

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION**

**Committee of the Whole  
October 10, 2022 - 6:30 PM  
Board Room  
15125 Farmington Road  
Livonia, Michigan 48154**

**AGENDA**

- I. AUDIENCE COMMUNICATIONS**
- II. COMMITTEE OF THE WHOLE**  
Burton, Chair; Acosta, Bonifield; Bradford; Centers; Jarvis; Johnson
- III. BUILDING & SITE COMMITTEE**  
Centers, Chair; Bradford; Johnson
  - A. Design Drawing Presentation by French Associates** 2  
P. Francis
  - B. Bid Results for Dickinson Abatement** 3  
P. Francis
  - C. RTA Proposal for Roof Design** 6  
P. Francis
  - D. Summer 2023 Purchase of LMC Bookshelves - 2021** 21  
Bond  
P. Francis
- IV. CURRICULUM COMMITTEE**  
Acosta, Chair; Bonifield; Bradford
  - A. Benchmark and PA 48 Goals - State Required** 43  
T. O'Brien
  - B. PLC District Update** 44  
T. O'Brien
- V. FINANCE COMMITTEE**  
Bonifield, Chair; Acosta; Jarvis
  - A. Financial Update** 45  
A. Smith
- VI. POLICY COMMITTEE**  
Johnson, Chair; Bonifield; Jarvis
- VII. PERSONNEL COMMITTEE**  
Bradford, Chair; Centers; Johnson
- VIII. LEGISLATIVE COMMITTEE**  
Jarvis, Chair; Acosta; Centers



# Livonia Public Schools

*District Services*

Date: October 5, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Design Drawing Presentation by French Associates

I would like to add an agenda item to the Committee of the Whole meeting of Monday, October 10, 2022. French Associates would like to present the current status of the Design Development (DD) drawings so the Board can be up to date on the design progress in the five school buildings being renovated in summer 2023 (Cleveland Elementary, Rosedale Elementary, Riley Upper Elementary, Frost Middle School, and Franklin High School).

Please contact either of us if you have questions. Thank you.

c: Board of Education

PF/ko



# Livonia Public Schools

*District Services*

Date: October 5, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Dickinson Abatement Recommendation – 2021 Bond

I would like to request adding the Dickinson Abatement Project as an agenda item to the October 10, 2022, Committee of the Whole meeting so I can update the Board on the award recommendation for the summer of 2023 renovation project at Dickinson.

The bid responses were due and opened on September 28, 2022, and we received six responses. Members of the Bond Team reviewed the information and we are recommending Quality Environmental Services in Beaverton, Michigan, as the low responsible bidder in the amount of \$282,000.00.

Please contact me if you have any questions. Thank you.

Attachment

c: Board of Education

PF/ko



# Livonia Public Schools

## *Facilities and Operations*

Date: October 3, 2022

To: Phillip Francis, Assistant Superintendent of District Services

From: Harry C. Lau, Administrator of Facilities and Operations

Re: Recommendation to Award Asbestos Abatement Services for Dickinson Center Bid

I am recommending and seeking approval to award the Asbestos Abatement Services at Dickinson Center to Quality Environmental Services, Inc., at a cost of \$282,000.00. Quality Environmental Services, Inc. has not worked with Livonia Public Schools in the past; however, their references have vetted out their dependability and reliability.

This project will be financed through the 2021 Bond. A list of vendors that participated in this bid are listed below:

Quality Environmental Services, Inc.	Beaverton, MI	\$282,000.00
Qualified Abatement Services, Inc.	Detroit, MI	\$352,500.00
Environmental Maintenance Engineers, Inc.	Inkster, MI	\$349,900.00
Global Green Service Group LLC	Dearborn Hts., MI	\$358,000.00
Environmental Specialty Services Inc.	Detroit, MI	\$389,800.00
Dore & Associates, Inc.	Bay City, MI	\$448,400.00

Rationale: Dickinson Center is being razed to make room for a new Early Childhood Center.

Thank you for your consideration in this matter.

cc: K. Oaks

**Asbestos Abatement Services at Dickinson  
Bid Tab  
Central Office, 12:00 Noon 9/28/22**

<b>VENDORS BIDDING DESCRIPTION</b>	<b>Quality Environmental Services</b>	<b>Dore &amp; Assoc.</b>	<b>Qualified Abatement Services</b>	<b>Global Green Service Group</b>	<b>Environmental Maintenance Engineers</b>	<b>Environmental Specialty Services</b>
<b>GRAND TOTAL:</b>	<b>\$282,000.00</b>	<b>\$448,400.00</b>	<b>\$352,500.00</b>	<b>\$358,000.00</b>	<b>\$349,900.00</b>	<b>\$389,800.00</b>
BID BOND	X	X	X	X	X	X
EQUAL OPPORTUNITY	X	X	X	X	X	X
SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT	X	X	X	X	X	X
IRAN SANCTIONS STATEMENT	X	X	X	X	X	X
ADDENDUM 1	X	X	X	X	X	X
FIRM REPRESENTATIVE PARTICIPATED IN MANDATORY PRE BID SITE INSPECTION						5
PRICE FIRM FOR 90 DAYS						
TERMS OF PAYMENT						
ADDITIONAL SHEETS						
<b>COMMENTS</b>	<b>Schedule</b>					
	30 days	90 days	82 days	45 days	65-70 days	30 days
<b>RECORDED BY: Harry Lau</b>	<b>DATE: 9/28/22</b>		<b>WITNESSED BY:</b>	<b>Cliff Andrews</b>		<b>DATE: 9/28/22</b>



# Livonia Public Schools

*District Services*

Date: October 5, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: RTA Proposal for Roof Design

I would like an opportunity to share with the Board of Education a contract amendment from Roofing Technology Associates (RTA) for roof design and construction administration services. LPS has requested this proposal for roof designs at Kennedy Elementary, Webster Elementary, and Coolidge Elementary.

The District intends to put the Kennedy roof replacement out for bid and have work completed during the summer of 2023. We have requested design only for Webster and Coolidge and intend to bid and award those projects in future summers. These Sinking Fund projects represent a continuation of the District's roof replacement program.

Please add this as an agenda item to the Committee of Whole meeting on October 10, 2022, and contact me if you have questions. Thank you.

Attachments

c: Board of Education

PF/ko

October 5, 2022

Mr. Phillip Francis  
Assistant Superintendent of District Services  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: Contract Amendment Recommendation for Roofing Design & Construction Administration Services  
Sinking Fund - Roofing Replacement Projects  
2023 Projects - Kennedy Elementary School, Webster Elementary School (Design Phase only),  
and Coolidge Elementary School (Design Phase only)

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of a Roofing Designer & Construction Administration Services Firm for the Projects listed above. This update represents the mutual efforts of PMC and LPS administration and staff (Sinking Fund Team) to present a framework in order to identify, evaluate and recommend a Firm for these Projects.

In 2017, LPS awarded a contract to Roofing Technology Associates, LTD (RTA) to conduct a district-wide roofing assessment of the existing roofs. The completed report indicated that numerous buildings needed near-term repair and/or replacement. Based upon the results and utilizing RTA's weighted Roofing Condition Index (RCI) of the various facilities, the Sinking Fund Team created an initial priority list of facilities requiring roofing work that continues to be monitored and updated by the Sinking Fund Team.

In 2018, the board approved the contract award to RTA for roofing design and construction administration services with subsequent contract amendments for roof replacement projects as follows:

- 2018: Holmes Middle School, Transportation, Warehouse (partial), Franklin High School (partial)
- 2019: Johnson Upper Elementary School

- 2020: Career Technical Center, Emerson Middle School, Rosedale Elementary School
- 2021: Riley Upper Elementary School, Randolph Elementary School, Hayes Elementary School, Frost Middle School
- 2022: Stevenson High School (Partial), Franklin High School (Partial), Garfield Elementary School and Grant Elementary School

The Sinking Fund Team has identified Kennedy Elementary School, Webster Elementary School (Design Phase only), and Coolidge Elementary School (Design Phase only) as the next facilities to have roof replacement work completed. In general, the scope involves complete removal of the existing roofing system in the identified areas and installation of a new roofing system including any required sheet metal.

The Sinking Fund Team has been satisfied with the work completed by RTA to date and requested a formal proposal from them to incorporate this additional scope of work. In response to this request, RTA provided the attached proposals dated September 28, 2022, to extend their services. Their proposed fee remains competitive and consistent with the percentage used to award their original contract.

The Sinking Fund Team has reviewed their proposals and budgets and recommends the Board of Education retain RTA for the above referenced Work in the lump sum amount of **\$117,900.00**. The cost for this Work will be detailed in a Purchase Order(s) issued by the District and in a contract amendment to their current contract, pending final review and approval of terms by district legal counsel.

The Sinking Fund Team is available at the Board's convenience to answer any questions regarding this process and/or the recommendation. Please direct all questions through me via email at [brian.weber@plantemorancres.com](mailto:brian.weber@plantemorancres.com).

Sincerely,



Brian Weber  
Plante Moran Cresa

**ENCLOSURES:** Roofing Technology Associates, LTD Proposals dated September 28, 2022  
Roof Condition Map of Kennedy Elementary School (2017)  
Roof Condition Map of Webster Elementary School (2017)  
Roof Condition Map of Coolidge Elementary School (2017)



## ROOFING TECHNOLOGY ASSOCIATES, LTD.

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38031 SCHOOLCRAFT  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444 • FAX (734) 591-1660 • E-MAIL: rta@rtald.com  
Web site www.rtald.com

September 28, 2022

Mr. Brian Weber  
Plance Moran CRESA  
26300 Northwestern Highway, Suite 120  
Southfield MI 48076  
[Brian.weber@plantemoran.com](mailto:Brian.weber@plantemoran.com)

RE: ROOF REMEDIATION SPECIFICATIONS, BIDDING ASSISTANCE AND QUALITY CONTROL MONITORING SERVICES  
Livonia Public Schools  
• Kennedy Elementary School  
Livonia, Michigan

Dear Mr. Weber:

In accordance with your request, we are pleased to submit this proposal to provide **additional** roof consulting services for the above-referenced school. We have prepared this proposal based upon our conversations with you, our past involvement with these facilities and our past experience on similar projects. The purpose of this correspondence is to outline our proposed scope of services and provide you with a fee for our services. We trust that you will find this proposal acceptable and will retain our firm to perform the required roof consulting services.

As requested, we will provide roof consulting services in accordance with the scope of work outlined herein for the above referenced school. The building has approximately 49,480 square feet of roofing.

The subject building is a school facility which is one story in height. The existing roofs are generally low-sloped and are covered with a PVC roofing system.

### **PHASE I – PLANS AND TECHNICAL SPECIFICATIONS / BID ASSISTANCE**

Remedial roofing specifications will be prepared based upon pertinent information gathered during site visits to determine specific existing conditions. The technical documents will include plans, specifications and details necessary to clearly define the scope of the remedial roof work. The items of work will include:

- Review of any available construction plans and details and compiling any other available information regarding the details or existing construction.

Professional Roof Consulting Services



- Visit the project sites to examine and evaluate the roof areas designated for remedial roof work. Perform test cuts on the existing roof systems at walls and curbs to determine the existing details of construction. Repair test cut samples immediately after our visual examination.
- Development of the most feasible and economical solutions to the current conditions based upon the project parameters.
- Preparation of technical specifications, including roof plans and details for the required remedial work. The technical specifications will establish the types and quality of the materials to be used and the manner in which the materials are to be applied. Included is the design of new fascia panels.
- Incorporation of the technical specifications with other standard requirements and bidding documents to provide a complete bid package. Such additional information will include insurance requirements, general conditions of construction and bid proposal forms. It is understood that RTA will prepare and provide such additional information and will assemble the complete bid packages. Assist with the advertising of the project as necessary.
- Assistance will be provided in the invitation of qualified roofing contractors to bid the required work as may be required.
- Attendance at a pre-bid meeting at the project sites with the contractors bidding the project to answer questions they may have regarding the project specifications. Issue Addendums as may be required.
- Respond to requests for information from the bidding roofing contractors during the bidding period.
- Evaluation of the submitted bids will be provided to assist in the selection of the roofing contractor(s) to perform the work. A recommendation relative to our evaluation of the bids will be submitted.

## **PHASE II – ROOFING QUALITY CONTROL MONITORING SERVICES**

Construction quality control monitoring services are provided to ensure that the requirements of the contract documents are being met. The ongoing determination of contract compliance is based upon daily construction monitoring, which includes verification that the specified materials are used, proper quantities of materials are provided, and that the order and method of installation of such materials is in accordance with acceptable standard industry installation procedures. The goal of construction monitoring is to ensure that a quality roofing system is attained.



During the roof renovation work, we propose to provide an experienced roofing field representative to provide quality control monitoring and any required testing services in order to develop opinions as to whether the work essentially complies with project requirements and sound roofing practices.

In general, a variety of construction quality control monitoring services will be provided on your project. Specifically, our services will include the following items of work:

- Attendance at a pre-construction conference by our representatives. Specific items relating to materials storage, application procedures, work schedule and quality control requirements will be reviewed. The roof areas will be reviewed with parties involved in the project to clarify project performance requirements.
- Part-time on-site observation of in-progress roofing operations will be provided as needed. Contact will be made with your representative to review job progress.
- Preparation of Field Reports which will provide a summary of each day's activities, areas worked, test locations and results, notes regarding materials and processes that are found to not be in compliance with the contract documents and project requirements, and any other pertinent information.
- Preparation of punch lists and follow-up on any incomplete or incorrectly installed materials after substantial completion of the reroofing work on each area. A final inspection report will be issued when all roofing and related sheet metal work is complete.
- Review Roofing Contractor's submittals and shop drawings.

## **GENERAL**

One of our Registered Roof Consultants (RRCs) will serve as Project Manager on this project. Other staff members will be assigned to the project once the project schedule is formalized.

We will commence our services after receiving your written authorization to proceed. The technical specifications will be available for bidding by the selected roofing contractors by October 28, 2022 for Kennedy, providing weather conditions allow for the timely completion of our field work.

## **PROFESSIONAL FEES**

Professional fees for the work and personnel required to complete the above outlined roof consulting services will be established and billed on a lump sum basis.



The fees for the services of the project roof areas as outlined herein will be:

<b>PHASE I AND PHASE II:</b>	
<b>Kennedy Elementary School</b>	<b>\$41,500</b>

The fixed fee is approximately 2.8% of the preliminary budget of \$1,484,400 for roofing. If the actual bid costs are 10% over or under the preliminary budget, the fee will be reevaluated accordingly.

Any necessary additional charges for services and personnel required to complete the project, such as specially requested meetings or other assistance, will be in accordance with our Fee and Rate Schedule (attached). If it appears that additional work is necessary for this project, we will contact you or your office with reference to any needed modifications. No additional work will be performed unless authorized by you.

We appreciate this opportunity to submit our proposal for your consideration and look forward to working with you on this project. Following your review of this proposal, please do not hesitate to call us should you have any questions regarding this submittal.

