

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Committee of the Whole
December 5, 2022 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- I. AUDIENCE COMMUNICATIONS**
- II. COMMITTEE OF THE WHOLE**
Burton, Chair; Acosta, Bonifield; Bradford; Centers; Jarvis; Johnson
 - A. Board Officer Discussion**
C. Burton
- III. BUILDING & SITE COMMITTEE**
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A. Smith

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Johnson, Chair; Bonifield; Jarvis

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IDDD - Programs for the Gifted

II - System Wide Standardized Testing Program

IIA - Testing Programs

IIC - Use and Dissemination of Test Results

VII. PERSONNEL COMMITTEE

Bradford, Chair; Centers; Johnson

VIII. LEGISLATIVE COMMITTEE

Jarvis, Chair; Acosta; Centers



Livonia Public Schools

District Services

Date: December 1, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Summer 2023 Bond Renovation – Bond Update

I would like to add an agenda item to Monday's Board of Education Committee of the Whole meeting. French Associates would like to present updates on Project #2 – Summer 2023 Bond Renovations. This will include a brief review of the Design Development (DD) drawings that French had previously presented to the Board. Additionally, French will present renderings, including 3D "fly through" of three building LMCs so the Board can be up to date on the design being renovated in summer 2023.

Please contact me if you have questions. Thank you.

c: Board of Education

PF/ko



Livonia Public Schools

District Services

Date: December 1, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Bid Results for Summer 2023 Roof Replacement

I would like an opportunity to share with the Board of Education a recommendation for full roof replacement at Kennedy Elementary and a portion of the roof at Stevenson High School to be fully replaced. We are recommending Lutz Roofing, for a total project amount of \$3,784,200.00 and to have work completed during the summer of 2023. These Sinking Fund projects represent a continuation of the District's roof replacement program.

Please add this as an agenda item to the Committee of Whole meeting on December 5, 2022 and contact me if you have questions. Thank you.

Attachments

c: Board of Education

PF/ko

November 30, 2022

Mr. Phillip Francis
Assistant Superintendent of District Services
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Sinking Fund Projects
Contract Award Recommendation for Roof Replacement Projects
Stevenson High School and Kennedy Elementary School

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Prime Contractors for the Projects listed above. This update represents the mutual efforts of PMC, Roofing Technology Associates, Ltd. (RTA), LPS administration and staff (the Project Team) to present a framework in order to identify, evaluate, and recommend Prime Contractors for these Projects.

On November 2, 2022, Construction Documents were formally issued and made available. An advertisement for bidding was published in a local newspaper and posted to the required State of Michigan website.

On November 17, 2022, four (4) bid proposals were received for the Projects and over the next several days were reviewed and evaluated. Interviews were conducted with the three apparent low bidding firms on November 21, 2022 and November 29, 2022, and were attended by representatives from the Project Team. The scope of work (which includes full removal and replacement of the existing roofing systems), project schedule, phasing, staffing requirements, safety, site logistics and other particulars regarding the work were reviewed and discussed.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Project Team is recommending **Lutz Roofing** at Stevenson High School and Kennedy Elementary School as detailed in RTA's recommendation letter dated November 29, 2022, as the lowest responsible bidder.

Including hard construction of \$3,570,000 and construction contingency of \$214,200 (6%), the total Project award recommendation equals \$3,784,200.

For the Prime Contractor, the cost for this work will be detailed in an AIA Contract A105 – 2017 Standard Form of Agreement between Owner and Contractor, as modified, pending final review and approval of terms by district legal counsel.

The Project Team is available at the Board's convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendation herein. Please direct all questions through me via email at brian.weber@plantemoran.com.

Sincerely,

PLANTE MORAN CRESA



Brian Weber
Vice President

Enclosures: Cost Summary
 Roofing Technology Associates, LTD. Recommendation Letter
 Bid Tabulation
 Existing Roofing Condition Maps



**SINKNG FUND
2023 ROOFING REPLACEMENT PROJECTS
COST SUMMARY**

	Hard Construction		
Project	Budget	Actual	Variance
Kennedy Elementary School	\$ 1,448,511	\$ 955,000	\$ (493,511)
Stevenson High School	\$ 4,077,962	\$ 2,615,000	\$ (1,462,962)
Totals	\$ 5,526,472	\$ 3,570,000	\$ (1,956,472)

	Construction Contingency		
	Budget (6%)	Actual (6%)	Variance
Project Contingency	\$ 331,588	\$ 214,200	\$ (117,388)
Totals	\$ 331,588	\$ 214,200	\$ (117,388)

	Total Project Costs		
	Budget	Actual	Variance
Project Total	\$ 5,858,061	\$ 3,784,200	\$ (2,073,861)
Totals	\$ 5,858,061	\$ 3,784,200	\$ (2,073,861)



ROOFING TECHNOLOGY ASSOCIATES, LTD.

38031 SCHOOLCRAFT
LIVONIA, MICHIGAN 48150-1065
(734) 591-4444 • FAX (734) 591-1660 • E-MAIL: rta@rtaltd.com
Web site www.rtaltd.com

November 29, 2022
Project No. 22-076

Mr. Phillip Francis
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154-5474
pfrancis@livoniapublicschools.org

RE: **BID EVALUATION**
Roof Replacement

- Kennedy Elementary School
- Stevenson High School

Livonia, Michigan

Dear Mr. Francis:

A total of four (4) bids for the referenced projects were received by the School District on November 17, 2022, and publicly opened. RTA, Plante Moran Cresa and LPS (The Project Team) reviewed the bids, which have been tabulated on the attached form.

Bid Results

The apparent low bidder at Kennedy Elementary School was Division 7 for \$943,727.45 with Lutz Roofing as the apparent second-low bidder for \$955,000 and MTD Construction as the apparent third-low bidder for \$1,042,450.

The apparent low bidder at Stevenson High School was Division 7 for \$2,408,734.82 with Lutz Roofing as the apparent second-low bidder for \$2,615,000.

Due Diligence

The Project Team conducted post-bid interviews over two days. The first was on November 21, 2022, with Lutz Roofing, and the second with MTD Construction and Division 7 on November 29, 2022.

RTA has worked with Division 7 (apparent low bidder) on a recent project that experienced numerous problems throughout the project that would be cause for concern on projects of this magnitude and timeframe. Additionally, they didn't visit either of the school sites during the bidding period as required by the bid documents, nor do they have any local client references.



Recommendations

Division 7 is currently engaged on a smaller roofing project for the LPS 2021 Bond Program. The Project Team is hopeful that Division 7 will perform well on this engagement and can be considered for future opportunities. However, given the noted concerns for Division 7 above and the scale and complexity of the roof replacement projects for these two schools, our recommendation is for the second-low bidder, **Lutz Roofing**, to be awarded both projects for a total of **\$3,570,000**.

It is recommended to have a contingency fund for unforeseen conditions of approximately 6%.

Sincerely,

ROOFING TECHNOLOGY ASSOCIATES, LTD.

Michael C. Bode, RRC
Project Manager

MCB/lab

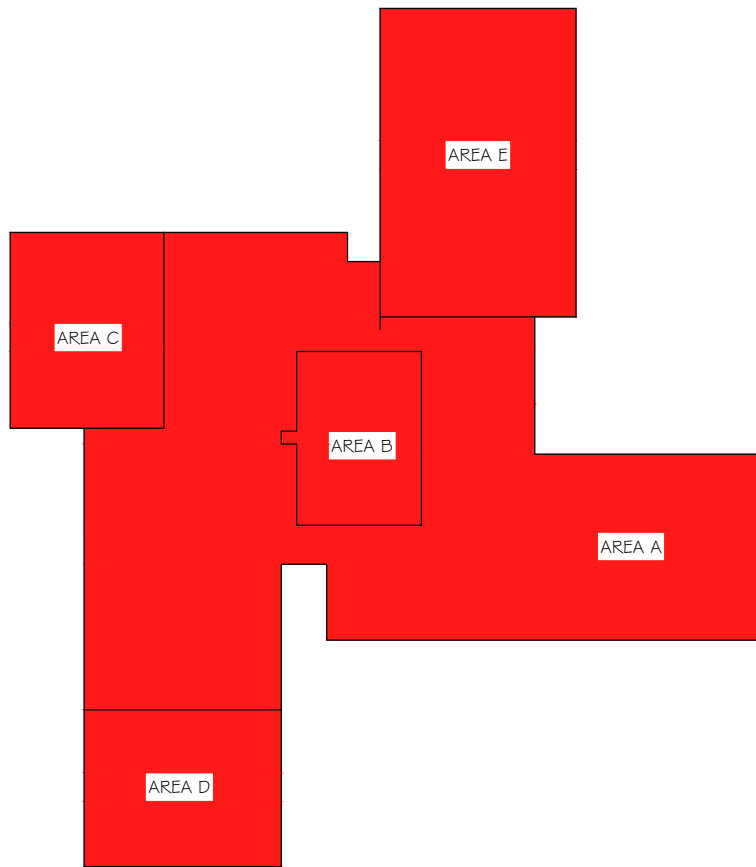
Attachment

Cc: Brian Weber



Bid Results 2023 Roof Replacement Projects

	Bond	Add.	EEO	Familial	Iran	Kennedy ES	Stevenson HS	Total
Bloom Roofing	Yes	NA	Yes	Yes	Yes	\$ 1,106,922	\$ 3,219,222	\$ 4,326,144
Lutz Roofing	Yes	NA	Yes	Yes	Yes	\$ 955,000	\$ 2,615,000	\$ 3,570,000
MTD Construction	Yes	NA	Yes	Yes	Yes	\$ 1,042,450	No Bid	\$ 1,042,450
Division 7 Roofing	Yes	NA	Yes	Yes	Yes	\$ 943,727	\$ 2,408,734	\$ 3,352,461



GENERAL NOTES:

1. All areas and dimensions shown are approximate and based upon rough field measurements taken by representatives of Roofing Technology Associates, Ltd.
2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

