

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION**

**Regular Meeting  
March 22, 2021 - 7:00 PM  
Board Room  
15125 Farmington Road  
Livonia, Michigan 48154**

**AGENDA**

- I. ROLL CALL: Madeline Acosta, Tammy Bonifield, Karen Bradford,  
Colleen Burton, Dan Centers, Liz Jarvis, Mark Johnson**
- II. PLEDGE OF ALLEGIANCE**
- III. COMMUNICATIONS**
- A. LPS Educators and Support Staff of the Year: 3**
    - Elementary - Lorraine Giorgino, PE at Webster & Cooper
    - Secondary - Mimi Higgins, Special Education at Holmes
    - Support Staff - Pat Schuchardt, Supervisor of Food &  
Nutrition Services
  - B. Read Across America Resolution 7**
  - C. District Update from the Superintendent**
  - D. Written Communications**
  - E. Audience Communications (limited to 15 minutes, with remainder  
following Personnel Matters)**
  - F. Response to Prior Audience Communications**
- IV. CONSENT AGENDA--Items marked with an "\*" will be 9**  
considered in one motion. These routine items have been  
individually reviewed by Board committees and were unanimously  
recommended for placing on this consent agenda. Any member of  
the Board may remove items from the consent agenda prior to  
voting.
- V. DISPOSITION OF MINUTES**
- A. \*Minutes of the Regular Meeting of February 22, 2021 10**
  - B. \*Minutes of the Special Meeting of February 22, 2021 16**
  - C. \*Minutes of the Closed Session of February 22, 2021**
- VI. INSTRUCTION MATTERS**
- A. Approval to Purchase Mobile Devices for Students 17**
  - B. Approval to Purchase Curriculum Materials for 20**  
Jackson Early Childhood Center
  - C. Reconfirmation of the Extended COVID-19 Continuity of 22**  
Learning Plan
  - D. Recommend Expulsion of One Secondary Student 30**
- VII. BUSINESS MATTERS**
- A. \*Approval of Cooperative Agreements for 31**  
Livonia Career Technical Center

B. *Approval of Cooperative Agreements for Livonia Transition Program	36
C. Approve of Bid Results for Central Office Renovation	40
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C. Leaves of Absence	81
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A. Hearing from Board Members	
<b>X. ADJOURNMENT</b>	

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC: Resolutions for 2020-2021 Educators and Support Staff of the Year**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions for the 2020-2021 Educators and Support Staff of the Year.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Stacy Jenkins

**EXHIBITS:**

Attached

# **LIVONIA PUBLIC SCHOOLS**

Livonia, Michigan

March 22, 2021

## **RESOLUTION**

**WHEREAS**, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

**WHEREAS**, Lorraine Giorgino, a physical education teacher at Webster Elementary and Cooper Upper Elementary, and a 27-year employee of Livonia Public Schools, has distinguished herself by being named Elementary Educator of the Year for 2020-2021 by a district-wide committee; and

**WHEREAS**, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

**WHEREAS**, Lorraine is a dedicated and enthusiastic teacher who is creative and believes in promoting and elevating the physical health of her students as well as their social-emotional well-being, by creating programming that engages and builds connections and relationships.

**NOW, THEREFORE, BE IT RESOLVED**, that the Trustees of the Board of Education do hereby commend and congratulate Lorraine Giorgino for being named Elementary Educator of the Year for 2020-2021 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

Karen Bradford  
Secretary, Board of Education

# **LIVONIA PUBLIC SCHOOLS**

Livonia, Michigan

March 22, 2021

## **RESOLUTION**

**WHEREAS**, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

**WHEREAS**, Mimi Higgins, a special education teacher at Holmes Middle School, and a 22-year employee of Livonia Public Schools, has distinguished herself by being named Secondary Educator of the Year for 2020-2021 by a district-wide committee; and

**WHEREAS**, In achieving that recognition, it is evident that she is an exceptional educator, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

**WHEREAS**, Mimi has shown a deep dedication to educating her students and supporting her students' growth by doing whatever it takes to reach and connect with her students through genuine interactions, time and care.

**NOW, THEREFORE, BE IT RESOLVED**, that the Trustees of the Board of Education do hereby commend and congratulate Mimi Higgins for being named Secondary Educator of the Year for 2020-2021 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

Karen Bradford  
Secretary, Board of Education

# **LIVONIA PUBLIC SCHOOLS**

Livonia, Michigan

March 22, 2021

## **RESOLUTION**

**WHEREAS**, The Trustees of the Board of Education are desirous of recognizing and promoting excellence in education in this school district; and

**WHEREAS**, Pat Schuchardt, supervisor of Food & Nutrition Services for Livonia Public Schools, and a nine-year employee of Livonia Public Schools, has distinguished herself by being named Support Staff Member of the Year for 2020-2021 by a district-wide committee; and

**WHEREAS**, In achieving that recognition, it is evident that she is an exceptional employee, going far beyond the expected range of her duties to meet the needs of students, colleagues, parents, and others; and

**WHEREAS**, Pat displays a tireless dedication to serving the nutritional needs of our students and has shown that commitment especially well during the pandemic, providing a first-ever curbside food distribution for families and food pickup programs for the district's remote learners.

**NOW, THEREFORE, BE IT RESOLVED**, that the Trustees of the Board of Education do hereby commend and congratulate Pat Schuchardt for being named Support Staff Member of the Year for 2020-2021 and for the dedication and loyal service she has rendered to Livonia Public Schools, her students, and the community.

Karen Bradford  
Secretary, Board of Education

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:** **Read Across America Resolution**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolution in recognition of Read Across America during the month of March 2021.

**RATIONALE:**

Livonia Public Schools supports the Read Across America initiative sponsored by the National Education Association and supported by the Livonia Education Association, and publicly commits to promoting reading by all children in the LPS community.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Stacy Jenkins, Administrator of Communications

**EXHIBITS:**

None

**Livonia Public Schools  
Board of Education  
March 22, 2021**

**Read Across America  
RESOLUTION**

**WHEREAS**, citizens of the Livonia Public Schools School District stand firmly committed to promoting reading as the catalyst for our students’ future academic success, their preparation for America’s jobs of the future and their ability to compete in a global economy, and;

**WHEREAS**, “Read Across America,” a national celebration of Dr. Seuss’s 117<sup>th</sup> birthday, on March 2, 2021, is sponsored by the Livonia Education Association, in cooperation with the National Education Association, and promotes reading and adult involvement in the education of our community’s students, and;

**WHEREAS**, motivating children to read is an important factor in student achievement and creating lifelong successful readers, and;

**WHEREAS**, research has shown that children who are motivated and spend more time reading, do better in school.

**NOW, THEREFORE, BE IT RESOLVED** that the Trustees of the Board of Education of the Livonia Public Schools School District, call upon their citizens to assure that every child is reading together, with a caring adult, throughout the month of March, designated as March is Reading Month (celebrated today, March 22, 2021, with the Livonia Public Schools Board of Education), and;

**BE IT FURTHER RESOLVED** that this body recommits our community to engage in programs and activities to make America’s children the best readers in the world.

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Karen Bradford, Secretary  
Board of Education

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:** Consent Agenda

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of February 22, 2021
- V.B. Minutes of the Special Meeting of February 22, 2021
- V.C. Minutes of the Closed Session of February 22, 2021
- VII.A. Approval of Cooperative Agreements for Livonia Career Technical Center
- VII.B. Approval of Cooperative Agreements for Livonia Transition Program

**RATIONALE:**

The agenda for the Board of Education meeting has certain items designated and identified by an asterisk \*. These items, identified in advance with concurrence of the Board President, will be acted upon in a single motion.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Andrea L. Oquist, Superintendent

**EXHIBITS:**

Attached  
Off/Supt/jw

**MINUTES  
BOARD OF EDUCATION  
Livonia Public Schools  
15125 Farmington Road  
Regular Meeting - Virtual  
February 22, 2021**

President Burton convened the meeting at 7:08 p.m.

**Members  
Present**

Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson

**Members  
Absent**

None

**Principals'  
Week  
Resolution**

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt a resolution establishing the week of February 22, 2021, as Principals' Week in Livonia Public Schools.

**PRINCIPALS' WEEK  
RESOLUTION**

WHEREAS, Principals' Week is dedicated to recognizing the significant contributions of Livonia Public Schools school principals and the commitment to providing quality educational experiences and guidance for their students; and,

WHEREAS, energetic and inspiring school leadership is essential if schools, teachers, and support staff are to implement college and career-ready standards and assessments; and,

WHEREAS, school principals play a vital role in the success of students, and act as the liaison between the school and the community it serves; and,

WHEREAS, we join with educators, parents and students to raise awareness of the importance of educational leadership;

NOW, THEREFORE, BE IT RESOLVED, the trustees of the Livonia Public Schools' Board of Education recognize the week of February 22, 2021 as

**SCHOOL PRINCIPALS' WEEK**

and encourage all citizens to thank and support the efforts of school principals in our community.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
Nays: None

**School Board  
Recognition  
Month**

Board members were recognized and thanked for their commitment to the LPS students, staff, and community. All seven Board members are MASB certified, making them an Honor Board. A

resolution from the Wayne County Board of Education was read by Mrs. Jenkins, administrator of communications. Mrs. Jenkins also noted that a Certificate of Proclamation was received from Governor Whitmer and included in Board materials.

**District Update  
from the  
Superintendent**

Superintendent Oquist shared highlights about LPS staff and students, via a slideshow presentation. Of special note:

- Through a partnership with St. Mary Mercy – Livonia, the Wayne County Health Department, and Wayne County RESA, all LPS staff were provided access to the COVID-19 vaccination.
- Beginning March 1, breakfast and lunch will be available free of charge to all students through the end of the school year, with funds from a federal grant.
- Virtual information sessions regarding the 2021 bond proposal will be available at 6:30 p.m. on March 10, March 16, and April 14.

**Written  
Communication**

None

**Audience  
Communication**

None

**Response to  
Prior Audience  
Communication**

President Burton responded to a February 15, 2021, audience communication regarding the request to provide remote participation in Board meetings after meetings return to being held in person.

**Consent  
Agenda**

It was moved by Mrs. Bonifield and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of January 25, 2021
- V.B. Minutes of the Special Meeting of January 25, 2021

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
Nays: None

**Reconfirmation  
of the Extended  
Continuity of  
Learning Plan**

It was moved by Mrs. Acosta and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District reconfirm the Continuity of Learning Plan that was approved on September 28, 2020. The plan recommends that students continue to receive instruction either through Livonia Virtual or in person at our schools.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
Nays: None

**Frost Middle  
School Roof  
Replacement**

It was moved by Mr. Johnson and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the recommendation of the Owner's Representative, Plante Moran CRESA, to award the contract for roofing replacement at Frost Middle School to Lutz Roofing Company, Inc., Shelby Township, Michigan, in the amount of \$2,282,000.00 plus an additional \$136,920.00 of contingency added to the total summer 2021 roofing projects, for a total approved amount of \$2,418,920.00, and authorize the Superintendent or her designee to negotiate and execute final contracts.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
Nays: None

**Central Office  
Administration  
Building  
Abatement**

It was moved by Mrs. Acosta and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve awarding the contract for asbestos abatement at the Central Office Complex's Administration Building to Global Green Services Group, Dearborn Heights, Michigan, in the amount of \$70,060.00, plus 3% contingency on the total project in the amount of \$2,100.00, for a total approved project amount of \$72,160.00 and authorize the Superintendent or her designee to negotiate and execute final contracts.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
Nays: None

**Boiler  
Replacement at  
Eight Buildings**

It was moved by Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of new boilers at Cooper Upper Elementary School, Garfield Elementary School, Grant Elementary School, the Central Office Complex's Administration Building, the Central Office Complex's Maintenance Building, and the Central Office Complex's ArmCo Building from SysTemp Corporation, Rochester Hills, Michigan for a cost of \$869,000.00 and at Rosedale Elementary School and Webster Elementary School from Engineered Comfort Systems Inc., Taylor, Michigan for a cost of \$257,951.90, plus 8% contingency on the total project in the amount of \$90,156.10 for a total approved amount of \$1,217,108.00.

Ayes: Acosta, Bonifield, Bradford, Centers, Jarvis, Johnson  
 Nays: None  
 Abstain: Burton (Abstained due to conflict of interest; her family's company bid to one of the company's listed on the bid tabulation)

### Approval of Teachers

It was moved by Mr. Centers and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2020-21 school year to the following teachers:

<u>Name</u>	<u>Location</u>	<u>Date Effective</u>
<b>Drutchas, Gillian</b>	<b>.5 Stevenson High School</b>	<b>01/29/21</b>
<b>Gowman, Jeffrey</b>	<b>1.0 Stevenson High School</b>	<b>02/04/21</b>
<b>Morrison, Courtney</b>	<b>1.0 Student Services</b>	<b>01/29/21</b>

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
 Nays: None

### Leave of Absence

It was moved by Mrs. Bonifield and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the request for a leave of absence for:

<u>Name</u>	<u>Date Effective</u>
<b>Brittany Cornellier</b>	<b>April 5, 2021</b>

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
 Nays: None

### Resignation

As authorized in the Board of Education motion of June 15, 2020, a resignation was accepted by the superintendent for:

<u>Name</u>	<u>Date Effective</u>
<b>Jonathan Kantor</b>	<b>February 12, 2021</b>

### Retirements

It was moved by Mrs. Bradford and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for services rendered by:

**Carol Carignan**, who will retire from the district on June 30, 2021, and will have devoted 24 years of dedicated, loyal, and outstanding service to the students in the Perrinville Early Childhood Center and Jackson Early Childhood Center as a teacher and a student services coordinator in the Student Services Department.

