

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Regular Meeting
June 17, 2024 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- I. ROLL CALL: Madeline Acosta, Tammy Bonifield, Karen Bradford, Colleen Burton, Crystal Frank, Liz Jarvis, Mark Johnson**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMUNICATIONS**
 - A. District Update from the Superintendent**
 - B. Written Communications**
 - C. Response to Prior Audience Communications**
 - D. Audience Communications (limited to 15 minutes, with remainder taking place prior to HEARING FROM BOARD MEMBERS)**
- IV. PERSONNEL MATTERS**
 - A. Introduction of Rosedale Principal 4**
 - B. Appointment of Assistant Principal 7**
 - C. Appointment of Elementary Coordinator of District Innovation 12**
 - D. *Authorization to Accept Resignations 14**
 - E. Resignations 15**
 - F. Retirements 16**
- V. CONSENT AGENDA--Items marked with an "*" will be considered in one motion. These routine items have been individually reviewed by Board committees and were unanimously recommended for placing on this consent agenda. Any member of the Board may remove items from the consent agenda prior to voting. 20**
- VI. DISPOSITION OF MINUTES**
 - A. *Minutes of the Regular Meeting of May 20, 2024 21**
- VII. BUSINESS MATTERS**
 - A. Approval of Wayne County Enhancement Millage 40**
 - B. Adoption of 2023-2024 Final Budget Amendments 44**
 - C. Adoption of 2024-2025 Proposed Budget and Millage Rates 55**
 - D. Approval of Property and Casualty Insurance 66**
 - E. *Approval for Cedar Crest Dairy 2023-2024 67**
 - F. Approval of Stevenson Practice Field Bid 68**
 - G. Approval of Purchase and Installation of Security Window Film 77**
 - H. Approval of Purchase of Parts Wash for Transportation 80**
 - I. Approval of CO Furniture Purchase 102**
 - J. *Approval of Food Service¹ Purchase for 2024-2025 113**

K.	*Approval of Purchase of Photocopy Paper for 2024-2025	114
L.	*MHSAA Membership Resolution for 2024-2025	116
VIII.	INSTRUCTION MATTERS	
A.	Approval of the Expulsion of a Secondary Student	119
B.	Approval of Adoption and Purchase of U.S. Government Textbook	120
C.	Approval of Adoption and Purchase of U.S. History Textbook	121
D.	Approval of Adoption and Purchase of AP U.S. Government Textbook	122
E.	Approval of Adoption and Purchase of AP Language Textbook	123
F.	Approval of Purchase of HMH INTO Reading Student Journals and Rigby Readers	124
G.	Approval of Appointment of WPAC Parent Representative	132
H.	Approval of Purchase of Act 18 Instructional Materials and Supports	133
I.	Approval of Purchase of 35j Preschool Books	141
J.	Approval of Purchase of iReady Diagnostic	142
K.	Approval of Purchase of Creative Curriculum for Young Fives	148
IX.	HEARING FROM BOARD MEMBERS	
A.	Establishment of Date for First Regular Board Meeting of 2024-2025	152
B.	Approval of In-District MASB Superintendent Evaluation and Rater Reliability Training Workshop	153
C.	First Reading Board Policy: Bylaws of the Board - Board Operations BBBC - Board Member Expenses and Development Opportunities	154
D.	First Reading Board Policy- Instructional Program IHAA - Common Summative Assessments	156
E.	First Reading Board Policy - Instructional Program IHAB - Reporting to Parents and Guardians	158
F.	First Reading Board Policy - Instructional Program IHF - Graduation Requirements	162
G.	First Reading Board Policy - Business Management EG - Insurance Management	163
H.	First Reading Board Policy - Business Management EGAE - Annuities	165
I.	First Reading Board Policy - Insurance Program EGB - Student Insurance	166
J.	Second Reading Board Policy - Instructional Program ICFA - Curriculum, Guides and Course Outlines	167
K.	Second Reading Board Policy - Educational Programming IDA - Basic Instructional Programs	169

L.	Second Reading Board Policy - Instructional Program IDDB - Multi-Tiered System of Supports	171
M.	Second Reading Board Policy - Students JN - Letter Jackets, Letter Awards and Scholarships	173
N.	Second Reading Board Policy - Personnel GAHB Staff / Student Relations	175
O.	Second Reading Board Policy - Personnel GAHC - Digital Communications	178
P.	Second Reading Board Policy - Students JGFG - Accidents and Illness	182
Q.	Hearing from Board Members	
X.	ADJOURNMENT	

INFORMATIONAL ONLY – APPOINTED MAY 20, 2024

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
May 20, 2024**

TOPIC: Rosedale Elementary School Principal Appointment

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Benjamin Hillard as principal at Rosedale Elementary School.

RATIONALE:

The person named above has been interviewed, along with other applicants, for the vacancy that existed in our administration. We believe this individual is the most qualified for the position and recommend the Board's approval.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources
Jennifer Keatts, Director of Human Resources

EXHIBIT:

None

ljn

BEN HILLARD

Student centered educator focused on working collaboratively to bring engaging instruction to students in a safe and nurturing environment.

EXPERIENCE

ASSESSMENT COORDINATOR

Livonia Public Schools | Livonia, MI

2019 - PRESENT

Working within Livonia Public Schools to promote assessment literacy and best practices for collecting and analyzing student data. Developed new processes for IRIPs, Literacy Proficiency Reports, and Collecting School Improvement data.

K-12 MATH AND SCIENCE COORDINATOR

Livonia Public Schools | Livonia, MI

2015 - 2019

Worked with teachers to improve instruction in math and science throughout all grade levels. Lead several curriculum adoptions. Coordinated professional development and presented numerous sessions.

ACAT TEACHER FACILITATOR

Webster Elementary | Livonia, MI

2012 - 2015

Coordinated application, testing, and selection process for the ACAT program. Organized parent informational nights throughout the year for prospective Webster families. Worked collaboratively to develop school improvement goals, assessments, and rubrics.

TEACHER

Livonia Public Schools | Livonia, MI

2005-2015

Fostered a classroom community of respect based upon the belief that all children are capable of achieving at a high level. Maintained positive relationships with students, parents, and staff.

ADJUNCT FACULTY / LECTURER

University of Michigan | Dearborn, MI

2013 - 2015

Taught EDD 452, Methods of Elementary Math Education focusing on pedagogy, curriculum, assessment, and elementary mathematical content

EDUCATION

EASTERN MICHIGAN UNIVERSITY

2015 – 2018

Earned Administrator Certificate

UNIVERSITY OF MICHIGAN - DEARBORN

2006 - 2009

Master's of Arts in Education with a specialty in Mathematics Enhancement and Leadership; 4.0 GPA

EASTERN MICHIGAN UNIVERSITY

1999 - 2004

Bachelor of Science, Elementary Education; Magna Cum Laude

** References Available Upon Request*

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: **High School Assistant Principal Appointment**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Paul Kennedy as assistant principal at Stevenson High School beginning August 5, 2024.

RATIONALE:

The person named above has been interviewed, along with other applicants, for the vacancy that existed in our administration. We believe this individual is the most qualified for the position and recommend the Board's approval.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources
Jennifer Keatts, Director of Human Resources

EXHIBIT:

None

ljn

Paul Kennedy



Electronic Portfolio of Administrative Clinical

Objectives

To obtain a school administration position, to take on a role of leader and learner. To create a safe and healthy learning environment through relationship building with students, staff, and community.

University of Michigan - Flint

August 2015 | **Masters of Public Administration**

Focus: Educational Administration

GPA: 3.93

Eastern Michigan University

December 2008 | **Bachelor of Science**

Major: Physical Education

Minor: Health Education

GPA: 3.47

Certifications

School Administrator Certificate

Michigan Professional

Certificate

K-12 Physical Education

6-12 Health Education

Red Cross First Aid & CPR

Administrative Experience

June 2022 – Current | **Administrator**

ACE High School (Alternative Center for Education)

Rochester Community Schools

- Worked to develop a strong school culture and climate through supportive relationships, offering unique learning and development opportunities, and expanding support opportunities.
 - Creation of ACE Career Readiness Academy through community partnerships,
 - Implementation of Learning Lounge afterschool and lunch support programs,
 - Launch of 1st annual ACE Career Exploration Day utilizing community stakeholders,
 - Redesign and improvement of building MTSS and SSR support scaffolding.
- District level Edgenuity Online Learning platform coordinator; responsible for providing training and support to staff and maintaining course design by using content standards as needed.
- Worked to develop a safe, orderly and disciplined school that promotes a safe environment for teaching and learning by enforcing the code of conduct.
- Maintained a high level of teaching and learning expectation within the classroom through the use of frequent classroom visits and official evaluations using the Danielson Framework.
- Redesigned referral and enrollment process to ACE high school to encourage positive relationships with student, family, home school and Ace support teams.
- Worked collaboratively with both Principal & Assistant Principal groups to maximize opportunities for alternative learner groups.

January 2022 – June 2022 | Interim Assistant Principal

RCS Virtual Campus & ACE High School (Jeff Frankowiak)

Rochester Community Schools

- Assisted principal with leadership of teaching staff and helped direct school resources toward school improvement.
- Manage and create master schedule for ACE High School and Virtual Campus elementary, middle and high school.
- Developed successful working relationships with district support staff, building staff, parents, students and community members to facilitate building and program improvement.

August 2021– January 2022 | Learning Pathways Specialist

District Wide Credit Recovery Initiative

Rochester Community Schools (Jeff Frankowiak)

- Develop and implement credit recovery program at 3 comprehensive high schools within RCS.
- Work collaboratively with Learning Consultants and AP's to develop programming and opportunities unique to each building's needs.

September 2018–December 2019 | Oak. Schools Aspiring Principal Academy

Oxford High School (Steve Wolf)

Oakland Schools

- Complete a multi-day job shadow with Oxford High School administration.
- Complete monthly professional learning sessions related to successful administrative practices

May 2019 – July 2019 | Interim Principal

ACE High School (Alternative Center for Education)

Rochester Community Schools

- Redesign and improve the buildings MTSS.
- Redesign and expand programmed extra support tutoring sessions from 3hrs to 10hrs weekly.

2012 - 2020 | Teacher in Charge

ACE High School (Alternative Center for Education)

Rochester Community Schools

- Responsible for all building discipline.
- Assume Administrative responsibilities in the absence of building principal.
- Formative Assessments for Michigan Educators (FAME) member (2015-2020)
- SAT / P-SAT Co-Coordinator (2017-2020)
- ACT Co-Coordinator (2016)
- M-Step Coordinator (2015 – 2020)
- Critical Incidents Team Coordinator
 - Coordinate and conduct emergency drills with Oakland Schools, Local Law Enforcement, Fire Department
 - Complete all required reporting for RCS and Homeland Security.

Teaching Experience (K-12)

2020 – 2022 | **Virtual Physical Education**
Rochester Community Schools: Virtual
Campus
Grades 6-12

2010 - 2020 | **Physical Education**
Rochester Community Schools: ACE High
School Grades 10-12

2013 - 2020 | **10th Grade Mentor Teacher**
Rochester Community Schools: ACE High
School Grades 10-12

2016 - 2017 | **Marketing & Advertising**
Rochester Community Schools: ACE High
School Grades 10-12

2010 - 2013 | **Physical Education**
Living Word Lutheran School
Grades K-6

2008 | **Student Teaching**
Erickson Elementary School
Ypsilanti Public Schools

2008 | **Student Teaching**
Meads Mill Middle School
Northville Public Schools

2013 - 2022 | **Edgenuity Instructor**
Rochester Community Schools: Summer
Learning
Grades 9-12

2012 - 2020 | **Online Distance Education**
Rochester Community Schools: District Wide
Grades 6-12

2016 - 2017 | **Computer Operations**
Rochester Community Schools: ACE High
School Grades 10-12

2012 - 2013 | **Physical Education**
Rochester Community Schools: Reuther MS
Grades 6-8

2012 - 2013 | **Physical Education**
Rochester Community Schools: Reuther MS
Grades 6-8

2008 | **Student Teaching**
Forest School for Emotionally Impaired
Ypsilanti Public Schools

Coaching Experience

2018 - 2022 | **Reuther Middle School
Football**
Co-Head Football Coach
Reuther Middle School, Rochester Hills MI
Co-Coach: Calvin Gross

2010 - 2012 | **Plymouth High School
Baseball**
Assistant Freshman/JV Baseball Coach
Plymouth High School, Plymouth MI
Head Coach: Bryan Boyd

2009 - 2014 | **Plymouth High School
Basketball**
Assistant Varsity Basketball Coach
Plymouth High School, Plymouth MI
Head Coach: Mike Soukup

2008 - 2009 | **Stevenson High School
Basketball**
Assistant JV Basketball Coach
Stevenson High School, Livonia MI
Head Coach: Brandon Sinawi

Paul Kennedy



Electronic Portfolio of Administrative Clinical

References

Jeff Frankowiak
Virtual Campus Principal (Former)
Technology Director
JFrankowiak@rochester.k12.mi.us
(248) 651-9474

Todd Kalmbach
Churchill High School Assistant Principal
tkalmbac@livoniapublicschools.org
(734) 558-5146

Michael Soukup
Physical Education Instructor
Plymouth High School Varsity Basketball Coach
Soukupmi@northville.k12.mi.us
(313) 622-7019

Shelly Robinsion (Retired)
ACE High School Counselor
SRobinson1@rochester.k12.mi.us
(248) 726-5902

Thomas Traub
Principal Johnson Upper Elementary
Livonia Public Schools
ttraub2@livoniapublicschools.org
(407) 666-4197

Susan Demeniuk
ACE High School Principal (Former)
Adams High School Assistant Principal
SDemeniuk@rochester.k12.mi.us
(248) 670-0364

Sandra Srabian
ACE High School Principal (Retired)
SSrabian@rochester.k12.mi.us
(248) 933-4109

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Elementary Coordinator of District Innovation Appointment

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Lawrence Grezak as the Elementary Coordinator of District Innovation beginning August 5, 2024.

RATIONALE:

The person named above has been interviewed, along with other applicants, for the vacancy that existed in our administration. We believe this individual is the most qualified for the position and recommend the Board's approval.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources
Jennifer Keatts, Director of Human Resources

EXHIBIT:

None

ljn

Vision

To effectively lead our district into the cycle of continuous improvement with actions that are based on honesty, respect, and fairness for all students, staff, parents, and our district's community. I will lead with a clearly communicated, long term vision that aligns with our priorities and guides all decision making. These practices will help create safe, welcoming and engaging learning environments that thrive on all students and staff working towards fulfilling their highest potentials as leaders, teachers, and learners.

Experience

Livonia Public Schools

- 2013 - Present Elementary Administrator: Coolidge and Hayes
- 2020 - Present District Level Advisory Team Member
- 2020 - Present LEA Negotiations and ABC Team
- 2008 - 2013 Elementary Teacher: Webster, Hoover, and Cooper Elementary Schools
- 2011 - 2013 School Improvement Chairperson, Webster Elementary School
- 2012 - 2013 Quality Assurance Review Team Leader, Webster Elementary School
- 2007, 2008 Middle School Language Arts Teacher: Emerson Middle School

Detroit Diesel Corporation

- 2001 – 2004 Project Coordinator/Company Trainer for Maximo Computer Software
- 1996 – 2001 Supervisor – Assembly Line and Material Handlers

Key Contributions and Skills:

- Leading member of a team that is redesigning the Livonia Public Schools Young Fives level into a full day program that is more accessible to our community.
- Created a schedule for our school year that aligns assessments, reporting, intervention and data dives in a way that maximizes our ability to use real time data in ways that increases learning time and student achievement.
- Led an effort to redesign our school day into a day that offers teachers consistent access to common planning times and students access to a STEM class, a consistent daily schedule, daily access to morning meetings and a recess period that is emotionally safer and less distracting to our learning day.
- Leadership Mentor to a LEADS member who has dramatically increased school pride and student achievement in her school over a short period of time. This includes daily coaching and cross over meetings between our schools.
- Original designer of the Priority Project. The literacy and content integration practices that were implemented at Coolidge became known as the Priority Project and were rolled out to all K-6 schools.
- Led three schools through successful Advanced ED/QAR visits – Webster, Coolidge and Hayes.
- Created The Coolidge Priorities. These five priorities guide all decision making and planning. They give our staff a clear vision of what is most important at Coolidge.
- One of the founding members of our district's Data Dive Team. As a member of this team, I helped develop investigational topics and led all data aggregation and analysis efforts.
- Focused my teaching on creating relationships with my students that allow them to learn in an environment where they felt safe, find their potential, and enjoy the learning process.
- Served as one of the lead supervisors on a new assembly line that was designed to stream line the production of the most common engine configurations. Supervised up to 35 assemblers and material handlers.

Education and Credentials

Eastern Michigan University	Certification – K-12 Administration	2014
Madonna University	Masters of Arts Teaching - Learning Disabilities	2011
Madonna University	Bachelor of Arts - Elementary Education and Language Arts	2006
University of Detroit Mercy	Bachelor of Science - Business Administration	1997

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: **Authorization to Accept Resignations**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District authorize the superintendent or director of human resources to accept employee resignations on its behalf for the 2024-25 school year.

RATIONALE:

For the past 40 years, the Board of Education has annually approved a recommendation enabling the superintendent or designee to accept employee resignations and then to report such resignations at a subsequent Board meeting. It is the opinion of the administration that the process has worked well, and we would offer the same rationale for extending the authorization for an additional year.

In order to expedite staffing and related personnel matters, it is frequently desirable to act on employee resignations between regularly scheduled Board meetings.

During the regular Board meetings, all resignations accepted on behalf of the Board will be included in the meeting materials.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources
Jennifer Keatts, Director of Human Resources

EXHIBIT:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Resignations

RECOMMENDATION:

As authorized in the Board of Education motion of June 19, 2023, the following resignations have been accepted by the Superintendent:

<u>Name</u>	<u>Date Effective</u>
Tanner Belanger	June 7, 2024
Blake Ellison	June 10, 2024
Lauren Gershman	June 17, 2024
Adam Good	June 7, 2024
Robert Hough	June 30, 2024
Daniel McIlhenney	June 7, 2024
Anna Merkel	June 7, 2024
Brittany Morris	June 15, 2024
Amanda Sanders	August 14, 2024
Jack Tolen	June 10, 2024

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Jennifer Keatts, Director of Human Resources
Anthony Abbate, Director of Human Resources

EXHIBIT:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Resolution of Appreciation for Employees Who are Retiring

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions of appreciation for services rendered by:

**Christine Bednarczyk
Lorraine Giorgino
Gary Harper
Richard Martin
Arthur Velthoven**

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Jennifer Keatts, Director of Human Resources
Anthony Abbate, Director of Human Resources

EXHIBIT:

Attached resolutions

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

RESOLUTION

Christine Bednarczyk

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Christine Bednarczyk will retire from the district on June 30, 2024; and,

WHEREAS, Christine Bednarczyk has devoted 27 years of dedicated, loyal, and outstanding service to the students of Franklin High School as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Christine Bednarczyk on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Lorraine Giorgino

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Lorraine Giorgino will retire from the district on July 31, 2024; and,

WHEREAS, Lorraine Giorgino has devoted 30 years of dedicated, loyal, and outstanding service to the students of Tyler Elementary, Nankin Mills Elementary, Riley Middle School, Hayes Elementary, Roosevelt Elementary, Buchanan Elementary, Coolidge Elementary, Frost Middle School, Emerson Middle School, Kennedy Elementary, Cooper Upper Elementary, Niji Iro Japanese Immersion Elementary, and Webster Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Lorraine Giorgino on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Gary Harper

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Gary Harper has retired from the district on June 1, 2024; and,

WHEREAS, Gary Harper has devoted 23 years of dedicated, loyal, and outstanding service to the students of Churchill High School, Franklin High School, Stevenson High School and the Livonia Career Technical Center as a teacher, assistant principal and principal; and,

WHEREAS, He has made many contributions to the educational profession and has touched the lives of countless students during his tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Gary Harper on his years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for his retirement.

Richard Martin

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Richard Martin has retired from the district on January 5, 2024; and,

WHEREAS, Richard Martin has devoted 37.8 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a mechanic and garage supervisor at Transportation; and,

WHEREAS, He has given conscientious, careful, and loyal service to the students, staff, and community during his tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Richard Martin for his countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Arthur Velthoven Jr.

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Arthur Velthoven Jr. will retire from the district on June 30, 2024; and,

WHEREAS, Arthur Velthoven Jr. has devoted 11.8 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a driver at Transportation; and,

WHEREAS, He has given conscientious, careful, and loyal service to the students, staff, and community during his tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Arthur Velthoven Jr. for his countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Consent Agenda

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the Superintendent:

- IV.D. *Authorization to Accept Resignations
- VI.A. *Minutes of the Regular Meeting of May 20, 2024
- VII.D. *Approval for Cedar Crest Dairy
- VII.I. *Approval of Food Service Purchase for 2024-2025
- VII.J. *Approval of Purchase of Photocopy Paper for 2024-2025
- VII.K. *Approval of MHSAA Membership Resolution for 2024-2025

RATIONALE:

The agenda for the Board of Education meeting has certain items designated and identified by an asterisk *. These items, identified in advance with the concurrence of all Board members present, will be acted upon in a single motion.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Andrea L. Oquist, Superintendent

EXHIBITS:

Attached

Off/Supt/tg

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Regular Meeting
May 20, 2024**

President Bradford convened the meeting at 6:33 p.m.

Members Present Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson

Members Absent None

Recognition of National Merit Scholars Mrs. Jenkins recognized National Merit Scholars, shared each honorees achievements and provided each with a certificate of achievement and appreciation. Board Members and Superintendent Oquist shared congratulatory messages.

Recognition of DECA International Champion Mrs. Jenkins recognized the DECA International Champion, shared the honoree’s achievements and provided her with a certificate of achievement and appreciation. Board members and Superintendent Oquist shared congratulatory messages.

District Update from the Superintendent Superintendent Oquist presented highlights of recent activities taking place across the District, as well as upcoming events.

Written Communications None

Response to Prior Audience Communications None

Audience Communications An individual addressed the Board encouraging a “yes” vote on the second reading of Board Policy JN. This individual thanked Mr. Etue for his hard work and collaborative approach in updating this Board Policy. A parent addressed the Board encouraging prioritization of DEIB work throughout the District to create equity, inclusion, support, and representation for all students. A parent addressed the Board to discuss concerns over the recent handgun incident at Holmes Middle School. This individual pleaded with the Board to be progressive about this issue before a major incident happens.

Consent Agenda

It was moved by Mrs. Burton and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the Superintendent:

- V.A. *Minutes of the Regular Meeting of April 22, 2024
- VII.E. *Approval of 2024-2025 Leases
- VII.F. *Approval of Purchase of Copy Paper
- VII.G. *Approval of LPS Merchandise
- VII.H. *Approval of Wayne RESA Budget for 2024-2025
- VII.I. *Approval of Appointment of Auditor
- VII.J. *Approval of Food Service Purchase

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Appointment of Elementary Principal

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and appoint Benjamin Hillard as principal at Rosedale Elementary School.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Appointment of Student Services Coordinator

It was moved by Mr. Johnson and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and appoint Shannon Beliveau as student services coordinator.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Teachers for Approval

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and offer employment for the 2023-2024 school year to the following teachers:

Nicholas Arnoldy	1.0 RCR Teacher	Johnson & Riley
Rachel Toloday	1.0 RCR Teacher	Coolidge

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Resignations

The Board was informed of the following resignations:

Monica Domke	June 7, 2024
Emily Goslow	June 7, 2024
Chelsea Inglis	June 7, 2024
Jennifer Penny	June 7, 2024
Noelle Scharer	June 7, 2024
Brittany Wilk	May 6, 2024

Retirements

It was moved by Mrs. Frank and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District adopt a resolution of appreciation for:

Catherine Custard

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Catherine Custard will retire from the district on June 6, 2024; and,

WHEREAS, Catherine Custard has devoted 35 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Grant Elementary, Buchanan Elementary, Cass Elementary, Coolidge Elementary and Webster Elementary; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Catherine Custard for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Priscilla David

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Priscilla David will retire from the district on June 30, 2204; and,

WHEREAS, Priscilla David has devoted 26 years of dedicated, loyal, and outstanding service to the students of Grant Elementary as a teacher and union president for the Livonia Education Association; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Priscilla David on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Tracey Hammaren

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Tracey Hammaren will retire from the district on June 30, 2024; and,

WHEREAS, Tracey Hammaren has devoted 17 years of dedicated, loyal, and outstanding service to the students of Cass Elementary, Holmes Middle School and Stevenson High School as a counselor and student assistance provider; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Tracey Hammaren on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Lesley Hoskin

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Lesley Hoskin will retire from the district on June 6, 2024; and,

WHEREAS, Lesley Hoskin has devoted 15 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Grant Elementary, Webster Elementary, in the Livonia Transition Program & Franklin Transition Program, at the Western Wayne Skill Center, Emerson Middle School and Churchill High School; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Lesley Hoskin for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Todd Mai

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Todd Mai will retire from the district on June 7, 2024; and,

WHEREAS, Todd Mai has devoted 29 years of dedicated, loyal, and outstanding service to the students of Roosevelt Elementary, Cooper Elementary and Coolidge Elementary as a teacher; and,

WHEREAS, He has made many contributions to the educational profession and has touched the lives of countless students during his tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Todd Mai on his years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for his retirement.

Amy Lou Martin

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Amy Lou Martin will retire from the district on June 30, 2024; and,

WHEREAS, Amy Lou Martin has devoted 22 years of dedicated, loyal, and outstanding service to the students of Stevenson High School and Churchill High School as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Amy Lou Martin on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Lynn Merchant

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Lynn Merchant will retire from the district on June 30, 2024; and,

WHEREAS, Lynn Merchant has devoted 24 years of dedicated, loyal, and outstanding service to the students of Grant Elementary, Johnson Elementary and Rosedale Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Lynn Merchant on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Shelly Miller

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Shelly Miller will retire from the district on June 10, 2024; and,

WHEREAS, Shelly Miller has devoted 18 years of dedicated, loyal, and outstanding service to the students of Cooper Upper Elementary, Riley Upper Elementary, Johnson Upper Elementary, Churchill High School and Franklin High School as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Shelly Miller on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Carolyn Mulkiten

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Carolyn Mulkiten will retire from the district on June 7, 2024; and,

WHEREAS, Carolyn Mulkiten has devoted 30 years of dedicated, loyal, and outstanding service to the students of Garfield Elementary, Johnson Elementary, Washington Elementary, Cleveland Elementary, Hoover Elementary, Webster Elementary, Churchill High School, Cass Elementary, Randolph Elementary, the Livonia Career Technical Center, Kennedy Elementary, Rosedale Elementary, Roosevelt Elementary and Grant Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Carolyn Mulkiten on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Therese Palmer

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Therese Palmer will retire from the district on June 6, 2024; and,

WHEREAS, Therese Palmer has devoted 14 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional in the Transportation Department; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Therese Palmer for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Lars Richters

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Lars Richters will retire from the district on July 31, 2024; and,

WHEREAS, Lars Richters has devoted 25 years of dedicated, loyal, and outstanding service to the students of Stevenson High School as a teacher; and,

WHEREAS, He has made many contributions to the educational profession and has touched the lives of countless students during his tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Lars Richters on his years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for his retirement.

Loren Schnell

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Loren Schnell will retire from the district on June 7, 2024; and,

WHEREAS, Loren Schnell has devoted 30 years of dedicated, loyal, and outstanding service to the students of Johnson Elementary, Taylor Elementary, Hoover Elementary, Roosevelt Elementary, and Grant Elementary as a teacher, literacy coach and title I interventionist and as a literacy and math facilitator in the Academic Services Department; and,

WHEREAS, He has made many contributions to the educational profession and has touched the lives of countless students during his tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Loren Schnell on his years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for his retirement.

