

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Regular Meeting
September 25, 2023 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- | | |
|--|-----------|
| I. ROLL CALL: Madeline Acosta, Tammy Bonifield, Karen Bradford, Colleen Burton, Crystal Frank, Liz Jarvis, Mark Johnson | |
| II. PLEDGE OF ALLEGIANCE | |
| III. COMMUNICATIONS | |
| A. District Update from the Superintendent | |
| B. Written Communications | |
| C. Response to Prior Audience Communications | |
| D. Audience Communications (limited to 15 minutes, with remainder taking place prior to HEARING FROM BOARD MEMBERS) | |
| IV. CONSENT AGENDA--Items marked with an "*" will be considered in one motion. These routine items have been individually reviewed by Board committees and were unanimously recommended for placing on this consent agenda. Any member of the Board may remove items from the consent agenda prior to voting. | 3 |
| V. DISPOSITION OF MINUTES | |
| A. *Minutes of the Regular Meeting of August 21, 2023 | 4 |
| B. *Minutes of the Special Meeting of September 11, 2023 | 12 |
| C. *Minutes of the Special Meeting of September 18, 2023 | 13 |
| VI. BUSINESS MATTERS | |
| A. *Purchase of Bulk Salt | 14 |
| B. HVAC Equipment for 2024 Projects - 2021 Bond | 15 |
| C. Outfall Repairs at Stevenson High School | 18 |
| VII. INSTRUCTIONAL MATTERS | |
| A. Approval of Creative Curriculum Materials | 20 |
| VIII. PERSONNEL MATTERS | |
| A. Teachers for Approval | 23 |
| B. Teachers for Tenure | 30 |
| C. Leaves of Absence | 31 |
| D. Resignations | 32 |
| E. Retirements | 33 |
| IX. HEARING FROM BOARD MEMBERS | |
| A. First Reading of Board Policies - Fiscal Management | 35 |
| Policy DIA - Account System | |
| Policy DIB - Financial Reports and Statements | |
| Policy DJCA - Payday Schedules | |
| B. Voting Delegates - 2023 MASB Delegate Assembly | 39 |
| C. Hearing from Board Members | |

X. ADJOURNMENT

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: Consent Agenda

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of August 21, 2023
- V.B. Minutes of the Special Meeting of September 11, 2023
- V.C. Minutes of the Special Meeting of September 18, 2023
- VI.A. Purchase of Bulk Salt

RATIONALE:

The agenda for the Board of Education meeting has certain items designated and identified by an asterisk *. These items, identified in advance with the concurrence of all Board members present, will be acted upon in a single motion.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Andrea L. Oquist, Superintendent

EXHIBITS:

Attached

Off/Supt/jw

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Regular Meeting
August 21, 2023**

President Johnson convened the meeting at 6:31 p.m.

Members Present

Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson

Members Absent

Frank

**District Update
from the
Superintendent**

Superintendent Oquist presented highlights of recent activities taking place across the District, as well as upcoming events.

**Written
Communications**

None

**Response to Prior
Audience
Communications**

None

**Audience
Communications**

An individual addressed the Board with a question regarding a Niji-Iro teacher and busing for Niji-Iro students. Another individual addressed the Board regarding the anti-bullying policy and the enforcement of that policy.

Consent Agenda

It was moved by Mrs. Bradford and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Public Hearing of June 19, 2023
- V.B. Minutes of the Special Meeting of June 19, 2023
- V.C. Minutes of the Closed Session of June 19, 2023
- V.D. Minutes of the Regular Meeting of June 19, 2023
- V.E. Minutes of the Special Meeting of July 31, 2023
- V.F. Minutes of the Special Meeting of August 3, 2023
- VI.A. Tuition Rate for 2023-24
- VI.B. Purchase of Copy Paper
- VI.C. Food Service Purchases
- VII.A. Purchase of i-Ready Instructional and Diagnostic Licenses

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

**Adoption of
2023-24 Bylaws to
Establish Meeting
Dates and Other
Procedures**

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt bylaws to establish 2023-2024 Board meeting dates, procedures for the calling and posting of Board meetings, and authorization to sign contracts and legal documents for the Board.

**SCHEDULE OF MEETINGS OF THE BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT
2023-2024**

Regular meetings of the Board of Education of the Livonia Public Schools School District shall be held at 6:30 p.m. on the following dates:

- August 21, 2023
- September 25, 2023
- October 23, 2023
- November 20, 2023
- December 18, 2023
- January 29, 2024
- February 26, 2024
- March 18, 2024
- April 22, 2024
- May 20, 2024
- June 17, 2024

The Board regularly holds Committee and Study Session meetings throughout the year. Additional Special meetings and/or Board Workshops may also be scheduled as needed.

Special meetings of the Board of Education may be called by the President of the Board, or any three members of the Board, by serving on the other members a written notice of the day, time, place, and purpose of such meetings. Such notice shall be in accordance with law.

