

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION**

**Regular Meeting  
December 15, 2025 - 6:30 PM  
Board Room  
15125 Farmington Road  
Livonia, Michigan 48154**

**AGENDA**

- I. ROLL CALL: Madeline Acosta, Karen Bradford, Colleen Burton, Crystal Frank, Liz Jarvis, Mark Johnson, Dave MacFarland**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMUNICATIONS**
  - A. Points of Pride: Highlighting LPS Music Programs 3**
  - B. District Update from the Superintendent**
  - C. Audience Communications (limited to 15 minutes, with remainder taking place prior to HEARING FROM BOARD MEMBERS)**
- IV. CONSENT AGENDA--Items marked with an "\*" will be 4**  
considered in one motion. These routine items have been individually reviewed by Board committees and were unanimously recommended for placing on this consent agenda. Any member of the Board may remove items from the consent agenda prior to voting.
- V. DISPOSITION OF MINUTES**
  - A. \*Minutes of Closed Session of December 8, 2025 5**
  - B. \*Minutes of Special Meeting of December 1, 2025 6**
  - C. \*Minutes of Regular Meeting of November 17, 2025 8**
- VI. BUSINESS MATTERS**
  - A. Approval of Purchase of LMC Furniture - 2026 23**
  - B. Approval of Recommended Roofing Projects 39**
  - C. Approval of Purchase of IT Chromebooks (Bond) 52**
  - D. Approval of 2025-2026 First Budget Amendment 62**
  - E. \*Adoption of Resolution for Summer Tax Collection 73**
  - F. Adoption of Resolution for Refunding of Prior Bonds 75**
  - G. Approval of Sale of Property 96**
- VII. INSTRUCTION MATTERS**
- VIII. PERSONNEL MATTERS**
  - A. Teachers for Approval 111**
  - B. Teacher for Tenure 114**
  - C. Retirements 115**
  - D. Superintendent Evaluation 118**
- IX. HEARING FROM BOARD MEMBERS**
  - A. Second Reading Board Policy JD - Student Code of Conduct 119**
  - B. Second Reading Board Policy JAB — Nondiscrimination on the Basis of Disability — Section 504 131**
  - C. First Reading Board Policy<sup>1</sup> JBE - Truancy 134**

- D. First Reading Board Policy DK - Student Activities Fund Management 136
- E. Hearing from Board Members
- X. ADJOURNMENT



15125 FARMINGTON RD. LIVONIA, MI 48154

**MEMO FROM:  
COMMUNICATIONS**

734-744-2522 | COMMUNICATIONS@LIVONIAPUBLICSCHOOLS.ORG

Date: December 9, 2025  
To: Board of Education and Superintendent Oquist  
From: Stacy Jenkins  
Re: Board Meeting “Point of Pride”

Greetings,

This memo is to inform the Board of Education that I will be bringing a very special agenda item to the Monday, December 15, 2025 regular meeting.

We will welcome 11 students from the Churchill High School Chamber Orchestra for a two-song holiday performance at the start of the meeting. Immediately following, LPS music teachers Matt Van Ham and Eric Bottorff will present highlights from the district’s music programs.

Looking forward to this special Point of Pride during our final meeting of the calendar year!

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**TOPIC:** Consent Agenda

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the Superintendent:

- V.A. \*Minutes of Closed Session of December 8, 2025
- V.B. \*Minutes of Special Meeting of December 1, 2025
- V.C. \*Minutes of the Regular Meeting of November 17, 2025
- VI.E. \*Adoption of Summer Tax Resolution

**RATIONALE:**

The agenda for the Board of Education meeting has certain items designated and identified by an asterisk \*. These items, identified in advance with the concurrence of all Board members present, will be acted upon in a single motion.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Andrea L. Oquist, Superintendent

**EXHIBITS:**

Attached

Off/Supt/tg

**MINUTES  
CLOSED SESSION  
BOARD OF EDUCATION  
Livonia Public Schools  
15125 Farmington Road  
December 08, 2025**

President Bradford convened the Closed Session at 7:57 p.m.

**Members Present:** Madeline Acosta, Karen Bradford Colleen Burton, Crystal Frank, Liz Jarvis, Mark Johnson

**Members Absent:** Dave MacFarland

**Others Present:** Andrea Oquist, Superintendent

**Superintendent Evaluation** The meeting was called to order to discuss the superintendent's evaluation.

The Board adjourned the Closed Session at 10:22 p.m.

**Submitted by:** Andrea Oquist, Superintendent

**Off/Supt/tg**



31aa funds. This advisement was made given the District's right of rescission by 12/30/2025 at 11:59pm if we do not prevail and the requirements to waive privilege are not removed.

- A provision of this opt-in resolution would also allow Superintendent Oquist to take action to opt-out before the aforementioned deadline in the event that waiving privilege remains required to receive 31aa funding.

It was moved by Mrs. Burton and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District adopt a Resolution to Opt-In, Subject to Recission, for mental health and safety grant under Section 31aa(2).

Ayes: Acosta, Burton, Frank, Jarvis, Johnson MacFarland  
Nays: None

Adjournment

Vice President Frank adjourned the meeting at 5:37pm.

Off/Supt./MA/tg



**BOARD OF EDUCATION of the LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT  
15125 Farmington Rd., Livonia, MI 48154 (734) 744-2510**

**MINUTES of the Regular Meeting of November 17, 2025**

**President Bradford** convened the meeting at 6:31 pm

**Members Present:** Acosta, Bradford, Burton, Frank, Jarvis, MacFarland

**Members Absent:** Johnson

Recognition of  
American  
Education Week

It was moved by Mr. MacFarland and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District designate November 17-21, 2025 as the 104th annual observance of American Education Week.

**WHEREAS**, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility, and equality; and

**WHEREAS**, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

**WHEREAS**, public education employees work tirelessly to serve our children and communities with care and professionalism; and

**WHEREAS**, schools unite entire communities, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common purpose.

**NOW, THEREFORE, BE IT RESOLVED**, that the Trustees of the Board of Education of the Livonia Public Schools School District do hereby proclaim November 17 – 21, 2025 as the 104th annual observance of

**AMERICAN EDUCATION WEEK**

And urge all citizens to make a commitment to public education and to the future of our children.

**BE IT FURTHER RESOLVED**, that the Trustees of the Livonia Public Schools Board of Education take this special occasion to thank Livonia Public Schools employees, parents, and community volunteers for the work they do to educate and support the children of our school district.

**Ayes:** Acosta, Bradford, Burton, Frank, Jarvis, MacFarland

**Nays:** None

Recognition of  
Educators and

It was moved by Mrs. Jarvis and supported by Mr. MacFarland that the Board of Education of the Livonia Public Schools School

Support Staff of  
the Year

District adopts resolutions for the 2025-2026 Educators and  
Support Staff of the Year:

**Jessica Thimm**

**WHEREAS**, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

**WHEREAS**, Jessica Thimm, sixth-grade teacher at Cooper Upper Elementary, and an 8-year employee of Livonia Public Schools, has distinguished herself by being named Elementary Educator of the Year for 2025-2026 by a district-wide committee; and

**WHEREAS**, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

**WHEREAS**, Jessica exhibits, daily, that she is a tireless advocate for students, a collaborative leader among staff, and a role model for positivity and integrity at Cooper Upper Elementary and in Livonia Public Schools through her heartfelt commitment to students.

**NOW, THEREFORE, BE IT RESOLVED**, that the Trustees of the Board of Education do hereby commend and congratulate Jessica Thimm for being named Elementary Educator of the Year for 2025-2026 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

**Leah Gagnon**

**WHEREAS**, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

**WHEREAS**, Leah Gagnon, Health Sciences teacher at the Livonia Career Technical Center, and a 9-year employee of Livonia Public Schools, has distinguished herself by being named Secondary Educator of the Year for 2025-2026 by a district-wide committee; and

**WHEREAS**, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

**WHEREAS**, Leah is deeply committed to providing professional instruction in the field of health sciences, while purposefully and genuinely building relationships with her students through creative lessons and personal guidance as they contemplate careers in the Health Sciences field.

**NOW, THEREFORE, BE IT RESOLVED**, that the Trustees of the Board of Education do hereby commend and congratulate Leah Gagnon for being named Secondary Educator of the Year for 2025-2026 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

**Melissa Bater**

**WHEREAS**, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

**WHEREAS**, Melissa Bater, a paraprofessional at Franklin High School, and a 12-year employee of Livonia Public Schools, has distinguished herself by being named Support Staff of the Year for 2025-2026 by a district-wide committee; and

**WHEREAS**, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

**WHEREAS**, Melissa exemplifies compassion, professionalism, and an unwavering commitment to student success by providing individualized academic and emotional support to empower her learners to grow in confidence, independence, and achievement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Trustees of the Board of Education do hereby commend and congratulate Melissa Bater for being named Support Staff of the Year for 2025-2026 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

**Ayes:** Acosta, Bradford, Burton, Frank, Jarvis, MacFarland

	Nays: None
District Update from the Superintendent	Superintendent Oquist shared highlights of activities and events happening around the District as well as many District points of pride.
Audience Communications	None
Consent Agenda	<p>It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the following Consent Agenda items:</p> <p>V.A. *Minutes of the Special Meeting of November 11, 2025  V.B. *Minutes of the Regular Meeting of October 20, 2025  VI.A. *Purchase of Bulk Salt</p> <p>Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland  Nays: None</p>
Approval of 2026 Bond Contracts	<p>It was moved by Mrs. Jarvis and supported by Mrs. Acosta that the board of Education of the Livonia Public Schools School District approve the recommendation from Plante Moran Realpoint and Clark Construction Company to award contracts and project budgets for Phase 5, Bid Package #1 of the 2026 renovations at Garfield, Niji-Iro, and Webster schools, in the total amount of \$9,918,227, including construction costs, fees and contingency.</p> <p>Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland  Nays: None</p>
*Approval of Purchase of Bulk Salt	The Board of Education annually considers the purchase of bulk salt within a single consent agenda vote, which was unanimously approved.
Approval of Purchase of Hydration Stations	<p>It was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the purchase of hydration station for various buildings in the district from Spartan Construction Inc, Livonia, MI for a total cost of \$483,000.</p> <p>Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland  Nays: None</p>

Approval of  
Purchase of  
Lockdown  
Shades

It was moved by Mrs. Frank and supported by Mr. MacFarland that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of lockdown safety shades from Taylor Nightlock, Clio, MI for a total cost of \$45,095.68.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland  
Nays: None

Approval of  
Purchase of  
Physical  
Education and  
Field House Fans

It was moved by Mr. MacFarland and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase of portable fans for the gymnasiums and field houses at all Upper Elementary, Middle and High Schools. The fans will be purchased from Big Ass Fans, located in Lexington, KY at a total cost of \$113,874.00

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland  
Nays: None

Approval of  
Purchase of  
District Generator  
for Central Office  
Complex

It was moved by Mrs. Acosta and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the recommendation to purchase a stationary generator from Innovated Energy Controls, LLC, Howell, MI in the total amount of \$435,000.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland  
Nays: None

Teacher for  
Tenure

It was unanimously agreed upon to remove this item from the agenda due to an error.

Retirement

It was moved by Mrs. Bradford and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for services rendered by:

**Amy Brillhart**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Amy Brillhart will retire from the district on January 19, 2026; and,

**WHEREAS**, Amy Brillhart has devoted 28.5 years of dedicated, loyal, and outstanding service to the students of Garfield Elementary, Washington Elementary, Hull Elementary, Roosevelt Elementary, Nankin Mills Elementary, Holmes Middle School and Stevenson High School as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Amy Brillhart on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Julie Ertman**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Julie Ertman will retire from the district on January 6, 2026; and,

**WHEREAS**, Julie Ertman has devoted 12.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Coolidge Elementary and Webster Elementary; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Julie Ertman for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Jennifer Esparza**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Jennifer Esparza will retire from the district on November 25, 2025; and,

**WHEREAS**, Jennifer Esparza has devoted 25.5 years of dedicated, loyal, and outstanding service to students as a teacher at Riley Middle School and Emerson Middle School and as the activity director and senior class advisor at Franklin High School; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Jennifer Esparza on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Jane Padovini**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Jane Padovini will retire from the district on December 31, 2025; and,

**WHEREAS**, Jane Padovini has devoted 30.5 years of dedicated, loyal, and outstanding service to the students of the Adult Education Program as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Jane Padovini on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland

Nays: None

Second Reading:  
Removal of Bylaw  
of the Board  
ABCB – Board  
Member  
Qualifications and  
Oath of Office

It was moved by Mrs. Frank and supported by Mr. MacFarland that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Board Policy Committee for the removal of Bylaw of the Board ABCB – Board Member qualifications and Oath of Office.

**BYLAWS OF THE BOARD  
DISTRICT ORGANIZATIO  
BOARD MEMBER QUALIFICATIONS**

**ABCB  
JANUARY 21, 2014  
NOVEMBER 17, 2025**

A school elector is eligible for election or appointment to the Board of Education. An individual is eligible for election to the School Board if the individual is a citizen of the United States and is a qualified and registered elector (registered voter, 18 years of age or older, and residing in Livonia Public Schools School District).

**Acceptance of Office; Constitutional Oath**

Within five business days after an election, each member-elect shall be notified of the election. Within ten business days after notification of election or appointment to the Board, each person shall file with the Secretary of the Board an acceptance of the office to which the person has been elected or appointed. Each person elected or appointed to the Board shall take and subscribe the following oath or affirmation: "I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of this state, and that I will faithfully discharge the duties of the office of member of the Board of Education according to the best of my ability."

LEGAL REF.: MCL 168.302; 168.492; 380.11a

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland  
Nays: None

Second Reading:  
Removal of Bylaw  
of the Board  
ABCC – Board  
Member Method  
of Election

It was moved by Mr. MacFarland and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Board Policy Committee for the removal of Bylaw of the Board ABCC – Board Member Method of Election.

**BYLAWS OF THE BOARD**  
**DISTRICT ORGANIZATION**  
**BOARD MEMBER TERM OF ELECTION TO OFFICE**  
**METHOD OF ELECTION**  
**ABCC**  
**NOVEMBER 13, 2017**  
**NOVEMBER 17, 2025**

Members of the Board of Education shall be elected biennially during even year general elections (the first Tuesday after the first Monday in November) to serve for a term of four years on a rotation ~~rotating~~ basis. The terms shall commence on January 1 of the year immediately following the election and continue through December 31 of the fourth year.

The school district shall conduct the election of School Board members as detailed above and special elections as deemed necessary by the Board of Education in accordance with the provisions of law and by resolutions adopted by the Board.

Buildings and facilities of the school district may be made available to the City of Livonia and to the City of Westland at such times as the cities conduct elections. School election precincts may be revised as necessary based on the needs of the District or upon consideration of requests from the City of Livonia or the City of Westland.

LEGAL REF.: MCL, 168.302; 380.11a(7)(8)

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland  
Nays: None

Second Reading:  
Removal of Bylaw  
of the Board  
ABCD – Board

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School district accept the recommendation of the Board Policy

Member Method of Election

Committee for the removal of Bylaw of the Board ABCD – Board Member Method of Election.

**BYLAWS OF THE BOARD  
DISTRICT ORGANIZATION  
BOARD MEMBER METHOD OF ELECTION  
NOVEMBER 17, 2025**

**ABCD  
June 4, 2012  
Reviewed 11/2013**

The school district shall conduct the election of School Board members every other year in even years and special elections as deemed necessary by the Board of Education in accordance with the provisions of law and by resolutions adopted by the Board.

The Board shall cooperate with the City of Livonia and the City of Westland officials in conducting all elections. Buildings and facilities of the school district shall **may** be made available to the City of Livonia and to the City of Westland at such times as the cities shall conduct elections. When necessary, school election precincts shall **may** be revised to conform to ~~as necessary based on the needs of the District or upon consideration of requests from~~ the City of Livonia and ~~or the~~ City of Westland precinct revisions.

LEGAL REF.: Public Acts 232 and 233 of 2011; MCL 168.758(c)

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland  
Nays: None

Second Reading:  
Bylaw of the Board AA – District Legal Name

It was moved by Mrs. Jarvis and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Board Policy Committee and adopt Board Policy language per the attached document for: Board Bylaw AA – District Legal Name.

**BYLAWS OF THE BOARD  
DISTRICT ORGANIZATION  
DISTRICT LEGAL NAME**

**AA  
NOVEMBER 17, 2025**

The official name of the school district shall be Livonia Public Schools School District. The school district shall be organized and conducted as a general powers school district as presented in The Revised School Code, as amended.

LEGAL REF.: Constitution of the State of Michigan, Art. 8, Sec. 2; MCL 380.1131

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland  
Nays: None

Second Reading:  
Bylaw of the Board ABB – Board Powers and Duties

It was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Board Policy Committee and adopt Board Policy language for Board Bylaw ABB – Board Powers and Duties.

(Of note - During the Second Reading, the phrase “in conjunction with the Superintendent” was added to #6 School Facilities after “the Board,” so the sentence now begins: “The Board, in conjunction with the Superintendent, ...” This revision was read into the record to clarify the Board’s scope of duties.)

**BYLAWS OF THE BOARD  
ABB  
DISTRICT ORGANIZATION  
BOARD POWERS AND DUTIES  
17, 2025**

**NOVEMBER**

The Board of Education exercises its powers and duties only in properly called meetings, where a majority of the Board constitutes a quorum to transact business. Except when performing a specific duty as directed by the Board, the decisions, speech and actions of a single member of the Board are not reflective of nor binding on the entire Board or school district.

The mandatory and implied granted powers and duties of the Board are defined by law. The Board considers that its most important functions fall into the following categories:

1. Hiring and Evaluating the Superintendent: The Board is responsible for hiring the Superintendent to carry out the operations of the school district. The Board is responsible for evaluating the Superintendent according to the goals set by the Board in collaboration with the Superintendent and in accordance with State law.
2. Policymaking: The Board is responsible for the development and revision of Board policy. These policies shall be carried out by the administration. The Board shall evaluate the effectiveness of its policies and their implementation.
3. Strategic Planning and Goal Setting: The Board is responsible for visionary strategic planning and goal setting and does so in conjunction with the Superintendent.
4. Allocation and Oversight of Financial Resources: The Board is responsible for the adoption of a budget based on allocated funding for personnel expenditures, school facilities and operations, materials, and equipment to enable the district to carry out the educational program. The Board is responsible to ensure a proper audit is completed annually.
5. Personnel: The Board shall ensure that the District employs the staff necessary to carry out the educational program. The Board shall approve negotiated bargaining agreements which include salaries and salary schedules and other terms and conditions of employment.
6. School Facilities: The Board, in conjunction with the Superintendent, is responsible for determining school facility needs, and communicating these needs to the community. The Board is responsible for purchasing, leasing or selling sites, for approving building sites and approving building plans and renovations that will support and enhance the educational and extra-curricular programs.
7. Communication With the Public: The Board is responsible for providing adequate and direct means for keeping local citizens informed about the schools and for being available to receive feedback from the public.

**Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland**

Nays: None

Second Reading:  
Bylaw of the  
Board ABCA –  
Board Member  
Qualifications and  
Method of  
Election

It was moved by Mrs. Frank and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Board Policy Committee and adopt Board Policy language for Bylaw of the Board ABCA – Board Member Qualifications and Method of Election.

**BYLAWS OF THE BOARD  
DISTRICT ORGANIZATION  
BOARD MEMBER QUALIFICATIONS &  
METHOD of ELECTION**

**ABCA**

**November 17, 2025**

The Board of Education shall consist of seven members elected or appointed according to provisions contained in The Revised School Code, as amended.

An Individual is eligible for election to the Board of Education if the individual is a citizen of the United States and is a qualified and registered elector (registered voter, 18 years of age or older, and residing in Livonia Public Schools School District boundaries).

Members of the Board of Education shall be elected biennially during even year general elections (the first Tuesday after the first Monday in November) to serve for a term of four years on a rotating basis. The term shall commence on January 1 of the year immediately following the election and continue through December 31 of the fourth year.

The school district shall conduct the election of Board of Education members as detailed above and in special elections as deemed necessary by the Board of Education in accordance with the provisions of law and by resolutions adopted by the Board.

Within five business days after an election, each member-elect shall be notified of the election. Within ten business days after notification of election or appointment to the Board, each person shall file with the secretary to the Board an acceptance of the office to which the person has been elected or appointed.

Each person elected or appointed to the Board shall take and subscribe the following oath or affirmation: "I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of this state, and that I will faithfully discharge the duties of the office of member of the Board of Education according to the best of my ability."

LEG REF: MCL 380.384 MCL 168.302; 168.492; 380.11a,  
MCL, 168.302; 380.11a(7)(8)

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland

Nays: None

Second Reading:  
Bylaw of the  
Board AC –  
School Grade  
Configuration

It was moved by Mr. MacFarland and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Board Policy Committee and adopt board Policy language for Bylaw of the Board: AC – School Grade Configuration.

(Of note, During the Second Reading, the title was changed from "Board Policy AC" to "Bylaw of the Board AC" to align with Board of Education Policies and Procedures. This change was read into the record for consistency.)

**BYLAWS OF THE BOARD  
DISTRICT ORGANIZATION PLAN  
SCHOOL GRADE CONFIGURATION  
2025**

**AC  
NOVEMBER 17,**

The school grade configuration is organized as follows:

- Pre-K
- Lower Elementary Schools - Grades Kindergarten through Four
- Upper Elementary Schools - Grades Five and Six
- Middle Schools - Grades Seven and Eight
- Senior High Schools - Grades Nine, Ten, Eleven, and Twelve
- Post-Secondary

The district reserves the right to have different grade configurations for magnet schools.

LEGAL REF.: MCL 388.684; 380.1277; 380.1282

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, MacFarland  
Nays: None

First Reading:  
Board Policy JD –  
Student Code of  
Conduct

Mr. Etue and Mrs. Keatts read aloud the Personal Electronic Devices portion of Board Policy JD as this is the only section of the Board Policy JD that is being changed. The full Policy will be read at the second reading on December 15, 2025.

**BOARD POLICY  
STUDENTS  
STUDENT CODE OF CONDUCT**

**JD  
May 2, 2022  
DECEMBER 15, 2025**

PERSONAL ELECTRONIC COMMUNICATION DEVICES

Personal electronic devices such as cell phones, tablets, laptops, smartwatches, e-readers, and any device capable of sending, receiving, or storing digital data are permitted on school property.

Personal electronic communication devices (ECDs) such as cell phones, tablets, computers, and any/all other forms of technology will not be permitted for use during instructional time unless as approved by the classroom teacher or the building school administration. Students may not use ECDs on school property or during school sponsored activities to access and/or view internet websites that are otherwise blocked or prohibited for students at school.

In accordance with the district's LIVNET policy (appropriate use of technology), use of personal electronic devices to access or view internet content that is blocked or prohibited for students is not allowed on school property or during school-sponsored activities.

See Administrative Procedures - JD - Personal Electronic Devices for additional information.

First Reading:  
Board Policy JAB  
–  
Nondiscrimination

**BOARD POLICY  
NONDISCRIMINATION ON THE  
BASIS OF HANDICAP-~~DISABILITY~~- SECTION 504**

**JAB  
JUNE 6, 2016  
December 15, 2025**

on the Basis of  
Disability –  
Section 504

The School District, in accordance with Section 504 of the Rehabilitation Act of 1973 and its implementing regulations, **the Americans with Disabilities Act (ADA), and applicable federal and state law**, is committed to providing a free appropriate education to each qualified ~~handicapped~~ **student with a disability** within its jurisdiction, regardless of the nature or severity of the ~~handicap~~ **disability**.

The administrative rules establish the procedure in which the School District may meet this commitment. The School District may, as an alternative or in combination with this procedure, follow the provisions established for identification, evaluation, and placement of students under the Individuals with Disabilities in Education Act (IDEA).

This Board Policy and the Administrative Procedure have been developed and adopted for the purpose of complying with the School District's educational services obligations under Section 504 of the Rehabilitation Act of 1973 and its implementing regulations, and it is not designed or intended, nor should it be construed, to grant broader rights or remedies. This Board Policy and Administrative Procedure do not, and should not be construed to, create rights or remedies enforceable in contract or by any law other than Section 504 and its implementing regulations.

The School District's administration may issue interpretative memoranda and adopt directives and procedures to implement this Section 504 of the Rehabilitation Act of 1973, Board Policy, and Administrative Procedure.

The Director of Student Services is designated as the School District's Section 504 Educational Services Coordinator. As such, the Director of Student Services is responsible for coordinating the implementation of the School District's obligations under Section 504 of the Rehabilitation Act of 1973, its implementing regulations, Board Policy, and the Administrative Procedure. A student or parent/guardian, who believes that the School District has violated its obligation under Section 504 of the Rehabilitation Act of 1973 or its implementing regulations, Board Policy, or the Administrative Procedure, may file a written complaint with the School District's Section 504 Coordinator within ten (10) calendar days of the alleged violation. The Coordinator will meet with the person who filed the complaint and conduct a reasonable investigation of the facts and circumstances surrounding the complaint. If the Coordinator determines that a violation has not occurred, the Coordinator shall, in writing, so advise the person who filed the complaint and the School District's Superintendent.

If the Coordinator determines that a violation has occurred, he/she shall put his/her determination in writing, propose a fair resolution of the complaint and deliver the determination to the person who filed the complaint and the School District Superintendent. The person who filed the complaint on the School District may appeal the Coordinator's determination to the Superintendent by so notifying the Superintendent in writing within ten (10) calendar days of the Coordinator's determination. The Superintendent may conduct additional investigation of the facts and circumstances surrounding the complaint. The Superintendent shall affirm or reverse the Coordinator's decision and, if warranted, implement the Coordinator's proposed resolution or a modification thereof. The Superintendent's decision shall be final.

A person is not required to use the procedure outlined above and may instead file a complaint directly with the U.S. Department of Education Office for Civil Rights. 600 Superior Avenue East, Suite 750, OH 44114-2611

31aa Resolution  
Passed by LPS

Superintendent Oquist addressed the community and reported that on November 11, 2025, during a public special meeting, the Livonia Public Schools Board of Education voted to:

1. Adopt a resolution to opt out of 31aa funding.

2. Authorize Superintendent Oquist, in her official capacity, and the District, as an entity, to join a lawsuit seeking an injunction against the implementation of this legislation.

Key points of discussion leading to the unanimous vote on November 11 include:

- Concerns with ambiguity and far-reaching language
- More clarification is needed, especially related to the terms used in the legislation.
- Significant Concerns with Waiving Privileges
- No clarity provided whether this legislation is in perpetuity or sunsets
- No other state in the nation has this type of legislation
- Not willing to sign away Constitutional rights of LPS staff and students
- Disappointment in our legislature for their egregious decisions tied to mental health and school safety
- We understand the intent of the legislation and in no way are looking to shirk our responsibility or accountability.
- Superintendent Oquist, Deputy Superintendent Francis and the Board of Education reiterated the Districts' collective commitment to transparency if ever there was a mass casualty event.

The Board Resolution Reads:

**Livonia Public Schools**  
**COUNTY OF WAYNE**  
**STATE OF MICHIGAN**

At a special meeting of the Board of Education of the Livonia Public Schools, County of Wayne, State of Michigan (the "School District"), held in the School District on November 11, 2025, at 7:00 p.m., local time.

PRESENT: Members: Karen Bradford, Crystal Frank, Colleen Burton, Mark Johnson, Liz Jarvis, Dave MacFarland

ABSENT: Members: Madeline Acosta

**RESOLUTION DECLINING OPT-IN FOR MENTAL HEALTH  
AND SAFETY GRANT UNDER SECTION 31aa(2)**

The following preamble and resolution were offered by Member Colleen Burton and supported by Member Liz Jarvis.

WHEREAS, the Legislature under Section 31aa(2) of the State School Aid Act (MCL §388 1631aa(2)) has allocated a portion of the 2025-26 appropriated State School Aid funding as non-competitive grant funding available to public schools for use on activities improving mental health and student safety ("Section 31aa(2) Grant Funding"),

WHEREAS, the Section 31aa(2) Grant Funding requires a public school to opt-in and agree to various terms in order to receive the funding ("Section 31aa(2) Opt-In");

WHEREAS, the Michigan Department of Education ("MDE") has developed a *Mental Health and School Safety Grant (31aa(2)) Opt-In Form FY26* template, attached hereto as Exhibit A, which sets forth all of the terms required to receive the Section 31aa(2) Grant Funding ("Section 31aa(2) Opt-In Form");

WHEREAS, the Section 31aa(2) Opt-In Form must be submitted to the State on or before November 30, 2025;

WHEREAS, Section 31aa(9) of the State School Aid Act (MCL §388.1631aa(9)) further requires, as part of the Section 31aa(2) Opt-In, that if a "mass casualty event" occurs on school grounds or at a school sponsored event, the public school must agree to: (i) be subject to and comply with a comprehensive investigation of the mass casualty event; and (ii) waive any privilege that may otherwise protect information from disclosure in the event of a "mass casualty event";

WHEREAS, the definitions for the terms "comprehensive investigation" and "mass casualty event" are set forth in the Section 31aa(2) Opt-In Form and MCL 388.1631aa;

WHEREAS, the School District understands, respects and supports the Legislature's desire to provide transparency and accountability in the aftermath of a school tragedy but various legal concerns, questions and unknowns have been identified by the School District's legal counsel regarding the Section 31aa(2) Grant Funding which could expose the School District, its students and staff, to future liabilities and other adverse consequences,

WHEREAS, the School District is aware that a coalition of school districts and intermediate schools districts are proposing to file a lawsuit against the State challenging the constitutionality of various aspects of the Section 31aa Grant Funding including the waiver of privilege requirement under Section 31aa(9); and

WHEREAS, the School District has determined that it is not in its the best interest of the School District, its students and staff to Opt-In to receive the Section 31aa(2) Grant Funding

**THEREFORE, IT IS RESOLVED BY THE LIVONIA PUBLIC SCHOOLS, COUNTY OF WAYNE, MICHIGAN THAT:**

- 1. The School District has determined, in consultation with its legal counsel, based on the liability exposure and other concerns, that it is not in the best interest of the School District to Opt-In to receive the Section 31aa(2) Grant Funding.
- 2. The School District further authorizes participation in the proposed lawsuit against the State and such other defendants as may be appropriate, challenging the constitutionality of Section 31aa(2) and (9).
- 3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

Ayes: (6) K. Bradford; C. Burton; L. Jarvis;  
Dave MacFarland; C. Frank; M. Johnson

Nays: (0)

Absent: Madeline Acosta

RESOLUTION DECLARED ADOPTED.

