

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION**

**Committee of the Whole  
August 14, 2023 - 6:30 PM  
Board Room  
15125 Farmington Road  
Livonia, Michigan 48154**

**AGENDA**

- I. AUDIENCE COMMUNICATIONS**
- II. COMMITTEE OF THE WHOLE**  
Johnson, Chair; Acosta; Bonifield; Bradford; Burton; Frank; Jarvis
- A. Recognition of Bruce Rivera, Principal of Emerson Middle School**
- III. BUILDING & SITE COMMITTEE**  
Burton, Chair; Bradford; Frank
- A. Bond and Sinking Fund Update 3**  
A. Oquist / P. Francis
- B. Quarterly Dashboard 4**  
P. Francis
- C. Door & Hardware Package 5**  
P. Francis
- D. Purchase of Bus Cameras - 2021 Bond 12**  
P. Francis
- E. Purchase of Copier Paper 15**  
P. Francis
- F. Food Service Purchases 17**  
P. Francis
- G. Purchase of Apple Technology Products for Student Services 22**  
M. Sprow
- IV. CURRICULUM COMMITTEE**  
Acosta, Chair; Bonifield; Bradford
- A. Grades 5-6 Social Studies Textbook Adoption 26**  
T. O'Brien
- B. Creative Curriculum 33**  
T. O'Brien
- C. i-Ready Diagnostic Licenses 36**  
T. O'Brien
- D. Caring Schools Curriculum 37**  
W. Green
- E. Purchase of Project Lead the Way Materials 38**  
W. Green
- V. FINANCE COMMITTEE**  
Bonifield, Chair; Acosta; Jarvis
- A. 2023-24 Tuition Rate 39**  
A. Smith

**B. 2023 Bus Purchase**

**40**

**A. Smith**

**VI. POLICY COMMITTEE**

**Frank, Chair; Bonifield; Jarvis**

**VII. PERSONNEL COMMITTEE**

**Bradford, Chair; Burton; Frank**

**VIII. LEGISLATIVE COMMITTEE**

**Jarvis, Chair; Acosta; Burton**



# Livonia Public Schools

*District Services*

Date: August 9, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Bond and Sinking Fund Update

I would like to add an agenda item to Monday's Board of Education Committee of the Whole meeting. Plante Moran Cresa would like to update the Board on the current status of the Bond Fund and Sinking Fund, along with progress updates on projects these dollars are funding.

Please contact me if you have questions. Thank you.

c: Board of Education

PF/ko



# Livonia Public Schools

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*District Services*

Date: August 9, 2023

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Quarterly Dashboard Report – 2nd Quarter 2023

I would like to request adding an agenda item to the August 14, 2023, Committee of the Whole meeting for Plante Moran Cresa to report out to the Board of Education the Quarterly Dashboard Report. This will be Plante Moran Cresa's general report through the second quarter of 2023 and will include bond projects.

Thank you.

c: Board of Education

PF/ko



# Livonia Public Schools

*District Services*

Date: August 9, 2023

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent for District Services

Re: Door & Hardware Package Purchase

I would like to discuss the purchase of doors and hardware at the next Committee of the Whole meeting on Monday, August 14, 2023. I am recommending this purchase from Wally Kosorski Co. LLC, in the amount of \$811,971, which includes contingency and fees.

This project will be funded via the 2021 Bond and will replace the locking hardware and doors specified in several buildings. It will also allow for the addition of doors at Niji-Iro Elementary. The work is planned for this coming fall and winter.

Please let me know if there are any questions. Thank you.

Attachment

c: Board of Education

PF/ko

August 10, 2023

Mr. Phillip Francis  
Asst. Superintendent of District Services  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: 2021 Bond Program  
Contract Award Recommendation for Construction Bids  
Phase 2 – Bid Package 2; Doors and Hardware Upgrades: Buchanan ES, Churchill HS, Garfield ES,  
Grant ES, Hayes ES, Holmes MS, Hoover ES, Johnson UES, Niji-Iro ES, Roosevelt ES, Stevenson HS,  
Webster ES

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Prime Contractors for the Project listed above. This update represents the mutual efforts of PMC, Clark Construction Co., French Associates, and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate and recommend Prime Contractors for this Project.

On June 15, 2023, Construction Documents were formally issued and made available. An advertisement for bids was published in a local newspaper, posted to the required State of Michigan websites and forwarded to multiple construction bidding websites.

On July 6, 2023, 4 bid proposals were received, and over the next several days were reviewed to determine the budget implications. Interviews were also held during this time and were attended by various members of the Bond Team.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Bond Team is recommending **Wally Kosorski Co. LLC** as further detailed in Clark Construction Co.'s Award Recommendation Letter dated August 9, 2023 for contract award.

Including hard construction of \$652,710.00, CM costs and fees of \$28,719.00, and construction contingency of \$130,542, this Project award recommendation equals **\$811,971.00**.

For the Prime Contractors, the costs for this work will be detailed in AIA Contract A132 – 2019 Standard Form of Agreements between Owner and Contractor pending final review and approval of terms by district legal counsel.

The Project Team is available at the Board's convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendations of the Bond Team. Please direct all questions through me via email at [brian.weber@plantemoran.com](mailto:brian.weber@plantemoran.com).

Sincerely,

PLANTE MORAN CRESA



Brian Weber  
Senior Vice President

Enclosures:     Budget Summary  
                  Clark Construction Co. Award Recommendation Letter  
                  Summary of Costs  
                  Bid Tabulations

PHASE 2 - BID PACK 2: DOORS AND HARDWARE  
BUDGET SUMMARY

	Hard Construction		
Building	Budget	Actual	Variance
Multiple	\$ 725,000	\$ 652,710	\$ 72,290
<b>Totals</b>	<b>\$ 725,000</b>	<b>\$ 652,710</b>	<b>\$ 72,290</b>

	CM Fees/Costs		
	Budget	Actual	Variance
Staffing	Included within the CM Contract		
Reimbursables	Included within the CM Contract		
General Conditions (2%)	\$ 14,500	\$ 13,054	\$ 1,446
CM Fee (2%)	\$ 15,515	\$ 15,665	\$ (150)
<b>Totals</b>	<b>\$ 30,015</b>	<b>\$ 28,719</b>	<b>\$ 1,296</b>

	Construction Contingency (6%)		
Building	Budget	Actual	Variance
Multiple	\$ 50,750	\$ 130,542	\$ (79,792)
<b>Totals</b>	<b>\$ 50,750</b>	<b>\$ 130,542</b>	<b>\$ (79,792)</b>

	Total Project Costs		
Building	Budget	Actual	Variance
Multiple	\$ 805,765	\$ 811,971	\$ (6,206)
<b>Totals</b>	<b>\$ 805,765</b>	<b>\$ 811,971</b>	<b>\$ (6,206)</b>

\*The budget overage will be funded from the Owner's Contingency within the Bond Program



