

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Committee of the Whole
December 6, 2021 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

- I. AUDIENCE COMMUNICATIONS**
- II. COMMITTEE OF THE WHOLE**
Burton, Chair; Acosta, Bonifield; Bradford; Centers; Jarvis; Johnson
- III. BUILDING & SITE COMMITTEE**
Centers, Chair; Bradford; Johnson
 - A. Project #1 Bond Update Presentation** 2
P. Francis
 - B. Pre-Purchase of HVAC Equipment - 2021 Bond** 3
P. Francis
- IV. FINANCE COMMITTEE**
Bonifield, Chair; Acosta; Jarvis
 - A. Budget Amendment** 8
A. Smith
 - B. Summer Tax Resolution** 9
A. Smith
- V. CURRICULUM COMMITTEE**
Acosta, Chair; Bonifield; Bradford
 - A. Michigan School Grades** 11
T. O'Brien
- VI. POLICY COMMITTEE**
Johnson, Chair; Bonifield; Jarvis
- VII. PERSONNEL COMMITTEE**
Bradford, Chair; Centers; Johnson
- VIII. LEGISLATIVE COMMITTEE**
Jarvis, Chair; Acosta; Centers



Date: December 2, 2021

To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Re: Project #1 – Bond Update

I would like to add an agenda item to Monday's Board of Education meeting. French Associates and Plante Moran Cresa would like to present the current status of Project #1 – Bond Update. This will include the current Design Development (DD) drawings so the Board can be up to date on the design progress in the five school buildings (Emerson, Cooper, Randolph, Coolidge, Kennedy) being renovated in summer 2022.

Please contact me if you have questions. Thank you.

PF/ko

C: Board of Education



Date: December 2, 2021

To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Re: Pre-Purchase of HVAC Equipment

I would like to discuss the pre-order/pre-purchase of HVAC equipment for the 2021 Bond program. Specifically, this recommendation for Board approval of select HVAC equipment will be for the summer 2022 projects, due to an abnormally long lead time for the specified equipment. The future purchase of the majority of HVAC equipment will be the responsibility of the selected contractor, based on the bid package requirements.

The Bond Team is recommending Thermalnetics in Auburn Hills, Michigan as the low responsible bidder. Please note, as detailed in PMC's recommendation letter, the total value of the HVAC equipment will be \$492,311.00, but the contract between LPS and Thermalnetics will be \$0.00. Then, Thermalnetics will become "a pre-approved supplier to the HVAC Contractor(s) at a later date, with the \$492.311.00 being included in the HVAC Contractors' future bids."

Please refer to PMC's attached letter for more specifics. Brian Weber from PMC will join me to discuss with the Board, at the upcoming Committee of the Whole meeting, the details and explanations for this pre-purchase.

Please let me know if there are any questions. Thank you.

Attachment

PF/ko

c: Board of Education

December 3, 2021

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: 2021 Bond Program
HVAC Equipment Pre-Purchase – 2022 Projects

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) for the pre-purchase pricing of a portion of the HVAC equipment for the 2021 Bond Program. This update represents the mutual efforts of PMC, Clark Construction (CM), French Associates (Architect), Unified Building Systems (Engineer), LPS administration and staff, and district legal counsel (the Project Team) to present a framework in order to identify, evaluate, and recommend an equipment supplier for select HVAC equipment for the Program's 2022 Projects. This recommendation is limited only to the equipment that has been identified by the Team as having abnormally long procurement periods due to the industry's current supply chain disruptions. The balance of HVAC equipment will remain in the trade contractor bid packages scheduled for issuance in January 2022.

SELECTION PROCESS

On November 15, 2021, Bid Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and posted to the required State of Michigan website.

On November 30, 2021, two (2) bid proposals were received for the Project and over the next several days were reviewed and evaluated. An interview was conducted with both biddings firms on December 2, 2021 and were attended by representatives from the Project Team. The scope of work, equipment specifications, procurement schedule and other particulars regarding the work were reviewed and discussed.

RECOMMENDATION

Upon completion of the interviews, and after subsequent clarifications and discussions, the Project Team recommends awarding **Thermalnetics** as detailed in Clark Construction's recommendation letter dated December 2, 2021 as the lowest responsible bidder.

While the value of this equipment is \$492,311, the Contract between LPS and this Vendor will be for zero dollars, as this Vendor will become a pre-approved supplier to the HVAC Contractor(s) at a later date, with the \$492,311 being included in the HVAC Contractors' future bids.

Equipment Cost Summary

Randolph Elementary	\$ 100,016.00	Roof Top Units #2 & #3
Kennedy Elementary	\$ 53,904.00	Roof Top Unit #2
Hayes Elementary	\$ 53,233.00	Roof Top Units #2
Grant Elementary	\$ 44,991.00	Roof Top Unit #3
Coolidge Elementary	\$ 117,739.00	Roof Top Units #2 & #3
Cooper Upper Elementary	\$ 122,428.00	Roof Top Units #1 & #4
Total Equipment Costs	\$ 492,311.00	

For the Vendor, the pricing for this work will be detailed in a Pre-Purchasing Pricing Agreement, pending final review and approval of terms by district legal counsel.