Karen Bradford  
Secretary, Board of Education

I hereby certify that the foregoing constitutes a true and complete copy of a res adopted by the Board of Education of Livonia Public Schools School District, County of V State of Michigan, at a regular meeting held on November 11, 2025, and that said meetu conducted and public notice of said meeting was given pursuant to and in full complhanc the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the min said meeting were kept and will be or have been made available as required by said Act.

Karen Bradford  
Secretary, Board of Education

Superintendent Oquist and the Board of Education will continue to share legally appropriate updates with the community as they arise.

Hearing From  
Board Members

Mr. MacFarland again congratulated the Teachers and Support Staff of the Year recipients and shared his pride for the LPS community. Mrs. Jarvis shared that the Holmes Middle School Robotics team recently won two local competitions qualifying the team for State's Competition this weekend. Mrs. Jarvis encouraged Kindergarten families to enroll in the LPS Education Foundation Competitive Edge program by 12/31/25 and wished the community a Happy Thanksgiving. Mrs. Acosta shared her gratitude for the District and her colleagues. President Bradford shared her gratitude for having good people looking out for the best of the community and extended a heartfelt Happy Thanksgiving greeting on behalf of the Board of Education.

Adjournment

President Bradford adjourned the meeting at 8:58pm.

Off./Supt./tg

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**TOPIC:                   Approval of Purchase of LMC Furniture - 2026**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approves the purchase and replacement of select furniture in the Idea Factories and Media Centers at Niji-Iro Elementary and Webster Elementary Schools. The furniture will be procured from NBS Commercial Interiors, Troy, Michigan, at a cost not to exceed \$75,750.

**RATIONALE:**

The existing furniture in these Learning Media Centers was installed decades ago and no longer supports the district's vision for flexible learning environments. This investment aligns with the district's strategic goal of creating adaptable, student-centered spaces that foster collaboration and innovation.

**BUDGETARY INFORMATION:**

2021 Bond Fund

**RESOURCE PERSONNEL:**

William Green, Assistant Superintendent of Operations and District Services

**EXHIBITS:**

Attached

WG/AS

December 3, 2025

Mr. William Green  
Assistant Superintendent of District Services  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: 2021 Bond Program  
Recommendation for 2026 LMC Furniture Purchase - Partial  
Niji-Iro Elementary / Webster Elementary

Dear Mr. Green:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its purchase of furniture for the Projects listed above. This update represents the mutual efforts of PMR, French Associates, and LPS administration and staff (the Team).

Coinciding with ongoing design efforts to renovate and reimagine LMC spaces as part of the 2021 Bond Program, the Team has conducted multiple meetings and site visits over the course of the past few months focused on the selection of furniture to best serve each space. While decisions around the balance of 2026 LMC sites remain ongoing, the Team is driven to expedite the purchase of items provided by Media Technologies for each site specifically due to current material procurement timelines and efforts to streamline installation of the items upon completion of renovation activities.

The Team recommends awarding **NBS Commercial Interiors** to supply and install the referenced LMC furniture pieces in an amount not-to-exceed **\$75,750.00** as further detailed below and within French’s recommendation documents.

Niji-Iro Elementary School	\$32,649.14
Webster Elementary School	\$39,493.49
<hr/>	
NBS Quotation	\$72,142.63
Contingency (5%)	\$3,607.37
<hr/>	
<b>Award Recommendation (NTE)</b>	<b>\$75,750.00</b>

For the Vendor, the pricing for this work will be detailed in a Purchase Order Agreement, pending final review and approval of terms by district legal counsel.

The Team is available at the Board's convenience to answer any questions regarding this recommendation. Please direct all questions through me via email at [brian.weber@plantemoran.com](mailto:brian.weber@plantemoran.com).

Sincerely,

PLANTE MORAN REALPOINT



Brian Weber  
Senior Vice President

Enclosures: French Associates Recommendation Letter  
Product Information & Layout  
Vendor Proposals



2851 High Meadow Circle | Suite 100  
Auburn Hills | MI 48326  
248.656.1377 | www.frenchaia.com

December 1<sup>st</sup>, 2025

William Green  
Asst. Superintendent of District Services  
Livonia Public Schools

**Subject: 2021 Bond Program – 2025 Renovations  
Media Center Furniture**

Dear Mr. Green,

French has been consulting with NBS Commercial Interiors in the development and programming of furniture for the 2021 Bond Program projects. Throughout the design process, NBS has aided in product selections, availability, and lead times.

On November 26<sup>th</sup>, 2025, French Associates received furniture quotes from NBS Commercial Interiors for all items being supplied by Media Technologies for the Media Centers and Idea Factories at Niji-Iro Japanese Immersion Elementary and Webster Elementary. These items are to be ordered early to ensure on time manufacturing and stored at Media Technologies free of charge until summer of 2026 installation.

Enclosed are the furniture quotes that utilize the NCPA consortium group pricing. The totals for these projects are as follows:

Niji-Iro Japanese Immersion Elementary: \$32,649.14  
Webster Elementary: \$39,493.49

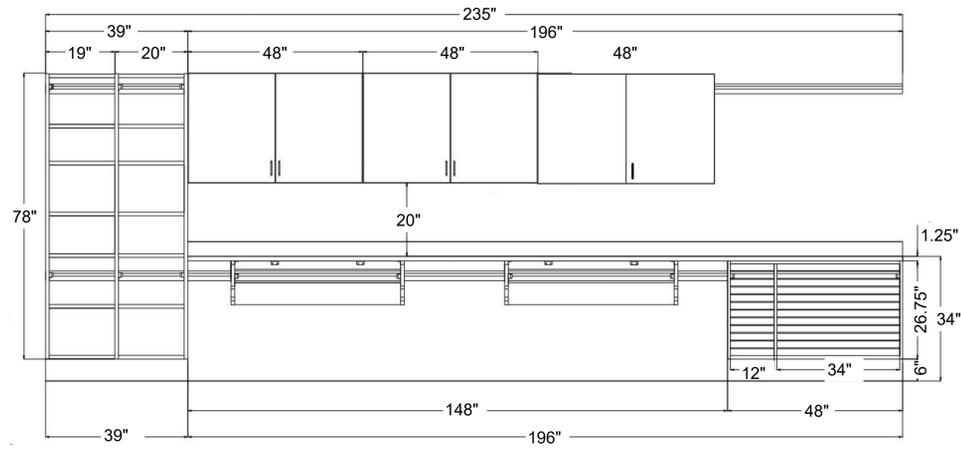
**French is recommending award to NBS Commercial Interiors for the procurement and installation of furniture in the Media Centers and Idea Factories listed above in the total amount of \$72,142.63.**

Please contact me if you have any questions.

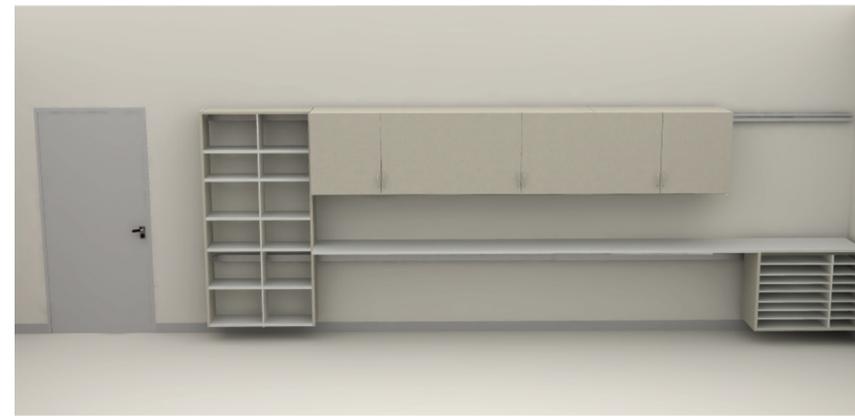
Sincerely,

A handwritten signature in black ink that reads 'Jessica Walter'.

Jessica Walter  
Interior Designer

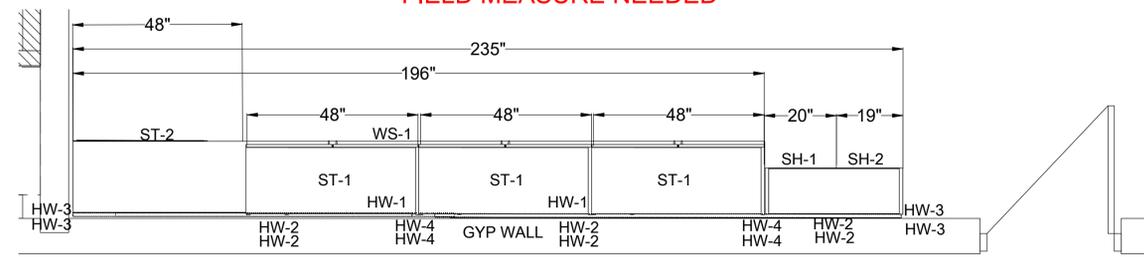


ELEVATION - IDEA FACTORY CASEWORK A131



**\*\*FINISHES TBD\*\***

**\*\*FIELD MEASURE NEEDED\*\***



ENLARGED PLAN - IDEA FACTORY CASEWORK A131



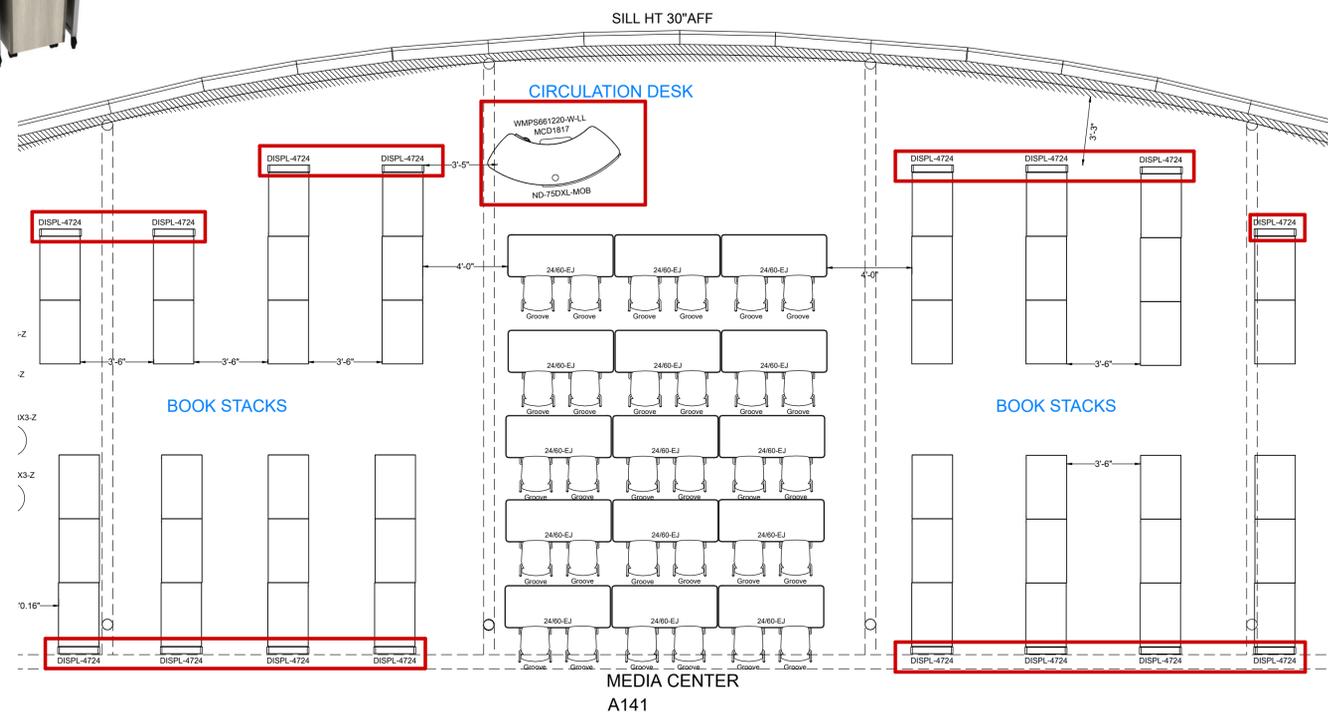
- MOBILE DESK
- MOBILE PEDESTAL
- CENTER DRAWER

CIRCULATION DESK

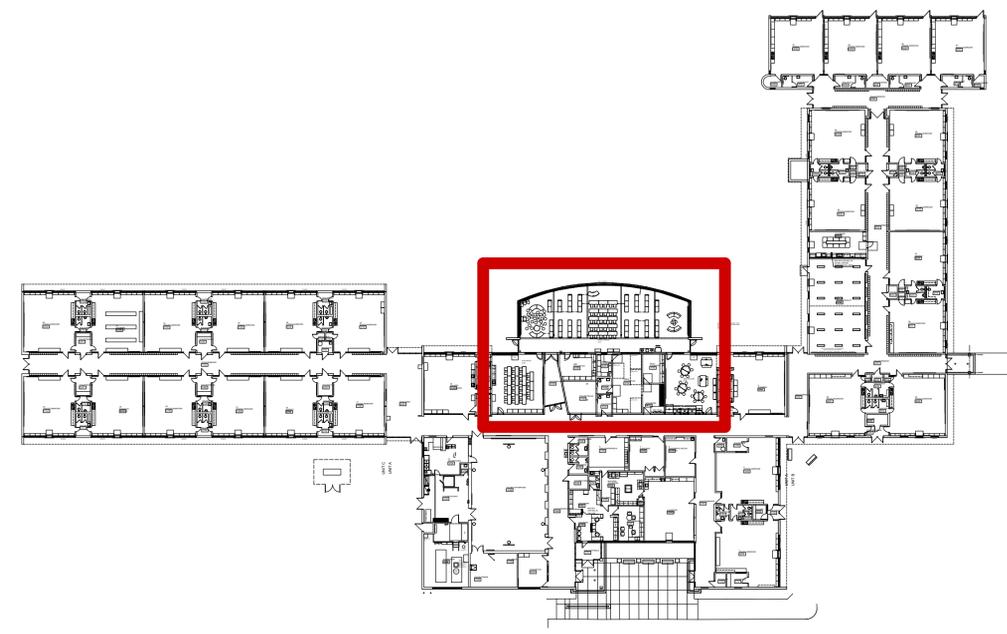


- MOBILE BOOK RETURN
- NO SLOT
- BOOK TRUCK

BOOK DISPLAY



FLOOR PLAN - MEDIA CENTER A141



**MEDIA TECH ONLY  
MEDIA CENTER + IDEA FACTORY  
AUDIT Q#395795**

NCIDQ SEAL:

GENERAL NOTES:  
NOT FOR CONSTRUCTION  
ALL STRUCTURAL, MECHANICAL & ELECTRICAL ENGINEERING IS THE RESPONSIBILITY OF OTHERS.  
ALL FURNITURE & DESIGN DRAWINGS ARE IN CONFIDENCE & DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF NBS. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.  
FINAL FURNITURE FIT & PLACEMENT IS SUBJECT TO ANY VARIATION FROM THIS PLAN DUE TO CONSTRUCTION CHANGES, FIELD CONDITIONS, MATERIAL DIFFERENCES OR CHANGES REQUIRED FOR ANY REASON WITH NOTIFICATION TO NBS.  
IF NBS DID NOT DESIGN THIS PROJECT, NBS DOES NOT ASSUME RESPONSIBILITY FOR THE DESIGN, SPECIFICATION OR PARTS OR APPLICATION OF PRODUCTS INCLUDED IN THIS BID. NBS HAS ONLY RESPONDED TO THE PRICING REQUEST FOR THE

APPROVED BY: DATE:  
**NBS Project Approval**  
Signing off on this document signifies that the Client has reviewed and approves the drawing layout, product/application indicated, and finishes as shown on drawing.  
Client Signature Date

APPROVED  APPROVED AS NOTED

11/18/25	MEDIA TECH AUDIT
	27

OWNER:  
**LIVONIA PUBLIC SCHOOLS**

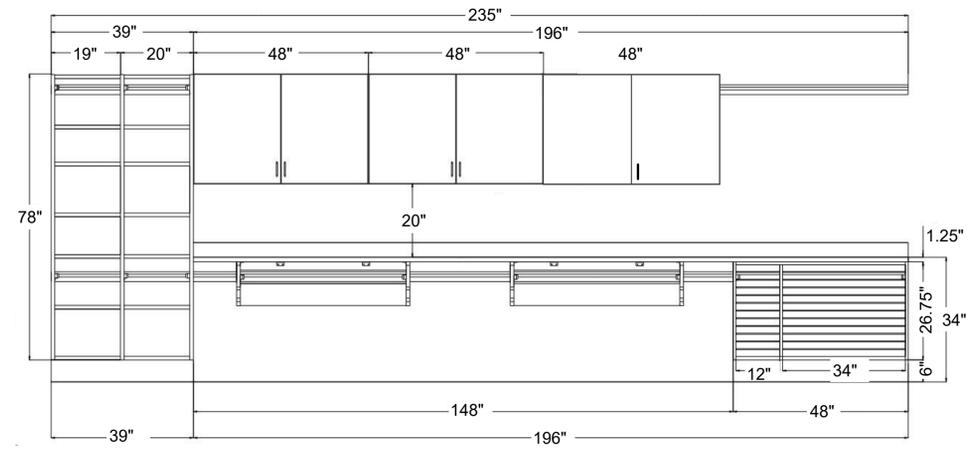
PROJECT:  
**WEBSTER ELEMENTARY - MEDIA CENTER**

32401 PEMBROOKE  
LIVONIA, MI

PROJECT FOLDER: 251691  
HEBERG ORDER #: TBD  
ACCOUNT MANAGER: M.DUGAN  
DESIGNER: S.MAZZARA  
PROJECT MANAGER: F.KREN

DRAWING:  
**COMPONENT PLAN**

DRAWING NUMBER:  
**ID-3.1B**

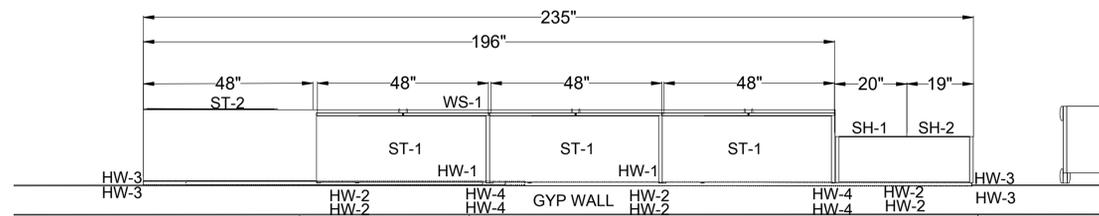


ELEVATION - IDEA FACTORY CASEWORK B148



**\*\*FINISHES TBD\*\***

**\*\*FIELD MEASURE NEEDED\*\***



ENLARGED PLAN - IDEA FACTORY CASEWORK B148



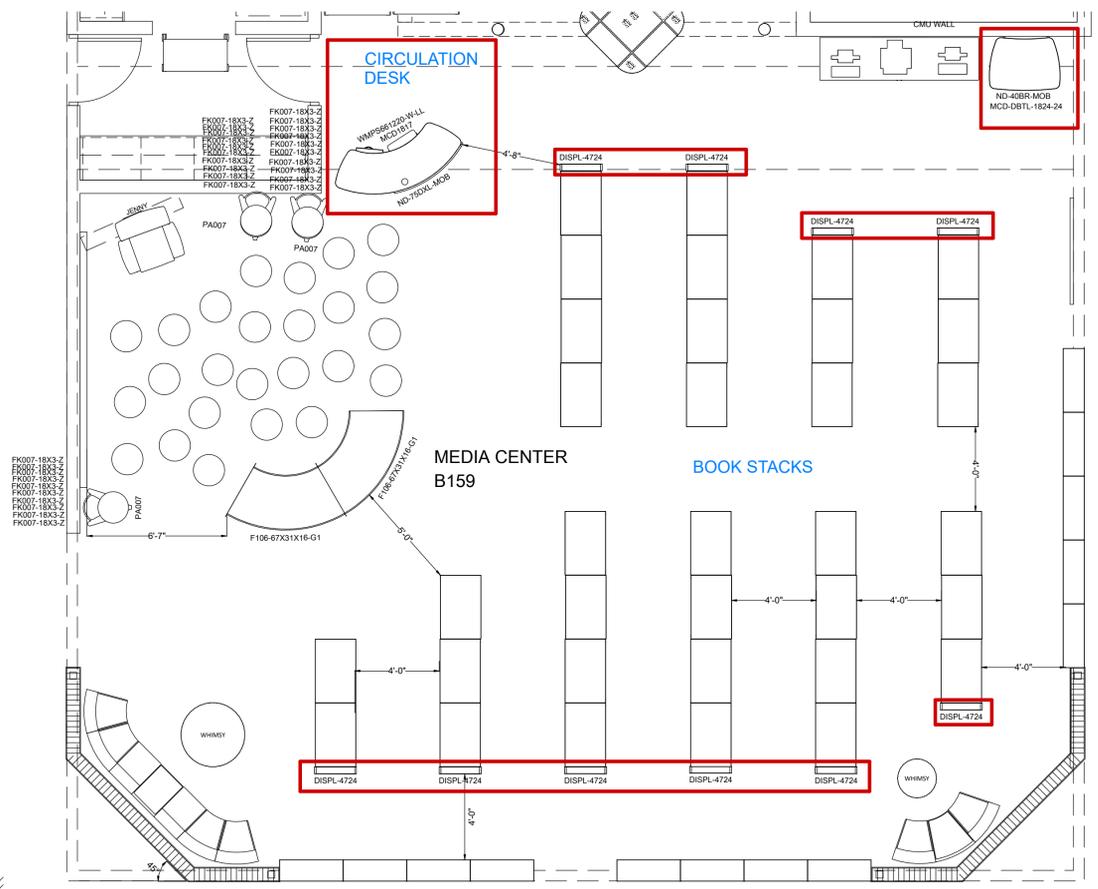
- MOBILE DESK
- MOBILE PEDESTAL
- CENTER DRAWER

CIRCULATION DESK

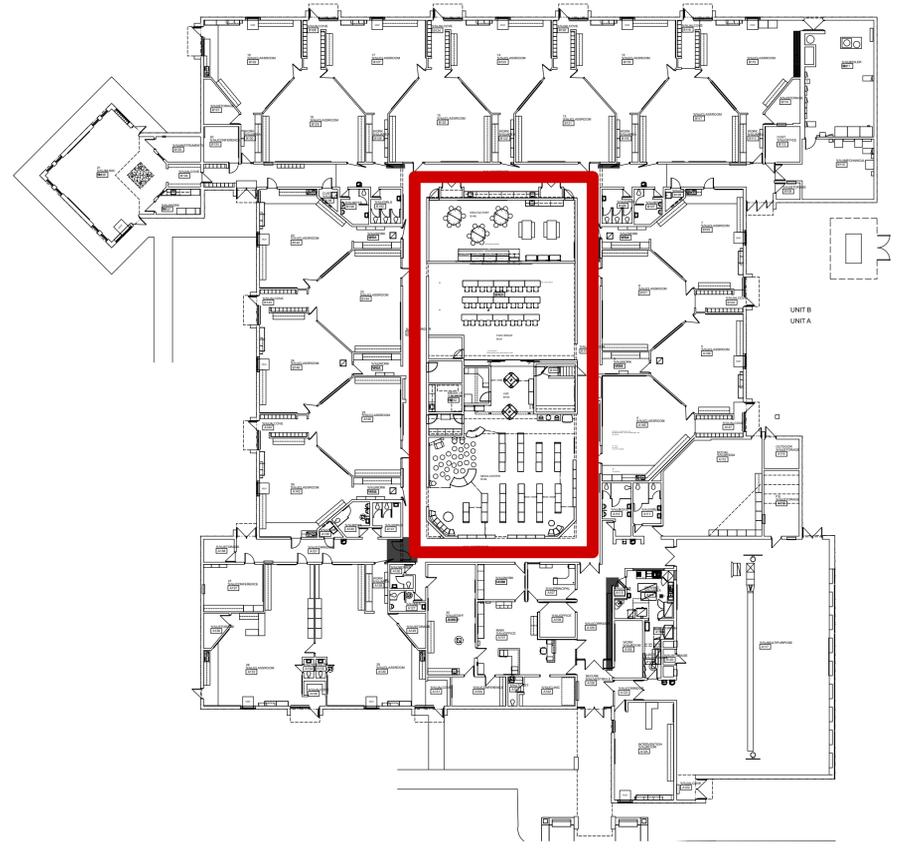


- MOBILE BOOK RETURN
- NO SLOT
- BOOK TRUCK

BOOK DISPLAY



FLOOR PLAN - MEDIA CENTER B159



**MEDIA TECH ONLY  
MEDIA CENTER + IDEA FACTORY  
AUDIT Q#395772**



2595 BELLINGHAM TROY MI 48063  
(248) 823-5400 FAX: (248) 823-5401  
WWW.YOURNBS.COM

NCIDQ SEAL:

GENERAL NOTES:  
NOT FOR CONSTRUCTION  
ALL STRUCTURAL, MECHANICAL & ELECTRICAL ENGINEERING IS THE RESPONSIBILITY OF OTHERS.  
ALL FURNITURE & DESIGN DRAWINGS ARE IN CONFIDENCE & DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF NBS. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.  
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APPROVED BY: DATE:  
**NBS Project Approval**  
Signing off on this document signifies that the Client has reviewed and approves the drawing layout, product application indicated, and finishes as shown on drawing.  
Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 APPROVED  APPROVED AS NOTED

11/18/25	MEDIA TECH AUDIT
	28

OWNER:  
**LIVONIA PUBLIC SCHOOLS**  
PROJECT:  
**NIJI-IRO ELEMENTARY SCHOOL**  
36611 CURTIS RD.  
LIVONIA, MI

PROJECT FOLDER: 251692  
HEDBERG ORDER #: TBD  
ACCOUNT MANAGER: M.DUGAN  
DESIGNER: S.MAZZARA  
PROJECT MANAGER: F.KREN

DRAWING:  
**COMPONENT PLAN**

DRAWING NUMBER:  
**ID-3.1B**



2595 Bellingham • Troy, MI 48083 • 248.823.5400  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040



**Quotation 395795**

**Quote Date 11/24/25**  
**Customer Order FINISHES TBD**  
**Project 251691**  
**Customer L00002**  
**Terms NET 10 DAYS**  
**Account Representative MONIQUE DUGAN**

**yourNBS.com**

**Remit Payments to:** NBS, 6973 Reliable Parkway, Chicago, IL 60686

**Quote To**

Business Office  
 Livonia Public Schools  
 15125 FARMINGTON RD  
 LIVONIA, MI, 48154-5413

**Ship To**

HARRY LAU  
 WEBSTER ELEMENTARY SCHOOL  
 32401 PEMBROKE ST  
 1ST FLOOR MEDIA CENTER  
 LIVONIA, MI, 48152-1313

**Phone** +1 (734) 744-2584

ap@livoniapublicschools.org

**Phone** +1 (734) 744-2537

**Cell** +1 (734) 812-8597

hlau@livoniapublicschools.org

**Sales Location** Troy

**This quote is valid for 30 days from date of quote.**

**The following contracts have been utilized for pricing on this quote:  
 NCPA CONTRACT**

**PO required to place order. Please reference NBS quote number on your PO.**

**Quote includes non-union straight time labor for NBS to receive, deliver and install; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately.**

**30-days of free storage is included in our pricing**

**Pricing does not include the removal or relocation of existing product**

**Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made.**

**Lead time: 14-16 weeks from receipt of PO**

**\*\*\*Please note: pricing is valid until December 30th at noon -- Media Tech is having a price increase on January 1st\*\*\***

**\*\*\*BUDGETARY PRICING ONLY UNTIL FINAL FINISH SELECTIONS ARE MADE\*\*\***

Description	Quantity	Unit Price	Extended Price
<b>CIRC DESK</b>			
1 <b>ND-75DXL-MOB</b> - Nomad Desk without transaction ledge 75"W x 29"H Worksurface: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG Panel A: TBD PVC Edge: Silver Gray C600244	1	4,082.19	4,082.19

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>1</b> Powdercoat: Silver 809 MEDIA TECH Tag For CIRC DESK ND-75DXL-MOB			
<b>2</b> <b>ND-40BR-NS-MOB</b> - Nomad mobile book return cabinet Worksurface HPL: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoate: 809 Silver +/SPECIAL solid top - no slot MEDIA TECH Tag For CIRC DESK ND-40BR-MOB	1	1,974.70	1,974.70
<b>3</b> <b>MCD-DBTL-1824-24</b> - Depressible book truck 32"/39"H curved units 18" x 24" x 24"H HPL Case: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoat: Silver 809 MEDIA TECH Tag For CIRC DESK MCD-DBTL-1824-24	1	1,490.58	1,490.58
<b>4</b> <b>WMPS661220-W-LL-PA</b> - Mobile Pedestal 2 box, 1 File Drawer 14-13/16"W x 20-3/4"D x 27"H HPL box: Formica Greyed Oak 5791-PG HPL front: Formica Greyed Oak 5791-PG PVC: Silver Gray C600244 Pulls: P2 Nickel Lock Finish: Nickel MEDIA TECH Tag For CIRC DESK WMPS661220-W-LL	1	615.44	615.44
<b>5</b> <b>MCD1817</b> - Steel Pencil Drawer 18"W x 17"D x 2"H Finish: Black MEDIA TECH Tag For CIRC DESK MCD1817	1	239.61	239.61
<b>Sub Total</b>			8,402.52
<b>Total</b>			<b>8,402.52</b>
<b>BOOK STACKS</b>			
<b>6</b> <b>DISPL-4724</b> - End Panel Display 4"D X 24"W X 47"H Laminate: Formica Greyed Oak 5791-PG HPL Back Panel: TBD	16	834.96	13,359.36

