

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Regular Meeting
August 23, 2021 - 6:30 PM
Riley Upper Elementary School
15555 Henry Ruff Rd
Livonia, MI 48154**

AGENDA

- I. ROLL CALL: Madeline Acosta, Tammy Bonifield, Karen Bradford, Colleen Burton, Dan Centers, Liz Jarvis, Mark Johnson**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMUNICATIONS**
 - A. District Update from the Superintendent**
 - B. Written Communications**
 - C. Audience Communications (limited to 15 minutes, with remainder taking place prior to HEARING FROM BOARD MEMBERS)**
 - D. Response to Prior Audience Communications**
- IV. CONSENT AGENDA--Items marked with an "*" will be considered in one motion. These routine items have been individually reviewed by Board committees and were unanimously recommended for placing on this consent agenda. Any member of the Board may remove items from the consent agenda prior to voting. 3**
- V. DISPOSITION OF MINUTES**
 - A. *Minutes of the Organizational Meeting of July 26, 2021 4**
 - B. *Minutes of the Regular Meeting of July 26, 2021 7**
 - C. *Minutes of the Special Meeting of August 16, 2021 12**
- VI. BUSINESS MATTERS**
 - A. *Approval of 2021-2022 Tuition Rate 16**
 - B. Approval of Construction Manager - 2021 Bond 17**
 - C. Approval of Technology Designer - 2021 Bond 22**
 - D. Approval of Furniture Consultant - 2021 Bond 24**
 - E. Approval of Tennis Court Designer - Sinking Fund 27**
 - F. Approval to Purchase Bulk Salt for 2021-2022 School Year 44**
 - G. Approval to Purchase Pizza for School Lunch Program 45**
- VII. INSTRUCTION MATTERS**
 - A. Approval to Purchase i-Ready Diagnostic & Instructional Licenses 46**
 - B. Approval of Act 18 Capital Outlay Technology 55**
 - C. Update on Plans & Preparation for 2021-22 School Year**
- VIII. PERSONNEL MATTERS**
 - A. Teachers for Approval 58**
 - B. Resignations 65**
 - C. Retirement 66**
- IX. HEARING FROM BOARD MEMBERS**

A. Hearing from Board Members
X. ADJOURNMENT

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: Consent Agenda

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Organizational Meeting of July 26, 2021
- V.B. Minutes of the Regular Meeting of July 26, 2021
- V.C. Minutes of the Special Meeting of August 16, 2021
- VI.A. Approval of 2021-2022 Tuition Rate

RATIONALE:

The agenda for the Board of Education meeting has certain items designated and identified by an asterisk *. These items, identified in advance with concurrence of the Board President, will be acted upon in a single motion.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Andrea L. Oquist, Superintendent

EXHIBITS:

Attached
Off/Supt/jw

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Organizational Meeting
July 26, 2021**

President Burton convened the virtual meeting at 7:34 p.m.

Members Present: Madeline Acosta, Tammy Bonifield, Karen Bradford, Colleen Burton, Dan Centers, Liz Jarvis, Mark Johnson

Members Absent: None

Audience Communications: Several individuals addressed the Board regarding COVID-19, masking in schools, student privacy, and communications with students.

Adoption of 2021-2022 Bylaws to Establish Meeting Dates and Other Procedures: It was moved by Mrs. Bradford and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt the attached bylaws to establish 2021-2022 meeting dates, procedures for the calling and posting of Board meetings, and authorization to sign contracts and legal documents for the Board.

**SCHEDULE OF MEETINGS OF THE BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT
2021-2022**

Regular meetings of the Board of Education of the Livonia Public Schools School District shall be held at 6:30 p.m. on the following dates:

July 26, 2021	August 23, 2021	September 27, 2021	October 18, 2021
November 22, 2021	December 13, 2021	January 24, 2022	February 28, 2022
April 4, 2022	April 25, 2022	May 16, 2022	June 13, 2022

The Board regularly holds Committee and Study Session meetings throughout the year. Additional Special Meetings and/or Board Workshops may also be scheduled as needed.

Special meetings of the Board of Education may be called by the President of the Board, or any three members of the Board, by serving on the other members a written notice of the day, time, location, and purpose of such meetings. Such notice shall be made in accordance with law.

The Secretary of the Board shall cause public notice to be given of all meetings of the Board of Education in accordance with the Michigan Open Meetings Act.

The President and/or Secretary of the Board shall be authorized to sign all contracts and legal documents on behalf of the Board of Education following approval by resolution of the Board, unless the Board specifically designates other members of the Board or administration in its resolution to approve the contract or legal document.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Designation of
2021-2022 Bank
Depositories:**

It was moved by Mr. Centers and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District adopt a resolution designating JPMorgan Chase Bank, Fifth Third Bank, and Michigan Liquid Asset Fund Plus as depositories for the School District during the 2021-22 school year.

RESOLUTION

RESOLVED: That the JPMorgan Chase Bank, Fifth Third Bank, and Michigan Liquid Asset Fund Plus as designated depositories of this School District be and hereby are requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of this School District against the following accounts:

- JPMorgan Chase Bank (primary bank)
 - Main Account
 - Food Service Account
 - Flexible Benefits Account
 - Investment Account (Debt Service)
 - Investment Account (Sinking Fund)
 - Disbursement Account
- Fifth Third Bank (used for 2013 Bond)
 - Bond Checking Account
- Michigan Liquid Asset Fund Plus
 - Bond Investment Account

When bearing or purporting to bear the facsimile signature of Andrea Oquist and Alison Smith or the manual signature of Andrea Oquist or Alison Smith.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Appointment of
Investment
Officer:**

It was moved by Mrs. Acosta and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District appoint the Treasurer, Ms. Alison Smith, as the Investment Officer in conjunction with the District's Investment Policy for the 2021-22 school year.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Appointment of
Staff Member to
be in Charge of
Elections**

It was moved by Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of Phillip Francis as the staff member in charge of school elections for the 2021-2022 school year. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Appointment of
Staff Member to
be Responsible
for Posting Board
Meeting Notices**

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District acknowledge the appointment of the Superintendent as the administrator in charge of posting meeting notices. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Adjournment:

President Burton adjourned the meeting at 8:22 p.m.

Off/Supt/jw

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Regular Meeting
July 26, 2021**

President Burton convened the meeting at 8:23 p.m.

Members Present Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

Members Absent None

District Update from the Superintendent Superintendent Oquist shared an overview of the Fall 2021 Mask & Mitigation measures, which received support from the Board. This information will be shared with families and staff.

Written Communication None

Audience Communication An individual addressed the Board regarding COVID-19 and masking in schools.

Response to Prior Audience Communication President Burton relayed that during audience communications at the June 14 Board meeting, individuals addressed the Board to request the discontinuance of masks and social distancing. The Board discussed plans, at length, during the July 26 Committee of the Whole meeting, which is available on the LPS website. Recommendations were prepared and given support by the Board. A summary of the fall masking and mitigation plans will be sent out to families and staff.

Another topic brought up during the June 14 audience communications was Critical Race Theory (CRT). Mrs. Burton stated that CRT is not taught in Livonia Public Schools and is not part of Michigan's adopted standards. LPS curriculum is based on the Michigan State Standards. LPS is proud of the culture and climate work that takes place in our District, which promotes a safe, welcoming, and inclusive environment for all.

Consent Agenda It was moved by Mr. Johnson and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by

the superintendent:

- V.A. Minutes of the Public Hearing of June 14, 2021
- V.B. Minutes of the Regular Meeting of June 14, 2021
- VIII.A. Purchase of Copy Paper
Contact Paper Group – Total \$88,667.40

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Appointment of Middle School Principal

It was moved by Mrs. Bradford and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Kevin English as principal of Emerson Middle School.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Appointment of Student Services Coordinator

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Todd Kalmbach as student services coordinator.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Recall of Teachers

It was moved by Mrs. Acosta and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools accept the recommendation of the superintendent and recall to district employment as teachers for the 2021-22 school year the persons listed below:

Elementary

Crachiola, Jessica	1/4/2021	(1.0) Elementary Teacher Rosedale	Declined
Evans-Ebling, Valerie	9/8/1987	(1.0) 2nd Grade Hayes	Retired
Ledbetter, Jaelyn	2/15/2018	(1.0) 5th Grade LV Johnson	
Melancon, Laura	1/4/2021	(1.0) LV 3rd Grade Rosedale	
Montefusco, Katherine	1/4/2021	(1.0) 5th Grade Cooper	Declined
Thompson Meredith	8/7/2014	(1.0) Elementary Teacher Niji-Iro	

Secondary

Gowman, Jeffrey	2/4/2021	(1.0) Science (.6) Holmes (.4) Emerson
McAllister, Colleen	3/1/2021	(2.0) ELA Emerson
McGill, Erin	1/29/2021	(1.0) Math (.6) Stevenson (.4) Churchill
Pilaftsidis, Tracy Maria	9/3/2020	(1.0) Art Cooper
Warnick Melissa	9/14/2020	(1.0) Social Studies Emerson
Gasevski Katarina	8/28/2018	(1.0) Counselor Churchill
Hall, Jillian	8/30/2011	(1.0) Counselor Franklin
Lee, Michelle	8/29/2017	(1.0) Counselor Frost
Weiss-Stansell, Renay	8/26/2019	(.7) Counselor (.6) Stevenson (.1) Franklin

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Resignation

The Board was informed of a resignation:
Mackenzie Sato 7/15/21

Leaves of Absence

It was moved by Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the requests for a leave of absence listed below:

<u>Name</u>	<u>Date Effective</u>
Elizabeth Hering	2021-2022 School Year
Yuriko Ishida	8/9/21-10/29/21
Rachel Licavoli	2021-2022 School Year

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Retirements

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for services rendered by:

Douglas Coates, who retired from the district on June 30, 2021, and devoted 21 years of dedicated, loyal, and outstanding service to the students of Churchill High School as a teacher and coordinator of the math, science and computer program.

Valerie Evans-Ebling, who retired from the district on June 28, 2021, and devoted 34 years of dedicated, loyal, and outstanding service to the students of Nankin Mills Elementary and Hayes Elementary as a teacher.

Jennifer Hardy-Francis, who retired from the district on June 30, 2021, and devoted 25 years of dedicated, loyal, and outstanding service to the students of Churchill High School as a teacher and library media center specialist.

Linda Korovesis, who retired from the district on June 21, 2021, and devoted 27 years of dedicated, loyal, and outstanding service to the students of Washington Elementary, Tyler Elementary and Randolph Elementary as a teacher.

