

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION**

**Regular Meeting  
April 22, 2024 - 6:30 PM  
Board Room  
15125 Farmington Road  
Livonia, Michigan 48154**

**AGENDA**

- I. ROLL CALL: Madeline Acosta, Tammy Bonifield, Karen Bradford, Colleen Burton, Crystal Frank, Liz Jarvis, Mark Johnson**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMUNICATIONS**
  - A. Recognition of MHSAA Churchill Scholar Athlete 3**
  - B. Recognition of Franklin High School Pom Pon State Champions 6**
  - C. District Update from the Superintendent**
  - D. Written Communications**
  - E. Response to Prior Audience Communications**
  - F. Audience Communications (limited to 15 minutes, with remainder taking place prior to HEARING FROM BOARD MEMBERS)**
- IV. CONSENT AGENDA--Items marked with an "\*" will be considered in one motion. These routine items have been individually reviewed by Board committees and were unanimously recommended for placing on this consent agenda. Any member of the Board may remove items from the consent agenda prior to voting. 11**
- V. DISPOSITION OF MINUTES**
  - A. \*Minutes of the Regular Meeting of March 18, 2024 12**
- VI. BUSINESS MATTERS**
  - A. Approval of LCTC Technology Purchase 19**
  - B. Approval of Purchase of Churchill Pool Bleachers - 2021 BOND 35**
- VII. INSTRUCTION MATTERS**
  - A. \*Approval of 2024-2025 LCTC Cooperative Agreement 38**
  - B. \*Approval of 2024-2025 LTP Cooperative Agreement 43**
- VIII. PERSONNEL MATTERS**
  - A. Teacher for Approval 47**
  - B. Leaves 49**
  - C. Resignations 50**
  - D. Retirements 51**
- IX. HEARING FROM BOARD MEMBERS**
  - A. Second Reading Board Policy - Business Management EBD - Energy Management Conservation 63**
  - B. Second Reading Board Policy - Business Management EE - Food Services Management and Free and Reduced Price Meals**

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**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC:**                                   **Recognition of MHSAA Scholar Athlete**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolution in recognition of Churchill High School senior Jaden Reji for being named one of 13 Scholar Athletes in the state, by the Michigan High School Athletic Association.

**RATIONALE:**

Jaden Reji has shown outstanding academic and athletic abilities throughout his four years at Churchill High School, serving as captain of the varsity soccer team, playing on the varsity basketball team, assuming leadership roles in the DECA program and the Science National Honor Society, while also participating in robotics, HOSA and the Spanish Honor Society at Churchill High School.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Stacy Jenkins, Administrator of Communications

**EXHIBITS:**

None



**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION  
April 22, 2024**

**RESOLUTION**

***WHEREAS, the Trustees of the Livonia Public Schools District Board of Education are desirous of publicly recognizing the outstanding accomplishments of students who distinguish themselves during the pursuit of their public education in the school district; and***

***WHEREAS, Jaden Reji, a senior at Churchill High School, has distinguished himself as an excellent athlete with high academic achievements by being named one of 13 Scholar Athletes in the state, by the Michigan High School Athletic Association; and***

***WHEREAS, Jaden earned this distinction through his four years playing basketball and soccer, as well as serving as Varsity Soccer Captain for three years at Churchill; and***

***WHEREAS, Jaden is a student in the rigorous Math, Science and Computers program at Churchill; is a National Merit Scholarship winner; a HOSA State and International Champion; DECA president and three-time State Champion and International Finalist; and is a member of the Livonia Warriors Robotics Team, the Science National Honor Society, serving as vice president and is a member of the Spanish Honor Society at Churchill in addition to being a leader in his church and a volunteer at St. Mary Mercy Hospital.***

***NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Jaden Reji for his outstanding accomplishments in athletics, academics, extra curricular activities and leadership roles at Churchill High School and wish him well in his future endeavors as he applies the discipline and perseverance needed to excel in athletics and academics to all areas of his life.***

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***Madeline Acosta, Secretary  
Board of Education***

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC: Recognition of State Champion Varsity Pompon**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolution recognizing Franklin High School's Varsity Pompon Team for capturing the Mid American Pompon State Championship for Class A Division 1.

**RATIONALE:**

The Franklin High School Varsity Pompon Team had a perfect season, winning first place in three competitions leading up to the State Championship held at Eastern Michigan University on February 11, 2024. The team scored the highest number of points at the State Championship out of all divisions and groups, including at the collegiate level. This is the second State Championship won by the team in the past three years.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Stacy Jenkins

**EXHIBITS:**

Attached Resolution

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION  
April 22, 2024**

**RESOLUTION**

***WHEREAS, the Trustees of the Livonia Public Schools' Board of Education are desirous of publicly recognizing the outstanding accomplishments of students who distinguish themselves during the pursuit of their public education in the school district; and***

***WHEREAS, the Franklin High School Varsity Pompon Team has distinguished itself by achieving the 2024 Mid American Pompon Class A Division 1 State Championship title; and***

***WHEREAS, Franklin Varsity Pompon achieved this accomplishment in the Mid American Pompon Varsity category with a score of 497.5 out of a possible 550 points at the competition at Eastern Michigan University on February 11, 2024; and***

***WHEREAS, this adds to the outstanding accomplishments the team achieved during its 2023 – 2024 season, once again making school history with a perfect season that included winning the High Kick Competition in November, followed by winning the Regional competition to qualify for the State competition;***

***NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate the Franklin High School Varsity Pompon Team for its outstanding accomplishments and wish all of the team members well in their future endeavors as they apply the discipline and perseverance needed to excel in sports to all areas of their lives.***

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***Madeline Acosta, Secretary  
Board of Education***

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC: Recognition of State Champion Junior Varsity Pompon**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolution recognizing Franklin High School's Junior Varsity Pompon Team for capturing the Mid American Pompon State Championship for Class A Division 1.

**RATIONALE:**

The Franklin High School Junior Varsity Pompon successfully navigated the 2023-2024 season with strong scores, including placing third in the High Kick Competition in November and placing first in the State Championships at Eastern Michigan University on February 11, 2024. This was the third State Championship for Franklin JV Pompon in three years.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Stacy Jenkins

**EXHIBITS:**

Attached Resolution

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION  
April 22, 2024**

**RESOLUTION**

*WHEREAS, the Trustees of the Livonia Public Schools' Board of Education are desirous of publicly recognizing the outstanding accomplishments of students who distinguish themselves during the pursuit of their public education in the school district; and*

*WHEREAS, the Franklin High School Junior Varsity Pompon Team has distinguished itself by achieving the 2024 Mid American Pompon JV Division 1 State Championship title; and*

*WHEREAS, the team achieved this accomplishment in the Mid American Pompon Junior Varsity category with a score of 459.5 out of a possible 550 points at the competition at Eastern Michigan University on February 11, 2024; and*

*WHEREAS, this adds to the outstanding accomplishments the team achieved during its 2023 – 2024 season, marking its third time being named State Champions and achieving third-place success at the High Kick Championship in November, before enjoying success at the Regional Championship to qualify for the State competition;*

*NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate the Franklin High School Junior Varsity Pompon Team for its outstanding accomplishments and wish all of the team members well in their future endeavors as they apply the discipline and perseverance needed to excel in sports to all areas of their lives.*

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*Madeline Acosta, Secretary  
Board of Education*



**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC:** Consent Agenda

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the Superintendent:

- V.A. \*Minutes of the Regular Meeting of March 18, 2024
- VII.A. \*Approval of 2024-2025 LCTC Cooperative Agreement
- VII.B. \*Approval of 2024-2025 LTP Cooperative Agreement

**RATIONALE:**

The agenda for the Board of Education meeting has certain items designated and identified by an asterisk \*. These items, identified in advance with the concurrence of all Board members present, will be acted upon in a single motion.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Andrea L. Oquist, Superintendent

**EXHIBITS:**

Attached

Off/Supt/tg

**Livonia Public Schools  
Board of Education  
Minutes of the Regular Meeting  
March 18, 2024, 2024**

President Bradford convened the meeting at 6:32 p.m.

**Members Present** Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson

**Members Absent** Burton

**Read Across America Resolution** It was moved by Mrs. Acosta and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District adopt the resolution in recognition of Read Across America during the month of March 2024. Mrs. Jenkins and Mrs. Jarvis presented the Read Across America Resolution to Ms. Butler and Ms. Burris, Teachers at Riley Upper Elementary. Ms. Butler and Ms. Burris shared point of pride in Riley’s reading month activities.

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson  
Nays: None

**District Update from the Superintendent** Superintendent Oquist presented highlights of recent activities taking place across the District, as well as upcoming events.

**Written Communications** None

**Response to Prior Audience Communications** None

**Audience Communications** A parent of a figure skater spoke in favor of female figure skating athletes being awarded a varsity letter.

**Consent Agenda** It was moved by Mrs. Jarvis and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the Superintendent:

V.A. \*Minutes of the Special Meeting of February 12, 2024  
V.B. \*Minutes of the Regular Meeting of February 26, 2024

**Approval of Name of the Early Childhood Center** It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent to name the new early childhood center the Livonia Early Childhood Center.

**Approval of  
Purchase of LCTC  
Computer Lab  
Equipment**

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson

Nays: None

It was moved by Mrs. Frank and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District approve the purchase of 26 computers from CDW-G located in Chicago, Illinois for \$40,950.00, and furniture with installation from Interior Environments located in Novi, Michigan for \$48,354.35 for the Business Management and Computer Repair Classroom through 61a (added cost) funds. Through contract pricing the total cost for computers and furniture is \$89,304.35.

**Approval of  
Purchase of LPS  
Merchandise**

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson

Nays: None

It was moved by Mr. Johnson and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the purchase of Livonia Public Schools merchandise from MBS Incorporated, located in South Lyon, Michigan for an amount not to exceed \$100,000.

**Approval of Tax  
Collection  
Agreement with  
the City of  
Livonia**

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson

Nays: None

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the agreement with City of Livonia for the collection of school taxes. Under the new agreement, the District will pay \$5.00 per parcel with an estimated 35,010 parcels within the Livonia Public Schools boundary making the total estimated cost for the 2024-2025 school year to be \$175,050 representing a significant reduction in cost.

**Approval of  
Purchase  
Agreement for  
Sale of Property  
to the City of  
Livonia**

Ayes: Acosta, Bradford, Frank, Jarvis, Johnson

Nays: Bonifield

It was moved by Mrs. Jarvis and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District approve delegating to the Superintendent or her designee the authority to enter into an Offer to Purchase Real Estate, and execute said Offer as well as any extension, and any documents necessary and incidental to the sale, with the City of Livonia, Wayne County, Michigan, whereby the City of Livonia has offered to purchase 4.15 +/- acres of land located at 31699 Five Mile Road, Livonia, Michigan, formerly known as Bentley, for a purchase amount of \$100,000 per acre and prorated for partial acres.

