

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Committee of the Whole
September 19, 2022 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- I. AUDIENCE COMMUNICATIONS**
- II. COMMITTEE OF THE WHOLE**
Burton, Chair; Acosta, Bonifield; Bradford; Centers; Jarvis; Johnson
 - A. Selection of Voting Delegates - 2022 MASB Delegate Assembly** **2**
A. Oquist
- III. BUILDING & SITE COMMITTEE**
Centers, Chair; Bradford; Johnson
 - A. Quarterly Dashboard - 2021 Bond** **3**
P. Francis
 - B. Renovation of ArmCo Building** **4**
P. Francis
 - C. Purchase of Fiber Lunch Trays** **7**
P. Francis
 - D. Purchase of Dairy Products** **10**
P. Francis
 - E. Purchase of School Meal Supplies** **12**
P. Francis
 - F. Purchase of Road Salt** **13**
P. Francis
- IV. CURRICULUM COMMITTEE**
Acosta, Chair; Bonifield; Bradford
 - A. Tri-County M-STEP Data** **15**
T. O'Brien
 - B. Purchase of U.S. History Licenses** **16**
T. O'Brien
- V. FINANCE COMMITTEE**
Bonifield, Chair; Acosta; Jarvis
- VI. PERSONNEL COMMITTEE**
Bradford, Chair; Centers; Johnson
- VII. POLICY COMMITTEE**
Johnson, Chair; Bonifield; Jarvis
- VIII. LEGISLATIVE COMMITTEE**
Jarvis, Chair; Acosta; Centers

Voting Delegates:
Madeline Acosta
Karen Bradford



MASB
MICHIGAN ASSOCIATION
OF SCHOOL BOARDS

Alternates:
Dan Centers
Mark Johnson
Liz Jarvis
Tammy Bonitfield

MASB's 2022 Delegate Assembly will begin Thursday, Oct. 20 at 7 p.m. at the Grand Traverse Resort and Spa in Acme. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education.

Below is a link to use to certify the official voting delegates and alternates who will represent your board of education. (Note: please do not share this link—it is specific to you).

All delegates and alternates must be school board members. Only delegates and alternates named by your board may offer motions and vote on issues. However, all school board members may speak on the issues and participate in the debate. Your 2022-2023 MASB dues must be paid in order for a district to participate in the Delegate Assembly.

[Certify Your Delegates Here](#)

If you have any questions, please feel free to contact me at chuffman@masb.org or 517.327.5915.

Regards,
Cheryl

—
CHERYL HUFFMAN | Board Liaison
Michigan Association of School Boards



Livonia Public Schools

District Services

Date: September 14, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: PMC Presentation of Quarterly Dashboard

I would like to request adding an agenda item to the September 19, 2022 Committee of the Whole meeting for Plante Moran Cresa to report out to the Board of Education the Quarterly Dashboard Report. This will be Plante Moran Cresa's general report through the second quarter of 2022 and will include both bond and sinking fund projects.

Thank you.

c: Board of Education

PF/ko



Livonia Public Schools

District Services

Date: September 14, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Renovation of ArmCo Building

I would like an opportunity to share with the Board of Education the bid results for the renovation of the Armco Building. Bids were received and opened on August 30, 2022. We are recommending Spartan Construction Group Inc. as the low responsible bidder in the amount of \$297,000.00. The price includes doors, windows, siding and roof coating. The renovation will be financed through the Capital Projects Fund.

Please add this as an agenda item to the Committee of the Whole meeting on September 19, 2022. Thank you.

Attachment

C: Board of Education

PF/ko



Livonia Public Schools

Facilities and Operations

Date: September 8, 2022

To: Phillip Francis, Assistant Superintendent of District Services

From: Harry C. Lau, Administrator of Facilities and Operations

Re: Recommendation to Award the ARMCO Renovation to Spartan Construction Group Inc.

I am recommending and seeking approval to award the renovation of the ARMCO Building to Spartan Construction Group Inc. at a total cost of \$297,000.00; this will be financed through the Capital Projects Fund. The price and bid includes doors, windows, siding and roof coating.

