

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Regular Meeting
March 17, 2025 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- I. ROLL CALL: Madeline Acosta, Karen Bradford, Colleen Burton, Crystal Frank, Liz Jarvis, Mark Johnson, Dave MacFarland**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMUNICATIONS**
 - A. Read Across America 3**
 - B. District Update from the Superintendent**
 - C. Written Communications**
 - D. Response to Prior Audience Communications**
 - E. Audience Communications (limited to 15 minutes, with remainder taking place prior to HEARING FROM BOARD MEMBERS)**
- IV. CONSENT AGENDA--Items marked with an "*" will be considered in one motion. These routine items have been individually reviewed by Board committees and were unanimously recommended for placing on this consent agenda. Any member of the Board may remove items from the consent agenda prior to voting. 5**
- V. DISPOSITION OF MINUTES**
 - A. *Minutes of the Regular Meeting of February 18, 2025 6**
- VI. BUSINESS MATTERS**
 - A. Approval of LPS Merchandise Purchase 14**
 - B. Approval of Media Center Technology Purchase 16**
 - C. Approval of Stevenson Tennis Court Resurface Project 19**
 - D. Approval of Paving Project 25**
- VII. INSTRUCTION MATTERS**
 - A. Approval of Expulsion of Secondary Student 32**
- VIII. PERSONNEL MATTERS**
 - A. Sympathy Resolution 33**
 - B. Teachers for Approval 35**
 - C. Retirements 37**
- IX. HEARING FROM BOARD MEMBERS**
 - A. Second Reading Board Policy IDAA - Career Technical Education 41**
 - B. Second Reading Board Policy DG - Deposit of Funds 43**
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 - D. Second Reading Board Policy DL - Safeguarding District Assets 47**
 - E. First Reading Bylaw of the Board BHA - Code of Ethics 49**

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| F. First Reading Bylaw of the Board BCB - General Order of Business at Regular Meetings | 52 |
| G. First Reading Board Policy JBF - Release Time | 53 |
| H. Hearing from Board Members | |
| X. ADJOURNMENT | |

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: Read Across America Resolution

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolution in recognition of Read Across America during the month of March 2025.

RATIONALE:

Livonia Public Schools supports the Read Across America initiative sponsored by the National Education Association and supported by the Livonia Education Association, and publicly commits to promoting reading by all children in the LPS community.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Stacy Jenkins, Administrator of Communications

EXHIBITS:

None

*Livonia Public Schools
Board of Education
March 17, 2025*

*Read Across America
RESOLUTION*

WHEREAS, citizens of the Livonia Public Schools School District stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future and their ability to compete in a global economy, and;

WHEREAS, "Read Across America," a national celebration of Dr. Seuss's 121st birthday, on March 2, 2025, is sponsored by the National Education Association and supported by the Livonia Education Association, and promotes reading and adult involvement in the education of our community's students, and;

WHEREAS, motivating children to read is an important factor in student achievement and creating lifelong successful readers, and;

WHEREAS, research has shown that children who are motivated and spend more time reading, do better in school.

NOW, THEREFORE, BE IT RESOLVED that the Trustees of the Board of Education of the Livonia Public Schools School District, call upon their citizens to assure that every child is reading together, with a caring adult, throughout the month of March, designated as March is Reading Month (celebrated today, March 17, 2025, with the Livonia Public Schools Board of Education), and;

BE IT FURTHER RESOLVED that this body recommits our community to engage in programs and activities to make America's children the best readers in the world.

Madeline Acosta, Secretary

Board of Education

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 10, 2025**

TOPIC: Consent Agenda

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the Superintendent:

V.A. *Minutes of the Regular Meeting of February 18, 2025

RATIONALE:

The agenda for the Board of Education meeting has certain items designated and identified by an asterisk *. These items, identified in advance with the concurrence of all Board members present, will be acted upon in a single motion.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Andrea L. Oquist, Superintendent

EXHIBITS:

Attached

Off/Supt/tg

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Regular Meeting
February 18, 2025**

President Bradford convened the meeting at 6:36 p.m.

Members Present: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland

Members Absent: None

Official Nomination of Candidate – 2025 MASB Board of Directors, Region 8 It was moved by Mrs. Burton and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District designate Roderick Means as the Region 8 candidate for the MASB Board of Directors and direct the Executive Assistant of the Board of Education to cast the vote accordingly.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
Nays: None

Principals’ Recognition Week It was moved by Mr. Johnson and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District adopt the resolution establishing the week of February 24, 2025, as Principals’ Week in Livonia Public Schools

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
Nays: None

District Update from the Superintendent Superintendent Oquist shared highlights of activities and events happening around the District as well as many District points of pride.

Written Communications None

Response to Prior Audience Communication None

**Audience
Communications**

Prior to Regular meeting, the Webelo's Cub Scouts den from Hayes Elementary worked on earning a badge by interviewing President Bradford. During the Regular meeting, The Webelos den led the Pledge of Allegiance and shared information about projects they are working on.

Consent Agenda

It was moved by Mrs. Acosta and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the following Consent Agenda item, as recommended by the Superintendent.