Please indicate your acceptance of this proposal by having the appropriate person submit to us written authorization to perform the above outlined roof consulting services. Thank you for the opportunity to submit this proposal.

Sincerely,

ROOFING TECHNOLOGY ASSOCIATES, LTD.

Michael C. Bode, RRC  
President

MCB/lab



# ROOFING TECHNOLOGY ASSOCIATES, LTD.

38031 SCHOOLCRAFT  
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(734) 591-4444 • FAX (734) 591-1660 • E-MAIL: rta@rtaltd.com  
Web site www.rtaltd.com

## FEE AND RATE SCHEDULE PROFESSIONAL SERVICES

### PERSONNEL

Fees for our services will be based upon the time worked on the project by professional, technical and clerical personnel according to the following schedule:

	<b>PER HOUR</b>
Senior Project Manager .....	\$156.00
Project Manager .....	\$146.00
Senior Roof Consultant .....	\$133.00
Project Roof Consultant .....	\$114.00
Staff Roof Consultant* .....	\$104.00
Senior Roof Technician* .....	\$98.00
Roof Technician* .....	\$86.00
CADD Operator* .....	\$86.00
Secretarial Services* .....	\$57.00

\*For these personnel, overtime work will be charged at a rate equal to 1.3 times the Standard Rate. A premium of 50 percent will be added to hourly rates for depositions and expert witness testimony.

### EXPENSES

The following expenses, when incurred in connection with the project, will be charged at the rates shown:

Transportation, Lodging and Subsistence for Out of Town Travel .....	Cost+15%
Printing, Reproduction, Photographs, Long distance Telephone and Facsimile Charges, Shipping Charges, and Material Purchases .....	Cost+15%
Vehicle Travel for Project .....	\$0.85/Mile
Rental of Specialized Field, Laboratory or Monitoring Equipment .....	Cost+15%

### SUBCONTRACTORS/SUBCONSULTANTS

On projects requiring subcontractors or subconsultants, we will obtain the services of reputable contractors or consultants to perform such work. The fees of these contractors or consultants will be added to our invoices plus a 15% service charge.

### INVOICES

Progress invoices will be submitted to the client monthly and a final bill will be submitted upon completion of our services. Invoices will show charges for different personnel and expenses. Each invoice is due on presentation and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1½%) per month on past due accounts. We reserve the right to suspend or terminate work under our agreement upon failure of the client to pay invoices when due.



## ROOFING TECHNOLOGY ASSOCIATES, LTD.

---

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(734) 591-4444 • FAX (734) 591-1660 • E-MAIL: rta@rtaltd.com  
Web site www.rtaltd.com

September 28, 2022

Mr. Brian Weber  
Plance Moran CRESA  
26300 Northwestern Highway, Suite 120  
Southfield MI 48076  
[Brian.weber@plantemoran.com](mailto:Brian.weber@plantemoran.com)

RE: ROOF REMEDIATION SPECIFICATIONS  
Livonia Public Schools  
• Webster Elementary School  
• Coolidge Elementary School  
Livonia, Michigan

Dear Mr. Weber:

In accordance with your request, we are pleased to submit this proposal to provide **additional** roof consulting services for the above-referenced schools. We have prepared this proposal based upon our conversations with you, our past involvement with these facilities and our past experience on similar projects. The purpose of this correspondence is to outline our proposed scope of services and provide you with a fee for our services. We trust that you will find this proposal acceptable and will retain our firm to perform the required roof consulting services.

As requested, we will provide roof consulting services in accordance with the scope of work outlined herein for the above referenced two schools. The buildings have approximately 132,000 square feet of roofing.

The subject buildings are school facilities which are one story in height. The existing roofs are generally low-sloped and are covered with a PVC roofing system.

### **PHASE I – PLANS AND TECHNICAL SPECIFICATIONS**

Remedial roofing specifications will be prepared based upon pertinent information gathered during site visits to determine specific existing conditions. The technical documents will include plans, specifications and details necessary to clearly define the scope of the remedial roof work. The items of work will include:



- Review of any available construction plans and details and compiling any other available information regarding the details or existing construction.
- Visit the project sites to examine and evaluate the roof areas designated for remedial roof work. Perform test cuts on the existing roof systems at walls and curbs to determine the existing details of construction. Repair test cut samples immediately after our visual examination.
- Development of the most feasible and economical solutions to the current conditions based upon the project parameters.
- Preparation of technical specifications, including roof plans and details for the required remedial work. The technical specifications will establish the types and quality of the materials to be used and the manner in which the materials are to be applied. Included is the design of new fascia panels.
- Incorporation of the technical specifications with other standard requirements and bidding documents to provide a complete bid package. Such additional information will include insurance requirements, general conditions of construction and bid proposal forms. It is understood that RTA will prepare and provide such additional information and will assemble the complete bid packages. Assist with the advertising of the project as necessary.

## GENERAL

A bidding assistance and quality control monitoring proposal will be provided at a later date.

One of our Registered Roof Consultants (RRCs) will serve as Project Manager on this project. Other staff members will be assigned to the project once the project schedule is formalized.

## PROFESSIONAL FEES

Professional fees for the work and personnel required to complete the above outlined roof consulting services will be established and billed on a lump sum basis.

The fees for the services of the project roof areas as outlined herein will be:

### PHASE I

<b>Webster Elementary School</b>	<b>\$37,300</b>
<b>Coolidge Elementary School</b>	<b><u>\$39,100</u></b>
<b>TOTAL</b>	<b>\$76,400</b>



The fixed fee is approximately 1.9% of the preliminary budget of \$3,965,400 for roofing. If the actual bid costs are 10% over or under the preliminary budget, the fee will be reevaluated accordingly.

Any necessary additional charges for services and personnel required to complete the project, such as specially requested meetings or other assistance, will be in accordance with our Fee and Rate Schedule (attached). If it appears that additional work is necessary for this project, we will contact you or your office with reference to any needed modifications. No additional work will be performed unless authorized by you.

We appreciate this opportunity to submit our proposal for your consideration and look forward to working with you on this project. Following your review of this proposal, please do not hesitate to call us should you have any questions regarding this submittal.

Please indicate your acceptance of this proposal by having the appropriate person submit to us written authorization to perform the above outlined roof consulting services. Thank you for the opportunity to submit this proposal.

Sincerely,

ROOFING TECHNOLOGY ASSOCIATES, LTD.

Michael C. Bode, RRC  
President

MCB/lab



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## FEE AND RATE SCHEDULE PROFESSIONAL SERVICES

### PERSONNEL

Fees for our services will be based upon the time worked on the project by professional, technical and clerical personnel according to the following schedule:

	<b>PER HOUR</b>
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\*For these personnel, overtime work will be charged at a rate equal to 1.3 times the Standard Rate. A premium of 50 percent will be added to hourly rates for depositions and expert witness testimony.

### EXPENSES

The following expenses, when incurred in connection with the project, will be charged at the rates shown:

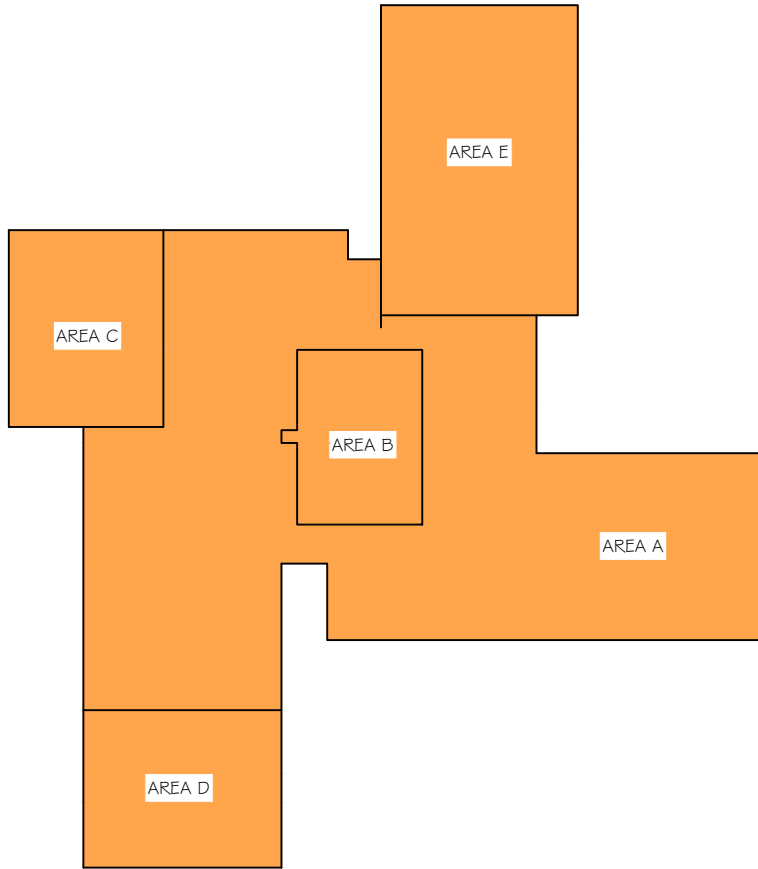
Transportation, Lodging and Subsistence for Out of Town Travel .....	Cost+15%
Printing, Reproduction, Photographs, Long distance Telephone and Facsimile Charges, Shipping Charges, and Material Purchases .....	Cost+15%
Vehicle Travel for Project .....	\$0.85/Mile
Rental of Specialized Field, Laboratory or Monitoring Equipment .....	Cost+15%

### SUBCONTRACTORS/SUBCONSULTANTS

On projects requiring subcontractors or subconsultants, we will obtain the services of reputable contractors or consultants to perform such work. The fees of these contractors or consultants will be added to our invoices plus a 15% service charge.

### INVOICES

Progress invoices will be submitted to the client monthly and a final bill will be submitted upon completion of our services. Invoices will show charges for different personnel and expenses. Each invoice is due on presentation and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1½%) per month on past due accounts. We reserve the right to suspend or terminate work under our agreement upon failure of the client to pay invoices when due.



GENERAL NOTES:

1. All areas and dimensions shown are approximate and based upon rough field measurements taken by representatives of Roofing Technology Associates, Ltd.
2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

CONDITION		SERVICEABLE LIFE	RCI
failed		0 - 1 years	0 - 30
very poor		1 - 3 years	31 - 45
poor		3 - 6 years	46 - 55
fair		6 - 10 years	56 - 65
fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

## ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing

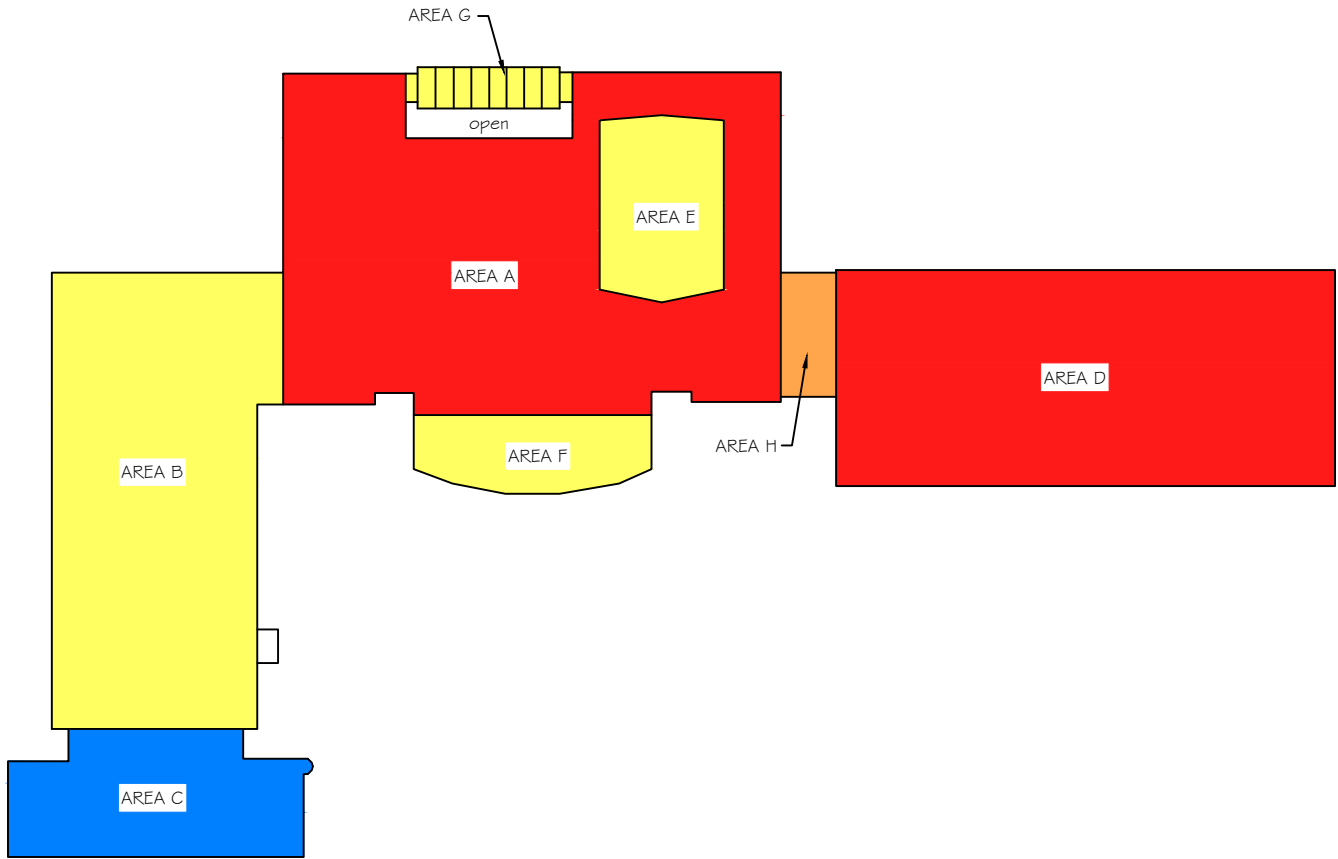


**ROOFING TECHNOLOGY ASSOCIATES, LTD.**

38031 SCHOOLCRAFT ROAD  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444

LIVONIA PUBLIC SCHOOLS  
KENNEDY ELEMENTARY SCHOOL  
14201 HUBBARD ST  
LIVONIA, MICHIGAN

<b>Project No:</b> 17-043	<b>Drawn By:</b> JDS	<b>Detail No:</b>  9
<b>Date:</b> JUNE, 2017	<b>Checked By:</b> MCB	



GENERAL NOTES:

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2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

CONDITION		SERVICEABLE LIFE	RCI
failed		0 - 1 years	0 - 30
very poor		1 - 3 years	31 - 45
poor		3 - 6 years	46 - 55
fair		6 - 10 years	56 - 65
fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

## ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing



**ROOFING TECHNOLOGY ASSOCIATES, LTD.**

38031 SCHOOLCRAFT ROAD  
LIVONIA, MICHIGAN 48150-1065  
(734) 591-4444

LIVONIA PUBLIC SCHOOLS  
WEBSTER ELEMENTARY SCHOOL  
3240 I PEMBROKE ST  
LIVONIA, MICHIGAN

**Project No:** 17-043

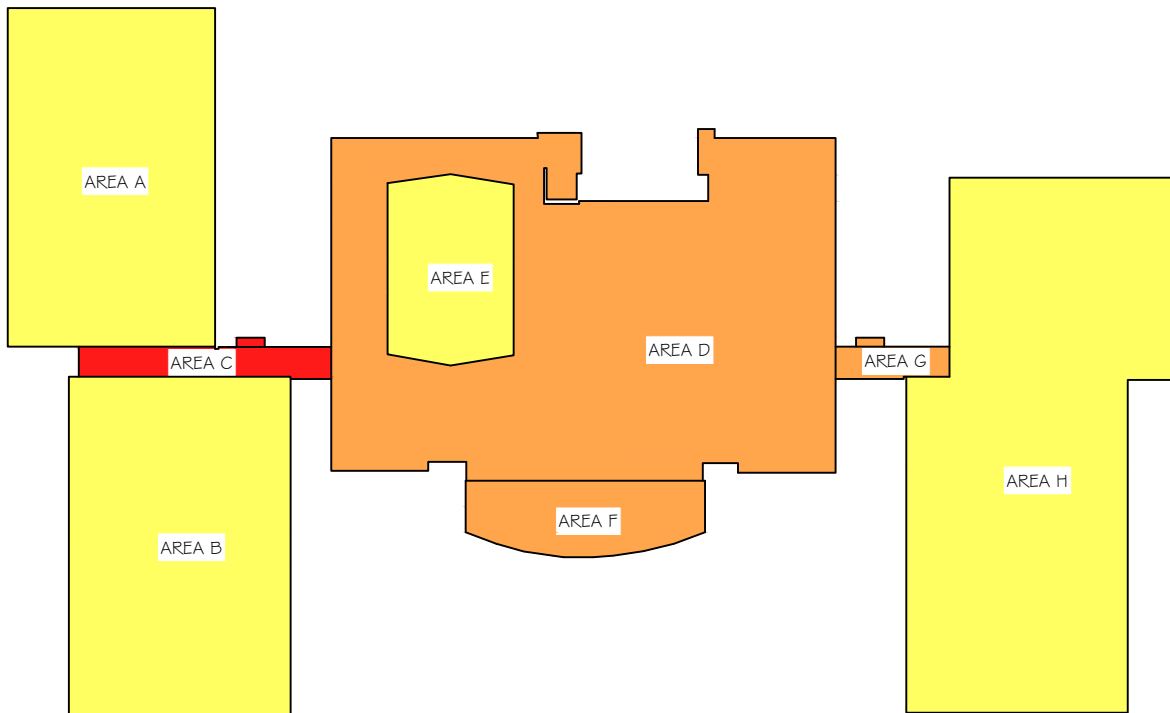
**Drawn By:** JDS

**Detail No:**

**Date:** JUNE, 2017

**Checked By:** MCB

13



GENERAL NOTES:

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2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

CONDITION		SERVICEABLE LIFE	RCI
failed		0 - 1 years	0 - 30
very poor		1 - 3 years	31 - 45
poor		3 - 6 years	46 - 55
fair		6 - 10 years	56 - 65
fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

## ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing



**ROOFING TECHNOLOGY ASSOCIATES, LTD.**

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(734) 591-4444

LIVONIA PUBLIC SCHOOLS  
COOLIDGE ELEMENTARY SCHOOL  
30500 CURTIS RD  
LIVONIA, MICHIGAN

<b>Project No:</b> 17-043	<b>Drawn By:</b> JDS	<b>Detail No:</b>  4
<b>Date:</b> JUNE, 2017	<b>Checked By:</b> MCB	



# Livonia Public Schools

*District Services*

Date: October 5, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Summer 2023 Purchase of LMC Bookshelves – 2021 Bond

I am requesting that the LMC bookshelf purchase from the 2021 Bond Fund be placed on the agenda for the October 10, 2022, Committee of the Whole meeting. The Bond Team is recommending this partial furniture purchase, which consists of bookshelves, for the 2023 LMC renovations at Cleveland, Rosedale, Riley, Frost, and Franklin due to anticipated lead times. Attached are recommendation letters from PMC and French Associates.

The current proposed purchase, from NBS Commercial Interiors, totals \$292,181.40 plus a 5% contingency in the amount of \$14,618.60. Pricing is from the National Cooperative Purchasing Alliance (NCPA), which fulfills the Board's obligation to bid.

We will be bringing forth the balance of the LMC furniture purchase recommendation in the future. Please contact me if you have questions. Thank you.

## Attachments

c: Board of Education

PF/ko

October 5, 2022

Mr. Phillip Francis  
Assistant Superintendent of District Services  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: 2021 Bond Program  
LMC Bookcase Purchase Recommendation  
Cleveland ES / Rosedale ES / Riley UES / Frost MS / Franklin HS

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its purchase of furniture for the Project listed above. This update represents the mutual efforts of PMC, French Associates, and LPS administration and staff (the Team).

Coinciding with ongoing design efforts to renovate and reimagine LMC spaces as part of the 2021 Bond Program, the Team has conducted multiple meetings and site visits over the course of the past few months focused on the selection of furniture to best serve each space. While decisions around the balance of 2023 LMC sites remain ongoing, the Team is driven to expedite the purchase of bookcases for each site specifically due to current material procurement timelines and efforts to streamline installation of the bookcases upon completion of renovation activities.

The Team recommends awarding **NBS Commercial Interiors** to supply and install LMC bookcases in an amount not-to-exceed **\$306,800.00** as further detailed below and within French’s recommendation documents.

Cleveland Elementary School:	\$29,613.64
Rosedale Elementary School:	\$24,646.76
Riley Upper Elementary School:	\$71,575.08
Frost Middle School:	\$66,756.56
Franklin High School:	\$99,589.36
<hr/>	
NBS Quotation:	\$292,181.40
Contingency (5%):	\$14,618.60
<hr/>	
<b>Award Recommendation (NTE):</b>	<b>\$306,800.00</b>

For the Vendor, the pricing for this work will be detailed in a Purchase Order Agreement, pending final review and approval of terms by district legal counsel.

The Team is available at the Board's convenience to answer any questions regarding this recommendation. Please direct all questions through me via email at [brian.weber@plantemoran.com](mailto:brian.weber@plantemoran.com).

Sincerely,

PLANTE MORAN CRESA



Brian Weber  
Vice President

Enclosures:     French Associates Recommendation Letter  
                      Product Information & Layout  
                      Vendor Proposals



architects planners interiors

236 Mill Street  
Rochester, MI  
48307

October 5<sup>th</sup>, 2022

Phillip Francis  
Asst. Superintendent of District Services  
Livonia Public Schools

**Subject: 2021 Bond Program – 2023 Renovations  
Media Center Bookcases**

Dear Mr. Francis,

French Associates has been consulting with NBS Commercial Interiors in the development and programming of furniture for the 2021 Bond Program projects. Throughout the design process, NBS has aided in product selections, availability, and lead times.

On October 1<sup>st</sup>, 2022, French Associates received furniture quotes from NBS Commercial Interiors for the Media Center bookcases for Cleveland Elementary, Rosedale Elementary, Frost Middle School, Riley Upper Elementary and Franklin High School. The bookcases are to be ordered early to ensure on time manufacturing and stored at Media Technologies free of charge until summer of 2023 installation.

Enclosed are the furniture quotes that utilize the NCPA consortium group pricing. The totals for these projects are as follows:

Cleveland Elementary: \$29,613.64  
Rosedale Elementary: \$24,646.76  
Riley Upper Elementary: \$71,575.08  
Frost Middle School: \$66,756.56  
Franklin High School: \$99,589.36

**French Associates is recommending award to NBS Commercial Interiors for the procurement and installation of furniture bookcases in the Media Centers at all the schools listed above.**

Please contact me if you have any questions.

Sincerely,

Jessica Walter  
Interior Designer

NCIDQ SEAL:

25

GENERAL NOTES:  
NOT FOR CONSTRUCTION  
ALL STRUCTURAL, MECHANICAL & ELECTRICAL ENGINEERING IS THE RESPONSIBILITY OF OTHERS.  
ALL FURNITURE & DESIGN DRAWINGS ARE IN CONFIDENCE & DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF NBS. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.  
FINAL FURNITURE FIT & PLACEMENT IS SUBJECT TO ANY VARIATION FROM THIS PLAN DUE TO CONSTRUCTION CHANGES, FIELD CONDITIONS, MATERIAL DIFFERENCES OR CHANGES REQUIRED FOR ANY REASON WITH NOTIFICATION TO NBS.  
IF NBS DID NOT DESIGN THIS PROJECT, NBS DOES NOT ASSUME RESPONSIBILITY FOR THE DESIGN, SPECIFICATION OF PARTS OR APPLICATION OF PRODUCTS INCLUDED IN THIS BID. NBS HAS ONLY RESPONDED TO THE PRICING REQUEST FOR THE

APPROVED BY: DATE:

APPROVED  APPROVED AS NOTED

07/29/22	PROGRESS
08/09/22	BUDGET LABOR
09/28/22	AUDIT/LABOR

OWNER:

LIVONIA PUBLIC SCHOOLS

PROJECT:  
CLEVELAND EL - MEDIA CENTER RENOVATION

28030 CATHEDRAL ST  
LIVONIA, MI

PROJECT FOLDER: 221130

HEDBERG ORDER #: TBD

ACCOUNT MANAGER: M.DUGAN

DESIGNER: S.MAZZARA

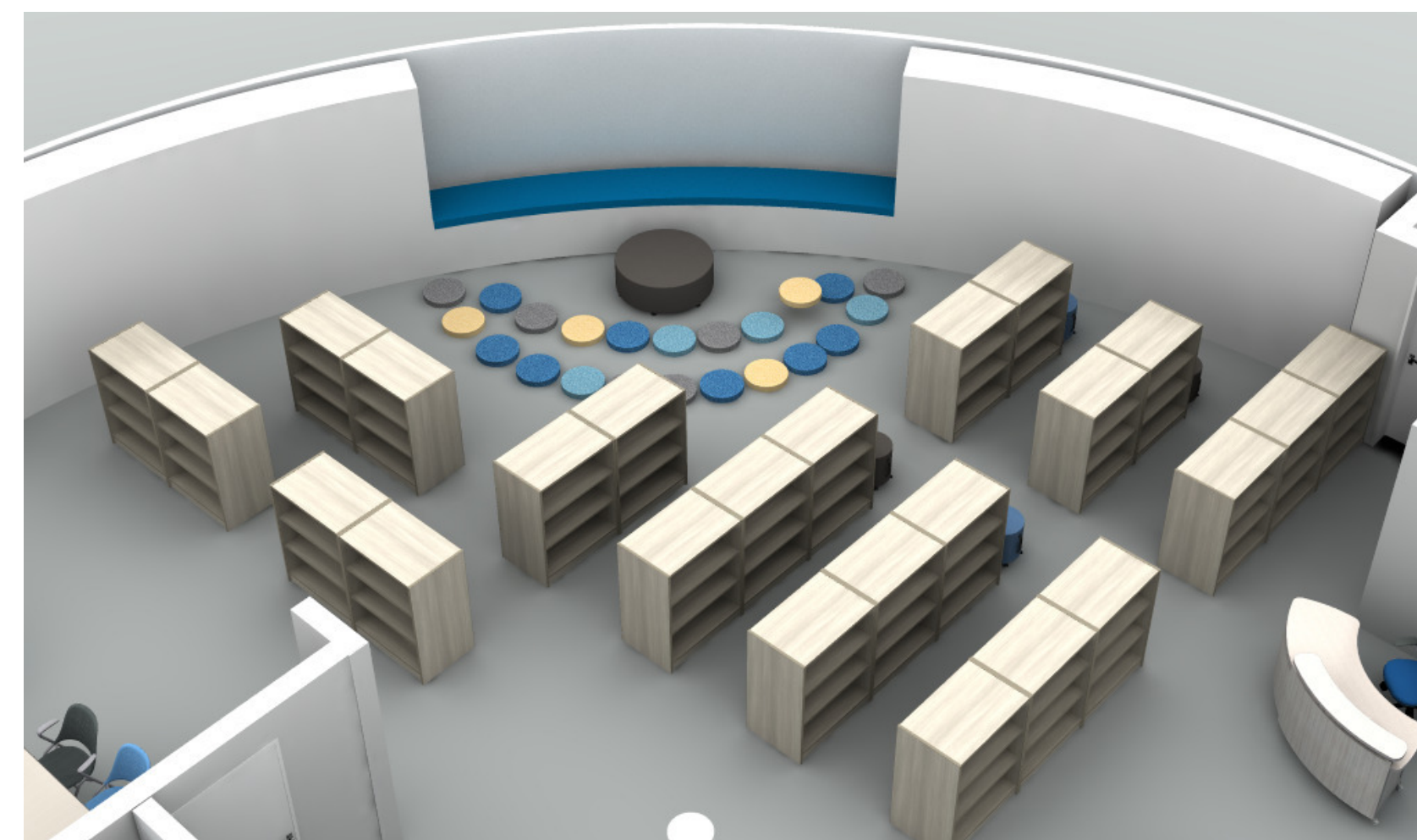
PROJECT MANAGER: M.GREEN

DRAWING:

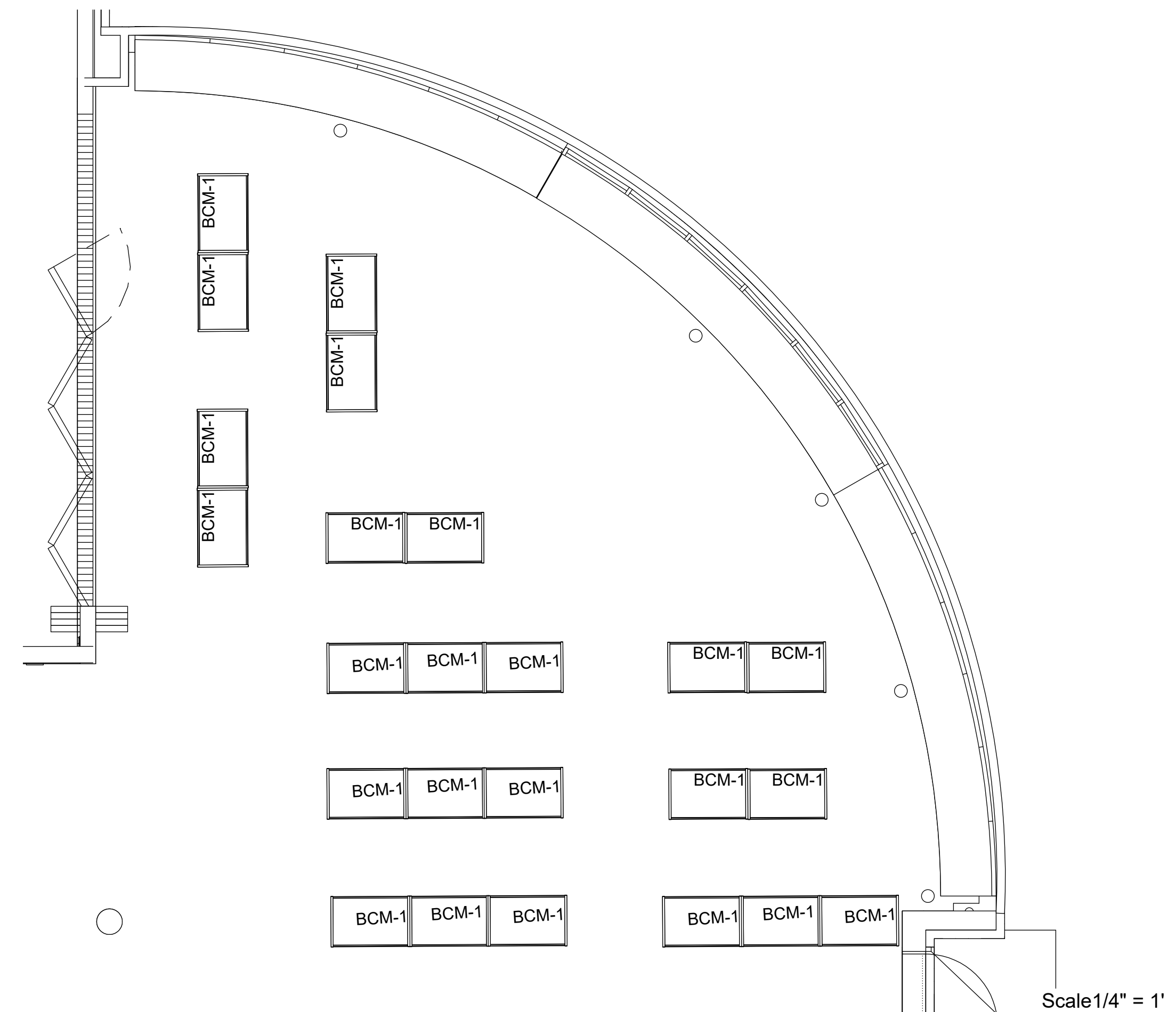
**COMPONENT PLAN**

DRAWING NUMBER:

**ID-3.1**



**OVERALL RENDERING: BOOK STACKS**



**COMPONENT PLAN - BOOK STACKS**



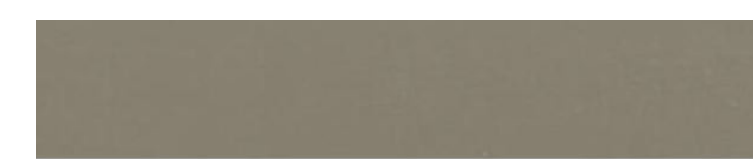
MEDIA TECHNOLOGIES - BENCHMARK 11 SERIES MOBILE DOUBLE-FACED 36"W X 24"D X 48"H BOOKSHELF



MEDIA TECHNOLOGIES - BENCHMARK 11 SERIES SINGLE-FACED 36"W X 12"D X 72"H BOOKSHELF

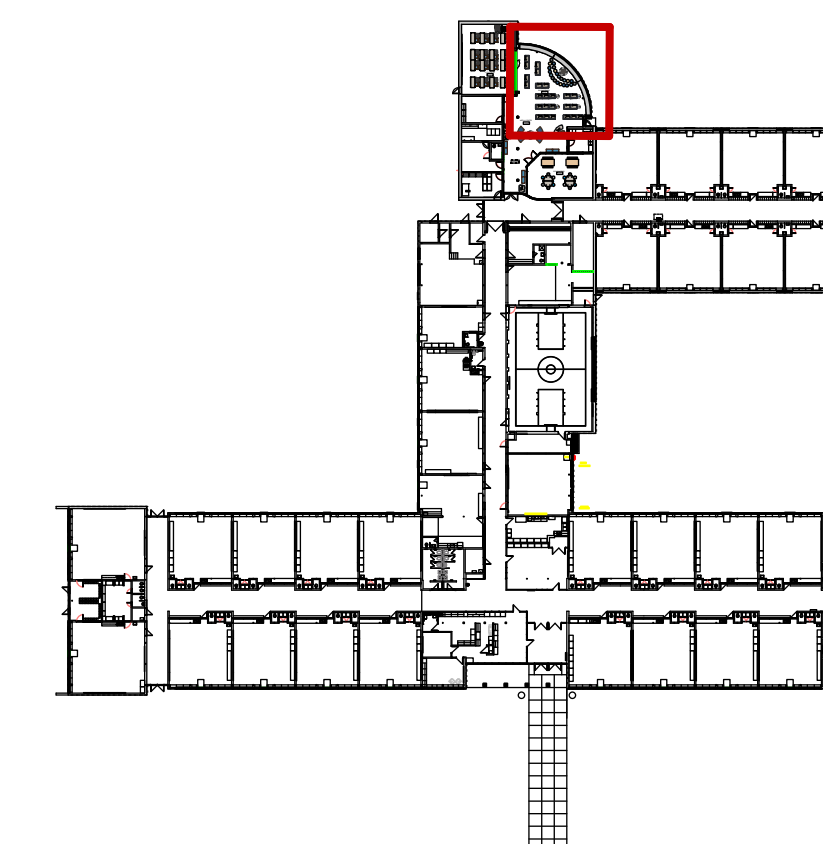


PREMIUM HPL: GREYED OAK 5791



PVC EDGE: SILVER GRAY C600244

**FINISHES**

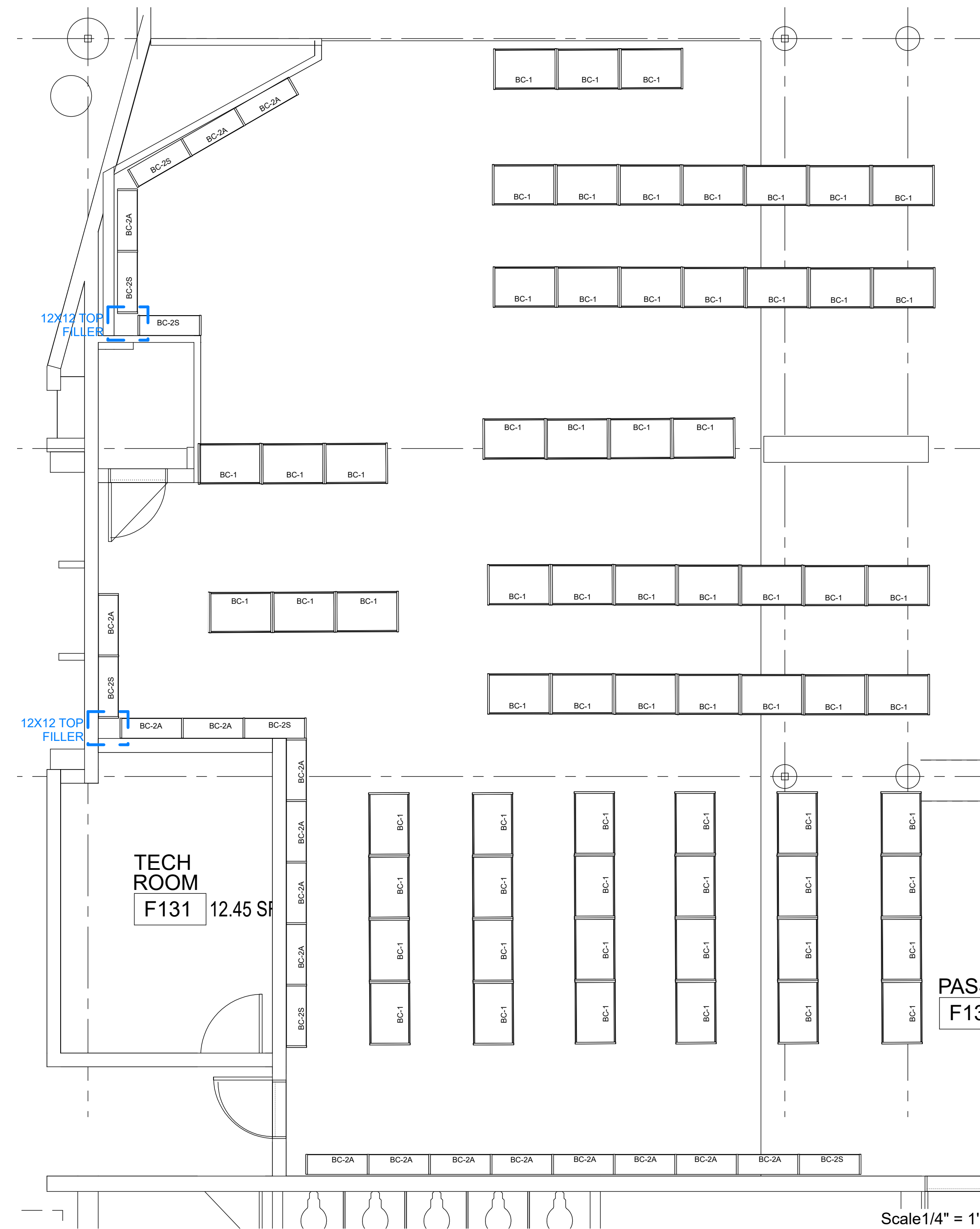


**KEY PLAN**

**MEDIA CENTER - BOOK STACKS  
GROUND FLOOR  
AUDIT Q#354464**



**OVERALL RENDERING: BOOK STACKS**



**COMPONENT PLAN - BOOK STACKS**



MEDIA TECHNOLOGIES - BENCHMARK 11 SERIES MOBILE DOUBLE-FACED 36"W X 24"D X 48"H BOOKSHELF



MEDIA TECHNOLOGIES - BENCHMARK 11 SERIES SINGLE-FACED 36"W X 12"D X 72"H BOOKSHELF

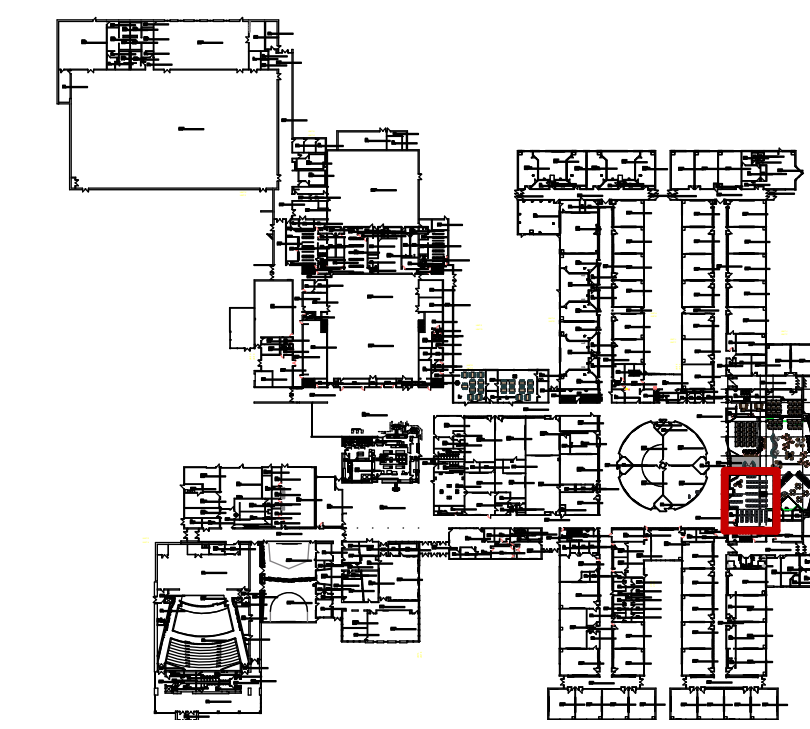


PREMIUM HPL: GREYED OAK 5791



PVC EDGE: SILVER GRAY C600244

**FINISHES**



**KEY PLAN**

**MEDIA CENTER - BOOK STACKS  
GROUND FLOOR  
AUDIT Q#354471**

NCIDQ SEAL:

26

GENERAL NOTES:  
NOT FOR CONSTRUCTION  
ALL STRUCTURAL, MECHANICAL & ELECTRICAL ENGINEERING IS THE RESPONSIBILITY OF OTHERS.  
ALL FURNITURE & DESIGN DRAWINGS ARE IN CONFIDENCE & DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF NBS. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.  
FINAL FURNITURE FIT & PLACEMENT IS SUBJECT TO ANY VARIATION FROM THIS PLAN DUE TO CONSTRUCTION CHANGES, FIELD CONDITIONS, MATERIAL DIFFERENCES OR CHANGES REQUIRED FOR ANY REASON WITH NOTIFICATION TO NBS.  
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APPROVED BY: DATE:

APPROVED  APPROVED AS NOTED

08/08/22	BUDGET QUOTE
09/28/22	AUDIT/LABOR

OWNER:  
**LIVONIA PUBLIC SCHOOLS**

PROJECT:  
**FRANKLIN HS - MEDIA CENTER RENOVATION**

31000 JOY RD.  
LIVONIA, MI

PROJECT FOLDER: 221078

HEDBERG ORDER #: TBD

ACCOUNT MANAGER: M.DUGAN

DESIGNER: S.MAZZARA

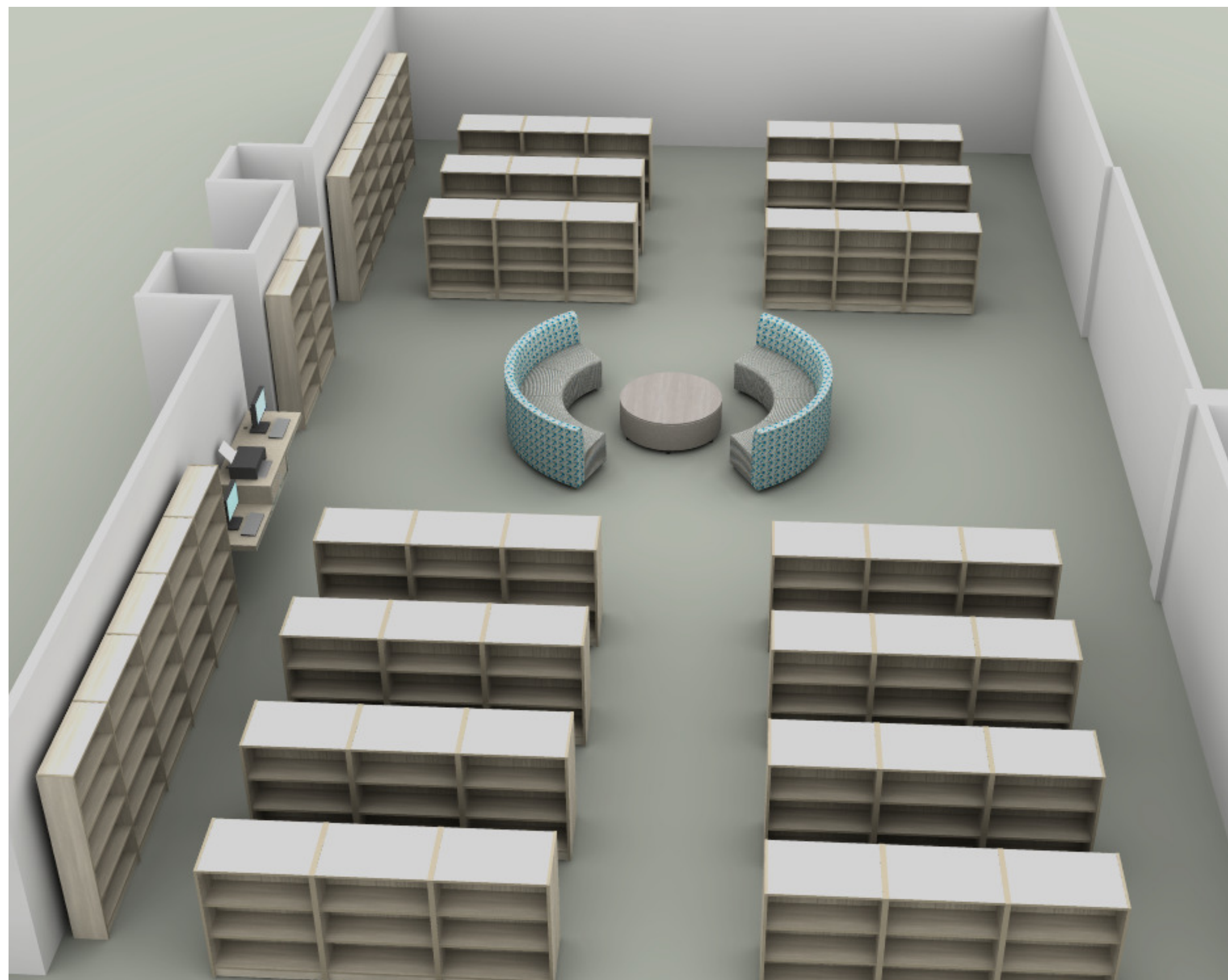
PROJECT MANAGER: M.GREEN

DRAWING:

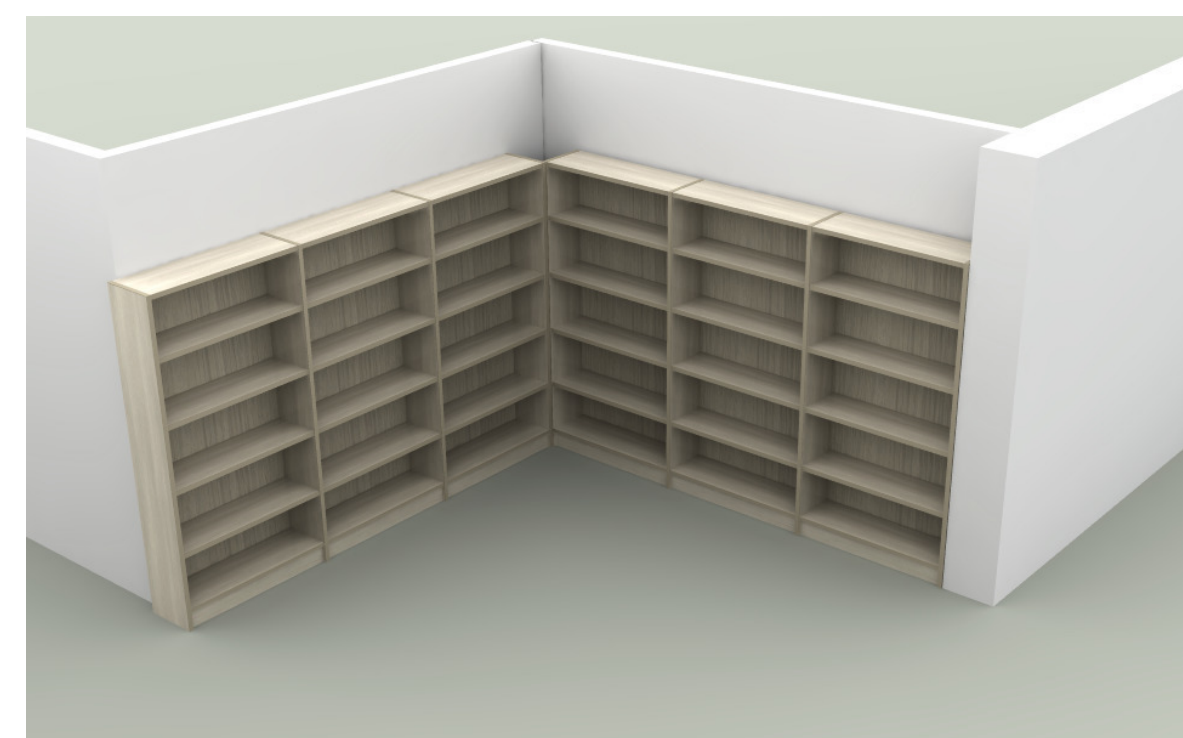
**COMPONENT PLAN**

DRAWING NUMBER:

**ID-3.1**



**RENDERING A: BOOK STACKS**



**RENDERING B: BOOK STACKS**



MEDIA TECHNOLOGIES -  
BENCHMARK 11 SERIES  
MOBILE DOUBLE-FACED 36"W  
X 24"D X 48"H BOOKSHELF



MEDIA TECHNOLOGIES -  
BENCHMARK 11 SERIES  
SINGLE-FACED 36"W X 12"D X 72"H  
BOOKSHELF

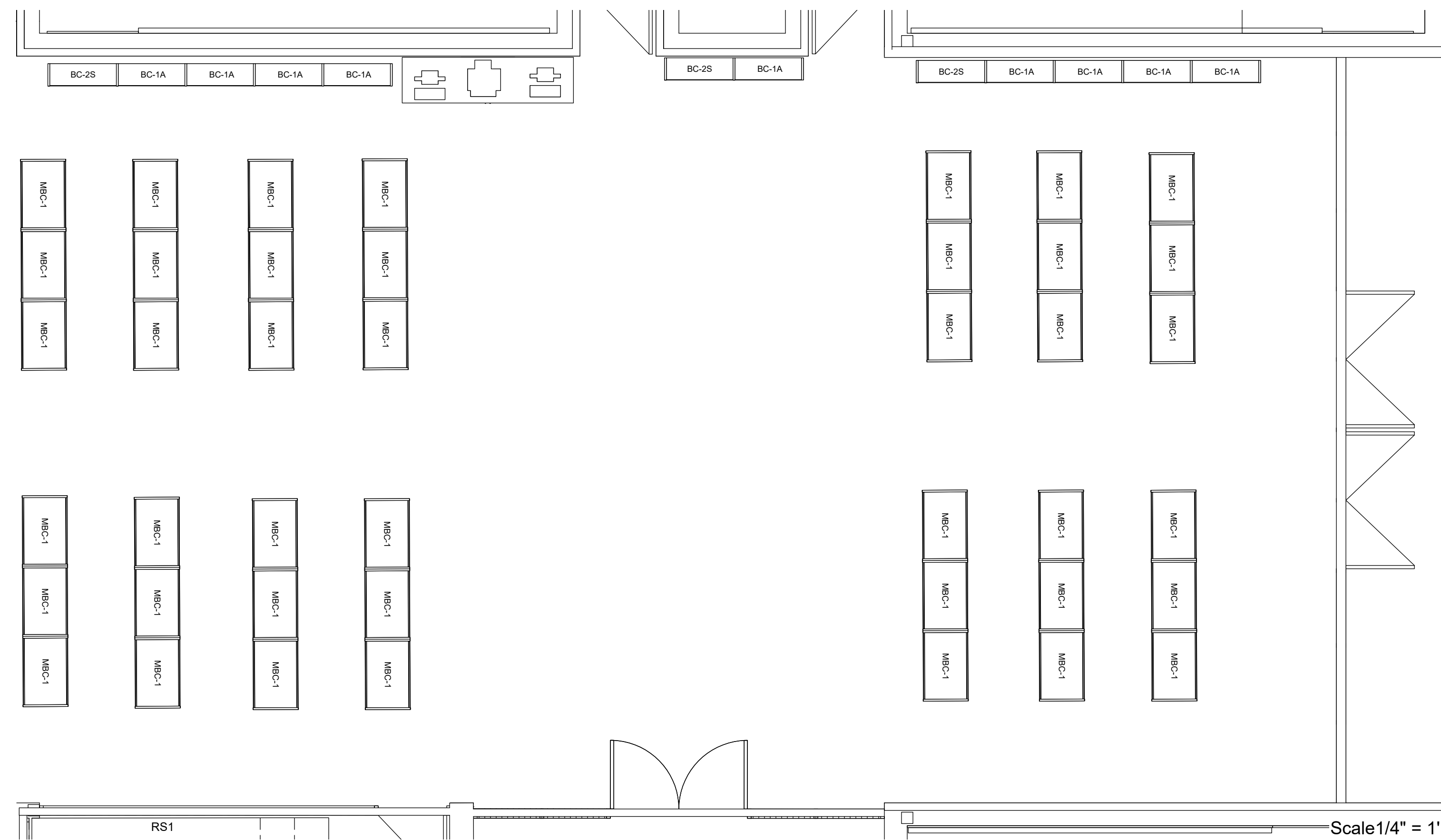


PREMIUM HPL:  
GREYED OAK 5791

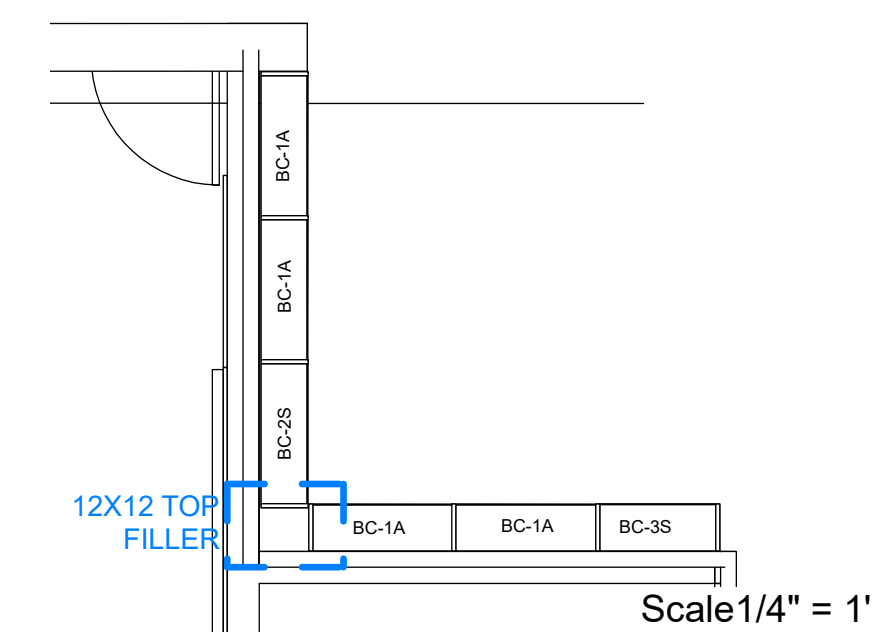


PVC EDGE: SILVER  
GRAY C600244

**FINISHES**



Scale 1/4" = 1'



Scale 1/4" = 1'

**COMPONENT PLAN - BOOK STACKS**



**KEY PLAN**

**MEDIA CENTER - BOOK STACKS  
GROUND FLOOR  
AUDIT Q#354476**

NCIDQ SEAL:

27

GENERAL NOTES:  
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ALL FURNITURE & DESIGN DRAWINGS ARE IN CONFIDENCE & DISSEMINATION MAY NOT BE MADE WITHOUT PRIOR WRITTEN CONSENT OF NBS. ALL COMMON LAW RIGHTS OF COPYRIGHT AND OTHERWISE ARE HEREBY SPECIFICALLY RESERVED.  
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APPROVED BY: DATE:

APPROVED  APPROVED AS NOTED

08/09/22	AUDIT
09/28/22	AUDIT/LABOR BOOK STACKS
10/04/22	REVISION

OWNER:

LIVONIA PUBLIC SCHOOLS

**PROJECT:**  
FROST MS - MEDIA CENTER RENOVATION

14041 STARK RD.  
LIVONIA, MI

PROJECT FOLDER: 221131

HEDBERG ORDER #: TBD

ACCOUNT MANAGER: M.DUGAN

DESIGNER: S.MAZZARA

PROJECT MANAGER: M.GREEN

DRAWING:

**COMPONENT PLAN**

DRAWING NUMBER:

**ID-3.1**

GENERAL NOTES:  
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APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED  APPROVED AS NOTED