Sandra Shovely

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Sandra Shovely will retire from the district on August 1, 2024; and,

WHEREAS, Sandra Shovely has devoted 27 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a clerk and secretary at Adams Elementary, Kennedy Elementary, Roosevelt Elementary, Nankin Mills Elementary and Cleveland Elementary; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Sandra Shovely for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Amy Wehner

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Amy Wehner will retire from the district on June 30, 2024; and,

WHEREAS, Amy Wehner has devoted 25 years of dedicated, loyal, and outstanding service to the students of Hoover Elementary, Cass Elementary and Randolph Elementary as a teacher, learning specialist and elementary support teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Amy Wehner on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Loretta Zimes

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Loretta Zimes will retire from the district on June 7, 2024; and,

WHEREAS, Loretta Zimes has devoted 25 years of dedicated, loyal, and outstanding service to the students of Hoover Elementary, Coolidge Elementary, Hayes Elementary, Buchanan Elementary, Grant elementary, Cleveland Elementary, Roosevelt Elementary, Cooper Upper Elementary, Niji Iro Japanese Immersion Elementary School, Johnson Upper Elementary, Rosedale Elementary and Kennedy Elementary as a teacher, elementary student assistance provider and family education specialist, elementary support teacher and social worker; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Loretta Zimes on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

**Approval of
Electrical Switch
for Livonia ECC**

It was moved by Mrs. Jarvis and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the recommendation from it’s Owner’s Representative, Plante Moran Realpoint, to approve funds for the change order for Green Line Electrical, located in Plymouth, MI, for the purchase and installation of an electrical switch at the Livonia ECC in the total amount of \$130,166, and approve an increase of general conditions budget to Clark Construction, located in Lansing, MI in the amount of \$64,709.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

**Approval of
Central Office
Paving
Contractor Award**

It was moved by Mrs. Burton and supported by Mrs. Jarvis that that the Board of Education of the Livonia Public Schools School District approve Nagle Paving Company, located in Novi, MI for the Central Office Phase I paving project in the total amount of \$980,738, which includes contingency, and authorize the Superintendent of her designee to negotiate and execute final contracts.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Approval of Purchase of Livonia ECC Wireless Access Points

It was moved by Mr. Johnson and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of wireless access points from Sentinel Technologies located in Livonia, MI in the total amount of \$49,356 for the Livonia ECC.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Approval of Purchase of Classroom Technology

It was moved by Mrs. Acosta and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of interactive short-throw projectors and document cameras from Digital Age Technologies, located in Davison, MI for a total cost of \$1,902,004.57, which includes contingency.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Approval of 35j Grant Purchases

It was moved by Mrs. Frank and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve 35j Literacy Grant purchases for materials, resources, and professional development for a total of \$547,143.24. Vendors include Mrs. Nelson's Book Company, Scholastic Education Solutions, Benchmark Education Company, Booksource, Hameray, Kids Discover, ISME and a variety of sources for take home summer reading materials for PreK-5th grade students.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Approval to Purchase World History Textbook

It was moved by Mrs. Bonifield and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District approve the purchase of *History Alive! World Connections* by TCI Publishing located in Mountain View, CA and digital and physical textbooks for high school World History courses for a total amount of \$114,390.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Approval of Expulsion of One Secondary Student

It was moved by Mrs. Jarvis and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District expel one secondary student for violations of the Livonia Public Schools' Board of Education policies.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson

Nays: None

First Reading Board Policy – Instructional Program

The Policy Committee has reviewed changes for the following policy:

ICFA-Curriculum Guides and Course Outlines

**BOARD POLICY
INSTRUCTIONAL PROGRAM
CURRICULUM GUIDES AND COURSE OUTLINES**

**ICFA
JULY 21, 2014
June 17, 2024**

The Board of Education delegates to the professional staff the responsibility for developing and writing curriculum guides, courses of study, **syllabi**, and other such materials describing the nature of the instructional program in detail. Such teacher **Curriculum** guides will include **the state standards taught**; statements of general course objectives; specific teaching-learning objectives, multiple **instructional strategies** suggestions regarding teaching procedures, methods and techniques, from which individual teachers may make selection; equipment and materials, **resources, and technology to meet the diverse needs of students. Guides will include the priority standards that will be assessed on the district common assessments.** of diverse kinds including both book and non-book materials; and procedures through which assessment may be made of the extent of learning and the achievement of stated objectives.

In recognition of the broad differences in the nature and needs of students and the particular teaching styles and techniques of teachers, it is expected that these instructional guides will provide an **outline with a recommended pacing in order for students to be prepared for the end of marking period assessments.** general structure indicative of the unique nature of the school district. All teachers will exercise sensitivity and creativity in their planning and in their instruction and management of individual students and student groups.

The administration shall keep a file of current curriculum guides, **courses of study, syllabi**, and other such and similar teaching guide list of course materials in the curriculum department **Academic Services Department**, where they may be accessible to members of the Board of Education, to parents, and to citizens of the community in general. Such materials shall be regularly reviewed and revised so that they represent current **best practices, state standards** and updated resources.

The school district's curriculum will be consistent with requirements of the state and federal government.

First Reading Board Policy – Instructional Program

The Policy Committee has reviewed changes for the following policy:

IDA-Educational Programming

**BOARD POLICY
INSTRUCTIONAL PROGRAM
BASIC INSTRUCTIONAL PROGRAM
EDUCATIONAL PROGRAMMING**

**IDA
JULY 21, 2014
JUNE 17, 2024**

The program of studies for kindergarten through 12th grade in the school system shall comply with the law and accrediting agency requirements. The program of studies of the school district shall meet the needs of the students.

The Board of Education shall establish and enforce standards for school operation to ensure equal education programs, curricula, offerings, and opportunities.

The educational programming is designed for preschool through post-secondary students in Livonia Public Schools. The educational programming will meet the academic, social emotional, and career and college needs of the students entrusted to the district through meeting state standards, accrediting requirements, and current laws.

The Board of Education, or their designee, shall establish and enforce policies and standards for school operation to ensure equitable education programs, curricula, offerings, and opportunities.

First Reading Board Policy – Instructional Program

The Policy Committee has reviewed changes for the following policy:

INSTRUCTIONAL PROGRAM **June 20, 1988**
REMEDIAL EDUCATION **June 17, 2024**
MULTI-TIERED SYSTEM OF SUPPORTS

The school district will provide remedial service to students to the extent that these services are deemed appropriate and are coordinated with the total education program.

The district will abide by the applicable laws governing participation in the Chapter I (formerly Title I) program.

The Livonia Public Schools School District will provide a multi-tiered system of supports that provides instructional and behavioral supports to students who need additional time, instruction or guidance to meet grade level standards. The school district will abide by federal and state laws when providing interventions and supports.

LEGAL REF.: MCL, 388.1631, Section 31a, Michigan State School Code Act of 1979 (updated 2023)

First Reading Board Policy – Students

The Policy Committee has reviewed changes for the following policy:

BOARD POLICY **JN**
STUDENTS **MARCH 16, 2015**
LETTER JACKETS, LETTER AWARDS AND SCHOLARSHIPS Reviewed 3/2018
June 17, 2024

It shall be the policy of the school district to give appropriate recognition to pupils for progress and/or attainment in all areas of classroom scholastic endeavors as well as in areas of the school's co-curriculum, athletics and/or extracurricular activities.

The recognition should will be as closely related as possible to the nature of the achievement and should be assessed by district and/or school administration.

Letter Jackets

Letter jackets (also known as varsity jackets) are a means to recognize and celebrate academic, activity, and/or athletic achievements, and are awarded to high school students who have excelled in these areas.

Letter Awards

Students may be awarded letters in academic, activity, and/or athletic achievements. An awarded letter shall be placed on the left front panel of the letter jacket. Informing student members of the requirements and standards for earning a letter award will be the responsibility of the club activity sponsor, club athletics team coach, or Board of Education approved athletic team coach in that respective area. Letters given by the school will be awarded to students who have met the established criteria. The method of distributing an earned letter award will be at the discretion of each school.

A student athlete on a Board of Education approved athletic team or club athletic team who completes three full seasons of athletic experience in a particular sport but does not qualify for an athletic letter in any of those three seasons will be granted an athletic letter at the end of the third season. The awarding of an athletic letter in this manner is intended to recognize those student athletes who regularly attend practice and participate in team activities, but whose skills and abilities may not earn the athletic letter based solely on the criteria of the coach.

Scholarships

As approved by the Board of Education, district administration, and/or building administration, students may be awarded scholarships directly related to the foundational elements of LPS which are encompassed in the District's Shared Vision and/or Collective Commitments of Livonia Public Schools. (example: James P Carli Scholarship awarded to one student at each high school: Churchill High School, Franklin High School, and Stevenson High School).

**First Reading –
Board Policy –
Personnel**

**GAHB-
Staff/Student
Relations**

The Policy Committee has reviewed changes for the following policy:

**BOARD POLICY
PERSONNEL
STAFF/STUDENT RELATIONS**

**GAHB
JUNE 17, 2024**

Appropriate professional relationships are paramount to the success of our students, and staff members must uphold the highest ethical standards in all interactions with students, specifically maintaining appropriate physical, verbal, emotional, and social boundaries both within and outside of school. Further, staff must understand that even the appearance of inappropriate relationships with students will adversely impact their effectiveness in the school environment, which in turn could result in a formal District investigation and potential disciplinary action. All staff members are encouraged to discuss issues with their site administrator or supervisor whenever they are unsure whether particular conduct may constitute a violation of this policy.

Staff members are prohibited from engaging in any of the following conduct, regardless of whether the conduct occurs on or off school property, or before, during, or after school hours. The following examples of prohibited conduct do not, and are not intended to, constitute an exhaustive list of conduct for which discipline may be imposed:

- (a) Engaging in any romantic or sexual interactions or relationships with students, including dating, flirting, sexual contact, inappropriate physical displays of affection, or sexually suggestive comments between staff and students;
- (b) Fostering, encouraging, or participating in emotionally or socially intimate relationships with students through communication, in-person interaction, or gift-giving;
- (c) Initiating or continuing communications with students for reasons unrelated to any direct educational purpose, including oral or written communication, telephone calls, or electronic communication such as texting, instant messaging, email, chat rooms, social networking apps, webcams, or exchange of photographs;
- (d) Providing alcohol or drugs (regardless of age) to students – either prescription or illegal (except for those provided in accordance with district policy on medication administration); and
- (e) Transporting individual students for any purpose unrelated to a school function or event, when not related to a staff member's job duties, and without the permission of a parent/guardian and administration.

All staff members are directed to consult their supervisor(s), and/or the LPS Human Resources Department, if they require clarification of these requirements as they apply to student relationships.

The District will take appropriate disciplinary action, up to and including dismissal, against any staff member found to have violated this policy in accordance with District policies, regulations, applicable collective bargaining agreements, and state/federal laws. A violation of this policy may also subject staff members to referral for criminal and/or civil sanctions as required by law.

First Reading – Board Policy – Personnel

GAHC-Digital Communications

The Policy Committee has reviewed changes for the following policy:

BOARD POLICY PERSONNEL DIGITAL COMMUNICATIONS

GAHC
JUNE 17, 2024

Personal Use

Digital communication (including social networking) that occurs on District premises or involves the use of District equipment is governed by the Acceptable Use Policy and this Policy. This Policy also applies to digital communication that occurs off District premises and/or using non-District equipment.

Digital communication (including social networking) provides educational and other opportunities for staff and students. The Board of Education expects that staff and students who engage in digital communication will do so in a reasonable and appropriate manner. Specifically, digital communication between staff and students, or to which students reasonably may be exposed, should be professional and of the same content, tone and demeanor as in-school communication between staff and students. Similarly, digital communication between staff and parents, community members, and other adults, or to which staff members, parents, and community members reasonably may be exposed, should be professional.

Positive interactions, digital or otherwise, are encouraged among employees of Livonia Public Schools, recognizing that unprofessional communications may reflect poorly upon, and negatively impact the reputations of staff members, individual school communities, or the District as a whole. Staff members must be conscious of the public nature of their positions in the District and mindful of how their communications may be perceived by others. As they relate to students, parents, families, colleagues, community members, and/or the District generally, staff members' comments made online (including those posted to personal social media accounts) that are harassing, defamatory, inclusive of confidential student information, or disruptive to the educational environment, and are not otherwise protected by law, may be addressed directly by the District as an employment action ranging from consultation to disciplinary action.

Public Use

The District's social media, to the extent it is open to the public for use, collectively constitutes a limited public forum. All comments and postings on District social media are subject to monitoring and, where permitted, removal by the District.

Public posts or comments on District social media must address District business and, where applicable, the particular District business under discussion. The District reserves the right to remove comments or postings by members of the public when the District determines that the content (including links to such content) falls under any of the following prohibited categories:

- Off-topic (e.g., a post unrelated to District business, a comment to a District Related post that is unrelated to the post, spam, content that is incoherent or contains a virus, etc.)
- Abusive (e.g., threatening, harassing, discriminatory against protected classes, personal attacks, etc.)
- Illegal (e.g., defamation, promotion of violence/destruction or illegal activities, etc.)
- Obscenity, vulgarity, profanity, or sexually explicit or pornographic
- Campaigning, whether in support of or opposition to political campaigns, candidates, or ballot measures
- Content that may compromise the safety or security of the District, its community, or members of the public

- Content that contains personal identifying information or sensitive personal information (e.g., doxing)
- Commercial information (e.g., solicitation, advertisement, product/service endorsement, etc.)
- Copyrighted, trademarked, or otherwise legally-protected content the posting of which violates another's ownership interest

Users who repeatedly or egregiously violate the content-related guidelines in this policy may be banned from posting and/or commenting on the District's social media (e.g., multiple off-topic posts or a single instance of posting a link to a pornographic video, etc.).

**First Reading-
Board Policy –
Students**

The Policy Committee has reviewed changes for the following policy:

**JGFG- Accidents
and Illness**

**BOARD POLICY
STUDENTS
ACCIDENTS AND ILLNESS**

**JGFG
JUNE 20, 1988
Reviewed 8/2018
June 17, 2024**

~~All students shall have an emergency card on file in the office.~~
All students shall have updated emergency care information in the District's Student Information System (MISTAR). Parents/guardians are also responsible to update the school throughout the year if emergency contact and/or care information changes.

**Second Reading
and Adoption of
Board Policy –
Board Bylaw**

It was moved by Mrs. Burton and Supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the following Board Policy Language:

**BHA – Code of
Ethics**

**BYLAWS OF THE BOARD
BOARD OPERATIONS
CODE OF ETHICS**

**BHA
MAY 1, 2023
MAY 20, 2024**

As members of the Livonia Public Schools Board of Education, we shall promote the best interests of the school district as a whole, and will make decisions that place student learning and the success of all students first by adhering to the following educational and ethical standards: As a Board member, • I will make decisions in terms of the educational welfare of children and will seek to develop and maintain schools that meet the individual needs of all children regardless of their sex, race, color, national origin, religion, age, height, weight, marital status, handicap, disability, sexual orientation, sexual identity, or transgender status. • I will be a personal advocate for the good work of the District. • I will focus Board action on policy making, strategic planning, and designating and evaluating the Superintendent. • I recognize that the role of the Board is to govern and oversee the management of the District. I will delegate authority to the Superintendent for the day-to-day operations of the District and will not seek to participate in the day-to-day operations. • I will review and evaluate all Board Policies, Bylaws of the Board, procedures and processes of the Board, and will work to make desired changes so they will be current, relevant, and in accordance with state and/or federal laws. When requested, I will review all Administrative Procedures brought forth and give input to the Superintendent; however, I recognize the Board does not vote to approve Administrative Procedures. • I will follow established Board Operating Procedures. • I will come to Board meetings prepared to discuss and take action on all agenda items. I will study the material in the Board packet seeking clarification, if needed, prior to each Board meeting. • I will give the Superintendent and Board President notification of my concerns prior to the Board meetings, so that the concerns can be properly addressed. • I understand that I have not only the right, but the duty,

to express my views and opinions and ask questions at the Board table; and will make a good faith effort to understand the views of others. • I recognize that the Board must make decisions as a whole in public. I will base all decisions on the available facts and my independent judgment, and I will refuse to surrender my independent judgment to individuals or special interest groups. • I will avoid being placed in a position of conflict of interest, and, if such a conflict is unavoidable, I will disclose such interest and abstain from voting on such matters. • I will respect the consensus and support the decisions of the Board and their implementation. • I recognize that while I am free to express my personal views, the Board President is the spokesperson for the Board and the Superintendent is the spokesperson for the District. • I will be respectful and listen to all ideas presented to the Board, be it from parents, staff, students, community members, other Board members, or other stakeholders. I will listen and then refer any person to appropriate personnel.

188 • I will communicate to other Board members and the Superintendent significant expression of public reaction to Board policies and school programs. • I will exercise caution when communicating between and among Board members, including electronic communication, and will abide by the Open Meetings Act. • I will hold confidential all matters that, if disclosed, would needlessly injure individuals, schools, or the district. I will keep confidential all information that is privileged under applicable law, including closed session discussions. • I will stay informed about current educational issues by individual study and through participation in programs providing needed information; for example, those sponsored by my state and national school board associations. I will share what I have learned with my Livonia Public Schools' colleagues, formally or informally, so as to keep our Board apprised of current issues and topics. • I will take no private or public action that will compromise the Board, the Administration, or the District. • I will refrain from using my Board position for personal or partisan gain. • I will support the hiring of those persons best qualified to serve as District staff. • I will support and protect District personnel in the proper performance of their duties. • I, along with my fellow Board members, will review, revise and sign this Code of Ethics annually at the beginning of each calendar year. As Board President, • I will ensure that persons addressing the Board follow established guidelines as outlined in Board policy. • I will advise persons addressing the Board to do so in a respectful manner and not allow rude or indecent behavior, profane or indecent discourse, to be directed to the Board, Superintendent, or others during Board meetings. I will not permit disruptive behavior and will advise attendees as needed. • I will ensure that all Board members are given an opportunity to express their views. I will work toward building consensus among all Board members. • I will follow parliamentary procedure, to the extent that it does not conflict with Board policy or state law.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
 Nays: None

**Second Reading
 & Adoption of
 Board Policy –
 Business
 Management**

It was moved by Mrs. Bonifield and Supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the following Board Policy Language:

**EEB- Wellness for
 Students**

BOARD POLICY	EEB
BUSINESS MANAGEMENT	May 20, 2024
WELLNESS FOR STUDENTS	

The District is committed to promoting a healthy school environment that enhances the development of lifelong wellness practices to promote healthy eating and physical activities that support student achievement. District Wellness Committee The District will convene a representative District Wellness Committee to establish goals for and oversee school health and safety policies and programs; including development, implementation, periodic review, and update of this district-level wellness policy. Nutrition Education Every year, all students, Pre-K-12, shall receive nutrition education that is aligned with the Michigan Health Education Content Standards and Benchmarks. Nutrition education that teaches the knowledge, skills, and values needed to adopt healthy eating behaviors shall be integrated into the curriculum. Nutrition education information shall be offered throughout the school campus. Nutrition Standards The District shall ensure that reimbursable school meals meet the program requirements and nutrition standards identified in federal regulations. The District shall encourage students to make nutritious food choices. The District shall monitor food and beverages sold or served to students, including those available outside the federally regulated child nutrition programs. The Superintendent, or designee, shall annually evaluate Livonia Public Schools vending policies and contracts as necessary and required by law. Vending contracts that do not meet the intent and purpose of this policy shall be modified accordingly or not renewed. Fundraising Foods and beverages that meet or exceed the

USDA Smart Snacks in Schools nutrient standards may be sold through fundraisers on the school campus during the school day. The District will make available to teachers, club leaders, and coaches information on fundraising as well as tracking of the individual fundraisers by the principal. Physical Education and Physical Activity Opportunities The District's Physical Education instruction is aligned with the K-12 Michigan Physical Education Content Standards and Benchmarks. The District shall offer Physical Education opportunities that include the components of a quality physical education program. Physical Education shall equip students with the knowledge, skills, and values necessary for lifelong physical activity. Every year all students, Pre-K--12, shall have the opportunity to participate regularly in supervised physical activities, either organized or unstructured, intended to maintain physical fitness and to understand the short and long term benefits of a physically active and healthy lifestyle. Other School-Based Activities Designed to Promote Student-Wellness The District may implement other appropriate programs that help promote a school environment that conveys consistent wellness messages and is conducive to healthy eating and physical activity. The District will integrate wellness activities across the school setting. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition, and other wellness components so all efforts are complementary, not duplicative, and work toward the same set of goals and objectives promoting student well-being, optimal development, and strong educational outcomes. Implementation and Measurement The District Wellness Committee shall develop and implement an annual progress report or a triennial progress report. These reports will be placed on the District website available for public review. The District Wellness Committee will make recommendations to the Board of Education to update or modify the Wellness Policy based on the results.

LEGAL REF: Section 204 of Public Law 111-296 (Healthy, Hunger-Free Kids Act of 2010)

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
 Nays: None

**Second Reading
 & Adoption of
 Board Policy-
 Students**

**JCEC- Bullying
 Prevention**

It was moved by Mr. Johnson and Supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the following Board Policy Language:

BOARD POLICY
 STUDENTS
 BULLYING PREVENTION

JCEC
 MAY 20, 2024

The Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic and social-emotional standards. It is the policy of the District to provide a safe educational environment for all of its students. All forms of bullying toward a student, whether by students, staff, or third parties, including Board members, parents, guests, contractors, vendors, or volunteers, is strictly prohibited. This policy equally protects all students from bullying behavior regardless of the subject matter or motivation for such impermissible behavior. This policy applies to all activities in the District, including activities in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at any school-sponsored, school-approved or school-related activity or function whether or not it is held on school premises, such as field trips or athletic events where students are under the school's authority, or where an employee is engaged in school business. This policy also applies to conduct using a telecommunications (i.e. electronic, digital, and mobile devices) access device or telecommunications service provider that occurs off school premises if the telecommunications access device or the telecommunications service provider is owned by or under the control of the District. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment. "Bullying" is any written, verbal, psychological, physical act or electronic communication, including but not limited to cyberbullying, that is intended or that a reasonable person would know is likely to harm one or more students either directly or indirectly by doing any of the following: a. Substantially interfering with education opportunities, benefits, or programs of one or more students b. Adversely affecting the ability of a student to participate in or benefit from the District's educational programs or activities by placing the student in reasonable fear of physical harm or by causing emotional distress c. Having an actual and substantial detrimental effect on a student's physical or mental health d. Causing substantial disruption in, or substantial interference with, the orderly operation of the school Bullying includes a person willfully exercising power or control over another with hostile or malicious intent (i.e., oppression, physical or psychological, of a less powerful individual by a more powerful individual or group). Bullying may be perceived but not limited to any actual or perceived characteristic, such as race, color, religion, ancestry, national

origin, gender, sexual orientation, gender identity and expression or a mental, physical, or sensory disability or impairment; or by any other distinguishing characteristic. Examples of bullying may include but are not limited to: a. Physical – hitting, kicking, spitting, pushing, pulling; taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact b. Verbal – taunting, malicious teasing, insulting, name calling, making threats c. Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation d. Written - graphic or electronically transmitted e. Cyberbullying Any student, whether victim or not, who believes s/he has been or is the victim of bullying, or who is aware of another student who has been or is the victim of bullying, should, and every staff member must, report the situation to the building principal or his/her designee. Complaints against the building principal should be filed with the Superintendent or his/her designee. The student may also report concerns to a staff member who will be responsible for notifying the appropriate building administrator. The building principal (or his/her designee) shall investigate, as promptly as the circumstances permit, and document all complaints about bullying (as defined in this policy) and other behavior which may violate this policy. If the investigation finds an instance of bullying has occurred, it will result in appropriate consequences. The individual responsible for conducting the investigation shall notify the parents/legal guardians of the victim, as well as of the perpetrator, of the reported incident(s) of bullying as well as the results of the investigation to the extent consistent with student confidentiality requirements. A record of this contact, or attempt to notify, shall be noted. The individual responsible for conducting the investigation shall document all reported incidents which are prohibited and report all incidents of bullying or other behavior which violates this policy, as well as any remedial action taken, to the Superintendent or his/her designee. The Superintendent, or his/her designee, shall submit a compiled report to the Board on an annual basis. The Superintendent is responsible for implementation of this policy. This policy will be publicized by being placed on the School District's website and in student handbooks. Retaliation, or making a false accusation against a target of bullying, a witness, another person with reliable information about an act of bullying, or any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying is prohibited. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation or false accusations should be reported in the same manner as bullying behavior. Making intentionally false reports about bullying behavior for the purpose of getting someone in trouble is similarly prohibited. Retaliation and intentionally false reports may result in disciplinary action as indicated above. This policy is not intended to and should not be interpreted to interfere with legitimate free speech rights of any individual. However, the District reserves the right and responsibility to maintain a safe environment for students, conducive to learning and other legitimate objectives of the school program. This policy is published in the student handbook annually, which is accessible on the school and district websites. Confidentiality To the extent appropriate and/or legally permitted, confidentiality will be maintained during the investigation process. However, a proper investigation will, in some circumstances, require the disclosure of names and allegations. To the extent permitted by law, documents comprising the investigation will be maintained in a secure manner, will not be co-mingled with other documents, and will be disclosed only in accordance with law or on a "need to know" basis.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
 Nays: None

It was moved by Mrs. Acosta and Supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the following Board Policy Language:

**Second Reading
 & Adoption of
 Board Policy-
 Personnel**

BOARD POLICY
 PERSONNEL
 GOALS AND OBJECTIVES

GAA
 May 20, 2024

**GAA – Goals and
 Objectives**

The overall quality of the educational and social-emotional experience offered to students and families is dependent upon well-trained, skillful, compassionate, enthusiastic, and dedicated staff members serving in every role across the district. The District supports staff members as people and professionals, embracing its responsibility to promote general wellness. The District's specific personnel goals are: 1. To seek, attract, recruit, and employ the best available personnel to staff the school district 2. To provide competitive compensation and quality benefits for staff 3. To promote collaborative efforts among staff to positively impact student learning through the improvement of

instruction, and support of general wellness among both staff and students 4. To develop, adopt, and implement personnel evaluation processes that prioritize professional growth, provide focus for staff to systematically enhance skills and knowledge, establish accountability for job performance, and contribute to the continuous improvement of the district's learning programs 5. To enhance employee capacity through training and meaningful opportunities for professional growth 6. To assign personnel in a manner that best fits the needs of students and the operation of the District while also considering the position that affords the staff member the best possible opportunity for their success 7. To promote staff morale through the development of positive environments that are welcoming, safe, and encouraging for staff to engage, excel, and experience satisfaction in their roles

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Second Reading & Adoption of Board Policy – Personnel

It was moved by Mrs. Frank and Supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the following Board Policy Language:

GBN – Employment Status of Certificated Personnel

BOARD POLICY
PROFESSIONAL PERSONNEL
EMPLOYMENT STATUS OF CERTIFICATED PERSONNEL

GBN
MAY 20, 2024

The decision on the employment status of certificated personnel shall include consideration of the Superintendent or designee's recommendations for reemployment, separation, or an additional year of probation. All procedures shall be in conformance with the tenure act, any individual written contracts, appropriate collective bargaining agreements, and law. The District will notify probationary and tenured personnel of their employment status no later than the date established by state law and contractual agreements.

CROSS REF.: GBI - Professional Personnel Evaluation, Master Agreements: LEADS, LEA LEGAL REF.: MCLA 38.101 et seq. (Legal References Updated 3/12/07)

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Second Reading & Adoption of Board Policy – Personnel

It was moved by Mrs. Jarvis and Supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the following Board Policy Language:

GBQ – Retirement System

BOARD POLICY
PERSONNEL
RETIREMENT SYSTEM

GBQ
MAY 20, 2024

The Michigan Public School Employees Retirement System (MPERS) was established by Public Act 136 of 1945 to provide a system of uniform retirement benefits for employees of local school districts in the State of Michigan. Health care benefits were added by legislators in 1975. The provisions governing MPERS were later recodified as Public Act 300 of 1980, the Public School Employees' Retirement Act. That act, as amended, governs the retirement system and includes provisions related to the retirement system's board, benefit vesting, eligibility age and years of service, the calculation of service credit and purchase of credit rules, employee contributions, and

the determination of benefit levels. MPERS is administered by the Office of Retirement Services (ORS) in the Department of Technology Management and Budget. ORS administers a Defined Benefit Plan, a Defined Contribution Plan, and two hybrid plans for public school employees. ORS also administers two retiree healthcare plans: the premium subsidy benefit and the Personal Healthcare Fund. Employees of Livonia Public Schools are automatically enrolled into MPERS. The date an employee first works for a Michigan public school determines the plans an employee is eligible to participate in. All retirement plans require an employee contribution. The District shall make the required employer contributions.

