

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Regular Meeting
December 16, 2024 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- I. ROLL CALL: Madeline Acosta, Tammy Bonifield, Karen Bradford, Colleen Burton, Crystal Frank, Liz Jarvis, Mark Johnson**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMUNICATIONS**
 - A. District Update from the Superintendent**
 - B. Recognition of Tammy Bonifield, Board Trustee** 2
 - C. Written Communications**
 - D. Response to Prior Audience Communications**
 - E. Audience Communications (limited to 15 minutes, with remainder taking place prior to HEARING FROM BOARD MEMBERS)**
- IV. CONSENT AGENDA--Items marked with an "*" will be considered in one motion. These routine items have been individually reviewed by Board committees and were unanimously recommended for placing on this consent agenda. Any member of the Board may remove items from the consent agenda prior to voting.** 4
- V. DISPOSITION OF MINUTES**
 - A. *Minutes of the Regular Meeting of November 18, 2024** 5
- VI. BUSINESS MATTERS**
 - A. Approval of Purchase of Playground Structure for Roosevelt ASD** 15
 - B. Approval of Summer 2024 Bond Contingency** 18
 - C. Approval of HVAC Repair at Stevenson** 22
 - D. Approval of Additional Funding for Holland Bus Purchase** 25
 - E. Approval of 2024-2025 Budget Amendment** 27
 - F. *Approval of Summer Tax Resolution** 38
- VII. INSTRUCTION MATTERS**
- VIII. PERSONNEL MATTERS**
 - A. Teachers for Approval** 40
 - B. Teacher for Tenure** 43
 - C. Resignation** 44
 - D. Retirements** 45
- IX. HEARING FROM BOARD MEMBERS**
 - A. Second Reading Board Policy IFE - Field Trips** 47
 - B. Hearing from Board Members**
- X. ADJOURNMENT**

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: Resolution of Appreciation for Trustee Tammy Bonifield

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the attached resolution as an expression of gratitude to Tammy Bonifield for her 12 years of service on the Livonia Public Schools Board of Education.

RATIONALE:

Tammy Bonifield, first elected to the Board of Education in November 2012, has served three terms with distinction and has gone above and beyond the scope of her duties by being certified by the Michigan Association of School Boards as a Master Board Member.

BUDGETARY INFORMATION:

None.

RESOURCE PERSONNEL:

Stacy Jenkins, Communications

EXHIBITS:

Attached

LIVONIA PUBLIC SCHOOLS

Livonia, Michigan

December 16, 2024

RESOLUTION

WHEREAS, The Trustees of the Board of Education are committed to recognizing and promoting excellence in education, leadership, and community service within the Livonia Public Schools District; and

WHEREAS, Tammy Bonifield’s service has been marked by a spirit of collaboration, a tireless commitment to enhancing the educational experience for every student, and a deep sense of responsibility to the future of Livonia Public Schools;

WHEREAS, Tammy Bonifield, trustee of the Livonia Public Schools Board of Education, has dedicated herself to serving the board, the district, and the broader Livonia community with outstanding distinction since her initial election in November 2012, and has been re-elected in both 2016 and 2020, demonstrating continued trust and confidence from the community; and

WHEREAS, Throughout her tenure, including her role as past Secretary of the Board, Tammy Bonifield has carried out her responsibilities with unwavering integrity, a deep commitment to her duties, and a steadfast focus on fiscal stewardship, ensuring that the needs and interests of Livonia Public Schools' students, staff, and families were always a top priority; and

WHEREAS, Tammy Bonifield has further shown her dedication to the school district and the Livonia community through her longtime service and leadership in the Livonia AM Rotary Club, the Jackson Center PTA, the Hoover Elementary PTA, in addition to her sons’ Boy Scouts troops and several district-wide committees throughout the years; and

WHEREAS, Tammy Bonifield has contributed greatly to the school district and has achieved the Master Board Member distinction through the Michigan Association of School Boards by successfully completing several levels of MASB training courses, reflecting her commitment to professional development and effective governance. Her participation in MASB training courses has not only advanced her own knowledge and skills but has also contributed to the Board of Education achieving Honor Board status; and

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education, on behalf of the entire Livonia Public Schools community, extend their deepest and most heartfelt gratitude to Tammy Bonifield for 12 years of service rendered to the Livonia Public Schools Board of Education and for her dedication to the district’s students, families, staff, and the community. We wish her continued success in all her future endeavors, and we honor her legacy of leadership and service.

Madeline Acosta

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: Consent Agenda

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the Superintendent:

- V.A. *Minutes of the Regular Meeting of November 18, 2024
- VI.F. *Approval of Summer Tax Resolution

RATIONALE:

The agenda for the Board of Education meeting has certain items designated and identified by an asterisk *. These items, identified in advance with the concurrence of all Board members present, will be acted upon in a single motion.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Andrea L. Oquist, Superintendent

EXHIBITS:

Attached

Off/Supt/tg

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Regular Meeting
November 18, 2024**

President Bradford convened the meeting at 6:30 p.m.

Members Present: Acosta, Bradford, Burton, Frank, Jarvis, Johnson

Members Absent: Bonifield

**Recognition of
Educators and
Support Staff of the
Year 2024-2025**

It was moved by Mrs. Frank and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District adopts resolutions for the 2024-2025 Educators and Support Staff of the Year.

Kelly Stark

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Kellie Stark, an art teacher at Coolidge Elementary, and a 14-year employee of Livonia Public Schools, has distinguished herself by being named Elementary Educator of the Year for 2024-2025 by a district-wide committee; and

WHEREAS, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Kellie has shown a deep dedication to her students, her school, and the school district through her passion for educating her students in visual arts while building confidence and instilling kindness and perseverance in all that her students do inside and outside of the classroom.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Kellie Stark for being named Elementary Educator of the Year for 2024-2025 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

Gary Mann

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Gary Mann, a teacher in the Criminal Justice program at the Livonia Career Technical Center, and a six-year employee of Livonia Public Schools, has distinguished himself by being named Secondary Educator of the Year for 2024-2025 by a district-wide committee; and

WHEREAS, In achieving that recognition, it is evident that he is an exceptional educator, going far beyond the expected range of his duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Gary has shown a deep dedication to his students by providing professional instruction in the field of law enforcement, while building relationships with his students, supporting and guiding them each step of the way, in their pursuit of their future careers.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Gary Mann for being named Secondary Educator of the Year for 2024-2025 and for the dedication and loyal service he has rendered to Livonia Public Schools, his students, and the community.