The Secretary of the Board shall cause public notice to be given of all meetings of the Board of Education in accordance with the Michigan Open Meetings Act.

The President and/or Secretary of the Board shall be authorized to sign all contracts and legal documents on behalf of the Board of Education following approval by resolution of the Board, unless the Board specifically designates other members of the Board or administration in its resolution to approve the contract or legal document.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson

Nays: None

**Designation of
2023-24 Bank
Depositories**

It was moved by Mrs. Bonifield and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District designate JPMorgan Chase Bank and Michigan Liquid Asset Fund Plus as depositories for the School District during the 2023-24 school year.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson

Nays: None

Appointment of Investment Officer

It was moved by Mrs. Jarvis and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District appoint the Treasurer, Ms. Alison Smith, as the Investment Officer in conjunction with the District's Investment Policy for the 2023-2024 school year.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

Appointment of Staff Member to be in Charge of Elections

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of Phillip Francis as the staff member in charge of school elections for the 2023-2024 school year. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

Appointment of Staff Member to be Responsible for Posting Board Meeting Notices

It was moved by Mrs. Bradford and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of the Superintendent as the administrator in charge of posting meeting notices. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

Purchase of Buses – 2021 Bond

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the purchase of school buses from Holland Bus Company, Holland, Michigan for a cost of \$459,035.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

Purchase of Bus Cameras

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of bus cameras from REI, Omaha, Nebraska, for a total amount of \$438,000, which includes contingency.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

**Purchase of
Doors and
Hardware – 2021
Bond**

It was moved by Mrs. Jarvis and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation from the Owner's Representative, Plante Moran Cresa, and approve the purchase of doors and hardware replacement from Wally Kosorski Co. LLC, Clinton Twp, Michigan, in the amount not to exceed \$811,971, which includes hard construction, fees, and contingency.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

**Purchase of
Apple
Technology
Products for
Student Services**

It was moved by Mrs. Bonifield and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the purchase of iPads, iPad cases, software and warranties from Apple for our ASD programs in the amount of \$21,285.20 and our MOCI program in the amount of \$10,059.00; for a total amount of \$31,344.20.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

**Grades 5-6 Social
Studies Textbook
Adoption**

It was moved by Mrs. Jarvis and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the purchase of six years of digital access and classroom textbooks: *Social Studies Alive! America's Past* for fifth grade and *Geography Alive! Regions and People* for sixth grade, from TCI, for a total cost of \$230,233.50.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

**Purchase of
Social Emotional
Learning
Curriculum**

It was moved by Mrs. Bradford and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve the purchase of Social Emotional Learning Curriculum from Center for the Collaborative Classroom, for K-6 classrooms, in the amount of \$36,400.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

**Purchase of
Project Lead the
Way Materials**

It was moved by Mrs. Burton and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase of materials from Project Lead the Way for the 2023-2024 and 2024-2025 school year, for a cost of \$380,256 plus contingency.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
 Nays: None

Teachers for Approval

It was moved by Mrs. Bradford and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2023-24 school year to the following teachers:

Megan Bartenslager	1.0 School Social Worker	Student Services
Jessica Beauvais	1.0 Kindergarten Teacher	Coolidge
Kelli Bishop	1.0 Art Teacher	Riley
Shannon Boardman	1.0 Special Education Teacher	.6 Buchanan .4 Kennedy
Rebecca Burger	1.0 Teacher ASD	Student Services
Gwendolyn Carey	1.0 Teacher FCS/ELA	Franklin
Samantha Caswell	1.0 Resource Room Teacher	Hayes
Linsey Childress	1.0 First Grade Teacher	Roosevelt
Lindsay Dorosz	1.0 Third Grade Teacher	Kennedy
Angela Frank	1.0 Student Assistance Provider	Franklin
Bethany Garbutt	1.0 Title 1 Learning Interventionist	Roosevelt
Meagan Grammatico	1.0 Music Teacher	Roosevelt
Jacquelyn Green	1.0 Second Grade Teacher	Kennedy
Tara Haddad	1.0 Science Teacher	Franklin
Jillian Hartman	1.0 Math Teacher	Stevenson
Marie Honicker	1.0 Art Teacher	Cleveland
Jessi Howard	1.0 Teacher	Johnson
Kelly Johnson	1.0 Special Education Teacher	Garfield
Meghan Kelley	1.0 GSRP Lead Teacher	Garfield
Michael Krcatovich	1.0 Math Teacher	Churchill
Jason Lang	1.0 Teacher of Speech & Language	Student Services
Cindy Long	1.0 Student Assistance Provider	Cooper
Dominic Martin	1.0 Spanish Teacher	Stevenson
Stephen Martinez	1.0 Music Teacher	Cleveland
Yvette Mays	1.0 GSRP Lead Teacher	Garfield
Carrie McCabe	1.0 Fourth Grade Teacher	Buchanan
Julie McConnell	1.0 Fourth Grade Teacher	Mallory McLean
	1.0 School Social Worker	Student Services
Katherine Miller	1.0 Resource Room Teacher	Emerson
David Morrow	1.0 Teacher	Roosevelt
Faith Padron	1.0 Math Teacher	.6 Emerson .4 Frost
Sarah Petrie	1.0 Fourth Grade Teacher	Roosevelt
Danielle Rachuy	1.0 Resource Room Teacher	Student Services
Chloe Ramsay	1.0 Teacher	Johnson
Lauren Robisch	1.0 French Teacher	.8 Churchill .2 Frost
Kelly Rose	1.0 Teacher	Johnson
Alaina Scheidel	1.0 Teacher of Speech & Language	Student Services
Andrea Simons	1.0 Kindergarten Teacher	Roosevelt
Vanesa Skocelas-Johnson	1.0 Art Teacher	Roosevelt
Jodi Steimei	1.0 ELL Teacher	Academic Services
Lori Thome	1.0 Sixth Grade Teacher	Johnson
Jack Tolen	1.0 Teacher of Cognitively Impaired	Student Services
Olivia Urdiales	1.0 School Social Worker	Student Services