**Laura Clarey**, who will retire from the district on February 26, 2021, and has devoted 10.6 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional in the Transportation Department.

**Lori Kenney**, who will retire from the district on June 16, 2021, and will have devoted 24 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Perrinville Early Childhood Center and Jackson Early Childhood Center.

**Steven Mato**, who retired from the district on January 29, 2021, and devoted 21.5 years of dedicated, loyal, and outstanding service to the students of Emerson Middle School, Cleveland Elementary, Riley Elementary School, Franklin High School and Frost Middle School as a teacher.

**Catherine Rais**, who will retire from the district on February 26, 2021, and has devoted 22.8 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a clerk, cashier and secretary at Coolidge Elementary, Tyler Elementary, Kennedy Elementary, Nankin Mills Elementary, Hayes Elementary, Rosedale Elementary, Cleveland Elementary, Roosevelt Elementary, Food Service and Emerson Middle School.

**Margaret Streffon**, who will retire from the district on March 26, 2021, and has devoted 38.9 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a driver and transportation supervisor in the Transportation Department.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
Nays: None

**Sympathy Resolution for Family of Angela Hillman, Teacher and CAPA Director**

It was moved by Mr. Johnson and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District adopt a sympathy resolution for the family of Angela Hillman, teacher and CAPA director at Churchill High School.

**Sympathy Resolution  
Angela Hillman**

WHEREAS, The Board of Education was deeply saddened to learn of the untimely death of Angela (Angie) Hillman; and,

WHEREAS, Angie was a valued, caring, and highly respected staff member in the Livonia Public Schools School District; a teacher of English and theatre director at Franklin High School, CAPA director and English teacher at Churchill High School; and,

WHEREAS, She consistently demonstrated her outstanding dedication, care, and commitment to students, parents, and colleagues; and will be greatly missed by all; and,

WHEREAS, Angie will always be remembered with great fondness and with a profound sense of gratitude for the immeasurable contributions she made to our school district, to the students she served, and to the colleagues with whom she worked; and,

NOW, THEREFORE, BE IT RESOLVED That the Board of Education of the Livonia Public Schools School District offers its deepest sympathy to the family, friends, and colleagues of Angela Hillman.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
Nays: None

**Selection of Candidate for MASB Board of Directors**

It was moved by Mrs. Acosta and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District designate Gina Walker as the Region 8 candidate for the MASB Board of Directors and direct the Executive Assistant of the Board of Education to cast the vote accordingly.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
Nays: None

**Superintendent  
Evaluation**

It was moved by Mrs. Bradford and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the evaluation of Superintendent Andrea Oquist, completed on February 22, 2021, via the MASB superintendent evaluation tool, for which she received a rating of highly effective.

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
Nays: None

**Adjournment**

President Burton adjourned the meeting at 8:52 p.m.

**Off/Supt/jw**

**MINUTES  
BOARD OF EDUCATION  
Livonia Public Schools  
Special Meeting - Virtual  
February 22, 2021**

President Burton convened the virtual special meeting at 5:35 p.m.

**Members Present:** Madeline Acosta, Tammy Bonifield, Karen Bradford, Colleen Burton, Dan Centers, Liz Jarvis, Mark Johnson

**Members Absent:** None

**Audience Communications** None

**Recess to Closed Session for Superintendent's Evaluation** It was moved by Mr. Johnson and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District **recess to closed session for the Superintendent's evaluation.**

Ayes: Acosta, Bonifield, Bradford, Burton, Centers, Jarvis, Johnson  
Nays: None

**Adjournment** Following the closed session, President Burton adjourned the meeting at 7:05 p.m.

**Off/Supt/jw**

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:**               **Approval to Purchase Mobile Devices for Students**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the purchase of 405 Dell Chromebooks for students who have a non-school issued device at home but are not able to bring the device to school, for a total cost of \$159,975.00.

**RATIONALE:**

The purchase of the Dell Chromebooks will provide additional Chromebooks in order to have more devices in our schools for students to use during the school day. This recommendation has also been reviewed and supported by the Board Curriculum Committee.

**BUDGETARY INFORMATION:**

The funds for this purchase were secured through the Elementary and Secondary School Emergency Relief Fund grant (ESSER) which was targeted at providing materials and services to reduce the digital divide and support students during this pandemic.

**RESOURCE PERSONNEL:**

Theresa O'Brien, Chief Academic Officer

**EXHIBITS:**

Attachment

**TO:** Livonia Schools  
 Tim Klan  
 15125 Farmington Rd  
 Livonia, MI 48154  
  
 tklan@livoniapublicschools.org  
 (p) .

**FROM:** Presidio Networked Solutions Group, LLC  
 Bri Hartline  
 6355 East Paris Ave  
 Caledonia, MI 49316-9139  
  
 bhartline@presidio.com  
 (p) 248.468.0733

**BILL TO:** Livonia Public Schools  
 Accounts Payable  
 15125 Farmington Road  
 Livonia, MI 48154  
  
 ap@livoniapublicschools.org  
 (p) 734-744-2500

**SHIP TO:** Livonia Public Schools  
 Tim Klan  
 Information Tech  
 15125 Farmington Rd  
 Livonia, MI 48154  
  
 tklan@livoniapublicschools.org  
 (p) .

**Customer#:** LIVON003

**Contract Vehicle:** Michigan REMC 2019-2024 Computers and Networking Contract-Dell

**Account Manager:** Bri Hartline

**Inside Sales Rep:** Robyn Slominski

**Title:** REMC 5\_Dell CB 3100 2n1 w/ 8GB

#	Part #	Description	Unit Price	Qty	Ext Price
1	Dell hardware	Dell Chromebook 3100 2n1: SPECIAL PRICING THROUGH 01/31/2021. Intel N4020 Processor, 4GB RAM, 32GB Storage, 42 Whr up to 13 hour battery, Dual band AC Wireless, Bluetooth 5.0, 11.6" HD 1366 x 768 Embedded Touch Screen Display with Gorilla Glass, (2) USB-C, (2) USB 3.1, combo audio port, 720p webcam, World Facing Camera (WFC), Standard keyboard, Touchpad, Highly Durable, Mil Std 810G tested, liquid resistant & pick keyboard, rubberized trim, rounded corners, Dell 1/1/0 mail-in warranty.  <b>Comments:</b> R5222300 3000072384813.1	\$303.00	405	\$122,715.00
2	Dell hardware	Upgrade from 4GB to 8GB RAM  <b>Comments:</b> R5222315 3000072384813.1	\$46.00	405	\$18,630.00
3	Dell hardware	Google Management License  <b>Comments:</b> R5221505 3741892 GOG-CROS-SW-DIS-EDU	\$31.00	405	\$12,555.00
4	Dell hardware	All Covered - Asset Tag, Enrollment, Delivery (1) location  <b>Comments:</b> All Covered - Asset Tag, Enrollment, Delivery (1) location	\$15.00	405	\$6,075.00

<b>Sub Total:</b>		<b>\$159,975.00</b>
<b>Grand Total:</b>		<b>\$159,975.00</b>

This quote is governed by Terms and Conditions of REMC 2019-2024 Computers and Networking Contract - Dell  
Standard-Terms-for-Purchase-of-Services or Goods  
Quote valid for 30 days from date shown above.  
All prices subject to change without notice. Supply subject to availability.

Purchase Order should be issued to:  
Presidio Networked Solutions Group LLC  
6355 East Paris Ave  
Caledonia, MI 49316

Pursuant to this contract your PO must reflect the following contract:  
REMC 2019-2024 Computers and Networking Contract - Dell

Tax ID# 76-0515249; Size Business: Large; CAGE Code: OKD05; DUNS#15-405-0959; CEC 15-506005G  
Credit: Net 30 days (all credit terms subject to prior Presidio credit department approval)  
Delivery: FOB Terms Destination

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:                                   Approval to Purchase Curriculum Materials  
  for Jackson Early Childhood Center**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District purchase Creative Curriculum Materials and Resources for use in our infant, two-year old, preschool, and Young 5's classrooms for \$31,675.00. This purchase includes print and digital materials for teachers, and books and materials for students.

**RATIONALE:**

After our Early Childhood Accreditation review, Carol Carignan, Lead Administrator for Jackson Center, and her team used our district textbook adoption process to review pilot materials. They recommend a purchase of the Creative Curriculum for preschool, infants, toddlers, and two-year old students.

**BUDGETARY INFORMATION:**

The funding for this purchase will come from the Elementary Textbook funds, which have been supported through the Wayne County Enhancement Milage monies.

**RESOURCE PERSONNEL:**

Theresa O'Brien, Chief Academic Officer

**EXHIBITS:**

Attachment



# ORDER

**Order #:** Q-139566  
**Date:** 02-01-2021  
**Expiration Date:** 02-28-2021

**Teaching Strategies, LLC (“TS”)**

4500 East West Highway, Suite 300  
 Bethesda, MD, 20814, US  
 Phone: (301) 634-0818

<b>Customer/Subscriber Name:</b> Livonia Public Schools <b>Customer/Subscriber Number:</b> 02LIVPS	<b>Contact Name:</b> Carol Carignan <b>Contact Email:</b> ccarigna@livoniapublicschools.org <b>Contact Title:</b> Coordinator of Student Services
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TEACHING STRATEGIES CONTACT	PHONE NUMBER & EXT	EMAIL
Jennifer Kafati	(586) 484-1463	jennifer.k@teachingstrategies.com

ITEM CODE	DESCRIPTION	QTY	UNIT PRICE	EXTENDED
CCPG-PrintDig	The Creative Curriculum® for Preschool, Guided Edition	9	\$2,700.00	\$24,300.00
IT2D-PrintDig	The Creative Curriculum® for Infants, Toddlers and Twos, Deluxe	2	\$2,500.00	\$5,000.00
IT2-PrintDig	The Creative Curriculum® for Infants, Toddlers and Twos	1	\$1,500.00	\$1,500.00

SUBTOTAL	\$30,800.00
SHIPPING COST	\$875.00
TAX	\$0.00
<b>TOTAL</b>	<b>\$31,675.00</b>

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC: Reconfirmation of the Extended COVID-19 Continuity of Learning Plan**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District reconfirm the Continuity of Learning Plan that was approved on September 28, 2020. The plan recommends that students continue to receive instruction either through Livonia Virtual or in-person instruction in our schools.

**RATIONALE:**

This recommendation comes from the review of the current health data, the mitigation strategies in place and the attendance of students.

**BUDGETARY INFORMATION:**

N/A

**RESOURCE PERSONNEL:**

Theresa O'Brien, Chief Academic Officer

**EXHIBITS:**

None



# Extended Continuity of Learning Plan Reconfirmation

March 22, 2021

23

Board of Education Meeting

## Instructional Models

2020-21  
school year information

**Current *Return to Learn Plan* was approved September 28, 2020 by the Board of Education.**

**Two instructional delivery models:**

- ◎ **In-Person Instruction in our Schools**
  
- ◎ **Livonia Virtual**
  - ◎ **Full-time, long-term virtual option**

# Reconfirmation of Continuity of Learning Plan

Required by MCL 388.1698a of the State School Aid Act.

## Instructional Models

### Instructional Model Recommendation

- We recommend continuing to offer the two options for student learning: Livonia Virtual and our in-person instruction with strict mitigation measures.
- We recommend continuing to monitor the attendance of students to ensure they are accessing education throughout this school year.

# Mitigation Strategies

## Mitigation Strategies Recommendation

When in person, we recommend continuing to provide the strict Mitigation Measures that we currently have in place and which formally reviewed and approved by the Wayne County Health Department.

- The District will continue to monitor these measures as we receive input and learn new information, and will make modifications as appropriate and necessary.
- Strict adherence to these measures is essential.

**December and  
January  
February  
Attendance**

**Two-Way  
Interactions**

<i>Week 23 - February 22, 2021</i>	<i>95.1%</i>	<i>In-Person</i>
<i>Week 24 - March 1, 2021</i>	<i>95.1%</i>	<i>In-Person</i>
<i>Week 25 - March 8, 2021</i>	<i>94.4%</i>	<i>In-Person</i>
<i>Week 26 - March 15, 2021</i>	<i>92.9%</i>	<i>In-Person</i>

# Transparency Reporting

## Public Notice Requirements:

- Upon reconfirmation of the plan by the Board, our weekly attendance rates will be posted to the district's transparency page, along with the reconfirmation template to our *Return to Learn* page on the front of our website.
- Every 30 days moving forward, reconfirmation of the plan is required.

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:                Recommend Expulsion of One Secondary Student**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District expel one middle school student for violations of the Livonia Public Schools' Board of Education policies.

