

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Regular Meeting
April 26, 2021 - 7:00 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

I. ROLL CALL: Madeline Acosta, Tammy Bonifield, Karen Bradford, Colleen Burton, Dan Centers, Liz Jarvis, Mark Johnson	
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**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 26, 2021**

TOPIC: **Recognition of State Champion Athletes**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions recognizing Stevenson High School swimmer McKenzie Siroky, for capturing the MHSAA Girls Division 1 Swimming State Champion title; and Stevenson High School gymnast Autumn Wronikowski, for achieving the MHSAA Division 1 Gymnastics State Champion title on the balance beam.

RATIONALE:

McKenzie Siroky, a sophomore at Stevenson High School, had an outstanding 2020-2021 swimming season, setting school and pool records in several swimming events, in addition to swimming a 1:01.45 in the 100-yard breaststroke, earning her first place in the state championship. Autumn Wronikowski, a junior at Stevenson High School, also had an outstanding 2020-2021 season, setting a new school record on the bars, balance beam and floor routine, in addition to scoring a 9.575 to earn the state title in the state championship meet.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Stacy Jenkins

EXHIBITS:

Attached Resolutions

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION
April 26, 2021**

RESOLUTION

WHEREAS, the Trustees of the Livonia Public Schools District Board of Education are desirous of publicly recognizing the outstanding accomplishments of students who distinguish themselves during the pursuit of their public education in the school district; and

WHEREAS, McKenzie Siroky, a sophomore at Stevenson High School, has distinguished herself by achieving the 2021 Michigan High School Athletic Association Division 1 Girls Swim & Dive State Champion title in the 100-yard Breaststroke; and

WHEREAS, McKenzie has achieved this honor with a Stevenson High School record-setting time of 1:01.45 seconds; and

WHEREAS, this adds to the outstanding accomplishments McKenzie has achieved during the 2020-2021 season, including setting school and pool records in the 200-yard Medley Relay, the 50-yard Freestyle and the 100-yard Breaststroke, in addition to being designated as an All State Swimmer in the 200-yard Medley Relay, the 50-yard Freestyle and the 100-yard Breaststroke and being named All American in the 100-yard Breaststroke.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate McKenzie Siroky for her outstanding accomplishments in athletics and wish her well in her future endeavors as she applies the discipline and perseverance needed to excel in sports to all areas of her life.

***Karen Bradford, Secretary
Board of Education***

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION
April 26, 2021**

RESOLUTION

WHEREAS, the Trustees of the Livonia Public Schools School District Board of Education are desirous of publicly recognizing the outstanding accomplishments of students who distinguish themselves during the pursuit of their public education in the school district; and

WHEREAS, Autumn Wronikowski, a junior at Stevenson High School, has distinguished herself by achieving the 2021 Michigan High School Athletic Association Division 1 Individual Gymnastics State Champion title on the Balance Beam;

WHEREAS, Autumn achieved this honor with a score of 9.575 on the Balance Beam;

WHEREAS, this adds to the outstanding accomplishments Autumn has achieved during the 2020-2021 season, including setting a new school record on the Uneven Bars with a score of 9.575; a new school record on the Balance Beam with a score of 9.6 and a new school record in Floor Exercise with a score of 9.45.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Autumn Wronikowski for her outstanding accomplishments in athletics and wish her well in her future endeavors as she applies the discipline and perseverance needed to excel in sports to all areas of her life.

***Karen Bradford, Secretary
Board of Education***

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 26, 2021**

TOPIC: Nomination of Parents to Wayne RESA Parent Advisory Committee

RECOMMENDATION:

Move that the Board of Education nominate Mrs. Eileen Brandt and Mrs. Kara Clarke for a three-year term on the Wayne RESA Parent Advisory Committee (PAC). The three-year term will commence on the date the nomination is approved by the RESA Board.

RATIONALE:

These parents will serve as special education representatives for Livonia Public Schools. Each constituent local school district board of education shall nominate at least one parent per the Michigan Administrative Rules for Special Education (April 2009).

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Jennifer Taiariol

EXHIBITS:

None

Is

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 26, 2021**

TOPIC: Consent Agenda

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of March 22, 2021
- V.B. Minutes of the Special Meeting of April 5, 2021

RATIONALE:

The agenda for the Board of Education meeting has certain items designated and identified by an asterisk *. These items, identified in advance with concurrence of the Board President, will be acted upon in a single motion.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Andrea L. Oquist, Superintendent

EXHIBITS:

Attached
Off/Supt/jw

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting - Virtual
March 22, 2021**

President Burton convened the meeting at 7:01 p.m.

Members Present

Acosta, Bradford, Burton, Centers, Jarvis, Johnson

Members Absent

Bonifield

LPS Educators and Support Staff of the Year

It was moved by Mrs. Bradford and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt resolutions for the 2020-2021 Educators and Support Staff of the Year.

**LORRAINE GIORGINO
RESOLUTION**

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Lorraine Giorgino, a physical education teacher at Webster Elementary and Cooper Upper Elementary, and a 27-year employee of Livonia Public Schools, has distinguished herself by being named Elementary Educator of the Year for 2020-2021 by a district-wide committee; and

WHEREAS, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Lorraine is a dedicated and enthusiastic teacher who is creative and believes in promoting and elevating the physical health of her students as well as their social-emotional well-being, by creating programming that engages and builds connections and relationships.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Lorraine Giorgino for being named Elementary Educator of the Year for 2020-2021 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

**MIMI HIGGINS
RESOLUTION**

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Mimi Higgins, a special education teacher at Holmes Middle School, and a 22-year employee of Livonia Public Schools, has distinguished herself by being named Secondary Educator of the Year for 2020-2021 by a district-wide committee; and

WHEREAS, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Mimi has shown a deep dedication to educating her students and supporting her students’ growth by doing whatever it takes to reach and connect with her students through genuine interactions, time and care.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Mimi Higgins for being named Secondary Educator of the Year for 2020-2021 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

**PAT SCHUCHARDT
RESOLUTION**

WHEREAS, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

WHEREAS, Pat Schuchardt, supervisor of Food & Nutrition Services for Livonia Public Schools and a nine-year employee of Livonia Public Schools, has distinguished herself by being named Support Staff Member of the Year for 2020-2021 by a district-wide committee; and

WHEREAS, In achieving that recognition, it is evident that she is an exceptional employee, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

WHEREAS, Pat displays a tireless dedication to serving the nutritional needs of our students and has shown that commitment especially well during the pandemic, providing a first-ever curbside food distribution for families and food pickup programs for the district’s remote learners.