Daniel Alessandrini

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Daniel Alessandrini, a school bus driver, and a five-year employee of Livonia Public Schools, has distinguished himself by being named Support Staff Person of the Year for 2024-2025 by a district-wide committee; and

WHEREAS, In achieving that recognition, it is evident that he is a skilled, reliable and compassionate staff member, going far beyond the expected range of his duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Dan has shown a deep dedication to students and families of Livonia Public Schools by consistently being a positive role model and friendly adult presence in the daily lives of the many students who ride his bus routes each day to and from school.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Daniel Alessandrini for being named Support Staff Person of the Year for 2024-2025 and for the dedication and loyal service he has rendered to Livonia Public Schools, students in his care, and the community.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson

Nays: None

**Recognition of
American Education
Week**

It was moved by Mrs. Burton and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District designate November 18-22, 2024 as the 103rd annual observance of American Education Week.

**American Education Week
November 18-22, 2024**

RESOLUTION

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility, and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, public education employees work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools unite entire communities, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common purpose.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education of the Livonia Public Schools School District do hereby proclaim November 18 – 22, 2024 as the 103rd annual observance of

AMERICAN EDUCATION WEEK

And urge all citizens to make a commitment to public education and to the future of our children.

BE IT FURTHER RESOLVED, that the Trustees of the Livonia Public Schools Board of Education take this special occasion to thank Livonia Public Schools employees, parents,

and community volunteers for the work they do to educate and support the children of our school district.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

District Update from the Superintendent

Superintendent Oquist elected to yield the time allotted for the monthly District Update in favor of providing more time for audience communication. The District Update was tabled until the December 9, 2024 Committee of the Whole meeting. Highlights of the District Update will also be included in next edition of The LPS Link.

Written Communications

None

Response to Prior Audience Communications

None

Audience Communications

President Bradford read a prepared statement dispelling widespread, false rumors surrounding the cause for termination of a former employee. Extensive audience participation occurred. Eight speakers approached the Board in support of the former LPS employee, including the former employee themselves. One additional speaker approached the Board in opposition of the former employee. The Board recessed during audience communication due to audience escalation and disruption. The recess lasted for approximately twenty minutes before resuming audience communication.

Consent Agenda

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the following consent agenda item, as recommended by the Superintendent:

*Minutes of the Regular Meeting of October 18, 2024

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Approval of 2025 Bond Renovation Bid Packet

It was moved by Mr. Johnson and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the recommendation of its Owner's Representative, Plante Moran Realpoint and its Construction Manager, Clark Construction Company, to

approve contractors identified in the Board Packet and construction project budgets for Phase 4, Bid Package #1 for 2025 renovations at Buchanan, Grant, Johnson and Churchill in the amount of \$14,958,428.00 which includes hard construction costs, fees and contingency.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

**Approval of 2025
Roofing Bid Packet**

It was moved by Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve the recommendation of the Owner's Representative, Plante Moran Realpoint, to award contracts for roofing replacement at Central Office Administration Building to MTD Construction, Brighton MI in the amount of \$298,165, the Warehouse Building to Lutz Roofing, Shelby Township MI in the amount of \$348,000 and Webster & Churchill to Royal Roofing, Lake Orion MI in the amount of \$3,470,100 plus 6% contingency on the total project in the amount of \$246,976 for a total approved roofing project amount of \$4,363,241.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

**Approval of Purchase
of HS Field House
Equipment**

It was moved by Mrs. Frank and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of 6 portable basketball hoops and removal & replacement of one ceiling hung volleyball system with side lifting multi-sport practice/batting cage at Churchill. Franklin and Stevenson High Schools from Bareman & Associates Inc, in Jenison, MI for a total project cost of \$343,000 which includes contingency.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Teachers for Approval

It was moved by Mrs. Burton and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and offer employment for the 2024-2025 school year to the following teachers:

Anne Doute (1.0) Student Services Early Childhood ASD Coach
Kelsey Smit (1.0) Academic Services Elementary EL Teacher
Vesna Tanceva (1.0) Academic Services Secondary EL Teacher

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Teacher for Tenure

It was moved by Mrs. Acosta and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and acknowledge that tenure status has been granted to:

<u>Name</u>	<u>Date Effective</u>
Ashlee Docking	November 1, 2024.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Leaves of Absence

It was moved by Mr. Johnson and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and approve the requests for a leave of absence as listed below:

<u>Name</u>	<u>Date Effective</u>
Mary Baharozian	November 15, 2024
Tara Forrester	November 15, 2024
Ashley Straub	November 25, 2024

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Resignations

The Board was informed of the following resignations:

<u>Name</u>	<u>Date Effective</u>
Sara Albano	November 8, 2024
Emma Chapman	October 24, 2024
Kristina Collyer	December 20, 2024
Sara McCoy	November 12, 2024

Retirements

It was moved by Mrs. Jarvis and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District adopt a resolution of appreciation for:

Kimberly Cucci

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Kimberly Cucci will retire from the district on December 6, 2024; and,

WHEREAS, Kimberly Cucci has devoted 18.5 years of dedicated, loyal, and outstanding

service to the Livonia Public Schools as a paraprofessional at Cass Elementary and Randolph Elementary; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Kimberly Cucci for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Lynn Doully

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Lynn Doully will retire from the district on December 31, 2024; and,

WHEREAS, Lynn Doully has devoted 27.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Perrinville Early Childhood Center and Roosevelt Elementary; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Lynn Doully for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Gayle Fedoronko

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Gayle Fedoronko will retire from the district on December 22, 2024; and,

WHEREAS, Gayle Fedoronko has devoted 27.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Cleveland Elementary and as an Assistant Administrator in the Early Childhood Program at the Livonia Early Childhood Center; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Gayle Fedoronko for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Beverley Jaasko

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Beverley Jaasko will retire from the district on January 15, 2025; and,

WHEREAS, Beverley Jaasko has devoted 29.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at the Western Wayne Skill Center; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Beverley Jaasko for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

David Potes

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that David Potes will retire from the district on January 6, 2025; and,

WHEREAS, David Potes has devoted 11 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a driver in the Transportation Department and as

a custodian at Churchill High School; and,

WHEREAS, He has given conscientious, careful, and loyal service to the students, staff, and community during his tenure with the Livonia Public Schools;
NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to David Potes for his countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Second Reading and Adoption of Board Policy IKF – School Stores

I was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the following Board Policy language for Board Policy IKF – School Stores:

**BOARD POLICY
INSTRUCTIONAL PROGRAM
SCHOOL STORES**

**IKF
NOVEMBER 18, 2024**

The superintendent or designee shall be authorized to establish school stores for the purpose of the sale of school supplies, school and/or district spirit wear and merchandise, and food and beverage. Items for sale by the school store must be in compliance with district policy and state and federal law and approved by the Director of Secondary Programs and District Services or designee. Accounting procedures for the school stores will align with best practices as outlined by the Governmental Accounting Standards Board (GASB) and as approved by the Chief Financial Officer. Sales reports will be provided monthly to the Chief Financial Officer or designee.