Spartan Construction Group will be working with one of these glass companies on the project. A list of vendors that participated in this bid are listed below:

Spartan Const. Group Inc.	Shelby Twp., MI	\$297,000.00
Daniels Glass Inc.	Detroit, MI	\$104,428.00
Trenko Commercial Glass	Warren, MI	\$ 97,900.00

Rationale: The ARMCO building's exterior has deteriorated extensively and must be renovated for continued use and operation.

Thank you for your consideration in this matter.

cc: K. Oaks

**ARMCO Building Renovations Rebid
Bid Tab
Central Office, 12:00 Noon 8/30/22
Bulldog Room**

VENDORS BIDDING DESCRIPTION	Daniels Glass Inc.		Trenko Comm. Glass		Spartan Const. Group	
GRAND TOTAL:	\$104,428.00	\$	\$97,900.00	\$	\$297,000.00	\$
BID BOND	X		X		X	
EQUAL OPPORTUNITY	X		X		X	
SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT	X		X		X	
IRAN SANCTIONS STATEMENT	X		X		X	
ADDENDUM 1						6
FIRM REPRESENTATIVE PARTICIPATED IN MANDATORY PRE BID SITE INSPECTION						
PRICE FIRM FOR 90 DAYS						
TERMS OF PAYMENT						
ADDITIONAL SHEETS						
COMMENTS	Glass and Doors Only		Total Bid Package		Total Bid Package	
			Does not meet minimum specs			
RECORDED BY: Harry Lau	DATE: 8/30/22		WITNESSED BY:	Celia Davis		DATE: 8/30/22



Livonia Public Schools

District Services

Date: September 14, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Purchase of Fiber Lunch Trays

I would like an opportunity to share with the Board of Education the bid results for the purchase of fiber lunch trays. Bids were received and opened on September 15, 2022. We are recommending MMAS Solutions as the low responsible bidder in the amount of \$35,850.00. This will be financed through the Food Services Fund.

Please add this as an agenda item to the Committee of the Whole Meeting on September 19, 2022. Thank you.

Attachment

c: Board of Education

PF/ko



Livonia Public Schools

Food and Nutrition Services

Date: September 16, 2022

To: Phil Francis, Assistant Superintendent of District Services

From: Pat Schuchardt, Supervisor of Food and Nutrition Services

Re: Recommendation of Compostable Fiber Lunch Tray Bid

On September 15, 2022, the Food and Nutrition Services Department received two bids for the compostable fiber lunch trays:

- NJF Worldwide LLC, based in Neptune City NJ, did not meet the minimum specifications of the bid package and the total price quoted was \$87,000.00.
- MMAS Solutions, based in Livonia MI, met all the specifications of the bid package and the total price quoted was \$35,850.00.

It is my recommendation that the District partner with MMAS Solutions to supply compostable fiber lunch trays.

**Compostable Fiber Lunch Trays Bid
Bid Tab
Central Office, 12:00 Noon 9/15/22
Spartan Room**

VENDORS BIDDING DESCRIPTION	MMAS Solutions Livonia, MI	NJJ Worldwide Neptune, NJ			
GRAND TOTAL:	\$35,850.00	\$87,000.00	\$	\$	\$
BID BOND	X \$1,792.50	X			
EQUAL OPPORTUNITY	X	X			
SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT	X	X			
IRAN SANCTIONS STATEMENT	X				
ADDENDUM 1					
FIRM REPRESENTATIVE PARTICIPATED IN MANDATORY PRE BID SITE INSPECTION	X				9
PRICE FIRM FOR 90 DAYS	X				
TERMS OF PAYMENT					
ADDITIONAL SHEETS					
COMMENTS			Did not meet minimum specs		
RECORDED BY: Harry Lau	DATE: 9/15/22		WITNESSED BY:	Pat Schuchardt	DATE: 9/15/22



Livonia Public Schools

District Services

Date: September 14, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Purchase of Dairy Products

I would like to request adding an agenda item to the Monday, September 19, 2022 Committee of the Whole meeting to discuss the 2022-23 dairy purchase from Cedar Crest Dairy Inc., Hudsonville, Michigan in the amount of \$220,000.00 from the Food Service Fund.

Pricing is through the Washtenaw Intermediate School District, which has been approved by the Michigan Department of Education and is open to any district in the State of Michigan. This satisfies the Board's bid requirement.

