



**ROCK RIDGE PUBLIC SCHOOLS  
1405 PROGRESS PARKWAY  
VIRGINIA MN 55792**

**Regular Meeting  
Monday, September 8, 2025 at 6:00 PM  
Rock Ridge Administration Building, 1405 Progress Parkway,  
Virginia, MN 55792**

## AGENDA

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors and visitor input.
4. Consent Agenda:
  1. Approval of August 25, 2025 regular meeting minutes. 4
  2. Approval of hire of Justine Schunk for the Paraprofessional (NSE) position at a rate of \$19.97/hour effective September 2, 2025.
  3. Approval of hire of Barbara Sonnentag for the Long Term Substitute Teacher (PreK-4) position at a rate of \$264.43/day (BA Step 1 pro-rated based on time) effective September 2, 2025 - December 1, 2025. 7
  4. Approval of hire of Sarah Steele for the Grade 5-8 Math Interventionist position with a salary of \$64,493 (MA Step D) effective September 2, 2025. 8
  5. Approval of hire of Nancy Reed for the Playground Aide (LES) position at a rate of \$14.00/hour effective September 8, 2025.
  6. Approval of hire of Amanda Spotts for the 0.5 FTE Elementary Music Teacher (PES) position with a salary of \$33,132.85 (BA+10 Step H pro-rated) effective September 2, 2025.
  7. Approval of hire of Troy Loisel for the Playground Aide (LES) position at a rate of \$14.00/hour effective September 8, 2025.
  8. Approval of hire of Cody Lupich for the Paraprofessional (NSE) position at a rate of \$19.97/hour effective September 15, 2025.

9. Approval of transfer of Katie Niskanen from Paraprofessional to the Early 3's Paraprofessional (LES) position at a rate of \$19.97/hour effective October 6, 2025.
  10. Approval of hire of Dusty Schechinger for the Early 3's Paraprofessional (LES) position at a rate of \$19.97/hour effective October 8, 2025.
  11. Approval of hire of Madison Lutzka for the Assistant Girls Hockey Coach position with a stipend of \$5,295 for the 2025-2026 school year.
  12. Approval of an increase in hours for Tyler Voight-Cameron, Indigenous Education High School Advisor, effective August 26, 2025 through May 29, 2026.
  13. Approval of additional duty for Paraprofessional Julie Syversrud for the short-term Paraprofessional position per Junior High football schedule (Sept. 2 - Oct. 15, 2025) at a rate of \$19.97/hour.
  14. Approval of additional duties and stipends for the following staff for the 2025-2026 school year: Dawn Savela (Senior Class Advisor \$1,513), Cody Baker and Heather Gulbranson (Late Bus Supervision LES \$3,026 split stipend), Deb Tikkanen (Supervision Before/After School LES \$3,026), Lindsay Engel and Amanda Morley (WEB Leader \$2,018 each), Sarah Thyen (Safety Patrol \$1,968), Anita Tyminski (K Lunch Supervision \$3,026), Cullen Warren (2nd Lunch Supervision \$3,026), Stacy Aune (3rd Lunch Supervision \$3,026), Jackie LeBeque, Sarah Thyen, and Matraca Streier (Morning Cafeteria Student Supervision \$3,026 each), Don Galloway, Byron Negen, Crystal Scuffy, and Deron Davidson (Morning Playground Student Supervision \$3,026 each), Matraca Streier (Yearbook Advisor PES \$1,765), Laura Bahktiar and Kate Ludwig (I Love To Read Coordinator \$252.50 each),
  15. Approval of volunteer coaches for the 2025-2026 school year: Beau Foix (Football), Gabe Saatela (Football).
  16. Acceptance of resignation of Breanna Peterson from the Lunchroom/Playground Aide position effective August 27, 2025.
  17. Acceptance of resignation of Samantha Chad from the Health Assistant LPN position effective September 2, 2025.
  18. Approval of lane change for Kimberly Wolner from MA Step J to MA+10 Step J effective September 4, 2025.
5. Reports:
1. Update on Volunteers in Education and the Rock Ridge Public Schools.
  2. Laurentian Elementary Principal's Report.
  3. Rock Ridge Funding Letter from Iron Range Resources & Rehabilitation. 9
  4. Superintendent.
  5. Treasurer's Report. 10
6. Administration Items:
1. Consider approval of Online Learning Platform. 16
  2. Consider approval of Facilities Use Agreement between RRPS and Minnesota North College for fall 2025 - spring 2026 seasons. 18
  3. Designate school board members to sit on the AFSCME Labor Relations Committee, as per AFSCME contract.
  4. Consider approval of Memorandum of Understanding between Arrowhead Head Start (AEOA) and RRPS for services provided from July 1, 2025 through June 30, 2026. 27
7. Meeting Announcements:

- I.* The next regular meeting is Monday, September 22, 2025 at 6:00 P.M. at the Rock Ridge Administration Building, 1405 Progress Pkwy, Virginia.
8. Adjournment.

**OFFICE OF THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT NO. 2909  
MONDAY, AUGUST 25, 2025, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792  
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

**Members Present:**

Jennifer Bonner                      John Uhan  
Brandi Lautigar                      Lisa Westby  
Tim Riordan

**Other Staff Present:**

Dr. Noel Schmidt, Superintendent  
Mike Hoag, Maintenance Director  
Bob Voss, Transportation Director

**Members Absent:**

Nicole Culbert-Dahl  
Jodi Westby

- I. Chair JOHN UHAN called the regular meeting to order at 6:00 P.M.
- II. **APPROVE AGENDA:**
- A. UHAN added resignation of Stephanine Strand (Paraprofessional) to the Consent Agenda 4.22 and deleted Administration Item 6.2 *Consider approval of a 3-year contract with Imagine Learning as an online learning platform.*
- B. Motion to **approve the agenda as amended** made by RIORDAN, seconded by L. WESTBY. Motion passed unanimously.
- III. **RECOGNITION OF VISITORS AND VISITOR INPUT:** Kassie Strand – Personal experience during the hiring process of the Girls Head Hockey Coach position. Cuts in music dept. staff – Molly Peltier, Nissa Evenson, Gina Chapman, Sara Matuszak, Brett Alexander, Paul Gregerson.
- IV. **CONSENT AGENDA:**
- A. BONNER pulled 4.11 *Approval of retaining the Level I Technology position to meet the needs of RRPS for the 2025-2026 school year* for discussion.
- B. Motion to **approve the Consent Agenda as amended** made RIORDAN, seconded by LAUTIGAR. Motion passed unanimously.
1. Approval of August 11, 2025 regular meeting minutes.
  2. Approval to rescind hire of Susan Lanyk for the Long-Term Substitute Teacher position (Grade 2).
  3. Approval of hire of Susan Lanyk for the Elementary Teacher (Grade 3 / LES) position with a salary of \$86,404 (Step J MA) effective August 25, 2025.
  4. Approval of hire of Drew Aho for the Elementary Teacher (Grade 6 / NSE) position with a salary of \$52,732 (Step C BA) effective August 25, 2025.
  5. Approval of hire of Hayley Halls for the Long-Term Substitute Teacher (2nd Grade / LES) position with a salary of \$50,163 prorated (Step B BA) effective October 15, 2025.
  6. Approval of hire of After School Care Staff with a stipend of \$15/hour effective for the 2025-2026 school year: Brody Galovich, Amelia Sandnas, April Stupca, Breanna Bridgewater, Paige Johnson, Lissa Kriefels, Sherry Salo, Stacy Robillard, Danica Markasich.
  7. Approval of transfer of Deb Tikkanen from the Elementary Teacher (LES) position to the Interventionist (LES) position effective August 25, 2025.
  8. Approval of transfer of Julie Dale from the Paraprofessional position to the Student Support Paraprofessional (PES) position effective August 25, 2025.
  9. Approval of additional duties and stipends for the following staff (LES) for the 2025-2026 school year: Stace Landwer (Yearbook Advisor \$1,765 and Student Council \$1,513), Rob Hinrichs, Jessica Kralich, Elizabeth Niemi, and Melissa Lautigar (Before School Supervision \$3,026 each),

Rob Hinrichs and Cody Baker (Recess Supervision \$3,026 each), Heather Gulbranson, Becki Carey, and Amanda Rasmussen (Noon Supervision \$3,026 each).

10. Approval of additional duty of Teacher Mentor for the 2025-2026 school year for the following staff: Kristy Hill, Laurie Kuoppala.
  11. Approval of 10 extra duty days to the 2025-2026 contract of Evan Friedlieb, RRHS Dean, with a salary \$73,411 Step J BA.
  12. Acceptance of resignation of Danielle Westling from the Paraprofessional position effective August 18, 2025.
  13. Acceptance of resignation of Melodi Haugen from the Paraprofessional position effective August 19, 2025.
  14. Acceptance of resignation of Michelle Epps from the Paraprofessional position effective August 19, 2025.
  15. Acceptance of resignation of Gabriela Ventura from the Paraprofessional position effective August 19, 2025.
  16. Acceptance of resignation of Georgia Epp from the Elementary Art Teacher position effective August 19, 2025.
  17. Acceptance of resignation of Carlie Hadrava from the Paraprofessional position effective August 20, 2025.
  18. Acceptance of resignation of Jason Lackner from the Custodian/GM/Grounds/Driver position effective August 29, 2025.
  19. Acceptance of resignation of Andy Evers from the Student Support Paraprofessional position effective August 31, 2025.
  20. Approval for Noel Schmidt to attend the National Association of School Superintendents Award Presentation Ceremony and Conference in Chicago, September 10-12. Noel is a finalist for the National Association of School Superintendents small school superintendent award. The other two finalists are from New York and Texas. There are no costs for the Rock Ridge school district.
  21. Acceptance of resignation of Stephanie Strand from the Paraprofessional position effective August 24, 2025.
- C. Following discussion of the Level I Technology position, motion to **approve retaining the Level I Technology position to meet the needs of RRPS for the 2025-2026 school year** made by BONNER, seconded by LAUTIGAR. Motion passed unanimously.

