

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Committee of the Whole Meeting
January 21, 2025 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- I. AUDIENCE COMMUNICATIONS**
- II. COMMITTEE OF THE WHOLE**
Bradford, Chair; Acosta; Burton; Frank; Jarvis; Johnson; MacFarland
 - A. Election of Officers - BOE 2025**
K. Bradford
- III. FINANCE COMMITTEE**
Johnson, Chair; Acosta; Jarvis
 - A. Sale of Bonds - 3rd Series** **2**
A. Smith
- IV. CURRICULUM COMMITTEE**
Acosta, Chair; Frank; MacFarland
 - A. State of Michigan Index Scores Presentation** **4**
T. O'Brien
- V. BUILDING & SITE COMMITTEE**
Burton, Chair; Johnson; MacFarland
 - A. Quarterly Dashboard for Q4 of 2024 - 2021 Bond** **5**
P. Francis
 - B. A/C Installation at Auto and Wood Shops** **6**
P. Francis
 - C. HS Stadium Lighting Replacement Materials** **8**
P. Francis
 - D. Change Order for HS Field Houses** **15**
P. Francis
- VI. POLICY COMMITTEE**
Frank, Chair; Burton; Jarvis
 - A. Board Policy IB - Goals and Objectives** **17**
T. O'Brien
 - B. Board Policy IC - Curriculum Development** **19**
T. O'Brien
 - C. Board Policy IG - Counseling and Student Assistance** **20**
T. O'Brien
- VII. PERSONNEL COMMITTEE**
MacFarland, Chair; Burton; Johnson
- VIII. LEGISLATIVE COMMITTEE**
Jarvis, Chair; Acosta; Frank



Date: January 15, 2025

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: 2021 Bond - Sale of Third Series & Bond Tendering

I would like to discuss both the sale of the third series of 2021 bonds as well as revisit the topic of bond tendering at the Finance Committee meeting on Tuesday, January 21, 2025.

The 2021 bond approved by the voters for \$186 million is scheduled to be sold in three series. The first series was sold in June 2021 and the second series was sold in May 2023. The third and final series totaling \$38 million is scheduled to be sold in the Spring of 2025. I have been working very closely with our financial advisor (PFM), bond counsel (Thurn Law Firm), and bond underwriter (JP Morgan Chase) to ensure all legal requirements are satisfied and we reach the most fiscally advantageous terms possible for our bond sale.

I recommend we sell this final series through a negotiated sale as we have done with the last two series. The main advantages of a negotiated sale include flexibility in the timing of the sale, flexibility in the structuring of the bond repayment terms, and the ability to pre-market the bonds to potential investors. With a negotiated sale, the underwriter would sell the bonds to investors and the district (with the help of our financial advisor) would negotiate the interest rates and purchase price with the underwriter. Typically, on the day of pricing, the underwriter will provide the district and our financial advisor with a "proposed" interest rate scale and will then go into the market and take orders for the bonds at the agreed upon interest rates and prices. Once the order period is over, the underwriter may re-price some or all of the interest rates on the bonds lower or higher based on the demand for the bonds during the order period.

A resolution approved by the Board of Education is needed for the third sale of bonds. This resolution will be prepared by bond counsel and is consistent with the authorization the Board provided in 2021 with updated data for the current sale.

I have asked our bond counsel to include parameters for a potential tender refunding in the resolution so if the market conditions are right and we can save our taxpayers money in the form of interest savings, we have the authorization to act.

We talked with the Board of Education back in June of 2023 about bond tendering. In a Tender Refunding, the issuer offers to buy back (ie “tender”) outstanding bonds from investors at a premium to market value funded with refunding bond proceeds. The purchase occurs at a premium to market trading levels to incentivize participation (which could be below par). Ultimate investor participation is initially unknown and unlikely to approach 100% participation (typically 20-30% would be viewed as a success). The purpose of exploring this opportunity is for savings for taxpayers in the form of lower interest costs on outstanding debt

Please add this item to the January 21, 2025, Finance Committee Agenda.

Please let me know if there are any questions.

Thank you.

AS

c: Board of Education



Livonia Public Schools

Academic Services

Date: January 16, 2025
To: Andrea Oquist, Superintendent
From: Theresa O'Brien, Chief Academic Officer
Subject: Index Scores

I am requesting to be placed on the Curriculum Committee agenda of the Committee of the Whole meeting on January 21, 2025. I would like the opportunity to review the Michigan Department of Education School Index System reports with the Board of Education. The scores are currently open to the public and are one of the accountability measures for the State of Michigan.

