

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION**

**Regular Meeting  
September 23, 2024 - 6:30 PM  
Board Room  
15125 Farmington Road  
Livonia, Michigan 48154**

**AGENDA**

- I. ROLL CALL: Madeline Acosta, Tammy Bonifield, Karen Bradford, Colleen Burton, Crystal Frank, Liz Jarvis, Mark Johnson**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMUNICATIONS**
  - A. LPS Points of Pride Presentation**
  - B. Summer 2024 Bond Work Presentation**
  - C. District Update from the Superintendent**
  - D. Written Communications**
  - E. Response to Prior Audience Communications**
  - F. Audience Communications (limited to 15 minutes, with remainder taking place prior to HEARING FROM BOARD MEMBERS)**
- IV. CONSENT AGENDA--Items marked with an "\*" will be considered in one motion. These routine items have been individually reviewed by Board committees and were unanimously recommended for placing on this consent agenda. Any member of the Board may remove items from the consent agenda prior to voting. 3**
- V. DISPOSITION OF MINUTES**
  - A. \*Minutes of the Regular Meeting of August 19, 2024 4**
- VI. BUSINESS MATTERS**
  - A. Approval of Purchase of School Busses 17**
  - B. Approval of Purchase of Tractors 35**
- VII. INSTRUCTION MATTERS**
  - A. Approval of Purchase of Niji-Iro Japanese Curriculum 42**
- VIII. PERSONNEL MATTERS**
  - A. Teachers for Approval 47**
  - B. Teachers for Tenure 52**
  - C. Resignations 53**
- IX. HEARING FROM BOARD MEMBERS**
  - A. Approval of Voting Delegates - 2024 MASB Delegate Assembly 54**
  - B. Approval of Superintendent Contract Addendum re: Evaluation Process 56**
  - C. First Reading Board Policy - Instructional Program IDDE - Post-Secondary Credit Opportunities 57**
  - D. First Reading Board Policy - Students JGCD - Student Medications 59**

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**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**TOPIC:** Consent Agenda

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the Superintendent:

V.A. \*Minutes of the Regular Meeting of August 19, 2024

**RATIONALE:**

The agenda for the Board of Education meeting has certain items designated and identified by an asterisk \*. These items, identified in advance with the concurrence of all Board members present, will be acted upon in a single motion.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Andrea L. Oquist, Superintendent

**EXHIBITS:**

Attached

Off/Supt/tg

**MINUTES  
BOARD OF EDUCATION  
Livonia Public Schools  
Regular Meeting  
August 19, 2024**

**President Bradford convened the meeting at 6:35 p.m.**

**Members Present: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson**

**Members Absent: None**

**District Update from the Superintendent** Superintendent Oquist presented highlights of new staff orientation, the LPS Foundation’s Bounce Back to School event, summer programming and sports highlights as well as preparations for the upcoming school year.

**Written Communications** None

**Response to Prior Audience Communications** None

**Consent Agenda** It was moved by Mrs. Jarvis and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the Superintendent:

- V.A. \*Minutes of the Special Meeting of August 5, 2024
- V.B. \*Minutes of Special Mtg.-BOE Workshop of July 17, 2024
- V.C. \*Minutes of the Regular Meeting of July 15, 2024
- V.D. \*Minutes of the Regular Meeting of June 17, 2024
- V.E. \*Minutes of the Public Hearing of June 17, 2024

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
Nays: None

**Appointment of Holmes Principal** It was moved by Mrs. Acosta and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and appoint Kristyn Cousino as Principal of Holmes Middle School.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis,  
Johnson  
Nays: None

**Teachers for  
Approval**

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and offer employment for the 2024-2025 school year to the following Teachers:

<u>Name</u>	<u>FTE</u>	<u>Assignment</u>
Kassidy Barr	1.0	Elementary – TBD
Breanna Bell	1.0	Rosedale
Eric Brown	1.0	Frost - Science
Kelly Brown	1.0	Buchanan
Ramon Bruzos, II	1.0	LCTC - Hospitality
Melissa Campeau	1.0	Emerson - Science
Faith Colvin	1.0	Emerson – Counselor
Emma Della Mora	1.0	Hayes
John DiPonio	1.0	Grant – P.E.
Nicole Domzalski	1.0	Student Services
Jodi Engler	1.0	Student Services – ECP
Brianna Glossett	1.0	Emerson – Social Work
Chelsea Goddard	1.0	Resource Room – TBD
Katharine Johnston	1.0	Student Services
Alyssa Joslin	1.0	Elementary - TBD
Stephen Lai	1.0	Franklin – Social Studies
Christine Martinez	1.0	Franklin – ELA
Megan Neeb	1.0	Student Services
Erin Price	1.0	Student Services – ASD
Nathaniel Pyle	1.0	Emerson – Social Studies
Anna Randall	1.0	Churchill – Science
Emma Ray	1.0	Frost – Mathematics
Kelly Roupas	1.0	Franklin – Mathematics
Andrew Saari	1.0	Franklin – RCR
Maria Sagante	1.0	Stevenson .6 / Churchill .4
Caryn Schmitt	0.6	Rosedale – Art
Connor Schuster	1.0	Franklin .6 / Emerson .4
Lavon Shina	1.0	Holmes – Counselor
Michelle Smith	1.0	SHS, HMS, FMS – Music
Carolyn Sochacki	1.0	LECC – ECP

Ezequiel Suarez-Matamoro	1.0	Student Services – MoCI
Maria Targosz	1.0	Kennedy
Jessica Teske	1.0	LECC – Early On Speech
Stephanie Traudt-Schuett	1.0	Student Services – Psych.
Melanie Watts	1.0	Student Services - Speech

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
 Nays: None

**Teachers for Tenure**

It was moved by Mrs. Burton and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and acknowledge that tenure status has been granted to the following teachers on the respective date:

<u>Name</u>	<u>Date</u>
Sara Agne	8/26/24
Keith Beale	8/30/24
Michael Busk	8/30/24
Rebecca Dubie	8/26/24
Kaylie Edwards	8/26/24
Diana Goodhue	8/30/24
Ashley Gougeon	8/26/24
Amy Halimi	8/30/24
Erin Johnson	8/30/24
Rachel Johnson	8/26/24
Maureen Kim	8/30/24
Ashley Liedel	8/30/24
Carrie Loveall	8/30/24
Gary Mann	8/26/24
Lauren McAlinden	8/26/24
Rachel Poe	8/26/24
Mackenzie Simpson	8/30/24
Nicole Steele	8/26/24
Rachel Turchan	8/26/24
Madison Vince	8/26/24
Aaron Warner	8/26/24

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
 Nays: None

**Leave of Absence**

It was moved by Mr. Johnson and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and approve the request for a leave of absence for:

<u>Name</u>	<u>Date Effective</u>
Melissa Copeland	August 26, 2024

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
 Nays: None

**Resignations**

The Board was informed of the following resignations:

<u>Name</u>	<u>Date Effective</u>
Lori Blair	August 15, 2024
Kristen Blank	August 7, 2024
Susan Bolton	August 15, 2024
Kaitlyn Elliott	August 1, 2024
Margaret Medlen	August 7, 2024
Evan Oltman	August 20, 2024
Roger Opsommer	July 31, 2024
Lauren Robisch	August 2, 2024
Melanie Rose	August 2, 2024
Vanessa Skocelas-Johnson	July 15, 2024
Juliana Spagnolo	July 31, 2024
Christina Vipond-Jones	August 1, 2024
Jocelyn Zeleny	July 16, 2024

**Retirements**

It was moved by Mrs. Frank and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District adopt a resolution for appreciation for:

**Lisa Cannell**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Lisa Cannell will retire from the district on June 7, 2024; and,

**WHEREAS**, Lisa Cannell has devoted 34 years of dedicated, loyal, and outstanding service to the students of Grant Elementary, Marshall Elementary and Hoover Elementary as a learning specialist and teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Lisa Cannell on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Katherine Seflic**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Katherine Seflic will retire from the district on August 1, 2024; and,

**WHEREAS**, Katherine Seflic has devoted 24 years of dedicated, loyal, and outstanding service to the students of Churchill High School, Riley Upper Elementary, Cooper Upper Elementary, Webster Elementary, Holmes Middle School, Emerson Middle School and Frost Middle School as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Katherine Seflic on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis,  
Johnson  
Nays: None

**Approval of  
Purchase of  
School Buses**

It was moved by Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve the purchase of school buses from Holland Bus Company, Holland, Michigan for a cost of \$452,077.00.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis,  
Johnson  
Nays: None

**Approval of  
Purchase of  
Digital Licenses  
for Middle School  
World and US  
History**

It was moved by Mrs. Acosta and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the purchase of digital licenses from Cengage Learning in Independence, Kentucky for Middle School World History and US History for \$121,433.00.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis,  
Johnson  
Nays: None

**Approval of  
Purchase of  
Decodable  
Readers**

It was moved by Mrs. Bonifield and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District approve the purchase of decodable readers for elementary interventionists from The Reading League Shop in Syracuse, New York for \$25,257.00 and from High Noon Books in Novato, California for \$5,390.00 for a total purchase of \$30,647.00.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis,  
Johnson  
Nays: None

**Approval of  
Virtual Student  
Instruction Days**

It was moved by Mrs. Burton and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent to participate in *15 Day Emergency Forgiveness* for the 2024-2025 school year. *The 15 Day Emergency Forgiveness* allows districts to use a virtual day on testing days to preserve attendance and prevent potential funding loss. Further, this is an option if the district or a particular school goes over the 6 days granted by the state for Acts of God or other emergencies.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
Nays: None

**First Reading -  
Board Policy,  
Instructional  
Program**

The Policy Committee has reviewed the following changes:

BOARD POLICY  
INSTRUCTIONAL PROGRAM  
INVOLVEMENT  
IDD  
JUNE 20, 2011  
PARENT  
FAMILY ENGAGEMENT  
Reviewed 5/2014  
Revised 4/2024

**IDD – Family  
Engagement**

The Board strongly encourages and welcomes the involvement engagement of parent(s)/guardian(s) families in all of the District's educational programs. It is recognized and appreciated that parents/guardians family members are the "first teachers" of their children, and that their interest and involvement in the education of their children should not diminish once their child enters the schools of the District. Accordingly the Board directs, by the adoption of this policy, that the administration shall design a program/plan that will encourage parent(s)/guardian(s) family participation engagement that may include, but not be limited to: the development and review of instructional materials; input on the ways that the District may better provide parent(s)/guardian(s) family members with information concerning current laws, regulations, and instructional programs; and District offerings of training programs to guide instruct parent(s)/guardian(s) family members on how to become more involved in their child's educational programs.

Pursuant to state law, the Superintendent, or his/her designee, shall provide a copy of the District's Parental Involvement Family Engagement plan to all parents families.

Reference: Sec. 1112, 1118 ESEA, M.C.L. 380.1294

ADMINISTRATIVE PROCEDURES  
INSTRUCTIONAL PROGRAM  
PARENT INVOLVEMENT  
FAMILY ENGAGEMENT  
PARTI-GENERAL EXPECTATIONS  
IDD  
JUNE 20, 2011

Livonia Public Schools recognizes and agrees to implement the following statutory requirements as outlined by the No Child Left Behind (NCLB) Act:  
The District will develop programs, activities and procedures for the involvement of parents in all of its Title I schools consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). These programs, activities and procedures will be planned and implemented with consultation of eligible parents of participating students. The District will work with its schools to ensure that the required school level parental involvement plans meet the requirements of ESEA and each includes as a component a parent compact consistent with ESEA.  
The District will incorporate this parental involvement plan into its Local Education Agency (LEA) plan. If the LEA plan for Title I, Part A is not satisfactory to parents of participating students, the school district will submit parent comments with the plan when the school district submits the plan to the State Board of Education.

In carrying out the Title I, Part A parent involvement requirements to the extent practicable, the District and its schools will provide full opportunities for the participation of parents/guardians with limited English proficiency, parents/guardians with disabilities and parents/guardians of migratory children in an understandable and uniform format and including alternative formats upon request, and to the extent practicable in a language parents/guardians understand.

Decisions about how the one percent of Title I, Part A funds reserved for parental involvement is utilized will involve eligible parents of participating students.

The District will be governed by the following statutory definition of parental involvement, and will ensure Title I schools carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way communication that is meaningful and involves students' academic learning and other school activities. Also, parent involvement means that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

The District will inform parents of the purpose and existence of the Parental Information and Resource Center.

## **PART II – DESCRIPTION OF HOW THE DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENTAL INVOLVEMENT PLAN COMPONENTS**

The Livonia Public Schools will involve parents/guardians in the joint development and annual review of its district-wide parental involvement plan.

1. The District will take the following actions to involve parents in the process of school review and improvement:

Building-Level School Improvement Teams will have parent representation.

The District School Improvement Team will also have parent representation.

2. The District will provide the following necessary coordination, technical assistance and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Title I Coordinator will hold monthly meeting to coordinate services and programs that include parental involvement.

Title I Coordinator will work with the Title I schools in holding annual meetings, developing School-Family Partnerships and coordinating services as outlined in the School-Parent compact.

3. The District will coordinate and integrate parental involvement strategies included in its district-wide plan with parental involvement strategies included in the following other programs:

State-operated preschool programs.

Title III Language Instruction Programs.

4. The District will take the following actions to conduct, with the involvement of

parents/guardians, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools.

The evaluation will include identifying barriers to greater participation by parents/guardians in parental involvement activities including, but not limited to, parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy or are of any racial or ethnic minority background.

The District will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement and to revise, if necessary, (and with the involvement of parents/guardians) its parent involvement policy.

The Title I Coordinator will collaborate with parent representatives to plan, implement and analyze survey data. The data will be used to make recommendations for enhancing parental involvement in our District.

5. The District will build the schools' and parents'/guardians' capacity for strong parental involvement in order to ensure effective involvement of parents/guardians. Livonia Public Schools will support a partnership among the schools, parents/guardians and community for the purpose of improving student academic achievement through:

The District will, with the assistance of its Title I, Part A schools, provide assistance to parents/guardians of children served by the District or school as appropriate in understanding topics such as:

the State's academic content expectations,  
the State's student academic achievement,

➤ the State and local academic assessments including alternate assessments,

➤ the requirements of Part A,

➤ how to monitor their child's progress, and

➤ how to work with educators.

Parent education and information activities will occur through open houses, workshops, conferences, parent information packets, E-News, correspondences through various media and parent networks.

The District will with the assistance of its schools provide materials and training to help parents/guardians work with their children to improve their children's academic achievement, such as literacy training, math training, and homework strategies to foster parental involvement by:

➤ Open Houses

➤ Parent Teacher Conferences

➤ Workshops

➤ Math Parent Nights

➤ Literacy Parent Nights

➤ Curriculum Nights

The District will with the assistance of its schools and parents/guardians educate its teachers, student services personnel, principals and other staff in how to reach out to, communicate with and work with parents/guardians as equal partners in the value and utility of contributions of parents/guardians and in how to implement and coordinate parent programs and build ties between parents/guardians and schools by:

➤ Professional development

Encouragement for staff to attend parent meetings

The District will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities is sent to the parents/guardians of participating children in an understandable and uniform format, including alternative formats upon request, and to the extent practicable in a language the parents/guardians can understand:

➤ E-blast

➤ District/School website

➤ District/School newsletters and other mailings

➤ Follow-up personal phone calls

Translation (where applicable)

### **PART III-ADOPTION**

This district-wide Parental Involvement Plan has been developed jointly with parents representing PTSA, Title I schools and non-Title I schools, the District's Title I Coordinator, principals and other central office administration.