V. **REPORTS:**

- A. Dr. Keith Peterson, representing Iron Range Partnership for Sustainability, provided an update on the proposed deep winter greenhouse to be built next to the 1404 Building. Motion to **approve the request from the IRPS for ISD 2909 to commit up to \$100,000 to help complete the cost of the greenhouse** made by BONNER, seconded by UHAN. Motion passed unanimously.
- B. Bob Voss, Transportation Director, gave an update on bus routes for the 2025-2026 school year and the outlook of managing buses and drivers for sports and activities.
- C. Supt. Schmidt reported on the road construction and stated that the roundabout is scheduled to be completed before the first day of school. Also, Gilbert, Eveleth, and Virginia officers' unions are willing to have officers sign up for overtime during the school day to be at RRHS to provide more coverage (The district does receive some levy money for SROs.). Finally, he reported on the first day of teacher/staff workshops.
- D. Motion to **approve the payment of the bills** made by RIORDAN, seconded by LAUTIGAR. Motion passed unanimously.

VI. **ADMINISTRATION ITEMS:**

- A. Motion to **approve the updates to the 3-year Daikin maintenance agreement effective May 1, 2024 to now include maintenance for North Star Elementary** made by RIORDAN, seconded by BONNER. Motion passed unanimously.
- B. Motion to **approve a 0.5 FTE music position to allow for more music lessons to occur during the school day** made by LAUTIGAR, seconded by RIORDAN. Motion passed unanimously.

- C. Motion to **approve the contract for speech therapy services between Speech Partners, LLC and RRPS for the 2025-2026 school year** made by BONNER, seconded by L. WESTBY. Motion passed unanimously.
- D. No action was taken on the MSBA Legislative Resolution.

VII. **MEETING ANNOUNCEMENTS** were made.

VIII. **ADJOURNMENT:** Meeting adjourned at 7:10 P.M.

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CHAIR

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CLERK

# Barbara Sonnentag

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Highly motivated, enthusiastic teacher seeking an opportunity to engage and inspire students to be life-long learners.

## **EDUCATION**

**Bachelor of Science in Elementary Education, 1995 Honors Graduate**  
**Coaching Licensure, 1995**  
Crown College, St. Bonifacius, MN

## **WORK EXPERIENCE**

### **Substitute Teacher**

*Teachers On Call (September 24, 2018 – Present)*

- Assume all duties and responsibilities of an absent school teacher
- Manage a classroom of students by keeping them on task and dealing with any behavioral issues
- Follow lesson plans left by the regular classroom teacher
- Supervise and ensure safety of students during classroom hours
- Supervise non-classroom duties when assigned
- Manage a schedule through an automated system

### **Lead Teacher**

*Victory Christian School (August 2012-May 2016)*

- Taught third and fourth grade students core curriculum
- Prepared lesson plans
- Implemented and maintained a computerized lesson and grading system
- Lead parent/teacher conferences, staff meetings and general assemblies

### **Camp and Equine Instructor**

*Sonlight Farms (Self Employed May 2011-Present)*

- Prepare lesson plans and camp schedule
- Instructor of horse back riding lessons and camp activities
- Care for farm animals on a daily basis

**References** Available up request

# Sarah Steele

## EDUCATION:

Gifted Education Certificate | Hamline University | September 2022 | St. Paul, MN  
MA – Differentiated Instruction | University of Concordia | May 2012 | St. Paul, MN  
BA – Elementary Education | College of Saint Benedict | 2001 | St. Cloud, MN

## EXPERIENCE:

**Second Grade Long-Term Substitute**      **Saint Ambrose School, VA, USA**      **Nov 2022-Apr 2023**

Created and instructed lesson plans in literacy, social studies and sciences. Collaborated with colleagues on various subjects and established behavior plans for students with special needs.

**Fourth/Fifth Grade Teacher Brussels American School, Sterrebeek, Belgium**      **Aug 2019-Jun 2020**

Created and adapted core curriculum, taught language arts to multiple ability levels, collaborated with counselors and ELL teachers to provide opportunities for continual student growth. Co-taught with two other colleagues in a multi-age 21<sup>st</sup> century classroom.

**6 Year Old Teacher**      **Quality Schools International, Dushanbe, Tajikistan**      **Aug 2016-Jun 2017**

Instructed core curriculum, organized and taught whole language units, collaborated with paraprofessionals, and worked to further advance students' social skills.

- Created dramatic opportunities for Drama Club that culminated in a spring play.
- Assessed students based on the school rubric system.
- Organized opportunities for students to experience daily life in the city.

**Kindergarten Teacher**      **Sportfield Elementary, Hanau, Germany**      **Aug 2005-Jun 2006**

Instructed core curriculum, organized and taught whole language units, collaborated with paraprofessionals, and worked to further advance students' social skills.

- Created dramatic opportunities for Drama Club that culminated in a spring play.
- Provided a safe learning environment for students.

**Fourth Grade Teacher**      **Sportfield Elementary, Hanau, Germany**      **Aug 2003-Jun 2005**

Instructed core curriculum, organized and taught whole language units and collaborated with colleagues to improve student academic achievement in all subject areas.

- Set up a Drama Club for elementary students grades 3<sup>rd</sup>-5<sup>th</sup> that culminated in a holiday play.
- Tutored students after school in order to increase their academic achievement.
- Served on the accreditation board for review of surrounding schools.

**First Grade Teacher**      **Deephaven Elementary, MN, USA**      **Aug 2001-Jun 2003**

Instructed core curriculum, organized and taught whole language units and developed district curriculum in reading and writing content areas.

- Organized and taught after school Spanish Club for students interested in learning another language.
- Collaborated with colleagues on Reading and Writing Committee to improve test and classroom outcomes in these areas
- Worked with upper elementary students to create a Student Government program within school

## VOLUNTEER WORK

**Girl Scout Leader**      **West Point Troop, West Point, NY**      **Sept 2021-June 2022**

Created lesson plans for 2nd and 3rd grade girls that boosted self-confidence.

**PTO Treasurer**      **West Point Elementary and Middle School**      **Sept 2021-June 2022**

Managed PTO budget

Aug. 29, 2025

Dr. Noel Schmidt, Superintendent  
Rock Ridge School District  
1405 Progress Parkway  
Virginia, MN 55792

Dear Dr. Schmidt and School Board Members:

On behalf of Iron Range Resources & Rehabilitation (IRRR), I'm pleased to share that your school district will receive important financial support made possible by Minnesota's mining industry. Revenue generated through iron mining continues to play a vital role in strengthening our regional schools and expanding educational opportunities for the students and families we serve.

This school year, Rock Ridge School District will receive \$4.9 million to support annual school bond payments, as a part of the total \$102.7 million projected over a 20-year period. These funds are allocated by IRRR through the Iron Range School and Community Development Account.

The Rock Ridge School District also received \$3 million to support the construction of new school buildings. This funding was possible by the sale of educational facility revenue bonds, issued by IRRR to finance six school construction projects across the Taconite Assistance Area.

In 2025, your district will receive \$1,000,000 for the demolition of the James Madison Elementary School. This funding was allocated by IRRR under the Minerals Article legislation. Passed as part of the 2024 Tax Omnibus Bill, this legislation directs IRRR to issue revenue bonds to finance up to 82 identified projects across the Taconite Assistance Area—including your district's project.

The agency will cover the annual debt service on these bonds using its share of production tax revenue.

In addition to these investments, your district received a direct allocation of \$3,765,170 from the Taconite Production Tax (TPT) in 2024, as well as \$159,830.09 from the Permanent School Fund (PSF) in the 2024-2025 school year. While both funding streams are rooted in Minnesota's mineral wealth, they originate from different sources: the TPT is paid by mining companies in lieu of local property taxes, based on the tonnage of iron ore mined and processed in the region. In contrast, the PSF revenue comes primarily from state-managed mineral royalties on school trust lands and is distributed statewide based on student enrollment. Together, these investments ensure that the economic benefits of mining continue to support our students, schools and communities.

At IRRR, we are committed to reinvesting in the region and advancing the prosperity of northeastern Minnesota. Education remains at the heart of that mission. The investments made possible by mining help ensure our youth are prepared for the future—whether they choose to enter the workforce, pursue higher education or return to contribute to our communities in new ways.

If you have any questions about the information in this letter, please reach out to the IRRR Communications team at [information.team@state.mn.us](mailto:information.team@state.mn.us). We appreciate your service to the school district and the vital role you play in guiding the success of our students.

Sincerely,



Ida Rukavina  
Commissioner

September 8, 2025

offered the following resolution and moved for its adoption.