NOW, THEREFORE, BE IT RESOLVED, that the Trustees of the Board of Education do hereby commend and congratulate Pat Schuchardt for being named Support Staff Member of the Year for 2020-2021 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Read Across
America
Resolution**

It was moved by Mr. Centers and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District adopt the resolution below, in recognition of Read Across America during the month of March 2021

**Read Across America
RESOLUTION**

WHEREAS, citizens of the Livonia Public Schools School District stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future and their ability to compete in a global economy, and;

WHEREAS, "Read Across America," a national celebration of Dr. Seuss's 117th birthday, on March 2, 2021, is sponsored by the Livonia Education Association, in cooperation with the National Education Association, and promotes reading and adult involvement in the education of our community's students, and;

WHEREAS, motivating children to read is an important factor in student achievement and creating lifelong successful readers, and;

WHEREAS, research has shown that children who are motivated and spend more time reading, do better in school.

NOW, THEREFORE, BE IT RESOLVED that the Trustees of the Board of Education of the Livonia Public Schools School District, call upon their citizens to assure that every child is reading together, with a caring adult, throughout the month of March, designated as March is Reading Month (celebrated today, March 22, 2021, with the Livonia Public Schools Board of Education), and;

BE IT FURTHER RESOLVED that this body recommits our community to engage in programs and activities to make America's children the best readers in the world.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**District Update
from the
Superintendent**

Superintendent Oquist shared highlights about LPS staff and students, via a slideshow presentation. She also relayed information that was sent to parents regarding the submission of requests for in-person or virtual student instruction for 2020-2021. In addition, dates and locations for upcoming COVID testing were provided.

**Written
Communication**

None

**Audience
Communication**

Mandy Gerstenbrand, President of the LPTSA Council, relayed that the LPTSA Council fully supports the District's 2021 bond proposal.

**Response to
Prior Audience
Communication**

None

**Consent
Agenda**

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of February 22, 2021
- V.B. Minutes of the Special Meeting of February 22, 2021
- V.C. Minutes of the Closed Session of February 22, 2021
- VII.A. Approval of Cooperative Agreements for Livonia Career Technical Center – Agreements to include Northville, Plymouth-Canton, Crestwood, Plymouth Christian Academy, Redford Union, and Wayne-Westland
- VII.B. Approval of Cooperative Agreements for Livonia Transition Program - Agreements to include special education services for Northville, Redford Union, Garden City, South Redford, Huron, VanBuren, and Crestwood

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Approval to
Purchase
Mobile Devices
for Students**

It was moved by Mr. Johnson and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase of 405 Dell Chromebooks for students who have a non-school issued device at home but are not able to bring the device to school, for a total cost of \$159,975.00.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

**Approval to
Purchase
Curriculum
Materials for
Jackson Early
Childhood
Center**

It was moved by Mrs. Bradford and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District purchase Creative Curriculum Materials and Resources for use in our infant, two-year old, preschool, and Young 5's classrooms for \$31,675.00. This purchase includes print and digital materials for teachers, and books and materials for students.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Reconfirmation of the Extended Continuity of Learning Plan

It was moved by Mrs. Acosta and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District reconfirm the Continuity of Learning Plan that was approved on September 28, 2020. The plan recommends that students continue to receive instruction either through Livonia Virtual or in person at our schools.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Recommend Expulsion of One Secondary Student

It was moved by Mr. Centers and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District expel one middle school student for violations of the Livonia Public Schools' Board of Education policies.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Approval of Bid Results for Central Office Renovation

It was moved Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to approve the construction project for the Central Office Administration Building Renovation – General Contracting Services to Braun Construction Group, Farmington Hills, Michigan, in the amount of \$2,210,304.00 plus a 10% contingency in the amount of \$221,030.00 for a total project amount of \$2,431,334.00 and authorize the Superintendent or her designee to negotiate and execute final contracts with the recommended contractor.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Approval of Design Firm for Phase II, Part 2 of Central Office Renovation

It was moved by Mr. Johnson and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve Harley Ellis Devereaux (HED) as the architectural engineering design firm for Phase II, Part 2 of the Central Office Renovation, for a total amount not to exceed \$52,700.00 plus reimbursable costs up to \$5,000.00 and authorize an additional reimbursement from Phase II, Part 1 of \$26,945.00

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Approval of Owner's Representative for 2021 Bond

It was moved by Mrs. Bradford and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve Plante Moran Cresa as the Owner's Representative for the District's 2021 Bond projects upon successful passage of the 2021 Bond Referendum and authorize the Superintendent or her designee to negotiate and execute final contracts with Plante Moran Cresa on behalf of Livonia Public Schools' Board of Education.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Approval of Bleacher Replacement at Churchill High School

It was moved by Mrs. Acosta and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of new competition gymnasium bleachers at Churchill High School by Interkal, LLC, Kalamazoo, Michigan, in the amount of \$254,128.00 plus a 4% contingency in the amount of \$10,165.00 for a total approved amount of \$264,293.00.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Approval of Districtwide Phone System Update

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of a Districtwide Phone System Update by Sentinel Technologies, Livonia, Michigan, in the amount of is \$404,261.13.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Approval to Purchase Benefits Administration System

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District authorize the Superintendent or her designee to negotiate and execute final contracts with Benefitfirst for benefit administration services on behalf of the Livonia Public Schools' Board of Education.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Approval of Teachers

It was moved by Mr. Johnson and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2020-21 school year to the following

teachers:

<u>Name</u>	<u>Location</u>	<u>Date Effective</u>
Barry, Denise	1.0 Holmes Middle School	03/15/21
Hickey, Megan	1.0 Frost Middle School	03/01/21
Hoch, Amy	1.0 Franklin High School	03/01/21
Kingsbury, Orgela	1.0 Frost Middle School	03/01/21
McAllister, Colleen	1.0 Emerson Middle School	03/01/21

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Teacher for Tenure

It was moved by Mrs. Bradford and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status will be granted to the following teacher, effective on the respective date:

<u>Name</u>	<u>Date Effective</u>
Christine Broome	March 4, 2021

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Leaves of Absence

It was moved by Mrs. Acosta and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the request for a leave of absence for:

<u>Name</u>	<u>Date Effective</u>
Whitney Graves	2021-22 school year
Brenda Kleinow	2021-22 school year
Laura Steele	2021-22 school year
Courtney Taylor	2021-22 school year

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Resignations

As authorized in the Board of Education motion of June 15, 2020, a resignation was accepted by the superintendent for:

<u>Name</u>	<u>Date Effective</u>
Jennifer Penaranda	March 18, 2021
Caryn Schmitt	March 8, 2021
Marlene Scott	March 12, 2021
Brittany Stall	March 2, 2021

Retirements

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for services rendered by:

Judy Fedraw, who retired from the district on February 24, 2021, and devoted 21.6 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional and an associate teacher in the Great Start Readiness Program at Perrinville Early Childhood Center and at Garfield Community School.