Reference: 20 USCA 6316, 20 USCA 6318 (No Child Left Behind Act)

**ADMINISTRATIVE PROCEDURES**  
**INSTRUCTIONAL PROGRAM**  
**PARENT INVOLVEMENT**  
**FAMILY ENGAGEMENT**

**IDC**  
**JUNE 20, 2011**  
**September 23, 2024**

Livonia Public Schools recognizes and agrees to implement the following statutory requirements in accordance with the Elementary and Secondary Education Act of 1965 (ESEA), and as amended by the Every Student Succeeds Act of 2015 (ESSA).

All schools will develop a Family Engagement Plan.

- The district will work with each school to develop a Family Engagement Plan jointly with parent and family members. The Plan will be updated periodically to meet the changing needs of parents and the school. (1116b1)

Additionally, the Family Engagement Plan for Title I schools will include the following components.

- An Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved. (1116c1)
- Timely information about the Title I Program, including a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the achievement levels students are expected to meet. (1116c4a-b)
- A flexible number of meetings at times convenient to family members with transportation and/or childcare provided as needed, or home visits as it relates to family involvement. (1116c2)
- Organized, ongoing, and timely family involvement in planning, reviewing, and improving Title I programs, including the development, review, and improvement of the Parent and Family Engagement Plan and the Schoolwide Program Plan. (1116c3)
- Opportunities for family members of participating Title I students to engage in regular meetings to formulate suggestions and/or participate in decision-making as it relates to their child's education, and to respond to any suggestions as soon as possible. (1116c4c)
- Opportunities for family members to submit comments on the School Improvement Plan if the Plan is not satisfactory to parents of participating students. (1116c5)

All schools will develop a School-Family Compact.

- The district will work with schools to jointly, with family members, develop a School-Parent Compact that outlines how the entire school staff, family members, and students will share the responsibility for improved student academic achievement. (1116d)
- The School-Family Compact will:
  - Clearly explain district and school goals for students to meet the challenging State academic standards.
  - Describe ways that teachers are responsible for supporting students' learning and providing high quality curriculum and instruction.
  - Describe specific ways parents will be responsible for supporting their children's learning.
  - Describe specific ways students will be responsible for their learning.
  - Describe school activities to build partnerships with parents, including chances for parents to volunteer, take part in, and observe classroom activities, and communicate with teachers.
  - Describe how family members are involved in developing and revising the compact.
  - Ensure regular two-way meaningful communication between family members and school staff throughout the school year, so that parents are kept up to date on their students' progress and get regular tips on home learning.
  - Communicate information using family friendly language and format.

All schools will provide staff and family with learning to support family engagement.

- Provide assistance to family members of students served by the school in understanding the State's academic content standards, the State and Local assessments, and how to monitor their child's progress and work with educators to improve the achievement of their children. (1116e1)
- Provide materials and training to help family members work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. (1116e2)

- Educate staff in the value and utility of family member contributions, in how to reach out to, and communicate with, and work with family members as equal partners, to coordinate and implement family engagement programs, and to build relationships between the family members and the school. (1116e3)
- Coordinate and integrate family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as family resource centers, that encourage and support parents in more fully participating in the education of their children.
- Ensure information is shared with parents in a language and format they can understand. (1116e5)

All schools will provide additional support for family engagement as needed.

- Provide other reasonable support for family engagement activities as parents may request.
- Provide full opportunities for participation of family members with limited English proficiency, parents with disabilities, and parents of migratory children.

**EXHIBIT  
INSTRUCTIONAL PROGRAM  
PARENT INVOLVEMENT  
FAMILY ENGAGEMENT PLAN**

**IDD  
JUNE 20, 2011  
September 23, 2024**

The Livonia Public Schools believes that the education of all students should be a partnership between the school and the parent community. Both the District and the parent community play an essential role in the success of all students.

The District, in collaboration with ~~parents~~ **family members** in the community, will develop a ~~parental involvement~~ **family engagement** plan that reflects practices that enhance ~~parent~~ family and community ~~involvement~~ **engagement** and reflect the specific needs of each school within the district.

1. Communication: Schools and the parent community will communicate regularly **in person and/or virtually** and clearly about academic opportunities, school performance, student progress and ~~parent/guardian~~ **family** activities.

Communication Activities:

- Parent Teacher Conferences
- District, School and Classroom Newsletters
- District and School Annual Education Reports
- E-News (Electronic communications sent from school and district staff)
- School, District and Teacher Websites
- District's ~~Cable channel~~ **streaming platform**
- Parent Connect
- Coffee with the Principal
- Teleparent (Telephone communication sent from school and district staff)

2. Parenting: Schools and the parent community will work together to support parenting skills and activities that prepare children for school and support ongoing achievement

Parenting Activities:

- Curriculum/Open House Nights
- ~~PTA/PSA~~ **PTSA** Programs
- District Parent Workshops/Evenings
- School Parent Workshops/Evenings
- Parent Orientation Presentations
- Parent Transition Meetings
- Family Activity Nights

3. Student Learning: Schools will encourage parents **family members** to support the academic achievement of their children.

Student Learning Activities:

- Continuous communication on academic progress
- Parent Workshops ~~on Homework Support~~
- Curriculum Nights
- **Student orientation/transition experiences**

4. Volunteerism: Schools will encourage parents **family** and community members to volunteer in schools to support school improvement and student success

Volunteer Activities:

- PTA and other parent support groups
- Room Parents
- Flexible Assistance for School and Classroom Programs/Events (beyond the school day)
- Mentoring/Tutoring Students
- Local business partners ~~as tutors~~
- District and School Committees
- Chaperoning Activities
- **Clubs/events/activities**

5. School Decision Making: Schools will encourage parents **family** and community members to collaborate on education decisions that affect students and schools.

Decision Making Activities:

- School Improvement ~~Committees~~ **Process**
- School Advisory Groups
- Parent Advisory Boards
- Parent feedback/input on current/new programs, initiatives and practices
- District School Improvement Team

6. Community Collaboration: The District will encourage collaboration with local community organizations, local governments, businesses, members of the community, and other agencies to improve the academic achievement of all students.

Community Collaboration Activities:

- Facilitate Community members as volunteers in the schools
- Collaborate with local business to co-sponsor events and programs
- Promote governmental service activities and programs for students
- Encourage business partnerships with schools
- Co-sponsor academic support programs for students and their parents
- Host Community Forums
- Facilitate District Communication Team
- **Diversity, Equity, Inclusion, and Belonging**
- **Livonia Education Foundation**
- **Healthy Livonia**

**First Reading -  
Board Policy,  
Instructional  
Program**

The Policy Committee has reviewed the following changes:

**BOARD POLICY  
INSTRUCTIONAL PROGRAM**

**IDDE  
~~DECEMBER 17, 2012~~  
SEPTEMBER 23, 2024**

**IDDE – Post-  
Secondary Credit  
Opportunities**

**POSTSECONDARY CREDIT OPPORTUNITIES**  
Reviewed 5/2014

The Board of Education supports opportunities for pupils to receive postsecondary credit while attending high school. The school district shall provide educational opportunities **including but not limited to dual enrollment and the Michigan Early Middle College Program** for pupils to earn post-secondary credit while attending high school.

LEGAL REF.: Postsecondary Enrollment Options Act 160 of 1996, Imd. Eff. Apr. 8, 1996; Am. 2012, Act 134, Eff. July 1, 2012. Career and Technical Preparation Act 258 of 2000, Eff. Apr. 1, 2001; Am. 2012, Act 133, Eff. July 1, 2012.

**First Reading -  
Board Policy,  
Instructional  
Program**

The Policy Committee has reviewed the following changes:

**BOARD POLICY  
INSTRUCTIONAL PROGRAM  
ONLINE LEARNING**

**IDDF  
~~DECEMBER 17, 2012~~  
SEPTEMBER 23, 2024**

**IDDF – Online  
Learning**

Reviewed 5/2014

The Board of Education supports opportunities for students to experience online learning. The school district shall provide **access to** online instructional programs for eligible students.

**Hearing from  
Board Members**

Mrs. Jarvis spoke of the success of this year's Bounce Back to School event hosted by the LPS Education Foundation and thanked all volunteers for making the event possible through their hard work and service. The Board and Superintendent Oquist shared a welcome back message to all staff, students and LPS families as school begins on August 26, 2024.

**Adjournment**

President Bradford adjourned the meeting at 7:50 pm.

**OffSupt/tg**



**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**TOPIC:**                                   **Approval of Purchase of School Buses**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public School District approve the purchase of Blue Bird school buses from Holland Bus Company, Holland, Michigan for a cost of \$625,675.

**RATIONALE:**

This purchase of six buses is a planned purchase from the 2021 Bond. Five buses will be 30-passenger mini buses and one 18-passenger special needs bus. These buses will replace our oldest buses from 2014. The district received quotes from three bus manufacturers and we are choosing Blue Bird because the vast majority of the buses in the fleet are Blue Bird buses.

**BUDGETARY INFORMATION:**

2021 Bond

**RESOURCE PERSONNEL:**

Phillip Francis, Assistant Superintendent of District Services

**EXHIBITS:**

Attached

PF/AS



PHILLIP FRANCIS <pfrancis@livoniapublicschools.org>

---

## Fwd: Proposal Date Extension

---

**ROSS ROBERT** <rrobert@livoniapublicschools.org>  
To: PHILLIP FRANCIS <pfrancis@livoniapublicschools.org>

Mon, Sep 9, 2024 at 5:35 PM

### **Ross Robert**

Garage Supervisor  
Livonia Public Schools  
15125 Farmington Rd.  
Livonia, MI 48154  
[rrobert@livoniapublicschools.org](mailto:rrobert@livoniapublicschools.org)  
734-744-2517 office  
734-718-0530 cell

----- Forwarded message -----

From: **Timothy Oddy** <[toddy@hoekstrainc.com](mailto:toddy@hoekstrainc.com)>  
Date: Mon, Sep 9, 2024 at 4:19 PM  
Subject: Proposal Date Extension  
To: ROSS ROBERT <[rrobert@livoniapublicschools.org](mailto:rrobert@livoniapublicschools.org)>

Good afternoon

Please be advise that the proposals listed below that have been provided by Hoekstra Transportation to Livonia Public Schools will be valid until September 30th, 2024.

QUOTATION: 403476, 408521,

Please let me know if you have any questions.

Thank you

Tim Oddy  
School Bus Sales Director  
(616) 437-7087 C  
[toddy@hoekstrainc.com](mailto:toddy@hoekstrainc.com)



**Fwd: Micro Bird quote**

**ROSS ROBERT** <rrobert@livoniapublicschools.org>  
To: PHILLIP FRANCIS <pfrancis@livoniapublicschools.org>

Mon, Sep 9, 2024 at 5:35 PM

**Ross Robert**  
Garage Supervisor  
Livonia Public Schools  
15125 Farmington Rd.  
Livonia, MI 48154  
rrobert@livoniapublicschools.org  
734-744-2517 office  
734-718-0530 cell

----- Forwarded message -----  
From: **Mark Young** <mark.young@hollandbuscompany.com>  
Date: Mon, Sep 9, 2024 at 3:39 PM  
Subject: Micro Bird quote  
To: rrobert@livoniapublicschools.org <rrobert@livoniapublicschools.org>

Ross,  
  
The pricing for the Micro Bird quote will stay the same per bus.  
  
Thank you!

**Mark Young**  
School Bus Specialist  
Cell: 616-298-0072 | Office: 800-320-9749 | Fax: 616-396-1391  
mark.young@hollandbuscompany.com



Blue Bird “The smart bus choice!”

- S – **Safe** – Steel tough & tested.
- M – **Money saver** – Propane, the low total cost of ownership for a school bus
- A – **Adaptable** – the largest product offering of any school bus manufacturer
- R – **Reliable** – solely focused & purpose built with a 97-year history of building school buses

T – **Truly Green** – The Leader in Gas, Propane & Electric buses, all with very low or zero emission nox levels

# HOLLAND Bus Company

July 29, 2024

Ross Robert  
15125 Farmington Road  
Livonia, Michigan 48154  
734 744 2500

Per your request, please find our proposal for a 2025, Micro Bird G5, 30 passenger, Ford chassis, engine 7.3L V8 gas,

Price per unit: \$101,642.00 X  $\frac{6}{5}$  = \$609,852.00  
\$508,210.00

If you have any questions about the enclosed material, please feel free to contact me at 616 298 0072

Sincerely  
Mark Young  
Mark Young  
School Bus Sales



QUOTATION: 069640  
VERSION : 00

**FORD**  
**G5 SCHOOL BUS**  
**30 PASSENGERS**

**PREPARED FOR: HOLLAND MOTOR HOMES & BUS CO.**  
**670 EAST 16TH ST.**

**HOLLAND**  
**MI 49423**

**VEHICLE DESCRIPTION:**

**U.S.**  
**FORD**  
**7.3L Gas**  
**G5**  
**158" DRW 5 ROWS 76" WHEEL WELL**  
**NO HANDI DOOR**  
**HIGH WINDOWS FOR 74"/75"/76" BODY**  
**DOD 32"**  
**SCHOOL BUS**