Kayla Verble	1.0 Teacher	Riley
Leslie Walsh	1.0 School Psychologist	Student Services
Amy Wood	1.0 School Social Worker	Student Services
Stephanie Yassine	1.0 School Social Worker	Student Services

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
 Nays: None

Teacher for Recall

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education accept the recommendation of the superintendent and recall to the district employment as a teacher for the 2023-24 school year:

Breanna James	Niji-Iro	1.0 FTE
---------------	----------	---------

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
 Nays: None

Teachers for Tenure

It was moved by Mrs. Bonifield and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teacher, effective on the respective date:

Brandon Aaron	8/28/23
Mary Anton	8/29/23
Jennifer Bachakes	8/28/23
Anna Burris	8/28/23
Emily Butler	8/28/23
Pamela Cabble	8/13/23
Lisa Cervantes	8/29/23
Kristin Chiasson	8/30/23
Melissa Condevaux	8/28/23
Alyssa Daoust	8/28/23
Kristina Gedvilas	8/28/23
Madonna Jaghab	8/28/23
Michael Juncaj	8/28/23
Allyson King	8/28/23
Jennifer Mitchell	8/28/23
Bridget Mitchem	8/28/23
Kelsey Morris	8/28/23
Sarah Pinto	8/28/23
Laura Rea	8/28/23
Ashley Seelbach	8/13/23
Jessica Thimm	8/28/23
Meghan Traub	8/28/23
Matthew Van Ham	8/30/23
Jennifer Vertin	8/28/23
Robert Wolowski	8/30/23

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
 Nays: None

Leaves of Absence

It was moved by Mrs. Jarvis and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and approve the request for leaves of absence for the 2023-24 school year, as listed:

Jody Stowell
Faith Turnbull
Erin Winslow

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
 Nays: None

Resignations

The Board was informed of the following resignations:

Amanda Belczak	August 8, 2023
Amy Bengala	August 21, 2023
Briana Bertera-Morrison	August 10, 2023
Melissa Blanchard	August 18, 2023
Lyndsay Crane	July 27, 2023
Morgan Detweiler	August 15, 2023
Kevin English	July 25, 2023
Lindsay Hess	August 9, 2023
Alyse McDermott	August 7, 2023
Claire Matthews	August 22, 2023
Hannah Miller	August 11, 2023
Elise Mindick	August 8, 2023
Courtney Morrison	August 22, 2023
Rebecca Parise	August 18, 2023
Mary Rogowski	August 18, 2023
Taylor Raymond	July 31, 2023
Sarah Renner	August 10, 2023
Jessica Ritter	August 11, 2023
Ariana Salisbury	August 7, 2023
Zachary Seasock	July 5, 2023
Mackenzie Smith	August 4, 2023
Jennifer Weaver	August 12, 2023

Retirements

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District adopt a resolution of appreciation for:

Julie Hamrick, who retired from the District on August 4, 2023, and devoted 27 years of dedicated, loyal, and outstanding service to the students of Franklin High School as a teacher.

Dawn Lentz, who retired from the District on June 30, 2023, and devoted 26.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a driver in the Transportation Department.

Carol Secco, who retired from the District on June 14, 2023, and devoted 10.7 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Hayes Elementary School.

Jill Wozniak, who will retire from the District on September 29, 2023, and will have devoted 21 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a bookkeeper at the Livonia Career Technical Center; a secretary in the

Adult Education Program at Dickinson Center, Jackson Early Childhood Center, and Central Office; and an executive assistant to the Superintendent and Board of Education.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

**Board Members
to Take MASB
Classes and
Attend Annual
Leadership
Conference**

It was moved by Mrs. Bradford and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve that Board Trustees may participate in the November 9-12, 2023, MASB Annual Leadership Conference in Lansing, Michigan, and take MASB classes for a total cost of approximately \$8,000.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

Adjournment

President Johnson adjourned the meeting at 8:02 p.m.