CONDITION		SERVICEABLE LIFE	RCI
failed		0 - 1 years	0 - 30
very poor		1 - 3 years	31 - 45
poor		3 - 6 years	46 - 55
fair		6 - 10 years	56 - 65
fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing

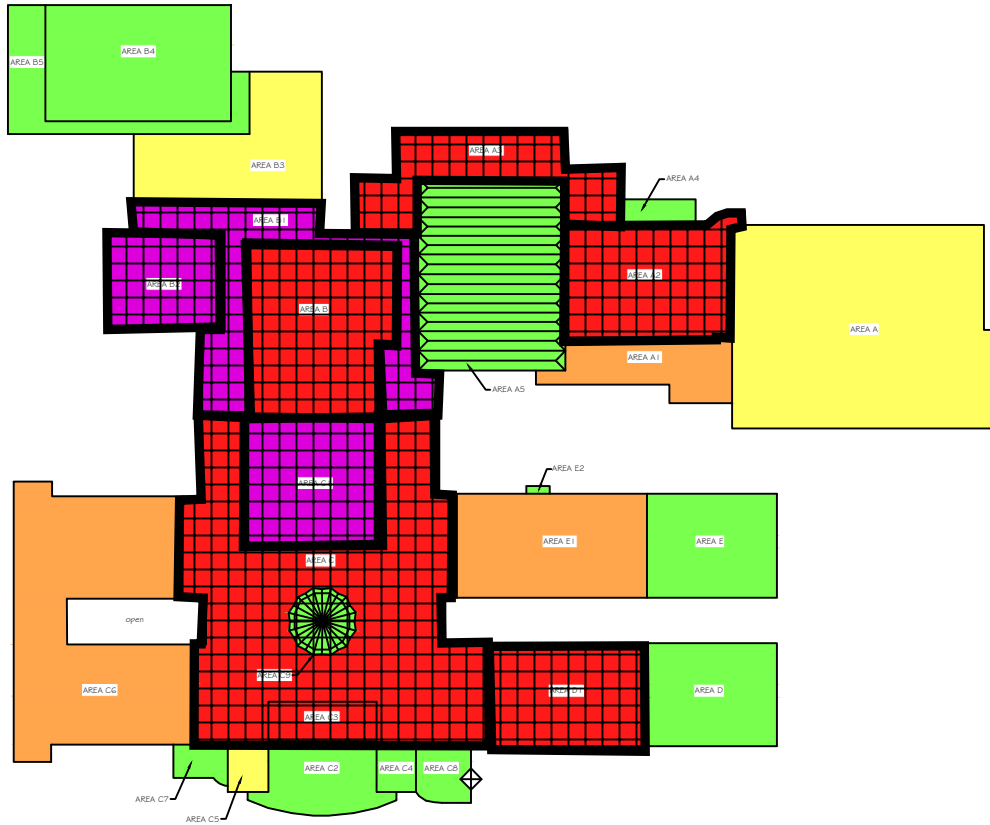


ROOFING TECHNOLOGY ASSOCIATES, LTD.
 38031 SCHOOLCRAFT ROAD
 LIVONIA, MICHIGAN 48150-1065
 (734) 591-4444

LIVONIA PUBLIC SCHOOLS
 KENNEDY ELEMENTARY SCHOOL
 14201 HUBBARD ST
 LIVONIA, MICHIGAN

<i>Project No:</i> 22-008	<i>Drawn By:</i> JDS	<i>Detail No:</i> 9
<i>Date:</i> OCTOBER, 2022	<i>Checked By:</i> MCB	

*Hatched areas are scheduled for replacement in 2023



NOTE: condition status for each area was updated in '21 based on 2017 information, but not verified in-field.

GENERAL NOTES:

1. All areas and dimensions shown are approximate and based upon rough field measurements taken by representatives of Roofing Technology Associates, Ltd.
2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

2017 SURVEY DATA

CONDITION		SERVICEABLE LIFE	RCI
failed		0 - 1 years	0 - 30
very poor		1 - 3 years	31 - 45
poor		3 - 6 years	46 - 55
fair		6 - 10 years	56 - 65
fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing



ROOFING TECHNOLOGY ASSOCIATES, LTD.
 38031 SCHOOLCRAFT ROAD
 LIVONIA, MICHIGAN 48150-1065
 (734) 591-4444

LIVONIA PUBLIC SCHOOLS
 STEVENSON HIGH SCHOOL
 33500 6 MILE RD
 LIVONIA, MICHIGAN

Project No: 17-043	Drawn By: JDS	Detail No: 22
Date: 12 JUNE, 2017	Checked By: MCB	



Livonia Public Schools

District Services

Date: December 1, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Purchase of Art Tables

I am requesting that the art table purchase from the General Fund be placed on the agenda for the December 5, 2022 Committee of the Whole meeting. I am recommending the purchase of the art tables from Interior Environments for Buchanan, Cooper, Franklin, Johnson, and Kennedy in the total amount of \$90,245.21, including freight and installation. This furniture purchase will replace old art tables that are beyond their useful life at these buildings.

Please contact me if you have questions. Thank you.

Attachments

c: Board of Education

PF/ko



Proposal

Interior Environments - Novi
48700 Grand River Ave
Novi, MI 48374
Phone: (248) 213-3010

Order Number	11697
Date	11/10/2022
Customer PO No	
Customer Name	Livonia Public Schools
Salesperson	Katie VanderVeen
Terms	NET 30
Page	1 of 6

T Livonia Public Schools
 O 15125 Farmington Rd
 Livonia, MI 48154

 ATTN: INVOICE CONTACT
 Email: ap@livoniapublicschools.org

S Livonia Public Schools
 H 15125 Farmington Rd
 I 15125 Farmington Rd
 P Livonia, MI 48154

 T ATTN: Phil Francis
 O Phone: 734-744-2554
 Email: pfrancis@livoniapublicschools.org

Prepared for : Katie VanderVeen

Smith Systems NCPA 07-44 Contract
 Dealer of Record: Interior Environments

Due to the current challenges in the global supply chain and labor environment, pricing and lead times remain in a state of flux. Our team will do its best to communicate any changes as they arise and provide the best available solutions to meet your needs. Thank you for your business and understanding.

Group	Quantity	Description	Unit Price	Extended Amount
BUCHANAN	1.0		9,503.50	9,503.50

Line	Quantity	Description	Unit Price	Extended Amount
1	6.00 Each	25213BUTCHER--Maple-Charcoal-Quote 36X72 Planner Studio Rectangle Table, Butcher Block Top, 29" Fixed High with Glides Maple:Maple Butcher Block Charcoal:Charcoal Legs Quote:QQ78889-2 Tag: Tag TG: Buchanan	1,485.25	8,911.50
2	1.00 Each	INSTALLATION----- RDI - Non Union, Normal Business Hours :6 Planner Tables : :Ship to- :Buchanan Elementary School :16400 Hubbard St :Livonia, MI 48154 Tag: Tag TG: Buchanan	592.00	592.00

Group	Quantity	Description	Unit Price	Extended Amount
COOPER	1.0		19,006.00	19,006.00

Line	Quantity	Description	Unit Price	Extended Amount
3	12.00 Each	25213BUTCHER--Maple-Charcoal-Quote 36X72 Planner Studio Rectangle Table, Butcher Block Top, 29" Fixed High with Glides Maple:Maple Butcher Block	1,485.25	17,823.00



Proposal

Interior Environments - Novi
48700 Grand River Ave
Novi, MI 48374
Phone: (248) 213-3010

Order Number	11697
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		Charcoal:Charcoal Legs Quote:QQ7889-2 Tag: Tag TG: Cooper		
4	1.00 Each	INSTALLATION----- RDI - Non Union, Normal Business Hours :12 Planner Tables : :Ship to- :Cooper Elementary School :28550 Ann Arbor Trail :Westland, MI 48185 Tag: Tag TG: Cooper	1,183.00	1,183.00

Group	Quantity	Description	Unit Price	Extended Amount
FRANKLIN	1.0		30,092.75	30,092.75

Line	Quantity	Description	Unit Price	Extended Amount
9	19.00 Each	25213BUTCHER--Maple-Charcoal-Quote 36X72 Planner Studio Rectangle Table, Butcher Block Top, 29" Fixed High with Glides Maple:Maple Butcher Block Charcoal:Charcoal Legs Quote:QQ7889-2 Tag: Tag TG: Franklin HS	1,485.25	28,219.75
10	1.00 Each	INSTALLATION----- RDI - Non Union, Normal Business Hours :19 Planner Tables : :Ship to- :Franklin High School :31000 Joy Rd :Livonia, MI 48150 Tag: Tag TG: Franklin HS	1,873.00	1,873.00

Group	Quantity	Description	Unit Price	Extended Amount
JOHNSON	1.0		9,503.50	9,503.50

Line	Quantity	Description	Unit Price	Extended Amount
5	6.00 Each	25213BUTCHER--Maple-Charcoal-Quote 36X72 Planner Studio Rectangle Table, Butcher Block Top, 29" Fixed High with Glides Maple:Maple Butcher Block Charcoal:Charcoal Legs Quote:QQ7889-2 Tag: Tag TG: Johnson	1,485.25	8,911.50
6	1.00	INSTALLATION-----	592.00	592.00



Proposal

Interior Environments - Novi
48700 Grand River Ave
Novi, MI 48374
Phone: (248) 213-3010

Order Number	11697
Date	11/10/2022
Customer PO No	
Customer Name	Livonia Public Schools
Salesperson	Katie VanderVeen
Terms	NET 30
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	Each	RDI - Non Union, Normal Business Hours :6 Planner Tables : :Ship to- :Johnson Elementary School :8400 N Hix Rd :Westland, MI 48185 Tag: Tag TG: Johnson		
--	------	--	--	--

Group	Quantity	Description	Unit Price	Extended Amount
KENNEDY	1.0		12,671.00	12,671.00

Line	Quantity	Description	Unit Price	Extended Amount
7	8.00 Each	25213BUTCHER--Maple-Charcoal-Quote 36X72 Planner Studio Rectangle Table, Butcher Block Top, 29" Fixed High with Glides Maple:Maple Butcher Block Charcoal:Charcoal Legs Quote:QQ7889-2 Tag: Tag TG: Kennedy	1,485.25	11,882.00
8	1.00 Each	INSTALLATION----- RDI - Non Union, Normal Business Hours :8 Planner Tables : :Ship to- :Kennedy Elementary School :14201 Hubbard St. :Livonia, MI 48154 Tag: Tag TG: Kennedy	789.00	789.00

Individual Items				9,468.46
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Line	Quantity	Description	Unit Price	Extended Amount
11	1.00 Each	FREIGHT FREIGHT	9,468.46	9,468.46

Order Sub-Total :	\$90,245.21
TOTAL ORDER :	\$90,245.21
Required Deposit 50.0% :	\$45,122.61

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE
A FINANCE CHARGE OF 1-1/2% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% WILL BE CHARGED ON ACCOUNTS PAST DUE.