**STATE SPEC: MICHIGAN**  
**CHASSIS YEAR: 2025**  
**BODY YEAR: 2025**

**CERTIFICATION: SCHOOL BUS**  
**CERTIFICATION STATE: MI**

**PREPARED BY: MELISSA NADEAU**

**EXPIRATION DATE: AUGUST 25, 2024**

**CONTROL ID:**  
**LIST CODE: 5T**  
**PRICE LIST 2024-04**



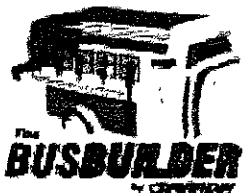


Quoted by:  
**MELISSA NADEAU**  
**HOLLAND MOTOR HOMES & BUS CO.**  
**HOLLAND , MI, 49423**

Quoted to:  
**Livonia 30 PSG**

## Body - Base

Option	Description	Price	Option	Description	Price
ALI	ALIGNMENT		LLP-L	LICENSE PLATE LIGHT LED	
BU1-S	BUMPER REAR - STEEL 3/16		LN2-3M	REFLECTORS REAR RED - 3M	
BWP	BLACK AROUND WARNING LAMPS PAINT 3"		LST-L	STOP & TAIL LED LIGHTS	
BW1	PANEL BELOW WINDOW - ALUMINUM		L2N-1	RR DOOR LATCH/SLIDE BAR/3 POINT	
B45	BODY WHEEL HOUSING DW G5 76"		MVW	MORE VIEW CLR GLASS TP	
CPO	CHASSIS PREPARATION		PAG	FUEL FILLER POT	
CST	STRUCTURAL CAGE		PEY	PAINT EXTERIOR SCHOOL BUS YELLOW	
DG1	DRIVE LINE GUARD FRONT		PRW5	PAINT ROOF WHITE G5	
DMB-EY	DECAL MICRO BIRD ENG YLW BACK		PSBC	PAINTED ENT/STEP BODY COLOR MATCH	
EEC	DOD ELECT CONTROL		PST	HEADPADS GREY	
EIB	DECAL EMERGENCY DOOR		P2S	SELECT PLYWOOD 1/2INCH	
ESK	EXTERIOR SKINS		RDB	EMERGENCY EXIT AJAR BUZZER	
EWF	EXT WINDOW TRIM		RDR	TELESCOPIC RETAINER REAR DOOR	
E32	DOUBLE OPENING DOOR 32 IN		RDW2-T	REAR DOOR GLASS (2) LIGHT TINT 62%	
FDC	FORD OR GM CONSOLE W/SWITCHES		RFCF	FRONT CAP SB OR COM STANDARD	
FGL	INT & EXT FINISHING PARTS		RFCR	REAR CAP SB OR COM STANDARD	
FGSW-Z	SMOOTH GREY FLR WHT NOSE ZEN		RFT-Y-3M	REFLEC TAPE EMER/D YELLOW 3M	
FIR	FUEL INTEGRITY REINFORCEMENTS		RRF	RUB RAIL FLOOR LEVEL	
FSR-1	STANDARD FRONT STRUCTURE		RRN	RUB RAIL BLACK	
FS1	FLOOR STEEL GALVANIZED 14GA		RRS	RUB RAIL SEAT LEVEL	
GCS	ENTR GRAB LH 1 1/2 IN SS PLAIN		RSR-1	REAR STRUCTURE STANDARD	
GLC	GLOVE COMPARTMENT		SFS	STANDARD FLOOR STRUCTURE	
GRG	GRAVEL SHIELDS MOLDED		SKG	SIDE SKIN SUPP & M/FLAP	
GUT	DRIP RAILS		SLND	ELEC SYS W/SOLENOID 200A	
GVWR-14500	GVWR 14,500 LBS FORD		SV1	STATIC ROOF VENT	
HHNC	HEATER HOSE ONLY (1X)		SWH	WHEEL HOUSINGS STEEL	
IM	INT MIRROR 6X16 IN		UC1	UNDERCOATING BODY ONLY	
ISF	INT FRONT SKINS STD		US	U.S. SCHOOL BUS VEHICLE	
ISRR	INT FINISH RR STD		V20	SHUT-OFF VALVE UNDER BODY(AUX HEAT)	
ITST	INTERIOR FINISH STANDARD		WHT	WHEEL WELL TRIM BLACK	
LAH-S	STANDARD LED DOME LIGHTS		WPI	8 WAY WIRING POWER ON IGNITION	
LBU	BACK-UP LIGHTS		WRG	2 BACK WINDOWS LIGHT TINT (62%)	
LCL-L	IDENTIF.& CLEARANCE LIGHTS LED		WSQ	SEQUENTIAL 8WAY SYSTEM	
LDN-L	DIRECTIONAL LED LIGHTS NO ARROW		WSS-S	WIRING SYSTEM STANDARD	
LGM-DS	DEC BIRD BLACK		8WS	8 WAYS STANDARD (4 AMBER 4 RED)	
LGZ	STEPWELL LED LIGHT				





Quoted by:  
**MELISSA NADEAU**  
**HOLLAND MOTOR HOMES & BUS CO.**  
**HOLLAND , MI, 49423**

Quoted to:  
**Livonia 30 PSG**

### Body - Requirements

Option	Description
BBX-DX	BBX DELETE W/BAT AUX.
2 DPU-Y-3M	DECAL+TAPE P/O US YELLOW 3M
EFK	KIT REFLEC (3) & FLARE (3)
EX2	EXTINGUISHER 5 LBS
FAK	FIRST AID KIT FEDERAL SPEC U.S
HSF	HEAT SHIELD FOR FUEL TANK FORD
MI	MICHIGAN

Option	Description
MUD	MUDFLAPS STANDARD
M08	MONITOR & LIGHTS
NNS-S	NOISE SUPPRESSION SWITCH
PGY	PAINT CHASSIS GRILL YELLOW
RD2-MI	RR DOOR FOR GLASSES - MICHIGAN
SRT-S-2	STANDARD SPEAKERS WITH 2 DELETED
WHGS-Z	WHEEL HOUSE COVERING GREY ZENITH

### Body - Options

Option	Description
BH39LAA000	HSM BAR 39" LH HB GREY FB.WO/COR
BH39RAA000	HSM BAR 39" RH HB GREY FB. WO/COR
BUA-1	BACKING SAFETY HORN SAE 112DBA
CBF	MANUEL RESETTING CIRCUIT BREAKERS
DFO	DECAL "?????? FUEL ONLY"
DSB	DECAL -SCHOOL BUS- REFLEC 3M
EDG-TH	CLEAR THERMAL GLASS ENTRANCE DOOR
EXL	RELOCATE EXHAUST TO LEFT SIDE
F2A-1	2-SPD FAN RH ABOVE WINDSHIELD
GDS	ENTR GRAB RH 1 1/2 IN SS PLAIN
HDA	HEATER REAR 42000BTU
IPL	INSPECTION PLATE FUEL SENDER
ITC-P1RS	PNT ROOF SKINS 1 R/H SPEAKERS STD
10 LEGS-S	LEG CEW

Option	Description
LJ1	EXTERIOR LIGHTS ENTRANCE DOOR (ADA)
MRSH-Z6	MIRROR ROSCO SB HTD W/TIMER
RF7	RUNNING BOARD LEFT HD ALUMINIUM
RHL	OEM RADIO WITH MICROBIRD SPEAKERS
RRSK	RUB RAIL SKIRT
RRW	RUB RAIL WINDOW LEVEL
RSS1	ROOF HATCH SPHEROS SMART
SBK3	SEAT BELT KIT FOR (3) PASSENGERS
SH39LAA026	HSM STD 39" LH HB GREY FB. WO/COR
SH39RAA026	HSM STD 39" RH HB GREY FB. WO/COR
SSM4	STOP ARM SMI STOP LED
SSS-D	STANDARD SEAT SUPPORT DELETE
THR	TOW HOOK REAR
WBC2	WIN S/S TINT 26% W/2 P/O +2 TH



Quote #: 069640 00



Quoted by:  
**MELISSA NADEAU**  
**HOLLAND MOTOR HOMES & BUS CO.**  
**HOLLAND , MI, 49423**

Quoted to:  
**Livonia 30 PSG**

## CHASSIS

Option	Description		Option	Description	
ABS	4 WHEEL DISC ANTI-LOCK BRAK (ABS)		162	FRONT FLOOR VINYL	
ALT-21	ALTERNATOR 210 AMP		20F	GROS VEHICLE WEIGHT RATING 14500LBS	
BAT-21	BATTERY 78 AMP-HR 750 CCA		425	50 STATE EMISSIONS SYSTEM	
BY	SCHOOL BUS YELLOW		44P	6 SPEED OD TRANSM	
B4A	NET INVOICE FLEET OPTION		47S	SCHOOL BUS PACKAGE E-SERIES	
C	CLOTH BUCKET SEAT		5000	GAWR FRONT 5000 LBS	
CE	MEDIUM FLINT CLOTH INTERIOR TRIM		516	SPARE TIRE & WHEEL NOT INCLUDED	
DRW	DUAL REAR WHEELS		52T	TILT STEERING WHEEL	
ECS	ENGINE COOLING SYSTEM		525	CRUISE CONTROL	
EOC	ENGINE OIL COOLER		54F	EXTERIOR MIRROR DELETE	
ESC	ELECTRONIC STABILITY CONTROL		559	FRAME PUCKS	
FSA	FLEET SPCL ADJ		57L	AUX HEATER A/C WITH FRONT CONTROL	
GAZ	FUEL CHARGE 6 US GALLON		572	FRONT DASH AIR (AIR CONDITIONING)	
HDN	HORN DUAL NOTE		587-21	AM/FM BLUETOOTH CAPABLE + USB INPUT	
HSA	HILL START ASSIST		59D	DELETE PASSENGER AIR BAG	
L23	RAW MATERIAL SURCHARGE		60X	DOOR RIGHT HAND NOT INCLUDED	
SDAA	SPECIAL DEALER ACCOUNT ADJUSTMENT		625	INSIDE REARVIEW MIRROR	
SFAC	SPECIAL FLEET ACCOUNT CREDIT		634	DUAL BATTERY 78 AMP 750 CCA	
TC	E-SERIES TRANSPORTATION CHARGES		646	16 X 6 WHITE STEEL WHEELS DRW	
T68	PNEUS LT225/75RX16E- DRW (HANKOOK)		657	ENGINE FUEL TANK 40 GAL (151 L)	
WWI	WINDSHIELD WIPERS INTERVAL		76X	BLACK BUMPER AND GRILL	
X83	4.56 NON-LIMITED SLIP DRW E4F		9600	REAR GAWR 9600 LB	
153	LICENSE PLATE BRACKET		99N	7.3L V8 PREMIUM ENGINE	
158	158" WHEELBASE				

## Deleted Specs.

Option	Description	Price	Option	Description
DBB	DECAL BATTERY LOCATION		WBJ	WIN S/S TINT 62% W/2 P/O
TWD	KIT REFLEC (3)			



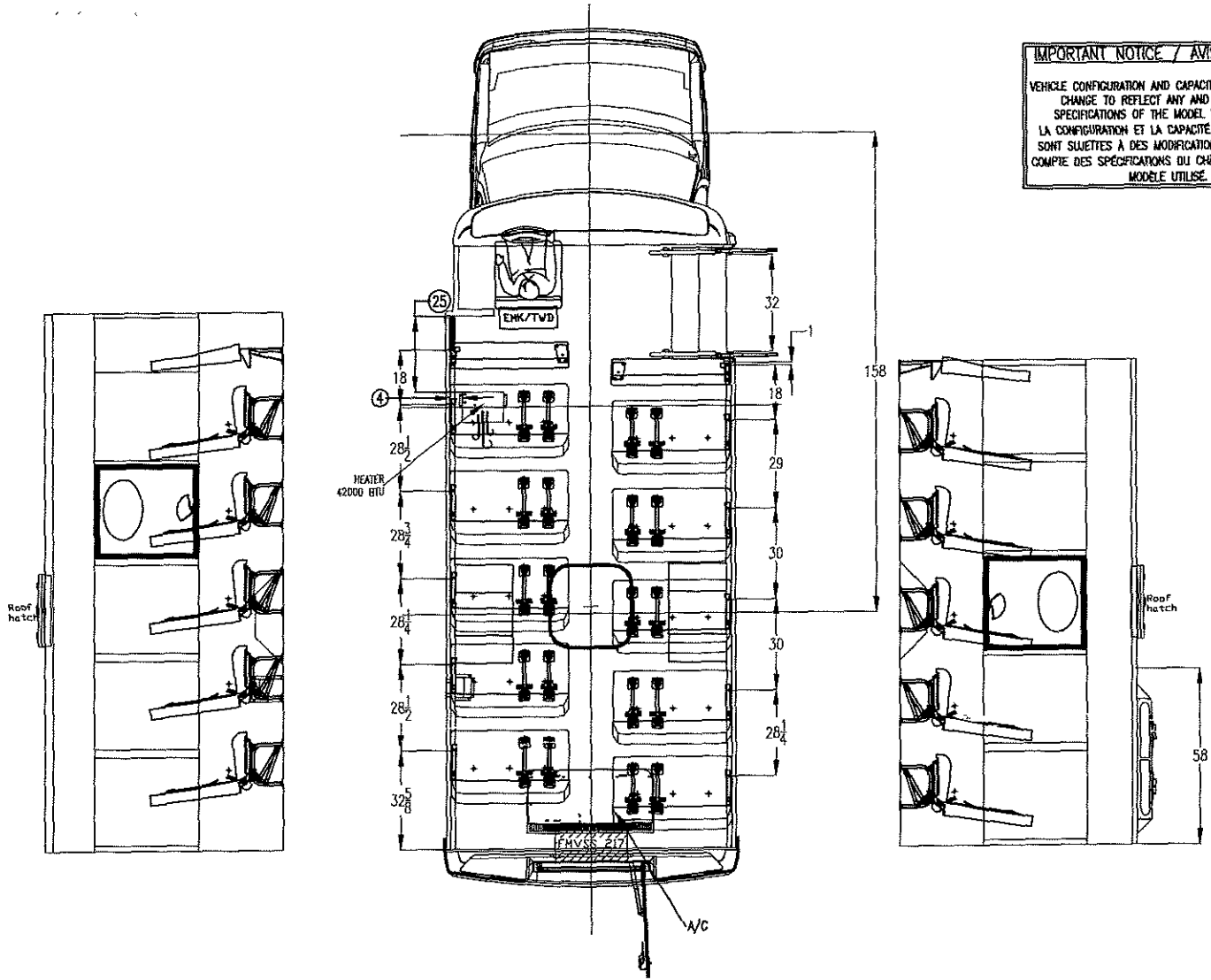
# SEAT PLAN: SP57137

QUOTE: 069640

HOLLAND MOTOR HOMES & BUS CO.

	LEFT	RIGHT
BARRIERS	BH39LAA000 CEW BARRIER STANDARD RIGID HI 39 /LVL: 1 GRY GREY	BH39RAA000 CEW BARRIER STANDARD RIGID HI 39 /LVL: 1 GRY GREY
ROW 1	SH39LAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL: 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS	SH39RAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL: 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS
ROW 2	SH39LAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL: 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS	SH39RAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL: 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS
ROW 3	SH39LAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL: 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS	SH39RAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL: 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS
ROW 4	SH39LAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL: 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS	SH39RAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL: 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS
ROW 5	SH39LAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL: 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS	SH39RAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL: 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS

**IMPORTANT NOTICE / AVIS IMPORTANT**  
 VEHICLE CONFIGURATION AND CAPACITY ARE SUBJECT TO CHANGE TO REFLECT ANY AND ALL CHASSIS SPECIFICATIONS OF THE MODEL YEAR UTILIZED.  
 LA CONFIGURATION ET LA CAPACITÉ DE CE VÉHICULE SONT SUJETTES À DES MODIFICATIONS AFIN DE TENIR COMPTE DES SPÉCIFICATIONS DU CHÂSSIS DE L'ANNÉE MODÈLE UTILISÉ.




SEAT	DIM	SIDE	QTY
S3	39	LH	5
S3	39	RH	5

Seat spacing = See drawing DOD 32"

**APPROVED CONFIGURATIONS**

ambulatory passengers	30	Total wheel chair passengers	0
total cap (pass + cargo)	235kg		5184lbs

A	2024/05/21	MPY	DRAWING CREATION
REV.	YYYY/MM/DD	BY	DESCRIPTION
			27
Stock Number			
Customer Approval			Date

Drawn by  
 MARIE-PERLE YARGO  MICRO BIRD  
 "GARDIAN"

MODEL UPH5 2NH WSV

UNIT = INCHES Drawing no  
 SCALE = DO NOT SCALE F06188A

NOTE: Any option added to this floorplan shall be approved by the Corporation Micro Bird Inc technical department.