**RATIONALE:**

A disciplinary hearing was held on February 25, 2021, and the Hearing Officer has ruled to expel a student for 180 school days. The findings included violations of policies:

- JD.D Assault on Another Person
- JD.I Verbal Assault
- JD.K Violation of Building Rules and Regulations
- JD.R Making False Statement

The timeline for an appeal of this decision has passed without a request.

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Daniel R. Willenborg, Director for Secondary Programs and District Services

**EXHIBITS:**

None



# COOPERATIVE EDUCATION PROGRAM AGREEMENT

## Career Technical Education 2021-2022

**THIS AGREEMENT** is entered into this 1<sup>st</sup> day of July 2021, between SCHOOL DISTRICT (hereinafter referred to as "SCHOOL DISTRICT") and Livonia Public Schools (hereinafter referred to as "Livonia").

1. **PURPOSE.** SCHOOL DISTRICT and Livonia and their respective Boards of Education have determined that it is in the best interests of both school districts to permit certain SCHOOL DISTRICT students to receive career-technical education services provided by and through Livonia in accordance with the terms of this Cooperative Education Program Agreement, and consistent with the pertinent provisions of the Revised School Code of 1995 and the State School Aid Act as amended. It is further the purpose of this Agreement to permit career technical students from SCHOOL DISTRICT to utilize classroom positions at the Livonia Career Technical Center for career technical education opportunities in the Livonia Public Schools.

2. **TERM.** The term of this Agreement shall be from July 1, 2021, through June 30, 2022, subject to Paragraph 3 of the Agreement.

3. **RENEWAL.** This Agreement will not be automatically renewed for any periods. SCHOOL DISTRICT and Livonia agree, however, to use their best efforts to negotiate in good faith a renewal hereof, but in the event a renewal does not occur, this Agreement shall terminate upon the expiration of the term in Paragraph 2 above.

4. **SCHOOL DISTRICT.** SCHOOL DISTRICT hereby agrees to permit selected students of SCHOOL DISTRICT to enroll at the Livonia Career Technical Center of Livonia, and Livonia hereby agrees to such enrollment, for the purpose of career-technical education. The number of SCHOOL DISTRICT students allowed to enroll at the Livonia Career Technical Center shall be within the discretion of SCHOOL DISTRICT, subject to acceptance by Livonia. Such students shall be considered SCHOOL DISTRICT students for the purpose of earning credits for high school graduation, however, while in attendance at the Livonia Career Technical Center, such students shall be subject to the Livonia Student Code of Conduct. Students who have violated the "Weapons-Free School Zone Requirements" and/or have been expelled are prohibited from enrolling in the Livonia Career Technical Center.

5. **MEMBERSHIP.** For the purpose of state aid eligibility, the students enrolled and attending the instructional program at the Livonia Career Technical Center shall be recorded in membership by Livonia and

SCHOOL DISTRICT, according to state approved pupil accounting practices. It is the responsibility of SCHOOL DISTRICT, only, to assure that SCHOOL DISTRICT students are counted in membership in SCHOOL DISTRICT on the necessary official state aid membership count days as determined by the State of Michigan.

**6. PAYMENT FOR COOPERATIVE EDUCATION SERVICES.** For each SCHOOL DISTRICT student enrolled and attending the instructional program at the Livonia Career Technical Center on the official state aid membership count date of each school year subject to this Agreement, SCHOOL DISTRICT agrees to accept and to pay an invoice or invoices issued by Livonia to SCHOOL DISTRICT in the amount equivalent to the fractional F.T.E. (full-time equivalent) of the total of the SCHOOL DISTRICT Foundation Grant for the school year in question that the student is enrolled at the Livonia Career Technical Center. One-half to be paid for the first semester of the 2021-2022 school year. SCHOOL DISTRICT hereby agrees to remit payment of said invoice(s) within thirty (30) business days of receipt of same. Within the discretion of Livonia, the failure of SCHOOL DISTRICT to remit timely payment of such invoice(s) may result in the discontinued enrollment and attendance of SCHOOL DISTRICT students in the career technical program at the Livonia Career Technical Center.

SCHOOL DISTRICT also accepts and agrees to pay an invoice or invoices issued by Livonia in the amount equivalent to one-half of the fractional F.T.E. of the total of the SCHOOL DISTRICT Foundation Grant, for the second semester of the 2021-2022 school year for each SCHOOL DISTRICT student similarly enrolled and attending the career technical program at the Livonia Career Technical Center on the official winter supplemental state aid membership count each school year subject to this Agreement. The terms and conditions of the preceding Paragraph similarly apply to SCHOOL DISTRICT obligations with regard to such enrollment and attendance on this official winter supplemental state aid membership count date of each subject year.

Livonia Career Technical Center classes are based on a six-period day. Therefore, each class is either a two or three-period block. For calculation purposes, a two-period block is one-third F.T.E. and a three-period block is one-half F.T.E.

SCHOOL DISTRICT payment obligations under this Section of the Agreement are independent of the amounts it receives in state aid under the Revised State School Aid Act as amended.

Program costs for SCHOOL DISTRICT students that are not enrolled at the Livonia Career Technical Center on the official fall and winter count dates will be pro-rated and charged the average daily rate of the total

program costs for each day officially enrolled. The average daily rate is determined by dividing the annual SCHOOL DISTRICT Foundation allowance by the total number of scheduled days of the program.

7. **STUDENTS WITH DISABILITIES.** In the event that a SCHOOL DISTRICT student currently enrolled in the career technical program at Livonia Career Technical Center is or becomes identified as disabled and requires special education and related aid and services pursuant to the Individual with Disabilities Education Act of Section 504 of the Rehabilitation Act, SCHOOL DISTRICT agrees to provide such aid and services.

8. **PROGRAM CANCELLATION.** Livonia reserves the exclusive right to cancel any class and/or program at the Livonia Career Technical Center due to insufficient enrollment, and to the extent such cancellation may involve SCHOOL DISTRICT students. However, Livonia agrees not to cancel any class or program after the first official state aid membership count day as determined by the State of Michigan for each school year subject to this Agreement, or, alternatively, after the winter supplemental state aid membership count of each school year subject to this Agreement.

9. **STUDENT MISCONDUCT.** At the discretion of the Livonia Career Technical Center's building administrator, and consistent with due process requirements, a SCHOOL DISTRICT student may be suspended, or permanently removed from the Livonia Career Technical Center program and permanently denied access to the Livonia Career Technical Center program if the student; (a) violates any of the prohibited acts listed under Policy JD of the Livonia Student Code of Conduct; (b) violates the Livonia Career Technical Center's rules or regulations; (c) engages in misconduct which interferes with the good order of the Livonia Career Technical Center, the proper functioning of the educational process or the health and safety of students. The Livonia Career Technical Center's building administrator shall be the person solely responsible for determining if a student has engaged in misconduct warranting suspension or permanent removal from the Livonia Career Technical Center.

10. **ENTIRE AGREEMENT.** This is the entire Agreement of the parties, there being no other written or verbal agreements in substitution for these terms or in supplementation of same.

11. **AMENDMENT.** This Agreement may be amended only upon written mutual agreement of the parties and/or required by the State School Aid Act.

12. **TRANSPORTATION.** Transportation of SCHOOL DISTRICT students to and from the Livonia Career Technical Center is the sole responsibility of Redford Union.

13. **TERMINATION.** This Agreement shall be null and void only to the extent that any provision included herein is prohibited by state law.

14. **NOTICE.** For all purposes under this Agreement, notices shall be in writing to the Superintendents of the respective School Districts.

15. **THIS AGREEMENT** has been authorized by the Board of Education of SCHOOL DISTRICT at a public meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2021, and the Board of Education of Livonia Public Schools on the \_\_\_\_ day of \_\_\_\_\_, 2021.

**WITNESSES:**

\_\_\_\_\_

\_\_\_\_\_

**SCHOOL DISTRICT**

By: \_\_\_\_\_

Its: Superintendent \_\_\_\_\_

**WITNESSES:**

\_\_\_\_\_

\_\_\_\_\_

**LIVONIA PUBLIC SCHOOLS**

By: \_\_\_\_\_  
Daniel R. Willenborg

Its: Director of Secondary Programs & District Services

DRW

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC: Approval of Cooperative Agreements for Livonia Transition Program**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District adopt Cooperative Agreements with Northville, Redford Union, Garden City, South Redford, Huron, Van Buren, and Crestwood for special education services in the Livonia Transition Program (LTP).

**RATIONALE:**

The sending school districts listed above and Livonia Public Schools have agreed that several post-secondary students will receive special education services provided by Livonia Public Schools in the Livonia Transition Program (LTP) for the 2021-22 school year.

**BUDGETARY INFORMATION:**

These agreements will result in additional revenue for Livonia Public Schools.

**RESOURCE PERSONNEL:**

Jennifer Taiariol, Director of Student Services

**EXHIBITS:**

Attached

## COOPERATIVE EDUCATION PROGRAM AGREEMENT

### Special Education Livonia Transition Program (LTP) 2021-2022

**THIS AGREEMENT** is entered into this 1st day of July 2021, between \_\_\_\_\_ Schools (hereinafter referred to as “\_\_\_\_\_ Schools”) and Livonia Public Schools (hereinafter referred to as “Livonia”).

1. **PURPOSE.** \_\_\_\_\_ Schools and Livonia and their respective Boards of Education have determined that it is in the best interests of both districts to permit certain \_\_\_\_\_ Schools students to receive special education services provided by and through Livonia in accordance with the terms of this Cooperative Education Program Agreement, and consistent with the pertinent provisions of the Revised School Code of 1995 and the State School Aid Act of 1979, as amended. It is further the purpose of this Agreement to permit special education students from \_\_\_\_\_ Schools to utilize classroom positions at the Livonia Transition Program (hereinafter referred to as “LTP”).

2. **TERM.** The term of this Agreement shall be from July 1, 2021, through June 30, 2022, subject to Paragraph 3 of the Agreement.

3. **RENEWAL.** This Agreement will not be automatically renewed for any periods. \_\_\_\_\_ Schools and Livonia agree, however, to use their best efforts to negotiate in good faith a renewal hereof, but in the event a renewal does not occur, this Agreement shall terminate upon the expiration of the term in Paragraph 2 above.

4. **Schools STUDENTS.** \_\_\_\_\_ Schools hereby agrees to permit selected students of \_\_\_\_\_ Schools to enroll at the LTP of Livonia, and Livonia hereby agrees to such enrollment, for the purpose of special education. The number of \_\_\_\_\_ Schools students allowed to enroll at the LTP will be limited to ten (10) students unless agreed to by Livonia. Students who have violated the “Weapons-Free School Zone Requirements” and/or have been expelled are prohibited from enrolling. While in attendance such students shall be subject to the Livonia Student Code of Conduct.

5. **MEMBERSHIP.** For the purpose of state aid eligibility, the students enrolled and attending the LTP shall be recorded in membership by Livonia and \_\_\_\_\_ Schools according to state approved pupil accounting practices. It is the responsibility of LPS, only, to assure that \_\_\_\_\_ Schools students are counted in Livonia’s membership count on the necessary official state aid membership count days as determined by the State of Michigan.

6. **PAYMENT FOR COOPERATIVE EDUCATION SERVICES.** For each \_\_\_\_\_ Schools student enrolled and attending the LTP on the official state aid membership count date of each school year subject to this Agreement, \_\_\_\_\_ Schools agrees to accept and to pay an invoice or invoices issued by Livonia to \_\_\_\_\_ Schools in the amount equivalent to \$8,000 per student. One-half to be paid for the first semester of the 2020-2021 school year and the second in second semester. \_\_\_\_\_ Schools hereby agrees to remit payment of said invoice(s) within thirty (30) business days of receipt of same. Within the discretion of Livonia, the failure of \_\_\_\_\_ Schools to remit timely payment of such invoice(s) may result in the discontinued enrollment and attendance of \_\_\_\_\_ Schools students in the LTP.

\_\_\_\_\_ Schools' payment obligations under this Section of the Agreement are independent of the amounts Livonia receives in state aid under the Revised State School Aid Act of 1979, as amended.

7. **STUDENT MISCONDUCT.** At the discretion of the LTP administrator, and consistent with due process requirements, a \_\_\_\_\_ Schools student may be suspended, or permanently removed from the LTP and permanently denied access to the LTP if the student; (a) violates any of the prohibited acts listed under Policy JD of the Livonia Student Code of Conduct; (b) violates the LTP's rules or regulations; (c) engages in misconduct which interferes with the good order of the LTP, the proper functioning of the educational process or the health and safety of students. The LTP administrator shall be the person solely responsible for determining if a student has engaged in misconduct warranting suspension or permanent removal from the LTP.

10. **ENTIRE AGREEMENT.** This is the entire Agreement of the parties, there being no other written or verbal agreements in substitution for these terms or in supplementation of same.

11. **AMENDMENT.** This Agreement may be amended only upon written mutual agreement of the parties and/or required by the Revised School Code and/or State School Aid Act.

12. **TRANSPORTATION.** Transportation of \_\_\_\_\_ Schools students to and from the Livonia Transition Program is the sole responsibility of \_\_\_\_\_ Schools.

