

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Committee of the Whole
March 10, 2025 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- I. AUDIENCE COMMUNICATIONS**
- II. COMMITTEE OF THE WHOLE**
 - Bradford, Chair; Acosta; Bradford; Burton; Frank; Jarvis; Johnson; MacFarland**
 - A. Annual Review of Bylaw of the Board BHA - Code of Ethics** **2**
 - K. Bradford**
 - B. Review of Bylaw of the Board BCB - General Order of Business at Regular Meetings** **4**
 - K. Bradford**
- III. FINANCE COMMITTEE**
 - Johnson, Chair; Acosta; Jarvis**
 - A. Financial Update** **5**
 - A. Smith**
 - B. LPS Merchandise Purchase** **7**
 - A. Smith**
- IV. CURRICULUM COMMITTEE**
 - Acosta, Chair; Frank; MacFarland**
- V. BUILDING & SITE COMMITTEE**
 - Burton, Chair; Johnson; MacFarland**
 - A. Media Center Technology - 2021 Bond** **8**
 - P. Francis**
 - B. Stevenson Tennis Court Resurface** **11**
 - P. Francis**
 - C. Paving Bid Results** **18**
 - P. Francis**
- VI. POLICY COMMITTEE**
 - Frank, Chair; Burton; Jarvis**
 - A. Board Policy JBF - Students Released Time** **25**
 - W. Green**
- VII. PERSONNEL COMMITTEE**
 - MacFarland, Chair; Burton; Johnson**
- VIII. LEGISLATIVE COMMITTEE**
 - Jarvis, Chair; Acosta; Frank**

BYLAWS OF THE BOARD

BHA

BOARD OPERATIONS CODE OF ETHICS

~~MAY 20, 2024~~
APRIL 21, 2025

As members of the Livonia Public Schools Board of Education, we shall promote the best interests of the school district as a whole, and will make decisions that place student learning and the success of all students first by adhering to the following educational and ethical standards:

As a Board member,

- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain schools that meet the individual needs of all children regardless of their sex, race, color, national origin, religion, age, height, weight, marital status, handicap, disability, sexual orientation, sexual identity, or transgender status.
- I will be a personal advocate for the good work of the District.
- I will focus Board action on policy making, strategic planning, and designating and evaluating the Superintendent.
- I recognize that the role of the Board is to govern and oversee the management of the District. I will delegate authority to the Superintendent for the day-to-day operations of the District and will not seek to participate in the day-to-day operations.
- I will review and evaluate all Board Policies, Bylaws of the Board, procedures and processes of the Board, and will work to make desired changes so they will be current, relevant, and in accordance with state and/or federal laws. When requested, I will review all Administrative Procedures brought forth and give input to the Superintendent; however, the Board does not vote to approve Administrative Procedures.
- I will follow established Board Operating Procedures.
- I will come to Board meetings prepared to discuss and take action on all agenda items. I will **read and study** the material in the Board meeting packet **information** seeking clarification, if needed, prior to each Board meeting.
- I will give the Superintendent and Board President notification of my concerns prior to the Board meetings, so that the concerns can be properly addressed.
- I understand that I have not only the right, but the duty, to express my views and opinions and ask questions at the Board table; and will make a good faith effort to understand the views of others.
- I recognize that the Board must make decisions as a whole in public. I will base all decisions on the available facts and my independent judgment, and I will refuse to surrender my independent judgment to individuals or special interest groups.
- I will avoid being placed in a position of conflict of interest, and, if such a conflict is unavoidable, I will disclose such interest and abstain from voting on such matters.