LEGAL REF.: Healthy, Hunger-Free Kids Act of 2010

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Second Reading and Adoption of Board Policy IF – Instructional Resources

I was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the following Board Policy language for Board Policy IF – Instructional Resources:

**BOARD POLICY
INSTRUCTIONAL PROGRAM
INSTRUCTIONAL RESOURCES**

**IF
NOVEMBER 18, 2024**

The Livonia Public Schools School District shall provide materials, equipment, and other physical resources, a technology network and related resources, consultative assistance, and auxiliary supportive personnel to teachers and administrators within budget limitations where appropriate.

The Board recognizes that the United States Code makes it illegal for anyone to duplicate copyrighted materials without permission.

LEG REF.: Title 17 of the United States Code

CROSS REF.: IFA – District Technology Network and Related Resources
IFC – Instructional Materials and Equipment Selection

Ayes: Acosta, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

First Reading Board Policy IFE – Field Trips

The Policy Committee has reviewed the following changes:

BOARD POLICY INSTRUCTIONAL PROGRAM FIELD TRIPS

IFE
~~JANUARY 12, 2015~~
DECEMBER 16, 2024

The Livonia Public Schools School District recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips should:

- A. Supplement and enrich classroom ~~procedures~~ curriculum by providing learning experiences in an environment outside the schools ~~or the traditional classroom instruction (in-school field trip)~~.
- B. ~~Arouse~~ Inspire new interests among students.
- C. Help students relate school experiences to the reality of the world outside of school.
- D. Bring the resources of the community – natural, artistic, industrial, commercial, ~~technological~~, governmental, recreational, educational – within the student's learning experience.
- E. Afford students the opportunity to study real things and real processes in their actual environment.

All field trips must be approved by the building administrator and appropriate director. Those requiring an overnight stay or travel to another state or to Canada require prior approval by the appropriate director. Field trips to a foreign country, other than Canada, require prior approval by the Board of Education.

ADMINISTRATIVE PROCEDURES INSTRUCTIONAL PROGRAM FIELD TRIPS

IFE
APRIL 11, 2016
DECEMBER 16, 2024

1. **Definition**—School field trips are excursions into the community under school sponsorship and supervision. The use of municipal parks adjoining the individual school properties, game trips by athletic teams carrying out their regular schedules, and work experience activities of cooperative training students shall not be considered field trips for purposes of these regulations.
2. **Criteria**—The community, both local and extended, should be viewed as a part of the learning laboratory of the school. As such, its resources should be utilized whenever feasible and whenever such utilization holds promise of more effective learning and obtainment of the objectives of the school. The need to gain the maximum benefit from the instructional hours available makes it necessary to restrict field trips during instructional hours to sites that support instruction. Teachers and principals should review proposed field trips and sites in light of the instructional benefit or gain.

~~At the elementary level, safety and service squad trips may occur during instructional hours and are exempted from the site restrictions.~~ Field trips can be scheduled in lieu of traditional party events (e.g., Halloween, Valentine's Day,) during instructional hours. End-of-the-year activities for elementary classes may be scheduled during instructional hours during the last week of school.

To the best of our ability either through fundraising or financial assistance we will ensure that all students, regardless of their socio-economic status, have the opportunity to participate in field trips.
3. **Mode of Transportation** - Students in grades kindergarten through fourth must travel by BUS for field trips; these students are not permitted to travel in any other vehicle.

4. **Local Field Trips**—Trips within the Livonia School District and its immediately adjoining communities shall be considered as "local" field trips. Local field trips which are directly related to instruction, are completed in one day, and do not involve district bus transportation may be approved by the principal for fifth through twelfth grade students. Students in grades kindergarten through fourth will only be permitted to participate in a local field trip if they are walking to the field trip site.; ~~as that age group of students is only permitted to travel via bus.~~
5. **Regular Field Trips**—Trips involving transportation, either parent or school bus, are considered regular field trips. Trips requiring school bus transportation need to be scheduled during the hours specified by the transportation department (currently 9:15 a.m. to 1:30 p.m.). ~~Two trips per day can be scheduled district-wide beyond the specified times, and the transportation department should be contacted and the times reserved prior to initiating the field trip request form.~~ An [Online Application for Field Trip](#) must be submitted at least ten days prior to the date of a regular field trip. All regular field trips require approval of the building administrator.
6. **Longer Field Trips**—Longer trips within Michigan and those requiring overnight arrangements must be approved by the appropriate director. An Application for Field Trip must be submitted at least ten days prior to the date of the trip. The request should be made on a form available from the director's office. These trips are limited to a 60-mile radius on school days, but buses are available after school and on weekends and non-school days for longer trips.
7. **Extended Field Trips**—Field experiences in another state must have the prior approval of the appropriate director. Field experiences in a foreign country, other than Canada, must have prior approval by the Board of Education. Preliminary plans must be submitted in writing to the appropriate director at least four months in advance.
8. **Parental Permission**—A permission slip signed by the student's parent or guardian **must be filed** with the school to permit any pupil to take a field trip. Permission must be obtained for **each** trip and not as "blanket" coverage for the year. A single permission slip may be completed which covers multiple events for Marching Band, Robotics, Forensics, Debate, or Quizbowl provided that the details (date, time, location, mode of transportation, etc) are listed for each event. The single permission slip must also be on file with the school prior to the first event.
9. **Field Trip Funds**—These funds may only be used for transportation expenses, and this can include commercial carriers when school buses are not available.
10. **Supervision/Chaperones**
 - Teachers must ensure that students are adequately supervised and chaperoned by a responsible adult at all times during field trips. All chaperones must be at least age 21. A chaperone is prohibited from drinking alcoholic beverages or using non-prescribed controlled substances at any time during the field trip. A chaperone must adhere to all District and building volunteer requirements
 - The District may deny or terminate a chaperone assignment for any reason that is not unlawful. An iChat background check will be completed for each chaperone attending a field trip.
 - The District will not prohibit an eligible student from participating in a field trip solely because the student's parent/guardian does not chaperone.
11. **Student Conduct on Field Trips**
 - A student's failure to comply with Board Policy, the student code of conduct, and any other applicable rules or behavioral expectations while on a field trip may result in disciplinary action and removal or exclusion from the trip.

NOTES

- *Remove Exhibit*
- *Communication update Field Trip permission slip*

Hearing from Board Members None

Adjournment President Bradford adjourned the meeting at 9:10pm.