Julie Macrae, who retired from the district on July 15, 2021, and devoted 30.4 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a clerk and secretary in the Data Management Department and at Churchill High School, Buchanan Elementary, Taylor Elementary, Western Wayne Skill Center, and in the Payroll and Transportation Departments.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Purchase of HMH Into Reading Materials for

It was moved by Mr. Johnson and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the purchase of six-year licenses for HMH *Into Reading* and teacher and support materials for our Upper

**Upper
Elementary
Schools**

Elementary Schools at a cost of \$276,536.36, including shipping and handling with \$176,496.87 in free materials, including teacher resources, licenses and professional development.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Purchase of
School Buses –
2021 Bond**

It was moved Mrs. Bradford and supported by Mrs. Bonifield that that the Board of Education of the Livonia Public Schools School District approve the purchase of three 71-passenger gasoline wheelchair buses and three 71-passenger propane wheelchair buses from Holland Bus Company, Holland, Michigan for a cost of \$705,492.00.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Purchase of
Mobile Devices**

It was moved by Mr. Centers and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District approve the purchase of Chromebooks and Chromebook charging/storage carts from Presidio Networked Solutions Group, Caledonia, Michigan in the amount of \$1,662,379.00 and the purchase of Microsoft Surface Go 2 machines and charging/storage carts from CDW-G, Chicago, Illinois in the amount of \$335,580.00 for a total amount of \$1,997,959.00.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Central Office
Abatement
Change Order**

It was moved by Mrs. Acosta and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District approve funds to pay a change order for asbestos abatement at the Central Office Complex's Administration building to Global Green Services Group, Dearborn Heights, Michigan, in the amount of \$26,560.00.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Board Trustees
to Participate in
2021 MASB
Summer
Institute Virtual
Conference**

It was moved by Mrs. Jarvis and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve Board Trustees participation in the August 6-8, 2021 virtual MASB Summer Institute and/or virtual classes, for a total of \$1,170 as follows: Madeline Acosta \$450; Tammy Bonifield \$180; Dan Centers \$270; and Mark Johnson \$270.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Adjournment

President Burton adjourned the meeting at 9:25 p.m.

Off/Supt/jw

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Special Meeting
August 16, 2021**

President Burton convened the meeting at 6:31 p.m.

Members Present Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

Members Absent None

District Update from the Superintendent Superintendent Oquist shared an overview of the Fall 2021 Mask & Mitigation measures. Discussion ensued on mitigation measures and plans for the coming school year.

Written Communication None

Audience Communication Several individuals addressed the Board regarding COVID-19 and masking in schools.

Appointment of Frost Middle School Assistant Principal It was moved by Mrs. Jarvis and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Brian Jensen as assistant principal of Frost Middle School beginning August 17, 2021.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Appointment of Johnson Upper Elementary School Assistant Principal It was moved by Mrs. Bradford and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Cynthia Pierson as assistant principal of Johnson Upper Elementary School beginning August 17, 2021

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Appointment of Riley Upper Elementary It was moved by Mr. Johnson and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint

School Principal

Allison Gray as assistant principal of Riley Upper Elementary School beginning August 17, 2021.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Appointment of Jackson Early Childhood Center Principal

It was moved by Mrs. Bonifield and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Dr. Katie Dodge as principal of Jackson Early Childhood Center beginning August 17, 2021.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Appointment of Media Technology Coordinators

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Judy Bowling and Paul Cassatta as media technology coordinators beginning August 17, 2021.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Board Trustees to Participate in MASB Workshop

It was moved by Mr. Centers and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve Board trustees' participation in the MASB Legal Workshop on August 26, 2021, at a cost of \$90 each; for a total not to exceed \$630.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Committee of the Whole Discussion Items**Planning and Updates for 2021-22 School Year –**

Information was shared regarding the fall planning and mitigation measures that were previously sent to families related to COVID-19 and the rationale for those measures. Discussion ensued regarding current guidelines from the CDC and the MDHHS, COVID-19 data and future mitigation measures for the District.

Committee of the Whole Discussion Items

The Board was notified that the following items will be on the agenda of the August 23, 2021 regular Board meeting for a vote:

- **Construction Manager Recommendation – 2021 Bond**
Proposals were received from five firms. Recommend Clark

Construction Company for Project #1 Building Renovations & AC Upgrades and Project #2 Robotics and Early Childhood Center for 2021 bond projects. Total contract award: \$4,682,848.

- **Technology Designer Recommendation – 2021 Bond**
Proposals were received from three design firms. Recommend Integrated Design Solutions for 2021 bond projects. Total contract award \$920,000.
- **Furniture Consultant Recommendation – 2021 Bond**
Furniture consulting services were obtained from architectural and engineering firms. Recommend French Associates, Inc. for Project 1 Staff Furniture & Library Media Centers in the amount of \$206,000 and TMP Architecture, Inc. for Project 2 Robotics Center & Early Childhood in the amount of \$52,000.
- **Tennis Court Designer Recommendation – Sinking Fund**
Proposals were requested from Foresite Design and NTH for design, construction documents, bidding, and construction administration services for tennis courts at Franklin and Stevenson High Schools. Recommend Foresite Design for a fee of \$71,200.
- **Bulk Salt Purchase**
Recommend Detroit Salt Company (via the MiDEAL Purchase Consortium) for the purchase of 1,300 tons of road salt for the 2021-22 winter season, at a total cost of \$56,654.
- **Pizza Bid for School Lunch Program**
Domino's was the only vendor who submitted a bid, for a cost of \$8.00 per pizza for a proposed three-year contract. Cost for 2021-22 school year would be approximately \$150,000.
- **Tuition Rate 2021-2022**
Tuition rate for 2021-22 school year will be \$11,582 and will be on the consent agenda.
- **i-Ready Purchases**
Proposed purchase of i-Ready diagnostics for kindergarten through eighth grade students in reading and math. Data is utilized to determine student needs and how students are doing on grade level standards. Total cost is \$112,302.60.

- **Act 18 Purchases**

Requesting approval for Act 18 technology for students and staff for the 2021-22 school year. These items have been approved by Wayne County RESA for our Act 18 programs: MOCI, WSKSL, ASD.

Adjournment

President Burton adjourned the meeting at 10:36 p.m.

Off/Supt/jw

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: Construction Manager Recommendation – 2021 Bond

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to appoint Clark Construction Company, Auburn Hills, Michigan as Construction Manager for Project #1 and Project #2 of the 2021 bond projects in the amount of \$4,682,848.00 and authorize the Superintendent or her designee to negotiate and execute final contracts on behalf of the Board of Education.

RATIONALE:

The recommended Construction Manager for the 2021 Bond construction projects will provide the work oversight and management needed to complete the work of the Bond.

BUDGETARY INFORMATION:

2021 Bond

RESOURCE PERSONNEL:

Phillip Francis, Director of Operations

EXHIBITS:

Attached

PF/ko

August 9, 2021

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: 2021 Bond Program
Construction Management (CM) Services Recommendation
Project #1 – Building Renovations and AC Upgrades
Project #2 – Robotics and Early Childhood Center

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Construction Management firms for the 2021 Bond Program. This update represents the mutual efforts of PMC, LPS administration and staff, and district legal counsel (the Project Team) to present a framework in order to identify, evaluate, and recommend a firm for Project #1 & Project #2.

SELECTION PROCESS

On June 17, 2021, RFP documents were formally issued to six (6) selected firms previously reviewed by the LPS Board of Education. A pre-proposal meeting was held on June 21, 2021, with all firms in attendance. Proposals were received from five (5) of the invited firms on June 30, 2021, and over the ensuing days were reviewed by the Project Team.

The Project Team utilized a criteria-based selection (CBS) process to evaluate each CM firm's proposal. The CBS process used pre-established and weighted criteria to evaluate the proposals to objectively shortlist three (3) CM firms for interviews. Criteria such as relevant experience, proposed staff and team experience, firm approach to the project, and proposed fees were evaluated.

The Project Team conducted interviews with these three (3) firms on July 19, 2021. Upon completion of the interviews and after subsequent discussions, the Project Team completed the CBS scoring process and finalized a recommendation.

RECOMMENDATION

The Project Team recommends awarding the CM services contract for **Project #1 and Project #2** for the 2021 Bond Program to **Clark Construction Company**, pending final review of terms by district legal counsel. The recommendation includes an alternate approach as provided by Clark Construction to perform a portion of the air conditioning upgrades during the school year and complete all work by December 2026.

The total contract award recommendation is **\$4,682,848.00** and is further defined as follows:

\$337,250	Not-to-Exceed Preconstruction Phase Services
\$4,155,101	Not-to-Exceed Construction Phase Personnel Costs
\$190,497	Not-to-Exceed Construction Phase Reimbursables
<u>\$4,682,848</u>	<u>Total Contract Award Recommendation</u>

The contract award recommendation does not include the Construction Manager's Fee of 2.0% of the Cost of the Work, nor Project specific General Conditions at this time. These costs will be incorporated into the Construction Manager's contract on a Project-by-Project basis once bids are received for each of the contractor bid packages.

If you have any questions regarding the above information, please feel free to contact me at 248-675-9812 or brian.weber@plantemoran.com. The Project Team is also available at the Board's convenience to answer any questions.

Sincerely,
PLANTE MORAN CRESA



Brian Weber
Owner Representative

CC: Dana Abrahams, Clark Hill
Attachments: CM Proposal Summary
CBS Scoring Summary