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis

Nays: None

Abstain: Johnson

**Approval of Central Office Parking Lot Light Replacement Project**

It was moved by Mrs. Bonifield and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the recommendation to replace the lighting to LED lighting for the Central Office parking lot project from Voss Lighting, located in Grand Rapids, Michigan in the total amount of \$58,490, which includes contingency.

**Approval of Bentley Track Repair Project**

It was moved by Mrs. Frank and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the recommendation to award the Bentley Trak repair project to Nagle Paving, located in Novi, Michigan in the amount of \$116,500, which included 6% contingency.

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson  
Nays: None

**Approval of Purchase of Generator**

It was moved by Mr. Johnson and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the recommendation to purchase a trailer-mounted generator from Michigan CAT, located in Novi, Michigan, in the total amount of \$100, 201.00.

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson  
Nays: None

**Approval of Teachers**

It was moved by Mrs. Acosta and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and offer employment for the 2023-2024 school year to the following teacher:

<b>Name</b>	<b>FTE</b>	<b>Title</b>	<b>Location</b>
Jessica Rodrigues	1.0	RCR Teacher	Roosevelt

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson  
Nays: None

**Teachers for Tenure**

It was moved by Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and acknowledge that tenure status has been granted to the following teachers on the respective date:

<b>Name</b>	<b>Date Effective</b>
Julie Fischell	March 18, 2024
Maryrose Goeman	March 14, 2024
Kristen Smith	March 18, 2024
Carie Vella	March 21, 2024

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson

Nays: None

**Leaves of  
Absence**

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and approve the request for a leave of absence as listed below:

<b>Name</b>	<b>Date Effective</b>
Jessica Cieslik	April 24, 2024
Alaina Kennedy	2024-2025 school year
Erin Winslow	2024-2025 school year

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson  
Nays: None

**Resignations**

The Board was informed of the following resignations:

<b>Name</b>	<b>Date Effective</b>
Rie Hong	April 05,2024
Laura Stevens	June 7, 2024

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson  
Nays: None

**Retirement**

It was moved by Mrs. Frank and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for services rendered by:

**Mary Pat Benoit**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Mary Pat Benoit will retire from the district on June 7, 2024; and,

**WHEREAS**, Mary Pat Benoit has devoted 36 years of dedicated, loyal, and outstanding service in the Community Relations Department as videographer and community relations specialist and at the Livonia Career Technical Center as a career intern coordinator; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Mary Pat Benoit on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**David Chiola**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that David Chiola will retire from the district on June 7, 2024; and,

**WHEREAS**, David Chiola has devoted 24 years of dedicated, loyal, and outstanding service to the students of Franklin High School as a teacher; and,

MARCH 18, 2024

**WHEREAS**, He has made many contributions to the educational profession and has touched the lives of countless students during his tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate David Chiola on his years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for his retirement.

**Paula Kohler**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Paula Kohler will retire from the district on June 30, 2024; and,

**WHEREAS**, Paula Kohler has devoted 21 years of dedicated, loyal, and outstanding service to the students of Garfield Elementary and Rosedale Elementary as a teacher and principal; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Paula Kohler on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Eric Kreutzfeld**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Eric Kreutzfeld will retire from the district on May 17, 2024; and,

**WHEREAS**, Eric Kreutzfeld has devoted 14 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a custodian and assistant building supervisor at Coolidge Elementary, Cooper Upper Elementary, Holmes Middle School, Cleveland Elementary and Stevenson High School; and,

**WHEREAS**, He has given conscientious, careful, and loyal service to the students, staff, and community during his tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Eric Kreutzfeld for his countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**George (Byron) Turner**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that George (Byron) Turner will retire from the district on June 7, 2024; and,

**WHEREAS**, George (Byron) Turner has devoted 24 years of dedicated, loyal, and outstanding service to the students of Riley Middle School, Cass Elementary, Hoover Elementary, Buchanan Elementary, Holmes Middle School, Frost Middle School and Stevenson High School as a teacher; and,

**WHEREAS**, He has made many contributions to the educational profession and has touched the lives of countless students during his tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate George (Byron) Turner on his years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for his retirement.

**Elizabeth (Ranae) Woods**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Elizabeth (Ranae) Woods has retired from the district on February 15, 2024; and,

**WHEREAS**, Elizabeth (Ranae) Woods has devoted 33 years of dedicated, loyal, and outstanding service to the students of Johnson Elementary, Cleveland Elementary, Nankin Mills Elementary, Riley Middle School, Washington Elementary, Churchill High School and Holmes Middle School as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Elizabeth (Ranae) Woods on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson

Nays: None

**First Reading –  
Board Policy,  
Business  
Management**

**EBD – Energy  
Management  
Conservation**

The policy committee has reviewed the following changes:

BOARD POLICY	EBD
BUSINESS MANAGEMENT	JUNE 16, 2008
ENERGY MANGEMENT CONSERVATION	<del>Reviewed 2/2014</del>

The Board of Education supports a culture of energy conservation. It is our responsibility to ensure that every effort is made to conserve energy and natural resources with realistic goals while maintaining a comfortable educational environment and exercising sound financial management.

~~The implementation of this policy is the joint responsibility of the Board members, administrators, teachers, students, support personnel, and other stakeholders. Its success is based on cooperation at all levels.~~

~~The Superintendent shall establish and implement procedures to ensure the conservation of energy and natural resources at all levels of the school system. These procedures will include short and long range strategies for energy savings management, preventive maintenance, and monitoring for its facilities and systems, including HVAC, building envelope, and moisture management. The Superintendent shall designate an energy educator/supervisor to implement, manage, direct, monitor, evaluate, and report district conservation and efficiency efforts.~~

~~The district will maintain accurate records of energy consumption and cost of energy and will provide information to the Board of Education on the goals and progress of the energy conservation program.~~

~~The principal/building administrator will support energy management at his/her building with energy audits being conducted by the district and conservation program outlines being updated.~~

All district personnel are expected to contribute to energy efficiency in our district. Every person is expected to be an energy saver as well as an energy consumer. It is the responsibility of the school district to educate users on energy consumption and conservation.

**First Reading –  
Board Policy,  
Business  
Management**

The policy committee has reviewed the following changes:

BOARD POLICY	EE
BUSINESS MANAGEMENT	<del>MAY 19, 2014</del>
FOOD SERVICES MANAGEMENT AND FREE AND REDUCED PRICE MEALS	

**EE – Food Services Management and Free and Reduced Price Meals**

The district shall operate a school food service program in its schools as required by law. The supervisor of food services shall cooperate with each school principal in matters essential to the proper functioning of the food service program.

The Board of Education recognizes its responsibility to provide free and reduced-price meals to eligible students.

All students are eligible for free meals as long as:

1. The district participates in the U.S. Department of Agriculture (USDA) National School Lunch Program and National School Breakfast Program; and
2. The district chooses to participate in the "Michigan School Meal Program."

LEGAL REF.: MCL 3.542; 380.1272; 380.1273; et seq.; 7 CFR Parts 210, 215, and 220  
~~MCL 380.1272; 7 CFR Parts 210, 215, and 220 (repeated from line above)~~

**Approval of Board Members to Attend MASB Spring Institute**

It was moved by Mrs. Acosta and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve that Board Trustees Madeline Acosta and Colleen Burton, take classes April 10-20, 2024, during MASB's Spring Institute in Lansing, Michigan, for a total cost of approximately \$396.00

Ayes: Acosta, Bonifield, Bradford, Frank, Jarvis, Johnson  
Nays: None

**Hearing From Board Members**

Mrs. Jarvis encouraged attendance at the Robotics Competition being hosted at Churchill High School this coming weekend. There are 40 teams competing including the Livonia Tyros and Warriors. Mrs. Frank shared thanks to members of the administrative team, Mrs. Oquist, Mr. Green and Mr. Francis for the vision, inception and constant oversight of the building of the Livonia Early Childhood Center and it's certain to be a point of pride for the entire Livonia community. Mrs. Bonfield encouraged interested parties to read the Board of Education Policies on the LPS website. Mr. Johnson shared thanks to Cooper Upper Elementary for hosting him as a guest reader. Many Board members shared his sentiments toward their guest reading host buildings as well.

**Adjournment Off/Supt/tg**

President Bradford adjourned the meeting at 8:08 p.m.

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC: LCTC Technology Purchase**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of new Chromebook, Chromebook carts, and Google Chrome EDU Licenses for LCTC and specific programs through 61a (added cost) funds.

**RATIONALE:**

The Livonia Career Technical Center (LCTC) is requesting to purchase new Chromebooks, Chromebook carts, and Google Chrome EDU licenses for general use at LCTC and for specific programs through 61a (equipment over \$5,000) funds. Through contract pricing the total cost for the Chromebooks, Chromebook carts, and Google Chrome EDU licenses is \$56,764.45 through People Driven Technology (Byron Center, MI).

Below is list of programs who will be utilizing this purchase for instructional and learning purposes; as well as the quote for these items within said program:

- Criminal Justice (30 Chromebooks with license) = \$10,019.70
- Construction Trades (30 Chromebooks with cart and license) = \$11,268.70
- Health Sciences (60 Chromebooks with cart and license, for 2 classrooms (\$11,268.70 each)) = \$22,537.40
- LCTC (35 Chromebooks with cart and license) = \$12,938.65
- Total Cost = \$56,764.45

**BUDGETARY INFORMATION:**

This purchase is quoted for \$56,764.45.

