, Chair; Acosta; Frank**

1.7 Board organization

1.7.1 Election of Officers (BBA, BBAA)

- A. An individual Board member may decline nomination for any or all offices.
- B. The Officers shall be a President, a Vice President, Secretary, and Treasurer. The President, Vice President, and Secretary shall be members of the Board. Board officers shall serve for a term of one year, or until a successor is elected. ~~Officers are not term limited.~~ **While officers are not subject to term limits, they generally will not serve more than two consecutive years in a specific office unless there is a compelling reason to do so.**
- C. At the Organizational Meeting in January the current Board President will ask for Board officer nominations. Each office will be voted on separately by the Board.
- D. In the case of a vacancy of the office of pPresident, the Vice President shall succeed to the office of President for the remainder of the term. A vacancy in the office of Vice President or Secretary of the Board shall be filled by a majority vote of the Board.



Livonia Public Schools

Finance Office

Date: January 16, 2026

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: Board Policy DFL - Investments

I would like to continue discussions with the Board that began at the December 1st Study Session on Board Policy DFL – Investments.

Please include this item on the January 20, 2026, Board Policy Committee meeting agenda. As always, please let me know if you have any questions.

Attachment

AS

C: Board of Education

BOARD POLICY

DFL

FISCAL MANAGEMENT INVESTMENTS

JUNE 20, 2005

The purpose of this policy is to establish the objectives, standards, and parameters for investing public funds of the district. The district’s investment objectives, in priority order, are to safeguard public funds and preserve principal, to maintain sufficient liquidity to meet operational and capital needs, and to achieve a reasonable rate of return given market conditions.

The Board shall appoint a Treasurer/Investment Officer to oversee the day-to-day management of District’s investments. The Treasurer/Investment Officer shall be responsible for the transferring of appropriate funds to affect investment transactions, for the investment of operating funds, operating reserves funds, and bond proceeds, consistent with this policy and action of the Board. Unless otherwise authorized by the Board of Education, District funds shall be invested through the Michigan Liquid Asset Fund Plus (MILAF+).

This investment policy applies to all cash and investments held or controlled by the district. This policy does not apply to funds related to the issuance of debt where there are other indentures in effect for such funds. Additionally, any future revenues, which have statutory investment requirements conflicting with this Investment Policy and funds held or controlled by Federal or State agencies are not subject to the provisions of this policy.

Investments and Depositories are restricted to those in compliance with MCL 380.622, 380.1221, 380.1223, and 141.2705

Section 1. —PURPOSE.

~~The purpose of this Policy is to set forth the investment objectives and parameters for the management of public funds of Livonia Public Schools School District “the District.” This investment policy is designed to safeguard funds on behalf of the District, to assure the availability of operating and capital funds when needed, and provide an investment return competitive with comparable funds and financial market indices.~~

Section 2. —SCOPE.

~~In accordance with The Revised School Code of Michigan, Act 451 380.622, 380.1221 and 380.1223, this investment policy applies to all cash and investments held or controlled by the Livonia Public Schools Board of Education—“the Board” on behalf of the District. This policy does not apply to funds related to the issuance of debt where there are other indentures in effect for such funds. Additionally, any future revenues, which have statutory investment requirements conflicting with this Investment Policy and funds held or controlled by Federal or State agencies (e.g., Department of Revenue), are not subject to the provisions of this policy.~~

~~Section 3. — INVESTMENT OBJECTIVES.~~

~~The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.~~

~~A. — Safety of Principal.~~

~~The foremost objective of this investment program is the safety of the principal of funds. Investment transactions shall be undertaken in a manner to ensure the preservation of capital in the overall portfolio. The objective will be to minimize credit risk and interest rate risk. In order to comply with statutory and standards requirements, Credit Risk, Concentration Credit Risk, and Interest Rate Risk shall be disclosed in the District’s financial statement, in accordance with statutory and standards requirements, when necessary.~~