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>6</b> PVC Edge: Silver Gray C600244 MEDIA TECH Tag For BOOK STACKS DISPL-4724			
<b>Sub Total</b>			13,359.36
<b>Total</b>			<b>13,359.36</b>
<b>IDEA FACTORY CASEWORK</b>			
<b>7</b> <b>TRN-SB-841813-L</b> - TRANSITION 84X18X13 STARTER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 20"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-1	1	588.00	588.00
<b>8</b> <b>TRN-SB-841813A-L</b> - TRANSITION 84X18X13 ADDER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 19"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-2	1	460.60	460.60
<b>9</b> <b>WCS-481430-LL-HPA</b> - ELEMENTS CUPBOARD STORAGE WALL UNIT 48"W X 14"D X 30"H WITH 2-ADJUSTABLE SHELVES, 2-DOORS WITH HINGE HPL: TBD PVC: Charter Magnolia W5012 (Non-Standard) HINGE: H3 CONCEALED PULL: P2 NICKEL LOCK: KEY ALIKE MEDIA TECH Tag For IDEA FACTORY CASEWORK ST-1	3	881.51	2,644.53
<b>10</b> <b>BOF-482434-L-CT</b> - OPEN FOLIO UNIT WITH CONTINUOUS TOP 48"W X 24"D X 34"H 22-FIXED SHELVES HPL: TBD PVC: WILSONART MAGNOLIA 5012-60	1	1,122.10	1,122.10

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

Description	Quantity	Unit Price	Extended Price
<p><b>10</b> HPL FOLIO SHELVES: WILSONART MAGNOLIA 5012-60</p> <p>***XBOF-482434-L-CT*** Modified to have vertical support divider panel be offset from center creating (1) 12"W and (1) 36"W section.                      (See MT provided layout)                      MEDIA TECH  <b>Tag For</b> IDEA FACTORY CASEWORK                      ST-2</p>			
<p><b>11</b> <b>ECTBL-C-24196</b> - CONTINUOUS TOP ECT WITH 4" BACK SPLASH                      196"W X 24"D X 1.25"H                      HPL: TBD                      PVC: TBD                      MEDIA TECH  <b>Tag For</b> IDEA FACTORY CASEWORK                      WS-1</p>	1	635.04	635.04
<p><b>12</b> <b>WCSA48-C-T</b> - 48" WIDE VST ASSEMBLY WITH 2-SUPPORT ARMS                      +/MODIFIED FOR USE WITH 34"H OVERALL WORKSURFACE                      TFL back board support with PVC edges. (1) Left and (1) Right hand powder coated arms.                      TFL: Classic White                      PVC: Rehau Generic White C100033                      Powder Coat: Nickel 808 (Group 2)                      MEDIA TECH  <b>Tag For</b> IDEA FACTORY CASEWORK                      HW-1</p>	2	210.70	421.40
<p><b>13</b> <b>HT-96</b> - HORIZONTAL MOUNTING TRACK 96" WITH PRE-PUNCHED MOUNT HOULES ON 16" CENTERS. INCLUDES CONCEALMENT MATERIAL.                      FINISH: ANODIZED ALUMINUM                      WALL TYPE: CMU                      MEDIA TECH  <b>Tag For</b> IDEA FACTORY CASEWORK                      HW-2</p>	5	102.41	512.05
<p><b>14</b> <b>HTAEC</b> - HORIZONTAL MOUNTING TRACK END CAP WITH MOUNTING SCREWS                      FINISH: BLACK                      MEDIA TECH  <b>Tag For</b> IDEA FACTORY CASEWORK                      HW-3</p>	4	8.82	35.28
<p><b>15</b> <b>HTACS</b> - HORIZONTAL MOUNTING TRACK CONNECTOR SPLICE PLATE                      FINISH: ALUMINUM                      MEDIA TECH  <b>Tag For</b> IDEA FACTORY CASEWORK                      HW-4</p>	4	6.86	27.44

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>Sub Total</b>			6,446.44
<b>Total</b>			<b>6,446.44</b>
<b>16 LOT - UPCHARGE FOR PREMIUM LAMINATE</b> PIONITE WHITE FIESTA MW550-SD FORMICA GRAYED OAK 5791-PG  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	1,654.75	1,654.75
<b>17 LOT - UPCHARGE FOR NON-STANDARD PVC</b> CHARTER MAGNOLIA W5012  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	446.39	446.39
<b>18 LOT - SET UP FEE FOR GROUP 2 POWDER COAT</b> 808 NICKEL  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	170.03	170.03
<b>20 LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE, DELIVER</b> AND INSTALL NEW MEDIA TECH PRODUCT PER PRINT.  ALL WORK TO BE DONE AT ONE TIME.  PRICING DOES NOT INCLUDE THE REMOVAL OR RELOCATION OF EXISTING PRODUCT. ROSE MOVIN	1	4,393.00	4,393.00
<b>21 LOT - SPLIT SHIP FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	322.00	322.00
<b>22 LOT - OVERTIME DIFFERENTIAL FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	1,305.00	1,305.00
<b>23 MONTHLY - MONTHLY STORAGE FEE</b> USE ONLY IF NECESSARY  4 MONTHS OF STORAGE HAS BEEN QUOTED ROSE MOVIN	4	418.00	1,672.00
<b>Quotation Totals</b>			
<b>Sub Total</b>			38,171.49
<b>MEDIA TECH FREIGHT</b>			1,322.00
<b>Grand Total</b>			<b>39,493.49</b>

**End of Quotation**

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

33

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



**Quote To**

Business Office  
 Livonia Public Schools  
 15125 FARMINGTON RD  
 LIVONIA, MI, 48154-5413

**Ship To**

HARRY LAU  
 NIJI IRO JAPANESE ELEMENTARY SCHOOL  
 36611 CURTIS RD  
 1ST FL MEDIA CENTER  
 LIVONIA, MI, 48152-2755

**Phone** +1 (734) 744-2584

ap@livoniapublicschools.org

**Phone** +1 (734) 744-2537

**Cell** +1 (734) 812-8597

hlau@livoniapublicschools.org

**Sales Location** Troy

**This quote is valid for 30 days from date of quote.**

**The following contracts have been utilized for pricing on this quote:  
 NCPA CONTRACT**

**PO required to place order. Please reference NBS quote number on your PO.**

**Quote includes non-union straight time labor for NBS to receive, deliver and install; any owner requested changes requiring additional delivery trip(s) will result in additional charges to be quoted separately.**

**30-days of free storage is included in our pricing**

**Pricing does not include the removal or relocation of existing product**

**Receipt of PO indicates owner approval of product as specified; upon release of order, no changes, cancellations or returns can be made.**

**Lead time: 14-16 weeks from receipt of PO**

**\*\*\*Please note: pricing is valid until December 30th at noon -- Media Tech is having a price increase on January 1st\*\*\***

**\*\*\*BUDGETARY PRICING ONLY UNTIL FINAL FINISH SELECTIONS ARE MADE\*\*\***

Description	Quantity	Unit Price	Extended Price
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**CIRCULATION DESK**

1	<b>ND-75DXL-MOB</b> - Nomad Desk without transaction ledge 75"W x 29"H Worksurface: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG Panel A: TBD PVC Edge: Silver Gray C600244	1	4,082.19	4,082.19
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TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>1</b> Powdercoat: Silver 809 MEDIA TECH <b>Tag For</b> CIRC DESK ND-75DXL-MOB			
<b>2</b> <b>ND-40BR-NS-MOB</b> - Nomad mobile book return cabinet Worksurface HPL: Pionite White Fiesta MW550-SD (Premium) Panel B & C: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoate: 809 Silver +/SPECIAL solid top - no slot MEDIA TECH <b>Tag For</b> CIRC DESK ND-40BR-MOB	1	1,974.70	1,974.70
<b>3</b> <b>MCD-DBTL-1824-24</b> - Depressible book truck 32"/39"H curved units 18" x 24" x 24"H HPL Case: Formica Greyed Oak 5791-PG PVC Edge: Silver Gray C600244 Powdercoat: Silver 809 MEDIA TECH <b>Tag For</b> CIRC DESK MCD-DBTL-1824-24	1	1,490.58	1,490.58
<b>4</b> <b>WMPS661220-W-LL-PA</b> - Mobile Pedestal 2 box, 1 File Drawer 14-13/16"W x 20-3/4"D x 27"H HPL box: Formica Greyed Oak 5791-PG HPL front: Formica Greyed Oak 5791-PG PVC: Silver Gray C600244 Pulls: P2 Nickel Lock Finish: Nickel MEDIA TECH <b>Tag For</b> CIRC DESK WMPS661220-W-LL	1	615.44	615.44
<b>5</b> <b>MCD1817</b> - Steel Pencil Drawer 18"W x 17"D x 2"H Finish: Black MEDIA TECH <b>Tag For</b> CIRC DESK MCD1817	1	239.61	239.61
<b>Sub Total</b>			<b>8,402.52</b>
<b>Total</b>			<b>8,402.52</b>

**BOOK STACKS**

<b>6</b> <b>DISPL-4724</b> - End Panel Display 4"D X 24"W X 47"H Laminate: Formica Greyed Oak 5791-PG	10	834.96	8,349.60
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TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>6</b> HPL Back Panel: TBD PVC Edge: Silver Gray C600244 MEDIA TECH Tag For BOOK STACKS DISPL-4724			
<b>Sub Total</b>			<b>8,349.60</b>
<b>Total</b>			<b>8,349.60</b>
<b>IDEA FACTORY CASEWORK</b>			
<b>7</b> TRN-SB-841813-L - TRANSITION 84X18X13 STARTER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 20"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-1	1	588.00	588.00
<b>8</b> TRN-SB-841813A-L - TRANSITION 84X18X13 ADDER UNIT FLOOR TO TOP OF UNIT HEIGHT 78"H X 19"W X 13"D INCLUDES 3-FIXED AND 4-TAB CAM ADJUSTABLE SHELVES HPL END PANELS/TOP/BASE: TBD PVC END PANELS/TOP/BASE: TBD (Non-Standard) HPL ADJ SHELVES: WILSONART MAGNOLIA 5012-60 PVC ADJ SHELVES: CHARTER MAGNOLIA W5012 MEDIA TECH Tag For IDEA FACTORY CASEWORK SH-2	1	460.60	460.60
<b>9</b> WCS-481430-LL-HPA - ELEMENTS CUPBOARD STORAGE WALL UNIT 48"W X 14"D X 30"H WITH 2-ADJUSTABLE SHELVES, 2-DOORS WITH HINGE HPL: TBD PVC: Charter Magnolia W5012 (Non-Standard) HINGE: H3 CONCEALED PULL: P2 NICKEL LOCK: KEY ALIKE MEDIA TECH Tag For IDEA FACTORY CASEWORK ST-1	3	881.51	2,644.53
<b>10</b> BOF-482434-L-CT - OPEN FOLIO UNIT WITH CONTINUOUS TOP 48"W X 24"D X 34"H 22-FIXED SHELVES HPL: TBD	1	1,122.10	1,122.10

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

**yourNBS.com**

**Remit Payments to:** NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>10</b> PVC: WILSONART MAGNOLIA 5012-60 HPL FOLIO SHELVES: WILSONART MAGNOLIA 5012-60  ***XBOF-482434-L-CT*** Modified to have vertical support divider panel be offset from center creating (1) 12"W and (1) 36"W section. (See MT provided layout) MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK ST-2			
<b>11</b> <b>ECTBL-C-24196</b> - CONTINUOUS TOP ECT WITH 4" BACK SPLASH 196"W X 24"D X 1.25"H HPL: TBD PVC: TBD MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK WS-1	1	635.04	635.04
<b>12</b> <b>WSCSA48-C-T</b> - 48" WIDE VST ASSEMBLY WITH 2-SUPPORT ARMS +/MODIFIED FOR USE WITH 34"H OVERALL WORKSURFACE TFL back board support with PVC edges. (1) Left and (1) Right hand powder coated arms. TFL: Classic White PVC: Rehau Generic White C100033 Powder Coat: Nickel 808 (Group 2) MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-1	2	210.70	421.40
<b>13</b> <b>HT-96</b> - HORIZONTAL MOUNTING TRACK 96" WITH PRE-PUNCHED MOUNT HOULES ON 16" CENTERS. INCLUDES CONCEALMENT MATERIAL. FINISH: ANODIZED ALUMINUM WALL TYPE: CMU MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-2	5	102.41	512.05
<b>14</b> <b>HTAEC</b> - HORIZONTAL MOUNTING TRACK END CAP WITH MOUNTING SCREWS FINISH: BLACK MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-3	4	8.82	35.28
<b>15</b> <b>HTACS</b> - HORIZONTAL MOUNTING TRACK CONNECTOR SPLICE PLATE FINISH: ALUMINUM MEDIA TECH <b>Tag For</b> IDEA FACTORY CASEWORK HW-4	4	6.86	27.44

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>Sub Total</b>			<b>6,446.44</b>
<b>Total</b>			<b>6,446.44</b>
<b>16</b> <b>LOT - UPCHARGE FOR PREMIUM LAMINATE</b> PIONITE WHITE FIESTA MW550-SD FORMICA GRAYED OAK 5791-PG  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	1,354.16	1,354.16
<b>17</b> <b>LOT - UPCHARGE FOR NON-STANDARD PVC</b> CHARTER MAGNOLIA W5012  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	446.39	446.39
<b>18</b> <b>LOT - SET UP FEE FOR GROUP 2 POWDER COAT</b> 808 NICKEL  BUDGETARY AMOUNT UNTIL FINAL SELECTIONS ARE MADE MEDIA TECH	1	170.03	170.03
<b>20</b> <b>LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE, DELIVER</b> AND INSTALL NEW MEDIA TECH PRODUCT PER PRINT.  ALL WORK TO BE DONE AT ONE TIME.  PRICING DOES NOT INCLUDE THE REMOVAL OR RELOCATION OF EXISTING PRODUCT. ROSE MOVIN	1	3,509.00	3,509.00
<b>21</b> <b>LOT - SPLIT SHIP FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	322.00	322.00
<b>22</b> <b>LOT - OVERTIME DIFFERENTIAL FEE</b> USE ONLY IF NECESSARY ROSE MOVIN	1	995.00	995.00
<b>23</b> <b>MONTHLY - MONTHLY STORAGE FEE</b> USE ONLY IF NECESSARY  4 MONTHS OF STORAGE HAS BEEN QUOTED ROSE MOVIN	4	333.00	1,332.00
<b>Quotation Totals</b>			
<b>Sub Total</b>			<b>31,327.14</b>
<b>MEDIA TECH FREIGHT</b>			<b>1,322.00</b>
<b>Grand Total</b>			<b>32,649.14</b>

**End of Quotation**

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

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ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**TOPIC:                   Approval of Recommended Roofing Projects**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation of the Owner's Representative, Plante Moran Realpoint(PMR), to award the contract for roofing replacement at Buchanan Elementary, Cooper Upper Elementary, and Hoover Elementary to Lutz Roofing, Shelby, Michigan, and Royal Roofing, Lake Orion, Michigan for Franklin High Schools Competition Gym in the total amount of \$4,105,000 which includes a 6% contingency. In addition, authorize the Superintendent or her designee to negotiate and execute final contracts.

**RATIONALE:**

The roofs on these buildings have reached the end of their useful life and exhibit significant deterioration, including compromised roofing materials. This condition poses a risk to structural integrity and increases susceptibility to leaks. Timely replacement is necessary to maintain safe and functional facilities.

**BUDGETARY INFORMATION:**

Sinking Fund

**RESOURCE PERSONNEL:**

William Green, Assistant Superintendent of Operations and District Services

**EXHIBITS:**

Attachments

WG/AS

December 3, 2025

Mr. William Green  
Assistant Superintendent of District Services  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: Sinking Fund Projects  
Contract Award Recommendation for Roof Replacement Projects  
Buchanan Elementary School, Cooper Upper Elementary School, Franklin High School (Partial),  
and Hoover Elementary School

Dear Mr. Green:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Prime Contractors for the Projects listed above. This update represents the mutual efforts of PMR, Roofing Technology Associates, Ltd. (RTA), LPS administration and staff (the Project Team) to present a framework in order to identify, evaluate, and recommend Prime Contractors for these Projects.

On October 24, 2025, Construction Documents were formally issued and made available. An advertisement for bidding was published in a local newspaper and posted to the required State of Michigan website.

On November 12, 2025, seven (7) firms submitted a total of twenty-three (23) bid proposals for the Projects and over the next several days were reviewed and evaluated. Interviews were conducted with three apparent low bidding firms on November 19, 2025, and were attended by representatives from the Project Team. The scope of work (which includes full removal and replacement of the existing roofing systems), project schedule, phasing, staffing requirements, safety, site logistics, and other particulars regarding the work were reviewed and discussed.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Project Team is recommending **Royal Roofing Company, Inc. at Franklin High School, and Lutz Roofing Company at Buchanan Elementary School, Cooper Upper Elementary School and Hoover Elementary School** as detailed in RTA's recommendation letter dated November 26, 2025, as the lowest responsible bidders.

Including hard construction of \$3,871,600 and construction contingency of \$233,400 (6%), the total Project award recommendation equals \$4,105,000 as detailed within the enclosed cost summary sheet.

Alternate 01 to provide new insulated metal fascia panels in areas F and H at Cooper Upper Elementary School was accepted in the amount of \$115,000 and included in the total award recommendation stated previously.

For the Prime Contractors, the cost for this work will be detailed in an AIA Contract A105 – 2017 Standard Form of Agreement between Owner and Contractor, as modified, pending final review and approval of terms by district legal counsel.

The Project Team is available at the Board's convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendation herein. Please direct all questions through me via email at [collin.frink@plantemoran.com](mailto:collin.frink@plantemoran.com).

Sincerely,

PLANTE MORAN REALPOINT



Collin Frink  
Vice President

Enclosures:    Cost Summary  
                  Roofing Technology Associates, LTD. Recommendation Letter  
                  Bid Tabulation  
                  Existing Roofing Condition Maps



**SINKNG FUND  
2026 ROOFING REPLACEMENT PROJECTS  
COST SUMMARY**

	<b>Hard Construction</b>		
<b>Project</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Buchanan Elementary School - Lutz	\$ 1,048,000	\$ 735,000	\$ 313,000
Cooper Upper Elementary School - Lutz	\$ 1,772,000	\$ 1,568,000	\$ 204,000
Hoover Elementary School - Lutz	\$ 1,002,000	\$ 910,000	\$ 92,000
Franklin High School - Royal	\$ 864,000	\$ 658,600	\$ 205,400
<b>Totals</b>	<b>\$ 4,686,000</b>	<b>\$ 3,871,600</b>	<b>\$ 814,400</b>

	<b>Construction Contingency</b>		
	<b>Budget (6%)</b>	<b>Actual (6%)</b>	<b>Variance</b>
Project Contingency	\$ 281,000	\$ 233,400	\$ 47,600
<b>Totals</b>	<b>\$ 281,000</b>	<b>\$ 233,400</b>	<b>\$ 47,600</b>

	<b>Total Project Costs</b>		
	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Project Total	\$ 4,967,000	\$ 4,105,000	\$ 862,000
<b>Totals</b>	<b>\$ 4,967,000</b>	<b>\$ 4,105,000</b>	<b>\$ 862,000</b>



## ROOFING TECHNOLOGY ASSOCIATES, LTD.

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38031 SCHOOLCRAFT  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444 • FAX (734) 591-1660 • E-MAIL: rta@rtaltd.com  
Web site www.rtaltd.com

November 26, 2025  
Project No. 25-020

Mr. William Green  
Livonia Public Schools  
15125 Farmington Road  
Livonia MI 48154-5474  
[wgreen4@livoniaschools.org](mailto:wgreen4@livoniaschools.org)

RE: BID EVALUATION  
Roof Replacement

- Buchanan Elementary School
- Cooper Upper Elementary School
- Hoover Elementary School
- Franklin High School

Livonia, Michigan

Dear Mr. Green:

A total of seven (7) bids were received for Buchanan Elementary School, five (5) bids were received for Cooper Upper Elementary School, five (5) bids were received for Hoover Elementary School, and six (6) bids were received for Franklin High School by the School District on November 12, 2025 and publicly opened. RTA, Plante Moran Realpoint and LPS (The Project Team) reviewed the bids, which have been tabulated on the attached form.

### Bid Results

The apparent low bidder for Buchanan Elementary School is Lutz Roofing at \$735,000 with Royal Roofing as the apparent second-low bidder at \$784,700.

The apparent low bidder for Cooper Upper Elementary School is Unlimited Construction with a Base Bid price of \$1,384,000 and an Alternate Price No.1 for insulated fascia panel replacement of \$103,000. Unlimited Construction's total bid including the base bid and the alternate is \$1,487,000. Lutz Roofing is the apparent second-low bidder with a Base Bid price of \$1,453,000, Alternate Price No.1 of \$115,000, for a total bid of \$1,568,000.

The apparent low bidder for Hoover Elementary School is Lutz Roofing at \$936,200 with Royal Roofing as the apparent second-low bidder at \$916,700.

The apparent low bidder at Franklin High School is Royal Roofing at \$658,600 with Unlimited Construction as the apparent second-low bidder at \$678,513.



### Due Diligence

The Project Team conducted virtual post-bid interviews with Lutz Roofing, Royal Roofing and Unlimited Construction on November 19, 2025 for the referenced projects. A second post-bid interview was conducted with Lutz Roofing on November 25, 2026.

When asked to provide completed roof replacement projects similar in scale and complexity to the upcoming LPS projects, Unlimited Construction provided two (2) projects for other school districts. RTA performed part-time quality control monitoring for one of the referenced projects. The project was less complex and did not require full removal of the existing roof system as required on the LPS projects. The second project appears to be much smaller in scale to any of the LPS projects.

During the post-bid interview, Unlimited Construction indicated they would have a crew size of approximately 10 crew members and construction would take them an estimated 55 working days to complete Cooper Upper Elementary School. This estimated crew size is both below the crew size other bidders indicated during the post-bid process and what we have observed on previously completed similar LPS roof replacement projects. Additionally, given the district's construction window of summer recess (June 8, 2026 to August 24, 2026), this leaves little room for weather or other delays affecting roofing work. This indicates to RTA that Unlimited Construction may not have a good understanding of the manpower required to complete this project in the district's required timeframe.

For a project as large and complex as Cooper Upper Elementary School, we have concerns with Unlimited Construction's ability to perform in accordance with the specifications and complete the project within the agreed upon schedule.

During the second post-bid interview with Lutz Roofing, they indicated they would be able to complete all three projects concurrently with a crew on each building. They also indicated that if needed, they would add an additional crew or crew members to Cooper Upper Elementary to meet the district's construction schedule.

If LPS wishes to consider Lutz Roofing's voluntary alternate for insulated wall panels for a deduct price of \$20,000, RTA can review the substitute wall panel for acceptance. Please advise if LPS wishes for RTA to review the substitute wall panels.

### Recommendations

Given the noted concerns above with Unlimited Construction and the scale and complexity of the project, it is our recommendation for the second-low bidder, Lutz Roofing, to be awarded Cooper Upper Elementary for a total of \$1,568,000 including Alternate Price No.1.

It is our recommendation that the low-bidder be awarded on each of the remaining projects. Royal Roofing on Franklin High School at a total of \$658,000, and Lutz Roofing on both Buchanan and Hoover Elementary Schools at a total of \$735,000 and \$ 936,200 respectively.

It is recommended to have a contingency fund for unforeseen conditions of approximately 6%.

Mr. William Green  
November 26, 2025  
Project No. 25-020  
Page 3



Sincerely,

ROOFING TECHNOLOGY ASSOCIATES, LTD.

Alexander P. Wisney, RRO  
Project Manager

Ronald D. Kinne, RRC, RRO  
Senior Project Manager

Attachments

Cc: Collin Frink

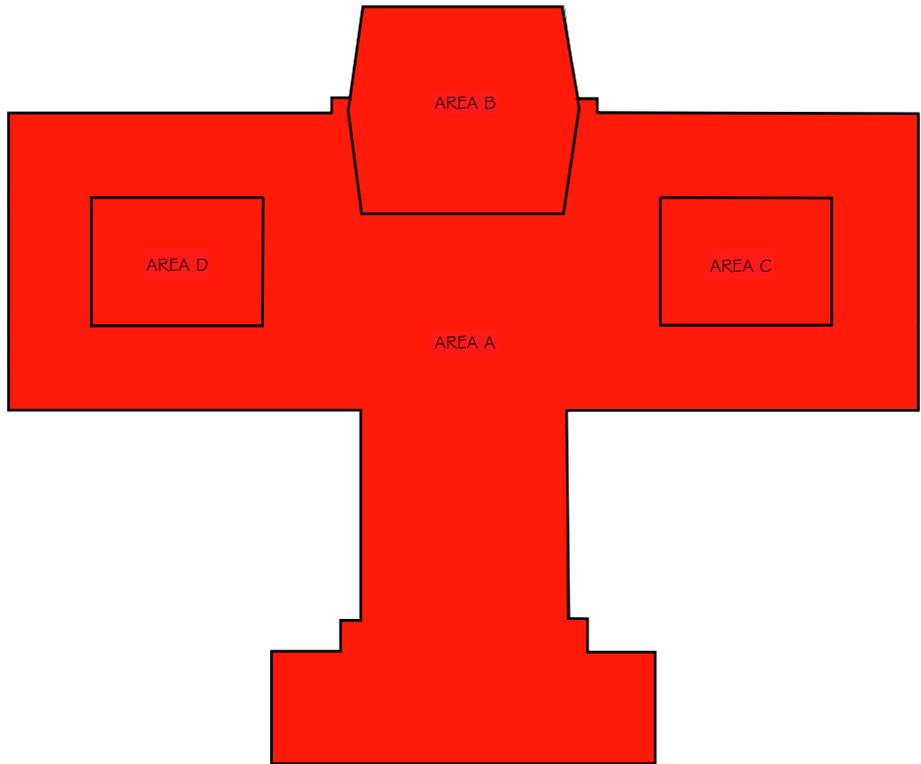
Livonia Public Schools  
 Buchanan, Cooper, Hoover and Franklin  
 Roof Replacement Bid Tabulation November 12, 2025

**Lowest Responsible Bidder**

Contractor	Bloom Roofing	Newton Crane	Lutz Roofing	Unlimited Con.	Royal Roofing	Great Lakes Sys.	Quality Roofing
Buchanan	\$ 918,143.00	\$ 838,000.00	\$ 735,000.00	\$ 929,300.00	\$ 784,700.00	\$ 902,964.00	\$ 1,307,918.00
Cooper	\$ 2,104,625.00	NO BID	\$ 1,453,000.00	\$ 1,384,000.00	\$ 1,573,600.00	\$ 1,914,074.00	NO BID
Cooper Alternate 1	NO BID	NO BID	\$ 115,000.00	\$ 103,000.00	\$ 44,700.00	NO BID	NO BID
Cooper Total	NO BID	NO BID	\$ 1,568,000.00	\$ 1,487,000.00	\$ 1,618,300.00	NO BID	NO BID
Hoover	NO BID	NO BID	\$ 910,000.00	\$ 936,200.00	\$ 916,700.00	\$ 980,125.00	\$ 1,438,654.00
Franklin	NO BID	\$ 1,280,000.00	\$ 1,387,000.00	\$ 678,513.00	\$ 658,600.00	\$ 715,987.00	\$ 1,101,711.00
Cost of Pollution Insurance	\$ -	\$ 4,500	\$ -	\$ 5,000	\$ -	\$ -	\$ 10,000