Kennedy Recreation



**Pro-Techs
Surfacing, LLC**



Livonia Public Schools
Roosevelt Elementary
Playsystem #7643-02-242

P.O./Quote No: 11262024-JFK1

Proposal Date: 11/26/2024

Sales Rep: JFK

Sales Rep Phone #: 586-288-9390

Sales Rep Email: JFKLU58@yahoo.com

All Purchase orders/Contracts and Checks in care of:
Kennedy Recreational Sales LLC
19683 Tanglewood Circle
Clinton Twp MI 48038

Customer Information:

Bill To:

Ship To:

Name: Livonia Public Schools	Name: Roosevelt Elementary
Address: 15125 Farmington R	Address: 30200 Lyndon
Address: Livonia, MI 48154	Address: Livonia, MI 48154
Contact: Harry Lau, Dir Facilities & Operations	Harry Lau, Dir Facilities & Operations
Phone: 1-734-812-8597	1-734-812-8597
Tax ID #:	Fax:

We are pleased to present a quotation for the items and services, as listed:

Qty	Product #'s	Description / Colors	Unit Cost	Unit Freight	CPSI Installation	Total
PLAYGROUND & SITE FURNISHINGS ITEMS						
1	67102	Age Appropriate Sign 5-12	\$1,295.00		\$544.00	\$1,839.00
1	65301	Fun Phones	\$2,095.00		\$879.00	\$2,974.00
1	71601	Music Wall 3 Panel	\$6,325.00		\$2,665.00	\$8,990.00
1	89604	Three Throw- School Age Height	\$1,830.00		\$768.00	\$2,598.00
1	80710	8' Curved Balance Beam	\$895.00		\$376.00	\$1,271.00
1	85111	Stepping Pod	\$469.00		\$197.00	\$666.00
1	89324	Rocksanity See Saw	\$3,795.00		\$1,593.00	\$5,388.00
1	7643-02	Playsystem 5-12 yrs for 75 Children	\$104,439.00		\$43,864.00	\$148,303.00
		3.5 Post System				
		18 Elevated Events				
		8 Climbers				
		3 Slides				
		4 Ground Level Events				
		1 Overhead Event				
Swings						
1	41102	Tuffit Swing with 4ft Seat	\$5,585.00		\$2,344.00	\$7,929.00
1	41706	5" Single Post Swing 6 Bay	\$4,920.00		\$2,066.00	\$6,986.00
4	703431	Belt Seats for 3.5" Top Beam with Hangers	\$377.00		\$158.00	\$2,140.00
2	703501	Full Body Seat for 3.5" Top Beam with Hangers	\$1,417.00		\$300.00	\$3,434.00
86	9252	Border Timber 4'	\$95.00		\$15.00	\$9,460.00
1	80817	ADA Border Timber Ramp	\$2,361.00		\$475.00	\$2,836.00
1	Freight	Shipping from Indiana			\$2,701.00	\$2,701.00
Safety Mats						
2	R20C4836	3' x 4' Slide Mat	\$144.00		\$150.00	\$588.00
8	R20C4872	4' x 6' Dbl Slide/Swing Mat	\$238.00		\$175.00	\$3,304.00
1	R20OCT48	8' x 8' Tire Swing Mat	\$1,000.00		\$400.00	\$1,400.00
1	Freight	Shipping from IN	\$913.00			\$913.00
SITE PREP: 100' x 72' = 7200' SQ PLAY AREA						
12	600' Roll	Geotex Felt - 1 Layer	\$195.00	Included	\$253.00	\$5,376.00
345	Cubic Yards	Engineered Wood Fiber 12" Settled	\$40.00		Blown- In	\$13,800.00
Product certified to meet ASTM standards for impact-attenuation & ADA accessibility.						
					Subtotal:	\$ 232,896.00
Equipment Total \$146,521					Less SourceWell Discount 20%	\$ 29,304.00
					Net Total:	\$ 203,592.00
					Sales Tax:	\$ -
Equipment, Materials, Freight, Installation & Sales Tax					Grand Total:	\$ 203,592.00

We propose hereby to furnish materials and/or labor, in complete accordance with above specifications

Note: This proposal may be withdrawn by us, if not accepted by: **12/30/2024**

for the sum of **TWO HUNDRED THREE THOUSAND FIVE HUNDRED NINETY TWO DOLLARS.**

All Purchase orders/Contracts and Checks in care of:

**Kennedy Recreational Sales
19683 Tanglewood Circle
Clinton Twp MI 48038**

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the same as specified. Payment will be as outlined below. Past due accounts subject to 1 1/2% month charge and legal fees associated with collection.

Customer is responsible for unloading, counting & properly signing the bill of lading when equipment is delivered. Customer is responsible for storage until installation.

All material is guaranteed to be as specified.

All work to be completed in a workman-like manner, according to standard practices.

Any alteration or deviation from the above specifications involving extra cost will be done only upon written orders, and will become an extra charge over and above the estimate.

All agreements contingent upon strikes, accidents or delays beyond our control.

Owner to carry fire, tornado and other necessary insurance.

Our workers are fully covered by Workers Compensation Insurance.

Terms & Conditions: Terms are 50% deposit on equipment with order.

Payment is due upon completion.

Signature: _____
Customer

Printed Name: _____
Customer

Sales Rep: Jamie Kennedy
Authorized Signature - Kennedy recreation Inc.



Notes:

1. Equipment prices include freight and installation charges in lump sum prices.
2. Full Installation includes concrete blocks and cement for all footings.
Community Build prices DO NOT INCLUDE MATERIALS FOR FOOTINGS, which must be supplied by customer.
3. Surfacing materials installation is included in lump sum price.
4. Site restoration is not included, unless specified above.

NOTES ON DELIVERY, RECEIPT AND STORAGE OF EQUIPMENT UNTIL INSTALLATION:

1. Storage trailer charge includes receiving shipment and off-loading into storage trailer.
We recommend that the trailer be parked as close to playground site as possible.
Protect asphalt from damage with blocks or plywood.
2. Equipment comes on pallets, if security is not an issue then a trailer may not be needed.
3. Installer will be on site to receive equipment.
4. Depending on schedule/weather equipment can be stored at our warehouse.
5. **If any packages arrive with damages, REFUSE DELIVERY OF THESE ITEMS and note refusal on Bill of Lading.**

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: Approval of Summer 2024 Bond Contingency – 2021 Bond

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner’s Representative, Plante Moran Realpoint, for \$150,000 in additional project contingency costs for summer 2024 renovation projects for a total contingency amount of \$1,275,731.

RATIONALE:

Due to unforeseen site conditions and design challenges encountered throughout the 2024 renovations, the project’s contingency was exhausted prior to the completion of all work. This additional funding will come from the reallocation of unused contingencies and reimbursable costs on previously completed projects within the bond program. The project remains within the budget approved by the Board of Education at the onset.

BUDGETARY INFORMATION:

The source of funds for this service will be the 2021 Bond.