V.A. *Minutes of the Regular Meeting of 1/27/25

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
Nays: None

**Approval of Purchase
of LMC Furniture**

It was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Owner's Representative, Plante Moran Realpoint, and approve the Phase Four purchase of furniture for the Library Media Centers at Buchanan Elementary School, Grant Elementary School, Johnson Upper Elementary School, and Churchill High School from NBS Commercial Interiors, Troy, MI in an amount not to exceed \$1,345,000.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
Nays: None

**Approval of Contract
for Installation of Field
Lights**

It was moved by Mrs. Jarvis and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District approve the recommendation to award the installation of LED Retrofit Lighting for Churchill High School, Franklin High School and Stevenson High School to Airport Lighting, Luther, Michigan for a total cost of \$192,850, which includes a 6% contingency.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
Nays: None

**Approval of Purchase
of Dust Collectors for
LCTC**

It was moved by Mr. MacFarland and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve the recommendation to

award the purchase and installation of a dust collecting system for the Construction Trades classroom at the LCTC to Allied Building Service Company, Detroit, MI for a total cost of \$114,000 which includes a 5% contingency.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
Nays: None

Approval of Purchase of Hydration Stations

It was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the purchase of 40 hydration stations for various buildings in the district from Ferguson Facilities Supply, Newport News, VA for a total cost of \$61,776.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
Nays: None

Approval of Limited Schools of Choice (105/105c) 2025-2026

It was moved by Mr. Johnson and supported by Mrs. Jarvis that the Livonia Public Schools School District accept the recommendation of the Superintendent to participate in Limited Schools of Choice under Section 105/105c for the 2025-2026 school year, with a minimum of 50 seats limited to grades K-6 as well as Niji-Iro and Webster ACAT which have testing requirements.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
Nays: None

Approval of LCTC Engineering Lab Furniture and Technology Purchase

It was moved by Mrs. Acosta and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the purchase of new furniture from Interior Environments in Novi, MI for \$55,786 and technology from CDW-G in Chicago, IL for \$57,476, totaling \$113,262 for the Engineering Lab at the LCTC.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
Nays: None

Teacher for Approval

It was moved by Mrs. Frank and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the

Superintendent and offer employment for the 2024-2025 school year to:

Megan McGarry (1.0 FTE) Rosedale Elementary

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland

Nays: None

Teacher for Tenure

It was moved by Mrs. Jarvis and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and acknowledge that tenure status has been granted to:

Jacquelyn McPherson, effective 8/26/24

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland

Nays: None

Leave of Absence

It was moved by Mr. MacFarland and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and approve the request for a leave of absence for:

Kay Campbell, effective 3/10/25

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland

Nays: None

Resignations

The Board was informed of the following resignations:

Clare Campagna-Fraley, effective 3/7/25

Mackenzie Simpson, effective 2/18/25

Retirements

It was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District adopt the resolutions of appreciation for services rendered by:

Sydnie Canterberry

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Sydnie Canterberry will retire from the district on June 12, 2025; and,

WHEREAS, Sydnie Canterbury has devoted 27 years of dedicated, loyal, and outstanding service to the students of Hoover Elementary, Marshall Elementary, Kennedy Elementary, Cass Elementary, Cleveland Elementary, Buchanan Elementary, Webster Elementary, Rosedale Elementary, Hayes Elementary, Roosevelt Elementary and Cooper Upper Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Sydnie Canterbury on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Patricia Fitzer

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Patricia Fitzer will retire from the district on April 30, 2025; and,

WHEREAS, Patricia Fitzer has devoted 19.8 of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Western Wayne Skill Center; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Patricia Fitzer for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Jill McGlinch

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Jill McGlinch will retire from the district on June 6, 2025; and,

WHEREAS, Jill McGlinch has devoted 27.5 years of dedicated, loyal, and outstanding service to the students of Kennedy Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Jill McGlinch on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland

Nays: None

**Second Reading
Board Policy IB -
Goals and Objectives**

It was moved by Mr. Johnson and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the Board Policy language for Board Policy IB – Goals and Objectives:

BOARD POLICY
INSTRUCTIONAL PROGRAM
GOALS AND OBJECTIVES

IB
FEBRUARY 18, 2025

Our instruction programming is rooted in providing students with the skills, characteristics and qualities to be successful in the world beyond our doors. Beginning with preschool through post-secondary our students will be provided with the educational experiences to:

- Meet or exceed the state standards for each grade and content area to pursue their educational or career pathway.
- Understand the timeless values and universal principles of our Community with Character so that they develop the life skills and habits of mind that they need to thrive academically, socially and personally, now and in the future.
- Read, write, and think at high levels, feel confident working with others and have a sense of purpose in themselves.
- Have access to learning that is engaging, flexible, thoughtful, critical and collaborative, and supports their individualized needs.
- Be empowered to utilize a variety of tools to build their understanding and demonstrate their achievement.
- Contribute to their communities through active citizenship.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
 Nays: None

**Second Reading
 Board Policy IC –
 Curriculum
 Development**

It was moved by Mrs. Acosta and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the Board Policy language for Board Policy IC – Curriculum Development:

| | |
|------------------------|-------------------|
| BOARD POLICY | IC |
| INSTRUCTIONAL PROGRAM | |
| CURRICULUM DEVELOPMENT | FEBRUARY 18, 2025 |

The district curriculum is a carefully planned sequence of instruction, designed to achieve specific learning goals based on State of Michigan standards. It outlines the subjects, skills, and knowledge that students are expected to acquire at each grade level. The District will provide teachers with the necessary time, resources, and professional development opportunities to: conduct curriculum research and evaluation, pilot and implement new instructional strategies and programs, and continuously improve the curriculum based on student needs and best practices, within the allocated budget approved by the Board of Education.