# HOLLAND Bus Company

August 5, 2024

Ross Robert  
15125 Farmington Road  
Livonia, Michigan 48154  
734 744 2500

Per your request, please find our proposal for a 2025, Micro Bird G5, 18 passenger, special needs 1 wheelchair, rear lift, Ford chassis, engine 7.3L V8 gas,

**Price per unit: \$117,465.00 X 1 = \$ 117,465.00.**

If you have any questions about the enclosed material, please feel free to contact me at 616 298 0072

Sincerely  
*Mark Young*  
Mark Young  
School Bus Sales



QUOTATION: 069711  
VERSION : 00

**FORD**  
**G5 SCHOOL BUS**  
**18 PASSENGERS**

**PREPARED FOR: HOLLAND MOTOR HOMES & BUS CO.**  
**670 EAST 16TH ST.**

**HOLLAND**  
**MI 49423**

**VEHICLE DESCRIPTION:**

**U.S.**  
**FORD**  
**7.3L Gas**  
**G5**  
**158" DRW 5 ROWS 76" FLAT FLOOR**  
**REAR HANDI DOOR**  
**HIGH WINDOWS FOR 74"/75"/76" BODY**  
**DOD 32"**  
**SCHOOL BUS**

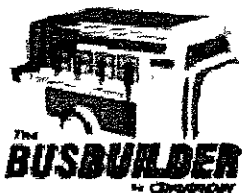
**STATE SPEC: MICHIGAN**  
**CHASSIS YEAR: 2025**  
**BODY YEAR: 2025**

**CERTIFICATION: SCHOOL BUS**  
**CERTIFICATION STATE: MI**

**PREPARED BY: MELISSA NADEAU**

**EXPIRATION DATE: SEPTEMBER 1, 2024**

**CONTROL ID:**  
**LIST CODE 5T**  
**PRICE LIST 2024-04**





Quoted by:  
**MELISSA NADEAU**  
**HOLLAND MOTOR HOMES & BUS CO.**  
**HOLLAND , MI, 49423**

Quoted to:  
**Livonia lift bus**

### CHASSIS

Option	Description		Option	Description	
ABS	4 WHEEL DISC ANTI-LOCK BRAK (ABS)		162	FRONT FLOOR VINYL	
ALT-21	ALTERNATOR 210 AMP		20F	GROS VEHICLE WEIGHT RATING 14500LBS	
BAT-21	BATTERY 78 AMP-HR 750 CCA		425	50 STATE EMISSIONS SYSTEM	
BY	SCHOOL BUS YELLOW		44P	6 SPEED OD TRANSM	
B4A	NET INVOICE FLEET OPTION		47S	SCHOOL BUS PACKAGE E-SERIES	
C	CLOTH BUCKET SEAT		5000	GAWR FRONT 5000 LBS	
CE	MEDIUM FLINT CLOTH INTERIOR TRIM		516	SPARE TIRE & WHEEL NOT INCLUDED	
DRW	DUAL REAR WHEELS		52T	TILT STEERING WHEEL	
ECS	ENGINE COOLING SYSTEM		525	CRUISE CONTROL	
EOC	ENGINE OIL COOLER		54F	EXTERIOR MIRROR DELETE	
ESC	ELECTRONIC STABILITY CONTROL		559	FRAME PUCKS	
FSA	FLEET SPCL ADJ		57L	AUX HEATER A/C WITH FRONT CONTROL	
GAZ	FUEL CHARGE 6 US GALLON		572	FRONT DASH AIR (AIR CONDITIONING)	
HDN	HORN DUAL NOTE		587-21	AM/FM BLUETOOTH CAPABLE + USB INPUT	
HSA	HILL START ASSIST		59D	DELETE PASSENGER AIR BAG	
L23	RAW MATERIAL SURCHARGE		60X	DOOR RIGHT HAND NOT INCLUDED	
SDAA	SPECIAL DEALER ACCOUNT ADJUSTMENT		625	INSIDE REARVIEW MIRROR	
SFAC	SPECIAL FLEET ACCOUNT CREDIT		634	DUAL BATTERY 78 AMP 750 CCA	
TC	E-SERIES TRANSPORTATION CHARGES		646	16 X 6 WHITE STEEL WHEELS DRW	
T68	PNEUS LT225/75RX16E- DRW (HANKOOK)		657	ENGINE FUEL TANK 40 GAL (151 L)	
WWI	WINDSHIELD WIPERS INTERVAL		76X	BLACK BUMPER AND GRILL	
X83	4.56 NON-LIMITED SLIP DRW E4F		9600	REAR GAWR 9600 LB	
153	LICENSE PLATE BRACKET		99N	7.3L V8 PREMIUM ENGINE	
158	158" WHEELBASE				

### Deleted Specs.

Option	Description		Option	Description	
DBB	DECAL BATTERY LOCATION		TWD	KIT REFLEC (3)	
LBS2	BRAUN LIFT CENTURY FMVSS 34X54		WBJ	WIN S/S TINT 62% W/2 P/O	
LTK-QMR	L-TRK W/C BELT.QRT-MAX FIXED S/BELT		WHGS-Z	WHEEL HOUSE COVERING GREY ZENITH	



Quote #: 069711 00



Quoted by:  
MELISSA NADEAU  
HOLLAND MOTOR HOMES & BUS CO.  
HOLLAND , MI, 49423

Quoted to:  
Livonia lift bus

### Body - Requirements

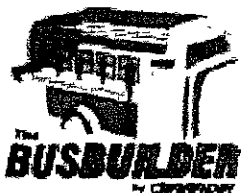
Option	Description
BBX-DX	BBX DELETE W/BAT AUX.
2 DPU-Y-3M	DECAL+TAPE P/O US YELLOW 3M
EFK	KIT REFLEC (3) & FLARE (3)
EX2	EXTINGUISHER 5 LBS
FAK	FIRST AID KIT FEDERAL SPEC U.S
HCD-2	TWO (2) HANDICAP DECALS (2) 6X6
HSF	HEAT SHIELD FOR FUEL TANK FORD
I10	INTERLOCK LIFT ON IGNITION
LDS	LIFT DOOR SWITCH 2ND DOOR

Option	Description
LJ1	EXTERIOR LIGHTS ENTRANCE DOOR (ADA)
MI	MICHIGAN
MUD	MUDFLAPS STANDARD
M08	MONITOR 8 LIGHTS
NNS-S	NOISE SUPPRESSION SWITCH
PGY	PAINT CHASSIS GRILL YELLOW
RD2-MI	RR DOOR FOR GLASSES - MICHIGAN
SRT-S-2	STANDARD SPEAKERS WITH 2 DELETED

### Body - Options

Option	Description
AA-40ITG	A/C VAL 40K+OEM EVA/RR/GR ROOF/C 2C
ALS	ADDITIONAL LEAF SPRING (1)
BH39LAA000	HSM BAR 39" LH HB GREY FB.WO/COR
BH39RAA000	HSM BAR 39" RH HB GREY FB. WO/COR
BUA-1	BACKING SAFETY HORN SAE 112DBA
CBF	MANUEL RESETTING CIRCUIT BREAKERS
DFO	DECAL "?????? FUEL ONLY"
DSB	DECAL -SCHOOL BUS- REFLEC 3M
EDG-TH	CLEAR THERMAL GLASS ENTRANCE DOOR
F2A-1	2-SPD FAN RH ABOVE WINDSHIELD
GDS	ENTR GRAB RH 1 1/2 IN SS PLAIN
HDA	HEATER REAR 42000BTU
ITC-P1RS	PNT ROOF SKINS 1 R/H SPEAKERS STD
LBS9	BRAUN LIFT CENT 1000LB 34X54 OFFSET
6 LEGS-S	LEG CEW

Option	Description
LGT	LIFT/D GLASS (2) DARK TINT (26%)
MRSB-Z6	MIRROR ROSCO SB HTD W/TIMER
PLH-3	REINF.PLATE HDCP DOOR 403/404 1000
QMSC-HR	QRT-MAX RET S&C W/RET SH/BELT W/RHA
RF8	LEFT STD ALU RUNNINGBOARD PAINTED
RHL	OEM RADIO WITH MICROBIRD SPEAKERS
RRSK	RUB RAIL SKIRT
RRW	RUB RAIL WINDOW LEVEL
RSS1	ROOF HATCH SPHEROS SMART
6 SBK3	SEAT BELT KIT FOR (3) PASSENGERS
3 SH39LAA026	HSM STD 39" LH HB GREY FB. WO/COR
3 SH39RAA026	HSM STD 39" RH HB GREY FB. WO/COR
SSM4	STOP ARM SMI STOP LED
SSS-D	STANDARD SEAT SUPPORT DELETE
WBC2	WIN S/S TINT 26% W/2 P/O +2 TH



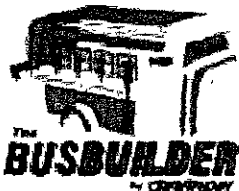


Quoted by:  
**MELISSA NADEAU**  
**HOLLAND MOTOR HOMES & BUS CO.**  
**HOLLAND , MI, 49423**

Quoted to:  
**Livonia lift bus**

## Body - Base

Option	Description	Price	Option	Description	Price
ALI	ALIGNMENT		LLP-L	LICENSE PLATE LIGHT LED	
BC5	BODY FLAT FLOOR 158/159" 76"		LN2-3M	REFLECTORS REAR RED - 3M	
BU1-S	BUMPER REAR - STEEL 3/16		LR0	LIFT DOOR 2 LEAVES REAR	
BWP	BLACK AROUND WARNING LAMPS PAINT 3"		LR0-N	HDCP DOOR HANDLE NO KEY	
BW1	PANEL BELOW WINDOW - ALUMINUM		LST-L	STOP & TAIL LED LIGHTS	
CPO	CHASSIS PREPARATION		L2N-1	RR DOOR LATCH/SLIDE BAR/3 POINT	
CST	STRUCTURAL CAGE		MVW	MORE VIEW CLR GLASS TP	
DG1	DRIVE LINE GUARD FRONT		NWH	NO WHEEL HOUSINGS	
DMB-EY	DECAL MICRO BIRD ENG YLW BACK		PAG	FUEL FILLER POT	
EEC	DOD ELECT CONTROL		PEY	PAINT EXTERIOR SCHOOL BUS YELLOW	
EIB	DECAL EMERGENCY DOOR		PRW5	PAINT ROOF WHITE G5	
ESK	EXTERIOR SKINS		PSBC	PAINTED ENT/STEP BODY COLOR MATCH	
EWF	EXT WINDOW TRIM		PST	HEADPADS GREY	
EXB	RELOCATE EXHAUST TO REAR		P2S	SELECT PLYWOOD 1/2INCH	
E32	DOUBLE OPENING DOOR 32 IN		RDB	EMERGENCY EXIT AJAR BUZZER	
FDC	FORD OR GM CONSOLE W/SWITCHES		RDR	TELESCOPIC RETAINER REAR DOOR	
FGL	INT & EXT FINISHING PARTS		RDW2-T	REAR DOOR GLASS (2) LIGHT TINT 62%	
FGSW-Z	SMOOTH GREY FLR WHT NOSE ZEN		RFCF	FRONT CAP SB OR COM STANDARD	
FIR	FUEL INTEGRITY REINFORCEMENTS		RFCR	REAR CAP SB OR COM STANDARD	
FSR-1	STANDARD FRONT STRUCTURE		RFT-Y-3M	REFLEC TAPE EMER/D YELLOW 3M	
FS1	FLOOR STEEL GALVANIZED 14GA		RRF	RUB RAIL FLOOR LEVEL	
GCS	ENTR GRAB LH 1 1/4 IN SS PLAIN		RRN	RUB RAIL BLACK	
GLC	GLOVE COMPARTMENT		RRS	RUB RAIL SEAT LEVEL	
GRG	GRAVEL SHIELDS MOLDED		RSR-1	REAR STRUCTURE STANDARD	
GUT	DRIP RAILS		SFS	STANDARD FLOOR STRUCTURE	
GVWR-14500	GVWR 14,500 LBS FORD		SKG	SIDE SKIN SUPP & M/FLAP	
HHNC	HEATER HOSE ONLY (1X)		SLND	ELEC SYS W/SOLENOID 200A	
IM	INT MIRROR 6X16 IN		SV1	STATIC ROOF VENT	
ISF	INT FRONT SKINS STD		UC1	UNDERCOATING BODY ONLY	
ISRR	INT FINISH RR STD		US	U.S. SCHOOL BUS VEHICLE	
ITST	INTERIOR FINISH STANDARD		V20	SHUT-OFF VALVE UNDER BODY(AUX HEAT)	
LAH-S	STANDARD LED DOME LIGHTS		WHT	WHEEL WELL TRIM BLACK	
LBU	BACK-UP LIGHTS		WPI	8 WAY WIRING POWER ON IGNITION	
LCL-L	IDENTIF.& CLEARANCE LIGHTS LED		WRG	2 BACK WINDOWS LIGHT TINT (62%)	
LDN-L	DIRECTIONAL LED LIGHTS NO ARROW		WSQ	SEQUENTIEL 8WAY SYSTEM	
LGM-DS	DEC BIRD BLACK		WSS-S	WIRING SYSTEM STANDARD	
LGZ	STEPWELL LED LIGHT		8WS	8 WAYS STANDARD (4 AMBER 4 RED)	
LJ2	EXTERIOR LIGHTS SIDE LIFT DOOR(ADA)				



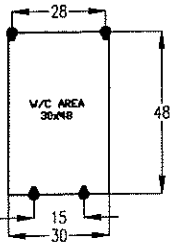
**SEAT PLAN: SP57208**

**QUOTE: 069711**

**HOLLAND MOTOR HOMES & BUS CO.**

	LEFT	RIGHT
<b>BARRIERS</b>	BH39LAA000 CEW BARRIER STANDARD RIGID HI 39 /LVL: 1 GRY GREY	BH39RAA000 CEW BARRIER STANDARD RIGID HI 39 /LVL 1 GRY GREY
<b>ROW 1</b>	SH39LAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS	SH39RAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS
<b>ROW 2</b>	SH39LAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS	SH39RAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS
<b>ROW 3</b>	SH39LAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS	SH39RAA026 CEW SCHOOL STANDARD RIGID HI 39 /LVL 1 GRY GREY /LIGHT PACKAGE /LATCH LEGS-S LEG CEW SBK3 SEAT BELT KIT FOR (3) PASSENGERS

