

**LIVONIA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**Committee of the Whole
March 15, 2021 - 6:30 PM
Board Room
15125 Farmington Road
Livonia, Michigan 48154**

AGENDA

I. AUDIENCE COMMUNICATIONS

II. COMMITTEE OF THE WHOLE

Burton, Chair; Acosta; Bonifield; Bradford; Centers; Jarvis, Johnson

III. BUILDING & SITE COMMITTEE

Centers, Chair; Bradford; Johnson

- A. Bid Results for Central Office Renovation 3**
P. Francis / A. Smith
- B. Approval of Design Firm for Phase II, 9**
Part 2 of Central Office Renovation
A. Smith
- C. Owner's Representative for 2021 Bond 15**
A. Smith
- D. Churchill Bleacher Replacement 16**
P. Francis
- E. Districtwide Phone System Update 27**
P. Francis

IV. FINANCE COMMITTEE

Bonifield, Chair; Acosta; Jarvis

- A. District Budget Update 2020-21 and 2021-22 33**
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- B. Benefits Administration System 35**
A. Abbate / A. Smith

V. CURRICULUM COMMITTEE

Acosta, Chair; Bonifield; Bradford

- A. ESSER Equity Fund Grant Purchase - Mobile Devices 37**
T. O'Brien
- B. Jackson Center Curriculum Materials Recommendation 40**
T. O'Brien
- C. LTP & LCTC Cooperative Agreements for 2021-2022 42**
J. Taiariol / D. Willenborg
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W. Green / D. Willenborg
- E. Schools of Choice / Intradistrict Transfers 45**
W. Green / D. Willenborg

VI. POLICY COMMITTEE

Johnson, Chair; Bonifield; Jarvis

VII. LEGISLATIVE COMMITTEE

Jarvis, Chair; Acosta; Centers

VIII. PERSONNEL COMMITTEE

Bradford, Chair; Centers; Johnson



To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Date: March 10, 2021

Re: **Bid Results for C.O. Administration Building Renovation –
General Contracting Services**

I would like to request adding Bid Results for the Central Office Administration Building General Contracting Services project as an agenda item to the March 15, 2021 Committee of the Whole meeting. The bid responses were due on February 23, 2021 and nine bids were received.

LPS, in partnership with Plante Moran CRESA, conducted post-bid interviews and we are recommending Braun Construction Group as the low responsible bidder in the amount of \$2,110,304.00. This amount includes acceptance of one alternate bid to upgrade the marker boards to glass boards. Additionally, an allowance of \$100,000.00 will be added in order to account for pending State review and to further coordinate HVAC and Temperature Controls integration. Finally, a contingency in the amount of \$221,030 (10% of hard construction award) gives us a total project cost of \$2,431,334.00

Please add this as an agenda item for March 15, 2021 and contact me if you have any questions. Thank you.

Attachment

PF/ko

c: Board of Education



**LIVONIA PUBLIC SCHOOLS
AWARD RECOMMENDATIONS
MARCH 08, 2021**

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- A. Summer 2021 – Central Office Renovation – General Contracting Services**
1. Plante Moran Cresa Award Recommendation Letter
 2. Summary of Costs
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March 8, 2021

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Award Recommendation for 2021 Central Office Building Renovation - General Contracting Services

Dear Mr. Francis:

This letter transmits an update from Plante Moran CRESA (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of General Contracting Services for the 2021 Central Office Building Renovation project. This update represents the mutual efforts of PMC, LPS Administration and staff, and legal counsel (the Project Team) to present a framework in order to identify, evaluate, and select the General Contractor for this project.

On February 3, 2021, Construction Documents were formally issued and made available through a formal Request for Proposal. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan website.

On February 23, 2021, nine (9) bid proposals were received for the Project and over the next several days were reviewed to determine completeness of scope, adherence to schedule and budget implications. Interviews with the three (3) lowest firms were conducted on February 25, 2021 and were attended by representative of the Project Team.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Project Team is recommending **Braun Construction Group** as the lowest responsible bidder.

There was a total of one (1) alternate which was bid to upgrade the marker boards throughout the facility to glass boards. This recommendation includes the acceptance of that alternate for an added cost of \$10,920.00.

Including hard construction of \$2,110,304.00, an allowance of \$100,000 to account for pending State review and to further coordinate HVAC and Temperature Controls integration, and a construction contingency of \$221,030.00 (10% of hard construction award), the total Project award recommendation equals \$2,431,334.00.

For the General Contractor, the cost for this work will be detailed in AIA Contract A105 – 2017 Standard Form of Agreement between Owner and Contractor, as modified, pending final review and approval of terms by district legal counsel.



The Project Team is available at the Board's convenience to answer any questions regarding bidding, the proposals, interview process, or the recommendation herein. Please direct all questions through me via email at brian.weber@plantemoran.com.

Sincerely,

PLANTE MORAN CRESA

A handwritten signature in blue ink that reads "Brian Weber".

Brian Weber
Senior Consultant

Enclosures: GC Bid Tabulation
Summary of Costs



2021 CENTRAL OFFICE: GENERAL CONTRACTING SERVICES - COST SUMMARY

| | Hard Construction | | |
|---|--------------------------|---------------------|---------------------|
| Project | Budget | Actual | Variance |
| Central Office: GC Services | \$ 2,750,000 | \$ 2,110,304 | \$ (639,696) |
| Allowance: Permit Review/HVAC Integration | | \$ 100,000 | \$ 100,000 |
| Totals | \$ 2,750,000 | \$ 2,210,304 | \$ (539,696) |

| | Construction Contingency (10%) | | |
|---------------------|---------------------------------------|-------------------|--------------------|
| | Budget | Actual | Variance |
| Project Contingency | \$ 250,000 | \$ 221,030 | \$ (28,970) |
| Totals | \$ 250,000 | \$ 221,030 | \$ (28,970) |

| | Total Project Costs | | |
|---------------|----------------------------|---------------------|---------------------|
| | Budget | Actual | Variance |
| Project Total | \$ 3,000,000 | \$ 2,431,334 | \$ (568,666) |
| Totals | \$ 3,000,000 | \$ 2,431,334 | \$ (568,666) |



Bid Results
2021 Central Office Renovation
General Contracting Services
February 23, 2021

| | Braun Construction | JS Vig Construction | PCI | Dailey Company | Cross Construction | Christman Company | FH Martin Constructors | NRC Builders LLC | Heaney Contracting |
|--|-------------------------------|--------------------------------|--------------|---------------------------|-------------------------------|------------------------------|-----------------------------------|-----------------------------|-------------------------------|
| BID SECURITY | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| EQUAL OPP. STATEMENT | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| FAMILIAL DISCLOSURE | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| IRAN ECONOMIC SANCTIONS ACT | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| CRIMINAL BACKGROUND | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| ADDENDA (1-3) | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| LUMP SUM PROPOSAL: | \$ 2,099,384 | \$ 2,195,096 | \$ 2,199,792 | \$ 2,272,000 | \$ 2,273,777 | \$ 2,277,015 | \$ 2,404,146 | \$ 2,490,000 | \$ 2,702,498 |
| Alternate MB1 | \$ 10,920 | \$ 24,000 | \$ 14,565 | \$ 6,000 | \$ 15,000 | \$ 6,000 | \$ 11,520 | \$ 7,000 | \$ 19,500 |



Date: March 9, 2021

To: Andrea Oquist, Superintendent

From: Alison Smith, Director of Finance

Re: **Approval of Design Firm for Phase II, Part 2 of Central Office Renovation**

We would like to discuss approving HED (Harley Ellis Deveraux), a design firm, for Phase II, Part 2 of Central Office Renovation at the March 15, 2021 Finance Committee meeting. Please include this item on the agenda. Thank you.

As you know, Central Office houses many departments; including Human Resources, Finance, Operations, Information Technology, Communications, Student Services, Academic Services, Elementary Programs, and Secondary Programs. In addition to housing these departments, the Board Office is frequently host to many professional development training sessions attended by staff from across the District. Families in our communities come to the Board Office to register their students over the summer. It is also where we invite the public to join us for public hearings and Board meetings.

The district has been working closely with HED throughout 2020 to develop a plan for a more efficient use of the Central Office space both in terms of energy efficiencies and space utilization, as well as an overall updating of the appearance of the building.

HED was hired in January 2020 to complete the first phase of programming and assessments needed before architectural design plans could be created for the Central Office Renovation. When that phase was complete, we authorized HED in May 2020 for phase II, part 1 which involved the completing architectural design plans. We are now seeking the Board's approval to authorize HED for phase II, part 2 which will include bid/award services. The total fee for phase II, part 2 is \$52,700 plus reimbursable costs such as mileage and printing costs.

During the Phase II, Part 1 additional design work was conducted by HED upon the district's request in order to ascertain the functionality and subsequent re-use of the existing Air Handling Unit, in lieu of its full replacement, as well as some other smaller items. We believe this additional cost now will save the district money in the future. For that reason, we are also seeking the board's approval to reimbursement HED for the additional time they spent on these tasks for a total fee of \$26,945.