07/29/22	PROGRESS
08/09/22	BUDGET LABOR
09/28/22	AUDIT BOOK STACKS
10/04/22	REVISION

OWNER:  
**LIVONIA PUBLIC SCHOOLS**

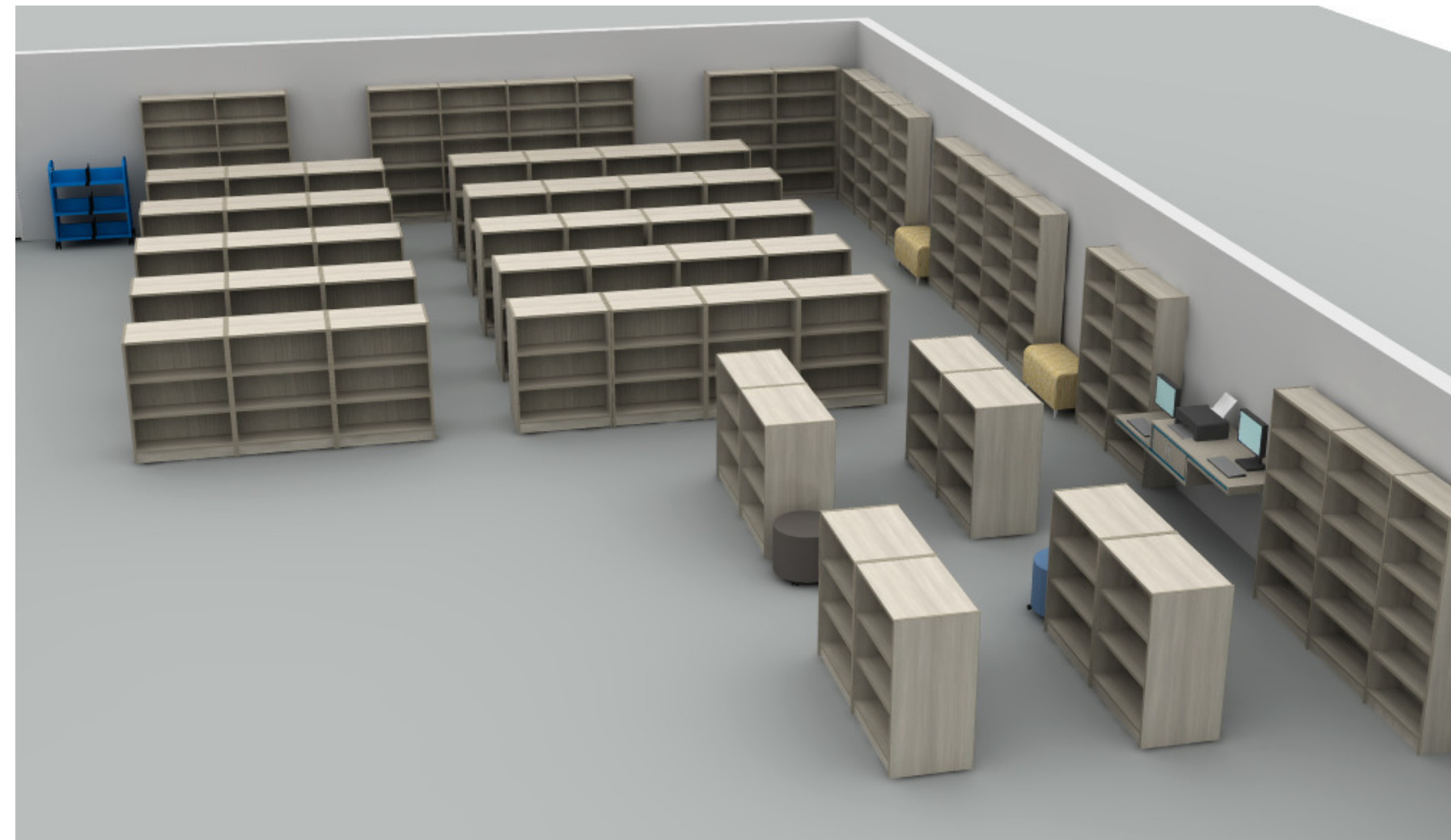
PROJECT:  
**RILEY UPPER EL - MEDIA CENTER RENOVATION**

15555 HENRY RUFF RD.  
LIVONIA, MI

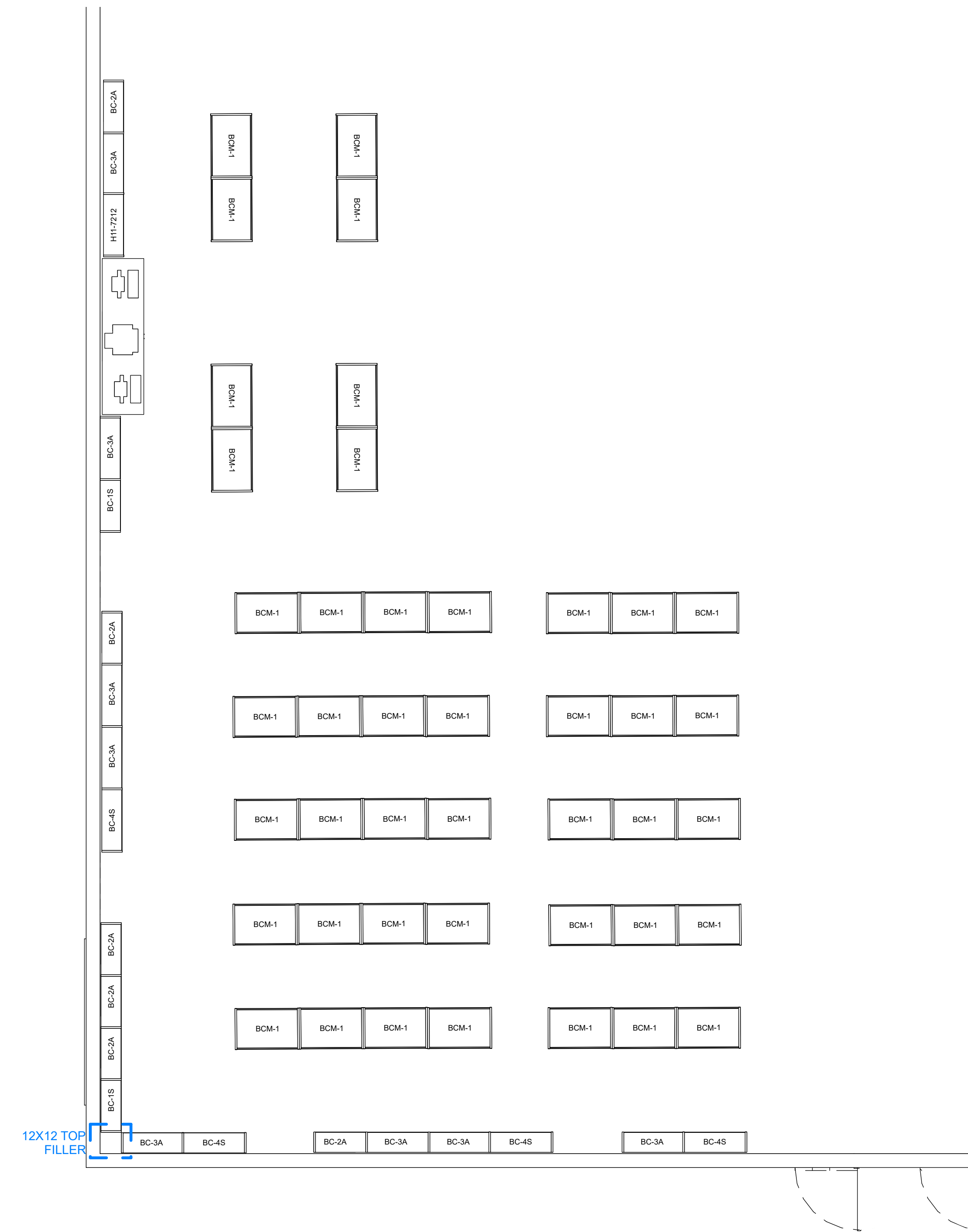
PROJECT FOLDER:	221128
HEDBERG ORDER #:	TBD
ACCOUNT MANAGER:	M.DUGAN
DESIGNER:	S.MAZZARA
PROJECT MANAGER:	M.GREEN

DRAWING:  
**COMPONENT PLAN**

DRAWING NUMBER:  
**ID-3.1**

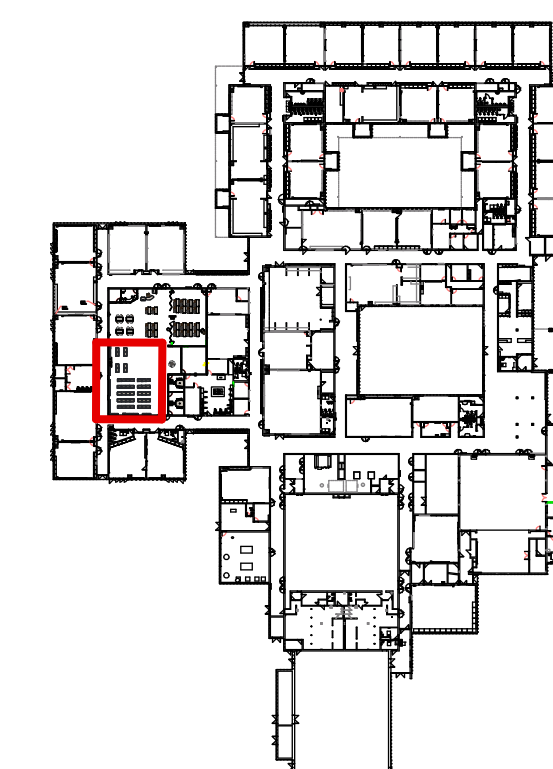


**OVERALL RENDERING: BOOK STACKS**



**COMPONENT PLAN - BOOK STACKS**

Scale 1/4" = 1'



**KEY PLAN**



MEDIA TECHNOLOGIES - BENCHMARK 11 SERIES MOBILE DOUBLE-FACED 36"W X 24"D X 48"H BOOKSHELF



MEDIA TECHNOLOGIES - BENCHMARK 11 SERIES SINGLE-FACED 36"W X 12"D X 72"H BOOKSHELF



PREMIUM HPL: GREYED OAK 5791



PVC EDGE: SILVER GRAY C600244

**FINISHES**

**MEDIA CENTER - BOOK STACKS  
GROUND FLOOR  
AUDIT Q#354474**

NCIDQ SEAL:

29

GENERAL NOTES:  
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APPROVED BY: DATE:

APPROVED  APPROVED AS NOTED

07/29/22	PROGRESS
08.09.22	BUDGET LABOR
09.28.22	AUDIT BOOK STACKS

OWNER:

Livonia Public Schools

**PROJECT:**  
ROSEDALE EL - MEDIA CENTER RENOVATION

36651 ANN ARBOR TRAIL  
LIVONIA, MI

PROJECT FOLDER: 221129

HEDBERG ORDER #: TBD

ACCOUNT MANAGER: M.DUGAN

DESIGNER: S.MAZZARA

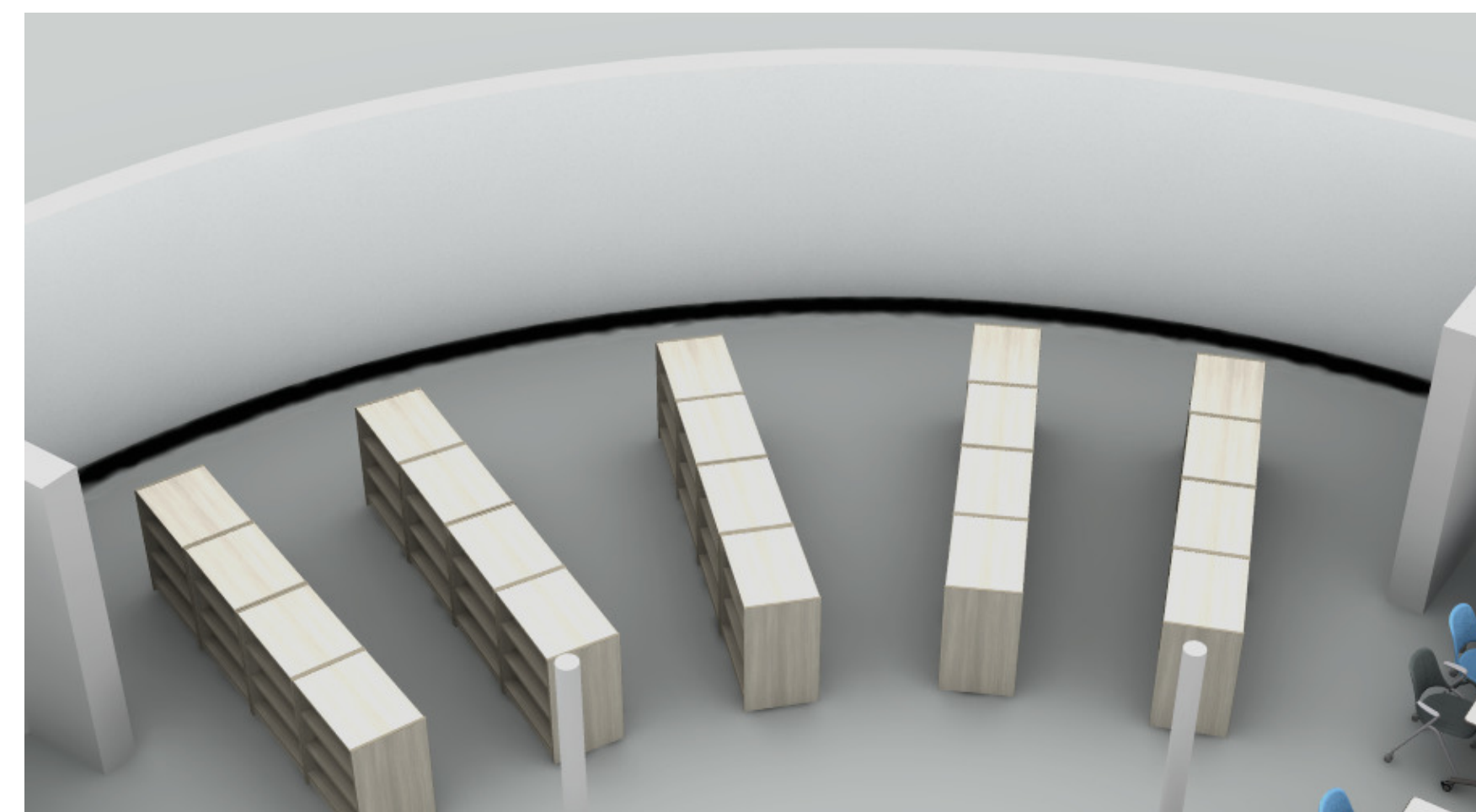
PROJECT MANAGER: M.GREEN

DRAWING:

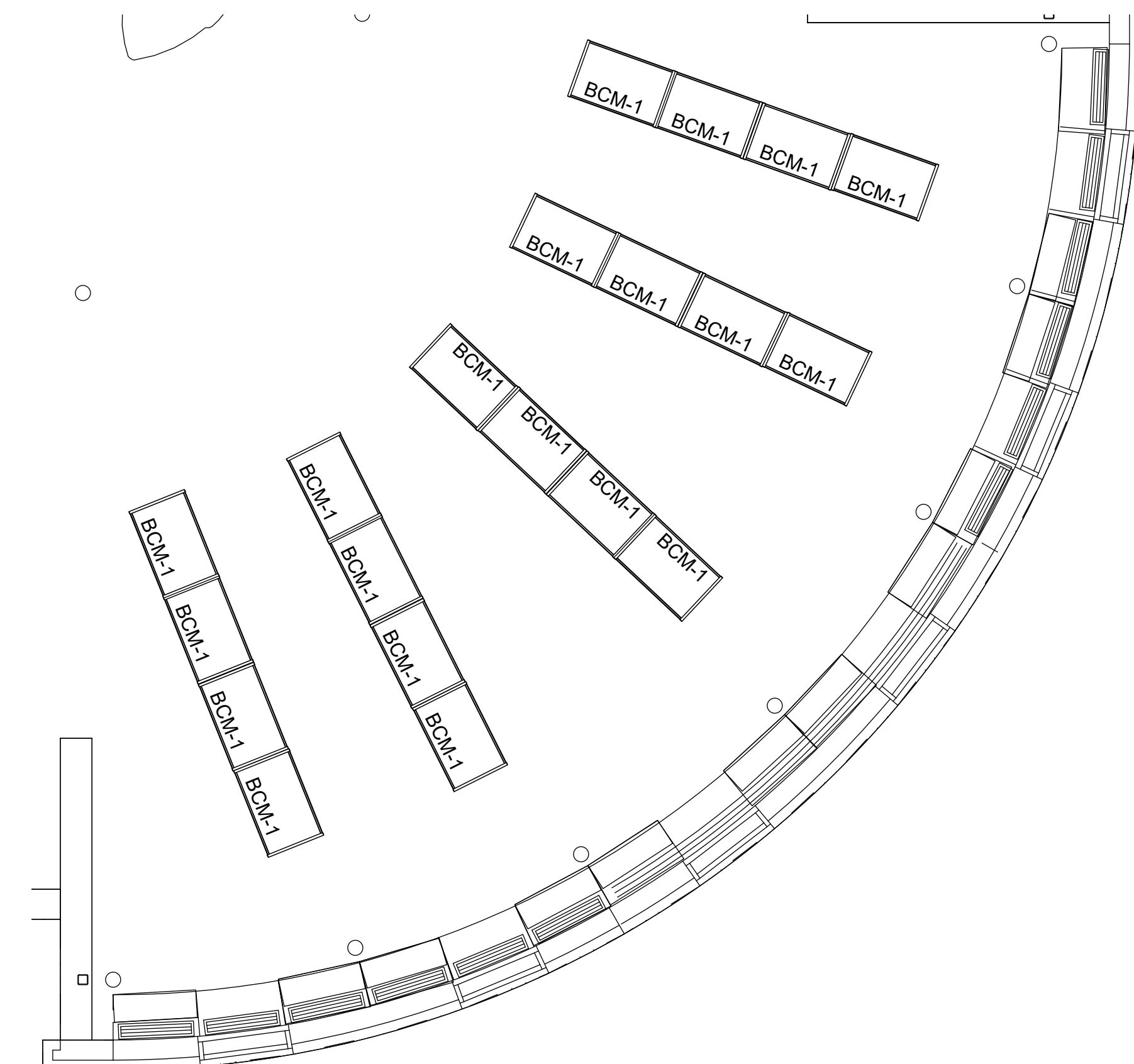
**COMPONENT PLAN**

DRAWING NUMBER:

**ID-3.1**



**OVERALL RENDERING: BOOK STACKS**



**COMPONENT PLAN - BOOK STACKS**

Scale 1/4" = 1'



MEDIA TECHNOLOGIES - BENCHMARK 11 SERIES MOBILE DOUBLE-FACED 36"W X 24"D X 48"H BOOKSHELF



MEDIA TECHNOLOGIES - BENCHMARK 11 SERIES SINGLE-FACED 36"W X 12"D X 72"H BOOKSHELF

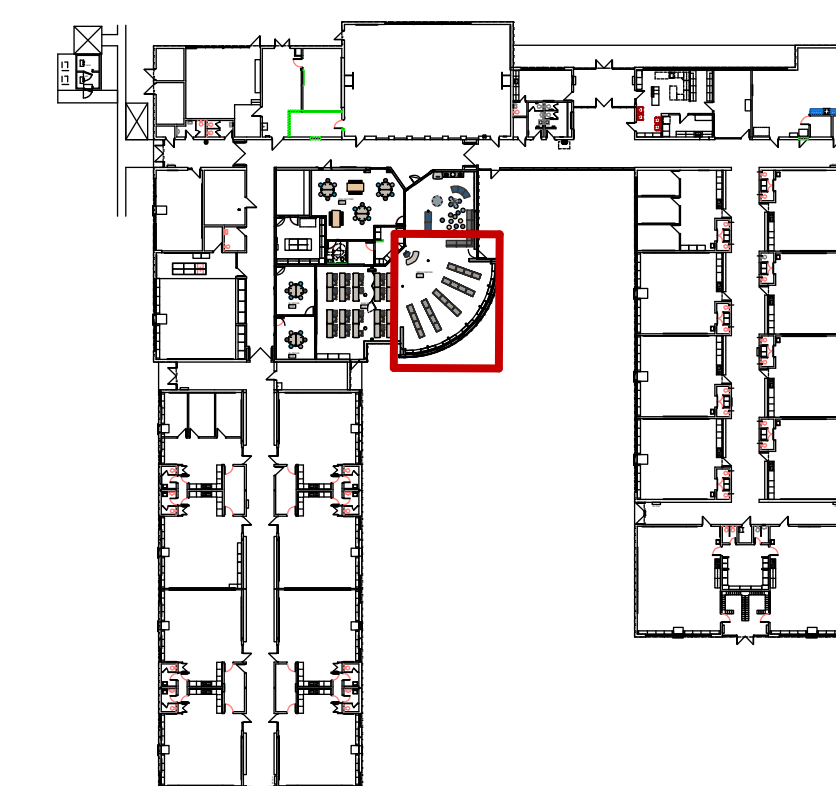


PREMIUM HPL: GREYED OAK 5791



PVC EDGE: SILVER GRAY C600244

**FINISHES**



**KEY PLAN**

**MEDIA CENTER - BOOK STACKS  
GROUND FLOOR  
AUDIT Q#354472**



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax  
 2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

**Quotation 354464**

**Quote Date 10/03/22**

**Customer Order**

**Project 221130**

**Customer L00002**

**Terms NET 10 DAYS**

**Expiration Date**

**Account Representative MONIQUE DUGAN**

**yourNBS.com**

**Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686**

**Quote To**

Livonia Public Schools  
 15125 FARMINGTON RD  
 LIVONIA, MI, 48154-5413

**Ship To**

PHILLIP FRANCIS  
 Cleveland Elementary School  
 28030 CATHEDRAL ST  
 Media Center  
 LIVONIA, MI, 48150-4107

**Phone** +1 (734) 744-2554

pfrancis@livoniapublicschools.org

**Sales Location** Troy

\*\*\*MEDIA TECH PRODUCT ONLY\*\*\*

\*\*\*BALANCE OF PRODUCT CAN BE FOUND ON QUOTE 353115\*\*\*

THE FOLLOWING CONTRACT HAS BEEN USED FOR PRICING ON THIS QUOTE:

NCPA

PRICING VALID FOR 30 DAYS

PRICING DOES NOT INCLUDE THE REMOVAL OF EXISTING PRODUCT

STORAGE OF PRODUCT AT OUR WAREHOUSE IS COVERED FOR 30-DAYS. AFTER 30-DAYS MONTHLY FEES WOULD APPLY.

LEAD TIME: 12-14 WEEKS FROM RECEIPT OF PO

ALL PRODUCT TO INSTALL AT ONE TIME

Description	Quantity	Unit Price	Extended Price
<b>1 H11-4824-MOB</b> - Benchmark shelving, dbl faced starter, mobile, TFL back, HPL panel, PVC construction, HPL shelves, 37"W x 24"D x 48"H PVC: Silver Grey C600244 TFL Back: Greyed Oak 5791 HPL: Formica Greyed Oak 5791-PG MEDIA TECH <b>Tag For</b> BOOK STACKS E127 BCM-1 <u>Qty Description</u> 24 BOOK STACKS E127	24	869.00	20,856.00
<b>5 LOT</b> - MEDIA TECH NON-STANDARD TFL UPCHARGE MEDIA TECH	1	644.16	644.16
<b>6 LOT</b> - MEDIA TECH PREMIUM LAMINATE	1	546.48	546.48

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

30

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax  
 2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

**Quotation 354464**  
 Page 2 / 2 (cont'd)

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
6 UPCHARGE MEDIA TECH			
7 <b>LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE AND DELIVER NEW MEDIA TECH PRODUCT ONLY TO THE JOB SITE. ROSE MOVIN</b>	1	1,008.00	1,008.00
8 <b>LOT - NON UNION STRAIGHT TIME LABOR TO INSTALL NEW MEDIA TECH PRODUCT ONLY PER PRINT.</b>	1	3,673.00	3,673.00
PRICING DOES NOT INCLUDE THE REMOVAL OF EXISTNG PRODUCT.			
ALL WORK TO BE DONE AT ONE TIME. ROSE MOVIN			

Quotation Totals	
Sub Total	26,727.64
MEDIA TECH FREIGHT	1,125.00
MEDIA TECH Surcharge	1,761.00
<b>Grand Total</b>	<b>29,613.64</b>

End of Quotation

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

31

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax  
 2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

**Quotation 354471**

**Quote Date 10/04/22**

**Project 221078**

**Customer L00002**

**Terms NET 10 DAYS**

**Account Representative MONIQUE DUGAN**

**yourNBS.com**

**Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686**

**Quote To**

Livonia Public Schools  
 15125 FARMINGTON RD  
 LIVONIA, MI, 48154-5413

**Ship To**

PHILLIP FRANCIS  
 Franklin High School  
 31000 JOY RD  
 Media Center  
 LIVONIA, MI, 48150-3916

**Phone** +1 (734) 744-2554

pfrancis@livoniapublicschools.org

**Sales Location** Troy

\*\*\*MEDIA TECH PRODUCT ONLY\*\*\*

\*\*\*BALANCE OF PRODUCT CAN BE FOUND ON QUOTE 353050\*\*\*

THE FOLLOWING CONTRACT HAS BEEN USED FOR PRICING ON THIS QUOTE:

NCPA

PRICING VALID FOR 30 DAYS

PRICING DOES NOT INCLUDE THE REMOVAL OF EXISTING PRODUCT

STORAGE OF PRODUCT AT OUR WAREHOUSE IS COVERED FOR 30-DAYS. AFTER 30-DAYS MONTHLY FEES WOULD APPLY.

LEAD TIME: 12-14 WEEKS FROM RECEIPT OF PO

ALL PRODUCT TO INSTALL AT ONE TIME

Description	Quantity	Unit Price	Extended Price
<b>1 H11-4824-MOB - BENCHMARK SHELVING, DBL FACE STARTER, MOBILE, TFL BACK, HPL PANEL &amp; SHELVES</b> 37"W X 24"D X 48"H HPL: FORMICA GREYED OAK 5791-PG PVC: SILVER GRAY C600244 TFL BACK: GREYED OAK 5791 MEDIA TECH <b>Tag For</b> BOOK STACKS BC-1 Qty Description 65 BOOK STACKS	65	869.00	56,485.00
<b>2 H11-7212A - BENCHMARK SHELVING, SGL FACE ADDER, UNFINISHED BACK FACE, TFL BACK, HPL PANEL &amp; SHELVING</b> 36"W X 12"D X 72"H HPL: FORMICA GREYED OAK 5791-PG PVC: SILVER GRAY C600244 TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.	18	628.76	11,317.68

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>2</b> TFL BACK: GREYED OAK 5791 MEDIA TECH Tag For BOOK STACKS BC-2A Qty Description 18 BOOK STACKS			
<b>3</b> H11-7212 - BENCHMARK SHELVING, SGL FACE STARTER, UNFINISHED BACK FACE, TFL BACK, HPL PANEL 37"W X 12"D X 72"H HPL: FORMICA GREYED OAK 5791-PG PVC: SILVER GRAY C600244 TFL BACK: GREYED OAK 5791 MEDIA TECH Tag For Qty Description 7 BOOK STACKS	7	707.96	4,955.72
<b>4</b> TOPFILL1212T - TOP FILLER FOR BOOKCASEA 12" X 12" WITH MOUNTING HARDWARE HPL: FORMICA GREYED OAK 5791-PG PVC: SILVER GRAY C600244 MEDIA TECH Tag For FILLER	2	39.16	78.32
<b>5</b> 31-LK - LEVELING KIT FOR USE ON 11/21/31 SERIES SHELVING MEDIA TECH Tag For Qty Description 32 BOOK STACKS	32	6.16	197.12
<b>6</b> LOT - MEDIA TECH NON-STANDARD TFL UPCHARGE MEDIA TECH	1	2,496.12	2,496.12
<b>7</b> LOT - MEDIA TECH PREMIUM LAMINATE UPCHARGE MEDIA TECH	1	1,610.40	1,610.40
<b>8</b> LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE AND DELIVER NEW MEDIA TECH PRODUCT ONLY TO THE JOB SITE. ROSE MOVIN	1	2,740.00	2,740.00
<b>9</b> LOT - NON UNION STRAIGHT TIME LABOR TO INSTALL NEW MEDIA TECH PRODUCT ONLY PER PRINT.  PRICING DOES NOT INCLUDE THE REMOVAL OF EXISTNG PRODUCT.  ALL WORK TO BE DONE AT ONE TIME. ROSE MOVIN	1	12,495.00	12,495.00

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax  
 2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

**Quotation 354471**  
**Page 3 / 3 (cont'd)**

[yourNBS.com](http://yourNBS.com)

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

**Quotation Totals**

<b>Sub Total</b>	92,375.36
MEDIA TECH FREIGHT	2,000.00
MEDIA TECH Surcharge	5,214.00
<b>Grand Total</b>	<b>99,589.36</b>

**End of Quotation**

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

34

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax  
 2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

**Quotation 354476**

**Quote Date 10/04/22**

**Project 221131**

**Customer L00002**

**Terms NET 10 DAYS**

**Account Representative MONIQUE DUGAN**

**yourNBS.com**

**Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686**

**Quote To**

Livonia Public Schools  
 15125 FARMINGTON RD  
 LIVONIA, MI, 48154-5413

**Ship To**

PHILLIP FRANCIS  
 Frost Middle School  
 14041 STARK RD  
 Media Center  
 LIVONIA, MI, 48154-5409

**Phone** +1 (734) 744-2554

pfrancis@livoniapublicschools.org

**Sales Location** Troy

\*\*\*MEDIA TECH PRODUCT ONLY\*\*\*

\*\*\*THE BALANCE OF PRODUCT CAN BE FOUND ON QUOTE 354476\*\*\*

THE FOLLOWING CONTRACTS HAVE BEEN USED FOR PRICING ON THIS QUOTE:

NCPA

PRICING VALID FOR 30 DAYS

PRICING DOES NOT INCLUDE THE REMOVAL OF EXISTING PRODUCT

STORAGE OF PRODUCT AT OUR WAREHOUSE IS COVERED FOR 30-DAYS. AFTER 30-DAYS MONTHLY FEES WOULD APPLY.