Off/Supt/jw

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Special Meeting
September 11, 2023**

President Johnson convened the special meeting at 5:18 p.m.

Members Present: Madeline Acosta, Tammy Bonifield, Karen Bradford, Colleen Burton, Crystal Frank, Liz Jarvis, Mark Johnson

Members Absent: None

Audience Communications None

Appointment Assistant Principal of Franklin High School It was moved by Mrs. Bradford and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Nicole Collins as assistant principal at Franklin High School, beginning September 12, 2023.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson
Nays: None

Adjournment The Board adjourned the Special Meeting at 5:28 p.m.

Off/Supt/jw

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Special Meeting
September 18, 2023**

President Johnson convened the Special meeting at 6:16 p.m.

**Members
Present:**

Madeline Acosta, Tammy Bonifield, Karen Bradford,
Colleen Burton, Liz Jarvis, Mark Johnson

Members Absent:

Crystal Frank

**Audience
Communications**

None

**Appointment of
Garfield
Community
School Principal**

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Lauren Feigel as principal of Garfield Community School.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

**Appointment of
Student Services
Director**

It was moved by Mrs. Acosta and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Jennifer Warrick (Bethe) as student services coordinator.

Ayes: Acosta, Bonifield, Bradford, Burton, Jarvis, Johnson
Nays: None

Adjournment

The Board adjourned the Special meeting at 6:31 p.m.

Off/Supt/jw

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: Purchase of Bulk Salt

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of bulk road salt from the Detroit Salt Company, Detroit, Michigan, through the State of Michigan MiDEAL Extended Purchasing Program, for a total cost of \$77,070.

RATIONALE:

This purchase will provide necessary materials for parking lot and sidewalk winter maintenance.

BUDGETARY INFORMATION:

General Fund

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: HVAC Equipment for 2024 Projects – 2021 Bond

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner’s Representative, Plante Moran Realpoint, to purchase HVAC Equipment from Thermalnetics, Auburn Hills, Michigan, in the amount of \$449,300 for summer 2024 projects.

RATIONALE:

We are in the process of implementing the 2021 Bond updates, which include HVAC replacements at schools throughout the district. Based upon age and current condition, these buildings’ HVAC equipment will be replaced during the summer of 2024 as part of the Bond renovations. This approval will allow the manufacturer to begin the production of this equipment, as these units have a long lead time.

BUDGETARY INFORMATION:

2021 Bond

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

Attachment

PF/ko

September 14, 2023

Mr. Phillip Francis
Asst. Superintendent of District Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: 2021 Bond Program
HVAC Equipment Pre-Purchase: 2024 Projects

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) for the pre-purchase pricing of a portion of the HVAC equipment for the 2021 Bond Program. This update represents the mutual efforts of PMC, Clark Construction (CM), French Associates (Architect), Unified Building Systems (Engineer), LPS administration and staff, and district legal counsel (the Project Team) to present a framework in order to identify, evaluate, and recommend an equipment supplier for select HVAC equipment for the Program's 2024 Projects. This recommendation is limited only to the equipment that has been identified by the Team as having abnormally long procurement periods due to the industry's current supply chain disruptions. The balance of HVAC equipment will remain in the trade contractor bid packages scheduled for issuance in the coming months.

SELECTION PROCESS

On September 1, 2023, Bid Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and posted to the required State of Michigan website and outreach calls by the CM were conducted.

On September 11, 2023, two (2) bid proposals were received for the Project and over the next several days were reviewed and evaluated. An interview was conducted with both bidding firms on September 12, 2023 and were attended by representatives from the Project Team. The scope of work, equipment specifications, procurement schedule and other particulars regarding the work were reviewed and discussed.

RECOMMENDATION

Upon completion of the interviews, and after subsequent clarifications and discussions, the Project Team recommends awarding **Thermalnetics in the amount of \$449,300** as detailed in Clark Construction's recommendation letter dated September 13, 2023 as the lowest responsible bidder.

Equipment Summary

Hayes Elementary	Air Handling Unit (x1)
Hoover Elementary	Roof Top Unit (x1)
Roosevelt Elementary	Roof Top Unit (x2)
Holmes Middle School	Roof Top unit (x2)
Stevenson High School	Roof Top Unit (x6)
Franklin High School	Roof Top Unit (x2)

For the Vendor, the pricing for this work will be detailed in a Pre-Purchasing Pricing Agreement and accompanying Purchase Order, pending final review and approval of terms by district legal counsel. Upon board approval of the HVAC contractor(s) in a forthcoming board meeting, the cost of the work included within this recommendation will be transferred to the awarded HVAC contractor(s) and the LPS PO will be voided.

The award recommendation does not include a contingency, nor Project specific General Conditions at this time. These costs will be incorporated on a Project-by-Project basis once bids are received for each of the Contractor bid packages.