Stacey Grammatico, who will retire from the district on June 21, 2021, and will have devoted 30 years of dedicated, loyal, and outstanding service to the students of Cooper Elementary, McKinley Elementary, Rosedale Elementary, and Hayes Elementary as a teacher.

Darlene Hoy, who will retire from the district on March 31, 2021, and will have devoted 33.2 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Cooper Upper Elementary, Coolidge Elementary, and Cleveland Elementary.

Anna McEwen, who will retire from the district on June 21, 2021, and will have devoted 13.7 years of dedicated, loyal, and outstanding service to the students of Emerson Middle School, Frost Middle School, and Stevenson High School as a teacher.

Nancy Yoas, who will retire from the district on June 21, 2021, and will have devoted 31 years of dedicated, loyal, and outstanding service to the students of Western Wayne Skills Center as a teacher.

Ayes: Acosta, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Adjournment

President Burton adjourned the meeting at 9:13 p.m.

Off/Supt/jw

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
Special Meeting
April 5, 2021**

President Burton convened the special meeting at 6:00 p.m. in the Board Room.

Members Present: Madeline Acosta, Tammy Bonifield, Karen Bradford, Colleen Burton, Dan Centers, Liz Jarvis, Mark Johnson

Members Absent: None

Audience Communications None

Appointment of Director of Human Resources It was moved by Mr. Johnson and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Jennifer Keatts as the Director of Human Resources.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson
Nays: None

Adjournment President Burton adjourned the meeting at 6:13 p.m.

Off/Supt/jw

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 26, 2021**

TOPIC: Reconfirmation of the Extended COVID-19 Continuity of Learning Plan

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District reconfirm the Continuity of Learning Plan that was approved on September 28, 2020. The plan recommends that students continue to receive instruction either through Livonia Virtual or in-person instruction in our schools.

RATIONALE:

This recommendation comes from the review of the current health data, the mitigation strategies in place and the attendance of students.

BUDGETARY INFORMATION:

N/A

RESOURCE PERSONNEL:

Theresa O'Brien, Chief Academic Officer

EXHIBITS:

None



Extended Continuity of Learning Plan Reconfirmation

April 26, 2021

Board of Education Meeting

Instructional Models

2020-21
school year information

Current *Return to Learn Plan* was approved September 28, 2020 by the Board of Education.

Two instructional delivery models:

- ◎ **In-Person Instruction in our Schools**

- ◎ **Livonia Virtual**
 - ◎ **Full-time, long-term virtual option**

Reconfirmation of Continuity of Learning Plan

Required by MCL 388.1698a of the State School Aid Act.

Instructional Models

Instructional Model Recommendation

- We recommend continuing to offer the two options for student learning: Livonia Virtual and our in-person instruction with strict mitigation measures.
- We recommend continuing to monitor the attendance of students to ensure they are accessing education throughout this school year.

Mitigation Strategies

Mitigation Strategies Recommendation

When in person, we recommend continuing to provide the strict Mitigation Measures that we currently have in place and which formally reviewed and approved by the Wayne County Health Department.

- The District will continue to monitor these measures as we receive input and learn new information, and will make modifications as appropriate and necessary.
- Strict adherence to these measures is essential.

**December and
March and
April
Attendance**

**Two-Way
Interactions**

Week 27 - March 22, 2021

88.3% In-Person

Week 28 - April 5, 2021

89.4% In-Person

Week 29 - April 12, 2021

89.2%

*Franklin and Stevenson Remote
Rest of District In-Person*

Week 30 - April 19, 2021

91.1%

*Three High School Remote
Rest of District In-Person*

Transparency Reporting

Public Notice Requirements:

- Upon reconfirmation of the plan by the Board, our weekly attendance rates will be posted to the district's transparency page, along with the reconfirmation template to our *Return to Learn* page on the front of our website.
- Every 30 days moving forward, reconfirmation of the plan is required.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 26, 2021**

TOPIC: **Approval of Grant Purchase for Adult Education Program**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of technology hardware and other instructional resources for the Adult Education Program through CDW-G, for a total expenditure of \$157,164.

RATIONALE:

Through a reallocation of unclaimed Adult Education funding from the State, the District was awarded \$174,000 to be utilized for the support of Adult Education programming. The identified need was in the realm of technology upgrades for staff and students.

BUDGETARY INFORMATION:

This purchase is funded through the State School Aid Act: Section 107 Grant of 2020-21. It is not a General Fund expenditure.

RESOURCE PERSONNEL:

Daniel R. Willenborg, Director of Secondary Programs

EXHIBITS:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 26, 2021**

TOPIC: Approval of Roofing Design and Construction Services from RTA

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation to award the contract for roofing design and construction services at Franklin High School, Stevenson High School, Grant Elementary School and Garfield Community School to Roofing Technology Associates (RTA), Livonia, Michigan, for a total cost of \$171,680.00 and authorize the Superintendent or her designee to negotiate and execute the final contract.

RATIONALE:

Based upon age and current conditions of the roofs and using the roofing assessment report commissioned by the District, the above-mentioned roofing structures require replacement. The recommended company, Roofing Technology Associates, will design the project, assist the District during the bid process, and help oversee the replacement projects on behalf of the District.

BUDGETARY INFORMATION:

The source of funds for this purchase will be the Sinking Fund.

RESOURCE PERSONNEL:

Phillip Francis, Director of Operations

EXHIBITS:

Attached

PF/ko



**LIVONIA PUBLIC SCHOOLS
AWARD RECOMMENDATIONS
April 12, 2021**

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1. Plante Moran Cresa Award Recommendation Letter
 2. Roofing Technology Associates, LTD (RTA) Proposal Letter
 3. Stevenson High School Roof Condition Map
 4. Franklin High School Roof Condition Map
 5. Garfield Elementary School Roof Condition Map
 6. Grant Elementary School Roof Condition Map



April 12, 2021

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Contract Amendment Recommendation for Roofing Design & Construction Administration Services
Sinking Fund Roofing Replacement Projects
2022 Projects – Stevenson High School (partial), Franklin High School (partial), Garfield Elementary School, Grant Elementary School

Dear Mr. Francis:

This letter transmits an update from Plante Moran CRESA (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of a Roofing Designer & Construction Administration Services Firm for the Projects listed above. This update represents the mutual efforts of PMC and LPS administration and staff (Sinking Fund Team) to present a framework in order to identify, evaluate and recommend a Firm for these Projects.

In 2017, LPS awarded a contract to Roofing Technology Associates, LTD (RTA) to conduct a district-wide roofing assessment of the existing roofs. The completed report indicated that numerous buildings needed near-term repair and/or replacement. Based upon the results and utilizing RTA's weighted Roofing Condition Index (RCI) of the various facilities, the Sinking Fund Team created an initial priority list of facilities requiring roofing work that continues to be monitored by the Sinking Fund Team.