**Headquarters**  
3535 Moores River Drive  
Lansing, MI 48911  
517.372.0940 phone | 517.372.0668 fax  
[www.clarkcc.com](http://www.clarkcc.com)

**Southeast MI Office**  
2660 Superior Court  
Auburn Hills, MI 48326  
248.286.1000 phone

**Northern MI Office**  
3432 US 23 South  
Alpena, MI 49707  
989.278.2272 phone

## Livonia Public Schools – Phase No. 2 -Bid Package No. 2 Door and Hardware Replacement

August 9, 2023

Mr. Phillip M. Francis - Asst. Superintendent of District Services  
Livonia Public Schools  
15125 Farmington Rd  
Livonia, MI 48154

Re: Livonia Public Schools – 2021 Bond Program  
Contract Award Recommendations 21-2867- Phase # 2 -Bid Package No. 2

Dear Mr. Francis,

Bids for Phase # 2 -Bid Package No. 2 Door and Hardware Replacement were received on July 6, 2023. Bids were based on plans and specifications issued by French Associates dated May 25, 2023 including Addendums 1 dated 6/28/23. Clark Construction Company, French Associates, Plante Moran Cresa and Livonia Public Schools have conducted post bid interview meetings with the low qualified recommended bidders. Bidders have submitted information in Clark Construction pre-qualification data base. The pre-qualification database includes trade contractors past financials', bonding capacity, safety rating, labor capacity during the project schedule and reference calls regarding past projects. Each Contractor has committed to meet the requirements in the Contract Documents. The result of this Pre-qualification if was decided that low bidder does not have any Door and Hardware experience to recommend them to Livonia public Schools board. As a result, Clark Construction is recommending Wally Kosorski as a low qualified bidder.

In addition to the direct Trade Contractor costs, Clark Construction Company recommends including a Construction Contingency budget of 20% for any unforeseen issues and a General Condition budget of 2% related to items such as building permits, security and safety requirements, temporary utilities, etc. No costs will be committed without prior approval of the District Administration for each item. Clark Construction, Construction Manager's Fee of 2% based on the Trade Contract cost and Construction Contingency. Any unused Contingency and associated CM Fee's will be returned to Livonia Public Schools.

Clark Construction Company recommends Livonia Public Schools enter contracts with Wally Kosorski as their Trade Contractor for the Door and Hardware replacement work for the listed amount below.



Michigan's First  
Platinum Contractor

2017, 2015 & 2013 AGC  
National Safety  
Excellence Award

An Equal Opportunity  
Employer



**Headquarters**  
 3535 Moores River Drive  
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 3432 US 23 South  
 Alpena, MI 49707  
 989.278.2272 phone

PHASE No. 2 - BID PACK # No. 2 Door and Hardware Replacement

Bid Category & Description	Contractor	Base Bid Amount
06 – General Trades*	Wally Kosorski Co. LCC.	652,710
	Construction contingency (20%)	\$130,542
	<b>Construction Cost Total</b>	<b>\$783,252</b>
	General Conditions (2% x \$652,710) - Trade costs	\$13,054
	Construction Manager's Fee (2% x \$783,252) Trade costs + contingency	\$15,665
	<b>Total amount of Board Approval</b>	<b>\$811,971</b>

Please contact me with any questions at [aholewinski@clarkcc.com](mailto:aholewinski@clarkcc.com)

Sincerely,

Andrew J. Holewinski  
 Clark Construction Company



Michigan's First  
 Platinum Contractor

2017, 2015 & 2013 AGC  
 National Safety  
 Excellence Award

An Equal Opportunity  
 Employer



Livonia Public Schools Phase II Summer 2023

06 General Trades - Phase# 2 BP #2 Door and Hardware Replacement

06 General Trades - Phase# 2 BP #2 Door and Hardware Replacement					
Contractor	Wally Kosorski & Co.,Inc.	The Spieker Company	Spartan Construction Group Inc	Borgo Cement Corp.	
Contact	Jeremy Eschner	Tyler Turi	Matt Spisak	Robert Angeli	
Phone Number	586-791-1100	419-872-7000	734-331-5061	248-866-2782	
<b>Base Bid</b>	<b>\$ 652,710</b>	<b>\$ 847,900</b>	<b>\$ 925,000</b>	<b>\$ 641,000</b>	
<b>NA</b>	<b>\$0</b>				
Base Bid Valid - If Contractor is DQ, Pulls Bid, Non-Spec'd. Products, etc.					
All Addenda Acknowledged	Yes	Yes	Yes	Yes	
<b>Trade Hours</b>	<b>1,340</b>	<b>2,800</b>	<b>1,935</b>	<b>378</b>	
Bid Bond	Yes	Yes	Yes	Yes	
Bid Includes Bond Cost	Yes	Yes	Yes	Yes	
Criminal Affidavit	Yes	Yes	Yes	Yes	
Familial Disclosure Statement	Yes	Yes	Yes	Yes	
Affidavit of Compliance-Iran Economic Sanctions Act	Yes	Yes	Yes	Yes	
Attended Mandatory Pre-Bid	N/A	N/A	N/A	N/A	
Pre-Qualification Current	Yes	Yes	Yes	No	
	%	%	%	%	
MBE/WBE/SBE/DBE/VOB/SDVOB/Local Participation (Put Percentage to the right of the designation if applicable)	<input type="checkbox"/> MBE	<input type="checkbox"/> MBE	<input type="checkbox"/> MBE	<input type="checkbox"/> MBE	<input type="checkbox"/> MBE
	<input type="checkbox"/> WBE	<input type="checkbox"/> WBE	<input type="checkbox"/> WBE	<input type="checkbox"/> WBE	<input type="checkbox"/> WBE
	<input type="checkbox"/> DBE	<input type="checkbox"/> DBE	<input type="checkbox"/> DBE	<input type="checkbox"/> DBE	<input type="checkbox"/> DBE
	<input type="checkbox"/> SBE	<input type="checkbox"/> SBE	<input type="checkbox"/> SBE	<input type="checkbox"/> SBE	<input type="checkbox"/> SBE
	<input type="checkbox"/> VOB	<input type="checkbox"/> VOB	<input type="checkbox"/> VOB	<input type="checkbox"/> VOB	<input type="checkbox"/> VOB
	<input type="checkbox"/> SDVOB	<input type="checkbox"/> SDVOB	<input type="checkbox"/> SDVOB	<input type="checkbox"/> SDVOB	<input type="checkbox"/> SDVOB
	<input type="checkbox"/> Tribal	<input type="checkbox"/> Tribal	<input type="checkbox"/> Tribal	<input type="checkbox"/> Tribal	<input type="checkbox"/> Tribal
	<input type="checkbox"/> Local	<input type="checkbox"/> Local	<input type="checkbox"/> Local	<input type="checkbox"/> Local	<input type="checkbox"/> Local
#REF!	\$ -	\$ -	\$ -		
ACCEPTED ALTERNATE COST PER CONTRACTOR					
<b>Total Recommended Award + Accepted Alternates</b>	<b>\$ 652,710</b>	<b>\$ 847,900</b>	<b>\$ 925,000</b>	<b>\$ 641,000</b>	



# Livonia Public Schools

*District Services*

Date: August 9, 2023

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent for District Services

Re: Purchase of Bus Cameras – 2021 Bond

I would like to discuss the purchase of bus cameras to replace the current camera system on our buses at the next Committee of the Whole meeting on Monday, August 14, 2023. I am recommending this purchase from the low responsible bidder, REI, Omaha, Nebraska, in the amount of \$438,000, which includes contingency.