LIVONIA PUBLIC SCHOOLS
CONSTRUCTION MANAGEMENT SERVICES
2021 BOND PROGRAM
REQUEST FOR PROPOSALS SUMMARY

Category	Barton Malow Builders	The Christman Company	Clark Construction	McCarthy & Smith	Rockford Construction	AVERAGES	
General Information							
Local Office	Southfield	Detroit, MI	Auburn Hills, MI	Farmington Hills, MI	Detroit, MI		
Full-Time Personnel at Local Office	79 (Education Group)	65	150	75	43		
Headquarters	Southfield	Lansing, MI	Lansing, MI	Farmington Hills, MI	Grand Rapids, MI		
Full-Time Personnel for Entire Firm	600	485	280	75	300		
Contact	Stephanie Hatchey	Mary LeFevre	Gary Steller	Bill McCarthy	Jennifer Boswinkle		
Notable Clients	Livonia Public Schools Bloomfield Hills School District Troy School District Birmingham Public Schools	Grand Rapids Public Schools Lansing School District Muskegon Public Schools Detroit Public Schools	Brighton Area Schools Dearborn Public Schools Warren Consolidated Schools Huron Valley Schools	Livonia Public Schools Ann Arbor Public Schools Clarenceville School District Farmington Public Schools	Birmingham Public Schools Grand Rapids Public Schools Caledonia Public Schools Northview Public Schools		
Acknowledge Addenda	NA	NA	NA	NA	NA		
Agree to Contract Terms	Exceptions Noted	Exceptions Noted	Minor Exceptions Noted	Exceptions Noted	Exceptions Noted		
Familial Disclosure, Iran Sanctions, Equal Opportunity and Criminal Background Affidavits	Yes	Yes	Yes	Yes	Yes		
Proposed Fee Information							
Project #1 - NTE Preconstruction	NA	\$250,000.00	\$285,000.00	\$530,000.00	\$145,660.00	\$299,132.00	
Project #1 - NTE Personnel Cost	NA	\$3,270,360.00	\$3,526,184.00	\$3,930,000.00	\$2,926,054.00	\$3,439,070.20	
Project #1 - NTE Reimbursable Expenses	NA	\$290,303.00	\$171,833.00	\$269,582.00	\$484,210.00	\$269,582.60	
Project #1 - Precon/Personnel/Reimbursables	NA	\$3,810,663	\$3,983,017	\$4,729,582	\$3,555,924	\$4,007,785	
Project #1 - Overhead & Profit (Fee) (%)	NA	2.00%	2.30%	1.80%	2.40%	2.10%	
Project #1 - Overhead & Profit (Fee) (\$)	NA	\$1,770,000.00	\$2,035,500.00	\$1,593,000.00	\$2,124,000.00	\$1,858,500.00	
Project #1 - Total Proposed Fees (\$)	NA	\$5,580,663.00	\$6,018,517.00	\$6,322,582.00	\$5,679,924.00	\$5,866,284.80	
Project #1 - Total Proposed Fees (%)	NA	6.31%	6.80%	7.14%	6.42%	6.63%	
Project #1 - Estimated General Conditions	NA	0.5% - 1.25%	0.75% - 1.75%	1.5% - 3.0%	4%		
Project #2 - NTE Preconstruction	NA	\$50,000.00	\$49,346.00	\$92,000.00	\$66,120.00	\$64,366.50	
Project #2 - NTE Personnel Cost	NA	\$908,770.00	\$1,176,405.00	\$650,000.00	\$1,041,202.00	\$944,094.25	
Project #2 - NTE Reimbursable Expenses	NA	\$99,530.00	\$60,064.00	\$91,092.00	\$113,682.00	\$91,092.00	
Project #2 - Precon/Personnel/Reimbursables	NA	\$1,058,300	\$1,285,815	\$833,092	\$1,221,004	\$1,099,553	
Project #2 - Overhead & Profit (Fee) (%)	NA	2.75%	4.20%	1.90%	2.30%	\$0.03	
Project #2 - Overhead & Profit (Fee) (\$)	NA	\$503,250.00	\$768,600.00	\$347,700.00	\$420,900.00	\$510,112.50	
Project #2 - Total Proposed Fees (\$)	NA	\$1,561,550.00	\$2,054,415.00	\$1,180,792.00	\$1,641,904.00	\$1,609,665.25	
Project #2 - Total Proposed Fees (%)	NA	8.53%	11.23%	6.45%	8.97%	8.80%	
Project #2 - Estimated General Conditions	NA	0.5% - 1.5%	0.75% - 1.5%	1.5% - 3.0%	6.75%		
Combined Bid - NTE Preconstruction	\$185,900	\$275,000	\$337,250	\$622,000	\$211,780	\$326,386	
Combined Bid - NTE Personnel Cost	\$5,186,149	\$3,659,160	\$4,155,101	\$4,580,000	\$3,967,256	\$4,309,533	
Combined Bid - NTE Reimbursable Expenses	\$115,500	\$352,338	\$190,497	\$314,057	\$597,892	\$314,057	
Combined Bid - Precon/Personnel/Reimbursables	\$5,487,549	\$4,286,498	\$4,682,848	\$5,516,057	\$4,776,928	\$4,949,976	
Combined Bid - Overhead & Profit (Fee) (%)	2.00%	1.90%	2.00%	1.82%	2.38%	2.02%	
Combined Bid - Overhead & Profit (Fee) (\$)	\$2,136,000.00	\$2,029,200.00	\$2,136,000.00	\$1,940,700.00	\$2,544,900.00	\$2,157,360	
Combined Bid - Total Proposed with Fees (\$)	\$7,623,549	\$6,315,698	\$6,818,848	\$7,456,757	\$7,321,828	\$7,107,336	
Combined Bid - Total Proposed with Fees (%)	7.14%	5.91%	6.38%	6.98%	6.86%	6.65%	
Combined Bid - Estimated General Conditions	1.5% - 2.5%	0.5% - 1.25%	0.75% - 1.75%	1.5% - 3.0%	4.0% - 6.75%		
Alternates							
Alt #1: \$10M Umbrella	\$0	\$0	\$0	\$17,500/Year	\$0		
Alt #1: \$15M Umbrella	\$0	\$0	\$0	\$25,000/Year	\$0		
Alt #1: \$20M Umbrella	\$0	\$0	\$0	\$37,000/Year	\$0		
Alt #2: PLI of \$5M/\$5M	\$0	\$0	\$0	\$10,000/Year	\$0		
Alt #2: Project Specific Insurance Policy	TBD	\$250,000	\$130,000	TBD	\$5,000		
Bonding Capacity							
Single Project	\$400,000,000	\$175,000,000	\$200,000,000	Not Provided	\$100,000,000		
Firm's Aggregate	\$2,500,000,000	\$2,000,000,000	\$750,000,000	Not Provided	\$400,000,000		
Safety							
2000 EMR	0.40	0.61	0.74	0.74	0.54		
2019 EMR	0.45	0.61	0.67	0.81	0.57		
Notes							

Estimated Cost of the Work

Project #1 - Upgrades to existing facilities	\$	88,500,000
Project #2 - Robotics and Early Childhood Center	\$	18,300,000



LIVONIA PUBLIC SCHOOLS
CM - CRITERIA BASED SELECTION SUMMARY
July 13, 2021

PROJECT #1: \$88,500,000					PROJECT #2: \$18,300,000					PROJECTS 1&2: \$106,800,000						
CM FIRM	SELECTION CRITERIA	Score 5 = BEST 0 = WORST			WEIGHTED SCORE	CM FIRM	SELECTION CRITERIA	Score 5 = BEST 0 = WORST			WEIGHTED SCORE	CM FIRM	SELECTION CRITERIA	Score 5 = BEST 0 = WORST		
		POINTS	PROPOSED WEIGHT FACTOR	WEIGHTED				POINTS	PROPOSED WEIGHT FACTOR	WEIGHTED				POINTS	PROPOSED WEIGHT FACTOR	WEIGHTED
Barton Malow	Relevant Experience	5	0.20	1.00	Barton Malow	Relevant Experience	5	0.20	1.00	Barton Malow	Relevant Experience	5	0.20	1.00		
	Proposed Team / Staff Experience	4	0.40	1.60		Proposed Team / Staff Experience	4	0.40	1.60		Proposed Team / Staff Experience	4	0.40	1.60		
	Project Approach	3	0.10	0.30		Project Approach	3	0.10	0.30		Project Approach	3	0.10	0.30		
	Proposed Fees & Costs (7.14%)*	2	0.30	0.60		Proposed Fees & Costs (7.14%)*	5	0.30	1.50		Proposed Fees & Costs (7.14%)	2	0.30	0.60		
	Proposal Score		1.00	3.50		Proposal Score		1.00	4.40		Proposal Score		1.00	3.50		
	Proposal Score	3.50	60.00	210.00		Proposal Score	4.40	60.00	264.00		Proposal Score	3.50	60.00	210.00		
	Interview Score		40.00	0.00		Interview Score		40.00	0.00		Interview Score	3.00	40.00	120.00		
	Final Score			210.00		Final Score			264.00		Final Score			330.00		
Christman	Relevant Experience	4	0.20	0.80	Christman	Relevant Experience	4	0.20	0.80	Christman	Relevant Experience	4	0.20	0.80		
	Proposed Team / Staff Experience	4	0.40	1.60		Proposed Team / Staff Experience	4	0.40	1.60		Proposed Team / Staff Experience	4	0.40	1.60		
	Project Approach	4	0.10	0.40		Project Approach	4	0.10	0.40		Project Approach	4	0.10	0.40		
	Proposed Fees & Costs (6.31%)	4	0.30	1.20		Proposed Fees & Costs (8.53%)	3	0.30	0.90		Proposed Fees & Costs (5.91%)	5	0.30	1.50		
	Proposal Score		1.00	4.00		Proposal Score		1.00	3.70		Proposal Score		1.00	4.30		
	Proposal Score	4.00	60.00	240.00		Proposal Score	3.70	60.00	222.00		Proposal Score	4.30	60.00	258.00		
	Interview Score		40.00	0.00		Interview Score		40.00	0.00		Interview Score	4.00	40.00	160.00		
	Final Score			240.00		Final Score			222.00		Final Score			418.00		
Clark	Relevant Experience	5	0.20	1.00	Clark	Relevant Experience	5	0.20	1.00	Clark	Relevant Experience	5	0.20	1.00		
	Proposed Team / Staff Experience	4	0.40	1.60		Proposed Team / Staff Experience	4	0.40	1.60		Proposed Team / Staff Experience	4	0.40	1.60		
	Project Approach	3	0.10	0.30		Project Approach	3	0.10	0.30		Project Approach	3	0.10	0.30		
	Proposed Fees & Costs (6.80%)	3	0.30	0.90		Proposed Fees & Costs (11.23%)	0	0.30	0.00		Proposed Fees & Costs (6.38%)	4	0.30	1.20		
	Proposal Score		1.00	3.80		Proposal Score		1.00	2.90		Proposal Score		1.00	4.10		
	Proposal Score	3.80	60.00	228.00		Proposal Score	2.90	60.00	174.00		Proposal Score	4.10	60.00	246.00		
	Interview Score		40.00	0.00		Interview Score		40.00	0.00		Interview Score	5.00	40.00	200.00		
	Final Score			228.00		Final Score			174.00		Final Score			446.00		
McCarthy & Smith	Relevant Experience	5	0.20	1.00	McCarthy & Smith	Relevant Experience	5	0.20	1.00	McCarthy & Smith	Relevant Experience	5	0.20	1.00		
	Proposed Team / Staff Experience	3	0.40	1.20		Proposed Team / Staff Experience	3	0.40	1.20		Proposed Team / Staff Experience	3	0.40	1.20		
	Project Approach	2	0.10	0.20		Project Approach	2	0.10	0.20		Project Approach	2	0.10	0.20		
	Proposed Fees & Costs (7.14%)**	2	0.30	0.60		Proposed Fees & Costs (6.45%)**	5	0.30	1.50		Proposed Fees & Costs (6.98%)**	3	0.30	0.90		
	Proposal Score		1.00	3.00		Proposal Score		1.00	3.90		Proposal Score		1.00	3.30		
	Proposal Score	3.00	60.00	180.00		Proposal Score	3.90	60.00	234.00		Proposal Score	3.30	60.00	198.00		
	Interview Score		40.00	0.00		Interview Score		40.00	0.00		Interview Score	4.00	40.00	0.00		
	Final Score			180.00		Final Score			234.00		Final Score			198.00		
Rockford	Relevant Experience	1	0.20	0.20	Rockford	Relevant Experience	1	0.20	0.20	Rockford	Relevant Experience	1	0.20	0.20		
	Proposed Team / Staff Experience	2	0.40	0.80		Proposed Team / Staff Experience	2	0.40	0.80		Proposed Team / Staff Experience	2	0.40	0.80		
	Project Approach	5	0.10	0.50		Project Approach	4	0.10	0.40		Project Approach	4	0.10	0.40		
	Proposed Fees & Costs (6.42%)	4	0.30	1.20		Proposed Fees & Costs (8.97%)	3	0.30	0.90		Proposed Fees & Costs (6.86%)	3	0.30	0.90		
	Proposal Score		1.00	2.70		Proposal Score		1.00	2.30		Proposal Score		1.00	2.30		
	Proposal Score	2.70	60.00	162.00		Proposal Score	2.30	60.00	138.00		Proposal Score	2.30	60.00	138.00		
	Interview Score		40.00	0.00		Interview Score		40.00	0.00		Interview Score	4.00	40.00	0.00		
	Final Score			162.00		Final Score			138.00		Final Score			138.00		

*Barton Malow only provided a combined bid. These values were averaged from that combined proposal for comparison purposes.

**Reimbursable costs were not provided by McCarthy Smith. The average value from other firms was applied to their fee for comparison purposes.



**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: Technology Designer Recommendation – 2021 Bond

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to appoint Integrated Design Solutions (IDS) as the Technology Designer for the 2021 Bond Projects in the amount of \$920,000.00 and authorize the Superintendent or her designee to negotiate and execute final contracts on behalf of the Board of Education.