Additionally, with regard to Food Service and Cedar Crest Dairy, I would also like to discuss Board approval of an increase to the 2021-22 milk/dairy open purchase order the Food & Nutrition Department has with Cedar Crest Dairy Inc., Hudsonville, Michigan. The Board previously approved \$160,000.00 in October of 2021 for milk/dairy purchases in the 2021-22 school year and approved an additional \$94,000.00 in May 2022. Due to the federally approved meal waiver during last school year, even more students than anticipated participated in their schools' meal programs. This is necessitating a final FY2022 request for Board approval in the amount of \$3,500.00.

Please let me know if there are any questions. Thank you.

Attachment

c: Board of Education

PF/ko



PRICE LIST PREPARED FOR:

Livonia Public Schools

Hudsonville, MI 49426 Phone 616.662.7679 Fax 616.669.7633

Effective: 9/4/2022

Item No.	Description	Size	Case Ct.	Price	Change	Price
MILK GALS - COUNTRY DAIRY						
10030/9030/52106	CD 1% MILK GALLON	GAL	4	\$ 4.3624	\$ -	\$ 4.3624
MILK HALF GALLONS - COUNTRY DAIRY						
10021/52107	CD 2% MILK HGL	HGL	9	\$ 2.4362	\$ -	\$ 2.4362
10031/52114	CD 1% LF MILK	HGL	9	\$ 2.3404	\$ -	\$ 2.3404
MILK - HALF PINTS PAPER						
500018	CF 1% WHITE SMX	HPT	50	\$ 0.3075	\$ 0.0154	\$ 0.3229
500084	CF CHOCOLATE SMX	HPT	50	\$ 0.3202	\$ 0.0154	\$ 0.3356
15235	CF STRAWBERRY SMX	HPT	50	\$ 0.3202	\$ 0.0154	\$ 0.3356
STRAWS						
85111	STRAW MILK E575RS	CS24/500	1	\$ 67.0000	\$ -	\$ 67.0000

Prices are based on the current costs of raw milk (per the USDA Federal Market Order No. 33), skim powders, butterfat, all economic costs including but not limited to raw materials, packaging, distribution, and operating expenses. Prices are subject to change monthly based on movement of the above costs.



Livonia Public Schools

District Services

Date: September 14, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Purchase of School Meal Supplies

I would like to request adding an agenda item to the Monday, September 19, 2022 Committee of the Whole meeting to discuss the 2022-23 purchase of school meal supplies from Van Eerden Foodservice Company, Grand Rapids, Michigan in the amount of \$2,000,000.00 from the Food Service Fund.

Pricing is through the Macomb-Oakland-Wayne RESA (MOR) Commodity & Commercial Food Purchasing Consortium. This satisfies the Board's bid requirement.

Please let me know if there are any questions. Thank you.

c: Board of Education

PF/ko



Livonia Public Schools

District Services

Date: September 14, 2022

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent of District Services

Re: Purchase of Road Salt

I would like to gain approval for the purchase of 1,700 tons of road salt for the 2022-23 winter season at a cost of \$53.45 per ton for a total cost of \$90,865.00 from Detroit Salt Company via the MiDEAL Purchase Consortium. This is an increase of \$9.87 per ton from last year.

The bulk road salt purchased for the last three winter seasons is listed below:

2019-20: Purchased 1,700 tons and used 1,500 tons
2020-21: Purchased 1,500 tons and used 1,300 tons
2021-22: Purchased 1,300 tons and used 1,130 tons

Please add this to the next Committee of the Whole meeting on Monday, September 19, 2022. The source of funds for this purchase is the General Fund. Please contact me if you have questions.

Attachment

c: Board of Education

PF/ko



Livonia Public Schools

Facilities and Operations

Date: September 14, 2022
To: Phillip Francis, Assistant Superintendent of District Services
From: Harry C. Lau, Administrator of Facilities and Operations
Re: Recommendation to Purchase Bulk Salt Through Mi-Deal

I am recommending and seeking approval to award the bulk salt purchase for the 2022-23 school year to Detroit Salt Company at a price of \$53.45 per ton for 1,700 tons. The price difference from the 2021-22 school year is increased by \$9.87 per ton. The total cost of the 1,700 tons is \$90,865.00.