- I will ~~respect the~~ **work with my fellow Board members toward** consensus and support the ~~decisions of the Board and their implementation.~~ **when making decisions. Once a decision is made, I will support the decision and its implementation.**
- I recognize that while I am free to express my personal views, the Board President is the spokesperson for the Board and the Superintendent is the spokesperson for the District. **This includes all written and spoken communications, including social media.**
- I will be respectful and listen to all ideas presented to the Board, be it from parents, staff, students, community members, other Board members, or other stakeholders. I will listen and then refer any person to appropriate personnel.
- I will communicate to other Board members and the Superintendent significant expression of public reaction to Board policies and school programs.
- I will exercise caution when communicating between and among Board members, including electronic communication, and will abide by the Open Meetings Act.
- I will hold confidential all matters that, if disclosed, would needlessly injure individuals, schools, or the district. I will keep confidential all information that is privileged under applicable law, including closed session discussions.
- I will stay informed about current educational issues by individual study and through participation in programs providing needed information; for example, those sponsored by my state and national school board associations. I will share what I have learned with my Livonia Public Schools' colleagues, formally or informally, so as to keep our Board apprised of current issues and topics.
- I will take no private or public action that will compromise the Board, the Administration, or the District.
- I will refrain from using my Board position for personal or partisan gain.
- I will support the hiring of those persons best qualified to serve as District staff.
- I will support and protect District personnel in the proper performance of their duties.
- I will, along with my fellow Board members, will review, revise and sign this Code of Ethics annually at the beginning of each calendar year.

As Board President,

- I will ensure that persons addressing the Board follow established guidelines as outlined in Board policy.
- I will advise persons addressing the Board to do so in a respectful manner and not allow rude, or indecent behavior, profane or indecent discourse, to be directed to the Board, Superintendent, or others during Board meetings. I will not permit disruptive behavior and will advise attendees as such.
- I will ensure that all Board members are given an opportunity to express their views. I will work toward building consensus among all Board members.
- I will follow parliamentary procedure, to the extent that it does not conflict with Board policy or state law.

BYLAWS OF THE BOARD

BCB

BOARD OPERATIONS

FEBRUARY 28, 2022

GENERAL ORDER OF BUSINESS AT REGULAR MEETINGS

APRIL 21, 2025

The order of business at regular meetings shall generally be as follows:

- Call to Order
- Roll Call
- Pledge of Allegiance
- Communications
 - Recognitions and Other Communications Items
 - District Update from the Superintendent
 - ~~Written Communications~~
 - ~~Response to Prior Audience Communications~~
 - Audience Communications (limited to a total of 15 minutes, with the remainder preceding Hearing from Board Members)
- Consent Agenda
- Approval of Minutes of Previous Meeting(s)
- Business Matters
- Instructional Matters
- Personnel Matters
- Remainder of Audience Communications
- Hearing from Board Members
- Adjournment



Date: March 5, 2025

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: Financial Update

I would like to update the Board of Education on revenue and expenditure projections for the 2024-2025 school year as well as share information made available from the Governor's office on the proposed 2025-26 School Aid budget.

As shared at the Study Session earlier this week, interest earnings on General Fund investments is coming in more favorably than the \$100,000/month that was included in the 2024-2025 Proposed budget. I anticipate during our final budget amendment being able to adjust interest earnings from \$1.2 million to \$1.9 million which is an additional \$700,000 of revenue. Another revenue adjustment that will be included in the final amendment will be a \$200,000 decrease to the Section 29(7) Enrollment Stabilization categorical. This categorical was created to help stabilize the effects of declining enrollment. Since our enrollment decline was less this Fall than we have seen in prior years, we are receiving less stabilization funds. On the expenditure side, I don't see any major proposed changes coming during the final amendment other than possibly some shifts in costs between the Instructional and Pupil Support categories.

The Governor has released her proposed budget for 2025-2026. Her budget includes a \$392 per pupil increase as well as a 4.1% increase to the following categories: At-Risk, Special Education, English Language Learner, and Career Technical Education. While that is great news, unfortunately, changes to the retirement rates effective October 1, 2025, are going to eat away a large chunk of that additional revenue. I'd like to provide some context about the retirement system that will hopefully help explain how the retirement rates changes will impact our district next year.

There are currently twenty different plans within the Michigan Public Schools Employees' Retirement System. Twelve of the plans are a defined benefit plan (pension style plan). Five of the plans are a defined contribution plan (401k style plan). Three of the plans are a hybrid defined benefit and defined contribution plan.

On average, the district is currently paying 31% on wages towards retirement benefits. There are several components that make up the total employer retirement rate: **Pension Normal Cost**, **Pension UAAL**, **Health Normal Cost**, and **Defined Contributions**.

Pension Normal Cost rates for defined benefit plans are increasing from 9.15% to 10.87% effective October 1, 2025. **Defined Contribution** rates are staying the same for next year.