**RESOURCE PERSONNEL:**

Kevin Etue, Director of Secondary Programs and District Services

**EXHIBITS:**

Attached



6300 Venture Hills Blvd SW  
Byron Center, MI 49315

## Dell CB 3110 2n1/8GB/64GB

Prepared by:

**East Michigan**

Jeff Seelenbinder  
616-264-6725  
seelenbinderj@peopledriven.com  
Dawn Batson  
batsond@peopledriven.com

Prepared for:

**Livonia Public Schools**

Tim Klan  
tklan@livoniapublicschools.org

Quote Information:

**Quote #: 009644**

Version 1  
Delivery Date 03/11/2024  
Expiration Date 03/31/2024

### Hardware

Line	Qty	Part Number	Description	Price	Extended Price	
1	30	PDT-CB3110-2n1-8/64	Dell Chromebook 3110 2-in-1, N5100, 8GB RAM, 64GB eMMC, Intel DB Wi-Fi 6 AX201, 11.6" HD (1366 x 768) 2-in-1 Touch Display, World Facing Camera, 42Whr Battery, HDMI, (1) USB 3.2, (1) USB-C, (1) HDMI, Dell 1 Year Mail-in Warranty	\$304.00	\$9,120.00	
2	30	PDT-Google	Google Chrome EDU License	\$29.99	\$899.70	
Midwestern Higher Education Compact (MHEC) Contract Code C000000978628						

Subtotal. **\$10,019.70**



6300 Venture Hills Blvd SW  
Byron Center, MI 49315

## Dell CB 3110 2n1/8GB/64GB

**Ship To:**

**Livonia Public Schools**

15125 Farmington Rd

Livonia, MI 48154

Tim Klan

**Bill To:**

**Livonia Public Schools**

15125 Farmington Rd

Livonia, MI 48154

Tim Klan

**Quote Information:**

**Quote #: 009644**

Version. 1

Delivery Date. 03/11/2024

Expiration Date 03/31/2024

tklan@livoniapublicschools.org

tklan@livoniapublicschools.org

### Quote Summary

Description	Amount
Hardware	\$10,019.70
Total	<b>\$10,019.70</b>

Taxes, shipping, handling and other fees may apply We reserve the right to cancel orders arising from pricing or other errors

### People Driven Technology

### Livonia Public Schools

Signature \_\_\_\_\_

Name. Jeff Seelenbinder

Title. Account Executive

Date. 03/11/2024

Signature \_\_\_\_\_

Name. Tim Klan

Date \_\_\_\_\_

## **P** ACCEPTANCE OF THE PRICE QUOTE IS MADE ONLY UPON THESE TERMS AND CONDITIONS

**1. PRICING:** Prices for any Products or Services are valid for 30 days therefrom unless otherwise stated

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**4. SHORTAGE CLAIMS AND INSPECTION:** Customer shall have the right to inspect the Products within 48 hours of receipt. Any shortages or other claims in connection with an order must be made in writing and delivered to People Driven Technology, Inc within such 48-hour period or shall be waived

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**7. WARRANTIES AND REMEDIES:** All Products, and the components and materials utilized in any assembled or customized Products, are covered by, and subject to, the terms, conditions, and limitations of the manufacturer's standard warranty, which warranty is expressly in lieu of any other warranty, express or implied, of or by People Driven Technology, Inc or the applicable Product manufacturer. People Driven Technology, Inc represents, warrants and covenants that (i) People Driven Technology, Inc shall perform all Services, if any, in accordance with the material specifications set forth in the Price Quote and (ii) the functions and features of the Services and related deliverables shall operate in the manner described in the applicable Price Quote for ninety (90) days from the completion thereof

**8. EXPORT RESTRICTIONS:** Products may be subject to export or resale restriction or regulation, and Customer acknowledges that it will comply with such restrictions and regulations. Any statement as to product country of origin, Export Control Classification Number, or compliance with applicable law (including, without limitation, that products are lead-free or RoHS compliant) is as provided to People Driven Technology, Inc by its suppliers, and People Driven Technology, Inc does not warrant its accuracy and will not be liable for any error with regard to same



6300 Venture Hills Blvd SW  
Byron Center, MI 49315

## Dell CB 3110 2n1/8GB/64GB (30) with Cart

Prepared by:

**East Michigan**

Jeff Seelenbinder  
616-264-6725  
seelenbinderj@peopledriven.com  
Dawn Batson  
batsond@peopledriven.com

Prepared for:

**Livonia Public Schools**

Tim Klan  
tklan@livoniapublicschools.org

Quote Information

**Quote #: 009657**

Version: 1  
Delivery Date: 03/11/2024  
Expiration Date: 04/07/2024

### Hardware

Line	Qty	Part Number	Description	Price	Extended Price
1	30	PDT-CB3110-2n1-8/64	Dell Chromebook 3110 2-in-1, N5100, 8GB RAM, 64GB eMMC, Intel DB Wi-Fi 6 AX201, 11.6" HD (1366 x 768) 2n1Touch Display, World Facing Camera, 42Whr Battery, HDMI, (1) USB 3.2, (1) USB-C, (1) HDMI, Dell 1 Year Mail-in Warranty	\$304.00	\$9,120.00
2	30	PDT-Google	Google Chrome EDU License	\$29.99	\$899.70
3	1	PDT-A9585622	Ergotron YES Basic Charging Cart - 36- Device cart (not pre-wired)	\$1,249.00	\$1,249.00
Bretford/Dell Elements 36-User Cart - Not Pre-wired \$1195ea					
Midwestern Higher Education Compact (MHEC) Contract Code C000000978628					

Subtotal: **\$11,268.70**



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## Dell CB 3110 2n1/8GB/64GB (30) with Cart

**Ship To:**

**Livonia Public Schools**

15125 Farmington Rd  
Livonia, MI 48154  
Tim Klan

**Bill To:**

**Livonia Public Schools**

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Livonia, MI 48154  
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**Quote Information:**

**Quote #: 009657**

Version: 1  
Delivery Date 03/11/2024  
Expiration Date: 04/07/2024

tklan@livoniapublicschools.org

tklan@livoniapublicschools.org

### Quote Summary

Description	Amount
Hardware	\$11,268.70
Total	<b>\$11,268.70</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

People Driven Technology

Livonia Public Schools

Signature \_\_\_\_\_

Name Jeff Seelenbinder

Title Account Executive

Date 03/11/2024

Signature \_\_\_\_\_

Name Tim Klan

Date \_\_\_\_\_

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- 7. WARRANTIES AND REMEDIES:** All Products, and the components and materials utilized in any assembled or customized Products, are covered by, and subject to, the terms, conditions, and limitations of the manufacturer's standard warranty, which warranty is expressly in lieu of any other warranty, express or implied, of or by People Driven Technology, Inc or the applicable Product manufacturer. People Driven Technology, Inc represents, warrants and covenants that (i) People Driven Technology, Inc shall perform all Services, if any, in accordance with the material specifications set forth in the Price Quote and (ii) the functions and features of the Services and related deliverables shall operate in the manner described in the applicable Price Quote for ninety (90) days from the completion thereof.
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Prepared for:

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Tim Klan

tklan@livoniapublicschools.org

Quote Information:

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Version 1

Delivery Date: 03/11/2024

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2	30	PDT-Google	Google Chrome EDU License	\$29 99	\$899.70
3	1	PDT-A9585622	Ergotron YES Basic Charging Cart - 36- Device cart (not pre-wired)	\$1,249 00	\$1,249 00
Bretford/Dell Elements 36-User Cart - Not Pre-wired \$1195ea					
Midwestern Higher Education Compact (MHEC) Contract Code C000000978628					

Subtotal **\$11,268.70**



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tklan@livoniapublicschools.org

tklan@livoniapublicschools.org

### Quote Summary

Description	Amount
Hardware	\$11,268.70
Total	<b>\$11,268.70</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors

### People Driven Technology

### Livonia Public Schools

Signature \_\_\_\_\_  
 Name: Jeff Seelenbinder  
 Title: Account Executive  
 Date: 03/11/2024

Signature. \_\_\_\_\_  
 Name. Tim Klan  
 Date. \_\_\_\_\_



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Prepared for:

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Quote Information:

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Version 1  
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tklan@livoniapublicschools.org

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### Quote Summary

Description	Amount
Hardware	\$11,268.70
<b>Total:</b>	<b>\$11,268.70</b>

Taxes, shipping, handling and other fees may apply We reserve the right to cancel orders arising from pricing or other errors

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### Livonia Public Schools

Signature: \_\_\_\_\_  
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Title: Account Executive  
Date: 03/11/2024

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Name: Tim Klan  
Date \_\_\_\_\_

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Prepared for:

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tklan@livoniapublicschools.org

Quote Information:

**Quote #: 009658**

Version 1

Delivery Date 03/11/2024

Expiration Date 04/07/2024

### Hardware

Line	Qty	Part Number	Description	Price	Extended Price
1	35	PDT-CB3110-2n1-8/64	Dell Chromebook 3110 2-in-1, N5100, 8GB RAM, 64GB eMMC, Intel DB Wi-Fi 6 AX201, 11 6" HD (1366 x 768) 2n1Touch Display, World Facing Camera, 42Whr Battery, HDMI, (1) USB 3.2, (1) USB-C, (1) HDMI, Dell 1 Year Mail-in Warranty.	\$304.00	\$10,640.00
2	35	PDT-Google	Google Chrome EDU License	\$29.99	\$1,049.65
3	1	PDT-A9585622	Ergotron YES Basic Charging Cart - 36- Device cart (not pre-wired)	\$1,249.00	\$1,249.00
Bretford/Dell Elements 36-User Cart - Not Pre-wired \$1195ea					
Midwestern Higher Education Compact (MHEC) Contract Code C000000978628					

Subtotal **\$12,938.65**



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**Ship To:**

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15125 Farmington Rd

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tklan@livoniapublicschools.org

**Bill To:**

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**Quote Information:**

**Quote #: 009658**

Version: 1

Delivery Date: 03/11/2024

Expiration Date: 04/07/2024

### Quote Summary

Description	Amount
Hardware	\$12,938.65
<b>Total:</b>	<b>\$12,938.65</b>

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People Driven Technology

Livonia Public Schools

Signature \_\_\_\_\_

Name: Jeff Seelenbinder

Title: Account Executive

Date: 03/11/2024

Signature \_\_\_\_\_

Name: Tim Klan

Date: \_\_\_\_\_

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**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC:           Approval of Churchill Pool Bleachers – 2021 Bond**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation to purchase a set of bleachers for Churchill High School from Southern Bleacher Company, Inc., located in Graham, Texas for a total amount of \$74,845.

**RATIONALE:**

This is a planned purchase from the 2021 Bond to replace the failing bleachers at Churchill High School pool room.

**BUDGETARY INFORMATION:**

2021 Bond

**RESOURCE PERSONNEL:**

Phillip Francis, Assistant Superintendent of District Services

**EXHIBITS:**

Attached



# Southern Bleacher Company, Inc.

P: 800.433.0912 | F: 940.549.1365  
P.O. Box One | 801 Fifth St. | Graham, TX 76450  
[www.SouthernBleacher.com](http://www.SouthernBleacher.com)  
[Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#)

## QUOTE

**April 9, 2024**

Harry C. Lau  
Administrator Facilities and Operations  
Livonia Public Schools  
15125 Farmington Rd.