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

Attachments

PF

December 4, 2024

Mr. Phillip Francis
Asst. Superintendent of District Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: 2021 Bond Program
Construction Contingency Approval
2024 Renovations

Dear Mr. Francis:

This letter provides an update from Plante Moran Realpoint (PMR) on the assignment to help Livonia Public Schools (LPS) establish a construction contingency for the Project listed above. The Bond Team — collectively, PMR, Clark Construction Co., French Associates, and LPS administration and staff — is recommending the Board approve additional construction contingency funds for this Project.

Historically, requests for construction contingency have ranged from 6% to 10% of the hard construction costs, varying based on the complexity, duration, and budget limitations of each of the projects. For the 2024 renovations, a 7% (\$1,125,731) contingency was initially requested in an effort to reduce impacts on the budget. However, due to unforeseen site conditions and design challenges encountered throughout the renovations, the Project's contingency was exhausted prior to the completion of the work.

The Team is requesting additional funds in the amount of \$150,000, bringing the total project contingency to approximately 8%. The Team is recommending LPS fund this additional contingency from the reallocation of unused contingencies and reimbursable costs on previously completed projects within the bond program, as detailed below.

Unused General Conditions and Contingencies from Previously Completed Projects	
LCTC/Robotics GCs	\$8,000
2024 LMC Furniture Contingency	\$76,000
2024 Move Management Contingency (Jackson/ECC)	\$21,000
2024 Abatement Contingency	\$56,000
Total	\$161,000

The intent is to use these funds only as necessary to complete the Project with the forecasted contractor changes. **Any unused funds will be fully refunded to the owner’s contingency within the bond program.**

The Bond Team is available at the Board’s convenience to answer any questions regarding the recommendation of the Bond Team. Please direct all questions through me via email at brian.weber@plantemoran.com.

Sincerely,

PLANTE MORAN REALPOINT

Brian Weber
Senior Vice President

December 03,2024



Mr. Brian Weber
Senior Vice President
Plante Moran Realpoint
3000 Town Center, Suite 100
Southfield, MI 48075

RE Livonia Public Schools 2024 Budget Contingency

Mr. Weber

As the summer 2024 construction program ends, we have experienced an influx of added cost requests. The issues are primarily related to correcting existing electrical, plumbing and mechanical systems. These corrections were not included within the scope of work of the original agreements. The items were noted on various inspection reports by the State of Michigan and required to be corrected. The State of Michigan also requested service platforms and safety rails on various school roofs surrounding existing roof top mechanical equipment.

Clark construction has been in contact with all contractors who performed work on the 2024 Summer Program. We have received all outstanding costs as those noted above plus a few miscellaneous items. We are confident we have captured all outstanding cost items up to December 1, 2024.

There remain a few continual requests for added work that have yet to have a value assigned or authorized.

The current project contingency has been exceeded by \$150,000.00 Please review with the Livonia Public Schools district as a request for additional Contingency funding to capture this overrun.

Jim Kaiser

Senior Project Manager
Clark Construction.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: Approval of HVAC Repair at Stevenson

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve funding for the repairs of HVAC equipment at Stevenson High School, including parts and labor, from SysTemp Corporation, located in Rochester Hills, Michigan for a cost of \$61,617, which includes 3% contingency.

RATIONALE:

The two pumps in the cooling tower at Stevenson is beginning to fail. This cooling tower delivers air conditioning to a large portion of the building such as the cafeterias, counseling office, band room, and other spaces in the western portion of the building. Our goal is to complete this repair prior to the cooling season.

BUDGETARY INFORMATION:

Sinking Fund

RESOURCE PERSONNEL:

Phillip Francis, Asst. Superintendent of District Services

EXHIBITS:

Attached.

PF



3355 Bald Mountain Rd, Suite 10, Auburn Hills, MI 48326

Attn: Carl Roberts	Date: Nov 20, 2024
Email: croberts5@livoniapublicschools.org	Re: Pump Replacement 15hp and 20hp
Company: LIVONIA PUBLIC SCHOOLS	File Number: 1940 Version 3
Address: 15125 FARMINGTON RD., LIVONIA, MI 48154	Property: STEVENSON HIGH SCHOOL
	Address: 33500 W. SIX MILE RD., LIVONIA, MI 48152

Thank you for allowing Systemp Corporation the opportunity to furnish our proposal for your review. Our quote will include all labor, materials, equipment, and subcontractors to complete the above project according to industry standards and practices.

SPECIFIC INCLUSIONS

1. Removal of existing 20HP Chilled water pump, and 10HP Tower pump, triple duty valves, and flex connectors.
2. Installation of new 20HP B&G Vertical Split Case Pump & 15 HP B&G Vertical Split Case Pump.
3. Install (2) new triple duty valves
4. Install new Flex Connectors on suction and discharge of pumps.
5. (2)-Babco Gauge kits.
6. Victaulic piping materials and fittings.
7. Piping Insulation
8. Labor

*****LEAD TIME EST. 14-16 WEEKS*****

EXCLUSIONS

1. New VFD/Motor starter (reuse existing)
2. New High Voltage Electrical
3. Water Balancing

QUALIFICATIONS

1. Our offer is firm for 30 thirty days from the date listed above.
2. Our offer is predicated upon a clear and accessible area that will be made available by others, where our work is to be performed.
3. Unless noted in the specific inclusions, our work will be performed during our normal working hours and workweek.

Total Proposal as Outlined Above.....	\$59,822.37
--	--------------------

Sincerely,

Joshua Vernot

ACCEPTANCE OF PROPOSAL

This proposal represents the entire agreement between the parties. There are no representations, promises or other understandings unless expressly included herein.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: Approval of Additional Funding for Holland Bus Purchase

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve additional funding for the purchase of Blue Bird school buses from Holland Bus Company, Holland, Michigan in the amount of \$5,352.

RATIONALE:

The Board approved \$625,675 for the purchase of six school buses from Holland Bus Company in September 2024. At that time, the Holland representative accidentally deleted 12 seats in the original quote. The representative reached out to communicate his omission and explained the 12 seats should have been a part of the original quote. This additional funding will bring the total for the purchase of the six buses to \$631,027.

BUDGETARY INFORMATION:

2021 Bond

RESOURCE PERSONNEL:

Phillip Francis, Asst. Superintendent of District Services

EXHIBITS:

Attached.

PF



-
December 3, 2024

Ross Robert
15125 Farmington Road
Livonia, Michigan 48154
734 744 2500

Per your request, please find our proposal for a 2026 Blue Bird special needs 71 passenger, 5 wheelchair, engine Ford 7.3L V8 propane, front lift, Thermo King TM522-MS A/C.