This is a general fund purchase with the State of Michigan Mi-DEAL purchasing consortium.

Thank you for your consideration in this matter.

cc: K. Oaks



Livonia Public Schools

Academic Services

Date: September 15, 2022
To: Andrea Oquist, Superintendent
From: Theresa O'Brien, Chief Academic Officer
Subject: Presentation of M-STEP Results

I would like to request to be placed on the Curriculum Committee agenda for the September 15, 2022, Board of Education Committee of the Whole meeting to present our District M-STEP, MI-Access and MME results.

Last spring, students throughout the state of Michigan in grades 3-8 and 11 took the state's required assessments M-STEP, MI-Access and MME (includes PSAT and SAT). This is the first time since 2019 that we have had strong participation in state testing, as the requirement for participation was put back into place by the MDE. I look forward to sharing our students' results.

Thank you for your consideration of this request.



Livonia Public Schools

Academic Services

Date: September 15, 2022
To: Andrea Oquist, Superintendent
From: Theresa O'Brien, Chief Academic Officer
Subject: Purchase of U.S. Digital License from TCI

I would like to request to be placed on the agenda of the September 15, 2022, Board of Education Committee of the Whole meeting with a recommendation to purchase U.S. History licenses from TCI for \$34,020.00. This purchase would include 810 student licenses with 12 teacher licenses for free.

The original 2013 textbook purchase came with a nine-year digital license that has expired. We would like to extend the digital license for an additional two years.

Thank you for your consideration of this request.



Please send the PO to:
info@teachtci.com

US History licenses

Quote #: Q-10592-2
Date: 9/6/2022 3:52 PM
Expires On: 11/5/2022
Prepared By: Brian Thomas
Email: bthomas@teachtci.com
Phone: 800-497-6138 x175

Quote for:
Livonia Public School District
Lindsay Rousseau
lroussea@livoniapublicschools.org

Ship to:
Livonia Public School District
15125 Farmington Rd
Livonia, MI 48154

2-Years

15125 Farmington Rd Livonia, MI 48154

Product Code	Product Name	Product Type	List Price	Customer Price	Quantity	Extended Price
HS-SS-SL-02	High School (9-12) Social Studies: Student License (2 Yrs)	Digital	\$42.00	\$42.00	810	\$34,020.00
HS-SS-TL-02	High School (9-12) Social Studies: Teacher License (2 Yrs)	Digital	\$413.00	\$0.00	12	\$0.00
2-Years TOTAL:						\$34,020.00

TOTAL: \$34,020.00

Shipping (5%)	\$0.00
Service Fee (%)	\$0.00
Grand Total	\$34,020.00

Gratis

Gratis offer and/or customer pricing are valid for this quote only and contingent upon purchase order total matching or exceeding the quote total. Gratis items must be included on your purchase order.

Gratis Total \$4,956.00

Terms and Conditions

Business Terms

TCI's Business Terms apply to all orders. View details at <https://www.teachtci.com/tci-business-terms>

How to Order

To expedite your order and ensure you receive the pricing quoted above, please include a copy of this quote with your purchase order. Adjustments cannot be made after the order has been fulfilled. Place orders online at <https://shop.teachtci.com> or send using one of the following options:

- Email: info@teachtci.com
- Fax: 800-343-6828
- Address: 1049 El Monte Ave Ste C #607, Mountain View CA 94040 (**New as of November 2021**)

License Contact

Set up information for all licenses purchased will be sent to the contact email above unless otherwise noted.

Shipping

Shipping and handling fees do not apply to teacher and student license-only products

Print Subscriptions

If your order includes multi-year subscriptions to print materials, you must receive delivery of the full annual quantity for the duration of your subscription. Any adjustments below the annual quantity cannot be used as a credit for future year shipments. Changes that exceed the original annual quantity must be accompanied by a new purchase order.

Student Journal Bundles

If your order contains fewer than 20 multi-year student journal bundles for any program, journals for the entire duration of the bundle will be shipped to you upfront.

Sales Tax

If applicable, sales tax will be assessed when your order is processed. Actual amount will be calculated and added to the invoice based on the delivery address.