RATIONALE:

The recommended Technology Designer for the 2021 Bond construction projects will work in tandem with the District's I.T. Department to design, bid, and oversee the technology work of the Bond.

BUDGETARY INFORMATION:

2021 Bond

RESOURCE PERSONNEL:

Phillip Francis, Director of Operations

EXHIBITS:

Attached

PF/ko

LIVONIA PUBLIC SCHOOLS
 Tech Designer Bid
 Warehouse Conference Room
 7/14/21, 2 P.M.

VENDORS BIDDING DESCRIPTION	IDS	Barton Mallet	Plante Moran			
GRAND TOTAL:	\$920,200	\$1,071,000	\$997,000	\$	\$	\$
BID BOND						
EQUAL OPPORTUNITY						
SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT	✓	✓	✓			
IRAN SANCTIONS STATEMENT	✓	✓	✓			
FIRM REPRESENTATIVE PARTICIPATED IN MANDATORY PRE BID SITE INSPECTION						
PRICE FIRM FOR 90 DAYS						
TERMS OF PAYMENT						
ADDITIONAL SHEETS						
COMMENTS						
RECORDED BY: Ryan Teashorn	DATE: 7/14/21		WITNESSED BY:			DATE: 7/14/21

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: Construction Manager Recommendation – 2021 Bond

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to appoint Clark Construction Company, Auburn Hills, Michigan as Construction Manager for Project #1 and Project #2 of the 2021 bond projects in the amount of \$4,682,848.00 and authorize the Superintendent or her designee to negotiate and execute final contracts on behalf of the Board of Education.

RATIONALE:

The recommended Construction Manager for the 2021 Bond construction projects will provide the work oversight and management needed to complete the work of the Bond.

BUDGETARY INFORMATION:

2021 Bond

RESOURCE PERSONNEL:

Phillip Francis, Director of Operations

EXHIBITS:

Attached

PF/ko

August 9, 2021

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: 2021 Bond Program
Furniture Consulting Services Recommendation
Project #1 – Staff Furniture & Library Media Centers
Project #2 – Robotics & Dickinson Early Childhood Center

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of professional furniture consulting firms for the 2021 Bond Program. This update represents the mutual efforts of PMC, LPS administration and staff, and district legal counsel (the Project Team) to present a framework in order to identify, evaluate, and recommend furniture consulting firms for Project #1 – Staff Furniture & Library Media Centers and Project #2 – Career Tech Center & Dickinson Early Childhood Center.

SELECTION PROCESS

As part of the architectural/engineering (AE) RFP issued on May 11, 2021, Alternate #1 for Furniture Consulting Services was made a separate fee from all proposing firms. Upon completion of the AE selection process, however, the Project Team decided to continue discussions and analysis before providing a recommendation for the furniture consulting alternate.

Over the past weeks, the Project Team held internal discussions and follow-up conversations with the selected AE firms to understand all potential options for implementing furniture consulting services for the Bond Program. Upon completion of the discussions, the Project Team determined the furniture for each of the projects will be an extension of the overall design and integral to the functionality of each of the spaces. Therefore, to allow an efficient and integrated design of the furniture systems concurrently with the design of each of the projects, the team decided the best option for LPS would be for the AE on each respective project to also provide the furniture consulting services.

RECOMMENDATION – PROJECT #1

The Project Team recommends awarding the furniture consulting services contract for Project #1 – Staff Furniture & Library Media Centers for the 2021 Bond Program to **French Associates, Inc.**, pending final review of terms by district legal counsel.

The total contract amendment recommendation is \$206,000 and is further defined as follows:

\$4,000,000	Furniture Budget – Project #1
5.15%	Fee for Furniture Consulting Services
<hr/>	<hr/>
\$206,000	Total Contract Amendment Recommendation

RECOMMENDATION – PROJECT 2

The Project Team recommends awarding the furniture consulting services contract for Project #2 – Robotics and Early Childhood Center for the 2021 Bond Program to **TMP Architecture, Inc.**, pending final review of terms by district legal counsel.

The total contract amendment recommendation is \$52,000 and is further defined as follows:

\$800,000	Furniture Budget – Project #2
6.50%	Fee for Furniture Consulting Services
<hr/>	<hr/>
\$52,000	Total Contract Amendment Recommendation

The furniture consulting fees will be a fixed lump-sum amount based upon the scope, budget, and timeline established in the RFP.

If you have any questions regarding the above information, please feel free to contact me at 248-675-9812 or brian.weber@plantemoran.com. The Project Team is also available at the Board's convenience to answer any questions.

Sincerely,
PLANTE MORAN CRESA



Brian Weber
Owner Representative

CC: Dana Abrahams, Clark Hill
Attachments: French Memo
TMP Memo

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: Approval of Tennis Court Designer – Sinking Fund

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner’s Representative, Plante Moran CRESA, to approve Foresite Design, Inc., Berkley, Michigan, to provide design services for the Franklin High School and Stevenson High School tennis court updates in the amount of \$71,200.00 and authorize the Superintendent or her designee to negotiate and execute final contracts.

RATIONALE:

The above-named vendor will provide design work and oversight for future improvements of the Franklin High School and Stevenson High School tennis courts.

BUDGETARY INFORMATION:

Sinking Fund

RESOURCE PERSONNEL:

Phillip Francis, Director of Operations

EXHIBITS:

Attached

PF/ko



August 09, 2021

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Contract Award Recommendation for Tennis Court Design Services
Franklin High School & Stevenson High School

Dear Mr. Francis:

This letter transmits an update from Plante Moran CRESA (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of an Architecture/Engineering (AE) Firm for the Projects listed above. This update represents the mutual efforts of PMC and LPS administration and staff (The Team) to present a framework in order to identify, evaluate and recommend a Firm for these Projects.

In both 2017 and 2018, LPS awarded contracts to Foresite Design, Inc. (FDI) to provide design services for the athletic improvements at Churchill, Stevenson and Franklin High Schools. Work under this previous engagement included upgrades to each of the schools' stadium fields, tracks and baseball and softball facilities.

The Team has been satisfied with the work completed by FDI to date and requested a formal proposal from them, as well as NTH Consultants to provide design, construction documents, bidding and construction administration services for the tennis courts at both Franklin and Stevenson High Schools. In response to this request, FDI and NTH Consultants provided the attached proposals dated May 28, 2021, and June 2, 2021 respectively. Upon review of both proposals and budgets, FDI's proposed fee remains competitive and consistent with the percentage used to award their previous contract.

The Team recommends the Board of Education retain FDI for the above referenced work in the amount of \$71,200.00. This equates to 5.0% of the initial hard construction budget for this work of \$1,400,000.00.

The cost for this work will be detailed in AIA Contract B105 – 2007 Standard Form of Agreement Between Owner and Architect, as modified, pending final review and approval of terms by District legal counsel.

The Team is available at the Board's convenience to answer any questions regarding this process and/or the recommendation. Please direct all questions through me via email at brian.weber@plantemoran.com.

Sincerely,

PLANTE MORAN CRESA



Brian Weber,
Vice President

Enclosures: Foresite Design Proposal dated May 28, 2021
NTH Consultants, LTD. Proposal dated June 2, 2021

May 28, 2021

Philip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

Re: Livonia Public Schools 2022 Tennis Court Project Proposal – Stevenson & Franklin H.S.

Dear Mr. Francis,

Thank you for giving Foresite Design the opportunity to submit a proposal for the 2022 Franklin and Stevenson tennis court reconstruction project. We have enjoyed working with the District in the past and look forward to continuing our relationship with Livonia Public Schools on this project.

SCOPE OF WORK

We have identified the scope of work required by our office to include the following:

A. Franklin High School

- Demolition of existing tennis courts, including fencing/footings, net posts/footings, asphalt and aggregate stone base. We understand the existing building within the courts is to remain and the new courts will be built around this building
- New aggregate stone base and subsurface drainage
- Seven (7) new tennis courts
 - Base Bid: asphalt
 - Alternate Bid: post-tension concrete
- New net tension systems with internal winding mechanisms
- Acrylic tennis court surface, including stain-block primer and striping
- 12' Galvanized chainlink fence enclosure and gates on all sides to match existing site

B. Stevenson High School

- Demolition of existing tennis courts, including fencing/footings, net posts/footings, asphalt and aggregate stone base.
- New aggregate stone base and subsurface drainage
- Ten (10) new tennis courts:
 - Base Bid: asphalt
 - Alternate Bid: post-tension concrete
- New net tension systems with internal winding mechanisms
- Re-work (6) electrical outlets and (2) electrical boxes
- Acrylic tennis court surface, including stain-block primer and striping
- Galvanized chainlink fence and gates to match existing site: 12' perimeter, 10' at corners and 4' at bleachers
- Work includes the removal and replacement of asphalt on east and west sides of courts, where the bleachers are currently fixed. Bleachers would be salvaged and re-installed.

C. Franklin & Stevenson High School (2021 construction):

- Caulk existing cracks within the playing court areas to prepare for fall 2021 and spring 2022 play
- Due to limited cost and scope of work, our office will solicit RFP pricing from vendors to conduct work in the summer of 2021.

Items excluded from the Tennis Scope of Work at this time, but can be included in as necessary

1. *New bleachers*
2. *Tennis Court Lighting & New Electrical*
3. *Pre-manufactured practice boards and windscreens*
4. *Concrete walkways, drives, approaches*

SCOPE OF SERVICES

We have established the necessary skills and experience to create the plans, specifications, and bidding documents and have a solid working relationship with the building trades. During the course of construction, our principle objective is to ensure the project is constructed to our requirements and expectations, and the client's satisfaction. While we will be visiting the site periodically to provide Construction Monitoring & Administration, Foresite does not provide daily Construction Management services. Should the District require daily oversight of construction phases and operations associated with the intended projects, we recommend a Construction Manager is hired for these services.

Schematic Design Drawings, Graphics Design, Procurement of Soil Borings – PHASE 1

1. Review the proposed site to evaluate Owner's needs and desires.
2. Prepare preliminary schematic layout and site usage plan(s).
3. Prepare preliminary project budget and identify alternate costs.
4. Procure soil borings and geotechnical report.

Design Development, Construction Documents, Bidding Session – PHASE 2

1. Refine drawings to cover full construction/bidding documents.
2. Review final usage plans with client/owner and other appropriate departments.
3. Reconfirm budget and alternate costs for project.
4. Establish a formal bidding date with the Owner's Representative
5. Develop bidding documents, including Boiler Plates and Technical Specifications
6. Develop bidding list and advertise project to specialty trades and qualified contractors.
7. Monitor bidding period to screen contractor's information and questions.
8. Attend post-bid interviews, evaluate Bids with District and recommend method of award.

Construction Administration – PHASE 3

1. AIA Owner/Contractor contracts to be developed Plante Moran CRESA.
2. Attend pre-construction, construction kick-off, and construction progress meetings as required.
3. Monitor each phase of construction for proper compliance to plans and specifications. This would include 2-3 weekly visits per site during construction or as required to ensure compliance with the bidding documents.
4. Respond to Contractor's Requests for Information.
5. Review and comment on all shop drawings submitted by Contractor.
6. Provide recommendations for any Change Order related items. Issuance of formal Change Order by Plante Moran CRESA
7. Review and Certify Contractor Payment Requests.
8. Develop final punch list and Issue Certificate of Substantial Completions for Contractors.
9. Secure all warranty guarantees and Close-Out Documentation
10. Perform final walkthrough with District to verify completion of punchlist items.