Thank you for your consideration of this request.

TO/aa



Livonia Public Schools

District Services

Date: January 21, 2025

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Quarterly Dashboard for Q4 of 2024 – 2021 Bond

I would like to request adding an agenda item to the January 21, 2025, Committee of the Whole Special Meeting for Plante Moran Realpoint to report out to the Board of Education the Quarterly Dashboard Report. This will be Plante Moran Realpoint's general report through the fourth quarter of 2024 and will include bond projects.

c: Board of Education

PF/AS



Livonia Public Schools

District Services

Date: January 21, 2025

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: A/C Installation at Auto and Wood Shops

I would like to discuss the purchase and installation of HVAC units for the wood shop at Churchill High School, wood shop at Franklin High School, auto and wood shops at Stevenson High School, and the construction trades and auto shop at LCTC at the next Committee of the Whole on Tuesday, January 21, 2025.

We are recommending the purchase and installation of this project to be awarded to Quality Aire Systems, located in Whitmore Lake, Michigan, as the low responsible bidder for a cost of \$1,251,018. We had three bid proposals and the company with the lowest total cost pulled their bid due to it having an error. Quality Aire Systems has successfully completed multiple projects in the past in LPS and we have a good working relationship with the company. The source of funds for this project will be the district's Sinking Fund.

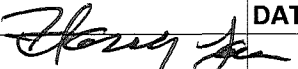
Please add this item to the January 21, 2025 Committee of the Whole Special Meeting.

Attachments

PF/AS

c: Board of Education

LPS Woodshop/Autoshop AC - Franklin, Churchill, Stevenson, CTC Bid
Central Office Complex
December 10, 2024 BID OPENING
12:00 P.M.

VENDORS BIDDING DESCRIPTION:	SYSTEMP	QUALITY AIR	ECS		
TOTAL:	\$672,200.00	\$1,251,018.00	\$1,418,689.00		
DEDUCT:	X	X	X		
BID BOND:	X	X	X		
EQUAL OPPORTUNITY:	X	X	X		
SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT:	X	X	X		
IRAN SANCTIONS STATEMENT:	X	X	X		
ADDENDUM I:	X	X	X		
ADDENDUM II:	X	X	X		
FIRM REPRESENTATIVE PARTICIPATED IN MANDATORY PRE BID SITE INSPECTION DEDUCT:					7
PRICE FIRM FOR 90 DAYS:					
TERMS OF PAYMENT:					
ADDITIONAL SHEETS:					
COMMENTS:	Systemp pulled their bid due to a clerical error	CHS \$219,217.00 SHS \$371, 455.00 FHS \$241, 693.00 LCTC \$418, 653.00	CHS \$268,726.50 SHS \$459, 493.93 FHS \$271,826.63 LCTC \$418, 642.50		
GRAND TOTAL:		\$1,251,018.00	\$1,418,689.00		
RECORDED BY: Harry Lau 	DATE: 12.10.24		WITNESSED BY:		DATE: 12.10.24



Livonia Public Schools

District Services

Date: January 21, 2025
To: Andrea Oquist, Superintendent
From: Phillip Francis, Assistant Superintendent of District Services
Re: High School Stadium Lighting Replacement

I would like to discuss, at the January 21, 2025, Committee of the Whole Meeting, the purchase of LED lighting for our Churchill, Franklin, and Stevenson high school stadiums. This purchase is to update and upgrade the lighting for the three high school stadiums. Musco Sports Lighting, LLC., through Sourcewell consortium, is the company chosen for this project. The high school athletic administrators report their fields are not well lit for night games. The current lighting will be updated to LED, which illuminates better and is an energy saver. Additionally, we will be upgrading the lighting system to include Musco's "Total Light Control" (TLC for LED) which directs light to the field and shines less light onto the neighboring community, as compared with our current lighting system. Another upgrade will be Musco's "Show-Light Entertainment Technology." This will allow the schools to add an exciting touch to their events on the field. They will have the capability to produce light shows that can synchronize to music to produce a fun and exciting visual experience for the players and the fans.

The cost for the lighting materials is \$246,540 for Churchill High School, \$203,254 for Franklin High School, and \$222,685 Stevenson's High School. The total cost for materials for the stadium lighting project for all three high schools is \$672,479. The funding source of this purchase will be the Capital Projects Fund.

Please include this item on the agenda. Thank you.