Signature: _____ Name: _____ Title: _____ Date: _____



Proposal

Interior Environments - Novi
48700 Grand River Ave
Novi, MI 48374
Phone: (248) 213-3010

Order Number	11697
Date	11/10/2022
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Balco Interiors LLC and IE Connect LLC - d/b/a INTERIOR ENVIRONMENTS TERMS AND CONDITIONS OF SALE

1. PROPOSALS AND ORDERS

- A. **TERM:** All prices quoted by Interior Environments ("Seller") are valid for 15 days from date of proposal.
- B. **OFFER AND ACCEPTANCE:** All orders for the purchase of goods and services from Seller require a proposal prepared by Seller which has been approved and signed by an authorized signatory of Buyer. Seller's proposal shall constitute an offer and Buyer's approval of the proposal shall constitute acceptance of that offer. If Buyer submits a purchase order before Seller issues a proposal, Seller's proposal shall constitute a counteroffer and Buyer's approval of the Seller's proposal shall constitute acceptance of that counter offer without any additional terms or conditions
- C. **AGREEMENT:** Following the offer and acceptance described above and Seller's payment as provided in paragraph 2 below, an "Agreement" between the parties shall be deemed to have been formed with such Agreement comprised solely of Seller's proposal together with these Terms and Conditions of Sale. The Agreement shall be deemed to supersede any prior written or oral agreements and any different or conflicting terms in any quote, invoice, Buyer purchase order, shipper or any other document. For the avoidance of doubt, any different, additional or conflicting terms provided on any ancillary Buyer document(s) are expressly rejected by Seller.
- D. **MODIFICATIONS/CHANGES/CANCELLATIONS:** Any requested modification to an Agreement is subject to the approval of Seller and the manufacturer or supplier of the goods ordered. Buyer will pay any and all additional charges resulting from order modifications, cancellations, and changes. Express Ship Orders cannot be changed or cancelled. All goods are custom manufactured to customer specifications and, therefore, cannot be returned. Restocking programs are not available. Any modifications of an Agreement must be made via a signed and dated revised proposal.

2. CREDIT APPROVAL AND DEPOSITS

All orders are subject to credit approval. A deposit of 50% is required on all orders greater than \$5,000.00. No interest shall accrue on such deposits. Orders less than \$5,000.00 must be paid in full. The Agreement is deemed entered upon such payment by Buyer.

3. OWNERSHIP AND RISK OF LOSS

Transfer of title to the goods as between Seller and Buyer shall be deemed to have occurred when the Agreement is entered, and thereafter Buyer shall insure against risk of loss. If the goods are first received on behalf of Buyer by Seller, such goods shall be considered held by Seller subject to bailment for the sole benefit of Buyer.

4. PAYMENT

- A. **TIMING:** Any remaining balance on goods purchased under this Agreement and any related installation or other services will be invoiced upon delivery of the goods to the job site or, if installed by Seller, following substantial completion. Direct shipments from manufacturers will be invoiced upon shipment from the manufacturer. Any goods being held at Buyer's request, due to delays or otherwise, will be invoiced for product only upon Seller's receipt of same with separate invoicing for installation or other related services upon substantial completion.
- B. **PAYMENT TERMS:** Seller has the right to increase its prices at any time upon notice to Buyer to reflect any and all unusual or unforeseen increases in Seller cost, provided that any such increase shall be limited to the increase actually incurred by Seller. Buyer will not offset or recoup any claim against amounts due Seller. All invoices are due on the date noted on the related invoice. A monthly service charge of 1.5% (18% A.P.R.) will be assessed on all unpaid balances, including accrued but unpaid monthly service charges, after the invoice due date. A service charge of three percent (3%) of the invoice amount will be added to all invoices paid by credit card.
- C. **FREIGHT:** Buyer is solely responsible for any applicable freight and handling charges, including tariffs, for delivery from the manufacturer to Seller and is FOB origin. If not included in the proposal, such charges are not included in a price quotation and will be invoiced to Buyer separately after the Seller is invoiced by the carrier or manufacturer.
- D. **TAXES:** Buyer is solely responsible for any applicable sales, use, excise, or other taxes. If not included in the proposal, applicable taxes will be invoiced separately. If Buyer possesses tax-exempt status, a certificate of resale, or tax exemption is to be provided prior to order placement.
- E. **DELAYS:** If Buyer is unable or unwilling to receive goods at the prescribed shipping site on the mutually agreed delivery date any goods



Proposal

Interior Environments - Novi
48700 Grand River Ave
Novi, MI 48374
Phone: (248) 213-3010

Order Number	11697
Date	11/10/2022
Customer PO No	
Customer Name	Livonia Public Schools
Salesperson	Katie VanderVeen
Terms	NET 30
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thereafter stored by Seller will be at Buyer's expense until such time as Buyer is able to accept delivery. Seller shall have no obligation or liability to Buyer whatsoever for failure to ship goods by a particular date.

5. DELIVERY AND INSTALLATION

- A. **DELIVERY AND INSTALLATION:** Any contracted delivery and installation will be made during Seller's normal business hours of 7:00 a.m. to 3:30 p.m., Monday through Friday. Overtime delivery or installation performed at the Buyer's request will be subject to labor rates reflecting time-and-a-half for weekdays and double time for weekends and holidays. If applicable trade regulations require employing union tradesmen to complete the installation or delivery, any additional incremental costs will be invoiced to and paid by the Buyer. Seller shall not be liable for failure or delay in installation due to the installation site not being ready for installation. Any shipping, delivery, and performance dates are estimates only, and time is not of the essence. Seller may ship or direct shipments of all the goods at one time or in portions from time to time. Seller has the right, but not the obligation, to determine the method of shipment and routing of the goods, unless otherwise stated in Seller's delivery and installation proposal or acknowledgment.
- B. **SELLER'S RESPONSIBILITIES:** Unless received by Buyer or Buyer's agent directly, Seller will receive, inspect, stage, and if contracted, install Buyer's goods. All furnishings will be left clean and in working order. Carton and packing materials will be removed to the Buyer's waste disposal containers, and the premises will be left broom clean. At Seller's option, Seller may direct shipments directly to the job site.
- C. **BUYER'S ACCEPTANCE:** Buyer agrees to have an agent on the premises at the agreed upon time to accept goods, deliveries, installation, and completed work. All goods and services shall be considered accepted after Buyer or his agent has signed an acknowledgement document(s). All claims or exceptions must be made in writing the date the work is substantially complete. Notwithstanding the foregoing, if Buyer or Buyer's agent is unavailable or unwilling to sign acknowledgment document(s), Buyer shall be deemed to have accepted the goods and services "as is" or as otherwise noted by Seller on the acknowledgement document.
- D. **DROP SHIPMENTS:** In case of drop shipments where goods are delivered without installation, Buyer will receive, inspect, and install ordered goods. Buyer is also responsible for filing necessary freight claims in the event of damage. Buyer shall have no claims against Seller due to damage and may not withhold payment on account thereof.
- E. **CONDITION OF JOB SITE:** Buyer's job site shall be clean, clear of all obstructions, and free of debris prior to any Seller installation. Charges will be assessed to the Buyer for excessive handling, storage and transportation incurred because of site conditions, activity of other trades, or other reasons not specifically identified in the price quotation, at a standard hourly rate, or at actual charges plus fees, if labor is performed by a third party.
- F. **JOB SITE SERVICES:** Buyer will furnish electrical current, heating, lighting, trash disposal containers, hoisting and/or elevator services, and suitable unobstructed dock space and staging areas at the job site without charge to Seller if Seller is to provide installation. If Seller is required to remove or handle existing furniture, the additional cost of moving and transporting shall be billed to the Buyer on an hourly basis. Once installation has begun, Buyer agrees to assume any expense incurred by Seller due to changes made at the Buyer's request or for any reason beyond Seller's reasonable commercial control.
- G. **ELECTRICAL INSTALLATION:** A licensed electrician may be required to install electrical product including outlets, task lights, and hook-ups to base building power. If Seller determines that an electrician is required, Buyer will be responsible for contracting and paying the electrician.
- H. **PROTECTION OF DELIVERED GOODS:** Buyer is responsible for security and safekeeping of goods after delivery to Buyer's site, or into storage negotiated by Buyer if the job site is not ready on an agreed upon delivery date, and Buyer shall assume any risk of damage or loss thereof.
- I. **CONCEALED DAMAGED GOODS:** Buyer is required to report all concealed or damage packaged goods within seven (7) business days or receipt. In addition, Buyer is required to report all damage goods revealed upon unpackaging within seven (7) days of the same. Likewise, Buyer is required Buyer must send pictures of damaged goods, packages and labels to initiate any available warranty claim(s). Failure to report damages within the required reporting period with the required information may negate any warranty claims and Buyer shall accept responsibility for any and all costs associated with replacement or repairs of damaged goods.