CROSS REF.: Master Agreements: LEADS, LEA, SEALS, AFSCME, LSA, LPA LEGAL REF.: MCLA, 38.1301 et seq

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

**Second Reading
& Adoption of
Board Policy –
Personnel**

It was moved by Mrs. Burton and Supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt the following Board Policy Language:

**GBRA – Medical
Examination of
Employees**

BOARD POLICY
PERSONNEL
MEDICAL EXAMINATION OF EMPLOYEES

GBRA
MAY 20, 2024

The Superintendent or his/her designee may require an employee to submit to a medical examination when: • Required or permitted by federal or state law. • Required or permitted by the employee’s contract of employment or collective bargaining agreement and permitted by federal or state law. • Information suggests that a health condition may be negatively affecting the employee’s ability to perform the essential functions of his or her job. • Information suggests that the employee has a health condition which may endanger the health of students, the employee or other employees. • An employee has provided medical documentation as the basis for a health leave or in return from a health leave and the School District believes that a second medical opinion is appropriate. When the Superintendent or designee has required an employee to submit to a medical examination, all costs will be borne by the School District. The employee will be required to sign releases authorizing his or her physicians to release related information to the School District’s physician. The physician of the District’s choosing will submit a copy of the report of the examination directly to the Superintendent or his/her designee.

CROSS REF.: Master Agreements: LEA, LEADS, SEALS, AFSCME, LSA, LPA LEGAL REF.: 42 USC 12101 et seq.; MCLA, 37.1101 et seq.

**Hearing from
Board Members**

President Bradford shared congratulatory sentiments with graduates of all LPS high schools and programs and their families. President Bradford also thanked all the staff involved in planning and facilitating successful graduation ceremonies. Vice President Johnson also shared congratulatory sentiments as well as encouraging support of LPS' production of Finding Nemo being put on by District Center based and ASD student programs. Trustee Jarvis shared a reminder of Livonia's upcoming 75th anniversary.

Adjournment

President Bradford adjourned the meeting at 9:10 p.m.

Off/Supt/tg

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Resolution for the Wayne County Regional Enhancement Millage

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools adopt the attached resolution, requesting the Wayne County Regional Educational Service Agency (Wayne RESA) to submit to its electors the question of a regional enhancement millage proposal for 1.9812 mills for a period of six years, 2028 to 2034 inclusive, at the state general election on November 5, 2024.

RATIONALE:

See attached resolution.

BUDGETARY INFORMATION:

This millage election will allow the electorate to determine if additional operating funds can be raised for local school districts across Wayne County.

RESOURCE PERSONNEL:

Andrea L. Oquist, Superintendent
Alison Smith, Chief Financial Officer

EXHIBITS:

Attached

**RESOLUTION REQUESTING RENEWAL OF
REGIONAL ENHANCEMENT MILLAGE**

Livonia Public Schools School District
County of Wayne, State of Michigan

Minutes of a regular meeting of the Board of Education of the Livonia Public Schools School District, County of Wayne, State of Michigan (the "School District"), held on the 17th day of June, 2024, at approximately 6:30 p.m., local time.

PRESENT: Members

ABSENT: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, Section 705 of the Revised School Code of 1976, as amended (MCL §380.705) ("Section 705"), provides for the levy of a regional enhancement property tax by an intermediate school district, at a rate not to exceed 3 mills, for the purpose of enhancing other state and local funding for local school district operating purposes, if approved by a majority of the intermediate school district electors; and

WHEREAS, proceeds of a millage levied pursuant to Section 705 are paid to each constituent school district by the intermediate school district in an amount calculated on a per pupil basis as provided in Section 705;

WHEREAS, the authority conferred by the enhancement millage proposal approved by the voters in 2020 will expire after the 2027 tax levy, and the School District would like to request a renewal of that authority; and

WHEREAS, Section 705 provides that a school district may request an intermediate school district having a population of more than 1,400,000 to submit the question of a regional enhancement property tax to the voters at the next state primary or general election; and

WHEREAS, it is in the best interest of the School District to request the Wayne County Regional Educational Service Agency ("Wayne RESA") to submit a regional enhancement millage renewal proposal to the electors at the general election on November 5, 2024 in accordance with Section 705.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District hereby requests that Wayne RESA submit to its electors the question of renewing and continuing the authority to levy a regional enhancement millage for 1.9812 mills for a period of six (6) years, 2028 to 2033 inclusive, at the general election to be held on November 5, 2024, pursuant to a ballot proposal substantially in the form attached hereto at Exhibit A.

2. The School District hereby approves the ballot wording of the regional enhancement millage renewal proposal substantially in the form attached hereto at Exhibit A, provided that such ballot wording is subject to revision and finalization by Wayne RESA as may be necessary or convenient.

3. The Superintendent is hereby authorized and directed to deliver a certified copy of this resolution to the Secretary of the Board of Education of Wayne RESA.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

AYES: Members

NAYS: Members

RESOLUTION DECLARED ADOPTED.

Secretary, Board of Education

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of [_____ School District], County of Wayne, State of Michigan, at a [regular/special] meeting held on _____, 2024, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Secretary, Board of Education

EXHIBIT A

RENEWAL OF REGIONAL ENHANCEMENT MILLAGE PROPOSAL

Pursuant to state law, the revenue raised by the proposed renewal of the enhancement millage will be collected by the Wayne County Regional Educational Service Agency ("Wayne RESA") and distributed on an equal per-pupil basis to local constituent school districts including eligible public school academies within the boundaries of Wayne RESA. None of the enhancement millage revenue will be distributed to Wayne RESA, and all funds shall be independently audited by the local constituent school districts and eligible public school academies as part of their annual school audits.

As a renewal of authority which expires with the 2027 levy, shall the limitation on the amount of ad valorem taxes which may be imposed on taxable property in the Wayne County Regional Educational Service Agency, Michigan, be increased by 1.9812 mills (\$1.98 per thousand dollars of taxable value) for a period of six (6) years, 2028 to 2033, inclusive, to provide operating funds to enhance other state and local funding for local school district operating purposes? It is estimated that 1.9812 mills would raise approximately \$108 million when first levied in 2028.

The revenue from this enhancement millage will be distributed on an equal per pupil basis to the following listed constituent school districts and the public school academies within the boundaries of Wayne RESA which are eligible to receive enhancement millage under the Revised School Code:

Allen Park Public Schools Crestwood School District School District of the City of Dearborn Dearborn Heights School District No. 7 Detroit Public Schools Community District Ecorse Public School District Flat Rock Community Schools Garden City Public Schools Gibraltar School District Grosse Ile Township Schools Grosse Pointe Public School System School District of the City of Hamtramck School District of the City of Harper Woods Huron School District School District of the City of Lincoln Park Livonia Public Schools School District	Melvindale – Northern Allen Park School District Northville Public Schools Plymouth-Canton Community Schools Redford Union Schools, District No. 1 School District of the City of River Rouge Riverview Community School District Romulus Community Schools Southgate Community School District South Redford School District Taylor School District Trenton Public Schools Van Buren Public Schools Wayne-Westland Community School District Westwood Community School District Woodhaven-Brownstown School District School District of the City of Wyandotte
---	---

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

ITEM:

TOPIC: Adoption of 2023-2024 Final Budget Amendments

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools approve the attached amended budgets for the 2023-2024 school year: General Fund, Funded Projects Fund, Special Education Fund, Debt Retirement Fund, 2021 Bond Fund, 2023 Bond Fund, Sinking Fund, Capital Projects Fund, Food Services Fund, Health and Welfare Fund, Scholarship Fund and School Activities Fund.

RATIONALE:

This action is in compliance with the Spirit of the Uniform Budgetary and Accounting Act – Public Act 621. The amendment was reviewed by the Finance Committee on June 10, 2024.

BUDGETARY INFORMATION:

This resolution will define the parameters for revenues and expenditures within which the district will continue to operate for the 2023-24 school year.

RESOURCE PERSONNEL:

Alison Smith, Chief Financial Officer

EXHIBITS:

Attached.



Livonia Public Schools

2023-24 Final Amended General Fund & District Budgets

June 2024

**RESOLUTION FOR BUDGET ADOPTION
BY THE BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS**

RESOLVED, that the general appropriation for Livonia Public Schools for revenues for the fiscal year 2023-24
General Fund be amended as follows:

	2022-23 Actual	2023-24 Proposed	2023-24 First Amended	2023-24 Final Amended
Revenue				
Local	42,109,448	42,273,645	44,286,539	46,675,096
State	130,007,956	131,743,679	131,889,891	135,104,197
Federal	29,587	29,587	29,587	58,785
Other Financing Sources	2,664,114	2,607,912	2,696,083	2,550,000
Total Revenue	\$ 174,811,105	\$ 176,654,823	\$ 178,902,100	\$ 184,388,078
Fiscal Year Beginning Fund Balance	\$ 33,691,834	\$ 31,444,633	\$ 31,542,113	\$ 31,542,113
Revenue Plus Beginning Fund Balance (Total Available to Appropriate)	\$ 208,502,939	\$ 208,099,456	\$ 210,444,213	\$ 215,930,191

RESOLUTION FOR BUDGET ADOPTION BY THE BOARD OF EDUCATION LIVONIA PUBLIC SCHOOLS

RESOLVED, that the general appropriation for Livonia Public Schools for expenditures for the fiscal year 2023-24 General Fund be amended as follows:

	2022-23 Actual	2023-24 Proposed	2023-24 First Amended	2023-24 Final Amended
Expenditures				
Instruction				
Basic Programs	89,319,712	86,489,142	88,947,264	90,163,302
Added Needs	16,732,569	16,851,620	16,463,252	17,545,233
Total Instruction	\$ 106,052,281	\$ 103,340,762	\$ 105,410,516	\$ 107,708,535
Support Services				
Pupil Support	7,807,593	7,439,601	7,417,224	9,068,470
Instructional Staff Support	7,908,968	8,071,914	8,485,491	8,922,647
General Administration	904,946	994,846	1,053,013	937,895
School Administration	12,217,788	11,974,639	11,992,610	12,215,132
Business Services	2,259,362	2,386,580	2,349,500	2,376,084
Operations and Maintenance	20,385,739	19,340,354	19,511,493	21,213,689
Transportation	8,481,079	8,870,311	8,577,321	9,380,340
Other Central Support	5,244,139	5,469,698	5,595,650	5,816,589
Athletics	2,632,912	3,554,611	3,909,176	2,978,312
Total Support Services	\$ 67,842,527	\$ 68,102,554	\$ 68,891,478	\$ 72,909,158
Community Services	\$ 2,166,019	\$ 2,939,220	\$ 3,057,637	\$ 3,102,263
Other Financing Uses	\$ 900,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
Total Expenditures	\$ 176,960,827	\$ 175,882,536	\$ 178,859,631	\$ 185,219,956
Ending Fund Balance = Total Available to Appropriate less Total Expenditures	\$ 31,542,112	\$ 32,216,920	\$ 31,584,582	\$ 30,710,235
Fund Balance as a Percentage of Total Expenditures	17.8%	18.3%	17.7%	16.6%

FUNDED PROJECTS FUND

* The Funded Projects Fund is reported in the General Fund on the Comprehensive Annual Financial Report submitted to the State.

	2022-23 Actual	2023-24 Proposed	2023-24 First Amended	2023-24 Final Amended
Beginning Fund Balance	\$ (877,400)	\$ -	\$ -	\$ -
Revenues				
Local	163,452	37,800	384,312	385,409
State	9,690,342	8,639,346	13,983,328	16,538,691
Federal	20,647,168	14,829,599	12,650,171	13,190,790
Total Revenue	\$ 30,500,962	\$ 23,506,745	\$ 27,017,811	\$ 30,114,890
Expenditures				
Instructional	14,973,149	12,915,497	16,815,175	18,724,018
Support	12,683,622	9,985,451	9,668,644	10,811,175
Community Services	1,456,581	177,019	152,544	161,004
Other Financing Uses	510,212	428,778	381,448	418,693
Total Expenditures	\$ 29,623,564	\$ 23,506,745	\$ 27,017,811	\$ 30,114,890
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -
Revenue Detail				
Local Sources				
Dunning Foundation	-	-	-	40,000
LPS Foundation	62,995	-	50,005	50,005
Miscellaneous Local Sources	6,470	37,800	303,307	24,759
Wayne RESA	93,987	-	31,000	270,645
Total Local Sources	\$ 163,452	\$ 37,800	\$ 384,312	\$ 385,409
State Sources				
MI Future Educator Stipend	28,800	-	9,600	38,400
Section 23g MI Kids Back on Track	-	-	1,200,000	1,428,908
Section 27k Student Loan Repayment	-	-	-	268,800
Section 31a At Risk	4,155,136	4,675,772	6,012,888	6,011,819
Section 31aa Per-Pupil Mental Health Grant	1,557,447	-	3,020,380	3,041,124
Section 31n(6) Mental Health	180,000	-	-	-
Section 32d Great School Readiness	592,397	568,032	807,002	807,002
Section 35a Early Literacy	291,204	262,146	431,773	458,399
Section 35j Literacy Improvement	-	-	-	1,880,491
Section 41 Bilingual Education	149,109	170,464	228,558	235,348
Section 54d Early On	362,134	483,750	483,750	556,068
Section 61 Vocational Education	676,214	639,185	756,535	761,536
Section 97 Per-Pupil Student Safety	1,159,552	1,500,000	403,941	403,941
Section 97C Risk Assessments	54,000	2,000	-	-
Section 97d Critical Incident Mapping	36,358	40,160	40,160	40,160
Section 99h FIRST Robotics	25,951	-	39,200	29,792
Section 104l Benchmark Assessments	109,250	-	81,788	109,150
Section 107 Adult Education	312,791	297,837	467,753	467,753
Total State Sources	\$ 9,690,342	\$ 8,639,346	\$ 13,983,328	\$ 16,538,691
Federal Sources				
ARP Homeless II	29,679	-	-	13,016
Child Care Grant	1,414,738	-	-	-
Emergency Connectivity	1,322,146	-	-	-
ESSER Grants	7,317,566	4,308,980	2,652,275	2,652,275
IDEA Grants	4,445,964	4,484,552	4,535,584	4,537,984
Michigan Clean Diesel	73,529	-	-	-
Section 23 Grants	754,436	267,714	174,798	167,378
Section 11t ESSER Per Pupil Equalization	2,338,090	3,208,728	3,200,430	3,200,430
Section 98c Learning Loss	669,253	47,482	25,869	25,869
Title I Part A	1,341,153	1,468,367	1,213,292	1,543,382
Title II Part A	346,570	392,569	235,195	321,544
Title III Part A English Learners	87,936	87,936	51,388	71,372
Title III Part A Immigrant Learners	16,372	20,610	20,610	22,587
Title IV, Part A SSAE	48 90,941	102,293	93,800	121,485
Universal Service Fund (E-RATE)	-	13,496	-	-
Vocational Perkins	253,085	240,996	261,054	327,592
WIOA- Adult Basic Education- Instruction	145,709	185,876	185,876	185,876
Total Federal Sources	\$ 20,647,168	\$ 14,829,599	\$ 12,650,171	\$ 13,190,790

SPECIAL EDUCATION FUND

	2022-23 Actual	2023-24 Proposed	2023-24 First Amended	2023-24 Final Amended
Beginning Fund Balance	\$ 1,108,043	\$ 1,034,797	\$ 159,381	\$ 159,381
Revenues				
Local	9,460,654	14,325,609	13,994,818	13,708,426
State	9,636,338	8,159,006	10,274,924	10,157,731
Total Revenue	\$ 19,096,992	\$ 22,484,615	\$ 24,269,742	\$ 23,866,157
Expenditures				
Instructional	11,215,184	12,218,741	12,532,616	12,607,748
Support	6,210,469	8,096,523	8,420,132	8,237,994
Facility Improvements	-	-	691,795	691,795
Transfers to Other Funds	2,620,000	2,500,000	2,250,000	2,000,000
Total Expenditures	\$ 20,045,653	\$ 22,815,264	\$ 23,894,543	\$ 23,537,537
Ending Fund Balance	\$ 159,382	\$ 704,148	\$ 534,580	\$ 488,001
Expenditure Detail				
Moderate Cognitive Impairment Program	3,430,895	4,322,909	4,644,644	4,658,514
Visually Impaired Program	1,870,728	1,833,104	2,003,612	1,878,918
Skill Center Program	3,970,931	4,068,966	4,313,450	4,369,535
Autistic Program	7,934,689	10,090,285	9,991,042	9,938,775
Additional Expenditures (3%)	218,410	-	691,795	691,795
Transfer to Other Funds	2,620,000	2,500,000	2,250,000	2,000,000
Total Expenditures	\$ 20,045,653	\$ 22,815,264	\$ 23,894,543	\$ 23,537,537

DEBT RETIREMENT FUNDS

(RESTRICTED)

	2022-23 Actual	2023-24 Proposed	2023-24 First Amended	2023-24 Final Amended
Beginning Fund Balance	\$ 2,267,497	\$ 2,712,678	\$ 3,138,250	\$ 3,138,250
Revenues				
Tax Revenue	22,170,000	22,889,122	22,889,122	22,889,122
Interest Income	350,988	300,000	300,000	300,000
Total Revenue	\$ 22,520,988	\$ 23,189,122	\$ 23,189,122	\$ 23,189,122
Expenditures				
Bond Redemption	13,250,000	11,805,000	11,805,000	11,805,000
Bond Interest	8,397,995	10,866,082	10,866,082	10,866,082
Other	2,240	62,400	62,400	62,400
Total Expenditures	\$ 21,650,235	\$ 22,733,482	\$ 22,733,482	\$ 22,733,482
Ending Fund Balance	\$ 3,138,250	\$ 3,168,318	\$ 3,593,890	\$ 3,593,890

Expenditure Detail

Bond Redemption

2013 Bond Series 1	1,175,000	1,325,000	1,325,000	1,325,000
2013 Bond Series 2	1,850,000	1,975,000	1,975,000	1,975,000
2014 Refunding Bond	4,185,000	4,125,000	4,125,000	4,125,000
2020 Refunding Bond	1,245,000	1,255,000	1,255,000	1,255,000
2021 Bond Series 1	4,795,000	2,400,000	2,400,000	2,400,000
2021 Bond Series 2	-	725,000	725,000	725,000
Bond Redemption- Total	\$ 13,250,000	\$ 11,805,000	\$ 11,805,000	\$ 11,805,000

Bond Interest

2013 Bond Series 1	125,000	66,250	66,250	66,250
2013 Bond Series 2	3,441,250	3,348,750	3,348,750	3,348,750
2014 Refunding Bond	374,250	165,000	165,000	165,000
2020 Refunding Bond	1,888,195	1,881,622	1,881,622	1,881,622
2021 Bond Series 1	2,569,300	2,329,550	2,329,550	2,329,550
2021 Bond Series 2	-	3,074,910	3,074,910	3,074,910
Bond Interest- Total	\$ 8,397,995	\$ 10,866,082	\$ 10,866,082	\$ 10,866,082

2021 BOND

(RESTRICTED)

	2022-23 Actual	2023-24 Proposed	2023-24 First Amended	2023-24 Final Amended
Beginning Fund Balance	\$ 65,206,723	\$ 556,723	\$ 10,894,354	\$ 10,894,354
Revenues				
Interest Income	\$ 1,672,310	\$ 200,000	\$ 450,000	\$ 385,078
Expenditures				
Facility Improvements	54,747,060	700,000	9,734,393	9,467,111
Other	1,237,619	56,723	1,609,961	1,812,321
	\$ 55,984,679	\$ 756,723	\$ 11,344,354	\$ 11,279,432
 Ending Fund Balance	 \$ 10,894,354	 \$ -	 \$ -	 \$ -

2023 BOND

(RESTRICTED)

	2022-23 Actual	2023-24 Proposed	2023-24 First Amended	2023-24 Final Amended
Beginning Fund Balance	\$ -	\$ 69,489,698	\$ 70,339,195	\$ 70,339,195
Revenues				
Other Financing Sources	70,189,698	-	-	-
Interest Income	569,579	1,000,000	1,500,000	3,300,000
Total Revenue	\$ 70,759,277	\$ 1,000,000	\$ 1,500,000	\$ 3,300,000
Expenditures				
Facility Improvements	-	30,000,000	50,000,000	50,000,000
Other	420,082	5,000,000	510,464	3,000,000
	\$ 420,082	\$ 35,000,000	\$ 50,510,464	\$ 53,000,000
 Ending Fund Balance	 \$ 70,339,195	 \$ 35,489,698	 \$ 21,328,731	 \$ 20,639,195

SINKING FUND

(RESTRICTED)

	2022-23 Actual	2023-24 Proposed	2023-24 First Amended	2023-24 Final Amended
BEGINNING FUND BALANCE	\$ 3,925,250	\$ 2,572,609	\$ 5,048,784	\$ 5,048,784
REVENUES				
Local	8,300,183	8,623,318	8,623,318	9,000,000
Other Financing Sources	95,446	-	-	-
Total Revenue	\$ 8,395,629	\$ 8,623,318	\$ 8,623,318	\$ 9,000,000
EXPENDITURES				
Facility Improvements	7,271,963	10,000,000	10,000,000	10,000,000
Other	132	600,000	600,000	600,000
	\$ 7,272,095	\$ 10,600,000	\$ 10,600,000	\$ 10,600,000
ENDING FUND BALANCE	\$ 5,048,784	\$ 595,927	\$ 3,072,102	\$ 3,448,784

CAPITAL PROJECTS FUND

	2022-23 Actual	2023-24 Proposed	2023-24 First Amended	2023-24 Final Amended
BEGINNING FUND BALANCE	\$ 3,121,370	\$ 2,860,771	\$ 4,050,920	\$ 4,050,920
REVENUES				
Proceeds from Sale of Property	224,750	50,000	950,000	650,000
Transfer from Other Funds	1,520,000	1,500,000	1,500,000	1,500,000
Total Revenue	\$ 1,744,750	\$ 1,550,000	\$ 2,450,000	\$ 2,150,000
EXPENDITURES				
Facility Improvements	799,858	2,000,000	3,500,000	3,000,000
Other	15,342	-	-	-
Total Expenditures	\$ 815,200	\$ 2,000,000	\$ 3,500,000	\$ 3,000,000
ENDING FUND BALANCE	\$ 4,050,920	\$ 2,410,771	\$ 3,000,920	\$ 3,200,920

FOOD SERVICE FUND

(RESTRICTED)

	2022-23 Actual	2023-24 Proposed	2023-24 First Amended	2023-24 Final Amended
Beginning Fund Balance	\$ 1,872,790	\$ 920,816	\$ 996,782	\$ 996,782
Revenues				
Local Sales	1,401,103	319,000	357,667	357,667
State Reimbursement	296,405	2,678,000	2,724,446	2,724,446
Federal Reimbursement	2,706,880	2,285,802	3,307,203	3,307,203
Total Revenue	\$ 4,404,388	\$ 5,282,802	\$ 6,389,316	\$ 6,389,316
Expenditures				
Support Services	5,130,396	4,975,943	5,954,223	6,417,465
Transfers to Other Funds	150,000	300,000	300,000	300,000
Total Expenditures	\$ 5,280,396	\$ 5,275,943	\$ 6,254,223	\$ 6,717,465
 Ending Fund Balance	 \$ 996,782	 \$ 927,675	 \$ 1,131,875	 \$ 668,633

HEALTH & WELFARE FUND

	2022-23 Actual	2023-24 Proposed	2023-24 First Amended	2023-24 Final Amended
Beginning Fund Balance	\$ 593,800	\$ 801,651	\$ 93,844	\$ 93,844
Revenues				
Employee Contributions	3,198,840	3,165,937	3,518,724	3,146,638
Transfer From Other Funds	19,200,670	21,183,712	21,612,699	21,698,304
Total Revenue	\$ 22,399,510	\$ 24,349,649	\$ 25,131,423	\$ 24,844,942
Expenditures				
Premiums/Claims/Fees	\$ 22,899,466	\$ 24,310,095	\$ 24,731,423	\$ 24,556,197
Ending Fund Balance	\$ 93,844	\$ 841,205	\$ 493,844	\$ 382,589

SCHOLARSHIP FUND (RESTRICTED)

	2022-23 Actual		2023-24 Proposed		2023-24 First Amended		2023-24 Final Amended
Beginning Fund Balance	\$ 44,359	\$	35,328	\$	46,417	\$	46,417
Revenues							
Local- Donations	\$ 16,558	\$	10,000	\$	15,000	\$	8,000
Expenditures							
Scholarships	\$ 14,500	\$	10,000	\$	14,500	\$	20,000
Ending Fund Balance	\$ 46,417	\$	35,328	\$	46,917	\$	34,417

SCHOOL ACTIVITIES FUND (RESTRICTED)

	2022-23 Actual		2023-24 Proposed		2023-24 First Amended		2023-24 Final Amended
Beginning Fund Balance	\$ 1,609,323	\$	1,609,323	\$	1,766,885	\$	1,766,885
Revenue- School Deposits	\$ 2,620,886	\$	2,500,000	\$	3,000,000	\$	3,000,000
Expenditures- School Activities	\$ 2,463,324	\$	2,500,000	\$	3,000,000	\$	3,000,000
Ending Fund Balance	\$ 1,766,885	\$	1,609,323	\$	1,766,885	\$	1,766,885

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

ITEM:

TOPIC: Adoption of 2024-2025 Proposed Budgets and Millage Rates

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools adopt the attached proposed budgets for the 2024-2025 school year: General Fund, Funded Projects Fund, Special Education Fund, Debt Retirement Fund, 2023 Bond Fund, Sinking Fund, Capital Projects Fund, Food Services Fund, Health and Welfare Fund, Scholarship Fund and School Activities Fund.

RATIONALE:

This action is in compliance with the Spirit of the Uniform Budgetary and Accounting Act – Public Act 621. The proposed budget and millage rates were reviewed by the Finance Committee on June 10, 2024.

BUDGETARY INFORMATION:

This resolution will set the parameters for revenues and expenditures within which the district will expect to utilize for the 2024-2025 school year.

RESOURCE PERSONNEL:

Alison Smith, Chief Financial Officer

EXHIBITS:

Attached.