*RE: Livonia Churchill High School – New Pool Bleachers*

Southern Bleacher Company is pleased to offer the following quotation for the above referenced project. Cost includes freight and Installation to: Livonia, MI

- **Provide One (1) Pool Bleacher:**
- **Provide Code Compliant Non-Elevated Angle Frame Bleacher (Silver Edition)**
- **All Aluminum Understructure**
- **8 rows x 69' long**
- **8" Rise/24" Treads**
- **Aisles w/handrails**
- **Vertical Picket Guard Railings - Black or Silver Anodized Aluminum**
- **Wheelchair Spaces per code**
- **Anodized Extruded Aluminum Bench Seats.**
- **Painted Extruded Aluminum Risers (std. colors).**
- **Mill finish extruded aluminum footboards.**

**Delivered and Installed onto contractor supplied concrete pad designed to accommodate the bleacher: \$74,845.00\***

**\*Qualifies for purchase through TIPS Purchasing Cooperative**

### Includes:

- All Aluminum understructure
- Freight
- Sales Tax
- Unloading and Installation by Southern Bleacher (non-union, non-prevailing wages) by Factory Certified Technicians.
- Engineered Drawings stamped by a Professional Engineer in the State of Michigan

### Excludes:

- Concrete pad or pathways to and from exit locations flatwork beneath the exit ramp and stairs.
- Any state or local, permits, fees, etc.
- Any bonds.
- Seat Numbers
- Allowances
- Onsite restoration
- Any item not listed in above inclusions.

**Lead Times:**

- **Engineer Stamped Shop Drawings – 3-4 weeks from Notice to Proceed**
- **Material Delivery after Returned APPROVED Shop Drawings – 60 - 90 Calendar Days**
- **Installation – 1-2 weeks**

**NOTE: Southern Bleacher requires adequate site access to perform our work.**

The above price is valid for 30 days.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Southwell', written in a cursive style.

David Southwell  
Field Sales Manager

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC: Approval of Cooperative Agreement for Livonia Career Technical Center**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the renewal of the Cooperative Education Program Agreements between the Livonia Career Technical Center and the following school districts for the 2024-25 school year:

Northville Public Schools  
Plymouth Canton Community Schools  
Crestwood School District  
Plymouth Christian Academy  
Redford Union Schools  
Wayne-Westland Community Schools

**RATIONALE:**

Cooperative Agreements are mutually beneficial contracts that allow sending districts additional student programming and authorizes the LPS to receive a proportional amount of that student's basic funding allowance.

**BUDGETARY INFORMATION:**

Based on an enrollment of 35 students from non-LPS districts, the Cooperative Agreements will generate approximately \$305,000.

**RESOURCE PERSONNEL:**

Kevin Etue, Director of Secondary Programs & District Services

**EXHIBITS:**

None

# COOPERATIVE EDUCATION PROGRAM AGREEMENT

## Career Technical Education 2024-2025

**THIS AGREEMENT** is entered into this 1<sup>st</sup> day of July 2024, between SCHOOL DISTRICT (hereinafter referred to as “SCHOOL DISTRICT”) and Livonia Public Schools (hereinafter referred to as “Livonia”).

1. **PURPOSE.** SCHOOL DISTRICT and Livonia and their respective Boards of Education have determined that it is in the best interests of both school districts to permit certain SCHOOL DISTRICT students to receive career-technical education services provided by and through Livonia in accordance with the terms of this Cooperative Education Program Agreement, and consistent with the pertinent provisions of the Revised School Code of 1995 and the State School Aid Act as amended. It is further the purpose of this Agreement to permit career technical students from SCHOOL DISTRICT to utilize classroom positions at the Livonia Career Technical Center for career technical education opportunities in the Livonia Public Schools.

2. **TERM.** The term of this Agreement shall be from July 1, 2024, through June 30, 2025, subject to Paragraph 3 of the Agreement.

3. **RENEWAL.** This Agreement will not be automatically renewed for any periods. SCHOOL DISTRICT and Livonia agree, however, to use their best efforts to negotiate in good faith a renewal hereof, but in the event a renewal does not occur, this Agreement shall terminate upon the expiration of the term in Paragraph 2 above.

4. **SCHOOL DISTRICT.** SCHOOL DISTRICT hereby agrees to permit selected students of SCHOOL DISTRICT to enroll at the Livonia Career Technical Center of Livonia, and Livonia hereby agrees to such enrollment, for the purpose of career-technical education. The number of SCHOOL DISTRICT students allowed to enroll at the Livonia Career Technical Center shall be within the discretion of SCHOOL DISTRICT, subject to acceptance by Livonia. Such students shall be considered SCHOOL DISTRICT students for the purpose of earning credits for high school graduation, however, while in attendance at the Livonia Career Technical Center, such students shall be subject to the Livonia Student Code of Conduct. Students who have violated the “Weapons-Free School Zone Requirements” and/or have been expelled are prohibited from enrolling in the Livonia Career Technical Center.

5. **MEMBERSHIP.** For the purpose of state aid eligibility, the students enrolled and attending the instructional program at the Livonia Career Technical Center shall be recorded in membership by Livonia and

SCHOOL DISTRICT, according to state approved pupil accounting practices. It is the responsibility of SCHOOL DISTRICT, only, to assure that SCHOOL DISTRICT students are counted in membership in SCHOOL DISTRICT on the necessary official state aid membership count days as determined by the State of Michigan.

**6. PAYMENT FOR COOPERATIVE EDUCATION SERVICES.** For each SCHOOL DISTRICT student enrolled and attending the instructional program at the Livonia Career Technical Center on the official state aid membership count date of each school year subject to this Agreement, SCHOOL DISTRICT agrees to accept and to pay an invoice or invoices issued by Livonia to SCHOOL DISTRICT in the amount equivalent to the fractional F.T.E. (full-time equivalent) of the total of the SCHOOL DISTRICT Foundation Grant for the school year in question that the student is enrolled at the Livonia Career Technical Center. One-half to be paid for the first semester of the 2024-2025 school year. SCHOOL DISTRICT hereby agrees to remit payment of said invoice(s) within thirty (30) business days of receipt of same. Within the discretion of Livonia, the failure of SCHOOL DISTRICT to remit timely payment of such invoice(s) may result in the discontinued enrollment and attendance of SCHOOL DISTRICT students in the career technical program at the Livonia Career Technical Center.

SCHOOL DISTRICT also accepts and agrees to pay an invoice or invoices issued by Livonia in the amount equivalent to one-half of the fractional F.T.E. of the total of the SCHOOL DISTRICT Foundation Grant, for the second semester of the 2024-2025 school year for each SCHOOL DISTRICT student similarly enrolled and attending the career technical program at the Livonia Career Technical Center on the official winter supplemental state aid membership count each school year subject to this Agreement. The terms and conditions of the preceding Paragraph similarly apply to SCHOOL DISTRICT obligations with regard to such enrollment and attendance on this official winter supplemental state aid membership count date of each subject year.

Livonia Career Technical Center classes are based on a six-period day. Therefore, each class is either a two or three-period block. For calculation purposes, a two-period block is one-third F.T.E. and a three-period block is one-half F.T.E.

SCHOOL DISTRICT payment obligations under this Section of the Agreement are independent of the amounts it receives in state aid under the Revised State School Aid Act as amended.

Program costs for SCHOOL DISTRICT students that are not enrolled at the Livonia Career Technical Center on the official fall and winter count dates will be pro-rated and charged the average daily rate of the total program costs for each day officially enrolled. The average daily rate is determined by dividing the annual SCHOOL DISTRICT Foundation allowance by the total number of scheduled days of the program.

7. **STUDENTS WITH DISABILITIES.** In the event that a SCHOOL DISTRICT student currently enrolled in the career technical program at Livonia Career Technical Center is or becomes identified as disabled and requires special education and related aid and services pursuant to the Individual with Disabilities Education Act of Section 504 of the Rehabilitation Act, SCHOOL DISTRICT agrees to provide such aid and services.

8. **PROGRAM CANCELLATION.** Livonia reserves the exclusive right to cancel any class and/or program at the Livonia Career Technical Center due to insufficient enrollment, and to the extent such cancellation may involve SCHOOL DISTRICT students. However, Livonia agrees not to cancel any class or program after the first official state aid membership count day as determined by the State of Michigan for each school year subject to this Agreement, or, alternatively, after the winter supplemental state aid membership count of each school year subject to this Agreement.

9. **STUDENT MISCONDUCT.** At the discretion of the Livonia Career Technical Center's building administrator, and consistent with due process requirements, a SCHOOL DISTRICT student may be suspended, or permanently removed from the Livonia Career Technical Center program and permanently denied access to the Livonia Career Technical Center program if the student; (a) violates any of the prohibited acts listed under Policy JD of the Livonia Student Code of Conduct; (b) violates the Livonia Career Technical Center's rules or regulations; (c) engages in misconduct which interferes with the good order of the Livonia Career Technical Center, the proper functioning of the educational process or the health and safety of students. The Livonia Career Technical Center's building administrator shall be the person solely responsible for determining if a student has engaged in misconduct warranting suspension or permanent removal from the Livonia Career Technical Center.

10. **ENTIRE AGREEMENT.** This is the entire Agreement of the parties, there being no other written or verbal agreements in substitution for these terms or in supplementation of same.

11. **AMENDMENT.** This Agreement may be amended only upon written mutual agreement of the parties and/or required by the State School Aid Act.

12. **TRANSPORTATION.** Transportation of SCHOOL DISTRICT students to and from the Livonia Career Technical Center is the sole responsibility of Redford Union.

13. **TERMINATION.** This Agreement shall be null and void only to the extent that any provision included herein is prohibited by state law.

14. **NOTICE.** For all purposes under this Agreement, notices shall be in writing to the Superintendents of the respective School Districts.

15. **THIS AGREEMENT** has been authorized by the Board of Education of SCHOOL DISTRICT at a public meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2024, and the Board of Education of Livonia Public Schools on the \_\_\_\_ day of \_\_\_\_\_, 2024.

**WITNESSES:**

\_\_\_\_\_  
\_\_\_\_\_

**SCHOOL DISTRICT**

By: \_\_\_\_\_

Its: Superintendent

**WITNESSES:**

\_\_\_\_\_  
\_\_\_\_\_

**LIVONIA PUBLIC SCHOOLS**

By: \_\_\_\_\_

Daniel R. Willenborg

Its: Director of Secondary Programs & District Services

DRW

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC: Approval of Cooperative Agreements for Livonia Transition Program**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District adopt the renewal of the Cooperative Agreements with Crestwood, Garden City, Huron, Northville, Redford Union, South Redford, Romulus, Van Buren for special education services in the Livonia Transition Program (LTP).

**RATIONALE:**

The sending school districts listed above, and Livonia Public Schools have agreed that several post-secondary students will receive special education services provided by Livonia Public Schools in the Livonia Transition Program (LTP) for the 2024-25 school year.

**BUDGETARY INFORMATION:**

This agreement will result in additional revenue for Livonia Public Schools.