RESOLVED, By the Board of Education of Independent School District #2909 that the following bills be allowed and the Chairperson and Clerk be and are hereby authorized to draw orders on the Treasurer for payment of same:

<u>CHECK NO.</u>	<u>VENDOR</u>	<u>UFARS CODE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
18335	THE CENTER FOR TEACHER EFFECTIVENESS	E 01 112 204 000 414 366	Travel	\$2,796.95
<b>18335 Total</b>				<b><u>\$2,796.95</u></b>
18336	AT & T MOBILITY	E 01 005 810 000 000 320	Comm Telephone	\$73.48
<b>18336 Total</b>				<b><u>\$73.48</u></b>
18337	MINNESOTA ENERGY RESOURCES	E 01 302 810 000 000 330	Utilities	\$19.33
18337	MINNESOTA ENERGY RESOURCES	E 01 119 810 000 000 440	Fuel for Buildings	\$48.32
18337	MINNESOTA ENERGY RESOURCES	E 01 302 810 000 000 330	Utilities	\$19.33
<b>18337 Total</b>				<b><u>\$86.98</u></b>
18338	MINNESOTA POWER	E 01 118 810 000 000 331	Electricity	\$4,342.73
18338	MINNESOTA POWER	E 01 101 810 000 000 350	Repair & Maint Service	\$3,507.56
18338	MINNESOTA POWER	E 01 119 810 000 000 331	Electricity	\$659.80
<b>18338 Total</b>				<b><u>\$8,510.09</u></b>
18339	VERIZON	E 01 005 690 000 000 320	Comm Telephone	\$105.14
<b>18339 Total</b>				<b><u>\$105.14</u></b>
18340	VIRGINIA PUBLIC UTILITITES	E 01 300 810 000 000 331		\$40,258.27
18340	VIRGINIA PUBLIC UTILITITES	E 01 300 810 000 000 440		\$7,042.23
18340	VIRGINIA PUBLIC UTILITITES	E 01 005 810 000 000 334		\$70.97
18340	VIRGINIA PUBLIC UTILITITES	E 03 005 760 000 720 333		\$25.60
18340	VIRGINIA PUBLIC UTILITITES	E 03 005 760 000 720 332		\$35.17
18340	VIRGINIA PUBLIC UTILITITES	E 03 005 760 000 720 331		\$225.28
18340	VIRGINIA PUBLIC UTILITITES	E 03 005 760 000 720 440		\$48.69
18340	VIRGINIA PUBLIC UTILITITES	E 01 112 810 000 000 333		\$141.07
18340	VIRGINIA PUBLIC UTILITITES	E 01 112 810 000 000 440		\$124.02
18340	VIRGINIA PUBLIC UTILITITES	E 01 112 810 000 000 331		\$5,823.38
18340	VIRGINIA PUBLIC UTILITITES	E 01 005 810 000 000 334		\$917.46
18340	VIRGINIA PUBLIC UTILITITES	E 01 112 810 000 000 332		\$79.72
18340	VIRGINIA PUBLIC UTILITITES	E 03 005 760 000 720 331	Electricity	\$64.06
18340	VIRGINIA PUBLIC UTILITITES	E 01 005 810 000 000 331		\$1,175.67
18340	VIRGINIA PUBLIC UTILITITES	E 01 005 810 000 000 332		\$20.50
<b>18340 Total</b>				<b><u>\$56,052.09</u></b>
18341	ACT	E 01 300 710 000 000 401	General Supplies	\$2,600.00
<b>18341 Total</b>				<b><u>\$2,600.00</u></b>
18342	BSN SPORTS LLC	E 01 300 296 714 000 430		\$82.44
18342	BSN SPORTS LLC	E 01 300 294 714 000 430		\$82.45
<b>18342 Total</b>				<b><u>\$164.89</u></b>
18343	GRANDE ACE HARDWARE	E 01 118 810 000 000 401	General Supplies	\$17.98
18343	GRANDE ACE HARDWARE	E 01 118 810 000 000 401	General Supplies	\$91.84
18343	GRANDE ACE HARDWARE	E 01 118 810 000 000 401	General Supplies	\$72.97
<b>18343 Total</b>				<b><u>\$182.79</u></b>
18344	INTERMEDIATE DISTRICT 287	E 01 300 690 000 000 390	Pmt Educ Pur MN Dist	\$3,439.95
<b>18344 Total</b>				<b><u>\$3,439.95</u></b>
18345	ISD #6076	E 01 005 420 000 740 397		\$5,558.62
18345	ISD #6076	E 01 005 420 000 740 396		\$44,783.23
18345	ISD #6076	E 01 112 412 000 740 396		\$38,674.04

18345	ISD #6076	E	01	112	412	000	740	397		\$17,294.01
18345	ISD #6076	E	01	005	420	000	740	397		\$10,269.41
18345	ISD #6076	E	01	005	420	000	740	397		\$11,894.38
18345	ISD #6076	E	01	005	420	000	740	396		\$32,455.66
18345	ISD #6076	E	01	005	420	000	740	396		\$263.82
18345	ISD #6076	E	01	005	420	000	740	399		\$19,944.65
18345	ISD #6076	E	01	005	420	000	740	399		\$2,537.98
18345	ISD #6076	E	01	005	420	000	740	397		\$586.09
18345	ISD #6076	E	01	005	420	000	740	396		\$16,395.89
18345	ISD #6076	E	01	005	420	000	740	397		\$6,178.71
18345	ISD #6076	E	01	005	420	000	740	396		\$18,397.26
18345	ISD #6076	E	01	005	401	000	740	397		\$7,055.53
18345	ISD #6076	E	01	005	401	000	740	396		\$17,247.75
18345	ISD #6076	E	01	005	405	000	740	397		\$303.36
18345	ISD #6076	E	01	005	405	000	740	399		\$10,581.58
18345	ISD #6076	E	01	005	405	000	740	396	Spec Educ Salary	\$2,369.01
18345	ISD #6076	E	05	005	850	000	302	524	NLC Lease	\$6,950.00
18345	ISD #6076	E	01	005	420	000	740	397		\$2,296.51
18345	ISD #6076	E	01	005	420	000	740	396		\$8,260.00
<b>18345 Total</b>										<b><u>\$280,297.49</u></b>
18346	ISD #6096	E	01	300	690	000	000	390	Pmt Educ Pur MN Dist	\$377.98
<b>18346 Total</b>										<b><u>\$377.98</u></b>
18347	LCS COACHES INC	E	01	005	107	050	000	401	General Supplies	\$2,000.90
<b>18347 Total</b>										<b><u>\$2,000.90</u></b>
18348	MALOVRH SHANNON	E	01	300	361	000	428	366	Travel	\$2,804.91
<b>18348 Total</b>										<b><u>\$2,804.91</u></b>
18349	NORTHSTAR STUDENT TRANSPORTATION	E	03	005	760	000	723	361	Private Trans Cont	\$140,131.68
<b>18349 Total</b>										<b><u>\$140,131.68</u></b>
18350	RANGE PAPER CORPORATION	E	01	116	810	000	000	410	Custodial Supplies	\$270.60
18350	RANGE PAPER CORPORATION	E	01	116	810	000	000	410	Custodial Supplies	\$246.08
18350	RANGE PAPER CORPORATION	E	01	101	810	000	000	410	Custodial Supplies	\$57.00
18350	RANGE PAPER CORPORATION	E	01	300	810	000	000	410	Custodial Supplies	\$143.52
18350	RANGE PAPER CORPORATION	E	03	005	760	000	720	401	General Supplies	\$18.07
<b>18350 Total</b>										<b><u>\$735.27</u></b>
18351	4N6 FANATICS	E	01	300	298	000	000	430	Instruct Supplies	\$200.00
<b>18351 Total</b>										<b><u>\$200.00</u></b>
18352	A-1 SERVICES INC	E	01	300	810	000	000	350	Repairs Maint Serv	\$638.86
18352	A-1 SERVICES INC	E	01	300	810	000	000	350	Repairs Maint Serv	\$168.00
<b>18352 Total</b>										<b><u>\$806.86</u></b>
18353	AMAZON CAPITAL SERVICES INC	E	01	112	203	000	000	401	General Supplies	\$69.99
18353	AMAZON CAPITAL SERVICES INC	E	05	300	865	000	347	401	General Supplies	\$216.05
18353	AMAZON CAPITAL SERVICES INC	E	01	116	203	404	000	430	Instruct Supplies	\$199.38
18353	AMAZON CAPITAL SERVICES INC	E	05	300	865	000	347	401	General Supplies	\$848.10
18353	AMAZON CAPITAL SERVICES INC	E	01	112	203	402	000	430	Instruct Supplies	\$158.44
18353	AMAZON CAPITAL SERVICES INC	E	01	112	203	402	000	430	Instruct Supplies	\$38.55
18353	AMAZON CAPITAL SERVICES INC	E	01	116	203	405	000	430	Instruct Supplies	\$155.05
18353	AMAZON CAPITAL SERVICES INC	E	04	500	580	000	325	430	Instructional Supply	\$61.98
18353	AMAZON CAPITAL SERVICES INC	E	01	101	201	000	000	430	Instructional Supply	\$219.68
18353	AMAZON CAPITAL SERVICES INC	E	01	005	640	000	316	401	General Supplies	\$494.40
18353	AMAZON CAPITAL SERVICES INC	E	01	005	010	000	000	401	General Supplies	\$385.99
18353	AMAZON CAPITAL SERVICES INC	E	01	101	203	402	000	430	Instructional Supply	\$25.37
<b>18353 Total</b>										<b><u>\$2,872.98</u></b>