6. ADDITIONAL TERMS

- A. **DISCLAIMER OF WARRANTIES: BUYER AGREES THAT THE GOODS ARE OF THE SIZE AND DESIGN SELECTED BY BUYER AND THAT BUYER IS SATISFIED THAT SAME IS SUITABLE FOR BUYER'S PURPOSES. SELLER HAS MADE NO REPRESENTATION**



Proposal

Interior Environments - Novi
48700 Grand River Ave
Novi, MI 48374
Phone: (248) 213-3010

Order Number	11697
Date	11/10/2022
Customer PO No	
Customer Name	Livonia Public Schools
Salesperson	Katie VanderVeen
Terms	NET 30
Page	6 of 6

OR WARRANTY AS TO ANY MATTER WHATSOEVER. SELLER DISCLAIMS AND BUYER EXPRESSLY WAIVES AS TO SELLER, ALL WARRANTIES WITH RESPECT TO THE GOODS, INCLUDING BUT NOT LIMITED TO ALL EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, QUALITY, CAPACITY, OR WORKMANSHIP. NOTHING CONTAINED HEREIN SHALL DIMINISH THE RIGHT OF BUYER TO EXERCISE ALL RIGHTS AND REMEDIES AGAINST THE MANUFACTURER OF THE GOODS FOR MANUFACTURER WARRANTIES. IN NO EVENT SHALL SELLER BE LIABLE UNDER ANY THEORY AT LAW OR EQUITY FOR ANY LOSS OF USE, REVENUE, ANTICIPATED PROFIT OR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THE DESIGN AND USE OF THE GOODS. SELLER SHALL ADVISE BUYER OF ALL RELATED MANUFACTURERS' WARRANTIES UPON BUYER'S REQUEST.

- B. **RESALE:** On any resale of the goods, Buyer shall contractually limit its buyer's warranty against both Buyer and Seller to the same extent that Paragraph 6(A) above limits the warranty offered by Seller.
- C. **ACTS BEYOND REASONABLE CONTROL:** Seller shall not be liable for any delay or failure to deliver any or all of the goods caused by installation site delays, labor disputes, strikes, acts of God, or other delays beyond the reasonable control of Seller.
- D. **ASSIGNMENT:** Buyer shall not assign its rights or obligations under this Agreement without the prior written consent of Seller.
- E. **INDEMNIFICATION:** Buyer shall indemnify, defend, and hold harmless Seller with respect to all damages, losses, claims, and expenses, including, without limitation, consequential and incidental damages and reasonable attorney fees arising from or related to : i) Buyer's breach of any of Buyer's obligations under this Agreement and from; ii) Seller's interior design, project management, delivery, installation, or any other services except when caused by Seller's gross negligence or willful misconduct.
- F. **DEFAULT:** If Buyer fails to pay any amount herein provided within ten (10) days after the same is due and payable, or if Buyer fails to observe, keep, or perform any other provision of this Agreement, then Seller shall have the right to exercise any one or more of the following remedies without prejudice to such remedies as may otherwise exist at law or in equity: i) to declare the entire amount due hereunder immediately due and payable without notice or demand to Buyer; ii) to sue for and recover all payments, then accrued or thereafter accruing; iii) to take possession of the goods provided hereunder, without demand or notice wherever located, without any court order or other process of law. Buyer hereby grants free and full access to the premises and hereby waives any and all damages occasioned by such taking of possession.
- G. **NO WAIVER:** Seller's waiver of any right on one occasion shall not be a waiver of any future exercise of that right.
- H. **TIME FOR BRINGING ACTION:** Any action that Buyer brings against Seller that arises out of or relates to the goods and services provided by Seller to Buyer must be brought by Buyer within one year after the cause of action accrues.
- I. **LAW:** The Agreement shall be deemed entered into, and performed in substantial part, in Oakland County, Michigan. The Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, without regard to its conflict of law provisions. The parties hereto agree to submit to the exclusive personal jurisdiction of the state or federal courts serving Oakland County, Michigan for the resolution of any claim or cause of action that arises from or related to this Agreement or the goods or services provided by Seller.



Livonia Public Schools

District Services

Date: December 1, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Purchase of Copy Paper

I would like to discuss the purchase of the District's partial supply of photocopy paper for the 2022-23 school year at the next Committee of the Whole meeting on Monday, December 5, 2022. We are recommending Contract Paper Group at a total cost of \$76,725.60.

Attached is a memo from Mr. Harry Lau, Administrator of Facilities and Operations, with details of the type and amount of paper we recommend purchasing. Due to supply chain issues, reduced manufacturing of paper and lack of raw materials, Livonia Public Schools can order two truckloads ten weeks apart. This is the third and fourth order for 2022-23. The purchase is via the Wayne RESA bid contract, fulfilling the Board's bid requirement.

Please feel free to contact me with questions. Thank you.

Attachments

c: Board of Education

PF/ko



Livonia Public Schools

Facilities and Operations

Date: December 1, 2022
To: Phillip Francis, Assistant Superintendent of District Services
From: Harry C. Lau, Administrator of Facilities and Operations
Re: Recommendation to Award Xerographic Paper Purchase

I am recommending and seeking approval to award a purchase of 1,680 cartons of White 20 lb., 8.5"x11" Xerographic paper to add to Livonia Public Schools' inventory for use in the 2022-2023 school year. This purchase of Xerographic paper is the third and fourth paper purchases in the 2022-2023 school year.

The Xerographic paper is being purchased through the Wayne County RESA Contract 2019-WR01150-C at a cost of \$45.67 per carton. The cost difference between May 2022 and November 2022 is \$3.79 per carton.

Due to supply chain issues and reduced manufacturing of paper goods, along with the lack of raw materials, Livonia Public Schools can order two trucks at a time with different ship dates ten weeks apart.

The purchase of the third and fourth deliveries of Xerographic paper is as follows:

Contract Paper Group	Cuyahoga Falls, OH	\$76,725.60
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Thank you for your consideration in this matter.

cc: K. Oaks



CONTRACT PAPER GROUP, INC.

1013 Portage Trail Unit 2, Cuyahoga Falls, OH 44221
 1-800-563-5739 330-896-6886

Copy Paper Quote

11/9/2022

Livonia Public School District

15125 Farmington Road Livonia, MI 48154

Quantity	Unit	Description	Weight	Color	Unit Price	Total
840	CTN	8 1/2 x 11 Natural Choice	20lb	white	\$45.67	\$38,362.80
		Contract # 2019-WR-015-C				\$0.00
						\$0.00
						\$0.00
		Quote valid through 12/15/22 po to arrive on 12/12/22				\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
		Price is based on customer to unload with no drivers assistance to one location				\$0.00
						\$0.00
						\$38,362.80

*Any taxes, if applicable, are **not included** on this quote. Please add 3% if paying with a credit card. *

QUANTITIES ARE SUBJECT TO AVAILABILITY AT THE TIME OF ORDER.
 Pricing is valid with notification of award & PO received within 15 days.
PLEASE NOTE: Due to the current state of the market, delivery delays are inevitable and CPG cannot be held responsible for these delays. *Current turnaround time is 6-10 weeks (Call For Availability.)*
If awarded, please order as soon as possible.

Quoted By: Nicole Masturzo nmasturzo@cpgbid.com (800)563-5739 ext 4222	Number of Delivery Locations:	1
	Delivery Type Included:	Customer Unload
	Quote Valid with Order Received by:	12/15/2022

Nicole Masturzo

*Any orders received after 15 days, are subject to re-evaluation and price adjustments due to availability.

Visit Us Online: www.cpgbid.com

Some of the items available on our website:

- | | |
|---------------------|------------------------|
| Office Supplies | Toners/Printer Ink |
| Janitorial Supplies | NCR Paper |
| Wide Format Paper | Toilet/Tissue Products |



Livonia Public Schools

District Services

Date: December 1, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Purchase of Maintenance Vehicle

I would like to request adding an agenda item to the December 5, 2022 Committee of the Whole Meeting to discuss an order to purchase one F-250 pick-up truck. This 2023 model year truck will replace the current 1997 wrecker and the 1996 vehicle used by the service garage mechanics, known as the "yard tug". The current "yard tug" is equipped with a push bumper and is used by the mechanics to move dead vehicles on LPS premises, or to move vehicles aside to get them off the road. It is also equipped with a jump starter in the back. The new F-250 would replace both the tug and the wrecker and will have the same capabilities.

This truck will come from Gorno Ford, Woodhaven, Michigan via the State of Michigan's MiDEAL purchasing program, at a cost of \$51,698.00 from the General Fund.

Please include this item on the agenda. Thank you.

Attachments

c: Board of Education

PF/ko



Livonia Public Schools

Facilities and Operations

Date: December 1, 2022
To: Phillip Francis, Assistant Superintendent of District Services
From: Harry C. Lau, Administrator of Facilities and Operations
Re: Recommendation to Purchase One F-250 Ford Truck

I am recommending and seeking approval to purchase one F-250 Ford Truck. This purchase will be from the General Fund through the State of Michigan MiDEAL purchasing consortium.

This F-250 will replace the Tug and Wrecker in Transportation which are over 20 years old and need to be replaced.

The cost of replacement for this truck is listed below:

One (1) F-250 Ford 4X4 Truck	\$ 51,698.00
------------------------------	--------------

Rationale: This F-250 replaces the Tug and Wrecker in Transportation which are over 20 years old and need to be replaced. The lead time for delivery from Ford to LPS is approximately 22-28 weeks.