**RESOURCE PERSONNEL:**

Maegan Sprow, Director of Student Services

**EXHIBITS:**

Attached

## COOPERATIVE EDUCATION PROGRAM AGREEMENT

### Special Education Livonia Transition Program (LTP) 2024-2025

**THIS AGREEMENT** is entered into this 1st day of July 2024, between XXX (hereinafter referred to as “XXX”) and Livonia Public Schools (hereinafter referred to as “Livonia”)

1. **PURPOSE.** XXX Schools and Livonia and their respective Boards of Education have determined that it is in the best interests of both XXX Schools to permit certain XXX Schools students to receive special education services provided by and through Livonia in accordance with the terms of this Cooperative Education Program Agreement, and consistent with the pertinent provisions of the Revised School Code of 1995 and the State School Aid Act of 1979, as amended. It is further the purpose of this Agreement to permit special education students from XXX Schools to utilize classroom positions at the Livonia Transition Program (hereinafter referred to as “LTP”)

2. **TERM.** The term of this Agreement shall be from July 1, 2024, through June 30, 2025, subject to Paragraph 3 of the Agreement

3. **RENEWAL.** This Agreement will not be automatically renewed for any periods. XXX Schools and Livonia agree, however, to use their best efforts to negotiate in good faith a renewal hereof, but in the event a renewal does not occur, this Agreement shall terminate upon the expiration of the term in Paragraph 2 above

4. **XXX Schools STUDENTS.** XXX Schools hereby agrees to permit selected students of XXX Schools to enroll at the LTP of Livonia, and Livonia hereby agrees to such enrollment, for the purpose of special education. The number of XXX Schools students allowed to enroll at the LTP will be limited to 10 students unless agreed to by Livonia. Students who have violated the “Weapons-Free School Zone Requirements” and/or have been expelled are prohibited from enrolling. While in attendance such students shall be subject to the Livonia Student Code of Conduct

5. **MEMBERSHIP.** For the purpose of state aid eligibility, the students enrolled and attending the LTP shall be recorded in membership by Livonia and XXX Schools according to state approved pupil accounting practices. It is the responsibility of LPS, only, to assure that XXX Schools students are counted in Livonia’s membership count on the necessary official state aid membership count days as determined by the State of Michigan

6. **PAYMENT FOR COOPERATIVE EDUCATION SERVICES.** For each XXX Schools student enrolled and attending the LTP on the official state aid membership count date of each school year subject to this Agreement, XXX Schools agrees to accept and to pay an invoice or invoices issued by Livonia to XXX Schools in the amount equivalent to \$8,000 per student. One-half to be paid for the first semester of the 2024-2025 school year and the second in second semester. XXX Schools hereby agrees to remit payment of said invoice(s) within thirty (30) business days of receipt of same. Within the discretion of Livonia, the failure of XXX Schools to remit timely payment of such invoice(s) may result in the discontinued enrollment and attendance of XXX Schools students in the LTP.

XXX Schools's payment obligations under this Section of the Agreement are independent of the amounts Livonia receives in state aid under the Revised State School Aid Act of 1979, as amended.

7. **STUDENT MISCONDUCT.** At the discretion of the LTP administrator, and consistent with due process requirements, a XXX Schools student may be suspended, or permanently removed from the LTP and permanently denied access to the LTP if the student, (a) violates any of the prohibited acts listed under Policy JD of the Livonia Student Code of Conduct, (b) violates the LTP's rules or regulations, (c) engages in misconduct which interferes with the good order of the LTP, the proper functioning of the educational process or the health and safety of students. The LTP administrator shall be the person solely responsible for determining if a student has engaged in misconduct warranting suspension or permanent removal from the LTP.

10. **ENTIRE AGREEMENT.** This is the entire Agreement of the parties, there being no other written or verbal agreements in substitution for these terms or in supplementation of same.

11. **AMENDMENT.** This Agreement may be amended only upon written mutual agreement of the parties and/or required by the Revised School Code and/or State School Aid Act.

12. **TRANSPORTATION.** Transportation of XXX Schools students to and from the Livonia Transition Program is the sole responsibility of XXX Schools.

13. **TERMINATION.** This Agreement shall be null and void only to the extent that any provision included herein is prohibited by state law.

14. **NOTICE.** For all purposes under this Agreement, notices shall be in writing to the Superintendents of the respective XXX Schools.

15. **THIS AGREEMENT** has been authorized by the Board of Education of XXX Schools at a public meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2024, and the Board of Education of Livonia Public Schools on the \_\_ day of \_\_ 2024

**WITNESSES:**

\_\_\_\_\_ **Schools**

\_\_\_\_\_ By

\_\_\_\_\_

\_\_\_\_\_ Its

Superintendent \_\_\_\_\_

**WITNESSES:**

**LIVONIA PUBLIC SCHOOLS**

\_\_\_\_\_ By

\_\_\_\_\_ Andrea Oquist

\_\_\_\_\_ Its

Superintendent \_\_\_\_\_



**2023-2024 School Year  
New Teachers for Board of Education Approval  
April 22, 2024**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
Ellison, Blake	Bachelor of Science in Mathematics Grand Valley State University	1.0	Teacher-Math Frost Middle School April 1, 2024	Edustaff-Substitute Teacher	0	Step 0 BS 5 years probation \$47,000

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC:** Leaves of Absence

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and approve the requests for a leave of absence as listed below:

<u>Name</u>	<u>Date effective</u>
Emma Chapman	2024-2025 school year
Linsey Childress	May 3, 2024
Hannah Landon	2024-2025 school year
Caitlyn Lefebvre	2024-2025 school year
Seth Torkelson-Regan	2024-2025 school year
Jaclyn Walker	2024-2025 school year

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Anthony Abbate, Director of Human Resources  
Jennifer Keatts, Director of Human Resources

**EXHIBIT:**

None

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC:** Resignations

**RECOMMENDATION:**

As authorized in the Board of Education motion of June 19, 2023, the following resignations have been accepted by the Superintendent:

<u>Name</u>	<u>Date Effective</u>
Cindi Lonick	March 30, 2024
Anwar Mustafa	June 7, 2024
Emily Newton	June 7, 2024
Sarah Rea	June 15, 2024
Anna Stack-Peer	June 7, 2024
Faith Turnbull	March 15, 2024
Lauren Wooster	April 12, 2024

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Jennifer Keatts, Director of Human Resources  
Anthony Abbate, Director of Human Resources

**EXHIBIT:**

None

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC: Resolution of Appreciation for Employees Who are Retiring**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions of appreciation for services rendered by:

**Leona Andres  
Jadranka (Angie) Bajra  
Terri Bennett  
Anne Cibor  
Patricia Cooke  
Celia Davis  
Karen Dillon  
Christine Fankell  
Leo Fink  
Dyann Gran  
Leanne Higgins**

**Jane Bielenda Katsaros  
Renee Melcher  
Kirsten Nickel  
Karen Oaks  
Marilee Olsen  
Catherine Ruckhaber  
Eric Stromberg  
Diane Walker  
Donna Wensing  
Lynn Whitaker  
Betty Jo Woodworth**

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Jennifer Keatts, Director of Human Resources  
Anthony Abbate, Director of Human Resources

**EXHIBIT:**

Attached resolution

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**RESOLUTIONS**

**Leona Andres**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Leona Andres will retire from the district on June 6, 2024; and,

**WHEREAS**, Leona Andres has devoted 25 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Riley Middle School, Cooper Upper Elementary and Johnson Upper Elementary; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Leona Andres for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Jandranka (Angie) Bajra**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Jandranka (Angie) Bajra will retire from the district on June 30, 2024; and,

**WHEREAS**, Jandranka (Angie) Bajra has devoted 10 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a custodian at Franklin High School; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Jandranka (Angie) Bajra for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Terri Bennett**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Terri Bennett will retire from the district on June 7, 2024; and,

**WHEREAS**, Terri Bennett has devoted 32 years of dedicated, loyal, and outstanding service to the students of Holmes Middle School and Franklin High School as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Terri Bennett on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Anne Cibor**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Anne Cibor will retire from the district on June 7, 2024; and,

**WHEREAS**, Anne Cibor has devoted 30 years of dedicated, loyal, and outstanding service to the students of Holmes Middle School, Frost Middle School and Emerson Middle School as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Anne Cibor on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Patricia Cooke**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Patricia Cooke will retire from the district on June 14, 2024; and,

**WHEREAS**, Patricia Cooke has devoted 24 years of dedicated, loyal, and outstanding service to the students of McKinley Elementary, Coolidge Elementary and Rosedale Elementary as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Patricia Cooke on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Celia Davis**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Celia Davis will retire from the district on June 28, 2024; and,

**WHEREAS**, Celia Davis has devoted 13 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a bookkeeper in the Finance Department; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Celia Davis for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Karen Dillon**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Karen Dillon will retire from the district on June 7, 2024; and,

**WHEREAS**, Karen Dillon has devoted 23 years of dedicated, loyal, and outstanding service to the students of Stevenson High School as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Karen Dillon on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Christine Fankell**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Christine Fankell will retire from the district on June 21, 2024; and,

**WHEREAS**, Christine Fankell has devoted 36 years of dedicated, loyal, and outstanding service to the students of Cass Elementary, Webster Elementary, Hoover Elementary and in the Academic Services Department as a teacher and federal programs/elementary MTSS coordinator; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Christine Fankell on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Leo Fink**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Leo Fink will retire from the district on June 30, 2024; and,

**WHEREAS**, Leo Fink has devoted 17 years of dedicated, loyal, and outstanding service to the students of Frost Middle School, Holmes Middle School and Emerson Middle School as a counselor; and,

**WHEREAS**, He has made many contributions to the educational profession and has touched the lives of countless students during his tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Leo Fink on his years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for his retirement.