Livonia Public Schools

2024-25 Proposed General Fund & District Budgets

June 2024

RESOLUTION FOR BUDGET ADOPTION BY THE BOARD OF EDUCATION LIVONIA PUBLIC SCHOOLS

RESOLVED, that the general appropriation for Livonia Public Schools for revenues for the fiscal year 2024-25 General Fund be adopted as follows:

	2023-24 Final Amended	2024-25 Proposed
Revenue		
Local	46,675,096	49,672,774
State	135,104,197	123,518,185
Federal	58,785	58,785
Other Financing Sources	2,550,000	2,400,000
Total Revenue	\$ 184,388,078	\$ 175,649,744
Fiscal Year Beginning Fund Balance	\$ 31,542,113	\$ 31,710,235
Revenue Plus Beginning Fund Balance (Total Available to Appropriate)	\$ 215,930,191	\$ 207,359,979

RESOLUTION FOR BUDGET ADOPTION BY THE BOARD OF EDUCATION LIVONIA PUBLIC SCHOOLS

RESOLVED, that the general appropriation for Livonia Public Schools for expenditures for the fiscal year 2024-25 General Fund be adopted as follows:

	2023-24 Final Amended	2024-25 Proposed
Expenditures		
Instruction		
Basic Programs	90,163,302	86,197,364
Added Needs	17,545,233	16,809,673
Total Instruction	\$ 107,708,535	\$ 103,007,037
Support Services		
Pupil Support	9,068,470	10,221,549
Instructional Staff Support	8,922,647	8,472,690
General Administration	937,895	985,999
School Administration	12,215,132	11,641,112
Business Services	2,376,084	2,005,815
Operations and Maintenance	21,213,689	20,099,747
Transportation	9,380,340	9,036,151
Other Central Support	5,816,589	5,526,820
Athletics	2,978,312	2,630,293
Total Support Services	\$ 72,909,158	\$ 70,620,176
Community Services	\$ 3,102,263	\$ 2,952,783
Other Financing Uses	\$ 1,500,000	\$ 500,000
Total Expenditures	\$ 185,219,956	\$ 177,079,996
 Ending Fund Balance = Total Available to Appropriate less Total Expenditures	 \$ 30,710,235	 \$ 30,279,983
 Fund Balance as a Percentage of Total Expenditures	 16.6%	 17.1%

FUNDED PROJECTS FUND

* The Funded Projects Fund is reported in the General Fund on the Comprehensive Annual Financial Report submitted to the

	2023-24 Final Amended	2024-25 Proposed
Beginning Fund Balance	\$ -	\$ -
Revenues		
Local	385,409	54,542
State	16,538,691	13,543,353
Federal	13,190,790	7,859,629
Total Revenue	\$ 30,114,890	\$ 21,457,524
Expenditures		
Instructional	18,724,018	14,622,023
Support	10,811,175	6,447,006
Community Services	161,004	127,597
Other Financing Uses	418,693	260,898
Total Expenditures	\$ 30,114,890	\$ 21,457,524
Ending Fund Balance	\$ -	\$ -
Revenue Detail		
Local Sources		
Dunning Foundation	40,000	40,000
LPS Foundation	50,005	-
Miscellaneous Local Sources	24,759	14,542
Wayne RESA	270,645	-
Total Local Sources	\$ 385,409	\$ 54,542
State Sources		
MI Future Educator Stipend	38,400	-
Section 23g MI Kids Back on Track	1,428,908	878,707
Section 27k Student Loan Repayment	268,800	268,800
Section 31a At Risk	6,011,819	6,011,819
Section 31aa Per-Pupil Mental Health Grant	3,041,124	2,000,000
Section 32d Great School Readiness	807,002	745,581
Section 35a Early Literacy	458,399	309,853
Section 35j Literacy Improvement	1,880,491	1,289,718
Section 41 Bilingual Education	235,348	232,922
Section 54d Early On	556,068	702,200
Section 61 Vocational Education	761,536	606,208
Section 97 Per-Pupil Student Safety	403,941	-
Section 97d Critical Incident Mapping	40,160	-
Section 99h FIRST Robotics	29,792	29,792
Section 104I Benchmark Assessments	109,150	-
Section 107 Adult Education	467,753	467,753
Total State Sources	\$ 16,538,691	\$ 13,543,353
Federal Sources		
ARP Homeless II	13,016	-
ESSER Grants	2,652,275	-
IDEA Grants	4,537,984	4,556,981
Section 23 Grants	167,378	-
Section 11t ESSER Per Pupil Equalization	3,200,430	1,185,288
Section 98c Learning Loss	25,869	-
Title I Part A	1,543,382	1,203,742
Title II Part A	321,544	259,706
Title III Part A English Learners	71,372	53,289
Title III Part A Immigrant Learners	22,587	20,610
Title IV, Part A SSAE	121,485	88,081
Vocational Perkins	327,592	283,852
WIOA- Adult Basic Education- Instruction	185,876	208,080
Total Federal Sources	\$ 13,190,790	\$ 7,859,629

SPECIAL EDUCATION FUND

	2023-24 Final Amended	2024-25 Proposed
Beginning Fund Balance	\$ 159,381	\$ 488,001
Revenues		
Local	13,708,426	14,908,426
State	10,157,731	10,757,731
Total Revenue	\$ 23,866,157	\$ 25,666,157
Expenditures		
Instructional	12,607,748	14,006,643
Support	8,237,994	9,640,104
Facility Improvements	691,795	100,000
Transfers to Other Funds	2,000,000	2,000,000
Total Expenditures	\$ 23,537,537	\$ 25,746,747
Ending Fund Balance	\$ 488,001	\$ 407,411
Expenditure Detail		
Moderate Cognitive Impairment Program	4,658,514	4,992,765
Visually Impaired Program	1,878,918	2,196,196
Skill Center Program	4,369,535	4,804,866
Autistic Program	9,938,775	11,652,920
Additional Expenditures (3%)	691,795	100,000
Transfer to Other Funds	2,000,000	2,000,000
Total Expenditures	\$ 23,537,537	\$ 25,746,747

DEBT RETIREMENT FUNDS

(RESTRICTED)

	2023-24 Final Amended	2024-25 Proposed
Beginning Fund Balance	\$ 3,138,250	\$ 3,593,890
Revenues		
Tax Revenue	22,889,122	22,889,122
Interest Income	300,000	300,000
Total Revenue	\$ 23,189,122	\$ 23,189,122
Expenditures		
Bond Redemption	11,805,000	12,170,000
Bond Interest	10,866,082	10,396,372
Other	62,400	62,400
Total Expenditures	\$ 22,733,482	\$ 22,628,772
 Ending Fund Balance	 \$ 3,593,890	 \$ 4,154,240

Expenditure Detail

Bond Redemption

2013 Bond Series 1	1,325,000	-
2013 Bond Series 2	1,975,000	2,075,000
2014 Refunding Bond	4,125,000	-
2020 Refunding Bond	1,255,000	6,920,000
2021 Bond Series 1	2,400,000	2,425,000
2021 Bond Series 2	725,000	750,000
Bond Redemption- Total	\$ 11,805,000	\$ 12,170,000

Bond Interest

2013 Bond Series 1	66,250	-
2013 Bond Series 2	3,348,750	3,250,000
2014 Refunding Bond	165,000	-
2020 Refunding Bond	1,881,622	1,872,322
2021 Bond Series 1	2,329,550	2,209,550
2021 Bond Series 2	3,074,910	3,064,500
Bond Interest- Total	\$ 10,866,082	\$ 10,396,372

2023 BOND

(RESTRICTED)

	2023-24		2024-25
	Final Amended		Proposed
Beginning Fund Balance	\$ 70,339,195	\$	20,639,195
Revenues			
Other Financing Sources	-		-
Interest Income	3,300,000		500,000
Total Revenue	<u>\$ 3,300,000</u>	<u>\$</u>	<u>500,000</u>
Expenditures			
Facility Improvements	50,000,000		20,139,195
Other	3,000,000		1,000,000
	<u>\$ 53,000,000</u>	<u>\$</u>	<u>21,139,195</u>
 Ending Fund Balance	 \$ 20,639,195	 \$	 -

SINKING FUND

(RESTRICTED)

	2023-24 Final Amended		2024-25 Proposed
BEGINNING FUND BALANCE	\$ 5,048,784	\$	3,448,784
REVENUES			
Local	9,000,000		9,300,000
Other Financing Sources	-		-
Total Revenue	\$ 9,000,000	\$	9,300,000
EXPENDITURES			
Facility Improvements	10,000,000		10,000,000
Other	600,000		600,000
	\$ 10,600,000	\$	10,600,000
ENDING FUND BALANCE	\$ 3,448,784	\$	2,148,784

CAPITAL PROJECTS FUND

	2023-24 Final Amended		2024-25 Proposed
BEGINNING FUND BALANCE	\$ 4,050,920	\$	3,200,920
REVENUES			
Proceeds from Sale of Property	650,000		-
Transfer from Other Funds	1,500,000		500,000
Total Revenue	\$ 2,150,000	\$	500,000
EXPENDITURES			
Facility Improvements	3,000,000		2,000,000
Other	-		-
Total Expenditures	\$ 3,000,000	\$	2,000,000
ENDING FUND BALANCE	\$ 3,200,920	\$	1,700,920

FOOD SERVICE FUND

(RESTRICTED)

	2023-24		2024-25
	Final Amended		Proposed
Beginning Fund Balance	\$ 996,782	\$	668,633
Revenues			
Local Sales	357,667		364,821
State Reimbursement	2,724,446		2,778,935
Federal Reimbursement	3,307,203		3,373,348
Total Revenue	\$ 6,389,316	\$	6,517,104
Expenditures			
Support Services	6,417,465		6,345,815
Transfers to Other Funds	300,000		300,000
Total Expenditures	\$ 6,717,465	\$	6,645,815
Ending Fund Balance	\$ 668,633	\$	539,922

HEALTH & WELFARE FUND

	2023-24		2024-25
	Final Amended		Proposed
Beginning Fund Balance	\$ 93,844	\$	382,589
Revenues			
Employee Contributions	3,146,638		4,100,000
Transfer From Other Funds	21,698,304		21,915,287
Total Revenue	\$ 24,844,942	\$	26,015,287
Expenditures			
Premiums/Claims/Fees	\$ 24,556,197	\$	26,029,569
Ending Fund Balance	\$ 382,589	\$	368,307

SCHOLARSHIP FUND (RESTRICTED)

		2023-24		2024-25
		Final Amended		Proposed
Beginning Fund Balance	\$	46,417	\$	34,417
Revenues				
Local- Donations	\$	8,000	\$	10,000
Expenditures				
Scholarships	\$	20,000	\$	10,000
Ending Fund Balance	\$	34,417	\$	34,417

SCHOOL ACTIVITIES FUND (RESTRICTED)

		2023-24		2024-25
		Final Amended		Proposed
Beginning Fund Balance	\$	1,766,885	\$	1,766,885
Revenue- School Deposits	\$	3,000,000	\$	3,000,000
Expenditures- School Activities	\$	3,000,000	\$	3,000,000
Ending Fund Balance	\$	1,766,885	\$	1,766,885

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Property and Casualty Insurance

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools approve the Superintendent or her designee to provide notification to the Metropolitan Association for Improved School Legislation (MAISL) Joint Risk Management Trust of the District's intent to withdrawal from the pool in order to consider bids for insurance beginning July 1, 2025.

RATIONALE:

For numerous years, Livonia Public Schools has been a member of the Metropolitan Association for Improved School Legislation (MAISL) insurance pool. The core lines of coverage provided by the pool include Property Damage, Boiler & Machinery, Automobile, General Liability, Excess Liability, Employee Dishonesty and Crime, School Board Legal Liability, Cyber Liability, and Crisis Protection. MAISL Joint Risk Management Trust by-laws require a one-year notice via board resolution of a districts intent to withdraw from the pool. Administration recommends providing notice of withdrawal from the Trust in order to consider bids for insurance beginning July 1, 2025. This resolution shall be submitted to be in compliance with the by-laws and does not constitute a final decision on this matter.

BUDGETARY INFORMATION:

Property and Casualty Insurance premiums are paid out of the General Fund

RESOURCE PERSONNEL:

Alison Smith, Chief Financial Officer

EXHIBITS:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: **Approval for Cedar Crest Dairy 2023-2024**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District, approve the purchase of additional dairy products to finish the 2023-2024 school year. The Board had previously approved Cedar Crest Dairy at a total cost of \$260,000.00. I am requesting an additional \$16,000 to be authorized by the Board for payment of our final order for the current school year.

RATIONALE:

This will be an additional purchase to finish out the current school year.

BUDGETARY INFORMATION:

Food Service Fund

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

None

PF/ko

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: **Approval of Stevenson High School Practice Field Bid**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation of the Owner’s Representative, Plante Moran Realpoint, to award the contracts for installation of new field turf at Stevenson High School to Midwest Landscape Group, located in Commerce, Michigan in the contract amount of \$1,055,708, Astroturf Great Lakes, located in Novi, Michigan in the contract amount of \$481,079, and RMD Holdings “doing business as” Nationwide Construction Group, located in Richmond, Michigan in the contract amount of \$51,700, for a total recommended project amount of \$1,715,565, which includes 8% contingency, and authorize the Superintendent or her designee to negotiate and execute final contracts.

RATIONALE:

Currently, Stevenson High School has a significant challenge concerning adequate field space for practices, scrimmages, and games. With the addition of 4 teams unique to SHS facilities (girls and boys JV Lacrosse, girls and boys Varsity Lacrosse) to the total number of athletes and teams utilizing the main field, an additional turf field has been recommended for installation on the property. This field will be used for practice by athletes and marching band members and will periodically be used for contests when appropriate.

BUDGETARY INFORMATION:

Capital Projects Fund

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

Attached

PF/ko

June 6, 2024

Mr. Phillip Francis
Asst. Superintendent of District Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Sinking Fund Projects
Contract Award Recommendation for Construction Bids
Stevenson HS – Auxiliary Turf Field

Dear Mr. Francis:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Prime Contractors for the Project listed above. This update represents the mutual efforts of PMR, Foresite Design, Inc., LPS administration and staff (the Team) to present a framework in order to identify, evaluate and recommend Prime Contractors for these Projects.

On May 13, 2024, Construction Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan website.

On May 29, 2024, fifteen (15) bid proposals for three (3) bid categories were received for the Project and were subsequently reviewed to determine the budget implications. Interviews were conducted over the next few days and were attended by representatives from Foresite Design, PMR, and LPS. The scope of work, project schedule, manpower requirements, and other particulars regarding the work were reviewed and discussed.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Team is recommending the firms listed in Foresite Design's letter dated June 6, 2024.

Including hard construction of \$1,588,487 and construction contingency of \$127,078 (8%), this Project award recommendation equals **\$1,715,565.00**.

For the Prime Contractors, the costs for this work will be detailed in AIA Contract A105 – 2017 Standard Form of Agreement between Owner and Contractor, pending final review and approval of terms by district legal counsel.

The Project Team is available at the Board’s convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendation herein. Please direct all questions through me via email at brian.weber@plantemoran.com.

Sincerely,

Plante Moran Realpoint



Brian Weber
Senior Vice President

Enclosures: Budget Summary
 Foresite Design, Inc. Recommendation Letter
 Bid Tabulation



**SINKING FUND - STEVENSON HS AUXILARY TURF FIELD
CONSTRUCTION BUDGET SUMMARY**

	Hard Construction		
Buildings	Budget	Actual	Variance
Stevenson HS	\$ 1,700,000	\$ 1,588,487	\$ 111,513
Totals	\$ 1,700,000	\$ 1,588,487	\$ 111,513

	Construction Contingency (8%)		
Buildings	Budget	Actual	Variance
Stevenson HS	\$ 136,000	\$ 127,078	\$ 8,922
Totals	\$ 136,000	\$ 127,078	\$ 8,922

	Total Project Costs		
Buildings	Budget	Actual	Variance
Stevenson HS	\$ 1,836,000	\$ 1,715,565	\$ 120,435
Totals	\$ 1,836,000	\$ 1,715,565	\$ 120,435

June 6, 2024

Philip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Livonia Public Schools
Stevenson High School – 2024 Auxiliary Field
Letter of Recommendation

Dear Mr. Francis,

Enclosed, for your review, is a tabulation sheet of the bids submitted on May 29, 2024, for the Livonia Public Schools – Stevenson High School 2024 Auxiliary Field. Proposals were separated into three bid categories, for which we received a total of fifteen bids.

Post Bid Interviews were conducted with the apparent low bidders on June 5th, 2024. Our recommendations for award to the lowest responsible bidders are as follows:

Proposal A Site Work:

We recommend **Midwest Landscape Group** of Commerce, Michigan to complete the work as identified in Proposal A Site Work for the contract sum of **\$1,055,708.00**. The contract sum is based on the following breakdown:

Proposal A Base Bid:	\$ 1,055,708.00
Total	\$ 1,055,708.00

Proposal B Synthetic Turf:

We recommend **Astroturf Great Lakes** of Novi, Michigan to complete the work as identified in Proposal B Synthetic Turf for the contract sum of **\$481,079.00**. The contract sum is based on the following breakdown:

Proposal B Base Bid:	\$ 507,164.00
Voluntary Alternate #1 – Schmitz Pad in lieu of Brock:	(\$ 26,085.00)
Total	\$ 481,079.00

- The vendor recommended for award was not the “as-read” low bidder for this category, but determined to be the most responsive low bidder.
- Note: This manufacturer also provided an add alternate price in the amount of \$28,707.00 to add branded lettering to the endzones. The price is deemed fair to our office and we recommend the District confirm whether they wish to accept.



Proposal C Fencing:

We recommend **RMD Holdings d/b/a Nationwide Construction Group** of Richmond, Michigan to complete the work as identified in Proposal B Fencing for the contract sum of **\$51,700.00**. The contract sum is based on the following breakdown:

Proposal B Base Bid:	\$ 51,700.00
Total	\$ 51,700.00

The total amount recommended for award is as follows:

Midwest Landscape Group	\$ 1,055,708.00
Astroturf Great Lakes	\$ 481,079.00
RMD Holdings d/b/a Nationwide Construction Group	\$ 51,700.00
Recommended Project Total	\$ 1,588,487.00

Please advise our office of additional information that may be required from the recommended Contractor(s) so that we may secure on your behalf for presentation at the next Board of Education meeting.

If you have any questions or concerns pertaining to this information, please do not hesitate to contact our office.

Sincerely,

FORESITE DESIGN, INC.



Michael Sims

Encl : (3)



**Livonia Public Schools
Stevenson High School
Auxiliary Field**

Bids Due: 5/29/24 @ 2:00 P.M.

BIDDER:	BID SECURITY		Familial Discl.	Iran Econ Sanctions	Non-Collusive Affidavit	Criminal Background	Addendum #1	Proposal A - Site Work	
								BASE BID	REMARKS
Midwest Landscape Group, Inc.	BB	CC	X	X	X	X	X	\$1,055,708.00	
Cortis Brothers Trucking & Excavating, Inc.	BB	CC	X	X	X	X	X	\$1,155,000.00	Voluntary Alternate: (1) Alternate No.1 = Add \$30,450.00
Simone Construction Services	BB	CC	X	X	X	X	X	\$1,176,000.00	
Nationwide Sports Construction	BB	CC	X	X	X	X	X	\$1,234,500.00	74
Blaze Contracting, Inc.	BB	CC	X	X	X	X	X	\$1,327,000.00	Voluntary Alternate: (1)
Water Management Specialist, Inc.	BB	CC	X	X	X	X	X	\$1,640,775.00	Voluntary Alternate: (2) Clarification: (1)

**Bold Indicates Apparent Low Bidder



**Livonia Public Schools
Stevenson High School
Auxiliary Field**

Bids Due: 5/29/24 @ 2:00 P.M.

BIDDER:	BID SECURITY		Familial Discl.	Iran Econ Sanctions	Non-Collusive Affidavit	Criminal Background	Addendum #1	Proposal B - Synthetic Turf		
								BASE BID	ALTERNATE NO. 1 ENDZONE LETTERING	REMARKS
								ADD		
Midwest Sport and Turf Systems, LLC.	BB	CC	X	X	X	X	X	\$488,565.00	\$27,000.00	
Sprinturf, LLC	BB	CC	X	X	X	X	X	\$495,285.00	\$23,215.00	
Astroturf Great Lakes	BB	CC	X	X	X	X	X	\$507,164.00	\$28,707.00	Voluntary Alternate Accepted: Deduct of \$26,085 from Base Bid.
Shaw Integrated and Turf Solutions, Inc.	BB	CC	X	X	X	X	X	\$508,588.00	\$30,649.00	Voluntary Alternate: (2) 75
A-Turf, Inc.	BB	CC	X	X	X	X	X	\$536,900.00	\$27,500.00	Voluntary Alternate: (1)
	BB	CC								

**Bold Indicates Apparent Low Bidder



**Livonia Public Schools
Stevenson High School
Auxiliary Field**

Bids Due: 5/29/24 @ 2:00 P.M.

BIDDER:	BID SECURITY		Familial Disc.	Iran Econ Sanctions	Non-Collusive Affidavit	Criminal Background	Addendum #1	Proposal C - Fencing	
								BASE BID	REMARKS
RMD Holdings, Ltd. Db a Nationwide Construction Group	BB	CC	X	X	X	X	X	\$51,700.00	
Industrial Fence & Landscaping, Inc.	BB	CC	X	X	X	X	X	\$55,468.00	
Motor City Fence	BB	CC	X	X	X	X	X	\$63,093.00	
American Fence	BB	CC	X	X	X	X	X	\$84,011.00	76
	BB	CC							
	BB	CC							

**Bold Indicates Apparent Low Bidder



**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Approval of Purchase and Installation of Security Window Film

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of security window film from Safe Haven Defense located in Phoenix, Arizona for an amount not to exceed \$580,217.20.

RATIONALE:

The District continues to move forward on safety and security enhancements to our facilities. Based on recommendations from the comprehensive assessment completed by and external security education consultant group, LPS will be installing security film at strategically determined sites at all school buildings in the district and Central Office. The film is designed to delay or prevent forced entry via glass breakage. Pricing for this purchase comes from The InterLocal Purchasing System (TIPS), which fulfills the District's requirement to bid.

BUDGETARY INFORMATION:

State of Michigan, 31aa Safety & Security Funding

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

Attached

PF/ko

School	Quote
Buchanan	\$ 2,364.69
LCTC	\$ 3,945.05
Churchill - Athletic	\$ 7,235.93
Churchill - Main	\$ 7,193.91
Churchill - PAC	\$ 12,519.23
Cleveland	\$ 8,830.17
Coolidge	\$ 1,869.50
Cooper	\$ 7,518.26
Emerson	\$ 7,255.68
Franklin	\$ 7,743.58
Frost	\$ 9,546.56
Garfield	\$ 6,660.97
Grant	\$ 5,598.67
Hayes	\$ 8,499.29
Holmes	\$ 9,867.44
Hoover	\$ 9,483.86
LEEC	\$ 3,730.20
Jackson	\$ 3,550.16
Johnson	\$ 9,618.29
Kennedy	\$ 9,816.24
Admin Building	\$ 2,560.73
Niji-Iro	\$ 3,931.79
Randolph	\$ 5,709.46
Riley	\$ 5,415.53
Roosevelt	\$ 5,195.72

Rosedale	\$	6,405.77
Stevenson	\$	7,743.58
Webster	\$	7,759.35
LCTC - Alternate	\$	69,933.12
Churchill - Alternate	\$	69,787.64
LECC - Alternate	\$	20,330.09
Franklin - Alternate	\$	120,314.19
Stevenson - Alternate	\$	112,282.55
TOTAL	\$	580,217.20

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Approval of Purchase of Parts Wash for Transportation

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District, approve the purchase of the G-2000 “Genesis Series” aqueous parts cleaning system from Better Engineering, located in Joppa, MD in the amount of \$30,100.

RATIONALE:

The old parts cleaning system is 35 years old. This new cleaning system will replace the old machine and fulfill the need for the district’s mechanics to keep district vehicles in good working condition.

BUDGETARY INFORMATION:

General Fund

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

Attached

PF/ko



Parts Wash Proposal

ROSS ROBERT <rrobert@livoniapublicschools.org>
To: PHILLIP FRANCIS <pfrancis@livoniapublicschools.org>

Wed, May 22, 2024 at 7:29 AM

Good Morning, Phil,

I have worked hard in my research, gathering information to present to you and the board for a new parts washer. I strongly believe that the Better Engineering Parts Cleaning System will be the best choice for Livonia Public Schools.

Our bus garage mechanics utilize the parts washer daily. The parts washer cleans by removing dirt, oil and paint from items as small as nuts and bolts to an entire engine block. A parts washer helps with routine maintenance, maintaining the life of the part and reduces labor time. Our current parts washer is 35 years old and ready for retirement.

The Better Engineering G-2000 "Genesis Series" Parts Cleaning System stands out from others for multiple reasons. The price point alone offers around \$6,000.00 savings. Better Engineering's lead time is a fraction of the time compared to the competitors, Proceco and Superior. The lead time for Better Engineering is 6 to 8 weeks. Better Engineering requires a 20% deposit when ordering, however they are aware that we will not make payment until the washer is in our possession. They agreed to do a credit check in place of the deposit for us.

81

There is a lifetime warranty on all infrastructure elements of the machine. In my research, I have become familiar with [Eugene Desmond](#), their Regional Sales Manager. Eugene has been extremely helpful and detailed with our meetings and correspondence.

I spoke with our LPS Maintenance Supervisor, Carl Roberts, he is aware of this proposal. Carl and his team are capable of the installation that is required for this unit.

Here is a video from Better Engineering that gives you a better visual of their products. [Genesis Series Parts Cleaning Systems](#)

Please take a look at the chart below to review the three companies that I looked into for our new parts washer.

	Better Engineering	Proceco	Superior
Price	\$30,100	\$36,040	\$36,435
Lead Time	6-8 weeks	18-20 weeks	14-18 weeks
Amount Down	20% @ order 80% before ship	40% @ order	50% down
		50% @ time of shipment	balance due prior to ship
		10% shipped	
Over all dimensions	42" W x 49" D x 79" H	42" W x 55" D x 78" H	58" W x 51" D x 73" H
Power source	230v 1 PH	230v 1 PH	230v 1PH
Inside Height	35"	36"	36"
Turntable dimensions	27"	28"	31"
Water cap.	55GL	60GL	50GL
Pump motor size	3HP	3HP	3HP

I am confident that the G-2000 Parts Cleaning System will be the most beneficial investment for our LPS garage. Please do not hesitate to reach out with any questions or concerns you have.

I appreciate your time and consideration with this proposal.

Thank you,

Preview YouTube video
Genesis Series Parts
Cleaning Systems



Ross Robert
Garage Supervisor
Livonia Public Schools
[15125 Farmington Rd.](https://www.livoniaschools.org)
Livonia, MI 48154
rrobert@livoniapublicschools.org
734-744-2517 office
734-718-0530 cell



WORLD LEADER IN AUTOMATED WASHING SYSTEMS SINCE 1960 | ISO-9001

Proposal for Model: G-2000 "Genesis series"

Aqueous Parts Cleaning System

Mild Steel or Stainless Steel Construction

Created by:

Eugene Desmond
Regional Sales Manager - Midwest
eugene.desmond@betterengineering.com
410.931.0000 x352
03 / 05 / 2024

Prepared for:

Ross Robert
Livonia Public Schools
rrobert@livoniapublicschools.org

2000-2001, 2002-2003, 2004-2005, 2006-2007, 2008-2009, 2010-2011, 2012-2013, 2014-2015, 2016-2017, 2018-2019, 2020-2021, 2022-2023, 2024-2025





BUREAU
VERITAS

Bureau Veritas Certification

BETTER ENGINEERING MANUFACTURING, INC.