LEGAL REF.: MCL 380.1277; 380.1282

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
 Nays: None

**Second Reading
 Board Policy IG –
 Counseling and
 Student Assistance**

It was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the Board Policy language for Board Policy IG – Counseling and Student Assistance:

| | |
|-----------------------------------|-------------------|
| BOARD POLICY | IG |
| INSTRUCTIONAL PROGRAM | |
| COUNSELING AND STUDENT ASSISTANCE | FEBRUARY 18, 2025 |

Students will have access to school-based guidance and counseling services to support their academic and social-emotional well-being. These services will focus on identifying individual student needs, coordinating and providing the appropriate resources that address and support the personal and social emotional challenges that affect learning.

LEGAL REF.: R380.1233 *et seq.*

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson, MacFarland
Nays: None

**First Reading Board
Policy IDAA – Career
Technical Education**

The Policy Committee has reviewed the following changes:

| | |
|---|--------------------------|
| BOARD POLICY | IDAA |
| INSTRUCTIONAL PROGRAM | JUNE 20, 1988 |
| VOCATIONAL EDUCATIONAL PROGRAM | Reviewed 5/2014 |
| CAREER TECHNICAL EDUCATION | |

~~The School district shall operate a vocational educational program.~~
The school district shall offer high school students opportunities to take Career Technical Education (CTE) courses. Career Technical courses provide students with the skills and knowledge they need for postsecondary education and careers. CTE programs will be offered at each high school and at the Livonia Career Technical Center. All CTE courses shall be organized in accordance with Michigan Department of Education Career and Technical Education Standards and Perkins Core Performance Areas.

LEGAL REF.: MCL, 388,684; 380.1277; 380.1288; *et seq*

**First Reading Board
Policy DG – Deposit of
Funds**

The Policy Committee has reviewed the following changes:

| | |
|-------------------------|--------------------------|
| BOARD POLICY | DG |
| FISCAL MANAGEMENT | JUNE 20, 1988 |
| DEPOSITORY OF FUNDS | Reviewed 2/2014 |
| DEPOSIT OF FUNDS | |

The treasurer of the Board of Education shall deposit the ~~district~~ funds of the district in a depository ~~financial institution~~ determined ~~approved~~ by the Board.

LEGAL REF.: MCL 129.11 *et seq*; 380.1221; 380.1222; 380.1223

**First Reading Board
Policy DH – Bonded
Employees**

The Policy Committee has reviewed the following changes:

| | |
|-------------------|--------------------------|
| BOARD POLICY | DH |
| FISCAL MANAGEMENT | JUNE 20, 1988 |
| BONDED EMPLOYEES | Reviewed 2/2014 |

~~All persons connected with the administration of district funds shall be bonded in accordance with the law.~~

The District shall purchase an individual bond or blanket bond that covers district employees involved in managing district funds.

**First Reading Board
Policy DL –
Safeguarding District
Assets**

The Policy Committee has reviewed the following changes:

| | |
|-------------------------------------|--------------------------|
| BOARD POLICY | DL |
| FISCAL MANAGEMENT | JUNE 20, 1988 |
| CASH IN SCHOOL BUILDINGS | |
| SAFEGUARDING DISTRICT ASSETS | |

The superintendent or designee shall be responsible to see that ~~ensure the~~ implementation and

~~enforcement of administrative regulations procedures are established and carried out so that all monies and equipment within all of the district's facilities are safeguarded. to safeguard all funds, equipment, and property throughout the district.~~

~~CROSS REF.: EC—Equipment and Supplies Management~~

Hearing from Board Members

In honor of Principals' Week next week, Mr. Johnson shared thanks and praise for LPS Principals' hard work and dedication. Mr. Johnson extended those words of thanks to all employees of the District acknowledging that every role and every person is essential for the success of the District.

Meeting Adjourned

President Bradford adjourned the meeting at 8:30pm.

Supt.' AO/tg
C: Board



PO Box 398
 South Lyon, MI 48178
 248.486.3438 *phone*
 248.486.3463 *fax*

Design | Print | Promote

Quote

| | |
|-----------|---------|
| Date | Quote # |
| 3/10/2025 | LPS2025 |

| |
|--|
| Customer |
| Livonia Public Schools 15125 Farmington Rd Livonia, MI 48154 |

| Qty | Description | Cost | Total |
|-------|--|-------|------------|
| 2,000 | Under Armour Full Zip Rival Jacket. LPS logo embroidered left chest. | 60.00 | 120,000.00 |
| | | | |
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| | | | |

| | | |
|------------------------------|-------------------------|--------------|
| Thank you for your business. | Subtotal | \$120,000.00 |
| | Sales Tax (0.0%) | \$0.00 |
| | Total | \$120,000.00 |

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: Approval of Media Center Technology Purchase

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District, accept the recommendation from its Technology Consultant, Integrated Design Solutions, and approve Moss Telecommunication, Grand Rapids, Michigan, for the Media Center Technology project for a total amount of \$183,406, which includes contingency.

RATIONALE:

This purchase is necessary for the renovations for the Phase 4 Bond project at Buchanan Elementary, Grant Elementary, Johnson Upper Elementary, and Churchill High School. The funding source for this project will be from the 2021 Bond.

BUDGETARY INFORMATION:

2021 Bond

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

Attached

February 24, 2025

Mr. Phillip Francis
 Assistant Superintendent of District Services
 Livonia Public Schools
 15125 Farmington Road
 Livonia, MI 48154

Project Name: Livonia Public Schools
 Media Center Renovations - Technology
 Livonia, Michigan

IDS Project No.: 21191-1000 BP09 - Technology

Dear Mr. Francis,

Bid specifications and drawings for the 2024 Media Center Renovations - Technology project were issued on January 29, 2025. The bid scope includes the demolition and installation of network cabling, classroom audio/visual equipment, video signage displays, and audio system for the LMC's, as well as kitchen renovations for all 4 buildings (Buchanan Elementary, Grant Elementary, Johnson Middle School, Churchill High School).