Unit Prices							
<b>Wood Nailer Replacement</b>							
1x6 (lf)	\$ 4.00	\$ 5.00	\$ 6.00	\$ 2.75	\$ 4.00	\$ 4.75	\$ 3.00
1x8 (lf)	\$ 5.00	\$ 6.00	\$ 7.00	\$ 3.00	\$ 5.00	\$ 5.00	\$ 4.00
2x4 (lf)	\$ 5.00	\$ 7.00	\$ 7.00	\$ 2.25	\$ 4.00	\$ 5.00	\$ 2.50
2x6 (lf)	\$ 7.50	\$ 8.00	\$ 8.00	\$ 3.00	\$ 5.00	\$ 6.25	\$ 3.25
2x8 (lf)	\$ 9.00	\$ 9.00	\$ 9.00	\$ 3.50	\$ 6.00	\$ 8.50	\$ 3.75
2x10 (lf)	\$ 11.00	\$ 10.00	\$ 12.00	\$ 4.25	\$ 8.00	\$ 12.75	\$ 4.50
2x12 (lf)	\$ 15.00	\$ 12.00	\$ 15.00	\$ 6.00	\$ 10.00	\$ 16.00	\$ 6.25
1/2" Plywood	\$ 6.00	\$ 9.00	\$ 9.00	\$ 2.25	\$ 3.00	\$ 7.50	\$ 2.50
3/4" Plywood	\$ 8.00	\$ 10.00	\$ 10.00	\$ 2.75	\$ 4.00	\$ 9.50	\$ 3.00
<b>Sheet Metal Plate</b>							
per sq. ft.	\$ 8.00	\$ 14.00	\$ 15.00	\$ 15.00	\$ 8.00	\$ 6.50	\$ 17.00
<b>Roof Drain Replacement</b>							
per drain	\$ 5,000.00	\$ 3,000.00	\$ 2,900.00	\$ 1,750.00	\$ 2,500.00	\$ 6,000.00	\$ 1,850.00
<b>Roof Deck Replacement or Repairs</b>							
Tectum Deck per sq. ft.	\$ 35.00	\$ 40.00	\$ 38.00	\$ 39.00	\$ 15.00	\$ 75.00	\$ 41.00
1.5-inch Steel Deck per sq. ft.	\$ 12.00	\$ 18.00	\$ 18.00	\$ 15.00	\$ 15.00	\$ 12.00	\$ 17.00
3.0-inch Steel Deck per sq. ft.	N/A	N/A	T&M	\$ 15.00	\$ 19.00	\$ 24.00	\$ 17.00
4.5-inch Steel Deck per sq. ft.	\$ 12.00	T&M	T&M	\$ 20.00	T&M	\$ 28.00	\$ 22.00
6.0-inch Steel Deck per sq. ft.	\$ 12.00	T&M	T&M	\$ 23.00	T&M	\$ 42.00	\$ 25.00
Gypsum Deck Repairs per sq. ft.	TBD	N/A	\$ 15.00	\$ 39.00	\$ 35.00	\$ 28.00	N/A
<b>Replacement Isocyanurate Insulation</b>							
1.5-inch per sq. ft.	\$ 2.00	\$ 3.00	\$ 3.00	\$ 3.50	\$ 2.50	\$ 3.00	\$ 3.75

Addendum Acknowledgement							
Buchanan Addendum No. 1	YES	YES	YES	NO	YES	NO	NO
Hoover Addendum No. 1	N/A	N/A	YES	NO	YES	NO	NO



GENERAL NOTES:

1. All areas and dimensions shown are approximate and based upon rough field measurements taken by representatives of Roofing Technology Associates, Ltd.
2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

CONDITION		SERVICEABLE LIFE	RCI
failed		0 - 1 years	0 - 30
very poor		1 - 3 years	31 - 45
poor		3 - 6 years	46 - 55
fair		6 - 10 years	56 - 65
fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

## ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing

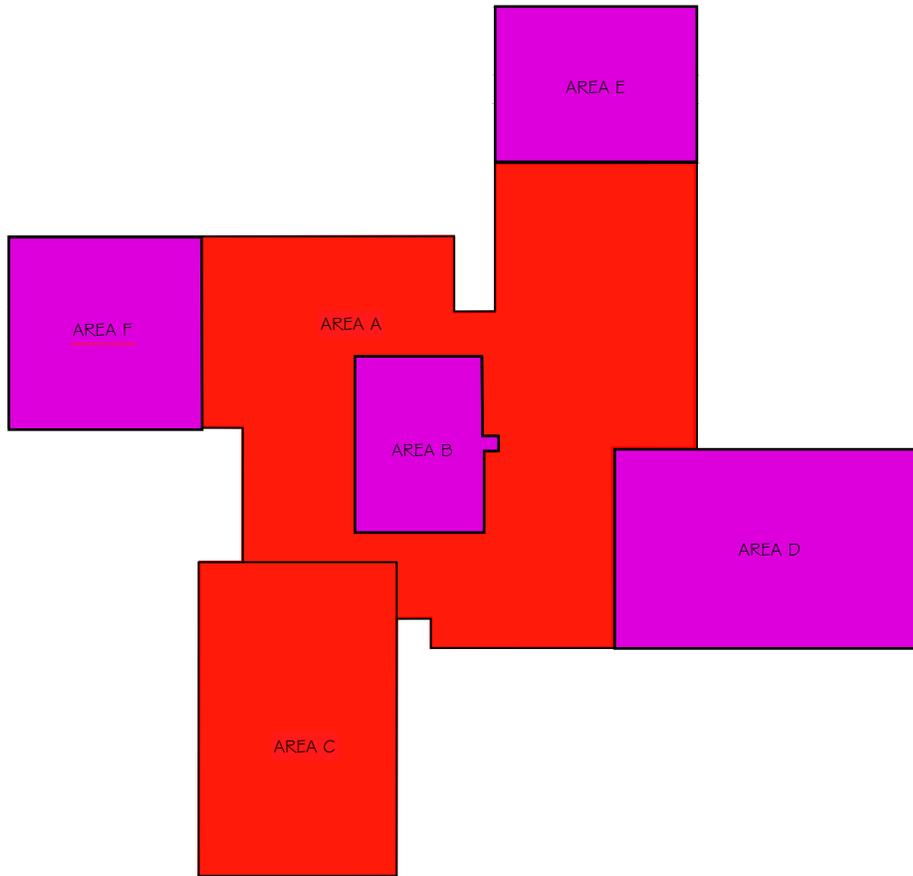


**ROOFING TECHNOLOGY ASSOCIATES, LTD.**

38031 SCHOOLCRAFT ROAD  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444

LIVONIA PUBLIC SCHOOLS  
BUCHANAN ELEMENTARY SCHOOL  
16400 HUBBARD STREET  
LIVONIA, MICHIGAN

<b>Project No:</b> 17-043	<b>Drawn By:</b> JDS	<b>Detail No:</b> 1
<b>Date:</b> December, 2025	<b>Checked By:</b> MCB	



GENERAL NOTES:

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CONDITION		SERVICEABLE LIFE	RCI
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fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

## ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing

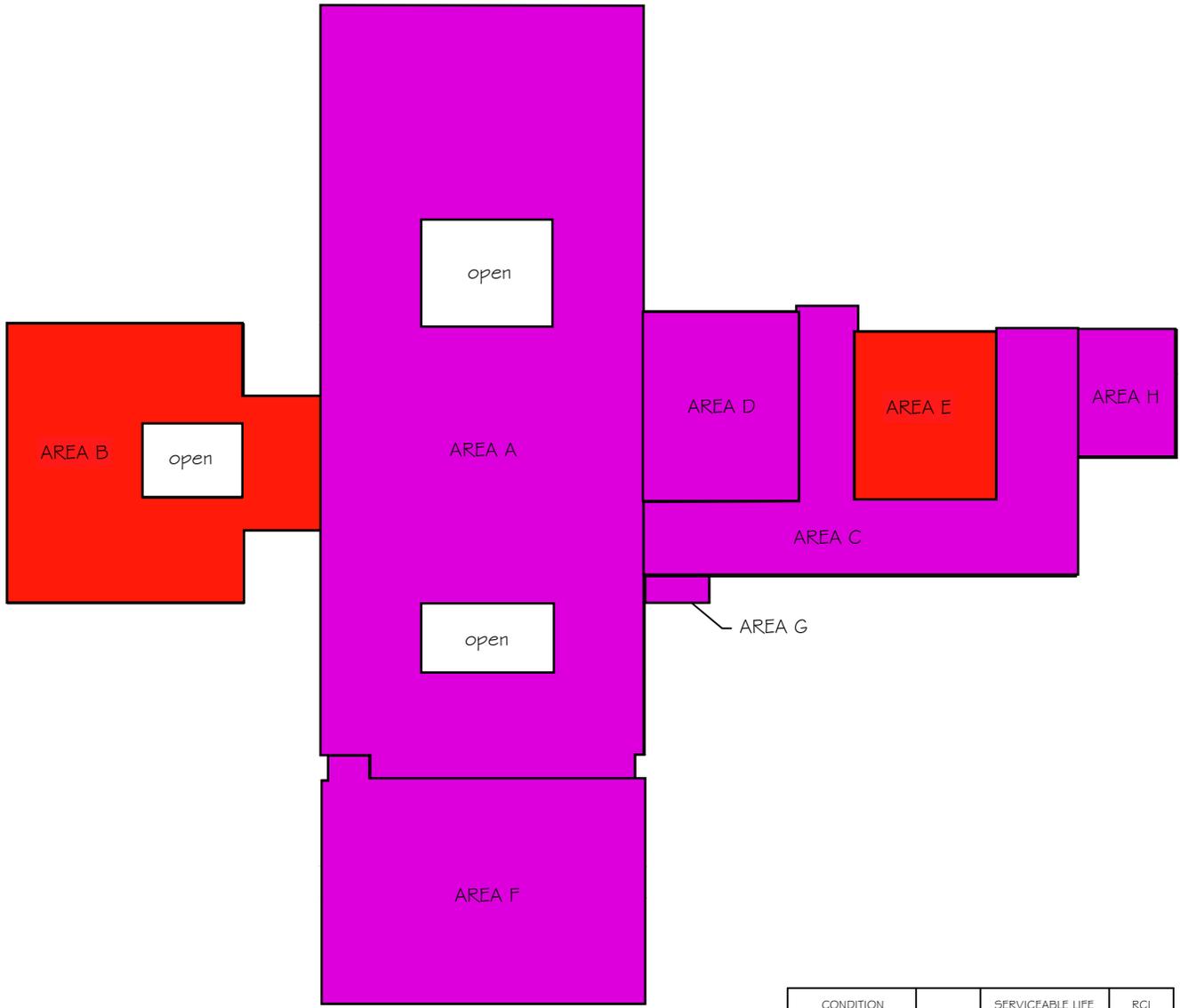


**ROOFING TECHNOLOGY ASSOCIATES, LTD.**

38031 SCHOOLCRAFT ROAD  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444

LIVONIA PUBLIC SCHOOLS  
HOOVER ELEMENTARY SCHOOL  
15900 LEVAN RD  
LIVONIA, MICHIGAN

<b>Project No:</b> 17-043	<b>Drawn By:</b> JDS	<b>Detail No:</b>  8
<b>Date:</b> December, 2025	<b>Checked By:</b> MCB	



GENERAL NOTES:

1. All areas and dimensions shown are approximate and based upon rough field measurements taken by representatives of Roofing Technology Associates, Ltd.
2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

CONDITION		SERVICEABLE LIFE	RCI
failed		0 - 1 years	0 - 30
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poor		3 - 6 years	46 - 55
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fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

## ROOF AREA PLAN

not to scale

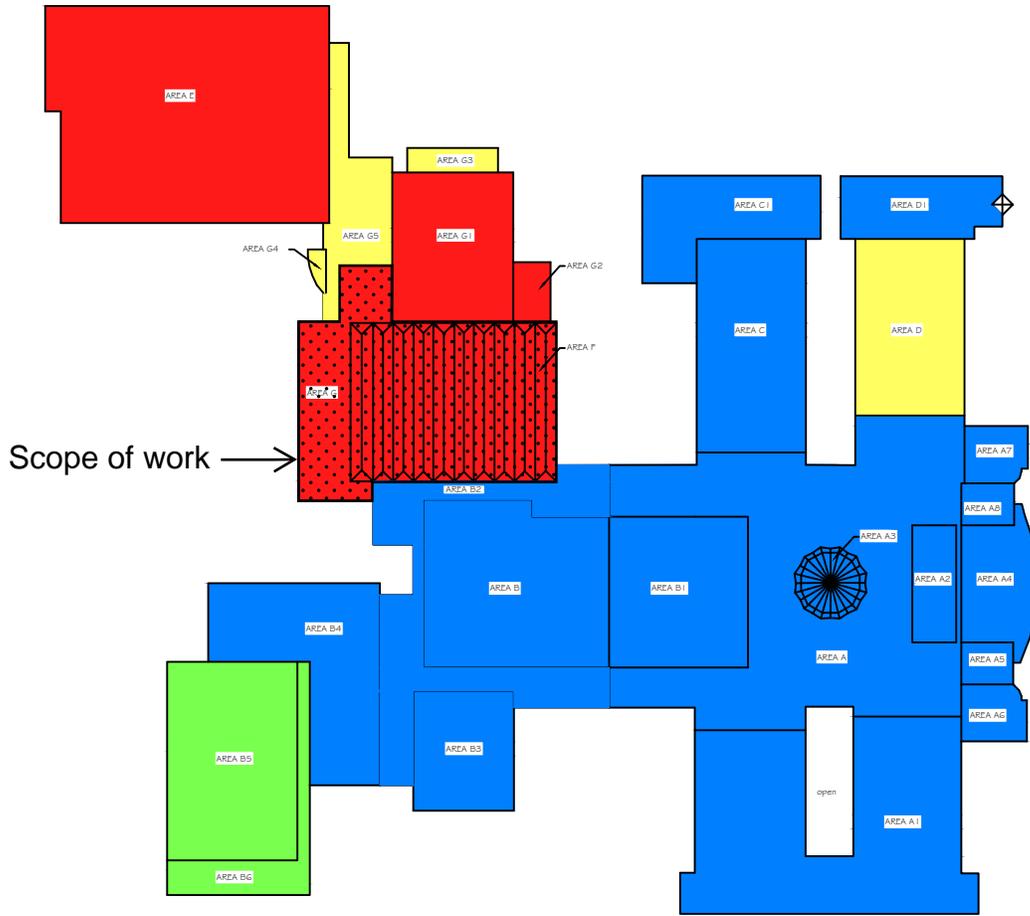
NOTE: components shown are new unless noted as existing



**ROOFING TECHNOLOGY ASSOCIATES, LTD.**  
 38031 SCHOOLCRAFT ROAD  
 LIVONIA, MICHIGAN 48150-1065  
 (734) 591-4444

LIVONIA PUBLIC SCHOOLS  
 COOPER UPPER ELEMENTARY SCHOOL  
 28550 ANN ARBOR TRAIL  
 WESTLAND, MICHIGAN

<b>Project No:</b> 17-043	<b>Drawn By:</b> JDS	<b>Detail No:</b>  14
<b>Date:</b> December, 2025	<b>Checked By:</b> MCB	



**GENERAL NOTES:**

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2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

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good		15+ years	76 - 100

## ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing



**ROOFING TECHNOLOGY ASSOCIATES, LTD.**

38031 SCHOOLCRAFT ROAD  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444

LIVONIA PUBLIC SCHOOLS  
FRANKLIN HIGH SCHOOL  
31000 JOY RD  
LIVONIA, MICHIGAN

**Project No:** 21-032

**Drawn By:** APW

**Detail No:**

**Date:** 50 NOV, 2024

**Checked By:** APW

21

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
November 18, 2024**

**TOPIC:**                               **Approval of 2025 Roofing Bid Packet**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation of the Owner's Representative, Plante Moran Realpoint, to award the contracts for roofing replacement at Central Office Administration Building to MTD Construction, Brighton, Michigan, in the amount of \$298,165, the Warehouse Building to Lutz Roofing, Shelby Township, Michigan in the amount of \$348,000, and Webster Elementary School and Churchill High School to Royal Roofing, Lake Orion, Michigan in the amount of \$3,470,100, plus 6% contingency on the total project in the amount of \$246,976, for a total approved roofing project amount of \$4,363,241 and authorize the Superintendent or her designee to negotiate and execute final contracts.

**RATIONALE:**

We are in the process of implementing the district's 10-year facility sinking fund plan, which includes roof replacements at buildings throughout the district. Based upon age and current condition, these building's roofing structure requires replacement during the summer of 2025.

**BUDGETARY INFORMATION:**

Sinking Fund

**RESOURCE PERSONNEL:**

Phillip Francis, Assistant Superintendent of District Services

**EXHIBITS:**

Attachments

PF/AS

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**TOPIC:                   Approval of Purchase of IT Chromebooks (Bond)**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District authorize the purchase of new Chromebooks from People Driven Technology, Byron Center, Michigan, for a cost of \$1,691,300, and deployment services from All Covered, a division of Konica Minolta, New Hudson, Michigan, for a cost of \$62,500. The total cost for this project is \$1,753,800.

**RATIONALE:**

The purchase of these Chromebooks is part of the district's ongoing technology refresh cycle. This is to ensure students and staff have access to reliable devices. The current Chromebooks are reaching the end of their useful life.

**BUDGETARY INFORMATION:**

2021 Bond Fund

**RESOURCE PERSONNEL:**

William Green, Assistant Superintendent of Operations and District Services

**EXHIBITS:**

Attachments

WG/AS



## Dell Chromebook 11 2n1 8/64

### Prepared by:

#### East Michigan

Jeff Seelenbinder  
616-264-6725  
seelenbinderj@peopledriven.com  
Dawn Batson  
batsond@peopledriven.com

### Prepared for:

#### Livonia Public Schools

Tim Klan  
tklan@livoniapublicschools.org

### Quote Information:

#### Quote #: 023274

Version: 1  
Delivery Date: 10/23/2025  
Expiration Date: 11/21/2025

### Hardware

Line	Qty	Part Number	Description	Price	Extended Price
1	5000	PDT25C-CB11-2n1-8/64	Dell Chromebook 11 (CC11260) 2n1 8/64, Intel N150 Processor, 8GB LPDDR5 RAM, 64GB eMMC Storage, 2n1 11.6" HD 1366x768 Touch, IPS, with Gorilla Glass, WFC, Intel Wi-Fi 6E AX211 + Bluetooth , 45Whr Bat, (2) USB-C, (1) USB 3.2, Dell 1 Year Mail-In Warranty	\$308.27	\$1,541,350.00
2	5000	PDT25C-Google	Google Chrome Management License EDU	\$29.99	\$149,950.00
REMC SAVE 2025-26 Computers Contract (4/1/25-3/31/26)					

**Subtotal: \$1,691,300.00**



## Dell Chromebook 11 2n1 8/64

### Ship To:

**Livonia Public Schools**

15125 Farmington Rd  
tklan@livoniapublicschools.org  
Livonia, MI 48154  
Tim Klan

tklan@livoniapublicschools.org

### Bill To:

**Livonia Public Schools**

15125 Farmington Rd  
asutton@livoniapublicschools.org  
Livonia, MI 48154  
Tim Klan

tklan@livoniapublicschools.org

### Quote Information:

**Quote #: 023274**

Version: 1  
Delivery Date: 10/23/2025  
Expiration Date: 11/21/2025

## Quote Summary

Description	Amount
Hardware	\$1,691,300.00
<b>Total: \$1,691,300.00</b>	

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

## People Driven Technology

## Livonia Public Schools

Signature: \_\_\_\_\_

Name: Jeff Seelenbinder

Title: Account Executive

Date: 10/23/2025

Signature: \_\_\_\_\_

Name: Tim Klan

Date: \_\_\_\_\_



## **P** ACCEPTANCE OF THE PRICE QUOTE IS MADE ONLY UPON THESE TERMS AND CONDITIONS

1. **AGREEMENT:** PEOPLE DRIVEN TECHNOLOGY, INC. ("PEOPLE DRIVEN") DOES NOT ACCEPT AND EXPRESSLY OBJECTS TO ANY TERMS AND CONDITIONS OR OTHER WRITING ON ANY PURCHASE ORDER, STATEMENT OF WORK, OR ACKNOWLEDGEMENT WHICH IS DIFFERENT FROM OR ADDITIONAL TO THOSE TERMS AND CONDITIONS CONTAINED HEREIN, EXPRESSLY INCLUDING, WITHOUT LIMITATION, ANY EFFORT TO NEGATE THE TERMS AND CONDITIONS SET FORTH HEREIN. NO MODIFICATION OR WAIVER OF THESE TERMS WILL BE EFFECTIVE AGAINST PEOPLE DRIVEN UNLESS SPECIFIED IN WRITING AND SIGNED BY PEOPLE DRIVEN. THE RECEIPT OF THE QUOTE OR PAYMENT FOR THE PRODUCTS AND/OR SERVICES PROVIDED THEREUNDER SHALL CONSTITUTE CUSTOMER'S ACCEPTANCE OF THE TERMS HEREOF.
2. **PRICING:** Prices for any Products and/or Services are valid for 30 days therefrom unless otherwise stated. Customer is responsible for (i) all applicable federal, state or local sales, use or other taxes (except taxes on People Driven Technology, Inc.'s net income), (ii) shipping or packing charges, (iii) insurance, and (iv) any other expenses associated with the sale and transportation, or storage of the Products or tariffs and any similar charges imposed upon or in connection with the Products and/or Services. The parties agree that all charges included in the price of the Products and/or Services set forth in the Price Quote are based upon detailed specifications supplied by Customer and any deviation requested by the Customer from such specifications may result in additional charges. All prices quoted shall be exclusive of sales tax or other applicable taxes, tariffs, duties or charges which are payable by Customer. Any tax, tariff, duty or charge which People Driven may be required to pay or collect, now or hereafter imposed by any governmental authority or agency, foreign or domestic, with respect to the sale, purchase, production, processing, storage, delivery, transportation, use, or consumption of any of the Products and/or Services covered hereby, including all taxes upon or measured by receipts from sales or services, shall be for the account of Customer, and any such charges may be added by People Driven as a separate item to People Driven's invoices.
3. **PAYMENT:** Unless otherwise specified in the Price Quote, payment for Products and/or Services is due net 30 days from the date of invoice. All invoice totals will reflect a 3% discount for payment by readily available cash that would not be applied for credit card payments. Credit card payments are not accepted for payments over \$5,000.
4. **DELIVERY:** Unless otherwise agreed in writing, the Products shall be shipped and delivered F.O.B. Customer's ship to location set forth in the Price Quote. Unless Customer instructs People Driven to use a particular carrier on customer's order letter, the Products shall be shipped via a common carrier chosen by People Driven.
5. **SHORTAGE: CLAIMS AND INSPECTION:** Customer shall have the right to inspect the Products and/or Services within 48 hours of receipt. Any shortages or other claims in connection with an order must be made in writing and delivered to People Driven within such 48-hour period or shall be waived.
6. **RETURNS:** Customer acknowledges that People Driven shall have no obligation to accept returns of any Products ordered by and sold to Customer. People Driven at its sole discretion, may authorize the return of unused Products. Such returns cannot be made without a return authorization in writing issued by People Driven.
7. **TITLE AND RISK OF LOSS:** Unless otherwise specified in the Price Quote, title and risk of loss shall pass to Customer at the time the Products are tendered by each carrier at Customer's facilities, and any loss or damage thereafter shall not relieve Customer from any obligation hereunder. People Driven reserves, and Customer hereby grants to People Driven, a purchase money security interest in the Products, and all proceeds from the sale thereof, until full payment is received for all amounts due and payable by Customer.
8. **WARRANTIES AND REMEDIES:**

**Product Warranty:** People Driven does not warrant any Product. All Products are provided to Customer by People Driven "AS IS." People Driven will, to the extent allowable, pass through any warranties and indemnifications provided by the manufacturer of the Product. Customer, recognizing that People Driven is not the manufacturer of any Product, expressly waives any claim that Customer may have against People Driven based upon any product liability or infringement or alleged infringement of any patent, copyright, trade secret or other intellectual property right (each a "Claim") with respect to any Product and also waives any right to indemnification from People Driven against any such Claim made against Customer by another. Customer acknowledges that no employee of People Driven or any other party is authorized to make any representation or warranty on behalf of People Driven that is not expressly set forth in this Agreement.

**Service Warranty:** People Driven represents, warrants and covenants that (i) People Driven shall perform all Services, if any, in accordance with the material specifications set forth in the quote and (ii) the functions and features of the Services and related deliverables shall operate in the manner described in the applicable quote for ninety (90) days from the completion thereof. Notwithstanding anything contained herein to the contrary, to the extent a manufacturer requires Products to be installed by People Driven or such manufacturer in order for a warranty to be valid, neither People Driven nor the product manufacturer shall provide a warranty for any Products which are not installed, as applicable, by People Driven or the product manufacturer. EXCEPT AS SET FORTH HEREIN, PEOPLE DRIVEN MAKES NO OTHER WARRANTIES, WRITTEN OR ORAL. ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARE HEREBY SPECIFICALLY DISCLAIMED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT, AND ANY WARRANTY ARISING BY STATUTE, OPERATION OF LAW, COURSE OF DEALING OR PERFORMANCE, OR USAGE OF TRADE.
9. **EXPORT RESTRICTIONS:** Products may be subject to export or resale restriction or regulation, and Customer acknowledges that it will comply with such restrictions and regulations. Any statement as to product country of origin, Export Control Classification Number, or compliance with applicable law (including, without limitation, that products are lead-free or RoHS compliant) is as provided to People Driven by its suppliers, and People Driven does not warrant its accuracy and will not be liable for any error with regard to same.



## **P** ACCEPTANCE OF THE PRICE QUOTE IS MADE ONLY UPON THESE TERMS AND CONDITIONS

10. **ORDER CANCELLATION:** Product cancellation and/or return is subject to manufacturer restrictions. People Driven will abide by its suppliers' current restrictions for all cancellation and return requests up to and including a No Cancellation or Return policy.
11. **SPECIAL NOTICE:** Please note that VMware pricing, part numbers, and quote expiration dates may be subject to change at any time as a result of the Broadcom acquisition.
12. **Bill and Hold Arrangement.** From time to time, People Driven, at the request of Customer (email communication being sufficient), maybe asked to hold certain Products, with the acceptance that Customer shall be immediately billed for the Products ("Bill and Hold Products"). The following provisions shall apply to the Bill and Hold Products:
  - i. **Delivery.** The shipment of the Bill and Hold Products to Customer shall take place Ex Works (Incoterms 2020®) People Driven's facility. The Bill and Hold Products shall be deemed delivered upon notice that the Bill and Hold Products are made available to Customer and ready to be placed in use ("Delivery"). Upon notice and Delivery, Customer shall be deemed to have accepted such Delivery. Bill and Hold Products shall be held at People Driven's facility (the "Facility") for no more than 180 days following Delivery (the "Bill and Hold Period"). In the event that for any reason any applicable Bill and Hold Products should remain at the Facility at the conclusion of the Bill and Hold Period, Customer acknowledges and agrees that People Driven shall be entitled to invoice Customer for reasonable storage charges for the applicable Bill and Hold Products until they are no longer held at the Facility, and Customer agrees to pay all such invoices promptly.
  - ii. **Shortage, Claims, and Inspection.** The Bill and Hold Products shall be considered received upon their arrival at Customer's "ship to" location ("Receipt"). Customer shall have the right to inspect the Bill and Hold Products within 48 hours of receipt. Any claims for shortages or other claims in connection with the Bill and Hold Products must be made in writing and delivered to People Driven within such 48-hour period, or such claims shall be deemed waived.
  - iii. **Title and Risk of Loss.** Title and risk of loss of the Bill and Hold Products, as well as any additional liabilities due to events occurring after the time of Delivery, shall pass to the Customer upon Delivery, and any loss or damage thereafter shall be Customer's sole obligation.
  - iv. Customer agrees that: (i) Customer has made a fixed commitment to purchase such Bill and Hold Products; (ii) the Bill and Hold Products shall be purchased on the Delivery basis for legitimate business purposes; (iii) Customer shall identify a fixed delivery date for the Bill and Hold Products; and (iv) Customer agrees to be invoiced and to pay such invoice in accordance with the payment terms set forth in this Agreement.



**All Covered  
Statement of Work (“SOW”)**

**Client** Livonia Public Schools  
**Proposal Ref** SF00293858

All Covered will deliver the Services described below.

Services	Chromebook Deployment Services
Total Labor Price	\$ 62,500.00
Estimated Start Date	12/8/2025
Estimated Completion Date	1/26/2026
<b>Payment Details</b>	
All prices are exclusive of any applicable sales or use taxes, and shipping costs.	
All Projects with labor fees exceeding \$10,000: These require a 50% deposit for the labor portion. Project work will not commence until the deposit is received. A progress billing of 25% of the labor amount will be due when the project moves into the testing phase. The remaining 25% of the labor amount will be billed on project completion. Any Procurement items will be billed on shipment.	
<b>Assumptions</b>	
<ul style="list-style-type: none"> <li>• Access to the physical space, server and services will be made available during normal business hours.</li> <li>• Client understands that service interruptions may occur during delivery of the Services (“Project”). All Covered will endeavor to minimize and forewarn Client personnel of such interruptions.</li> <li>• Access to all employees and their equipment affected by the Project will be made available during normal business hours.</li> <li>• Work performed outside standard business hours will be done both on-site and via remote access depending upon the advantage and/or necessity of being on-site versus remote. The specifics of which item(s) should be done on-site versus remotely will be finalized prior to the Project kickoff.</li> <li>• The Project deliverables will include, but not be limited to the following:             <ul style="list-style-type: none"> <li>- Definition of costs;</li> <li>- Prerequisites, should they apply;</li> <li>- Implementation;</li> <li>- Management/documentation; and</li> <li>- Procurement of required materials.</li> </ul> </li> <li>• All Covered will not be responsible for the following:             <ul style="list-style-type: none"> <li>- Removing boxes or shipping materials; and</li> <li>- Disposing of or transporting IT equipment.</li> </ul> </li> <li>• Any items not specifically addressed by this SOW will be addressed by a mutually agreed change order.</li> <li>• During the procurement process, All Covered can assist by expediting the delivery of equipment and standardizing billing for all costs associated with the Project. All procurement pricing included in this Project is estimated. Once the SOW is signed a final quote will be generated with ‘to the day’ procurement pricing.</li> </ul>	

## **Project Scope**

### Offsite Provisioning

Please ensure the products are shipped to the All Covered configuration center:

All Covered

ATTN: Livonia Public Schools – 2025 Chromebook Refresh

30119 Research Drive, New Hudson, MI 48165

The All Covered team will perform the following services:

- Assign an All Covered project coordinator to collaborate with the Customer.
- Set up the project website, inviting key Customer contacts.
- Receive and record products and report to the project website.
  - (5000) Chromebooks
- Produce a Chromebook review unit for Customer approval. The review unit should include Customer configuration. Customer approval is recorded on the project website.