PROJECT OPINION OF COSTS & DESIGN FEE

Below is a summary of the construction, soft costs, and design fees related to the scope of work described herein. Should you wish to include any of the excluded items noted previously (either Bid Bid or Alternate), these will have an impact to the following costs:

\$1,400,000.00	Base Bid Construction for Tennis Courts
<hr/>	
\$1,400,000.00	Construction Subtotal
\$ 5,000.00	Soil Borings Allowance
\$ 140,000.00	Construction Contingency (±10%)
\$ 40,000.00	Design Contingency (±3%), <i>to cover revisions between SD & CD</i>
<u>\$ 20,000.00</u>	<u>Independent Construction Testing Allowance (±1.5%)</u>
\$1,605,000.00	Total Estimated Project Costs

Our design fee is based on a set fee, which allows us to perform all necessary tasks with the project and it allows the District a better review of alternate costs. We have found that within the development of athletic facilities, it is the scope of work that is critical to our fee structure and not the construction budget; therefore, the professional fee can be re-evaluated, if you decide to reduce or increase the scope of work.

Our fee to assist the Livonia Public Schools with the Base Bid design, construction documents, bidding session, and construction administration would be Seventy-One Thousand Two Hundred Dollars (\$71,200). This fee includes all Electrical Engineering required for the project, as noted in the scope of work above. This fee also includes review and design work for remedial, short-term repair work to the tennis courts to make them satisfactory for use until reconstruction work begins.

INSURANCE

For the protection of our clients as well as our firm, we carry insurance protection including errors and omissions, professional liability and Worker’s Compensation insurance. The extent and types of insurance can be provided upon request.

PROJECT SCHEDULE

Based on the previously reviewed schedule and upon a notice to proceed, our office would immediately begin the solicitation of pricing from surfacing contractors to perform the remedial work on the courts for Fall 2021 use. The exact dates of construction for this work will be arranged with the District around any scheduled athletic or community commitments.

For the reconstruction portion of the work, our office would begin preliminary design as early as late Summer 2021, upon receipt of all topographic survey and soil boring information. It would be the intent to begin design progress meetings in the Fall of 2021 and release the project for bidding in November/December 2021. It would be the expectation for construction to commence in the Spring of 2022, as desired by the District. The actual dates for construction will be coordinated with the Spring athletics schedule at each site. A firm project design, bidding, and construction schedule can be provided upon notice to proceed.



Thank you for giving Foresite Design the opportunity to work with the Livonia Public Schools on these renovations. Should you have any questions with regards to the above or require any additional information, please do not hesitate to contact this office.

Sincerely,



Bruce Lemons, RLA

BSL/co

CC: Mike Sims, FDI
FDI File

Encl: (1) FDI Terms and Conditions



Terms & Conditions

General Notes:

1. *With providing opinions of cost, the client understands that Foresite Design has no control over the cost or availability of labor, equipment or materials, or over market conditions, or the Contractor's method of pricing. The opinion's of cost shown are based on Foresite Design's professional judgement and experience and makes no warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the opinion of costs shown.*
2. *The opinion of costs shown reflect current material and labor pricing assumed for bidding in 2021 and construction in 2022. Recent market volatility with certain building materials can be unpredictable and volatile. Should the work occur after 2022, we would expect a 1-3% escalation rate per year.*
3. *The opinion of costs shown may be affected by unknown ground conditions and/or subsurface utilities that are not visibly present. A current topographic survey and soil borings are recommended to obtain the most accurate opinion of costs.*
4. *Franklin and Stevenson High Schools falls under City of Livonia Jurisdiction in terms of soil erosion and stormwater management. The costs shown above are strictly construction costs and would include necessary soil erosion control, but do not account for any stormwater management that may be required by the City. For the scope of work shown above, we do not believe that additional Stormwater Management would be required. Once a firm scope of work has been identified, we would retain the services of a Civil Engineer to review the stormwater requirements to determine if any additional detention/retention is required.*
5. *Foresite Design will assist the District in applying for any regulatory permits. Costs for these permits are not included in FDI's fee. All building trade permits will be paid for by intending Contractor. FDI makes no guarantees that permits will be issued.*
6. *All documents produced by Foresite Design, Inc. under this agreement (and the copyright interests thereto) shall remain the property of FDI and may not be used by the Client for any other endeavor without the written consent of FDI.*
7. *FDI shall not be required to execute any document that would result in their certifying, guaranteeing or warranting the existence of conditions whose existence FDI cannot ascertain.*
8. *Construction Phase Services: The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless FDI, its officers, directors, employees, and subconsultants against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of FDI or its subconsultants.*

Tennis Courts:

9. *In various regions, rust spots are a common sight on tennis court surfaces. They are actually visible on driveways, parking lots, and other asphalt surfaces, but they are more pronounced on a colored tennis court surface.*
10. *The rust spots are the result of metallic minerals, called pyrites, that contaminate the stone used to create asphalt. Asphalt pavement and acrylic tennis surfaces allow vapor to transmit, or breathe through them. When the mineral pyrites become wet, they rust and bring the stains upward into the acrylic surfaces. These rust stains are unsightly and mostly an aesthetic issue that don't affect the ball bounce or play of the game. However, sometimes the aggregate reacts, swells, and pops out. This leaves a rust stain and sometime a small mound with a tiny hole in the surface. The existing courts at Franklin and Stevenson High Schools have various stages of rust spots and rust pops.*
11. *Recently, there has been a lot of discussions local to Metro Detroit about the rust marks on tennis courts. Our specifications include the cleanest form of asphalt generally acceptable, and to which the asphalt plants can produce for a reasonable cost. This is referred to as virgin asphalt, which also utilizes pure limestone aggregate materials.*



12. *Rust spots are mostly an aesthetics issue and the most effective measure to help mask the rust stains is to select colors that closely match and do not contrast the rust color. The scope of work herein includes the use of a stain blocker application which applies a barrier between the asphalt paving and acrylic playing surface. We have found great success with the use of this product to avoid aesthetic rust spot issues.*
13. *We generally do not see rust spots occurring on post-tension concrete surfaces and a stain-blocker material is not required.*
14. *Keeping the courts free of foreign matter will help preserve the condition of the acrylic surface. This includes mold, mildew, sand, and dirt. Removal of this matter can usually be resolved with a soft nylon brush.*
15. *Clean and fill cracks as required. Color resurfacing of courts shall occur every 5-8 years depending on use.*





NTH Consultants, Ltd.

Infrastructure Engineering
and Environmental Services

41780 Six Mile Road
Northville, MI 48168
248.553.6300
248.324.5179 Fax

Mr. Harry Lau
Livonia Public Schools
15125 Farmington Rd
Livonia, MI 48154

June 2, 2021
NTH Project No. 62-210258

**RE: Proposal for Site Civil Engineering, Design and Construction Administration Services
Tennis Court Reconstruction
Franklin and Stevenson High Schools
Livonia, Michigan**

Dear Mr. Lau:

In accordance with your request, we are pleased to submit this proposal to provide engineering and design services for the proposed site-civil improvements in support of tennis court reconstruction at Franklin and Stevenson High Schools. As you may recall, NTH designed the successful reconstruction of Churchill High School's Tennis Courts in 2017/2018. The courts at Churchill required significant upgrades due to improper drainage and slopes to meet Tennis Court Standards. The following paragraphs detail our understanding of the project, proposed scope of services, and associated professional fees.

BACKGROUND

We understand Franklin High School (7 courts) and Stevenson High School (10 courts) tennis facilities need to be restored. Livonia Public Schools (LPS) intends to complete a full court reconstruction at both facilities ahead of the 2022 playing season and complete select spot repairs on the tennis courts to facilitate continued play during the 2021 playing season.

To accomplish your objectives, we have developed a proposed scope of services to prepare design documents for bidding and construction of the site-civil improvements related to completing both a temporary spot repair program for the 2021 season and full reconstruction of the courts in 2022. We understand the current court extents and location will not be altered from existing conditions and that the reconstruction effort will be for the same court limits as existing. We also understand that no site lighting is planned for the courts. We will design the court reconstruction/stripping to applicable guidelines for use during Michigan High School Athletic Association (MHSAA) regulation play.



SCOPE OF SERVICES

Phase 1: Design, Permitting, and Bid Assistance

Task 1: Kickoff Meeting and Preliminary Site Investigations

1. **Kickoff Meeting:** We will attend a project kickoff meeting with LPS at your offices or virtually to discuss our plans and address LPS's concerns regarding the overall deliverables for the project, schedule, and other pertinent logistical information.
2. **Review of Available Documents:** NTH will review available documents, drawings, and design criteria relative to the site and project. Documents may include records of topographic and site surveys, utility records, original construction documents and site plans, and site maintenance and repair records. We will also review the applicable City of Livonia (City) and State of Michigan engineering standards/ordinances to determine the requirements for the proposed improvements, if any.
3. **Topographic Survey:** NTH will retain Kem-Tec to conduct a topographic survey to locate site features and underground utilities around each court facility to meet permitting and design requirements for construction activities that may be required. NTH will use the CAD format of these documents, along with information provided by LPS on other documentation, if needed, to create design documents for the project. The topographic survey is limited to the areas that are associated with scope of improvements discussed in this proposal. NTH will rely on the validity of such provided information without complete independent field verification.
4. **Field Exploration:** NTH will conduct a field exploration of the tennis courts to support geotechnical and pavement recommendations for reconstruction. After notifying the Miss-Dig system to identify existing subsurface utilities prior to commencing field work, we will perform a total of 4 hand auger borings and 4 Dynamic Cone Penetrometers (DCPs) to 3 to 5 feet below ground surface for the two project sites. Upon completion of drilling, each of the borings will be backfilled with soil cuttings and any leftover spoils will be left onsite.

We will perform engineering evaluations and prepare a memorandum that summarizes our findings and presents our evaluations, conclusions, and recommendations about the following items:

- General subsoil conditions and ground water conditions.
- Results of the DCP testing.
- Asphalt thickness recommendations for the tennis courts.
- Document any drainage or ponding issues on the tennis courts.

Task 2 (Alternate): 2021 Repair Recommendations and Implementation

NTH will develop temporary repair recommendations and details based on the review of available documents and field conditions to facilitate continued play on the courts during the 2021 season until reconstruction of the courts occurs in Summer of 2022. We will prepare engineering plans and repair specifications of sufficient detail to allow a contractor(s) to execute the temporary



repairs. We will virtually meet with LPS to review the design/repair recommendations and discuss any modifications required to proceed forward.

We do not anticipate the need to prepare a formal bidding and solicitation package for this work and have not included preparation of such in our scope. We have included minimal construction administration to facilitate contractor repairs of the tennis courts in accordance with our design documents and repair recommendations.

Task 3: Engineering Analysis and Design

1. **Develop Schematic Design:** NTH will develop preliminary recommendations based on the review of available documents and topographic survey. We will complete a preliminary review for grading, court and fencing layout. We do not anticipate the need to complete any utility upgrades for the court reconstruction (storm or electrical) at this time and do not anticipate the need to re-route any existing utilities that may exist beneath the courts currently. We will virtually meet with LPS to review the schematic design and discuss any modifications required to proceed forward.
2. **Engineering Documentation:** NTH will develop design documents consisting of construction drawings and specifications advanced from the 60% design documents. Construction drawings and specifications will clearly define major site systems and material selections to allow for comprehensive technical review. Additionally, specifications will describe scope of work, standards of execution, workmanship, and other characteristics pertaining to the project.