13. **TERMINATION.** This Agreement shall be null and void only to the extent that any provision included herein is prohibited by state law.

14. **NOTICE.** For all purposes under this Agreement, notices shall be in writing to the Superintendents of the respective School Districts.

15. **THIS AGREEMENT** has been authorized by the Board of Education of \_\_\_\_\_ Schools at a public meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2021, and the Board of Education of Livonia Public Schools on the \_\_ day of \_\_ 2021.

**WITNESSES:**

\_\_\_\_\_ **Schools**

\_\_\_\_\_ By:

\_\_\_\_\_

\_\_\_\_\_ Its:

Superintendent

**WITNESSES:**

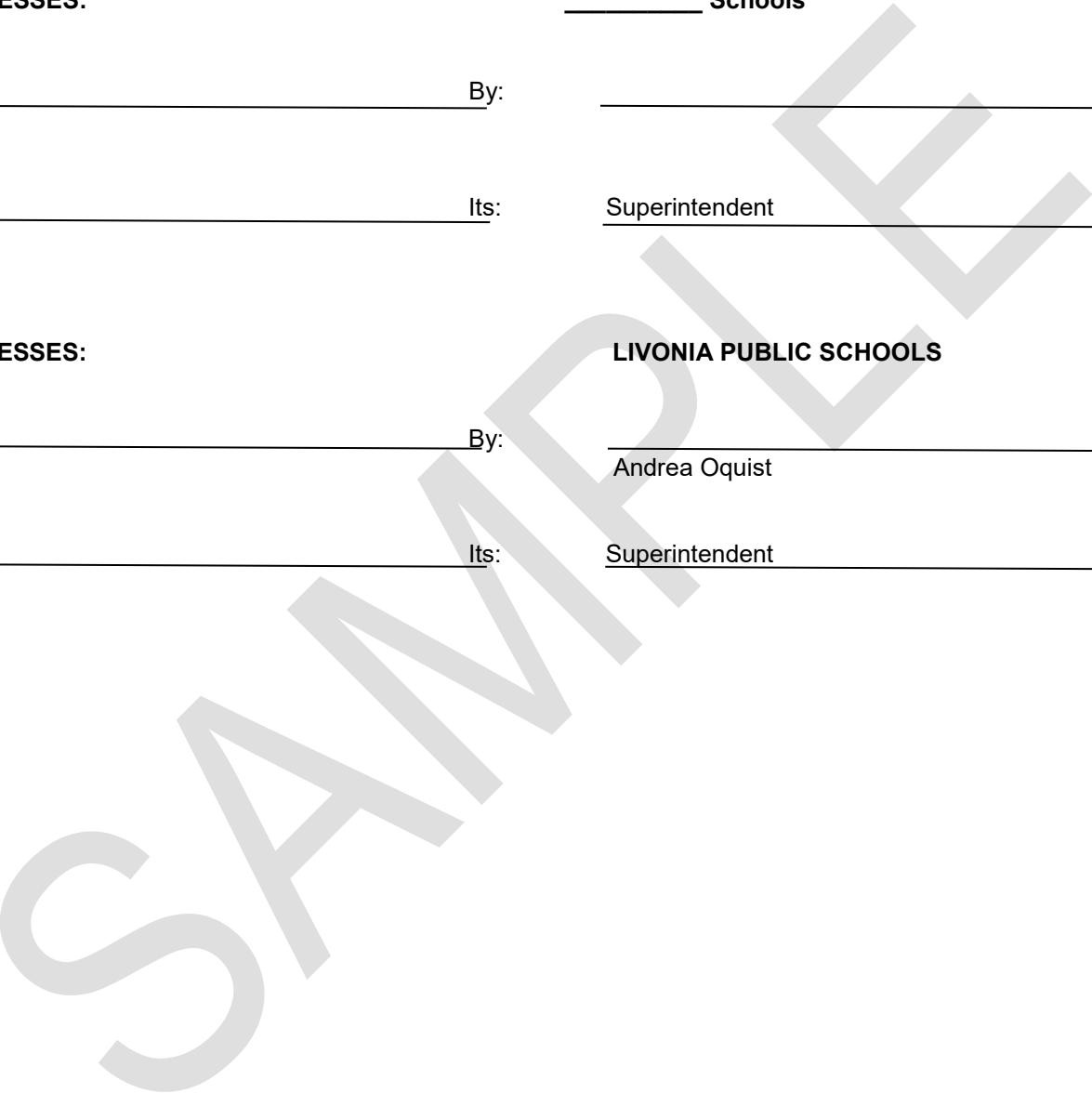
**LIVONIA PUBLIC SCHOOLS**

\_\_\_\_\_ By:

Andrea Oquist

\_\_\_\_\_ Its:

Superintendent



**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:           Approval of Bid Results for Central Office Renovation**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran CRESA, to approve the construction project for the Central Office Administration Building Renovation – General Contracting Services to Braun Construction Group, Farmington Hills, Michigan, in the amount of \$2,210,304.00, plus a 10% contingency in the amount of \$221,030.00, for a total project amount of \$2,431,334.00, and authorize the Superintendent or her designee to negotiate and execute final contracts with the recommended contractor.

**RATIONALE:**

The C.O. administration building is made of two buildings which range in age from nearly 70 years to nearly 100 years. The last renovation of significance in the building was completed in 1990, but most of the building's finishes date to beyond that. Very little has been done to the building from a structural standpoint in many decades.

**BUDGETARY INFORMATION:**

Capital Projects

**RESOURCE PERSONNEL:**

Phillip Francis, Director of Operations

**EXHIBITS:**

Attached

PF/ko



**LIVONIA PUBLIC SCHOOLS  
AWARD RECOMMENDATIONS  
MARCH 08, 2021**

**Table of Contents**

- A. Summer 2021 – Central Office Renovation – General Contracting Services**
1. Plante Moran Cresa Award Recommendation Letter
  2. Summary of Costs
  3. Bid Tabulation Summary



March 8, 2021

Mr. Phillip Francis  
Director of Operations  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: Award Recommendation for 2021 Central Office Building Renovation - General Contracting Services

Dear Mr. Francis:

This letter transmits an update from Plante Moran CRESA (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of General Contracting Services for the 2021 Central Office Building Renovation project. This update represents the mutual efforts of PMC, LPS Administration and staff, and legal counsel (the Project Team) to present a framework in order to identify, evaluate, and select the General Contractor for this project.

On February 3, 2021, Construction Documents were formally issued and made available through a formal Request for Proposal. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan website.

On February 23, 2021, nine (9) bid proposals were received for the Project and over the next several days were reviewed to determine completeness of scope, adherence to schedule and budget implications. Interviews with the three (3) lowest firms were conducted on February 25, 2021 and were attended by representative of the Project Team.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Project Team is recommending **Braun Construction Group** as the lowest responsible bidder.

There was a total of one (1) alternate which was bid to upgrade the marker boards throughout the facility to glass boards. This recommendation includes the acceptance of that alternate for an added cost of \$10,920.00.

Including hard construction of \$2,110,304.00, an allowance of \$100,000 to account for pending State review and to further coordinate HVAC and Temperature Controls integration, and a construction contingency of \$221,030.00 (10% of hard construction award), the total Project award recommendation equals \$2,431,334.00.

For the General Contractor, the cost for this work will be detailed in AIA Contract A105 – 2017 Standard Form of Agreement between Owner and Contractor, as modified, pending final review and approval of terms by district legal counsel.



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The Project Team is available at the Board's convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendation herein. Please direct all questions through me via email at [brian.weber@plantemoran.com](mailto:brian.weber@plantemoran.com).

Sincerely,

PLANTE MORAN CRESA

A handwritten signature in blue ink that reads "Brian Weber".

Brian Weber  
Senior Consultant

Enclosures: GC Bid Tabulation  
Summary of Costs



**2021 CENTRAL OFFICE: GENERAL CONTRACTING SERVICES - COST SUMMARY**

	<b>Hard Construction</b>		
<b>Project</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Central Office: GC Services	\$ 2,750,000	\$ 2,110,304	\$ (639,696)
Allowance: Permit Review/HVAC Integration		\$ 100,000	\$ 100,000
<b>Totals</b>	<b>\$ 2,750,000</b>	<b>\$ 2,210,304</b>	<b>\$ (539,696)</b>

	<b>Construction Contingency (10%)</b>		
	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Project Contingency	\$ 250,000	\$ 221,030	\$ (28,970)
<b>Totals</b>	<b>\$ 250,000</b>	<b>\$ 221,030</b>	<b>\$ (28,970)</b>

	<b>Total Project Costs</b>		
	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>
Project Total	\$ 3,000,000	\$ 2,431,334	\$ (568,666)
<b>Totals</b>	<b>\$ 3,000,000</b>	<b>\$ 2,431,334</b>	<b>\$ (568,666)</b>



**Bid Results**  
**2021 Central Office Renovation**  
**General Contracting Services**  
**February 23, 2021**

	<b>Braun Construction</b>	<b>JS Vig Construction</b>	<b>PCI</b>	<b>Dailey Company</b>	<b>Cross Construction</b>	<b>Christman Company</b>	<b>FH Martin Constructors</b>	<b>NRC Builders LLC</b>	<b>Heaney Contracting</b>
<b>BID SECURITY</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>EQUAL OPP. STATEMENT</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>FAMILIAL DISCLOSURE</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>IRAN ECONOMIC SANCTIONS ACT</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>CRIMINAL BACKGROUND</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>ADDENDA (1-3)</b>	Y	Y	Y	Y	Y	Y	Y	Y	Y
<b>LUMP SUM PROPOSAL:</b>	<b>\$ 2,099,384</b>	<b>\$ 2,195,096</b>	<b>\$ 2,199,792</b>	<b>\$ 2,272,000</b>	<b>\$ 2,273,777</b>	<b>\$ 2,277,015</b>	<b>\$ 2,404,146</b>	<b>\$ 2,490,000</b>	<b>\$ 2,702,498</b>
<b>Alternate MB1</b>	<b>\$ 10,920</b>	<b>\$ 24,000</b>	<b>\$ 14,565</b>	<b>\$ 6,000</b>	<b>\$ 15,000</b>	<b>\$ 6,000</b>	<b>\$ 11,520</b>	<b>\$ 7,000</b>	<b>\$ 19,500</b>

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC: Approval of Design Firm for Phase II, Part 2 of Central Office Renovation**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve Harley Ellis Devereaux (HED) as the architectural engineering design firm for Phase II, Part 2 of the Central Office Renovation, for a total amount not to exceed \$52,700 plus reimbursable costs up to \$5,000 and authorize an additional reimbursement from Phase II, Part 1 of \$26,945.

**RATIONALE:**

HED completed Phase I of the Central Office renovation project, which included programming and assessment services in early 2020. In May 2020 the Board authorized Phase II, Part 1 which entailed creating architectural blueprints for the renovation of Central Office. We are now seeking the Board's approval to authorize HED for Phase II, Part 2 which will include bid/award services and construction administration services. During Phase II, Part 1 additional design work was conducted by HED upon the District's request, in order to ascertain the functionality and subsequent re-use of the existing Air Handling Unit, in lieu of its full replacement, as well as some other smaller items for which we are seeking the Board's approval at this time.

**BUDGETARY INFORMATION:**

Capital Projects Fund

**RESOURCE PERSONNEL:**

Alison Smith, Director of Finance

**EXHIBITS:**

Attached



March 9, 2021

Ms. Alison Smith  
Director of Finance  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: Contract Continuation Recommendation for Phase II Design Services: Bidding/Negotiation and Construction Phase Services - HED  
2021 – Central Office Renovation

Dear Ms. Smith:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of a Design Firm for the Project listed above. This update represents the mutual efforts of PMC and LPS Administration and staff, and legal counsel (the Project Team) to present a framework in order to identify, evaluate and recommend a Design Firm to provide a continuation of design services for this Project.

HED has demonstrated their skill and ability in being able to provide the Phase I design services for a corporate office environment, and if recommended by LPS, the ability to continue forward with the District and provide the Phase II construction administration services, according to their contract, for the remainder of the Project.

An AIA B105 – 2017 was executed with HED for the entirety of this project. HED was released with Board approval to proceed through the first phase of services, with additional Board approval required for the second phase of services: Construction Phase Services.

Accordingly, PMC and LPS is recommending HED continue in their current capacity as the Design Firm for the 2021 Project listed above. HED's contracted proposal for Phase II is not to exceed \$52,700.00.

During the Phase I design, additional design work was conducted by HED in order to ascertain the functionality and subsequent re-use of the existing Air Handling Unit, in lieu of its full replacement. The enclosed HED modification #5 being recommended for approval by the Project Team also includes additional design and coordination for AV/IT and controls design at a total fee of \$26,945.00.

PMC is available at the Board's convenience to discuss the above rationale and answer any questions regarding this recommendation.