Thank you for your consideration in this matter.

c: K. Oaks

DATE: 11/30/22 **(F-250 Truck)**

TO: HARRY LAU, LIVONIA PUBLIC SCHOOLS
734-812-8597 (CELL) hlau@livoniapublicschools.org

FROM: JIM AGNEY, GORNO FORD, GOVERNMENT & FLEET SALES
734-671-4033 (DIRECT) jagnev@gornoford.com

RE: **MiDEAL 4WDL-0078 - (1) 2023MY FORD F-250, 4x4, REG. CAB, 142"WB, 8' Box, OXFORD WHITE /STEEL VINYL, 6.8L V8, 6spd.A/Tw/OD, A/C, AM/FM/w/CLOCK, PWR. DISC BRKSw/ABS, AIR BAGS, 3.73 LOCKER. AXLE, 10,000 # GVWR, LT245/70R-17AT, TRAILER TOW PKG., LED BOX LIGHT, TILT/CRUISE, H.D. TOW PKG. ADVANCE TRACw/ROLL STABILITY CNTRL., FRNT. TOW HOOKS, TPMS, PWR. WINDOWS/LOCKS/Htd.MIRRORS, DRL'S, ROOF CLR. LIGHTS, UPFITTER SWITCHES, DÉCOR TRIM, 120/400w OUTLET, ELEC. BRAKE CNTRLR., H.D. 410 amp ALT., DUAL BATTERIES, FOG LAMPS, REAR WHEEL WELL LINERS, H.D. SUSPw/REAR SWAY BAR, BOX LINK, SPLASH GUARDS, RHINO SPRAY-IN-BED LINER, ALL-WEATHER H.D. FLOOR-MATS, FACTORY RUNNING BOARDS, SNOW PLOW PREP PKG., REVERSE SAFETY BEEPER, MUNICIPAL SAFETey LED LIGHT PKG.**

F.O.B. DELIVERED TO LIVONIA , MI \$51,698.00 each
(MSRP = \$64,510.00)

Response to all quotes must be returned to Gorno Ford as a signed quote and/or a Purchase Order by DECEMBER 2, 2022!
Above quoted price expires DECEMBER 30, 2022.
ETA LATE SPRING/SUMMER 2023

Due to current computer chip shortage and various other supply chain issues, Ford Motor Company has put Government Fleet Sales on "allocation", therefor, Ford Pro Fleet Department will have sole discretion regarding final approval of order confirmation based on customer order history!

Current lead time to order is estimated at 30 + weeks from receipt of Purchase Order.

Please review, sign and e-mail back or e-mail Purchase Order to Jim Agney.

Customer Signature: _____

Thank you,

Jim Agney

This quotation is confidential and privileged and is intended solely for the use of Gorno Ford and Livonia Public Schools .. This quotation is compiled in association with the MiDEAL Contract and intended for use by MiDEAL Members and State of Michigan government agencies stated above. Information/specifications in this quotation have been established by and are intended only for use by the stated parties. This document is not to be disclosed, distributed, used/re-used as a basis for specifications subsequent bids or request(s) for quotation(s) to any other party or bidders other than the intended parties and/or their authorizes personnel.



Date: December 1, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services
Alison Smith, Chief Financial Officer

Re: Purchase of School Buses – 2021 Bond

I would like to discuss a recommendation to purchase seven buses at the December 5, 2022 Committee of the Whole meeting. The Transportation Supervisor, Fleet Garage Supervisor, Chief Financial Officer, and I have worked together to recommend this purchase using 2021 Bond funding. We are proposing the purchase of two propane-fueled, 77 passenger buses, two gas-fueled 77 passenger buses, and three special needs 30 passenger buses.

This purchase is part of the ongoing effort to keep our bus fleet up-to-date and moving towards cleaner energy options. We also continue to work on reducing the number of buses in our fleet; keeping an appropriate number of spare buses so we are never short of working vehicles, but also balancing that need with avoiding keeping more buses than required to move students.

This proposed purchase would take place through the Michigan School Business Officials (MSBO) bus purchasing program which fulfills the District's purchasing requirements. Attached are quotes: one for two gasoline buses, one for two propane buses, and the other for three special needs buses. Three companies are quoted, but only Holland sells Bluebird buses, which is the only bus in the District fleet. Additionally, Bluebird is the manufacturer who is in partnership with Ford and Roush to build CleanTech propane buses, which we previously purchased. The total cost for this recommended purchase is \$757,424.00.

Please include this item on the agenda. Thank you.

Attachment

c: Board of Education

PF/ko

Michigan Bus Purchasing
Price Comparison Report - Spec #17682
 Oct 11, 2022 2:38 PM

Buying Organization **Holland**
 670 E 16th St
 Holland MI 49423-3738

Notes Livonia 77 passenger, propane, air brakes,
 Product Category Conventional (2022-23 Phase 1)
 Product 77 Passenger
 Quantity 2

Option	Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit
Product Base Price			\$119,656.00	\$115,877.00	\$116,893.00

Chassis Options

Alternator

240-amp, Leece-Neville C123 \$140.00 S/E \$144.00

Axle, Front: minimum load

12,000 lbs. C142 \$159.00 S/E \$81.00 27

Axle, Rear: minimum load

23,000 lbs. C153 \$623.00 S/E \$277.00

Batteries

3 12-volt, 950-CCA each C163 S/E S/E \$261.00

Brake Dust Shield

Brake dust shield on all wheels C170 S/E S/E N/C

Brakes, ESC

Electronic Stability Control for Air Brakes C172 S/E S/E S/E

Brakes, Traction Control

For air brakes C180 S/E S/E S/E

Engine

Cummins ISB 220hp, 600 torque, PTS2500 trans C204 S/E --- ---

Propane Engine, 7.3 liter w/Ford trans C220 N/A \$6,000.00 N/A

Propane Engine, PSI 8.8L w/PTS 2500 trans C221 --- --- \$13,724.00

Fan Drive

Electromagnetic On/Off Type C195 \$98.00 S/E N/C

Fuel Tank

Increase to 98-gallon propane tank C253 N/A \$1,700.00 \$1,413.00

Full Instrumentation Package (Engine)

Low Coolant indicator with audible alarm	C260	S/E	S/E	S/E	
Heater Block, Internal (Engine)					
Delete block heater	C273	(\$76 00)	(\$131 00)	(\$37 00)	
Idle Management Control					
Programmable	C280	S/E	N/C	N/C	
Motor, Starting					
Thermal overcrank protection	C290	S/E	S/E	N/C	
Paint, Wheels					
Wheels finish coated black inside and out	C300	S/E	N/C	N/C	
Pedals, Adjustable					
Adjustable brake and accelerator pedals	C310	\$917 00	\$937.00	\$587 00	
Steering					
Telescoping steering wheel	C320	S/E	S/E	\$116.00	
Switches, Ignition					
Keyed alike	C350	N/C	\$5 00	\$12.00	
Tires					
11R22 5 Steer front/rear Cooper	C396	N/A	(\$1,036 00)	N/A	
Warranty, Extended					
5 year/100,000 miles	C452	\$2,012 00	\$4,130 00	\$2,392 00	
Wheels					
Iron hub	C480	S/E	S/E	S/E	28
Body Options					
Aisle Strips					
Stainless steel	B151	\$90 00	\$340.00	N/A	
All Light Monitor System					
Add all light monitor system	B160	S/E	S/E	\$97 00	
Antenna					
Flexible rubber radio antenna	B170	S/E	S/E	\$46 00	
Battery Cut Off Switch					
Add battery cut off switch	B190	S/E	\$154 00	\$63 00	
Battery Slide Out Tray					
Stainless steel	B200	N/A	\$145 00	N/A	
Booster Pump					
Add booster pump	B210	\$124 00	\$220.00	\$81.00	
Color, Interior					
Walls white	B234	N/A	S/E	S/E	
Defogger Fans					
Increase from 2 to 3	B250	N/A	\$65 00	\$74 00	
Exit, Emergency Window					

Increase from 2 to 4	B290	S/E	\$25 00	S/E
Exit, Emergency Door Latch				
3-point latch	B300	\$36 00	\$69 00	\$20.00
Exit, Evacuation Step				
Step & handle at rear door	B310	\$225 00	S/E	\$99 00
Exit, Roof Hatch				
2 Transpec Low Profile, 1970 series	B322	(\$189 00)	(\$360 00)	(\$236 00)
Fenderettes				
Metal fenderettes	B350	S/E	S/E	N/A
Fuel Filler Door				
Latching	B392	S/E	S/E	S/E
Heater, Shut-Off Valve				
Locate valve on engine block	B440	S/E	S/E	N/C
Light Visor				
Overhead flasher light visor	B455	S/E	S/E	N/C
Light, Exterior				
Light check system	B460	S/E	S/E	S/E
Lights, Strobe				
Delete light & wiring	B480	(\$77 00)	(\$145 00)	(\$88.00)
Lights, LED				
Sound Off brand for LED package	B500	N/A	N/C	S/E
Mirror System				
Lever-lock adjustable 6" x 30"	B521	S/E	\$64 00	\$97 00
Mirror, Timer				
Timer for heated mirror	B525	S/E	S/E	\$57 00
Mirrors, Crossview				
Rosco, Eye-Max LP, heated	B537	\$42 00	S/E	N/C
Mirrors, Crossview, Arms				
Stainless steel arms	B555	S/E	\$38 00	\$39 00
Mirrors, Rearview				
Rosco Open View ES, heated	B573	S/E	S/E	N/A
Mirrors, Rearview, Arms				
Stainless steel arms	B590	S/E	\$38 00	\$37 00
Power Source				
12-volt power source in driver's area	B615	N/C	S/E	N/C
Radio & Public Address System				
AM/FM radio, CD, clock, PA system inside	B625	\$511 00	N/A	N/A
Rust Proofing				
All interior doors	B645	S/E	S/E	S/E
Seat, Driver's				

National, air ride w/1 arm rest	B664	\$137 00	\$225 00	\$27.00
Seats, Passenger Color				
Brown/Beige	B711	N/C	S/E	N/C
Severe Service Package				
Must meet Colorado Racking Test	B740	S/E	S/E	N/C
Stepwell				
Stainless steel	B755	N/A	\$545 00	\$746.00
Stop Arm Signals				
Transpec 7000, electric LED lights, front & rear	B764	S/E	\$274 00	N/C
Storage Compartment Driver's Area				
Over drivers sash window	B781	S/E	\$125.00	\$160 00
Storage Pouch				
Mounted on barrier behind driver	B782	\$21 00	\$16 00	\$77 00
Window, Rear				
Tempered, 28% tinted	B870	\$15 00	\$50 00	N/C
Configured Price		\$124,464.00	\$129,370.00	\$137,259.00