Attachments

c: Board of Education

PF/AS

Quote

Date: November 14, 2024,
Expiration date: December 31, 2024,
To: Harry Lau, Livonia Public Schools, Director of Facilities

Project: Livonia Churchill Football
Livonia, Michigan
Musco Project Number: 239633

Sourcewell

Master Project: 199030, Contract Number: 041123-MSL, Expiration: 06/16/2027
Category: Sports lighting with related supplies and services

All purchase orders should note the following:
Sourcewell purchase – contract number: 041123-MSL

Quotation Price – Materials Only Delivered to Job Site

Lighting

Football Field – 360' x 160' \$ 246,540.00

Sales tax, bonding, labor, installation, and unloading of the equipment are not included.

Quote is confidential. Pricing and lead times are effective for 30 days only. Prices are subject to change if the order is not released within 60 days from the date of the purchase.

Light-Structure System™ retrofit with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light levels of 50fc and uniformity of 2.0:1
- BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description – Poles F2-F2 Existing Musco Lighting Poles

- (36) Factory aimed and assembled luminaires, including BallTracker® luminaires
- (3) Factory aimed and assembled pole color accent luminaires
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- Mounting hardware for poletop luminaire assemblies and electrical components enclosures
- Disconnects
- UL listed assemblies

SportsCluster® System with Total Light Control – TLC for LED™ technology – Cell Tower Pole F1

Guaranteed Light Performance – See Above

System Description

- (12) Factory aimed and assembled luminaries, including BallTracker® luminaires
- (1) Factory aimed and assembled RGBU luminaires
- All mounting hardware and custom mounts
- Factory wired and tested remote electrical component enclosures
- Disconnects
- UL listed assemblies

Environmental Light Control

- Spill light minimized at 150' from Track to 0.0 horizontal, and 0.0 vertical average footcandles
- Off-site glare light minimized at 150' from Track to <2,400 average candela

Show-Light® Special Effects Package with Control-Link® Control and Monitoring System

- Control and monitoring cabinet
- (1) communication cabinets
- (1) touchscreen for onsite control of theatrical effects
- 6 pre-programmed theatrical lighting effects applied to facility lighting design
- 4 minutes of light show programming set to customer supplied and licensed music



Quote

- Remote on/off control
- Onsite dimming (high/med/low/blackout)
- Monitoring with 24/7 customer support

Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years for product on existing Musco Poles F2-F4
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors
- **10-year materials warranty, with onsite labor included for 2 years – Pole F1**

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC
Beth Sheeley
Fax: 800-374-6402
Email: musco.contracts@musco.com

**All purchase orders should note the following:
Sourcewell purchase – contract number: 041123-MSL**

Delivery Timing

8 - 12 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.

Notes

Quote is based on following conditions:

- Shipment of entire project together to one location.
- 480 Volt, 3 phase electrical system requirement
- Structural code and wind speed = 2015 IBC, 115 mi/h, Exposure C, Importance Factor 1.0.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Jefferson Barber
Sales Representative
Musco Sports Lighting, LLC
100 1st Avenue West – PO Box 808
Oskaloosa, IA 52577, USA
Phone: 616-510-7146
E-mail: jefferson.barber@musco.com

Quote

Date: November 14, 2024,
Expiration date: December 31, 2024,
To: Harry Lau, Livonia Public Schools, Director of Facilities

Project: Benjamin Franklin High School Football
Livonia, Michigan
Musco Project Number: 191258

Sourcewell

Master Project: 199030, Contract Number: 041123-MSL, Expiration: 06/16/2027
Category: Sports lighting with related supplies and services

All purchase orders should note the following:
Sourcewell purchase – contract number: 041123-MSL

Quotation Price – Materials Only Delivered to Job Site

Lighting

Football Field – 360' x 160' \$ 203,254.00

Sales tax, bonding, labor, installation, and unloading of the equipment are not included.

Quote is confidential. Pricing and lead times are effective for 30 days only. Prices are subject to change if the order is not released within 60 days from the date of the purchase.