Ms. Alison Smith  
Livonia Public Schools

March 9, 2021  
Page 2

Sincerely,

PLANTE MORAN CRESA



Lisa M. Pitt, LEED AP BD + C  
Senior Consultant

Enclosure: HED Modification #5



## Modification No. 05 to Standard Form of Agreement Between Owner and Architect

**Date:** 2/5/21  
**Client:** Livonia Public Schools  
**Project Name:** Administrative Building  
Renovation  
**Project No:** 2019-05966-001  
**Distribution:** Lisa Pitt Paul Theriault Dennis Diener

This Modification No. 05, dated February 5, 2021, as set forth below, modifies the Standard form of Agreement between Owner and Architect AIA Document B105-2017, dated September 22, 2020, between Livonia Public Schools and Harley Ellis Devereaux (the "agreement").

### Description of Modification and Additional Services:

#### Miscellaneous Expanded Scope

The following expanded scope items were addressed by HED upon request of the Owner or Owner's Representative after LPS approved the Design Deliverables package. These items were tracked hourly by HED, as directed by Owner's Representative, with the exception of Metro Controls coordination which is included as a lump sum projection of the hours required to complete the work and issue the required addendum. Please note that because HED's mechanical base scope included design for branch distribution only, the AHU studies listed below are all expanded scope.

- AHU zone study: Recommended
- AHU zone study: Available
- AHU zone study: Revised for air balance
- AHU study: Reduced summer occupancy
- AHU study: Serve part of back building from front building
- AHU study: 2016 Replacement windows
- AHU study: 2017 Roofing reports
- AHU study: Add in wall insulation
- AHU study: Add roof insulation
- AHU study: Add window film
- Window film research and specification based on AHU study results
- Floor plan revisions - back building
- VAV box relocation required for floor plan
- Exhaust fan revisions for IDF room out of sequence
- Misc. AV/IT mark ups out of sequence
- Coordination and updates associated with PMC-requested CD deliverable date push
- Coordination with Metro Controls out of sequence
- Providing / coordinating controls details and specs (beyond base scope controls device locations)

Scope of services:

Design and documentation of the mechanical, electrical, and architectural scope as described above.

#### Revision in Fee due to Modification:

HED's fee for providing the above outlined services for your project will be on a lump sum basis for a fee of \$26,945.00

All other terms and conditions of the Standard form of Agreement between Owner and Architect AIA Document B105-2017, dated September 22, 2020, are incorporated by reference in this Modification.

Please acknowledge Owner's acceptance by signing in the space set forth below and return one signed original to our office. Please notify the undersigned promptly if you do not wish Harley Ellis Devereaux to proceed with this Modification.

**Architect:** Harley Ellis Devereaux

**Owner:**



---

Dennis Diener, PIC

---

Printed Name and Title

---

2/5/21

---

Date

---

Signature

---

Printed Name and Title

---

Date



<b>LPS Administration Building</b>			
Modification #5	Backup information	Initiated 1/27/2021	<b>Submitted</b>
<b>Misc. Studies and Changes After DD Sign Off (see notes)</b>			
<b>\$26,945.00</b>			

Estimated Costs		HOURS	RATE	COST	DESCRIPTION
PIC	D. Diener	4.00	\$ 218.00	\$ 872.00	
PM	M. Walsh	24.00	\$ 156.00	\$ 3,744.00	
Arch + Design	M. Walsh	25.00	\$ 156.00	\$ 3,900.00	
Arch + Design	J. Mesalic	22.00	\$ 145.00	\$ 3,190.00	
Stru Eng	M. Crawford	0.00	\$ 166.00	\$ -	
Mech Eng	K. Pesta / A. Bell	67.00	\$ 182.00	\$ 12,194.00	
Elect Eng	C. Korte	21.00	\$ 145.00	\$ 3,045.00	
Technology	n/a			\$ -	
	<b>HOURS:</b>	<b>163.00</b>	<b>FEE:</b>	<b>\$ 26,945.00</b>	

**Note: Includes the following studies and changes occurring after DD sign off:**

- AHU zone study: Recommended
- AHU zone study: Available
- AHU zone study: Revised for air balance
- AHU study: Reduced summer occupancy
- AHU study: Serve part of back building from front building
- AHU study: 2016 Replacement windows
- AHU study: 2017 Roofing reports
- AHU study: Add in wall insulation
- AHU study: Add roof insulation
- AHU study: Add window film
- Window film research and specification based on AHU study results
- Floor plan revisions - back building
- VAV box relocation required for floor plan
- Exhaust fan revisions for IDF room out of sequence
- Misc. AV/IT mark ups out of sequence
- Coordination and updates associated with PMC-requested CD deliverable date push
- Coordination with Metro Controls out of sequence
- Providing / coordinating controls details and specs (beyond base scope controls device locations)

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:           Approval of Owner’s Representative for 2021 Bond**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve Plante Moran Cresa as the Owner’s Representative for the District’s 2021 Bond projects upon successful passage of the 2021 Bond Referendum and authorize the Superintendent or her designee to negotiate and execute final contracts with Plante Moran Cresa on behalf of Livonia Public Schools’ Board of Education.

**RATIONALE:**

Upon successful passage of the 2021 Bond Referendum, Plante Moran Cresa will provide capital planning and owner representation services related to the district’s proposed 2021 bond program for approximately 90 months from the successful passage of the bond. Plante Moran Cresa’s team includes architects, engineers, construction experts, project managers, real estate professionals, certified public accountants, and attorneys.

**BUDGETARY INFORMATION:**

The contract will provide for pre-bond planning services and owner’s representative services as detailed in the attached draft contract and if the 2021 Bond Referendum passes, the cost will be paid out of the 2021 Bond Fund.

**RESOURCE PERSONNEL:**

Alison Smith, Director of Finance

**EXHIBITS:**

Attached

## OWNER'S REPRESENTATIVE AGREEMENT

**THIS OWNER'S REPRESENTATIVE AGREEMENT** (the "Agreement") is made on March 22, 2020 ("Effective Date") by and between **LIVONIA PUBLIC SCHOOLS**, a Michigan general powers school district, whose address is 15125 Farmington Road, Livonia Michigan 48154 ("School District"), and **PLANTE & MORAN CRESA, L.L.C.**, a Michigan limited liability company, whose address is 26300 Northwestern Highway, Southfield, Michigan 48076 ("Owner's Representative"). School District and Owner's Representative may each be referred to herein as a "Party" and collectively as the "Parties."

### RECITALS

WHEREAS, this Agreement constitutes the understanding of the responsibilities and obligations of the Owner's Representative, as the Owner's Representative for the School District relative to construction and other projects undertaken through the School District's proposed 2021 Bond Issue (the "Bond Issue") and the additional mutually agreed upon capital projects which are funded independently from the Bond Issue through funds available to the School District but that are related to, or a necessary component of, the Bond Issue projects (the "Additional Projects") (collectively the "Bond Issue Projects" and the "Additional Projects" are referred to as the "Construction Program" and or the "Projects");

WHEREAS, Owner's Representative stands ready and able to provide the highest level of Owner Representation Services for the School District's Construction Program should and will demand consistent with the professional skill and care ordinarily provided by owner's representatives practicing in the same or similar locality under the same or similar circumstances; and

WHEREAS, the Parties have reached agreement on the various terms of the Agreement as more particularly described herein.

NOW, THEREFORE, in consideration of the mutual promises herein contained the Parties hereto agree as follows:

1. **TERM.** The term of this Agreement shall commence on the Effective Date and shall terminate approximately ninety (90) months from the election date of the successful passage of a Bond Issue, the vote being held on May 4, 2021, unless extended by the Parties or terminated earlier, in accordance with the provisions of Paragraph 8 below (the "Term"). Notwithstanding the above, in the event the Construction Program extends beyond the Term of this Agreement, through no fault of the School District or the Owner's Representative, the Owner's Representative shall provide its Services to the School District without any additional compensation in order to complete the Construction Program, unless otherwise agreed to by the Parties in writing.

2. **OWNER'S REPRESENTATIVE SERVICES.** The School District hereby engages the Services of Owner's Representative, and Owner's Representative hereby accepts such engagement, to serve as an independent contractor and to perform the following Services in accordance with the terms and conditions set forth herein. The School District shall have no right to control the details, manner or means by which Owner's Representative accomplishes the results of the Services performed hereunder. However, the School District's Superintendent or her designee, shall have the right to prioritize the Services of Owner's Representative in consultation with Owner's Representative and Owner's Representative agrees that its Services shall maintain the overall Construction Program schedule agreed to by the Parties. The Owner's Representative's Services shall include, but shall not be limited to, the duties as set forth in Owner's Representative Scope of Services, which attached hereto and incorporated herein by reference as **Exhibit A**, duties reasonably incidental to those set forth in **Exhibit A**, and other duties agreed to by the Parties in writing (collectively the "Services").

3. **COMPENSATION/INVOICES.**

A. **Compensation.**

i. **Phase I – Capital Planning (Pre-Bond) Services:** Upon successful passage of the Bond Issue and issuance of the Bonds by the School District, the School District shall pay the Owner's Representative a fixed fee of Thirty Thousand and 00/ 00 (\$30,000.00), Dollars for Pre-Bond Services plus reimbursement of Owner's Representative's out-of-pocket expenses incurred by Owner's Representative in connection with the performance of such Pre-Bond Services. In the event the Bond Issue is unsuccessful, all Pre-Bond Services fees and Reimbursable Expenses for Pre-Bond Services will be deferred until the Bond Issue or after the second failed attempt so long as the second attempt is within one year of the first vote on the Bond Issue.

ii. **Phase II – Owner Representation Services:** The Owner's Representative shall perform all Services during the Term of this Agreement for a lump sum fixed fee of Two Million Eight Hundred Ninety Thousand and 00/100 (\$2,890,000.00) Dollars, which fixed fee is derived using a fee percentage, being One and Seven Tenths (1.70%) percent, multiplied by the Cost of the Work being managed by Owner's Representative, being One Hundred Seventy Million and 00/100 (\$170,000,000.00) Dollars, plus reimbursement of Owner's Representative's out-of-pocket expenses incurred by Owner's Representative in connection with the performance of Owner's Representative Services. Notwithstanding the fact that the parties have agreed upon a lump sum fixed fee based upon the Cost of the Work, the parties acknowledge that the Owner has the right to modify the Scope of the Projects by removing Projects, adding Projects or revising/modifying Projects and, in that case, the Owner's Representative's fee will be revised to reflect the same based on the Scope of the Work and Schedule, as revised. If the Cost of the Work is reduced or increased for any reason whatsoever (including changes to the proposed Scope of the Work), the parties shall mutually agree upon a reduced or increased lump sum fee respectively using the percentage (being 1.70%) as the basis for such reduction or increase. Notwithstanding the Owner Representative's Proposal, even though the Owner's Representative provided the Owner with a number of hours budgeted for Owner's Representative Services, Owner's Representative shall provide all Owner's Representative Services under this Agreement for the lump sum fixed fee even if it takes the Owner's Representative additional hours over its budgeted hours.

iii. **Reimbursable Expenses:** Reimbursable Expenses (such as mileage, printing, software license fees, etc.) for Phase I and Phase II collectively, shall be invoiced as incurred, but not more than monthly, at actual cost, without markup, and shall not exceed a total of Fifty Thousand and 00/100 (\$50,000.00) Dollars. Any single Reimbursable Expense in excess of Five Hundred and 00/ 100 (\$500.00) Dollars shall be approved in writing and in advance by the School District prior to such Reimbursable Expenses being incurred.

B. Invoices. The lump sum fixed fee for Owner's Representative Services shall be invoiced by Owner's Representative to the School District in ninety (90) equal monthly installments commencing from the date of the sale of the Bonds. Notwithstanding the above, in the event the Construction Program extends beyond the Term of this Agreement, Owner's Representative shall provide its Services to the School District without any additional compensation in order to complete the Construction Program, unless otherwise agreed to by the Parties in writing.

C. Payment of Invoices. Payment shall be made by the School District to Owner's Representative within thirty (30) days of receipt of an invoice. Disputes regarding amounts contained in any invoice will be communicated to Owner's Representative by the School District, in writing, within ten (10) business days of the receipt of the disputed invoice. Payments of disputed amounts will be delayed unless Owner's Representative is able to resolve the matter to the School District's satisfaction within seven (7) business days prior to payment due date. The School District will not be assessed any late payment penalties, fines or charges for disputed amounts not timely paid due to Owner's Representative's failure to timely resolve the matter as set forth above.

4. **RELATIONSHIP BETWEEN PARTIES.** Owner's Representative is retained and engaged by the School District only for the purposes and to the extent set forth herein. Owner's Representative shall not be considered an employee of the School District, nor is Owner's Representative, or any of its employees or agents, entitled to participate in any plans, arrangements, or distributions by the School District pertaining to or in connection with any fringe, pension, bonus, profit sharing, or similar benefits, or any medical, dental, life or disability insurance plans. Further, the School District will not withhold or pay any State, Federal or Local taxes, FICA, FUTA, MESC Insurance or Workers' Compensation Insurance and Owner's Representative will indemnify and hold the School District harmless for the payment of such sums, interest, penalties, or cost of collection of same, including reasonable attorney fees. Nothing in this Agreement shall be construed to interfere with or otherwise affect the rendering of Services by Owner's Representative in accordance with its independent and professional judgment. This Agreement shall be subject to Owner's Representative's performance of its Services substantially in accordance with generally accepted practices and principals. No tenure or other rights/benefits typically arising out of an employee-employer relationship shall arise out of this Agreement on behalf of Owner's Representative.

