

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Study Session
May 3, 2021 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

I. AUDIENCE COMMUNICATIONS

II. COMMITTEE OF THE WHOLE

Burton, Chair; Acosta; Bonifield; Bradford; Centers; Jarvis, Johnson

A. Wayne RESA Board Election (N)

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A. Oquist

III. BUILDING & SITE COMMITTEE

Centers, Chair; Bradford; Johnson

A. Bond Professional Services Procurement (D)

P. Francis

B. Greenhouse for Garfield Community School (D)

J. Taiariol & P. Francis

IV. FINANCE COMMITTEE

Bonifield, Chair; Acosta; Jarvis

A. Approval to Appoint Auditor (N)

A. Smith

B. Approval of Resolution for Wayne RESA Budget (N)

A. Smith

C. Fiscal Year 2021-22 Budget Process (D)

A. Smith

V. CURRICULUM COMMITTEE

Acosta, Chair; Bonifield; Bradford

A. MHSAA Annual Membership Renewal (N)

D. Willenborg

B. Graduation Requirements for the Class of 2021 and Beyond (D)

T. O'Brien

C. 2021-22 Program Update (D)

W. Green

VI. POLICY COMMITTEE

Johnson, Chair; Bonifield; Jarvis

A. Board Policy Revisions

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A. Oquist

VII. PERSONNEL COMMITTEE

Bradford, Chair; Centers; Johnson

A. Personnel Update (D)

A. Abbate / J. Keatts

VIII. LEGISLATIVE COMMITTEE
Jarvis, Chair; Acosta; Centers

WAYNE RESA BOARD ELECTION PROCESS, 2021

TIME FRAME	TASK	DATE
February Board Meeting	Board Election announced by Randy Liepa	February 17, 2021
One day after February Board Meeting	Wayne RESA Board Secretary sends letter to districts regarding Wayne RESA Board Election. Nominating petition packets will be made available with instructions: Petitions & Affidavits of Identity must be filed with Jennifer Redmond, Director Wayne County Elections, Office of County Clerk	February 18, 2021
Filing Deadline 30 Days before Election	Nominating Petitions and/or filing fee and Affidavits of Identity, due to Jennifer Redmond, Director Wayne County Elections (Candidate responsible for filing)	May 10, 2021
May 13, 2021 (3 days after deadline)	Upon receipt of official list of Wayne RESA Board Candidates from WC Elections Office, the Wayne RESA Election Coordinating Committee Member (D. Thornsbury) will forward the names to all WC Superintendents	May 13, 2021
No more than 21 days before June 7 th Election Date	Local boards may begin adopting Resolution, naming Designated Elector and the candidates which are to receive the votes, at least on the first ballot	May 17, 2021
At least 10 days prior to June 7 th Election	Wayne RESA Board Secretary sends (via certified mail) the <i>Official Notice of Biennial Election</i> to each secretary of constituent school boards	May 28, 2021
First Monday in June	Wayne RESA Board Election Arthurs Auditorium	June 7, 2021 6:00 p.m.
Day after Election	Districts notified of election results	June 8, 2021
Within 5 days after election	Certificate of Election must be issued to Elected Candidate by WC Election Division	June 11, 2021
Within 10 days of receipt of "Certificate of Election"	Elected Candidate must sign <i>Affidavit of Acceptance of Office</i>	June 21, 2021

BYLAWS OF THE BOARD

BBD

BOARD OPERATIONS BOARD-SUPERINTENDENT RELATIONS

~~MARCH 16, 2015~~

The Board of Education ~~believes~~ **recognizes** that the legislation and adoption of policies is an important function of a school board and that the execution of the policies ~~is a~~ **should be** the function of the administration and staff.

Delegation by the Board of its executive powers to the superintendent provides freedom for the superintendent to manage the schools within the Board's policies, and frees the Board to devote its time to **three main functions of the Board: Goal Setting – the Board's vision for the District, including the approval and adoption of the budget; Establishing policy for the District and sharing in policy development; and Designating the Chief Executive Officer (recruiting, hiring, and evaluating the superintendent)** ~~policy making and appraisal functions.~~

The Board holds the administration and staff responsible for carrying out its policies within established guidelines and for keeping the Board informed, through the superintendent, about school operations.