In 2018, the board approved the contract award to RTA for roofing design and construction administration services with subsequent contract amendments for roof replacement projects as follows:

- 2018: Holmes Middle School, Transportation, Warehouse (partial), Franklin High School (partial)
- 2019: Johnson Upper Elementary School
- 2020: Career Technical Center, Emerson Middle School, Rosedale Elementary School
- 2021: Riley Upper Elementary School, Randolph Elementary School, Hayes Elementary School, Frost Middle School

The Sinking Fund Team has identified Stevenson High School (partial), Franklin High School (partial), Garfield Elementary School and Grant Elementary School as the next facilities to have roof replacement work completed. In general, the scope involves complete removal of the existing roofing system in the identified areas and installation of a new roofing system including any required sheet metal.

The Sinking Fund Team has been satisfied with the work completed by RTA to date and requested a formal proposal from them to incorporate this additional scope of work. In response to this request, RTA provided the attached proposal dated March 23, 2021 to extend their services. Their proposed fee (which is approximately 2.8% of the budget of \$6,131,744.00) remains competitive and consistent with the percentage used to award their original contract.

The Sinking Fund Team has reviewed their proposals and budgets and recommends the Board of Education retain RTA for the above referenced Work in the lump sum amount of \$171,680.00. The cost for this work will be detailed in a Purchase Order(s) issued by the District and in a contract amendment to their current contract, pending final review and approval of terms by district legal counsel.

The Sinking Fund Team is available at the Board's convenience to answer any questions regarding this process and/or the recommendation. Please direct all questions through me via email at brian.weber@plantemoran.com.

Sincerely,

PLANTE MORAN CRESA



Brian Weber
Senior Consultant

Enclosures: Roofing Technology Associates, LTD Proposal dated March 23, 2021
 Roof Condition Map of Stevenson High School
 Roof Condition Map of Franklin High School
 Roof Condition Map of Garfield Elementary School
 Roof Condition Map of Grant Elementary School



ROOFING TECHNOLOGY ASSOCIATES, LTD.

38031 SCHOOLCRAFT
LIVONIA, MICHIGAN 48150-1065
(734) 591-4444 • FAX (734) 591-1660 • E-MAIL: rta@rtaltd.com
Web site www.rtaltd.com

March 23, 2021

Mr. Brian Weber
Plante Moran CRESA
26300 Northwestern Hwy., Suite 120
Southfield MI 48076
Brian.weber@plantemoran.com

RE: ROOF REMEDIATION SPECIFICATIONS, BIDDING ASSISTANCE AND QUALITY CONTROL MONITORING SERVICES

Livonia Public Schools

- Stevenson High School
 - Franklin High School
 - Garfield Elementary School
 - Grant Elementary School
- Livonia, Michigan

Dear Mr. Weber:

In accordance with your request, we are pleased to submit this proposal to provide **additional** roof consulting services for the above-referenced school. We have prepared this proposal based upon our conversations with you, our past involvement with these facilities and our past experience on similar projects. The purpose of this correspondence is to outline our proposed scope of services and provide you with a fee for our services. We trust that you will find this proposal acceptable and will retain our firm to perform the required roof consulting services.

As requested, we will provide roof consulting services in accordance with the scope of work outlined herein for the above referenced four schools. The buildings have approximately 383,000 square feet of roofing.

The subject facilities are school facilities which are generally one and/or two stories in height. The existing roofs are generally low-sloped and are covered with a PVC or EPDM roofing system.

PHASE I - PLANS AND TECHNICAL SPECIFICATIONS/BID ASSISTANCE

Remedial roofing specifications will be prepared based upon pertinent information gathered during site visits to determine specific existing conditions. The technical documents will include plans, specifications and details necessary to clearly define the scope of the remedial roof work. The items of work will include:



- Review of any available construction plans and details and compiling any other available information regarding the details of existing construction.
- Visit the project sites to examine and evaluate the roof areas designated for remedial roof work. Perform test cuts on the existing roof systems at walls and curbs to determine the existing details of construction. Repair test cut samples immediately after our visual examination.
- Development of the most feasible and economical solutions to the current conditions based upon the project parameters.
- Preparation of technical specifications, including roof plans and details for the required remedial work. The technical specifications will establish the types and quality of the materials to be used and the manner in which the materials are to be applied. Included is the design of new fascia panels.
- Incorporation of the technical specifications with other standard requirements and bidding documents to provide a complete bid package. Such additional information will include insurance requirements, general conditions of construction and bid proposal forms. It is understood that RTA will prepare and provide such additional information and will assemble the complete bid packages. Assist with the advertising of the project as necessary.
- Assistance will be provided in the invitation of qualified roofing contractors to bid the required work as may be required.
- Attendance at a pre-bid meeting at the project sites with the contractors bidding the project to answer questions they may have regarding the project specifications. Issue Addendums as may be required.
- Respond to requests for information from the bidding roofing contractors during the bidding period.
- Evaluation of the submitted bids will be provided to assist in the selection of the roofing contractor(s) to perform the work. A recommendation relative to our evaluation of the bids will be submitted.

PHASE II - ROOFING QUALITY CONTROL MONITORING SERVICES

Construction quality control monitoring services are provided to ensure that the requirements of the contract documents are being met. The ongoing determination of contract compliance is based upon daily construction monitoring, which includes verification that the specified materials are used, proper quantities of materials are provided, and that the order and method of installation of such materials is in accordance with acceptable standard industry installation procedures. The goal of construction monitoring is to ensure that a quality roofing system is attained.



During the roof renovation work, we propose to provide an experienced roofing field representative to provide quality control monitoring and any required testing services in order to develop opinions as to whether the work essentially complies with project requirements and sound roofing practices.

In general, a variety of construction quality control monitoring services will be provided on your project. Specifically, our services will include the following items of work:

- Attendance at a pre-construction conference by our representatives. Specific items relating to materials storage, application procedures, work schedule and quality control requirements will be reviewed. The roof areas will be reviewed with parties involved in the project to clarify project performance requirements.
- Part-time on-site observation of in-progress roofing operations will be provided as needed. Contact will be made with your representative to review job progress.
- Preparation of Field Reports which will provide a summary of each day's activities, areas worked, test locations and results, notes regarding materials and processes that are found to not be in compliance with the contract documents and project requirements, and any other pertinent information.
- Preparation of punch lists and follow-up on any incomplete or incorrectly installed materials after substantial completion of the reroofing work on each area. A final inspection report will be issued when all roofing and related sheet metal work is complete.
- We will provide an on-site review of the roof installations and document our findings. This will be accomplished at one year and two years following completion of the project roof replacement and remedial work.
- Review Roofing Contractor's submittals and shop drawings.

GENERAL

One of our Registered Roof Consultants, (RRCs), will serve as Project Manager for this project. Other staff members will be assigned once the project schedule is formalized.