In 2024-2025, Livonia Public Schools is set to receive \$6.4 million in Section 147a(4) funds. This is a new categorical that was created to reimburse districts 5.75% of payroll costs effectively lowering the **Pension UAAL** from 20.96% to 15.21%. For 2025-26, Section 147a(4) is being eliminated. Instead of giving districts revenue to offset the retirement cost, the **Pension UAAL** rate will be reduced by 5.75% which will reduce our retirement costs.

Eleven of the twenty retirement plans include a Personal Healthcare Fund component in which the employee and employer each contribute 2% into a 457-retirement plan with the idea being that the funds accumulated in the 457 plans can be used to cover healthcare costs in retirement. The remaining nine retirement plans include a health insurance component for retirees referred to as a premium subsidy. Since 2012, employees have been contributing 3% of their pay towards the healthcare premium subsidy benefit. In 2024-2025, employers contributed 1.25% towards the **Health Normal Cost**. Effective October 1, 2025, employees will now contribute 0% towards the healthcare premium subsidy benefit and employer contributions will go up 2.58% from 1.25% to 3.83%.

Last Spring districts learned that the MPSERS Health Fund was fully funded so hearing that legislators were taking action to eliminate the employee 3% contribution did not come as a complete surprise. At that time, though, there was no indication shared with districts that employer contributions would be going up due to the elimination of the employee contribution.

To summarize, the district was anticipating the **Pension UAAL** rate to be lower by 5.75% which would reduce our retirement costs by \$6.4 million. Now, though, because other components of the retirement rate are going up, our retirement costs are only going to be down \$4.3 million. That additional retirement cost of \$2.1 million equates to approximately \$157 per pupil or 40% of the per pupil increase proposed by the Governor for next year.

Please include this Financial Update on the agenda on the March 10, 2025, Finance Committee meeting.

Thank you.

AS

c: Board of Education



Date: March 5, 2025

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: LPS Merchandise Purchase

Since 1984, National PTA has designated one week in May as a special time to honor the individuals who lend their passion and skills to educating our children. Teacher Appreciation Week is celebrated during the first full week of May each year. Each year, the district looks for a special way to recognize the outstanding work of all our employees, both teachers and support staff. One way we can honor and recognize staff is by providing them an opportunity to select a piece of LPS spirit wear purchased for them by the district. We are looking to offer items such as a jacket, quarter-zip, polo, t-shirt, vest, scarf, and hat.

I would like to recommend to the Board of Education that we partner with MBS, Inc. out of Commerce Township, Michigan for their services in fulfilling this order for an amount not to exceed \$120,000 which breaks down to \$60 each for 2,000 staff members. MBS, Inc. has the resources to make this a seamless process for the district. They will create a website that staff can access to select their piece of LPS spirit wear. They follow up with staff if there are questions or any issues fulfilling their specific order. They will handle the embroidering of the LPS logo on each piece of merchandise. They will also individually bag, label and deliver the items to 27 locations across the district.

Please include this item on the agenda for the March 10, 2024, Finance Committee meeting.

Thank you.

AS

c: Board of Education



Date: March 10, 2025

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: 2025 Media Center Tech - 2021 Bond

I would like the opportunity to discuss with the Board of Education information on the bid results for the 2025 Media Center Technology Renovations at Churchill, Johnson, Buchanan, and Grant at the next Committee of the Whole meeting on March 10, 2025. This will include the demolition and installation of network cabling, classroom audio/visual equipment, video signage displays, and audio systems for the LMCs and kitchens. The bid opening for this 2025 Bond project occurred on February 18, 2025.

The recommended low responsible bidder is Moss Telecommunications, based in Grand Rapids, but they also have a local branch in Rochester Hills, Michigan, as the technology contractor for the Phase 4 Bond project at Buchanan Elementary, Grant Elementary, Johnson Upper Elementary, and Churchill High School in the summer of 2025. The total for the Technology Renovations is \$148,406.

Additionally, the Bond Team is recommending a contingency in the amount of \$35,000 for a total project cost of \$183,406. The funding source will be from the 2021 Bond.

Thank you.