Dealer Options

no propane engine		\$0.00		
		Hoekstra	Holland	Midwest Transit
		Unit Price		
		\$124,464.00	\$129,370.00	\$137,259.00
		Total Price		
		\$248,928.00	\$258,740.00	\$274,518.00
		Grand Total		
		\$248,928.00	\$258,740.00	\$274,518.00

Michigan Bus Purchasing
Price Comparison Report - Spec #17683
 Oct 11, 2022 2:41 PM

Buying Organization

Holland
 670 E 16th St
 Holland MI 49423-3738

Notes: 77 passenger, gas engine, air brakes
 Product Category: Conventional (2022-23 Phase 1)
 Product: 77 Passenger
 Quantity: 2

Option	Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit
Product Base Price			\$119,656.00	\$115,877.00	\$116,893.00

Chassis Options

Alternator

240-amp, Leece-Neville	C123		\$140.00	S/E	\$144.00
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Axle, Front: minimum load

12,000 lbs.	C142		\$159.00	S/E	\$81.00 31
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Axle, Rear: minimum load

23,000 lbs.	C153		\$623.00	S/E	\$277.00
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Batteries

3 12-volt, 950-CCA each	C163		S/E	S/E	\$261.00
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Brake Dust Shield

Brake dust shield on all wheels	C170		S/E	S/E	N/C
---------------------------------	------	--	-----	-----	-----

Brakes, ESC

Electronic Stability Control for Air Brakes	C172		S/E	S/E	S/E
---	------	--	-----	-----	-----

Brakes, Traction Control

For air brakes	C180		S/E	S/E	S/E
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Engine

Cummins ISB 220hp, 600 torque, PTS2500 trans	C204		S/E	---	---
--	------	--	-----	-----	-----

Cummins ISB 240 hp wPTS2500 trans	C202		---	---	N/C
-----------------------------------	------	--	-----	-----	-----

Gasoline Engine, 7.3 L w/Ford Trans	C218		N/A	(\$3,350.00)	N/A
-------------------------------------	------	--	-----	--------------	-----

Fan Drive

Electromagnetic On/Off Type	C195		\$98.00	S/E	N/C
-----------------------------	------	--	---------	-----	-----

Fuel Tank

Increase to 100-gallon gasoline tank	C252		N/A	\$375.00	N/A
--------------------------------------	------	--	-----	----------	-----

Full Instrumentation Package (Engine)

Low Coolant indicator with audible alarm	C260	S/E	S/E	S/E
<i>Heater Block, Internal (Engine)</i>				
Delete block heater	C273	(\$76.00)	(\$131 00)	(\$37 00)
<i>Idle Management Control</i>				
Programmable	C280	S/E	N/C	N/C
<i>Motor, Starting</i>				
Thermal overcrank protection	C290	S/E	S/E	N/C
<i>Paint, Wheels</i>				
Wheels finish coated black inside and out	C300	S/E	N/C	N/C
<i>Pedals, Adjustable</i>				
Adjustable brake and accelerator pedals	C310	\$917 00	\$937 00	\$587 00
<i>Steering</i>				
Telescoping steering wheel	C320	S/E	S/E	\$116 00
<i>Switches, Ignition</i>				
Keyed alike	C350	N/C	\$5 00	\$12 00
<i>Tires</i>				
11R22 5 Steer front/rear Cooper	C396	N/A	(\$1,036 00)	N/A
<i>Turn Signals</i>				
Fender-mounted	C421	S/E	S/E	\$49 00
<i>Warranty, Extended</i>				
5 year/100,000 miles	C452	\$2,012 00	\$4,130 00	\$2,392 00
<i>Wheels</i>				
Iron hub	C480	S/E	S/E	S/E

Body Options

<i>Aisle Strips</i>				
Stainless steel	B151	\$90 00	\$340 00	N/A
<i>All Light Monitor System</i>				
Add all light monitor system	B160	S/E	S/E	\$97 00
<i>Antenna</i>				
Flexible rubber radio antenna	B170	S/E	S/E	\$46 00
<i>Battery Cut Off Switch</i>				
Add battery cut off switch	B190	S/E	\$154 00	\$63 00
<i>Battery Slide Out Tray</i>				
Stainless steel	B200	N/A	\$145 00	N/A
<i>Booster Pump</i>				
Add booster pump	B210	\$124 00	\$220.00	\$81 00
<i>Color, Interior</i>				
Walls white	B234	N/A	S/E	S/E
<i>Defogger Fans</i>				

Increase from 2 to 3	B250	N/A	\$65 00	\$74 00
Exit, Emergency Window				
Increase from 2 to 4	B290	S/E	\$25 00	S/E
Exit, Emergency Door Latch				
3-point latch	B300	\$36 00	\$69 00	\$20 00
Exit, Evacuation Step				
Step & handle at rear door	B310	\$225 00	S/E	\$99 00
Exit, Roof Hatch				
2 Transpec Low Profile, 1970 series	B322	(\$189.00)	(\$360 00)	(\$236 00)
Fenderettes				
Metal fenderettes	B350	S/E	S/E	N/A
Fuel Filler Door				
Latching	B392	S/E	S/E	S/E
Heater, Shut-Off Valve				
Locate valve on engine block	B440	S/E	S/E	N/C
Light Visor				
Overhead flasher light visor	B455	S/E	S/E	N/C
Light, Exterior				
Light check system	B460	S/E	S/E	S/E
Lights, Strobe				
Delete light & wiring	B480	(\$77 00)	(\$145 00)	(\$88 00)
Lights, LED				
Sound Off brand for LED package	B500	N/A	N/C	S/E
Mirror System				
Lever-lock adjustable 6" x 30"	B521	S/E	\$64 00	\$97 00
Mirror, Timer				
Timer for heated mirror	B525	S/E	S/E	\$57 00
Mirrors, Crossview				
Rosco, Eye-Max LP, heated	B537	\$42 00	S/E	N/C
Mirrors, Crossview, Arms				
Stainless steel arms	B555	S/E	\$38 00	\$39 00
Mirrors, Rearview				
Rosco Open View ES, heated	B573	S/E	S/E	N/A
Mirrors, Rearview, Arms				
Stainless steel arms	B590	S/E	\$38 00	\$37.00
Power Source				
12-volt power source in driver's area	B615	N/C	S/E	N/C
Radio & Public Address System				
AM/FM radio, CD, clock, PA system inside	B625	\$511 00	N/A	N/A
Rust Proofing				

All interior doors	B645	S/E	S/E	S/E
Seat, Driver's				
National, air ride w/1 arm rest	B664	\$137 00	\$225 00	\$27 00
Seats, Passenger. Color				
Brown/Beige	B711	N/C	S/E	N/C
Severe Service Package				
Must meet Colorado Racking Test	B740	S/E	S/E	N/C
Stepwell				
Stainless steel	B755	N/A	\$545 00	\$746.00
Stop Arm Signals				
Transpec 7000, electric LED lights, front & rear	B764	S/E	\$274.00	N/C
Storage Compartment Driver's Area				
Over drivers sash window	B781	S/E	\$125 00	\$160 00
Storage Pouch				
Mounted on barrier behind driver	B782	\$21 00	\$16.00	\$77 00
Window, Rear				
Tempered, 28% tinted	B870	\$15 00	\$50 00	N/C
		Configured Price	\$124,464.00	\$118,695.00
				\$122,171.00

Dealer Options

no gas engine		\$0.00		34
no gas engine				\$0 00
		Hoekstra	Holland	Midwest Transit
	Unit Price	\$124,464.00	\$118,695.00	\$122,171.00
	Total Price	\$248,928.00	\$237,390.00	\$244,342.00
	Grand Total	\$248,928.00	\$237,390.00	\$244,342.00



October 13, 2022

Richard Martin
15125 Farmington Road
Livonia, Michigan 48154
734 744 2500

Per your request, please find our proposal for a 2023, Micro Bird 30 passenger, Ford Chassis, engine 7.3L gas V8,

Quantity: 3

Specifications:

Attached

Terms:

Net at delivery

Delivery:

6 to 8 Months from order date.

Price per unit: \$87098.00 X 3 \$261,294.00

If you have any questions about the enclosed material, please feel free to contact me at 616 298 0072

Sincerely
Mark Young
Mark Young
School Bus Sales



Livonia Public Schools

District Services

Date: December 1, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Dickinson Abatement – 2021 Bond

I would like to discuss the Dickinson Abatement Project with the Board at the December 5, 2022 Committee of the Whole meeting, to update them on an unforeseen asbestos item that requires additional funding to remediate.

Please contact me if you have any questions. Thank you.

Attachment

c: Board of Education

PF/ko



ENVIRONMENTAL SERVICES

2175 S. Hockaday Rd.
Beaverton, MI 48612
989-435-2946
kwolfe@qesil.com

November 30, 2022

NTH Consultants LTD
Via Email:

Attn: Cliff Andrews

**Proposal for additional Services
Asbestos Abatement
Former Dickinson School - 18000 Newburgh Rd - Livonia MI 48152**

Quality Environmental Services, Inc. (QESI) is pleased to submit a quote for services regarding the above referenced project. Please see the following scope of work and Details.