We will commence our services after receiving your written authorization to proceed. The technical specifications will be available for bidding by the selected roofing contractors by October 2021, providing weather conditions allow for the timely completion of our field work.

PROFESSIONAL FEES

Professional fees for the work and personnel required to complete the above outlined roof consulting services will be established and billed on a lump sum basis.



The fees for the services of the project roof areas as outlined herein, will be:

PHASE I AND PHASE II:

Stevenson High School	\$ 62,330
Franklin High School	\$ 74,120
Garfield Elementary School	\$ 9,220
Grant Elementary School	<u>\$ 26,010</u>
TOTAL	<u>\$171,680</u>

The fixed fee is approximately 2.8% of the preliminary budget of (\$6,131,000) for roofing. If the actual bid costs are 10% over or under the preliminary budget, the fee will be reevaluated accordingly.

Any necessary additional charges for services and personnel required to complete the project, such as specially requested meetings or other assistance, will be in accordance with our Fee and Rate Schedule. If it appears that additional work is necessary for this project, we will contact you or your office with reference to any needed modifications. No additional work will be performed unless authorized by you.

We appreciate this opportunity to submit our proposal for your consideration and look forward to working with you on this project. Following your review of this proposal, please do not hesitate to call us should you have any questions regarding this submittal.

Please indicate your acceptance of this proposal by having the appropriate person submit to us written authorization to perform the above outlined roof consulting service. Thank you for the opportunity to submit this proposal.

Sincerely,

ROOFING TECHNOLOGY ASSOCIATES, LTD.

Michael C. Bode, RRC
President

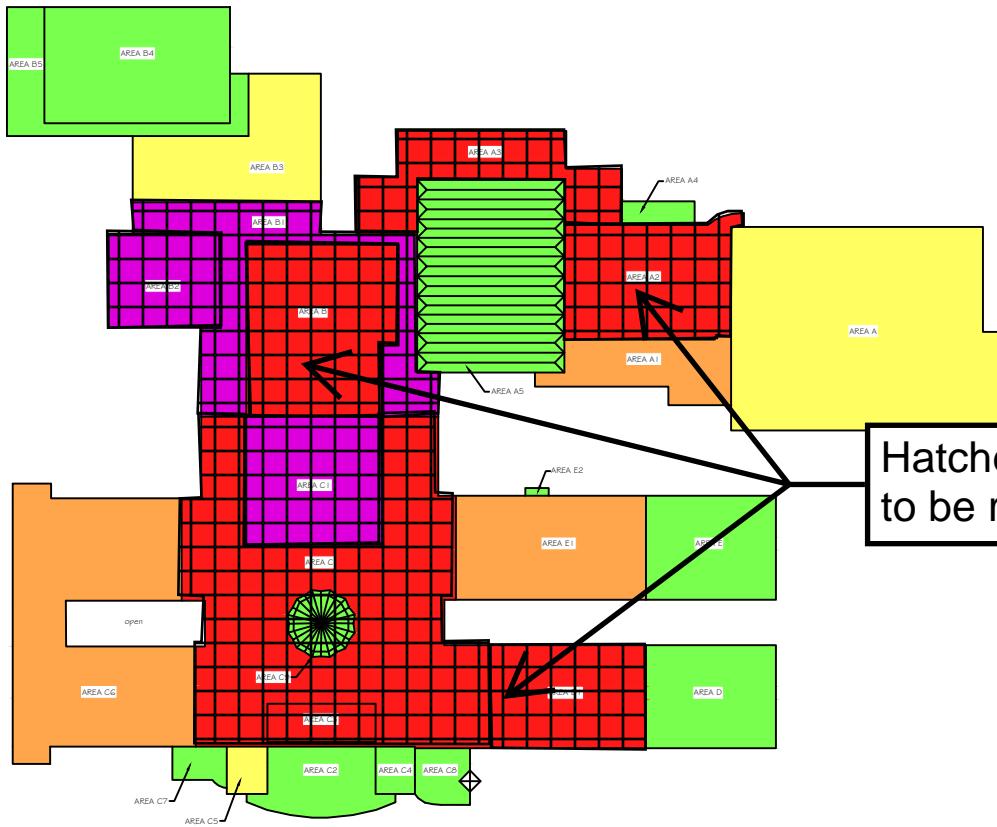
MCB/lab

Attachments



LIVONIA SCHOOL DISTRICT FACILITY LIST

	<u>Size of Selected Roofs</u>	<u>Estimated Price per s.f.</u>	<u>Budget</u>
Stevenson High School (partial)	139,140	\$16	\$2,226,240
Franklin High School (partial)	165,450	\$16	\$2,647,200
Garfield Elementary School (partial)	20,581	\$16	\$ 329,296
Grant Elementary School (all)	<u>58,063</u>	\$16	<u>\$ 929,008</u>
TOTAL	383,234 S.F.		\$6,131,744



NOTE: condition status for each area was updated in '21 based on 2017 information, but not verified in-field.

GENERAL NOTES:

1. All areas and dimensions shown are approximate and based upon rough field measurements taken by representatives of Roofing Technology Associates, Ltd.
2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

2017 SURVEY DATA

CONDITION		SERVICEABLE LIFE	RCI
failed		0 - 1 years	0 - 30
very poor		1 - 3 years	31 - 45
poor		3 - 6 years	46 - 55
fair		6 - 10 years	56 - 65
fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

ROOF AREA PLAN

not to scale

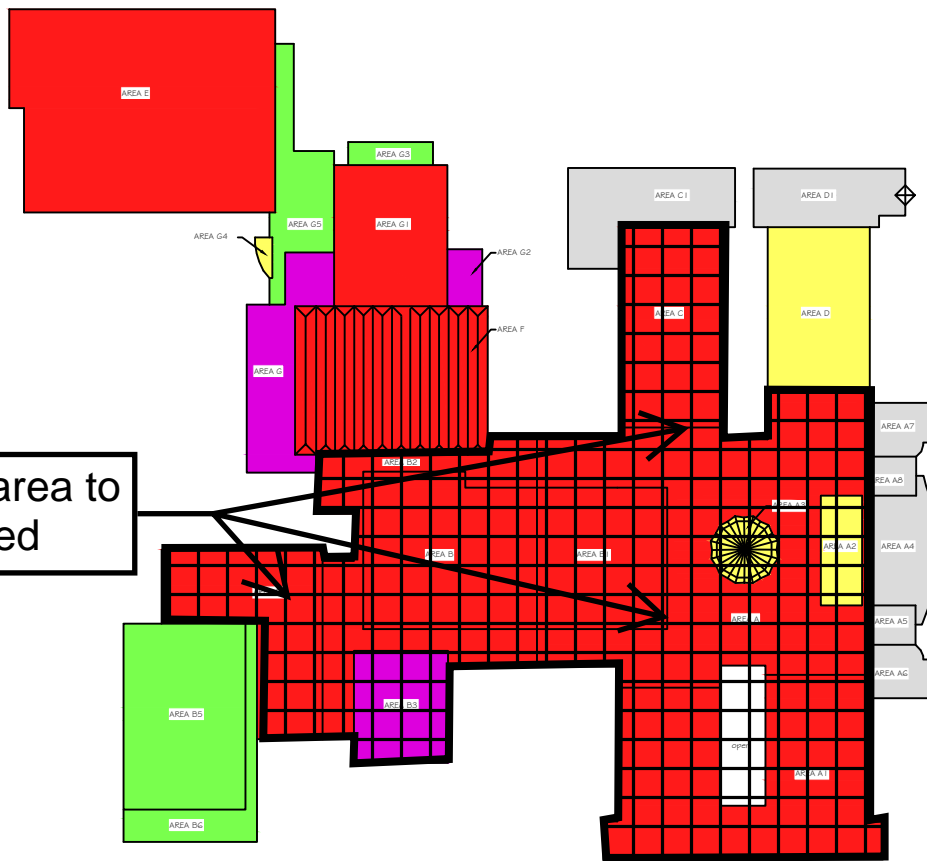
NOTE: components shown are new unless noted as existing