If you have any questions regarding the above information, please feel free to contact me at 248-675-9812 or brian.weber@plantemoran.com. The Project Team is also available at the Board's convenience to answer any questions.

Sincerely,
PLANTE MORAN CRESA



Brian Weber
Owner Representative

CC: Dana Abrahams, Clark Hill
Attachments: Clark Construction Recommendation Letter
Bid Tabulation

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: **Outfall Repairs at Stevenson High School**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve TSP Services, Inc., Redford, Michigan, for the outfall repair work at Stevenson High School, in the amount of \$202,800, which includes contingency.

RATIONALE:

The Stevenson drain outfall has had a significant amount of soil erosion over many years. The area is meant to shed water to the nearby creek, which is part of the Wayne County water management system. It needs to be built back up with soil and stones to help guide the water properly and to protect the pipe.

BUDGETARY INFORMATION:

Sinking Fund

RESOURCE PERSONNEL:

Phillip Francis, Assistant Superintendent of District Services

EXHIBITS:

Attachment

PF/ko

**Stevenson High School Drain Outfall Erosion Repair
Central Office Complex
September 14, 2023, BID OPENING
12:00 P.M.**

VENDORS BIDDING DESCRIPTION	TSP Services, Inc.	Catskill Remedial Contracting Services, Inc.			
GRAND TOTAL:	\$184,353.00	\$264,961.00			
DEDUCT:					
BID BOND	X	X			
EQUAL OPPORTUNITY	X	X			
SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT	X	X			
IRAN SANCTIONS STATEMENT	X	X			
ADDENDUM I	X	X			
ADDENDUM II	X	X			
FIRM REPRESENTATIVE PARTICIPATED IN MANDATORY PRE BID SITE INSPECTION					
DEDUCT	X				
PRICE FIRM FOR 90 DAYS	AIA				
TERMS OF PAYMENT	X				
ADDITIONAL SHEETS					
COMMENTS	EMR .71	EMR .78			
GRAND TOTAL:	TOTAL				
RECORDED BY: Harry Lau <i>HL</i>	DATE: 09/14/2023		WITNESSED BY:		9/14/2023

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: **Approval of Creative Curriculum Materials**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of Creative Curriculum Cloud from Teaching Strategies for \$39,900 which includes curriculum for infants, toddlers and two-year olds.

RATIONALE:

This purchase includes online use of Creative Curriculum Cloud for three years and is a continuation of the curriculum purchased in 2021, and in addition to the curriculum purchased earlier in the year.

BUDGETARY INFORMATION:

General Fund

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attachment



TEACHING STRATEGIES, LLC ("TS")
 4500 EAST-WEST HIGHWAY, SUITE 300
 BETHESDA, MARYLAND 20814
 301-634-0818

Subscriber Name: Livonia Public Schools
Subscriber Number: 02LIVPS
Contact Name: Katie Dodge
Contact Email: kdodge@livoniapublicschools.org
Contact Title: Principal

Prepared by: Kenneatha Williams
 kenne_w@teachingstrategies.com
 (240) 283-5658 10152
Expiration Date: 08-15-2023
Subscription Term: 07/18/2023 - 07/17/2026

SUMMARY			
PRODUCT	SALES PRICE	QTY	TOTAL PRICE
40ccdigital Creative Curriculum® Cloud	\$2,250 00	16	\$36,000 00
40ccdigitali2 Creative Curriculum® Cloud for Infants, Toddlers, and Twos	\$1,300 00	2	\$2,600 00
40ccdigitalT2 Creative Curriculum® Cloud for Infants, Toddlers, and Twos	\$1,300 00	1	\$1,300 00
		Subtotal	\$39,900 00
		Shipping:	\$0 00
		Tax.	\$0 00
		Total	\$39,900 00

BILL TO

Billing Client: Livonia Public Schools
 Billing Street: 15125 Farmington Rd
 Billing City: Livonia
 Billing State: Michigan
 Billing Postal Code: 48154
 Billing Country: United States

Select a Payment Method and follow the payment instructions.

Payment Type: Purchase Order

Orders will not be processed until a payment method is confirmed. Acceptable payment methods include

- 1 Receipt of a valid purchase order;
- 2 Completed credit card transaction;
- 3 Receipt of wire transfer, or
- 4 Receipt of check

You will receive a follow-up email with instructions on how to submit your payment based on the payment type selected.

Subscription Services Products



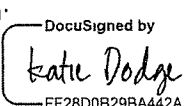

This Order is entered into by and between Subscriber identified above and TS. This Order incorporates the Subscription Services Terms and Conditions at <https://teachingstrategies.com/agreement-and-policies/> (together with this Order, the "Agreement"). The Agreement sets forth the terms pursuant to which TS will provide access to Subscription Services. Subscriber must sign and deliver a copy of this Order to receive access to the Subscription Services set forth in this Order.