1802 FASHION COURT JOPPATOWNE, MD 21085 USA

Bureau Veritas Certification Holding SAS – UK Branch certifies that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standards detailed below

ISO 9001:2015

Scope of certification

DESIGN, MANUFACTURING, DISTRIBUTION AND SERVICING OF OUR WATER BASED PARTS CLEANING MACHINERY

Original cycle start date:	21-May-2009
Expiry date of previous cycle:	18-May-2021
Certification / Recertification Audit date:	25-February-2021
Certification/Recertification Cycle Start Date:	15-June-2021
Subject to the continued satisfactory operation of the organization's Management System, this certificate expires on:	18-May-2024

Certificate No.:	US015357	Version:	1	Issue Date:	15-June-2021
------------------	----------	----------	---	-------------	--------------

Brian Sanders



0008

Certification Body Address: 5th Floor, 66 Prescot Street, London, E1 8HG, United Kingdom

Local Office: 16800 Greenspoint Park Drive, Suite 300S, Houston, TX 77060, USA

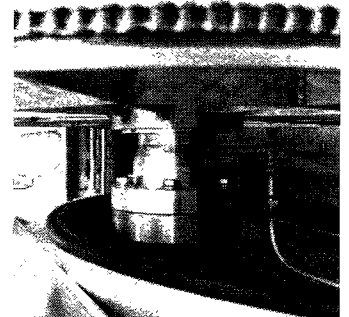
Further conditions regarding the scope and validity of this certificate, and the applicability of the management system requirements, please call: +1800 927 7311





All infrastructure elements of the machine are backed by lifetime warranties:

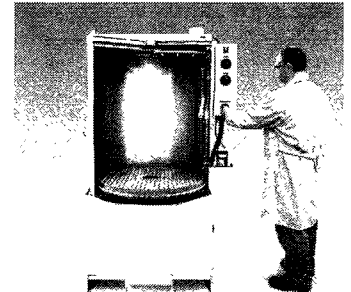
- All the welds are warranted not to crack, fracture, or leak*
- The turntable and the sealed bearing support assembly are warranted against failure
- The doors and lids are warranted never to jam, sag, or twist such that proper operation and sealing is impeded
- *Warranty void if leaks caused by corrosion*



- Gauge steel - 16 and 7 gauge
- Type of steel - quoted in mild steel and/or stainless steel

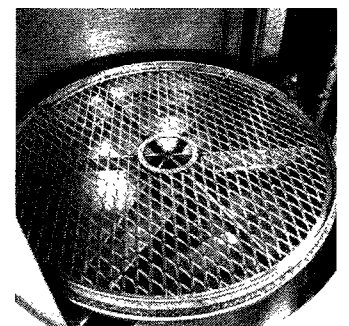
One of the hallmark features of the Genesis series models is the roll-in door. The specifications and benefits include:

- There is no door swing, which saves floor space
- The door is center-supported (top and bottom) and virtually effortless to open and close (no drag from outside rollers)
- Positive door latch and safety limit switch
- No gasket - has a labyrinth door seal (except for a rubber strip on the top door edge)
- Removable roof panel (in the unlikely event that a large part should ever tip over and prevent the door from opening)



The Genesis series models have a powered turntable with the following features:

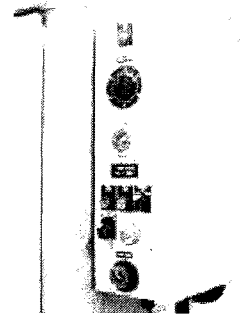
- Convenient load height - 29" off the ground
- Excellent accessibility for loading with approximately 50% of the turntable is in front of the doorway
- Sealed bearing assembly with a lifetime warranty
- Mounted to a structural beam that is tied directly to the ground
- The turntable spokes are 3/16" thick
- Open mesh material covers the surface of the turntable



- Positive wrap-around chain drive
- Spring loaded hinge for the gear motor/drive sprocket assembly
- Jam protection in the event of a jam, the drive chain simply slips against the turntable rim
- TEFC drive motor

- NEMA 12 control panel and junction boxes
- 0-30 minute wash timer

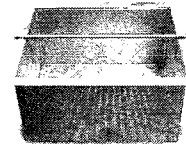
- 0-12 hour timer for tank heaters
- Adjustable thermostat for the tank heaters
- Door limit switch
- All wires numbered



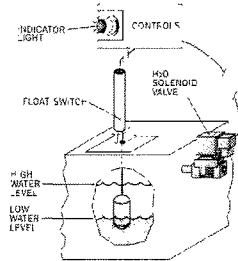
- img alt="Diagram of a cleaning chamber and holding tank." data-bbox="82 244 260 297"/>The diagram shows a cross-section of a cleaning chamber and a holding tank. The cleaning chamber is positioned above the holding tank, and a solid floor is located beneath the turntable. This sub-flooring prevents parts from falling into the holding tank and forces the solution into a removable chip basket above the tank solution level.
 - The cleaning chamber is sealed-off from the holding tank by solid flooring beneath the turntable
 - This sub-flooring prevents parts from falling into the holding tank and forces the solution into a removable chip basket above the tank solution level

The recirculated solution is filtered to remove large particles and floating oils

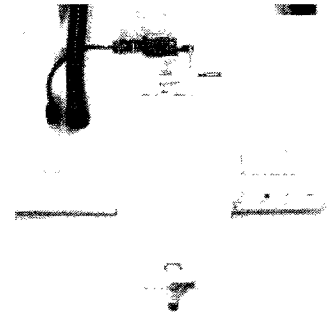
- Removable filter basket (1/16" perforations) filters the solution after it hits the parts, but before it returns to the reservoir
- See options for oil skimmer and in-line filtration



- Protects the pump and heating system by shutting everything down when the water level reaches a critical low point
- An indicator light notifies the operator to correct the water level
- The float sensor is impervious to sticking or jamming. There are no pivot points or sleeves below the solution level



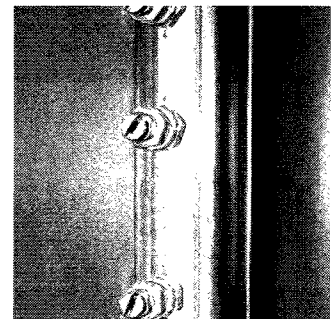
- The operator simply opens side valve...the floating oils run into a built-in weir pan and out the side drain
- When the flow stops (approximately 5 minutes), the operator closes the side-drain, which activates a limit switch
- The limit switch re-activates the unit and the water level rises to the normal level
- Includes a receiver bucket with a bottom drain to remove water content



- Unit is supported off the ground with 3.5" high forklift channels
- The tank floor is pitched front to back (1.5" pitch)
- Front and back tank access covers
- 2" diameter drain which is essentially flush with the lowest part of the tank floor

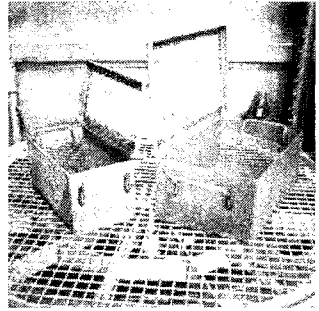
- Standard heating system is electric
- Heaters are controlled with 0-12 hour timer (see options for 7 day/24 hour timer)
- See "Model Specification" for tank size and kW heat input for a given model

- All manifolds are stainless steel
- Spray manifolds are heavy gauge piping with V-jet spray nozzles
- Manifolds positioned above, below, and on the outside of the turntable
- Mid-level, overhead spray manifold that pivots out of the way for tall parts

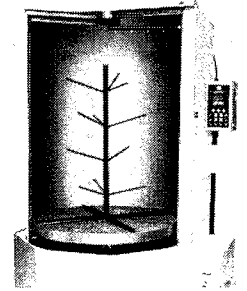


- Reference the "Model Specifications"

- Rectangular basket with handles and hinged lid...1/16" perforations
- Recommended for small parts that could otherwise get blow-out of the standard parts basket
- SPB: Small parts basket with lid (12"L x 6"W x 6"H), Stainless Steel
- Medium parts basket with lid (15"L x 9"W x 6"H), Stainless Steel

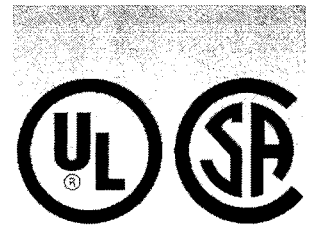


- The CTR-G is a removable center rod that helps to stabilize tall parts
- The PTR-G is a removable parts tree to hang smaller parts



- The standard G-2000 runs on 230V, single phase electric
- To utilize 230V, 3 phase power, request the 230-11 option
- To utilize 460V, 3 phase power, request the 460-11 option

- Machine is UL/CSA approved and labeled



3000 Series Turntable for Crane

15-0000

Cabinet Style

Front loading, roll-in door

The door rolls in to save floor space. Approximately 50% of the turntable is exposed for crane loading.

Working Dimensions

Inside working height 35"

Turntable diameter 27"

Turntable area 570 sq. in

Overall Dimensions (approx. and without options) 42" W x 49" D x 79" H

Turntable Load Capacity 500 lbs.

Tank

Capacity 55 gallon

Heat Source 9 kW

Approximate Heat-Up Time 1.5 hrs.

Pump Motor

Type Vertical, Seal-less

Size 3 H.P.

Output 60 GPM @ 45 PSI

Construction (depending on order) Grade 304 Mild Steel or Stainless Steel; customer to specify

Power Source

Standard 230V 1-Ph

Optional

230V 3-Ph or 460V 3-Ph

CONTROLS

NEMA 12 control panel

Wash and heat timers

Adjustable thermostat

ADDITIONAL FEATURES

Lifetime Guarantee against welds leaking (unless caused by corrosion)

Lifetime Guarantee on turntable & bearing assembly

Lifetime Guarantee for door (or lid) operation

Safety Features (loading and weight support) a) The turntable is fixed. It does not have to be pulled out for access, b) The turntable is mounted to a fixed, vertical column (not cantilevered).

Turntable Drive System (built-in jam protection)- Chain wraps around the turntable perimeter, friction drive

Turntable- The turntable rim is 1" above the spokes and the surface is covered with expanded metal

Sealed Cleaning Chamber- Floor between cleaning chamber and solution tank prevents parts from falling into the tank

Slide Out Filter Basket (stainless)- The solution gets filtered through this removable filter basket before re-entering the tank

Sloped Tank Floor- The tank floor is pitched 1.5" front to back

Tank Access- Front and rear tank access covers

Spray Manifolds- Top, bottom and side manifolds stainless steel nozzles. Retractable middle manifold for small parts (front loaders only)

Low water shut off and fill

Weir plate oil skimmer

ADDITIONAL FEATURES

One Year Warranty- Covers parts and labors (subject to the warranty policy terms)

Fork Channels- Machine has built-in fork lift channels for structural support, tank protection and transport

Paint- Polyurethane- 1 coat primer/2 coats paint

Consult Factory for Full Load Amp Draw

ATC-24-G: Automatic Timer	\$300.00	0	\$0.00
<i>Automatic timer for 24 hours on/24 hours off</i>			
ASX-G-SS: Steam Exhaust	\$3,700.00	0	\$0.00
<i>Steam exhaust system with steam traps and an automatic air pressure control valve for safety</i>			
ILF-100	\$4,800.00	0	\$0.00
<i>100 gallon stainless steel tank with 100 gallon capacity and 100 gallon capacity into heating coil with automatic control system</i>			
ILS-100	\$2,900.00	0	\$0.00
<i>100 gallon stainless steel tank with 100 gallon capacity and 100 gallon capacity into heating coil with automatic control system</i>			
ZX-G-SS	\$3,300.00	0	\$0.00
<i>3000 gallon stainless steel tank</i>			
SSB-G: Brush Pump	\$400.00	0	\$0.00
<i>3000 gallon stainless steel tank</i>			
SPB: Small Parts Basket	\$600.00	0	\$0.00
<i>Small parts basket for 3000 gallon tank</i>			
MPB: Medium Parts Basket	\$900.00	0	\$0.00
<i>Medium parts basket for 3000 gallon tank</i>			
PRT-G2-SS: Parts Tree	\$300.00	0	\$0.00
<i>Parts tree for 3000 gallon tank</i>			
CTR-G-SS: Center Rod	\$235.00	0	\$0.00
<i>Center rod for 3000 gallon tank</i>			
CAS-G: Casters	\$700.00	0	\$0.00
<i>Casters for 3000 gallon tank</i>			
460-G: 460V, 3 Phase	\$503.00	0	\$0.00
<i>460V, 3 phase power supply</i>			
UL-CSA-G: Labeling	\$1,200.00	0	\$0.00
<i>Labeling for 3000 gallon tank</i>			

\$0.00

DETERGENT

PDN-50-50lb. Pail	\$170.00	0	\$0.00
<i>50 lb. pail of detergent for cleaning</i>			
HDL-125-50lb. Pail	\$140.00	0	\$0.00
<i>50 lb. pail of detergent for cleaning</i>			

\$0.00

Subtotal

\$30,100.00

Total

\$30,100.00

Better Engineering Mfg., Inc.
TERMS AND CONDITIONS OF SALE

1. GOVERNING TERMS AND CONDITIONS

These terms and conditions of sale (hereinafter "Terms & Conditions") shall apply to all orders for product and services (hereinafter "Product" or "Products") between the purchaser identified on accompanying quotation (herein after "Buyer") and Better Engineering Manufacturing, Inc., a Maryland corporation, the seller of the Products (hereinafter "Seller". Buyer shall be deemed to have accepted these Terms & Conditions through (i) delivering a purchase order or a purchase order number to Seller or (ii) receipt and acceptance of Products or (iii) payment of Seller's invoice for the Products or (iv) any other written indication by Buyer of its acceptance of the Terms & Conditions. These Terms & Conditions prevail over any of Buyer's general terms and conditions of purchase regardless of whether or when Buyer has submitted its purchase order or such terms. Fulfillment of Buyer's order does not constitute acceptance of any of Buyer's terms and conditions and does not serve to modify or amend these Terms & Conditions. Notwithstanding anything herein to the contrary, if a written agreement signed by both Seller and Buyer is in existence covering the sale of the Products, the terms and conditions of such written agreement shall prevail to the extent they are inconsistent with these Terms & Conditions.

2. CONFIDENTIALITY

All non-public, confidential or proprietary information of Seller, including, but not limited to, specifications, samples, patterns, designs, plans, drawings, documents, data, business operations, customer lists, pricing, discounts or rebates, disclosed by Seller to Buyer, whether disclosed orally or disclosed or accessed in written, electronic or other form or media, and whether or not marked, designated or otherwise identified as "confidential," in connection with this Agreement is confidential, solely for the use of performing this Agreement and may not be disclosed or copied unless authorized in advance by Seller in writing. Upon Seller's request, Buyer shall promptly return all documents and other materials received from Seller. Seller shall be entitled to injunctive relief for any violation of this Section. This Section does not apply to information that is: (a) in the public domain; (b) known to Buyer at the time of disclosure; or (c) rightfully obtained by Seller on a non-confidential basis from a third party not bound by an obligation of confidentiality to Seller.

3. PRICE; PAYMENT TERMS

Buyer shall purchase the Products from Seller at the price (the "Price") set forth on the accompanying quotation. The Price is exclusive of all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any governmental authority on any amounts payable by Buyer. Buyer shall be responsible for all such charges, costs and taxes; provided, that, Buyer shall not be responsible for any taxes imposed on, or with respect to, Seller's income, revenues, gross receipts, personnel or real or personal property or other assets. Buyer must provide Seller with documentation acceptable to Seller of any tax exemptions claimed by Buyer.

Unless otherwise set forth in accompanying quotation, payments are due to Seller from Buyer no later than immediately upon Buyer's receipt of an invoice from Seller. Time is of the essence with respect to all payments. Payments that are outstanding more than ten (10) days from their respective due date shall bear an interest rate of one and one-half percent (1½%) per month (eighteen percent (18%) annually) until fully paid, including any interest payments thereon. If the rate of interest stated in the preceding sentence exceeds the maximum rate of interest that the applicable state law allows, then the rate of interest that will be assessed is the state maximum. In the event Buyer does not pay within the terms of the order, all collection costs incurred by Seller, including attorneys' fees will be paid by Buyer.

Payment for the sale of Products shall not be subject to offset, deduction or back charges by Buyer, unless such offset, deduction or back charge is expressly accepted in writing by an authorized representative of Seller. Any sums that have been deducted by Buyer in violation of this paragraph shall be considered overdue and are subject to the above interest charge. The Price set forth in the order and all payments due to Seller from Buyer shall be in the lawful currency of the United States of America. Notwithstanding the foregoing or any term in the accompanying quotation, order or acknowledgement to the contrary, to the extent that any time prior to shipment Buyer does not meet Seller's credit approval, Seller may require advance payments and/or payment in full from Buyer prior to shipment of the Product.

4. DEFAULT; CANCELLATION

Products are custom and made-to-order, and Buyer cannot cancel an order. If Buyer fails to perform any of its obligations hereunder, including without limitation, failure to make payments as provided in Section 3 or otherwise, or if Buyer fails to promptly give reasonable assurances of future performance when requested by Seller, then Seller may, upon fifteen (15) days' written notice to Buyer, declare Buyer to be in default and Seller may suspend performance of its obligations hereunder without liability and retain all rights and remedies Seller may possess at law, in equity and/or as provided in these Terms & Conditions.

5. PERMITS, FEES, LAWS

Buyer shall secure and pay for all permits and fees necessary for the delivery and installation of the Products and/or the equipment into which the Products are installed. It is Buyer's duty to ascertain that the Products proposed by Seller and their subsequent installation and use are in accordance with applicable local laws, statutes, ordinances and

building codes. Seller shall not be responsible for compliance of the Products or the equipment into which the Products are installed to such laws, but shall to the extent reasonably possible, promptly notify Buyer of any discrepancies that come to Seller's attention.

6. SHIP DATES; DELIVERY TERMS; TITLE; RISK OF LOSS

The scheduled dates for shipment of the Products are estimates based on production loading and/or third-party manufacturer's estimates at the time of order. Shipping schedules begin upon receipt of a purchase order, Seller's credit approval, and any required down payments. Upon notification from Seller that Product is ready for shipment, Buyer must meet all obligations hereunder, including but not limited to payment, providing for delivery of the Product to the designated location, site preparation and all other obligations noted herein or in the acknowledgment. Delivery shall be made FOB to Seller's manufacturing facility (the "Delivery Point") using Seller's standard methods for packaging and shipping such Products. Buyer shall take delivery of the Products promptly following Seller's written notice that the Products have been delivered to the Delivery Point. Buyer shall be responsible for all loading costs and provide equipment and labor reasonably suited for receipt of the Products at the Delivery Point. Buyer shall be responsible for all freight and other costs and expenses related to the transport of the Product from the Delivery Point to the Buyer. Title and risk of loss passes to Buyer upon delivery of the Products at the Delivery Point.

Partial shipments shall be allowed at the sole discretion of Seller; however, Buyer understands and agrees that the quoted Price is based upon Seller shipping all Products when completed by Seller. If multiple or partial shipments are required by Buyer, Buyer must notify Seller in advance of such requirement. If multiple or partial shipments are requested or are necessary because of acts or omissions on the part of Buyer, then Seller reserves the right to adjust the Price to reflect any additional costs that Seller may incur as a result of such multiple or partial shipments.

7. DELAYS, FORCE MAJEURE; SUSPENSIONS

If Seller is delayed at any time by the acts or omissions of Buyer, its agents, subcontractors or material suppliers, or by any Force Majeure defined below then the period of performance shall automatically be extended to accommodate Seller's revised engineering and production schedules, material purchases and/or labor re-mobilization. "Force Majeure" means circumstances beyond the respective parties reasonable control, including without limitation, acts of God, acts of public enemies, wars, other hostilities, blockades, insurrections, riots, epidemics, quarantine restrictions, floods, unavailability of components or supplies, lightning, fire, storms, earthquakes, washouts, arrests, restraints of rulers and people, civil disturbances, acts of any governmental or local authority, and any other acts and causes, not within the control of the party claiming excuse from performance, which by the exercise of due diligence and reasonable commercial effort, that party shall not have been able to foresee, avoid or overcome.

8. INSTALLATION

Buyer is responsible for the installation of the Products including, without limitation, all civil engineering work and foundations, unloading, unpacking and proper positioning of Products in Buyer's equipment and the costs of the foregoing. Seller's service department can make a service representative available for consultation on site to assist with the Buyer's responsibilities above if so desired. This service will be priced at Seller's usual and customary daily service rates as announced from time to time plus reasonable expenses and will be subject to separate terms and conditions.

9. LAWS/SAFETY STANDARDS

The Buyer and end user are the parties responsible under the terms of all applicable Federal, state, local and regional laws applicable to the sale of Products including the Occupational Health and Safety Act of 1970, or the industrial safety laws applicable to the facility where the Products are installed, to ensure the Products and the equipment into which the Products are installed meet such requirements, and Seller hereby disclaims any liability for any violations of the Act or other applicable or regulation law that may be imposed respecting the Products furnished under any sale. Buyer shall train, require and cause its employees to (i) comply with directions set forth in maintenance, safety and operation instructions, manuals, drawings, safety notices and warnings and other instructions that might be furnished by Seller; (ii) use, reasonable care and all safety equipment and applicable safety guards and safety systems in the set-up, adjustment, operation and maintenance and repair of the Products and the equipment into which the Products are installed; (iii) not remove, or permit anyone to remove any safety equipment, safety feature or warning signs from the Products and the equipment into which the Products are installed nor permanently remove or disable any guards or safety features; and (iv) assure that the Products and the equipment into which the Products are installed are used in accordance with all applicable laws, regulations, customs, permits and standards in force.

10. INSPECTION AND ACCEPTANCE

Buyer shall inspect the Products within 30 days of delivery of Products to the Delivery Point ("Inspection Period"). Buyer will be deemed to have accepted the Goods unless it notifies Seller in writing of any Nonconforming Products during the Inspection Period and furnishes such written evidence or other documentation as required by Seller. "Nonconforming Products" means only the following: (i) product shipped is different than identified in Buyer's purchase order; or (ii) product's label or packaging incorrectly identifies its contents. If Buyer timely notifies Seller of any Nonconforming Products, Seller shall, in its sole discretion, (i) replace such Nonconforming Products with conforming Products, or (ii) credit or refund the Price for such Nonconforming Products, together with any reasonable shipping and handling expenses incurred by Buyer in connection therewith. Buyer shall ship, at its risk of loss, the Nonconforming Products to the Delivery Point, and Seller shall reimburse any reasonable shipping expenses in connection therewith, subject to the prior written approval by Seller of such shipping expenses, which approval shall not be unreasonably withheld, conditioned or delayed. If Seller exercises its option to replace the Nonconforming Products, Seller shall, after receiving Buyer's shipment of Nonconforming Products, ship to Buyer, at Buyer's expense and risk of loss, the replaced Products to the Delivery Point. Buyer acknowledges and agrees that the remedies set forth in this Section 11 are Buyer's exclusive remedies for the

delivery of Nonconforming Products. Except as provided under this Section 11 all sales of Products to Buyer are made on a one-way basis and Buyer has no right to return Products purchased to Seller.

11. GOVERNING LAW/FORUM/WAIVER OF JURY TRIAL

These Terms & Conditions and all related documents, including all purchase orders, and all matters arising out of or relating to these Terms & Conditions are governed by, and shall be construed in accordance with, the laws of the State of Maryland, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Maryland. The United Nations Convention on Contracts for the International Sale of Goods does not apply to this Agreement.

Each of Buyer and Seller irrevocably and unconditionally agrees that it will not commence any action, litigation or proceeding of any kind whatsoever against any other party in any way arising from or relating to this Agreement and all contemplated transactions, including, but not limited to, contract, equity, tort, fraud and statutory claims, in any forum other than the courts of the

State of Maryland sitting in Baltimore County, and any appellate court from any thereof. Each of Buyer and Seller irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Maryland sitting in Baltimore County. Each of Buyer and Seller irrevocably and unconditionally waives any objection to the laying of venue of any suit, action or proceeding in such courts and irrevocably waives and agrees not to plead or claim in any such court that any such suit, action or proceeding brought in any such court has been brought in an inconvenient forum. Each of Buyer and Seller agrees that a final judgment in any such action, litigation or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

Each of Buyer and Seller acknowledges and agrees that any controversy which may arise under these Terms & Conditions is likely to involve complicated and difficult issues and, therefore, each of Buyer and Seller irrevocably and unconditionally waives any right it may have to a trial by jury in respect of any legal action arising out of or relating to these Terms & Conditions or the transactions contemplated hereby.

12. LIMITED WARRANTY

Seller warrants to Buyer that for a period of one (1) year from the date of shipment of the Products ("Warranty Period") that the Products will be free from defects in material and workmanship, and further warrants and agrees to promptly replace all defective parts during the Warranty Period.

EXCEPT FOR THE WARRANTY SET FORTH ABOVE, SELLER MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO THE PRODUCTS, INCLUDING ANY (a) WARRANTY OF MERCHANTABILITY; OR (b) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE

Immediately upon identifying a problem of any kind, Buyer will notify Seller's Customer Service Department in writing. Buyer will make such visual inspections and perform such specific tests as directed by Seller, and report results of said inspections and tests to Seller who will then determine what adjustments, repairs and/or parts replacements are required. If said adjustments, repairs and/or parts replacements can be performed by a shop person with average mechanical skills using commonly available shop tools, then Buyer will make such adjustments, repairs and/or parts replacement at the direction of Seller. If adjustments, repairs and/or parts replacement are deemed by Seller to require technical expertise and skills or special tools and equipment, then Seller or its assigned contractor will promptly affect the repair.

When replacement parts are required, Better Engineering agrees to dispatch such parts as soon as possible via ground at Seller's expense or, at the request of Buyer, via air freight) at Buyer's expense. Within 30 days following receipt of replacement parts, Buyer will return failed parts to Better Engineering using an RGA number issued by a Better Engineering Customer Service Representative. If Better Engineering determines that failure was caused by negligence of Buyer, then Buyer will be invoiced for such replacement parts and handling with said invoice due and payable within 30 days of invoice date. Should Buyer not pay Better Engineering for such replacement parts and handling or neglect to return failed parts when due, then other warranty claims will be denied until past due invoices are paid in full.

Buyer must not attempt any adjustment, repair and/or parts replacement without first notifying Seller. Should Buyer attempt such repair without notification to Seller, then the warranty becomes void with respect to the specific repair and any subsequent failures attributable to said repair as determined by Seller. Buyer must service its machinery as set forth in the Better Engineering Operating Manual and bear the expense of any adjustments, repairs and/or parts replacement necessitated by negligence on part of Buyer. Better Engineering assumes no liability for loss of business or other losses or expenses sustained by Buyer that result from non-performance or downtime of machinery.

THE REMEDIES SET FORTH ABOVE SHALL BE THE BUYER'S SOLE AND EXCLUSIVE REMEDY AND SELLER'S ENTIRE LIABILITY FOR ANY BREACH OF THE LIMITED WARRANTY SET FORTH ABOVE.

13. LIMITATION OF LIABILITY

IN NO EVENT SHALL SELLER BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES, LOST PROFITS OR REVENUES OR DIMINUTION IN VALUE, ARISING OUT OF OR RELATING TO ANY BREACH OF THESE TERMS, WHETHER OR NOT THE POSSIBILITY OF SUCH

DAMAGES HAS BEEN DISCLOSED IN ADVANCE BY BUYER OR COULD HAVE BEEN REASONABLY FORESEEN BY BUYER, REGARDLESS OF THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT OR OTHERWISE) UPON WHICH THE CLAIM IS BASED, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL SELLER'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, EXCEED THE TOTAL OF THE AMOUNTS PAID TO SELLER FOR THE PRODUCTS SOLD HEREUNDER.

14. INDEMNITY

Buyer agrees to indemnify and hold harmless Seller and its vendors from any and all claims or liabilities asserted against Seller or its vendors in connection with the manufacture, sale, delivery, re-sale, or repair or use of any Product furnished under these governing Terms & Conditions arising in whole or in part out of or by reason of the failure of Buyer, its agents, servants, employees or customers to follow directions, instructions, warnings or recommendations furnished by Seller or its vendors in connection with such equipment, or by reason of the failure of Buyer, its agents, servants, employees or customers to comply with all federal, state or local laws and regulations applicable to such equipment, including the Occupational Safety and Health Act of 1970, or by reason of the negligence of Buyer, its agents, servants, employees or customers.

15. PURCHASE MONEY SECURITY INTEREST

Buyer hereby grants to Seller a lien on and security interest in and to all of the right, title and interest of Buyer in, to and under the Products, wherever located, and whether now existing or hereafter arising or acquired from time to time, and in all accessions thereto and replacements or modifications thereof, as well as all proceeds (including insurance proceeds) of the foregoing. The security interest granted under this provision constitutes a purchase money security interest under the applicable state(s) Uniform Commercial and/or similar laws in any applicable foreign jurisdiction. The Buyer agrees and hereby does appoint the Seller as attorney in fact to do, at the option of Seller, all acts and things the Seller may deem desirable to perfect and continue to perfect the purchase money security interest, including Seller's authority to file financing statements naming Buyer as debtor and Seller as secured party without Buyer's signature in those states where such filings are permitted. At the Seller's option, there shall be no delivery of any of the Products until all documents necessary to perfect the purchase money security interest have been executed to the Seller's satisfaction. All costs and expenses of Seller, including attorneys' fees for the preparation and recordation of documents deemed necessary and appropriate to establish and perfect the purchase money security interest, shall be the responsibility of the Buyer and shall be immediately payable by the Buyer upon receipt of Seller's invoice for same. These interests shall be satisfied by payment in full of the Price.

16. MISCELLANEOUS

These Terms & Conditions supersede and replace any and all prior or contemporaneous agreements, understandings, arrangements or representations, whether oral or written heretofore made between the parties and relating to the subject matter hereof, and constitutes the entire understanding of the parties with respect to the sale of Products by Seller to Buyer. If either party, at its option, agrees to a waiver of any of the terms and conditions recited herein, such waiver shall not for any purpose be construed as a waiver of any succeeding breach of the same or any other terms and conditions; nor shall such a waiver be deemed as a course of conduct. If any provision or clause, or portion thereof, of these Terms & Conditions, or application thereof to any person or circumstances is held invalid or unconscionable, such invalidity or unconscionability shall not affect other provisions, or portions thereof, or applications of these Terms & Conditions which can be given effect without the invalid or unconscionable provision, or portion thereof, or application, and to this end the provisions of these terms and conditions are declared to be severable. Captions headings in these Terms & Conditions are strictly for the purpose of convenience and general reference only, and shall not affect the meaning or interpretation of any of the provisions herein. Except as required to obtain necessary licenses or governmental approvals, each party shall obtain the written approval (which approval shall not be unreasonably withheld) of the other in advance of the disclosure of any news releases, articles, brochures, advertisements, prepared speeches and other information releases, relating to the subject matter hereof or the work performed or to be performed hereunder.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: **Approval of CO Furniture Purchase**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of the glass cubical surrounds and glass swinging door from Interior Environments located in Novi, MI in the amount of \$65,492.