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 LIVONIA, MICHIGAN 48150-1065
 (734) 591-4444

LIVONIA PUBLIC SCHOOLS
 STEVENSON HIGH SCHOOL
 33500 6 MILE RD
 LIVONIA, MICHIGAN

Project No: 17-043	Drawn By: JDS	Detail No: 22
Date: 35 JUNE, 2017	Checked By: MCB	



Hatched area to be replaced

NOTE: condition status for each area was updated in '21 based on 2017 information, but not verified in-field.

GENERAL NOTES:

1. All areas and dimensions shown are approximate and based upon rough field measurements taken by representatives of Roofing Technology Associates, Ltd.
2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

2017 SURVEY DATA

CONDITION		SERVICEABLE LIFE	RCI
failed		0 - 1 years	0 - 30
very poor		1 - 3 years	31 - 45
poor		3 - 6 years	46 - 55
fair		6 - 10 years	56 - 65
fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100
replaced		2018: JD Candler	100

ROOF AREA PLAN
not to scale



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38031 SCHOOLCRAFT ROAD
LIVONIA, MICHIGAN 48150-1065
(734) 591-4444

LIVONIA PUBLIC SCHOOLS
FRANKLIN HIGH SCHOOL
31000 JOY RD
LIVONIA, MICHIGAN

Project No: 19-046

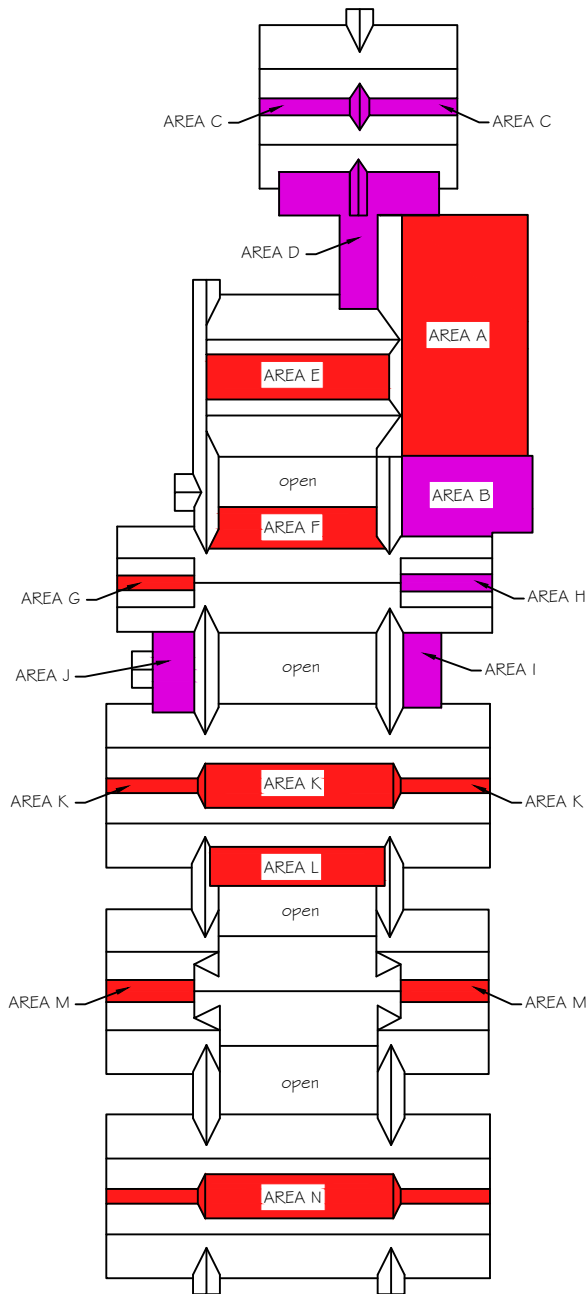
Drawn By: JDS

Detail No:

Date: 36 JUNE, 2017

Checked By: MCB

21



2017 SURVEY DATA

CONDITION		SERVICEABLE LIFE	RCI
failed		0 - 1 years	0 - 30
very poor		1 - 3 years	31 - 45
poor		3 - 6 years	46 - 55
fair		6 - 10 years	56 - 65
fair to good		10 - 15 years	66 - 75
good		15+ years	76 - 100

GENERAL NOTES:

1. All areas and dimensions shown are approximate and based upon rough field measurements taken by representatives of Roofing Technology Associates, Ltd.
2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

NOTE: condition status for each area was updated in '21 based on 2017 information, but not verified in-field.

ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing



ROOFING TECHNOLOGY ASSOCIATES, LTD.