LEAD TIME: 12-14 WEEKS FROM RECEIPT OF PO

ALL PRODUCT TO INSTALL AT ONE TIME

Description	Quantity	Unit Price	Extended Price
<b>1 H11-4824-MOB</b> - Benchmark shelving, dbl faced starter, mobile, TFL back, HPL panel, PVC construction, HPL shelves, 37"W x 24"D x 48"H HPL: Formica Grayed Oak 5791-PG PVC: Silver Gray C600244 TFL Back: Greyed Oak 5791 MEDIA TECH <b>Tag For</b> BOOK STACKS MBC-1 <u>Qty Description</u> 42 BOOK STACKS	42	869.00	36,498.00
<b>2 H11-7212A</b> - Benchmark shelving, sgl face adder, unfinished back face, TFL back, HPL panel, PVC construction, HPL shelves, 36"W x 12"D x 72"H HPL: Formica Grayed Oak 5791-PG PVC: Silver Gray C600244 TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.	13	628.76	8,173.88

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price				
<b>2</b> TFL Back: Greyed Oak 5791 MEDIA TECH <b>Tag For</b> BOOK STACKS BC-1A <table border="0"> <tr> <td style="text-align: right;"><b>Qty</b></td> <td><b>Description</b></td> </tr> <tr> <td style="text-align: right; border-top: 1px solid black;">13</td> <td style="border-top: 1px solid black;">BOOK STACKS</td> </tr> </table>	<b>Qty</b>	<b>Description</b>	13	BOOK STACKS			
<b>Qty</b>	<b>Description</b>						
13	BOOK STACKS						
<b>3</b> <b>H11-7212</b> - Benchmark shelving, sgl face starter, unfinished back face, TFL back, HPL panel, PVC construction, HPL shelves, 37"W x 12"D x 72"H HPL: Formica Grayed Oak 5791-PG PVC: Silver Gray C600244 TFL Back: Greyed Oak 5791 MEDIA TECH <b>Tag For</b> BOOK STACKS BC-2S <table border="0"> <tr> <td style="text-align: right;"><b>Qty</b></td> <td><b>Description</b></td> </tr> <tr> <td style="text-align: right; border-top: 1px solid black;">4</td> <td style="border-top: 1px solid black;">BOOK STACKS</td> </tr> </table>	<b>Qty</b>	<b>Description</b>	4	BOOK STACKS	4	707.96	2,831.84
<b>Qty</b>	<b>Description</b>						
4	BOOK STACKS						
<b>4</b> <b>H11-7212-31</b> - Benchmark shelving, starter, unfinished back face, TFL back, HPL panel construction, matching PVC edge, 31"W x 12"D x 72"H HPL: Formica Grayed Oak 5791-PG PVC: Silver Gray C600244 TFL Back: Greyed Oak 5791 MEDIA TECH <b>Tag For</b> BOOK STACKS BC-3S <table border="0"> <tr> <td style="text-align: right;"><b>Qty</b></td> <td><b>Description</b></td> </tr> <tr> <td style="text-align: right; border-top: 1px solid black;">1</td> <td style="border-top: 1px solid black;">BOOK STACKS</td> </tr> </table>	<b>Qty</b>	<b>Description</b>	1	BOOK STACKS	1	816.64	816.64
<b>Qty</b>	<b>Description</b>						
1	BOOK STACKS						
<b>5</b> <b>TOPFILL1212T</b> - TOP FILLER FOR BOOKCASE 12" X 12" HPL: Formica Grayed Oak 5791-PG PVC: Silver Gray C600244 MEDIA TECH <b>Tag For</b> FILLER	1	39.16	39.16				
<b>6</b> <b>31-LK</b> - LEVELING KIT FOR USE ON 11/21/31 SERIES SHELIVING MEDIA TECH <b>Tag For</b> <table border="0"> <tr> <td style="text-align: right;"><b>Qty</b></td> <td><b>Description</b></td> </tr> <tr> <td style="text-align: right; border-top: 1px solid black;">22</td> <td style="border-top: 1px solid black;">BOOK STACKS</td> </tr> </table>	<b>Qty</b>	<b>Description</b>	22	BOOK STACKS	22	6.16	135.52
<b>Qty</b>	<b>Description</b>						
22	BOOK STACKS						
<b>7</b> <b>LOT</b> - MEDIA TECH NON-STANDARD TFL UPCHARGE MEDIA TECH	1	1,610.40	1,610.40				
<b>8</b> <b>LOT</b> - MEDIA TECH PREMIUM LAMINATE UPCHARGE	1	1,044.12	1,044.12				

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax  
 2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

**Quotation 354476**  
 Page 3 / 3 (cont'd)

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
8 MEDIA TECH			
9 <b>LOT</b> - NON UNION STRAIGHT TIME LABOR TO RECEIVE AND DELIVER NEW MEDIA TECH PRODUCT ONLY TO THE JOB SITE. ROSE MOVIN	1	1,726.00	1,726.00
10 <b>LOT</b> - NON UNION STRAIGHT TIME LABOR TO INSTALL NEW MEDIA TECH PRODUCT ONLY PER PRINT.  PRICING DOES NOT INCLUDE THE REMOVAL OF EXISTNG PRODUCT.  ALL WORK TO BE DONE AT ONE TIME. ROSE MOVIN	1	8,996.00	8,996.00

Quotation Totals	
Sub Total	61,871.56
MEDIA TECH FREIGHT	1,500.00
MEDIA TECH Surcharge	3,385.00
<b>Grand Total</b>	<b>66,756.56</b>

End of Quotation

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

37

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax  
 2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

**Quotation 354474**

**Quote Date 10/04/22**

**Project 221128**

**Customer L00002**

**Terms NET 10 DAYS**

**Account Representative MONIQUE DUGAN**

**yourNBS.com**

**Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686**

**Quote To**

Livonia Public Schools  
 15125 FARMINGTON RD  
 LIVONIA, MI, 48154-5413

**Ship To**

PHILLIP FRANCIS  
 Riley Upper Elementary School  
 15555 HENRY RUFF ST  
 Media Center  
 LIVONIA, MI, 48154-3240

**Phone** +1 (734) 744-2554

pfrancis@livoniapublicschools.org

**Sales Location** Troy

\*\*\*MEDIA TECH PRODUCT ONLY\*\*\*

\*\*\*BALANCE OF PRODUCT CAN BE FOUND ON QUOTE 353094\*\*\*

THE FOLLOWING CONTRACTS HAVE BEEN USED FOR PRICING ON THIS QUOTE:

NCPA

PRICING VALID FOR 30 DAYS

PRICING DOES NOT INCLUDE THE REMOVAL OF EXISTING PRODUCT

STORAGE OF PRODUCT AT OUR WAREHOUSE IS COVERED FOR 30-DAYS. AFTER 30-DAYS MONTHLY FEES WOULD APPLY.

LEAD TIME: 12-14 WEEKS FROM RECEIPT OF PO

ALL PRODUCT TO INSTALL AT ONE TIME

Description	Quantity	Unit Price	Extended Price
<b>1 H11-4824-MOB</b> - Benchmark shelving, dbl faced starter, mobile, TFL back, HPL panel, PVC construction, HPL shelves, 37"W x 24"D x 48"H HPL: Formica Grayed Oak 5791-PG PVC: Silver Gray C600244 TFL Back: Greyed Oak 5791 MEDIA TECH <b>Tag For</b> BOOK STACKS BCM-1 <u>Qty Description</u> 43 BOOK STACKS	43	869.00	37,367.00
<b>2 H11-7212-31</b> - Benchmark shelving, starter, unfinished back face, TFL back, HPL panel construction, matching PVC edge, 31"W x 12"D x 72"H HPL: Formica Grayed Oak 5791-PG PVC: Silver Gray C600244 TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.	3	816.64	2,449.92

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<p><b>2</b> TFL Back: Greyed Oak 5791                      MEDIA TECH                      Tag For BOOK STACKS                      BC-1S                      Qty Description                      3 BOOK STACKS</p>			
<p><b>3</b> H11-7212A-30 - Benchmark shelving, adder, unfinished back face,                      TFL back, HPL panel construction, matching PVC edge, 30"W x 12"D                      x 72"H                      HPL: Formica Grayed Oak 5791-PG                      PVC: Silver Gray C600244                      TFL Back: Greyed Oak 5791                      MEDIA TECH                      Tag For BOOK STACKS                      BC-2A                      Qty Description                      6 BOOK STACKS</p>	6	693.88	4,163.28
<p><b>4</b> H11-7212A - Benchmark shelving, sgl face adder, unfinished back                      face, TFL back, HPL panel, PVC construction, HPL shelves, 36"W x                      12"D x 72"H                      HPL: Formica Grayed Oak 5791-PG                      PVC: Silver Gray C600244                      TFL Back: Greyed Oak 5791                      MEDIA TECH                      Tag For BOOK STACKS                      BC-3A                      Qty Description                      8 BOOK STACKS</p>	8	628.76	5,030.08
<p><b>5</b> H11-7212 - Benchmark shelving, sgl face starter, unfinished back                      face, TFL back, HPL panel, PVC construction, HPL shelves, 37"W x                      12"D x 72"H                      HPL: Formica Grayed Oak 5791-PG                      PVC: Silver Gray C600244                      TFL Back: Greyed Oak 5791                      MEDIA TECH                      Tag For BOOK STACKS                      BC-4S                      Qty Description                      5 BOOK STACKS</p>	5	707.96	3,539.80
<p><b>6</b> TOPFILL1212 - TOP FILLER FOR BOOKCASE                      12-1/2" X 12-1/4"                      HPL: Formica Grayed Oak 5791-PG                      PVC: Silver Gray C600244                      MEDIA TECH                      Tag For FILLER</p>	1	41.36	41.36

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
7 31-LK - LEVELING KIT FOR USE ON 11/21/31 SERIES SHELIVING MEDIA TECH	29	6.16	178.64
8 LOT - MEDIA TECH NON-STANDARD TFL UPCHARGE MEDIA TECH	1	1,744.60	1,744.60
9 LOT - MEDIA TECH PREMIUM LAMINATE UPCHARGE MEDIA TECH	1	1,159.40	1,159.40
10 LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE AND DELIVER NEW MEDIA TECH PRODUCT ONLY TO THE JOB SITE. ROSE MOVIN	1	1,632.00	1,632.00
11 LOT - NON UNION STRAIGHT TIME LABOR TO INSTALL NEW MEDIA TEACH PRODUCT ONLY PER PRINT.  PRICING DOES NOT INCLUDE THE REMOVAL OF EXISTNG PRODUCT.  ALL WORK TO BE DONE AT ONE TIME. ROSE MOVIN	1	8,936.00	8,936.00

Quotation Totals	
Sub Total	66,242.08
MEDIA TECH FREIGHT	1,500.00
MEDIA TECH Surcharge	3,833.00
<b>Grand Total</b>	<b>71,575.08</b>

End of Quotation



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax  
 2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

**Quotation 354472**

**Quote Date 10/03/22**

**Customer Order**

**Project 221129**

**Customer L00002**

**Terms NET 10 DAYS**

**Expiration Date**

**Account Representative MONIQUE DUGAN**

**yourNBS.com**

**Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686**

**Quote To**

Livonia Public Schools  
 15125 FARMINGTON RD  
 LIVONIA, MI, 48154-5413

**Ship To**

PHILLIP FRANCIS  
 Rosedale Elementary School  
 36651 ANN ARBOR TRL  
 Media Center  
 LIVONIA, MI, 48150-3421

**Phone** +1 (734) 744-2554

pfrancis@livoniapublicschools.org

**Sales Location** Troy

\*\*\*MEDIA TECH PRODUCT ONLY\*\*\*

\*\*\*THE BALANCE OF THE PRODUCT CAN BE FOUND ON QUOTE 353109\*\*\*

THE FOLLOWING CONTRACTS HAVE BEEN USED FOR PRICING ON THIS QUOTE:

NCPA

PRICING VALID FOR 30 DAYS

PRICING DOES NOT INCLUDE THE REMOVAL OF EXISTING PRODUCT

STORAGE OF PRODUCT AT OUR WAREHOUSE IS COVERED FOR 30-DAYS. AFTER 30-DAYS MONTHLY FEES WOULD APPLY.

LEAD TIME: 12-14 WEEKS FROM RECEIPT OF PO

ALL PRODUCT TO INSTALL AT ONE TIME

Description	Quantity	Unit Price	Extended Price
<b>1 H11-4824-MOB</b> - Benchmark shelving, dbl faced starter, mobile, TFL back, HPL panel, PVC construction, HPL shelves, 37"W x 24"D x 48"H HPL: Formica Grayed Oak 5791-PG PVC: Silver Gray C600244 TFL Back: Greyed Oak 5791 MEDIA TECH <b>Tag For</b> BOOK STACKS BCM-1 Qty Description 20 BOOK STACKS	20	869.00	17,380.00
<b>2 LOT</b> - MEDIA TECH NON-STANDARD TFL UPCHARGE MEDIA TECH	1	536.80	536.80
<b>3 LOT</b> - MEDIA TECH PREMIUM LAMINATE	1	476.96	476.96

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax  
 2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax  
 3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax  
 5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax  
 4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

**Quotation 354472**  
 Page 2 / 2 (cont'd)

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
3 UPCHARGE MEDIA TECH			
4 LOT - NON UNION STRAIGHT TIME LABOR TO RECEIVE AND DELIVER NEW PRODUCT TO THE JOB SITE. ROSE MOVIN	1	815.00	815.00
5 LOT - NON UNION STRAIGHT TIME LABOR TO INSTALL NEW PRODUCT PER PRINT.	1	3,026.00	3,026.00
PRICING DOES NOT INCLUDE THE REMOVAL OF EXISTNG PRODUCT.			
ALL WORK TO BE DONE AT ONE TIME. ROSE MOVIN			

Quotation Totals	
Sub Total	22,234.76
MEDIA TECH FREIGHT	875.00
MEDIA TECH Surcharge	1,537.00
<b>Grand Total</b>	<b>24,646.76</b>

End of Quotation

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

42

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



# Livonia Public Schools

## Academic Services

Date: October 6, 2022  
To: Andrea Oquist, Superintendent  
From: Theresa O'Brien, Chief Academic Officer  
Subject: PA 48 Goals and Benchmark Goals

I would like to request to be placed on the Curriculum Committee agenda for the October 10, 2022, Board of Education Committee of the Whole meeting. I would like to share each of our schools' PA 48 goals for the 2022-23 school year. Below is a description of the requirements of the PA 48 law.

[Public Act 48 of 2021](#) section 98b requires districts, traditional public, public school academies, and intermediate districts who wish to receive state aid for 2022-2023 year to:

- Establish school goals expected to be achieved for the 2022-23 school year. These goals must:
  - Be established with the school leader and teachers by September 15, 2022
  - Correlate to goals established in the extended learning plans from 2021-2022
  - Contain achievement or growth goals that will be measured in reading and math for all grades
  - In grades K-8 the goal must be based on benchmark assessments that are approved under the Third Grade Reading Law
  - Presented, not later than the first board meeting in February 2023 and not later than the last board meeting of the academic year, on accomplishments of school established goals
    - Ensure that the information presented to the Board is disaggregated by grade level, by student demographics, and by the mode of instruction received by the pupils to whom the information applies
    - Post the information through the transparency reporting link located on the district's website

I look forward to sharing our results of these goals in January and in June.



# Livonia Public Schools

*Academic Services*

Date: October 6, 2022  
To: Andrea Oquist, Superintendent  
From: Division of Instruction  
Subject: PLC Professional Development Update

We would like to request to be placed on the Curriculum Committee agenda for the October 10, 2022, Board of Education Committee of the Whole meeting, to share an update on our district wide professional development on Professional Learning Communities. We would like to highlight the focused opportunities for all our staff to gain some consistent learning, utilizing Solution Tree's virtual conference.

Thank you for your consideration of this request.



# Livonia Public Schools

*Finance Office*

Date: October 4, 2022

To: Andrea Oquist, Superintendent

From: Alison Smith, Chief Financial Officer

Re: Financial Update

The external audit of the District's accounting records for the 2021-2022 school year is wrapping up and I anticipate having a draft copy of the financial statements available to review at the Board of Education Finance Committee meeting on Monday, October 10, 2022.

I will bring a hard copy of the financial statements to the meeting, go over some of the highlights and answer questions the Board may have. If the financial statements are available before the Committee meeting, I will email the Board a copy as soon as the statements are available. Representatives from the school district's auditing firm, Plante Moran, will be in attendance to discuss the financial statements in detail.

Please include this agenda item for the Monday, October 10, 2022, Board of Education Finance Committee meeting. As always, please contact me if you have any questions.

AS/kv

c: Board of Education