This purchase will upgrade the district's surveillance camera system in a variety of ways and will replace the cameras on all buses in the fleet. This is a planned purchase and will be funded from the 2021 Bond.

Please let me know if there are any questions. Thank you.

Attachment

c: Board of Education

PF/ko

August 09, 2023

Mr. Tim Klan  
 Administrator of Information and Instructional Technology  
 Livonia Public Schools  
 15125 Farmington Road  
 Livonia, MI 48154

Project Name: Livonia Public Schools  
 Bus Camera Systems – BP06  
 Livonia, Michigan

IDS Project No.: 21191-1000 BP06

Dear Mr. Klan:

Bid specifications for the Bus Camera Systems upgrade project were issued on June 8, 2023. The bid package consists of replacing the legacy bus security camera systems in all district buses. The scope includes removal and disposal of the legacy bus camera systems and installation, configuration, and support for a new cellular-enabled bus security camera system. When the bid was released the estimated bus count was 91 buses. The current bus count is 94 total buses. The fleet consists of 62 “Type-C” 77-passenger buses and 32 “Type-A” 31-passenger buses. Type-C buses will be configured with a 4-camera system and Type-A buses will be configured with a 3-camera system.

Representatives from three (4) companies attended the pre-bid conference on June 14, 2023.

Two (2) bids were received on August 3, 2023, as follows:

Bidder	Bid Bond	Familial Disclosure	Affidavit of Compliance	Base Bid
AngelTrax	Yes	Yes	Yes	\$187,020.44
REI	Yes	Yes	Yes	\$235,670.00

The bids also included mandatory alternates (MA) as follows:

Bidder	MA1 – add an additional windshield camera for each bus	MA2 – Add vehicle information data harness to each bus	MA3 – Demolish legacy bus camera system	MA4 – Provide Solid State hard drives in lieu of standard platter drives	MA5 – Add real-time cellular-enabled hosted data service (annual cost)
AngelTrax	\$10,372.18	\$0.00	Included	\$17,841.00	\$56,600.00
REI	\$25,025.00	\$7,735.00	\$9,100.00	Included	\$30,425.00

In addition, the AngelTrax system requires an annual license fee of \$2,000/year and a hosting fee of \$5,460/year.

The bidders included the required Bid Bond, Familial Disclosure, Affidavit of Compliance and Criminal Background Affidavit with their bid submission.

The technology and transportation team reviewed the bids and conducted a post-bid interview with the bidders on August 8, 2023. Both bids were determined to be complete and compliant with the requirements of the bidding

documents. The bill of materials pricing was determined to be in line with current industry trends and historical competitive bidding pricing models for projects of a similar size and scope. The team adjusted the bids to account for the addition of three buses to the fleet from the estimated count in the spring.

While the initial system cost for the AngelTrax system is lower than the REI system, the ongoing costs of the REI system are lower, therefore the team determined that the 5-year cost of the REI system is significantly lower than the AngelTrax system. (Prices below have been adjusted to include the additional 3 buses.)

	AngelTrax	REI
Year 1 costs	\$270,188.28	\$292,262.10
Annual service fees	\$56,600.00	\$31,428.90
Total 5-year cost	\$496,588.28	\$417,977.70

Both bidders agreed to provide the annual cost as bid for 5 years, provided the district commit to and pay for all five years with the initial contract.

IDS recommends the award of the Bus Camera Systems to REI in the amount of four-hundred seventeen thousand, six-hundred seventy-seven dollars and seventy cents. (\$417,977.70)

(\$243,443.20\* base bid + \$7,990.00\* MA2 + \$9,400.00\* MA3 + 5 x \$31,428.90\* MA5 for 5 years).

In addition to the award amount, IDS is also recommending a contingency be established in the amount of \$20,000.00.

Sincerely,

Integrated Design Solutions, LLC



Matt McCarty, PMP  
Technology Project Manager

ec: B. Weber, PMC  
File

\* Adjusted for 3 additional buses.



# Livonia Public Schools

*District Services*

Date: August 9, 2023

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent for District Services

Re: Purchase of Copier Paper

I would like to discuss the purchase of copier paper at the next Committee of the Whole meeting on Monday, August 14, 2023. I am recommending this purchase from Contact Paper Company in the amount of \$113,770. This purchase is for 3,360 cartons of white, 20lb 8.5 x 11 xerographic paper. Pricing is through Wayne County RESA Contract and will come from the General Fund.

Please let me know if there are any questions. Thank you.

Attachment

c: Board of Education

PF/ko



# Livonia Public Schools

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## *Facilities and Operations*

Date: July 25, 2023  
To: Phil Francis, Assistant Superintendent of District Services  
From: Harry C. Lau, Administrator of Facilities and Operations  
Re: Recommendation to Award Xerographic Paper

I am recommending and seeking approval to purchase 3,360 cartons of white, 20lb, 8.5x11, xerographic paper to be put into the Livonia Public Schools inventory for use during the 2023-24 school year. The xerographic paper will be delivered once a month from September through November 2023.

The xerographic paper is being purchased through the Wayne County RESA Contract 2019-WRO1150-C at a cost of \$33.86 per carton from the General Fund. The cost comparison to the purchase in November 2022 is a \$11.81 decrease per carton.

Contract Paper Group	Cuyahoga Falls, OH	\$113,769.60
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Thank you for your consideration in the matter.

Cc: K. Oaks



# Livonia Public Schools

*District Services*

Date: August 9, 2023

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent for District Services

Re: Food Service Purchases

I would like to discuss the purchase of the following Food & Nutrition Service Department items at the next Committee of the Whole meeting on Monday, August 14, 2023. These vendors will supply the required items for the department to provide breakfast and lunch meals, along with ancillary items needed for the district's kitchens.

Van Eerden, Grand Rapid, MI = \$2,500,000  
Cedar Crest Dairy, Hudsonville, MI = \$260,000  
MMAS Solutions, Livonia, MI = \$119,500  
Livonia Italian Bakery, Livonia, MI = \$48,000

Please let me know if there are any questions. Thank you.