The subscription period will begin on 07-18-2023 and expire on 07-17-2026 ("Term") unless noted otherwise in the subscription details below.

The administrator identified for this subscription is
 Katie Dodge
 kdodge@livoniapublicschools.org

Subscription Details			
Product	Qty	Start	End
Creative Curriculum® Cloud	16	07/18/2023	07/17/2026
Creative Curriculum® Cloud for Infants, Toddlers, and Twos	2	07/18/2023	07/17/2026
Creative Curriculum® Cloud for Infants, Toddlers, and Twos	1	07/18/2023	07/17/2026

By executing this Order Form, the Subscriber hereby agrees to be bound by the provisions contained herein.

Subscriber Name	Teaching Strategies, LLC
By (Signature):  <small>DocuSigned by katie Dodge FF28D0B29BA442A...</small>	By: 
Name (Print): Katie Dodge	Name: Heather O'Shea
Title: Principal	Title: Chief Financial Officer
Address: 15125 Farmington Rd	Address: 4500 East West Highway, Suite 300
Livonia, Michigan 48154	Bethesda, MD 20814
Date: 8/15/2023	Date: 8/15/2023

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: **Approval of Teachers**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2023-24 school year to the teachers listed on the attached document.

RATIONALE:

These teachers have been interviewed, along with many other applicants, for the vacancies that existed in our instructional program. We believe these teachers are the most qualified for the positions and recommend they be approved for employment.

BUDGETARY INFORMATION:

The positions listed are within the 2023-24 budget.

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources
Jennifer Keatts, Director of Human Resources

EXHIBIT:

Attached

ljn

**2023-2024 School Year
New Teachers for Board of Education Approval
September 25, 2023**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
Adams, Kathleen	Bachelor of Science in Mathematics Madonna University	1.0	Teacher Grant Elementary School August 23, 2023	Edustaff-Long-Term Substitute Grant Elementary School	3.5 years	Step 1 BS 5 years probation
Anderson, Maxx	Bachelor of Arts in Elementary Education Michigan State University	1.0	Teacher Johnson Elementary School August 23, 2023	Oakley Park Elementary Teaching Internship-5th Grade	1 year	Step 0 BA 5 years probation 24
Arkels-Northup, Jordan	Bachelor of Science in Education Illinois State University Master of Arts in Teaching Oakland University	1.0	Teacher Randolph Elementary School August 23, 2023	Romulus Community School 3rd Grade Teacher at Wick Elementary	7 years	Step 7 MA 5 years probation
Atwood, Megan	Bachelor of Science in Comprehensive Science and Arts for Teaching Special Education Grand Valley State University	1.0	Teacher-Resource Teacher Franklin High School August 23, 2023	Plymouth Canton Community Schools EI Categorical Program Teacher	4 years	Step 4 BS 5 years probation

**2023-2024 School Year
New Teachers for Board of Education Approval
September 25, 2023**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
Bennett, Rebecca	Bachelor of Science in Mathematics for Elementary Certification Madonna University	1.0	Teacher-Project Lead the Way Hoover Elementary School August 25, 2023	Learning Care Group School Principal	19 years	Step 7 BS 5 years probation
Berman, Amanda	Bachelor of Arts in Spanish Michigan State University Master of Arts in Counseling Eastern Michigan University	1.0	School Counselor Emerson Middle School September 18, 2023	Walnut Creek Middle School Middle School Counselor (Dept Chair)	16 years	Step 13 MA 2 years probation 25
Bilbeisi, Rula	Bachelor of Arts in International Business Eastern Michigan University Master of Arts in Teaching to Speakers of Other Languages Madonna University	1.0	Teacher-Fashion Merchandising Livonia Career Technical Center September 11, 2023	Hamtramck Public Schools Hamtramck High School-Career and Technical Education Teacher	15 years	Step 13 MA 2 years probation
Butler, Mary	Bachelor of Arts in English Wayne State University Master of Arts in Teaching Special Education Eastern Michigan University	1.0	Teacher-Special Education Frost Middle School August 23, 2023	Ann Arbor School District Forsythe Middle School CI Self-Contained Teacher	15.5 years	Step 10 MA 5 years probation

**2023-2024 School Year
New Teachers for Board of Education Approval
September 25, 2023**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
Carlin, Sabrina	Bachelor of Science in Elementary Education Reading Comprehensive Eastern Michigan University	1.0	Teacher Coolidge Elementary School August 23, 2023	Van Buren Public Schools Rawsonville Elementary 2nd Grade Teacher	2 years	Step 1 BS 5 years probation
Dadswell, Rebecca	Bachelor of Music in Instrumental Music Education Wayne State University	.6	Teacher-Music Rosedale Elementary School August 23, 2023	Detroit Public Schools Community District Band Director	1.5 years	Step 1 BM 5 years probation 26
Dishmon, Molly	Bachelor of Arts in Spanish Grand Valley State University Master of Arts in Foreign Language Teaching Michigan State University	1.0	Teacher-Spanish Stevenson High School (.6) Holmes Middle School (.4) September 20, 2023	Plymouth-Canton Community School District Plymouth High School Secondary Spanish Teacher	12 years	Step 11 MA 2 years probation
Dixon, Julia	Bachelor of Arts in Elementary and Early Childhood Education Calvin University Master of Arts in Reading Curriculum and Instruction Grand Canyon University	1.0	Teacher Cleveland Elementary School August 23, 2023	South Lyon Community Schools Brummer Elementary School 5th Grade Teacher	7 years	Step 7 MA 5 years probation