BYLAWS OF THE BOARD

BCAC

BOARD OPERATIONS SPECIAL MEETINGS

MARCH 16, 2015

Special meetings of the Board of Education may be called by the president of the Board, or any two members thereof, ??? by serving on the other members a written notice of the day, time, place, and purpose of such special meeting. Such notice shall be in accordance with law. The purpose of the special meeting shall be included on or with the notice of special meeting.

Service of the notices shall be by one of the following methods:

1. Delivering the notices to the members personally at least twenty-four (24) hours before such meeting is to take place; or
2. Leaving the same at the member's residence with some person of the household at least twenty-four (24) hours before such meeting is to take place; or
3. Depositing the same in a government mail receptacle (enclosed in a sealed envelope plainly addressed to such member at his/her last known residence address) at least seventy-two (72) hours before such meeting is to take place; or
4. Sending email notification to members at least twenty-four (24) hours before such meeting is to take place and confirming that emails were received by members.

Service as above prescribed may be made by a member of the Board or any employee of the District.

A meeting at which all members of the Board are present with or without proper notice to members of the Board and for which proper notice is given to the public shall be considered a legal meeting for the transaction of business when proper notice has been given to the public.

If the aforementioned foregoing procedure is followed and if a notice of the meeting has been posted or published at least eighteen (18) hours prior to the meeting, a quorum present can conduct business legally.

~~Special meetings of the Board shall be conducted in accordance with the policy established for regular meetings.~~

Emergency Meetings

The Board may meet in emergency session in the event of a severe and imminent threat to the health, safety, or welfare of the public when two-thirds of the members decide that delay would be detrimental to efforts to lessen or respond to the threat.

LEGAL REF.: MCL 15.265; 380.1201 (Legal References Updated 3/12/07)

BYLAWS OF THE BOARD

BCAE

BOARD OPERATIONS
PUBLIC HEARINGS

~~JUNE 20, 1988~~

Reviewed 11/2013

All public hearings shall be conducted in accordance with the law and shall provide for proper notice, **including a meeting agenda**, and an orderly process for the public to be heard.

BYLAWS OF THE BOARD

BCAF

BOARD OPERATION
STUDY SESSION & COMMITTEE OF THE WHOLE MEETINGS

~~JUNE 20, 1988~~
Reviewed 11/2013

The Board of Education may devote a part of a regular or special meeting, or schedule a **committee of the whole or** study session, for the purpose of receiving information and discussing matters pertaining to the School District. ~~through presentations, special projects, or other matters.~~

Any **committee of the whole or** study session that is not a part of a regular or special meeting must be posted in accordance with the provisions of law. No official action may be taken at a **committee of the whole or** study session; minutes will be kept and made available upon request.

BYLAWS OF THE BOARD

BCB

BOARD OPERATIONS

~~MARCH 20, 2017~~

GENERAL ORDER OF BUSINESS AT REGULAR MEETINGS ~~PROCEDURES DURING MEETINGS~~

The order of business at regular meetings shall generally be as follows:

- Call to Order
- Roll Call
- Pledge of Allegiance
- Communications
- District Update from the Superintendent
- Audience Communications (limited to a total of 15 minutes, with remainder following Personnel Matters)
- Consent Agenda
- Approval of Minutes of Previous Meeting(s)
- Instructional Matters
- Business Matters
- Personnel Matters
- Remainder of Audience Communications
- Hearing from Board Members
- Adjournment

BYLAWS OF THE BOARD

BCBC

BOARD OPERATIONS PREPARATION OF AGENDA

SEPTEMBER 16, 2013

Reviewed 11/2013

The superintendent and Board president shall cooperatively determine the items of business to be included in the agenda of all Board of Education meetings. Any two members of the Board may request an item to be included on the agenda by notifying the Superintendent and Board president seven days prior to a meeting.

Agendas shall be forwarded or mailed to the members of the Board ~~and other regular interested parties, including the media,~~ no later than the Friday preceding the meeting. **The agenda shall be available on the District website prior to the meeting.** The superintendent and staff shall compile appropriate documents and information to assist Board members in the meeting preparations. These materials shall be included with their agendas. The Board will make reasonable efforts to examine the pertinent information before deciding upon any issue.

The Board may place routine items on a consent agenda for a regular Board meeting, upon unanimous approval by Board members present at a committee meeting. Any member of the Board can remove items from the consent agenda prior to voting.