Attachment

c: Board of Education

PF/AS

February 24, 2025

Mr. Phillip Francis
 Assistant Superintendent of District Services
 Livonia Public Schools
 15125 Farmington Road
 Livonia, MI 48154

Project Name: Livonia Public Schools
 Media Center Renovations - Technology
 Livonia, Michigan

IDS Project No.: 21191-1000 BP09 - Technology

Dear Mr. Francis,

Bid specifications and drawings for the 2024 Media Center Renovations - Technology project were issued on January 29, 2025. The bid scope includes the demolition and installation of network cabling, classroom audio/visual equipment, video signage displays, and audio system for the LMC's, as well as kitchen renovations for all 4 buildings (Buchanan Elementary, Grant Elementary, Johnson Middle School, Churchill High School).

A pre-bid conference was conducted on February 4, 2025. The pre-bid conference was not mandatory.

Six (6) bids were received on February 18, 2025, as follows:

Bidder	Bid Bond	Required Affidavits	Base Bid
VSC, Inc.	Yes	Yes	\$57,594.00
DataCom Group	Yes	Yes	\$129,070.00
Moss Telecommunications	Yes	Yes	\$148,406.00
AmComm Telecommunications	Yes	Yes	\$232,000.00
Sound Planning Communications	Yes	Yes	\$266,284.57
Systems Operations Solutions	Yes	Yes	\$455,447.80

As the low apparent bidder, VSC, Inc's bid submission review identified numerous errors and omissions and was determined to be non-compliant with specifications and rejected.

As the next low apparent bidder, Datacom Group's bid submission review identified errors and omissions and was determined to be non-compliant with specifications and rejected.

As the next low apparent bidder, Moss Telecommunications was determined to be compliant with Bid specifications. Moss Telecommunications currently maintains a local branch presence in the Metro Detroit area (Rochester Hills) and has performed project work similar to the requirements in this technology work for other local K-12 districts in this area with favorable results.

IDS recommends a bid award of the 2024 Media Center Renovations - Technology bid to Moss Telecommunications for the base bid amount of \$148,406.00. In addition to the award amount, IDS is recommending a construction contingency be established in the amount of \$35,000 for additional construction change directive work still pending.

Sincerely,

Integrated Design Solutions, LLC



Scott Smith
Senior Associate



Rock Morey
Project Manager

ec: T. Klan, LPS
B. Weber, PMR
File



Date: March 10, 2025

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Stevenson Tennis Courts Resurfacing

I would like the opportunity to share information regarding the Stevenson High School Tennis Courts Resurfacing project with the Board of Education at the March 10, 2025 Committee of the Whole meeting. Resurfacing will correct the aesthetic blemishes caused by multiple rust stains on the court's surface. The bid opening for this Sinking Fund project occurred on February 18, 2025, and post-bid interviews were conducted on February 25, 2025.

The recommended low responsible bidder is Laser Sport Surfacing, Plymouth, Michigan, in the amount of \$87,900. We are recommending a 10% contingency amount of \$8,790 for a total Board approval amount of \$96,690.

Recommendation letters from Plante Moran Realpoint and Foresite Design are attached. The recommended funding source for the Stevenson Tennis Courts resurfacing project will be from the Sinking Fund.

Knowing Stevenson's tennis courts were installed in the summer of 2023, I have included detailed information below regarding the reasons why a resurfacing is being recommended two years after installation.

Tennis Court Rust/Resurface Explanation

While rust staining doesn't occur on all asphalt tennis courts, it can and does occur on occasion due to the presence of metallic minerals within the asphalt mix. Moisture can potentially cause oxidation, leading to rust stains that seep through the court surface. It is important to know that the rust staining is not related to faulty or improper workmanship. Whether stains inevitably show up or not is unpredictable due to the variations within the earth and locations where the material is mined. They are also generally only aesthetic issues that do not affect the playability of the court or the safety of the players.

Since staining is a known possibility (it did not occur at Churchill's tennis courts) and is not covered under warranty because it is not caused by poor workmanship, our team created two alternates in the bid packages for the Stevenson and Franklin tennis courts projects. This allowed the team to assess the potential cost impacts to mitigate the issue in the future, if needed.