Attachment

c: Board of Education

PF/ko

**SMALL PURCHASE INFORMAL PROCUREMENT LOG**

Fiscal Year 20 24 Vendor 1: MMAS Solutions Vendor 2: Amazon Vendor 3: Better Earth Brand

Items to be Purchased – Food and Non-Food Items	Quantity Expected to Buy	Unit/Each Price	Extended Price (Quantity x Unit Price)	Unit/Each Price	Extended Price (Quantity x Unit Price)	Unit/Each Price	Extended Price (Quantity x Unit Price)
					<del>125/CS</del>		500/ct
					<del>400/CS</del>		62.17
5-Comp Compostable lunch trays	2000 CS 500 ct.		59.75/CS	125/CS 27.99	<del>64.99/CS</del>		
<b>Total Cost:</b>			\$ 59.75 CS.		\$ 111.96		\$ 62.17

18

Circle/List Method of Contact and Date Obtained: <u>6.28.23</u>	<u>Internet</u> Newspaper/Flyer In person Telephone Other: _____	<u>Internet</u> Newspaper/Flyer In person Telephone Other: _____	<u>Internet</u> Newspaper/Flyer In person Telephone Other: _____
Rationale for Purchasing Decision: (Examples: price, location, convenience, store incentive program/discount, store credit card, or other justification).	Best price History of great Cust. service		
Vendor Selected:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature of person completing form: <u>P. Schulz</u>			Date: _____



\$ 119,500



**MMAS HOLDINGS**  
 12163 GLOBE STREET  
 LIVONIA, MI 48150  
 734-469-2330

**Quotation**  
 Page 1 of 1

<b>Merch Total</b>	\$59.75
<b>Taxable Sales</b>	\$0.00
<b>Tax</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Ppd Deposit</b>	\$0.00
<b>Total</b>	\$59.75

LIVONIA PUBLIC SCHOOLS-FOODSERVICE  
 15125 FARMINGTON ROAD  
  
 LIVONIA MI 48154

**Date** 28-Jun-2023    **Valid Until**  
  
**Salesman** 103    **Quote** 135483  
**Terms**

Description	Item Code	Quantity	Price	Amount
5 COMP FIBER LUNCH TRAY 500CT 10.2X8.3..85 COMPOSTABLE	AR-5COMPFIBER	1	59.75	\$59.75

Back to results

Sponsored



Roll over image to zoom in



# ECOLipak 100% Compostable 5 Compartment Plates, 125 Pack Disposable Paper Plates, Heavy-Duty Biodegradable Sugarcane Plates, Eco-Friendly School Lunch Trays

Visit the ECOLipak Store  
4.5 1,133 ratings

Price: \$27.99 (\$0.22 / Count)  
FREE Returns

Coupon: Apply \$2 coupon Shop items > | Terms

Get \$60 off instantly: Pay \$0.00 ~~\$27.99~~ upon approval for the Amazon Store Card. No annual fee.

Available at a lower price from other sellers that may not offer free Prime shipping.

Size: 10.25\*8.25 inch

9inch Nature \$21.99	9inch White \$24.99 (\$0.17 / Count)	10inch Nature \$24.99	10inch White \$28.99 (\$0.19 / Count)
-------------------------	--	--------------------------	---

10.25*8.25 inch \$27.99 (\$0.22 / Count)	12.5*8.6 inch \$29.99 (\$0.30 / Count)
--	--

Material	Paper
Brand	ECOLipak
Color	White 10.25 In
Special Feature	Biodegradable, Disposable
Occasion	All Occasions

### About this item

- **[Practical Design]** These 5-compartment paper plates are perfect for portion control and separation of different food groups. They can easily separate the main food and side dishes to provide a clean and tidy display. One compartment plate for a meal, very simple and convenient.
- **[Safe and Eco-friendly]** Our disposable compartment plates are made of natural sugarcane, gluten-free, BPA-free, and tree-free. it's food-grade. After use, you can compost them in the backyard and they will be completely degraded in 3-6 months. This is very eco-friendly and does not burden the environment.

prime

Enjoy fast, FREE delivery, exclusive deals and award-winning movies & TV shows with Prime  
Try Prime and start saving today with Fast, FREE Delivery

Delivery Pickup

One-time purchase:  
\$27.99 (\$0.22 / Count)

FREE Returns 20

FREE delivery Sunday, August 6

Or fastest delivery Tomorrow, August 2. Order within 1 hr 10 mins

Select delivery location

In Stock

Qty: 1

Add to Cart Buy Now

Payment Secure transaction  
Ships from Amazon  
Sold by ECOLipak  
Returns Eligible for Return, Refund or Replacement within 30 days of receipt  
Packaging Shows what's inside

Add a gift receipt for easy returns



PATRICIA SCHUCHARDT <pschucha@livoniapublicschools.org>

## VE Quote - trays 5 compt Better Earth brand

1 message

Kristen Harthorn <KristenH@vaneerden.com>

Mon, Jul 17, 2023 at 4:02 PM

To: "PATRICIA SCHUCHARDT (pschucha@livoniapublicschools.org)" <pschucha@livoniapublicschools.org>

Hi Pat,

Sorry for the big delay on this quote. Van Eerden works with Better Earth and they have a Compostable Fiber Utility Tray.

~~Please see attached info. I am checking on the difference on these two listed below but price would be the same:~~

- 500ct
- \$62.17 per case
- 500ct
- 10.5"x8.5" 5-compartment tray
- Better Earth
- BE-FT-5
- 500ct
- 10.5"x8.5" 5-compartment tray
- Better Earth
- BE-FT-5EB

21

[cid:image001.png@01D9B8C6.24E01180]

Thank you for requesting this quote from Van Eerden.

Thanks,  
Kristen

*Better Earth Brand*

*Eco Darnel*

*VE Darnell School*

### 2 attachments

image001.png

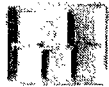


image001.png  
95K

BetterEarth\_Sugarcane.pdf



BetterEarth\_Sugarcane.pdf  
1597K



# Livonia Public Schools

## Student Services

To: Andrea Oquist, Superintendent  
From: Maegan Sprow, Director of Student Services  
Date: August 9, 2023  
RE: Purchase of Technology for Act 18 Programs

I would like to discuss the purchase of technology for our ASD and MOCI programs under the Act 18 budget for the 2023-2024 School year, at the next Committee of the Whole meeting on August 14, 2023.

These items were part of the budget approved by RESA under our Act 18 Technology Budget submitted and approved in the spring.

We are proposing the purchase of multiple pieces of technology from Apple for classrooms in our many programs across the District for our ASD and MOCI students. The total cost for this purchase is \$31,344.20.

Please contact me if you have any questions.

Attachment

MS/bh

C: Board of Education



# Proposal

**Proposal Number**

2111234499

**Account Number/Name**

51470

LIVONIA PS

**Created On**

06/12/2023

**Created By**

Timothy Klan

Thank you for creating your proposal, details are provided below. You can access this proposal from your Apple Store for Education Institution by searching proposal number 2111234499.