A pre-bid conference was conducted on February 4, 2025. The pre-bid conference was not mandatory.

Six (6) bids were received on February 18, 2025, as follows:

| Bidder | Bid Bond | Required Affidavits | Base Bid |
|-------------------------------|----------|---------------------|--------------|
| VSC, Inc. | Yes | Yes | \$57,594.00 |
| DataCom Group | Yes | Yes | \$129,070.00 |
| Moss Telecommunications | Yes | Yes | \$148,406.00 |
| AmComm Telecommunications | Yes | Yes | \$232,000.00 |
| Sound Planning Communications | Yes | Yes | \$266,284.57 |
| Systems Operations Solutions | Yes | Yes | \$455,447.80 |

As the low apparent bidder, VSC, Inc's bid submission review identified numerous errors and omissions and was determined to be non-compliant with specifications and rejected.

As the next low apparent bidder, Datacom Group's bid submission review identified errors and omissions and was determined to be non-compliant with specifications and rejected.

As the next low apparent bidder, Moss Telecommunications was determined to be compliant with Bid specifications. Moss Telecommunications currently maintains a local branch presence in the Metro Detroit area (Rochester Hills) and has performed project work similar to the requirements in this technology work for other local K-12 districts in this area with favorable results.

IDS recommends a bid award of the 2024 Media Center Renovations - Technology bid to Moss Telecommunications for the base bid amount of \$148,406.00. In addition to the award amount, IDS is recommending a construction contingency be established in the amount of \$35,000 for additional construction change directive work still pending.

Sincerely,

Integrated Design Solutions, LLC



Scott Smith
Senior Associate



Rock Morey
Project Manager

ec: T. Klan, LPS
B. Weber, PMR
File

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: Approval of Stevenson Tennis Court Resurface Project

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District, accept the recommendation from its Owner's Representative, Plante Moran Realpoint and its Designer, Foresite Design, Inc., and approve Laser Sport Resurfacing, Plymouth, Michigan, for the Stevenson High School tennis court resurface project for a total amount of \$96,690, which includes contingency.

RATIONALE:

Staining on the Tennis Courts has occurred due to natural variations in the fill used during the original build of the tennis courts. This was an anticipated possibility that was taken into consideration during the original build project.

BUDGETARY INFORMATION:

Sinking Fund

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

Attachments

PF/AS

March 4, 2025

Mr. Phillip Francis
Assistant Superintendent of District Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Sinking Fund Projects
Contract Award Recommendation for Stevenson High School Tennis Court Surface
Renovations

Dear Mr. Francis:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of a Prime Contractor for the Project listed above. This update represents the mutual efforts of PMR, Foresite Design, Inc., LPS administration and staff (the Team) to present a framework in order to identify, evaluate and recommend a Prime Contractor firm for this Project.

On January 30, 2025, Construction Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan website.

On February 18, 2025, two (2) bid proposals were received for the Project, and were reviewed and evaluated by the team. A post bid interview with the apparent low bidder was conducted on February 25th, 2025, with various members of the Team participating. The scope of work, schedule, and other particulars regarding the work were reviewed and clarified.

Upon completion of the interview, and after subsequent clarifications and discussions, the Team is **recommending Laser Sport Surfacing** for contract award as they are the lowest responsible bidder for the Project.

Including hard construction of \$87,900.00 and construction contingency of \$8,790.00, the total Project award **recommendation equals \$96,690.00.**

For the Prime Contractor, the costs for this work will be detailed in AIA Contract A105 – 2017 Standard Form of Agreement between Owner and Contractor, pending final review and approval of terms by district legal counsel.

The Team is available at the Board’s convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendation herein. Please direct all questions through me via email at collin.frink@plantemoran.com.

Sincerely,

PLANTE MORAN REALPOINT



Collin Frink
Vice President

Enclosures: Cost Summary
Foresite Design, Inc. Recommendation Letter
Bid Tabulation



**SINKNG FUND
STEVENSON HS TENNIS SURFACE RENOVATIONS
COST SUMMARY**

| | Hard Construction | | |
|--|---------------------------------|---------------------|-----------------|
| Project | Budget | Actual | Variance |
| Stevenson High School Tennis Surface Renovations | \$ 88,000 | \$ 87,900 | \$ 100 |
| Totals | \$ 88,000 | \$ 87,900 | \$ 100 |
| | Construction Contingency | | |
| | Budget (10%) | Actual (10%) | Variance |
| Project Contingency | \$ 8,800 | \$ 8,790 | \$ 10 |
| Totals | \$ 8,800 | \$ 8,790 | \$ 10 |
| | Total Project Costs | | |
| | Budget | Actual | Variance |
| Project Total | \$ 96,800 | \$ 96,690 | \$ 110 |
| Totals | \$ 96,800 | \$ 96,690 | \$ 110 |



March 4, 2025

Philip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Livonia Public Schools
Tennis Court Surface Renovations at Stevenson High School
Letter of Recommendation

Dear Mr. Francis,

Enclosed, for your review, is a tabulation sheet of the bids submitted on February 18, 2025, for the Livonia Public Schools – Tennis Court Surface Renovations at Stevenson High School. Proposals were separated into one bid category, for which we received a total of two bids.