**Dyann Gran**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Dyann Gran will retire from the district on June 30, 2024; and,

**WHEREAS**, Dyann Gran has devoted 25 years of dedicated, loyal, and outstanding service to the students of Riley Middle School, Emerson Middle School and Churchill High School as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Dyann Gran on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Leanne Higgins**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Leanne Higgins will retire from the district on June 28, 2024; and,

**WHEREAS**, Leanne Higgins has devoted 26 years of dedicated, loyal, and outstanding service to the students of Holmes Middle School, Hoover Elementary, Cass Elementary, Western Wayne Skill Center, Coolidge Elementary, Emerson Middle School, Jackson Early Childhood Center, Hayes Elementary and Stevenson High School as a social worker; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Leanne Higgins on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Jane Bielenda Katsaros**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Jane Bielenda Katsaros will retire from the district on June 7, 2024; and,

**WHEREAS**, Jane Bielenda Katsaros has devoted 23 years of dedicated, loyal, and outstanding service to the students of Cleveland Elementary, Cass Elementary, Garfield Elementary and Kennedy Elementary as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Jane Bielenda Katsaros on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Renee Melcher**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Renee Melcher will retire from the district on June 10, 2024; and,

**WHEREAS**, Renee Melcher has devoted 24 years of dedicated, loyal, and outstanding service to the students of Frost Middle School as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Renee Melcher on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Kirstin Nickel**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Kirstin Nickel will retire from the district on June 15, 2024; and,

**WHEREAS**, Kirstin Nickel has devoted 33 years of dedicated, loyal, and outstanding service to the students of McKinley Elementary, Perrinville Early Childhood Center, Roosevelt Elementary, Webster Elementary and the Jackson Early Childhood Center as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Kirstin Nickel on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Karen Oaks**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Karen Oaks will retire from the district on June 30, 2024; and,

**WHEREAS**, Karen Oaks has devoted 36.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a secretary and administrative assistant at the Whitman Center, Bentley Center, Churchill High School, and in the Operations Department at Central Office; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Karen Oaks for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Marilee Olsen**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Marilee Olsen will retire from the district on June 30, 2024; and,

**WHEREAS**, Marilee Olsen has devoted 25 years of dedicated, loyal, and outstanding service to the students of Nankin Mills Elementary, Grant Elementary, Coolidge Elementary, Roosevelt Elementary, Hayes Elementary, Garfield Elementary, Holmes Middle School, Emerson Middle School and Franklin High School as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Marilee Olsen on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Catherine Ruckhaber**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Catherine Ruckhaber will retire from the district on April 30, 2024; and,

**WHEREAS**, Catherine Ruckhaber has devoted 26.8 years of dedicated, loyal, and outstanding service to the students of Coolidge Elementary, Bryant Center, Hayes Elementary, Grant Elementary, Stevenson High School, Churchill High School, Cooper Upper Elementary, Roosevelt Elementary and Holmes Middle School as a custodian; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Catherine Ruckhaber on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Eric Stromberg**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Eric Stromberg will retire from the district on June 24, 2024; and,

**WHEREAS**, Eric Stromberg has devoted 28.5 years of dedicated, loyal, and outstanding service to the students of Riley Middle School, Holmes Middle School and Stevenson High School as a teacher, principal and assistant principal; and,

**WHEREAS**, He has made many contributions to the educational profession and has touched the lives of countless students during his tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Eric Stromberg on his years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for his retirement.

**Diane Walker**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Diane Walker will retire from the district on June 6, 2024; and,

**WHEREAS**, Diane Walker has devoted 25 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a general helper, kitchen manager, cook/baker/helper at Grant Elementary, Emerson Middle School, Randolph Elementary, Churchill High School and Franklin High School; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Diane Walker for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Donna Wensing**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Donna Wensing will retire from the district on May 3, 2024; and,

**WHEREAS**, Donna Wensing has devoted 36 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a driver in the Food Service Department, Transportation Department and in the Warehouse; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Donna Wensing for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Lynn Whitaker**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Lynn Whitaker will retire from the district on June 30, 2024; and,

**WHEREAS**, Lynn Whitaker has devoted 25 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a secretary in the Substitute Office and benefits specialist in the Human Resources Department; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Lynn Whitaker for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Betty Jo Woodworth**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Betty Jo Woodworth will retire from the district on June 13, 2024; and,

**WHEREAS**, Betty Jo Woodworth has devoted 19 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional in the Transportation Department; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Betty Jo Woodworth for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**TOPIC:**                    **Second Reading & Adoption of Board Policy**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the attached documents for the following policies:

**Business Management:**

**EBD – Energy Management Conservation**

**EE – Food Services Management and Free and Reduced Price Meals**

**RATIONALE:**

The Board Policy Committee has met with staff to review proposed language for the above policies and is recommending approval by the entire Board. This language was submitted for first reading at the Board meeting of March 18, 2024.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Phillip Francis, Assistant Superintendent of District Services

**EXHIBITS:**

Attached Policies

Off/Supt/tg

# **BOARD POLICY**

**EBD**

## **BUSINESS MANAGEMENT ENERGY MANAGEMENT CONSERVATION**

**April 22, 2024**

The Board of Education supports a culture of energy conservation. It is our responsibility to ensure that every effort is made to conserve energy and natural resources with realistic goals while maintaining a comfortable educational environment and exercising sound financial management.

All district personnel are expected to contribute to energy efficiency in our district. Every person is expected to be an energy saver as well as an energy consumer.

It is the responsibility of the school district to educate users on energy consumption and conservation.

# BOARD POLICY

EE

## **BUSINESS MANAGEMENT FOOD SERVICES MANAGEMENT AND FREE AND REDUCED PRICE MEALS**

**April 22, 2024**

The district shall operate a school food service program in its schools as required by law. The supervisor of food services shall cooperate with each school principal in matters essential to the proper functioning of the food service program.

The Board of Education recognizes its responsibility to provide free and reduced price meals to eligible students.

All students are eligible for free meals as long as:

1. The district participates in the U.S. Department of Agriculture (USDA) National School Lunch Program and National School Breakfast Program; and
2. The district chooses to participate in the "Michigan School Meal Program."

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
April 22, 2024**

**ITEM: IX.C.**

**TOPIC: First Reading of Board Policy**

**RECOMMENDATION:**

The Policy Committee has reviewed the attached language for the policy listed below and recommends this policy be on the agenda of the next regular meeting for a second reading and potential approval:

**Board Policy BHA – Code of Ethics**

**RATIONALE:**

This is the first reading for this policy and is provided for Board review and possible adoption at a future meeting.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Karen Bradford, Board President

**EXHIBITS:**

Attached Policy

Off/Supt/tg

# BYLAWS OF THE BOARD

BHA

## BOARD OPERATIONS CODE OF ETHICS

~~MAY 1, 2023~~  
**MAY 20, 2024**

**As members of the Livonia Public Schools Board of Education, we shall promote the best interests of the school district as a whole, and will make decisions that place student learning and the success of all students first by adhering to the following educational and ethical standards:**

As a Board member,

- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain schools that meet the individual needs of all children regardless of their sex, race, color, national origin, religion, age, height, weight, marital status, handicap, disability, sexual orientation, sexual identity, or transgender status.
- I will be a personal advocate for the good work of the District.
- I will focus Board action on policy making, strategic planning, and designating and evaluating the Superintendent.
- I will recognize that the role of the Board is to govern and oversee the management of the District. I will delegate authority to the Superintendent for the day-to-day operations of the District and will not seek to participate in the day-to-day operations.
- I will review and evaluate all **Board Policies, Bylaws of the Board**, procedures and processes of the Board, and will work to make desired changes so they will be current, relevant, and in accordance with state and/or federal laws. **When requested, I will review all Administrative Procedures brought forth and give input to the Superintendent; however, the Board does not vote to approve Administrative Procedures.**
- I will follow established Board Operating Procedures.
- I will come to Board meetings prepared to discuss and take action on all agenda items. I will study the material in the Board packet seeking clarification, if needed, prior to each Board meeting.
- I will give the Superintendent and Board President notification of my concerns prior to the Board meetings, so that the concerns can be properly addressed.
- I will understand that I have not only the right, but the duty, to express my views and opinions and ask questions at the Board table; and will make a good faith effort to understand the views of others.
- I will recognize that the Board must make decisions as a whole in public. I will base all decisions on the available facts and my independent judgment, and I will refuse to surrender my independent judgment to individuals or special interest groups.
- I will avoid being placed in a position of conflict of interest, and, if such a conflict is unavoidable, I will disclose such interest and abstain from voting on such matters.

- I will respect the consensus and support the decisions of the Board and their implementation.
- I will recognize that while I am free to express my personal views, the Board President is the spokesperson for the Board and the Superintendent is the spokesperson for the District.
- I will be respectful and listen to all ideas presented to the Board, be it from parents, staff, students, community members, other Board members, or other stakeholders. I will listen and then refer any person to appropriate personnel.
- I will communicate to other Board members and the Superintendent **significant** expression of public reaction **of note** to Board policies and school programs.
- I will exercise caution when communicating between and among Board members, including electronic communication, and will abide by the Open Meetings Act.
- I will hold confidential all matters that, if disclosed, would needlessly injure individuals, schools, or the district. I will keep confidential all information that is privileged under applicable law, including closed session discussions.
- I will stay informed about current educational issues by individual study and through participation in programs providing needed information; for example, those sponsored by my state and national school board associations. I will share what I have learned with my Livonia Public Schools' colleagues, formally or informally, so as to keep our Board apprised of current issues and topics.
- I will take no private or public action that will compromise the Board, the Administration, or the District.
- I will refrain from using my Board position for personal or partisan gain.
- I will support the hiring of those persons best qualified to serve as District staff.
- I will support and protect District personnel in the proper performance of their duties.
- I will, along with my fellow Board members, **will** review, revise and sign this Code of Ethics annually at the beginning of each **calendar** year.

As Board President,

- I will ensure that persons addressing the Board follow established guidelines as outlined in Board policy.
- I will advise persons addressing the Board to do so in a respectful manner and not allow rude, **disruptive**, or indecent behavior, profane or indecent discourse, to be directed to the Board, Superintendent, or others during Board meetings. **I will not permit disruptive behavior and will advise attendees as such.**
- I will ensure that all Board members are given an opportunity to express their views. I will work toward building consensus among all Board members.
- I will follow parliamentary procedure, to the extent that it does not conflict with Board policy or state law.



# BOARD POLICY

EEB

## BUSINESS MANAGEMENT WELLNESS FOR STUDENTS

DECEMBER 19, 2016  
REVIEWED 2023-2024

The Livonia Public Schools School District is committed to promoting a healthy school environment that enhances the development of lifelong wellness practices to promote healthy eating and physical activities that support student achievement.

### District Wellness Committee

The District will convene a representative District Wellness Committee to establish goals for and oversee school health and safety policies and programs; including development, implementation, periodic review, and update of this district-level wellness policy.

### Nutrition Education

Every year, all students, Pre-K—12, shall receive nutrition education that is aligned with the **Michigan Health Education Content Standards and Benchmarks**. Nutrition education that teaches the knowledge, skills, and values needed to adopt healthy eating behaviors shall be integrated into the curriculum. Nutrition education information shall be offered throughout the school campus.

### Nutrition Standards

The District shall ensure that reimbursable school meals meet the program requirements and nutrition standards found **identify** in federal regulations. The District shall encourage students to make nutritious food choices.

The District shall monitor food and beverages sold or served to students, including those available outside the federally regulated child nutrition programs.

The Superintendent, or designee, shall annually evaluate Livonia Public Schools vending policies and contracts as necessary and required by law. Vending contracts that do not meet the intent and purpose of this policy shall be modified accordingly or not renewed.

### Fundraising

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrient standards may be sold through fundraisers on the school campus during the school day. The District will make available to teachers, club leaders, and coaches information on fundraising as well as tracking of the individual fundraisers by the principal.

### Physical Education and Physical Activity Opportunities

The District's Physical Education instruction is aligned with the K-12 Michigan Physical Education Content Standards and Benchmarks. The District shall offer Physical Education opportunities that include the components of a quality physical education program. Physical Education shall equip students with the knowledge, skills, and values necessary for lifelong physical activity.