**Comments from Proposer:**

Student Services - Bridget

Item	Product / Description	Total Quantity	Unit Price	Total Price
1	BT5D2LL/A 10.2-inch iPad Wi-Fi 64GB-Space Gray, STM Dux Plus Duo case (Black), w/ 3YR AppleCare+ for Schools (no service fees)	6	397 95	2,387 70 USD
	Bundled Item(s)			
	10.2-inch iPad Wi-Fi 64GB - Space Gray MK2K3LL/A	6		
	3-Year AppleCare+ for Schools - iPad (no service fees)	6		
	S7831LL/A			
	STM Dux Plus Duo for 10 2-inch iPad (7th, 8th, and 9th generation) with built- in holder for Apple Pencil - Black	6		
	HNU02ZM/A			
2	BT7H2LL/A 10.2-inch iPad Wi-Fi 64GB-Space Gray (Packaged in a 10-pack), STM Dux Plus Duo case (Black), w/ 3YR AppleCare+ for Schools (no service fees)	5	3,779 50	18,897 50 USD
	Bundled Item(s)			
	10 2-inch iPad Wi-Fi 64GB - Space Gray (Packaged in a 10-pack)	50		
	MK2Y3LL/A			
	3-Year AppleCare+ for Schools - iPad (no service fees)	50		
	S7831LL/A	23		

*\$377.95 ea*

STM Dux Plus Duo for 10.2-inch iPad (7th, 8th, and 9th generation) with built-in holder for Apple Pencil - Black HNU02ZM/A 50

Subtotal	21,285.20 USD
Estimated Tax	0.00 USD
Total	21,285.20 USD

Please note that your order subtotal does not include sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed. Your order total may include estimated sales tax that is subject to change at the time your order is processed.

## How to Order

If you would like to convert this Proposal to an order, log into your Apple Store for Education Institution and select 'Proposal' from the pull-down menu. Search for this Proposal by entering the Proposal Number referenced above.

Note: A Purchaser login is required to order. Visit your Apple Store for Education Institution to login or create your Purchaser Apple ID.

The prices and specifications above correspond to those valid at the time the Proposal was created and are subject to change. Purchases are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

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# Summary for Proposal #2111262527

[View All Proposals](#)



## Thank You

Your proposal has been submitted.

Proposal Number:  
2111262527





Created By:  
Timothy Klan

Phone Number:  
[7347442500](tel:7347442500)

Purchaser Email:  
tklan@livoniapublicschools.org

CC Email:  
tklan@livoniapublicschools.org

Comments:  
Student Services - Bridget

Item Picture	Description	Total Quantity	Unit Price	Total Price
	10.2-inch iPad Wi-Fi 64GB-Space Gray (Packaged in a 10-pack), STM Dux Plus Duo case (Black), w/ 3YR AppleCare+ for Schools (no service fees) BT7H2LL/A Estimated Shipping: 3-5 business days	2	3,779.50 USD	7,559.00 USD
	10.2-inch iPad Wi-Fi 64GB - Space Gray (Packaged in a 10-pack) MK2Y3LL/A	20		
	3-Year AppleCare+ for Schools - iPad (no service fees) S7831LL/A	20		
	STM Dux Plus Duo for 10.2-inch iPad (7th, 8th, and 9th generation) with built-in holder for Apple Pencil - Black HNU02ZM/A	20		

Subtotal:	7,559.00 USD
Estimated Tax:	0.00 USD
<b>Total:</b>	<b>7,559.00 USD</b>



# Livonia Public Schools

*Academic Services*

Date: August 14, 2023  
To: Andrea Oquist, Superintendent  
From: Theresa O'Brien, Chief Academic Officer  
Subject: Grades 5-6 Social Studies Textbook Adoption

I would like to request to be placed on the Curriculum Committee agenda for the August 14, 2023, Board of Education Committee of the Whole meeting with a recommendation to purchase *Social Studies Alive! America's Past* for fifth grade and *Geography Alive! Regions and People* for sixth grade from TCI. This purchase would include student resources and six-year licenses for both textbooks, for a total cost of \$230,223.50. The purchase also includes the print Teacher Guides, six years of teacher digital licenses and activity cards for free.

Thank you for your consideration of this request.



# Livonia Public Schools

**DATE:** June 13th, 2023

**TO:** Rob Witherspoon, Principal, Cooper  
Cindy Pierson, Assistant Principal, Cooper  
Thomas Traub, Principal, Johnson  
Kim Samouelian, Assistant Principal, Johnson  
Jon Wennstrom, Principal, Riley  
Allison Gray, Assistant Principal, Riley  
Lawrence DeLuca, Principal, Niji-Iro

**FROM:** Jen Cory  
Elementary Curriculum Coordinator

**SUBJECT:** Upper Elementary Social Studies Textbook Adoption

This memo recommends the adoption of textbooks to support 5<sup>th</sup> and 6<sup>th</sup> grade social studies. The details below provide more information about the textbook adoption process as well as information to support the recommendation.

## **Committee Members**

The committee consisted of a six-member social studies CAL team, including an instructional coach and curriculum coordinator.

Cooper Upper Elementary: Wendy Martin, Kitty Yost  
Johnson Upper Elementary: John Santi  
Riley Upper Elementary: Anna Burris, Dan Vlcko  
Instructional Coach-Tara Daraskavich  
Curriculum Coordinator-Jen Cory

## **Recommended Curricular Materials:**

*TCI: Social Studies Alive! America's Past-Fifth Grade*  
*TCI: Geography Alive! Regions and People-Sixth Grade*

Matt Moorman, Account Executive Office: 800-497-6138 ext. 126

## **Included Materials**

- Digital Courseware 6-year license
- Teacher Resource Package
- Student Consumable Texts-Fifth Grade
- Activity Cards-Fifth Grade
- Student Hardcover Texts-Sixth Grade
- Placards-Sixth Grade

## **Overview**

The 5-6 Vision Committee began in 2018 and continued throughout the spring to develop an updated shared vision for upper elementary programs. One of the goals of this committee was to identify a resource to support the concepts expressed in the C3 Framework for Social Studies Standards. In order to provide effective instruction, the staff needs a curricular resource that centers on an Inquiry Arc and includes rigorous content, complex and engaging texts and learning tasks, common assessments and robust instructional supports to help students achieve high levels of learning. The CALs spent the greater part of this year researching the C3 Framework and Inquiry Arc, reviewing resources, and piloting two promising curricular resources.