AS/kp

c: Board of Education



March 9, 2021

Ms. Alison Smith
Director of Finance
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Contract Continuation Recommendation for Phase II Design Services: Bidding/Negotiation and Construction Phase Services - HED
2021 – Central Office Renovation

Dear Ms. Smith:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of a Design Firm for the Project listed above. This update represents the mutual efforts of PMC and LPS Administration and staff, and legal counsel (the Project Team) to present a framework in order to identify, evaluate and recommend a Design Firm to provide a continuation of design services for this Project.

HED has demonstrated their skill and ability in being able to provide the Phase I design services for a corporate office environment, and if recommended by LPS, the ability to continue forward with the District and provide the Phase II construction administration services, according to their contract, for the remainder of the Project.

An AIA B105 – 2017 was executed with HED for the entirety of this project. HED was released with Board approval to proceed through the first phase of services, with additional Board approval required for the second phase of services: Construction Phase Services.

Accordingly, PMC and LPS is recommending HED continue in their current capacity as the Design Firm for the 2021 Project listed above. HED's contracted proposal for Phase II is not to exceed \$52,700.00.

During the Phase I design, additional design work was conducted by HED in order to ascertain the functionality and subsequent re-use of the existing Air Handling Unit, in lieu of its full replacement. The enclosed HED modification #5 being recommended for approval by the Project Team also includes additional design and coordination for AV/IT and controls design at a total fee of \$26,945.00.

PMC is available at the Board's convenience to discuss the above rationale and answer any questions regarding this recommendation.

Ms. Alison Smith
Livonia Public Schools

March 9, 2021
Page 2

Sincerely,

PLANTE MORAN CRESA



Lisa M. Pitt, LEED AP BD + C
Senior Consultant

Enclosure: HED Modification #5



Modification No. 05 to Standard Form of Agreement Between Owner and Architect

Date: 2/5/21
Client: Livonia Public Schools
Project Name: Administrative Building
Renovation
Project No: 2019-05966-001
Distribution: Lisa Pitt Paul Theriault Dennis Diener

This Modification No. 05, dated February 5, 2021, as set forth below, modifies the Standard form of Agreement between Owner and Architect AIA Document B105-2017, dated September 22, 2020, between Livonia Public Schools and Harley Ellis Devereaux (the "agreement").

Description of Modification and Additional Services:

Miscellaneous Expanded Scope

The following expanded scope items were addressed by HED upon request of the Owner or Owner's Representative after LPS approved the Design Deliverables package. These items were tracked hourly by HED, as directed by Owner's Representative, with the exception of Metro Controls coordination which is included as a lump sum projection of the hours required to complete the work and issue the required addendum. Please note that because HED's mechanical base scope included design for branch distribution only, the AHU studies listed below are all expanded scope.

- AHU zone study: Recommended
- AHU zone study: Available
- AHU zone study: Revised for air balance
- AHU study: Reduced summer occupancy
- AHU study: Serve part of back building from front building
- AHU study: 2016 Replacement windows
- AHU study: 2017 Roofing reports
- AHU study: Add in wall insulation
- AHU study: Add roof insulation
- AHU study: Add window film
- Window film research and specification based on AHU study results
- Floor plan revisions - back building
- VAV box relocation required for floor plan
- Exhaust fan revisions for IDF room out of sequence
- Misc. AV/IT mark ups out of sequence
- Coordination and updates associated with PMC-requested CD deliverable date push
- Coordination with Metro Controls out of sequence
- Providing / coordinating controls details and specs (beyond base scope controls device locations)

Scope of services:

Design and documentation of the mechanical, electrical, and architectural scope as described above.

Revision in Fee due to Modification:

HED's fee for providing the above outlined services for your project will be on a lump sum basis for a fee of \$26,945.00

All other terms and conditions of the Standard form of Agreement between Owner and Architect AIA Document B105-2017, dated September 22, 2020, are incorporated by reference in this Modification.

Please acknowledge Owner's acceptance by signing in the space set forth below and return one signed original to our office. Please notify the undersigned promptly if you do not wish Harley Ellis Devereaux to proceed with this Modification.

Architect: Harley Ellis Devereaux

Owner:



Dennis Diener, PIC

Printed Name and Title

2/5/21

Date

Signature

Printed Name and Title

Date



| | | | |
|--|--------------------|---------------------|------------------|
| LPS Administration Building | | | |
| Modification #5 | Backup information | Initiated 1/27/2021 | Submitted |
| Misc. Studies and Changes After DD Sign Off (see notes) | | | |
| \$26,945.00 | | | |

| Estimated Costs | | HOURS | RATE | COST | DESCRIPTION |
|-----------------|--------------------|---------------|-------------|---------------------|-------------|
| PIC | D. Diener | 4.00 | \$ 218.00 | \$ 872.00 | |
| PM | M. Walsh | 24.00 | \$ 156.00 | \$ 3,744.00 | |
| Arch + Design | M. Walsh | 25.00 | \$ 156.00 | \$ 3,900.00 | |
| Arch + Design | J. Mesalic | 22.00 | \$ 145.00 | \$ 3,190.00 | |
| Stru Eng | M. Crawford | 0.00 | \$ 166.00 | \$ - | |
| Mech Eng | K. Pesta / A. Bell | 67.00 | \$ 182.00 | \$ 12,194.00 | |
| Elect Eng | C. Korte | 21.00 | \$ 145.00 | \$ 3,045.00 | |
| Technology | n/a | | | \$ - | |
| | HOURS: | 163.00 | FEE: | \$ 26,945.00 | |

Note: Includes the following studies and changes occurring after DD sign off:

- AHU zone study: Recommended
- AHU zone study: Available
- AHU zone study: Revised for air balance
- AHU study: Reduced summer occupancy
- AHU study: Serve part of back building from front building
- AHU study: 2016 Replacement windows
- AHU study: 2017 Roofing reports
- AHU study: Add in wall insulation
- AHU study: Add roof insulation
- AHU study: Add window film
- Window film research and specification based on AHU study results
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- Misc. AV/IT mark ups out of sequence
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- Coordination with Metro Controls out of sequence
- Providing / coordinating controls details and specs (beyond base scope controls device locations)



Date: March 11, 2021

To: Andrea Oquist, Superintendent

From: Alison Smith, Director of Finance

Re: **Owner's Representative for 2021 Bond**

We would like to discuss appointing Plante Moran Cresa as the District's Owner Representative for the 2021 Bond at the March 15, 2021 Finance Committee meeting. Please include this item on the agenda.

Managing a capital project such as the 2021 Bond program requires making hundreds of informed decisions about construction delivery methods, architects and contractors, efficient space usage, project budgets, and phasing schedules. That's where Plante Moran Cresa and their experienced team of professionals come in to offer the time and resources to our District to make sure our 2021 bond program is planned and executed in such a manner that meets the expectations of our Board of Education and our community. The Plante Moran Cresa team includes: architects, engineers, construction experts, project managers, real estate professionals, CPAs, and attorneys.

Plante Moran Cresa served as the District's Owner's Representative for the 2013 Bond program and currently serves as Owner's Representative for the capital projects completed through our sinking fund. From concept through completion, Plante Moran Cresa assists us in defining clear project parameters, securing the best qualified team of professionals, creating and enforcing contracts that minimize risk, and overseeing every project detail to ensure successful project completion. The value Plante Moran Cresa has brought to our bond construction program is immeasurable. From negotiating contracts on the District's behalf to helping us oversee vendors schedules and safety, they helped and continue to assist us in keeping our projects moving forward.

If you have any questions, please let me know. I look forward to discussing this item at the March 15, 2021 Finance Committee meeting.

c: Board of Education



Date: March 10, 2021

To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Re: **Purchase and Installation of Bleachers in the Competition Gym at Churchill**

I would like to request adding an agenda item to the Monday, March 15, 2021 Committee of the Whole meeting to discuss the approval to purchase and install new bleachers in the competition gymnasium at Churchill H.S. This recommended purchase will be from the District's sinking fund. The current bleachers at Churchill in the competition gym are original to the building and need replacement due to their age, lack of ADA compliance, and general poor condition. Both the principal and athletic director have advocated for and are in support of replacement. The new bleachers will be ADA compliant, including handrails, and will still be operated by opening and recessing via electric power.

The bleachers will be purchased and installed through Interkal, LLC, using pricing from The Interlocal Purchasing System (TIPS) contract, in the amount of \$254,128.00, plus a 4% contingency in the amount of \$10,165.00 for a total amount of \$264,293.00. This price includes materials, delivery, installation, and all other required items (please see detailed breakdown below). A letter from Interkal, along with drawings/details for Churchill, and a memo from Mr. Harry Lau are attached. Please let me know if there are any questions. Thank you.

Materials, shipping and labor = \$228,030.00
Demolition of existing bleachers = \$19,482.00
Building Permit and State Stamped Drawings = \$3,000.00
Performance and labor bond = \$3,616.00
GRAND TOTAL OF PROJECT (w/o contingency) = \$254,128.00
4% contingency of \$10,165.00 = \$264,293.00

Attachment

PF

c: Board of Education



Livonia Public Schools

Facilities and Operations

Date: March 10, 2021

To: Phil Francis, Director of Operations

From: Harry C. Lau, Administrator of Facilities and Operations

Re: Recommendation to Award Bleacher Replacement at Churchill High School

I am recommending and seeking approval to award the Bleacher Replacement in the Competition Gym at Churchill High School to Interkal, LLC at a total cost of \$254,128.00.