18354	ARROW AUTO GLASS & SUPPLY CO	E	03	005	760	000	720	420	Paint	\$211.00
<b>18354 Total</b>										<b><u>\$211.00</u></b>
18355	ASCENDANCE TRUCKS LLC	E	03	005	760	000	720	350	New starter and u joint bus 11	\$1,360.82
<b>18355 Total</b>										<b><u>\$1,360.82</u></b>
18356	B&H PHOTO VIDEO	E	01	300	211	000	000	430	BH #NIZ502LKAK - Nikon Z50 Mirrorless Camer	\$1,146.95
18356	B&H PHOTO VIDEO	E	01	300	211	000	000	430	BH #GOTT350N - Godox TT350N Mini Thinklite	\$84.90
<b>18356 Total</b>										<b><u>\$1,231.85</u></b>
18357	BRYSON III BILL	E	01	005	606	000	000	401	General Supplies	\$459.48
<b>18357 Total</b>										<b><u>\$459.48</u></b>
18358	CARDMEMBER SERVICE	E	01	300	810	000	000	410	Custodial Supplies	\$182.37
<b>18358 Total</b>										<b><u>\$182.37</u></b>
18359	CASEY JERRY S	E	01	300	296	706	000	305	Consulting Fees	\$110.00
18359	CASEY JERRY S	E	01	300	296	706	000	305	Consulting Fees	\$30.00
<b>18359 Total</b>										<b><u>\$140.00</u></b>
18360	CEC THEATER MT IRON	E	04	500	570	000	321	401	Field Trip on 8/5/2025	\$283.68
18360	CEC THEATER MT IRON	E	04	500	570	000	321	401	Field Trip Concession Fee	\$189.00
<b>18360 Total</b>										<b><u>\$472.68</u></b>
18361	COMMERCIAL REFRIGERATION SYSTEM	E	01	117	810	000	000	350	Repairs Maint Serv	\$554.93
<b>18361 Total</b>										<b><u>\$554.93</u></b>
18362	DAHLHEIMER BEVERAGE	E	01	118	810	000	000	332	Water	\$9.00
18362	DAHLHEIMER BEVERAGE	E	01	300	810	000	000	332	Water	\$9.00
18362	DAHLHEIMER BEVERAGE	E	01	112	810	000	000	332	Water	\$25.92
18362	DAHLHEIMER BEVERAGE	E	03	005	760	000	720	401	General Supplies	\$9.00
18362	DAHLHEIMER BEVERAGE	E	01	005	810	000	000	401	General Supplies	\$77.76
18362	DAHLHEIMER BEVERAGE	E	01	116	203	000	000	401	General Supplies	\$38.00
<b>18362 Total</b>										<b><u>\$168.68</u></b>
18363	DSGW	E	05	119	850	000	302	311	Prof Tech Services	\$20,280.00
<b>18363 Total</b>										<b><u>\$20,280.00</u></b>
18364	ECOLAB	E	01	118	810	000	000	410	Custodial Supplies	\$239.46
<b>18364 Total</b>										<b><u>\$239.46</u></b>
18365	GRANDE ACE HARDWARE	E	01	005	810	000	000	350	Repairs Maint Serv	\$239.05
18365	GRANDE ACE HARDWARE	E	01	005	810	000	000	350	Repairs Maint Serv	\$29.94
18365	GRANDE ACE HARDWARE	E	01	116	810	000	000	410	Custodial Supplies	\$14.28
18365	GRANDE ACE HARDWARE	E	01	112	810	000	000	420	Repair Supplies	\$16.77
18365	GRANDE ACE HARDWARE	E	03	005	760	000	720	420	Screws	\$14.49
18365	GRANDE ACE HARDWARE	E	01	300	810	000	000	350	Repairs Maint Serv	\$34.54
18365	GRANDE ACE HARDWARE	E	03	005	760	000	720	420	Paint strainer	\$12.95
18365	GRANDE ACE HARDWARE	E	03	005	760	000	720	401	Bungee cords	\$12.92
<b>18365 Total</b>										<b><u>\$374.94</u></b>
18366	HAFDAHL JIM	E	01	300	296	706	000	305	Consulting Fees	\$110.00
<b>18366 Total</b>										<b><u>\$110.00</u></b>
18367	HILLYARD / HUTCHINSON	E	01	300	810	000	000	420	Repair Supplies	\$107.42
18367	HILLYARD / HUTCHINSON	E	01	101	810	000	000	410	Custodial Supplies	\$1,549.20
18367	HILLYARD / HUTCHINSON	E	01	300	810	000	000	410	Custodial Supplies	\$2,154.14
<b>18367 Total</b>										<b><u>\$3,810.76</u></b>
18368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$336.00
18368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$35.00
18368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$73.50
18368	HOMETOWN FOCUS	E	01	005	010	000	000	380	Print-Publish	\$336.00
<b>18368 Total</b>										<b><u>\$780.50</u></b>
18369	IMPERIAL DADE	E	01	112	810	000	000	410	Custodial Supplies	\$1,079.06
<b>18369 Total</b>										<b><u>\$1,079.06</u></b>

18370	INAC INC	E	02	005	770	000	701	401		\$329.57
18370	INAC INC	E	02	005	770	000	701	319		\$3,447.73
18370	INAC INC	E	02	005	770	000	701	495		\$2,664.79
18370	INAC INC	E	02	005	770	000	701	490		\$3,049.17
18370	INAC INC	E	02	005	770	000	701	319	Other Personal Srvc	\$1,786.26
<b>18370 Total</b>										<b><u>\$11,277.52</u></b>
18371	I-STATE TRUCK CENTERS	E	03	005	760	000	720	350	Dome light for bus 6	\$29.99
<b>18371 Total</b>										<b><u>\$29.99</u></b>
18372	KLATT MORGAN	E	04	500	570	000	321	401	Petting Zoo-1 hour	\$100.00
18372	KLATT MORGAN	E	04	500	570	000	321	401	Petting Zoo-1 hour	\$100.00
<b>18372 Total</b>										<b><u>\$200.00</u></b>
18373	KUNNARI'S KITCHEN & COFFEE HOUSE	E	01	005	020	000	000	401	General Supplies	\$346.24
<b>18373 Total</b>										<b><u>\$346.24</u></b>
18374	KUSH-JEFFERY SHANON	E	01	005	105	048	000	430		\$16.77
18374	KUSH-JEFFERY SHANON	E	04	500	580	000	325	430		\$40.78
18374	KUSH-JEFFERY SHANON	E	01	005	105	048	000	430		\$12.97
<b>18374 Total</b>										<b><u>\$70.52</u></b>
18375	L & M SUPPLY INC	E	03	005	760	000	720	420	Fluids	\$40.13
18375	L & M SUPPLY INC	E	03	005	760	000	720	420	Stop Nuts	\$13.00
18375	L & M SUPPLY INC	E	03	005	760	000	720	420	Oil	\$269.82
<b>18375 Total</b>										<b><u>\$322.95</u></b>
18376	MANNI SCOTT	E	01	300	211	000	000	401	General Supplies	\$157.22
<b>18376 Total</b>										<b><u>\$157.22</u></b>
18377	MARIUCCI VIDEO PRODUCTION INC	E	19	005	105	000	000	401	General Supplies	\$4,150.00
<b>18377 Total</b>										<b><u>\$4,150.00</u></b>
18378	MENARDS	E	01	101	810	000	000	401	General Supplies	\$35.88
18378	MENARDS	E	01	300	810	000	000	350	Repairs Maint Serv	\$16.00
18378	MENARDS	E	01	300	810	000	000	350	Repairs Maint Serv	\$257.06
18378	MENARDS	E	01	005	810	000	000	401	General Supplies	\$15.96
18378	MENARDS	E	01	005	810	000	000	350	Repairs Maint Serv	\$59.75
18378	MENARDS	E	01	101	810	000	000	401	General Supplies	\$229.23
<b>18378 Total</b>										<b><u>\$613.88</u></b>
18379	METRO SALES INC	E	05	005	850	000	302	335	Short Term Lease	\$60.00
18379	METRO SALES INC	E	05	005	850	000	302	335	Short Term Lease	\$597.59
<b>18379 Total</b>										<b><u>\$657.59</u></b>
18380	MINER'S INC	E	01	005	640	000	316	366	Travel	\$22.37
18380	MINER'S INC	E	01	005	640	000	316	366	Travel	\$70.26
<b>18380 Total</b>										<b><u>\$92.63</u></b>
18381	MINNESOTA POWER	E	03	005	760	000	720	331	Electricity	\$33.26
18381	MINNESOTA POWER	E	01	302	810	000	000	331	Electricity	\$567.12
18381	MINNESOTA POWER	E	03	005	760	000	720	331	Electricity	\$236.25
<b>18381 Total</b>										<b><u>\$836.63</u></b>
18382	NASCO	E	01	112	212	000	000	430	Instruct Supplies	\$168.72
18382	NASCO	E	01	116	212	000	000	430	Instruct Supplies	\$97.96
<b>18382 Total</b>										<b><u>\$266.68</u></b>
18383	NORTHLAND FIRE & SAFETY INC	E	01	101	810	000	000	350	Repair & Maint Service	\$241.00
18383	NORTHLAND FIRE & SAFETY INC	E	01	112	810	000	000	350	Repairs Maint Serv	\$268.50
18383	NORTHLAND FIRE & SAFETY INC	E	01	300	810	000	000	350	Repairs Maint Serv	\$1,973.50
<b>18383 Total</b>										<b><u>\$2,483.00</u></b>
18384	NORTHSTAR STUDENT TRANSPORTATION	E	03	005	760	000	723	361	Private Trans Cont	\$7,261.44
<b>18384 Total</b>										<b><u>\$7,261.44</u></b>
18385	RANGE AUTO PARTS COMPANY	E	03	005	760	000	720	350	Batteries Bus 27	\$605.85
<b>18385 Total</b>										<b><u>\$605.85</u></b>