Chromebooks Configuration Services:

- Perform a hardware functionality test (boot, connect to Wi-Fi, operate keyboard).
- Enroll devices in the customer Chrome Admin Console using Enterprise Enrollment.
- Update ChromeOS to the latest version or customer-specified version.
- Supply and affix asset tags.
- If requested enter asset tag/location information during enrollment.
- If requested: manage OU assignment for devices.
- Place the devices into 10-pack boxes, disposing of manufacturing packing materials.
- Produce an inventory report that includes make, model, serial, ChromeOS version, asset tag, PO, and location information.
- Assign the Dell Chromebooks to the appropriate carts and build the OU's in the Chrome Admin Console.

Cart Services:

- All Covered will prepare Chromebooks for delivery and deliver them to LPS school locations.
- All Covered will swap out the retired Chromebooks in the cart with newly provisioned Chromebooks.
- All Covered will inventory, gather, and return the retired Chromebooks to the configuration center.
- The retired Chromebooks will be palletized and held for pick up by the LPS designated ITAD provider.
- Any Chromebooks that are not part of the carts will be delivered to the LPS warehouse.

Customer Responsibilities

- a. Provide enrollment account.
- b. Turn on Asset Tag / Location during enrollment if required
- c. Confirm that configurations are finalized and assigned in the Chrome Admin Console (Wi-Fi Profiles, Apps, Restrictions)
- d. Provide an administrative and API access account (can be the same as the enrollment account).
- e. Avoid any changes to the CAC during the provisioning time frame.
- f. Provide label or tagging requirements.
- g. Provide distinguished OU names and device count split between OUs.
- h. If desired, provide a template for inventory collection that can be imported into your asset management system. Alternatively, All Covered will supply the data in a standard format.
- i. Provide the ship-to location and the receiving unit for approval.
- j. Provide detailed delivery instructions for the configured Chromebooks. Please include the number of carts per building and the number of Chromebooks per cart.
- k. Avoid any changes to the Admin Console during the provisioning time frame.
- l. Providing services meets expectations, acknowledging acceptance of services with a signature.
- m. Consolidate carts into one room per location before the delivery team arrives.

### **Terms and Conditions of Service**

By executing this SOW, Client agrees to purchase the Services designated above and further agrees that the Services shall be subject to the following Terms and Conditions of Service.

1. Fees and Payment: Client agrees to pay all fees specified in this SOW. Invoices are payable net 30 days from invoice date. Client shall be responsible for all applicable taxes arising from the services. All Covered may suspend service if Client has failed to pay any undisputed invoice within fifteen (15) days of the due date. Unpaid invoices will be subject to a monthly service charge which is the lesser of one and one-half percent (1½%) per month or the highest rate allowed by law.

Product Surcharge: All Covered reserves the right to charge Client for the time utilized in the development of quotes for hardware or software not ultimately purchased through All Covered at the then current hourly rate for contracted clients.

2. Limited Warranty: (a) All Covered warrants for a period of thirty (30) days following delivery (the "Warranty Period") that all Services shall be performed in a professional manner in accordance with generally applicable industry standards. All Covered's sole liability (and Client's exclusive remedy) for any breach of this warranty shall be for All Covered to re-perform any deficient Services, or, if All Covered is unable to remedy such deficiency within thirty (30) days, to void the invoice for the deficient Services. All Covered shall have no obligation with respect to a warranty claim: (i) if notified of such claim after the Warranty Period or (ii) if the claim is the result of third-party hardware or software failures, or the actions of Client or a third party. (b) THIS SECTION 2 IS A LIMITED WARRANTY, AND SETS FORTH THE ONLY WARRANTIES MADE BY ALL COVERED. ALL COVERED MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NONINFRINGEMENT. ALL SOFTWARE AND HARDWARE PROVIDED OR INSTALLED BY ALL COVERED HEREUNDER ARE SUBJECT EXCLUSIVELY TO THE RESPECTIVE MANUFACTURER'S WARRANTY.

3. COMPENSATION FOR HIRING OTHER PARTY'S EMPLOYEES: During the term of this SOW, and for twelve (12) months thereafter, if either party hires (whether as an employee, independent contractor or otherwise) any employee of the other party (or ex-employee within six (6) months of such employee's termination of employment) who was directly involved in the provision of Services hereunder, the hiring party shall pay to the other party as reasonable compensation for the loss of the employee the sum of Fifty Thousand Dollars (\$50,000).

4. LIMITATION OF LIABILITY: (A) NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR INTERRUPTION OF SERVICES, LOSS OF BUSINESS, LOSS OF PROFITS, LOSS OF REVENUE, LOSS OF DATA, OR LOSS OR INCREASED EXPENSE OF USE), WHETHER IN AN ACTION IN CONTRACT, WARRANTY, TORT (INCLUDING, WITHOUT LIMITATION, NEGLIGENCE), OR STRICT LIABILITY, EVEN IF THE PARTIES HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH LIABILITIES. ALL COVERED SHALL NOT BE RESPONSIBLE FOR PROBLEMS THAT OCCUR AS A RESULT OF THE USE OF ANY THIRD-PARTY SOFTWARE OR HARDWARE. (B) EXCEPT FOR GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, ALL COVERED'S TOTAL AGGREGATE LIABILITY TO CLIENT ARISING OUT OF SERVICES PERFORMED UNDER THIS SOW, REGARDLESS OF THE LEGAL THEORY UPON WHICH SUCH LIABILITY MAY BE BASED, SHALL NOT EXCEED THE TOTAL PAYMENTS MADE BY CLIENT TO ALL COVERED HEREUNDER.

5. Confidential and Proprietary Information: (a) Each party agrees that all know-how, business, technical and financial information it obtains (as a "Receiving Party") from the disclosing party (as a "Disclosing Party") constitute the confidential property of the Disclosing Party ("Confidential Information"), provided that it is identified as confidential at the time of disclosure or should be reasonably known by the Receiving Party to be Confidential Information due to the nature of the information disclosed and the circumstances surrounding the disclosure. Except as may be necessary to perform its obligations under this SOW, the Receiving Party will hold in confidence and not use or disclose any of the Disclosing Party's Confidential Information. The Receiving Party's nondisclosure obligation shall not apply to information that: (i) was known to it prior to receipt of the Confidential Information; (ii) is publicly available; (iii) is rightfully obtained by the Receiving Party from a third party; (iv) is independently developed by employees of the Receiving Party; or (v) is required to be disclosed pursuant to a regulation, law or court order. (b) Any templates, schematics, processes or technical documentation provided by All Covered shall be deemed Confidential Information and proprietary information of All Covered without any marking or further designation. Client may use such information solely for its own internal business purposes. All Covered shall retain all rights to the aforementioned, which shall be returned to All Covered upon termination of the SOW. (c) All Covered shall maintain the confidentiality of protected health information in its possession or under its control in accordance with the Health Insurance Portability and Accountability Act of 1996, as amended by the Health Information Technology for Economic and Clinical Health Act.

6. Independent Contractor: All Covered and Client shall at all times be independent contractors. There is no relationship of partnership, joint venture, employment, franchise or agency created hereby between the parties. Neither party shall have the power to bind the other or incur obligations on the other party's behalf without the other party's prior written consent.

7. Assignment: This SOW may not be assigned by either party without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed provided, however, that All Covered may retain qualified third-party subcontractors to provide some of the services set forth in this SOW without Client's prior consent. No consent shall be required where an assignment is made (i) pursuant to a merger or change of control or (ii) to an assignee of all or substantially all of the party's assets. Any purported assignment in violation of this section shall be void.

8. Disputes; Governing Law; Arbitration; Attorney's Fees: New Jersey law, without regard to its conflict of laws principles, shall govern and enforce this SOW. Any legal action between the parties arising out of or related to this SOW shall be adjudicated by binding arbitration by JAMS, Inc. in Bergen County, New Jersey in accordance with its Expedited Arbitration Procedures. The prevailing party in any such action shall be entitled to an award of reasonable attorney's fees and costs in addition to any other award or recovery to which such party may be entitled. No legal action, regardless of form, may be brought by either party against the other more than one (1) year after the cause of action has arisen.

9. Complete Understanding; Modification: This SOW, as well as any applicable terms of service posted at [www.allcovered.com/terms](http://www.allcovered.com/terms), shall constitute the full and complete understanding and agreement between Client and All Covered and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral, between the parties regarding the subject matter contained herein. Any waiver, modification or amendment of any provision of this SOW shall be effective only if in writing and signed by both parties.

10. Waiver and Severability: Waiver or failure by either party to exercise in any respect any right or obligation provided for in this SOW shall not be deemed a waiver of any further right or obligation hereunder. If any provision of this SOW is found by a court of competent jurisdiction to be unenforceable for any reason, the remainder of this SOW shall continue in full force and effect.

11. Force Majeure: Neither party shall be liable to the other for any delay or failure to perform any obligation under this SOW, except for a failure to pay fees, if the delay or failure is due to unforeseen events which are beyond the reasonable control of such party, such as strikes, blockade, war, terrorism, riots, natural disasters, power outages, and/or refusal of license by the government, insofar as such an event prevents or delays the affected party from fulfilling its obligations and such party is not able to prevent or remove the force majeure at reasonable cost.

12. Notices: Any notice or communication required or permitted to be given under this SOW shall be in writing and addressed to All Covered, Attn. Legal Counsel, 1051 E. Hillsdale Blvd., Suite 510, Foster City, CA 94404 and shall be deemed given: (i) upon receipt if by personal delivery; (ii) upon receipt if sent by certified U.S. mail (return receipt requested); or (iii) one day after it is sent if by next day delivery by a major commercial delivery service.

13. Counterparts. This SOW may be executed in any number of counterparts and each fully executed counterpart shall be deemed an original. The parties agree (a) that facsimile or electronic signature shall be accepted as original signatures; and (b) that the SOW, or any document created pursuant to the SOW, may be maintained in an electronic document storage and retrieval system, a copy of which shall be considered an original. In any legal proceeding relating to the SOW, the parties waive their right to raise any defense based on the execution of the SOW in counterparts or the delivery of such executed counterparts by copy, facsimile, or electronic delivery.

**Livonia Public Schools**

**All Covered, a division of Konica Minolta  
Business Solutions U.S.A., Inc.**

Signature:

Signature:

Name:

Name:

Title:

Title:

Date:

Date:

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**TOPIC:                   Approval of 2025-2026 First Budget Amendment**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the attached amended budgets for the 2025-2026 school year: General Fund, Funded Projects Fund, Special Education Fund, Debt Retirement Fund, 2023 Bond Fund, 2025 Bond Fund, Sinking Fund, Capital Projects Fund, Food Services Fund, Health and Welfare Fund, Scholarship Fund and School Activities Fund.

**RATIONALE:**

This action is in compliance with the Spirit of the Uniform Budgetary and Accounting Act – Public Act 621. The amendment was reviewed and discussed at both the December 1, 2025 Study Session and December 8, 2025 Committee of the Whole meeting.

**BUDGETARY INFORMATION:**

This resolution will set the parameters for revenues and expenditures for the 2025-2026 school year.

**RESOURCE PERSONNEL:**

Alison Smith, Chief Financial Officer

**EXHIBITS:**

Attached.



# Livonia Public Schools

## 2025-26 Amended General Fund & District Budgets

December 2025

# GENERAL FUND REVENUE

	2024-25 Actual	2025-26 Proposed	2025-26 First Amended
<b>Beginning Fund Balance</b>	<b>\$33,345,115</b>	<b>\$31,044,504</b>	<b>\$31,302,422</b>
<b>Revenue</b>			
Local	49,699,014	50,572,263	50,209,738
State	131,961,460	135,510,342	130,971,683
Federal	93,071	93,071	93,071
Other Financing Sources	2,358,681	2,300,000	3,600,000
<b>Total Revenue</b>	<b>\$184,112,226</b>	<b>\$188,475,676</b>	<b>\$184,874,492</b>
<b>Total Available to Appropriate</b>	<b>\$217,457,341</b>	<b>\$219,520,180</b>	<b>\$216,176,914</b>

# GENERAL FUND EXPENDITURES

	2024-25 Actual	2025-26 Proposed	2025-26 First Amended
<b>Expenditures</b>			
<b>Instruction</b>			
Basic Programs	89,454,117	92,776,349	91,102,358
Added Needs	17,712,302	17,800,767	17,806,970
<b>Total Instruction</b>	<b>\$107,166,419</b>	<b>\$110,577,116</b>	<b>\$108,909,328</b>
<b>Support Services</b>			
Pupil Support	11,462,675	11,625,768	11,898,127
Instructional Staff Support	8,908,954	9,321,519	9,806,684
General Administration	928,070	1,019,747	992,040
School Administration	11,633,417	13,001,747	12,563,651
Business Services	1,851,461	1,975,296	1,984,678
Operations and Maintenance	21,532,511	20,970,988	20,502,748
Transportation	9,162,573	9,663,896	9,348,627
Other Central Support	6,756,137	6,196,790	6,457,315
Athletics	2,787,585	2,878,396	2,898,340
<b>Total Support Services</b>	<b>\$75,023,382</b>	<b>\$76,654,147</b>	<b>\$76,452,210</b>
<b>Community Services</b>	<b>\$2,965,118</b>	<b>\$3,208,694</b>	<b>\$3,032,123</b>
<b>Other Financing Uses</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$186,154,919</b>	<b>\$190,439,957</b>	<b>\$188,393,661</b>
<b>Ending Fund Balance</b>	<b>\$30,512,316</b>	<b>\$29,080,223</b>	<b>\$27,783,253</b>
<b>Fund Balance %</b>	<b>16.4%</b>	<b>15.3%</b>	<b>14.7%</b>

# FUNDED PROJECTS FUND

\* The Funded Projects Fund is reported in the General Fund on the Comprehensive Annual Financial Report submitted to the State.

	2024-25 Actual	2025-26 Proposed	2025-26 First Amended
<b>Beginning Fund Balance</b>	\$0	\$0	(\$191,630)
<b>Revenues</b>			
Local	261,864	441,346	521,882
State	12,663,378	10,264,523	17,309,133
Federal	6,574,996	6,769,744	7,083,727
<b>Total Revenue</b>	<b>\$19,500,238</b>	<b>\$17,475,613</b>	<b>\$24,914,742</b>
<b>Expenditures</b>			
Instructional	12,901,202	12,337,698	15,271,724
Support	6,494,402	4,876,513	9,147,356
Community Services	77,482	110,517	108,489
Other Financing Uses	218,781	150,885	195,542
<b>Total Expenditures</b>	<b>\$19,691,868</b>	<b>\$17,475,613</b>	<b>\$24,723,111</b>
<b>Ending Fund Balance</b>	<b>(\$191,630)</b>	<b>\$0</b>	<b>\$0</b>

## Revenue Detail

### Local Sources

LPS Education Foundation	48,946	-	50,000
Miscellaneous Local Sources	212,917	441,346	471,882
<b>Total Local Sources</b>	<b>261,864</b>	<b>441,346</b>	<b>521,882</b>

### State Sources

MI Future Educator Stipend	57,600	-	19,200
Section 23g MI Kids Back on Track	807,428	-	-
Section 23h Mathematics	12,789	-	197,031
Section 27k Student Loan Repayment	80,644	-	4,800
Section 27l(2) Educator Compensation	-	-	1,920,058
Section 31a At Risk	5,520,808	5,742,505	8,473,492
Section 31aa Per-Pupil Mental Health	1,785,531	800,101	2,766,773
Section 32d Great School Readiness	778,902	782,208	821,227
Section 35a Early Literacy	378,593	317,900	169,000
Section 35j Literacy Improvement	958,754	523,021	46,138
Section 35m Literacy Supports	-	-	733,960
Section 41 Bilingual Education	279,740	279,740	349,675
Section 54d Early On	693,645	740,375	740,623
Section 61 Vocational Education	523,193	514,820	538,969
Section 74b Clean School Bus	170,768	-	-
Section 99h FIRST Robotics	26,117	22,494	22,494
Section 104l Benchmark Assessments	111,541	14,797	14,797
Section 107 Adult Education	477,325	526,562	490,896
<b>Total State Sources</b>	<b>\$12,663,378</b>	<b>10,264,523</b>	<b>\$17,309,133</b>

### Federal Sources

Cybersecurity Grant	-	-	131,206
Filter First Grant	-	462,755	502,755
IDEA Grants	4,339,942	4,203,503	4,222,937
Title I Part A	1,386,345	1,203,742	1,326,288
Title II Part A	278,324	259,706	254,887
Title III Part A English Learners	58,992	53,289	71,839
Title III Part A Immigrant Learners	6,115	19,816	-
Title IV, Part A SSAE	66 116,631	88,081	98,439
Vocational Perkins	273,193	283,852	280,376
WIOA- Adult Basic Education- Instruction	115,454	195,000	195,000
<b>Total Federal Sources</b>	<b>\$6,574,996</b>	<b>\$6,769,744</b>	<b>\$7,083,727</b>

# SPECIAL EDUCATION FUND

	2024-25 Actual	2025-2026 Proposed	2025-26 First Amended
<b>Beginning Fund Balance</b>	<b>\$1,613,659</b>	<b>\$992,532</b>	<b>\$2,868,882</b>
<b>Revenues</b>			
Local	11,220,517	16,250,184	13,913,442
State	10,211,400	11,102,339	11,845,224
<b>Total Revenue</b>	<b>\$21,431,918</b>	<b>\$27,352,523</b>	<b>\$25,758,666</b>
<b>Expenditures</b>			
Instructional	10,234,993	14,618,717	13,679,461
Support	7,888,115	9,557,662	9,567,049
Facility Improvements	153,587	1,277,889	1,277,889
Transfers to Other Funds	1,900,000	2,000,000	3,150,000
<b>Total Expenditures</b>	<b>20,176,695</b>	<b>\$27,454,268</b>	<b>\$27,674,399</b>
<b>Ending Fund Balance</b>	<b>\$2,868,882</b>	<b>\$890,788</b>	<b>\$953,149</b>

## Expenditure Detail

Moderate Cognitive Impairment Program	3,533,216	5,070,527	5,038,540
Visually Impaired Program	1,901,578	2,158,682	2,234,791
Skill Center Program	4,053,090	4,402,458	4,600,825
Autistic Program	8,635,224	12,544,712	11,372,354
Additional Expenditures (3%)	153,587	1,277,889	1,277,889
Transfer to Other Funds	1,900,000	2,000,000	3,150,000
<b>Total Expenditures</b>	<b>20,176,695</b>	<b>\$27,454,268</b>	<b>\$27,674,399</b>

# DEBT RETIREMENT FUNDS

(RESTRICTED)

	2024-25 Actual	2025-26 Proposed	2025-26 First Amended
<b>Beginning Fund Balance</b>	<b>\$4,145,110</b>	<b>\$2,417,606</b>	<b>\$6,634,578</b>
<b>Revenues</b>			
Tax Revenue	24,756,996	24,608,653	24,608,653
Interest Income	300,844	300,000	300,000
<b>Total Revenue</b>	<b>\$25,057,840</b>	<b>\$24,908,653</b>	<b>\$24,908,653</b>
<b>Expenditures</b>			
Bond Redemption	12,170,000	15,320,000	15,320,000
Bond Interest	10,396,372	11,770,480	11,770,480
Other	2,000	62,400	62,400
<b>Total Expenditures</b>	<b>22,568,372</b>	<b>\$27,152,880</b>	<b>\$27,152,880</b>
<b>Ending Fund Balance</b>	<b>\$6,634,578</b>	<b>\$173,379</b>	<b>\$4,390,351</b>

## Expenditure Detail

### Bond Redemption

2013 Bond Series 2	2,075,000	2,175,000	2,175,000
2020 Refunding Bond	6,920,000	4,285,000	4,285,000
2021 Bond Series 1	2,425,000	2,760,000	2,760,000
2021 Bond Series 2	750,000	1,655,000	1,655,000
2021 Bond Series 3	-	4,445,000	4,445,000
<b>Bond Redemption- Total</b>	<b>12,170,000</b>	<b>15,320,000</b>	<b>15,320,000</b>

### Bond Interest

2013 Bond Series 2	3,250,000	3,146,250	3,146,250
2020 Refunding Bond	1,872,322	1,812,048	1,812,048
2021 Bond Series 1	2,209,550	2,112,550	2,112,550
2021 Bond Series 2	3,064,500	3,027,000	3,027,000
2021 Bond Series 3	-	1,672,632	1,672,632
<b>Bond Interest- Total</b>	<b>10,396,372</b>	<b>11,770,480</b>	<b>11,770,480</b>

## 2023 BOND

(RESTRICTED)

	2024-25 Actual	2025-26 Proposed	2025-26 First Amended
<b>Beginning Fund Balance</b>	<b>\$31,245,567</b>	<b>\$0</b>	<b>\$7,106,510</b>
<b>Revenues</b>			
Other Financing Sources	-	-	-
Interest Income	1,017,441	-	120,000
<b>Total Revenue</b>	<b>\$1,017,441</b>	<b>\$0</b>	<b>\$120,000</b>
<b>Expenditures</b>			
Facility Improvements	20,131,744	-	7,026,510
Other	5,024,754	-	200,000
	<b>\$25,156,498</b>	<b>\$0</b>	<b>\$7,226,510</b>
<b>Ending Fund Balance</b>	<b>\$7,106,510</b>	<b>\$0</b>	<b>\$0</b>

## 2025 BOND

(RESTRICTED)

	2024-25 Actual	2025-26 Proposed	2025-26 Proposed
<b>Beginning Fund Balance</b>	<b>\$0</b>	<b>\$32,714,626</b>	<b>\$37,985,036</b>
<b>Revenues</b>			
Other Financing Sources	38,194,627	-	-
Interest Income	151,725	240,000	1,100,000
<b>Total Revenue</b>	<b>\$38,346,352</b>	<b>\$240,000</b>	<b>\$1,100,000</b>
<b>Expenditures</b>			
Facility Improvements	-	20,000,000	20,000,000
Other	361,315	1,000,000	1,000,000
	<b>\$361,315</b>	<b>\$21,000,000</b>	<b>\$21,000,000</b>
<b>Ending Fund Balance</b>	<b>\$37,985,036</b>	<b>\$11,954,626</b>	<b>\$18,085,036</b>

# SINKING FUND

(RESTRICTED)

	2024-25 Actual	2025-26 Proposed	2025-26 First Amended
<b>BEGINNING FUND BALANCE</b>	<b>\$8,188,674</b>	<b>\$7,229,518</b>	<b>\$9,750,494</b>
<b>REVENUES</b>			
Local	9,532,293	9,700,000	9,700,000
State	240,845	200,000	261,301
<b>Total Revenue</b>	<b>\$9,773,138</b>	<b>\$9,900,000</b>	<b>\$9,961,301</b>
<b>EXPENDITURES</b>			
Facility Improvements	8,211,318	10,000,000	10,000,000
Other	-	600,000	600,000
	<b>\$8,211,318</b>	<b>\$10,600,000</b>	<b>\$10,600,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$9,750,494</b>	<b>\$6,529,518</b>	<b>\$9,111,795</b>

# CAPITAL PROJECTS FUND

	2024-25 Actual	2025-26 Proposed	2025-26 First Amended
<b>BEGINNING FUND BALANCE</b>	<b>\$4,948,428</b>	<b>\$2,547,372</b>	<b>\$3,130,841</b>
<b>REVENUES</b>			
Proceeds from Sale of Property	235,258	100,000	450,000
Transfer from Other Funds	1,000,000	-	-
<b>Total Revenue</b>	<b>\$1,235,258</b>	<b>\$100,000</b>	<b>\$450,000</b>
<b>EXPENDITURES</b>			
Facility Improvements	3,052,845	2,547,372	1,600,000
Other	-	-	-
<b>Total Expenditures</b>	<b>\$3,052,845</b>	<b>\$2,547,372</b>	<b>\$1,600,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$3,130,841</b>	<b>\$100,000</b>	<b>\$1,980,841</b>

# FOOD SERVICE FUND

(RESTRICTED)

	2024-25 Actual	2025-26 Proposed	2025-26 First Amended
<b>Beginning Fund Balance</b>	<b>\$1,541,291</b>	<b>\$935,982</b>	<b>\$2,002,880</b>
<b>Revenues</b>			
Local Sales	292,770	254,523	315,780
State Reimbursement	2,778,156	2,752,914	2,758,489
Federal Reimbursement	3,608,874	3,555,457	3,930,767
<b>Total Revenue</b>	<b>\$6,679,800</b>	<b>\$6,562,894</b>	<b>\$7,005,036</b>
<b>Expenditures</b>			
Support Services	5,918,211	6,868,203	6,440,189
Transfers to Other Funds	300,000	300,000	300,000
<b>Total Expenditures</b>	<b>\$6,218,211</b>	<b>\$7,168,203</b>	<b>\$6,740,189</b>
<b>Ending Fund Balance</b>	<b>\$2,002,880</b>	<b>\$330,673</b>	<b>\$2,267,727</b>

# HEALTH & WELFARE FUND

	2024-25 Actual	2025-26 Proposed	2025-26 First Amended
<b>Beginning Fund Balance</b>	<b>\$475,694</b>	<b>\$200,571</b>	<b>\$612,885</b>
<b>Revenues</b>			
Employee Contributions	3,383,130	3,500,000	3,600,000
Transfer From Other Funds	20,222,368	20,000,000	20,500,000
<b>Total Revenue</b>	<b>\$23,605,497</b>	<b>\$23,500,000</b>	<b>\$24,100,000</b>
<b>Expenditures</b>			
Premiums/Claims/Fees	\$23,468,306	\$23,500,000	\$24,205,500
<b>Ending Fund Balance</b>	<b>\$612,885</b>	<b>\$200,571</b>	<b>\$507,385</b>

# SCHOLARSHIP FUND

(RESTRICTED)

	<b>2024-25 Actual</b>	<b>2025-26 Proposed</b>	<b>2025-26 First Amended</b>
<b>Beginning Fund Balance</b>	<b>\$42,913</b>	<b>\$42,913</b>	<b>\$40,013</b>
<b>Revenue-</b> Donations	\$8,100	\$10,000	\$10,000
<b>Expenditures-</b> Scholarships	\$11,000	\$10,000	\$10,000
<b>Ending Fund Balance</b>	<b>\$40,013</b>	<b>\$42,913</b>	<b>\$40,013</b>

# SCHOOL ACTIVITIES FUND

(RESTRICTED)

	<b>2024-25 Actual</b>	<b>2025-26 Proposed</b>	<b>2025-26 First Amended</b>
<b>Beginning Fund Balance</b>	<b>\$1,781,389</b>	<b>\$1,795,895</b>	<b>\$1,842,142</b>
<b>Revenue-</b> School Deposits	\$2,787,542	\$3,300,000	\$3,300,000
<b>Expenditures-</b> School Activities	\$2,726,789	\$3,300,000	\$3,300,000
<b>Ending Fund Balance</b>	<b>\$1,842,142</b>	<b>\$1,795,895</b>	<b>\$1,842,142</b>

**Annual Summer Tax Resolution**

Livonia Public Schools School District (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Administrative Office, within the boundaries of the District, on the 15 day of December, 2025, at 6:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by \_\_\_\_\_, President.

Present: Members  
Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS**, this Board previously adopted a resolution to impose a summer tax levy to collect 50% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2026 its previously-adopted ongoing resolution imposing a summer tax levy of 50% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2026 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies on or before December 31, 2025.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members  
Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

\_\_\_\_\_  
Secretary, Board of Education



**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**TOPIC: Adoption of Resolution for Summer Tax Collection**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the attached resolution to continue its previously adopted policy for 2026. This policy imposes a summer tax levy equal to 50% of the annual property taxes on property within the district. The levy will remain in effect from year to year until the Board specifically revokes it. Furthermore, the Board requests that the Cities of Livonia and Westland collect these summer taxes.

**RATIONALE:**

The resolution reflects the Board of Education's intent to continue the twice-a-year property tax collection for school taxes in both the City of Livonia and the City of Westland to meet cash flow needs.

**BUDGETARY INFORMATION:**

The annual tax collection fee assessed and paid to the City of Westland is \$0.00;  
The annual tax collection fee assessed and paid to the City of Livonia is \$188,885.

**RESOURCE PERSONNEL:**

Alison Smith, Chief Financial Officer

**EXHIBITS:**

Attached

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**TOPIC:           Approval of Resolution for Refunding of Prior Bonds**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the attached resolution to authorize the issuance and sale of up to \$63 million in 2026 Refunding Bonds to refinance a portion of the District's outstanding Series II of the 2013 Bond otherwise known as 2016 bonds.

**RATIONALE:**

The resolution delegates authority to the Superintendent or the Chief Financial Officer to finalize the bond sale, execute required agreements, establish necessary funds and escrow arrangements, and complete all related actions to structure, market, and close the refunding transaction. It also appoints J.P. Morgan Securities LLC as underwriter, PFM as financial consultant, and Thrun Law Firm as bond counsel.

**BUDGETARY INFORMATION:**

None.

**RESOURCE PERSONNEL:**

Alison Smith, Chief Financial Officer

**EXHIBITS:**

Attached

**RESOLUTION AUTHORIZING THE ISSUANCE AND DELEGATING THE SALE OF  
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT  
2026 REFUNDING BONDS**

Livonia Public Schools School District, Wayne County, Michigan (the “Issuer”)

A regular meeting of the board of education of the Issuer (the “Board”) was held in the \_\_\_\_\_, within the boundaries of the Issuer, on the 15th day of December, 2025, at \_\_\_\_\_ o’clock in the \_\_\_\_m. (the “Meeting”).

The Meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. Part VI of Act 34, Public Acts of Michigan, 2001, as amended, the Revised Municipal Finance Act (the “Act”), permits the Issuer to refund all or part of its bonded indebtedness; and

2. The Issuer has received a proposal from J.P. Morgan Securities LLC (the “Underwriter”), to refund all or part of that portion of the Issuer’s outstanding 2016 School Building and Site Bonds, Series II, dated February 24, 2016, in the original amount of \$76,180,000, which are callable on or after May 1, 2026, and are due and payable May 1, 2027 through May 1, 2036, inclusive, May 1, 2040 and May 1, 2045 (the “Prior Bonds”); and

3. The Board determines that it is in the best interest of the Issuer to consider refunding the Prior Bonds; and

4. Prior to the issuance of bonds, the Issuer must either achieve qualified status or secure prior approval of the bonds from the Michigan Department of Treasury pursuant to the Act.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Bonds of the Issuer designated 2026 Refunding Bonds (General Obligation - Unlimited Tax) (the “Bonds”) be issued in the aggregate principal amount of not to exceed \$63,000,000, as finally determined upon sale thereof, for the purpose of refunding all or a portion of the Prior Bonds. The Bonds shall be dated the date of delivery, or such other date as established at the time of sale; shall be numbered in the direct order of their maturities from 1 upwards; shall be fully registered Bonds as to principal and interest; shall bear interest at a rate or rates to be hereafter determined upon sale, payable on November 1, 2026, or such other date as may be established at the time of sale, and semiannually thereafter on May 1 and November 1 in each year; and shall mature on May 1 and/or November 1 in each year to be subsequently determined by the

Superintendent or the Chief Financial Officer of the Issuer (each an “Authorized Officer”), in the final principal amounts determined upon sale and may be subject to redemption, as determined by an Authorized Officer, in the amounts, at the times, in the manner, and at the prices determined upon sale of the Bonds.

2. The Bonds may consist of serial or term Bonds or any combination thereof which may be issued in one or more series, all of which shall be determined upon sale of the Bonds.

3. The Bonds shall be in denominations of \$5,000 or any whole multiple thereof.

4. The principal of the Bonds and the interest thereon shall be payable in lawful money of the United States of America at or by a bank or trust company to be designated by an Authorized Officer at the time of sale (herein called the “Paying Agent”), which shall act as the paying agent and bond registrar or such successor paying agent-bond registrar as may be approved by the Issuer, on each semiannual interest payment date and the date of each principal maturity.

5. Book Entry. Unless otherwise requested by the Underwriter, the ownership of one fully registered bond for each maturity, in the aggregate principal amount of such maturity, shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company (“DTC”). So long as the Bonds are in the book entry form only, the Paying Agent shall comply with the terms of the Blanket Issuer Letter of Representations to be entered into between the Issuer and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. An Authorized Officer is authorized and directed to enter into the Blanket Issuer Letter of Representations with DTC in such form as determined by an Authorized Officer, in consultation with bond counsel, to be necessary and appropriate. In the event the Issuer determines that the continuation of the system of book entry only transfer through DTC (or a successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Bonds, or the Issuer, the Issuer will notify the Paying Agent, whereupon the Paying Agent will notify DTC of the availability through DTC of the bond certificates. In such event, the Issuer shall issue and the Paying Agent shall transfer and exchange Bonds as requested by DTC of like principal amount, series and maturity, in authorized denominations to the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Bonds, as provided herein.

So long as the book-entry-only system remains in effect, in the event of a partial redemption the Paying Agent will give notice to Cede & Co., as nominee of DTC, only, and only Cede & Co. will be deemed to be a holder of the Bonds. DTC is expected to reduce the credit balances of the applicable DTC Participants in respect of the Bonds and in turn the DTC Participants are expected to select those Beneficial Owners whose ownership interests are to be extinguished or reduced by such partial redemptions, each by such method as DTC or such DTC Participants, as the case may be, deems fair and appropriate in its sole discretion.

6. In the event the Bonds are no longer in book entry form only, the following provisions would apply to the Bonds:

The Paying Agent shall keep or cause to be kept, at its principal office, sufficient books for the registration and transfer of the Bonds, which shall at all times during normal business hours be open to inspection by the Issuer; and, upon presentation and surrender for such purpose, the Paying

Agent shall, under such reasonable regulations as it may prescribe, transfer or cause to be transferred on said books, Bonds as herein provided.

Any Bond may be transferred upon the books required to be kept pursuant to this section by the person in whose name it is registered, in person or by a duly authorized agent, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Paying Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Issuer shall furnish or cause to be furnished a sufficient number of manual or facsimile executed Bonds and the Paying Agent shall authenticate and deliver a new Bond or Bonds for like aggregate principal amount. The Paying Agent shall require the payment of any tax or other governmental charge required to be paid with respect to the transfer to be made by the bondholder requesting the transfer.

7. If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

8. The President and Secretary are authorized to provide the Bonds in conformity with the specifications of this resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer is authorized and directed to cause said Bonds to be delivered to the Underwriter upon receipt of the purchase price and accrued interest, if any.

Blank bonds with the manual or facsimile signatures of the President and Secretary of the Board affixed thereto, shall, at the direction of bond counsel and as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

9. There is hereby created a separate depository account to be kept with a bank located in the State of Michigan and insured by the Federal Deposit Insurance Corporation, previously approved as an authorized depository of funds of the Issuer, to be designated 2026 REFUNDING BOND DEBT RETIREMENT FUND (hereinafter referred to as the "DEBT RETIREMENT FUND"), all proceeds from taxes levied for the fund to be used for the purpose of paying the principal and interest on the bonds authorized herein as they mature or are redeemed. Upon receipt of the Bond proceeds from the sale of the Bonds, the accrued interest, if any, shall be deposited in the DEBT RETIREMENT FUND. DEBT RETIREMENT FUND monies may be invested as authorized by law.

Commencing with the 2026 tax levy, there shall be levied upon the tax rolls of the Issuer in each year for the purpose of the DEBT RETIREMENT FUND a sum not less than the amount

estimated to be sufficient to pay the principal and interest on the Bonds as such principal and interest fall due prior to the next year's tax levy, the probable delinquency in collections and funds on hand being taken into consideration in arriving at the estimate. In determining the amount to be levied in 2026, there shall be taken into account any money in the DEBT RETIREMENT FUND. Taxes required to be levied to meet the principal and interest obligations may be without limitation as to rate or amount, as provided by Article IX, Section 6, of the Michigan Constitution of 1963.

10. The proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Prior Bonds set forth in the Bond Purchase Agreement. Upon receipt of the proceeds of sale of the Bonds, the accrued interest, if any, shall be deposited in the DEBT RETIREMENT FUND for the Bonds. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2026 BOND ISSUANCE FUND (hereinafter referred to as the "BOND ISSUANCE FUND"). Moneys in the BOND ISSUANCE FUND shall be used solely to pay expenses of issuance of the Bonds. Any amounts remaining in the BOND ISSUANCE FUND after payment of issuance expenses shall be transferred to the DEBT RETIREMENT FUND for the Bonds.

11. The balance of the proceeds of the Bonds, together with any moneys transferred at the time of closing of the Bonds from the debt retirement fund for the Prior Bonds, shall be held as cash and/or invested in direct obligations of the United States of America, or obligations, the principal and interest of which are unconditionally guaranteed by the United States of America, or other obligations the principal and interest of which are fully secured by the foregoing (the "Escrow Funds"), and used to pay principal and interest on the Prior Bonds. The Escrow Funds shall be held by an escrow agent (the "Escrow Agent") in trust pursuant to an escrow agreement (the "Escrow Agreement") which shall irrevocably direct the Escrow Agent to take all necessary steps to call any Prior Bonds specified by an Authorized Officer upon sale of the Bonds for redemption, including publication and mailing of redemption notices, on the earliest date specified by an Authorized Officer that the respective series of Prior Bonds may be called for redemption. The investment held in the Escrow Funds shall be such that the principal and interest payments received thereon will be sufficient, without reinvestment, to pay the principal and interest on the Prior Bonds as they become due pursuant to maturity or the call for redemption required by this paragraph. Following establishment of the Escrow Funds, any amounts remaining in the debt retirement fund for the Prior Bonds shall be transferred to the DEBT RETIREMENT FUND for the Bonds.

12. An Authorized Officer, subject to final approval of the Board, is authorized to select an Escrow Agent to serve under the Escrow Agreement.

13. The Bonds shall be in substantially the form attached hereto and incorporated herein as Exhibit A.

14. J.P. Morgan Securities LLC is named as senior managing underwriter and further, that an Authorized Officer or designee is authorized to negotiate and execute a Bond Purchase Agreement with the Underwriter, subject to the requirements of paragraph 17 below. Based upon information provided by the Issuer's financial consultant and the Underwriter, a negotiated sale allows flexibility in the timing, sale and structure of the Bonds in response to changing market conditions and flexibility in sizing the defeasance escrow necessary to accomplish the refunding of the Prior Bonds.

15. An Authorized Officer is authorized to approve circulation of a Preliminary Official Statement describing the Bonds.

16. An Authorized Officer, or designee if permitted by law, is authorized to:

- a. File with the Michigan Department of Treasury an application for approval to issue the Bonds, if required, and to pay any applicable fee therefor and, further, within fifteen (15) business days after issuance of the Bonds, file any and all documentation required subsequent to the issuance of the Bonds, together with any statutorily required fee.
- b. Make application for municipal bond insurance if, upon advice of the Issuer's financial consultant, the purchase of municipal bond insurance will be cost effective. The premium for such bond insurance shall be paid by the Issuer from Bond proceeds.
- c. Execute and deliver the Continuing Disclosure Agreement (the "Agreement") in substantially the same form as set forth in Exhibit B attached hereto, or with such changes therein as the individual executing the Agreement on behalf of the Issuer shall approve, his/her execution thereof to constitute conclusive evidence of his/her approval of such changes. When the Agreement is executed and delivered on behalf of the Issuer as herein provided, the Agreement will be binding on the Issuer and the officers, employees and agents of the Issuer, and the officers, employees and agents of the Issuer are authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed, and the Agreement shall constitute, and is made, a part of this resolution, and copies of the Agreement shall be placed in the official records of the Issuer, and shall be available for public inspection at the office of the Issuer. Notwithstanding any other provision of this resolution, the sole remedies for failure to comply with the Agreement shall be the ability of any Bondholder or beneficial owner to take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under the Agreement.

17. An Authorized Officer's authorization to accept and execute a Bond Purchase Agreement with the Underwriter is subject to the following parameters:

- a. the Underwriter discount shall not exceed \$5.00 per \$1,000 (0.5%); and
- b. the true interest cost rate on the Bonds shall not exceed 4.75%; and
- c. the present value savings from the refunding shall not be less than 2% of the par of the Prior Bonds; and

- d. the receipt of express written recommendation of the Issuer's financial consultant identified herein to accept the terms of the Bond Purchase Agreement.

18. An Authorized Officer is further authorized and directed to (i) execute any and all other necessary documents required to complete the approval and sale of the Bonds to the Underwriter in accordance with the terms of the Bond Purchase Agreement; (ii) appoint a paying agent for the Bonds; (iii) select a bond insurer, accept a commitment therefor and authorize payment of a bond insurance premium to insure any or all of the Bonds if recommended in writing by the Issuer's financial consultant; (iv) deem the Preliminary Official Statement for the Bonds final for purposes of SEC Rule 15c2-12(b)(1); and (v) execute and deliver the final Official Statement on behalf of the Issuer.

19. The President or Vice President, the Secretary, the Treasurer, the Superintendent, the Chief Financial Officer and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution, the Bonds or the Bond Purchase Agreement.

20. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate the sale and delivery of the Bonds.

21. Thrun Law Firm, P.C. is appointed as bond counsel for the Issuer with reference to the issuance of the Bonds authorized by this resolution. Although Thrun Law Firm, P.C. has informed the Issuer that it represents no other party in connection with the issuance of the Bonds, Thrun Law Firm, P.C. represents the Underwriter on other, unrelated matters. The Board acknowledges the services that Thrun Law Firm, P.C. provides to the Underwriter, consents to the representation of the Underwriter on other, unrelated public finance matters, and waives any conflict of interest that could be asserted with respect to such representation.

22. The financial consulting firm of PFM Financial Advisors LLC, is appointed as financial consultant to the Issuer with reference to the issuance of the Bonds herein authorized.

23. The Board covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended (the "Code"), necessary to maintain the exclusion of interest on the Bonds from gross income.

24. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

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Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Livonia Public Schools School District, Wayne County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).

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Secretary, Board of Education

IFK/keh



**EXHIBIT A**

**[No.]  
UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF WAYNE  
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT  
2026 REFUNDING BOND  
(GENERAL OBLIGATION - UNLIMITED TAX)**

Rate                      Maturity Date                      Date of Original Issue                      CUSIP No.

REGISTERED OWNER:  
PRINCIPAL AMOUNT:

LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT, COUNTY OF WAYNE, STATE OF MICHIGAN (the "Issuer"), promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above in lawful money of the United States of America on the Maturity Date specified above, with interest from the Date of Original Issue until paid at the Rate specified above on the basis of a 360-day year, 30-day month, payable on November 1, 2026, and semiannually thereafter on the first day of May and November of each year (the "Bond" or "Bonds"). Principal on this Bond is payable at the corporate trust office of \_\_\_\_\_, MICHIGAN (the "Paying Agent"), upon presentation and surrender hereof. Interest is payable by check or draft mailed to the Registered Owner at the registered address shown on the registration books of the Issuer kept by the Paying Agent as of the close of business on the 15th day of the month preceding any interest payment date. The Issuer may hereafter designate a successor paying agent/bond registrar by notice mailed to the Registered Owner not less than sixty (60) days prior to any interest payment date.

This Bond is one of a series of bonds of like date and tenor, except as to denomination, rate of interest and date of maturity, aggregating the principal amount of \$\_\_\_\_\_. The Bonds are issued under and in pursuance of the provisions of Act 451, Public Acts of Michigan, 1976, as amended; Act 34, Public Acts of Michigan, 2001, as amended; and resolutions duly adopted by the Board of Education of the Issuer on December 15, 2025 and \_\_\_\_\_, 2026, for the purpose of refunding a portion of a certain prior bond issue of the Issuer.

The Issuer has pledged its full faith, credit and resources for the payment of the principal and interest on the Bonds. The Bonds of this issue are payable from ad valorem taxes, which may be levied without limitation as to rate or amount as provided by Article IX, Section 6 of the Michigan Constitution of 1963.

**MANDATORY REDEMPTION**

The Bonds maturing on \_\_\_\_\_, 20\_\_, are term Bonds subject to mandatory redemption, in part, by lot, on the redemption dates and in the principal amounts set forth below and at a redemption price equal to the principal amount thereof, without premium, together with accrued interest to the date fixed for redemption. When term Bonds are purchased by the Issuer and

delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term Bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the Issuer.

Bonds due	
Redemption Dates	Principal Amounts
_____, 20__	\$
_____, 20__	
_____, 20__	
_____, 20__ (maturity)	

#### OPTIONAL REDEMPTION

The Bonds or portions of Bonds maturing on or after \_\_\_\_\_, 20\_\_, are subject to redemption prior to maturity at the option of the Issuer in multiples of \$5,000 in such order as the Issuer may determine, by lot within any maturity, on any date occurring on or after \_\_\_\_\_, 20\_\_, at par and accrued interest to the date fixed for redemption.

Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the Registered Owner at the registered address shown on the registration books kept by the Paying Agent. Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the Registered Owner thereof. No further interest payment on the Bonds or portions of Bonds called for redemption shall accrue after the date fixed for redemption, whether presented for redemption, provided funds are on hand with the Paying Agent to redeem the same.

If less than all of the Bonds of any maturity shall be called for redemption prior to maturity, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

This Bond is registered as to principal and interest and is transferable as provided in the resolutions authorizing the Bonds only upon the books of the Issuer kept for that purpose by the Paying Agent, by the Registered Owner hereof in person or by an agent of the Registered Owner duly authorized in writing, upon the surrender of this Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the Registered Owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolutions authorizing the Bonds, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

It is hereby certified and recited that all acts, conditions and things required to be done, to happen, and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed in due time, form and manner, as required by law.

This Bond shall not be deemed a valid and binding obligation of the Issuer in the absence of authentication by manual execution hereof by the authorized signatory of the Paying Agent.

**IN WITNESS WHEREOF**, Livonia Public Schools School District, County of Wayne, State of Michigan, by its Board of Education, has caused this Bond to be signed in the name of the Issuer by the manual or facsimile signature of its President and countersigned by the manual or facsimile signature of its Secretary as of \_\_\_\_\_, 2026, and to be manually signed by the authorized signatory of the Paying Agent as of the date set forth below.

LIVONIA PUBLIC SCHOOLS SCHOOL  
DISTRICT  
COUNTY OF WAYNE  
STATE OF MICHIGAN

Countersigned

By \_\_\_\_\_  
Secretary

By \_\_\_\_\_  
President

CERTIFICATE OF AUTHENTICATION

Dated:

This Bond is one of the Bonds described herein.

(Name of Bank)  
(City, State)  
PAYING AGENT

By \_\_\_\_\_  
Authorized Signatory



-----  
ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_  
\_\_\_\_\_ the within Bond and does hereby irrevocably  
constitute and appoint \_\_\_\_\_ attorney to transfer  
the Bond on the books kept for registration of the within Bond, with full power of substitution in  
the premises.

Dated: \_\_\_\_\_

NOTICE: The assignor's signature to this  
assignment must correspond with the name as it  
appears upon the face of the within Bond in every  
particular without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_  
Signature(s) must be guaranteed by an eligible guarantor institution participating in a  
Securities Transfer Association recognized signature guarantee program.

The Paying Agent will not effect transfer of this Bond unless the information concerning  
the transferee requested below is provided.

Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Include information for all joint owners if the Bond is held by joint  
account.)

PLEASE INSERT SOCIAL SECURITY NUMBER OR  
OTHER IDENTIFYING NUMBER OF ASSIGNEE

(if held by joint account, insert number  
for first named transferee)

**EXHIBIT B**

**FORM OF  
CONTINUING DISCLOSURE AGREEMENT**

**§ \_\_\_\_\_  
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT  
COUNTY OF WAYNE  
STATE OF MICHIGAN  
2026 REFUNDING BONDS  
(GENERAL OBLIGATION - UNLIMITED TAX)**

This Continuing Disclosure Agreement (the “Agreement”) is executed and delivered by Livonia Public Schools School District, County of Wayne, State of Michigan (the “Issuer”), in connection with the issuance of its \$ \_\_\_\_\_ 2026 Refunding Bonds (General Obligation - Unlimited Tax) (the “Bonds”). The Bonds are being issued pursuant to resolutions adopted by the Board of Education of the Issuer on December 15, 2025 and \_\_\_\_\_, 2026 (together, the “Resolution”). The Issuer covenants and agrees as follows:

SECTION 1. Purpose of the Disclosure Agreement. This Agreement is being executed and delivered by the Issuer for the benefit of the Bondholders and in order to assist the Participating Underwriter in complying with the Rule. The Issuer acknowledges that this Agreement does not address the scope of any application of Rule 10b-5 promulgated by the SEC pursuant to the 1934 Act to the Annual Reports or notices of the Listed Events provided or required to be provided by the Issuer pursuant to this Agreement.

SECTION 2. Definitions. In addition to the definitions set forth in the Resolution, which apply to any capitalized term used in this Agreement unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

“Annual Report” shall mean any Annual Report provided by the Issuer pursuant to, and as described in, Sections 3 and 4 of this Agreement.

“Bondholder” means the registered owner of a Bond or any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including any person holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bond for federal income tax purposes.

“Dissemination Agent” means any agent designated as such in writing by the Issuer and which has filed with the Issuer a written acceptance of such designation, and such agent’s successors and assigns.

“EMMA” shall mean the MSRB’s Electronic Municipal Market Access which provides continuing disclosure services for the receipt and public availability of continuing disclosure documents and related information required by Rule 15c2-12 promulgated by the SEC.

“Financial Obligation” shall mean (a) a debt obligation, (b) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation, or (c) a guarantee of (a) or (b) provided; however, that a “Financial Obligation” shall not include any municipal security for which a final official statement has been provided to the MSRB consistent with the Rule.

“Listed Events” shall mean any of the events listed in Section 5(a) of this Agreement.

“MSRB” shall mean the Municipal Securities Rulemaking Board.

“1934 Act” shall mean the Securities Exchange Act of 1934, as amended.

“Official Statement” shall mean the final Official Statement for the Bonds dated \_\_\_\_\_, 2026.

“Participating Underwriter” shall mean any of the original underwriters of the Bonds required to comply with the Rule in connection with the offering of the Bonds.

“Resolution” shall mean the resolutions duly adopted by the Issuer authorizing the issuance, sale and delivery of the Bonds.

“Rule” shall mean Rule 15c2-12 promulgated by the SEC pursuant to the 1934 Act, as the same may be amended from time to time.

“SEC” shall mean the Securities and Exchange Commission.

“State” shall mean the State of Michigan.

### SECTION 3. Provision of Annual Reports.

(a) Each year, the Issuer shall provide, or shall cause the Dissemination Agent to provide, on or prior to the end of the sixth month after the end of the fiscal year of the Issuer commencing with the fiscal year ending June 30, 2026, to EMMA an Annual Report for the preceding fiscal year which is consistent with the requirements of Section 4 of this Agreement. Currently, the Issuer’s fiscal year ends on June 30. In each case, the Annual Report may be submitted as a single document or as separate documents comprising a package, and may include by specific reference other information as provided in Section 4 of this Agreement; provided, however, that if the audited financial statements of the Issuer are not available by the deadline for filing the Annual Report, they shall be provided when and if available, and unaudited financial statements in a format similar to the financial statements contained in the Official Statement shall be included in the Annual Report.

(b) The Annual Report shall be submitted to EMMA either through a web-based electronic submission interface or through electronic computer-to-computer data connections with EMMA in accordance with the submission process, document format and configuration requirements established by the MSRB. The Annual Report shall also include all related information required by MSRB to accurately identify: (i) the category of information being provided; (ii) the period covered by the Annual Report; (iii) the issues or specific securities to which the Annual Report is related (including CUSIP number, Issuer name, state, issue description/securities name, dated date, maturity date, and/or coupon rate); (iv) the name of any

obligated person other than the Issuer; (v) the name and date of the document; and (vi) contact information for the Dissemination Agent or the Issuer's submitter.

(c) If the Issuer is unable to provide to EMMA an Annual Report by the date required in subsection (a), the Issuer shall send a notice in a timely manner to the MSRB in substantially the form attached as Appendix A.

(d) If the Issuer's fiscal year changes, the Issuer shall send a notice of such change to the MSRB in substantially the form attached as Appendix B. If such change will result in the Issuer's fiscal year ending on a date later than the ending date prior to such change, the Issuer shall provide notice of such change to the MSRB on or prior to the deadline for filing the Annual Report in effect when the Issuer operated under its prior fiscal year. Such notice may be provided to the MSRB along with the Annual Report, provided that it is filed at or prior to the deadline described above.

SECTION 4. Content of Annual Reports. The Issuer's Annual Report shall contain or include by reference the following:

(a) audited financial statements of the Issuer prepared pursuant to State laws, administrative rules and guidelines and pursuant to accounting and reporting policies conforming in all material respects to generally accepted accounting principles as applicable to governmental units as such principles are prescribed, in part, by the Financial Accounting Standards Board and modified by the Government Accounting Standards Board and in effect from time to time; and

(b) additional annual financial information and operating data as set forth in the Official Statement under "CONTINUING DISCLOSURE".

Any or all of the items listed above may be included by specific reference to other documents, including official statements of debt issues of the Issuer or related public entities, which previously have been provided to each of the Repositories or filed with the SEC. If the document included by specific reference is a final official statement, it must be available from the MSRB. The Issuer shall clearly identify each such other document so included by reference.

SECTION 5. Reporting of Significant Events.

(a) The Issuer covenants to provide, or cause to be provided, notice in a timely manner not in excess of ten business days of the occurrence of any of the following events with respect to the Bonds in accordance with the Rule:

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults, if material;
- (3) unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;

- (7) modifications to rights of security holders, if material;
- (8) bond calls, if material, and tender offers;
- (9) defeasances;
- (10) release, substitution, or sale of property securing repayment of the securities, if material;
- (11) rating changes;
- (12) bankruptcy, insolvency, receivership or similar event of the Issuer or other obligated person;
- (13) the consummation of a merger, consolidation, or acquisition involving the Issuer or other obligated person or the sale of all or substantially all of the assets of the Issuer or other obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) incurrence of a Financial Obligation of the Issuer or other obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the Issuer or other obligated person, any of which affect security holders, if material;
- (16) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the Issuer or other obligated person, any of which reflect financial difficulties.

(b) Whenever the Issuer obtains knowledge of the occurrence of a Listed Event, the Issuer shall as soon as possible determine if such event would constitute material information for the Bondholders, provided that any event other than those listed under Section 5(a)(2), (6), (7), (8), (10), (13), (14) or (15) above will always be deemed to be material. Events listed under Section 5(a)(6) and (8) above will always be deemed to be material except with respect to that portion of those events which must be determined to be material.

(c) The Issuer shall promptly cause a notice of the occurrence of a Listed Event, determined to be material in accordance with the Rule, to be electronically filed with EMMA, together with a significant event notice cover sheet substantially in the form attached as Appendix C. In connection with providing a notice of the occurrence of a Listed Event described in Section 5(a)(9) above, the Issuer shall include in the notice explicit disclosure as to whether the Bonds have been escrowed to maturity or escrowed to call, as well as appropriate disclosure of the timing of maturity or call.

(d) The Issuer acknowledges that the “rating changes” referred to above in Section 5(a)(11) of this Agreement may include, without limitation, any change in any rating on the Bonds or other indebtedness for which the Issuer is liable.

(e) The Issuer acknowledges that it is not required to provide a notice of a Listed Event with respect to credit enhancement when the credit enhancement is added after the primary offering of the Bonds, the Issuer does not apply for or participate in obtaining such credit enhancement, and such credit enhancement is not described in the Official Statement.

SECTION 6. Termination of Reporting Obligation.

(a) The Issuer's obligations under this Agreement shall terminate upon the legal defeasance of the Resolution or the prior redemption or payment in full of all of the Bonds.

(b) This Agreement, or any provision hereof, shall be null and void in the event that the Issuer (i) receives an opinion of nationally recognized bond counsel, addressed to the Issuer, to the effect that those portions of the Rule, which require such provisions of this Agreement, do not or no longer apply to the Bonds, whether because such portions of the Rule are invalid, have been repealed, amended or modified, or are otherwise deemed to be inapplicable to the Bonds, as shall be specified in such opinion, and (ii) delivers notice to such effect to the MSRB.

SECTION 7. Dissemination Agent. The Issuer, from time to time, may appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Agreement, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent.

SECTION 8. Amendment. Notwithstanding any other provision of this Agreement, this Agreement may be amended, and any provision of this Agreement may be waived to the effect that:

(a) such amendment or waiver is made in connection with a change in circumstances that arises from a change in legal requirements, a change in law or a change in the identity, nature or status of the Issuer, or the types of business in which the Issuer is engaged;

(b) this Agreement as so amended or taking into account such waiver, would have complied with the requirements of the Rule at the time of the primary offering of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances, in the opinion of independent legal counsel; and

(c) such amendment or waiver does not materially impair the interests of the Bondholders, in the opinion of independent legal counsel.

If the amendment or waiver results in a change to the annual financial information required to be included in the Annual Report pursuant to Section 4 of this Agreement, the first Annual Report that contains the amended operating data or financial information shall explain, in narrative form, the reasons for the amendment and the impact of such change in the type of operating data or financial information being provided. If the amendment or waiver involves a change in the accounting principles to be followed in preparing financial statements, the Annual Report for the year in which the change is made shall present a comparison between the financial statements or information prepared based on the new accounting principles and those prepared based on the former accounting principles. The comparison should include a qualitative discussion of such differences and the impact of the changes on the presentation of the financial information. To the extent reasonably feasible, the comparison should also be quantitative. A notice of the change in the accounting principles should be sent by the Issuer to the MSRB. Further, if the annual financial information required to be provided in the Annual Report can no longer be generated because the operations to which it related have been materially changed or discontinued, a statement to that effect shall be included in the first Annual Report that does not include such information.

SECTION 9. Additional Information. Nothing in this Agreement shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Agreement or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Agreement. If the Issuer chooses to include any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Agreement, the Issuer shall have no obligation under this Agreement to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 10. Default. In the event of a failure of the Issuer to comply with any provision of this Agreement, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under this Agreement. A default under this Agreement shall not be deemed an Event of Default under the Resolution or the Bonds, and the sole remedy under this Agreement in the event of any failure of the Issuer to comply with the Agreement shall be an action to compel performance.

SECTION 11. Duties of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Agreement.

SECTION 12. Beneficiaries. This Agreement shall inure solely to the benefit of the Issuer, the Dissemination Agent, the Participating Underwriter, and the Bondholders and shall create no rights in any other person or entity.

SECTION 13. Governing Law. This Agreement shall be construed and interpreted in accordance with the laws of the State, and any suits and actions arising out of this Agreement shall be instituted in a court of competent jurisdiction in the State. Notwithstanding the foregoing, to the extent this Agreement addresses matters of federal securities laws, including the Rule, this Agreement shall be construed and interpreted in accordance with such federal securities laws and official interpretations thereof.

LIVONIA PUBLIC SCHOOLS SCHOOL  
DISTRICT  
COUNTY OF WAYNE  
STATE OF MICHIGAN

By: \_\_\_\_\_  
Its: Superintendent

Dated: \_\_\_\_\_, 2026

**APPENDIX A**

NOTICE TO THE MSRB OF FAILURE TO FILE ANNUAL REPORT

Name of Issuer:           Livonia Public Schools School District, Wayne County, Michigan

Name of Bond Issue:   2026 Refunding Bonds (General Obligation - Unlimited Tax)

Date of Bonds:           \_\_\_\_\_, 2026

NOTICE IS HEREBY GIVEN that the Issuer has not provided an Annual Report with respect to the above-named Bonds as required by Section 3 of its Continuing Disclosure Agreement with respect to the Bonds. The Issuer anticipates that the Annual Report will be filed by \_\_\_\_\_.