Light-Structure System™ retrofit with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light levels of 50fc and uniformity of 2.0:1
- BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description – Poles F1, F3-F4 Existing Musco Lighting Poles

- (33) Factory aimed and assembled luminaires, including BallTracker® luminaires
- (3) Factory aimed and assembled pole color accent luminaires
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- Mounting hardware for poletop luminaire assemblies and electrical components enclosures
- Disconnects
- UL listed assemblies

SportsCluster® System with Total Light Control – TLC for LED™ technology – Cell Tower Pole F2

Guaranteed Light Performance – See Above

System Description

- (11) Factory aimed and assembled luminaries, including BallTracker® luminaires
- (1) Factory aimed and assembled RGBU luminaires
- All mounting hardware and custom mounts
- Factory wired and tested remote electrical component enclosures
- Disconnects
- UL listed assemblies

Environmental Light Control

- Spill light minimized at 150' from Track to 0.0 horizontal, and 0.0 vertical average footcandles
- Off-site glare light minimized at 150' from Track to <1,200 average candela

Show-Light® Special Effects Package with Control-Link® Control and Monitoring System

- Control and monitoring cabinet
- (1) communication cabinets
- (1) touchscreen for onsite control of theatrical effects
- 6 pre-programmed theatrical lighting effects applied to facility lighting design
- 4 minutes of light show programming set to customer supplied and licensed music



Quote

- Remote on/off control
- Onsite dimming (high/med/low/blackout)
- Monitoring with 24/7 customer support

Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years for product on existing Musco Poles F1, F3-F4
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors
- **10-year materials warranty, with onsite labor included for 2 years – Pole F2**

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC
Beth Sheeley
Fax: 800-374-6402
Email: musco.contracts@musco.com

All purchase orders should note the following:

Sourcewell purchase – contract number: 041123-MSL

Delivery Timing

8 - 12 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.

Notes

Quote is based on following conditions:

- Shipment of entire project together to one location.
- 480 Volt, 3 phase electrical system requirement
- Structural code and wind speed = 2015 IBC, 115 mi/h, Exposure C, Importance Factor 1.0.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Jefferson Barber
Sales Representative
Musco Sports Lighting, LLC
100 1st Avenue West – PO Box 808
Oskaloosa, IA 52577, USA
Phone: 616-510-7146
E-mail: jefferson.barber@musco.com



Quote

Date: November 14, 2024,
Expiration date: December 31, 2024,
To: Harry Lau, Livonia Public Schools, Director of Facilities

Project: Livonia Stevenson Football
Livonia, Michigan
Musco Project Number: 239631

Sourcewell

Master Project: 199030, Contract Number: 041123-MSL, Expiration: 06/16/2027
Category: Sports lighting with related supplies and services

All purchase orders should note the following:
Sourcewell purchase – contract number: 041123-MSL

Quotation Price – Materials Only Delivered to Job Site

Lighting

Football Field – 360' x 160' \$ 222,685.00

Sales tax, bonding, labor, installation, and unloading of the equipment are not included.

Quote is confidential. Pricing and lead times are effective for 30 days only. Prices are subject to change if the order is not released within 60 days from the date of the purchase.

Light-Structure System™ retrofit with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light levels of 50fc and uniformity of 2.0:1
- BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description

- (44) Factory aimed and assembled luminaires, including BallTracker® luminaires
- (4) Factory aimed and assembled pole color accent luminaires
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- Mounting hardware for poletop luminaire assemblies and electrical components enclosures
- Disconnects
- UL listed assemblies

Environmental Light Control

- Spill light minimized at 150' from Track to 0.0 horizontal, and 0.1 vertical average footcandles
- Off-site glare light minimized at 150' from Track to <4,000 average candela

Show-Light® Special Effects Package with Control-Link® Control and Monitoring System

- Control and monitoring cabinet
- (1) communication cabinets
- (1) touchscreen for onsite control of theatrical effects
- 6 pre-programmed theatrical lighting effects applied to facility lighting design
- 4 minutes of light show programming set to customer supplied and licensed music
- Remote on/off control
- Onsite dimming (high/med/low/blackout)
- Monitoring with 24/7 customer support

Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors



Quote

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC
Beth Sheeley
Fax: 800-374-6402
Email: musco.contracts@musco.com

**All purchase orders should note the following:
Sourcewell purchase – contract number: 041123-MSL**

Delivery Timing

8 - 12 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.

Notes

Quote is based on following conditions:

- Shipment of entire project together to one location.
- 480 Volt, 3 phase electrical system requirement
- Structural code and wind speed = 2015 IBC, 115 mi/h, Exposure C, Importance Factor 1.0.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Jefferson Barber
Sales Representative
Musco Sports Lighting, LLC
100 1st Avenue West – PO Box 808
Oskaloosa, IA 52577, USA
Phone: 616-510-7146
E-mail: jefferson.barber@musco.com



To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Date: January 21, 2025

Re: Change Order for HS Field Houses

I would like to request adding the HS Field House change order as an agenda item to the January 21, 2025 Committee of the Whole Special Meeting. As you recall Bareman and Associates was awarded the contract for Churchill, Franklin, and Stevenson High Schools Field House renovation project. Changes in the project necessitated an additional cost. The batting cages were originally for a single player and we would like to update to a two player batting/practice cage.