## **Shared Vision for Upper Elementary Social Studies**

- Grade-appropriate texts and tasks that support inquiry
- Appropriate funding and materials
- Technology infused in learning
- Meaningful, engaging, authentic activities that develop critical thinking
- Realistic timeline that provides opportunities to meet with students, discuss topics, argue about ideas, etc.
- Aligned to standards
- Student-centered
- Opportunities for differentiation
- Formative, summative, and self-assessment provided in the materials

## **Recommendation**

The Social Studies CALs recommend the adoption of *Social Studies Alive! America's Past* (fifth grade) and *Geography Alive! Regions and People* (sixth grade). The CALs believe that the complex texts and tasks included in the TCI resource will support the shifts called for in the C3 Framework and Inquiry Arc. The resource provides opportunities for students to engage with digital and print texts, hands-on activities, and investigations. An essential question anchors every unit and primary sources and activities are embedded throughout the unit lessons.

The resource also includes an array of instructional supports to guide responsive teaching such as videos, news articles, vocabulary games, adjustments for English Learners and Learners with Special Education Needs. In addition, the resource contains instructional guides with teaching language and prompts, integrated literacy activities as well as support for struggling students. The digital platform creates greater access to the textbook and integration with Google Classroom.

## **Evaluation Process**

The team met ten times between October 2022 and June of 2023. The first half of the adoption process involved professional learning in which members met with David Hales, social studies consultant from RESA, to learn about the C3 Framework and Inquiry Arc. The team members also reviewed *Essential Instructional Practices for Disciplinary Literacy in the Secondary Classroom: Grades 6 to 12*. In addition, the team attended virtual sessions presented by individual vendors to orient us to their products. Each person reviewed hard copies of the resources and used a rubric to analyze its contents.

The second half of the process involved reviewing five resources and piloting the top two resources selected by the team.

- TCI: *Social Studies Alive! America's Past* (fifth grade) and *Geography Alive! Regions and People* (sixth grade)
- McGraw Hill: *IMPACT Social Studies and Exploring Geography and Global Issues* (sixth grade)

Each pilot began with professional development provided by a consultant from the organization. The teachers taught a 6-week block of instruction. The 6-week block also included assessment and differentiated instruction. While teachers taught the lessons, they completed a weekly feedback form in which they recorded the strengths and challenges of the program. This evidence, along with the rubric and student surveys, was used to engage in discussions that ultimately led to a unanimous decision.

### **Student Rating**

At the conclusion of the elementary pilot for each set of materials, students were given a survey and were asked questions relating to their perception of their growth in social studies as well as their opinions on the ease of use and overall desirability of the program. *TCI* was the strongest program in the student survey results. One student commented, "My favorite thing about this program was the hands-on activities and all the conversations we had." Another student commented, "My favorite thing about this program was the interesting lessons." When students were asked if they would recommend this program to future students, 81% said yes.

### **Professional Learning**

The professional learning from TCI is offered through an application (on-demand training) for teachers that live right inside their TCI application. Teachers can complete their courses and earn certification anytime they choose. Administrators will also be able to see who has completed the courses too. The courses are always available for review.

Below are the introductory courses:

*TCI 101: Basic Navigation of the TCI digital resources and Teaching with TCI.*

*TCI 102: Assigning, assessing, and grading online*

*TCI 201 Using TCI with Google Classroom*

### **Future Considerations**

- Time to roll out the curriculum map
- Specific plan for incorporating literacy coaching into the successful implementation
- Time for collaboration and planning for each social studies teacher
- Time for periodic data analysis



**Quote #: Q-17260-3**

Date: 7/12/2023

Expires On: 8/8/2023

Prepared By: Matt Moorman

Email: mmoorman@teachtci.com

Phone: (800) 497-6138 ext 126

**Quote for:**

Livonia Public Schools  
Jen Cory  
jcory@livoniapublicschools.org

**Ship to:**

Livonia Public Schools  
15125 Farmington Rd  
Livonia, MI 48154  
Ship directly to school(s)

**Webster Elementary School**

32401 Pembroke St Livonia, MI 48152

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
TB-1006-6	SSA! America's Past: Student Bundle (6 Yrs)	Bundle English	\$105.00	\$105.00	75	\$7,875.00
EL-SS-TL-06	Elementary (K-5) Social Studies: Teacher License (6 Yrs)	Digital	\$325.00	\$0.00	5	\$0.00
197-6	SSA! America's Past: Teacher's Guide	Print English	\$149.00	\$0.00	5	\$0.00
106-8	SSA! America's Past: Activity Cards	Print English	\$149.00	\$0.00	5	\$0.00
TB-0687-6	GA! Regions and People: Middle School Student Bundle (6 Yrs)	Bundle English	\$111.00	\$111.00	75	\$8,325.00
MS-SS-TL-06	Middle School (6-8) Social Studies: Teacher License (6 Yrs)	Digital	\$825.00	\$0.00	5	\$0.00
213-3	GA! Regions and People: Teacher's Guide	Print English	\$149.00	\$0.00	5	\$0.00
67-0	GA! Regions and People: Placards	Print English	\$149.00	\$0.00	5	\$0.00
<b>Webster Elementary School Shipping:</b>			<b>\$810.00</b>	<b>Webster Elementary School TOTAL:</b>		<b>\$16,200.00</b>

**Cooper Upper Elementary School**

28550 Ann Arbor Trl Westland, MI 48185

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
TB-1006-6	SSA! America's Past: Student Bundle (6 Yrs)	Bundle English	\$105.00	\$105.00	330	\$34,650.00
EL-SS-TL-06	Elementary (K-5) Social Studies: Teacher License (6 Yrs)	Digital	\$325.00	\$0.00	8	\$0.00
197-6	SSA! America's Past: Teacher's Guide	Print English	\$149.00	\$0.00	6	\$0.00
106-8	SSA! America's Past: Activity Cards	Print English	\$149.00	\$0.00	6	\$0.00
TB-0687-6	GA! Regions and People: Middle School Student Bundle (6 Yrs)	Bundle English	\$111.00	\$111.00	350	\$38,850.00
MS-SS-TL-06	Middle School (6-8) Social Studies: Teacher License (6 Yrs)	Digital	\$825.00	\$0.00	3	\$0.00
213-3	GA! Regions and People: Teacher's Guide	Print English	\$149.00	\$0.00	3	\$0.00
67-0	GA! Regions and People: Placards	Print English	\$149.00	\$0.00	3	\$0.00
<b>Cooper Upper Elementary School Shipping:</b>			<b>\$3,675.00</b>	<b>Cooper Upper Elementary School TOTAL:</b>		<b>\$73,500.00</b>

**Johnson Upper Elementary Sch**

8400 N Hix Rd Westland, MI 48185

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
TB-1006-6	SSA! America's Past: Student Bundle (6 Yrs)	Bundle English	\$105.00	\$105.00	250	\$26,250.00
EL-SS-TL-06	Elementary (K-5) Social Studies: Teacher License (6 Yrs)	Digital	\$325.00	\$0.00	10	\$0.00
197-6	SSA! America's Past: Teacher's Guide	Print English	\$149.00	\$0.00	8	\$0.00
106-8	SSA! America's Past: Activity Cards	Print English	\$149.00	\$0.00	8	\$0.00
TB-0687-6	GA! Regions and People: Middle School Student Bundle (6 Yrs)	Bundle English	\$111.00	\$111.00	240	\$26,640.00
MS-SS-TL-06	Middle School (6-8) Social Studies: Teacher License (6 Yrs)	Digital	\$825.00	\$0.00	10	\$0.00
213-3	GA! Regions and People: Teacher's Guide	Print English	\$149.00	\$0.00	8	\$0.00
67-0	GA! Regions and People: Placards	Print English	\$149.00	\$0.00	8	\$0.00