18386	RANGE PAPER CORPORATION	E	03	005	760	000	720	401	Garbage cans	\$54.21
18386	RANGE PAPER CORPORATION	E	01	112	810	000	000	410	Custodial Supplies	\$153.12
<b>18386 Total</b>										<b><u>\$207.33</u></b>
18387	RIVERSIDE INSIGHTS	E	01	112	412	000	740	433	SKU: 2001259, BATTELLE DEVELOPMENTAL INV	\$1,297.76
18387	RIVERSIDE INSIGHTS	E	01	112	412	000	740	433	SHIPPING	\$129.78
<b>18387 Total</b>										<b><u>\$1,427.54</u></b>
18388	SAGE PUBLICATIONS	E	01	005	030	000	000	460	9781071895115. I&C 9e 9E	\$5,208.00
18388	SAGE PUBLICATIONS	E	01	005	030	000	000	460	Shipping	\$63.95
<b>18388 Total</b>										<b><u>\$5,271.95</u></b>
18389	SAVVAS LEARNING COMPANY LLC	E	01	005	030	000	000	406	AS PER ATTACHED QUOTE NUMBER: Q-141402	\$6,020.00
<b>18389 Total</b>										<b><u>\$6,020.00</u></b>
18390	SCHMITT MUSIC CENTER	E	01	005	030	000	000	460	Textbooks/Workbooks	\$40.00
<b>18390 Total</b>										<b><u>\$40.00</u></b>
18391	SCHOOL HEALTH CORPORATION	E	01	300	720	000	000	401	General Supplies	\$33.74
<b>18391 Total</b>										<b><u>\$33.74</u></b>
18392	SCHOOL NURSE SUPPLY	E	04	701	590	000	350	401	12846, INSULATED 5"X7" INSTANT COLD PACKS	\$126.00
18392	SCHOOL NURSE SUPPLY	E	04	701	590	000	350	401	12841, INSULATED 6"X8-1/2" INSTANT COLD PA	\$140.00
18392	SCHOOL NURSE SUPPLY	E	04	701	590	000	350	401	5046, 5/8"X2-1/4" SHEER BANDAGES	\$5.90
18392	SCHOOL NURSE SUPPLY	E	04	701	590	000	350	401	8220, 3/4"X3" SHEER PLASTIC STRIPS	\$10.47
18392	SCHOOL NURSE SUPPLY	E	04	701	590	000	350	401	34149, SKINTEGRITY WOUND CLEANSER	\$15.50
18392	SCHOOL NURSE SUPPLY	E	04	701	590	000	350	401	18096, VITAMIN A&D OINTMENT	\$2.99
18392	SCHOOL NURSE SUPPLY	E	04	701	590	000	350	401	53527, TOOTH FAIRY ENVELOPES	\$19.99
18392	SCHOOL NURSE SUPPLY	E	04	701	590	000	350	401	12515, WELCH ALLYN SURETEMP PROBE COVER	\$12.89
18392	SCHOOL NURSE SUPPLY	E	04	701	590	000	350	401	22058, 5 OZ. PAPER CUPS	\$22.00
<b>18392 Total</b>										<b><u>\$355.74</u></b>
18393	SCS SIGN COMPANY	E	01	300	296	702	000	430	AS PER ATTACHED QUOTE #1090-MYL	\$233.16
18393	SCS SIGN COMPANY	E	01	300	294	702	000	430	AS PER ATTACHED QUOTE #1090-MYL	\$233.16
<b>18393 Total</b>										<b><u>\$466.32</u></b>
18394	SFM	B	01	215	270				Payroll Deductions-WC	\$8,212.00
<b>18394 Total</b>										<b><u>\$8,212.00</u></b>
18395	SHRED-N-GO_ 446138	E	01	112	203	000	000	401		\$124.30
18395	SHRED-N-GO_ 446138	E	01	116	203	000	000	401		\$95.70
<b>18395 Total</b>										<b><u>\$220.00</u></b>
18397	SPELTS WILLIE	E	01	300	211	227	000	366	Travel	\$335.07
<b>18397 Total</b>										<b><u>\$335.07</u></b>
18398	TYPING.COM	E	01	300	257	000	000	406	AS PER ATTACHED - REFERENCE # 20250516-57	\$675.00
<b>18398 Total</b>										<b><u>\$675.00</u></b>
18399	US BANK EQUIPMENT FINANCE	E	05	005	850	000	302	335	Short Term Lease	\$1,226.67
<b>18399 Total</b>										<b><u>\$1,226.67</u></b>
18400	W A FISHER COMPANY	E	01	300	292	000	000	401	General Supplies	\$285.00
18400	W A FISHER COMPANY	E	01	300	292	000	000	401	General Supplies	\$65.00
18400	W A FISHER COMPANY	E	01	005	110	000	000	401	General Supplies	\$510.00
<b>18400 Total</b>										<b><u>\$860.00</u></b>
18401	WIIRRE DEBBIE	E	01	005	110	000	000	329	Postage	\$10.48
<b>18401 Total</b>										<b><u>\$10.48</u></b>
18402	BLUE CROSS / BLUE SHIELD OF MN	E	01	300	211	000	000	291	25SEPT	\$20,115.00
18402	BLUE CROSS / BLUE SHIELD OF MN	E	01	300	211	000	000	291	25SEPT	\$5,095.60
<b>18402 Total</b>										<b><u>\$25,210.60</u></b>
18403	MADISON NATIONAL LIFE	B	01	215	003				LIFE	\$1,869.03
18403	MADISON NATIONAL LIFE	B	01	215	004				LTD	\$2,487.19
<b>18403 Total</b>										<b><u>\$4,356.22</u></b>





# Price Quote

100 S. Mill Ave  
 Suite 1700  
 Tempe, AZ 85281  
 877-725-4257

**Date** 8/21/2025  
**Quote No.** Q-183330  
**Acct. No.** 12209825  
**Total** 38,243.19  
**Pricing Expires** 02/17/2026

Rock Ridge Public Schools  
 1405 Progress Parkway  
 Virginia MN 55792  
 United States

Payment Term	Contract Start	Contract End
Net 30	9/1/2025	8/31/2026

Site	Description	End Date	Qty	Per Unit	Amount
Rock Ridge Public Schools	Edgenuity Academic Integrity	08/31/2026	1	990.09	990.09
	Edgenuity Exceptional Students Course Suite Per ENR (14 day drop/add period)	08/31/2026	1	99.00	99.00
Rock Ridge High School	Imagine EdgeEX with Edgenuity 6-12 Comprehensive Site License	08/31/2026	1	24,200.00	24,200.00
	Edgenuity Enhanced CTE Site License	08/31/2026	1	4,950.00	4,950.00
	Edgenuity 3-5 Site License	08/31/2026	1	3,754.10	3,754.10
	PL - Onsite Day	08/31/2026	1	3,500.00	3,500.00
	PL - CW/Supp/SS Virtual Session	08/31/2026	1	750.00	750.00

**Subtotal** 38,243.19  
**Tax Total** 0.00  
**Total** 38,243.19

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Terms and Conditions of Company Services ("Terms and Conditions"). These Terms and Conditions are available at [www.imaginelearning.com/standard-terms-and-conditions](http://www.imaginelearning.com/standard-terms-and-conditions), may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential and may not be shared with third parties without Imagine Learning's written consent.

Please note that the paper used in our products and the paper and components included in our science and math kits are sourced from suppliers that may become subject to tariffs. While we are actively managing our supply chain to minimize the effect of any tariffs that may be imposed, we reserve the right to apply a tariff surcharge to offset increased costs if necessary. We will provide thirty (30) days advance notice regarding the imposition of any such surcharges.

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to [AR@imaginelearning.com](mailto:AR@imaginelearning.com) or fax to 480-423-0213.

**Rock Ridge Public Schools**

**Imagine Learning Representative**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Scott Mader  
Account Executive -  
[scott.mader@imaginelearning.com](mailto:scott.mader@imaginelearning.com)  
[imaginelearning.com](http://imaginelearning.com)

Contract Number: MNC-2026-055943

F.Y.	Cost Center	Obj. Code	Amount	Vendor#	P.O #
25-26		Facilities	\$15000.00	0001062866	



## MINNESOTA STATE

### FACILITIES USE AGREEMENT

#### OFF-CAMPUS FACILITIES ONLY

THIS FACILITIES USE AGREEMENT is between the **ROCK RIDGE PUBLIC SCHOOLS ISD 2909** ("Licensor"), 1405 PROGRESS PKWY, VIRGINIA, Minnesota 55792 and the State of Minnesota, by and through the Board of Trustees of the Minnesota State Colleges and Universities, on behalf of **MINNESOTA NORTH COLLEGE**("Minnesota State").

1. **PERMITTED USE.** Licensor agrees to allow Minnesota State use of the following (hereinafter defined as the "Space"):

**Location:** ISD 2909, Rock Ridge High School  
1405 Progress Parkway  
Virginia, MN 55792  
*See **Exhibit A** for sketch/map identifying location*

**Date and Time:** Game Dates will be communicated to the Activities Director at Rock Ridge High School by the Coaches or Athletic Directors of Minnesota North College Athletic Teams which include Hibbing, Itasca, Mesabi, Rainy River and Vermilion. This includes any scheduled game dates, schedule changes or additional game dates for the fall 2025-spring 2026 seasons.