~~i. — Credit Risk (Custodial Credit Risk and Concentration Credit~~

Risk)

~~Credit risk exists when there is a possibility the issuer or other counter-party to an investment may be unable to fulfill its obligations. With the exception of credit quality ratings for debt securities guaranteed by the United States government, the District’s investments shall include only those with credit quality ratings as set by nationally recognized statistical rating organizations for any investments in debt securities, external investment pools, money market funds, bond mutual funds, and other pooled investments of fixed-income securities.~~

~~The District will minimize Custodial Credit Risk, which is the risk of loss due to the failure of the security issuer or backer, by limiting investments to the types of securities listed in Section 9 of this Investment Policy; and pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with which the District will do business in accordance with Section 7 of this Investment Policy.~~

~~Since an increased risk of loss occurs as more investments are acquired from one issuer due to lack of diversification, the District will minimize Concentration of Credit Risk, which is the risk of loss attributed to the magnitude of the District's investment in a single issuer, by diversifying the investment portfolio so that the impact of the potential losses from any one type of security or issuer will be minimized.~~

~~ii. Investment Rate Risk~~

~~Interest Rate Risk exists when there is a possibility that changes in interest rates could adversely affect an investment's fair value. The District will minimize Interest Rate Risk by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and, investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with the District's cash requirements.~~

~~iii. Foreign Currency Risk~~

~~The District is not authorized to invest in investments which have this type of risk.~~

~~B. Maintenance of Liquidity.~~

~~The funds shall be managed such that they are available to meet reasonably anticipated cash flow requirements.~~

~~C. Yield/Return on Investment.~~

~~Investment portfolios shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. It is understood that return on investment is of secondary importance when compared to the safety and liquidity objectives described above.~~

~~Section 4. MANAGEMENT OF INVESTMENTS.~~

~~The Board shall establish an Investment Officer to oversee the day-to-day management of District's investments. The Investment Officer shall be responsible for the transferring of appropriate funds to affect investment transactions, for the investment of operating funds, operating reserves funds, and bond proceeds, consistent with this policy and action of the Board. Should the Board elect to select an outside investment advisor, such advisor or firm must be~~

registered under the Investment Advisor's Act of 1940.

~~Section 5.—STANDARDS OF PRUDENCE.~~

~~The standard of prudence to be used by the Investment Officer shall be the "Prudent Person" standard and shall be applied in the context of managing the overall investment program. The Prudent Person standard states:~~

~~"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment."~~

~~Section 6.—ETHICS AND CONFLICTS OF INTEREST.~~

~~In order to qualify for the position, at the time of appointment, The Investment Officer shall currently have no personal business activity that conflicts and shall, after appointment, refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair one's ability to make impartial investment decisions. Also, the Investment Officer shall disclose to the Board any material financial interests in Qualified Institutions that conduct business with the Board or the District, and they shall further disclose any material personal financial/investment positions that could be related to the performance of the District's investment program.~~

~~Section 7.—AUTHORIZED INVESTMENT INSTITUTIONS AND DEALERS.~~

~~Only firms meeting one of the following requirements shall be eligible to serve as Authorized Institutions:~~

- ~~A.—The firm must comply with all of the following requirements.~~
 - ~~i.—Primary and regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule);~~
 - ~~ii.—Capital of no less than \$10,000,000;~~
 - ~~iii.—Registered as a dealer under the Securities Exchange Act of 1934;~~
 - ~~iv.—A member of the National Association of Securities Dealers (NASD);~~
 - ~~v.—Registered to sell securities in Michigan; and~~
 - ~~vi.—The firm and assigned broker have been engaged in the business of effecting transactions in U.S. government and agency obligations for at least five (5) consecutive years; or~~
- ~~B.—Public Depositories qualified in accordance with MCL 380.1221, The~~

~~Revised School Code of Michigan.~~

~~All brokers, dealers and other financial institutions deemed to be Authorized Institutions shall be provided with current copies of this investment policy and shall provide in return to the Board, certification of having read, understood and agreement to comply with this investment policy.~~