5. **INDEPENDENT CONTRACTOR.** It is expressly agreed between Owner's Representative and the School District that Owner's Representative will act as an independent contractor in the performance of its duties under this Agreement and under no circumstances shall any of the employees of one party be deemed the employees of the other for any purpose. Owner's Representative shall be self-directed in its activities (provided Owner's Representative shall abide by the terms of this Agreement). Owner's Representative shall determine its own methods and manner for performing the Services to be performed under this Agreement within the overall policies and budgets established by the School District, as the same may be amended by the School District from time to time. Owner's Representative shall remain solely responsible for determining the means and methods of performing Services under this Agreement provided all Services maintain the project schedule for the Construction Program agreed upon by the Parties. Accordingly, Owner's Representative shall meet all of its obligations and responsibilities for payment of all taxes including Federal, State and Local taxes arising out of Owner's Representative's activities in accordance with this Agreement, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, Workers' Compensation Insurance and any other taxes or business license fees as required. This Agreement shall not be construed as authority for either Party to act for the other Party in any agency or other capacity or to make commitments of any kind for the account of, or on behalf of, the other Party, except to the extent, and for the purposes, expressly provided for and set forth herein, and no partnership or joint venture is created hereby.

6. **KEY PERSONNEL.** Although the School District has hired Plante & Moran CRESA, L.L.C. to act as its Owner's Representative, the Parties agree that the School District desires those individuals set forth in **Exhibit B**, attached hereto and incorporated herein by reference, to serve as its Owner's Representative. Owner's Representative agrees that it shall not remove those individuals set forth in **Exhibit B** from the Project without the prior written consent or request of the School District.

7. **ASSIGNMENT.** Owner's Representative may not assign this Agreement or any of its duties or obligations hereunder without the prior written consent of the School District and any assignment without such consent shall be null and void.

8. **TERMINATION.**

A. **Termination For Cause.** This Agreement may be terminated by either Party upon not less than seven (7) days' written notice should the other Party fail substantially to perform in accordance with the terms of this Agreement through no fault of the Party initiating the termination and fails to cure such default within such seven (7) day period. If this Agreement is terminated due to Owner's Representative's failure to substantially perform in accordance with the terms of this Agreement, Owner's Representative shall receive no fees or Reimbursable Expenses other than those due for Services actually rendered, without negligence, prior to the date of termination.

B. **Termination For Convenience.** This Agreement may be terminated for any reason by the School District upon not less than seven (7) calendar days' written notice to the Owner's Representative. In the event this Agreement is terminated for convenience by the School

District, the School District's sole responsibility shall be to pay Owner's Representative its compensation for Services actually rendered, or any portion thereof, prior to the effective date of termination.

C. Compensation Upon Termination. In the event this Agreement is terminated for any reason, the School District's sole responsibility shall be to pay Owner's Representative the pro-rata portion of its compensation for Services actually rendered prior to the effective date of termination.

D. Responsibilities for the Construction Program Following Termination. The Parties acknowledge that the Owner's Representative will prepare various documents or other instruments of service as part of its performance of the Services (the "Documents") and that following any termination of this Agreement, the School District will be permitted to retain copies, including reproducible copies, of the Documents for information and reference in connection with the School District's use of the projects and improvements completed under the Construction Program. The Documents may also be used by the School District and others for the completion of the Construction Program, provided however, that following any termination of this Agreement the Owner's Representative is not responsible for, nor able to influence, the subsequent implementation of the Construction Program and the Owner's Representative is relieved of an liability as a result of such subsequent use of the Documents except for liability arising from the Owner's Representative's gross negligence, willful misconduct or failure to perform the Services in accordance with this Agreement prior to termination. The Parties further acknowledge the both Parties have an ongoing obligation after any termination to mitigate damages that may have resulted from the Owner's Representatives Services.

9. NON-WAIVER. Waiver by either Party of any default or breach of any provision of this Agreement by the other Party shall not be construed as a waiver of any subsequent default or breach.

10. INSURANCE. Owner's Representative shall procure and maintain the following insurances throughout the Term of this Agreement: (1) Comprehensive Commercial General Liability, including coverage for personal injury and property damage, with minimum limits of One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the aggregate; (2) Automobile Liability and truck liability coverage with a minimum combined single limit of liability of One Million Dollars (\$1,000,000.00); (3) Workers' Compensation coverage that meets or exceeds legal requirements; (4) Umbrella Coverage in the amount of Five Million Dollars (\$5,000,000.00); and (5) Professional Liability coverage with minimum limits of Five Million Dollars (\$5,000,000.00) per occurrence and in the aggregate. The Certificate(s) of Insurance shall be endorsed to name the School District shall be named as an additional insured on the appropriate insurance policy(ies). Owner's Representative Certificate(s) of Insurance evidencing such insurance is attached hereto as Exhibit C.

11. GENERAL INDEMNIFICATION. Owner's Representative shall indemnify, defend and hold harmless the School District, its Board of Education, its Board Members, in their official and individual capacities, its administrators, employees, agents, contractors, successors and assigns, from and against any and all claims, counter claims, suits, debts, demands, actions, judgments, liens, costs, expenses, damages, injuries and liabilities, including

actual attorney's fees and actual expert witness fees arising out of or in connection with Owner's Representative's performance of the Services pursuant to this Agreement and/or from Owner's Representative's violation of any of the terms of this Agreement, including, but not limited to: (i) the negligent acts or willful misconduct of Owner's Representative, its officers, directors, employees, successors, assigns, contractors, Consultants and agents; (ii) any breach of the terms of this Contract by Owner's Representative, its officers, directors, employees, successors, assigns, contractors, Consultants and agents; (iii) any violation or breach of any applicable Federal, State or local law, rule, regulation, ordinance, policy and/or licensing and permitting requirements applicable to providing the services; or (iv) any breach of any representation or warranty by Owner's Representative, its officers, directors, employees, successors, assigns, contractors, Consultants and agents under this Agreement. Owner's Representative shall notify the School District by certified mail, return receipt requested, immediately upon actual knowledge of any claim, suit, action, or proceeding for which the School District may be entitled to indemnification under this Agreement. This Paragraph shall survive the expiration or earlier termination of this Agreement and shall not be limited by Owner's Representative's insurance obligations contained in this Agreement.

12. **NO THIRD PARTY BENEFICIARIES.** This Agreement is made solely for the benefit of the Parties to this Agreement. Nothing contained in this Agreement shall be deemed to give any person, partnership, joint venture, corporation, limited liability company, governmental entity or other entity any right to enforce any of the provisions of this Agreement, nor shall any of them be a third party beneficiary of this Agreement.

13. **NOTICE.** Any and all notices provided for herein shall be given in writing by first class, registered or certified mail, postage prepaid, at the address identified in the preface of this Agreement.

14. **SEVERABILITY.** If any provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement shall nevertheless remain in full force and effect. If any provision is held invalid or unenforceable with respect to particular circumstances, it shall nevertheless remain in full force and effect in all other circumstances.

15. **MODIFICATION.** No provision of this Agreement may be modified by a Party without the prior written consent of the other Party.

16. **GOVERNING LAW.** This Agreement shall be construed in accordance with, and its performance governed by, the laws of the State of Michigan. The Parties consent to the venue and personal jurisdiction of Wayne County, Michigan.

17. **SCHOOL DISTRICT POLICIES.** Owner's Representative shall be responsible for knowing the School District's policies concerning appropriate behavior of person in School District's facilities and on its properties, including for example, the prohibitions of alcohol and tobacco in School District's facilities and on its properties, and shall comply with all such policies.

18. MISCELLANEOUS.

A. Owner's Representative and the School District acknowledge that Owner's Representative shall have no authority, express or implied, to enter into written or oral agreements on behalf of the School District, to take any other actions with respect to the School District's Project or the business affairs of the School District, or to commit or otherwise obligate the School District in any manner whatsoever, without the prior written approval of the School District. The Services provided by Owner's Representative are inherently advisory in nature. Owner's Representative shall have no responsibility for management decisions or management functions.

B. Owner's Representative does not warrant or guarantee the outcome of Project proformas, budgets or other financial projections developed by Owner's Representative for use in connection with its Services. Budgets, cost estimates, schedules, and financial projections prepared by Owner's Representative represent Owner's Representative's best professional judgment as a consultant. It is recognized, however, that neither Owner's Representative nor the School District have control over the cost of labor, materials or equipment, market conditions, contractors' methods of determining bid prices or other competitive bidding or negotiating conditions. Owner's Representative cannot and does not warrant or represent that the outcome of bids or negotiated prices will not vary from any Project budget proposed, established or approved by the School District, or from any cost estimate, projection or evaluation prepared by Owner's Representative.

C. Owner's Representative shall not be responsible for the failure of engineers, architects, general contractors, construction manager, subcontractors, vendors, attorneys, or other consultants to carry out their respective duties and obligations to the School District. Owner's Representative is not responsible for the performance of any party not employed directly by Owner's Representative.

D. Owner's Representative's Services do not include professional architectural or engineering services. Owner's Representative shall not be responsible for the design of any Project, for any errors, omissions or other deficiencies in the construction drawings and specifications for a Project, for any other error or omissions of architects or other design professionals, if any, in connection with a Project, or for the failure of the construction drawings and specifications for a Project to comply with the requirements of the School District or with applicable codes or legal requirements. It shall be the responsibility of the School District's architect, not Owner's Representative, to identify building code and other legal requirements pertaining to the design of a Project for the School District.

E. Owner's Representative shall not be responsible for construction means, methods, techniques, sequences and procedures, and safety programs and measures employed by contractors or others in the performance of their contracts, and shall not be responsible for the failure of any contractor or supplier to carry out work in accordance with the construction drawings and specifications or other contract requirements.

F. Any acts of Owner's Representative in providing consultation, advice and/or recommendations to the School District regarding the performance or the default of the School District's architect, contractor(s)/construction manager, vendors or other consultant(s), shall not be deemed to be the assumption by Owner's Representative of management or control of the architect, contractor(s)/construction manager, vendors or consultants or of the School District's Project.

G. Owner's Representative is not an attorney at law, and the Services provided by Owner's Representative exclude professional legal services. If the scope of Owner's Representative's Services includes assistance with the negotiations of agreements on behalf of the School District, such agreements shall be subject to the School District's approval. The School District shall provide for the review of such agreements by the School District's attorneys and insurance consultants as deemed to be appropriate by the School District.

19. **ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement between the Parties, supersedes all previous agreements, written or oral, and there are no understandings or representations of any kind, express, implied or otherwise, not expressly set forth herein.

**AGREED TO AND ACCEPTED:**

**SCHOOL DISTRICT:**

**OWNER'S REPRESENTATIVE:**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

ITS \_\_\_\_\_

DRAFT

## EXHIBIT A

### SCOPE OF SERVICES

#### **OWNER'S REPRESENTATIVE CAPITAL PLANNING (PRE-BOND) SERVICES INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:**

Capital Planning Services: Owner's Representative's Building Utilization Assessment Services may be comprised of the following:

##### **Part 1 – Capital Assessment Services:**

1. **Facility and Technology Improvement Plan:** Meeting with the School District's steering committee, Administration, and Board of Education to review and refine the previously completed facility and information technology assessments and generate an implementation strategy based on the School District's curriculum goals and budget. The strategy will assist the School District in prioritizing the District's needs to the funding sources available.

##### **Part 2 – Informational Campaign**

1. Assist the School District in developing bond ballot information materials, which communicate the School District's needs, for dissemination to the community and voters.

#### **OWNER'S REPRESENTATIVE'S SERVICES INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:**

**Owner Representative Services:** Upon successful passage of the Bond Issue, Owner's Representative shall provide the Services as set forth below (collectively the "Owner Representative Services"):

##### **1. Project Liaison**

Owner's Representative shall serve as a key liaison between the School District, the School District's architect(s)/engineer(s), construction manager(s), technology designer, contractor(s) and other professional service firms. This service is comprised of, assisting the School District with the coordination of activities, assisting the School District in resolving issues, and reporting the Construction Program's progress to the School District at its Board Meetings monthly or as otherwise determined by the Owner's Representative or the School District as necessary.

## **2. Program Development**

Owner's Representative will assist the School District and the Project team in the development of a final program identifying the size, scope, cost, delivery method, etc. of the proposed renovations of the facilities. Activities may be comprised of the following:

- Reviewing the final space and site programs for each facility;
- Reviewing the School District's building standards;
- Assisting in the development of the phasing plan for the Project;
- Assisting in the development of a final budget and schedule for the Project;
- Assisting in selection of a Project delivery method; and
- Assisting in the development of a Project Responsibility Matrix outlining the duties and responsibilities of the School Districts' architect(s), construction manager(s), technology designer, Owner's Representative, contractor(s), and other consultants.