Post Bid Interviews were conducted with the apparent low bidders on February 25th, 2025. Our recommendations for award to the lowest responsible bidders are as follows:

Proposal A Tennis Court Surface:

We recommend **Laser Sport Surfacing** of Plymouth, Michigan to complete the work as identified in Proposal A Tennis Court for the contract sum of **\$87,900.00**. The contract sum and recommended amount for award is based on the following breakdown:

| | |
|----------------------|---------------------|
| Proposal A Base Bid: | \$ 87,900.00 |
| Total | \$ 87,900.00 |

Please advise our office of additional information that may be required from the recommended Contractor(s) so that we may secure on your behalf for presentation at the next Board of Education meeting.

If you have any questions or concerns pertaining to this information, please do not hesitate to contact our office.

Sincerely,

FORESITE DESIGN, INC.

Michael Sims

Encl : (1)

Livonia Public Schools Stevenson High School Tennis Court Surface Renovations

Bids Due: 2/18/2025 @ 2:00 P.M.

| BIDDER: | BID SECURITY | | Familial Disc. | Iran Econ Sanctions | Equal Opp. Statement | Vendor Profile | Addendum #1 | Proposal A - Tennis Court Surface | |
|--------------------------|--------------|----|----------------|---------------------|----------------------|----------------|-------------|-----------------------------------|---------|
| | BB | CC | | | | | | BASE BID | REMARKS |
| Laser Sport Surfacing | BB | CC | | | | | | \$87,900.00 | |
| Goddard Coatings Company | BB | CC | | | | | | \$95,500.00 | |
| | BB | CC | | | | | | | |
| | BB | CC | | | | | | | |
| | BB | CC | | | | | | | |
| | BB | CC | | | | | | | |

****Bold Indicates Apparent Low Bidder**



March 4, 2025

Mr. Phillip Francis
Assistant Superintendent of District Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Sinking Fund Projects
Contract Award Recommendation for 2025 Pavement Projects
Central Office – Phase #2, Franklin High School Partial Student Parking Lot, Bentley Field
Track

Dear Mr. Francis:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of a Prime Contractor for the Project listed above. This update represents the mutual efforts of PMR, NTH Consultants, LPS administration and staff (the Team) to present a framework in order to identify, evaluate and recommend a Prime Contractor firm for this Project.

On February 3, 2025, Construction Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan website.

On February 26, 2025, four (4) bid proposals were received for the Project, and were reviewed and evaluated by the team. A post bid interview with the apparent low bidder was conducted on March 4th, 2025, with various members of the Team participating. The scope of work, schedule, and other particulars regarding the work were reviewed and clarified.

Upon completion of the interview, and after subsequent clarifications and discussions, the Team is **recommending Best Asphalt, Inc.** for contract award as they are the lowest responsible bidder for the Project.

Including hard construction of \$1,318,872.00 and construction contingency of \$131,887.00, the total Project award **recommendation equals \$1,450,759.00**. The amount includes hard

construction amounts for Alternate 1 – Franklin High School Partial Student Lot Replacement in the amount of \$258,494 and Alternate 2 – Bentley Field Track Repaving in the amount of \$94,859.

For the Prime Contractor, the costs for this work will be detailed in AIA Contract A105 – 2017 Standard Form of Agreement between Owner and Contractor, pending final review and approval of terms by district legal counsel.

The Team is available at the Board’s convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendation herein. Please direct all questions through me via email at collin.frink@plantemoran.com.

Sincerely,

PLANTE MORAN REALPOINT



Collin Frink
Vice President

Enclosures: Cost Summary
NTH Recommendation Letter
Bid Tabulation
Phase 2 Map – Area of Work



**SINKNG FUND
2025 PAVING PROJECTS
COST SUMMARY**

| | Hard Construction | | |
|------------------------------|--------------------------|---------------------|-------------------|
| Project | Budget | Actual | Variance |
| Central Office Phase 2 | \$ 1,010,650 | \$ 965,519 | \$ 45,131 |
| Franklin High School Partial | \$ 459,600 | \$ 258,494 | \$ 201,106 |
| Bentley Track | \$ 105,600 | \$ 94,859 | \$ 10,741 |
| Totals | \$ 1,575,850 | \$ 1,318,872 | \$ 256,978 |

| | Construction Contingency | | |
|---------------------|---------------------------------|---------------------|------------------|
| | Budget (10%) | Actual (10%) | Variance |
| Project Contingency | \$ 157,585 | \$ 131,887 | \$ 25,698 |
| Totals | \$ 157,585 | \$ 131,887 | \$ 25,698 |

| | Total Project Costs | | |
|---------------|----------------------------|---------------------|-------------------|
| | Budget | Actual | Variance |
| Project Total | \$ 1,733,435 | \$ 1,450,759 | \$ 282,676 |
| Totals | \$ 1,733,435 | \$ 1,450,759 | \$ 282,676 |

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, Michigan 48154

March 4, 2025
NTH Project No. 23001915-03

**RE: 2025 Livonia Public Schools Paving Program:
Phase 2 Central Office, Franklin High School, Bentley Field Track
15125 Farmington Road
Livonia, Michigan**

Dear Mr. Francis:

Per our discussion and review of the Contractor's bids received, we have reviewed the Contractors' bid totals for the referenced project. Based on our review of the bids; specifically, the total bid to complete the work and the proposed contractor schedules, we recommend Livonia Public Schools (LPS) issue a contract with Best Asphalt Inc. for the 2025 Livonia Public Schools Central Office Pavement Program, Phase 2.

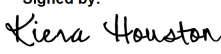
Best Asphalt was the lowest qualified bidder for this project. According to Best's quote, the total construction contract amount for the base project scope is \$957,519. Contract amounts for Alternate No. 1 – Franklin High School and Alternate No. 2 – Bentley Field Track are \$258,494 and \$94,859 respectively. An additional \$8,000 is required for the required performance bond.