**Johnson Upper Elementary Sch Shipping:**

\$2,644.50

**Johnson Upper Elementary Sch TOTAL:**

\$52,890.00

**Riley Upper Elementary School**

15555 Henry Ruff St Livonia, MI 48154

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
TB-1006-6	SSA! America's Past: Student Bundle (6 Yrs)	Bundle English	\$105.00	\$105.00	320	\$33,600.00
EL-SS-TL-06	Elementary (K-5) Social Studies: Teacher License (6 Yrs)	Digital	\$325.00	\$0.00	8	\$0.00
197-6	SSA! America's Past: Teacher's Guide	Print English	\$149.00	\$0.00	6	\$0.00
106-8	SSA! America's Past: Activity Cards	Print English	\$149.00	\$0.00	6	\$0.00
TB-0687-6	GA! Regions and People: Middle School Student Bundle (6 Yrs)	Bundle English	\$111.00	\$111.00	320	\$35,520.00
MS-SS-TL-06	Middle School (6-8) Social Studies: Teacher License (6 Yrs)	Digital	\$825.00	\$0.00	8	\$0.00
213-3	GA! Regions and People: Teacher's Guide	Print English	\$149.00	\$0.00	6	\$0.00
67-0	GA! Regions and People: Placards	Print English	\$149.00	\$0.00	6	\$0.00

**Riley Upper Elementary School Shipping:**

\$3,456.00

**Riley Upper Elementary School TOTAL:**

\$69,120.00

**Niji-Iro Japanese Immersion ES**

36611 Curtis Rd Livonia, MI 48152

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
TB-1006-6	SSA! America's Past: Student Bundle (6 Yrs)	Bundle English	\$105.00	\$105.00	35	\$3,675.00
EL-SS-TL-06	Elementary (K-5) Social Studies: Teacher License (6 Yrs)	Digital	\$325.00	\$0.00	3	\$0.00
197-6	SSA! America's Past: Teacher's Guide	Print English	\$149.00	\$0.00	1	\$0.00
106-8	SSA! America's Past: Activity Cards	Print English	\$149.00	\$0.00	1	\$0.00
TB-0687-6	GA! Regions and People: Middle School Student Bundle (6 Yrs)	Bundle English	\$111.00	\$111.00	35	\$3,885.00
MS-SS-TL-06	Middle School (6-8) Social Studies: Teacher License (6 Yrs)	Digital	\$825.00	\$0.00	5	\$0.00
213-3	GA! Regions and People: Teacher's Guide	Print English	\$149.00	\$0.00	2	\$0.00
67-0	GA! Regions and People: Placards	Print English	\$149.00	\$0.00	2	\$0.00

**Niji-Iro Japanese Immersion ES Shipping:**

\$378.00

**Niji-Iro Japanese Immersion ES TOTAL:**

\$7,560.00

<b>TOTAL:</b>	<b>\$219,270.00</b>
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Shipping (5%) \$10,963.50

<b>Grand Total</b>	<b>\$230,233.50</b>
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**Gratis**

Gratis offer and/or customer pricing are valid for this quote only and contingent upon purchase order total matching or exceeding the quote total. Gratis items must be included on your purchase order.

Gratis Total \$51,525.00

## Terms and Conditions

**Business Terms**

TCI's Business Terms apply to all orders. View details at <https://www.teachtci.com/tci-business-terms>

**How to Order**

To expedite your order and ensure you receive the pricing quoted above, please include a copy of this quote with your purchase order. Adjustments cannot be made after the order has been fulfilled. Place orders online at <https://shop.teachtci.com> or send using one of the following options:

- Email: [info@teachtci.com](mailto:info@teachtci.com)
- Fax: 800-343-6828
- Address: 1049 El Monte Ave Ste C #607, Mountain View CA 94040 (\*\*New as of November 2021\*\*)

**License Contact**

Set up information for all licenses purchased will be sent to the contact email above unless otherwise noted.

**Shipping**

Shipping and handling fees do not apply to teacher and student license-only products.

**Print Subscriptions**

If your order includes multi-year subscriptions to print materials, you must receive delivery of the full annual quantity for the duration of your subscription. Any adjustments below the annual quantity cannot be used as a credit for future year shipments. Changes that exceed the original annual quantity must be accompanied by a new purchase order.

**Student Journal Bundles**

If your order contains fewer than 20 multi-year student journal bundles for any program, journals for the entire duration of the bundle will be shipped to you upfront.



# Livonia Public Schools

## *Academic Services*

Date: August 14, 2023  
To: Andrea Oquist, Superintendent  
From: Theresa O'Brien, Chief Academic Officer  
Subject: Creative Curriculum

I would like to request to be placed on the Curriculum Committee agenda for the August 14, 2023, Board of Education Committee of the Whole meeting to share the curriculum plan for our early childhood students. We purchased Creative Curriculum in the spring of 2021 and would like to renew those licenses for three years. Although the renewal cost of \$24,150 is below the need for an approval from the Board, I wanted to share our plan for utilizing the materials.

Thank you for your consideration of this request.

**TEACHING STRATEGIES, LLC ("TS")**  
 4500 EAST-WEST HIGHWAY, SUITE 300  
 BETHESDA, MARYLAND 20814  
 301-634-0818

**Subscriber Name:** Livonia Public Schools  
**Subscriber Number:** 02LIVPS  
**Contact Name:** Theresa O'Brien  
**Contact Email:** tobrien@livoniapublicschool.org  
**Contact Title:** Director

**Prepared by:** Franki Mengoni  
 franki.m@teachingstrategies.com  
**Expiration Date:** 07-18-2023  
**Subscription Term:** 07/18/2023 - 07/17/2026

SUMMARY			
PRODUCT	SALES PRICE	QTY	TOTAL PRICE
40ccdigital Creative Curriculum® Cloud	\$2,250.00	9	\$20,250.00
40ccdigitalIT2 Creative Curriculum® Cloud for Infants, Toddlers, and Twos	\$1,300.00	2	\$2,600.00
40ccdigitalIT2 Creative Curriculum® Cloud for Infants, Toddlers, and Twos	\$1,300.00	1	\$1,300.00
		Subtotal:	\$24,150.00
		Shipping:	\$0.00
		Tax:	\$0.00
		Total:	\$24,150.00

**BILL TO**

Billing Client: Livonia Public Schools  
 Billing Street: 15125 Farmington Rd  
 Billing City: Livonia  
 Billing State: Michigan  
 Billing Postal Code: 48154  
 Billing Country: United States

**Subscription Services Products**

This Order is entered into by and between Subscriber identified above and TS. This Order, together with the Subscription Services Terms and Conditions ('Agreement'), and those other documents incorporated by reference into the Agreement, constitute the entire agreement between Subscriber and TS ('Entire Agreement'). The Entire Agreement sets forth the terms pursuant to which TS will provide access to its subscription services ("Services"). Subscriber must sign and deliver a copy of this Order and an executed Agreement (when applicable) to receive access to the Services set forth in this Order.