RATIONALE:

This purchase will provide more privacy and a sound barrier on the second floor of the Administration Building.

BUDGETARY INFORMATION:

Capital Projects Funds

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services
Alison Smith, Chief Financial Officer

EXHIBITS:

Attached

PF/ko



STUDENT SERVICES: ADMIN BUILDING

103

MODULAR WALL | 05.16.2024

**interior
environments**



YOUR DEDICATED TEAM

Our team of specialists were hired based on technical skillsets to create spaces that encompass innovative, unique and creative solutions. They will expertly guide your project from conception to completion.



Bill Powell
Architectural Products Specialist

248.305.1940 | bpowell@ieoffices.com



Karen Huth
Sr. Project Coordinator

248.996.6275 | khuth@ieoffices.com



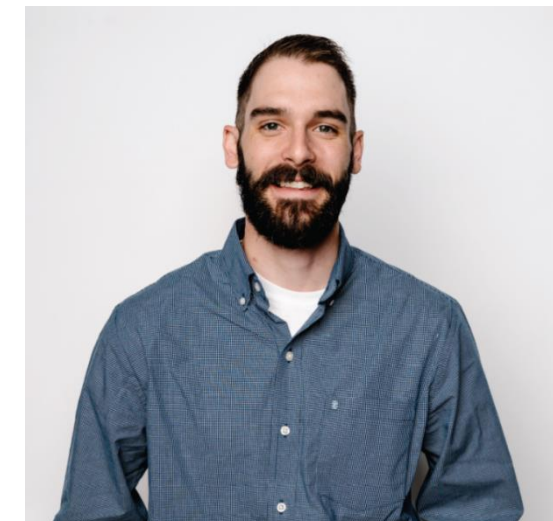
Ashley Gemuend
Designer
- Architectural Product Specialist

248.996.6243 | agemuend@ieoffices.com



Olivia Grant
Designer
- Architectural Products Specialist

734.788.1481 | ogrant@ieoffices.com



Andrew Schneider
Field Project Manager
- Architectural Products Specialist

810.278.5591 | aschneider@ieoffices.com

SPEED OF INSTALL

- Scissor-lift leveling mechanism – standard, patented scissor-lift leveling mechanism
- Reusable zippers to support reconfiguration
- Factory-built, pre-assembled wall construction – fast installation with unitized construction

EASE OF RECONFIGURATION

- Non-progressive wall installation comes standard with framed, frameless and solid walls
- Non-sequential panel tiling
- Simple kit of parts means fewer parts and pieces with unitized construction

QUALITY/DURABILITY/ACOUSTICS

- Factory-built, quality-controlled and precision-built unitized construction
- Pinned connections ensure alignment and tight connections
- Half-inch thick wall tiles
- Tile centering clips to keep tiles aligned
- Aluminum base trim – standard with framed, frameless and solid wall

DESIGN FLEXIBILITY

- Integrated, lay-in power routing option from walls to furniture – available post option with optional connection to systems furniture
- Interchangeable tile materials
- Privacy tile systems – rail mounted and button-mounted options
- Coordinated finishes from walls to furniture
- Vertical and horizontal furniture hanging capabilities



FRAMELESS GLASS WALLS

- 1/2" Tempered glass
 - STC 34: frameless glass assembly
- 1/2" Laminated glass
 - STC 36: frameless glass assembly
- 1/2" High Acoustical Laminated glass
 - STC 38: frameless glass assembly

FRAMED GLASS WALLS

- 1/4" Tempered glass
 - STC 27: framed glass assembly
- 1/4" Laminated glass
 - STC 32: framed glass assembly
- 3/8" Tempered glass
 - STC 31: framed glass assembly
- 3/8" Laminated glass
 - STC 34: framed glass assembly

SOLID WALL

- Solid wall with steel tiles
 - STC 39: No insulation
 - STC 44: Standard insulation

BASE AND CEILING TRIM

- Two profile options: standard & low profile
- Anodized & painted

POWER CAPACITY

- Modular
 - 4-wire, 2-circuit system
 - One or two receptacle options
- Hardwired (posts or solid wall)
 - J-box and conduit installed
 - Single, double, and quad-port options
 - Accepts commercially available receptacles and faceplates

DOORS

- Sliding, pivot, and hinged doors
- Single- and double-door options
- Door finish options
 - Plate glass
 - Aluminum framed glass
 - Veneer
 - Painted
 - Laminate

SOLID WALL TILE MATERIALS

- Painted steel
- Tackable fabric
- Back-painted glass
- Laminate
- Veneer





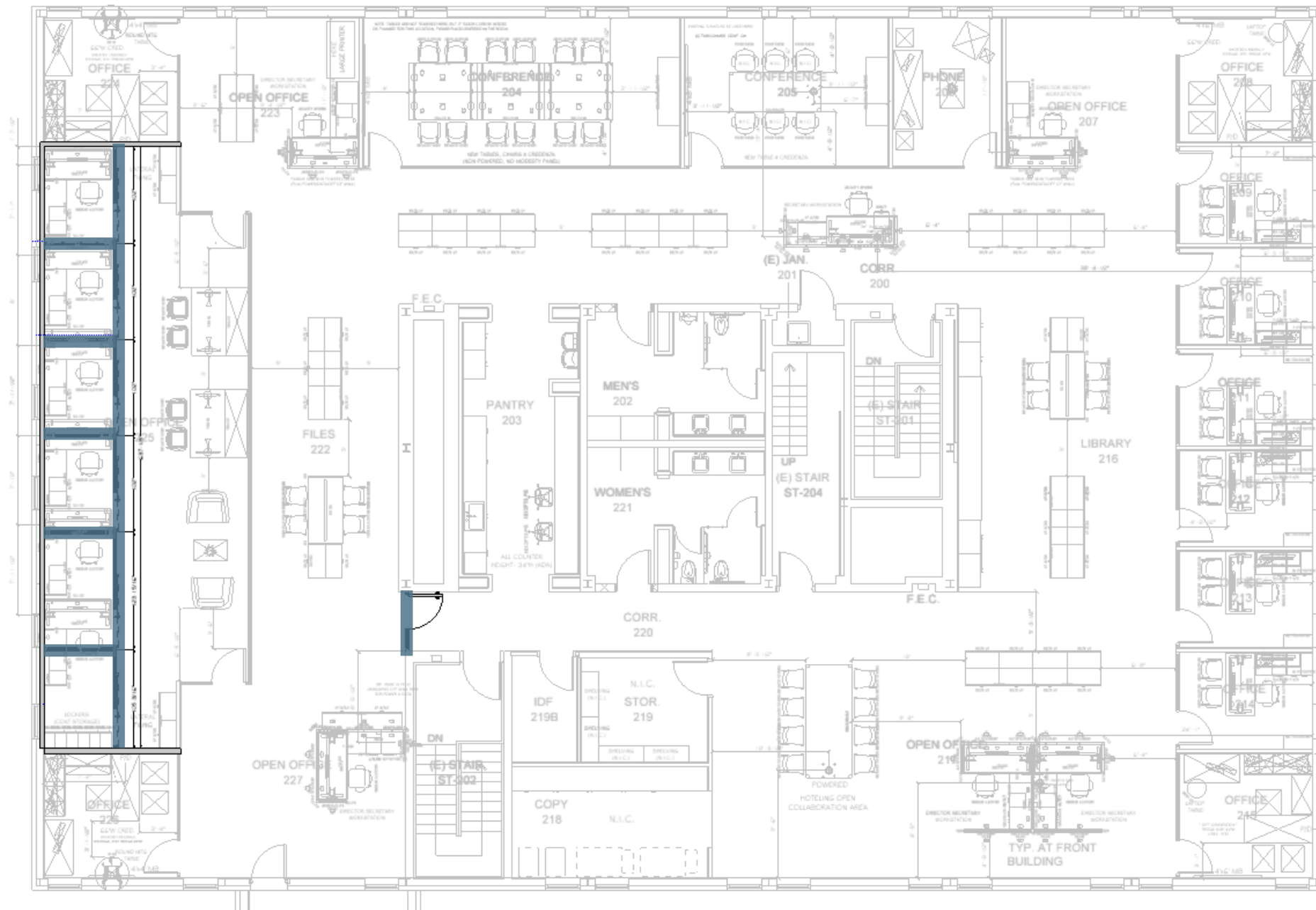
PROJECT SPECIFICATIONS

Scope Outline

Feature Highlights

Project Pricing

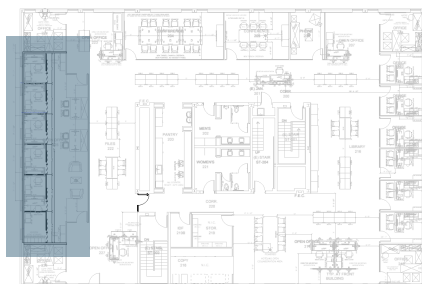
FLOOR PLAN & KEY



SCOPE KEY

FRAMED GLASS 

OFFICES



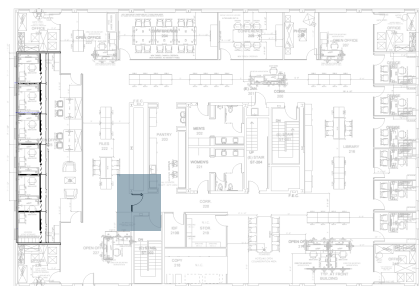
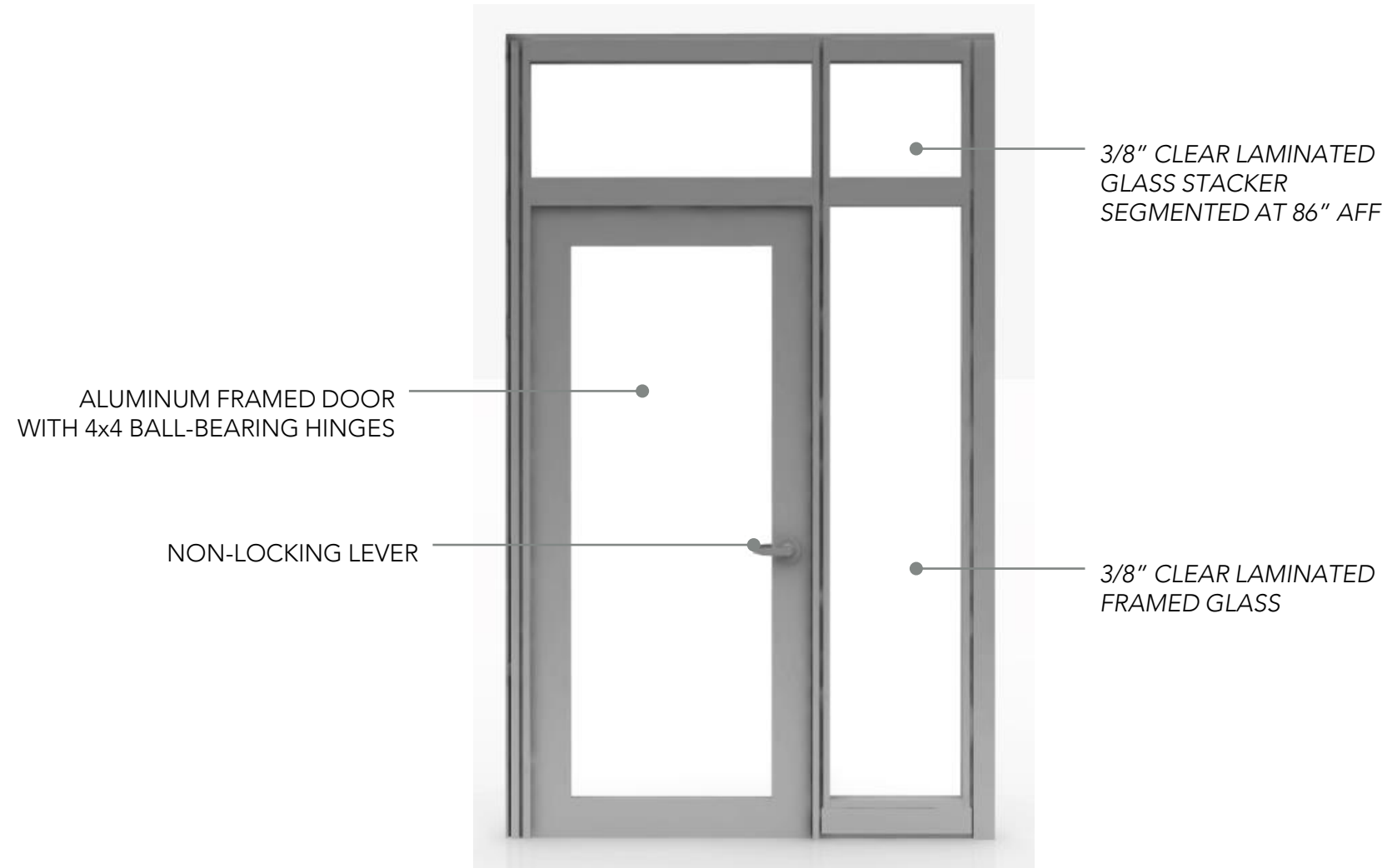
NOTE:
First two offices on the left in the rendering need to be larger due to where exterior windows are located.

KEY PLAN

WANT ADDITIONAL COST SAVINGS?
LOOK OUT FOR THE *ITALICIZED* TEXT.

● — *ABLE TO BE VALUE-ENGINEERED*

ADMIN ENTRY DOOR



KEY PLAN

WANT ADDITIONAL COST SAVINGS?
LOOK OUT FOR THE *ITALICIZED* TEXT.

— *ABLE TO BE VALUE-ENGINEERED*

BEYOND WALL

BEYOND WALL				
Item	Linear Feet	Door Qty	Price	
Demountable Walls & Doors	90	7	\$52,442.00	
Freight			\$1,231.00	
Non-Union Installation (Receive at Warehouse, Deliver to Site and Install During Regular Hours)			\$11,819.00	
			Budgetary Total Price	\$65,492.00
			Budgetary Price Per Linear Foot	\$727.69

111

NOTES

- + Do not issue contract on pricing above. Formal quote will be provided upon award and selection of options.
- + Tax not included
- + Pricing valid for 30 days
- + Prior to order
 - + All details (scope, finishes, hardware, etc) must be confirmed
 - + Field conditions must be verified or hold-to's must be agreed upon in writing
 - + Sign-off on drawings required
 - + 50% deposit required

Create space.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Approval of Food Service Purchases for 2024-2025

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of food service items from Van Eerden located in Grand Rapids, Michigan in the amount of \$3,000,000; Cedar Crest Dairy located in Hudsonville, Michigan in the amount of \$300,000; MMAS Solutions located in Livonia, Michigan in the amount of \$200,000, and Livonia Italian Bakery located in Livonia, Michigan in the amount of \$100,000 for the 2024-25 school year.

RATIONALE:

These will be open purchase orders for the 2024-2025 school year to purchase a variety of items required for making and serving school meals.

BUDGETARY INFORMATION:

Food Service Fund

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

Attachment

PF/ko

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Approval of Purchase of Photocopy Paper for 2024-2025

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of the district's supply of photocopy paper from Contract Paper Group, located in Cuyahoga, OH in the amount of \$140,000.

RATIONALE:

Contract Paper Group has been awarded the Wayne County RESA paper supply contract via a county-wide bid process.

BUDGETARY INFORMATION:

General Fund

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

Attached

PF/ko



1013 Portage Trail Unit 2, Cuyahoga Falls, OH 44221
 1-800-563-5739 330-896-6886

Copy Paper Quote

6/4/2024

Livonia Public School District

15125 Farmington Road

Livonia, MI 48154

Quantity	Unit	Description	Weight	Color	Unit Price	Total	
3500	CTN	8 1/2 x 11 Natural Choice	20LB	White	\$29.20	\$102,200.00	
15	CTN	8 1/2 x 14	20lb	White	\$90.00	\$1,350.00	
80	CTN	11 x 17	20lb	White	\$65.00	\$5,200.00	
18	CTN	8 1/2 x 11	20lb	Blue	\$57.75	\$1,039.50	
16	CTN	8 1/2 x 11	20lb	Canary	\$57.75	\$924.00	
10	CTN	8 1/2 x 11	20lb	Goldenrod	\$57.75	\$577.50	
15	CTN	8 1/2 x 11	20lb	Green	\$57.75	\$866.25	
15	CTN	8 1/2 x 11	20lb	Cherry	\$57.75	\$866.25	
14	CTN	8 1/2 x 11	20lb	Lavender	\$57.75	\$808.50	
10	CTN	8 1/2 x 11	20lb	Ivory	\$57.75	\$577.50	
						\$0.00	
						\$0.00	
		Price is based on customer to unload with no drivers assistance to one location					\$0.00
						\$0.00	
						\$0.00	
						FREIGHT INCLUDED	
					Total	\$114,409.50	

Quantities are subject to availability at the time an order is received.

If an award is based on ETA, please ask for turnaround time before an award is made as it will vary based on location and supply availability. Notification of award is requested as soon as possible to secure paper pricing and availability.

****If awarded, please ensure the correct delivery address is listed on all POs as an incorrect address or change of address will be subject to reconsignment fees by the carrier****

Quoted By: Nicole Masturzo nmasturzo@cpgbid.com
 (800)563-5739 ext 4222

Number of Delivery Locations:	1
Shipping/Delivery Included:	Customer to unload
Order to delivery	July -November
Notification of award by	7/4/2024

Nicole Masturzo

*Any orders received after 15 days, are subject to re-evaluation and price adjustments due to availability.

[Visit Us Online: www.cpgbid.com](http://www.cpgbid.com)

Office, art, janitorial, PPE. and classroom supplies are all available for ordering from our website.

Tax, if applicable, is not included in this quote. There is a 3% fee associated with credit card payments.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: *Approval to Renew MHSAA Membership Resolution for 2024-25

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District adopt the Membership Resolution of the Michigan High School Athletic Association for the 2024-25 school year

RATIONALE:

Secondary schools must be members of the MHSAA to participate in State tournament competitions. Our MHSAA membership stipulates that our district and our school teams will adopt and enforce all MHSAA rules, regulations, and interpretations as our own

BUDGETARY INFORMATION:

The MHSAA is a nonprofit organization, and no membership fees or costs are involved to be a member district

RESOURCE PERSONNEL:

Kevin Etue, Director of Secondary Programs & District Services

EXHIBITS:

Resolution to be signed by BOE Secretary

KE/ms



2024-25

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information, exclusive arrangements to create recognition and exposure for school-sponsored activities, restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments, appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2024 — through July 31, 2025

LIST ON BACK

_____ the School(s) which are under the direction of this Board of Education/Governing Body

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2024-25 must be listed on the back of this form)

Livonia Public Schools City/Township of Livonia

County of Wayne, of State of Michigan, are hereby

- (A) enrolled as members of the Michigan High School Athletic Association, Inc, a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2024 and shall remain effective until July 31, 2025, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Livonia Public Schools School(s), on the ____ day of _____, 2024, and is so recorded in the minutes of the meeting of the said Board/Governing Body

Livonia Public Schools

(Governing Body Name)

15125 Farmington Rd

(Address)

Livonia, MI 48154

(City & Zip Code)

mstuart@livoniapublicschools.org

(Contact E-mail)

Board Secretary Signature
or Designee

Check if Designee

Schools Which Are To Be MHSAA Members During 2024-25

NOTE. Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12, and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Churchill High School
2. Franklin High School
3. Stevenson High School
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools
for either column on a separate sheet.

Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. Emerson Middle School

Name of Member School	<u>7-8</u>
Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9)	<u>650</u>
Provide anticipated 2024-25 7th and 8th-grade enrollment	<u>650</u>
Provide anticipated 2024-25 6th-grade enrollment	<u> </u>
Grade levels for membership	<input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below. _____	

2. Frost Middle School

Name of Member School	<u>7-8</u>
Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9)	<u>638</u>
Provide anticipated 2024-25 7th and 8th-grade enrollment	<u>638</u>
Provide anticipated 2024-25 6th-grade enrollment	<u> </u>
Grade levels for membership	<input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below. _____	

3. Holmes Middle School

Name of Member School	<u>7-8</u>
Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9)	<u>673</u>
Provide anticipated 2024-25 7th and 8th-grade enrollment	<u>673</u>
Provide anticipated 2024-25 6th-grade enrollment	<u> </u>
Grade levels for membership	<input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below. _____	

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Recommend Expulsion of One Secondary Student

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District expel one secondary student for violations of the Livonia Public Schools' Board of Education policies.

RATIONALE:

A disciplinary hearing was held on May 17, 2024, and the Hearing Officer has ruled to expel the student for 180 days. The timeline for an appeal of this decision has passed without a request.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Kevin Etue, Director of Secondary Programs and District Services

EXHIBITS:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
JUNE 17, 2024**

TOPIC: **Approval to Purchase US Government Textbook**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of classroom sets of *Government Alive!* by TCI Publishing located in Mountain View, CA digital and physical textbooks for high school Government courses for total amount of \$84,080.00. This purchase would include classroom sets of textbooks, and 6-year student licenses. The physical teacher guides, resources and 6-years of teacher digital licenses will be provided at no cost to the district.

In addition to Government Alive this approval includes the purchase of Albert.io, an on-line supplemental curriculum for all eleventh and twelfth graders, to utilize the PSAT and SAT aligned lessons. This three-year purchase is for \$94,218.00 with free access to all ninth and tenth grade students. This total purchase for US Government is for \$178,298.00.

RATIONALE:

The textbook was evaluated using the district textbook adoption process and the upper elementary school principals support the recommendation. The recommendation has been reviewed and supported by the Curriculum Committee.

BUDGETARY INFORMATION:

The funding for this purchase will come from Academic Services Department Secondary Textbook Funds, which is supported by Wayne County Enhancement Milage.

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attachment

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
JUNE 17, 2024**

TOPIC: **Approval to Purchase US History Textbook**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of classroom sets of *History Alive!* from TCI-Teachers' Curriculum Institute located in Mountain View, CA for 6 years of digital licenses, and class sets of physical textbooks for \$82,496.00. This purchase of 6 years of teacher licenses, physical teacher guides and supplemental materials are included at no cost to the district.

RATIONALE:

The textbook was evaluated using the district textbook adoption process and the high school principals support the recommendation. The recommendation has been reviewed and supported by the Curriculum Committee.

BUDGETARY INFORMATION:

The funding for this purchase will come from Academic Services Department Secondary Textbook Funds, which is supported by Wayne County Enhancement Milage.

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attachment

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
JUNE 17, 2024**

TOPIC: **Approval to Purchase AP US Government Textbook**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of classroom sets of *AP US Government and Politics* from Perfection Learning located in Logan, Iowa, digital and consumable textbooks for high school AP Government courses for total amount of \$53,447.10. This purchase would include consumable textbooks, and 6-year student licenses. The physical teacher guides, and 6-years of teacher digital licenses will be provided at no cost to the district.

RATIONALE:

The textbook was evaluated using the district textbook adoption process and the high school Principals support the recommendation. The recommendation has been reviewed and supported by the Curriculum Committee.

BUDGETARY INFORMATION:

The funding for this purchase will come from Academic Services Department Secondary Textbook Funds, which is supported by Wayne County Enhancement Milage.

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attachment

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
JUNE 17, 2024**

TOPIC: **Approval to Purchase AP Language Textbook**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of classroom sets of *AP Language and Composition* from Perfection Learning located in Logan, Iowa digital and consumable textbooks for high school AP Language courses for total amount of \$38,533.01. This purchase would include consumable textbooks, and 6-year student licenses. The physical teacher guides, and 6-years of teacher digital licenses will be provided at no cost to the district.

In addition to the student textbook, this approval includes the purchase of the AP Lesson Library and scoring services from Marco Learning for \$26,973.00. This purchase is for 5 years with a 10% discount. The total purchase for AP Language is \$65,506.01.

RATIONALE:

The textbook was evaluated using the district textbook adoption process and the upper elementary school principals support the recommendation. The recommendation has been reviewed and supported by the Curriculum Committee.

BUDGETARY INFORMATION:

The funding for this purchase will come from Academic Services Department Secondary Textbook Funds, which is supported by Wayne County Enhancement Milage.

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attachment

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Purchase of HMH Into Reading Materials and Rigby Reader Cards for Upper Elementary Schools

RECOMMENDATION:

Move that the Board of Education approve the recommendation to purchase HMH *Into Reading* consumable student journals for fifth and sixth grades for \$135,116.75 and *HMH Rigby Reader Cards* for \$58,900.66 from Houghton Mifflin Harcourt, in Chicago, IL for a total purchase of \$194,017.41. This purchase would provide two years' worth of consumable student journals for fifth and sixth graders and short passages for teachers to use during small group instruction.

RATIONALE:

Into Reading journals are a core piece of the ELA curriculum for Upper Elementary schools. After 2 years of using the HMH program, the Elementary Curriculum Coordinator and teachers recommend continuing to purchase the student journals. They also recommend the purchase of short passages to utilize during the small group instruction block.

BUDGETARY INFORMATION:

The journals for fifth grade and the Reader Cards will be charged to the 35j grant. The purchase will be charged to the District's Elementary Textbook budget, which has been supported by the Wayne County Enhancement Mileage.