We have included virtual design reviews at 60%, 90% and 100% completion of the documents to incorporate owner revisions as the engineering and documentation progress.

NTH anticipates submitting the 90% Design Development documents to local and State authorities having jurisdiction for preliminary review and permitting, as applicable. As is typical with this type of project, the Owner is responsible for paying for engineering review of the submitted documents, permits and other local authority fees/bonds. As such, we have not included any permitting, review, or bonding fees required by local agencies in our proposal.

3. **Issue for Bid Contract Documents:** NTH will incorporate review comments into the design documents to develop Issue for Bid (IFB) contract documents. The contract documents will incorporate revisions from preliminary reviews by LPS and authorities having jurisdiction, as required.

Final IFB Civil Documents may include the following plans, as needed, based on the selected scope recommendations:

- a. Title/Cover
- b. Existing Conditions
- c. Soil Erosion and Sedimentation Control Plan
- d. Demolition Plan
- e. Proposed Site Plan



- f. Proposed Striping Plan
- g. Proposed Grading Plan
- h. Details, Notes, and Specifications

Task 4: Bidding Assistance

This task includes the preparation of bid documents, attendance at a pre-bid meeting, the review of contractor bids with LPS, and the preparation of a written award recommendation as described below:

1. **Pre-Bidding Activities:** NTH will develop bidding documents for contractors, to be included in the IFB documents. Bidding documents will include a bid advertisement, invitation to bid, bid form, and bid instructions. We understand LPS will provide the up-front contract documents that we will include in our document packages, and we will provide LPS our design documents for bid advertisement. NTH will notify qualified bidders of the upcoming work and advertisement and will assist in conducting a pre-bid meeting with prospective contractors to review the project requirements, field conditions, and answer questions. The pre-bid meeting will include a site visit to each school. Following the pre-bid meeting, NTH will prepare minutes of the meeting for submission to LPS.
2. **Bidding Activities:** NTH will respond to written requests for information and issue addenda as required to clarify the construction requirements. This proposal includes the issuance of up to two addenda. Additionally, NTH will assist LPS in reviewing contractor bids and will prepare a written contract award recommendation to LPS for consideration.

Task 4 includes one pre-bid meeting, to be held at LPS and one LPS scorecard bid review meeting. This proposal assumes all contract documents, bid documents, and meeting minutes will be distributed by LPS to interested parties, including the contractor.

Phase 2 (Alternate): Construction Contract Administration

This task includes construction contract administration activities as described below:

Task 1: Contract Documents

After the project is awarded, we will prepare Issue for Construction drawings and specifications which will incorporate the comments, changes, and clarifications from the bidding process.

Task 2: Construction Support and Field Observations

1. **Pre-Construction Meeting:** NTH will attend a post-bid/pre-construction meeting with the selected contractor(s) to review the construction scope of work, schedule, pricing, and LPS policies and procedures. This proposal includes one post-bid/pre-construction meeting. This proposal assumes the selected contractor will generate minutes for construction meetings.
2. **Contract Administration:** NTH will respond to written request for information (RFIs). NTH will issue bulletins and/or construction change directives (CCD) as required to clarify the



construction requirements. This proposal includes a minimum one (1) week review period from the date an RFI is received by NTH to the issuance of a response.

NTH will also review contractor shop drawings, samples, and other required submittals for conformance with the contract documents. This proposal assumes a minimum one (1) week review period from the date a submittal is received by NTH to the issuance of a response.

A site-civil engineer from NTH will attend up to two (2) progress meetings in person to assist the NTH team in construction progress review.

NTH will provide coordination between LPS and the contractor(s) regarding hidden and unforeseen conditions, unanticipated work scope, scheduling, and logistics as required for project completion.

To accomplish the items above, this proposal assumes project management services of 4 hours per week on average for 6 weeks, including the two (2) site visits noted above.

- 3. Construction Observation:** NTH will provide partial field observation to observe construction activities pertinent to site-civil aspects of the project. The purpose of construction observation is to review the Contractor's work regarding the contract documents and to verify compliance with the project documents.

This proposal includes field observation completed by one field engineer on a part-time basis for up to five (5) 1/2-day site visits to support the site-civil aspects of the project.

NTH shall not have control nor charge of, and shall not be responsible for, construction means, methods, sequences, procedures, or job safety. NTH shall not be responsible for Contractor's failure to perform work in accordance with Contract Document requirements. NTH shall, nonetheless, exercise reasonable care and diligence in discovering and reporting apparent defects or deficiencies in the Contractor's work to LPS.

- 4. Construction Close-Out:** NTH will develop a detailed punch-list and will monitor punch-list completion and contractor close-out activities. NTH will review final contractor close-out document submissions, including warranties, as-built drawings, and final pay-applications to ensure compliance with the construction documents.

We will prepare record drawings from "as-built" prints marked up by the contractor. Record drawings will include addenda, bulletins, and CCDs issued by NTH and construction memorandums and field orders issued by the Contractor to provide to LPS and the City after construction completion.

We will incorporate our documents into a single final project close-out manual including record drawings, DFRs, photographs, close-out submittals, and punch-lists for LPS review and record purposes. The close-out manual will include one set of original drawings and one set of electronic files in both PDF format and the latest version of AutoCAD or other approved software.



CIVIL ASSUMPTIONS AND EXCLUSIONS

- As is typical with this type of project, the Owner is responsible for paying for engineering review of the submitted documents, permits and other local authority fees/bonds. As such, we have not included any permitting, review, or bonding fees required by local agencies in our proposal.
- This proposal assumes one bid package will be developed and awarded for the construction phase for both schools. Additional fees may apply if multiple bid packages are requested.
- Existing utility service lines within rights-of-way are assumed to be adequate for intended future use and no improvements to the service lines will be required. Any electrical/communications design work for the courts, site lighting, fire protection, sanitary plumbing, landscape irrigation, or other utility design is not included in our scope and will be performed by others or may require a revised professional fee.
- For existing areas where there will be minimal change to land cover or extents of impervious surface, we will not evaluate or upgrade existing drainage conditions unless LPS specifically notes there is an existing drainage issue in the area.
- We have excluded design work or permits in the City of Livonia right-of-way for the proposed improvements. Should additional permits not specifically noted in the proposal be required, we can provide these services for an additional fee.
- This proposal package does not include any landscape design in our proposed fee.
- Construction materials testing, or observation services are Optional Services in this proposal.
- Our fee estimate does not include the preparation, filing, recording, fees, or legal review of easements with agencies having jurisdiction, but can do so, if necessary, with the assistance of our land surveyor, for an additional fee.
- The proposal package assumes three (3) submissions of the civil detailed design/engineering documents for design review. Additional preliminary reviews can be included and prepared for an additional fee.

SCHEDULE

We understand the intent is for tennis court reconstruction to commence in Summer of 2022 with a Fall/Winter 2021 bid letting. We can initiate the survey and complete the preliminary design task within eight (8) weeks after written notification to proceed or issuance of a Purchase Order, depending on survey completion and subcontractor availability. Completion of the permit design documents can occur four (4) weeks after receipt of comments from LPS.

PROFESSIONAL FEES

Fees for our engineering, design and consulting services will be invoiced in accordance with our established contract, fee, and rate schedule with LPS.



Based on the available information provided and our proposed scope of services outlined above, we anticipate the fees for the general tasks presented above:

Phase 1: Design, Permitting, and Bid Assistance

Task 1: Kickoff Meeting and Preliminary Site Investigations	\$15,800
<u>Task 2 (Alternate): 2021 Repair Recommendations and Implementation</u>	<u>\$13,200</u>
Task 3: Engineering Analysis and Design.....	\$27,900
<u>Task 4: Bid Assistance</u>	<u>\$4,700</u>
PHASE 1 TOTAL (With Alternate)	\$61,600
PHASE 1 TOTAL (Without Alternate).....	\$48,400

Phase 2 (Alternate): Construction Contract Administration

Task 1: Contract Documents	\$4,100
Task 2: Construction Administration	\$7,900
Construction Observations and Materials Testing (<i>OPTIONAL</i>)	\$9,100
<u>Task 3: Closeout Documents.....</u>	<u>\$4,500</u>
PHASE 2 TOTAL (With Optional Service).....	\$25,600
PHASE 2 TOTAL (Without Optional Service)	\$16,500

If additional services are required due to unanticipated conditions, changes in the scope of services, or other factors that may affect the fees noted above, NTH will contact your office regarding any necessary contract modifications. No additional services beyond that which is outlined herein will be performed unless authorized by your office.

NTH expends considerable effort in research and development of an appropriate scope of services that is tailored to the specific needs of the client and project. Consequently, the technical and pricing information contained in this proposal submitted by NTH is confidential and proprietary. LPS shall not release such information or otherwise make it available to any third-party without the express written consent of NTH.



Mr. Harry Lau
June 2, 2021

We appreciate this opportunity to submit our proposal for your consideration and look forward to continuing our excellent professional working relationship with LPS. Following your review of this proposal, please call us if you have any questions, comments or need further information. We would be happy to discuss the details of this proposal at your convenience.

Sincerely,

NTH Consultants, Ltd.

A handwritten signature in blue ink, appearing to read 'D. Lutz', written over a light blue rectangular background.

David R. Lutz, P.E.
Project Manager, Vice President

A handwritten signature in blue ink, appearing to read 'John B. Stadnicar', written over a light blue rectangular background.

John B. Stadnicar, P.E.
Senior Vice President

DRL/JBS/mlk

cc: Cliff J. Andrews - NTH

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: **Approval to Purchase Bulk Salt**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of bulk road salt from the Detroit Salt Company, Detroit, Michigan, through the State of Michigan MiDEAL Extended Purchasing Program, for a total cost of \$56,654.00.

RATIONALE:

This purchase will provide necessary materials for parking lot and sidewalk winter maintenance.

BUDGETARY INFORMATION:

The source of funds for this purchase will be the General Fund.

RESOURCE PERSONNEL:

Phillip Francis, Director of Operations

EXHIBITS:

None

PF/ko

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: Approval to Purchase Pizza for School Lunch Program

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the submitted bid by Domino's Pizza for delivery of pizza in the amount of \$8.00 per pizza for the District's School Lunch Program starting for the 2021-2022 school year through the 2023-24 school year.

RATIONALE:

Domino's was the only bidder and has supplied the District with pizza lunches in the past. They are the low responsible bidder. This is a three year contract which the District can cancel at any time or renew year to year.

BUDGETARY INFORMATION:

The source of funds for these purchases will be the Food and Nutrition Services Fund.

RESOURCE PERSONNEL:

Phillip Francis, Director of Operations

EXHIBITS:

None

PF/ko

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: Approval to Purchase i-Ready Diagnostic & Instructional Licenses

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of the i-Ready online adaptive diagnostic assessment and targeted instructional licenses from Curriculum Associates, for a total of \$112,302.60. This total includes reduced cost per license, for a savings of \$32,405.40.

RATIONALE:

The purchase of i-Ready Diagnostic and Instruction will provide all kindergarten through eighth grade students with a State of Michigan approved assessment. The diagnostic results provide teachers with their students' strengths and weaknesses in reading and math. This purchase includes targeted instructional licenses to be used to support students who are in Livonia Virtual or Student Success classes.