This project will be purchased through the T.I.P.S. bidding consortium and financed through the Sinking Fund. The bleachers will have a five-year warranty on parts and labor.

The vendor information is as follows:

| | | |
|---------------|---------------------|--------------|
| Interkal, LLC | Kalamazoo, Michigan | \$254,128.00 |
|---------------|---------------------|--------------|

Rationale: The current seating at Churchill High School is original equipment from when the building was built and needs to be updated.

Thank you for your consideration in this matter.

cc: K. Oaks
S. Scott



Randy Hoyle
Michigan Direct Sales
5981 East Cork Street
Kalamazoo, MI 49048
989-486-1788 Voice
989-488-7797 Mobile
989-486-1788 Fax
rhoyle@interkal.com

02/24/2021 TIPS QUOTE FOR LIVONIA CHURCHILL HIGH SCHOOL
TELESCOPING BLEACHER REPLACEMENT

To Harry Lau, Administrator for Facilities and Operations
Re: Churchill High School, Livonia Michigan

Dear Harry, please review this TIPS pricing from Michigan Made Interkal Spectator Seating. This price quote includes all expenses, shipping and installation labor and includes demolition and removal of existing bleachers. This quote also includes P&L Bond Cost, and all engineer sealed stamped drawings and fees to the State of Michigan to obtain the Building Permit (including fee's) and final inspections. It is the school's responsibility to provide a licensed electrician who provides a state electrical permit for the job.

Total Seating 1,646

Bank #1, **West Side Visitors**, 17 Rows High, 10 ¼" Rise and **26" Row Spacing**, 96'-2" Clear Dimension with 1 Self Storing End Rail. Inc. Self-Storing Aisle Rail
Bank #2, **East Side Home**, 17 Rows High, 10 ¼" Rise and **30" Row Spacing**, 96'-2" Clear Dimension with 1 Self Storing End Rail. Inc. ¼ Turn Aisle Rail

- 10" CSM Contour Seat Module – Choice of Standard Colors
- Wall Attached Main Floor 10 ¼" Rise, 208 3 Phase Friction Power Motors
- Self-Storing End Rails, Self-Storing Aisle Rails, CHS Lettering
- NFPA Foot Level Aisles, Intermediate Steps, 2 – 17 Row Vinyl End Curtains
- 13 Recoverable ADA Notches, Complete Demolition and State Submittals and Building Permit

Total TIPS Quote Pricing \$ 254,128.00

Pricing Breakout is as follows.

Bleacher Material and Installation \$228,030.00

P&L Bond \$3,616.00

Building Permit and State Stamped Drawings/Fee's \$3,000.00

Demolition/Removal of Existing Bleachers \$19,482.00

Thank you for this opportunity to provide this quotation for new Michigan Made Interkal Spectator Seating. Please feel free to call 989-488-7797.

Sincerely, 

Randy Hoyle – Interkal Michigan Direct Sales 989-488-7797

Churchill Hs

| QTY | DESCRIPTION | SEATS | RISE | SPAN |
|---------|---|-------|-------|------|
| Bank #1 | 17 Row Friction Power Wall Attached 94'-6 7/16" W/ 10" Universal Contoured Seat Module -06 Red W/ 10" Universal Contoured Seat Module -22 White W/ 10" Universal Contoured Seat Module -08 Black | 823 | 10.25 | 26 |
| 4 | 17 Row Foot Level Aisles W/ Quarter Turn Rail | | | |
| 4 | 17 Row Intermediate Steps | | | |
| 8 | 1 Row Recoverable 3'-0 1/4" Notchout | | | |
| 1 | 17 Row Self-Storing End Rails | | | |
| Bank #2 | 17 Row Friction Power Wall Attached 94'-6 7/16" W/ 10" Universal Contoured Seat Module -06 Red W/ 10" Universal Contoured Seat Module -22 White W/ 10" Universal Contoured Seat Module -08 Black | 823 | 10.25 | 30 |
| 4 | 17 Row Foot Level Aisles W/ Quarter Turn Rail | | | |
| 4 | 17 Row Intermediate Steps | | | |
| 1 | 1 Row Recoverable 3'-0 1/4" Notchout W/ Front Rail | | | |
| 5 | 1 Row Recoverable 3'-0 1/4" Notchout | | | |
| 1 | 17 Row Self-Storing End Rails | | | |

NOTES:

TOTAL SEATS

1646



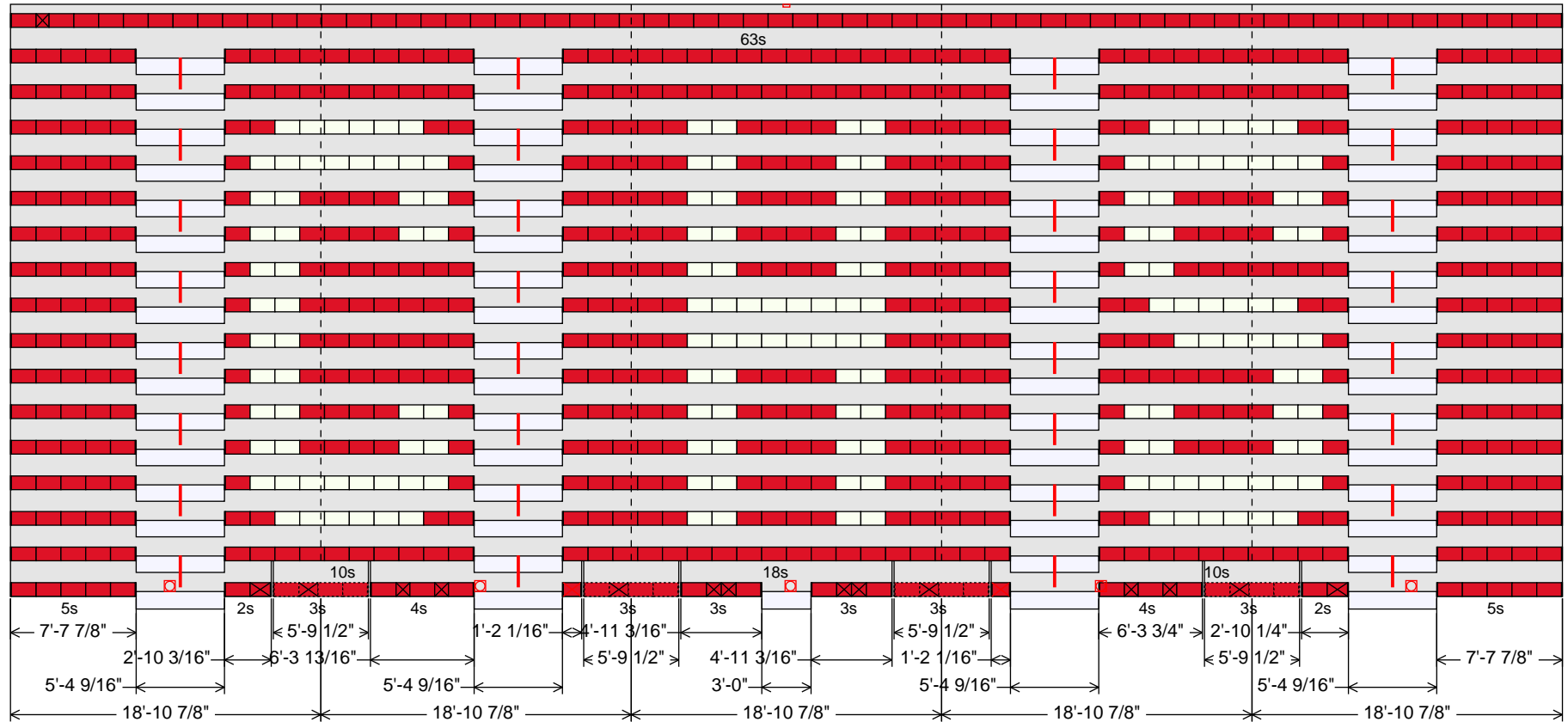
5981 East Cork Street, PO Box 2107, Kalamazoo, MI 49003-2107
 telephone (269) 349-1521 fax (269) 349-6530

POWER REQUIREMENTS:

1. Wiring and non-fusible safety switch(es) suitable for the line voltage to be provided by electrical contractor or others with branch circuit protection to each not exceeding 15 amps.
2. Branch circuit protection devices by others to be accessible when platforms are closed.
3. Verify electrical information:
Circuit 3 Phase, 208-230 Volts, 60 Hertz.
Each 1/2 Horse Power Motor Draws 2.0-2.2 amps. Full Load.
Motors run simultaneously.
4. Junction box(es) by electrical contractor to be mounted at locations TBD, 5' AFF. Typical location shall be at section joints.