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attachment



Houghton Mifflin Harcourt

Proposal #009008129

Prepared For

Livonia Public Schools

Attention:

Jennifer Cory

jcory@livoniapublicschools.org

For the Purchase of:

HMH Into Reading (Version 2) Rigby Library Cards (Grades 3-6)

Prepared By

Ashley Kaczanowski

ashley.kaczanowski@hmhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hmhco.com/common/terms-conditions>

Coupon Code: PRODPB10

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Jennifer Cory
jcory@livoniapublicschools.org

HMH Confidential and Proprietary

Send **Orders** to:
orders@hmhco.com
FAX: 800-269-5232

Proposal for Livonia Public Schools

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
Grade K						
Student Digital Licenses						
1810818	9780358573876 Into Reading Student License Digital 1 Year Grades K-6	\$26.00	1	\$26.00	\$26.00	
	Package Includes: Digital Student Resources 1 Year Grades K-6 Implementation Success					
Total for Student Digital Licenses		\$0.00				
Total for Grade K		\$0.00				
Grade 4						
A la Carte Items Available for Purchase						
Teacher Materials						
1744397	9780358062530 Into Reading Rigby Library Cards Box 4 of 4 Grade 4	\$708.76	35	\$24,806.60		\$24,806.60
Total for A la Carte Items Available for Purchase		\$24,806.60				
Total for Grade 4		\$24,806.60				
Grade 5						
A la Carte Items Available for Purchase						
Teacher Materials						
1744398	9780358062820 Into Reading Rigby Library Cards Box 4 of 4 Grade 5	\$708.76	35	\$24,806.60		\$24,806.60
Total for A la Carte Items Available for Purchase		\$24,806.60				
Total for Grade 5		\$24,806.60				
Grade 6						
A la Carte Items Available for Purchase						
Teacher Materials						
1757588	9780358161837 Into Reading Rigby Leveled Reader Card Book 2 Level T Grade 6 What Is Sleep?	\$12.85	25	\$321.25		\$321.25
1757584	9780358161769 Into Reading Rigby Leveled Reader Card Book 3 Level T Grade 6 How a Camera Works	\$12.85	25	\$321.25		\$321.25
1757586	9780358161783 Into Reading Rigby Leveled Reader Card Book 5 Level T Grade 6 Surviving in Unusual Places	\$12.85	25	\$321.25		\$321.25
1757591	9780358161868 Into Reading Rigby Leveled Reader Card Book 10 Level U Grade 6 How the Human Body Works	\$12.85	25	\$321.25		\$321.25
1757596	9780358161912 Into Reading Rigby Leveled Reader Card Book 16 Level W Grade 6 Impact Earth: Forces Below and Above	\$12.85	25	\$321.25		\$321.25
1757592	9780358161875 Into Reading Rigby Leveled Reader Card Book 18 Level W Grade 6 Industrial Design	\$12.85	25	\$321.25		\$321.25
1757597	9780358161929 Into Reading Rigby Leveled Reader Card Book 20 Level W Grade 6 How Does an Electrical Switch Work?	\$12.85	25	\$321.25		\$321.25
1757595	9780358161905 Into Reading Rigby Leveled Reader Card Book 21 Level X Grade 6 Dazzling Facts About Light	\$12.85	25	\$321.25		\$321.25
1757611	9780358162063 Into Reading Rigby Leveled Reader Card Book 22 Level X Grade 6 Ancient Building Techniques	\$12.85	25	\$321.25		\$321.25
1757613	9780358162087 Into Reading Rigby Leveled Reader Card Book 27 Level Y Grade 6 Tunnel Boring Machines	\$12.85	25	\$321.25		\$321.25
Total for A la Carte Items Available for Purchase		\$3,212.50				
Total for Grade 6		\$3,212.50				

Coupon Code: PRODPB10

Attention:
Jennifer Cory
jcory@livoniapublicschools.org

Send **Orders** to:
orders@hmhco.com
FAX: 800-269-5232

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

HMH Confidential and Proprietary

Proposal for Livonia Public Schools

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
------	-------	-------	----------	------------------------	-------------------------	----------------------------

<i>Total Savings:</i>	\$26.00
<i>Subtotal Purchase Amount:</i>	\$52,825.70
<i>Shipping & Handling:</i>	\$6,074.96
<i>Total Cost of Proposal (PO Amount):</i>	\$58,900.66

****Please add proper sales tax to your order****

Coupon Code: PRODPB10

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Jennifer Cory
jcory@livoniapublicschools.org

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary

Total Cost of Proposal (PO Amount): \$58,900.66

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:	Sold to:
Livonia Public Schools	Livonia Public Schools
15125 Farmington Rd	15125 Farmington Rd
Livonia, MI 48154-5413	Livonia, MI 48154-5413
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 4/24/2024

Proposal Expiration Date: 6/8/2024



Houghton Mifflin Harcourt

Coupon Code: PRODPB10

Attention:
 Jennifer Cory
 jcory@livoniapublicschools.org

Send **Orders** to:
 orders@hnhco.com
 FAX: 800-269-5232

Send **Check Payments** to:
 Houghton Mifflin Harcourt Publishing Company
 14046 Collections Center Drive
 Chicago, IL 60693

HMH Confidential and Proprietary

009008129

Sold:0000137122 Ship:0000137122

128
 Page 4 of 4

Please submit this form with your purchase order



Houghton Mifflin Harcourt

Proposal #009019604

Prepared For

Livonia Public Schools

Attention:

Jennifer Cory

jcory@livoniapublicschools.org

For the Purchase of:

HMH Into Reading (Version 2) 3-Years (Grade 5&6)

Prepared By

Ashley Kaczanowski

ashley.kaczanowski@hmc.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hmhco.com/common/terms-conditions>

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Jennifer Cory
jcory@livoniapublicschools.org

Send **Orders** to:
orders@hmc.com
FAX: 800-269-5232

HMH Confidential and Proprietary

Proposal for Livonia Public Schools

ISBN	Title	Price	Quantity	Value of All Materials
Grade 5				
A la Carte Items Available for Purchase				
Student Materials				
1805117 9780358526339	Into Reading Student myBook Softcover Set 3 Year Print Grade 5	\$52.95	1,100	\$58,245.00
Total for A la Carte Items Available for Purchase				

Total for Grade 5	\$58,245.00
--------------------------	--------------------

Grade 6				
A la Carte Items Available for Purchase				
Student Materials				
1737664 9780358010104	2020 Into Reading Student myBook Softcover Set 3 Year Print Grade 6	\$52.95	1,100	\$58,245.00
Total for A la Carte Items Available for Purchase				

Total for Grade 6	\$58,245.00
--------------------------	--------------------

11.5% shipping

<i>Total Savings:</i>	\$0.00
<i>Subtotal Purchase Amount:</i>	\$116,490.00
<i>Shipping & Handling:</i>	\$18,626.75
<hr/>	
Total Cost of Proposal (PO Amount):	\$135,116.75
Please add proper sales tax to your order	

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Jennifer Cory
jcory@livoniapublicschools.org

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

Total Cost of Proposal (PO Amount): \$135,116.75

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - Point of Contact for Print materials
 - Point of Contact for Digital materials
 - Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:	Sold to:
Livonia Public Schools	Livonia Public Schools
15125 Farmington Rd	15125 Farmington Rd
Livonia, MI 48154-5413	Livonia, MI 48154-5413
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 5/8/2024

Proposal Expiration Date: 8/31/2024



Houghton Mifflin Harcourt

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Jennifer Cory
jcory@livoniapublicschools.org

Send **Orders** to:
orders@hmhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary

009019604 Sold:0000137122 Ship:0000137122

Page 3 of 3

Please submit this form with your purchase order

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Nomination of Parent to Wayne RESA Parent Advisory Committee

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District nominate Ms. Kara Clarke for a three-year term on the Wayne RESA Parent Advisory Committee (PAC). The three-year term will commence on the date the nomination is approved by the RESA Board.

RATIONALE:

This parent will serve as a special education representative for Livonia Public Schools. Each constituent local school districts Board of Education shall nominate at least one parent per the Michigan Administrative Rules for Special Education.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Maegan Sprow, Director of Student Services

EXHIBITS:

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Approval of 2024-2025 Act 18 Capital Outlay Technology

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the Act 18 Capital Outlay Technology purchased for the ASD, WKS KL, MOCi, and VI programs for the 2024-2025 school year from CDW*G in Chicago, IL for \$46,914.40, N2Y in Huron, OH for \$32,454.24, and Apple in Dallas, TX for \$32,785.50 for a total of \$112,154.14.

RATIONALE:

The technology will be used for our Act 18 Special Education staff and students.

BUDGETARY INFORMATION:

This purchase has been approved by Wayne RESA as part of our Act 18 budget.

RESOURCE PERSONNEL:

Maegan Sprow, Director of Student Services

EXHIBITS:

Attached



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

TIM KLAN,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

ACCOUNT MANAGER NOTES:

Thank you for your order. Please make sure to check your order for the correct products and/or damages. CDW is only able to accept returns up to 30 days from invoice date. After 30 Days a 15% restocking fee will be assessed. After 60 days a 30% restocking fee will be assessed.

Wes
877.874.9063

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NXLN474	6/7/2024	MULTI	1271134	\$46,914.40

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Acer Chromebook 315 CB315-5HT - 15.6" - Intel N-series - N100 - 4 GB RAM - Mfg. Part#: NX.KRMAA.001 Contract: REMC Technology & Furniture 2024 (REMC TECH 2024)	11	7572481	\$403.68	\$4,440.48
Google Chrome Education Upgrade Mfg. Part#: CROS-SW-DIS-EDU-NEW Electronic distribution - NO MEDIA Contract: REMC Technology & Furniture 2024 (REMC TECH 2024)	45	5988499	\$30.00	\$1,350.00
AVerCharge X16 - cabinet unit - peg board design - for 16 devices Mfg. Part#: CHRGEX016 Contract: REMC Technology & Furniture 2024 (REMC TECH 2024)	3	6480416	\$625.00	\$1,875.00
Dell Chromebook 3110 2-in-1 - 11.6" - Intel Celeron - N5100 - 8 GB RAM - 64 Mfg. Part#: DYMW4 Contract: REMC Technology & Furniture 2024 (REMC TECH 2024)	45	7511210	\$425.00	\$19,125.00
HP ProBook 440 G10 14" Notebook - Full HD - Intel Core i5 13th Gen i5-1334U Mfg. Part#: 9C4K8UT#ABA Contract: REMC Technology & Furniture 2024 (REMC TECH 2024)	22	7668487	\$880.86	\$19,378.92
	134			
Epson SureColor T2170 - large-format printer - color - ink-jet	1	6068426	\$745.00	\$745.00

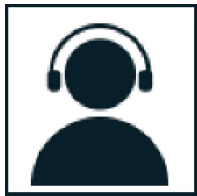
QUOTE DETAILS (CONT.)

Mfg. Part#: SCT2170SR

Contract: REMC Technology & Furniture 2024 (REMC TECH 2024)

SUBTOTAL	\$46,914.40
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$46,914.40

PURCHASER BILLING INFO	DELIVER TO
Billing Address: LIVONIA PUBLIC SCHOOLS ACCTS PAYABLE 15125 FARMINGTON RD LIVONIA, MI 48154-5474 Phone: (734) 523-9164 Payment Terms: NET 30-VERBAL	Shipping Address: LIVONIA PUBLIC SCHOOLS 15125 FARMINGTON RD LIVONIA, MI 48154-5474 Phone: (555) 555-5555 Shipping Method: FEDEX Ground
Please remit payments to:	
CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	



Sales Contact Info

Wes Farrell | (877) 874-9063 | wesfar@cdw.com

Need Help?



My Account



Support



Call 800.800.4239

Apple Terms and Conditions

Customer's use of iCloud, the Products or either of their incumbent software or functionality is subject to compliance with all end user licenses agreements ("EULAs"), Product terms and conditions, and iCloud terms and conditions (available at www.apple.com/legal/internet-services/icloud/en/terms.html) and any other terms and conditions provided by Apple. Customer shall not use the Products, iCloud Storage APIs and iCloud service, or any component or function thereof, (i) to create, receive, maintain, or transmit protected health information (as defined at 45 C.F.R § 160.103); or (ii) in any manner that would make Apple or any other third-party distributor, supplier, or provider of those technologies a business associate, as defined under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") at 45 C.F.R. § 160.103, of the Reseller or any third party. If Customer is purchasing AppleCare, Customer agrees to the following terms and conditions: (i) Service Plan Terms and Conditions. Customer agrees to the Service Plan Terms and Conditions available at www.apple.com/legal/sales-support/applecare/os-reseller-support/; (ii) Customer Responsibilities. Customer must be actively enrolled in AppleCare for Enterprise in order to purchase a Support Incident and receive Support Services thereunder. Customer will cooperate with Reseller when seeking Support Services by providing information necessary to assist Reseller in diagnosing an issue. Customer is responsible for any and all restoration or reconstruction of lost or altered files, data or programs. Customer will maintain and implement a complete data backup and disaster recovery plan. Customer is solely responsible for any and all security of confidential, proprietary or classified information of Customer and any third parties whose data

Customer possesses or processes. Customer will not disclose to Reseller confidential, proprietary or any information that is subject to intellectual property rights that may expose Reseller to liability; and (iii) Data Protection. Customer agrees and understands that it is necessary for Reseller to collect, process and use Customer data in order to perform the service and support obligations under the Support Incident. This may include transferring Customer data to affiliated companies, service providers, and/or Apple.

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2024 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239



Proposal

Proposal Number

2111716180

Account Number/Name

51470

LIVONIA PS

Created On

06/07/2024

Created By

Timothy Klan

Thank you for creating your proposal, details are provided below. You can access this proposal from your [Apple Store for Education Institution](#) by searching proposal number 2111716180.

Comments from Proposer:

Student Services

Item	Product / Description	Total Quantity	Unit Price	Total Price
1	D6701Z/A Apps and Books Credit for Education Total Credit Value: 8,000.00 USD Name: Timothy Klan Institution/Company: LPS - Student Services Email: depagent@livoniapublicschools.org	1	8,000.00	8,000.00 USD
2	BSNH2LL/A Personalized 10.2-inch iPad Wi-Fi 64GB- Space Gray (Packaged in a 10-pack) with 2- Year AppleCare+ for Schools Bundled Item(s) Personalized 10.2-inch iPad Wi-Fi 64GB - Space Gray (Packaged in a 10-pack) 50 PK2Y3LL/A 2-Year AppleCare+ for Schools - iPad / iPad Air / iPad mini 50 S7741LL/A	5	3,530.00	17,650.00 USD
3	BQBH2LL/A STM Dux Shell Duo Case for 10.2-inch iPad (7th, 8th, and 9th generation) - Black - Special 10-Pack Pricing (includes quantity 10 HNU12ZM/A) Bundled Item STM Dux Shell Duo Case for iPad (7th, 8th, and 9th generation) - Black 50 HNU12ZM/A 137	5	349.50	1,747.50 USD

4	PVX33LL/A Personalized 13-inch iPad Pro WiFi 256GB with Standard glass – Silver Engraving Livonia Public Schools Student Services 2024	3	1,199.00	3,597.00 USD
5	SMFU2LL/A 2-Year AppleCare+ for Schools iPad Pro 13-inch (M4)	3	149.00	447.00 USD
6	MJQK3LL/A Magic Keyboard for iPad Air 13-inch (M2) – US English – Black	3	329.00	987.00 USD
7	PU8F2AM/A Personalized Apple Pencil (2nd Generation) Engraving LPS-STUDENT SERVICES	3	119.00	357.00 USD

Subtotal	32,785.50 USD
Estimated Tax	0.00 USD
Total	32,785.50 USD

Please note that your order subtotal does not include sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed. Your order total may include estimated sales tax that is subject to change at the time your order is processed.

How to Order

If you would like to convert this Proposal to an order, log into your [Apple Store for Education Institution](#) and select 'Proposal' from the pull-down menu. Search for this Proposal by entering the Proposal Number referenced above.

Note: A Purchaser login is required to order. Visit your [Apple Store for Education Institution](#) to login or create your Purchaser Apple ID.

The prices and specifications above correspond to those valid at the time the Proposal was created and are subject to change. Purchases are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

Copyright © 2024 Apple Inc. All rights reserved.



Quote No.	Opportunity No.	Date
Q-160679	OPP-385430	6/7/2024

Remit To	Contact Info
n2y, LLC PO Box 550 Huron, OH 44839	Nicole West nwest6@livoniapublicschools.org

Bill To	Ship To
Livonia Public Schools 15125 Farmington Road Livonia, Michigan 48154	Livonia Public Schools 15125 Farmington Road Livonia, Michigan 48154

Date	Payment Terms	RFP / Contract #	Purchase Order
6/7/2024	Net 30		

Qty	Item	Description	Type	Sub No.	Sub Start Date	Sub End Date	Unit Cost	Amount
14	L3S	L ³ Skills™	Renewal	349704	12/10/2024	12/9/2025	\$164.99	\$2,309.86
33	NWS	News2you™	Renewal	8510	10/25/2024	10/24/2025	\$249.99	\$8,249.67
29	ULS	Unique Learning System®	Renewal	895	10/25/2024	10/24/2025	\$754.99	\$21,894.71

Thank you for your business! In need of additional assistance? Please call us at (419) 433-9800 or (800) 697-6575.

Sub-Total: \$32,454.24
Sales Tax: \$0.00
Total: \$32,454.24

Please Note:

1. This Quote, exclusive of sales tax, is valid for 90 days. Purchase orders or payments via credit card must be received within 90 days from the date of this Quote to guarantee the listed price.
2. Multi-year Quotes require full payment of the Quote amount up front.
3. Prices are subject to change without notice. All orders are subject to our standard terms and conditions. ([Terms of Use & Privacy Policy](#))
4. n2y accepts ACH Payments, checks, or credit cards for all orders.
5. If paying by credit card for a quote without an invoice,
 - Orders greater than \$5,000 will include a 4% processing fee
 - Credit card payments CANNOT be processed via phone or email. They can only be processed through our online store via a link.
 - Reach out to your Sales Representative to request a link to pay.
6. Your Sales Representative would be happy to address any questions you might have regarding these policies.



Quote No.	Opportunity No.	Date
Q-160679	OPP-385430	6/7/2024

NOTE: Your order/Quote will not be processed until we receive a copy of your purchase order. Tax exempt organizations must include a copy of your state tax exempt form with your purchase order. All orders without a state tax exempt form will be charged sales tax at the applicable state rate.

There are four ways to process this Quote:

1. **Preferred:** Email your purchase order along with a copy of your Quote to sales@n2y.com or to your Sales Representative. **Email will result in faster processing.**
2. Fax your purchase order and a copy of your Quote to **(419) 433-9810**.
3. To request to use a credit card for payment, contact your n2y Sales Representative via the email address listed below.
4. Mail your purchase order to the address below. Be sure to attach a copy of this Quote or reference **Quote Number Q-160679** on the purchase order.

n2y, LLC
PO Box 550
Huron, OH 44839

n2y Math Manipulatives and Paper Kits are subject to availability.

ULS printed books will be in stock and available for shipping on July 15, 2024. Purchase orders can be submitted at any time but will not be invoiced and fulfilled until product is on hand in the warehouse.

Cancellation of training day(s) requires a 30 day notification. Failure to cancel within 30 days of initial training date may result in a cancellation fee of up to 50%.

For additional assistance with your order, please call n2y at (419) 433-9800 or (800) 697-6575.

Sincerely,

Christine Doody
Account Executive
cdoody@n2y.com
(419) 433-9800 ext. 1194

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: **Approval of Books for Preschool Students**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of books to support literacy development through the purchase of 5 books for each student in our Preschool programs from Scholastic, Follett, and Amazon, for a total purchase of \$30,000.00.

RATIONALE:

We have applied and been awarded funds from the 35j grant to support Tier I literacy instruction, which includes books for students' at-home library.

BUDGETARY INFORMATION:

35j Grant

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attachment

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Approval of i-Ready Diagnostic Purchase

RECOMMENDATION:

Move that the Board of Education approve the recommendation to purchase math and reading i-Ready Diagnostic Licenses for kindergarten through eighth grade students from Curriculum Associates, in North Billerica, MA for a total cost of \$110,489.20. This purchase includes 6 days of professional development, and the total reflects a discount of \$24,322.30 in reduced pricing per license.

RATIONALE:

I-Ready Diagnostic Assessments is an approved State of Michigan benchmark assessment. The purchase of i-Ready Diagnostic Assessments will provide teachers with information about their students' strengths and weaknesses in reading and math.

BUDGETARY INFORMATION:

The funding for this purchase will come from a combination of Academic Services Department funds and Benchmark Assessment grants.

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attachment

Curriculum Associates®

Prepared For:

Theresa O'Brien
Livonia Public Schools
15125 Farmington Rd,
Livonia, MI 48154

5/29/2024

Dear Theresa O'Brien,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and/or services included. If you have any questions or would like any changes, please contact us.

Implementation Starting: 2024-2025 Quote ID: 362095.3 Quote Valid through: 12/31/2024

Product	List Price	Net Price
i-Ready	\$121,611.50	\$97,289.20
Professional Learning	\$13,200.00	\$13,200.00
	List Total:	\$134,811.50
	Savings:	\$24,322.30
	Shipping/Tax/Other:	\$0.00
	Total:	\$110,489.20

Thank you again for your interest in Curriculum Associates.

Sincerely

Jeffrey Tompkins
(313) 316-0141
jtompkins@cainc.com

Please submit this quote with your purchase order

Curriculum Associates®

Quote ID: 362095.3 Date: 5/29/2024 Quote Valid through: 12/31/2024

Prepared For:

Theresa O'Brien
 Livonia Public Schools
 15125 Farmington Rd,
 Livonia, MI 48154
 tobrien@livoniapublicschools.org

Your Representative:

Jeffrey Tompkins
 (313) 316-0141
 jtompkins@cainc.com

i-Ready

Product Name	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	13086.0	8387	\$7.25	\$5.80	\$48,644.60
i-Ready Assessment Reading Per Student License 1 Year	13088.0	8387	\$7.25	\$5.80	\$48,644.60
i-Ready Subtotal:					\$97,289.20

Professional Learning

Product Name	Item #	Qty	List Price	Net Price	Total
Professional Learning Session (up to 6 hours) AY 24-25	38557.0	6	\$2,200.00	\$2,200.00	\$13,200.00
Professional Learning Subtotal:					\$13,200.00

Total	
List Total:	\$134,811.50
Savings:	\$24,322.30
Merchandise Total:	\$110,489.20
Voucher/Credit:	\$0.00
Estimated Tax:	\$0.00
Estimated Shipping:	\$0.00
Total:	\$110,489.20

Special Notes

All i-Ready purchases require professional development.
 20% discount applied to i-Ready based on scope of quote.

F.O.B.: N. Billerica, MA 01862
 Shipping: Shipping based on MDSE total
 Terms: Net 30 days, pending credit approval
 Fed. ID: #26-3954988

Please submit this quote with your purchase order

Y19



i-Ready Assessment and Personalized Instruction Updates!

i-Ready integrates powerful assessments with engaging instruction to help all students grow and succeed.

NEW i-Ready Enhancements Targeted for 2024-2025!

i-Ready provides one proven program designed to give a full picture of student performance and growth in Reading and Mathematics by giving deep insights into student needs to connect instructional resources to classroom action.

New and Enhanced Reporting in *i-Ready*:

- **New!** Post pandemic national norms that are more reflective of today's learning environment to give you a complete picture of student learning when paired with criterion-referenced grade-level placements
- **New!** A report that uses ongoing student performance insights to inform Phonics instruction in Grades K-3 for both whole class and small group instruction
- **Enhanced!** A Prerequisites Report that allows for easier selection and use of resources that advance grade-level instruction
- **Expanded!** An extension of the Assessment of Spanish Reading to grades 7 and 8 with Lexile measures on reports across grades K-8

Enhanced Accessibility Supports in *i-Ready*:

- **Expanded!** Read aloud as a designated support or accommodation in reading domains, where universal audio support is not already available
- **New!** Options for domain bypass for foundational skills domain when audio and visual combinations are required by the construct and may be deemed inappropriate for some students who are deaf, hard of hearing, blind, or have low vision
- **Enhanced!** Expanding existing screen reader support for Reading Comprehension lessons in grades 3-8 and Vocabulary 3-5 lessons on a rolling basis

Introducing *i-Ready Pro* for Middle School

- **New!** Early access to *i-Ready Pro* for striving learners in middle school with new lessons on foundational skills in reading and core numeracy skills in mathematics that offer skill-level reporting for administrators

*Please work with your Educational Sales Consultant to see if this is applicable in your state



Curriculum Associates



Get notified as soon as new features are available in *i-Ready* by signing up for email updates on our new Always Improving page.



Curriculum Associates®

Information on Professional Learning Sessions and COVID-19

Protecting the health and safety of the educators we serve and their students, as well as the health and safety of our employees, is of paramount importance to Curriculum Associates. While it is our preference to deliver PL sessions in person, circumstances related to COVID-19 may require us to provide sessions virtually instead. Curriculum Associates' policy is to only provide PL sessions in person where one of our employees can reach the session site by car and where adequate safety measures are in place to protect the health of our session leaders and participants. Curriculum Associates reserves the right to switch any session from in-person to virtual if we cannot reach a session site by car, if adequate safety measures cannot be put in place, or if Curriculum Associates determines that it would otherwise put its employees at risk to provide an in-person session.

If your school or district will not permit visitors at the time of a scheduled session, Curriculum Associates would be happy to provide an equivalent live, virtual session via videoconference. Similarly, Curriculum Associates will comply with your school or district's health and safety requirements regarding on-site visitors if we are given adequate advance notice. Our PL Operations team will work with school or district personnel to hold sessions in a manner that protects the safety of educators and your school community as well as Curriculum Associates employees.

We are pleased to be able to serve you in these challenging times and look forward to providing productive learning sessions to your staff. Any questions regarding scheduling in-person or virtual training sessions should be directed to pdoperations@cainc.com.

Curriculum Associates®

Placing an Order

Email: Orders@cainc.com

Fax: 1-800-366-1158

Mail:

ATTN: CUSTOMER SERVICE DEPT.

Curriculum Associates LLC

153 Rangeway Rd

North Billerica, MA 01862-2013

Please visit CurriculumAssociates.com for more information about placing orders or contact CA's customer service department (1-800-225-0248) and reference quote number for questions.

Please attach quote to all signed purchase orders.

If tax exempt, please submit a valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@cainc.com.

Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Freight Amount
\$74.99 or less	Max charge of \$12.75
\$75.00 to \$999.99	12% of order
\$1,000 to \$4,999.99	10% of order

Order Amount	Freight Amount
\$5,000.00 to \$99,999.99	9% of order
\$100,000 and more	7% of order

Please contact your local CA representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is 500lbs.

The enhanced shipping and handling services listed below are available upon request subject to the availability of our carrier partners. Please notify us of these delivery requests prior to submitting your PO so that we can include the service on your quote appropriately:

- Interior Location Delivery \$50/shipment location
- White Glove Delivery Service \$350/shipment location

If our carrier partners are unable to deliver to the location instructed on the PO or you need to change the time or location of delivery, one or more of the following fees may be applicable:

- Delivery Address Change \$100/shipment location
- Freight Storage \$150/day/shipment location
- Freight Carrier Redelivery \$100/shipment location

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Supply chain challenges outside of Curriculum Associates' control may impact inventory availability for print product. We recommend submission of purchase orders as soon as possible to help ensure timely delivery.

Payment Terms

Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: payment in full at time of order
- Accounts must be current before subsequent shipments are made

To ensure payment processing is timely and environmentally conscious, CA encourages ACH payments. If you would like to pay via ACH, please request remittance information by emailing AR@cainc.com.

Please send any payment notifications to payments@cainc.com. Credit card payments are only accepted for purchases under \$50,000.

Invoice Receipt Preference

CA is pleased to offer electronic invoice delivery. Electronic invoice delivery allows CA to deliver your invoice in a timely and environmentally friendly manner. To request electronic invoice delivery please contact the CA Accounts Receivable team at invoices@cainc.com or by fax (1-800-366-1158). Please reference your quote number, provide a valid email address where the invoice should be directed, and indicate you would like to opt into electronic invoice delivery.

Terms of Service

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at i-ready.com/support. Customer's professional-learning sessions will expire two years following the date of your purchase order or the implementation year noted on your quote, whichever comes first and are subject to the Professional Learning Terms of Service, which can be found at i-ready.com/support.

Return Policy

For any non-print products - your subscription may be terminated and you may request a pro-rata refund within 90 days of license start date. After 90 days, your non-print products purchase shall be final and no refunds are available. Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased print materials with pre-approval from CA's Customer Service department within 12 months of purchase. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248 option 2) for return authorization and documentation. When returning material, please include your return authorization number and the return form that will be provided to you by CA's Return department. We do not accept returns on unused i-Ready or Toolbox licenses®, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to BRIGANCE® Kits, Ready® student and teacher sets, Ready Classroom® student and teacher sets, and Magnetic Reading classroom kits.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: Approval of Creative Curriculum Materials for Young 5's Classrooms

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of Creative Curriculum for Pre-K from Teaching Strategies in Bethesda, Maryland for \$35,478.60 which includes curriculum materials and access to the on-line platform for teachers. This purchase also includes 1 day of professional development.

RATIONALE:

The Young 5's Taskforce recommends that we purchase the Creative Curriculum Pre-K program because we use the curriculum for preschool and it will be used to build a bridge to our kindergarten curriculum.

BUDGETARY INFORMATION:

The funding for this purchase will come from the Academic Services Department elementary budget, which is supported by the Wayne County Enhancement Millage.

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attachment

TEACHING STRATEGIES, LLC ("TS")
 4500 EAST-WEST HIGHWAY, SUITE 300
 BETHESDA, MARYLAND 20814
 301-634-0818

Customer/Subscriber Name: Livonia Public Schools
Customer/Subscriber Number: 02LIVPS
Contact Name: Jennifer Cory
Contact Email: jcory@livoniapublicschools.org
Contact Title: Elementary Curriculum Coordinator

Prepared by: Pedro Alcaraz
 pedro a@teachingstrategies.com
Expiration Date: 06-07-2024
Subscription Term: 09/02/2024 - 09/01/2026

SUMMARY			
PRODUCT	SALES PRICE	QTY	TOTAL PRICE
CCNPKE-PrintDig-1 The Creative Curriculum® for Pre-K with The Essentials Kit	\$4,785 00	6	\$28,710.00
30SHIPSUR-PK Shipping Surcharge	\$100 00	6	\$600.00
PD0008047 Introduction to The Creative Curriculum® for Pre-K (6 Hours)	\$3,795.00	1	\$3,795 00
		Subtotal:	\$33,105.00
		Shipping	\$2,373 60
		Tax	\$0.00
		Total:	\$35,478 60

BILL TO

Billing Client: Livonia Public Schools
 Billing Street: 15125 Farmington Rd
 Billing City: Livonia
 Billing State: Michigan
 Billing Postal Code: 48154
 Billing Country: United States

SHIP TO

Ship to Org: Livonia Public Schools
 Ship to Attn: Jennifer Cory
 Shipping Address Line 1: 10218 Arthur
 Shipping Address Line 2:
 Shipping Address Line 3:
 Shipping City: Livonia
 Shipping State: Michigan

Shipping Postal Code: 48150
 Shipping Country: United States
 Shipping Type: Standard

Print Products

Payment of state sales tax for TS products is the responsibility of Customer. TS guarantees your complete satisfaction. If you are not happy with your order within 45 days of the shipment date, you may return the products in their original condition (unmarked, not damaged) for any reason, for a full refund (less shipping charges). All video and software sales are final. TS is not responsible for returned items that are lost or misdirected.