The award recommendation does not include a contingency, nor Project specific General Conditions at this time. These costs will be incorporated on a Project-by-Project basis once bids are received for each of the Contractor bid packages.

If you have any questions regarding the above information, please feel free to contact me at 248-675-9812 or brian.weber@plantemoran.com. The Project Team is also available at the Board's convenience to answer any questions.

Sincerely,
PLANTE MORAN CRESA



Brian Weber
Owner Representative

CC: Dana Abrahams, Clark Hill
Attachments: Clark Construction Recommendation Letter
Bid Tabulation



December 2, 2021

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Rd.
Livonia, MI 48154

Re: Livonia Public Schools – 2020 Bond Program
Bid Pack #1 – Mechanical Equipment
Contract Award Recommendation

Dear Mr. Francis,

As Construction Manager for Livonia Public Schools, Clark Construction Company hereby recommends Livonia Public Schools enter into a contract with the Supplier listed below.

Competitive bids were received November 30, 2021. The recommended Supplier provided the lowest responsive bid for the project. Clark Construction Company conducted a pre-award interview with low Supplier on December 2, 2021. Representation from Livonia Public Schools, Plante Moran Cresa and Unified Building Systems Engineering also attended this meeting.

Contract award recommendations:

<u>Area of Work</u>	<u>Contractor</u>	<u>Bid/Contract Amount</u>
1) 23 – Mechanical Equipment	Thermalnetics	\$ 492,311.00
	TOTAL for BP #1	\$ 492,311.00

The scope is to furnish only the roof top mechanical units for Cooper, Coolidge, Kennedy, Hayes, Grant and Randolph. There is a total of 9 roof top units in this award. We have enclosed a tabulation of all bids received. Please contact me should you have any questions regarding the above.

Sincerely,
CLARK CONSTRUCTION COMPANY

Andrew Holewinski
Project Manager



Client: Livonia Public Schools
Location: Livonia, MI
Job #: 2867

Project: Livonia Public Schools
Dated: 11/30/21
By: Andrew Holewinski

Division:	Bid Cat. 23 Mechanical Equipment		
Subcontractor	Thermalnetics	Trane - Michigan	JCI
Contact:	Carmen DeAngelis	Joe Thomas	Andrew White
Phone:	248-276-3300	734-452-2030	734-478-6617 7
Bid Security	X	X	
Familial Relationship	X	X	
Iran	X	X	
Criminal	X	X	
Equal Opportunity Form	X	X	
Base Bid	\$492,311.00	\$264,870.00	No Bid
		Trane withdrew bid - did not meet specifications	
Recommended Responsible Bid:		\$492,311.00	



Livonia Public Schools

Finance Office

Date: December 1, 2021

To: Andrea Oquist, Superintendent

From: Alison Smith, Director of Finance

Re: 2021-22 General Fund Budget Amendment #1

We would like to discuss the 2021-22 First Budget Amendment at the December 6, 2021 Finance Committee meeting. Please include this item on the agenda.
Thank you.

AS/kp



Livonia Public Schools

Finance Office

Date: December 1, 2021

To: Andrea Oquist, Superintendent

From: Alison Smith, Director of Finance

Re: Summer Tax Resolution

The Board of Education annually approves a resolution requesting the local municipalities to perform a summer tax collection for local school property taxes. They have been supportive of this past practice.

I recommend that we continue the school district's established custom and request 50% summer tax collection, with the remaining 50% of the taxes to be collected in the winter. Please place this item on the Finance Committee agenda for December 6, 2021.

Please let me know if you have any questions. Thank you.

AS/kp

Attachment

c: Board of Education

Annual Summer Tax Resolution

Livonia Public Schools School District (the "District")

A regular meeting of the board of education of the District (the "Board") was held:

- in the Administration Office, within the boundaries of the District,
- electronically through _____ with identification number _____,

on the 13th day of December, 2021, at 6:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by Colleen Burton, President.

Present:

Absent:

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 50% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2022 its previously-adopted ongoing resolution imposing a summer tax levy of 50% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2022 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the governing bodies on or before December 31, 2021.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are rescinded.

Ayes:

Nays:

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Livonia Public Schools School District, certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education



LIVONIA PUBLIC SCHOOLS

Academic Services Department

Date: November 18, 2021
To: Andrea Oquist
Superintendent
From: Theresa O'Brien
Subject: Michigan School Grades

I would like to request an opportunity to present the 2020-21 Michigan School Grades for all of our schools at the Curriculum Committee segment of the Board of Education Meeting on December 6, 2021.

The 2020-21 [Michigan School Grades](#) reports will be available for schools on [MI School Data \(www.mischooldata.org\)](#) beginning on Friday, November 19, 2021. Many accountability and reporting requirements were waived for the 2020-21 school year; however, the Michigan Department of Education (MDE) is still required to release all aspects of the A-F system for which there are data per MCL 380.1280g, which the legislature has not acted to suspend or waive. Schools receive up to five letter grades and three ranking labels based on various school performance components. Schools will not receive an overall letter grade per legislative requirements.

I would like to share an overview of our schools grades, the components and how they are determined. Thank you for your consideration of this request.