Churchill Hs

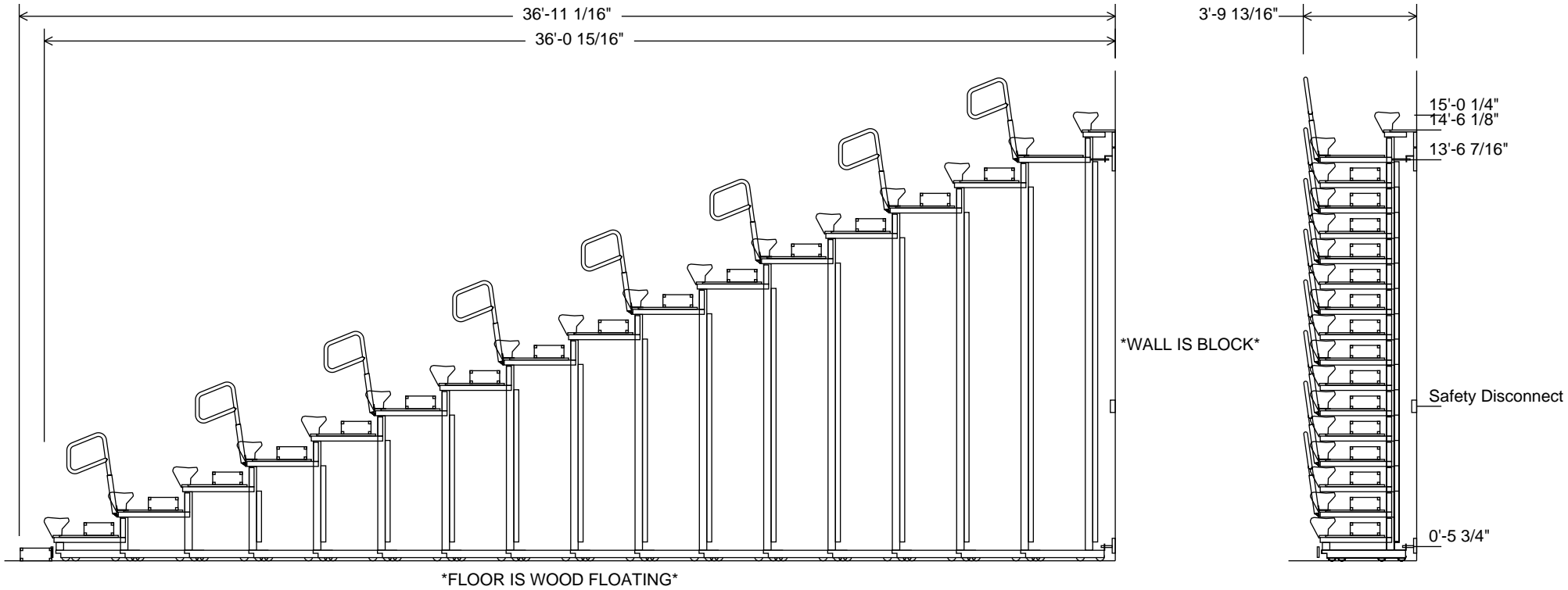
Bank 1 - 94'-6 7/16" Friction Power
 Building Code: NFPA 101 2015
 96'-2 7/16" Clear Dimension
 17 Row - 26 Span - 10.25 Rise
 823 seats (CM10)



5981 East Cork Street, PO Box 2107, Kalamazoo, MI 49003-2107
 telephone (269) 349-1521 fax (269) 349-6530

Churchill Hs

Bank 1 - 94'-6 7/16" Friction Power
Building Code: NFPA 101 2015
17 Row - 26 Span - 10.25 Rise - Wall Attached
823 seats (CM10)
18'-9 15/16" Court To Step Dimension
19'-8 1/16" Court To First Row Dimension



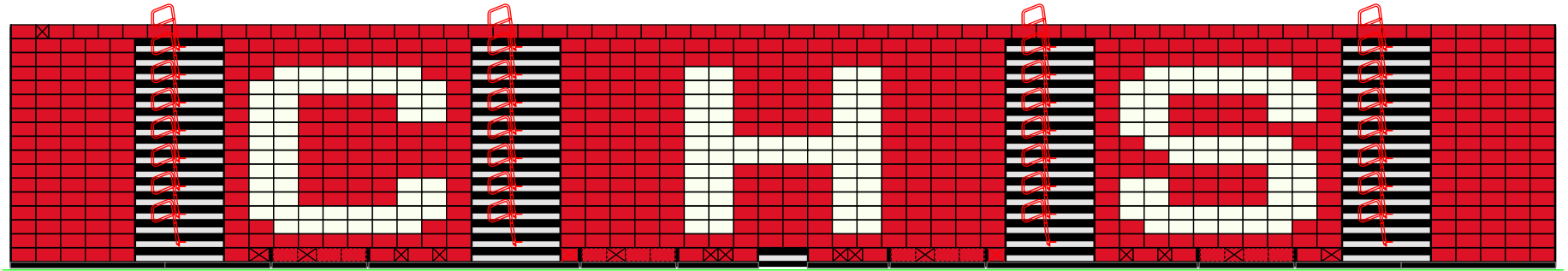
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telephone (269) 349-1521 fax (269) 349-6530

POWER REQUIREMENTS:

1. Wiring and non-fusible safety switch(es) suitable for the line voltage to be provided by electrical contractor or others with branch circuit protection to each not exceeding 15 amps.
2. Branch circuit protection devices by others to be accessible when platforms are closed.
3. Verify electrical information:
Circuit 3 Phase, 208-230 Volts, 60 Hertz.
Each 1/2 Horse Power Motor Draws 2.0-2.2 amps. Full Load.
Motors run simultaneously.
4. Junction box(es) by electrical contractor to be mounted at locations TBD, 5' AFF. Typical location shall be at section joints.

Churchill Hs

Bank 1 - 94'-6 7/16" Friction Power
Building Code: NFPA 101 2015
96'-2 7/16" Clear Dimension
17 Row - 26 Span - 10.25 Rise
823 seats (CM10)

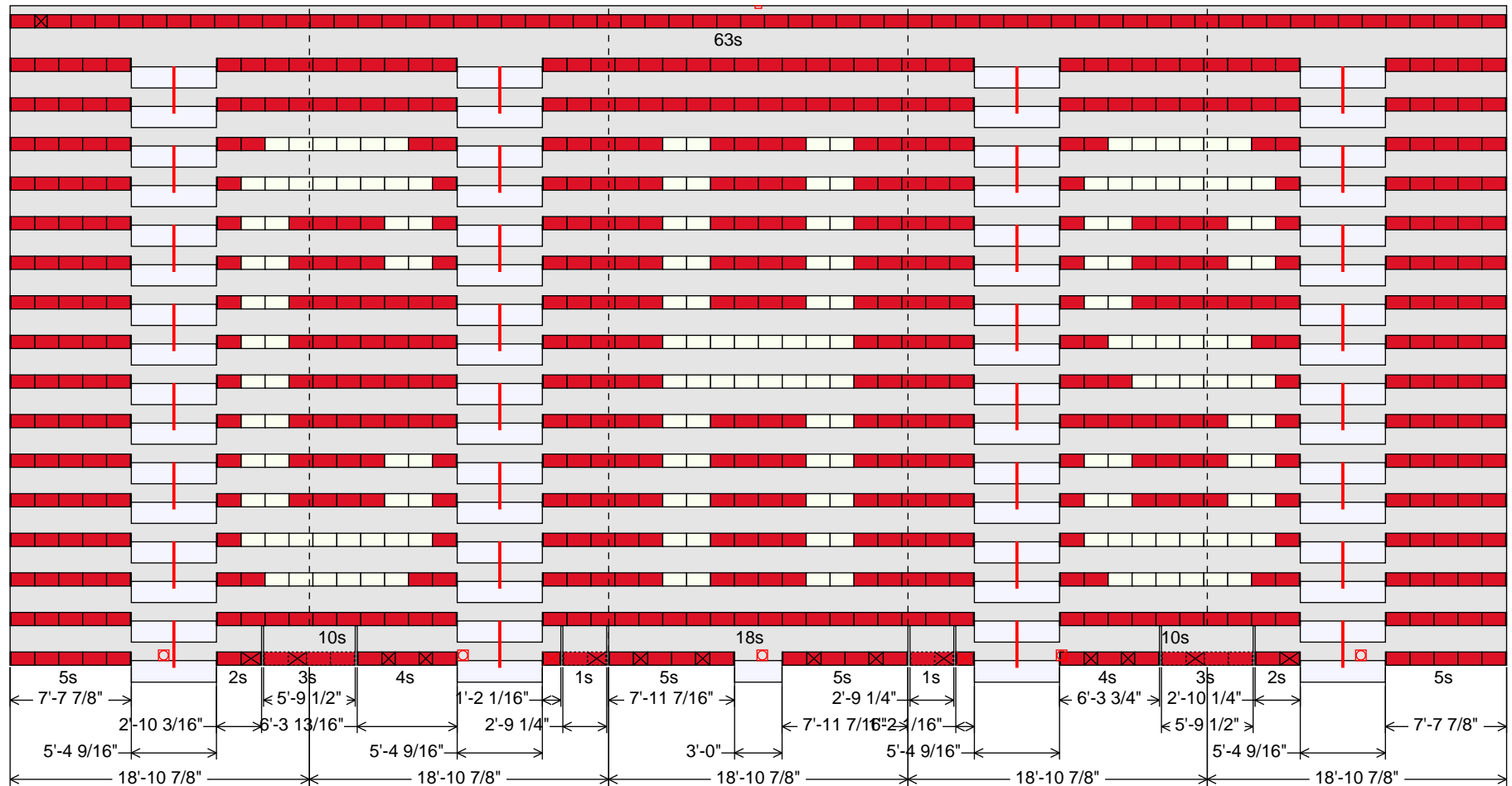


POWER REQUIREMENTS:

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Churchill Hs

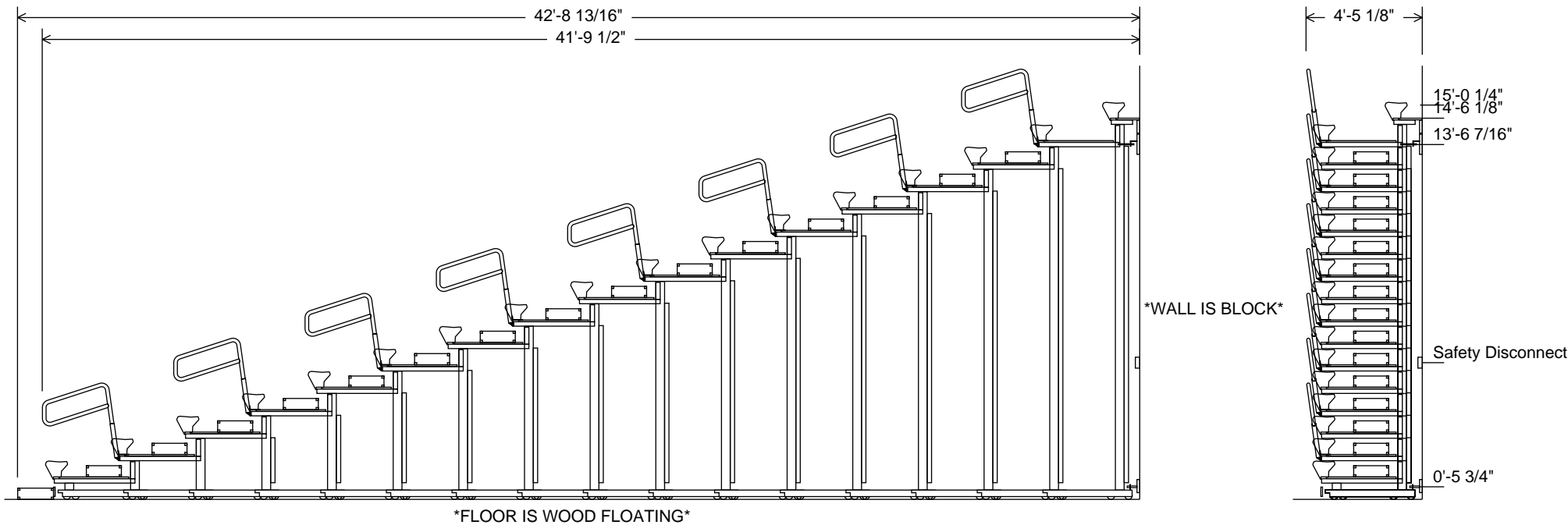
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 Building Code: NFPA 101 2015
 96'-2 7/16" Clear Dimension
 17 Row - 30 Span - 10.25 Rise
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 telephone (269) 349-1521 fax (269) 349-6530

Churchill Hs

Bank 2 - 94'-6 7/16" Friction Power
Building Code: NFPA 101 2015
17 Row - 30 Span - 10.25 Rise - Wall Attached
823 seats (CM10)
22'-3 3/16" Court To Step Dimension
23'-2 1/2" Court To First Row Dimension



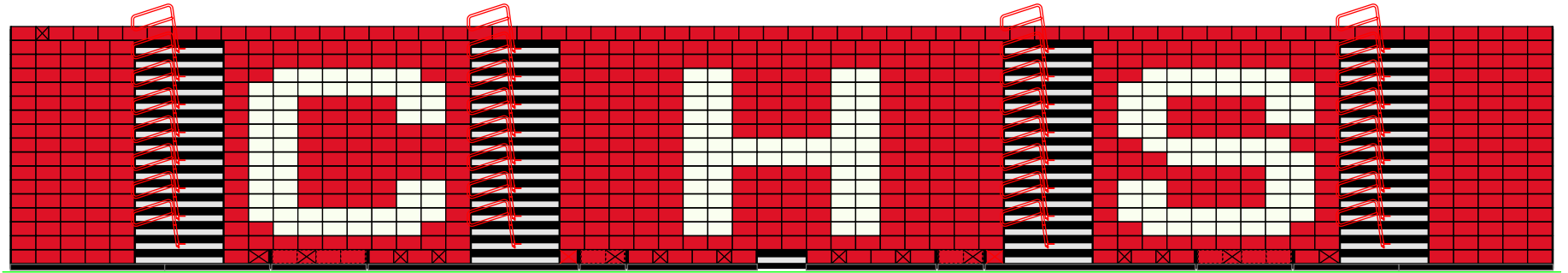
5981 East Cork Street, PO Box 2107, Kalamazoo, MI 49003-2107
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POWER REQUIREMENTS:

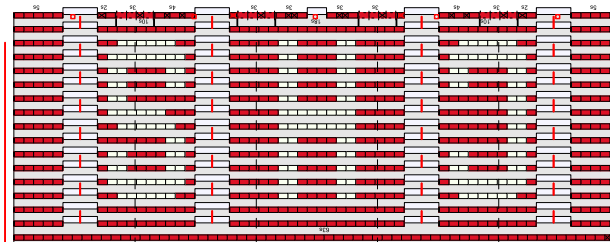
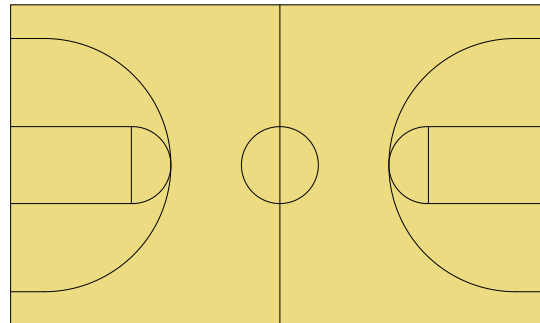
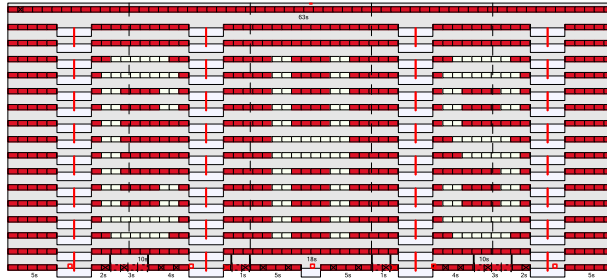
1. Wiring and non-fusible safety switch(es) suitable for the line voltage to be provided by electrical contractor or others with branch circuit protection to each not exceeding 15 amps.
2. Branch circuit protection devices by others to be accessible when platforms are closed.
3. Verify electrical information:
Circuit 3 Phase, 208-230 Volts, 60 Hertz.
Each 1/2 Horse Power Motor Draws 2.0-2.2 amps. Full Load.
Motors run simultaneously.
4. Junction box(es) by electrical contractor to be mounted at locations TBD, 5' AFF. Typical location shall be at section joints.

Churchill Hs

Bank 2 - 94'-6 7/16" Friction Power
Building Code: NFPA 101 2015
96'-2 7/16" Clear Dimension
17 Row - 30 Span - 10.25 Rise
823 seats (CM10)



Churchill Hs
Gymnasium 1
Building Code: NFPA 101 2015





To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Date: March 10, 2021

Re: **Districtwide Phone System Update**

I would like to request adding the Districtwide Phone System Update project as an agenda item to the March 15, 2021 Committee of the Whole meeting. I am recommending Sentinel Technologies complete the project for a total cost of \$404,261.13. This cost will be spread over five (5) years, as shown below, and includes the purchase of two server hardware platforms, software licensing, five-year maintenance & support, and professional services. Pricing comes from the National Association of State Procurement Officials (NASPO) and fulfills the Board's bid requirements.

This project is occurring at this time because the support to our current hardware (seven years old) has been ended by the Cisco Systems and licensing configurations have now changed from perpetual to annual licensing. The new software licensing will allow the District to implement additional remote phone capabilities not currently available to us. This will be a General Fund expenditure.

Please add this as an agenda item for March 15, 2021 and contact me if you have any questions. Thank you.

Attachments

PF/ko

c: Board of Education



Livonia Public Schools

Information and Instructional Technology

To: Phil Francis, Director of Operations

From: Timothy Klan, Administrator of Information and Instructional Technology

Date: March 3, 2021

Re: **Districtwide Phone System Upgrade**

Please include a recommendation to approve an upgrade of the districtwide Cisco phone system and licensing on the agenda of the Board of Education, Committee of the Whole meeting, on March 15, 2021.

The current hardware is approximately seven years old and was replaced as part of the 2013 Bond project. Due to the announced end of hardware support and a change from perpetual to annual licensing, the proposed purchase will replace and update our current Cisco phone system. The updated licensing will also allow us to implement additional remote phone capabilities.