The cost for each single player batting/practice cage was \$16,600 and we are asking for an additional \$9,575 per high school for a total added cost to be \$28,725 for this project. This project will continue to be funded via the Capital Projects Fund. The total cost for all three High School Field House renovations was \$333,300, and with the updated batting/practice cages the total is \$362,025.

Please add this as an agenda item for the January 21, 2025, Committee of the Whole Special Meeting.

Attachment

PF/AS

c: Board of Education

CONTRACT PROPOSAL

Bareman and Associates, Inc.

Architectural Building Specialties
 SUITE 100 * 2197 PINE RIDGE DRIVE, JENISON, MI 49428
PHONE: (616) 669-9761 * **FAX:** (616) 669-1696

TO: Phillip M. Francis, Asst. Supt. of Dist. Svcs.

DATE: January 7, 2025

PROJECT: Livonia Public Schools

DESCRIPTION	PRICE
<p><u>Churchill, Franklin, & Stevenson High School – Fieldhouse</u></p> <p><u>Scope of Work (per location):</u></p> <p>Remove (1) existing ceiling hung volleyball system (TBD) Furnish and install (1) Double-Wide Multi-Sport Practice Cage Specifications: 12'(h) x 24'(w) x 70'(l) - Direct Attachment - 3/4 HP, 115 Volt Single Phase Motor – see attached submittal</p> <p><u>NOTE:</u> If batting cage is to be located between truss bays – additional steel must be introduced – at additional cost – field measurement required to confirm attachment method and location.</p> <p><u>Not Included:</u> Electrical – by others Dumpster/Disposal – by others</p>	<p>PROJECT TOTAL: (ADD - per H.S.: \$9,575)</p> <p>\$28,725.00</p>

This Quotation will remain firm for a period of 30 days.

All material is guaranteed to be as specified above. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra

costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

TERMS: Net 30 days. PAST DUE balances are subject to late fee of 1-1/2% per month.

BAREMAN AND ASSOCIATES, INC.

BY Gary Ells
 Gary Ells

ACCEPTED BY _____

DATE _____



Livonia Public Schools
Academic Services

Date: January 16, 2025
To: Andrea Oquist, Superintendent
From: Theresa O'Brien, Chief Academic Officer
Subject: Board Policy IB, IC, IG and Admin Procedures IG

I would like to request to be placed on the Policy Committee agenda for the January 21, 2025, Board of Education Committee of the Whole meeting to present the proposed changes to Board Policies IB- Goal and Objectives, IC-Curriculum Development, and Board Policy and Administrative Procedures IG-Counseling and Student Assistance.

Thank you for your consideration of this request.

TO/aa

BOARD POLICY

IB

INSTRUCTIONAL PROGRAM GOALS AND OBJECTIVES

JULY 21, 2014

The general objectives of the instructional program are indicated in the following statement of educational goals.

Quality education should help every student:

- Acquire the greatest possible understanding of him/herself and an appreciation of his/her worthiness as a member of society.
- Acquire understanding and appreciation of persons belonging to social, cultural, and ethnic groups different from his/her own.
- Acquire to the fullest extent possible for him/her mastery of the basic skills in the use of words and numbers.
- Acquire a positive attitude toward school and toward the learning process.
- Acquire the habits and attitudes associated with responsible citizenship.
- Acquire good health habits and an understanding of the conditions necessary for the maintaining of physical and emotional well-being.
- Acquire an opportunity and encouragement to be creative in one or more fields of endeavor.
- Understand the opportunities open to him/her, preparing him/herself for a productive life, and should enable him/her to take full advantage of these opportunities.
- Understand and appreciate as much as he/she can of human achievement in the natural sciences, the social sciences, the humanities, and the arts.
- Prepare for a world of rapid change and unforeseeable demands in which continuing education throughout his/her adult life should be a normal expectation.

Our instruction programming is rooted in providing students with the skills, characteristics and qualities to be successful in the world beyond our doors. Beginning with preschool through post-secondary our students will be provided with the educational experiences to:

Met or exceed the state standards for each grade and content area to pursue their educational or career pathway.