**Description of Activity or Event:** Use of Rock Ridge Athletic Facility and locker rooms (if needed) at ISD 2909 Athletic Complex located at Rock Ridge School for games and practices hosted by any one of Minnesota North College's campuses including Hibbing, Itasca, Mesabi Range, Rainy River and Vermilion.  
(Attach additional pages as necessary)

2. **FEE.** For its use of the Space, Minnesota State agrees to pay to Licensor a fee of Three

Hundred Dollars and 00/100 (\$300.00) for a single game and Two Hundred Fifty Dollars and 00/100 (\$250.00) per game for a double header for the Fall 2025 and Spring 2026 season which shall be payable in arrears within thirty (30) days of Minnesota State's receipt of Licensor's invoice. *Prepayment by Minnesota State is prohibited by Minnesota Statute.*

3. **TERM OF AGREEMENT; CANCELLATION.** This agreement shall be effective as of August 1, 2025 or the date when the final required signature is obtained by Minnesota State, and shall remain in effect until June 30, 2026. This agreement may be canceled by either party at any time, for any reason, upon 30 (Thirty) days written notice to the other party. Licensor expressly understands and agrees that this agreement is not intended to and does not create a landlord-tenant relationship between the parties.

4. **AUTHORIZED REPRESENTATIVES.**

All notices, requests, and other communications between Licensor and Minnesota State that are required or that Licensor or Minnesota State elect to deliver shall be deemed sufficiently given or rendered if in writing and delivered to either party personally, by a recognized overnight courier service or by United States mail, first-class, certified or registered, postage prepaid, (return receipt required) addressed as follows:

Authorized agent of Minnesota State:

Name/Title: Bart Johnson

Address: 1851 East Hwy 169, Grand Rapids, MN 55744

Telephone: +1 218-349-9154

Email Address: bart.johnson@minnesotanorth.edu

With a copy to:

Minnesota State

ATTN: Real Estate Services

30 E. 7th Street, Suite 350

St. Paul, MN 55101

Licensor's authorized agent:

Name: Chad Hazelton

Address: 1405 PROGRESS PKWY, VIRGINIA, Minnesota 55792

Telephone: +218 7447712

Email Address: Chad.Hazelton@rrps.org

5. **MAINTENANCE OF SPACE.** Minnesota State agrees to maintain the Space in a reasonably clean and sanitary condition. Licensor shall provide the following:
- a. all utilities reasonably required to use the Space, including heating, cooling, and electricity;
  - b. parking consisting of parking lot adjacent to the fields.

- c. building security customarily provided by Licensor; Minnesota State may provide additional security at its own expense;
- d. janitorial services;
- e. any necessary keys or access codes;
- f. other: None

Licensor shall allow Minnesota State to place temporary signs directing students and other attendees to its event.

6. **BUILDING HOURS.** Minnesota State may access the space during the specified hours.
7. **RULES AND REGULATIONS.** Minnesota State agrees to comply with the building rules and regulations attached as **Exhibit C** during its use of the Space which are not inconsistent with this agreement, Minnesota State board policies and applicable laws.
8. **LIABILITY.** Each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the other party's acts and omissions and the results thereof. The liability of the State and Minnesota State under this Agreement is governed by the Minnesota Tort Claims Act, Minnesota Statutes §3.736 and other applicable laws.
9. **INSURANCE.** Minnesota State maintains commercial general liability insurance in compliance with the Tort Claims limits set forth in Minn. Stat. §3.736, subd. 4, as amended. Minnesota State shall name Licensor as an additional insured upon request. Minnesota State shall maintain this coverage at its sole expense during its use of the Space. For purposes of this Agreement, Licensor shall maintain applicable insurance coverage consistent with the coverages outlined on **Exhibit B**, attached hereto and made a part of this Facilities Use Agreement. Licensor shall maintain coverages at its sole expense during the term of this Agreement. Minnesota State and Licensor shall provide each other with certificates of insurance, upon request. Coverage afforded under these policies shall not be cancelled without at least thirty (30) days advance written notice to the certificate holder. Each party, at its sole expense, shall provide and maintain workers' compensation insurance as such party may be required to obtain by law. Minnesota State is self-insured for workers' compensation purposes, and any such insurance extends only to employees of Minnesota State, not to students.
10. **MINNESOTA DATA PRACTICES ACT.** Minnesota State and Licensor agree to comply with the terms of the Minnesota Data Practices Act, Minnesota Statutes, Chapter 13, with regard to data related to this Agreement.

If Contractor sends messages (email, SMS, MMS, or similar) on behalf of Minnesota State, Vendor agrees to (i) have a Domain-based Message Authentication, Reporting & Conformance (DMARC) policy in place and enforced and (ii) provide a Domain Keys Identified Mail (DKIM) signature to Minnesota State for any service that sends messages

on behalf of Minnesota State throughout the duration of this Agreement.

11. **AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE.** Licensor is responsible for complying with the Americans with Disabilities Act, 42 U.S.C. section 12101, et seq., and any regulations promulgated pursuant to the Act.
12. **AUDIT.** The books, records, documents, and accounting procedures and practices of the Licensor relevant to this contract shall be subject to examination by Minnesota State and the Legislative Auditor for a minimum of six (6) years from the end of the agreement.
13. **ASSIGNMENT; AMENDMENTS.** Neither party shall assign nor transfer any rights or obligations under this agreement without the prior written consent of the other party. All amendments to this agreement shall be in writing and executed by a duly authorized representative of each party.
14. **BREACH.** In the event that Licensor breaches this Agreement, Minnesota State shall have the right to immediately terminate this Agreement, as well as any other remedy available at law or equity.
15. **GOVERNING LAW; VENUE.** This Agreement, including all exhibits, amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.
16. **ENTIRE AGREEMENT.** This Agreement (including all exhibits, as shown below intended by the parties as the final and binding expression of their agreement and as the complete and exclusive statement of its terms. This Agreement supersedes all prior negotiations, representations and agreements between the parties, whether oral or written, relating to the subject matter of this Agreement.
  - Agreement
  - **EXHIBIT A**, Facilities sketch/map identifying Location
  - **EXHIBIT B**, General Insurance Requirements
  - **EXHIBIT C**, Rules (if applicable)
  - **Any Subsequent amendments, addendum properly executed by the parties.**
17. **SPECIAL PROVISIONS.** None

*SIGNATURE BLOCK IS ON NEXT PAGE*

**Signature Page for Facilities Use Agreement – Off-Campus Facilities Only**

IN WITNESS WHEREOF, the parties have caused this agreement to be duly executed intending to be bound thereby.

**APPROVED:**

**1. LICENSOR: ROCK RIDGE PUBLIC SCHOOLS ISD 2909**

Licensor certifies that the appropriate person(s) have executed the Agreement on behalf of Licensor as required by applicable articles, bylaws, resolutions, or ordinances.

By (authorized signature)
Title
Date

**2. Minnesota State: STATE OF MINNESOTA BY AND THROUGH THE BOARD OF TRUSTEES OF MINNESOTA STATE COLLEGES AND UNIVERSITIES, ON BEHALF OF MINNESOTA NORTH COLLEGE**

By (authorized signature)
Title
Date

**3. AS TO ENCUMBRANCE:**

By (authorized signature)
N/A
Title
Date

**4. AS TO FORM AND EXECUTION:**

By (authorized signature)
Title
Date

## EXHIBIT A

Facilities Sketch/Map Identifying Location (including suite or room numbers)



**EXHIBIT B**  
**GENERAL INSURANCE REQUIREMENTS**

1. Workers' Compensation Insurance

- A. Statutory Compensation Coverage
- B. Coverage B – Employers Liability with limits of not less than:
  - \$100,000 Bodily Injury by Disease per Employee
  - \$500,000 Bodily Injury by Disease Aggregate
  - \$100,000 Bodily Injury by Accident

2. General Liability Insurance

- A. Minimum Limits of Liability:
  - \$2,000,000 – Per Occurrence
  - \$2,000,000 – Annual Aggregate
  - \$2,000,000 – Annual Aggregate applying to Products/Completed Operations
- B. Coverages:
  - Premises and Operations Bodily Injury and Property Damage
  - Personal & Advertising Injury
  - Blanket Contractual
  - Products and Completed Operations
  - Other; if applicable, please list \_\_\_\_\_
  - State of Minnesota or Minnesota State Colleges and Universities named as Additional Insured

Additional Insurance Conditions

- Licensors' policy(ies) shall be primary insurance to any other valid and collectible insurance available to the State of Minnesota with respect to any claim arising out of the Licensors' performance under this Agreement.
- Licensors agree to notify the State of Minnesota within five (5) business days with a copy of the cancellation notice, unless Licensors' policy(ies) contain a provision that coverage afforded under the policy(ies) will not be cancelled without at least thirty (30) days advance written notice to the State of Minnesota
- Licensors are responsible for payment of Agreement related insurance premiums and deductibles.
- If Licensors are self-insured, a Certification of Self-Insurance must be attached.
- Licensors' policy(ies) shall include legal defense fees in addition to the liability policy limits.
- Licensors shall obtain insurance policy(ies) from insurance company(ies) having an "AM Best" rating of A- (minus), Financial Size Category of VII or better, and authorized to do business in the State of Minnesota.
- An Umbrella or Excess Liability insurance policy may be used to supplement the Licensors' policy limits to satisfy the full policy limits required by the Agreement.