The purchase includes two server hardware platforms that will run the phone system with redundancy in the event of hardware failure. That hardware will have a five-year service and support contract included. The pricing includes all professional services to migrate our current system to the new platform.

The recommendation is to award the contract to Sentinel Technologies. The first-year cost of this project is \$138,764.23, with an ongoing licensing cost of \$66,374.23 due each of the next four years. The total contract price would be \$404,261.13. The purchase will be made using the district's General Fund under the National Association of State Procurement Officials (NASPO) contract.

Thank you for your attention to this request.



Livonia Public Schools
Flex 3.0 Licensing and Migrate Applications to New UC Servers
NASPO Contract NVP #AR233 (14-19)
Participating Addendum for MI #071B4300124

Presented By:
 Robert Shingle
 Sales Executive
 Sentinel Technologies, Inc.
 1-734-794-5713
rshingle@sentinel.com

Architect:
 Keith Barra / Erin Mitchell
 Solutions Architect
 Sentinel Technologies, Inc.
 1-734-794-5717
kbarra@sentinel.com

Hardware and Software

| | Extended Price | |
|--|-----------------------|------------------|
| Cisco Business Edition 7000H Appliance | \$ | 52,478.00 |
| Hardware and Software Total | \$ | 52,478.00 |

Solution Maintenance & Support

| | Extended Price | |
|--|-----------------------|-----------------|
| Maintenance - BE7KH - 5 Years | \$ | 5,458.00 |
| Maintenance & Support Total | \$ | 5,458.00 |

Solution Subscriptions - Unless explicitly indicated otherwise within this contract, the below term for these subscription services will automatically renew, absent at least ninety (90) days' notice of cancellation by Customer before the start of the renewal term. For subscription services that do not automatically renew, Customer must provide Sentinel with at least ninety (90) days' notice of its intention to renew the services and shall hold Sentinel harmless from any service interruption to result from the cessation of services due to Customer's failure to provide timely notice as stated herein.

| | Extended Price | |
|----------------------------|-----------------------|-------------------|
| Cisco Flex Plan - 5 Years | \$ | 331,871.13 |
| Subscriptions Total | \$ | 331,871.13 |

TOTAL PROJECT - Project Total Cost is based on the combined purchase of all Hardware/Software, Professional Services and Solution Maintenance from Sentinel as detailed in the attached Bill of Materials. Unbundling or materially reducing any of these essential elements of the solution may result in modifications to the cost of the remaining elements.

| | Extended Price | |
|---|-----------------------|----------------------|
| Hardware and Software | \$ | 52,478.00 |
| Solution Maintenance & Support | \$ | 5,458.00 |
| Solution Subscriptions (5 Years / Annual Payment) | \$ | 331,871.13 |
| Professional Services | \$ | 14,454.00 |
| Project Total | \$ | 404,261.13 |
| Flex Plan Annual Payment | \$ | 66,374.23 |

*Quote is valid until 03/26/2021

Plus applicable tax, shipping & handling

| Cisco Business Edition 7000H Appliance | | | | |
|--|------------|-------------------|--------------------|----------------------|
| Description | Qty | Unit Price | Ext Price | Special Notes |
| Cisco Business Edition 7000H (M5) Appliance, Export Restr SW | 2 | \$ 25,076.00 | \$ 50,152.00 | |
| Cisco UCS 1050W AC Power Supply for Rack Server | 4 | \$ - | \$ - | |
| Intel i350 Quad Port 1Gb Adapter | 4 | \$ - | \$ - | |
| Riser 1B incl 3 PCIe slots (x8, x8, x8); all slots from CPU1 | 2 | \$ - | \$ - | |
| Cisco 12G Modular RAID controller with 4GB cache | 2 | \$ - | \$ - | |
| 300GB 12G SAS 10K RPM SFF HDD | 48 | \$ - | \$ - | |
| Enable RAID 5 Setting | 2 | \$ - | \$ - | |
| 16GB DDR4-2666-MHz RDIMM/PC4-21300/single rank/x4/1.2v | 24 | \$ - | \$ - | |
| 2.6 GHz 6132/140W 14C/19.25MB Cache/DDR4 2666MHz | 4 | \$ - | \$ - | |
| Power Cord, 125VAC 13A NEMA 5-15 Plug, North America | 4 | \$ - | \$ - | |
| Cisco BE Embedded Virt. Basic Plus 7x, BE6K/7K only | 2 | \$ 1,163.00 | \$ 2,326.00 | |
| Hardware and Software Sub-Total: | | | \$52,478.00 | |

| Maintenance - BE7KH - 5 Years | | | | |
|--|-----|-------------|-------------|-------------------|
| Description | Qty | Unit Price | Ext Price | Special Notes |
| SNTC-8X5XNBD Cisco Business Edition 7000H (M5) Applia | 2 | \$ 1,707.00 | \$ 3,414.00 | 60 Months |
| SWSS UPGRADES Cisco BE Embedded Virt. Basic Plus 7x, B | 2 | \$ 1,022.00 | \$ 2,044.00 | 60 Months |
| Maintenance & Support Sub-Total: | | | | \$5,458.00 |



Livonia Public Schools

| Cisco Flex Plan - 5 Years | | | | | | |
|--|--------|------------|---------------|--------------|---------------|---------------------|
| Description | Qty | Unit Price | Ext Price | Initial Term | Billing Model | Renewal Term |
| Flex 3.0 for Education | 1 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Basic Support for Flex Plan | 1 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| EntW On-Premises Calling for Education | 725 | \$ 243.72 | \$ 176,697.00 | 60 Months | Annually | 12 Months |
| On-Premises Common Area Add-on for Education | 537 | \$ 136.49 | \$ 73,295.13 | 60 Months | Annually | 12 Months |
| On-Premises Unity Connection Add-on for Education | 1050 | \$ 77.98 | \$ 81,879.00 | 60 Months | Annually | 12 Months |
| EA Students for K-12 | 10000 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Session Manager (1) | 1 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| SRST Endpoints (1) | 1407 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| On-Premises Smart License - EA (1) | 870 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Access Smart License (1) | 145 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Common Area Smart License (1) | 900 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Unity Connection Smart License (1) | 1920 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Emergency Responder Smart License (1) | 2175 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Expressway Product Authorization Key (1) | 1 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| On-Premises & Partner Hosted Calling SW Bundle v12.5 (1) | 1 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Cloud Device Registration Entitlement | 870 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Messaging Entitlement | 10870 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| File Storage Entitlement | 217400 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Pro Pack for Cisco Control Hub Entitlement | 870 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Expressway Rich Media Session (1) | 37 | \$ - | \$ - | 60 Months | Annually | 12 Months |
| Initial Term Subscriptions Sub-Total: | | | | | | \$331,871.13 |



Date: March 11, 2021

To: Andrea Oquist, Superintendent

From: Alison Smith, Director of Finance

Re: **Budget Update**

I would like to update the Board of Education on the 2020-21 budget projections, as well as share the information we are hearing so far from the State on the 2021-22 School Aid budget. Please include this item on the agenda on the March 15, 2021 Finance Committee meeting.

Under the Elementary and Secondary School Emergency Relief Fund (ESSER Fund), the Michigan Department of Education (MDE) is providing local educational agencies (LEAs) with emergency relief funds to address the impact COVID-19 has had, and continues to have, on elementary and secondary schools in Michigan.

To date our district has been awarded \$1,011,387 through the ESSER Formula Grant and \$161,821 through the ESSER Education Equity Grant. In the General Fund Proposed and First Amended Budget, ESSER revenue and expenditures were accounted for in the General Fund.

A second round of ESSER Funds have been awarded by the federal government to states. At least 90% of the second round of ESSER funds must be allocated to LEAs. The specific dollar amount coming to Livonia Public Schools is yet to be officially communicated to the district, but we are hearing estimates from the State. The Michigan Senate Fiscal Agency estimates our portion of the 90% is \$4,297,541. Of the remaining 10%, half a percent may be reserved by the state for administration and 9.5% (considered the state's discretionary portion) will be available for either additional formula grants or for emergency needs, as determined by MDE.

In light of the one-time nature of these funds, for greater transparency and ease in accounting for these funds, I am recommending to the Board of Education that we account for the ESSER funds as well as the Coronavirus Relief Funds we received in July and August from the State in the Funded Projects Fund. This will be a shift in revenue and expenditures from the General Fund to the Funded Projects Fund.

I would also like to propose during our final amendment in June that we move the Section 31a At-Risk grant revenue and expenditures from the General Fund to

the Funded Projects Fund. Section 31a of the State School Aid Act provides categorical funding to eligible Local Educational Agencies (LEAs) for the intent and purposes focused on the following student outcomes: attending school regularly, reading proficiently by the end of 3rd grade, being proficient in mathematics by the end of 8th grade, and being career and college ready by high school graduation. The reason I am proposing recording these funds in the Funded Projects Fund is, again, for great ease in accounting for these restricted grant funds. We have an accountant that oversees all the grants for the district and it would be helpful if all our grants were recorded in the Funded Projects Fund.