Alternate #1: Construct the tennis courts with post-tension concrete in lieu of asphalt, which would mean a near zero chance of rust spots because concrete has a different composition. The added cost for this option was approximately \$500K.

Alternate #2: Utilize a premium asphalt mix. The added cost for this option was approximately \$220K and would not guarantee there would be no rusting due to potential contamination at the mixing plants and equipment used to place the material.

Knowing the cost of a potential need to resurface would be less than \$100K and could be resurfaced multiple times before reaching the costs noted above, the team decided to move forward with the standard asphalt mix for the Stevenson and Franklin tennis courts projects.

Again, given the known potential of this to occur, and also understanding the rusting is not covered by warranty, the team went into these projects prepared for the possibility of resurfacing one or both of these high schools.

Attachments

c: Board of Education

PF/AS

March 4, 2025

Mr. Phillip Francis
Assistant Superintendent of District Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Sinking Fund Projects
Contract Award Recommendation for Stevenson High School Tennis Court Surface
Renovations

Dear Mr. Francis:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of a Prime Contractor for the Project listed above. This update represents the mutual efforts of PMR, Foresite Design, Inc., LPS administration and staff (the Team) to present a framework in order to identify, evaluate and recommend a Prime Contractor firm for this Project.

On January 30, 2025, Construction Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan website.

On February 18, 2025, two (2) bid proposals were received for the Project, and were reviewed and evaluated by the team. A post bid interview with the apparent low bidder was conducted on February 25th, 2025, with various members of the Team participating. The scope of work, schedule, and other particulars regarding the work were reviewed and clarified.

Upon completion of the interview, and after subsequent clarifications and discussions, the Team is **recommending Laser Sport Surfacing** for contract award as they are the lowest responsible bidder for the Project.

Including hard construction of \$87,900.00 and construction contingency of \$8,790.00, the total Project award **recommendation equals \$96,690.00.**

For the Prime Contractor, the costs for this work will be detailed in AIA Contract A105 – 2017 Standard Form of Agreement between Owner and Contractor, pending final review and approval of terms by district legal counsel.

The Team is available at the Board's convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendation herein. Please direct all questions through me via email at collin.frink@plantemoran.com.

Sincerely,

PLANTE MORAN REALPOINT



Collin Frink
Vice President

Enclosures: Cost Summary
Foresite Design, Inc. Recommendation Letter
Bid Tabulation



**SINKNG FUND
 STEVENSON HS TENNIS SURFACE RENOVATIONS
 COST SUMMARY**

	Hard Construction		
Project	Budget	Actual	Variance
Stevenson High School Tennis Surface Renovations	\$ 88,000	\$ 87,900	\$ 100
Totals	\$ 88,000	\$ 87,900	\$ 100

	Construction Contingency		
	Budget (10%)	Actual (10%)	Variance
Project Contingency	\$ 8,800	\$ 8,790	\$ 10
Totals	\$ 8,800	\$ 8,790	\$ 10

	Total Project Costs		
	Budget	Actual	Variance
Project Total	\$ 96,800	\$ 96,690	\$ 110
Totals	\$ 96,800	\$ 96,690	\$ 110



March 4, 2025

Philip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Livonia Public Schools
Tennis Court Surface Renovations at Stevenson High School
Letter of Recommendation

Dear Mr. Francis,

Enclosed, for your review, is a tabulation sheet of the bids submitted on February 18, 2025, for the Livonia Public Schools – Tennis Court Surface Renovations at Stevenson High School. Proposals were separated into one bid category, for which we received a total of two bids.

Post Bid Interviews were conducted with the apparent low bidders on February 25th, 2025. Our recommendations for award to the lowest responsible bidders are as follows:

Proposal A Tennis Court Surface:

We recommend **Laser Sport Surfacing** of Plymouth, Michigan to complete the work as identified in Proposal A Tennis Court for the contract sum of **\$87,900.00**. The contract sum and recommended amount for award is based on the following breakdown:

Proposal A Base Bid:	\$ 87,900.00
Total	\$ 87,900.00

Please advise our office of additional information that may be required from the recommended Contractor(s) so that we may secure on your behalf for presentation at the next Board of Education meeting.

If you have any questions or concerns pertaining to this information, please do not hesitate to contact our office.

Sincerely,

FORESITE DESIGN, INC.