NOTE The wheelchair restraint configuration for this bus is as shown below



Diamètre modifié de 33.5 mm à 35 mm

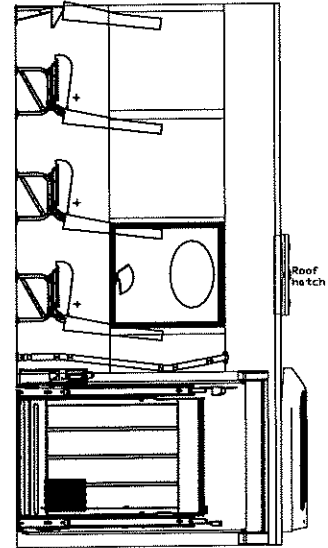
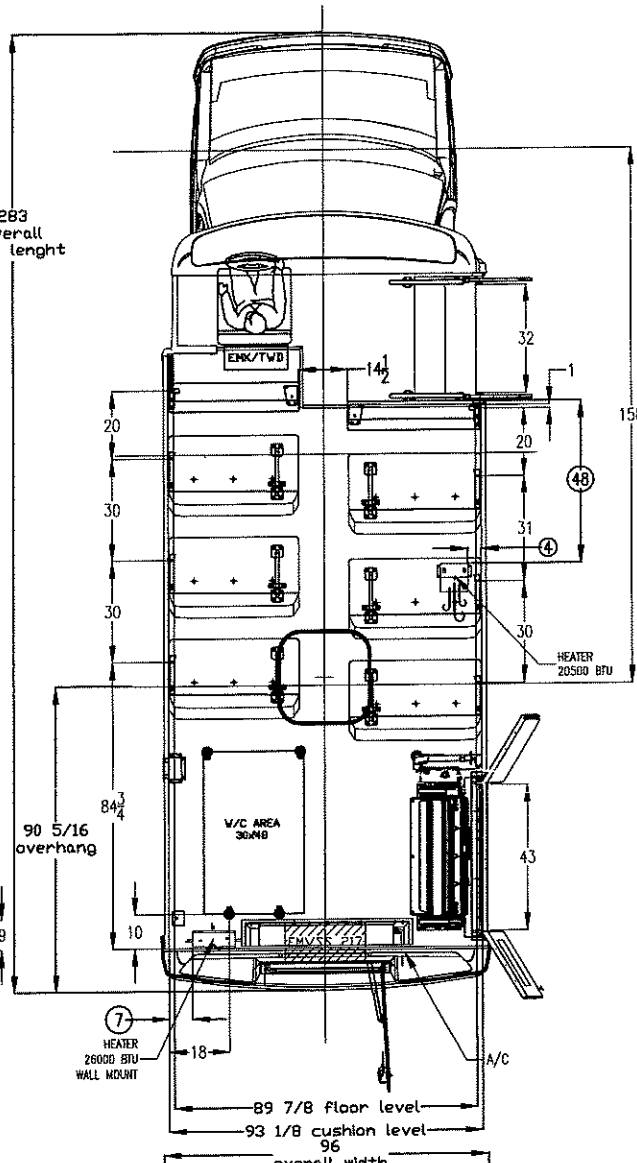
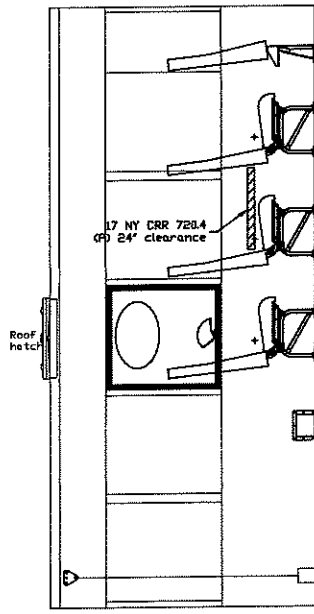
NYS MODEL NUMBER

1890-NY-18-01WC-MBI

**IMPORTANT NOTICE / AVIS IMPORTANT**

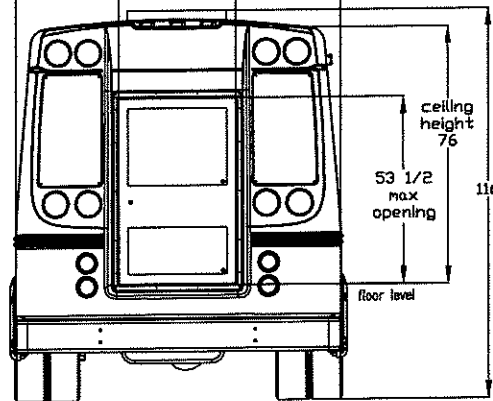
VEHICLE CONFIGURATION AND CAPACITY ARE SUBJECT TO CHANGE TO REFLECT ANY AND ALL CHASSIS SPECIFICATIONS OF THE MODEL YEAR UTILIZED  
 LA CONFIGURATION ET LA CAPACITÉ DE CE VEHICULE SONT SUJETTES À DES MODIFICATIONS AFIN DE TENIR COMPTE DES SPÉCIFICATIONS DU CHÂSSIS DE L'ANNÉE MODÈLE UTILISÉ.

283 overall body length



SEATS: 14 A 19 C 1 W/C

INTERNAL NOTE: VALIDATE THE QUANTITY OF WHEELCHAIRS WITH THE MRP BOM.  
 (Note interne: Valider la quantité de chaises roulantes avec le devis au système.)



SEAT	DIM	SIDE	QTY
SH	39	LH	3
SH	39	RH	3

Seat spacing = See drawing D O D. 32"

APPROVED CONFIGURATIONS	
Total ambulatory passengers	18
Total wheel chair passengers	1
Load cap (pass + cargo)	2115kg 4664lbs

A02	2024/07/29	SG	ADD DOT
REV	YYYY/MM/DD	BY	34 DESCRIPTION
Stock Number			
Customer Approval	Date		

Drawn by SABRINA GALERIO	
MODEL	UFH5 CRH WSV
UNIT = INCHES SCALE = DO NOT SCALE	Drawing no F06244A
NOTE: Any option added to this floorplan shall be approved by the Corporation Micro Bird Inc technical department.	

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**TOPIC:**                                   **Approval of Purchase of Tractors**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District authorize the purchase of eight John Deere tractors and eight front blades for plowing from Deere & Company, located in Cary, North Carolina, for a total cost of \$71,611.76.

**RATIONALE:**

The purchase of this maintenance equipment will replace the current 2013 models at Central Office, Buchanan, Coolidge, Hoover, Niji-Iro, Roosevelt, Frost, and LECC. These items have been used through an appropriate life cycle and are in need of replacement while they can still bring value to the district via trade-in or auction. We will be keeping two or three as backups for any buildings whose tractor may be temporarily out of service for repair in the future.

**BUDGETARY INFORMATION:**

The source of funds for this purchase will be the 2021 Bond.

**RESOURCE PERSONNEL:**

Phillip Francis, Assistant Superintendent of District Services

**EXHIBITS:**

Attached

PF/AS

**Customer:**

**Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.**

**A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.**

Vendor: Deere & Company

- 2000 John Deere Run  
Cary, NC 27513
  
- Signature on all LOIs and POs with a signature line
- Contract name or number; or JD Quote ID
- Sold to street address
- Ship to street address (no PO box)
- Bill to contact name and phone number
- Bill to address
- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- Membership number if required by the contract

**For any questions, please contact:****Valade Cameron**

Hutson, Inc.  
20801 Pontiac Trail  
South Lyon, MI 48178  
Tel: 248-437-2091  
Fax: 248-437-2140  
Email: [cvalade@hutsoninc.com](mailto:cvalade@hutsoninc.com)

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
 2000 John Deere Run  
 Cary, NC 27513  
 FED ID: 36-2382580  
 UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Hutson, Inc.  
 20801 Pontiac Trail  
 South Lyon, MI 48178  
 248-437-2091  
 contactus@hutsoninc.com

**Quote Summary**

**Prepared For:**

LIVONIA PUBLIC SCHOOLS  
 15125 FARMINGTON RD  
 LIVONIA, MI 48154  
 Business: 734-744-2584  
 AP@LIVONIAPUBLICSCHOOLS.ORG

**Delivering Dealer:**

**Hutson, Inc.**  
 Valade Cameron  
 20801 Pontiac Trail  
 South Lyon, MI 48178  
 Phone: 248-437-2091  
 cvalade@hutsoninc.com

**Quote ID:** 31651269  
**Created On:** 11 September 2024  
**Last Modified On:** 11 September 2024  
**Expiration Date:** 11 October 2024

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE X580 Select Series™ Tractor with 54-in. Accel Deep™ Mower Deck <b>Contract:</b> MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22) <b>Price Effective Date:</b> November 1, 2023	\$ 9,566.29	\$ 7,653.03 X	8 =	\$ 61,224.24
JOHN DEERE 48-in. Front Blade (X394, model year 2016- X500s) <b>Contract:</b> MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22) <b>Price Effective Date:</b> November 1, 2023	\$ 1,623.05	\$ 1,298.44 X	8 =	\$ 10,387.52
<b>Equipment Total</b>				<b>\$ 71,611.76</b>

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 71,611.76
Trade In	
SubTotal	<b>\$ 71,611.76</b>
Est. Service Agreement Tax	\$ 0.00
Total	\$ 71,611.76
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 71,611.76</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

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**ALL PURCHASE ORDERS MUST BE MADE OUT  
TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT  
TO DELIVERING DEALER:**

Hutson, Inc.  
20801 Pontiac Trail  
South Lyon, MI 48178  
248-437-2091  
contactus@hutsoninc.com

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# Selling Equipment

Quote Id: 31651269      Customer Name: LIVONIA PUBLIC SCHOOLS

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Hutson, Inc.  
20801 Pontiac Trail  
South Lyon, MI 48178  
248-437-2091  
contactus@hutsoninc.com

**JOHN DEERE X580 Select Series™ Tractor with 54-in. Accel Deep™ Mower**

Hours:	Suggested List *
Stock Number:	\$ 9,566.29
Contract: MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22)	Selling Price *
	\$ 7,653.03

Price Effective Date: November 1, 2023

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
5352M	X580 Select Series™ Tractor with 54-in. Accel Deep™ Mower Deck	8	\$ 9,199.00	17.00	\$ 1,563.83	\$ 7,635.17	\$ 61,081.36
<b>Standard Options - Per Unit</b>							
001A	United States and Canada	8	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
			<b>Standard Options Total</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
UC13263	Quik-Tatch Weight, 42 lb (19 kg)	16	\$ 80.26	17.00	\$ 13.64	\$ 133.24	\$ 1,065.92
TY24328	Tire chains (pair) for 24x12-12 tires	8	\$ 206.77	17.00	\$ 35.15	\$ 171.62	\$ 1,372.96
			<b>Dealer Attachments Total</b>		<b>\$ 62.43</b>	<b>\$ 304.86</b>	<b>\$ 2,438.88</b>
<b>Value Added Services Total</b>			<b>\$ 0.00</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Additional Discounts</b>							
Multi-unit Discount		8			\$ 286.99	\$ -286.99	\$ -2,295.92
<b>Additional Discount Total</b>					<b>\$ 286.99</b>	<b>\$ -286.99</b>	<b>\$ -2,295.92</b>
<b>Total Selling Price</b>			<b>\$ 9,566.29</b>		<b>\$ 1,913.25</b>	<b>\$ 7,653.04</b>	<b>\$ 61,224.32</b>

**JOHN DEERE 48-in. Front Blade (X394, model year 2016- X500s)**

# Selling Equipment

Quote Id: 31651269      Customer Name: LIVONIA PUBLIC SCHOOLS

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
 2000 John Deere Run  
 Cary, NC 27513  
 FED ID: 36-2382580  
 UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Hutson, Inc.  
 20801 Pontiac Trail  
 South Lyon, MI 48178  
 248-437-2091  
 contactus@hutsoninc.com

<b>Equipment Notes:</b>							<b>Suggested List *</b>
<b>Hours:</b>							\$ 1,623.05
<b>Stock Number:</b>							<b>Selling Price *</b>
<b>Contract:</b> MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22)							\$ 1,298.44
<b>Price Effective Date:</b> November 1, 2023							
* Price per item - includes Fees and Non-contract items							
Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
600BM	48-in. Front Blade (X394, model year 2016- X500s)	8	\$ 1,075.00	17.00	\$ 182.75	\$ 892.25	\$ 7,138.00
Standard Options - Per Unit							
001A	US and Canada	8	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Standard Options Total</b>			<b>\$ 0.00</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
Dealer Attachments/Non-Contract/Open Market							
AM119321	Heavy-duty skid shoe (1)	16	\$ 98.88	17.00	\$ 16.81	\$ 164.14	\$ 1,313.12
BM23448	Manual angling kit (48-in. Front Blade X394 and X500 M-T)	8	\$ 310.30	17.00	\$ 52.75	\$ 257.55	\$ 2,060.40
LP64664	Snow plow markers	8	\$ 39.99	17.00	\$ 6.80	\$ 33.19	\$ 265.52
<b>Dealer Attachments Total</b>			<b>\$ 548.05</b>		<b>\$ 93.17</b>	<b>\$ 454.88</b>	<b>\$ 3,639.04</b>
<b>Value Added Services Total</b>			<b>\$ 0.00</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
Additional Discounts							
Multi-unit Discount		8			\$ 48.69	\$ -48.69	\$ -389.52
<b>Additional Discount Total</b>					<b>\$ 48.69</b>	<b>\$ -48.69</b>	<b>\$ -389.52</b>
<b>Total Selling Price</b>			<b>\$ 1,623.05</b>		<b>\$ 324.61</b>	<b>\$ 1,298.44</b>	<b>\$ 10,387.52</b>

Payment is due within 30 days of arrival.

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**TOPIC:**                   **Approval of Purchase of Japanese Curriculum**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of Japanese Curriculum materials from the Japanese Consulate for Niji-Iro Elementary School for \$29,362.39. This purchase includes Kokugo Japanese, Sansu Math and music curriculum materials, assessments and worksheets.

**RATIONALE:**

These materials are updated by the Japanese Consulate every four years and are a required part of our Japanese emersion magnet school's curriculum.

**BUDGETARY INFORMATION:**

The funds for this purchase is the Elementary Textbook budget which has been enhanced by the Wayne County Enhancement Milage.