I will go over these recommendations, as well as other changes in the budget projections, on Monday evening. At that time, I will also share the latest information we have from the State on the outlook of the 2021-22 School Aid budget.

Thank you.

AS

c: Board of Education



Date: March 11, 2021

To: Superintendent Oquist & LPS Board of Education

From: Anthony Abbate, Director of Personnel & District Services
Alison Smith, Director of Finance

Re: **Benefits Administration System**

As part of an ongoing effort to streamline our processes and gain efficiencies, we have been engaged in a study of competing benefits administration (ben admin) programs with the goal of selecting a product that both meets the needs of our district and is priced within a range that would be agreeable to the Board of Education. We enlisted the help of our insurance broker, Gallagher Benefit Services, to analyze available ben admin technology.

The purpose of the system is to dramatically streamline the enrollment and administration of employee benefits. The employee benefit enrollment process is currently done by paper and the work of our Benefit Specialists involves a huge amount of manual data entry, namely transferring items from hand-written forms to electronic fields on various websites. This can be quite inefficient due to the sheer volume of information that must be gathered and manually entered for our nearly 2,000 staff members. We believe it is time to update our processes with a more technologically driven approach.

The expectation is that implementation of a ben admin program will give our Benefits Specialists the modern tools they need to best ensure the timely and correct enrollment/cancelation of benefits across our employee groups, thereby saving a great deal of time and minimizing complications that sometimes lead to losses for the District.

Gallagher Benefit Services identified three possible options that would meet the needs the District is seeking to address. The three products researched were: Benefitfirst, Benefitsolver, and Web Benefit Design. Considering a comparison of features and costs, and weighing those considerations against our District's needs, the clear choice moving forward for our eventual recommendation is Benefitfirst. The annual cost for Benefitfirst is approximately \$100,000 per year. This company provides private, cloud-based management of employees' entire benefit cycle. Staff members are empowered by a user-friendly signup portal for their benefits, which will be customized for our District, and have access to many informative videos and tutorials to assist with understanding benefits and enrolling properly. Among a wide range of features, the Benefitfirst program offers the following highlights:

- A robust online enrollment system
- Management of ongoing eligibility data
- Creation of/support for payroll deduction/reconciliation files

- ACA administration
- COBRA administration
- Communication and enrollment material services
- A mobile app for staff use
- Routine audits/reports, accuracy checking
- Billing management/support

We would like to discuss this topic at the March 15, 2021 Finance Committee meeting. Please include this item on the agenda.



Livonia Public Schools

Academic Services

Date: March 10, 2021

To: Andrea Oquist, Superintendent

From: Theresa O'Brien, Chief Academic Officer

Subject: **ESSER Fund Grant Purchase - Mobile Devices**

I am asking that a request for the purchase of additional Computers/Chromebooks for \$159,975 be placed on the Curriculum Committee agenda for the March 15, 2021 Board of Education Committee of the Whole meeting.

We have applied and received a grant to purchase computers or devices. This Elementary and Secondary School Emergency Relief Fund grant (ESSER) was targeted at providing materials and services to reduce the digital divide and support students. Our grant application was approved to fill the following requested need:

To secure additional mobile devices for students who have a non-school issued device at home, but are not able to bring the device to school. These devices would be housed in the building for student use during the school day.

This grant would provide us with the additional devices to support students in our school buildings with on-line activities and learning.

Thank you for your consideration of this request.

TO: Livonia Schools
 Tim Klan
 15125 Farmington Rd
 Livonia, MI 48154

 tklan@livoniapublicschools.org
 (p) .

FROM: Presidio Networked Solutions Group, LLC
 Bri Hartline
 6355 East Paris Ave
 Caledonia, MI 49316-9139

 bhartline@presidio.com
 (p) 248.468.0733

BILL TO: Livonia Public Schools
 Accounts Payable
 15125 Farmington Road
 Livonia, MI 48154

 ap@livoniapublicschools.org
 (p) 734-744-2500

SHIP TO: Livonia Public Schools
 Tim Klan
 Information Tech
 15125 Farmington Rd
 Livonia, MI 48154

 tklan@livoniapublicschools.org
 (p) .

Customer#: LIVON003

Account Manager: Bri Hartline
Inside Sales Rep: Robyn Slominski
Title: REMC 5_Dell CB 3100 2n1 w/ 8GB

Contract Vehicle: Michigan REMC 2019-2024 Computers and Networking Contract-Dell

| # | Part # | Description | Unit Price | Qty | Ext Price |
|---|---------------|--|------------|-----|--------------|
| 1 | Dell hardware | Dell Chromebook 3100 2n1: SPECIAL PRICING THROUGH 01/31/2021. Intel N4020 Processor, 4GB RAM, 32GB Storage, 42 Whr up to 13 hour battery, Dual band AC Wireless, Bluetooth 5.0, 11.6" HD 1366 x 768 Embedded Touch Screen Display with Gorilla Glass, (2) USB-C, (2) USB 3.1, combo audio port, 720p webcam, World Facing Camera (WFC), Standard keyboard, Touchpad, Highly Durable, Mil Std 810G tested, liquid resistant & pick keyboard, rubberized trim, rounded corners, Dell 1/1/0 mail-in warranty. Comments: R5222300 3000072384813.1 | \$303.00 | 405 | \$122,715.00 |
| 2 | Dell hardware | Upgrade from 4GB to 8GB RAM Comments: R5222315 3000072384813.1 | \$46.00 | 405 | \$18,630.00 |
| 3 | Dell hardware | Google Management License Comments: R5221505 3741892 GOG-CROS-SW-DIS-EDU | \$31.00 | 405 | \$12,555.00 |
| 4 | Dell hardware | All Covered - Asset Tag, Enrollment, Delivery (1) location Comments: All Covered - Asset Tag, Enrollment, Delivery (1) location | \$15.00 | 405 | \$6,075.00 |

| | | | | | |
|---------------------|--|--|--|--|---------------------|
| Sub Total: | | | | | \$159,975.00 |
| Grand Total: | | | | | \$159,975.00 |

This quote is governed by Terms and Conditions of REMC 2019-2024 Computers and Networking Contract - Dell
Standard-Terms-for-Purchase-of-Services or Goods
Quote valid for 30 days from date shown above.
All prices subject to change without notice. Supply subject to availability.

Purchase Order should be issued to:
Presidio Networked Solutions Group LLC
6355 East Paris Ave
Caledonia, MI 49316

Pursuant to this contract your PO must reflect the following contract:
REMC 2019-2024 Computers and Networking Contract - Dell

Tax ID# 76-0515249; Size Business: Large; CAGE Code: OKD05; DUNS#15-405-0959; CEC 15-506005G
Credit: Net 30 days (all credit terms subject to prior Presidio credit department approval)
Delivery: FOB Terms Destination

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date



Livonia Public Schools

Academic Services

Date: March 10, 2021

To: Andrea Oquist, Superintendent

From: Theresa O'Brien, Chief Academic Officer

Subject: Jackson Center Curriculum Materials Recommendation

I am asking that our request to purchase curriculum materials for Jackson Center be placed on the Curriculum Committee agenda for the March 15, 2021 Board of Education Committee of the Whole meeting. I would like the opportunity to present the quote of \$31,675 from Teaching Strategies for Creative Curriculum.

Our Early Childhood programs were accredited as a part of our AdvancED external review in 2019. A separate review team met with our Jackson Center staff, visited our preschool programs, and evaluated the evidence we provided as a part of the accreditation process. As a part of their final report, it was noted that Jackson did not have consistent curriculum resources to use with our youngest learners.

Over the past year, Carol Carignan and her team followed our textbook adoption process, reviewed and piloted materials, and concluded with a recommendation to purchase Creative Curriculum for preschool, infants, toddlers, and two year old students.

I look forward to sharing more details at the March 15th Committee of the Whole meeting. Thank you for your consideration of this request.



ORDER

Order #: Q-139566
Date: 02-01-2021
Expiration Date: 02-28-2021

Teaching Strategies, LLC (“TS”)

4500 East West Highway, Suite 300
 Bethesda, MD, 20814, US
 Phone: (301) 634-0818

| | |
|---|---|
| Customer/Subscriber Name: Livonia Public Schools Customer/Subscriber Number: 02LIVPS | Contact Name: Carol Carignan Contact Email: ccarigna@livoniapublicschools.org Contact Title: Coordinator of Student Services |
|---|---|

| TEACHING STRATEGIES CONTACT | PHONE NUMBER & EXT | EMAIL |
|-----------------------------|--------------------|-----------------------------------|
| Jennifer Kafati | (586) 484-1463 | jennifer.k@teachingstrategies.com |

| ITEM CODE | DESCRIPTION | QTY | UNIT PRICE | EXTENDED |
|---------------|---|-----|------------|-------------|
| CCPG-PrintDig | The Creative Curriculum® for Preschool, Guided Edition | 9 | \$2,700.00 | \$24,300.00 |
| IT2D-PrintDig | The Creative Curriculum® for Infants, Toddlers and Twos, Deluxe | 2 | \$2,500.00 | \$5,000.00 |
| IT2-PrintDig | The Creative Curriculum® for Infants, Toddlers and Twos | 1 | \$1,500.00 | \$1,500.00 |

| | |
|---------------|--------------------|
| SUBTOTAL | \$30,800.00 |
| SHIPPING COST | \$875.00 |
| TAX | \$0.00 |
| TOTAL | \$31,675.00 |



Livonia Public Schools

Jennifer Taiariol, Ph.D.