Michael Sims

Encl : (1)

Livonia Public Schools Stevenson High School Tennis Court Surface Renovations

Bids Due: 2/18/2025 @ 2:00 P.M.

BIDDER:	BID SECURITY		Familial Disc.	Iran Econ Sanctions	Equal Opp. Statement	Vendor Profile	Addendum #1	Proposal A - Tennis Court Surface	
	BB	CC						BASE BID	REMARKS
Laser Sport Surfacing	BB	CC						\$87,900.00	
Goddard Coatings Company	BB	CC						\$95,500.00	
	BB	CC							
	BB	CC							
	BB	CC							
	BB	CC							

**Bold Indicates Apparent Low Bidder





Livonia Public Schools

District Services

Date: March 10, 2025

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Paving Bid Results

I would like the opportunity to discuss with the Board of Education information on the bid results for the summer 2025 paving projects at Central Office, Franklin High School, and the Bentley Track at the next Committee of the Whole meeting on March 10, 2025. The bid opening for this Sinking Fund project occurred on February 26, 2025, and post-bid interviews were conducted on March 4, 2025.

The recommended low responsible bidder is Best Asphalt, Inc., Romulus, Michigan, in the amount of \$1,318,872, which includes the base bid for paving at Central Office Complex and acceptance of both alternate bids for paving a portion of Franklin's student parking lot in the amount of \$258,494 and repaving the Bentley field track in the amount of \$94,859. We are recommending a 10% contingency amount of \$131,887 for a total Board approval amount of \$1,450,759. The recommended funding source for the paving project will be from the Sinking Fund.

Thank you.

Attachment

c: Board of Education

PF/AS

March 4, 2025

Mr. Phillip Francis
Assistant Superintendent of District Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Sinking Fund Projects
Contract Award Recommendation for 2025 Pavement Projects
Central Office – Phase #2, Franklin High School Partial Student Parking Lot, Bentley Field
Track

Dear Mr. Francis:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of a Prime Contractor for the Project listed above. This update represents the mutual efforts of PMR, NTH Consultants, LPS administration and staff (the Team) to present a framework in order to identify, evaluate and recommend a Prime Contractor firm for this Project.

On February 3, 2025, Construction Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan website.

On February 26, 2025, four (4) bid proposals were received for the Project, and were reviewed and evaluated by the team. A post bid interview with the apparent low bidder was conducted on March 4th, 2025, with various members of the Team participating. The scope of work, schedule, and other particulars regarding the work were reviewed and clarified.

Upon completion of the interview, and after subsequent clarifications and discussions, the Team is **recommending Best Asphalt, Inc.** for contract award as they are the lowest responsible bidder for the Project.

Including hard construction of \$1,318,872.00 and construction contingency of \$131,887.00, the total Project award **recommendation equals \$1,450,759.00**. The amount includes hard

construction amounts for Alternate 1 – Franklin High School Partial Student Lot Replacement in the amount of \$258,494 and Alternate 2 – Bentley Field Track Repaving in the amount of \$94,859.

For the Prime Contractor, the costs for this work will be detailed in AIA Contract A105 – 2017 Standard Form of Agreement between Owner and Contractor, pending final review and approval of terms by district legal counsel.

The Team is available at the Board’s convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendation herein. Please direct all questions through me via email at collin.frink@plantemoran.com.

Sincerely,

PLANTE MORAN REALPOINT



Collin Frink
Vice President

Enclosures: Cost Summary
NTH Recommendation Letter
Bid Tabulation
Phase 2 Map – Area of Work



**SINKNG FUND
2025 PAVING PROJECTS
COST SUMMARY**

	Hard Construction		
Project	Budget	Actual	Variance
Central Office Phase 2	\$ 1,010,650	\$ 965,519	\$ 45,131
Franklin High School Partial	\$ 459,600	\$ 258,494	\$ 201,106
Bentley Track	\$ 105,600	\$ 94,859	\$ 10,741
Totals	\$ 1,575,850	\$ 1,318,872	\$ 256,978

	Construction Contingency		
	Budget (10%)	Actual (10%)	Variance
Project Contingency	\$ 157,585	\$ 131,887	\$ 25,698
Totals	\$ 157,585	\$ 131,887	\$ 25,698