To return an item, please email support@teachingstrategies.com or call a Customer Support Specialist at 800.637.3652 Option 3 from 9:00 a.m. to 5:00 p.m. ET, Monday through Friday to obtain a Return Authorization Number (RA#) and return-to address. Packages received without a valid RA# are not guaranteed to be accepted and may be returned to sender. The RA# will help us process your return quickly and accurately and it is the only way to ensure you will receive proper credit for your return.

Special Note for Kodo Collection Products: Returns for Kodo classroom material products are processed by Kodo Kids. For information about the Kodo return policies and procedures, please visit: <https://kodokids.com/policies>

Subscription Services Products

This Order is entered into by and between Subscriber identified above and TS. This Order incorporates the Subscription Services Terms and Conditions at <https://teachingstrategies.com/agreement-and-policies/> (together with this Order, the "Agreement"). The Agreement sets forth the terms pursuant to which TS will provide access to Subscription Services. Subscriber must sign and deliver a copy of this Order to receive access to the Subscription Services set forth in this Order.

The subscription period will begin on 09-02-2024 and expire on 09-01-2026 ("Term") unless noted otherwise in the subscription details below.

The administrator identified for this subscription is

Subscription Details			
Product	Qty	Start	End
Creative Curriculum® Cloud	6	09/02/2024	09/01/2026
PD Teacher Membership	6	09/02/2024	09/01/2026

Online Professional Development and Training

Online training courses ("Online Training") will be made available to you through the website <https://my.teachingstrategies.com/> for use by personnel within your organization. Detailed instructions on how to access and allocate Online Training will be provided to you via email.

The course materials and content of Online Training, including its features and functionality, are and will remain the exclusive property of Teaching Strategies, LLC. This Training is protected by copyright, trademark, and other laws of the United States. The materials, content, features and functionality of Online Training may not be copied and/or republished in any format, in whole or in part. This includes, but is not limited to, copying text, copying pictures or video, copying images for use in brochures, websites or any other medium, copying review content (narrative, video or pictures), copying backgrounds and borders, or any other content.

Professional Development and Training

Professional Development and Training is delivered subject to the following terms: (i) Customer will be invoiced

following completion of each session ordered, but not more frequently than monthly; (ii) Fees for training are based on a maximum number of 30 attendees per session. An additional fee of \$80 will be charged for each attendee in excess of this maximum, (iii) Additional fees, including travel expenses, will also apply for each session not scheduled at least 21 days in advance; (iv) Customer agrees to arrange for a facility with sufficient space for the number of attendees, and to provide any necessary supplies and equipment, including food, beverages, microphones, speakers, projectors, computers and viewing screens; and (v) Not less than 48 hours in advance of the session, Customer will be provided with an electronic copy of the materials to be distributed to attendees. Customer is responsible for reproducing the materials in sufficient quantity to provide to each attendee. Note that the materials are copyrighted, and may not be reproduced or distributed except in accordance with this provision, without the prior written consent of TS. Your execution of this Order represents a binding purchase of the Professional Development and Training services noted above and a binding commitment to pay the fees when invoiced following the completion of each session.

The Parties may mutually consent through informal written communications to revise Professional Development and Training dates and/or session types listed above so long as the fee(s) for the revised Professional Development and/or Training is consistent with the fee(s) listed above.

In the event of cancellation by the Customer, the following cancellation fees will apply:

Cancellation within 48 hours of scheduled session date, Customer is invoiced 100% of session fee.

Cancellation within 7 calendar days of scheduled session date, Customer is invoiced 50% of session fee.

Cancellation within 21 calendar days of scheduled session date, Customer is invoiced 25% of session fee.

In the event that Customer schedules Professional Development and Training with less than a 30-day notice before session date, the following additional fees will apply:

Scheduling within 21-30 days prior to session, Customer is invoiced an additional fee of \$300.

Scheduling with less than a 21-day notice, Customer is invoiced an additional fee of \$790.

Scheduling with less than a 24-hour notice, Customer is invoice an additional fee of \$790 and also for any additional travel expenses incurred due to last minute travel scheduling.

PD Details

TOPIC AND FORMAT	DATE	START	END
Introduction to The Creative Curriculum® for Pre-K (6 Hours)			

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

**TOPIC: Establishment of Date for
First Regular Meeting of 2024-2025**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District hold its first Regular Board meeting for the 2024-2025 school year on July 15, 2024 at 7:15 p.m.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Andrea L. Oquist, Superintendent

EXHIBITS:

None

Off/Supt/tg

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: In-District Workshop – MASB Superintendent Evaluation and Rater Reliability Training

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the MASB Superintendent Evaluation and Rater Reliability Training on July 17, 2024. This in-District workshop satisfies new MASB training requirements that all current Board of Education members and Superintendents in the state of Michigan must be trained using this new evaluation tool no later than September 1, 2024. The total cost of this workshop shall not exceed \$1600.00

RATIONALE:

Board members are encouraged to attend educational, leadership, and developmental workshops, conferences, and seminars which will assist them in the performance of their duties. Per Board Policy BBBC, expenditures require Board approval.

BUDGETARY INFORMATION:

All within prescribed budget allocations. Some of the MASB courses may qualify for reimbursement from the State of Michigan, which will reduce the cost incurred by LPS.

RESOURCE PERSONNEL:

Andrea L. Oquist, Superintendent

EXHIBITS:

None

Off/Supt/tg

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

ITEM: IX.C.

TOPIC: First Reading of Board Policy

RECOMMENDATION:

The Policy Committee has reviewed the attached proposed language for the following policies:

**Bylaws of the Board – Board Operations
BBBC – Board Member Expenses and Development Opportunities**

RATIONALE:

This is the first reading for these policies and is provided for Board review and possible adoption at a future meeting.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Andrea L. Oquist, Superintendent
Karen Bradford, Board President

EXHIBITS:

Attached Policies

Off/Supt/tg

BYLAWS OF THE BOARD

BBBC

BOARD OPERATIONS BOARD MEMBER EXPENSES AND DEVELOPMENT OPPORTUNITIES

April 27, 2020

The District may pay (through reimbursement or otherwise) the actual and necessary expenses incurred by its Board members in the discharge of their official duties or in the performance of functions authorized by the Board.

Board members are encouraged to attend educational, leadership, and developmental classes, workshops, conferences, and seminars which will assist them in the performance of their duties. Members may be reimbursed for their actual and necessary expenses, which include registration fees, costs of travel, lodging, and meals (not including alcoholic beverages).

The approval of Board expenses and reimbursements shall be conducted according to the following stipulations:

- Direct District expenditures must be approved by the Board at a voting Board meeting prior to the expenses being incurred.
- Individual Board member reimbursements must be approved at a voting Board meeting prior to payment of the reimbursement to the Board member.
- ~~Any expenditure of District funds that exceeds \$500 per event or includes overnight travel, whether it is a direct District expenditure or Board reimbursement, must have prior Board approval at a voting Board meeting.~~
- In order to facilitate the aforementioned approvals, the Board will bring forth an annual request for approval at the start of each school year with the intent of preapproving anticipated professional development expenditures.
- Any Board expenditures associated with out-of-state events, travel, etc., or any Board expense that totals \$750 or above must be brought to a voting Board meeting, separate from the annual preapproval request, for approval prior to the expense being incurred.

~~Board members are encouraged to attend educational, leadership, and developmental classes, workshops, conferences, and seminars which will assist them in the performance of their duties. Members may be reimbursed for their actual and necessary expenses, which include registration fees, costs of travel, lodging, and meals (not including alcoholic beverages). Members shall be subject to the same per diem rates and mileage rates as employees of the District. The District’s standard expense reporting procedure will be followed.~~

LEGAL REF: MCL 380.1254

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: Board Policy IHAA, Common Summative Assessments
Board Policy IHAB, Reporting to Parents and Guardians
Board Policy IHF, Graduation Requirements

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the adoption of the read revisions of Board Policy IHAA, Common Summative Assessments, Board Policy IHAB, Reporting to Parents and Guardians and Board Policy IHF, Graduation Requirements.

RATIONALE:

These revisions reflect our current practices and expectations.

BUDGETARY INFORMATION:

N/A

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attachment

BOARD POLICY

IHAA

INSTRUCTIONAL PROGRAM FINAL EXAMINATIONS COMMON SUMMATIVE ASSESSMENTS

MAY 7, 2012

Time shall be allocated for **Common Summative Assessments (CSA)** ~~final examinations~~ in all senior-high **secondary** schools at the end of each **quarter** ~~semester~~. Students are expected to be in attendance during these periods.

Common Summative Assessments ~~Final examinations~~ may not be considered more than 20 percent of the **marking period** ~~semester~~ grade. Every student shall be permitted to see his/her corrected **assessment** ~~examination~~, including the ~~examination~~ questions, within a reasonable time after ~~semester~~ grades are recorded.

It is recognized that ~~final examinations~~ **Common Summative Assessments** may not be required of every student in every **course**. ~~class situation~~. **Courses that do not give a CSA must have approval from Academic Services and the Director of Secondary Programs.** ~~Procedures and regulations shall be developed which clearly define:~~

- ~~1. When and/or which final examinations will be optional.~~
- ~~2. Provisions which specify when students shall be advised of the examinations to be given.~~
- ~~3. The criteria used by the teachers to determine that a student shall be required to take an otherwise optional final examination.~~

BOARD POLICY

IHAB

INSTRUCTIONAL PROGRAM REPORTING TO PARENTS/GUARDIANS CARDS

MARCH 16, 2015

The superintendent or **his/her** designee shall have the authority to **determine** ~~classify and control~~ the promotion of students in accordance with the general school laws of the State of Michigan.

Reporting to parents is an integral part of the school program and is requisite to assuring a sharing of responsibility by parents and teachers for the learning and growth of the **student** child.

The progress of each **student** ~~pupil~~ shall be measured periodically, and reports of such progress shall be communicated to his/her parents or guardian. ~~at regular intervals.~~ These reports, both oral and written, are intended to assist both the student and the parent and **to promote to stimulate their** cooperation in furthering the student's continued growth. **The responsibility of devising various reporting forms and practices shall be that of the superintendent or his/her designee.**

~~Reports shall at all times attempt to assess the pupil's performance in terms of both his/her capacity and actual achievement. The responsibility of devising various reporting forms and practices shall be that of the superintendent or designee and the staff.~~

ADMINISTRATIVE PROCEDURES IHAB

INSTRUCTIONAL PROGRAM REPORTING TO PARENTS/GUARDIANS CARDS

May 7, 2012

A comprehensive reporting system is in place to communicate a student's progress on academic and behavioral standards.

Elementary Level

1. Reports to parents should be by means of both written report cards and by parent teacher conferences.
2. Parents should be informed about the progress their child is making on state standards and district behavioral standards both:
 - a. in comparison to other students at the same grade level and
 - b. in comparison to the individual's potential.
3. Communication about the student's progress should be a constant process. Conferences other than those scheduled may be requested at any time by the teacher or the parent.

Secondary Level

The course selection process in secondary schools is designed to place students in courses where they are most likely to succeed, based on their abilities. Placement is based on recommendations from prior teachers, guidance from counselors, and criteria developed by specific curricular areas, and student and parent interest.

The responsibility of the teacher is to assess prior learning and provide instruction to allow each student to grow in knowledge as much as possible during the time spent with the teacher. Both the student and the teacher share in the responsibility for success of the student.

Reporting Guidelines

The school district procedures are as follows: At the secondary level:

1. Teachers will should communicate to students and parents early in the semester school year, the criteria and grading scales methods used in determining grades, through a course syllabus.
2. Teachers will should develop a means to make sure students know their input classwork, assignments, and assessment grades standing at regular intervals. End-of-the-marking-period "surprises" should be minimized.
3. Teachers should communicate share with students and parents early in the semester course the standards needed to determine citizenship grades.
4. Teachers should factor in the student's progress relative to goals based on ability as well as measured against fixed standards for the course.
5. Teachers should grade based on the state standards, avoid assigning grades punitively. The emphasis should be on promoting achievement and growth.
6. Teachers should provide regular and frequent opportunities for students to contribute to

~~their grade standing through factors such as written and verbal testing, daily assignment grades, homework grades, special projects, and makeup work. A minimum of one entry per week must be recorded for each student in the class record book. The electronic record book must be updated on a weekly basis.~~

- ~~7. Teachers should use a marking period grade to reflect achievement during that one marking period only.~~

Final Grades

- ~~1. In general, a teacher's final evaluation of a student's progress should reflect the student's cumulative performance on the identified standards and Common Summative Assessment. assessed by some averaging of each card-marking period and the grade on the final examination.~~
- ~~2. No single assignment or project shall be the sole determiner of a credit for a course without prior approval of the principal.~~
- ~~3. The teacher will list the factors involved in the determination of the final semester mark in the class record book for each class. Also, the teacher must include a statement including the weighting of grades in determining the final mark and the grading scale for each class showing how those final marks were determined. The teacher will use the district determined gade book weights with \mp the marking periods must be weighted equally.~~

~~In instances where a student would otherwise fail a required Michigan Merit Curriculum course in which a district developed common assessment is *administered*, but earns a score of 80% or higher on the district common assessment, the student will receive credit for the course and a grade of "S" for satisfactory.~~

Incompletes

~~Incompletes may be indicated by marking an "I" in the academic marks column. Incompletes should be given only when the student is ill or has a legitimate reason for being behind in his/her work. The "I" is given only with the understanding that the work will be completed within a two week period of time. With the exception of special cases (approved by the principal), all incompletes will be removed from the records at the end of the two-week period beyond the end of a marking period. It is the teacher's responsibility to see that the incompletes are changed to a letter grade.~~

~~NO INCOMPLETES, HOWEVER, WILL BE ALLOWED TO BE ENTERED AT THE CLOSE OF THE SCHOOL YEAR WITHOUT PRIOR APPROVAL FROM THE SCHEDULING ASSISTANT PRINCIPAL.~~

Progress Letters

- ~~1. Progress letters may be used to report improvement, outstanding achievement or performance on the part of the student that is less than expected.~~
- ~~2. A progress letter should be generated for a student who is not doing as well as the teacher feels he or she could do or is failing or in danger of failing. This means a student who is functioning at a D or E level.~~

~~Parents have a right to know when their children are doing poorly in time to help prevent~~

failure. A teacher is expected to initiate a two way communication with the parent advising them of poor or missing work and seeking their assistance BEFORE issuing a D or an E on the report card. Record the date, with necessary notes, of home contacts to facilitate any later questions or contacts.

BOARD POLICY

IHF

INSTRUCTIONAL PROGRAMS GRADUATION REQUIREMENTS

~~December 8, 2023~~

The Board of Education will delegate to the Superintendent or his/her designee the responsibility to ensure that graduates of Livonia Public Schools meet the state graduation requirements. The school district will review any new state graduation requirements and determine how they will be implemented.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

TOPIC: First Reading of Board Policy

RECOMMENDATION:

The Policy Committee has reviewed changes for the following policies:

Business Management

- Board Policy EG – Insurance Management
- Board Policy EGAE – Annuities

Insurance Program

- Board Policy EGB – Student Insurance

RATIONALE:

This is the first reading for these policies and is provided for Board review and possible adoption at a future meeting.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Alison Smith, Chief Financial Officer

EXHIBITS:

Attached

Off/Supt/tg

BOARD POLICY

EG

**BUSINESS MANAGEMENT
INSURANCE MANAGEMENT**

~~JUNE 20, 1988~~

Reviewed 2/2014

JUNE 17, 2024

The District will purchase insurance (such as property and casualty insurance) as required by law. The District may purchase other insurance or participate in pools and other forms of risk management as the Board deems appropriate to provide indemnity and defense for the District, Board members, employees, and volunteers. The superintendent or designee shall be responsible for the management of all school insurance programs and the safekeeping of insurance policies.

LEGAL REF.: MCL 380.1269; 380.1332; ~~380.1333~~; 691.1406; 691.1409

BOARD POLICY

EGAE

BUSINESS MANAGEMENT ANNUITIES

~~MAY 19, 2014~~
JUNE 17, 2024

Public school employees are automatically enrolled in the Michigan Public School Employees' Retirement System (MPERS). In addition to retirement savings through MPERS, the district will provide employees the additional option to have payroll deductions taken for 403(b) and 457(b) retirement savings plans outside of MPERS.

For additional information, see individual Master Agreements:

- AFSCME (American Federation of State, County & Municipal Employees)
- LEA (Livonia Education Association)
- LEADS (Livonia Educational Administrators)
- LPA (Livonia Paraprofessionals' Association)
- LSA (Livonia Secretarial Association)
- SEALS (Supervisory Employees' Association)

BOARD POLICY

EGB

INSURANCE PROGRAM STUDENT INSURANCE

~~JUNE 20, 1988~~
~~Reviewed 2/2014~~
JUNE 17, 2024

As the District is not a guarantor or insurer as it relates to coverage for student health or safety, parents/guardians are encouraged to secure insurance for their students' healthcare needs, including coverage for injuries that may occur while at school and while participating in athletics and other school activities.

The District, in its sole discretion, may provide information about insurance policies available for purchase by parents/guardians for their students from third-party vendors. Providing that information does not imply District endorsement of any insurance policy, nor is it a guarantee or warranty that coverage will be provided by the vendor in any specific instance.

LEGAL REF.: MCL 380.1332(3); 691.1405

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

ITEM: IX.J.

TOPIC: Second Reading & Adoption of Board Policy

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document, for:

Board Policy ICFA – Curriculum, Guides and Course Outlines

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of May 20, 2024.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attached Policy

Off/Supt/tg

BOARD POLICY

ICFA

INSTRUCTIONAL PROGRAM CURRICULUM GUIDES AND COURSE OUTLINES

~~JULY 21, 2014~~
June 17, 2024

The Board of Education delegates to the professional staff the responsibility for developing and writing curriculum guides, courses of study, syllabi, and other such materials describing the nature of the instructional program in detail. Curriculum guides will include the state standards taught instructional strategies and techniques, materials, resources, and technology to meet the diverse needs of students. Guides will include the priority standards that will be assessed on the district common assessments.

In recognition of the needs of students and teaching styles and techniques of teachers, it is expected that these instructional guides will provide an outline with a recommended pacing in order for students to be prepared for the end of marking period assessments All teachers will exercise sensitivity and creativity in their planning and in their instruction and management of individual students and student groups.

The administration shall keep a file of current curriculum guides, courses of study, syllabi, and list of course materials in the Academic Services Department, where they may be accessible to members of the Board of Education, to parents, and to citizens of the community in general. Such materials shall be regularly reviewed and revised so that they represent current best practices, state standards and updated resources.

The school district's curriculum will be consistent with requirements of the state and federal government.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

ITEM: IX.K.

TOPIC: Second Reading & Adoption of Board Policy

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document, for:

Board Policy IDA – Basic Instructional Programs

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of May 20, 2024.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attached Policy

Off/Supt/tg

BOARD POLICY

IDA

INSTRUCTIONAL PROGRAM EDUCATIONAL PROGRAMMING

~~JULY 21, 2014~~
JUNE 17, 2024

The educational programming is designed for preschool through post-secondary students in Livonia Public Schools. The educational programming will meet the academic, social emotional, and career and college needs of the students entrusted to the district through meeting state standards, accrediting requirements, and current laws.

The Board of Education, or their designee, shall establish and enforce policies and standards for school operation to ensure equitable education programs, curricula, offerings, and opportunities.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

ITEM: IX.L.

TOPIC: Second Reading & Adoption of Board Policy

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document, for:

Board Policy IDDB – Multi-Tiered Systems of Supports

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of May 20, 2024.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attached Policy

Off/Supt/tg

BOARD POLICY

IDDB

INSTRUCTIONAL PROGRAM MULTI-TIERED SYSTEM OF SUPPORTS

~~June 20, 1998~~
June 17, 2024

The Livonia Public Schools School District will provide a multi-tiered system of supports that provides instructional and behavioral supports to students who need additional time, instruction or guidance to meet grade level standards. The school district will abide by federal and state laws when providing interventions and supports.

LEGAL REF.: MCL, 388.1631, Section 31a, Michigan State School Code Act of 1979
(updated 2023)

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

ITEM: IX.M.

TOPIC: Second Reading & Adoption of Board Policy

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document, for:

Board Policy JN – Letter Jackets, Letter Awards and Scholarships

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of May 20, 2024.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Kevin Etue, Director of Secondary Programs and District Services

EXHIBITS:

Attached Policy

Off/Supt/tg

BOARD POLICY

JN

STUDENTS LETTER JACKETS, LETTER AWARDS AND SCHOLARSHIPS

June 17, 2024

It shall be the policy of the school district to give appropriate recognition to pupils for progress and/or attainment in all areas of classroom scholastic endeavors as well as in areas of the school's co-curriculum, athletics and/or extracurricular activities.

The recognition will be as closely related as possible to the nature of the achievement and should be assessed by district and/or school administration.

Letter Jackets

Letter jackets (also known as varsity jackets) are a means to recognize and celebrate academic, activity, and/or athletic achievements, and are awarded to high school students who have excelled in these areas.

Letter Awards

Students may be awarded letters in academic, activity, and/or athletic achievements. An awarded letter shall be placed on the left front panel of the letter jacket. Informing student members of the requirements and standards for earning a letter award will be the responsibility of the club activity sponsor, club athletics team coach, or Board of Education approved athletic team coach in that respective area. Letters given by the school will be awarded to students who have met the established criteria. The method of distributing an earned letter award will be at the discretion of each school.

A student athlete on a Board of Education approved athletic team or club athletic team who completes three full seasons of athletic experience in a particular sport but does not qualify for an athletic letter in any of those three seasons will be granted an athletic letter at the end of the third season. The awarding of an athletic letter in this manner is intended to recognize those student athletes who regularly attend practice and participate in team activities, but whose skills and abilities may not earn the athletic letter based solely on the criteria of the coach.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

ITEM: IX.N.

TOPIC: Second Reading & Adoption of Board Policies

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached documents for the following policies:

**PERSONNEL
GAHB - Staff/Student Relations**

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policies and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of May 20, 2024.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources

Jennifer Keatts, Director of Human Resources

EXHIBITS:

Attached Policies

BOARD POLICY

GAHB

PERSONNEL STAFF/STUDENT RELATIONS

June 17, 2024

Appropriate professional relationships are paramount to the success of our students, and staff members must uphold the highest ethical standards in all interactions with students, specifically maintaining appropriate physical, verbal, emotional, and social boundaries both within and outside of school. Further, staff must understand that even the appearance of inappropriate relationships with students will adversely impact their effectiveness in the school environment, which in turn could result in a formal District investigation and potential disciplinary action. All staff members are encouraged to discuss issues with their site administrator or supervisor whenever they are unsure whether particular conduct may constitute a violation of this policy.

Staff members are prohibited from engaging in any of the following conduct, regardless of whether the conduct occurs on or off school property, or before, during, or after school hours. The following examples of prohibited conduct do not, and are not intended to, constitute an exhaustive list of conduct for which discipline may be imposed:

- (a) Engaging in any romantic or sexual interactions or relationships with students, including dating, flirting, sexual contact, inappropriate physical displays of affection, or sexually suggestive comments between staff and students;
- (b) Fostering, encouraging, or participating in emotionally or socially intimate relationships with students through communication, in-person interaction, or gift-giving;
- (c) Initiating or continuing communications with students for reasons unrelated to any direct educational purpose, including oral or written communication, telephone calls, or electronic communication such as texting, instant messaging, email, chat rooms, social networking apps, webcams, or exchange of photographs;
- (d) Providing alcohol or drugs (regardless of age) to students – either prescription or illegal (except for those provided in accordance with district policy on medication administration); and
- (e) Transporting individual students for any purpose unrelated to a school function or event, when not related to a staff member's job duties, and without the permission of a parent/guardian and administration.

All staff members are directed to consult their supervisor(s), and/or the LPS Human Resources Department, if they require clarification of these requirements as they apply to student relationships.

The District will take appropriate disciplinary action, up to and including dismissal, against any staff member found to have violated this policy in accordance with District policies, regulations, applicable collective bargaining agreements, and state/federal laws. A violation of this policy may also subject staff members to referral for criminal and/or civil sanctions as required by law.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

ITEM: IX.O.

TOPIC: Second Reading & Adoption of Board Policies

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached documents for the following policies:

**PERSONNEL
GAHC - Digital Communications**

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policies and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of May 20, 2024.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources
Jennifer Keatts, Director of Human Resources

EXHIBITS:
Attached Policies

BOARD POLICY

GAHC

PERSONNEL DIGITAL COMMUNICATIONS

June 17, 2024

Personal Use

Digital communication (including social networking) that occurs on District premises or involves the use of District equipment is governed by the Acceptable Use Policy and this Policy. This Policy also applies to digital communication that occurs off District premises and/or using non-District equipment.

Digital communication (including social networking) provides educational and other opportunities for staff and students. The Board of Education expects that staff and students who engage in digital communication will do so in a reasonable and appropriate manner. Specifically, digital communication between staff and students, or to which students reasonably may be exposed, should be professional and of the same content, tone and demeanor as in-school communication between staff and students. Similarly, digital communication between staff and parents, community members, and other adults, or to which staff members, parents, and community members reasonably may be exposed, should be professional.

Positive interactions, digital or otherwise, are encouraged among employees of Livonia Public Schools, recognizing that unprofessional communications may reflect poorly upon, and negatively impact the reputations of staff members, individual school communities, or the District as a whole. Staff members must be conscious of the public nature of their positions in the District and mindful of how their communications may be perceived by others. As they relate to students, parents, families, colleagues, community members, and/or the District generally, staff members' comments made online (including those posted to personal social media accounts) that are harassing, defamatory, inclusive of confidential student information, or disruptive to the educational environment, and are not otherwise protected by law, may be addressed directly by the District as an employment action ranging from consultation to disciplinary action.

Public Use

The District's social media, to the extent it is open to the public for use, collectively constitutes a limited public forum. All comments and postings on District social media are subject to monitoring and, where permitted, removal by the District.

Public posts or comments on District social media must address District business and, where applicable, the particular District business under discussion. The District reserves the right to remove comments or postings by members of the public when the District determines that the content (including links to such content) falls under any of the following prohibited categories:

- Off-topic (e.g., a post unrelated to District business, a comment to a District Related post that is unrelated to the post, spam, content that is incoherent or contains a virus, etc.)
- Abusive (e.g., threatening, harassing, discriminatory against protected classes, personal attacks, etc.)
- Illegal (e.g., defamation, promotion of violence/destruction or illegal activities, etc.)
- Obscenity, vulgarity, profanity, or sexually explicit or pornographic
- Campaigning, whether in support of or opposition to political campaigns, candidates, or ballot measures
- Content that may compromise the safety or security of the District, its community, or members of the public
- Content that contains personal identifying information or sensitive personal information (e.g., doxing)
- Commercial information (e.g., solicitation, advertisement, product/service endorsement, etc.)
- Copyrighted, trademarked, or otherwise legally-protected content the posting of which violates another's ownership interest

Users who repeatedly or egregiously violate the content-related guidelines in this policy may be banned from posting and/or commenting on the District's social media (e.g., multiple off-topic posts or a single instance of posting a link to a pornographic video, etc.).

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
June 17, 2024**

ITEM: IX.P.

TOPIC: Second Reading & Adoption of Board Policy

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached document, for:

Board Policy JGFG – Accidents and Illness

RATIONALE:

The Board Policy Committee has met with staff to review proposed language for the above policy and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of May 20, 2024.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

William Green, Director of Elementary Programs and District Services

EXHIBITS:

Attached Policy

Off/Supt/tg

BOARD POLICY

JGFG

**STUDENTS
ACCIDENTS AND ILLNESS**

JUNE 17,2024

All students shall have updated emergency care information in the District's Student Information System (MISTAR). Parents/guardians are responsible to update the school throughout the year if emergency contact and/or care information changes.