Student Services

Date: March 10, 2021
To: Andrea Oquist, Superintendent
From: Jennifer Taiariol, Director of Student Services
Subject: Livonia Transition Program Cooperative Agreements

The Livonia Transition Program (LTP) is a vocational program that services students with an Individualized Education Plan on a certificate of completion who are 18-26 years of age. Our program is located on four main sites: the campus of Schoolcraft College, Embassy Suites, Ward Church and St. Mary's Hospital. Students who attend classes for half of their day at Schoolcraft College also have independent job sites throughout campus and at other locations. Some of our local business partners include Meijer, Goodwill Industries, Hampton Inn Hotel, Great Start Readiness Program, Mercy Elite, Jackson Early Childhood Center, and more.

Students who attend classes at Embassy Suites, Ward Church, and St. Mary's Hospital spend their entire day immersed in their job location where they take classes and learn new job skills in an authentic work site. LTP offers a variety of classes geared toward independent living, financial literacy, employability skills, and computers for half of our students' day.

LTP's employment rate for students is between 69-84%. So far, during the 2020-2021 school year, nine students have exited our program due to employment. In addition to the benefit to our students earning competitive employment, our local business community gains access to a new, diverse talent pool.

LTP services Livonia Public Schools' residents and surrounding districts through cooperative agreements. We currently have cooperative agreements with Northville (5), Redford Union (9), Garden City (8), South Redford (6), Huron (1), Van Buren (1) and will be adding Crestwood (1) for the 2021-2022 school year. Livonia Public Schools receives the state aid for these students and then charges each local district a flat amount of \$8,000/student.

I am prepared to present this topic at the Committee of the Whole meeting on March 15, 2021.



Livonia Public Schools

Secondary Programs & District Service

Date: March 10, 2021

To: Andrea Oquist, Superintendent

From: Daniel R. Willenborg, Director of Secondary Programs

RE: **LCTC Cooperative Agreements**

For many years, the Livonia Public Schools have opened the enrollment doors of our Career Technical Center to students from surrounding school districts through Cooperative Agreements. Cooperative Agreements provide a mutually beneficial arrangement that allow surrounding districts to offer our LCTC classes to their students. In return, a proportional amount of the sending district's student funding allocation is re-directed to the Livonia Public Schools. Prior to this year, on an annual basis approximately 75-90 students from other districts have attended classes at the LCTC. Due to the scheduling variations between districts this school year (in response to the pandemic) only four out-of-district students are attending the LCTC.

To be clear, all LPS student requests to attend the LCTC are honored before students from other districts are awarded seats. Transportation and special education services remain the responsibility of the sending district. In addition, our Cooperative Agreement with the Wayne Westland Community Schools allows LPS students to attend classes at the William Ford Career Technical Center.

Our Cooperative Agreements for the 2021-22 school year will include Northville, Plymouth-Canton, Wayne-Westland, Crestwood, and the Redford Union school districts.

I am prepared to present this topic during the Committee of the Whole meeting on March 15, 2021, and will also request this item be placed on the Consent Agenda of the next Regular Meeting of the BOE.



Livonia Public Schools

Date: March 10, 2021

To: Andrea Oquist, Superintendent

From: Daniel R. Willenborg, Director of Secondary Programs

Re: **Instructional Program Update 2021-22**

Livonia Virtual (LV) refers to the LPS online learning option made available to our students as we began the 2020-21 school year. Almost 30% of our secondary students are currently enrolled as LV students. We are in the process of planning for the continuation of LV into the 2021-22 school year.

There are limitations as to which courses will be offered in an online format. You will not find each course in our standard in-person Programs of Study among the offerings in Livonia Virtual. In accordance with our goal to provide high quality online instruction, several eliminating factors have been analyzed and considered, to include:

- Magnet programs are specialized programs with instruction that cannot be appropriately replicated in an online environment. Although we did offer MACAT and CAPA during this school year, MACAT and CAPA will not be offered in the LV offerings for 2021-22. MSC was not offered as an online option this year and will not be offered as an online option next year.
- Courses that are primarily performance-based or lab-intensive cannot be replicated in an online environment. Examples include Music courses, Industrial Tech courses, and many PE courses.
- Courses with specialized software requirements cannot be supported appropriately in an online environment. Examples include Photography and LCTC courses.
- Several elective offerings have staffing complications, such as splitting assignments across various buildings.

Due to the many scheduling and staffing ramifications at the secondary level, we are planning to electronically send parents a 2021-22 LV Commitment form during the week of March 15, 2021 with a requested return date of April 5, 2021. Families will be required to make a year-long commitment to the LV program. We expect fewer enrollees into LV for the 2021-22 school year and beginning in December 2021 will again evaluate the program for its continuing viability into the 2022-23 school year.



Livonia Public Schools

Elementary Programs & District Services *Secondary Programs & District Services*

Date: March 10, 2021
To: Andrea Oquist, Superintendent
From: William Green, Director of Elementary Programs & District Services
Daniel Willenborg, Director of Secondary Programs & District Services
Re: **Intradistrict Transfer and Schools of Choice Timelines**

The purpose of this memo is to update the Livonia Public Schools Board of Education on the timelines for the following transfer and Schools of Choice windows. This information will be reviewed with the Board during the March 15th Committee of the Whole meeting.

- Intradistrict (In District) Student Transfers
- Section 105/105c Schools of Choice (Out of District)
- Niji-Iro Japanese Immersion School (105/105c)
- Webster Elementary Alternative Classrooms for the Academically Talented (ACAT)

Please note that Schools of Choice (105/105c) is managed and maintained through Pupil Accounting, with decisions on placement made by the Elementary and Secondary Departments. The Intradistrict Transfer process is managed and maintained by the Elementary Department, who then works with the Secondary Department for applicable placement decisions. The big change, in addition to the department organization for these items, is the movement of our Intradistrict Student Transfer application to an online application.

Links for Schools of Choice(105/105c) and Intradistrict student transfers can be found below and under the Parent Tab on our district website. Please let me know if you have any follow up questions.

[Intra-District Student Transfers / Intra-District Student Transfers \(livoniapublicschools.org\)](https://www.livoniapublicschools.org/intra-district-student-transfers)

[Schools of Choice Options / Overview \(livoniapublicschools.org\)](https://www.livoniapublicschools.org/schools-of-choice-options)

WG/DW

Intradistrict Student Transfers (District Residents):

Timeline for the 2021-2022 School Year (As published on website)

Elementary

- April 23, 2021 -- All student transfer applications received by 4:00 p.m. April 23, 2021 will be acted upon by July 1, 2021.
- April 26, 2021-- Beginning this date, all student transfer applications placed on waitlist in order they are received and will be reviewed later in the summer.
- August 20, 2021 -- Grades k-6 placements approved on space-available basis. Week of August 23, placements sent to families.

Secondary

- April 23, 2021 -- All student transfer applications received by 4:00 p.m. April 23, 2021 will be acted upon by July 1, 2021.
- April 26, 2021-- Beginning this date, all student transfer applications placed on waitlist in order they are received and will be reviewed later in the summer.
- July 23, 2021 -- Grades 7-12 placements approved on space-available basis. Week of July 26, placements sent to families.
- **Transfer applications accepted after 4:00 p.m. July 23, 2021 (grades 7-12) and 4:00 p.m. August 20, 2021 (grades k-6) cannot be guaranteed approval for the 2021-2022 school year.

Section 105/105c Schools of Choice (Out of District):

Timeline for 2021-2022 School Year: K-8, CAPA and Global Education

- February 25, 2021 -- Application and guidelines to be posted on LPS website. **Application window begins at 8:00 am.**
- March 26, 2021--Online application due by 4:00 p.m.
- April 8, 2021 at 10:00 a.m.--Lottery in the BOE room. Remote and videotaped.
- Week of April 12, 2021-- Families notified if accepted.
- Week of August 16, 2021 -- School placements sent to families.

Niji-Iro Japanese Immersion School (105 and 105c) April 19, 2021-May 14, 2021

Timeline for 2021-2022 School Year

- April 19, 2021 -- Application and guidelines to be posted on LPS website. **Application window begins at 8:00 a.m.**
- May 14, 2021 -- Online application due by 4:00 p.m.
- May 24, 2021-- Lottery, if necessary, at 3:00 p.m. Remote and videotaped.
- May 28, 2021-- Families notified by Niji-Iro office staff to complete registration if chosen.

Webster Elementary Alternative Classrooms for the Academically Talented (ACAT)

Timeline for 2021-2022 School Year

- April 5, 2021 -- Application and guidelines to be posted on LPS website.
Application window begins at 8:00 a.m.
- April 30, 2021 -- Online application due by 4:00 p.m.
- May 3, 2021-- Lottery, if necessary, at 10:00 a.m. Remote and videotaped.
- Late May/Early June-- Families notified by Webster to complete registration if their child qualifies for ACAT.