**RESOURCE PERSONNEL:**

Theresa O'Brien, Chief Academic Officer

**EXHIBITS:**

Attachment

2024

マスタシートの  
商品No.を  
この列に  
貼り付け  
↓

\*\*\* 背景が薄い青色の部分は記入しないで下さい。  
\*\*\* 縦の列の挿入や削除はしないで下さい。

Date	8/13/2024
Order#	
School Code	259-NI-701
School Name	Niji-Iro Elementary School
Attn.	Ai Yumiba
Address 1	36611 Curtis Rd.
Address 2	Livonia, MI 48152
Phone	(248)214-7735
Memo	担当: 弓場 愛

2024  
使用期間: 2/1/2024 ~ 1/31/2025

\*\*\* マスタシートを切り離さず、  
このファイルのままでocsへお送り下さい。

Niji-Iro (2024-25)  
JPN teaching materials \*  
Student's Learning materials  
[ Kokugo  
Sansu Math  
Music

発注日	No.	学校名	教師名	分類	教・指・副 No.	発行者名	教科	教科書 番号	教材名	準拠・品番	小・ 中・ 高	学年	学期	冊数	クラス分	予備 フラグ	本体価格	備考	単価	金額
				教科書	K2400013	光村	国語	113	こくご一上 かざぐるま		小	1		35		予	¥377		\$4.74	\$165.90
				教科書	K2400014	光村	国語	213	こくご二上 たんぽぽ		小	2		25		予	¥434		\$5.46	\$136.50
				教科書	K2400015	光村	国語	313	国語三上 わかば		小	3		20		予	¥434		\$5.46	\$109.20
				教科書	K2400016	光村	国語	413	国語四上 かがやき		小	4		25		予	¥347		\$4.36	\$109.00
				教科書	K2400017	光村	国語	513	国語五 銀河		小	5		15		予	¥694		\$8.72	\$130.80
				教科書	K2400018	光村	国語	613	国語六 創造		小	6		15		予	¥694		\$8.72	\$130.80
				教科書	K2400052	東書	算数	112	新編 あたらしい さんすう 1① はじめよう!さんすう		小	1		30		予	¥83		\$1.04	\$31.20
				教科書	K2400053	東書	算数	113	新編 あたらしい さんすう 1② みつけよう!さんすう		小	1		30		予	¥259		\$3.26	\$97.80
				教科書	K2400054	東書	算数	212	新編 新しい算数 2上 考えるって おもしろい!		小	2		25		予	¥369		\$4.64	\$116.00
				教科書	K2400055	東書	算数	312	新編 新しい算数 3上 考えたことが つながるね!		小	3		20		予	¥440		\$5.53	\$110.60
				教科書	K2400056	東書	算数	412	新編 新しい算数 4上 考えたことが つながるね!		小	4		20		予	¥325		\$4.09	\$81.80
				教科書	K2400057	東書	算数	512	新編 新しい算数 5上 考えたことが つながるね!		小	5		25		予	¥352		\$4.43	\$110.75
				教科書	K2400058	東書	算数	612	新編 新しい算数 6 数学へジャンプ!		小	6		25		予	¥694		\$8.72	\$218.00
				教科書	K2400135	教芸	音楽	104	小学生のおんがく 1		小	1		1		予	¥229		\$2.88	\$2.88
				教科書	K2400136	教芸	音楽	204	小学生の音楽 2		小	2		1		予	¥229		\$2.88	\$2.88
				教科書	K2400137	教芸	音楽	304	小学生の音楽 3		小	3		1		予	¥229		\$2.88	\$2.88
				教科書	K2400138	教芸	音楽	404	小学生の音楽 4		小	4		1		予	¥229		\$2.88	\$2.88
				教科書	K2400139	教芸	音楽	504	小学生の音楽 5		小	5		1		予	¥229		\$2.88	\$2.88
				教科書	K2400140	教芸	音楽	604	小学生の音楽 6		小	6		1		予	¥229		\$2.88	\$2.88
				教科書	K2400303	教芸	音楽	702	中学生の音楽 1		中	1		1		予	¥262		\$3.29	\$3.29
				教科書	K2400304	教芸	音楽	803	中学生の音楽 2・3上		中	2		1		予	¥263		\$3.31	\$3.31
				教科書	K2400305	教芸	音楽	804	中学生の音楽 2・3下		中	2		1		予	¥255		\$3.21	\$3.21
				教科書	K2400307	教芸	器楽	752	中学生の器楽		中	1		1		予	¥290		\$3.65	\$3.65
				指導書	S2400118	東書	算数	112	新編 あたらしい さんすう 1① 教師用指導書 セット		小	1		1		予	¥56,000		\$680.00	\$680.00
				指導書	S2400119	東書	算数	212	新編 新しい算数 2上 教師用指導書 セット		小	2		1		予	¥62,500		\$758.93	\$758.93
				指導書	S2400120	東書	算数	312	新編 新しい算数 3上 教師用指導書 セット		小	3		1		予	¥62,500		\$758.93	\$758.93
				指導書	S2400121	東書	算数	412	新編 新しい算数 4上 教師用指導書 セット		小	4		1		予	¥63,000		\$765.00	\$765.00
				指導書	S2400122	東書	算数	512	新編 新しい算数 5上 教師用指導書 セット		小	5		1		予	¥63,000		\$765.00	\$765.00
				指導書	S2400123	東書	算数	612	新編 新しい算数 6 教師用指導書 セット		小	6		1		予	¥72,000		\$874.29	\$874.29
				指導書	S2400037	光村	国語	113-613	113-613 小学校国語 学習指導書 総説編		小	1		1		予	¥6,000		\$72.86	\$72.86
				指導書	S2400038	光村	国語	113/114	113/114 小学校国語 学習指導書 一年		小	1		1		予	¥27,000		\$327.86	\$327.86
				指導書	S2400039	光村	国語	213/214	213/214 小学校国語 学習指導書 二年		小	2		1		予	¥27,000		\$327.86	\$327.86
				指導書	S2400040	光村	国語	313/314	313/314 小学校国語 学習指導書 三年		小	3		1		予	¥27,000		\$327.86	\$327.86
				指導書	S2400041	光村	国語	413/414	413/414 小学校国語 学習指導書 四年		小	4		1		予	¥27,000		\$327.86	\$327.86
				指導書	S2400042	光村	国語	513	513 小学校国語 学習指導書 五年		小	5		1		予	¥27,000		\$327.86	\$327.86
				指導書	S2400043	光村	国語	613	613 小学校国語 学習指導書 六年		小	6		1		予	¥27,000		\$327.86	\$327.86
				指導書	S2400044	光村	国語	113	113 こくご一上 学習指導書別冊 (朱書)		小	1		1		予	¥3,800		\$46.14	\$46.14
				指導書	S2400045	光村	国語	213	213 こくご二上 学習指導書別冊 (朱書)		小	2		1		予	¥3,800		\$46.14	\$46.14
				指導書	S2400046	光村	国語	313	313 国語三上 学習指導書別冊 (朱書)		小	3		1		予	¥3,800		\$46.14	\$46.14
				指導書	S2400047	光村	国語	413	413 国語四上 学習指導書別冊 (朱書)		小	4		1		予	¥3,800		\$46.14	\$46.14
				指導書	S2400048	光村	国語	513	513 国語五上 学習指導書別冊 (朱書)		小	5		1		予	¥6,500		\$78.93	\$78.93

Kokugo  
Textbooks  
G1-6  
(G1-4 1st half / G5-6 Comp  
ve

43

Sansu Math  
Textbooks  
G1-6  
G2-5 1st half / G1,6 Comp  
ve

JPN Music  
Textbooks

JPN Music  
Textbooks

Instruments

Sansu Math  
Curriculum Handbook  
G1-6 (G2-5 1st half  
G1,6 Complete  
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Kokugo  
Curriculum Handbook  
G1-6  
(G1-4 1st half / G5-6 Comp  
ve

Worksheets Handbook  
G1-6  
Se

				指導書	S2400049	光村	国語	613	613 国語六 学習指導書別冊 (朱書)		小	6		1	予	¥6,500		\$78.93	\$78.93
				指導書	S2400050	光村	国語	113/114	113/114 小国 授業に役立つワークシート集 1年		小	1		1	予	¥3,500		\$42.50	\$42.50
				指導書	S2400051	光村	国語	213/214	213/214 小国 授業に役立つワークシート集 2年		小	2		1	予	¥3,500		\$42.50	\$42.50
				指導書	S2400052	光村	国語	313/314	313/314 小国 授業に役立つワークシート集 3年		小	3		1	予	¥3,500		\$42.50	\$42.50
				指導書	S2400053	光村	国語	413/414	413/414 小国 授業に役立つワークシート集 4年		小	4		1	予	¥3,500		\$42.50	\$42.50
				指導書	S2400054	光村	国語	513	513 小国 授業に役立つワークシート集 5年		小	5		1	予	¥3,500		\$42.50	\$42.50
				指導書	S2400055	光村	国語	613	613 小国 授業に役立つワークシート集 6年		小	6		1	予	¥3,500		\$42.50	\$42.50
				指導書	S2400342	教芸	音楽	104	小学生のおんがく 1 指導書《フルセット》		小	1		1	予	¥47,000		\$570.71	\$570.71
				指導書	S2400343	教芸	音楽	204	小学生の音楽 2 指導書《フルセット》		小	2		1	予	¥47,000		\$570.71	\$570.71
				指導書	S2400344	教芸	音楽	304	小学生の音楽 3 指導書《フルセット》		小	3		1	予	¥49,700		\$603.50	\$603.50
				指導書	S2400345	教芸	音楽	404	小学生の音楽 4 指導書《フルセット》		小	4		1	予	¥49,700		\$603.50	\$603.50
				指導書	S2400346	教芸	音楽	504	小学生の音楽 5 指導書《フルセット》		小	5		1	予	¥49,700		\$603.50	\$603.50
				指導書	S2400347	教芸	音楽	604	小学生の音楽 6 指導書《フルセット》		小	6		1	予	¥49,700		\$603.50	\$603.50
				指導書	S2403937	光村	国語	114	114 こくご一 下 学習指導書別冊 (朱書)		小	1		1	予	¥3,800		\$46.14	\$46.14
				指導書	S2403938	光村	国語	214	214 こくご二 下 学習指導書別冊 (朱書)		小	2		1	予	¥3,800		\$46.14	\$46.14
				指導書	S2403939	光村	国語	314	314 国語三 下 学習指導書別冊 (朱書)		小	3		1	予	¥3,800		\$46.14	\$46.14
				指導書	S2403940	光村	国語	414	414 国語四 下 学習指導書別冊 (朱書)		小	4		1	予	¥3,800		\$46.14	\$46.14
				指導書	S2403943	東書	算数	213	新編 新しい算数 2下 教師用指導書		小	2		1	予	¥11,500		\$139.64	\$139.64
				指導書	S2403944	東書	算数	313	新編 新しい算数 3下 教師用指導書		小	3		1	予	¥11,500		\$139.64	\$139.64
				指導書	S2403945	東書	算数	413	新編 新しい算数 4下 教師用指導書		小	4		1	予	¥12,000		\$145.71	\$145.71
				指導書	S2403946	東書	算数	513	新編 新しい算数 5下 教師用指導書		小	5		1	予	¥12,000		\$145.71	\$145.71
				教科書	K2401542	光村	国語	114	こくご一 ともだち		小	1		35	予	¥376		\$4.73	\$165.55
				教科書	K2401543	光村	国語	214	こくご二 赤とんぼ		小	2		25	予	¥434		\$5.46	\$136.50
				教科書	K2401544	光村	国語	314	国語三 下 あおぞら		小	3		20	予	¥434		\$5.46	\$109.20
				教科書	K2401545	光村	国語	414	国語四 下 はばたき		小	4		25	予	¥347		\$4.36	\$109.00
				教科書	K2401547	東書	算数	213	新しい算数 2下 考えるって おもしろい!		小	2		25	予	¥325		\$4.09	\$102.25
				教科書	K2401548	東書	算数	313	新しい算数 3下 考えたことが つながるね!		小	3		20	予	¥370		\$4.65	\$93.00
				教科書	K2401549	東書	算数	413	新しい算数 4下 考えたことが つながるね!		小	4		20	予	¥317		\$3.99	\$79.80
				教科書	K2401550	東書	算数	513	新しい算数 5下 考えたことが つながるね!		小	5		25	予	¥342		\$4.30	\$107.50
				副教材(生徒用)	H2424659	青葉出版			国語テストAS	光村	小	1	1	35		¥300		\$3.77	\$131.95
				副教材(生徒用)	H2424660	青葉出版			国語テストAS	光村	小	2	1	25		¥300		\$3.77	\$94.25
				副教材(生徒用)	H2424661	青葉出版			国語テストAS	光村	小	3	1	20		¥300		\$3.77	\$75.40
				副教材(生徒用)	H2424662	青葉出版			国語テストAS	光村	小	4	1	25		¥300		\$3.77	\$94.25
				副教材(生徒用)	H2424663	青葉出版			国語テストAS	光村	小	5	1	15		¥300		\$3.77	\$56.55
				副教材(生徒用)	H2424664	青葉出版			国語テストAS	光村	小	6	1	15		¥300		\$3.77	\$56.55
				副教材(生徒用)	H2424665	青葉出版			国語テストAS	光村	小	1	2	35		¥300		\$3.77	\$131.95
				副教材(生徒用)	H2424666	青葉出版			国語テストAS	光村	小	2	2	25		¥300		\$3.77	\$94.25
				副教材(生徒用)	H2424667	青葉出版			国語テストAS	光村	小	3	2	20		¥300		\$3.77	\$75.40
				副教材(生徒用)	H2424668	青葉出版			国語テストAS	光村	小	4	2	25		¥300		\$3.77	\$94.25
				副教材(生徒用)	H2424669	青葉出版			国語テストAS	光村	小	5	2	15		¥300		\$3.77	\$56.55
				副教材(生徒用)	H2424670	青葉出版			国語テストAS	光村	小	6	2	15		¥300		\$3.77	\$56.55
				副教材(生徒用)	H2424671	青葉出版			国語テストAS	光村	小	1	3	35		¥300		\$3.77	\$131.95
				副教材(生徒用)	H2424672	青葉出版			国語テストAS	光村	小	2	3	25		¥300		\$3.77	\$94.25
				副教材(生徒用)	H2424673	青葉出版			国語テストAS	光村	小	3	3	20		¥300		\$3.77	\$75.40
				副教材(生徒用)	H2424674	青葉出版			国語テストAS	光村	小	4	3	25		¥300		\$3.77	\$94.25
				副教材(生徒用)	H2424675	青葉出版			国語テストAS	光村	小	5	3	15		¥300		\$3.77	\$56.55
				副教材(生徒用)	H2424676	青葉出版			国語テストAS	光村	小	6	3	15		¥300		\$3.77	\$56.55
				副教材(生徒用)	H2425211	青葉出版			算数テストAS	東書	小	1	1	55		¥300		\$3.77	\$207.35
				副教材(生徒用)	H2425212	青葉出版			算数テストAS	東書	小	2	1	40		¥300		\$3.77	\$150.80
				副教材(生徒用)	H2425213	青葉出版			算数テストAS	東書	小	3	1	35		¥300		\$3.77	\$131.95
				副教材(生徒用)	H2425214	青葉出版			算数テストAS	東書	小	4	1	35		¥300		\$3.77	\$131.95
				副教材(生徒用)	H2425215	青葉出版			算数テストAS	東書	小	5	1	25		¥300		\$3.77	\$94.25
				副教材(生徒用)	H2425216	青葉出版			算数テストAS	東書	小	6	1	25		¥300		\$3.77	\$94.25

Music  
Curriculum Hand book  
(CDs, DVDs included)S

Kokugo  
Curriculum Hand books  
G1-4 (2nd half)

Sansu Math  
Curriculum Hand book se  
G2-5 (2nd half)

Kokugo text books  
G1-4 (2nd half)

Sansu Math  
Textbooks  
G2-5 (2nd half)

Kokugo  
Unit Tests  
G1-6





**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**TOPIC:** Approval of Teachers

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and offer employment for the 2024-25 school year to the teachers listed on the attached document.

**RATIONALE:**

These teachers have been interviewed along with many other applicants for the vacancies which exist in our instructional program. We believe these teachers are the most qualified for the positions and recommend they be approved for employment.

**BUDGETARY INFORMATION:**

These positions listed are within the 2024-25 budget.