We recommend maintaining some contingency funds for the project on the order of 10 percent for unforeseen conditions that may be encountered. The above-mentioned bid amounts are inclusive of \$75,000 in stipulated allowances to be used only with prior authorization of LPS.

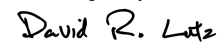
Should you have any questions or need additional information regarding the project scope or budget, feel free to contact David R. Lutz at (248) 662-2750.

Sincerely,

NTH Consultants, Ltd.

Signed by:

4EEACA11C8E24EE...

Keira B Houston
Staff Engineer

DocuSigned by:

2BF41F0D0F4749B...

David R. Lutz, P.E.
Senior Vice President

DRL/

cc: Harry Lau - Livonia Public Schools
Colin Frink - Plante Moran Realpoint
Brian Webber - Plante Moran Realpoint

LIVONIA PUBLIC SCHOOLS
 2025 LPS Paving Project
 BID TABULATION

February 26, 2025

| <u>VENDORS BIDDING DESCRIPTION</u> | <u>Best Asphalt Inc.</u> | <u>Nagle Paving Novi, MI</u> | <u>Asphalt Specialists, LLC. Pontiac, MI</u> | <u>T&M Asphalt Paving, Inc. Milford, MI</u> |
|---|--------------------------|----------------------------------|--|---|
| Official Bid Requirements | ✓ | ✓ | ✓ | ✓ |
| Sworn and Notarized Familial Disclosure Statement | ✓ | ✓ | ✓ | ✓ |
| Affidavit of Compliance - Iran Economic Sanctions Act | ✓ | ✓ | ✓ | ✓ |
| Equal Opportunity Statement | ✓ | ✓ | ✓ | ✓ |
| Vendor Profile | ✓ | ✓ | ✓ | ✓ |
| | | | | |
| Bid Bond | ✓ | ✓ | ✓ | ✓ |
| | | | | |
| Addendum 1 Acknowledged | ✓ | ✓ | ✓ | ✓ |
| | | | | |
| Addendum 2 Acknowledged | ✓ | ✓ | ✓ | ✓ |
| | | | | 30 |
| BASE Bid: | \$ 957,519.00 | \$ 992,490.00 | \$ 988,800.00 | \$ 1,142,000.00 |
| | | | | |
| Alternate 1 Bid: | \$ 258,494.00 | \$ 309,500.00 | \$ 320,600.00 | \$ 376,185.00 |
| | | | | |
| Alternate 2 Bid: | \$ 94,859.00 | \$ 94,750.00 | \$ 137,500.00 | \$ 140,000.00 |
| | | | | |
| Performance Bond | \$ 8,000.00 | \$ 7,200.00 | \$ 7,200.00 | \$ 11,300.00 |
| | | | | |

Recorded by:
 Keira Houston

Read by:
 Harry C. Lau



2024
2025
2026

 Area of work

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: Recommend Expulsion of One Secondary Student

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District expel one secondary student for violations of the Livonia Public Schools' Board of Education policies.

RATIONALE:

A disciplinary hearing was held on February 20, 2025, and the Hearing Officer has ruled to expel the student for 180 days. The timeline for an appeal of this decision has passed without a request.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Kevin Etue, Director of Secondary Programs and District Services

EXHIBITS:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: Sympathy Resolution

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District adopt the attached sympathy resolution for the family of Maureen Mahoney.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources
Jennifer Keatts, Director of Human Resources

EXHIBIT:

Attached resolution

ljn

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

SYMPATHY RESOLUTION

Maureen Mahoney

WHEREAS, *The Board of Education was truly saddened to hear of the untimely death of a wonderful individual, Maureen Mahoney; and,*

WHEREAS, *She was a highly valued member of our staff in the Livonia Public Schools School District as a bookkeeper at the Livonia Career Technical Center, a clerk and cashier in the Food Services Department and secretary at Stevenson High School, Dickinson Center and Holmes Middle School.*

WHEREAS, *She consistently demonstrated her outstanding dedication to students, parents, and staff through her care, commitment and kindness; and,*

WHEREAS, *Maureen Mahoney will be remembered with great fondness and with a profound sense of gratitude for the immeasurable contributions she made to our school district;*

NOW, THEREFORE, BE IT RESOLVED *That the Board of Education of the Livonia Public Schools School District offers its deepest and most sincere sympathy to the family and friends of Maureen Mahoney.*

*Madeline Acosta
Board of Education*

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: Approval of Teachers

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and offer employment for the 2024-25 school year to the teachers listed on the attached document.

RATIONALE:

These teachers have been interviewed along with many other applicants for the vacancies which exist in our instructional program. We believe these teachers are the most qualified for the positions and recommend they be approved for employment.

BUDGETARY INFORMATION:

The positions listed are within the 2024-25 budget.