Every year all students, Pre-K--12, shall have the opportunity to participate regularly in supervised physical activities, either organized or unstructured, intended to maintain physical fitness and to understand the short and long term benefits of a physically active and healthy lifestyle.

#### **Other School-Based Activities Designed to Promote Student-Wellness**

The District may implement other appropriate programs that help promote a school environment that conveys consistent wellness messages and is conducive to healthy eating and physical activity.

The District will integrate wellness activities across the school setting. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition, and other wellness components so all efforts are complementary, not duplicative, and work toward the same set of goals and objectives promoting student well-being, optimal development, and strong educational outcomes.

#### **Implementation and Measurement**

The District Wellness Committee shall develop and implement an annual progress report or a triennial progress report. These reports will be placed on the District website available for public review. The District Wellness Committee will make recommendations to the Board of Education to update or modify the Wellness Policy based on the results.

# ADMINISTRATIVE PROCEDURE

EEB

## BUSINESS MANAGEMENT WELLNESS FOR STUDENTS

OCTOBER 2016  
May 2024

### District Wellness Preamble

The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day.

~~Research shows that good nutrition and physical activity before, during, and after the school day, are strongly correlated with positive student outcomes. Less than adequate consumption of specific foods including fruits, vegetables, and dairy products, is associated with lower grades among students. In addition, students who are active through a physically active means of transportation to and from school, recess, physical activity breaks, high-quality physical education, and extracurricular activities do better academically.~~

This procedure outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day, while minimizing commercial distractions. Specifically, this procedure establishes goals and procedures to ensure that:

- Students in the District have access to healthy foods throughout the school day, both through reimbursable school meals and other foods available throughout the school campus, in accordance with Federal and State nutrition standards.
- Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors.
- Students have opportunities to be physically active before, during, and after school;
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school.
- The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits.

### 1. District Wellness Committee

#### ***A. Committee Role and Membership***

The District will convene a representative District Wellness Committee to establish goals for and oversee school health and safety policies and programs; including development, implementation, periodic review and update of this district-level wellness policy.

The District Wellness Committee membership is open to all school employees and include (to the extent possible), but not be limited to: parents and guardians, representative(s) of the District food service program; physical education teachers; health education teachers; school board members; health professionals (ex., dietitians, doctors, nurses); and the general public. **The Director of Secondary Programs will have oversight of this committee.**

### ***B. Wellness Policy Implementation***

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy.

### ***C. Recordkeeping***

The District will retain records to document compliance with the requirements of the wellness policy. Documentation will include:

1. The written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements.
3. Documentation of the annual policy progress report.
4. Documentation of the triennial assessment of the policy.
5. Documentation demonstrating compliance with public notification requirements, including;
  - Method by which the wellness policy, annual progress reports, and triennial assessments are made available to the public; and
  - Efforts to notify families about the availability of the wellness policy.

## **2. Nutrition Education**

Nutrition promotion and education positively influence lifelong eating behaviors and encourage healthy nutrition choices.

The District aims to teach, model, encourage, and support healthy eating to students. Schools will provide nutrition education and engage in nutrition promotion.

Every year, all students, pre-K-12, shall receive nutrition education that is aligned with the Michigan Health Education Content Standards and Benchmarks. Nutrition education that teaches the knowledge, skills, and values needed to adopt healthy eating behaviors shall be integrated into the curriculum. Nutrition education information shall be offered throughout the School District.

## **3. Nutrition Standards**

### ***A. School Meals***

~~Our~~**The** District is committed to serving healthy meals to children in compliance with the USDA Guidelines of the National School Lunch and School Breakfast Programs.

### ***B. Competitive Food and Beverages***

The District is committed to ensuring that all foods and beverages available to students on the school campus during the school day support healthy eating. The foods and beverages sold and served outside of the school meal programs (i.e., “competitive” foods and beverages) will meet the USDA Smart Snacks in School nutrition standards.

### ***C. Food Service Guidelines for Livonia Public Schools***

~~The Board of Education~~ **District** shall provide cafeteria facilities in all schools and will provide food service for the purchase and consumption of breakfast, lunch, and snacks for all students.

The food-service program shall comply with Federal and State regulations pertaining to the selection, preparation, delivery, consumption, and disposal of food and beverages.

#### 4. Fundraising

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus during the school day.

The Board District will permit student fund-raising fundraising by students in school, on school property or at any school-sponsored event only when the profit therefrom is to be used for school purposes or for an activity connected with the schools.

Fund-raising Fundraising by approved school organizations, whose funds are managed by the District, may be permitted in school by the principal. For any fund-raisers fundraisers, including those operated by student clubs and organizations, parent groups, or boosters clubs, that involve the sale of food items and/or beverages to students that will be consumed on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) during the school day (the period from the midnight before, to thirty (30) minutes after the end of the official school day), the food items and/ or beverages to be sold shall comply with the current nutrition standards, and also be consistent with requirements set forth. If the item being sold is a nonfood item it can be sold at any time, if approved by the school principal.

#### 5. Physical Education and Physical Activity Opportunities

##### A. Physical Education

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts.

All students will be provided equal opportunity to participate in physical education classes.

All district elementary students in each grade will receive physical education instruction weekly throughout the school year.

All district middle school students will be required to take two 10 week periods of Physical Education and one 10 week period of Health.

All district 9-12<sup>th</sup> grade students will be required to take one semester of Personal Fitness and one semester of Health.

The District physical education program will promote student physical fitness through individualized fitness and activity as outlined in the criterion referenced program of the *Fitnessgram*.

##### 1. Recess (Elementary)

All elementary schools will offer recess daily. Recess will complement, not substitute, physical education classes. ~~Recess monitors will encourage students to be active.~~

##### 2. Before and After School Activities

The District will offer notify families of opportunities for students to participate in physical activity either before and/or after the school day (or both) through a variety of methods.

##### 3. Active Transport

The District will encourage walking or riding bikes to and from school.

## **6. Other School-Based Activities Designed to Promote Student Wellness**

The District will integrate wellness activities across the entire school setting. The School will coordinate and integrate other initiatives related to physical activity, physical education, nutrition, and other wellness components so all efforts are complementary and work towards the same set of goals.

### **A. Community Health Promotion and Engagement**

The District will ~~promote~~ **provide information** to parents/guardians, families, **when feasible and appropriate**, the general community the benefits of and approaches for healthy eating and physical activity throughout the school year. Families will be informed and invited to participate in school- sponsored activities and will receive information about health promotion efforts.

## **7. Implementation and Measurement**

### **A. Annual Progress Reports**

The District will compile and publish an annual report to share basic information about the wellness policy and report on the progress of the schools. This annual report will include information from each school within the District. This report will include, but is not limited to:

1. The website address for the wellness policy and/or how the public can receive/access a copy of the wellness policy.
2. A description of each school's progress in meeting the wellness policy goals.
3. A summary of each school's events or activities related to wellness policy implementation.
4. Information on how individuals and the public can get involved with the District Wellness Committee.

The District Wellness Committee will establish and monitor goals and objectives for the schools.

### **B. Triennial Progress Assessments**

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

1. The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy.
2. The District Wellness Committee will provide a description of the progress made in attaining the goals of the District's wellness policy.

The District Wellness Committee, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

### **C. Revisions and Updating the Policy**

The District Wellness Committee will recommend to the ~~Board of Education~~ **Superintendent** updates and modifications to the Wellness Policy based on the results of the annual progress reports and triennial assessments, and /or as District priorities change; wellness goals are met; and new Federal or State guidance or standards are issued.

***D. Community Involvement, Outreach, and Communications***

The District is committed to being responsive to community input, which begins with awareness of the Wellness Policy. The District will actively communicate ways in which representatives of the District Wellness Committee and others can participate in the development, implementation, and periodic review and update of the Wellness Policy through a variety of means appropriate for the district.



# BOARD POLICY

JCEC

## STUDENTS BULLYING PREVENTION

MARCH 30, 2015  
REVIEWED 2023-2024

The Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic and social-emotional standards. It is the policy of the District to provide a safe educational environment for all of its students. All forms of bullying toward a student, whether by students, staff, or third parties, including Board members, parents, guests, contractors, vendors, or volunteers, is strictly prohibited.

This policy equally protects all students from bullying behavior regardless of the subject matter or motivation for such impermissible behavior. This policy applies to all activities in the District, including activities in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at any school-sponsored, school-approved or school-related activity or function whether or not it is held on school premises, such as field trips or athletic events where students are under the school's control authority, or where an employee is engaged in school business.

This policy also applies to conduct using a telecommunications access device or telecommunications service provider that occurs off school premises if the telecommunications access device or the telecommunications service provider is owned by or under the control of the District. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment.

**"Bullying"** is any written, verbal, psychological, physical act or electronic communication, including but not limited to cyberbullying, that is intended or that a reasonable person would know is likely to harm one or more students either directly or indirectly by doing any of the following:

- a. Substantially interfering with education opportunities, benefits, or programs of one or more students
- b. Adversely affecting the ability of a student to participate in or benefit from the District's educational programs or activities by placing the student in reasonable fear of physical harm or by causing emotional distress
- c. Having an actual and substantial detrimental effect on a student's physical or mental health
- d. Causing substantial disruption in, or substantial interference with, the orderly operation of the school

~~"Cyberbullying" is any electronic communication that is intended or that a reasonable person would know is likely to harm one or more students either directly or indirectly by doing any of the following:~~

- ~~a. Substantially interfering with education opportunities, benefits, or programs of one or more students~~

- ~~b. Adversely affecting the ability of a student to participate in or benefit from the District's educational programs or activities by placing the student in reasonable fear of physical harm or by causing emotional distress~~
- ~~c. Having an actual and substantial detrimental effect on a student's physical or mental health~~
- ~~d. Causing substantial disruption in, or substantial interference with, the orderly operation of the school~~

Bullying includes a person willfully and repeatedly exercising power or control over another with hostile or malicious intent (i.e., repeated oppression, physical or psychological, of a less powerful individual by a more powerful individual or group). ~~that is reasonably perceived as being motivated either by~~ **Bullying may be related but not limited to** any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression or a mental, physical, or sensory disability or impairment; or by any other distinguishing characteristic. ~~Bullying can be physical, verbal, psychological, written or a combination of all four. Some~~

**e**Examples of bullying are **may include but are not limited to:**

- a. Physical – hitting, kicking, spitting, pushing, pulling; taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact
- b. Verbal – taunting, malicious teasing, insulting, name calling, making threats
- c. Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation
- d. Written - graphic or electronically transmitted
- e. **Cyberbullying**

Any student, whether victim or not, who believes s/he has been or is the victim of bullying, or who is aware of another student who has been or is the victim of bullying, should, and every staff member must, report the situation to the building principal or his/her designee. Complaints against the building principal should be filed with the Superintendent or his/her designee. The student may also report concerns to a ~~teacher or counselor~~ **staff member** who will be responsible for notifying the appropriate **building** administrator.