**RESOURCE PERSONNEL:**

Anthony Abbate, Director of Human Resources  
Jennifer Keatts, Director of Human Resources

**EXHIBIT:**

Attached

ljn

**2024-2025 School Year  
New Teachers for Board of Education Approval  
September 23, 2024**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
<b>Bauer, Janie</b>	Master of Arts in Speech-Language Pathology Wayne State University  Bachelor of Arts in Communication Sciences and Disorders Wayne State University	1.0	Teacher-Speech and Language Student Services September 23, 2024	Speech-Language Pathologist Select Medical	8	Step 7 MA 5 years probation
<b>Berryman, Lisa</b>	Master of Arts in MAT Learning Disabilities Madonna University  Bachelor of Arts in English/Speech Madonna University	1.0	Secondary Resource Room Teacher Student Services September 11, 2024	Teacher-RCR West Bloomfield School District	18	Step 13 MA 2 years probation
<b>Blauet, Kayla</b>	Master of Arts in Secondary Teaching Western Michigan University  Bachelor of Arts in Social Studies Western Michigan University	1.0	Teacher-Social Studies Holmes Middle School August 21, 2024	Student Archival Assistant Western Michigan University	0	Step 0 <sup>48</sup> MA 5 years probation
<b>Cebulski, Roger</b>	Master of Science in Security Administration University of Detroit Mercy  Bachelor of Science in Human Services University of Detroit Mercy	1.0	Teacher-Industrial Technology Holmes Middle School (.4) Churchill High School (.6) August 26, 2024	Substitute Teacher Edustaff	14	Step 0 Non-degree 5 years probation
<b>Faulkner, Jessica</b>	Master of Arts in Mathematics Education University of Michigan  Bachelors of Science in Mathematics Education University of Michigan	1.0	Teacher-Mathematics Franklin High School August 21, 2024	Teacher-Mathematics University Prep. Middle	7	Step 7 MA 5 years probation

**2024-2025 School Year  
New Teachers for Board of Education Approval  
September 23, 2024**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
<b>Franklin, Shelby</b>	Master of Arts in Educational Leadership University of South Carolina  Bachelor of Arts in Middle Childhood Education Bowling Green University	1.0	Elementary Support Teacher Hoover Elementary School August 21, 2024	Teacher-Sixth Grade Aiken County Public Schools	7	Step 7 MA 5 years probation
<b>Grenier, Sydney</b>	Bachelor of Science in Special Education Wayne State University	1.0	Teacher-MOCI Webster Elementary School August 21, 2024	Student Teacher Dearborn Public Schools	0	Step 0 BS 5 years probation  49
<b>Hart, Judith</b>	Master of Arts in Curriculum and Teaching Michigan State University  Bachelor of Arts in French and ELA Michigan State University	1.0	Teacher-ELA and World Lang. Frost Middle School August 21, 2024	Teacher-French and ELA Plymouth Canton Community Schools	8.5	Step 9 MA 2 years probation
<b>Highland, Kaitlyn</b>	Bachelor of Science in Elementary Education University of Science and Arts of Oklahoma	1.0	Teacher-Fourth Grade Rosedale Elementary School August 21, 2024	Teacher-Third Grade El Reno Public Schools	10	Step 9 BA 5 years probation
<b>Johnston, Jessica</b>	Bachelor of Science in Business Administration Wayne State University	1.0	Teacher-ASD Johnson Upper Elementary August 21, 2024	Paraprofessional Livonia Public Schools	3	Step 1 Non-degree BS 5 years probation

**2024-2025 School Year  
New Teachers for Board of Education Approval  
September 23, 2024**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
<b>Kaufman, Mandy</b>	Bachelor of Science in Mathematics-Elementary Education Eastern Michigan University	1.0	Teacher-Fourth Grade Coolidge Elementary School August 21, 2024	Teacher-Fifth Grade Global Education Excellence/Central Academy	10	Step 9 BS 5 years probation
<b>Koehler, Sean</b>	Bachelor of Science in Elementary Education Oakland University	1.0	Teacher-Sixth Grade Johnson Upper Elementary August 22, 2024	Teacher Garden City Public Schools	5	Step 5 BS 2 years probation  50
<b>Neal, Heather</b>	Master of Arts in French Bowling Green State University  Bachelor of Arts in French Central Michigan University	1.0	Teacher-French Churchill High School (.8) Emerson Middle School (.2) September 3, 2024	Teacher-French Grosse Pointe North and South High Schools	13	Step 13 MA 5 years probation
<b>Parr, Elizabeth</b>	Master of Occupational Therapy in Occupational Therapy Wayne State University  Bachelor of Health Science in Health Science Wayne State University	1.0	Occupational Therapist Student Services September 30, 2024	Substitute Occupational Therapist Staff Connections/Contracted to Farmington School District	5	Step 5 MA 5 years probation

**2024-2025 School Year  
New Teachers for Board of Education Approval  
September 23, 2024**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
Winther, Emily	Bachelor of Arts in English Teaching Grand Valley State	1.0	Teacher Cleveland Elementary School August 21, 2024	Teacher-First Grade Ypsilanti Community Schools	2	Step 2 BA 5 years probation

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**TOPIC:**                    **Granting of Tenure Status to Specified Teachers**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teachers, effective on the respective date:

<u>Name</u>	<u>Date</u>
Juliane Rohrhoff	September 26, 2024
Dawn Klein	September 26, 2024
Chelsey Georvassilis	September 30, 2024

**RATIONALE :**

These teachers have successfully completed the District's requirements for probationary teachers including years of service, evaluations, and overall performance, as well as student growth. We have carefully reviewed all the supporting documents and based upon our review, as well as the recommendations of building principals, these individuals have achieved tenure status with the Livonia Public Schools.

**RESOURCE PERSONNEL:**

Jennifer Keatts, Director of Human Resources  
Anthony Abbate, Director of Human Resources

**EXHIBIT:**

None

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**TOPIC:** Resignations

**RECOMMENDATION:**

As authorized in the Board of Education motion of June 17, 2024, the following resignations have been accepted by the superintendent:

<b><u>Name</u></b>	<b><u>Date Effective</u></b>
Brittany Cornellier	September 27, 2024
Allison Dailey	August 22, 2024
Danielle Flinchum	August 20, 2024
Jennifer Mitchell	August 12, 2024
Julianna Molnar	September 10, 2024
Christine Munro	September 16, 2024
Stephanie Roeser	September 27, 2024
Rebecca Shaver	September 20, 2024

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Jennifer Keatts, Director of Human Resources  
Anthony Abbate, Director of Human Resources

**EXHIBIT:**

None

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**TOPIC:            Voting Delegates for 2024 MASB Delegate Assembly**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve Karen Bradford, Mark Johnson, Madeline Acosta and Liz Jarvis as voting delegates, and Colleen Burton and Crystal Frank as alternates for the MASB Delegate Assembly in Lansing, Michigan, on October 24, 2024.

**RATIONALE:**

Delegates will decide MASB's positions on a wide variety of issues affecting education. In addition, Board members are encouraged to attend educational, leadership, and developmental workshops, conferences, and seminars which will assist them in the performance of their duties.

**BUDGETARY INFORMATION:**

There is no cost for Voting Delegates. The Delegate Assembly takes place at the MASB Annual Leadership Conference; the expenses for the conference were approved at a previous Board meeting.

**RESOURCE PERSONNEL:**

Andrea L. Oquist, Superintendent

**EXHIBITS:**

None

Off/Supt/tg



TERESA GIUNTA <tgiunta@livoniapublicschools.org>

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## MASB - Call for Delegates

3 messages

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**Cheryl Huffman** <chuffman@masb.org>  
Reply-To: chuffman@masb.org  
To: tgiunta@livoniapublicschools.org

Thu, Jul 18, 2024 at 9:00 AM



Dear Teresa,

MASB's 2024 Delegate Assembly will begin **Thursday, October 24 at 7 p.m.** at the Lansing Center in Lansing. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education.

Below is a link to use to certify the official voting delegates and alternates who will represent your board of education. All delegates and alternates must be school board members. Only delegates and alternates named by your board may offer motions and vote on issues. However, all school board members may speak on the issues and participate in the debate. Your 2024-2025 MASB dues must be paid in order for a district to participate in the Delegate Assembly.

**All delegates must be certified and submitted by Friday, October 4.** A notification message is also being sent to your board president and superintendent. Please ensure that this topic is added to your next board meeting agenda and then complete the form at the link below.

### Certify Delegates and Alternates

If you have any questions, please feel free to contact me at [chuffman@masb.org](mailto:chuffman@masb.org) or 517.327.5915

Regards,  
Cheryl

—

**Cheryl Huffman** | Board Liason      55  
Michigan Association of School Boards

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**ITEM: IX.B.**

**TOPIC:       Approval of the Amendment to the Superintendent’s Contract  
              Regarding the Evaluation Process**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the Amendment to Superintendent Andrea L. Oquist’s Employment Contract regarding the Superintendent’s evaluation annual cycle for the remainder of the contract which currently expires June 30, 2029.

**RATIONALE:**

The purpose of this agreement is to codify the change in the superintendent evaluation annual cycle aligning with the MASB Board Training and updates to state law PA380.1249b(1)(m). If the Superintendent continues to receive an effective rating for three years in a row, she will receive a biennial evaluation in alignment with state law.

**RESOURCE PERSONNEL:**

Andrea L. Oquist, Superintendent

**EXHIBIT:**

Attached

AO/tg



# BOARD POLICY

IDDE

## INSTRUCTIONAL PROGRAM

~~DECEMBER 17, 2012~~

**OCTOBER 21, 2024**

## POSTSECONDARY CREDIT OPPORTUNITIES

Reviewed 5/2014

The Board of Education supports opportunities for pupils **students** to receive postsecondary credit while attending high school. The school district shall provide educational opportunities for pupils **students** to earn post-secondary credit while attending high school. **The school district is required to pay the lesser of: a) the actual charge for tuition, mandatory course fees, materials fees and registration fees or b) the state portion of the students' foundation allowance, adjusted to the proportion of the school year they attend the postsecondary institution. Students who do not complete a dual enrollment course must repay the district.**

LEGAL REF.: Postsecondary Enrollment Options Act 160 of 1996, Imd. Eff. Apr. 8, 1996; Am. 2012, Act 134, Eff. July 1, 2012. Career and Technical Preparation Act 258 of 2000, Eff. Apr. 1, 2001; Am. 2012, Act 133, Eff. July 1, 2012.

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**ITEM: IX.D.**

**TOPIC: First Reading of Board Policy**

**RECOMMENDATION:**

The Policy Committee has reviewed the changes for the following policies:

**Board Policy JGCD – Student Medications**

**RATIONALE:**

This is the first reading for this policy and is provided for Board review and possible adoption at a future meeting.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Anthony Abbate, Director of Human Resources  
Maegan Sprow, Director of Student Services

**EXHIBITS:**

Attached Policy

Off/Supt/tg

# BOARD POLICY

JGCD

## STUDENTS MEDICATIONS

~~AUGUST 18, 2014~~

~~Reviewed 4/2018~~

**OCTOBER 18, 2024**

Except as otherwise provided by law or Board Policy, a school administrator, teacher, or other school employee designated by the school administration may administer medication to a student only in the presence of another adult, pursuant to written permission of the student's parents or guardian and only in compliance with the written instructions of a physician. **A Medication Authorization form must be provided to school administration before any dispensation of medication may occur. "Medication" includes prescription, non-prescription (commonly referred to as "over-the-counter"), and herbal medications/substances, including anything administered by mouth, inhaler, or injection; drops and sprays applied to the eyes or nose; and anything applied to the skin.**

### Epinephrine Auto Injectors

Students who are prescribed epinephrine to treat anaphylaxis shall be allowed to self-possess and self-administer the medication, **supplied by parents/guardians**, if they meet the conditions as stated in this policy and accompanying administrative procedures. ~~Commencing with the 2014-15 school year,~~ **For emergency situations,** each school in the District shall have at least two (2) epinephrine auto-injectors (Epi-Pens) available at the school site. It shall be the **annual** responsibility of the Principal ~~to be sure~~ **verify** that the supply of Epi-Pens is maintained at the appropriate level, **ensure that all Epi-Pens have not expired, inform trained staff of the storage location for Epi-Pens in the school, and communicate with the Director of Student Services or his/her designee if new emergency Epi-Pens are needed at any point during the school year due to use or expiration., and they have not expired.** The ~~Administrator~~ **Director of Student Services or his/her designee** shall also be responsible for **acquiring new supplies of Epi-Pens yearly, distributing them to schools,** coordinating the training of District employees to administer Epi-Pen injections, and ~~to maintaining~~ **maintaining** the list of employees authorized to administer such injections.

### Individuals Qualified to Administer Epinephrine Injections

Only a licensed, registered professional nurse employed or contracted by the District, or a school employee who has successfully passed the required training, shall be allowed to possess and administer Epi-Pen injections to students. ~~The persons authorized to use the District-maintained Epi-Pens will be maintained in each school by the Principal, and shall be available on an electronically-accessible site for employees' reference.~~

Each school shall have at least two (2) employees at that site who shall be appropriately trained in the use of an Epi-Pen. Training of employees on the appropriate use and administration of an Epi-Pen injection shall be done in accordance with any guidelines provided by the Michigan Department of Education, and shall be conducted under the supervision of a licensed,

registered professional nurse. The training shall include an evaluation by the nurse of the employees' understanding of the protocols for administering an Epi-Pen injection.

#### Students to Whom Injections May Be Administered

A licensed, registered, professional nurse, or trained and authorized employees under this policy, may administer Epi-Pen injections to:

- a) Any student who has a prescription on file with the District, in accordance with the directives in such prescription; and 2)
- Any individual on school grounds who is believed to be having an anaphylactic reaction.

#### Reporting of Injections

Any person who administers an Epi-Pen injection to a student shall promptly notify the Principal/~~Building~~ School Administrator who shall be responsible for promptly notifying the student's parent/guardian that an injection has been administered.

All Epi-Pen injections by District employees to students shall be reported in writing to the ~~Student Services Administrator~~ Director of Student Services or his/her designee. The report shall include whether the school's or student's Epi-Pen was used, and whether the student was previously known to be subject to severe allergic reaction (anaphylaxis). The ~~Student Services Administrator~~ Director of Student Services or his/her designee shall at least annually report to the Department of Education, in the form and manner determined by the Department, information on the number of injections provided to students, the number of injections with District Epi-Pens, and the number of incidents where students were not known to be subject to severe allergic reactions.

The District will maintain procedures for obtaining a prescription, purchase, reorder, storage, and maintenance of at least two epinephrine auto-injectors in each school building.