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources
Jennifer Keatts, Director of Human Resources

EXHIBIT:

Attached

ljn

**2024-2025 School Year
New Teachers for Board of Education Approval
March 17, 2025**

| NAME | DEGREE/SCHOOL | FTE | ASSIGNMENT | MOST RECENT EXPERIENCE | TOTAL YEARS OF EXPERIENCE | STEP |
|------------------------|---|-----|---|---|---------------------------|---|
| Crabtree, Sarah | Bachelor of Fine Arts Eastern Michigan University | 1.0 | Art Teacher Roosevelt Elementary March 3, 2025 | Elementary Art Teacher Jefferson Schools, Newport Elementary Art Teacher Berkley Public Schools | 1 | Step 1 - BA 4 years probation |
| Karapuz, Brian | Masters in Autism Spectrum Disorders Madonna University Bachelors of Science in Elementary Ed Wayne State University | 1.0 | Teacher of Students with Cognitive Impairments Western Wayne Skill Center March 11, 2025 | Elementary Teacher St. Thecla Catholic School, Clinton Twp. Elementary Teacher Our Lady of Good Counsel, Plymouth Elementary Teacher Detroit Academy of Arts and Sciences, Detroit Elementary Teacher Christ the King Elementary, Detroit | 20 | Step 14 - MA 4 years probation 36 |

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: Resolution of Appreciation for Employees Who are Retiring

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions of appreciation for services rendered by:

**Dawn Guthard
Cindy Lectka
Stephen Mac
Jacqueline McMillion
Daniel McMurtry
Kevin Rukat**

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Jennifer Keatts, Director of Human Resources
Anthony Abbate, Director of Human Resources

EXHIBIT:

Attached resolutions

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

RESOLUTIONS

Dawn Guthard

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Dawn Guthard will retire from the district on June 6, 2025; and,

WHEREAS, Dawn Guthard has devoted 23 years of dedicated, loyal, and outstanding service to the students of Cleveland Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Dawn Guthard on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Cindy Lectka

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Cindy Lectka will retire from the district on June 6, 2025; and,

WHEREAS, Cindy Lectka has devoted 22 years of dedicated, loyal, and outstanding service to the students of Adams Elementary, Roosevelt Elementary, Randolph Elementary and Cleveland Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Cindy Lectka on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Stephen Mac

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Stephen Mac will retire from the district on June 5, 2025; and,

WHEREAS, Stephen Mac has devoted 31 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a custodian at Marshall Elementary, Adams Elementary, Riley Middle School, Buchanan Elementary, Randolph Elementary, Bryant Center, Franklin High School and Churchill High School. He also worked as a building supervisor at Emerson Middle School; and,

WHEREAS, He has given conscientious, careful, and loyal service to the students, staff, and community during his tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Stephen Mac for his countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Jacqueline McMillion

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Jacqueline McMillion will retire from the district on June 6, 2025; and,

WHEREAS, Jacqueline McMillion has devoted 25 years of dedicated, loyal, and outstanding service to the students of Perrinville Early Childhood Center, Riley Upper Elementary, Hoover Elementary, Western Wayne Skill Center, Jackson Early Childhood Center and students that are serviced through the Student Services Department as a teacher of speech and language and as an autism spectrum disorder coach; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Jacqueline McMillion on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Daniel McMurtry

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Daniel McMurtry has retired from the district on February 28, 2025; and,

WHEREAS, Daniel McMurtry has devoted 27.4 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a custodian at Adams Elementary, Bryant Center, Franklin High School, Churchills High School and Stevenson High School; and,

WHEREAS, He has given conscientious, careful, and loyal service to the students, staff, and community during his tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Daniel McMurtry for his countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Kevin Rukat

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Kevin Rukat will retire from the district on June 6, 2025; and,

WHEREAS, Kevin Rukat has devoted 29 years of dedicated, loyal, and outstanding service to the students of Franklin High School as a teacher; and,

WHEREAS, He has made many contributions to the educational profession and has touched the lives of countless students during his tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Kevin Rukat on his years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for his retirement.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: **Second Reading & Adoption of Board Policy**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document for Board Policy IDAA – Career Technical Education.

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of February 18, 2025.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBIT:

Attached Policy

Off/Supt/tg

BOARD POLICY

IDAA

INSTRUCTIONAL PROGRAM

CAREER TECHNICAL EDUCATION

MARCH 17, 2025

The school district shall offer high school students opportunities to take Career Technical Education (CTE) courses. CTE courses provide students with the skills and knowledge they need for postsecondary education and careers. CTE programs will be offered at each high school and at the Livonia Career Technical Center. All CTE courses shall be organized in accordance with Michigan Department of Education Career and Technical Education Standards and Perkins Core Performance Areas.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: **Second Reading & Adoption of Board Policy**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document for Board Policy DG – Deposit of Funds.

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of February 18, 2025.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Alison Smith, Chief Financial Officer

EXHIBIT:

Attached Policy

Off/Supt/tg

BOARD POLICY

DG

FISCAL MANAGEMENT DEPOSIT OF FUNDS

MARCH 17, 2025

The treasurer of the Board of Education shall deposit district funds in a financial institution approved by the Board.

LEGAL REF.: MCL 129.11 et seq; 380.1221; 380.1222; 380.1223

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: **Second Reading & Adoption of Board Policy**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document for Board Policy DH – Bonded Employees.

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of February 18, 2025.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Alison Smith, Chief Financial Officer

EXHIBIT:

Attached Policy

Off/Supt/tg

BOARD POLICY

DH

**FISCAL MANAGEMENT
BONDED EMPLOYEES**

MARCH 17, 2025

The District shall purchase an individual bond or blanket bond that covers district employees involved in managing district funds.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: **Second Reading & Adoption of Board Policy**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document for Board Policy DL – Safeguarding District Assets.

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of February 18, 2025.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Alison Smith, Chief Financial Officer

EXHIBIT:

Attached Policy

Off/Supt/tg

BOARD POLICY

DL

FISCAL MANAGEMENT

MARCH 17, 2025

SAFEGUARDING DISTRICT ASSETS

The Superintendent or designee shall ensure the implementation and enforcement of administrative procedures to safeguard all funds, equipment, and property throughout the district.