Adding in B705 was a deduct for delete seat (per seat) Qty 12. \$5352.00

Here is the correct price with the track seating Qty 12

Price per unit: \$171,185.00 X 1 = \$ 171,185.00

If you have any questions about the enclosed material, please feel free to contact me at 616 298 0072

Sincerely
Mark Young
Mark Young
School Bus Sales

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: Approval of 2024-2025 First Budget Amendment

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the attached amended budgets for the 2024-2025 school year: General Fund, Funded Projects Fund, Special Education Fund, Debt Retirement Fund, 2023 Bond Fund, Sinking Fund, Capital Projects Fund, Food Services Fund, Health and Welfare Fund, Scholarship Fund and School Activities Fund.

RATIONALE:

This action is in compliance with the Spirit of the Uniform Budgetary and Accounting Act – Public Act 621. The amendment was reviewed and discussed at both the December 9, 2024 Study Session and December 9, 2024 Committee of the Whole meeting.

BUDGETARY INFORMATION:

This resolution will set the parameters for revenues and expenditures for the 2024-2025 school year.

RESOURCE PERSONNEL:

Alison Smith, Chief Financial Officer

EXHIBITS:

Attached.



Livonia Public Schools

2024-25 First Amended General Fund & District Budgets

December 2024

RESOLUTION FOR BUDGET ADOPTION BY THE BOARD OF EDUCATION LIVONIA PUBLIC SCHOOLS

RESOLVED, that the general appropriation for Livonia Public Schools for revenues for the fiscal year 2024-25 General Fund be amended as follows:

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
Revenue			
Local	47,560,188	49,672,774	50,172,774
State	134,830,470	123,518,185	130,569,201
Federal	58,785	58,785	58,785
Other Financing Sources	2,558,948	2,400,000	2,400,000
Total Revenue	\$185,008,391	\$175,649,744	\$183,200,760
Fiscal Year Beginning Fund Balance	\$31,542,113	\$31,710,235	\$33,345,115
Revenue Plus Beginning Fund Balance (Total Available to Appropriate)	\$216,550,504	\$207,359,979	\$216,545,875

RESOLUTION FOR BUDGET ADOPTION BY THE BOARD OF EDUCATION LIVONIA PUBLIC SCHOOLS

RESOLVED, that the general appropriation for Livonia Public Schools for expenditures for the fiscal year 2024-25 General Fund be amended as follows:

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
Expenditures			
Instruction			
Basic Programs	89,813,844	86,197,364	91,064,811
Added Needs	17,211,012	16,809,673	17,169,541
Total Instruction	\$107,024,857	\$103,007,037	\$108,234,352
Support Services			
Pupil Support	8,967,556	10,221,549	10,942,444
Instructional Staff Support	8,834,121	8,472,690	9,191,047
General Administration	904,537	985,999	993,429
School Administration	12,073,388	11,641,112	11,727,909
Business Services	2,329,715	2,005,815	1,908,676
Operations and Maintenance	21,201,342	20,099,747	21,000,648
Transportation	9,295,938	9,036,151	9,088,651
Other Central Support	5,755,273	5,526,820	5,860,248
Athletics	2,233,729	2,630,293	2,638,619
Total Support Services	\$71,595,599	\$70,620,176	\$73,351,671
Community Services	\$3,084,933	\$2,952,783	\$3,031,821
Other Financing Uses	\$1,500,000	\$500,000	\$1,000,000
Total Expenditures	\$183,205,388	\$177,079,996	\$185,617,844
Ending Fund Balance = Total Available to Appropriate less Total Expenditures	\$33,345,116	\$30,279,983	\$30,928,031
Fund Balance as a Percentage of Total Expenditures	18.2%	17.1%	16.7%

FUNDED PROJECTS FUND

* The Funded Projects Fund is reported in the General Fund on the Comprehensive Annual Financial Report submitted to the State.

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
Beginning Fund Balance	\$0	\$0	\$0
Revenues			
Local	232,305	54,542	246,697
State	11,899,172	13,543,353	11,949,102
Federal	12,968,730	7,859,629	6,417,276
Total Revenue	\$25,100,207	\$21,457,524	\$18,613,075
Expenditures			
Instructional	14,905,403	14,622,023	12,917,803
Support	9,314,659	6,447,006	5,397,451
Community Services	501,409	127,597	86,287
Other Financing Uses	378,736	260,898	211,534
Total Expenditures	\$25,100,207	\$21,457,524	\$18,613,075
Ending Fund Balance	\$0	\$0	\$0
Revenue Detail			
Local Sources			
LPS Education Foundation	49,163	-	50,001
Miscellaneous Local Sources	183,142	54,542	196,696
Total Local Sources	\$232,305	\$54,542	\$246,697
State Sources			
MI Future Educator Stipend	38,400	-	19,200
Section 23g MI Kids Back on Track	621,480	878,707	807,428
Section 27k Student Loan Repayment	-	268,800	222,600
Section 31a At Risk	4,808,673	6,011,819	6,091,891
Section 31aa Per-Pupil Mental Health Grant	2,013,946	2,000,000	1,203,098
Section 32d Great School Readiness	807,002	745,581	782,208
Section 35a Early Literacy	453,932	309,853	373,634
Section 35j Literacy Improvement	558,296	1,289,718	381,950
Section 41 Bilingual Education	235,348	232,922	275,821
Section 54d Early On	553,005	702,200	702,200
Section 61 Vocational Education	759,918	606,208	521,910
Section 97 Per-Pupil Student Safety	403,941	-	-
Section 97d Critical Incident Mapping	38,536	-	-
Section 99h FIRST Robotics	29,792	29,792	40,600
Section 104l Benchmark Assessments	109,150	-	-
Section 107 Adult Education	467,753	467,753	526,562
Total State Sources	\$11,899,172	\$13,543,353	\$11,949,102
Federal Sources			
ARP Homeless II	13,016	-	-
ESSER Grants	2,652,274	-	-
IDEA Grants	4,498,823	4,556,981	4,333,606
Section 23 Grants	174,798	-	-
Section 11t ESSER Per Pupil Equalization	3,200,430	1,185,288	-
Section 98c Learning Loss	19,071	-	-
Title I Part A	1,515,965	1,203,742	1,203,742
Title II Part A	296,350	259,706	259,706
Title III Part A English Learners	55,837	53,289	53,289
Title III Part A Immigrant Learners	17,988	20,610	-
Title IV, Part A SSAE	106,426	88,081	88,081
Vocational Perkins	322,167	283,852	283,852
WIOA- Adult Basic Education- Instruction	95,586	208,080	195,000
Total Federal Sources	\$12,968,730	\$7,859,629	\$6,417,276