Scope of Work

QESI to supply Michigan Trained Supervisors/Workers, supervision, materials, equipment, insurance including waste hauling and disposal to complete Asbestos Abatement and any other specific items detailed as outlined and based on the following listed below:

Removal of Fireproofing in Block 3 area of the building

- Set up containment of approx. 4000 Sq feet area
- Remove approx. 720 sq feet of plaster ceiling to access and remove black iron with overspray
- Remove fireproofing in the same 720 sq ft area of men and women locker room area
- Remove spot area fireproofing left from former abatement work in the containment approx. 100 Sq feet
- Removal of 4 plaster header areas with fireproofing in them, above door frames that need removed
- Existing metal decks that have been cleaned at prior fireproofing abatement will not be removed or cleaned
- Block cavities that are not accessible will be sealed up with fireproofing left within the cavities

Total amount: T&M not to exceed: \$65,000.00

- Hourly Rate: \$92.00
- Dumpster fee: \$1,640.00 per dumpster
- Any rental equipment/Scissor lift etc. will be cost plus 15%

Assumptions:

- Power and water to be supplied by others and to be available at the site during abatement
- This Proposal does not include third party air clearance
- **The fireproofing in the area will not be 100% removed from the facility. There are locations that are not accessible and the materials will still need to be managed in place.**

Schedule:

Work is to be completed: TBD

Quality Environmental Services, Inc. would like to thank you for the opportunity to provide our services. In the event you have further needs please feel free to contact us at (989)435-2946

Sincerely,

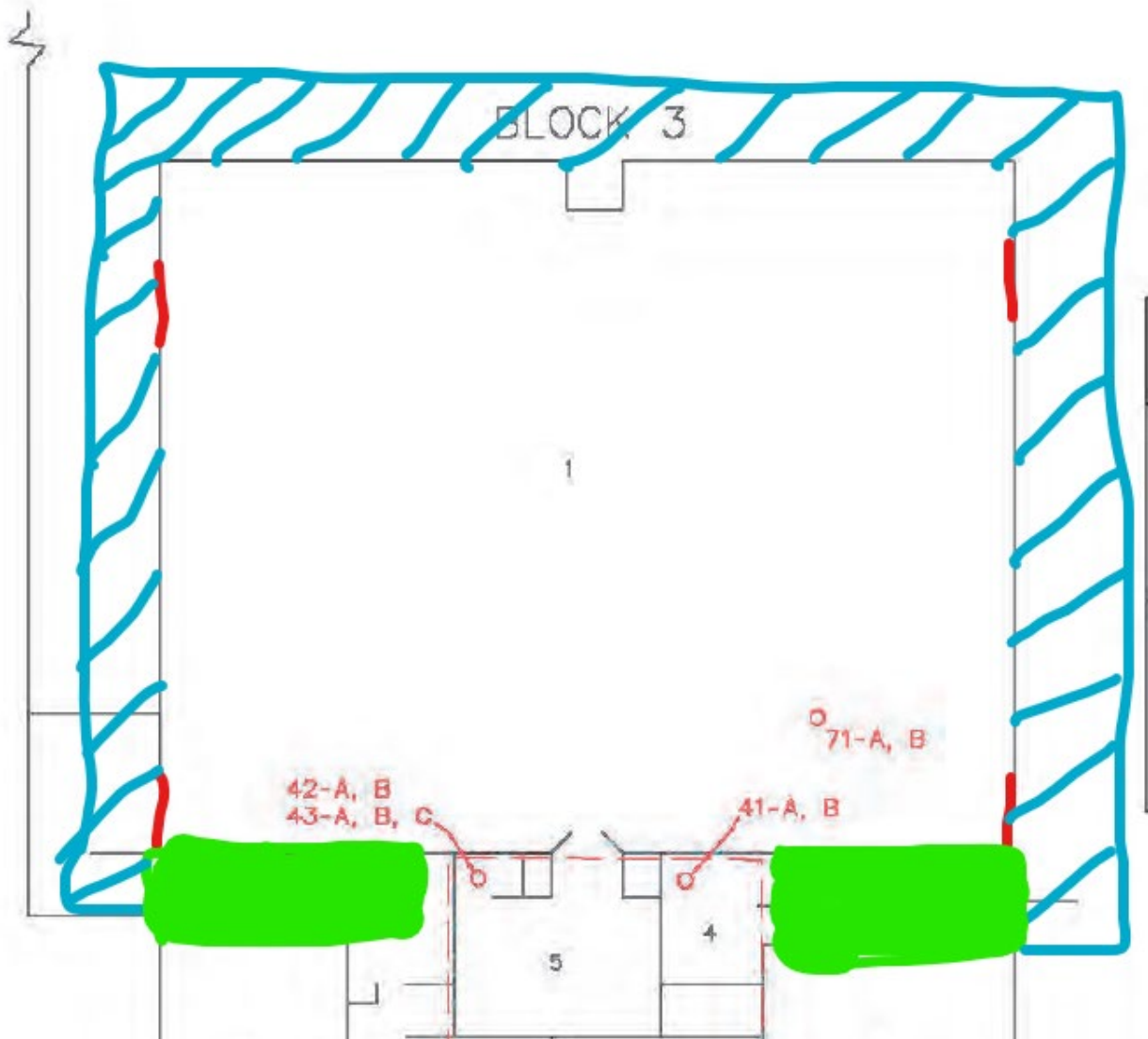
Kevin Wolfe

Kevin Wolfe

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Authorized Signature: _____

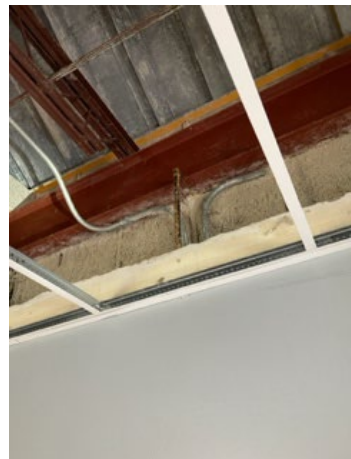
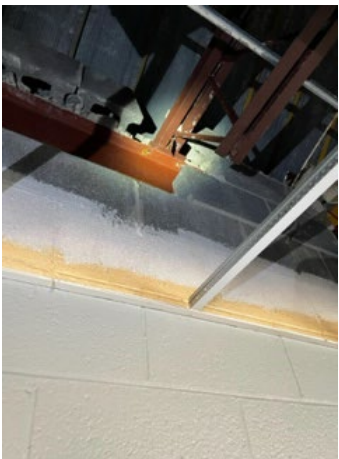
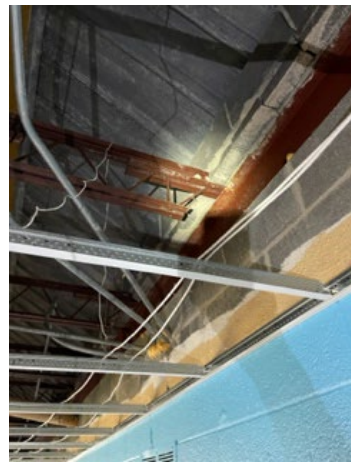
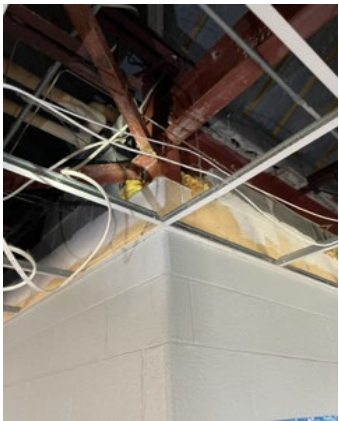
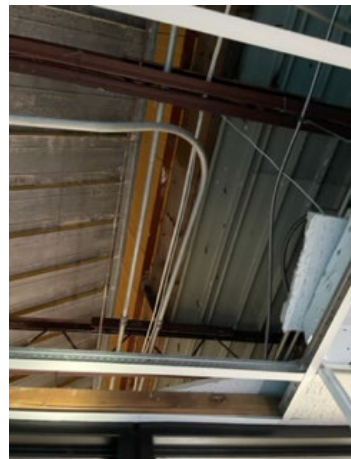
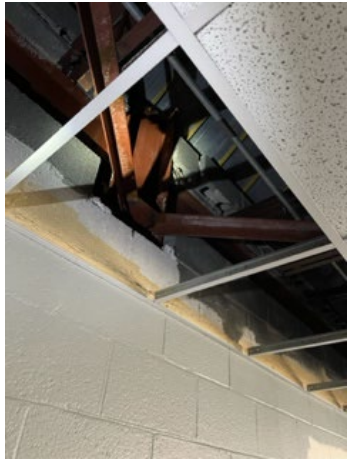


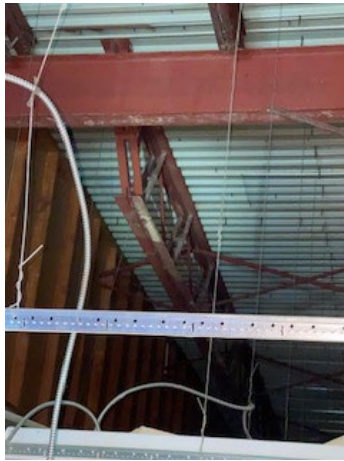
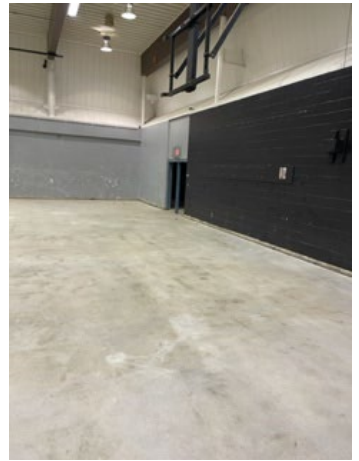
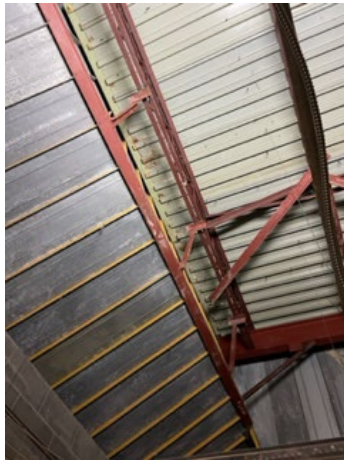
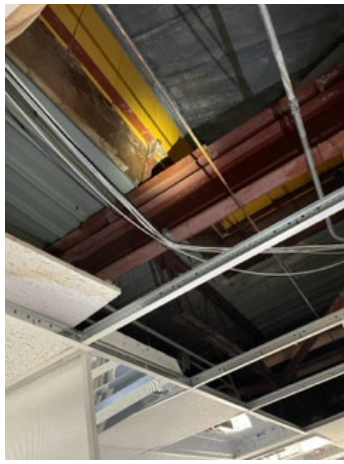


Blue = Area of left over Spray on fireproofing in hallways around the gym

Red= Doorways with Spray on at the plaster locations above the doorways

Green = Plaster ceiling removal area with Spray on Fireproofing that was never abated on the project







Date: November 28, 2022

To: Andrea Oquist

From: Theresa O'Brien, Chief Academic Officer

Subject: High School Math Sequence For 2023-24 and Beyond

I would like the opportunity to provide the Board of Education with a plan to align the high school math sequence across all three high schools, at the Committee of the Whole Meeting on December 5, 2022. Two of our high schools, Franklin and Stevenson, currently teach a Geometry, Algebra I and Algebra II sequence. Churchill teaches Algebra I, then Geometry and Algebra II. To have a guaranteed and viable curriculum, we need all three high schools to be teaching the same sequence.