38031 SCHOOLCRAFT ROAD
LIVONIA, MICHIGAN 48150-1065
(734) 591-4444

LIVONIA PUBLIC SCHOOLS
GARFIELD ELEMENTARY SCHOOL
10218 ARTHUR ST
LIVONIA, MICHIGAN

Project No: 17-043

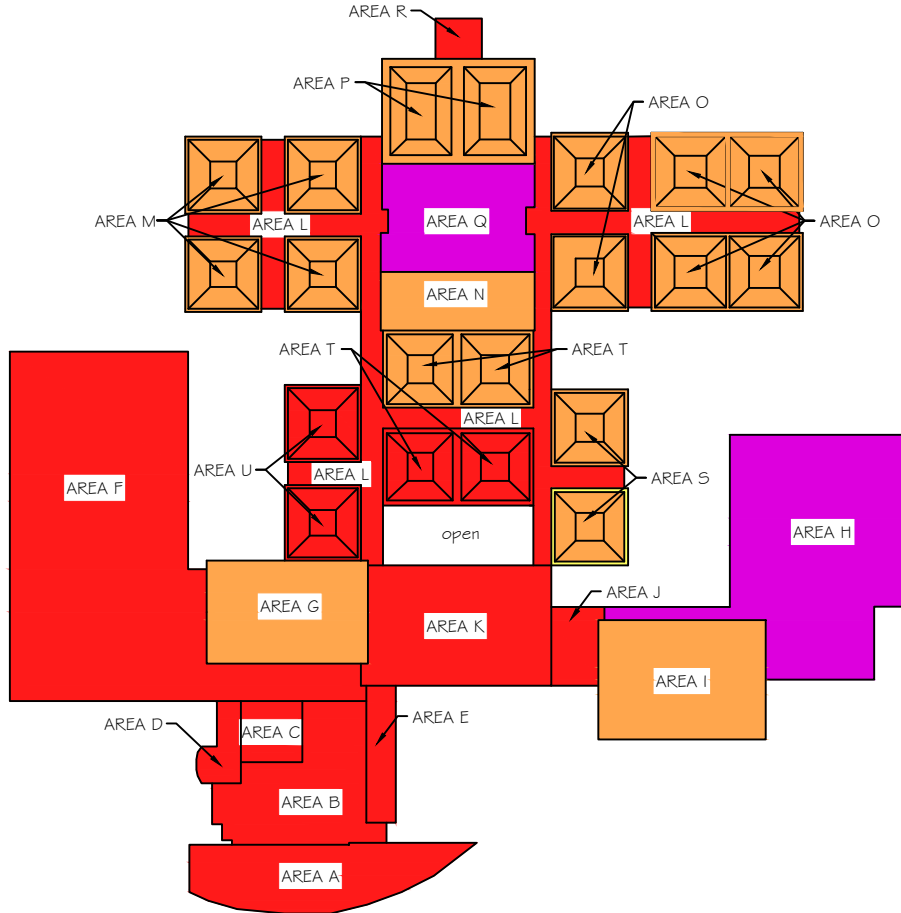
Drawn By: JDS

Detail No:

Date: 37 JUNE, 2017

Checked By: MCB

5



NOTE: condition status for each area was updated in '21 based on 2017 information, but not verified in-field.

GENERAL NOTES:

1. All areas and dimensions shown are approximate and based upon rough field measurements taken by representatives of Roofing Technology Associates, Ltd.
2. This drawing should not be used for bidding or estimating purposes. Contractors are responsible for their own field measurements, quantities and verification of conditions shown.

2017 SURVEY DATA

CONDITION		SERVICEABLE LIFE	RCI
failed	purple	0 - 1 years	0 - 30
very poor	red	1 - 3 years	31 - 45
poor	orange	3 - 6 years	46 - 55
fair	yellow	6 - 10 years	56 - 65
fair to good	green	10 - 15 years	66 - 75
good	blue	15+ years	76 - 100

ROOF AREA PLAN

not to scale

NOTE: components shown are new unless noted as existing



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 LIVONIA, MICHIGAN 48150-1065
 (734) 591-4444

LIVONIA PUBLIC SCHOOLS
 GRANT ELEMENTARY SCHOOL
 9300 HUBBARD ST
 LIVONIA, MICHIGAN

Project No: 17-043	Drawn By: JDS	Detail No: 6
Date: 38 JUNE, 2017	Checked By: MCB	

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 26, 2021**

TOPIC: Approval of Central Office Furniture Purchase

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of furniture for Central Office from Interior Environments in Novi, Michigan, for a total cost of \$521,250.00.

RATIONALE:

This furniture purchase is a part of the Central Office renovation and will offer a versatile, welcoming environment for the community and staff. The furniture selected will help utilize the Central Office space more effectively and provide for collaboration among staff. This purchase is within the overall budget established for the project.

BUDGETARY INFORMATION:

Capital Projects Fund

RESOURCE PERSONNEL:

Alison Smith, Director of Finance

EXHIBITS:

None

kp

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 26, 2021**

TOPIC: **Granting of Tenure Status to a Specific Teacher**

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status will be granted to the following teacher, effective on the respective date:

<u>Name</u>	<u>Date</u>
Rebecca Johnston	April 8, 2021

RATIONALE :

This teacher has successfully completed the District’s requirements for probationary teachers including years of service, evaluations, and overall performance, as well as student growth. We have carefully reviewed all the supporting documents and, based upon our review as well as the recommendations of building principals, this individual will achieve tenure status with the Livonia Public Schools.

RESOURCE PERSONNEL:

Anthony Abbate, Director of Personnel & District Services

EXHIBIT:

None

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 26, 2021**

TOPIC: Resolutions of Appreciation for Employees Who Are Retiring

RECOMMENDATION:

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions of appreciation for the services rendered by:

Mary (Liz) Allison
Amy Atwater-Truchan
Catherine Cordon
Patricia Dubel
Michelle Guerriero
Erin Kearns
Rita Magdowski
Maurice Pinard
Elizabeth Quashnie
Polly Rothermel
Ann Marie Tracy

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Personnel & District Services

EXHIBIT:

Attached resolutions

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 26, 2021**

RESOLUTION

Mary Elizabeth Allison

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Mary Elizabeth Allison will retire from the district on April 15, 2021; and,

WHEREAS, Mary Elizabeth Allison has devoted 31.7 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Cooper Upper Elementary, Coolidge Elementary, Hayes Elementary, Garfield Elementary, McKinley Elementary, Roosevelt Elementary, and Emerson Middle School; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Mary Elizabeth Allison for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Amy Atwater-Truchan

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Amy Atwater-Truchan will retire from the district on June 21, 2021; and,

WHEREAS, Amy Atwater-Truchan has devoted 26 years of dedicated, loyal, and outstanding service to the students of Roosevelt Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Amy Atwater-Truchan on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Catherine Cordon

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Catherine Cordon will retire from the district on June 18, 2021; and,

WHEREAS, Catherine Cordon has devoted 15 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Cass Elementary, Cooper Upper Elementary, Randolph Elementary, Kennedy Elementary, Johnson Upper Elementary and Frost Middle School; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Catherine Cordon for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Patricia Dubel

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Patricia Dubel will retire from the district on June 30, 2021; and,

WHEREAS, Patricia Dubel has devoted 31.9 years of dedicated, loyal, and outstanding service to the students of Coolidge Elementary, Hayes Elementary, Randolph Elementary, Garfield Elementary, Hull Elementary, Riley Upper Elementary and Johnson Upper Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Patricia Dubel on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Michelle Guerriero

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Michelle Guerriero will retire from the district on June 30, 2021; and,

WHEREAS, Michelle Guerriero has devoted 32 years of dedicated, loyal, and outstanding service to the students of Grant Elementary, Buchanan Elementary, Marshall Elementary, Cass Elementary, Kennedy Elementary, Roosevelt Elementary, Rosedale Elementary, Randolph Elementary, Hoover Elementary, Webster Elementary and Coolidge Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Michelle Guerriero on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Erin Kearns