BYLAWS OF THE BOARD

BHA

BOARD OPERATIONS CODE OF ETHICS

~~MAY 20, 2024~~
APRIL 21, 2025

As members of the Livonia Public Schools Board of Education, we shall promote the best interests of the school district as a whole, and will make decisions that place student learning and the success of all students first by adhering to the following educational and ethical standards:

As a Board member,

- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain schools that meet the individual needs of all children regardless of their sex, race, color, national origin, religion, age, height, weight, marital status, handicap, disability, sexual orientation, sexual identity, or transgender status.
- I will be a personal advocate for the good work of the District.
- I will focus Board action on policy making, strategic planning, and designating and evaluating the Superintendent.
- I recognize that the role of the Board is to govern and oversee the management of the District. I will delegate authority to the Superintendent for the day-to-day operations of the District and will not seek to participate in the day-to-day operations.
- I will review and evaluate all Board Policies, Bylaws of the Board, procedures and processes of the Board, and will work to make desired changes so they will be current, relevant, and in accordance with state and/or federal laws. When requested, I will review all Administrative Procedures brought forth and give input to the Superintendent; however, the Board does not vote to approve Administrative Procedures.
- I will follow established Board Operating Procedures.
- I will come to Board meetings prepared to discuss and take action on all agenda items. I will **read and study** the material in the Board meeting packet **information** seeking clarification, if needed, prior to each Board meeting.
- I will give the Superintendent and Board President notification of my concerns prior to the Board meetings, so that the concerns can be properly addressed.
- I understand that I have not only the right, but the duty, to express my views and opinions and ask questions at the Board table; and will make a good faith effort to understand the views of others.
- I recognize that the Board must make decisions as a whole in public. I will base all decisions on the available facts and my independent judgment, and I will refuse to surrender my independent judgment to individuals or special interest groups.
- I will avoid being placed in a position of conflict of interest, and, if such a conflict is unavoidable, I will disclose such interest and abstain from voting on such matters.

- I will respect the ~~work with my fellow Board members toward~~ consensus and support the ~~decisions of the Board and their implementation.~~ when making decisions. Once a decision is made, I will support the decision and its implementation.
- I recognize that while I am free to express my personal views, the Board President is the spokesperson for the Board and the Superintendent is the spokesperson for the District. This includes all written and spoken communications, including social media.
- I will be respectful and listen to all ideas presented to the Board, be it from parents, staff, students, community members, other Board members, or other stakeholders. I will listen and then refer any person to appropriate personnel.
- I will communicate to other Board members and the Superintendent significant expression of public reaction to Board policies and school programs.
- I will exercise caution when communicating between and among Board members, including electronic communication, and will abide by the Open Meetings Act.
- I will hold confidential all matters that, if disclosed, would needlessly injure individuals, schools, or the district. I will keep confidential all information that is privileged under applicable law, including closed session discussions.
- I will stay informed about current educational issues by individual study and through participation in programs providing needed information; for example, those sponsored by my state and national school board associations. I will share what I have learned with my Livonia Public Schools' colleagues, formally or informally, so as to keep our Board apprised of current issues and topics.
- I will take no private or public action that will compromise the Board, the Administration, or the District.
- I will refrain from using my Board position for personal or partisan gain.
- I will support the hiring of those persons best qualified to serve as District staff.
- I will support and protect District personnel in the proper performance of their duties.
- I will, along with my fellow Board members, will review, revise and sign this Code of Ethics annually at the beginning of each calendar year.

As Board President,

- I will ensure that persons addressing the Board follow established guidelines as outlined in Board policy.
- I will advise persons addressing the Board to do so in a respectful manner and not allow rude, or indecent behavior, profane or indecent discourse, to be directed to the Board, Superintendent, or others during Board meetings. I will not permit disruptive behavior and will advise attendees as such.
- I will ensure that all Board members are given an opportunity to express their views. I will work toward building consensus among all Board members.
- I will follow parliamentary procedure, to the extent that it does not conflict with Board policy or state law.

BYLAWS OF THE BOARD

BCB

BOARD OPERATIONS

FEBRUARY 28, 2022

GENERAL ORDER OF BUSINESS AT REGULAR MEETINGS

APRIL 21, 2025

The order of business at regular meetings shall generally be as follows:

- Call to Order
- Roll Call
- Pledge of Allegiance
- Communications
 - Recognitions and Other Communications Items
 - District Update from the Superintendent
 - ~~Written Communications~~
 - ~~Response to Prior Audience Communications~~
 - Audience Communications (limited to a total of 15 minutes, with the remainder preceding Hearing from Board Members)
- Consent Agenda
- Approval of Minutes of Previous Meeting(s)
- Business Matters
- Instructional Matters
- Personnel Matters
- Remainder of Audience Communications
- Hearing from Board Members
- Adjournment

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
March 17, 2025**

TOPIC: **First Reading of Board Policy**

RECOMMENDATION:

The Policy Committee has reviewed the proposed revisions for the following policy:

Board Policy JBF – Release Time

RATIONALE:

This is the first reading for this policy and is provided for Board review and possible adoption at a future meeting.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

William Green, Director of Elementary Programs

EXHIBITS:

Attached Policy

Off/Supt/tg

BOARD POLICY

JBF

STUDENTS RELEASED TIME

March 2025
~~OCTOBER 2, 1989~~
Reviewed 8/2018

The Board of Education grants to the administration the right to release students from school for appropriate educational and planned activities including special religious instruction up to 2 hours per week when written notice is provided to the school.

LEGAL REF.: MCL 380.1561; Admin Rule: R340.2 (7) *et seq.*