## **3. Architect Selection:**

Using a criteria-based selection (CBS) process, assisting the School District in the selection of architectural firm(s) based on an approved Project delivery method. Activities may be comprised of the following:

- Assisting the School District in developing selection criteria, weights, and scoring;
- Assisting the School District with drafting and delivering requests for qualifications (RFQs) to prospective architects;
- Assisting the School District and its legal counsel with drafting and delivering request for proposals (RFPs) to prospective architects;
- Participating as an advisor to the School District in pre-proposal conferences;
- Analyzing proposals and qualifications and preparing an executive summary in a comparative format;
- Participating as an advisor to the School District in interviews of the prospective architects(s); and
- Facilitating the School District's selection committee in formulating a recommendation regarding the selection of architect(s) for the Project.

## **4. Architect Contract Negotiations**

Owner's Representative will assist the School District and its legal counsel in the development of a final architectural contract(s) that identifies the proposed staffing, scope of services, compensation and other terms and conditions. Activities may be comprised of the following:

- Assisting in developing a defined scope of services for architect's (or architects') responsibilities for the Project;
- Identifying Instruments of Service that provide for the School District's future use, including by other vendors on behalf of the School District;
- Assisting in developing a schedule for the architect(s) to adhere to through the schematic design, design development, construction documents, bidding, construction administration, and closeout phases of the Project;
- Developing and implementing a document review process that allows the School District and its vendors time for review and comments;
- Identifying process for reviewing contract changes that help mitigate the School District's financial risk;
- Assisting in developing and implementing of an invoicing and payment process that aligns with the School District's draw schedule;
- Recommending options to the School District regarding the establishment of a design contingency to help mitigate the School District's risk to errors and omissions costs;
- Assisting in the establishing compensation and terms and conditions in line with current market conditions; and
- Assisting and conducting the same/or similar process, as outlined above, for the following consultants, if required consultants:
  - Technology/Security Designer
  - Geotechnical and Material Testing;
  - Civil Engineering/Surveying;
  - Environmental Consulting;
  - Furniture and Equipment Designer;
  - Athletic Design Services;
  - Roofing Consultant; and
  - Commissioning Agent.

**5. Construction Manager Selection:**

Using a criteria-based selection (CBS) process, assisting the School District in the selection of construction management firm(s) based on an approved Project delivery method. Activities may be comprised of the following:

- Assisting the School District in developing selection criteria, weights, and scoring;
- Assisting the School District with drafting and delivering requests for qualifications (RFQs) to prospective construction managers.

- Assisting the School District and its legal counsel with drafting and delivering request for proposals (RFPs) to prospective construction managers;
- Participating as an advisor to the School District in pre-proposal conferences;
- Analyzing proposals and qualifications and preparing an executive summary in a comparative format;
- Participating as an advisor to the School District in interviews of the prospective construction managers(s); and
- Facilitating the School District 's selection committee in formulating a recommendation regarding the selection of construction manager(s) for the Project.

#### **6. Construction Manager and/or General Contractor Contract Negotiations**

Owner's Representative will assist the School District and its legal counsel in the development of final construction manager contract(s) that identifies the Project team, scope of work, schedule, compensation and terms and conditions. Activities may be comprised of the following:

- Assisting the School District and its Project team in developing a defined scope of services;
- Assisting the School District and its Project team in developing a phasing schedule;
- Assisting the School District in developing a process for reviewing contract changes (including change orders and other scope changes) that helps to mitigate and reduce the School District's risk;
- Assisting the School District in developing an invoicing and payment process to align with the School District's Project draw schedule;
- Assisting the School District in defining general conditions items, personnel costs and other reimbursable costs, and the propriety of establishing a not-to-exceed amount for the same;
- In conjunction with the School District's attorney, assisting the School District in developing a bidding process for construction that complies with applicable laws and, if available, provides opportunities for multiple bids and local vendor participation; and
- Assisting the School District in establishing compensation and terms and conditions that are in line with current market conditions.

## 7. Design Process Review

Throughout the design process, the Owner's Representative shall assist and advise the School District regarding the progress of the Project's design. Activities may be comprised of the following:

- Monitoring the architect's (or architects') progress and conformance to the established Project schedule throughout the design process;
- Scheduling and attending progress meetings and producing meeting minutes;
- Facilitating the selection of finishes (flooring, ceilings, wall coverings, etc.);
- Comparing cost estimates produced by the design team to the Project budget;
- Reviewing design to promote consistency with the original Project scope;
- Assisting the School District, the architect(s), construction manager(s), technology designer, interior designer, and other professionals/consultants/vendors in an ongoing value-engineering process to help identify alternative construction methods or materials in order to reduce cost and/or construction time;
- Facilitating the Project's team's constructability reviews and reviewing cost analyses as applicable;
- Assisting in updating to the Project budget and schedule to reflect the impact of a particular design and/or design decisions based on information from the School District and the Project team;
- Assisting the School District and the Project team in defining the scope for phased construction for the Project;
- Assisting the School District and the Project team in determining procurement methods for major long lead equipment such as air handling units; emergency generators, electrical transformers and switchgear;
- Monitoring trade, labor, and construction market trends that could impact cost or schedule;
- Facilitating the coordination of information technology design as it relates to the interface of architectural, mechanical, and electrical systems;
- Assisting the School District in evaluating alternative systems and building products based on information provided by the Project team in regarding material and labor availability in the local marketplace; and
- Reviewing invoices of the architect(s), construction manager(s), technology designer and other professionals/consultants/vendors and recommend approval.

## **8. Trade Contractor Selection**

Owner's Representative shall assist the School District's architect(s) and construction manager(s) with the bidding phase of the Project. Activities may be comprised of the following:

- Assisting in reviews of proposed alternatives to address areas of the work where cost versus budget may be in question;
- Working with architect(s), construction manager(s) and/or general contractor(s) to promote bid coverage;
- Assisting the School District, its attorney, and its Project team with reviews for compliance with competitive bidding requirements, including but not limited to bid advertising, and assist with the analysis of final bids for responsible pricing; and
- Assisting with analyzing contractor bids and qualifications and preparing an executive summary in a comparative format.

## **9. Construction Process Review**

Once the construction professionals have been selected, the Owner's Representative will be periodically on site and shall attend necessary construction meetings (which shall occur up to once per week), at which the Owner's Representative will notify the School District of the Project's progress. Activities may be comprised of the following:

- Assisting the School District in obtaining permits and approvals;
- Coordinating and attending weekly construction progress meetings;
- Tracking conformance to a Project milestone schedule and detailed construction schedules from the construction Manager(s);
- Preparing periodic Project status reports for the School District's use;
- Assisting the School District with coordinating vendor activities with the Project team and other applicable construction participants;
- Tracking Project expenditures and cash flow based on information provided by the Project team;
- Assisting with tracking change orders and issue resolution, including assisting in developing an accountability log that will be used for all change orders issued for the Project that will indicate the source, cost and time of any and all change orders (e.g., field conditions, Owner-initiated, architect-initiated, construction manager-initiated, etc.);
- Assisting with tracking the Project budget, including expenses to date versus total budget, and remaining projected costs provided by the Project team;
- Preparing periodic Project status reports for the School District's review and use;
- Assisting the School District with coordinating vendor activities with the Project team and other applicable construction participants;

- Reviewing payment applications, waivers, and sworn statements;
- Assisting the School District and the Project team with tracking the collection of insurance certificates and surety bonds from contractors and others in accordance with applicable contractual requirements; and
- Assisting the Project team in making recommendations for payment.

10. **Technology and Furniture, Fixtures, and Equipment (“FFE”):** Assisting and advising the School District in the procurement of technology and FFE designers and vendors and facilitating the coordination of the School District’s technology and FFE designers and vendors with the School District’s architect(s) and construction manager(s).

11. **Move Coordination:** Assisting the School District in identifying the requirements to relocate and move staff and equipment to allow construction to proceed and reduce interruption of work flow and down time. Activities may be comprised of the following:

- Assisting the School District with identifying and prequalifying move vendors, including drafting and distributing an RFP to prospective move management vendors;
- Assisting the School District with the coordination of moving logistics for School District staff to facilitate construction and to limit disruptions to operations;
- Assisting the School District and its legal counsel in the development of final move management contracts;
- Assisting the School District in coordinating the removal and placement of furniture, equipment, and instructional materials prior to construction and upon completion of the Project; and
- Assisting the School District in the development of phasing and schedule for occupancy activities.

12. **Building Startup and Project Closeout**

Owner’s Representative shall assist the School District in monitoring the Project teams’ progress towards the Project closeout as well as assisting with issue resolution. Post construction services typically commence after construction is Substantially Complete and generally continue for two to three months after opening the facility. Activities may be comprised of the following:

- Reviewing punch list items and assisting with monitoring their completion;
- Assisting in the coordination of the delivery of warranties and guarantees certificates;
- Assisting the School District in obtaining final release waivers of liens and sworn statements;
- Assisting the School District and the Project team in the coordination of building systems testing;

- Assisting the School District in obtaining certificates of occupancy;
- Assisting the Project team in coordinating record drawings, and operational and maintenance manuals; and
- Assisting the School District in scheduling training for its staff on building systems.

DRAFT

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC: Approval of Bleacher Replacement at Churchill High School**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of new competition gymnasium bleachers at Churchill High School by Interkal, LLC, Kalamazoo, Michigan, in the amount of \$254,128.00, plus a 4% contingency in the amount of \$10,165.00 for a total approved amount of \$264,293.00.

**RATIONALE:**

The bleacher system at the school is original to the building and needs to be replaced. Pricing comes from The Interlocal Purchasing System (TIPS) contract, which fulfills the Board's bidding obligation.

**BUDGETARY INFORMATION:**

The source of funds for this purchase will be the Sinking Fund.

**RESOURCE PERSONNEL:**

Phillip Francis, Director of Operations

**EXHIBITS:**

Attached

PF/ko



Randy Hoyle  
Michigan Direct Sales  
5981 East Cork Street  
Kalamazoo, MI 49048  
989-486-1788 Voice  
989-488-7797 Mobile  
989-486-1788 Fax  
rhoyle@interkal.com

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02/24/2021 TIPS QUOTE FOR LIVONIA CHURCHILL HIGH SCHOOL  
TELESCOPING BLEACHER REPLACEMENT

To Harry Lau, Administrator for Facilities and Operations  
Re: Churchill High School, Livonia Michigan

Dear Harry, please review this TIPS pricing from Michigan Made Interkal Spectator Seating. This price quote includes all expenses, shipping and installation labor and includes demolition and removal of existing bleachers. This quote also includes P&L Bond Cost, and all engineer sealed stamped drawings and fees to the State of Michigan to obtain the Building Permit (including fee's) and final inspections. It is the school's responsibility to provide a licensed electrician who provides a state electrical permit for the job.

Total Seating 1,646

Bank #1, **West Side Visitors**, 17 Rows High, 10 ¼" Rise and **26" Row Spacing**, 96'-2" Clear Dimension with 1 Self Storing End Rail. Inc. Self-Storing Aisle Rail  
Bank #2, **East Side Home**, 17 Rows High, 10 ¼" Rise and **30" Row Spacing**, 96'-2" Clear Dimension with 1 Self Storing End Rail. Inc. ¼ Turn Aisle Rail

- 10" CSM Contour Seat Module – Choice of Standard Colors
- Wall Attached Main Floor 10 ¼" Rise, 208 3 Phase Friction Power Motors
- Self-Storing End Rails, Self-Storing Aisle Rails, CHS Lettering
- NFPA Foot Level Aisles, Intermediate Steps, 2 – 17 Row Vinyl End Curtains
- 13 Recoverable ADA Notches, Complete Demolition and State Submittals and Building Permit

Total TIPS Quote Pricing \$ 254,128.00

Pricing Breakout is as follows.

Bleacher Material and Installation \$228,030.00

P&L Bond \$3,616.00

Building Permit and State Stamped Drawings/Fee's \$3,000.00

Demolition/Removal of Existing Bleachers \$19,482.00

Thank you for this opportunity to provide this quotation for new Michigan Made Interkal Spectator Seating. Please feel free to call 989-488-7797.

Sincerely,   
Randy Hoyle – Interkal Michigan Direct Sales 989-488-7797

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:                   Approval of Districtwide Phone System Update**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of a Districtwide Phone System Update by Sentinel Technologies, Livonia, Michigan, in the amount of is \$404,261.13.

**RATIONALE:**

The current hardware (servers) is approximately seven years old and was replaced as part of the 2013 Bond project. Due to the announced end of hardware support and a change from perpetual to annual licensing, the proposed purchase will replace and update our current Cisco phone system. Pricing comes from the National Association of State Procurement Officials (NASPO), which fulfills the Board's bidding obligation. This purchase will include software, hardware, professional services, and a five-year maintenance plan. There will be a first-year cost in the amount of \$138,764.23 and then an additional \$66,374.23 paid over the following 4 years.

**BUDGETARY INFORMATION:**

The source of funds for this purchase will be the General Fund.

