

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Special Voting Meeting
August 5, 2024 - 5:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- I. **ROLL CALL: Madeline Acosta, Tammy Bonifield, Karen Bradford,
Colleen Burton, Crystal Frank, Liz Jarvis, Mark Johnson**
- II. **AUDIENCE COMMUNICATIONS**
- III. **APPOINTMENT OF HAYES PRINCIPAL** **2**
- IV. **APPROVAL OF BOARD MEMBER TRAINING EXPENSES FOR** **5**
2024-2025
- V. **ADJOURNMENT**

**LIVONIA PUBLIC SCHOOLS
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TOPIC: Hayes Principal Appointment

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Christine Broome as principal at the Hayes Elementary School.

RATIONALE:

The person named above has been interviewed, along with other applicants, for the vacancy that existed in our administration. We believe this individual is the most qualified for the position and recommend the Board's approval.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources
Jennifer Keatts, Director of Human Resources

EXHIBIT:

None

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Christine Broome

PROFESSIONAL EXPERIENCE

Elementary Support Teacher

August 2021- Present

Hoover Elementary - Livonia, MI

- Evaluated as Highly Effective each year in this position
- Responsible for implementing school-wide PBIS
- Conduct assessments and diagnostics for students to determine needs, provide academic, behavioral, and social-emotional interventions, track and report on progress at the end of each intervention window
- Core member of the achievement team responsible for meeting with teachers, support staff, and parents to review student data and address areas of concern by creating individualized plans based on student needs
- Acting administrator when the principal is away from the building
- Guide parents through the RTI and IEP process with empathy and understanding
- Work with teachers and families to foster strong home/school relationships

Resource Room Teacher

August 2019 - August

Hoover Elementary – Livonia, MI

- Evaluated as Highly Effective for the 2019-2020 and 2020-2021 school years
- Core member of the achievement team responsible for meeting with teachers, support staff, and parents to review student data and address areas of concern by creating individualized plans based on student needs
- Responsible for academic achievement testing, IEP goal and objective progress monitoring, writing, presenting, and implementing REEDS, METS, IEPs, 504 progress reports, accommodation logs, success plans, and behavior plans
- Crafted individualized, engaging, and meaningful lessons for students with disabilities, including reading, writing, math, social skills, and behavior
- Member of the crisis response team used to support students who are experiencing periods of extreme dysregulation and crisis; wrote and trained staff on the individualized emergency response plans designed to keep students and staff safe for students with repeated extreme incidents at school
- Regularly collaborated with general education teachers, support staff, and families to support students at school and at home

Center Resource Teacher

August 2015 - June 2019

Johnson Upper Elementary – Livonia, MI

- Evaluated as Highly Effective for the 2017-2018 school year. (Not evaluated due to maternity leave for the end of the 18/19 school year)
- Collaborated with multiple classroom paraprofessionals to support students' needs, collect and analyze documentation and data used for monitoring student progress, and report level of need to Wayne County as evidence for continued paraprofessional support for students
- Classroom teacher for a cross-categorical self-contained classroom. Created a welcoming and engaging classroom environment following the district community with character traits
- Used student performance data to write and implement classroom lesson plans for all academic areas for students with various learning abilities. Student abilities ranged from pre-K early math and literacy skills to students who were meeting the sixth-grade standards but needed emotional and behavioral support
- Wrote and implemented behavior plans and intervention plans utilizing trauma-informed approaches for students who displayed behavioral challenges in the school setting
- Supported students with complex medical needs by maintaining healthcare plans, collaborating with the district-appointed nurse, families, and paraprofessionals

OTHER RELEVANT EXPERIENCE

Special Education Administration Internship

April 2021 - June 2022

Livonia Public Schools Livonia, MI

- Worked with special education coordinators to learn about the continuum of programming offered by Livonia Public Schools and worked alongside staff to gain insight into the specific needs and responsibilities of each program
- Conducted interviews to hire highly skilled staff to address vacancies and allocate staffing based on program/building needs
- Attended the Michigan Association of Special Educators annual conference to learn about current issues, regulatory updates, and best practices

Principal Internship

January 2021 - April 2021

Hoover Elementary – Livonia, MI

- Responsible for the achievement team process. Collaborated with parents, teachers, and support staff to organize meeting times, create action plans, and follow up procedures to support students with behavioral, emotional, and/or academic concerns
- Organized I-Ready and Fountas & Pinnell data used to conduct all grade-level data dive meetings. Facilitated staff conversations to analyze the data to determine students who needed intervention and how intervention groups would be conducted

- Worked with the building principal to gain experience with the day-to-day operation of the school and performed other duties and responsibilities assigned by the principal
- Organized substitute teacher schedule and arranged coverage for teacher absences and meeting coverage
- Created and executed M-Step technology schedule for third and fourth-grade classrooms

AREAS OF PROFICIENCY

Crisis Prevention Intervention (CPI) IReady Diagnostic Result Fountas and Pinnell Assessment PBIS
 Orton Gillingham Leveled Literacy Intervention DRA Reading Assessment Restorative Practices

EDUCATION

Western Michigan University - Kalamazoo, MI

August 2022

Master's of Arts in Special Education Administration and Educational Leadership
 Cumulative G.P.A. 3.72/4.0

Western Michigan University - Kalamazoo, MI

May 2015

Bachelor of Science in Special Education

Major: Learning Disabilities and Cognitive Impairment

School Administrator Certificate:

Elementary and Secondary Administration (ES)

Michigan Teaching Certificate:

K-12 Special Education: CI and LD

K-5 Elementary Education: All Subjects

K-8 All Subjects (Self-contained)

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**TOPIC: Annual Authorization of Board Member
Training Expenses for 2024-2025**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the annual preapproval for anticipated professional development expenses for Board Trustees in the amount of \$15,000 for the 2024-2025 fiscal year (July 1, 2024-June 30, 2025).

RATIONALE:

Board members are encouraged to attend educational, leadership, and developmental classes, workshops, conferences, and seminars that assist them in the performance of their duties. Per Board Policy BBBC, the Board will bring forth an annual request for approval at the start of each school year with the intent of preapproving anticipated professional development expenditures. This pre-authorization will streamline registration processes for Board Trustees and remove barriers to accessing professional development opportunities.

BUDGETARY INFORMATION:

General Fund

RESOURCE PERSONNEL:

Andrea L. Oquist, Superintendent

EXHIBITS:

None

Off/Supt/tg