The subscription period will begin on 07-18-2023 and expire on 07-17-2026 ("Term") unless noted otherwise in the subscription details below.

The administrator identified for this subscription is:  
Carol Carigan  
ccarigna@livoniapublicschools.org

Subscription Details			
Product	Qty	Start	End
Creative Curriculum® Cloud	9	07/18/2023	07/17/2026
Creative Curriculum® Cloud for Infants, Toddlers, and Twos	2	07/18/2023	07/17/2026
Creative Curriculum® Cloud for Infants, Toddlers, and Twos	1	07/18/2023	07/17/2026



# Livonia Public Schools

## *Academic Services*

Date: August 14, 2023  
To: Andrea Oquist, Superintendent  
From: Theresa O'Brien, Chief Academic Officer  
Subject: i-Ready Diagnostic Licenses

I would like to request to be placed on the Curriculum Committee agenda for the August 14, 2023, Board of Education Committee of the Whole meeting with a recommendation to purchase i-Ready diagnostic and instructional licenses. I will be bringing the quote to the meeting.

We utilize i-Ready as a required benchmark assessment with our kindergarten through eighth grade students, three or four times a year, utilizing the results to determine how students are performing and what instructional needs they have. These assessments provide teachers with specific information about students' strengths and weaknesses with grade level standards.

We also would like to purchase several instructional licenses for targeted students, as an intervention to support their growth towards grade level standards.

Thank you for your consideration of this request.



# Livonia Public Schools

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## *Elementary Programs & District Services*

To: Andrea Oquist, Superintendent  
From: William Green, Director of Elementary Programs & District Services  
Date: August 14, 2023  
Subject: Caring Schools Curriculum

I presented the Caring Schools Curriculum for grades K-6 during the July 31<sup>st</sup> Study Session. The purchase of the curriculum is from the Center for the Collaborative Classroom, which is the sole provider of this material.

I would like to share this information with the Board of Education during the Committee of the Whole meeting on August 14, 2023.

Thank you.



# Livonia Public Schools

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## *Elementary Programs & District Services*

To: Andrea Oquist, Superintendent  
From: William Green, Director of Elementary Programs & District Services  
Date: August 14, 2023  
Subject: Project Lead the Way

I presented the PLTW materials order for grades K-6 during the July 31<sup>st</sup> Study Session. The purchase of this curriculum for all K-6 classrooms will be from Project Lead the Way, the sole provider of PLTW material.

I would like to share this information with the Board of Education during the Committee of the Whole meeting on August 14, 2023.

Thank you.



# Livonia Public Schools

*Finance Office*

Date: August 10, 2023

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: 2023-24 Tuition Rate

Board Policy JBCB states: as a general rule, the school district does not accept nonresident students. The superintendent may make exceptions to this rule in accordance with administrative procedures. One example of an exception may be for a student in their senior year who wants to finish school in Livonia Public Schools, but their residence has changed.

Board Policy JBCB also states: tuition fees for students accepted by the superintendent from outside the school district's boundaries shall be established annually by the Board of Education according to law. The operation costs and membership figures on file with the state for the preceding fiscal year shall be used to determine the tuition rate.

Our discussion on this topic is only to establish a tuition rate and does not change any of our policies regarding nonresident students.

Please include this item on the August 14, 2023, Finance Committee meeting agenda. As always, please let me know if you have any questions.

AS/kv

c: Board of Education



# Livonia Public Schools

*Finance Office*

Date: August 10, 2023

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: School Bus Purchase

Availability of new school buses for purchase has been very limited the last several years. Last week, Holland Bus Company, one of a few select dealerships throughout North America approved to sell Micro Bird buses, informed the district that Micro Bird, a bus manufacturing company, has ten GM chassis coming available for our region in October. Due to the very limited supply, I'm seeking the Board of Education's approval to add this item for discussion at our upcoming August 14<sup>th</sup> Finance Committee meeting.

I am recommending the purchase of five 2024 Micro Bird G5, 30 passenger, GM chassis, engine 6.6 V8 gas buses, for a total cost of \$459,035.00 from Holland Bus Company utilizing 2021 Bond funds. We have five remaining Type A 2014 30 passenger buses that were delivered in the summer of 2013. These are currently the oldest buses in our fleet. This purchase of five new buses would replace the five remaining Type A 2014 30 passenger buses.

Historically, the district has made its purchase of buses through the Michigan School Business Official (MSBO) bus purchase program, which fulfills the district's bidding requirements. Typically, three bus vendors respond to MSBO's Invitation to Bid: Midwest Transit Equipment, Hoekstra Transportation, and Holland Bus Company. Midwest Transit Equipment is the approved dealer of buses manufactured by Collins. Hoekstra Transportation is the approved dealer of buses manufactured by Thomas. Holland Bus Company is the approved dealer of buses manufactured by Micro Bird.

The MSBO bus purchase program is currently closed until October and therefore this purchase would not run through the program. I believe, for several reasons, we should proceed with placing the order now upon the Board's approval. First, waiting for the MSBO program to reopen in October could jeopardize the availability of chassis for our order. Secondly, Holland Bus Company is not only a school bus dealer; they also provide parts and services for the buses they sell. The district has been very pleased with its ongoing working relationship with

Holland and it is our preference to continue to do business with them. Also, most of our bus fleet are Blue Birds, which means our garage is stocked with Blue Bird parts. Switching to another manufacturer isn't as efficient for our garage and would require stocking different parts. Lastly, the research the district has done confirms the price quoted by Holland Bus Company is competitive and a good value for our district.

Attached is the quote that was submitted. Please include this item on the August 14, 2023, Finance Committee meeting agenda. As always, please let me know if you have any questions.

Thank you.

AS/kv

c: Board of Education



August 1, 2023

Richard Martin  
15125 Farmington Road  
Livonia, Michigan 48154  
734 744 2500

Per your request, please find our proposal for a 2024, Micro Bird G5, 30 passenger, Gm chassis, engine 6.6 V8 gas,

Micro Bird has 10 GM chassis for our region in October 2023.

**Price per unit: \$91,807.00    x    5    =    \$459,035.00**

If you have any questions about the enclosed material, please feel free to contact me at 616 298 0072

Sincerely  
Mark Young  
Mark Young  
School Bus Sales