SPECIAL EDUCATION FUND

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
Beginning Fund Balance	\$159,381	\$488,001	\$1,613,659
Revenues			
Local	10,742,917	14,908,426	14,908,426
State	10,671,702	10,757,731	10,757,731
Total Revenue	\$21,414,619	\$25,666,157	\$25,666,157
Expenditures			
Instructional	10,461,950	14,006,643	14,006,643
Support	7,574,141	9,640,104	9,640,104
Facility Improvements	-	100,000	800,507
Transfers to Other Funds	1,924,250	2,000,000	2,000,000
Total Expenditures	\$19,960,341	\$25,746,747	\$26,447,254
Ending Fund Balance	\$1,613,659	\$407,411	\$832,562
Expenditure Detail			
Moderate Cognitive Impairment Program	3,772,770	4,992,765	4,992,765
Visually Impaired Program	1,759,273	2,196,196	2,196,196
Skill Center Program	4,024,279	4,804,866	4,804,866
Autistic Program	8,457,079	11,652,920	11,652,920
Additional Expenditures (3%)	22,690	100,000	800,507
Transfer to Other Funds	1,924,250	2,000,000	2,000,000
Total Expenditures	\$ 19,960,341	\$25,746,747	\$26,447,254

DEBT RETIREMENT FUNDS

(RESTRICTED)

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
Beginning Fund Balance	\$3,138,249	\$3,593,890	\$4,145,110
Revenues			
Tax Revenue	23,250,578	22,889,122	23,250,578
Interest Income	431,239	300,000	300,000
Total Revenue	\$23,681,817	\$23,189,122	\$23,550,578
Expenditures			
Bond Redemption	11,805,000	12,170,000	12,170,000
Bond Interest	10,866,082	10,396,372	10,396,372
Other	3,874	62,400	62,400
Total Expenditures	\$22,674,956	\$22,628,772	\$22,628,772
Ending Fund Balance	\$4,145,110	\$4,154,240	\$5,066,916

Expenditure Detail

Bond Redemption

2013 Bond Series 1	1,325,000	-	-
2013 Bond Series 2	1,975,000	2,075,000	2,075,000
2014 Refunding Bond	4,125,000	-	-
2020 Refunding Bond	1,255,000	6,920,000	6,920,000
2021 Bond Series 1	2,400,000	2,425,000	2,425,000
2021 Bond Series 2	725,000	750,000	750,000
Bond Redemption- Total	\$11,805,000	\$12,170,000	\$12,170,000

Bond Interest

2013 Bond Series 1	66,250	-	-
2013 Bond Series 2	3,348,750	3,250,000	3,250,000
2014 Refunding Bond	165,000	-	-
2020 Refunding Bond	1,881,622	1,872,322	1,872,322
2021 Bond Series 1	2,329,550	2,209,550	2,209,550
2021 Bond Series 2	3,074,910	3,064,500	3,064,500
Bond Interest- Total	\$10,866,082	\$10,396,372	\$10,396,372

2023 BOND

(RESTRICTED)

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
Beginning Fund Balance	\$70,339,195	\$20,639,195	\$31,245,567
Revenues			
Other Financing Sources	-	-	-
Interest Income	3,314,201	500,000	500,000
Total Revenue	\$3,314,201	\$500,000	\$500,000
Expenditures			
Facility Improvements	41,307,722	20,139,195	30,745,567
Other	1,100,107	1,000,000	1,000,000
	\$42,407,829	\$21,139,195	\$31,745,567
 Ending Fund Balance	 \$31,245,567	 \$0	 \$0

SINKING FUND

(RESTRICTED)

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
BEGINNING FUND BALANCE	\$5,048,784	\$3,448,784	\$8,188,673
REVENUES			
Local	9,190,720	9,300,000	9,300,000
Other Financing Sources	-	-	-
Total Revenue	\$9,190,720	\$9,300,000	\$9,300,000
EXPENDITURES			
Facility Improvements	6,047,616	10,000,000	10,000,000
Other	3,214	600,000	600,000
	\$6,050,830	\$10,600,000	\$10,600,000
ENDING FUND BALANCE	\$8,188,673	\$2,148,784	\$6,888,673

CAPITAL PROJECTS FUND

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
BEGINNING FUND BALANCE	\$4,050,921	\$3,200,920	\$4,948,428
REVENUES			
Proceeds from Sale of Property	652,335	-	-
Transfer from Other Funds	1,640,336	500,000	1,000,000
Total Revenue	\$2,292,671	\$500,000	\$1,000,000
EXPENDITURES			
Facility Improvements	1,395,163	2,000,000	3,500,000
Other	-	-	-
Total Expenditures	\$1,395,163	\$2,000,000	\$3,500,000
ENDING FUND BALANCE	\$4,948,428	\$1,700,920	\$2,448,428

FOOD SERVICE FUND

(RESTRICTED)

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
Beginning Fund Balance	\$996,782	\$668,633	\$1,541,291
Revenues			
Local Sales	364,669	364,821	364,821
State Reimbursement	2,615,984	2,778,935	2,778,935
Federal Reimbursement	3,425,535	3,373,348	3,373,348
Total Revenue	\$6,406,188	\$6,517,104	\$6,517,104
Expenditures			
Support Services	5,561,679	6,345,815	6,345,815
Transfers to Other Funds	300,000	300,000	300,000
Total Expenditures	\$5,861,679	\$6,645,815	\$6,645,815
 Ending Fund Balance	 \$1,541,291	 \$539,922	 \$1,412,580

HEALTH & WELFARE FUND

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
Beginning Fund Balance	\$93,844	\$382,589	\$475,694
Revenues			
Employee Contributions	3,155,047	4,100,000	4,100,000
Transfer From Other Funds	20,129,550	21,915,287	21,915,287
Total Revenue	\$23,284,597	\$26,015,287	\$26,015,287
Expenditures			
Premiums/Claims/Fees	\$22,902,746	\$26,029,569	\$26,029,569
 Ending Fund Balance	 \$475,694	 \$368,307	 \$461,413

SCHOLARSHIP FUND (RESTRICTED)

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
Beginning Fund Balance	\$46,417	\$34,417	\$42,913
Revenues			
Local- Donations	\$8,596	\$10,000	\$10,000
Expenditures			
Scholarships	\$12,100	\$10,000	\$10,000
Ending Fund Balance	\$42,913	\$34,417	\$42,913

SCHOOL ACTIVITIES FUND (RESTRICTED)

	2023-24 Actual	2024-25 Proposed	2024-25 First Amended
Beginning Fund Balance	\$1,781,389	\$1,766,885	\$1,795,895
Revenue- School Deposits	\$2,977,227	\$3,000,000	\$3,000,000
Expenditures- School Activities	\$2,962,721	\$3,000,000	\$3,000,000
Ending Fund Balance	\$1,795,895	\$1,766,885	\$1,795,895

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: *Approval of Resolution for Summer Tax Collection

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools approve the attached resolution to invoke for 2025 its previously adopted ongoing resolution imposing a summer tax levy of 50% of the annual property taxes upon property located within the district and continuing from year-to-year until specifically revoked by the Board and requests that the Cities of Livonia and Westland collect those summer taxes.