**2023-2024 School Year
New Teachers for Board of Education Approval
September 25, 2023**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
Howard, Jill	Bachelor of Science in Psychology Radford University Master in Education Aquinas College	1.0	Teacher Buchanan Elementary School August 23, 2023	Plymouth Canton Community Schools Hoben Elementary School Kindergarten Teacher	18 years	Step 9 MA 2 years probation
Manni, Colleen	Bachelor of Arts in Special Education Michigan State University Master of Arts in Special Education Eastern Michigan University	1.0	Teacher-Resource Room Student Services August 23, 2023	Brighton Area Schools Special Education Teacher-Cognitively Impaired	33 years	Step 10.5 MA 2 years probation 27
McAlpine-Taylor, Kristara	Bachelor of Arts in Radio and Television Wayne State University Master of Social Work Wayne State University	1.0	School Social Worker Holmes Middle School August 31, 2023	Troy School District Boulan Park Middle School-School Social Worker	13 years	Step 11 MSW 5 years probation
Medlen, Margaret	Bachelor of Science in Exercise and Health Science Alma College Master of Science in Occupational Therapy Western Michigan University	1.0	Occupational Therapist Student Services September 11, 2023	Dearborn Public Schools Occupational Therapist	11 years	Step 10.5 MS 2 years probation

**2023-2024 School Year
New Teachers for Board of Education Approval
September 25, 2023**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
Newberry, Lynne	Bachelor of Science in Mathematics Grand Valley State University	1.0	Teacher-Math Franklin High School August 23, 2023	Dearborn Public Schools Woodworth Middle School Mathematics Teacher	7 years	Step 7 BS 5 years probation
Price, Libby	Bachelor of Arts in Education University of Michigan	1.0	Teacher Cleveland Elementary School August 23, 2023	Ann Arbor Public Schools Wines Elementary Student Teacher-Kindergarten	8 months	Step 0 BA 5 years probation 28
Russell, Justin	Bachelor of Science in Sociology Arizona State University Master of Arts in School Psychology The University of Texas Rio Grande Valley	1.0	School Psychologist Student Services August 23, 2023	Calhoun Intermediate School District School Psychologist	2.5 years	Step 1.5 MA 5 years probation
Schawinsky, Susan	Bachelor of Science in Occupational Therapy Western Michigan University Master of Science in Occupational Therapy Wayne State University	1.0	Occupational Therapist Student Services August 23, 2023	Ypsilanti Community Schools School-based Occupational Therapist	7 years	Step 7 MS 5 years probation

**2023-2024 School Year
New Teachers for Board of Education Approval
September 25, 2023**

NAME	DEGREE/SCHOOL	FTE	ASSIGNMENT	MOST RECENT EXPERIENCE	TOTAL YEARS OF EXPERIENCE	STEP
Suess, Maegen	Bachelor of Arts in Social Studies Eastern Michigan University	1.0	Teacher-Social Studies Frost Middle School September 7, 2023	Hamilton Community Schools Middle School Teacher-Social Studies	3 years	Step 3 BA 5 years probation
Templeton, Meghan	Bachelor of Science in Elementary Education/Integrated Science Eastern Michigan University Master of Arts in Curriculum and Instruction, Teacher Education	1.0	Teacher Webster Elementary School August 23, 2023	Garden City Public Schools 4th Grade Teacher	5 years	Step 5 MA 5 years probation 29
Witkowski, Jacklyn	Bachelor of Science in Elementary Education Western Michigan University	1.0	Teacher Roosevelt Elementary School August 23, 2023	Brainspring Certification Practicum Supervisor	13 years	Step 5 BS 5 years probation

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: Granting of Tenure Status to Specified Teachers

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teachers, effective on the respective date:

<u>Name</u>	<u>Date</u>
Clare Campagna-Fraley	September 27, 2023
Tara Forrester	September 28, 2023
Jennifer Javor	September 16, 2023
Jane Johnston	September 4, 2023
Jeffery Skebo	August 30, 2023
Douglas Putnam	September 14, 2023
Laura Rosin	September 7, 2023
Yoshinori Yoneyama	August 20, 2023

RATIONALE :

These teachers have successfully completed the District's requirements for probationary teachers including years of service, evaluations, and overall performance, as well as student growth. We have carefully reviewed all the supporting documents and based upon our review, as well as the recommendations of building principals, these individuals have achieved tenure status with the Livonia Public Schools.