BUDGETARY INFORMATION:

The funding for this purchase will come from Academic Services Department funds, which will be supported by any grants available from the State of Michigan.

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

Attachment

Curriculum Associates®

Prepared For:

Theresa O'Brien
Livonia Public School District
15125 Farmington Rd,
Livonia, MI 48154

8/11/2021

Dear Theresa O'Brien,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and/or services included. If you have any questions or would like any changes, please contact us.

Quote ID: 236306.7 Valid through: 12/31/2021

Product	List Price	Net Price
i-Ready	\$117,708.00	\$112,302.60
i-Ready Partners Services	\$27,000.00	\$0.00
	List Total:	\$144,708.00
	Savings:	\$32,405.40
	Shipping/Tax/Other:	\$0.00
	Total:	\$112,302.60

Thank you again for your interest in Curriculum Associates.

Sincerely

Jeffrey Tompkins
313-316-0141
jtompkins@cainc.com

Please submit this quote with your purchase order

Curriculum Associates®

Quote ID: 236306.7 Date: 8/11/2021 Valid through: 12/31/2021

Prepared For:

Theresa O'Brien
Livonia Public School District
15125 Farmington Rd,
Livonia, MI 48154
tobrien@livoniapublicschools.org

Your Representative:

Jeffrey Tompkins
313-316-0141
jtompkins@cainc.com

Buchanan ES 16400 Hubbard St, Livonia, MI 48154

Total Building Enrollment: 505, Grade Range: K - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	475	\$6.00	\$5.70	\$2,707.50
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	475	\$6.00	\$5.70	\$2,707.50
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$5,895.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$5,895.00

Cleveland Elementary School 28030 Cathedral St, Livonia, MI 48150

Total Building Enrollment: 474, Grade Range: K - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	453	\$6.00	\$5.70	\$2,582.10
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	453	\$6.00	\$5.70	\$2,582.10
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$5,644.20
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$5,644.20

Coolidge Elementary School 30500 Curtis Rd, Livonia, MI 48152

Total Building Enrollment: 511, Grade Range: K - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	464	\$6.00	\$5.70	\$2,644.80
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00

i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	464	\$6.00	\$5.70	\$2,644.80
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
					Subtotal:	\$5,769.60
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$5,769.60

Cooper Upper Elementary School 28550 Ann Arbor Trl, Westland, MI 48185

Total Building Enrollment: 705, Grade Range: 5 - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	626	\$6.00	\$5.70	\$3,568.20
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	626	\$6.00	\$5.70	\$3,568.20
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
					Subtotal:	\$7,616.40
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$7,616.40

Emerson Middle School 29100 W Chicago St, Livonia, MI 48150

Total Building Enrollment: 679, Grade Range: 7 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	804	\$6.00	\$5.70	\$4,582.80
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	804	\$6.00	\$5.70	\$4,582.80
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
					Subtotal:	\$9,645.60
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$9,645.60

Frost Middle School 14041 Stark Rd, Livonia, MI 48154

Total Building Enrollment: 638, Grade Range: 7 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	804	\$6.00	\$5.70	\$4,582.80
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00

i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	804	\$6.00	\$5.70	\$4,582.80
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$9,645.60
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$9,645.60

Grant Elementary School 9300 Hubbard St, Livonia, MI 48150

Total Building Enrollment: 521, Grade Range: K - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	453	\$6.00	\$5.70	\$2,582.10
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	453	\$6.00	\$5.70	\$2,582.10
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$5,644.20
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$5,644.20

Hayes Elementary School 30600 Louise St, Westland, MI 48185

Total Building Enrollment: 451, Grade Range: K - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	376	\$6.00	\$5.70	\$2,143.20
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	376	\$6.00	\$5.70	\$2,143.20
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$4,766.40
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$4,766.40

Holmes Middle School 16200 Newburgh Rd, Livonia, MI 48154

Total Building Enrollment: 765, Grade Range: 7 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	803	\$6.00	\$5.70	\$4,577.10
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	803	\$6.00	\$5.70	\$4,577.10
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$9,634.20

Shipping:	\$0.00
Tax:	\$0.00
School Subtotal:	\$9,634.20

Hoover Elementary School 15900 Levan Rd, Livonia, MI 48154

Total Building Enrollment: 532, Grade Range: K - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	506	\$6.00	\$5.70	\$2,884.20
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	506	\$6.00	\$5.70	\$2,884.20
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$6,248.40
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$6,248.40

Johnson Upper Elementary Sch 8400 N Hix Rd, Westland, MI 48185

Total Building Enrollment: 445, Grade Range: 5 - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	444	\$6.00	\$5.70	\$2,530.80
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	444	\$6.00	\$5.70	\$2,530.80
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$5,541.60
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$5,541.60

Kennedy Elementary School 14201 Hubbard St, Livonia, MI 48154

Total Building Enrollment: 421, Grade Range: K - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	427	\$6.00	\$5.70	\$2,433.90
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	427	\$6.00	\$5.70	\$2,433.90
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$5,347.80
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$5,347.80

Niji-Iro Japanese Immersion ES 36611 Curtis Rd, Livonia, MI 48152

Total Building Enrollment: 264, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	262	\$6.00	\$5.70	\$1,493.40
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	25	\$24.00	\$24.00	\$600.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	262	\$6.00	\$5.70	\$1,493.40
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	25	\$24.00	\$24.00	\$600.00
Subtotal:						\$4,186.80
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$4,186.80

Randolph ES 14470 Norman St, Livonia, MI 48154

Total Building Enrollment: 474, Grade Range: K - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	478	\$6.00	\$5.70	\$2,724.60
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	15	\$24.00	\$24.00	\$360.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	478	\$6.00	\$5.70	\$2,724.60
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	15	\$24.00	\$24.00	\$360.00
Subtotal:						\$6,169.20
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$6,169.20

Riley Upper ES 15555 Henry Ruff St, Livonia, MI 48154

Total Building Enrollment: 687, Grade Range: 5 - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	658	\$6.00	\$5.70	\$3,750.60
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	658	\$6.00	\$5.70	\$3,750.60
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$7,981.20
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$7,981.20

Roosevelt ES 30200 Lyndon St, Livonia, MI 48154

Total Building Enrollment: 377, Grade Range: K - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	393	\$6.00	\$5.70	\$2,240.10
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	393	\$6.00	\$5.70	\$2,240.10
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$4,960.20
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$4,960.20

Rosedale ES 36651 Ann Arbor Trl, Livonia, MI 48150

Total Building Enrollment: 286, Grade Range: K - 4

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	293	\$6.00	\$5.70	\$1,670.10
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	293	\$6.00	\$5.70	\$1,670.10
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$3,820.20
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$3,820.20

Webster ES 32401 Pembroke St, Livonia, MI 48152

Total Building Enrollment: 287, Grade Range: 1 - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	290	\$6.00	\$5.70	\$1,653.00
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	10	\$24.00	\$24.00	\$240.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	290	\$6.00	\$5.70	\$1,653.00
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	10	\$24.00	\$24.00	\$240.00
Subtotal:						\$3,786.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$3,786.00

Total		
	List Total:	\$144,708.00
	Savings:	\$32,405.40
	Merchandise Total:	\$112,302.60
	Voucher/Credit:	\$0.00
	Estimated Tax:	\$0.00
	Estimated Shipping:	\$0.00
	Total:	\$112,302.60

Special Notes
 All i-Ready purchases require professional development. 5% discount applied to i-Ready based on scope of quote. 15% Blended Learning Discount applied to Toolbox contingent upon purchase of i-Ready.

F.O.B.: N. Billerica, MA 01862
 Shipping: Shipping based on MDSE total
 Terms: Net 30 days, pending credit approval
 Fed. ID: #26-3954988

Please submit this quote with your purchase order

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**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: Approval of 2021-2022 Act 18 Capital Outlay Technology

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the Act 18 Capital Outlay Technology purchases for the ASD, WkSKL, and MOCI programs for 2021-2022 school year.

RATIONALE:

The technology will be used for our Act 18 Special Education staff and students.

BUDGETARY INFORMATION:

This purchase has been approved by Wayne RESA.

RESOURCE PERSONNEL:

Jennifer Taiariol, Director of Student Services

EXHIBITS:

Attached



Livonia Public Schools

Student Services

DATE: August 12, 2021
TO: Andrea Oquist, Superintendent
FROM: Jennifer Taiariol, Director of Student Services
RE: ACT 18 Capital Outlay Expenditures

Student Services is requesting approval for Act 18 technology for students and staff for the 2021-2022 school year. These items have been approved by Wayne County RESA for our Act 18 programs: MOCI, WSKL, ASD.

MOCI Budget

HP x360 Laptop 11	10	\$490.00	\$4,900
x360 Accidental	10	\$99.00	\$990
Bretford Pre-Wired USB Charging	2	\$1,920.00	\$3,840
Hovercam Solo Spark II	5	\$330.00	\$1,650.00
Logitech Brio Camera	5	\$155.00	\$775.00
HP Quick Release Bracket	5	\$29.84	\$149.20
HP Compute Unit Promethean	5	\$909.00	\$4,545.00
All Covered Deployment	10	\$15.00	\$150.00
Promethean Panel (Allcovered)	5	\$3,540.00	\$17,700.00
Surface Pro 7+	2	\$1,209.76	\$2,419.52
Surface Pro 7+ Warranty	2	\$149.00	\$298.00
Surface Pro 7+ Case	2	\$50.00	\$100.00
Surface Pro 7+ Pen	2	\$80.78	\$161.56
Surface Dock	2	\$200.00	\$400.00
Typecover	2	\$105.29	\$210.58
Total:			\$38,289

WSKL Budgets

Surface Go 2 Pentium	10	\$525.00	\$5,250
Surface Go 2 Typecover	10	\$72.00	\$720
Surface Go 2 Kensington Case	10	\$43.00	\$430
Surface Go 2 Surface Pen	10	\$78.00	\$780
Surface Go 2 Accidental Damage 3 Yr	10	\$126.00	\$1,260
Hovercam Solo Spark 2	4	\$330.00	\$1,320.00

Logitech Brio Camera	4	\$165.00	\$660
HP Quick Release Bracket	4	\$29.84	\$119
HP Compute Unit Promethean	4	\$909.00	\$3,636
All Covered Deployment	10	\$20.00	\$200
Promethean Panel (Allcovered)	4	\$3,540.00	\$14,160.00
Surface Pro 7+	4	\$1,209.76	\$4,839.04
Surface Pro 7+ Warranty	4	\$149.00	\$596.00
Surface Pro 7+ Case	4	\$50.00	\$200.00
Surface Pro 7+ Pen	4	\$80.78	\$323.12
Surface Dock	4	\$200.00	\$800.00
Typecover	4	\$105.29	\$421.16
Total:			\$35,715

ASD Budgets

HP x360 Laptop 11	12	\$490.00	\$5,880
Accidental Damage Insurance	12	\$99.00	\$1,188
Pre-Wired USB Charging Cart	1	\$1,460.00	\$1,460
Hovercam Solo Spark 2	6	\$223.83	\$1,342.98
Logitech Brio Camera	6	\$165.00	\$990
HP Quick Release Bracket	6	\$29.84	\$179
HP Compute Unit Promethean	6	\$909.00	\$5,454
All Covered Deployment	12	\$15.00	\$180
Promethean Panel (Allcovered)	6	\$3,540.00	\$21,240.00
Surface Pro 7+	4	\$1,209.76	\$4,839
Surface Pro 7+ Warranty	4	\$149.00	\$596
Surface Pro 7+ Case	4	\$50.00	\$200
Surface Pro 7+ Pen	4	\$80.78	\$323
Surface Dock	4	\$200.00	\$800
Typecover	4	\$105.29	\$421
Total:			\$45,093

Let me know if you have any questions.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: **Approval of Teachers**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2021-22 school year to the teachers listed on the attached document.