Understand the timeless values and universal principles of our Community with Character so that they develop the life skills and habits of mind that they need to thrive academically, socially and personally, now and in the future.

Read, write, and think at high levels, feel confident working with others and have a sense of purpose in themselves.

Have access to learning that is engaging, flexible, thoughtful, critical and collaborative, and supports their individualized needs.

Be empowered to utilize a variety of tools to build their understanding and demonstrate their achievement.

Contribute to their communities through active citizenship.

BOARD POLICY

IC

INSTRUCTIONAL PROGRAM CURRICULUM DEVELOPMENT

~~JUNE 20, 1988~~

Reviewed 5/2014

~~The curriculum of the schools is composed of all the learning experiences which the schools provide for students. The curriculum of the schools is a dynamic program of learning activities to be continually studied, evaluated and changed if it is to continue to serve the ever-shifting needs of the student population and the community which the schools serve.~~

The district curriculum is a carefully planned sequence of instruction, designed to achieve specific learning goals based on State of Michigan standards. It outlines the subjects, skills, and knowledge that students are expected to acquire at each grade level. The Board of Education will provide teachers with the necessary time, resources, and professional development opportunities to: conduct curriculum research and evaluation, pilot and implement new instructional strategies and programs, and continuously improve the curriculum based on student needs and best practices, within the allocated budget.

BOARD POLICY

IG

INSTRUCTIONAL PROGRAM COUSELING AND STUDENT ASSISTANCE

JUNE 20, 1988

Reviewed 5/2014

~~Appropriate guidance and counseling services will be provided to students. These services should focus on identifying the needs of individual students and then providing the instructional resources to meet these needs. In addition, guidance and counseling services should identify the personal and social problems which prevent effective learning of individual pupils or groups of pupils and coordinate resources to overcome or alleviate such problems.~~

Students will have access to guidance and counseling services to support their academic and social-emotional well-being. These services will focus on identifying individual student needs, coordinate and provide the appropriate resources that address and support the personal and social emotional challenges that effect learning.

ADMINISTRATIVE PROCEDURES

IG

INSTRUCTIONAL PROGRAM GUIDANCE

MARCH 1, 1990

COUSELING AND STUDENT ASSISTANCE

Counseling Services

~~Guidance and counseling services are available to every student. A student is assigned a specific counselor when he/she enters the high school and generally that assignment will continue throughout the high school years. A student who prefers to work with another counselor, however, may request a change.~~

~~Each student has a master record file called a CA39. This folder includes information such as former schools attended, past and present grades and test results. The counselor will be familiar with the material and a student or the parent may examine the contents of the cumulative guidance folder in the presence of the counselor.~~

~~Special tests are available to assist the student to better understand aptitudes, interests, strengths and learning deficits. Included in the counseling offices are resource materials about colleges, vocations, special schools, scholarships and other areas of interest. Counselors will also help the student to understand grade point average, rank in class and other factors that bear on admission to advanced learning opportunities.~~

~~A student will be expected to complete a request for an appointment in order to visit the counseling office. The counseling office will then send a pass which will designate the time and date of the appointment. In an emergency, of course, a counselor will always be available. Confidentiality will be respected when personal problems are discussed with the counselor. Generally, matters of discipline will be handled by the school administrators.~~

Our district is committed to supporting the overall well-being of every student. To this end, we provide comprehensive counseling services that address both academic and social-emotional needs.

- **Assigned Counselors:** Each student is assigned a dedicated counselor upon entering high school, fostering a consistent and supportive relationship throughout their high school journey. Students may request a change of counselors if preferred.
- **Comprehensive Support:** Our counselors offer a wide range of support services, including:
 - **Academic Guidance:** College and career planning, academic goal setting, course selection, and navigating academic challenges.
 - **Social-Emotional Support:**
 - Individual and group counseling for stress management, anxiety, depression, grief, and other mental health concerns.

LEGAL REF.: R340.1151CR340.1152

- Skill-building workshops on social-emotional learning, such as communication, conflict resolution, and self-regulation.
- Support for students experiencing bullying, harassment, or discrimination.
- Crisis intervention and support during challenging times.
- **Assessment and Resources:**
 - Access to various assessments can help students understand their aptitudes, interests, and learning styles.
 - Comprehensive resources on colleges, universities, vocational training programs, scholarships, and financial aid.
- **Confidentiality and Privacy:** All student information is treated with the utmost confidentiality.

Note: While counselors provide support for social-emotional concerns, matters of student discipline are primarily handled by school administrators.