~~Section 8. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS.~~

~~The Investment Officer shall obtain bids from at least two (2) brokers or financial institutions on all purchases of investment instruments on the secondary market. Overnight sweep investment instruments shall not be subject to this section.~~

~~Section 9. AUTHORIZED INVESTMENTS AND PORTFOLIO COMPOSITION.~~

~~Investments and Depositories are restricted to those complying with MCL 380.622, 380.1221, and 380.1223. These include:~~

- ~~A. United States Government Securities.~~
- ~~B. United States Government Agencies.~~
- ~~C. Federal Instrumentalities (United States Government Sponsored Enterprises).~~
- ~~D. Certificates of Deposit.~~
- ~~E. Repurchase Agreements.~~
- ~~F. Commercial Paper.~~
- ~~G. Bankers' Acceptances.~~
- ~~H. Registered Investment Companies (Money Market Mutual Funds).~~
- ~~I. Investment pools, as authorized by the surplus funds investment pool act, 1982 PA 367, MCL 129.111 to 129.118, composed entirely of instruments that are legal for direct investment by an intermediate school district.~~

~~Section 10. POLICY CONSIDERATIONS.~~

~~A. Any investment held at the time of the implementation of this policy that meets the requirements of MCL 380.622, 380.1221, and 380.1223 but does not meet the guidelines of this policy, shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.~~

~~B. Amendments.~~

~~This policy shall be reviewed from time to time. The Board must adopt any changes to this policy.~~

CERTIFICATION OF AUTHORIZED INSTITUTION

~~The Livonia Public Schools Board of Education acknowledges it has read, understands and agrees to comply with the Investment Policy of the Livonia Public Schools School District.~~

~~By: Kevin Whitehead~~

~~Title: President, Livonia Public Schools Board of Education~~

~~Date: May 31, 2005~~



Date: January 20, 2026

To: Andrea Oquist, Superintendent

From: Maegan Sprow, Director of Student Services

Subject: Board Policy and Administrative Procedures: JDA - Corporal Punishment Prohibition

I am requesting to continue discussions with the Board following the January 12th Study Session on Board Policy, Administrative Procedures, and Exhibit: JDA- Corporal Punishment Prohibition.

Please include this item on the January 20, 2026, Board Policy Committee meeting agenda.

As always, please let me know if you have any questions.

Attachments MS/lS

BOARD POLICY

JDA

STUDENTS CORPORAL PUNISHMENT **PROHIBITION**

FEBRUARY 23, 2026

~~MAY 1992~~

Reviewed 8/2017

The use of corporal punishment is prohibited. Corporal punishment means the deliberate infliction of physical pain by hitting, paddling, spanking, slapping, or any other physical force used as a means of discipline.

Corporal punishment does not include physical pain caused by reasonable physical activities associated with athletic training.

A person employed by or engaged as a volunteer or contractor by the district shall not inflict or cause to be inflicted corporal punishment upon any pupil under any circumstances.

A person employed by or engaged as a volunteer or contractor by the district may use reasonable physical force **intervention** upon a pupil as necessary to maintain order and control in a school or school-related setting for the purpose of providing an environment conducive to safety and learning. In maintaining that order and control, the person may use physical force **intervention** upon a pupil as may be necessary:

1. To restrain or remove a pupil whose behavior is interfering with the orderly exercise and performance of school district functions within a school or at a school-related activity, if that pupil has refused to comply with a request to refrain from further disruptive acts.
2. For self-defense or the defense of another.
3. To prevent a pupil from inflicting harm on himself or herself.
4. To quell a disturbance that threatens physical injury to any person.
5. To obtain possession of a weapon or other dangerous object upon or within the control of a pupil.
- ~~6. To protect property.~~

The district shall make available to each employee, volunteer, and contractor a list of alternatives to the use of corporal punishment, which shall be consistent with a crisis prevention and intervention framework. See JDA-Exhibit