LIVONIA PUBLIC SCHOOLS SCHOOL  
DISTRICT  
COUNTY OF WAYNE  
STATE OF MICHIGAN

By: \_\_\_\_\_  
Its: Superintendent

Dated: \_\_\_\_\_



**APPENDIX B**

NOTICE TO THE MSRB OF CHANGE IN ISSUER'S FISCAL YEAR

Name of Issuer:           Livonia Public Schools School District, Wayne County, Michigan

Name of Bond Issue:   2026 Refunding Bonds (General Obligation - Unlimited Tax)

Date of Bonds:           \_\_\_\_\_, 2026

NOTICE IS HEREBY GIVEN that the Issuer's fiscal year has changed. Previously, the Issuer's fiscal year ended on \_\_\_\_\_. It now ends on \_\_\_\_\_.

LIVONIA PUBLIC SCHOOLS SCHOOL  
DISTRICT  
COUNTY OF WAYNE  
STATE OF MICHIGAN

By: \_\_\_\_\_  
Its: Superintendent

Dated: \_\_\_\_\_



**APPENDIX C**

SIGNIFICANT EVENT NOTICE COVER SHEET

This cover sheet and significant event notice should be provided in an electronic format to the Municipal Securities Rulemaking Board pursuant to Securities and Exchange Commission Rule 15c2-12(b)(5)(i)(C) and (D).

Issuer's and/or other Obligated Person's Name: \_\_\_\_\_

Issuer's Six-Digit CUSIP Number(s): \_\_\_\_\_

or Nine-Digit CUSIP Number(s) to which this significant event notice relates: \_\_\_\_\_

Number of pages of attached significant event notice: \_\_\_\_\_

Description of Significant Events Notice (Check One):

1. \_\_\_\_\_ Principal and interest payment delinquencies
2. \_\_\_\_\_ Non-payment related defaults
3. \_\_\_\_\_ Unscheduled draws on debt service reserves reflecting financial difficulties
4. \_\_\_\_\_ Unscheduled draws on credit enhancements reflecting financial difficulties
5. \_\_\_\_\_ Substitution of credit or liquidity providers, or their failure to perform
6. \_\_\_\_\_ Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security
7. \_\_\_\_\_ Modifications to rights of security holders
8. \_\_\_\_\_ Bond calls
9. \_\_\_\_\_ Tender offers
10. \_\_\_\_\_ Defeasances
11. \_\_\_\_\_ Release, substitution, or sale of property securing repayment of the securities
12. \_\_\_\_\_ Rating changes
13. \_\_\_\_\_ Bankruptcy, insolvency, receivership or similar event of the Issuer or other obligated person
14. \_\_\_\_\_ The consummation of a merger, consolidation, or acquisition involving the Issuer or other obligated person or the sale of all or substantially all of the assets of the Issuer or other obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms
15. \_\_\_\_\_ Appointment of a successor or additional trustee or the change of name of a trustee
16. \_\_\_\_\_ Incurrence of a financial obligation of the Issuer or other obligated person
17. \_\_\_\_\_ Agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation that affect security holders
18. \_\_\_\_\_ Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the Issuer or other obligated person that reflect financial difficulties
19. \_\_\_\_\_ Other significant event notice (specify) \_\_\_\_\_

I hereby represent that I am authorized by the issuer or its agent to distribute this information publicly:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Voice Telephone Number: (\_\_\_\_\_) \_\_\_\_\_

**The MSRB Gateway is [www.msrb.org](http://www.msrb.org) or through the EMMA portal at [emma.msrb.org/submission/Submission\\_Portal.aspx](http://emma.msrb.org/submission/Submission_Portal.aspx). Contact the MSRB at (703) 797-6600 with questions regarding this form or the dissemination of this notice. The cover sheet and notice may also be faxed to the MAC at (313) 963-0943.**



## OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED, **FRIENDS OF THE ROUGE**, a Michigan non-profit corporation, whose address is 650 Church Street, Suite 209, Plymouth, Michigan 48170 (“Purchaser”), hereby offers and agrees to purchase from **LIVONIA PUBLIC SCHOOLS**, a Michigan public school district, whose address is 15125 Farmington Road, Livonia, Michigan 48154 (“Seller”) the following vacant real property situated in the City of Westland, Wayne County, Michigan, described as follows:

A vacant 10.45 +/- acre site located on the West side of North Hix Road, about a mile North of Ford Road (M-153) and 1.5 miles Northeast of the I-275 interchange, Westland Michigan, Sidwell Number 56-023-99-0013-000, more particularly described on **Exhibit A** attached hereto, subject to survey (the “Premises”),

together with all improvements and appurtenances, if any, now on the Premises, subject to existing building and use restrictions, easements, if any, and zoning ordinances upon the following conditions:

THE SALE TO BE CONSUMMATED BY CASH SALE: Delivery of the Warranty Deed attached hereto and marked as **Exhibit B** conveying title at Closing to the Premises. The purchase price for the Premises shall be the sum of Three Hundred Fifty Thousand and 00/100 (\$350,000.00) Dollars (the “Purchase Price”) payable by Purchaser at Closing in cash, certified check, or direct wire transfer at the option of Seller.

2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible with a Commitment for Title Insurance with the standard exceptions (the “Commitment”), issued by First American Title Insurance Company (the “Title Company”) in an amount not less than the Purchase Price bearing date later than the acceptance hereof with policy pursuant thereto to be issued insuring Purchaser and any assigns of this Offer. If Purchaser desires Seller to furnish Purchaser with a Commitment “without the standard survey exceptions,” Purchaser shall be responsible to obtain an ALTA survey, at its sole cost and expense, which accurately describes and reflects the Premises (“Survey”) within sixty (60) days of the Date of this Offer and, if desired, verify that said Survey is sufficient to allow the Title Company to issue a Commitment without said standard exceptions. Once said Survey is obtained by Purchaser and reviewed and accepted by Seller, the legal description in the Survey shall update **Exhibit A**. The Survey shall be certified to the Seller, the Purchaser and the Title Company. Upon Closing, Seller shall pay for and order a title insurance policy consistent with the Commitment which Seller shall have updated to the date of Closing.

3. In the event of default of the terms and conditions of this Offer by the Purchaser hereunder, the Seller may, at its option, elect to enforce the terms hereof by specific performance or declare a breach hereunder, terminate this Offer and retain the Earnest Money Deposit as liquidated damages.

4. In the event of default of the terms and conditions of this Offer by the Seller hereunder, the Purchaser may, at its option, elect to enforce the terms hereof by specific performance or demand, and be entitled to, an immediate refund of its entire Earnest Money Deposit in full termination of this Offer.

5. If written objection to the title is made within ten (10) days of delivery of the Commitment, that the title is not in the condition required for performance hereunder, the Seller shall have thirty (30) days from the date it receives notice in writing of the particular defects claimed either to: (1) remedy the title defects set forth in said written notice, although Seller shall have no obligation to cure or to obtain insurance over such defects; or (2) terminate the Offer and refund the Earnest Money Deposit in full termination of this Offer. Notwithstanding the above, Purchaser may, at any time during the thirty (30) day cure period, waive the conditions of this Paragraph 5 and accept the title in its "As Is" condition. If the Seller is able to remedy such defects within the time specified as evidenced by written notification, a revised Commitment or endorsement to the Commitment, the Purchaser agrees to complete the sale in accordance with the Closing date set forth in Paragraph 12.

6. All special assessments which have been levied and due and payable upon the Premises as of the Date of this Offer shall be paid by the Seller. All special assessments which are levied and due and payable after the Date of this Offer shall be paid by the Purchaser. All real property taxes on the Premises shall be prorated and adjusted as of the date of Closing in accordance with DUE DATE basis of the municipality or taxing unit in which the Premises is located, under the assumptions that taxes are paid in advance and that summer and winter taxes are due and payable July 1 and December 1 respectively. The Seller shall be responsible for the payment of any applicable transfer taxes associated with this transaction and the Purchaser shall be responsible for all applicable recording fees, including, but not limited to, the fees required for recording the Warranty Deed. All other Closing fees/costs will be split equally between Purchaser and Seller and reflected on the final Closing Statement.

7. It is understood that this Offer is irrevocable for forty-five (45) days from the date hereof. If this Offer is accepted by the Seller, the Purchaser agrees to complete the purchase of the Premises within the time indicated in Paragraph 12.

8. Within three (3) business days of the Date of this Offer, Purchaser shall deposit the sum of Ten Thousand and 00/100 (\$10,000.00) Dollars (the "Earnest Money Deposit") to be held in escrow by the Title Company, as escrow agent, pursuant to the form of Escrow Agreement attached hereto as **Exhibit D** (the "Escrow Agreement"). The Earnest Money Deposit is only refundable to the Purchaser in accordance with the terms and conditions of this Offer and the Earnest Money Deposit, shall be applied to the Purchase Price, if the sale is consummated. Neither the Seller nor the Title Company shall be responsible to the Purchaser for any interest associated with the subject Earnest Money Deposit.

9. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

10. This Offer and all of Purchaser's obligations hereunder are contingent upon all of the following:

A. Purchaser's satisfaction with the Premises following Purchaser's testing, analysis, inspection and evaluation of the Premises ("Purchaser's Evaluations"). Purchaser shall have sixty (60) days after the Date of this Offer ("Inspection Period")

in which to conduct such investigations, evaluations and testing of the Premises (both above ground and below ground) as Purchaser deems appropriate in order to determine if the Premises are satisfactory and suitable for Purchaser's intended use and enjoyment. Purchaser's Evaluations may include, but shall not be limited to: (i) a physical inspection of all aspects of the Premises; (ii) an environmental analysis and investigation of the Premises; (iii) an analysis of the availability of any federal, state or local tax abatements or property tax reductions for the Premises; (iv) a verification that there are no existing special assessments affecting the Premises; (v) investigating the availability and condition of utility and sewage services and systems including, but not limited to, gas, water, electricity, sanitary sewer, storm sewer and telephone services and systems; (vi) making soil tests, borings and other engineering, environmental and architectural tests and evaluations; (vii) reviewing and analyzing all applicable building and use restrictions, zoning ordinances, building codes and all other federal, state and local statutes, codes, ordinances, rules and regulations relating to the ownership, development or use of the Premises; and (viii) analyzing the results of any survey. Upon completion of Purchaser's Evaluations, Purchaser shall, at its sole cost and expense, restore the Premises to a condition as good as its condition prior to such Evaluations. During the term of the Inspection Period and at all times prior to Closing, Purchaser, its employees, agents, representatives, engineers, inspectors and surveyors (collectively "Representatives"), shall have the right of access to the Premises at all times for the purposes of performing Purchaser's Evaluations provided Purchaser has executed the attached Release and marked as **Exhibit C** and obtained such a Release from its Representatives. Purchaser shall indemnify, defend and hold Seller free and harmless from and against any liability arising therefrom except as caused by the acts or omissions of Seller or Seller's agents and employees.

B. In the event that Purchaser is dissatisfied with the results of Purchaser's Evaluations and Purchaser has notified Seller in writing prior to the expiration of said Inspection Period, Purchaser shall have the option to rescind and terminate this Offer and Seller shall return all of Purchaser's Earnest Money Deposit paid as of that time, provided that Purchaser delivers to the Seller, free of charge, a copy of, in both electronic and hard copy formats, any and all documents, engineering plans, construction drawings, reports, assessments, surveys or site plans and any other work product prepared by, or on behalf of, Purchaser in accordance with this Paragraph 10 or for the development of the Premises (the "Documents") and shall represent and warrant to the Seller that upon delivery of the Documents that the Documents are assigned to Seller and/or the Seller has permission from any and all other preparers of the Documents, to use the same in connection with the Premises. All of Purchaser's Evaluations shall be performed at the Purchaser's sole cost and expense. At any time during the Inspection Period, Purchaser may elect to purchase the Premises for the Purchase Price, less the Earnest Money Deposit, by notifying the Seller in writing, and the Closing shall take place in accordance with Paragraph 12.

C. PURCHASER ACKNOWLEDGES THAT ONCE THE INSPECTION PERIOD EXPIRES PURCHASER HAS ACCEPTED THE PREMISES

PURSUANT TO THIS PARAGRAPH AND PURCHASER TAKES THE PREMISES "AS IS". EXCEPT AS PROVIDED IN PARAGRAPH 11 BELOW, SELLER HAS NOT MADE ANY REPRESENTATIONS OR WARRANTIES AS TO ANY MATTER, INCLUDING BUT NOT LIMITED TO, EXTERIOR (E.G., SOIL, SURFACE WATER AND GROUNDWATER) CONDITIONS OF THE PREMISES, EASEMENTS, BUILDING AND USE RESTRICTIONS, AVAILABILITY OF UTILITIES, OR ANY OTHER MATTER CONTEMPLATED IN THIS PARAGRAPH 10, AND THAT PURCHASER ASSUMES ALL RESPONSIBILITY FOR ANY INJURIES, CONDITIONS OR DAMAGES CAUSED BY ANY SUCH MATTERS UPON TRANSFER OF TITLE. EXCEPT AS SPECIFICALLY PROVIDED IN THIS OFFER, UPON CLOSING, PURCHASER WAIVES AND RELEASES SELLER FROM ALL CLAIMS OR CAUSES OF ACTION THAT PURCHASER MAY NOW OR HEREAFTER HAVE, KNOWN OR UNKNOWN, AGAINST SELLER RELATING TO THE PREMISES, THIS OFFER OR ARISING UNDER ANY FEDERAL, STATE, OR LOCAL LAW, REGULATION, ORDINANCE, OR CODE THAT RELATES TO THE PHYSICAL OR ENVIRONMENTAL CONDITION OF THE PREMISES. THIS AS-IS WHEREAS PARAGRAPH SHALL SURVIVE CLOSING.

11. Seller represents and warrants that to the best of its present knowledge there are no judicial or administrative proceedings pending or threatened against the Premises and Seller is not aware of any facts which might result in any action, suit or other proceeding. Upon the execution of this Offer the Seller shall not sell, convey, lease, mortgage, or otherwise encumber the Premises or any part thereof, permit to be done any act or deed to diminish the title to the Premises, and/or enter into any contracts or other commitments regarding the Premises.

12. If this Offer is accepted by Seller and if Title can be conveyed in the condition required within this Offer Purchaser agrees to complete the sale and close within fifteen (15) days of Purchaser's satisfaction of the conditions listed in Paragraph 10 of this Offer (the "Closing"). By the execution of this instrument the Purchaser acknowledges the receipt of a copy of this Offer. The Closing of this sale shall take place at the office of Clark Hill PLC, or as otherwise agreed to by the parties.

13. Purchaser shall indemnify, defend and hold Seller including its Board of Education (in their official and individual capacities), administrators, employees and agents, harmless from any claims, suits, damages, costs, injuries, losses and any expenses resulting and arising from and out of Purchaser's or its officers, directors, agents and/or employees' occupancy, possession, use, evaluations and ownership of the Premises herein during the time this Offer is in existence except for such matters arising from the acts or negligence of Seller or Seller's agents and employees.

14. Seller and Purchaser each acknowledges that no broker or real estate agency is involved in the negotiation or consummation of this transaction and that neither Seller or Purchaser are obligated to pay any fee or commission to any broker or real estate agency in the negotiation or consummation of this transaction. To the extent permitted by law, each party agrees to indemnify and defend the

other and hold the other harmless from any expense, claim or cause of action arising out of the breach of the foregoing warranty.

15. From and after the Date of this Offer, neither party shall initiate a zoning change or other proceeding affecting the Premises or do anything else which may tend to jeopardize or lessen the other party's interest in or the condition of the Premises without first obtaining prior written consent from the other party.

16. For the purposes of the transaction contemplated by this Offer, the "Date of this Offer" is the date of acknowledgment of the signature of the last party to sign this Offer. Once the Seller accepts Purchaser's Offer, this Offer To Purchase Real Estate shall hereinafter be referred to as the "Offer."

17. Whenever in this Offer it is provided that notice must be given or an act performed or payment made on a certain date, and if such date falls on a Saturday, Sunday or holiday, the date of the notice of performance or payment shall be the next following business day.

18. No waiver of any of the provisions of this Offer shall be deemed or shall constitute a waiver of any other provisions, whether or not similar, nor shall any waiver be a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

19. This Offer shall be governed by and construed in accordance with the laws of the State of Michigan regardless of whether any party may or hereafter become domiciled in another state. Venue shall be Wayne County, Michigan.

20. Purchaser shall have the right to assign its rights hereunder to the Wayne County Soil and Water Conservation District; provided that, in the event of such assignment, Purchaser shall notify Seller in writing and complete such assignment no later than five (5) calendar days prior to the Closing, pursuant to the form of Assignment attached hereto as **Exhibit E**.

21. This Offer may be executed in one or more counterparts, all of which together will for all purposes constitute one agreement binding upon the parties.

22. This Offer along with all attachments constitutes the entire agreement of the parties regarding the subject matter herein and supersedes and terminates any and all prior or contemporaneous agreements, representations, understandings or dealings between the parties, either oral or written. This Offer may be amended only by a writing signed by the parties.

23. Except as otherwise provided, all notices required under this Offer shall be effective only if in writing and shall be either personally served, electronically transmitted, or sent with postage prepaid to the appropriate party at its address as set forth in the introductory paragraph of this Agreement.

If to Purchaser: Friends of The Rouge  
650 Church Street, Suite 209  
Plymouth, Michigan 48170

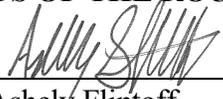
Attn: Ashley Flintoff, Executive Director  
Email: [aflintoff@therouge.org](mailto:aflintoff@therouge.org)

If to Seller: Livonia Public Schools  
15125 Farmington Road  
Livonia, Michigan 48154  
Attn: Phillip Francis, Deputy Superintendent  
Email: [pfrancis@livoniapublicschools.org](mailto:pfrancis@livoniapublicschools.org)

With a copy to: Clark Hill PLC  
200 Park Street, Suite 200  
Birmingham, Michigan 48009  
Attn: Dana L. Abrahams  
Email: [dabrahams@clarkhill.com](mailto:dabrahams@clarkhill.com)

24. Seller acknowledges receipt from the Purchaser of the Earnest Money Deposit above mentioned which will be returned forthwith if the foregoing Offer is not accepted within the time above set forth.

**PURCHASER:  
FRIENDS OF THE ROUGE**

By:   
Ashely Flintoff

Its: Executive Director

Date: November 6, 2025

**SELLER:**

**LIVONIA PUBLIC SCHOOLS**

By: \_\_\_\_\_  
Andrea Oquist

Its: Superintendent

Date: November \_\_\_\_, 2025

**EXHIBIT A**

**LEGAL DESCRIPTION**

Legal Description from Assessor Records:

06T1B U PT OF SW 1/4 SEC 6 T2SR9E BEG AT S 1/4 COR SEC 6 TH N  
363.30FT TH W 1262.80FT TH SOUTH 230FT TH WEST 150FT TH  
SOUTH 133.30FT TH EAST 1417.70FT TO POB EXC THE N 130 FT OF  
THE S 363.30 FT OF THE EAST 184 FT 10.45 AC

Sidwell No: 56-023-99-0013-000

**EXHIBIT B**

**WARRANTY DEED**

This Indenture, made the \_\_\_ day of \_\_\_\_\_, 202\_\_ between LIVONIA PUBLIC SCHOOLS (hereinafter called the "Grantor"), whose address is 15125 Farmington Road, Livonia, Michigan 48154, and FRIENDS OF THE ROUGE, (hereinafter called Grantee"), whose address is 650 Church Street, Suite 209, Plymouth, Michigan 48170. The Grantor hereby conveys and warrants to the Grantee the following described premises situated in the City of Westland, Wayne County, Michigan, described as:

(the "Premises")

Together with all tenements, hereditaments, appurtenances and improvements thereunto belonging or in any way appertaining for the sum of Three Hundred Fifty Thousand and 00/100 (\$350,000.00) Dollars paid to the Grantor.

Subject to:

1. Easements and building and use restrictions, if any;
2. Rights of the public, and any governmental authority in any part of the land taken, deeded, or used as a street, road or highway; and
3. Restrictions imposed by zoning ordinances or as part of a general plan; and

Grantor grants to Grantee the right to make all divisions permitted under Section 108 of the Michigan Land Division Act, being Act No. 288 of the Public Acts of 1967, as amended.

This Premises may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

IN WITNESS WHEREOF, the Grantor has hereunto set his hand the day and year first above written.

**GRANTOR:**

**LIVONIA PUBLIC SCHOOLS**

By: \_\_\_\_\_

Its: Superintendent



**EXHIBIT C**

**RELEASE AND HOLD HARMLESS**

The undersigned, in consideration of the permission of LIVONIA PUBLIC SCHOOLS (“Owner”) to enter upon the Premises owned by the Owner for purposes of inspecting the subject Premises in the furtherance of the undersigned’s relationship with any prospective purchaser of real property of the Owner, does hereby release and hold the Owner harmless from any and all damages, losses, liabilities, expenses, costs (including attorney fees) and claims incurred by the undersigned resulting in any way from the undersigned’s entering upon and inspecting any real property owned by the Owner except as may arise from the acts or omissions of Owner or Owner’s agents or employees.

WITNESSES:

Ashley Flintoff, Executive Director  
Friends of the Rouge

\_\_\_\_\_



\_\_\_\_\_

\_\_\_\_\_

**EXHIBIT D**  
**ESCROW AGREEMENT**

First American Title Insurance Company  
5445 Corporate Drive, Suite 175  
Troy, Michigan 48098-2617

**Commitment No.:** NCS-\_\_\_\_\_-MICH

Re:    “Seller”:    Livonia Public Schools  
      “Purchaser”: Friends of the Rouge  
      “Property”:  See Description in Attached Offer To  
                          Purchase Real Estate

Deposited with you herewith are the following:

1.       Check in the amount of \$10,000.00; and
2.       Offer To Purchase Real Estate (“Offer”) dated \_\_\_\_\_, 2025, between  
          the captioned Seller and Purchaser.

The Deposit represent the Earnest Money Deposit (“Deposit”) recited in the Offer.

The Offer recited above is hereby incorporated by reference. The Deposit is to be held by you for delivery under the following terms and conditions:

You are authorized and directed to release the Deposit in accordance with the terms of the Offer or any other written instructions signed by SELLER and PURCHASER. It is understood and agreed that such written instructions shall clearly indicate the payee, method of delivery and amount.

In the event of a dispute as to the disposition of the Deposit you are authorized and directed to follow one of the following courses of action, which action you shall take at your sole discretion:

1.       You may hold the Deposit until you are in receipt of either:
  - a)       written instructions signed by the SELLER and PURCHASER which shall direct and authorize the disposition of the Deposit.
  - b)       an Order of a Court of Competent Jurisdiction which constitutes a final determination as to the disposition of the Deposit.

Upon making such delivery, and performance of any other services included above, you will thereupon be released and acquitted from any further liabilities concerning the Deposit, it being expressly understood that such liability in any event is limited by the terms and conditions set forth herein. By acceptance of this agency, you are in no way assuming responsibility for the validity or authenticity of the subject matter of the Deposit.

In the event that your duties under this Escrow Agreement shall conflict with any provision of the Offer, this Escrow Agreement shall control. The Deposit recited above shall be held by First American Title Insurance Company.

In the event of litigation affecting your duties relating to the Deposit, we agree to reimburse you for any reasonable expenses incurred, including attorney fees.

Any changes in the terms or conditions hereof may be made only in writing signed by all parties or their duly authorized representatives.

**SELLER:**

**LIVONIA PUBLIC SCHOOLS**

BY: \_\_\_\_\_  
Andrea Oquist

ITS: Superintendent

DATE: November \_\_, 2025

**PURCHASER:**

**FRIENDS OF THE ROUGE**

BY: \_\_\_\_\_  
  
Ashely Flintoff

ITS: Executive Director

DATE: November 6, 2025

We hereby accept the above escrow Deposit under the terms and conditions therein set forth.

**FIRST AMERICAN TITLE INSURANCE COMPANY**

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

DATE: \_\_\_\_\_, 2025

**EXHIBIT D**

**ASSIGNMENT AND ASSUMPTION OF PURCHASER'S INTEREST IN  
OFFER TO PURCHASE REAL ESTATE**

THIS ASSIGNMENT AND ASSUMPTION OF PURCHASER'S INTEREST IN OFFER TO PURCHASE REAL ESTATE ("Assignment") is made and entered into as of \_\_\_\_\_, 20\_\_\_\_, by and between **FRIENDS OF THE ROUGE**, whose address is 650 Church Street, Suite 209, Plymouth, Michigan 48170 ("Assignor"), and **WAYNE COUNTY SOIL AND WATER CONSERVATION DISTRICT**, whose address is \_\_\_\_\_ ("Assignee").

**WITNESSETH:**

**WHEREAS**, Assignor as purchaser, entered into a certain Offer To Purchase Real Estate with the Livonia Public Schools, dated \_\_\_\_\_, 2025 (the "Purchase Agreement"), to purchase a vacant 10.45 +/- acre site located on the West side of North Hix Road, about a mile North of Ford Road (M-153) and 1.5 miles Northeast of the I-275 interchange, Westland Michigan, Sidwell Number 56-023-99-0013-000, as more fully described in the Purchase Agreement; and

**WHEREAS**, Assignor desires to assign to Assignee, and Assignee desires to accept from Assignor, all of Assignor's rights, obligations, title, interest, duties, and responsibilities in and to the Purchase Agreement in accordance with the terms and conditions of this Assignment as well as Assignor's interest in the Earnest Money Deposit held by Livonia Public Schools, in accordance with the terms and conditions of this Assignment.

**NOW, THEREFORE**, in consideration of the foregoing, One Dollar (\$1.00) and other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, Assignor does hereby convey, transfer, sell and assign to Assignee all of Assignor's rights, obligations, title, interest, duties and responsibilities in and to the Purchase Agreement and Earnest Money Deposit, and Assignee does hereby assume from Assignor all of Assignor's rights, obligations, title, interest, duties and responsibilities in and to the Purchase Agreement and the Earnest Money Deposit, and agrees to be bound thereby.

**ASSIGNOR:  
FRIENDS OF THE ROUGE**

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**WAYNE COUNTY CONSERVATION DISTRICT, AS ASSIGNEE, HEREBY ACKNOWLEDGES AND ACCEPTS THE FOREGOING ASSIGNMENT OF THE PURCHASE AGREEMENT:**

**ASSIGNEE:  
WAYNE COUNTY SOIL AND WATER  
CONSERVATION DISTRICT**

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**ACKNOWLEDGMENT OF SELLER:**

LIVONIA PUBLIC SCHOOLS hereby consents to the assignment by Assignor to Assignee of all of Assignor's rights, obligations, title, interest, duties and responsibilities in and to the Purchase Agreement and upon Closing, Assignor shall have no further liabilities or obligations under the Purchase Agreement.

**SELLER:  
LIVONIA PUBLIC SCHOOLS**

By: \_\_\_\_\_

Its: Superintendent

Date: \_\_\_\_\_

**2025-26 School Year  
New Teachers for Board of Education Approval  
October 20, 2025**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
<b>Payne, Bruce</b>	Master in Educational Administration Concordia University Master of Art in Coaching /Athletic Administration Bachelor of Art in Religion	1.0	(1.0) Special Education Teacher Churchill High School	(1.0) Special Education Teacher Walled Lake Consolidated Schools Round Rock Independent School District Hutto Independent School District, TX Killeen Independent School District, TX Saddleback Valley Unified School District, CA	12 years	Step 14 MA + 30 2 years probation \$104,571.00 (25/26 \$58,100.30)
<b>Taylor, Stacey</b>	Master of Occupational Therapy University of Washington Master of Science in Structural Engineering University of Michigan Bachelor of Science in Civil & Environmental Engineering University of Michigan	1.0	Occupational Therapist Western Wayne Skill Center	Occupational Therapist Building Bridges Therapy Center, Plymouth MetroEHS, Plymouth Providence Children's Development Institute, Portland, OR	10 years	Step 9.5 MA + 30 4 years probation \$83,771.00 (25/26 \$51,371.78)

**2025-26 School Year  
New Teachers for Board of Education Approval  
October 20, 2025**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
Payne, Bruce	Master in Educational Administration Concordia University Master of Art in Coaching /Athletic Administration Bachelor of Art in Religion	1.0	(1.0) Special Education Teacher Churchill High School	(1.0) Special Education Teacher Walled Lake Consolidated Schools Round Rock Independent School District Hutto Independent School District, TX Killeen Independent School District, TX Saddleback Valley Unified School District, CA	12 years	Step 14 MA + 30 2 years probation

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
<b>Berman, Amanda</b>	Bachelor of Science Eastern Michigan University	1.0	Special Education Teacher Frost Middle School January 5, 2026	Special Education Teacher Walled Lake Consolidated Schools Plymouth Canton Community Schools Southgate Community Schools	14 years	Step 13 BA 2 years probation
<b>Payne, Bruce</b>	Masters in Educational Administration Concordia University Master of Art in Coaching /Athletic Administration Bachelor of Art in Religion	1.0	Special Education Teacher Churchill High School December 18, 2025	Special Education Teacher Walled Lake Consolidated Schools Round Rock Independent School District Hutto Independent School District, TX Killeen Independent School District, TX Saddleback Valley Unified School District, CA	12 years	Step 14 MA + 30 2 years probation
<b>Taylor, Stacey</b>	Master of Occupational Therapy University of Washington. Master of Science in Structural Engineering University of Michigan Bachelor of Science in Civil & Environmental Engineering University of Michigan	1.0	Occupational Therapist Western Wayne Skill Center December 8, 2025	Occupational Therapist Building Bridges Therapy Center, Plymouth Metro EHS, Plymouth Providence Children's Development Institute, Portland, OR	10 years	Step 9.5 MA + 30 4 years probation

December 2025

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**TOPIC:                    Granting of Tenure Status to Specified Teachers**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and acknowledge that tenure status has been granted to the following teachers, effective on the respective date:

<u>Name</u>	<u>Date</u>
Justin Kalmes	December 18, 2025
Kelly Johnson	December 9, 2025

**RATIONALE :**

These teachers have successfully completed the District's requirements for probationary teachers including years of service, evaluations, and overall performance, as well as student growth. We have carefully reviewed all the supporting documents and based upon our review, as well as the recommendations of building principals, these individuals have achieved tenure status with the Livonia Public Schools.