**RESOURCE PERSONNEL:**

Phillip Francis, Director of Operations

**EXHIBITS:**

Attached

PF/ko



**Livonia Public Schools**  
**Flex 3.0 Licensing and Migrate Applications to New UC Servers**  
**NASPO Contract NVP #AR233 (14-19)**  
**Participating Addendum for MI #071B4300124**

**Presented By:**  
 Robert Shingle  
 Sales Executive  
 Sentinel Technologies, Inc.  
 1-734-794-5713  
[rshingle@sentinel.com](mailto:rshingle@sentinel.com)

**Architect:**  
 Keith Barra / Erin Mitchell  
 Solutions Architect  
 Sentinel Technologies, Inc.  
 1-734-794-5717  
[kbarra@sentinel.com](mailto:kbarra@sentinel.com)

**Hardware and Software**

		<b>Extended Price</b>
Cisco Business Edition 7000H Appliance	\$	52,478.00
<b>Hardware and Software Total</b>	<b>\$</b>	<b>52,478.00</b>

**Solution Maintenance & Support**

		<b>Extended Price</b>
Maintenance - BE7KH - 5 Years	\$	5,458.00
<b>Maintenance &amp; Support Total</b>	<b>\$</b>	<b>5,458.00</b>

**Solution Subscriptions** - Unless explicitly indicated otherwise within this contract, the below term for these subscription services will automatically renew, absent at least ninety (90) days' notice of cancellation by Customer before the start of the renewal term. For subscription services that do not automatically renew, Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and shall hold Sentinel harmless from any service interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated herein.

		<b>Extended Price</b>
Cisco Flex Plan - 5 Years	\$	331,871.13
<b>Subscriptions Total</b>	<b>\$</b>	<b>331,871.13</b>

**TOTAL PROJECT** - Project Total Cost is based on the combined purchase of all Hardware/Software, Professional Services and Solution Maintenance from Sentinel as detailed in the attached Bill of Materials. Unbundling or materially reducing any of these essential elements of the solution may result in modifications to the cost of the remaining elements.

		<b>Extended Price</b>
Hardware and Software	\$	52,478.00
Solution Maintenance & Support	\$	5,458.00
Solution Subscriptions (5 Years / Annual Payment)	\$	331,871.13
Professional Services	\$	14,454.00
<b>Project Total</b>	<b>\$</b>	<b>404,261.13</b>
 Flex Plan Annual Payment	 \$	 <b>66,374.23</b>

\*Quote is valid until 03/26/2021

Plus applicable tax, shipping & handling



## Livonia Public Schools

Cisco Business Edition 7000H Appliance				
Description	Qty	Unit Price	Ext Price	Special Notes
Cisco Business Edition 7000H (M5) Appliance, Export Restr SW	2	\$ 25,076.00	\$ 50,152.00	
Cisco UCS 1050W AC Power Supply for Rack Server	4	\$ -	\$ -	
Intel i350 Quad Port 1Gb Adapter	4	\$ -	\$ -	
Riser 1B incl 3 PCIe slots (x8, x8, x8); all slots from CPU1	2	\$ -	\$ -	
Cisco 12G Modular RAID controller with 4GB cache	2	\$ -	\$ -	
300GB 12G SAS 10K RPM SFF HDD	48	\$ -	\$ -	
Enable RAID 5 Setting	2	\$ -	\$ -	
16GB DDR4-2666-MHz RDIMM/PC4-21300/single rank/x4/1.2v	24	\$ -	\$ -	
2.6 GHz 6132/140W 14C/19.25MB Cache/DDR4 2666MHz	4	\$ -	\$ -	
Power Cord, 125VAC 13A NEMA 5-15 Plug, North America	4	\$ -	\$ -	
Cisco BE Embedded Virt. Basic Plus 7x, BE6K/7K only	2	\$ 1,163.00	\$ 2,326.00	
<b>Hardware and Software Sub-Total:</b>			<b>\$52,478.00</b>	

Maintenance - BE7KH - 5 Years					
Description	Qty	Unit Price	Ext Price	Special Notes	
SNTC-8X5XNBD Cisco Business Edition 7000H (M5) Applia	2	\$ 1,707.00	\$ 3,414.00	60 Months	
SWSS UPGRADES Cisco BE Embedded Virt. Basic Plus 7x, B	2	\$ 1,022.00	\$ 2,044.00	60 Months	
<b>Maintenance &amp; Support Sub-Total:</b>				<b>\$5,458.00</b>	



## Livonia Public Schools

Cisco Flex Plan - 5 Years						
Description	Qty	Unit Price	Ext Price	Initial Term	Billing Model	Renewal Term
Flex 3.0 for Education	1	\$ -	\$ -	60 Months	Annually	12 Months
Basic Support for Flex Plan	1	\$ -	\$ -	60 Months	Annually	12 Months
EntW On-Premises Calling for Education	725	\$ 243.72	\$ 176,697.00	60 Months	Annually	12 Months
On-Premises Common Area Add-on for Education	537	\$ 136.49	\$ 73,295.13	60 Months	Annually	12 Months
On-Premises Unity Connection Add-on for Education	1050	\$ 77.98	\$ 81,879.00	60 Months	Annually	12 Months
EA Students for K-12	10000	\$ -	\$ -	60 Months	Annually	12 Months
Session Manager (1)	1	\$ -	\$ -	60 Months	Annually	12 Months
SRST Endpoints (1)	1407	\$ -	\$ -	60 Months	Annually	12 Months
On-Premises Smart License - EA (1)	870	\$ -	\$ -	60 Months	Annually	12 Months
Access Smart License (1)	145	\$ -	\$ -	60 Months	Annually	12 Months
Common Area Smart License (1)	900	\$ -	\$ -	60 Months	Annually	12 Months
Unity Connection Smart License (1)	1920	\$ -	\$ -	60 Months	Annually	12 Months
Emergency Responder Smart License (1)	2175	\$ -	\$ -	60 Months	Annually	12 Months
Expressway Product Authorization Key (1)	1	\$ -	\$ -	60 Months	Annually	12 Months
On-Premises & Partner Hosted Calling SW Bundle v12.5 (1)	1	\$ -	\$ -	60 Months	Annually	12 Months
Cloud Device Registration Entitlement	870	\$ -	\$ -	60 Months	Annually	12 Months
Messaging Entitlement	10870	\$ -	\$ -	60 Months	Annually	12 Months
File Storage Entitlement	217400	\$ -	\$ -	60 Months	Annually	12 Months
Pro Pack for Cisco Control Hub Entitlement	870	\$ -	\$ -	60 Months	Annually	12 Months
Expressway Rich Media Session (1)	37	\$ -	\$ -	60 Months	Annually	12 Months
<b>Initial Term Subscriptions Sub-Total:</b>						<b>\$331,871.13</b>

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:           Approval to Purchase Benefits Administration System**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District authorize the Superintendent or her designee to negotiate and execute final contracts with Benefitfirst for benefit administration services on behalf of the Livonia Public Schools' Board of Education.

**RATIONALE:**

After consulting with Gallagher Benefits Services and reviewing three possible options, it was determined Benefitfirst was the lowest cost option and would best fit the needs of the school district. The annual cost for the benefits administration system through Benefitfirst is approximately \$100,000.00 per year.

**BUDGETARY INFORMATION:**

Health and Welfare Fund

**RESOURCE PERSONNEL:**

Alison Smith, Director of Finance

**EXHIBITS:**

None

kp

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:** **Approval of Teachers**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2020-21 school year to the teachers listed on the attached document.

**RATIONALE:**

These teachers have been interviewed, along with many other applicants, for the vacancies which existed in our instructional program. We believe these teachers are the most qualified for the positions and recommend that they be approved for employment.

**BUDGETARY INFORMATION:**

The positions listed are within the 2020-21 budget.

**RESOURCE PERSONNEL:**

Anthony Abbate, Director of Personnel & District Services

**EXHIBIT:**

Attached

## Teachers for Board Approval March 22, 2021

NAME	DEGREE/SCHOOL	ASSIGNMENT	EXPERIENCE	TIME
Barry, Denise	Master of Science Educational Leadership Madonna University	(1.0) Family & Consumer Sci Holmes Middle School March 15, 2021	Family & Consumer Sci Teacher Flat Rock Community Schools	25 + years
	Bachelor of Science Family & Consumer Science Education Eastern Michigan University			
	Associate of Applied Science Culinary Arts Schoolcraft College			
Hickey, Megan	Bachelor of Arts Elementary Education Learning Disabilities & Integrated Science Michigan State University	(1.0) Special Ed Teacher Frost Middle School March 1, 2021	Special Ed Teacher ASD Classroom Wyandotte Public Schools Private English Instructor	1-year   12 years
Hoch, Amy	Bachelor of Science Special Education Cognitive Impairment & English Education Central Michigan University	(1.0) RCR Teacher Franklin High School March 1, 2021	Resource Room Teacher Wayne-Westland Community Schools	6 months

## Teachers for Board Approval March 22, 2021

NAME	DEGREE/SCHOOL	ASSIGNMENT	EXPERIENCE	TIME
Kingsbury, Orgela	Bachelor of Arts	(1.0) Spanish Teacher	Spanish Teacher	4-years
	Spanish Language & Literature Eastern Michigan University	Frost Middle School March 1, 2021	Wayne-Westland Comm. Schools Long-term substitute teacher Adams Upper Elementary Westland	3 months
McAllister, Colleen	Master's in educational Leadership Point Loma University	(1.0) English Lang. Arts Emerson Middle School March 1, 2021	English Language Arts Teacher Sweetwater Union High School Chula Vista, CA	25 years
	Master of Education Single Subject with CLAD Emphasis National University			
	Bachelor of Arts English San Diego State University			

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:                    Granting of Tenure Status to a Specific Teacher**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status will be granted to the following teacher, effective on the respective date:

<u>Name</u>	<u>Date</u>
Christine Broome	March 4, 2021

**RATIONALE :**

This teacher has successfully completed the District's requirements for probationary teachers including years of service, evaluations, and overall performance, as well as student growth. We have carefully reviewed all the supporting documents and, based upon our review as well as the recommendations of the building principal, this individual will achieve tenure status with the Livonia Public Schools.

**RESOURCE PERSONNEL:**

Anthony Abbate, Director of Personnel & District Services

**EXHIBIT:**

None

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:** **Leaves of Absence**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the request for a leave of absence listed below:

<u>Name</u>	<u>Date Effective</u>
Whitney Graves	2021-22 school year
Brenda Kleinow	2021-22 school year
Laura Steele	2021-22 school year
Courtney Taylor	2021-22 school year

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Anthony Abbate, Director of Personnel & District Services

**EXHIBIT:**

None

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC:** Resignations

**RECOMMENDATION:**

As authorized in the Board of Education motion of June 15, 2020, the following resignations have been accepted by the superintendent:

<u>Name</u>	<u>Date Effective</u>
Jennifer Penaranda	March 18, 2021
Caryn Schmitt	March 8, 2021
Marlene Scott	March 12, 2021
Brittany Stall	March 2, 2021

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Anthony Abbate, Director of Personnel & District Services

**EXHIBIT:**

None

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**TOPIC: Resolutions of Appreciation for Employees Who Are Retiring**

**RECOMMENDATION:**

Move that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions of appreciation for the services rendered by:

Judy Fedraw  
Stacey Grammatico  
Darlene Hoy  
Anna McEwen  
Nancy Yoas

**BUDGETARY INFORMATION:**

None

**RESOURCE PERSONNEL:**

Anthony Abbate, Director of Personnel & District Services

**EXHIBIT:**

Attached resolutions

**LIVONIA PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING  
March 22, 2021**

**RESOLUTIONS**

**Judy Fedraw**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Judy Fedraw retired from the district on February 24, 2021; and,

**WHEREAS**, Judy Fedraw has devoted 21.6 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional and an associate teacher in the Great Start Readiness Program at Perrinville Early Childhood Center and at Garfield Community School; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Judy Fedraw for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Stacey Grammatico**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Stacey Grammatico will retire from the district on June 21, 2021; and,

**WHEREAS**, Stacey Grammatico has devoted 30 years of dedicated, loyal, and outstanding service to the students of Cooper Elementary, McKinley Elementary, Rosedale Elementary and Hayes Elementary as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Stacey Grammatico on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Darlene Hoy**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Darlene Hoy will retire from the district on March 31, 2021; and,

**WHEREAS**, Darlene Hoy has devoted 33.2 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Cooper Upper Elementary, Coolidge Elementary and Cleveland Elementary; and,

**WHEREAS**, She has given conscientious, careful, and loyal service to the students, staff, and community during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby express its deep appreciation to Darlene Hoy for her countless contributions to our school system and extends best wishes for an enjoyable and rewarding retirement.

**Anna McEwen**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Anna McEwen will retire from the district on June 21, 2021; and,

**WHEREAS**, Anna McEwen has devoted 13.7 years of dedicated, loyal, and outstanding service to the students of Emerson Middle School, Frost Middle School and Stevenson High School as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Anna McEwen on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.

**Nancy Yoas**

**WHEREAS**, It has been brought to the attention of the Board of Education of the Livonia Public Schools School District that Nancy Yoas will retire from the district on June 21, 2021; and,

**WHEREAS**, Nancy Yoas has devoted 31 years of dedicated, loyal, and outstanding service to the students of Western Wayne Skills Center as a teacher; and,

**WHEREAS**, She has made many contributions to the educational profession and has touched the lives of countless students during her tenure with the Livonia Public Schools;

**NOW, THEREFORE, BE IT RESOLVED** That the Board of Education does hereby congratulate Nancy Yoas on her years of service to the educational profession and expresses publicly its sincere appreciation and offers its best wishes for her retirement.