CROSS REF.: JDAAA-Emergency Use of Seclusion and Restraint

LEGAL REF.: MCL, 380.1312

ADMINISTRATIVE PROCEDURES

JDA

STUDENTS CORPORAL PUNISHMENT

MAY 1992
Reviewed 8/2017

Any employee, volunteer, or contractor of the school district shall not threaten to inflict, inflict, or cause to be inflicted corporal punishment upon any pupil. Corporal punishment means the deliberate infliction of physical pain by hitting, paddling, spanking, slapping, or any other physical force used as a means of discipline.

However, the person, within the scope of his/her responsibilities, may use such reasonable physical force as may be necessary to:

1. To restrain or remove a pupil whose behavior is interfering with the orderly exercise and performance of school district functions within a school or at a school-related activity, if that pupil has refused to comply with a request to refrain from further disruptive acts.
2. For self-defense or the defense of another.
3. To prevent a pupil from inflicting harm on himself or herself.
4. To quell a disturbance that threatens physical injury to any person.
5. To obtain possession of a weapon or other dangerous object upon or within the control of a pupil.
6. To protect property.

EXHIBIT

JDA

STUDENTS CORPORAL PUNISHMENT PROHIBITION

February 23, 2026
~~OCTOBER 16, 1989~~
Reviewed 8/2017

The Board of Education prohibits the use of corporal punishment. The following is a list of possible alternatives (but not limited to) for the use of corporal punishment:

1. Refer student to a counselor, social worker and/or psychologist or other appropriate professional
- ~~2. Deny participation in extra-curricular activities~~
- ~~3. Assign before or after school detention~~
- ~~4. Establish communication and require conferences with parent.~~
- ~~5. Assign in-school suspension~~
- ~~6. Assign out-of-school suspension~~
7. Nonviolent crisis intervention
8. Positive Behavior Interventions and Supports (PBIS)
9. Strong, positive adult-student relationships
10. Explicit teaching of social-emotional and self-regulation skills
11. Predictable routines and clearly taught expectations
12. Restorative conversations/circles
13. Logical consequences connected to the behavior, which may include the removal of a student from a class period, an in-school suspension, a reprimand, restitution, loss of recess, detention and/or work assignments before or after school, additional classroom assignments, and revocation of the privilege of attending after-school functions, special events, athletic contests, and activities
14. Calm-down breaks or reset spaces
15. De-escalation techniques (calm voice, time, space)
16. Check-in / Check-out systems

CROSS REF.: JD-Student Discipline
JDAAA-Emergency Use of Seclusion and Restraint
LEGAL REF.: MCL, 380.1312

17. Family engagement and collaborative problem-solving
18. Re-teaching expectations and replacement behaviors
19. Establish contractual agreements with students and their parents
20. Re-evaluate placement of student
21. Follow the student code of conduct and due process
22. Arrange alternative daily program or alternative school attendance

CROSS REF.: JD-Student Discipline
JDAAA-Emergency Use of Seclusion and Restraint
LEGAL REF.: MCL, 380.1312



Date: January 20, 2026

To: Andrea Oquist, Superintendent

From: Maegan Sprow, Director of Student Services

Subject: Board Policy and Administrative Procedures: JDAAA - Emergency Use of Seclusion and Restraint

I am requesting to continue discussions with the Board following the January 12th Study Session on Board Policy, Administrative Procedures, and Exhibit: JDAAA- Emergency Use of Seclusion and Restraint.

Please include this item on the January 20, 2026, Board Policy Committee meeting agenda.

As always, please let me know if you have any questions.

Attachments MS/Is

BOARD POLICY

JDAAA

FEBRUARY 23, 2026

~~AUGUST 21, 2017~~

STUDENTS EMERGENCY USE OF SECLUSION AND RESTRAINT

The Livonia Public Schools' Board of Education, administration, and instructional staff recognize the importance of supporting student conduct to maintain an atmosphere of quality instruction in order to promote school achievement. It is the policy of the District to provide a safe educational environment for all of its students.