The building principal (or his/her designee) shall investigate, as promptly as the circumstances permit, and document all complaints about bullying (as defined in this policy) and other behavior which may violate this policy. If the investigation finds an instance of bullying has occurred, it will result in appropriate consequences.

The individual responsible for conducting the investigation shall notify the parents/legal guardians of the victim, as well as of the perpetrator, of the ~~verified~~ **reported** incident(s) of bullying as well as the results of the investigation to the extent consistent with student confidentiality requirements. A record of this contact, or attempt to notify, shall be noted.

The individual responsible for conducting the investigation shall document all reported incidents which are prohibited and report all ~~verified~~ **reported** incidents of bullying or other behavior which violates this policy, as well as any remedial action taken, to the Superintendent or his/her designee.

The Superintendent, or his/her designee, shall submit a compiled report to the Board on an annual basis. The Superintendent is responsible for implementation of this policy. This policy will be publicized by being placed on the School District's website and in student handbooks. Retaliation, or making a false accusation against a target of bullying, a witness, another person with reliable information about an act of bullying, or any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying is prohibited. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation or false accusations should be reported in the same manner as bullying behavior. Making intentionally false reports about bullying behavior for the purpose of getting someone in trouble is similarly prohibited. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

This policy is not intended to and should not be interpreted to interfere with legitimate free speech rights of any individual. However, the District reserves the right and responsibility to maintain a safe environment for students, conducive to learning and other legitimate objectives of the school program. This policy is published in the student handbook annually, which is accessible on the school and district websites.

**Confidentiality**

To the extent appropriate and/or legally permitted, confidentiality will be maintained during the investigation process. However, a proper investigation will, in some circumstances, require the disclosure of names and allegations. To the extent permitted by law, documents comprising the investigation will be maintained in a secure manner, will not be co-mingled with other documents, and will be disclosed only in accordance with law or on a "need to know" basis.

LEGAL REF: Matt Epling Safe School Law (MCL 380.1310b)

STUDENTS  
BULLYING PREVENTION

ADDED 2024

1. At the conclusion of each school year, building administrators and support staff will conduct school building level (early childhood, lower elementary, upper elementary, middle school, high school, and/or post-secondary) transition meetings. The purpose of these transition meetings is to ensure building administration and staff at the next school building level are informed of substantiated and/or unsubstantiated bullying concerns that occurred at a student or students' previous school building.
  - Early Childhood → Lower Elementary
  - Lower Elementary → Upper Elementary
  - Upper Elementary → Middle School
  - Middle School → High School
  - High School → Post Secondary
  
2. At the beginning of each school year, all employees will receive annual training on bullying prevention. The District will approve training materials and content prior to implementation. At the school building level, training may occur during the beginning of the school year professional development time and delivered by district/building administration and staff. Employees not assigned to a school building will receive annual training at the beginning of each school year at a date and time to be determined by their supervisor. Items to be discussed at the beginning of each school year include, but are not limited to, state guidelines on bullying prevention, district policy on bullying prevention, administrative procedures on bullying prevention, bullying definition, and the responsibilities and processes for staff to follow when they witness or receive reports of bullying.
  
3. At the beginning of each school year, all students will receive annual education on bullying prevention delivered by school building administration and staff. The bullying prevention training will include, but is not limited to, restorative practice components which guide students to strengthen their self-worth, increase their capacity to respond and report a bullying incident, and enhance their ability to support another student. School building administration will determine the date and time of student training. The District will approve training materials and content prior to implementation. Additionally, students will receive bullying prevention education throughout the school year as determined appropriate by school building administration.

4. At the beginning of each year, parents and guardians will receive annual notice from the school district pertaining to bullying prevention information. Specifically, parents and guardians will receive information on annual staff training, annual and continuous student education, school district policy, and where bullying prevention information and resources are located. Additionally, parents and guardians will receive bullying prevention information and reminders throughout the school year as determined appropriate by school building administration.



# BOARD POLICY

GAA

## PERSONNEL GOALS AND OBJECTIVES

~~JUNE 20, 1988~~  
**MAY 20, 2024**

~~The excellence of the entire staff determines the success of a quality educational experience for the students of the District. The Board is interested in its personnel as individuals, and it recognizes its responsibility for promoting the general welfare of the staff.~~

~~The Board's specific personnel goals are:~~

- ~~1. To employ the best available personnel to staff the school system~~
- ~~2. To provide compensation and benefits for staff welfare~~
- ~~3. To develop and implement personnel evaluation processes which will contribute to the improvement of staff capabilities and the learning program~~
- ~~4. To provide in-service training~~
- ~~5. To assign personnel so as to ensure they are utilized as effectively as possible~~
- ~~6. To develop a climate which will produce the highest staff performance, morale and satisfaction~~

The overall quality of the educational and social-emotional experience offered to students and families is dependent upon well-trained, skillful, compassionate, enthusiastic, and dedicated staff members serving in every role across the district. The District supports staff members as people and professionals, embracing its responsibility to promote general wellness.

The Board's **District's** specific personnel goals are:

1. To **seek, attract, recruit,** and employ the best available personnel to staff the school system **district**
2. To provide **competitive** compensation and **quality** benefits for staff
3. To promote collaborative efforts among staff to positively impact student learning through the improvement of instruction, and support of general wellness among both staff and students
4. To develop, **adopt,** and implement personnel evaluation processes **that prioritize professional growth, provide focus for staff to systematically enhance skills and knowledge, establish accountability for job performance, and contribute to the continuous improvement of the district's learning programs** ~~which will contribute to the improvement of staff capabilities and the learning program~~
5. To ~~provide in-service training~~ **enhance employee capacity through in-service training and meaningful opportunities for professional growth**

6. To assign personnel in a manner that best fits the needs of students and the operation of the District while also considering the position that affords the staff member the best possible opportunity for their success ~~so as to ensure they are utilized as effectively as possible~~
7. ~~To develop~~ To promote staff morale through the development of positive environments that are welcoming, safe, and encouraging for staff to engage, excel, and experience satisfaction in their roles ~~a climate which will produce the highest staff performance, morale and satisfaction~~

# BOARD POLICY

GBN

**PROFESSIONAL PERSONNEL  
SEPARATION ~~EMPLOYMENT STATUS~~ OF CERTIFICATED  
PERSONNEL**

~~JUNE 20, 1988~~  
**MAY 20, 2024**

The decision on the employment status of ~~these~~ certificated personnel individuals shall include consideration of the Superintendent or designee's recommendations for reemployment, separation, or an additional year of probation. All procedures shall be in conformance with the tenure act, any individual written contracts, appropriate collective bargaining agreements, and law. It is the policy of the Board of Education ~~The District will~~ to notify probationary and tenured personnel of their employment status no later than the date established by state law and contractual agreements. ~~The decision on the employment status of these individuals shall include consideration of the Superintendent's recommendations for reemployment, separation, or an additional year of probation.~~

CROSS REF.: GBI - Professional Personnel Evaluation, Master Agreements: LEADS, LEA  
LEGAL REF.: MCLA 38.101 et seq. (~~Legal References Updated 3/12/07~~)

# BOARD POLICY

GBQ

## PERSONNEL RETIREMENT SYSTEM

~~JUNE 20, 1988~~  
**MAY 20, 2024**

~~Employees are covered for retirement pension purposes under the Michigan Public School Employees Retirement System Retirement Act.~~

~~The Michigan Public School Employees Retirement System Act was recently amended by Act 91 of the Public Acts of 1985, to provide for tax deferment of a Michigan Public School Employees Retirement System member's contributions picked up as provided under Section 414(h) (2) of the United States Internal Revenue Code.~~

~~The Livonia Public Schools School District Board elects to pick up Michigan Public School Employees Retirement System members' contributions as provided by the Internal Revenue Code. The contributions picked up shall be remitted directly by the Livonia Public Schools School District to the Michigan Public School Employees System. Further contributions remitted are designated as employer contributions for purposes of the Retirement System which are being paid by the Livonia Public Schools School District in lieu of the employee contribution requirements and the employees will not be given the option to receive the contributed amounts directly instead of having them paid to the pension plan.~~

The Michigan Public School Employees Retirement System (MPERS) was established by Public Act 136 of 1945 to provide a system of uniform retirement benefits for employees of local school districts in the State of Michigan. Health care benefits were added by legislators in 1975. The provisions governing MPERS were later recodified as Public Act 300 of 1980, the Public School Employees' Retirement Act. That act, as amended, governs the retirement system and includes provisions related to the retirement system's board, benefit vesting, eligibility age and years of service, the calculation of service credit and purchase of credit rules, employee contributions, and the determination of benefit levels.

MPERS is administered by the Office of Retirement Services (ORS) in the Department of Technology Management and Budget. ORS administers a Defined Benefit Plan, a Defined Contribution Plan, and two hybrid plans for public school employees. ORS also administers two retiree healthcare plans: the premium subsidy benefit and the Personal Healthcare Fund. Employees of Livonia Public Schools are automatically enrolled into MPERS. The date an employee first works for a Michigan public school determines the plans an employee is eligible to participate in. All retirement plans require an employee contribution. The District shall make the required employer contributions.

CROSS REF.: Master Agreements: LEADS, LEA, SEALS, AFSCME, LSA, LPA  
LEGAL REF.: MCLA, 38.1301 *et seq.* (Legal References Updated 3/12/07)

# BOARD POLICY

GBRA

**PERSONNEL**  
**MEDICAL PHYSICAL EXAMINATION OF EMPLOYEES**

~~JUNE 20, 1988~~  
**MAY 20, 2024**

~~The Board of Education grants to the administration the right to require applicants and employees to submit to mental and physical examinations.~~

The Superintendent or his/her designee may require an employee to submit to a medical examination when:

- Required or permitted by federal or state law.
- Required or permitted by the employee’s contract of employment or collective bargaining agreement and permitted by federal or state law.
- Information suggests that a health condition may be negatively affecting the employee’s ability to perform the essential functions of his or her job.
- Information suggests that the employee has a health condition which may endanger the health of students, the employee or other employees.
- An employee has provided medical documentation as the basis for a health leave or in return from a health leave and the School District believes that a second medical opinion is appropriate.

When the Superintendent or designee has required an employee to submit to a medical examination, all costs will be borne by the School District. The employee will be required to sign releases authorizing his or her physicians to release related information to the School District’s physician. The physician of the District’s choosing will submit a copy of the report of the examination directly to the Superintendent or his/her designee.