Next year we will be moving to the Algebra I, Geometry and Algebra II sequence. I have met with HS administrators, Math Department Chairs, and held open meetings for teachers to share their concerns with the change. I believe the benefits to shift are:

Algebra – Geometry - Algebra II is the most common sequence according to our state data and NAEP. All our neighbors have an AGA sequence: Novi, Northville, Farmington, Plymouth-Canton, and Wayne-Westland.

Algebra 1 in 9th grade would support students in Chemistry and Physics, which are typically taken after 9th grade.

The Envision textbook series was written for an AGA sequence. Leveraging the book as written will support students applying Algebra I content in Geometry, to provide time to maintain what they learned in Algebra I.

Intervention classes in 9th grade that build on what students learned in 8th grade will provide students with stronger mathematical knowledge to move “out” of an intervention track.

This sequence will provide students with another opportunity to access accelerated courses.

I look forward to discussing this on December 5 and thank you for your consideration of this request.



Livonia Public Schools

Academic Services

Date: November 28, 2022

To: Andrea Oquist, Superintendent

From: Theresa O'Brien, Chief Academic Officer
Ben Hillard, Assessment Coordinator

Subject: Labor Day Waiver Request for the 2023-24 School Year and Beyond

We would like the opportunity to provide the Board of Education with a review of the process for applying for the waiver to begin the school prior to Labor Day, at the Committee of the Whole Meeting on December 5, 2022. It is our intention to apply for the waiver for the 2023-24 school year and the 2024-25 school year, as bargained with the LEA.

Thank you for your consideration of this request.



Livonia Public Schools

Academic Services

Date: November 28, 2022

To: Andrea Oquist

From: Theresa O'Brien, Chief Academic Officer

Subject: Index Scores for the 2022-23 School Year

During the Committee of the Whole meeting on December 5, 2022, we would like the opportunity to review with the Board of Education the Michigan Department of Education School Index System reports. The scores are currently open to the public and we will present them for further discussion with the Board on Monday.

Thank you for your consideration of this request.



Livonia Public Schools

Finance Office

Date: November 30, 2022

To: Andrea Oquist, Superintendent

From: Alison Smith, Director of Finance\

Re: Budget Update

This past June, the Board adopted the budget for the 2022-2023 school year. At that time, we used estimates for student enrollment, per-pupil foundation allowance funding, grant funding levels, and many other estimating factors. We now have additional information, and I would like to propose a budget amendment for the Board's consideration.

I would like to discuss a first amendment to the 2022-2023 budget at the December 5, 2022 Finance Committee meeting. Please include this on the agenda.

Thank you.

AS/kv

c: Board of Education



Livonia Public Schools

Finance Office

Date: November 30, 2022

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: Summer Tax Resolution

The Board of Education annually approves a resolution requesting local municipalities to perform a summer tax collection for local school property taxes. They have been supportive of this past practice.

I recommend that we continue the school district's established custom and request 50% summer tax collection, with the remaining 50% of the taxes to be collected in the winter. Please place this item on the Finance Committee agenda for December 5, 2022.

Please let me know if you have any questions. Thank you.

AS/kv

c: Board of Education

BOARD POLICY

IDDA

INSTRUCTIONAL PROGRAM SPECIAL EDUCATION PROGRAMS

MARCH 16, 2015

~~The Board of Education provides special programs and services to meet the needs of its students with special needs. These programs and services will be coordinated by the Department of Student Services, which interprets and operates these services according to law.~~

The School District will provide eligible students with Individualized Education Plans (IEP) programming and services to meet their needs. These programs and services will be coordinated by the Department of Student Services and its staff. The District will abide by all applicable laws, including State and Federal laws such as Michigan Administrative Rules for Special Education (MARSE) and Individuals with Disability Education Act (IDEA).

LEGAL REF.: 20 USC 1400 *et seq.*; 34 CFR Part 300; 29 USC 705(20), 794-794b; 34 CFR Part 104;

MCL, 380.4 *et seq.* 380.1311; 380.1703; 380.1751 to 380.1766; 388.1009a; 388.1651a, 388.1652; 388.1653a; 388.1654; 388.1656; R340.1701 *et seq.*

BOARD POLICY

IDDD

INSTRUCTIONAL PROGRAM PROGRAMS FOR THE GIFTED **ACADEMICALLY TALENTED**

~~JUNE 20, 1988~~

~~The Board of Education shall encourage the staff to seek out those organizational arrangements, teaching methods and other instructional provisions for providing the appropriate learning and development of all academically talented and otherwise gifted students. To this end, pilot programs may be established, and studies and research conducted to ascertain appropriate curricular and instructional means for accomplishing the above objective.~~

The School District will provide academically talented students access to learning opportunities both in general education classrooms and in magnet programs, to meet their needs. These programs and services will be coordinated by the directors of elementary and secondary education with the support of the Academic Services Department.

Staff may conduct studies and research to ascertain appropriate curricular and instructional opportunities and programming for academically talented students.

BOARD POLICY

II

INSTRUCTIONAL PROGRAM **DATE**
SYSTEMWIDE ASSESSMENT ~~**STANDARDIZED TESTING PROGRAM**~~

The purpose of the system-wide assessment program is to plan appropriate instructional activities for each student in addition to providing the School District and each school essential information on the growth and achievement of our learners.

The school district will select and administer a series of aptitude, diagnostic and standardized achievement assessments, which provides information related to a student's learning potential as well as longitudinal achievement data on individual learners and cohorts of students in the district. Other appropriate assessments may be used for diagnostic purposes.

In addition, the school district shall assess learning based on the current standards and curriculum being used in classrooms across the district. This includes, but is not limited to, school improvement assessments, common course and grade level assessments and unit tests. These assessments, along with standardized assessments provide a broader picture of a students' abilities and attainment of standards. Surveys and student focus groups also provide a "picture" of a student's thoughts, feelings and attitudes.

BOARD POLICY

II

INSTRUCTIONAL PROGRAM SYSTEMWIDE STANDARDIZED TESTING PROGRAM

~~JUNE 20, 1988~~
Reviewed 5/2014

The school district shall establish, maintain and implement a systemwide testing program for the purpose of determining scholastic aptitude and the levels of achievement of pupils attending schools.

The purposes of the standardized measures of aptitude and achievement are to:

1. Establish the needs to be met by the instructional program;
2. Determine the effectiveness of the instructional program;
3. Assist teachers in individualizing instruction by providing diagnostic information about pupils.

The purpose of the system-wide testing program is to encourage the design of improved instructional activities for each pupil.

LEGAL REF.: MCL 388.1081 to 388.1083; R340.1101 to R340.1107

BOARD POLICY

IIA

INSTRUCTIONAL PROGRAM TESTING PROGRAMS

JUNE 20, 1988

The Board of Education expects the staff to select and administer a series of mental capacity tests and standardized achievement tests, particularly in the areas of the so-called basic skills and study skills, as one source of data indicating the nature of the students' potential and of their longitudinal achievement as they progress through the schools. Other appropriate tests may be used on an optional basis for diagnostic purposes.

Although it is the general attitude of this Board that reasonable limits should be placed on the administering of tests to students, it is permissible to administer selected so-called external tests to those students desiring to take the same for college entrance, scholarships, academic competition, and college placement.

The Board of Education encourages the staff to examine continually the values which reflect the objectives of the School System, the needs of students, and the circumstances in society which indicate the necessity for new or different educational experiences. As a result of such study and reexamination, the staff is further encouraged to seek better means for assessing learning in such areas as the cognitive abilities including inductive thinking, the process of inquiry, critical thinking, and the process of problem-solving. Also, it is expected that assessment means should be found or devised through which data may be gathered regarding learning in the so-called "affective domain," including such factors as feelings, attitudes, and appreciations.

LEGAL REF.: MCL 388.1081*et seq.*; R340.1101 TO R340.1107

BOARD POLICY

IIC

INSTRUCTIONAL PROGRAM USE AND DISSEMINATION OF TEST ASSESSMENT RESULTS

~~JUNE 20, 1988~~

~~All parents and students 18 and over have full access to all educational records or data relating to the student. Student records will not be released to a third party without prior written consent of the parents or the student if over 18, with exceptions made for other school officials and governmental education agencies or as otherwise provided by law.~~

The District will provide all parents/guardians and students who are over 18, full access to personal educational data. Student records will not be released to a third party without prior written consent of the parent/guardian or student (if over 18), with the exceptions made for Livonia Public Schools staff, governmental educational agencies or other persons provided by law.

LEGAL REF.: 20 USC 1232g *et seq.*