Students' behavior, at times, may necessitate the use of Emergency Seclusion and Restraint in order to maintain the safety of the student or others. **Seclusion and/or physical restraint interventions are intended as a last resort for use in emergency situations only, in which a pupil's behavior poses an imminent risk to the safety of self or others. Each emergency intervention use should provide an opportunity for the pupil to regain self-control while the staff member is maintaining safety. Diligent situation assessment, monitoring, documentation, and reporting by trained personnel are required.**

The administration will utilize: (1) proper procedure for seclusion as outlined in the Michigan Department of Education (MDE) Policy for the Emergency Use of Seclusion and Restraint; (2) proper procedure for restraint as outlined in the MDE Policy for the Emergency Use of Seclusion and Restraint; (3) annual awareness training for all staff; and (4) proper training for Key Identified Personnel in all schools.

The School District shall adhere to the policies and procedure in accordance with the MDE Policy for the Emergency Use of Seclusion and Restraint.

CROSS REF.: JDA-Corporal Punishment

LEGAL REF.: MCL 380.1307c(h)(v)
MCL 380.1307(1)b



Livonia Public Schools

Division of Instruction

Date: January 16, 2026

To: Andrea Oquist, Superintendent

From: Jen Keatts, Asst. Superintendent of Elementary Programs & Instructional Services
Kevin Etue, Director of Secondary Programs and District Services

SUBJ: Board Policy JQE

As a continuation from our most recent Study Session, we are requesting the opportunity to discuss Board Policy JQE Students- Pregnant and Students with the Board of Education at the January 20, 2026 Committee of the Whole meeting.

Please include this item on the January 20, 2026, Policy Committee meeting agenda. As always, please let us know if you have any questions.

BOARD POLICY

JQE

**STUDENTS
PREGNANT AND PARENTING STUDENTS**

**DECEMBER 18, 2017
FEBRUARY 23, 2026**

In accordance with Title IX, the District shall provide reasonable accommodations to students who are pregnant or parenting, ensuring equal access to educational programs and activities without discrimination. A pregnant student retains all rights, privileges, and responsibilities afforded to all students. Decisions regarding a student's continued participation in coursework and school activities shall be informed by the recommendations of the student's licensed healthcare provider.

The District may request appropriate medical documentation to support the student's ability to safely participate in their educational program.

A student who wishes to continue their education but seeks an alternative to the traditional school setting is encouraged to contact the building principal or school counselor to discuss available options and supports that best meet their individual needs.

~~A pregnant student has all the rights and responsibilities of other students, and her continuing attendance in classes should be based on the recommendation of her physician. The student's school may request medical verification of the student's ability to continue in all classes in her program.~~

~~If a pregnant student wishes to continue her schooling but not attend the regular program, she should contact the principal or her counselor to discuss an alternative placement.~~



Livonia Public Schools

Division of Instruction

Date: January 16, 2026

To: Andrea Oquist, Superintendent

From: Jen Keatts, Asst. Superintendent of Elementary & Instructional Services
Kevin Etue, Director of Secondary Programs and District Services

SUBJ: Board Policy JR

We are requesting to continue discussions with the Board that continued at our most recent Study Session on Board Policy JR Students- Student Records.

Please include this item on the January 20, 2026, Policy Committee meeting agenda. As always, please let us know if you have any questions.

BOARD POLICY

JR

STUDENTS STUDENT RECORDS

MARCH 16, 2015
~~(Reviewed 12/2017)~~
FEBRUARY 23, 2026

~~The compilation, maintenance, disclosure, and deletion of or access to student records shall be~~
iIn accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974 and other
applicable laws-, **Livonia Public School District will compile, maintain, disclose, delete, or
provide access to student records.**

LEGAL REF.: MCL, 600.2165; 15.231 *et seq.*; 20 USC 1232g