RATIONALE:

The resolution reflects the Board of Education's intent to continue the twice-a-year property tax collection for school taxes in both the City of Livonia and the City of Westland to meet cash flow needs. Summer tax collection is a routine item that's been reviewed by the appropriate Board committees and unanimously recommended to be added to the consent agenda.

BUDGETARY INFORMATION:

The annual tax collection fee assessed and paid to the City of Westland is \$0.00;
The annual tax collection fee assessed and paid to the City of Livonia is \$189,125.00.

RESOURCE PERSONNEL:

Alison Smith, Chief Financial Officer

EXHIBITS:

Attached

Annual Summer Tax Resolution

Livonia Public Schools (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Administrative Office, within the boundaries of the District, on the 16 day of December, 2024, at 6:30o'clock in the p.m. (the "Meeting").

The Meeting was called to order by Karen Bradford, President.

Present: Members
Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect *Choose 50% or 100%* of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2025 its previously-adopted ongoing resolution imposing a summer tax levy of 50% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2025 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies on or before December 31, 2024.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members
Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Livonia Public Schools, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education



**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: Approval of Teachers

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and offer employment for the 2024-25 school year to the teachers listed on the attached document.

RATIONALE:

These teachers have been interviewed along with many other applicants for the vacancies which exist in our instructional program. We believe these teachers are the most qualified for the positions and recommend they be approved for employment.

BUDGETARY INFORMATION:

These positions listed are within the 2024-25 budget.

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources
Jennifer Keatts, Director of Human Resources

EXHIBIT:

Attached

ljn

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
Cornelio, Kami	Education Specialist - Instruction University of California at Los Angeles, CA Bachelor of Arts - Criminal Justice Michigan State University	1.0	Resource Room Teacher Frost Middle School December 2, 2024	Resource Room Teacher Plymouth Canton Community Schools	2	Step 10 - MA 4 years probation
Reif -Kim, Tamara	Bachelor of Science Indiana State University	1.0	First Grade Teacher Kennedy Elementary	Long Term Substitute Teacher Edu Staff Art Teacher Westfield Charter Academy, Redford	1.5	Step 0 - BA 4 years probation
Spiers, Emily	Masters in Education Concordia University, Portland, OR Bachelors of Science in Elementary Education Grand Valley State University	1.0	Teacher of the Moderately Cognitively Impaired Webster Elementary January 6, 2025	Self-Contained K-3 Elementary Teacher Beacon Day Treatment Center, Southgate	9	Step 9.5 - MA 2 years probation

Stice, Emily	Masters in Speech and Language Pathology Northern Arizona University, Flagstaff, AZ Bachelors in Communication Science & Disorders Northern Arizona University, Flagstaff, AZ	1.0	Teacher of Speech & Language Student Services December 16, 2024	Speech and Language Pathologist Utica Community Schools	2.5	Step 4.5 - MA 4 years probation
Sweetland, Jodi	Masters in Educational Administration Madonna University Bachelors in Communications University of Michigan	1.0	Teacher of English/Language Arts Churchill High Schools November 18, 2024	Language Arts Teacher Crestwood High School	25	Step 14 - MA 2 years probation
Wilcox, Jennifer	Master of Communication Sciences & Disorders (graduating December 2024) Eastern Michigan University Bachelor of Arts Eastern Michigan University	1.0	Teacher of Speech & Language Student Services January 6, 2025	Speech Language Pathology Intern Wayne Westland Community Schools Michigan Medicine Pediatric Audiology Ann Arbor	4	Step 1- MA 4 years probation
Yates, Sara	Bachelors of Science Madonna University	1.0	Lead Teacher Great Start Readiness Program Livonia Early Childhood Center December 4, 2024	Long Term Substitute Teacher Edu Staff	6 years	Step 6 - BA 4 years probation

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: Granting of Tenure Status to a Specified Teacher

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teacher, effective on the respective date:

<u>Name</u>	<u>Date</u>
Melissa Brown	December 5, 2024

RATIONALE :

This teacher has successfully completed the District's requirements for a probationary teacher including years of service, evaluations, and overall performance, as well as student growth. We have carefully reviewed all the supporting documents and based upon our review, as well as the recommendations of her building principal, this individual has achieved tenure status with the Livonia Public Schools.

RESOURCE PERSONNEL:

Jennifer Keatts, Director of Human Resources
Anthony Abbate, Director of Human Resources

EXHIBIT:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: Resignation

RECOMMENDATION:

As authorized in the Board of Education motion of June 17, 2024, the following resignation has been accepted by the superintendent:

<u>Name</u>	<u>Date Effective</u>
Seth Torkelson-Regan	November 29, 2024

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Jennifer Keatts, Director of Human Resources
Anthony Abbate, Director of Human Resources

EXHIBIT:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: Resolutions of Appreciation for Employees Who are Retiring

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions of appreciation for services rendered by:

**Lisa Harden
Elizabeth McCann**

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Jennifer Keatts, Director of Human Resources
Anthony Abbate, Director of Human Resources

EXHIBIT:

Attached resolution

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

RESOLUTIONS

Lisa Harden

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Lisa Harden will retire from the district on December 31, 2024; and,

WHEREAS, Lisa Harden has devoted 12 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a teacher in the Shared Time Program; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Lisa Harden for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Elizabeth McCann

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Elizabeth McCann will retire from the district on December 20, 2024; and,

WHEREAS, Elizabeth McCann has devoted 18.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Cass Elementary and Randolph Elementary; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Elizabeth McCann for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
December 16, 2024**

TOPIC: **Second Reading & Adoption of Board Policy**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document for Board Policy IFE – Field Trips.

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of November 18, 2024.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

William Green, Director of Elementary Programs
Kevin Etue, Director of Secondary Programs

EXHIBITS:

Attached Policy

Off/Supt/tg

BOARD POLICY

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INSTRUCTIONAL PROGRAM FIELD TRIPS

DECEMBER 16, 2024

The Livonia Public Schools School District recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips should:

- A. Supplement and enrich classroom curriculum by providing learning experiences in an environment outside the schools—or the traditional classroom instruction (in-school field trip).
- B. Inspire new interests among students.
- C. Help students relate school experiences to the reality of the world outside of school.
- D. Bring the resources of the community – natural, artistic, industrial, commercial, technological, governmental, recreational, educational – within the student’s learning experience.
- E. Afford students the opportunity to study real things and real processes in their actual environment.

All field trips must be approved by the building administrator and appropriate director. Those requiring an overnight stay or travel to another state or to Canada require prior approval by the appropriate director. Field trips to a foreign country, other than Canada, require prior approval by the Board of Education.