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Erin Kearns will retire from the district on June 24, 2021; and,

WHEREAS, Erin Kearns has devoted 17.5 years of dedicated, loyal, and outstanding service to the students of Kennedy Elementary, Churchill High School and Roosevelt Elementary as a teacher and media specialist; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Erin Kearns on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Rita Magdowski

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Rita Magdowski will retire from the district on June 21, 2021; and,

WHEREAS, Rita Magdowski has devoted 15 years of dedicated, loyal, and outstanding service to the many students serviced by the Student Services Department as an occupational therapist; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Rita Magdowski on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Maurice Pinard

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Maurice Pinard will retire from the district on June 30, 2021; and,

WHEREAS, Maurice Pinard has devoted 24 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a custodian at Riley Elementary, Franklin High School, Churchill High School and Emerson Middle School; and,

WHEREAS, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby express its deep appreciation to Maurice Pinard for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

Elizabeth Quashnie

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Elizabeth Quashnie will retire from the district on June 21, 2021; and,

WHEREAS, Elizabeth Quashnie has devoted 33 years of dedicated, loyal, and outstanding service to the students of Coolidge Elementary, Hull Elementary and Kennedy Elementary as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Elizabeth Quashnie on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Polly Rothermel

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Polly Rothermel will retire from the district on June 21, 2021; and,

WHEREAS, Polly Rothermel has devoted 21.8 years of dedicated, loyal, and outstanding service to the students of Perrinville Early Childhood Center and Jackson Early Childhood Center as a paraprofessional, teacher assistant and teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Polly Rothermel on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

Ann Marie Tracy

WHEREAS, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Ann Marie Tracy will retire from the district on June 21, 2021; and,

WHEREAS, Ann Marie Tracy has devoted 30 years of dedicated, loyal, and outstanding service to the students of Western Wayne Skill Center and Franklin High School as a teacher; and,

WHEREAS, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education does hereby congratulate Ann Marie Tracy on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
April 26, 2021**

TOPIC: First Reading of Board Policies

RECOMMENDATION:

The Policy Committee has reviewed the proposed revisions for the following Board Bylaws:

First Reading of Professional Personnel Board Policy:

- **GBC Selection and Recruitment**
- **GBF Teacher Placement**
- **GBG Staff Reductions and Recalls**
- **GBIA Teacher Evaluations**

RATIONALE:

This is the first reading for these policies and is provided for Board review and possible adoption at a future meeting.

BUDGETARY INFORMATION:

None

RESOURCE PERSONNEL:

Anthony Abbate, Director of Personnel & District Services

EXHIBITS:

Attached Policies

Off/Supt/jw

BOARD POLICY

GBC

PROFESSIONAL PERSONNEL SELECTION AND RECRUITMENT

JULY 21, 2014

The Board of Education desires candidates who have outstanding ~~personal and professional~~ **personal/professional** qualities, ~~who and will promote the very highest teaching success in our community~~ **perform at the very highest level for our students.**

Teachers and other ~~specialists~~ **professional staff** must be qualified for full state approval in the area of their specialty. Only teachers who have a valid teaching certificate **or authorization** will be considered for positions in the Livonia Public Schools School District.

All teaching candidates recommended to the Board of Education for positions with the school district ~~must be~~ **will have been** personally interviewed. ~~Promising candidates may be given the benefit of interviews by more than one staff member.~~ The superintendent or designee is, ~~however,~~ authorized to make a commitment for the school district subject to the approval of the Board of Education after a complete review of the qualifications and other pertinent data.

~~Whenever possible, teaching candidates are encouraged to visit the school district prior to final selection by our staff. whenever possible.~~

LEGAL REF.: MCL 380.1233b, MCL 380.1237

BOARD POLICY

GBF

PERSONNEL TEACHER PLACEMENT

APRIL 15, 2013

The Board of Education acknowledges that having teachers assigned in their area of certification and endorsement is highly valued. ~~All elementary and secondary teachers and special education teachers must be 'highly qualified' according to the Elementary and Secondary Education Act (ESEA) in all of the core academic subjects where the teacher is assigned to teach.~~ **All elementary, secondary, and special education teachers must be certified or authorized to teach the grade levels and subject areas to which they are assigned.** The decisions regarding teacher placement will be at the sole discretion of the Superintendent or his/her designee.

~~The Administration is charged with the development of Administrative Procedures consistent with this Policy and applicable law.—~~

~~This Policy, and the Administrative Procedures developed under this Policy, shall take effect upon the expiration of the applicable collective bargaining agreement currently in effect or on the date that a successor collective bargaining agreement takes effect, whichever is sooner.~~

LEGAL REF.: [MCL 380.1233](#), [MCL 380.1233b](#), [MCL 380.1237](#), [MCL 423.215](#)

BOARD POLICY

GBG

PERSONNEL STAFF REDUCTIONS AND RECALLS

APRIL 15, 2013

~~It is the policy of this Board that all personnel decisions shall be based on retaining effective teachers in situations involving a staffing or program reduction or any other personnel decision resulting in the elimination of a position, when conducting a recall from a staffing or program reduction, or any other personnel determination resulting in the elimination of a position, or hiring after a staffing or program reduction or any other personnel determination resulting in the elimination of a position.~~

All personnel decisions shall be based on retaining effective teachers in situations involving a staffing/program reduction or any other personnel decision resulting in the elimination of a position. This policy shall also apply when recalling or hiring to fill a previous staffing/program reduction or any other personnel decision that resulted in the elimination of a position.

~~The Administration is charged with the development of Administrative Procedures consistent with this Policy and applicable law.~~

~~This Policy, and the Administrative Procedures developed under this Policy, shall take effect upon the expiration of the applicable collective bargaining agreement currently in effect or on the date that a successor collective bargaining agreement takes effect, whichever is sooner.~~

LEGAL REF.: MCL 380.1248, MCL 380.1249, MCL 423.215

BOARD POLICY

GBIA

PERSONNEL TEACHER EVALUATIONS

April 15, 2013

The Board of Education delegates to the Superintendent, **or his/her designee**, the function of adopting and implementing ~~the state~~ **an** evaluation tool for teachers ~~or with the involvement of teachers, establishing and implementing a performance evaluation system~~ that is consistent with the requirements of the law.

~~The Administration is charged with the development of Administrative Procedures consistent with this Policy and applicable law.—~~

~~This Policy, and the Administrative Procedures developed under this Policy, shall take effect upon the expiration of the applicable collective bargaining agreement currently in effect, or on the date that a successor collective bargaining agreement takes effect, whichever is sooner.~~

LEGAL REF.: MCL 380.1249, MCL 423.215