RATIONALE:

These teachers have been interviewed, along with many other applicants, for the vacancies that existed in our instructional program. We believe these teachers are the most qualified for the positions and recommend they be approved for employment.

BUDGETARY INFORMATION:

The positions listed are within the 2021-22 budget.

RESOURCE PERSONNEL:

Anthony Abbate, Director of Personnel & District Services
Jennifer Keatts, Director of Human Resources

EXHIBIT:

Will be available 8-23-21

Teachers for Board Approval August 23, 2021

NAME	DEGREE/SCHOOL	ASSIGNMENT	EXPERIENCE	TIME
Baum, Elizabeth (Gifford)	Master of Arts Communicative Sciences & Disorders Michigan State University	(1.0) Speech & Language Student Services August 30, 2021	Speech & Language Pathologist MetroEHS Pediatric Therapy	1 year
	Bachelor of Arts Human Development & Family Studies Michigan State University			
Demaree, Paige	Master of Social Work Wayne State University	(1.0) Social Worker	Project Coordinator Right at Home of Central Michigan	1 month
	Bachelor of Science Psychology Wayne State University		Internship Right at Home of Central Michigan	1 year
Fanslau, Lauren	Master of Social Work Wayne State University	(1.0) Social Worker Student Services August 30, 2021	Social Worker Clarenceville School District	2 years
	Bachelor of Arts Psychology Albion College		Social Work Intern New Frontier Counseling	1 year
Grzech, Erin	Master of Science Speech & Language Misericordia University - PA	(1.0) Speech & Language Student Services August 30, 2021	Speech & Language Pathologist Prosper Independent School District -TX	2 years
			Speech & Language Pathologist Paulding County School District - GA	1 year
	Bachelor of Science Health Science Misericordia University - PA		Speech & Language Pathologist Woodstown Pilesgrove Regional - NJ	1 year
			Speech & Language Pathologist Wyoming Valley Children's Association - PA	3 years
Hankston, Shonteqa	Master of Social Work Wayne State University	(1.0) Social Worker Student Services August 30, 2021	Support Coordinator Manager Community Living Services	2 years
	Bachelor of Science		Support Coordinator	3 years

Teachers for Board Approval August 23, 2021

NAME	DEGREE/SCHOOL	ASSIGNMENT	EXPERIENCE	TIME
	Social Work Eastern Michigan University		Community Living Services	
Inglis, Chelsea	Master of Education Curriculum & Instruction with Early Childhood Education Grand Valley State University	(1.0) ECP Teacher Jackson Center August 30, 2021	Early Childhood Teacher Consultant Woodhaven Brownstown School District	6 years
	Bachelor of Science Special Education Grand Valley State University			
Khan, Nafiah	Master of Arts Speech & Language Eastern Michigan University	(1.0) Speech & Language Student Services August 30, 2021	Speech & Language Pathologist - clinical fellow Taylor School District	3 months
	Bachelor of Science Speech & Language Eastern Michigan University		Respiratory Therapist St. Mary Mercy Hospital	4 years
			Speech & Language Pathologist - long term sub EduStaff	1 year
Koczara, Michelle	Master of Literacy Studies Grand Valley State University	(1.0) Elem. Literacy Coach Academic Services August 30, 2021	K-8 Reading Specialist National Heritage Academies Quest Charter Academy	3 years
	Bachelor of Arts Elementary Education Language Arts Madonna University		8th Grade ELA Teacher National Heritage Academies Plymouth Scholars Charter Academy	3 years
			6th & 8th Grade ELA Teacher National Heritage Academies Metro Charter Academy	5 years
Kopy, Cacey	Master of Arts Learning Disabilities Madonna University	(1.0) RCR Teacher Hayes Elementary August 30, 2021	Resource Room Teacher South Redford School District	2 years
	Bachelor of Science		3rd Grade Teacher South Redford School District	3 years

Teachers for Board Approval August 23, 2021

NAME	DEGREE/SCHOOL	ASSIGNMENT	EXPERIENCE	TIME
	Elementary Education Madonna University		Resource Room Teacher South Redford School District	2 years
Lewis, Heather	Master of Social Work University of South Carolina	(1.0) Social Worker Student Services August 30, 2021	Lead School Social Worker National Heritage Academies Taylor Exemplar Academy	8 years
	Bachelor of Science Psychology Michigan State University		Program Adm/Supervisor Canton Township Leisure Services Therapeutic Resources	9 years
			School-Based Therapist Waterford School District Counseling Connection Center	2.5 years
Mackinnon, Julie	Master of Education & Human Development in Educational Leadership & Admin. George Washington University	(0.5) ECP Teacher Jackson Center August 30, 2021	Long-term Substitute EduStaff Jackson Center Early Childhood Center	3 months
	Bachelor of Education Elementary Education Queen's University Kingston, Ontario		Long-term Substitute EduStaff Rosedale Elementary	7 months
			Premier Substitute EduStaff Gallimore Elementary - Canton MI	1 year
Mustafa, Anwar	Master of Education Curriculum & Teaching Bowling Green State University	(1.0) CI Teacher Webster Elementary August 30, 2021	Special Education Resource Teacher Ridgeland School District 122 - IL	2 years
	Bachelor of Science Special Education Ashland University - Ohio		Interventionist Specialist - Tutor Olmsted Falls City Schools	3 years
			Special Education Teacher North Olmsted City School	6 months
Newton, Eric	Bachelor of Science	(1.0) AI Teacher	Functional Life Skills Teacher	3 years

Teachers for Board Approval August 23, 2021

NAME	DEGREE/SCHOOL	ASSIGNMENT	EXPERIENCE	TIME
	Sports Management Madonna University	Frost Middle School August 30, 2021	Clovis Unified School District - CA Account Manager Ostlund A Service Company	1 year
			Account Manager GCA Services	5 years
Otis, Michelle	Master of Science Curriculum Instruction & Assessment Walden University Minneapolis MN	(1.0) Elem. Literacy Coach Academic Services August 30, 2021	Reading Specialist (2-3) Advanced Technical Academy Reading Intervention Specialist Michigan Technical Academy	4 years 1 year
	Bachelor of Science Education Western Michigan University		3rd Grade Math & Science Teacher Detroit Leadership Academy	5 months
			Kindergarten Teacher Granada Primary School - AZ	1 year
Renner, Sarah	Master of Science Occupational Therapist Western Michigan University	(1.0) Occupational Therapist Student Services 30-Aug-21	Travel Occupational Therapist Advanced Medical Therapy Services - CO Occupational Therapist Henry Ford Hospital System	4 years 2 years
	Bachelor of Science Health Sciences Western Michigan University			
Stabler, Kaitlyn	Bachelor of Science Elementary Cognitive Impairment Eastern Michigan University	(1.0) MOCI Teacher Webster Elementary August 30, 2021	Long-term Substitute EduStaff Ann Arbor Public Schools Teacher Childtime LLC	1 year 3 years
Szawara, Amber	Master of Arts School Psychology	(1.0) Psychologist Student Services	Pro-Shop Attendant Willow Metropark Golf Course	3 years

Teachers for Board Approval August 23, 2021

NAME	DEGREE/SCHOOL	ASSIGNMENT	EXPERIENCE	TIME
	University of Detroit Mercy	August 30, 2021		
	Bachelor of Science Psychology Eastern Michigan University			
Van Ham, Matthew	Master of Music Education University of Michigan - Ann Arbor	(1.0) Music Teacher Band & Orchestra Director (.8) Churchill High School	Band Director Lincoln Consolidate Schools	1 year
	Bachelor of Music Education Eastern Michigan University	(.2) Emerson Middle School	Band Director West Branch-Rose City Area Schools	4 years
			Assistant Director - High School Boys Interlochen Center for the Arts	2 years
			Marching Band Instructor Southgate Anderson High School	1 year
Ward, Scott	Master of Marketing & International Business Management University of South Florida Business School	(0.5) Business Teacher Churchill High School August 30, 2021	Substitute Teacher EduStaff	1 year
	Master of Retail Bank Management University of Virginia		SVP - National Executive, Small Business Bank of America	15 years
	Bachelor of Arts Finance/Investments University of South Florida Business School			
Wiklanski, Greg	Master of Integrated Program Musical Theatre American Musical & Drama Academy NY	(1.0) CAPA Instructor Churchill High School August 30, 2021	Drama Teacher & Theatre Director Garden City High School	7 years
	Bachelor of Education University of Windsor, ON		7th Grade Teacher Franklin Middle School	1 year
	Bachelor of Science		Pride Room Coordinator Garden City High School	1 year

Teachers for Board Approval August 23, 2021

NAME	DEGREE/SCHOOL	ASSIGNMENT	EXPERIENCE	TIME
	Writing/Literature & Performing Arts Rochester College - MI		Substitute Teacher Garden City High School	1 year
Zajac, Sarah	Master of Art in Teaching Madonna University	(1.0) RCR Teacher Building to be determined August 30, 2021	Resource Room Teacher National Heritage Academies Keystone Academy	5 years
	Bachelor of Science Education Central Michigan University		Resource Room Teacher National Heritage Academies Detroit Premier Academy	2 years
			Instructional Coach Advanced Educational Staffing	1 year

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**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: Resignations

RECOMMENDATION:

As authorized in the Board of Education motion of June 14, 2021, the following resignations have been accepted by the superintendent:

<u>Name</u>	<u>Date Effective</u>
Macy Abel	8/4/21
Bobbi Beveridge	8/3/21
Chelsea Birchmeier	8/5/21
Jessica Black	8/16/21
Jessica Crachiola	Refused recall
Megan Gilson	8/23/21
Jennifer Gray	7/26/21
Ma Grace Guillermo	8/30/21
Anne Kelley	8/10/21
Jacklyn Ledbetter	Refused recall
Sarah Martin	8/4/21
Katherine Montefusco	Refused recall
Lori Morgan	8/3/21
Jamie Patterson	8/2/21
Gabrielle Popp	7/21/21
MacKenzie Sato	7/21/21
Jessica Scott	8/23/21
Renay Weiss-Stansell	8/10/21
Alex Wisnewski	8/12/21

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Personnel & District Services
Jennifer Keatts, Director of Human Resources

EXHIBIT:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

TOPIC: Resolution of Appreciation for Employees Who Are Retiring

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolution of appreciation for the services rendered by:

Eric Pudas

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Personnel & District Services
Jennifer Keatts, Director of Human Resources

EXHIBIT:

Attached resolution

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
August 23, 2021**

RESOLUTION

Eric Pudas

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Eric Pudas will retire from the district on August 25, 2021; and,

WHEREAS, Eric Pudas has devoted 35 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a custodian, night leader and assistant building supervisor at Garfield Elementary, Lowell Middle School, Johnson Elementary and Emerson Middle School; and,

WHEREAS, He has given conscientious, careful, and loyal service to the students, staff, and community during his tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Eric Pudas for his countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.