**EXHIBIT C**  
**RULES AND REGULATIONS**

Turf/Stadium Rules:

- Replaceable spikes, tennis shoes, or turf shoes are all suitable. No metal spikes allowed
- There are to be NO sunflower seeds, gum, soda, or food on the playing surface
- Water, Gatorade, energy drinks are allowed. – We would like these to be clear liquids
- No tobacco products. Entire campus is tobacco-free.
- No heating devices, carts, or heavy objects unless previously approved by the Rock Ridge, AD.
- Spectators will not be allowed on the playing field after the game.
- Assist us in properly disposing of tape, paper cups, etc. before you leave the field.

Contract Number: MNC-2026-056006

F.Y.	Cost Center	Obj. Code	Amount	Vendor#	P.O #
26	PG0033753	Facilities Rent	\$5000.00	0001062866	REQ-



**MINNESOTA STATE**  
**FACILITIES USE AGREEMENT**  
**OFF-CAMPUS FACILITIES ONLY**

THIS FACILITIES USE AGREEMENT is between the **ROCK RIDGE PUBLIC SCHOOLS ISD 2909** ("Licensor"), 1405 PROGRESS PKWY, VIRGINIA, Minnesota 55792 and the State of Minnesota, by and through the Board of Trustees of the Minnesota State Colleges and Universities, on behalf of **MINNESOTA NORTH COLLEGE**("Minnesota State").

- PERMITTED USE.** Licensor agrees to allow Minnesota State use of the following (hereinafter defined as the "Space"):

**Location:** ISD 2909, Rock Ridge High School  
 1405 Progress Pkwy,  
 Virginia, Minnesota, 55792  
*See Exhibit A for sketch/map identifying location*

**Date and Time:** Minnesota North College Mesabi Athletic Director will contact Rock Ridge Activities Director to schedule games and practices or to reschedule any changes in already scheduled games or practices. ISD 2909 school Activities shall take precedence over any Minnesota North Mesabi College activities. Minnesota North College Mesabi Campus agrees to coordinate scheduling with ISD 2909 to ensure no conflicts with ISD 2909 activities.

**Description of Activity or Event:** Use of Rock Ridge Turf Baseball Fields (Facilities) for games and practices during the 25-26 season. This use includes the press box, lights, and scoreboard.  
 (Attach additional pages as necessary)

- FEE.** For its use of the Space, Minnesota State agrees to pay to Licensor a fee of Five Thousand Dollars and Zero 00/100 Dollars (\$5000.00) which shall be payable in arrears

within thirty (30) days of Minnesota State's receipt of Licensor's invoice. *Prepayment by Minnesota State is prohibited by Minnesota Statute.*

- TERM OF AGREEMENT; CANCELLATION.** This agreement shall be effective as of August 1, 2025 or the date when the final required signature is obtained by Minnesota State, and shall remain in effect until July 31, 2026. This agreement may be canceled by either party at any time, for any reason, upon 30 (Thirty) days written notice to the other party. Licensor expressly understands and agrees that this agreement is not intended to and does not create a landlord-tenant relationship between the parties.

- AUTHORIZED REPRESENTATIVES**

Page 1 / 8  
 All no. \_\_\_\_\_ ns between Licensor and Minnesota State  
 that are required or that Licensor or Minnesota State elect to deliver shall be deemed



**MEMORANDUM OF UNDERSTANDING**  
 Between  
**Rock Ridge School District ISD 2909**  
 &  
**Arrowhead Head Start (AEOA)**



This Memorandum of Understanding (MOU) is for the purpose of coordinating mutually beneficial activities of the parties involved to provide better services for children and families served. Services to be provided from **July 1, 2025** through **June 30, 2026**.

**HEAD START WILL:**

**ROCK RIDGE SCHOOL DISTRICT WILL:**

***I. Educational Activities, Curricular Objectives, Instruction***

Provide teachers meeting Head Start requirements in the Head Start classrooms.	
Provide teacher assistants meeting Head Start requirements.	
Provide classroom assistants meeting the Head Start requirements.	Provide ECSE Paraprofessionals and special education services as required as listed on a child’s IEP as well as training and specific instruction for individual child needs and goals and substitute ECSE Paras when absent and possible.
Provide a Head Start Program Manager to ensure Head Start Program Performance Standards and licensing requirements are met.	
Provide supervision of Head Start staff.	Provide supervision of school district staff.
Implement the Head Start Program Performance Standards, Minnesota Department of Human Services Rule 3 Child Care Center licensing requirements.	Support the implementation of the Head Start Program Performance Standards, Rule 3 Child Care Center licensing requirements, and the <i>HighScope</i> Curriculum.
Implement the <i>HighScope</i> Curriculum with fidelity. The <i>HighScope</i> curriculum is a researched-based curriculum that aligns with the <i>Head Start Outcomes Framework</i> and the <i>Minnesota Early Learning Framework</i> .	Implement the High Scope curriculum in the School Readiness classrooms.
Implement Conscious Discipline in the classrooms. Head Start may implement other social/emotional curriculums/models in the classroom as well.	Implement the Pyramid Model in the classrooms.
Complete the <i>COR Advantage (Child Observation Record)</i> for children enrolled in Head Start and will report on children’s progress 3 times a year.	Complete the <i>COR Advantage (Child Observation Record)</i> for children enrolled in School Readiness. The <i>COR Advantage</i> is a researched-based

The <i>COR Advantage</i> is a researched-based assessment that aligns with the <i>HighScope</i> curriculum and the Minnesota Department of Education’s <i>Kindergarten Entry Profile (KEP)</i> .	assessment that aligns with the <i>HighScope</i> curriculum and the Minnesota Department of Education’s <i>Kindergarten Entry Profile (KEP)</i> .
Provide preschool services for children ages 3 and 4 by September 1 <sup>st</sup> . Two of the Head Start classrooms in Parkview will operate for 1020 hours per year operating 7 hours per day, 4 days per week. The other classroom at the Eveleth HRA will operate one (1) half day programs at 4 hours per day.	Assist with calendar coordination and school access including hours and days of operation to meet program requirements.
Classes will be in-person. However, we may move to virtual (distance) learning should there be any closures due to illness, weather related, building related issues, etc.	
Provide developmentally appropriate equipment and supplies to meet curriculum and licensing requirements.	
Provide the office at the Parkview Learning Center with a roster of the Head Start children.	
Provide daily attendance for Head Start enrolled children through <i>ChildPlus</i> . Will provide ISD 2909 with daily Head Start attendance.	
Provide 2 home visits per family enrolled in Head Start and 2 conferences for all children/families enrolled in Head Start.	
Classroom staff to complete the monthly nutrition activities and daily tooth brushing.	
Provide a mental health professional to complete classroom observations and reporting. Mental health observations will be done in the classroom and may also be done virtually.	Permit mental health services to complete classroom observations and reporting.
Establish on-going communications for developing continuity of developmentally appropriate curricular objectives and for shared expectations for children’s health, learning and development as children transition to school.	Establish on-going communications for developing continuity of developmentally appropriate curricular objectives and for shared expectations for children’s health, learning and development as children transition to school.
Invite school district staff to relevant Head Start workshops	Invite Head Start staff to relevant Head school district workshops

**II. Public Information Dissemination and Access**

Generate support and resources within the local community to enhance school readiness.	Generate support and resources within the local community to enhance school readiness.
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Establish on-going channels of communication between early learning program staff to facilitate coordination of programs.	Establish on-going channels of communication between early learning program staff to facilitate coordination of programs.
Invite sharing opportunities for representation on boards/advisory committees of collaborating partners including but not limited to: Head Start Health Advisory Committee; Head Start Policy Council; ECFE Advisory Committee; Early Childhood Coalition, etc.	Invite sharing opportunities for representation on boards/advisory committees of collaborating partners including but not limited to: Head Start Health Advisory Committee; Head Start Policy Council; ECFE Advisory Committee; Early Childhood Coalition, etc.

**III. Selection Priorities**

Enroll up to 40 children 3 – 4 years old meeting Head Start guidelines in the Head Start classrooms.	
Class size not to exceed 20 children in each classroom.	
Will work with the school district on recruiting and enrollments for Head Start and School Readiness.	Will work with Head Start on recruiting and enrollments for School Readiness and Head Start.
Develop and implement a system to increase participation of underserved populations of children. Share information with families regarding early learning opportunities in the community.	Develop and implement a system to increase participation of underserved populations of children. Share information with families regarding early learning opportunities in the community.

**IV. Service Area**

Serves families in Cook, Lake, and St. Louis Counties (excluding the City of Duluth).	Serves children attending the Rock Ridge School District ISD 2909.
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**V. Professional Development**

Provide training, technical assistance and support for classroom staff on the <i>HighScope</i> curriculum, <i>COR Advantage</i> assessment, CLASS and other curriculums and activities provided by Head Start.	
Provide guidance, training, and support ISD 2909 with the district’s implementation of the <i>HighScope</i> curriculum and <i>COR Advantage</i> assessment.	
Work cooperatively to provide shared training, as appropriate, based on each program’s training requirements and needs.	Work cooperatively to provide shared training, as appropriate, based on each program’s training requirements and needs.
Provide a general Head Start orientation.	Orient Head Start staff to district policies and procedures.

