

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Committee of the Whole Meeting
August 11, 2025 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- I. AUDIENCE COMMUNICATIONS**
- II. COMMITTEE OF THE WHOLE**
Bradford, Chair; Acosta; Bradford; Burton; Frank; Jarvis; Johnson;
MacFarland
 - A. Approval of 2025-2026 BOE Professional Development** 2
A. Oquist
 - B. Name of Board Committees** 4
A. Oquist
- III. FINANCE COMMITTEE**
Johnson, Chair; Acosta; Jarvis
- IV. CURRICULUM COMMITTEE**
Acosta, Chair; Frank; MacFarland
- V. BUILDING & SITE COMMITTEE**
Burton, Chair; Johnson; MacFarland
 - A. Marshall/Jackson Update** 5
W. Green
 - B. A/C Update** 6
W. Green
 - C. Bond Summer Updates** 7
W. Green
 - D. Transfinder Update** 8
W. Green
- VI. POLICY COMMITTEE**
Frank, Chair; Burton; Jarvis
 - A. Updates of Board Policy**
Cabinet
- VII. PERSONNEL COMMITTEE**
MacFarland, Chair; Burton; Johnson
 - A. Approval of Virtual Learning Plan 2025-2026** 9
 - B. New Staff Orientation Update**
A. Abbate, P. Francis
- VIII. LEGISLATIVE COMMITTEE**
Jarvis, Chair; Acosta; Frank



Livonia Public Schools

Office of the Superintendent

Date: August 11, 2025
To: Board of Education
From: Andrea Oquist, Superintendent
Subject: Board of Education Professional Development

I would like to continue discussions which began at the Study Session of August 11, 2025 regarding plans and provisions for the Board of Education's ongoing professional development (supported under Bylaw of the Board BBBC).

Michigan Association of School Boards (MASB) has a rich professional development training program for all Michigan School Boards. MASB has increased registration fees for CBA classes and quarterly conferences. In addition, venues have changed for Fall Leadership conference resulting in increased lodging costs. With increased costs, I respectfully request the Board to consider an updated annual professional development budget in alignment with current costs.

Respectfully,

Andrea Oquist, Superintendent

BYLAWS OF THE BOARD

BBBC

BOARD OPERATIONS BOARD MEMBER EXPENSES AND DEVELOPMENT OPPORTUNITIES

July 15, 2024

The District may pay (through reimbursement or otherwise) the actual and necessary expenses incurred by its Board members in the discharge of their official duties or in the performance of functions authorized by the Board.

Board members are encouraged to attend educational, leadership, and developmental classes, workshops, conferences, and seminars that may assist them in the performance of their duties. Members may be reimbursed for their actual and necessary expenses, which include registration fees, costs of travel, lodging, and meals (not including alcoholic beverages).

The approval of Board expenses and reimbursements shall be conducted according to the following stipulations:

- Direct District expenditures must be approved by the Board at a voting Board meeting prior to the expenses being incurred.
- Individual Board member reimbursements must be approved at a voting Board meeting prior to payment of the reimbursement to the Board member.
- In order to facilitate the aforementioned approvals, the Board will bring forth an annual request for approval at the start of each school year with the intent of preapproving anticipated professional development expenditures.
- Any Board expenditures associated with out-of-state events, travel, etc., or any Board expense that totals \$750 or above must be brought to a voting Board meeting, separate from the annual preapproval request, for approval prior to the expense being incurred.

Members shall be subject to the same per diem and mileage rates as employees of the District. The District’s standard expense reporting procedure will be followed.

LEGAL REF: MCL 380.1254



Livonia Public Schools

Office of the Superintendent

Date: August 11, 2025
To: Board of Education
From: Andrea Oquist, Superintendent
Subject: Name of Board Committees

I would like to continue discussions which began at the Study Session of August 11, 2025 regarding the names of the LPS Board of Education Committees. I respectfully request the Board of Education to consider re-naming the Board committees to more suitably align with their areas of responsibility.

Respectfully,
Andrea Oquist, Superintendent



Livonia Public Schools

District Services

Date: August 11, 2025

To: Andrea Oquist, Superintendent

From: William Green, Assistant Superintendent of Operations and District Services

Re: Marshall/Jackson Building Updates

I would like an opportunity to update the Board of Education on two of our school buildings, Jackson and Marshall as they relate to current occupancy and lease agreements. Please add this to the next Committee of the Whole Meeting on August 11, 2025.

Thank you.

c: Board of Education

BW/AS



Livonia Public Schools

District Services

Date: August 11, 2025

To: Andrea Oquist, Superintendent

From: William Green, Assistant Superintendent of Operations and District Services

Re: A/C Update

Brian Weber, from Plante Moran Realpoint, and I would like an opportunity to share with the Board of Education the updates on our HVAC systems we have been working on in our school buildings. Please add this to the next Committee of the Whole Meeting agenda for August 11, 2025.

Thank you.

c: Board of Education

BW/AS



Livonia Public Schools

District Services

Date: August 11, 2025

To: Andrea Oquist, Superintendent

From: William Green, Assistant Superintendent of Operation and District Services

Re: Summer Bond Update

Brian Weber, from Plante Moran Realpoint and I would like to update the Board on the progress of the summer 2025 Renovation/Bond projects at Buchanan Elementary School, Grant Elementary School, Johnson Upper Elementary School, and Churchill High School.

Please add this to the next Committee of the Whole Meeting agenda for August 11, 2025.

Thank you.

c: Board of Education

BW/AS



Livonia Public Schools

District Services

Date: August 11, 2025

To: Andrea Oquist, Superintendent

From: William Green, Assistant Superintendent of Operations and District Services

Re: Transfinder Update

I would like to update the Board about the Transportation Department's progress on the implementation of our new routing software (routefinder). This new software, from the company Transfinder Corporation, is replacing our current routing software.

Please add this to the next Committee of the Whole Meeting agenda for August 11, 2025.

Thank you.

c: Board of Education

BW/AS



Human Resources Department
Memorandum

To: Andrea Oquist, Superintendent
Livonia Public Schools School District Board of Education

From: Phillip Francis,
Deputy Superintendent

Date: August 7, 2025

Subject: Emergency Day Forgiveness

Under Section 21f of the State School Aid Act (MCL 388.1621f), a district may provide up to 15 days of virtual instruction. It is the intent of the District to implement virtual instruction on state testing days.

The following will occur to prepare for emergency virtual instruction:

- Students will have access to District technology as needed. Livonia Public Schools has enough devices that all students are able to check out District issued technology for virtual days.
- Every student will participate in virtual instruction via Google classroom. Teachers will have an updated Google classroom and will instruct students on how to access instructional materials virtually.
- All staff will be available during instructional time. Teachers will post their contact information in the Google classroom. Further, instructions will be included on when and how teachers can be contacted.

cc: Cabinet