RESOURCE PERSONNEL:

Jennifer Keatts, Director of Human Resources
Anthony Abbate, Director of Human Resources

EXHIBIT:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: Leaves of Absence

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the requests for a leave of absence as listed below:

<u>Name</u>	<u>Date Effective</u>
Hannah Landon	2023-24 school year
Jaclyn Walker	October 27, 2023 (2023-24 school year)

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Human Resources
Jennifer Keatts, Director of Human Resources

EXHIBIT:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: Resignations

RECOMMENDATION:

As authorized in the Board of Education motion of June 19, 2023, the following resignations have been accepted by the superintendent:

<u>Name</u>	<u>Date Effective</u>
Kristin Chiasson	September 4, 2023
Gillian Drutchas	September 8, 2023
Yuki Forman	August 18, 2023
Dominic Martin	August 23, 2023
Stephen Martinez	September 19, 2023
Brian Osterland	August 23, 2023

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Jennifer Keatts, Director of Human Resources
Anthony Abbate, Director of Human Resources

EXHIBIT:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: Resolution of Appreciation for Employees Who are Retiring

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions of appreciation for services rendered by:

**Jacqueline Bean
Kimberly Shollack**

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Jennifer Keatts, Director of Human Resources
Anthony Abbate, Director of Human Resources

EXHIBIT:

Attached resolutions

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

RESOLUTIONS

Jacqueline Bean

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Jacqueline Bean has retired from the District on August 31, 2023; and,

WHEREAS, Jacqueline Bean has devoted 25.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional in the Transportation Department; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Jacqueline Bean for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Kimberly Shollack

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Kimberly Shollack will retire from the District on September 29, 2023; and,

WHEREAS, Kimberly Shollack has devoted 28 years of dedicated, loyal, and outstanding service to the students of Grant Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Kimberly Shollack on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: First Reading of Board Policies

RECOMMENDATION:

The Policy Committee has reviewed changes for the following policies:

Fiscal Management:

- Board Policy DIA – Account System
- Board Policy DIB – Financial Reports and Statements
- Board Policy DJCA – Payday Schedules

RATIONALE:

This is the first reading for these policies and is provided for Board review and possible adoption at a future meeting.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Alison Smith, Chief Financial Officer

EXHIBITS:

Attached

Off/Supt/jw

BOARD POLICY

DIA

FISCAL MANAGEMENT ACCOUNT SYSTEM

~~JUNE 20, 1988~~

Reviewed 11/2013

All accounting maintained by the Board of Education shall be in accordance with the system of school accounting as recommended by the State of Michigan. ~~The Michigan School Accounting Manual (Bulletin 1022) shall serve as a mandatory guide to the uniform classification and recording of all accounting transactions for the school district.~~ A complete record of all expenditures shall be maintained in these accounts so that a periodic examination by the Board of Education or its representatives can easily identify any receipts or expenditures.

LEGAL REF.: MCL 141.421; ~~R340.851 et seq.~~ 141.436; 380.1281

BOARD POLICY

DIB

FISCAL MANAGEMENT FINANCIAL REPORTS AND STATEMENTS

~~MAY 19, 2014~~

The Board of Education shall receive ~~financial reports at a public meeting of the Board on a quarterly basis. a listing of expenditures and wire transfers at regular Board meetings.~~ Additionally, each year an outside audit firm will present to the Board of Education a report of the audit completed on the prior fiscal year.

The district's accounts payable check register for the most recent school fiscal year will be available on the district's website.

The Board may ~~require~~ request additional financial reports.

BOARD POLICY

DJCA

FISCAL MANAGEMENT PAYDAY SCHEDULES

~~MAY 19, 2014~~

For payday schedules, see the individual master agreements on the district's website:

- AFSCME (American Federation of State, County & Municipal Employees)
- ~~LCEA (Livonia Community Education Association)~~
- LEA (Livonia Education Association)
- LEADS (Livonia Educational Administrators)
- LPA (Livonia Paraprofessionals' Association)
- LSA (Livonia Secretarial Association)
- SEALS (Supervisory Employees' Association)

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
September 25, 2023**

TOPIC: Voting Delegates - 2023 MASB Delegate Assembly

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve Tammy Bonifield, Karen Bradford, Colleen Burton, and Mark Johnson as voting delegates and Madeline Acosta, Crystal Frank, and Liz Jarvis as alternates for the MASB Delegate Assembly in Lansing, Michigan, on November 9, 2023.

RATIONALE:

Delegates will decide MASB's positions on a wide variety of issues affecting education.

BUDGETARY INFORMATION:

There is no cost for Voting Delegates. The Delegate Assembly takes place at the MASB Annual Leadership Conference; the expenses for the conference were approved at a previous Board meeting.

RESOURCE PERSONNEL:

Mark Johnson, Board President

EXHIBITS:

None

Off/Supt/jw