**VI. Program Technical Assistance**

Provide technical assistance on curriculum and assessment.	
Provide technical assistance on Head Start and licensing requirements.	
Provide technical assistance with the <i>ChildPlus</i> data base.	
Provide school readiness reports up to 3 times a year as requested.	Request school readiness reports from Head Start.
Share information to link special services to serve the needs of children including more efficiently, but not limited to health, nutrition, curriculum, child assessment, literacy, numeracy, and language.	Share information to link special services to serve the needs of children including more efficiently, but not limited to health, nutrition, curriculum, child assessment, literacy, numeracy, and language.

**VII. Parent Services**

Conduct Parent Committee Meetings as required by the Head Start Program Performance Standards. Parent Committee Meetings may be held in-person and/or virtually.	Provide meeting space for Parent Committee Meetings if needed.
Complete Family Partnership Agreements (FPAs) for all Head Start enrolled families by a Head Start Family Support Specialist.	
Provide parent engagement activities for all families enrolled in Head Start.	Coordinate with Head Start for parent activities and events planned through the school year.
Head Start encourages parents to volunteer in the Head Start classroom.	Support parent volunteers in the Head Start classroom.
Provide supports to Head Start parents in helping them meet their goals and any needs on their journey towards self-sufficiency, including referring families to outside services.	
Help parents (including grandparents and kinship caregivers, as appropriate) to understand the importance of parental involvement in a child’s academic success.	Support Head Start parents (including grandparents and kinship caregivers, as appropriate) to understand the importance of parental involvement in a child’s academic success.
Help parents understand the instructional supports and other services provided by the school in which the child will enroll.	Help parents understand the instructional supports and other services provided by the school in which the child will enroll.

**VIII. Kindergarten Transitions**

Coordinate with ISD 2909 a seamless procedure for transferring Head Start records to ISD 2909 for children enrolling into Kindergarten with the school district.	Coordinate with Head Start a seamless procedure for transferring Head Start records from Head Start for those children entering Kindergarten.
Conduct transition meetings with ISD 2909 in the spring for children entering Kindergarten in the fall.	Support and attend transition meetings with Head Start. Initiate and facilitate IFSP to IEP transition meetings, if applicable.
Obtain written parent permission to transfer records of Head Start children enrolled in <i>Head Start</i> if the child is enrolled in another school district.	
Obtain a release of information from ISD 2909 after the child is terminated from Head Start for 30 days or more to provide additional information or discussions on the child. The release of information must be signed by the child's parent(s)/guardian(s).	Obtain a signed release of information from a Head Start family 30 days or more after the child has been terminated from Head Start. A copy of the signed release of information will be provided to the Head Start program.
Acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, of personally identifiable information regarding children and families.	Acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, of personally identifiable information regarding children and families.
Provide transition activities in the classroom to prepare children and families to transition to Kindergarten.	Support transition activities in the classroom to help children and families prepare for Kindergarten.
Provide parents with information in the spring about their child's transition to Kindergarten.	
Inform parents of dates/times for Kindergarten Round-up/Orientation.	Inform Head Start about Kindergarten Round-up/Orientation dates/times.

**IX. Facilities, Transportation, Other Program Elements**

**FOOD SERVICE**

Provide breakfast and lunch to Head Start children during program operation through lunch services provided through ISD 2909 under a contract to be renewed annually. All breakfasts and lunches will meet the Child & Adult Care Food Program (CACFP) guidelines.	Provide breakfast and lunch services to Head Start that meet CACFP guidelines.
Head Start will provide meal reimbursement to ISD 2909 upon receipt of monthly invoice for meals provided to Head Start children at rates established in separate agreement.	ISD 2909 will invoice Head Start monthly for meals served to Head Start children at rates established in a separate agreement.

Afternoon snacks will be provided by Head Start to meet CACFP guidelines. Afternoon snacks are a Minnesota Department of Human Services licensing requirement.	
Approve menus by a Registered Dietician or Certified Nutritionist.	Prepare agreed upon menus including substitutions to meet CACFP guidelines or specific dietary needs of a child.
Children will have breakfast and lunch in the cafeteria as per the school district request. Snacks will be provided to children in the classrooms and done family style.	
Staff to complete CACFP and Civil rights training.	

## FACILITIES

Head Start classrooms will be located at the Parkview Learning Center in Virginia, Minnesota. Head Start will utilize the 2 classrooms and office space to operate 2 classes of Head Start children.	3 Classrooms will be provided by ISD 2909 at the Parkview Learning Center in Virginia to Head Start.
Request in-kind contribution from ISD 2909 for space costs. Space costs will be determined by a certified appraiser.	Provide in-kind contribution to Head Start for space costs.
Maintain annual licensing through the Minnesota Department of Human Services and costs associated.	
Provide a fire extinguisher for the classrooms (licensing requirement).	
Head Start will request lead paint and water test results when needed for compliance with the Head Start Program Performance Standards (HSPPS).	ISD 2909 will provide Head Start with the most recent lead paint and water test results upon request.
	Provide custodial and maintenance services.

## TRANSPORTATION

Head Start will provide daily transportation to Head Start children in partnership with Arrowhead Transit. Allowable vehicles meeting Head Start requirements will be used including child restraints and a bus monitor.	
Pick-up and drop-off points will be at the Parkview Learning Center.	
	ISD 2909 will provide transportation to Head Start children if written in the child's IEP.

### **X. Special Education Collaboration**

Collaborate with parents on a current developmental screening within 45 days from the child’s program start.	Accept screening results from Head Start and will not defer the evaluation process to complete pre-referral intervention.
Obtain parental consent to establish two-way communication with Head Start and the school district to share screenings and evaluations.	Contact Head Start as soon as possible to assist with gaining parental consent if contact with the family is a concern.
Address needs identified by making a referral, if needed.	Accept and process referrals from Head Start and ensure children are being identified, located, and evaluated.
Educate the parents on the referral and identification process.	Provide written notice to parents within 10 days if the school district determines not to proceed with an evaluation.
Help coordinate home visits to establish relationships with the ECSE provider.	Conduct an initial evaluation, assessment, following MN State Statutes and Federal Regulations for times with both Part C and Part B.
	Secure parental consent for early childhood special education assessment.
Provide information to the school district as requested for the evaluation.	Request information from Head Start that is relevant to the evaluation.
Attend IEP/IFSP meetings and planning meetings as invited and participate in the development of the IEP/IFSP as requested by the child’s parent.	Invite Lead Educators, Disability/Mental Health Managers to IEP/IFSP meetings and planning meetings.
Adhere to IEP/ IFSP recommendations.	Develop and provide a copy of IEP/IFSPs to Lead Educators and Disability/ Mental Health Managers with parental consent.
Conduct joint home visits with Early Head Start staff at least twice a calendar year for children in IEP/IFSPs. Head Start will initiate this visit with the ECSE staff.	Conduct joint home visits with Early Head Start staff at least twice a calendar year for children in IEP/IFSPs. Visits will be initiated by Head Start Staff.
Have children with disabilities participate fully in Head Start activities delivered in the least restrictive environment possible including modifications, varied forms of instruction, and individualized accommodations and support	
Educate parents on the importance of parental involvement in the IEP/IFSP process.	
	Systematically collect data to measure progress on annual IEP goals, tailor instruction, and inform decisions.

**XI. Other**

Head Start personnel will complete a childcare background check prior to hire through the Minnesota Department of Human Services that meets Head Start and Minnesota Child Care	ISD 2909 will complete background checks on school district staff. Documentation will be kept on file with ISD 2909. The school district will allow any Federal Head Start, State Head Start or
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Center Licensing requirements. Documentation will be kept on file with Head Start.	DHS Licensing monitors to review background study information for any ISD 2909 staff working with children enrolled in Head Start if so requested.
Head Start personnel files will contain documentation of staff qualifications and trainings. This information will be made available to Federal, State and Licensing monitors upon request.	ISD 2909 personnel files will contain documentation of staff qualifications and trainings. This information will be made available to any Federal, State or Licensing monitors upon request for any ISD 2909 staff working with Head Start children.
Maintain adequate comprehensive insurance coverage for staff, children, and classroom contents.	Maintain adequate comprehensive insurance coverage.
Discrimination in staffing and programming is prohibited. Head Start will not discriminate against any person employed in the performance in this contract, or against any applicant for employment because of race, sex, age, creed, religion, color, national origin, political affiliation, veteran’s status, or handicapping condition. No person shall on the grounds of race, sex, age, creed, religion, color, national origin, political affiliation, veteran’s status, or handicapping condition will be denied benefits of or subject to discrimination in the performance in this contract.	Discrimination in staffing and programming is prohibited. ISD 2909 will not discriminate against any person employed in the performance in this contract, or against any applicant for employment because of race, sex, age, creed, religion, color, national origin, political affiliation, veteran’s status, or handicapping condition. No person shall on the grounds of race, sex, age, creed, religion, color, national origin, political affiliation, veteran’s status, or handicapping condition will be denied benefits of or subject to discrimination in the performance in this contract.

This agreement becomes effective on Aug. 1, 2025, with signature of all parties involved. By signing this agreement, each agency agrees to its terms. This agreement will be reviewed and updated annually.

\_\_\_\_\_   
 Date

\_\_\_\_\_   
 Dr. Noel Schmidt, Superintendent, ISD 2909

\_\_\_\_\_   
 Date

\_\_\_\_\_   
 Shannon Kush-Jeffrey, Director EC Education, ISD 2909

\_\_\_\_\_   
 Date

\_\_\_\_\_   
 Sheena Stefanich, Parkview Principal, ISD 2909

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Date

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Scott Zahorik, AEOA Executive Director

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Date

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Gabriel Johnson, Head Start Director