	Total Project Costs		
	Budget	Actual	Variance
Project Total	\$ 1,733,435	\$ 1,450,759	\$ 282,676
Totals	\$ 1,733,435	\$ 1,450,759	\$ 282,676

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, Michigan 48154

March 4, 2025
NTH Project No. 23001915-03

**RE: 2025 Livonia Public Schools Paving Program:
Phase 2 Central Office, Franklin High School, Bentley Field Track
15125 Farmington Road
Livonia, Michigan**

Dear Mr. Francis:

Per our discussion and review of the Contractor's bids received, we have reviewed the Contractors' bid totals for the referenced project. Based on our review of the bids; specifically, the total bid to complete the work and the proposed contractor schedules, we recommend Livonia Public Schools (LPS) issue a contract with Best Asphalt Inc. for the 2025 Livonia Public Schools Central Office Pavement Program, Phase 2.

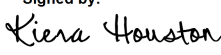
Best Asphalt was the lowest qualified bidder for this project. According to Best's quote, the total construction contract amount for the base project scope is \$957,519. Contract amounts for Alternate No. 1 – Franklin High School and Alternate No. 2 – Bentley Field Track are \$258,494 and \$94,859 respectively. An additional \$8,000 is required for the required performance bond.

We recommend maintaining some contingency funds for the project on the order of 10 percent for unforeseen conditions that may be encountered. The above-mentioned bid amounts are inclusive of \$75,000 in stipulated allowances to be used only with prior authorization of LPS.

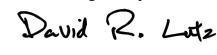
Should you have any questions or need additional information regarding the project scope or budget, feel free to contact David R. Lutz at (248) 662-2750.

Sincerely,

NTH Consultants, Ltd.

Signed by:

4EEACA11C8E24EE...

Keira B Houston
Staff Engineer

DocuSigned by:

2BF41F0D0F4749B...

David R. Lutz, P.E.
Senior Vice President

DRL/

cc: Harry Lau - Livonia Public Schools
Colin Frink - Plante Moran Realpoint
Brian Webber - Plante Moran Realpoint

LIVONIA PUBLIC SCHOOLS
 2025 LPS Paving Project
 BID TABULATION

February 26, 2025


<u>VENDORS BIDDING DESCRIPTION</u>	<u>Best Asphalt Inc.</u>	<u>Nagle Paving Novi, MI</u>	<u>Asphalt Specialists, LLC. Pontiac, MI</u>	<u>T&M Asphalt Paving, Inc. Milford, MI</u>
Official Bid Requirements	✓	✓	✓	✓
Sworn and Notarized Familial Disclosure Statement	✓	✓	✓	✓
Affidavit of Compliance - Iran Economic Sanctions Act	✓	✓	✓	✓
Equal Opportunity Statement	✓	✓	✓	✓
Vendor Profile	✓	✓	✓	✓
Bid Bond	✓	✓	✓	✓
Addendum 1 Acknowledged	✓	✓	✓	✓
Addendum 2 Acknowledged	✓	✓	✓	✓
				23
BASE Bid:	\$ 957,519.00	\$ 992,490.00	\$ 988,800.00	\$ 1,142,000.00
Alternate 1 Bid:	\$ 258,494.00	\$ 309,500.00	\$ 320,600.00	\$ 376,185.00
Alternate 2 Bid:	\$ 94,859.00	\$ 94,750.00	\$ 137,500.00	\$ 140,000.00
Performance Bond	\$ 8,000.00	\$ 7,200.00	\$ 7,200.00	\$ 11,300.00

Recorded by:
 Keira Houston

Read by:
 Harry C. Lau



2024
2025
2026

 Area of work



Livonia Public Schools

Elementary Programs & District Services

To: Andrea Oquist, Superintendent
From: William Green, Director of Elementary Programs & District Services
Date: March 6, 2025
Subject: Policy JBF Students Released Time

Board Policy JBF (Students Released Time) was presented for changes to the Board of Education during a Study Session on March 3, 2025.

Please add this item to the agenda for further discussion during the Board of Education Committee of the Whole on March 10, 2025.

Board Policy JBF Students Released Time

Thank you.

William Green, Director of Elementary & District Services