**RESOURCE PERSONNEL:**

Phillip Francis, Deputy Superintendent  
Anthony Abbate, Director of Human Resources

**EXHIBIT:**

None

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**TOPIC: Resolution of Appreciation for Employees Who are Retiring**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions of appreciation for services rendered by:

**Sheri Fisher Sinacola  
Linda Houghtby  
Penny Johnson  
Deborah Lemon**

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Phillip Francis, Deputy Superintendent  
Anthony Abbate, Director of Human Resources

**EXHIBIT:**

Attached resolutions

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**RESOLUTIONS**

**Sheri Fisher-Sinacola**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Sheri Fisher-Sinacola will retire from the district on January 16, 2026; and,

**WHEREAS**, Sheri Fisher-Sinacola has devoted 29.5 years of dedicated, loyal, and outstanding service to the students of Stevenson High School as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Sheri Fisher-Sinacola on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Linda Houghtby**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Linda Houghtby will retire from the district on December 19, 2025; and,

**WHEREAS**, Linda Houghtby has devoted 35.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Webster Elementary, in the Franklin Transition Program at Franklin High School and at the Western Wayne Skills Center; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Linda Houghtby for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Penny Johnson**

**Penny Johnson**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Penny Johnson will retire from the district on December 31, 2025; and,

**WHEREAS**, Penny Johnson has devoted 30.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a teacher at the Western Wayne Skill Center, and a special education paraprofessional at Randolph Elementary, Frost Middle School, Livonia Early Childhood Center and Franklin High School; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Penny Johnson for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Deborah Lemon**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Deborah Lemon will retire from the district on December 31, 2025; and,

**WHEREAS**, Deborah Lemon has devoted 15.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a custodian at Cass Elementary, Webster Elementary, Hayes Elementary, Franklin High School, Holmes Middle School, Randolph Elementary, Emerson Middle School and Cooper Upper Elementary; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Deborah Lemon for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 11, 2025**

**TOPIC:** Superintendent Evaluation

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the December 8, 2025 evaluation of Superintendent Andrea Oquist, confirming that she achieved an **Effective** rating. **Effective** is the highest rating available under the MASB Superintendent Evaluation Rating Scale, revised in 2024, and is the equivalent of the former **Highly Effective** rating.

**RESOURCE PERSONNEL:**

Board of Education

**EXHIBIT:**

None

Off/Supt/tg

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**TOPIC:                   Second Reading & Adoption of Board Policy**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Board Policy Committee and adopt Board Policy language per the attached document, for:

**Board Policy JD – Student Code of Conduct**

**RATIONALE:**

The Board Policy Committee has met to review proposed language to the Personal Electronic Devices section of Board Policy JD - Student Code of Conduct, and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of November 17, 2025.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Jennifer Keatts, Assistant Superintendent of Elementary Programs and Instructional Services  
Kevin Etue, Director of Secondary Programs and District Services

**EXHIBITS:**

Attached Policy

Off/Supt/tg

# BOARD POLICY

JD

## STUDENTS STUDENT CODE OF CONDUCT

MAY 2, 2022

### INTRODUCTION

The Livonia Public Schools School District is dedicated to creating and maintaining a positive learning environment for all students. All members of our educational community including students, teachers, other school and District personnel, and parents play an important role in promoting the academic growth and social development of each child. Courteous, respectful, civil, and responsible behavior fosters a positive climate in which our learning community can thrive.

This Student Code of Conduct sets forth student rights and responsibilities while at school and school-related activities, and the potential consequences for violating District policy. It defines behaviors that undermine the safety and learning opportunities for any member of the school community. When determining the consequences of student misconduct, school officials may use intervention strategies and/or disciplinary actions including exclusionary measures.

This policy covers only serious and major types of misconduct. The following rules are not to be construed as an all-inclusive list or as a limitation of the authority of school officials to deal appropriately with violations of a school building’s individual rules and regulations or other types of conduct which interfere with the good order of the school environment, the proper functioning of the educational process, or the health and safety of students, even if not explicitly stated herein.

The specific prohibited acts and consequences listed below are applicable when a student is on school or District property, is on a school bus or in a vehicle being used for a school-related purpose, is at a school-sponsored activity whether or not the event is held on school premises, is enroute to or from school, and when a student’s conduct at any time and place adversely affects and/or substantially disrupts the daily operations and positive climate of our schools.

### PROHIBITED ACTS

Administrative intervention in a prohibited act may include the removal of a student from a class period, an in-school suspension, a reprimand, restitution, loss of recess, detention and/or work assignments before or after school, additional classroom assignments, and revocation of the privilege of attending after-school functions, special events, athletic contests, and activities.

The prohibited acts listed alphabetically below may involve disciplinary consequences ranging from an administrative warning and intervention to an expulsion from school. Each assigned consequence of a prohibited act will be determined on a case-by-case review and

the actual penalty will depend upon the nature and severity of the offense, the particular facts involved, the age of the student, the student's prior behavioral record, the persistent and/or chronic nature of the misconduct, the recommendation of school personnel, and all other circumstances deemed relevant. Inappropriate student conduct may also result in the involvement of law enforcement personnel such as the local police.

#### ALCOHOL, MARIJUANA, DRUGS, OR OTHER BANNED CHEMICAL SUBSTANCES

A student will not possess, use, be under the influence of, offer to buy or sell, or purport to buy or sell, a controlled substance, dangerous drug, drug paraphernalia, prescription drug, counterfeit drug, intoxicating substance, or alcohol. A student legally in possession of prescribed medication will not be in violation of this section as long as his/her use and possession of the prescribed medication is authorized at school and the student follows the required possession and use protocols as defined by the school.

#### BULLYING AND HAZING

Students are prohibited from engaging in bullying and hazing behaviors that interfere with another's participation in educational programs or activities by placing that person in fear of physical harm or by causing emotional distress while at school or at school-related activities. Bullying and hazing behaviors can be expressed through a variety of manners such as physical, verbal, psychological, written words, and social media posts. The Board of Education Policy JCEC also addresses bullying.

#### COERCION, EXTORTION, AND BLACKMAIL

A student shall not commit or attempt to commit coercion, extortion, or blackmail. A student shall not engage in the act of securing or attempting to secure money or other item of value by the use of threats and/or violence, nor shall a student, by threats and/or violence, force another person to perform an unwilling act.

#### DESTRUCTION OF SCHOOL OR PERSONAL PROPERTY

A student shall not cause or attempt to cause damage or vandalism to school property or personal property of others.

#### DISRUPTION OF SCHOOL OPERATIONS

A student shall not by any type of conduct (violence, force, noise, coercion, threat, intimidation, fear, passive resistance, etc.) intentionally cause the disruption or obstruction of any function of the school nor shall an individual engage in such conduct if such disruption or obstruction is reasonably likely to result.

Neither shall any student urge other students to engage in such conduct for the purpose of causing a disruption or obstruction if such disruption or obstruction is reasonably likely to result from that student's urging.

#### PERSONAL ELECTRONIC DEVICES

Personal electronic devices such as cell phones, tablets, laptops, smartwatches, e-readers, and any device capable of sending, receiving, or storing digital data are permitted on school property. Personal electronic devices will not be permitted for

use during instructional time unless approved by the classroom teacher or the school administration. In accordance with the district's LIVNET policy (appropriate use of technology), use of personal electronic devices to access or view internet content that is blocked or prohibited for students is not allowed on school property or during school-sponsored activities.

See Administrative Procedures - JD - Personal Electronic Devices for additional information.

#### FALSE ALARMS

A student shall not knowingly cause a false fire alarm or other unwarranted alarm.

#### FALSE ALLEGATIONS

A student shall not libel, slander, or make false allegations against another student or school district employee including athletic coaches, substitute teachers, or volunteers.

#### FALSIFICATION OF A SCHOOL DOCUMENT

A student shall not falsify times, dates, grades, or other data on school district forms or records.

#### FIGHTING, ASSAULT, AND BATTERY ON ANOTHER PERSON

A student shall not physically assault or behave in such a way to cause or threaten to cause physical injury to a school employee, substitute teacher, student teacher, student, volunteer, chaperone, or other person.

#### FIREWORKS/EXPLOSIVES/SMOKE DEVICES

A student shall not possess, handle, or transmit any substance or device that can explode, create smoke, or is capable of inflicting bodily injury.

#### GANG ACTIVITY

A student shall not wear or possess any clothing, jewelry, symbol, or other object that may reasonably be perceived by any student, teacher, or administrator as evidence of membership in or affiliation with any gang. A student shall not commit any act, verbal or non-verbal (gesture, handshakes, etc.), that may reasonably be perceived by a teacher or administrator as evidence of membership in or affiliation with any gang. A student shall not commit any act, verbal or non-verbal, in furtherance of the interests of any gang or gang related activity, including, but not limited to: a) soliciting others for membership in any gang or gang related activity, b) requesting any person to pay protection or otherwise intimidating or threatening any person, c) committing any other illegal act or violation of District rules or policies, or d) inciting other students to act with physical violence on any person. The term "gang" means a group of two or more persons whose purpose or activities include the commission of illegal acts or violations of this Code of Conduct, or building Student Handbook, or whose purpose or activities cause disruption or is likely to cause disruption to the educational process.

#### INAPPROPRIATE COMMUNICATIONS

A student will not verbally, in writing, electronically, with photographs, gestures, drawings, or other methods, direct profanity or insults toward another student or any District/school staff member or an adult volunteer.

### INSUBORDINATION

A student shall not willfully ignore or refuse to comply with the reasonable directions of school personnel, including adult volunteers acting in a chaperone or supervisory capacity.

### MAKING A FALSE STATEMENT

A student shall not deliberately provide false information or false evidence to any school official in an attempt to deceive.

### MISCONDUCT PRIOR TO ENROLLMENT

In order to protect the health and safety of students and employees and to prevent threatened disruption to the education process, an otherwise eligible resident student may be suspended or expelled on the basis of:

- a. A prior act of misconduct committed outside of school hours and/or off school premises when the student was not enrolled in the Livonia Public Schools;
- b. A prior act of misconduct, while the student was enrolled in another district;

If the misconduct would constitute a sufficient basis for suspension or expulsion had it occurred while the student was attending the Livonia Public Schools.

### OUT OF ASSIGNED AREA AND LOITERING

A student shall not leave the school building, classroom, cafeteria, campus, or any other assigned area without permission from authorized school personnel. A student will not remain or linger on school property without a legitimate purpose and/or without proper authority.

### PERSISTENT DISOBEDIENCE OR MISCONDUCT

A student involved in numerous behavioral infractions over an extended period of time may be subject to progressive disciplinary consequences.

### PERSONAL PROTECTION DEVICES

A student shall not possess, handle, or transmit a personal protection device such as pepper gas, mace, a stun gun, or an electronic shock device capable of inflicting bodily injury or causing physical discomfort to another person.

### RECORDING WITHOUT PERMISSION

A student shall not record by any means (i.e., audio, video, or digital, etc.) any student or school personnel without the expressed permission of the person recorded.

### SEXUAL HARASSMENT

A student will not use words, pictures, objects, gestures, or other actions relating to sexual activity or a person's gender that cause embarrassment, discomfort, or a reluctance to participate in school activities. A student shall not make unwelcomed sexual advances,

request sexual favors or engage in unwelcomed verbal communication, inappropriate touching, or physical conduct of a sexual nature with or toward any other student, school district personnel, or adult volunteers.

#### SMOKING AND VAPING

A student shall not smoke or use electronic smoking devices, use tobacco or alternative cigarette options, or possess any substance containing tobacco or nicotine on school and district property, including all activities or events off school grounds and supervised by school officials.

#### THEFT OF SCHOOL OR PERSONAL PROPERTY

A student shall not steal or attempt to steal school or personal property. A student shall not be in possession of stolen property.

#### VERBAL ASSAULT

A student shall not commit a verbal assault on a student, teacher, or other school personnel. Verbal assault means spoken words, written words, or behavior that, in the judgment of the building administration, would reasonably put another in fear of physical or emotional distress or damage to property.

#### VIOLATION OF A SCHOOL'S STUDENT HANDBOOK

A student shall not commit or participate in any conduct or act prohibited by a school's Student Handbook and other school rules and regulations.

#### VIOLATION OF LIVNET USAGE

A student shall not violate or attempt to violate District policies, procedures, or school Student Handbook regulations regarding the use of district computers, personal computers, networks, and telephone systems. Violations of any of the rules and responsibilities of the LIVNET policies may result in a loss of access and privileges to technology devices and computer usage, and may result in other disciplinary or legal actions including restitution.

#### WEAPON LOOK-ALIKES

A student shall not possess, use, sell, or distribute a toy gun, a look-a-like weapon, or a replica weapon without the prior approval of a building administrator.

### **MAJOR OFFENSES**

The prohibited acts listed below are generally codified as illegal acts and will typically involve law enforcement personnel such as the local police. In most instances of a major offense, the student will be scheduled for a disciplinary hearing.

#### ARSON

A student shall not burn or attempt to burn any tangible property or intentionally set a fire on school property or cause or attempt to cause an explosion on school property. A student shall

not commit an act of arson as prohibited by MCL 750.71 through MCL 750.80.

### CRIMINAL ACTS

A student shall not commit or participate in any conduct or act defined as a crime by state law or local ordinance. A student may be suspended or expelled from school based upon conduct that takes place off school grounds and/or outside of the regular school day. Although the legal system may not have yet adjudicated legal charges, if the description of the conduct fits the definition of a crime, or an arrest and legal charges are in process through a law enforcement agency, the District's threshold to enforce exclusionary disciplinary consequences has been satisfied and fulfilled.

### PHYSICAL ASSAULT

A student shall not physically assault another person. 'Physical assault' means intentionally causing or attempting to cause physical harm to another through force or violence. An act of physical assault is differentiated from fighting in that a physical assault is a one-sided attack on another person often resulting in bodily harm.

### SEXUAL ASSAULT AND CRIMINAL SEXUAL CONDUCT

Students shall not engage in sexual acts of any kind, consensual or otherwise, in any school building or district property or at any school-sponsored activity. A student shall not sexually assault another person. 'Sexual assault' means forcing or coercing an individual to engage in non-consensual sexual contact. A student who is convicted of, or a juvenile who is adjudicated for, a violation of MCL 750.520b, 520c, 520d, 520e, or 520g and who is a student at a school in this state is prohibited from doing either of the following:

- a. attending the same school building that is attended by the victim of the violation.
- b. utilizing a school bus for transportation to and from any school if the individual or juvenile will have contact with the victim during use of the school bus.

### THREATS OF VIOLENCE

A student shall not make a threat directed toward students or staff, or toward a school building, other school property, or a school-related event that, in the judgment of building administration, would reasonably put students and other school personnel in fear of harm or personal injury. Threats of violence may originate from anyplace and at anytime, and may include, but are not limited to, references of a gun, rifle, bomb, incendiary device, or other weapon.

### WEAPONS AND DANGEROUS INSTRUMENTS

A student shall not possess, handle or transmit a knife, blackjack, baton, martial arts device, paintball or splat gun, or other object or instrument that can be considered a weapon or is capable of inflicting bodily harm. A dangerous weapon means a firearm, dagger, dirk, stiletto, knife with a blade over three inches in length, pocketknife opened by a mechanical device, iron bar, or brass knuckles [MCL 380.1313].

If a dangerous weapon is found in the possession of a student while the student is in attendance at school or a school activity or while the student is enroute to or from school on a

school bus, a school administrator shall immediately report that finding to the student's parent/guardian and the local law enforcement agency [MCL 380.1313(1)]

## **ELEMENTS OF DUE PROCESS AND OTHER CONSIDERATIONS REGARDING DISCIPLINARY MEASURES**

These procedures govern the suspension, expulsion, or permanent expulsion of a student from the school district's regular educational program. Federal law protects the educational and privacy rights of students and disciplinary consequences will not be shared beyond the student's parents or guardians.

The initial judgment that a student has engaged in a prohibited act under this Student Code of Conduct will be made by the building administrator. If a student charged with violation of this Student Code of Conduct has been returned to the regular school program pending a decision by a School District administrator, the reinstatement does not limit or prejudice the School District's right to suspend or expel the student following a decision by a superior administrator or the Board of Education.

### Definitions of Disciplinary Consequences

- A short-term suspension is defined as a suspension of one (1) through ten (10) school days. A school principal has the authority to suspend a student for up to and including ten (10) school days.
- A long-term suspension is defined as a suspension ranging from eleven (11) through sixty (60) school days and requires a more formal procedural process requested by the school principal to the district-level director. The process is known as a 'Disciplinary Hearing'.
- To be 'expelled' from school refers to a suspension of over sixty (60) school days and such a ruling may only follow from a district-level Disciplinary Hearing.
- A 'permanent expulsion' refers to a suspension of a minimum of one hundred eighty (180) school days and such a ruling may only follow from a district-level Disciplinary Hearing. A 'permanently' expelled student is subject to possible reinstatement to school through a 'Petition for Reinstatement' procedure after one hundred fifty (150) school days.
- 'Restorative practice' references alternative efforts to suspension that emphasize repairing the harm to the victim and the school community caused by the pupil's misconduct.

### Rebuttable Presumption and Consideration of Individual Factors

Consistent with Michigan law, the District adopts a rebuttable presumption that students should not be disciplined by the imposition of a long-term suspension (more than ten (10) school days) or expelled (more than sixty (60) school days) unless the District has determined, in its sole discretion, the presumption has been rebutted (to oppose by contrary proof) by considering each of the following seven (7) factors listed below:

1. The pupil's age;
2. The pupil's disciplinary history;
3. Whether the pupil is a student with a disability within the meaning of IDEA or ADA/Section 504;

4. The seriousness of the violation or behavior committed by the pupil;
5. Whether the violation or behavior committed by the pupil threatened the safety of any pupil or staff member;
6. Whether restorative practices will be used to address the violation or behavior committed by the pupil; restorative practices refer to intervention strategies that emphasize repairing harm to the victim and the school community caused by a student's misconduct, and
7. Whether a lesser intervention would properly address the violation or behavior committed by the pupil.

For a suspension of ten (10) or fewer days, rebuttable presumption does not apply, but the same seven (7) factors shall be considered in a similar manner prior to a determination of disciplinary consequence. The method used for consideration of the factors is at the sole discretion of school and district administration. The seven (7) factors to be considered prior to a determination of disciplinary consequence does not apply to a student being expelled for possessing a firearm in a weapon-free school zone.

Prior to the suspension of a student, the principal/assistant principal shall investigate the incident, inform the student of the charges, and allow the student to explain his/her version of the facts. If upon conclusion of that investigation the principal determines that the student has violated school rules or District policy, the principal may impose the disciplinary action of a suspension not to exceed ten (10) school days.

A disciplinary suspension of five (5) school days or less shall be at the sole discretion of the building principal and shall not be subject to an appeal by the student, parents, or guardian. However, if the principal imposes a suspension in excess of five (5) school days but less than eleven (11) school days, the student and/or his/her parents or guardians may appeal the principal's decision to the appropriate Elementary or Secondary Director or other designee of the Superintendent. The appeal hearing will be conducted on an informal basis (usually over the telephone) and the student will be given an opportunity to state why an appeal is in order and to explain his/her version of the facts. Following the informal hearing, the appropriate Director or Superintendent designee will review the facts and make a ruling that shall be final and not subject to further review.

The Student Code of Conduct does not diminish any rights under federal law (20 U.S.C. 1400 et seq.) for a student determined to be eligible for special education programs and services. Students with an Individualized Education Program (IEP) are responsible for following the Student Code of Conduct. As a consequence of a violation of the Student Code of Conduct by a student with an IEP, specific procedures may apply.

The suspension or expulsion of a student from an extracurricular activity such as athletic participation is not covered by this Student Code of Conduct and accordingly a decision of student suspension from extracurricular activities is solely within the discretion of the building administration. In addition, disciplinary consequences in the nature of an in-school suspension or exclusion of a student from class, or in the nature of a written reprimand, detention, and/or work assignment before or after school, additional classroom assignments, etc., is also solely within the discretion of the building administration and is not covered by this Student Code of Conduct.

## **DISCIPLINARY HEARINGS FOR SUSPENSIONS OF ELEVEN (11) OR MORE SCHOOL DAYS**

**Step 1.** If after an investigation into student misconduct, the building principal determines a suspension for eleven (11) or more school days or expulsion is warranted, and the appropriate district-level administrator concurs with the principal's decision, the student and the parents or guardian shall be notified (usually via electronic message) of:

- a. the charges against the student
- b. the recommended disciplinary action
- c. the fact that a hearing will be held before an impartial school employee
- d. the time, place, location, procedures to be followed at the hearing, and their right to attend and participate in the hearing
- e. the right to appeal any adverse decision of the Hearing Officer if the suspension is for more than twenty (20) days.

If the district-level administrator decides that the student's presence in school would present a danger to other students, school personnel, or a disruption to the educational environment of the school, then the student shall be suspended pending a disciplinary hearing and a ruling of a Hearing Officer. If the student does not present a danger as described above, the student may be returned to school pending the ruling of the Hearing Officer.

If the student is placed under suspension pending a disciplinary hearing, the appropriate district-level administrator shall appoint an impartial disciplinary Hearing Officer and provide for a hearing to take place within seven (7) school days following the initial suspension of the student.

If the student is not suspended pending a disciplinary hearing, the appropriate district-level administrator shall appoint an impartial disciplinary Hearing Officer and cause the hearing to be held within fifteen (15) school days following the completion of the principal's initial investigation. The timelines for commencement of the disciplinary hearing may be enlarged upon the request of the administrator, student, or parent.

**Step 2.** The disciplinary Hearing Officer's role will be to determine the truth and validity of the charges against the student and to decide upon a disciplinary consequence if a consequence is merited. A student and/or his/her parents or guardian may waive their rights to a hearing before a Hearing Officer. If a student and/or parents fail to present themselves during a scheduled disciplinary hearing, the disciplinary hearing may proceed and may result in a ruling unfavorable to the student.

The Hearing Officer's ruling shall be provided telephonically, if possible, to the student or the parents or guardian within two (2) days after the close of the hearing, and a written decision shall be scanned electronically or mailed through the USPS within four (4) days after the conclusion of the disciplinary hearing.

**Step 3.** If the Hearing Officer's ruling imposes a suspension of twenty (20) school days or less, the decision of the Hearing Officer shall be final and not subject to further appeal. The Hearing Officer may amend the principal's charges upon motion of the principal or amend the charges upon his/her own motion to conform to the evidence presented at the hearing. Additionally, the Hearing Officer may impose a greater or lesser penalty than that imposed or recommended by the principal. The Hearing Officer should not merely substitute his/her

judgment for that of the principal's judgment. If the Hearing Officer's ruling is to impose a suspension in excess of twenty (20) school days or recommends expulsion, the student and/or his/her parents or guardian may appeal the Hearing Officer's decision to the Board of Education.

**Step 4.** A student may, within five (5) school days of original receipt of the Hearing Officer's ruling to suspend in excess of twenty (20) days or to permanently expel a student, request an appeal to the Board of Education. The request to appeal shall be in writing and contain the petitioner's reasoning for appeal. The Board of Education may grant or deny the request for an appeal. If granted, the appeal will be heard in open or closed session, as elected by the parent. The Superintendent, or a designee, shall notify the student and parents of the time, place, location, and procedures to be followed at the Board of Education hearing and shall determine, based upon the record made before the Hearing Officer, whether the student should be suspended pending a ruling of the Board of Education.

The Board, not later than at its next regular public meeting following the appeal hearing, if feasible, shall issue a ruling and shall, within seven (7) days following the BOE hearing, make communication to the student, parents, or guardians, of a final decision.

The Board of Education must approve a Hearing Officer's ruling to permanently expel a student. If the Hearing Officer's ruling is for a student expulsion and the student and/or his/her parents or guardians do not request an appeal hearing before the Board of Education, the Board of Education will still make the final decision on expulsion at a voting Board of Education meeting. Permanent expulsion requires Board of Education approval. In that case, the Board of Education ruling will be based upon information submitted to it by appropriate school officials and a formal hearing will not be allowed for the student and parents or guardian.

If the Hearing Officer's ruling is to impose a suspension of twenty (20) school days or more and the student and parents or guardians do not request a timely appeal hearing before the Board of Education, then the decision of the disciplinary Hearing Officer shall be final and not subject to further appeal. During any suspension, the suspended student will not be permitted on any school property, in any school building, or admitted to any school function.

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
December 15, 2025**

**TOPIC:                   Second Reading & Adoption of Board Policy**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Board Policy Committee and adopt Board Policy language per the attached document, for:

**Board Policy JAB – Nondiscrimination of the Basis of Disability – Section 504**

**RATIONALE:**

The Board Policy Committee has met to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of November 17, 2025.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Maegan Sprow, Director of Student Services

**EXHIBITS:**

Attached Policy

Off/Supt/tg

# **BOARD POLICY**

**JAB**

## **NONDISCRIMINATION ON THE BASIS OF DISABILITY- SECTION 504**

**DECEMBER 15, 2025**

The School District, in accordance with Section 504 of the Rehabilitation Act of 1973 and its implementing regulations, the Americans with Disabilities Act (ADA), and applicable federal and state law, is committed to providing a free appropriate education to each qualified-student with a disability within its jurisdiction, regardless of the nature or severity of the disability.

The administrative rules establish the procedure in which the School District may meet this commitment. The School District may, as an alternative or in combination with this procedure, follow the provisions established for identification, evaluation, and placement of students under the Individuals with Disabilities in Education Act (IDEA).

This Board Policy and the Administrative Procedure have been developed and adopted for the purpose of complying with the School District’s educational services obligations under Section 504 of the Rehabilitation Act of 1973 and its implementing regulations, and it is not designed or intended, nor should it be construed, to grant broader rights or remedies. This Board Policy and Administrative Procedure do not, and should not be construed to, create rights or remedies enforceable in contract or by any law other than Section 504 and its implementing regulations.

The School District’s administration may issue interpretative memoranda and adopt directives and procedures to implement this Section 504 of the Rehabilitation Act of 1973, Board Policy, and Administrative Procedure.

The Director of Student Services is designated as the School District’s Section 504 Educational Services Coordinator. As such, the Director of Student Services is responsible for coordinating the implementation of the School District’s obligations under Section 504 of the Rehabilitation Act of 1973, its implementing regulations, Board Policy, and the Administrative Procedure. A student or parent/guardian, who believes that the School District has violated its obligation under Section 504 of the Rehabilitation Act of 1973 or its implementing regulations, Board Policy, or the Administrative Procedure, may file a written complaint with the School District’s Section 504 Coordinator within ten (10) calendar days of the alleged violation. The Coordinator will meet with the person who filed the complaint and conduct a reasonable investigation of the facts and circumstances surrounding the complaint. If the Coordinator determines that a violation has not occurred, the Coordinator shall, in writing, so advise the person who filed the complaint and the School District’s Superintendent.

If the Coordinator determines that a violation has occurred, he/she shall put his/her determination in writing, propose a fair resolution of the complaint and deliver the determination to the person who filed the complaint and the School District Superintendent. The person who filed the complaint on the School District may appeal the Coordinator’s determination to the

Superintendent by so notifying the Superintendent in writing within ten (10) calendar days of the Coordinator's determination. The Superintendent may conduct additional investigation of the facts and circumstances surrounding the complaint. The Superintendent shall affirm or reverse the Coordinator's decision and, if warranted, implement the Coordinator's proposed resolution or a modification thereof. The Superintendent's decision shall be final.

A person is not required to use the procedure outlined above and may instead file a complaint directly with the U.S. Department of Education Office for Civil Rights.



# BOARD POLICY

STUDENTS

TRUANCY

JBE

~~DECEMBER 16, 2019~~

**JANUARY 26, 2026**

The Livonia Public Schools School District shall report to the appropriate authorities any child who is absent from school in violation of the compulsory attendance law.

LEGAL REF.: MCL 380.1561, 1577, 1586



# BOARD POLICY

DK

## FISCAL MANAGEMENT STUDENT ACTIVITIES FUND MANAGEMENT

~~MAY 19, 2014~~  
**JANUARY 26, 2026**

The Board of Education authorizes the establishment and maintenance of a student activity accounts at each of the schools of the district. An administrator of the school shall be responsible for the proper administration of the financial activities of each student activity account in accordance with the provisions of state law and appropriate accounting practices and procedures. ~~All monies collected shall be deposited in the student activity account at a local bank.~~ All cash and checks collected must be deposited in full and under no circumstances may collected cash be retained or used directly for purchases or refunds. Deposits shall be prepared and submitted weekly or as directed by the Finance Office. All payments made from the student activity account shall have the approval of the administrator responsible for the student activity account.

The annual school district audit shall include an audit of student organization activity funds. Payment for the audit shall be made from district funds.

Reserves shall be limited to amounts estimated as necessary for the beginning of the following year's operation unless being used by agreement for multi-year fundraising efforts.

Monies raised by student organizations must be expended for the benefit of the students.

The superintendent shall establish appropriate rules and regulations for the implementation of this policy.