LEGAL REF: MCL 380.1178, 380.1179, 380.1179A  
Michigan Department of Education, Model Policy and Guidelines for Administering Medications to Pupils at School

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# ADMINISTRATIVE PROCEDURE

JGCD

## STUDENTS MEDICATIONS

~~FEBRUARY 2003~~  
**OCTOBER 18, 2024**

### ~~I. Introduction~~

~~It will be an ongoing objective to promote cooperation between the home and Livonia Public Schools concerning student medication. The following definition of "medication" is adopted for use in this district: medication includes prescription, non-prescription and herbal medications, and includes those taken by mouth, by inhaler, those that are injectable, and those applied as drops to eyes, nose, or medications applied to the skin. While medications may be necessary and may be prescribed at intervals during the day, whenever possible the administration of medication should be adjusted to avoid the necessity of administration during school hours.~~

### **I. Parental Responsibilities and Procedures to be Followed for Administration of Medication During School Hours**

- A. ~~An informational document A letter (Appendix A), which states~~ **outlining** procedures to be followed, and an authorization form for administering medication during school hours by school personnel (Appendix B) will be provided.
- B. The authorization form (Appendix B) is to be completed by the student's physician and parent or guardian and returned to the appropriate school office before administration of medication by school personnel occurs.
- C. Parental or guardian permission and a physician's authorization/instructions for administration shall be renewed at the beginning of each school year.
- D. ~~The time, location, and manner of administering medication to students will be defined in the Medical Authorization or Individualized Healthcare Plan. In secondary schools, students are encouraged to take responsibility for making contact with school personnel to acquire their medication. It will be the student's responsibility to make contact with the designated staff member for the administration of medication unless other arrangements have been agreed to by a school administrator.~~
- E. "As needed" medication requires a physician's statement specifying dosage limits.
- F. All medications to be administered at school must be **supplied by parents/guardians** in an original appropriately labeled container. (Must specify student name, medication name, frequency, and dosage to be given.) The medication should be provided in the exact dosage prescribed so that the individual administering medications is not responsible for dividing/splitting pills.
- G. Both prescription and nonprescription medications require a completed physician and parental/guardian authorization form.

- H. It may be necessary and appropriate for a parent or guardian to administer medication to his/her child. The parent or guardian is requested to contact the appropriate school office to make arrangements as necessary.
- I. All medications which are brought to school must immediately be turned in to the school office by the parent or guardian, with the exception of medications addressed in section IV of these procedures.
- J. Individual exceptions to these procedures must be approved by the ~~building~~ school administrator.

## II. School Responsibilities and Procedures to be Followed for Administration of Medication During School Hours

- A. ~~An informational document Parental/guardian letter (Appendix A)~~ and authorization form for administering medication during school hours by school personnel (Appendix B) will be available to parents and guardians.
- B. The authorization form for administering medication during school hours by school personnel (Appendix B) will be returned to the school office and contains directions for its maintenance and storage.
- C. An individual record of administration of medication during school hours by school personnel will be ~~entered into the electronic student information system (MiStar).~~ ~~Student Medication Log (Appendix C), will be maintained.~~ The ~~electronic~~ log should be initiated at the beginning of each school year or when the medication begins.
- D. A school employee, designated by the school administrator, shall administer medication to a student in the presence of another adult, except when an emergency threatens the life or health of the student.
- E. The ~~building~~ school principal will be responsible for determining a secure location for the storage of medication. Emergency medications may be stored in a readily accessible location.
- F. All controlled-substance medications (defined as drugs regulated by the Federal Controlled Substances Acts, including opiates, depressants, stimulants, and hallucinogens) will be counted and recorded upon receipt with the parent/guardian.
- G. When it is necessary for a student to have medication administered while on a school-sponsored field trip or off-site activity, the individual designated to administer medication must carry the medication in the original container and record the necessary information on the medication log upon return from the trip/activity.
- H. Medication left over at the end of the school year, or after the student has left the district, shall be picked up by the parent/guardian. If this is not done, the individual who administers the medication will dispose of the medication and record this disposal on the medication log. This procedure shall be witnessed and initialed by a second adult.
- I. When dealing with the issues that surround student medications ~~not specified by a medical authorization or healthcare plan~~, administrative judgment will be utilized. Examples include ~~student possession, self-administration, health plans~~, storage of

medication, location of dispensation, staff assigned to administer medication, etc.

### III. Student Administration and Possession of Medication

- A. A student who requires the use of an inhaler for relief or prevention of asthma symptoms will be allowed to carry and use the inhaler if there is written approval (Appendix B) from the student's physician and parent/guardian on record at the school (as described in the Michigan Revised School Code, Section 380.1179). A student who is in possession of an inhaler under the above conditions shall have each of his/her teachers notified of this by the building school administrator.
- B. A health plan will be developed for students who have other medical conditions, which require medication for a life-threatening situation. Such students may be allowed to carry and use the emergency medication if there is written approval (Appendix B) from the student's physician and parent/guardian on record at the school. A student who is in possession of this medication under the above conditions shall have each of his/her teachers notified of this by the building administrator.
- C. ~~A building administrator must authorize or may discontinue a student's right to self-administer and self-possess medication. The process may be discontinued if there is misuse by the student, following parent contact.~~ On a limited and age-appropriate basis, a student may possess and self-administer medication based upon medical authorization from a physician and review of school administration. Following parent/guardian contact and with agreement of a physician, approval for possession and self-administration may be re-evaluated, altered, and/or discontinued if the student misuses or distributes their medication to others.

### IV. School Staff Training

School employees designated to administer medication will receive in-service training on procedures related to this responsibility. Training will be facilitated through the Department of Student Services.

### V. Safety Procedures and Liability Addressed in the School Code of 1976 as Amended

#### A.380.1178 Administration of Medication to Pupil; Liability

Sec. 1178: A school administrator, teacher, or other school employee designated by the school administrator, who in good faith administers medication to a pupil in the presence of another adult or in an emergency that threatens the life or health of the pupil, pursuant to the written permission of the pupil's parents or guardian and in compliance with the instructions of a physician is not liable in a criminal action or for civil damages as a result of the administration except for an act or omission amounting to gross negligence or willful and wanton misconduct.

~~A letter is provided to the parent/guardian of students, which describes parental/guardian responsibilities and procedures to be followed when the administration of medication to students during school hours by school personnel is necessary.~~

**REMOVE**

**NOTE: A letter is to be provided to the parent/guardian with the medication authorization form. It may be copied on school letterhead.**

## **SAMPLE LETTER**

Dear Parent:

It is recognized that certain medications may be necessary and must be prescribed at certain times of the day. In many instances the administration of medication can be adjusted to avoid the necessity of administration during school hours. However, there may be instances when medication must be administered to your child during school hours.

When medication is necessary during school hours:

1. It may be necessary and appropriate for a parent or guardian to administer medication to his/her child. Please contact the school office to make appropriate arrangements.
2. If school personnel will be administering medication, the accompanying Medication Authorization form must be completed by the student's physician and parent or guardian and returned to the school office before administration of medication. This authorization is valid for the current school year only.
3. It will be the student's responsibility to make contact with the designated staff member for the administration of medication unless other arrangements have been agreed to by the building principal.
4. "As needed" medication requires a physician's statement specifying dosage limits.
5. All medications to be administered at school must be in an original appropriately labeled container. (Must specify student name, medication name, frequency, and dosage to be given.)
6. Both prescription and nonprescription medications require a completed physician and parental/guardian authorization form.
7. All medications that are to be administered by school personnel must be brought to school and immediately turned in the school office. Inhalers or medication for life threatening situations may be maintained by the student or in other locations as approved by the building administrator.
8. All controlled-substance medications (defined as drugs regulated by the Federal Controlled Substances Acts, including opiates, depressants, stimulants, and hallucinogens) will be counted and recorded upon receipt with the parent/guardian.
9. Medication left over at the end of the school year, or after the student has left the district, shall be picked up by the parent/guardian. If this is not done, the individual who administers the medication will dispose of the medication and record this disposal on the medication log.
10. Individual exceptions to these procedures must be approved by the building principal.

Thank you for your cooperation. If you have any questions or concerns, please contact your building principal.

Sincerely,

Principal

**REMOVE**

**EXHIBIT** Appendix B

JGCD

**STUDENTS  
2018  
MEDICATIONS**

**OCTOBER 18, 2024** ~~APRIL~~

The following Medication Authorization form is to be completed by physician and parent/guardian; and maintained in the school office ~~with the Individual Student Medication Administration Log for each medication administered~~. The Medication Authorization form should be filed in the student's personal cumulative file at the end of the year and maintained for at least three years.

**KEEP**

## SAMPLE Medication Authorization

Student=s Name _____	Date _____
Date of Birth _____	School _____
Teacher/Counselor _____	Grade _____

**Both prescription and nonprescription medications require a completed Medication Authorization form signed by a physician and parent/guardian. If medication is related to a life-threatening health condition, Livonia Public Schools staff will develop an Individualized Health Care Plan in conjunction with the student=s physician.**

*TO BE COMPLETED BY THE PHYSICIAN*

Name of Medication \_\_\_\_\_ G Prescription   G Non-Prescription

Reason for Medication \_\_\_\_\_

Form of Treatment    G Tablet/Capsule    G Inhaler    G Liquid    G Injection    G Nebulizer

Instructions \_\_\_\_\_

Dosage \_\_\_\_\_

KEEP

Time of Day \_\_\_\_\_ G Daily   G As Needed   G Emergency Only   G Other -

If dosage is Aas needed@ or Aemergency only@ specify symptoms and limits:

Relevant Side Effects \_\_\_\_\_

Storage Requirements \_\_\_\_\_ G None    G Refrigerate    G Other -

Student is capable and responsible for self-possession and self-administering:    G Inhaler    G Emergency Meds

Please indicate if you have provided additional information:    G On the back of this form    G As an attachment

Physician=s Name _____	Phone _____
Address _____	Fax _____
_____	_____

Physician=s Signature _____	Date _____
-----------------------------	------------

*TO BE COMPLETED BY THE PARENT/GUARDIAN*

I request that \_\_\_\_\_ G receive the above medication at school according to district policy.

Student=s Name

G be allowed to self-administer the above medication (inhaler or emergency medication) at school according to district policy.

G I authorize school personnel to contact the above physician with questions or concerns relative to this authorization and medication.

Parent/Guardian=s Signature _____	Date _____
-----------------------------------	------------

NOTES:

1. Medication includes prescription, non-prescription and herbal medications, and includes those taken by mouth, by inhaler, those that are injectable, and those applied as drops to eyes, nose, or medications applied to the skin.
2. Medications must be in an appropriately labeled container.
3. This authorization is valid for the current school year only.
4. This authorization must be maintained with the Individual Student Medication Log.
5. It will be the student=s responsibility to make contact with school personnel for the administration of medication, unless other arrangements have been made by the administrator.

**STUDENTS  
MEDICATIONS**

**OCTOBER 18, 2024** ~~APRIL 2018~~

An individual record of administration of medication during school hours by school personnel will be entered into the electronic student information system (MiStar).

~~This form is to be placed in the student's personal cumulative file at the end of the school year and maintained for a period of three school years.~~

**KEEP**

**SAMPLE** Medication Administration Daily Log  
School Year 20\_\_\_\_\_

**NOTE: One Medication Administration per Form**

**Directions: Record in date below; Time(s) administered; initials of person administering; and initials of witness.**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
August																															
September																															
October																															
November																															
December																															

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Note: (see back of page for additional information i.e. adverse reactions, parent contacts, etc)

Student \_\_\_\_\_ BD \_\_\_\_\_ Grade \_\_\_\_\_ Sex \_\_\_\_\_ ID \_\_\_\_\_ HmRm \_\_\_\_\_ School \_\_\_\_\_ Health Care/504 Plan \_\_\_\_\_

Teacher/Counselor \_\_\_\_\_ Doctor's Name \_\_\_\_\_ Medication \_\_\_\_\_ Dosage \_\_\_\_\_ Time \_\_\_\_\_

Pentamation Medical Information

Additional Information

Med Alert 1 \_\_\_\_\_

Med Alert 2 \_\_\_\_\_

Med Alert 3 \_\_\_\_\_

Med Comment 1 \_\_\_\_\_

Med Comment 2 \_\_\_\_\_

Codes:

(A) Absent      (F) Field Trip      (X) No School  
(E) Early Dismissal      (N) No Medication Available

Persons Administering and Witnessing Medication:

KEEP

Print Name                      Initials

1. \_\_\_\_\_                      \_\_\_\_\_

2. \_\_\_\_\_                      \_\_\_\_\_

3. \_\_\_\_\_                      \_\_\_\_\_

4. \_\_\_\_\_                      \_\_\_\_\_

SAMPLE Medication Administration Daily Log

School Year 20 \_\_\_\_\_

**NOTE: One Medication Administration per Form**

**Directions: Record in date below; Time(s) administered; initials of person administering; and initials of witness.**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
January																																
February																																
March																																
April																																
May																																
June																																

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Note: (see back of page for additional information i.e., adverse reactions, parent contacts, etc)

Student \_\_\_\_\_ BD \_\_\_\_\_ Grade \_\_\_\_\_ Sex \_\_\_\_\_ ID \_\_\_\_\_ HmRm \_\_\_\_\_ School \_\_\_\_\_ Health Care/504 Plan \_\_\_\_\_

Teacher/Counselor \_\_\_\_\_ Doctor's Name \_\_\_\_\_ Medication \_\_\_\_\_ Dosage \_\_\_\_\_ Time \_\_\_\_\_

Pentamation Medical Information

Additional Information

Med Alert 1 \_\_\_\_\_

Med Alert 2 \_\_\_\_\_

Med Alert 3 \_\_\_\_\_

Med Comment 1 \_\_\_\_\_

Med Comment 2 \_\_\_\_\_

Codes:  
 (A) Absent      (F) Field Trip      (X) No School  
 (E) Early Dismissal      (N) No Medication Available

Persons Administering and Witnessing Medication:

Print Name                      Initials

- |          |          |
|----------|----------|
| 1. _____ | 3. _____ |
| 2. _____ | 4. _____ |

KEEP

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**ITEM: IX.E.**

**TOPIC:       Second Reading & Adoption of Board Policy**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document, for:

**Board Policy IDD – Family Engagement**

**RATIONALE:**

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of August 19, 2024.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Theresa O'Brien, Chief Academic Officer

**EXHIBITS:**

Attached Policy

Off/Supt/tg

# BOARD POLICY

IDD

## INSTRUCTIONAL PROGRAM

### FAMILY ENGAGEMENT

September 23, 2024

The Board strongly encourages and welcomes the engagement of families in all of the District's educational programs. It is recognized and appreciated that family members are the "first teachers" of their children, and that their interest and involvement in the education of their children should not diminish once their child enters the schools of the District. The administration shall design a program/plan that will encourage family engagement that may include, but not be limited to: the review of instructional materials; input on the ways that the District may better provide family members with information concerning current laws, regulations, and instructional programs; and District offerings of training programs to guide family members on how to become more involved in their child's educational programs.

Pursuant to state law, the Superintendent, or his/her designee, shall provide a copy of the District's Family Engagement plan to all families.

Reference: Sec. 1112, 1118 ESEA, M.C.L. 380.1294

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
September 23, 2024**

**ITEM: IX.F.**

**TOPIC:       Second Reading & Adoption of Board Policy**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document, for:

**Board Policy IDDF – Online Learning**

**RATIONALE:**

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of August 19, 2024.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Kevin Etue, Director of Secondary Programs and District Services

**EXHIBITS:**

Attached Policy

Off/Supt/tg

# **BOARD POLICY**

**IDDF**

## **INSTRUCTIONAL PROGRAM**

**SEPTEMBER 23, 2024**

### **ONLINE LEARNING**

The Board of Education supports opportunities for students to experience online learning. The school district shall provide access to online instructional programs for students.